

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, OCTOBER 21, 2019**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

ADOPTION OF THE AGENDA

OLD BUSINESS

- A. HV Brown Restroom Project (Parks and Recreation)
- B. Forensic Audit Discussion (Finance)

NEW BUSINESS

- C. Council Meeting Dates for 2020 (City Clerk) **Attachment Included*
- D. Discussion Items (Councilmember Foster)
 - a. School zone safety in the inner city at Carver Heights, Dillard charter, Dillard Middle and Goldsboro High school.
 - b. Dillard Middle and Carver heights curbing and entrance safety.

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Pastor Andy Stovall, Bridge Church)
Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES (Motion/Second*)**

- A.1 Minutes of the Work Session and Regular Meeting of August 19, 2019
- A.2 Minutes of the Work Session and Regular Meeting of September 9, 2019

V. PRESENTATIONS

- B. Employee Performance Award (Human Resources)
- C. Resolution Expressing Appreciation for Services Rendered by Hezekiah Jones as an Employee of the City of Goldsboro for More Than 18 Years
- D. Disability Employment Awareness Month Proclamation

VI. PUBLIC COMMENT PERIOD (*TIME LIMIT OF 3 MINUTES PER SPEAKER*)

VII. CONSENT AGENDA ITEMS (Motion/Second--Roll Call*)**

- E. Veterans Day Parade – Temporary Street Closing Request (Police)
- F. Supplemental Agreement - Right-of-way Reimbursement for Central Heights Realignment (Project U-5724) (Planning)
- G. Bid Award to Turner Murphy Company, Inc. for Water Treatment Enhancements/Plate Settler Project (Public Utilities)
- H. Departmental Monthly Reports

VIII. ITEMS REQUIRING INDIVIDUAL ACTION (Motion/Second*)**

IX. CITY MANAGER'S REPORT

- X. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
- XI. CLOSED SESSION**
- XII. ADJOURN**



PROPOSED Goldsboro City Council Meeting Dates for 2020

200 North Center Street, 27530

P 919.580.4362

Monday, January 6

*Tuesday, January 21 (Monday, January 20th is a holiday – Martin Luther King, Jr. Day)

Monday, February 3

Monday, February 17

Monday, March 2

Monday, March 16

Monday, April 6

Monday, April 20

Monday, May 4

Monday, May 18

Monday, June 1

Monday, June 15

Monday, July 13

Monday, August 3

Monday, August 17

*Tuesday, September 8 (Monday, September 7th is a holiday – Labor Day)

*Monday, September 21

Monday, October 5

Monday, October 19

Monday, November 2

Monday, November 16

Monday, December 7

Monday, December 21

Proposed Retreat Dates 2020

February 10 and 11 (Monday and Tuesday)

February 26 and 27 (Wednesday and Thursday)

MINUTES OF MEETING OF THE MAYOR AND CITY COUNCIL HELD
AUGUST 19, 2019

WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on August 19, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Bevan Foster
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, Attorney
Tim Salmon, City Manager
Randy Guthrie, Assistant City Manager
Melissa Capps, City Clerk
LaToya Henry, Public Information Officer
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Planning Director
Scott Williams, IT Director
Felicia Brown, Interim P&R Director
Mike Wagner, Public Utilities Director
Rick Fletcher, Public Works Director
Joe Dixon, Fire Chief
Erin Fonseca, Marketing & Events Manager
Julie Metz, DGDC Director
Bernadette Dove, HR Director
Mike West, Police Chief
Catherine Gwynn, Finance Director
Marty Anderson, City Engineer
Allen Anderson, Chief Building Inspector
Adam Twiss, Paramount Theatre Director
Ken Conners, News Director-Curtis Media Group East
Eddie Fitzgerald, News Argus Reporter
Taj Pollack, Citizen
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Carl Martin, Citizen
Yvonnia Moore, Citizen
Kimberly Rhodes, Citizen
Constance Coram, Citizen (arrived at 5:16 p.m.)
Alicia Pierce, Citizen (arrived at 5:17 p.m.)
Myelle Thompson, Citizen (arrived at 5:23 p.m.)
David Craig, Citizen (arrived at 5:36 p.m.)
Kelvin Stallings, Citizen (arrived at 5:36 p.m.)
Christen Dumond, Citizen (arrived at 5:44 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Councilmember Aycock made a motion to adopt the agenda. Mayor Pro Tem Broadaway seconded the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Councilmember Foster did not vote, therefore, his vote would be counted in the affirmative. Mayor Allen stated the motion passed 5:1.

Councilmember Aycock stated Mr. Mayor, I believe in our ordinances there is a provision that unless you have a conflict of interest that you have to vote on issues, am I correct. Mayor Allen stated you are correct. Councilmember Aycock stated I noticed two members did not vote.

Councilmember Williams stated I did vote. Councilmember Aycock stated a member did not vote. Mayor Allen stated if they do not vote their vote is automatically counted as a yes.

Health Department Allocation Request to Combat Opioid Abuse. Mayor Allen shared at the last meeting, Davin Madden, Public Health Director shared information regarding a request to help combat opioid abuse. The Wayne County Health Department is seeking a commitment from the City of Goldsboro to provide an annual allocation of \$12,000 for a three-year period to help fund the county's Overdose Prevention Coordinator.

Councilmember Aycock made a motion to approve the \$12,000 to help combat opioid abuse in Wayne County. Mayor Pro Tem Broadaway seconded the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Councilmember Foster did not vote, therefore his vote would be counted in the affirmative. Mayor Allen stated the motion passed 5:1.

Replacing Councilmember for District 3. Attorney Lawrence stated the way the statute reads, it says the Council shall fill the vacancy. The statute and the ordinance says the same thing. There is not a time limit involved as far as how soon, when that should take place. There has been some argument there is only a month or so away before the election, it does not make sense to do that, let the elector do it. If it's at least 6 months or more, Council should fill. You guys are right there between that, the elections are just a few months away, it's up to you. There is not a hard and fast rule that says you have to do it, right now.

Councilmember Aycock stated the earliest we could put anyone in would be the 9th of September. That means they would take office 2 weeks later. That would give them 5 meetings. Councilmember Williams stated I feel like District 3 should have a voice. Council continued discussions including options such as filling the seat with the person who lost the election.

Councilmember Aycock made a motion to not fill the seat due to the limited time that's available. Councilmember Ham seconded the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 4:2.

Mayor Allen stated, I would like to assure the people of District 3, that I believe everyone here will step up. If you have any issues in District 3, feel free to call any of us and we will definitely be there.

Golf Course Maintenance Equipment Discussion. Ms. Felicia Brown reviewed the following information:

Goldsboro Municipal Golf Course Maintenance Equipment Lease

- City of Goldsboro has a lease for maintenance equipment used at Goldsboro Municipal Golf Course
- This 59 month lease has concluded
- Equipment lease cost was for \$3,901.77/month plus tax; that equates to \$46,821.24/year
- Equipment lease was for seven (7) pieces of equipment; one of which the City of Goldsboro is interested in purchasing
(Approved in FY19-20 P&R Budget to purchase this piece of equipment to assist with cutting Ball fields, Bryan MSCX, etc.)

Why is this equipment important:

- Goldsboro Municipal Golf Course is the host course for several tournaments, collegiate practices, high school practices and play
- There is a need to continue using these types of equipment to maintain the current level of service
- These pieces of equipment are responsible for cutting the greens, the fairway, the rough, the driving range and thick vegetation (including small trees and shrubs)
- No one piece of equipment can do all of these things

What are our options:

- Purchase new equipment (6 pieces) = \$283,222.92 plus tax

- Purchase old equipment (7 pieces) = \$105,000.00 plus tax
- 2 Yr Lease on old equipment (7 pieces), with City of Goldsboro owning equipment at end of lease = \$4,673.86/month plus tax
- Lease new equipment (6 pieces) = \$4,755.59/month plus tax OR \$54,705.45 annually plus tax
- Staff recommendation: Lease new equipment with annual payment option

Why does staff support lease option:

- Cost “savings” on either purchasing or leasing the current equipment will be lost with continued and increased maintenance costs
- These maintenance costs were not budgeted as funds were approved to lease new equipment
- Funds were not approved to buy new or current equipment
- Savings of \$10,000 leasing new equipment with annual payment option instead of purchasing new equipment

Council discussed budgeting, equipment needs, maintenance costs and options. Ms. Brown cautioned Council this is specialized equipment and it may need to be shipped to Charlotte to make repairs. Councilmember Foster expressed concerns regarding losses at the golf course. Council continued discussions.

Council deferred action for two weeks and asked staff to double check to see if the City has to go for the LGC and with PNC on lease options.

Councilmember Foster requested staff send the lease out to Council to review. Mayor Allen shared it was in the packet but staff can resend.

Councilmember Williams asked for an update on the construction of HV Brown restrooms. Ms. Brown shared we have the materials, the holdup is the flood elevation report and flood proofing or wet proofing.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item E. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for Surplus Real Property. Upon motion of Councilmember Aycock, seconded by Councilmember Ham and unanimously carried, Council accepted the offer on 411 Wilson and Woodrow lots and accepted the offer on 812 First Street.

Item F. Authorize Final Sale on Surplus Real Property 501 Dail Street. Upon motion of Councilmember Aycock, seconded by Councilmember Ham and unanimously carried, Council authorized the sale of 501 Dail Street.

Item G. City of Goldsboro Personnel Policy Revision – Anti-Harassment Policy. Councilmember Williams asked what the process has been in letting the employees know about this policy. Ms. Carter-Dove stated the typically process is to get it out to department heads and if necessary we will have individual meetings with employees. Councilmember Williams stated according to our policy, it states “Notice of any suggested amendment to the policy, or any portion thereof, should be provided to employees and opportunities for employee comment and reaction.” Councilmember Williams suggested we allow employees to have input on this new policy.

Upon motion of Councilmember Aycock, seconded by Councilmember Williams and unanimously carried, Council removed Item G. City of Goldsboro Personnel Policy Revision – Anti-Harassment Policy from the Consent Agenda to allow time for employees to review and provide comment.

Item J. DGDC Annual Dinner. Councilmember Foster stated in their application I did not see their certificate of insurance. Chief West stated I just see the special events release of liability form. Councilmember Foster stated if they do not have their insurance certificate, we cannot approve it. Ms. Erin Fonseca stated Jason Adams does have that information. Chief West stated we will just put that back on the next agenda.

Upon motion of Councilmember Aycock, seconded by Councilmember Foster and unanimously carried, Council removed Item J. DGDC Annual Dinner from the Consent Agenda.

Councilmember Foster – Wayne Water District. Councilmember Foster stated there is one issue I would like to speak on before we adjourn. We received an update from the City Manager on Wayne Water District and what was going on there. I received an email from Wayne Water District basically stating the city had approached them about the water issue going on and the problem I have with that is that it did not come through this board and I am still trying to figure out how it was done without coming through this board. Because even when we went to do a contract with Seymour Johnson for their garbage, Mr. Rick had to come through us to get approval before he started negotiations on that contract. So I am trying to figure out who gave our attorney the go ahead to send them this letter to go back and forth. How much is this going to cost us and how much is it going to cost us in the future. I've heard we can't even match their water pressure nor their quality of water they are giving to Case Farms. It's a lot of issues that are going to cost the city. I would like some answers to this as soon as possible. I do not feel like we should be in any negotiations that this board did not approve.

Closed Session Held. Councilmember Ham made a motion to go into Closed Session to discuss a property acquisition matter. The motion was seconded by seconded by Councilmember Aycock. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Williams, Ham and Aycock voted in favor of the motion. Councilmember Foster did not vote. The absence of a vote on this matter would count as an affirmative vote. Council convened into Closed Session to discuss a property acquisition matter.

Council came out of closed session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on August 19, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Bevan Foster
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church Ministries provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Councilmember Aycock made a motion to approve the Minutes of the Work Session and Regular Meeting of June 3, 2019 and Minutes of the Recessed Meeting of June 6, 2019 as submitted. The motion was seconded by Mayor Pro Tem Broadaway. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motions passed 4:2.

Resolution Expressing Appreciation for Services Rendered by Edward Lutz as an Employee of the City of Goldsboro for More Than 30 Years. Resolution Adopted. Edward "Eddie" Lutz retires on September 1, 2019 as a Senior Park Technician with the Parks and Recreation Department of the City of Goldsboro with more than 30 years of service. Eddie began his career on June 15, 1989 as a Laborer II with the Parks and Recreation Department. On February 4, 1994, Eddie was promoted to an Equipment Operator II with the Parks and Recreation Department. On August 22, 2012, Eddie was promoted to Crew Supervisor with the

Parks and Recreation Department. On April 1, 2014, Eddie's position was changed to Senior Park Technician where he has served until his retirement. Eddie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Eddie Lutz their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express our deep appreciation and gratitude for the dedicated service rendered during Eddie's tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Ham, seconded by Mayor Pro Tem Broadaway and unanimously carried, Council adopted the following entitled Resolution expressing appreciation for services rendered by Edward Lutz as an employee of the City of Goldsboro for more than 30 years.

Ms. Felicia Brown and Mayor Allen presented Mr. Eddie Lutz with a framed copy of the Resolution.

RESOLUTION NO. 2019-64 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY EDWARD LUTZ AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 30 YEARS"

Opioid Use Disorder Awareness Week Proclamation. Mayor Allen proclaimed the first week of September as "OPIOID USE DISORDER AWARENESS WEEK" in the City of Goldsboro and called upon our community to observe this week to gain insight, to foster commitment, and to promote the call for "Remembrance, Hope, and Action."

A member of the CALM Committee shared information regarding an International Overdose Awareness event to be held Thursday at 5:30 p.m. in front of City Hall.

Public Comment Period. Mayor Allen opened the public comment period. The following person spoke:

Alicia Pearce shared concerns regarding the recent water issue and notification of citizens affected. Ms. Pearce also shared she made a request through the website in July concerning the community block grant and has not received the requested information.

Mayor Allen shared information regarding the County's Code Red System. Mayor Allen stated we no longer use the County system. Mayor Allen stated we do believe we need to do more to let people know.

No one else spoke and the Public Comment Period was closed.

Mayor Allen presented a copy of the Opioid Use Disorder Awareness Week Proclamation to members of CALM.

Consent Agenda - Approved as Recommended. Mayor Allen presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mayor Allen reminded Council Item G. City of Goldsboro Personnel Policy Revision – Anti-Harassment Policy and Item J. DGDC Annual Dinner – Temporary Street Closing were removed from the Consent Agenda and deferred until a later date. Councilmember Williams moved the items on the Consent Agenda, Items D, E, F, H, I and K be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro Tem Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Purchase Order Rollover FY19 to FY20 Operating Budget Amendment. Ordinance Adopted. As part of the FY19-20 Budget Ordinance, the City includes a provision to allow for

unfulfilled purchase orders to be carried over and appropriated in the new fiscal year. (G.S. §159-13).

An ordinance amending the annual operating budget for fiscal year 2020 for the amount of appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2019 that we intend to honor in the new fiscal year (FY 2020). Also, enclosed is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in mid-July and it was requested that they should be more than \$5,000. However, due to change in management staff, there are several below that threshold.

A summary by fund is presented below:

<u>Annual Operating Funds</u>	
General Fund	\$ 1,516,984.83
Stormwater Fund	101,232.00
Utility Fund	3,217,040.13
Downtown District Fund	21,350.00
Total Annual Funds	<u>\$ 4,856,606.96</u>
<u>Project Funds</u>	
Phase IV Sewer Rehab SRF Capital Project	\$ 6,160,317.27
Police Evidence & Fire Station 4 Renovation Capital Project	163,998.24
Street GO Bonds Capital Project Fund	446,537.73
Total Project Funds	<u>\$ 6,770,853.24</u>
Total All Purchase Orders	<u>11,627,460.20</u>

Items/services on the list represent construction contracts or service contracts that require significant time to completion or implementation which extends beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for project funds are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds and do not lapse and thus do not require annual appropriation.

The Local Government Commission of the State Treasurer’s Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances. Although it is an acceptable method, the LGC does not recommend the use of this method.

It was recommended Council adopt the following entitled Ordinance amending FY19-20 Operating Budget for purchase order rollovers. Consent Agenda Approval.
Williams/Broadaway (6 Ayes)

ORDINANCE NO. 2019-2019-54 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2019-20 FISCAL YEAR”

Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for Surplus Real Property. Resolutions Adopted. Staff has received an offer to purchase on several city/county-owned properties. Board must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. §160A-266 and §160A-269).

The following offers have been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

411 Wilson and Woodrow Street (2 parcels)

Offeror: Maria Cruz Vera

Offer: \$4,310.00

Bid Deposit: \$215.50

Parcel # (REID): 0056333 (Woodrow) Pin #: 3600239038

Tax Value: \$4,250.00 Zoning: GB

Parcel # (REID): 0056271 (411 Wilson) Pin #: 3600229919
Tax Value: \$4,370.00 Zoning: GB

812 First Street

Offeror: Joel N. Scarboro

Offer: \$750.00

Bid Deposit: \$37.50

Parcel # (REID): 0052690 Pin #: 3509481801

Tax Value: \$ 1,500.00 Zoning: R-9

It was recommended Council:

1. Accept the offer on 411 Wilson and Woodrow lots and adopt the following entitled resolution authorizing Finance to advertise for upset bids.
2. Accept the offer on 812 First Street and adopt the following entitled resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Williams/Broadaway (6 Ayes)

RESOLUTION NO. 2019-66 “RESOLUTION AUTHORIZING UPSET BID PROCESS”

RESOLUTION NO. 2019-67 “RESOLUTION AUTHORIZING UPSET BID PROCESS”

Authorize Final Sale on Surplus Real Property - 501 Dail Street. Resolution Adopted. Board authorized staff to advertise for upset bid on 5/6/19 (G.S. §160A-266 and 160A-269) on 501 Dail Street.

Advertisement 5/12/19 - Upset bid received from Mr. Frederick H. Davis

Advertisement 6/2/19 - No upset bids received during 2nd upset bid advertisement period.

Offer received and accepted by the Board on May 6, 2019:

501 Dail St.

Offeror: Wayne Virgo Hill

Offer: \$2,315.00

Bid Deposit: \$155.00

Parcel #: 0051900 Pin #: 3509331059

Tax Value: \$4,630.00 Zoning: R-6

Final Offer: \$2,480.75

Bid Deposit \$124.04

Upset Bid Offeror: Frederick H. Davis

The upset bid offer complied with the statutory requirement of at least 10% of the offer for the first \$1,000 and at least 5% of any amount over. The bid deposit also complied with the statutory requirement of at least 5% of the upset bid offer.

It is recommended the City Council adopt the following entitled Resolution authorizing the sale of 501 Dail Street to Mr. Frederick H. Davis. If adopted, City staff will request concurrence by Wayne County Board of Commissioners and upon mutual agreement, City staff will execute the necessary instruments to convey ownership of the property in accordance with G.S. §160A-266 and 160A-269. Consent Agenda Approval. Williams/Broadaway (6 Ayes)

RESOLUTION NO. 2019-68 “RESOLUTION AUTHORIZING FINAL SALE OF SURPLUS REAL PROPERTY”

Change Order – Phase IV Sewer Collection Rehabilitation Formal Bid No. 2018-004. Resolution Adopted. The Phase IV Sewer Rehab Project provides for installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and

asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications.

Staff requested the contractor, T. A. Loving Company, provide costs for additional work to replace a deteriorated gravity sanitary sewer line on Beech Street at Beech Street Apartments.

This additional work will require the contract completion time to be extended by 15 days. The amended contract completion date for the remaining rehabilitation work is December 21, 2019.

Staff recommends issuing a change order to the current contract with T. A. Loving for the Phase IV sewer collection rehabilitation project. We have reviewed this change order with the Finance Director and determined that funds are available from the Clean Water Revolving Fund Loan.

It is recommended the City Council adopt the following entitled resolution authorizing the City Manager to execute a change order for \$164,613.98 with T. A. Loving Company. Consent Agenda Approval. Williams/Broadaway (6 Ayes)

RESOLUTION NO. 2019-69 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER WITH T. A. LOVING COMPANY FOR PHASE IV SEWER COLLECTION REHABILITATION PROJECT FORMAL BID #2018-004”

Kingdom Festival and BBQ Cook-off -Temporary Street Closing Request.

Approved. Kingdom Truth Ministries is seeking a permit to close a portion of North Bryant Street for the Kingdom Festival and BBQ Cook-off on September 14, 2019 from 6:00 am - 6:00 pm.

Due to the logistics of the event and to keep attendees safe, Kingdom Truth Ministries has requested the closing of N. Bryant Street from the church’s driveway at 728 N. Bryant to the railroad tracks at Royall Avenue on September 14, 2019.

All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways.

Affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. Police and Fire are to be involved in the logistical aspects of the event.

Staff recommended Council grant the requested temporary closing of North Bryant Street for the Kingdom Festival and BBQ Cook-off from 6:00 am – 6:00 pm on September 14, 2019. Consent Agenda Approval. Williams/Broadaway (6 Ayes)

Departmental Monthly Reports. Accepted As Information. The various departmental reports for July, 2019 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Williams/Aycock (6 Ayes)

End of Consent Agenda.

City Manager’s Report. Mr. Salmon stated no report.

Mayor and Councilmembers’ Reports and Recommendations. Councilmember Aycock reminded everyone schools will be starting back and asked everyone to watch out for kids and school buses. He wished all the kids a great school year.

Councilmember Ham shared a couple of weeks ago he along with Councilmembers Foster and Broadaway, had the opportunity to attend the summer youth games at WA Foster Center. It was a special day and I would like to thank the volunteers who participated. It was an opportunity for kids to interact with each other. Thank you to the Boys and Girls Club.

Councilmember Foster stated no comment.

Mayor Pro Tem Broadaway also reminded everyone to watch out for the kids.

Councilmember Williams introduced Ms. Jayden Reed. Ms. Reed read “My Hometown.” Ms. Reed thanked the Goldsboro City Councilmen for giving her an opportunity to speak. She also thanked Councilmember Williams for letting me have his chair during this moment.

Mayor Allen read the following Resolution.

Resolution Commending and Expressing Appreciation to Mark Stevens for Serving as a Goldsboro City Councilmember for Four Years. Resolution Adopted. Mark Stevens has served this community and the City of Goldsboro well in numerous capacities, including four years as a member of the Goldsboro City Council, representing District Three, since December 2015. These years of service have been marked by exemplary dedication to the best interests of the community as he has worked constantly for the betterment of its economic, cultural and aesthetic development. During these years of service, Councilmember Stevens has gained the admiration and respect of local officials for his untiring efforts in improving technology in the City of Goldsboro. During his term in office, Councilmember Stevens has served as a member of the Mayor’s Committee for Persons with Disabilities, DGDC Committee, GWTA Committee, T.C. Coley Community Center Board and various other Special Project Committees. Many projects have commenced and been completed by the City during Councilmember Stevens’ years of service, including construction of the Multi-Sports Complex, new Police/Fire Complex, replacement of Fire Station 4, sewer rehabilitation, street resurfacing throughout the city, the Center Street Streetscape Project-Phase II and III, and the renovation of the T.C. Coley Community Center. The Mayor and City Council express to you, Mark Stevens on behalf of themselves, city employees and the citizens of the City of Goldsboro, our appreciation and gratitude for your unselfish, devoted and invaluable service and contributions rendered to the Council and the City of Goldsboro in the many capacities in which you have serve and we offer you our very best wishes for success, happiness, prosperity and good health in your future endeavors.

Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Broadaway and unanimously carried, Council adopted the following entitled Resolution commending and expressing appreciation to Mark Stevens for serving as a Goldsboro city councilmember for four years.

RESOLUTION NO. 2019-65 “RESOLUTION COMMENDING AND EXPRESSING APPRECIATION TO MARK STEVENS FOR SERVING AS A GOLDSBORO CITY COUNCILMEMBER FOR FOUR YEARS”

There being no further business, the meeting adjourned at 7:26 p.m.

Chuck Allen
Mayor

Melissa Capps, MMC/NCCMC
City Clerk

MINUTES OF MEETING OF THE MAYOR AND CITY COUNCIL HELD
SEPTEMBER 9, 2019

WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on September 9, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Bevan Foster
Councilmember David Ham
Ron Lawrence, Attorney
Tim Salmon, City Manager
Randy Guthrie, Assistant City Manager
Melissa Capps, City Clerk
LaToya Henry, Public Information Officer
Octavius Murphy, Assistant to the City Manager
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Scott Williams, IT Director
Felicia Brown, Interim P&R Director
Mike Wagner, Public Utilities Director
Chad Edge, Deputy Public Works Director- Operations
Joe Dixon, Fire Chief
Julie Metz, DGDC Director
Bernadette Dove, HR Director
Catherine Gwynn, Finance Director
Adam Twiss, Paramount Theatre & Goldsboro Event Center Director
Mike West, Police Chief
Scott Satterfield, Business & Property Development Specialist
Erin Fonseca, Marketing & Events Manager
Kate Daniels, Chamber of Commerce
Patty Graham, United Way of Wayne County, Inc.
Ken Conners, News Director-Curtis Media Group East
Eddie Edwards, News Argus Reporter
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Yvonnia Moore, Citizen
Kimberly Rhodes, Citizen
Alicia Pierce, Citizen (arrived at 5:21 p.m.)
Myelle Thompson, Citizen (arrived 5:28 p.m.)

Absent: Councilmember Gene Aycock

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Mayor Pro Tem Broadaway made a motion to approve the agenda. The motion was seconded by Councilmember Ham. Councilmember Williams stated I would like to add that I noticed there were some things missing pertaining to some of the discussion and I'll address that later and maybe we can correct that. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Foster and Ham voted in favor of the motion. Councilmember Williams did not vote, therefore his vote would be counted in the affirmative. Mayor Allen stated the motion passed.

Wayne Water District Contract Concerning Case Farms – Councilmember Foster. Mayor Allen stated the manager sent out a letter on August 25th explaining where we were to date and Councilmember Foster requested to have it back on the agenda.

Councilmember Foster stated to have a better understanding of everything as far as pricing and just the negotiation with Wayne Water District, it's like we have been kept out of the loop when it comes to the whole discussion, how we got to the point of having the discussion so I would like all of that information from the city manager. I think he is the one who initiated the negotiation.

Mr. Salmon stated per the letter I sent out on August 25th, this has been going on since December 2016. Case Farms has been looking at a two-phase expansion. Phase I would be to increase to 1.2 million gallons per day and Phase II would be to increase to 2 million gallons per day, so they needed additional water. These ongoing discussions like I said have been going on since December 2016. Part of what we have been working through is the fact that there was a water service agreement between the city and Southeast Water District on the 8th of September 2009 and that agreement says that Southeast Water District should not sell the water to any of the city's customers unless mutually agreed upon by the city. It is my understanding it has not been mutually agreed upon by the City. So any water they are selling is not in accordance with the agreement. On June 19th we sat and had a discussion, it was my first discussion with the water district and they are currently charging Case Farms \$4.30 per thousand gallon and we are selling them water at \$2.13 per thousand gallon. My recommendation at the time was to split the difference so that the city got part of that profit margin and that's what happened on July 10, 2019 the city attorney sent a letter requesting Southeast Water District not sell potable water to Case Farms that originates from the City. If you read the contract, they should not be selling any water whether it originates from the city or not because it is competing against our customer. We mentioned it might be agreeable to the terms of \$3.13 per thousand gallon. We have yet to work on a cap rate, any Council guidance on that would be appreciated. As I mentioned, we are having initial discussions and ultimately we would have to come back to Council.

Councilmember Foster stated no one came to Council from the beginning of the negotiations, correct. Mr. Salmon asked when would you say is the beginning. Councilmember Foster stated I do not know, I am asking you. Councilmember Foster and Mr. Salmon continued discussions. Councilmember Foster stated at no point did you have any discussions with the Mayor on this, right. Mr. Salmon stated the Mayor was included I think in initial discussions. Mr. Mike Wagner shared Case Farms reached out to the Mayor and the Mayor reached out to us. Mr. Wagner stated Case Farms needed water immediately and I told Case Farms they were not allowed to connect to the Southeastern Water District. Councilmember Foster asked if we or the Wayne Water District was providing extra water. Mr. Wagner stated no.

Mayor Allen stated in 2018 former city manager Stevens came to city council to discuss a different rate for Case Farms. Councilmember Foster asked if there was documentation about that and wanted to see the documentation. Councilmember Foster asked about the contract between the Mayor's company and Primus regarding the installation of taps. Mayor Allen stated these items are unrelated. Discussion continued.

Golf Course Maintenance Equipment Discussion. Mr. Salmon stated Councilmember Foster asked if we could continue the lease on a month to month basis, Ms. Brown did look into that and found that is the case up until the December timeframe, however, we would not have a maintenance contract. Mr. Salmon stated I recommend we go ahead with the two year lease to own option.

Councilmember Ham made a motion to continue the contract for 2 years. Mayor Pro Tem Broadway seconded the motion. Mayor Allen, Mayor Pro Tem Broadway and Councilmember Ham voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 3:2.

City/County Property Discussion. Attorney Lawrence shared information regarding a request pertaining to 204 N. Virginia Street and 306 N. Leslie Street, essentially swap the City's and County's interest, the city would obtain 204 N. Virginia Street and the county would obtain 306 N. Leslie Street due to the possible expansion of the Health Department. Councilmember Williams asked for the tax values. Action was deferred and the city attorney will provide the tax values on the properties.

Introduction to Launch: A Partner Based Effort to Encourage & Strengthen

Entrepreneurs. Ms. Julie Metz introduced Mr. Scott Satterfield. Mr. Satterfield provided an overview of the program which included the following information:

1. Program Overview
 - LAUNCH has been primarily modeled after LaunchMyCity. Since 2013, community leaders and institutions in Detroit, Raleigh, and around the country have come together to change lives through entrepreneurship.
2. Partners
 - City of Goldsboro
 - County of Wayne
 - DGDC
 - Small Business Center
 - Wayne Business & Industry Center
 - Wayne County Chamber of Commerce
 - Mt Olive Chamber of Commerce
 - Wayne Co Public Library
 - Wayne UNC Health Care
 - WCDA
 - WAGES
 - Wayne Community College
 - UMO Tillman School of Business
 - ECU Miller School of Entrepreneurship
3. Timeline
 - We began planning with a core group of community partners in February of 2019. That group expanded in April of 2019 to an extended circle of community leaders and organizations. The core group's work will continue for the duration of 2019. In November 2019, we expect to begin a marketing campaign countywide to inform the public and to cultivate applicants. We anticipate LAUNCH to officially begin in Wayne County in January 2020.
 - November 2019- Marketing campaign begins
 - January 2020- First cohort begins
 - March/April 2020- First cohort will graduate and pitch competition will be held
 - Summer 2020- Evaluation of first cohort round
 - Fall 2020- Second cohort begins
4. Operating Plan
 - The strategic partners, leveraging current services and expertise of existing services and personnel of each partner, will operate LAUNCH. To ensure the program is successful each strategic partner will share in the management of the program.

Council discussed. Council thanked staff and asked they keep them posted.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item B. Request Authorization of Agreement for Entry and Maintenance whereby allowing Public Works to Access and Maintain Ditch located behind the First Presbyterian Church, 1101 East Ash Street. Councilmember Foster shared concerns regarding ditches in his community that need cleaning and taking on more to maintain. Councilmember Foster stated I do not have a problem with it but we need to make sure all other areas are a priority as well.

Item C. City of Goldsboro Personnel Policy Revision – Anti-Harassment Policy. Ms. Bernadette Dove stated per Council's request we did go back out and ensure that all city employees were aware and had a comment period of about 30 days. Ms. Dove stated to date I have got no comments from city employees.

Councilmember Williams stated we got not one response. Ms. Dove stated I got no response. Councilmember Williams asked the fire chief what was his process with the new policy. Fire

Chief Dixon stated I got with my deputy, it was sent out to everybody with the timeline, I was copied. The current policy, EEOC guidelines, the process and timeline of amending the policy were discussed. Councilmember Williams expressed concerns. Councilmember Williams requested the adoption of the revised policy be held off until after the election. Councilmember Ham stated the HR director did her due diligence, prepared a revision, it came before the Council, Council rejected it because it had not been reviewed by the employees, HR director then sent it out to the employees, gave ample time for comment and there has been no comment. Councilmember Ham stated therefore I think we have followed a process, we should accept what she has and approve it. Councilmember Ham stated I make a motion to approve it. Mayor Allen stated it is on the Consent Agenda, there is no need for a motion if it stays on the Consent Agenda.

Councilmember Foster asked if we did anything wrong previously. Ms. Dove stated I do not think we did anything wrong. Ms. Dove stated the reporting procedures were not clear, and there were some gray areas that needed to be defined.

Councilmember Foster stepped out of the room at 5:54 p.m.

Item G. Correction of Stated Unit of Measurement for the FY18-19 and FY19-20 Water Rates. Mayor Allen made a motion to move Item G. to Items Requiring Individual Action. The motion was seconded by Mayor Pro Tem Broadaway. Mayor Allen, Mayor Pro Tem Broadaway, Councilmember Ham voted in favor of the motion. Councilmember Foster did not vote, as he had stepped out of the room, but was not excused from voting, therefore, his vote would be counted in the affirmative. Councilmember Williams voted against the motion. Mayor Allen stated the motion passed 4:1.

Councilmember Foster stepped back in at 5:56 p.m.

Councilmember Foster asked what made us set it at 150 million. Mr. Wagner stated it is an industrial bulk volume. Councilmember Foster asked when that rate was set. Mr. Wagner stated it is usually updated in the budget each year. Councilmember Foster asked if we can check on that, I would like to know that before I make my decision. Ms. Catherine Gwynn stated in the past it was the 200,000 cubic feet and I can go look at my rate sheets.

Item I. Authorization of Sale of Substandard Lots to Adjacent Property Owners Under Session Law 2004-94 (Senate Bill 1370). Ms. Gwynn stated since all requirements have been met under the referenced session law, staff is asking Council to approve the sale of 800 Slaughter Street to Ms. Nettie Lewis.

Item K. Consider Resolution for Changes in Surplus Declarations, Methods of Disposal Electronic Advertising only and Increase in Limit on Surplus Property Declaration from \$5,000 to \$30,000. Mayor Allen made a motion to move Item K. to Items Requiring Individual Action. The motion was seconded by Mayor Pro Tem Broadaway. Mayor Allen, Mayor Pro Tem Broadaway, Councilmember Ham voted in favor of the motion. Councilmember Foster did not vote, therefore his vote would be counted in the affirmative. Councilmember Williams voted against the motion. Mayor Allen stated the motion passed 4:1.

Item L. Partner with Housing Authority for the City of Goldsboro to build an outdoor basketball court at West Haven Apartments. Councilmember Williams shared he spoke to citizens there and a lot of them would prefer to see the apartments fixed up and a playground area or a satellite library. Councilmember Williams stated he would like to sit down and talk with the Housing Authority before me made a decision. Mayor Allen shared the Housing Authority has asked us to partner with them on this. Councilmember Foster stated it would not hurt to put it off for a couple of weeks, table it, until we talk to them. Ms. Felicia Brown stated it may have been different citizens but there were citizens who had approached the Housing Authority about getting the basketball courts replaced there. The Housing Authority reached out to us. Council continued discussions.

Councilmember Williams asked for an update on the H.V. Brown restrooms. Ms. Brown shared staff is in the process of getting the permits.

Item M. S-7-19 Colleena Properties, LLC (Preliminary Subdivision Plat for Carolina Street Meadows). Ms. Jennifer Collins shared since meeting with the Planning Commission, and them making their recommendations, staff has discussed connecting to sewer with the applicant, and the applicant has since agreed connecting to sewer would be beneficial for the development of the 14-lot subdivision and is requesting Council to consider allowing the developer to connect to sewer as per the UDO and grant the modification requested to not pay the \$28,818 fee in lieu for sidewalk construction.

Councilmember Williams asked what kind of homes they would be. Ms. Collins stated single family homes.

Councilmember Foster expressed concerns about waiving the fee in lieu. We are not getting sidewalks done that way. Council discussed.

Closed Session Held. Mayor Allen made a motion to go into Closed Session to discuss a personnel matter and an economic development matter. The motion was seconded by Mayor Pro Tem Broadaway. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Williams and Ham voted in favor of the motion. Councilmember Foster did not vote, therefore his vote would be counted in the affirmative. Mayor Allen stated the motion passed.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on September 9, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Bevan Foster
Councilmember David Ham

Absent: Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Assistant Pastor James Jones with the City Church of Goldsboro provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Mayor Pro Tem Broadaway made a motion to approve the Minutes of the Work Session and Regular Meeting of June 17, 2019 as submitted. The motion was seconded by Councilmember Ham. Mayor Allen, Mayor Pro Tem Broadaway, and Councilmember Ham voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motions passed 3:2.

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. Alicia Pierce shared information regarding Item C. City of Goldsboro Personnel Policy Revision – Anti-Harassment Policy. Ms. Pierce requested Item C. be removed from the consent agenda.
2. D.R. Halliday shared concerns regarding long and slow trains along Royall Avenue.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted

simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Salmon reminded Council Item G. Correction of Stated Unit of Measurement for the FY18-19 and FY19-20 Water Rates and Item K. Consider resolution for changes in surplus declarations, methods of disposal electronic advertising only and increase in limit on surplus property declaration from \$5,000 to \$30,000 were removed from the Consent Agenda and placed under Items Requiring Individual Action.

Councilmember Foster made a motion to remove Item C. City of Goldsboro Personnel Policy Revision – Anti-Harassment Policy from the Consent Agenda. The motion was seconded by Councilmember Williams. Councilmembers Foster and Williams voted in favor of the motion. Mayor Allen, Mayor Pro Tem Broadaway and Councilmember Ham voted against the motion. Mayor Allen stated the motion failed 2:3.

Councilmember Ham moved the items on the Consent Agenda, Items B, C, D, E, F, H, I, J and L be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro Tem Broadaway and a roll call vote resulted Mayor Allen, Mayor Pro Tem Broadaway and Councilmember Ham voting in the affirmative. Councilmembers Williams and Foster voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended with 3:2 vote. The items on the Consent Agenda were as follows:

Request Authorization of Agreement for Entry and Maintenance Whereby Allowing Public Works to Access and Maintain Ditch Located Behind the First Presbyterian Church, 1101 East Ash Street. Resolution Adopted. Request authorization of agreement for entry and maintenance whereby allowing Public Works to access and maintain ditch located behind the First Presbyterian Church, 1101 East Ash Street.

The properties along Park Ave A & B and Jackson Street, located behind the First Presbyterian Church, experience flooding during significant rain events. Major Storms have resulted in reported private property damages. These areas directly drain to a ditch located on church property that flows toward Herman Park and ultimately to the Big Ditch. The City desires to perform inspections, maintenance, and improvements of the privately owned ditch, which is, in the best interest of all parties to prevent the potential for future flooding.

See Attached Agreement. The scope of work involves the following: 1) Select removal of vegetation and trees facilitate equipment access to the ditch line as well as the crossline pipe under Jackson Street. 2) Removing silt and organic material from within the existing ditch bottom without significant enlargement of the ditch. 3) Periodic inspections and maintenance as needed for a period of two years to maintain flow only, not aesthetics.

All work will be coordinated with the Church. The City will take every precaution to minimize the impact to Church property. The City will be responsible for any excessive or preventable damages caused during the performance of the work.

Staff recommended Council adopt a Resolution authorizing the Mayor to sign agreement for entry and maintenance. Consent Agenda Approval. Ham/Broadaway (3 Ayes: 2 Nays)

RESOLUTION NO. 2019-70 “RESOLUTION AUTHORIZING THE MAYOR TO SIGN AGREEMENT FOR ENTRY AND MAINTENANCE FOR THE PUBLIC WORKS DEPARTMENT OF THE CITY OF GOLDSBORO”

City of Goldsboro Personnel Policy Revision – Anti-Harassment Policy. Approved. The City of Goldsboro’s Personnel Policy was last revised on December 1, 2017. The current policy does not address some of the more recent policy issues that have been encountered regarding Harassment in the workplace.

As advised by legal counsel and recommended by the Director of Human Resources, it has been determined that the current Harassment Policy is in need of revisions as outlined by the U.S. Equal Employment Opportunity Commission better known as EEOC. All city employees will be trained on the newly revised Anti-Harassment policy and the policy will be made available on the city’s

intranet for future reference. The policy will also be published on the city's website for reference by non-city employees, affiliates of the city and vendors.

The affected Article and Section is attached for review. A revision will be made to the Personnel Policy upon approval of the attached document.

It is recommended the City Council approve the revised section of the Personnel Policy as requested above. The revisions shall become effective immediately. Consent Agenda Approval. Ham/Broadaway (3 Ayes: 2 Nays)

Bid Award to Roto-Mix for Compost Stationary Mixer and Conveyor. Resolution Adopted. Bid Award to Roto-Mix for Compost Stationary Mixer and Conveyor to increase efficiency and aging equipment at the Compost Facility, a Compost Stationary Mixer and Conveyor was requested and approved in the FY 19-20 budget. This stationary mixer will replace one of the three (3) Roto-Mix trucks, which are currently out of service.

The City of Goldsboro advertised for Formal Bid requests FB 2019-006 on August 18, 2019 and received two responsive bids on August 28, 2019 at 10:00AM.

The lowest responsive bidder was Roto-Mix of Dodge City, KS with a Total Bid amount of \$194,785. A second bid was received from Quality Equipment of Goldsboro, NC for a Total Bid amount of \$239,440.

It is recommended the City Council approve the low bid and adopt a Resolution authorizing the City Manager to execute a contract with Roto-Mix not to exceed \$194,785 to purchase the Compost Stationary Mixer and Conveyor. Consent Agenda Approval. Ham/Broadaway (3 Ayes: 2 Nays)

RESOLUTION NO. 2019-71 "RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT COMPOST STATIONARY MIXER AND CONVEYOR"

DGDC Annual Dinner-Temporary Street Closing Request. Approved. The Downtown Goldsboro Development Corporation Annual Dinner is an award ceremony and celebration, which highlights achievements downtown Goldsboro has made over the past year, and recognizes individuals and groups that have helped turn vision into reality. The event includes live music, local catering and an awards ceremony.

The Downtown Goldsboro Development Corporation will host their 2019 Annual Dinner in front of Historic City Hall on Friday, September 20th from 6:00pm – 9:30pm. The organization requests a street closure of the 200 block of North Center Street, northbound lane only. The event will include 30+ tables, 200+ chairs, food tables and tents to accommodate 200+ guests.

Due to the logistics of this event and the safety of the guests, the DGDC is requesting that the 200 block of North Center Street, northbound only, be closed from 7am to 11pm. The parking lot next to historic City Hall is also requested to be closed from 7am – 11pm for the safety of drivers and their property during set-up.

All tents and tables will be arranged to ensure proper access to all alleyways and driveways.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments and Public Works are to be involved in the logistical aspects of the Event.

It is recommended Council grant the requested temporary closing of the north bound lane of the 200 block of North Center Street between Mulberry and Ash Street on Friday, September 20, 2019 from 7:00 am to 11:00 p.m. to be used for the Downtown Goldsboro Annual Dinner, subject to the above conditions. Consent Agenda Approval. Ham/Broadaway (3 Ayes: 2 Nays)

United Way of Wayne County – 29th Annual Taste of Wayne Event – Temporary Street Closing Request. Approved. The United Way of Wayne County is requesting permission to close a portion of certain City streets beginning at 7:00 a.m. until 3:00 p.m. on Saturday, October 12, 2019 to hold their annual Taste of Wayne fundraiser.

The street closing request is for the 200 block of North Center Street (between Ash and Mulberry Streets), both north and southbound lanes.

Organizers are requesting the street be closed beginning at 7:00 a.m. on Saturday, October 12th to allow for setup of the event. The event itself begins at 11:00 a.m. on Saturday, October 12th and will run through 2:00 p.m. One additional hour of closure will allow them time to tear down and clear the street.

The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

- 1. All intersections remain open for Police Department traffic control.
- 2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
- 3. All activities, changes in plans, etc. will be coordinated with the Police Department.
- 4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It is recommended Council grant the street closings for the 200 block of North Center Street from 7:00 a.m. until 3:00 p.m. on Saturday, October 12th for the United Way of Wayne County’s Annual Taste of Wayne event, subject to the above conditions. Consent Agenda Approval. Ham/Broadaway (3 Ayes: 2 Nays)

Reimbursement Resolution for FY19-20 Capital Outlay and Resolution to Designate City Manager or Finance Director to Declare Official Intent to Reimburse Expenditures. Resolutions Adopted. Reimbursement Resolution for FY19-20 Capital Outlay and Resolution to Designate City Manager or Finance Director to Declare Official Intent to Reimburse Expenditures

As part of the FY19-20 budget process, several vehicles and equipment (rolling stock) were identified to be funded with the proceeds of debt. The items listed below were approved capital outlay in the FY19-20 budget ordinance.

Department	Description of Item Being Replaced	Replacement	Add (N) or Replace (R) Existing Equip?	Adopted 6/17/19
Inspections	Replace 2001 Ford Utility Truck	Ford Utility Trucks	R	\$ 25,000.00
Streets	Backhoe	Backhoe	R	\$ 121,182.00
Streets	Replace 2001 Pothole Patcher	Pothole Patcher	R	\$ 186,500.00
Solid Waste	Replace 2001 GMC Rear Loader Garbage Truck	Tractor Trailer Rig (Wet line)	R	\$ 150,000.00
Engineering	Replace Traffic Signal Bucket Truck	Traffic Signal Bucket Truck	R	\$ 144,000.00
Fire	Admin Vehicle	2019 Ford F150	R	\$ 32,500.00
Police	Replace Admin Car	Dodge Charger	R	\$ 22,555.00
Police	Replace Admin Car	Dodge Charger	R	\$ 22,555.00
Police	Replace Patrol Line Cars	Dodge Charger	R	\$ 22,555.00
Police	Replace Patrol Line Cars	Dodge Charger	R	\$ 22,555.00
Police	Replace Patrol Line Cars	Dodge Charger	R	\$ 22,555.00
Police	Replace Patrol Line Cars	Dodge Charger	R	\$ 22,555.00
Police	Replace Patrol Line Cars	Dodge Charger	R	\$ 22,555.00
Police	Replace Patrol Line Cars	Dodge Charger	R	\$ 22,555.00
Police	Replace Patrol Line Cars	Dodge Charger	R	\$ 22,555.00
Police	Replace 2007 Expedition	Dodge Durango SUV	R	\$ 27,870.00
Distributions & Collections	Replace 2015 F250	F450 Utility Body Truck	R	\$ 60,000.00
Compost	Replace 2005 Chevrolet Silverado	Pickup Truck	R	\$ 26,000.00
Police	Equipment for Police Cars	Equipment for Police Cars	N	\$ 149,178.00
	Estimated Loan Closing Costs			\$ 20,000.00
				<u>\$ 1,167,780.00</u>

FY19-20 Reimbursement Resolution

It is the City's intent to finance these items with an installment financing contract pursuant to G.S. §160A-20. Staff will issue an RFP (Request for Proposal) to banking institutions in December 2019 with an anticipated loan closing in January 2019. The request will specify terms of (five) 5 years. This will **not** require LGC approval since all of the equipment listed is considered "rolling stock". The approval of the financing must be brought back to the Board for approval by resolution.

Most of the equipment above has been ordered to allow departments' priority in delivery since July 1 causes a spike in ordering and will cause some shortages in availability. Since the City anticipates incurring the expenditures prior to the issuance of tax-exempt obligations in the form of an installment financing contract in an approximate amount not exceeding \$1,167,780.00 as identified above, the Board must declare its official intent to reimburse certain expenditures with proceeds of debt to be incurred by the City prior to, or within sixty (60) days of payment of the expenditures to be reimbursed.

Designation of City Manager or Finance Director to Declare Official Intent to Reimburse

In order for the City to take advantage of its ability to issue tax exempt municipal debt and therefore lower its cost of borrowing, it must follow the laws promulgated by the Internal Revenue Service in 26 CFR 1.150.2 which require that a prospective issuer declare its official intent to reimburse expenditures with the proceeds of debt. It further allows the issuer to designate that authority.

It is recommended that the Council designate this authority to the City Manager or the Finance Director in order to protect its ability to issue tax exempt debt. In practice what this means is staff would prepare and sign a Declaration of Intent to become part of the permanent file for the debt to be issued. It will be brought to the Board as an information item only. The Declaration does not change the fact that when it is time to consider the borrowing alternatives, that will be brought before the Board for approval as required by law.

1. It is recommended that Council adopt the following entitled resolution declaring the Council's intent to reimburse the City of Goldsboro from the proceeds of debt for the rolling stock listed above in the amount not to exceed \$1,167,780.00.
2. It is recommended that the Council adopt the following entitled resolution designating the City Manager or the Finance Director to declare the City's official intent to reimburse expenditures. Consent Agenda Approval. Ham/Broadaway (3 Ayes: 2 Nays)

RESOLUTION NO. 2019-72 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES AND EQUIPMENT"

RESOLUTION NO. 2019-73 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DESIGNATING THE CITY MANAGER AND THE DIRECTOR OF FINANCE TO DECLARE OFFICIAL INTENT ON BEHALF OF THE CITY OF GOLDSBORO, NORTH CAROLINA TO REIMBURSE EXPENDITURES UNDER UNITED STATES DEPARTMENT OF TREASURY REGULATIONS"

Authorization of Sale of Substandard Lots to Adjacent Property Owners under Session Law 2004-94 (Senate Bill 1370). Resolution Adopted. Staff has received an offer to purchase a city/county-owned property considered to be substandard. Board must either accept or reject the offer in accordance with local legislation Session Law 2004-94 Senate Bill 1370.

The following offers have been received for sale of real property under Substandard Lot local legislation (Session Law 2004-94 Senate Bill 1370)

800 Slaughter St.

Offeror: Nettie Lewis

Offer: \$1.00

Bid Deposit: \$1.00

Parcel # (REID): 0050768 Pin #: 3509119662

Tax Value: \$2,780.00 Zoning: R-6

On July 23, staff prepared and mailed the required letter to adjoining property owners to notify them that an offer has been received and if they were interested in purchasing they had 30 days to contact the City and present an offer. Staff did not receive any offers in the required time frame.

As per Session Law 2004-94, the Board may authorize the sale of the substandard lot.

It is recommended that the City Council accept the offer on 800 Slaughter Street to deed 100% of property to Ms. Nettie Lewis and adopt the following entitled resolution authorizing City staff to execute instruments necessary to transfer ownership upon concurrence by Wayne County Board of Commissioners. Consent Agenda Approval. Ham/Broadaway (3 Ayes: 2 Nays)

RESOLUTION NO. 2019-74 “RESOLUTION AUTHORIZING SALE OF SURPLUS SUBSTANDARD REAL PROPERTY UNDER SESSION LAW 2004-94 SENATE BILL 1370”

Surplus Property Declaration – 12 Hach Turbidity Meters. Resolution Adopted. G.S. 160A-266 allows local governments to dispose of real and personal property that is deemed surplus. G.S. 160A-270(b) authorizes local governments to dispose of personal property via public auction.

The list is for 12 Hach turbidity meters formerly used at the Water Plant. The estimated value of the lot is \$7,200.00. It is staff’s recommendation that these meters be sold on Gov Deals. Since the amount is greater than \$5,000.00, staff must seek Council approval for surplus declaration and disposal.

It is recommended the Council by motion adopt the following entitled resolution authorizing the sale of surplus equipment. Consent Agenda Approval. Ham/Broadaway (3 Ayes: 2 Nays)

RESOLUTION NO. 2019-75 “RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY (G.S. 160A-270)”

Partner with Housing Authority for the City of Goldsboro to Build an Outdoor Basketball Court at West Haven Apartments. Resolution Adopted. Partner with Housing Authority for the City of Goldsboro to build an outdoor basketball court at West Haven Apartments.

The outdoor basketball court at West Haven Apartments is available for the citizens of Goldsboro to use. The outdoor basketball court is at the point where it needs to be replaced. Goldsboro Parks and Recreation recognizes the benefit of having access to outdoor activity. Goldsboro Parks and Recreation proposes to split the \$20,200 cost of constructing a new outdoor basketball court at West Haven Apartments with the Housing Authority for the City of Goldsboro.

After reviewing the costs, funds are available in the FY19-20 Parks and Recreation Budget to construct an outdoor basketball court.

It is recommended accept the recommendation of staff to adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute an agreement with the Housing Authority for the City of Goldsboro allowing Goldsboro Parks and Recreation to construct an outdoor basketball court at West Haven Apartments. Goldsboro Parks and Recreation will be reimbursed 50% of the \$20,200 cost by the Housing Authority for the City of Goldsboro. Consent Agenda Approval. Ham/Broadaway (3 Ayes: 2 Nays)

RESOLUTION NO. 2019-76 “A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO EXECUTE AGREEMENT WITH THE HOUSING AUTHORITY FOR THE CITY OF GOLDSBORO FOR OUTDOOR BASKETBALL COURT CONSTRUCTION AT WEST HAVEN APARTMENTS”

End of Consent Agenda.

Correction of Stated Unit of Measurement for the FY18-19 and FY19-20 Water Rates. Action Deferred. The City Council adopted the FY19 Water and Sewer rates on June 4, 2018 and the FY20 rates on June 17, 2019. The FY19 rate structure included a change from cubic feet to gallons. In the resolution adopted on June 4, 2018 there was a clerical error where industrial water customer using more than one hundred fifty million gallons (150,000,000) was stated incorrectly. There were two sections where the written amount was incorrect (one million five hundred thousand) but the numerical amount was correct (150,000,000) and one section where the written and numerical amount were incorrect.

Then in preparing the FY20 rate schedule, the prior resolution was used as the underlying template. The numerical amount had been corrected to match the (incorrect) written amount in late 2018. Although, I had staff proof the document, it was still overlooked. The written and numerical amount in FY20 read incorrectly as one million five hundred thousand (1,500,000).

It is necessary to amend for the technical clerical errors. FY19 rates were adopted as a resolution. FY20 rates were adopted as an ordinance due to communication error.

Upon motion of Councilmember Foster, seconded by Councilmember Williams and unanimously carried, Council tabled the above item until the September 23, 2019 Council Meeting.

Consider Resolution for Changes in Surplus Declarations, Methods of Disposal Electronic Advertising only and Increase in Limit on Surplus Property Declaration from \$5,000 to \$30,000. Resolutions Adopted. Ordinance Adopted. Disposition of property by a local government is affected by federal, state and local law. Whether a local government is allowed to dispose of property can depend on the nature of the property or the source of funds used to acquire the asset.

The most common source of rules that we reference when evaluating whether the City is allowed to dispose of property comes from state statute (NC G.S. Article 12 Sale and Disposition of Property §160A) which empowers local governments with the ability to sell or dispose of property it owns. It makes further distinction between real property and personal property with regards to disposal methods.

(Excerpt from North Carolina General Statute is included.)

The City has local ordinance in place to further define additional powers in Article IX. Sec. 9.1 requires the Council to declare surplus. (Attached excerpt from Code of Ordinances is included.) There is additional local legislation Session Law 2004-94 SB 1370 for the sale of substandard real property.

The City also adopted resolution 2005-030 which authorized:

1. Use of electronic auction to sell personal property
2. City Manager or designee authority to declare surplus up to \$5,000
3. GovDeals, Inc. as an authorized electronic auction service

Sale of Real Property by Electronic Auction

Currently if the City wishes to declare surplus and sell real property, it must sell by upset bid or if a substandard lot it may rely on Session Law 2004-94 SB 1370. However, NC G.S. §160-270 authorizes local government to sell real property by electronic public auction as another tool to help local governments speed up the process and reduce the formalities, cost and complications of newspaper advertising. Wayne County is among many local governments that have been using this method for some time with success. It is recommended that the Council adopt a resolution allowing the City to use sale of real property by electronic auctions as a method of disposal of real property.

Electronic Advertising Only

The City has been engaging in electronic advertising only for the sale of personal property since it authorized the use of GovDeals for electronic auction services in 2005, however a resolution authorizing electronic advertising only cannot be located. It appears to be an oversight in the adoption of Resolution 2005-30 which authorized the use of electronic auction services, but did not allow for the use of electronic only advertising. Within the proposed resolution, real property has also been included with the proviso that the sale of real property by electronic auction

is also approved. It is recommended that the Board adopt a resolution authorizing the use of electronic advertising only for the sale of personal real or personal property to continue to allow the City to use electronic only advertising.

Disposal of Personal Property Under \$30,000

Resolution 2005-030 authorized the City Manager or designee the authority to declare surplus personal property under \$5,000. NC G.S. §160-266(c) allows the Board to authorize a designated official to declare surplus and dispose up to \$30,000 (“Small Item” Disposal rules). It is our recommendation that this limit be raised from \$5,000 to \$30,000. If the Board chooses to leave the limit at \$5,000, it will require that personal property between \$5,001 and \$30,000 be brought to the governing board for approval and newspaper advertising (electronic advertising is not allowed). Included within the recommended ordinance is a provision for sales to employees when the items are purchased through electronic auction so long as the employee is not involved in the surplus process or disposal. Note also that this does not give staff the authority to give or donate property. That must be done by Council by resolution. It is recommended that the Council amend the “Small Item” threshold from \$5,000 to \$30,000 to align with state statute. The School of Government recommends this as an ordinance rather than a resolution, so it has been presented as such.

Mayor Pro Tem Broadaway made a motion to:

1. Adopt the following entitled resolution to allow the sale of real property by electronic public auction as an approved method of sale for the City of Goldsboro.
2. Adopt the following entitled resolution authorizing the use of electronic advertising only for the sale of surplus real and personal property.
3. Adopt the following entitled ordinance to allow for the increase in limit on the disposal of surplus personal property from \$5,000 to \$30,000 (“Small Item” Disposal).

The motion was seconded by Councilmember Ham. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Williams and Ham voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 4:1.

RESOLUTION NO. 2019-77 “RESOLUTION AUTHORIZING SALE OF REAL PROPERTY BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. §160A-270”

RESOLUTION NO. 2019-78 “RESOLUTION AUTHORIZING ADVERTISING OF ELECTRONIC AUCTION BY ELECTRONIC MEANS ONLY”

ORDINANCE NO. 2019-55 “AN ORDINANCE PRESCRIBING PROCEDURES FOR DISPOSING OF PERSONAL PROPERTY VALUED AT LESS THAN \$30,000 PURSUANT TO G.S. §160A-266(C)”

S-7-19 Colleena Properties, LLC (Preliminary Subdivision Plat for Carolina Street Meadows) The property is located on the west side of N. Carolina Street between W. Hooks River Road and A Street.

Totals Lots:	14
Total Area:	11.18 acres
Min. Lot Size:	16,719 sq. ft.
Max. Lot Size:	63,771 sq. ft.
Average Lot Size:	34,797 sq. ft. or 0.79 acres
Zoning:	R-16 Residential

Currently, approximately 2.1 acres is woodlands. The remaining 9.8 is vacant farmland.

The submitted preliminary plat contains a total of 14 residential lots within the subdivision.

Building setbacks for single-family dwellings within the R-16 zoning district are as follows:

Front: 40 ft.

Rear: 25 ft.
Side: 16 ft.
Side (Corner Lot): 32 ft.

No new streets are proposed for the subdivision. The developer proposes to install all utilities underground.

Sidewalks are not shown along N. Carolina Street or W. Hooks River Road. According to the City’s UDO, sidewalks are required for the proposed subdivision for approximately 1,404 linear ft. along N. Carolina Street and approximately 197 ft. along W. Hooks River Road.

The developer is requesting a modification of sidewalk construction. If approved, the developer will be required to pay a fee in lieu of sidewalk construction in the amount of \$28,818. In addition to the sidewalk modification, the developer is also requesting a modification of the fee in lieu of for \$28,818.

City water is available to serve the property. City sewer is located within 1000 ft. of the subject property and has sufficient capacity to serve the 14-lot subdivision. According to the City’s UDO, proposed developments within 1,000 ft. of the City’s sewer system shall connect to City sanitary sewer mains. The applicant is requesting a modification of this requirement and is proposing the installation and use of septic systems in accordance with the County of Wayne’s Environmental Health Department.

Storm water calculations for this site have been submitted and are currently under review by City Engineering.

The proposed subdivision is located within the City’s Watershed Protection Overlay District. It is not located within a Special Flood Hazard Area.

Modifications: The following modifications have been requested:

- 1. Modification of sidewalk construction along N. Carolina Street and Hooks River Road.
- 2. Modification of payment of fee in lieu of sidewalk construction in the amount of \$28,674.
- 3. Modification of requirement to connect to City sewer when new developments are within 1,000 ft. of accessible and available utilities.

The Planning Commission, at their meeting held on August 26, 2019, recommended approval of the 14-lot preliminary subdivision plat with the following modifications:

- 1. Modification of sidewalk construction along N. Carolina Street and Hooks River Road.
- 2. Modification of requirement to connect to City sewer when new developments are within 1,000 ft. of accessible and available utilities.

The Planning Commission recommended the applicant pay the fee in lieu of sidewalk construction in the amount of \$28,818.

Since meeting with the Planning Commission, and them making their recommendations, staff has discussed connecting to sewer with the applicant, and the applicant has since agreed connecting to sewer would be beneficial for the development of the 14-lot subdivision and is requesting Council to consider allowing the developer to connect to sewer as per the UDO and grant the modification requested to not pay the \$28,818 fee in lieu for sidewalk construction.

Mayor Pro Tem Broadaway made a motion to require connection to City sewer and release them from the fee in lieu of sidewalk construction in the amount of \$28,818. The motion was seconded by Councilmember Ham. Councilmember Williams stated in District 1 we need sidewalks, and I do not think we should be making compromises regarding sidewalks. Mayor Allen, Mayor Pro Tem Broadaway, Councilmember Ham voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 3:2.

Mayor and Councilmembers’ Reports and Recommendations. Mayor Allen read the following Proclamation.

Constitution Week Proclamation. Mayor Allen proclaimed September 17th through 23rd as CONSTITUTION WEEK in the City of Goldsboro and ask our citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Councilmember Williams shared information about Jaylen “JuJu” Suggs passing and asked that citizens consider helping out with his burial expenses.

Mayor Pro Tem Broadway shared information about the recent hurricane and thanked the agencies involved.

Councilmember Ham commended city employees and city manager actions during the recent hurricane.

Councilmember Foster had no comments.

City Manager Tim Salmon thanked city staff and Wayne County for the efforts during the recent hurricane.

Mayor Allen thanked city staff, county staff, first responders and citizens for the efforts during the hurricane. He also mentioned the passing of Jaylen Suggs and offered his thoughts and prayers to his family.

There being no further business, the meeting adjourned at 7:17 p.m.

Chuck Allen
Mayor

Melissa Capps, MMC/NCCMC
City Clerk



City of Goldsboro

H.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2019-90

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY HEZEKIAH JONES AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 18 YEARS

WHEREAS, Hezekiah Jones retired on August 1, 2019 as a Fire Engineer with the Goldsboro Fire Department of the City of Goldsboro with more than 18 years of service; and

WHEREAS, Hezekiah began his career on April 4, 2001 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro; and

WHEREAS, On April 1, 2015, Hezekiah was promoted to Fire Engineer with the Goldsboro Fire Department where he has served until his retirement; and


WHEREAS, Hezekiah has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Hezekiah Jones their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Hezekiah's tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of October, 2019.




Chuck Allen
Mayor

RESOLUTION NO. 2019-90

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY HEZEKIAH JONES
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 18 YEARS**

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2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of October, 2019.

Mayor

Attested by:

City Clerk



City of Goldsboro

H.O. Brawer A
North Carolina
27533-9701

Office of the Mayor

NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH PROCLAMATION

WHEREAS, Workplaces that welcome the talents of all people, including people with disabilities, are a critical part of building an inclusive community and a strong economy; and

WHEREAS, North Carolina prospers when all residents are guaranteed the skills, education and opportunities they need for success in the jobs of today and tomorrow and it is estimated that one in five North Carolinians will acquire a disability during their lifetime; and

WHEREAS, Issued earlier this year, Executive Order No. 92, Employment First for North Carolinians with Disabilities, establishes North Carolina as an Employment First state to increase opportunities for meaningful employment, fair wages, and career advancement for people with disabilities and directs the Office of State Human Resources to transform state government into a model employer of people with disabilities; and

WHEREAS, In collaboration with valued partners in the public and private sectors, North Carolina's Division of Vocational Rehabilitation Services, as part of the Department of Health and Human Services, helps North Carolinians with disabilities excel in their chosen careers, earn competitive wages and benefits, and positively impact their employers, communities, and the state's economy; and

WHEREAS, The purpose of Disability Employment Awareness Month is to educate employers about the value that people with disabilities can and do bring to the workforce and the variety of resources available to help employers retain and advance qualified, talented workers with disabilities; and

WHEREAS, The United States Department of Labor's theme for National Disability Employment Awareness Month 2019, *The Right Talent, Right Now*, calls attention to the untapped labor pool of qualified, job-ready people with disabilities.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim October 2019 as

NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 21st day of October, 2019.



Chuck Allen
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 21, 2019 COUNCIL MEETING

- SUBJECT:** Veterans Day Parade – Temporary Street Closing Request
- BACKGROUND:** A request was received from the Wayne County Veterans and Patriots Coalition requesting permission to close a portion of certain City streets on Monday, November 11, 2019 from 9:00 a.m. to 1:00 p.m. in order to hold a Veterans Day Parade and Celebration.
- DISCUSSION:** Parade Route: South on Center Street beginning at Ash Street to Chestnut Street; going around traffic circle heading North on Center Street to Walnut Street; East on Walnut Street to John Street; North on John Street to Mulberry Street; West on Mulberry Street to Center Street; North on Center Street to Ash Street ending at Ash Street.
- Staging Areas: Oak Street between James and William Streets, Vine Street between Center and William Streets, Beech Street between John and William Streets, and Center Street from Oak to Ash Streets.
- Streets closed for the Staging Area: Center Street from Holly Street to Ash Street; John Street from Holly Street to Ash Street; and Center Street at Spruce Street.
- Additional Closures recommended by the Police Department to manage traffic flow will encompass James Street from Oak to Ash Streets, John Street from Chestnut Street to Ash, Mulberry Street from James to William, Walnut Street from James to Ormond Ave, Chestnut Street from James to Ormond Ave; and Ash Street from James to John Streets.
- Parking Restrictions: No parallel parking on Center Street from Spruce Street to Ash Street.
- The time requested for the closing is from 9:00 a.m. to 1:00 p.m. Police have indicated that traffic will be restricted from 9:00 a.m. until 1:00 p.m. The actual parade will begin at 11:00 a.m. and end at approximately 12:15 p.m.
- The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.
- Staff recommends approval of this request subject to the following conditions:
1. All intersections remain open for Police Department traffic control.
 2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
 3. All activities, changes in plans, etc. will be coordinated with the Police Department.

4. The Police, Fire, Public Works and Downtown offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the Council approve the street closing of sections of Pine, Spruce, Center, Walnut, John, Mulberry, James, and Chestnut Streets for the Veteran's Day Parade route from 9:00 a.m. to 1:00 p.m. on Saturday, November 11, 2019.

DATE: _____

Mike West, Police Chief

DATE: _____

Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☒ Parade ☐ Run/Walk ☐ Festival ☐ Street Closure ☐ Other (explain): _____

Event Name: Veterans Day Parade

Event Date(s): 11 November **Event Website:** _____

Inclement Weather/Rain Date(s): No Rain Date

Description of Event (Please briefly describe the event.)

Parade to include all vehicles with patriotic themes, floats, trucks, cars, bands, ROTC units, SJAFA Marching Flights

Requested Event Location: Downtown Goldsboro

Event Start Time/End Time: Begin 11:00 AM END 12:15 PM

Set-Up: Date & Time (start/end): 11 November 9:00 AM

Dismantle (Completion): Date & Time (start/end): 11 November 1:00 PM

Estimated Daily Attendance: 4,000 +

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 10:00 AM - 12:15 PM

If yes, please list the streets that you are requesting to be closed: North & South

Lanes of Center St. Street Roundabout 1 Block Walnut, 1 Block John, 1 Block Mulberry

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Wayne County Veterans & Patriots Coalition

Are you a non-profit? ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Bill Graham **Title:** CEO

Address: 306 Foxwood Drive

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-394-2200

Cell Phone: _____ **Email:** cb wts graham@gmail.com

Day of Event Contact:

Name:

Bill Graham

Phone:

919-394-2200

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION:

Railroad Yard End of Center

For Run/Walk/Parades - STARTING POINT:

Ash and Center South Bound

For Run/Walk/Parades - ENDING POINT:

Railroad Yard Center North Bound

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

See Attachment

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Park's Portable Toilets - Bonnie Howell 919-735-9402

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

V. Event Details: Please answer the following questions regarding your event.

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☒ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☐ Yes ☒ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: _____
 - Approximate Sizes: _____
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: _____
- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: _____
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Curb Side
parking both Sides of Center Street
- Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.**

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: _____

Date: _____

Organization: _____

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

 Sgt. Adams
Goldsboro Police Department Representative

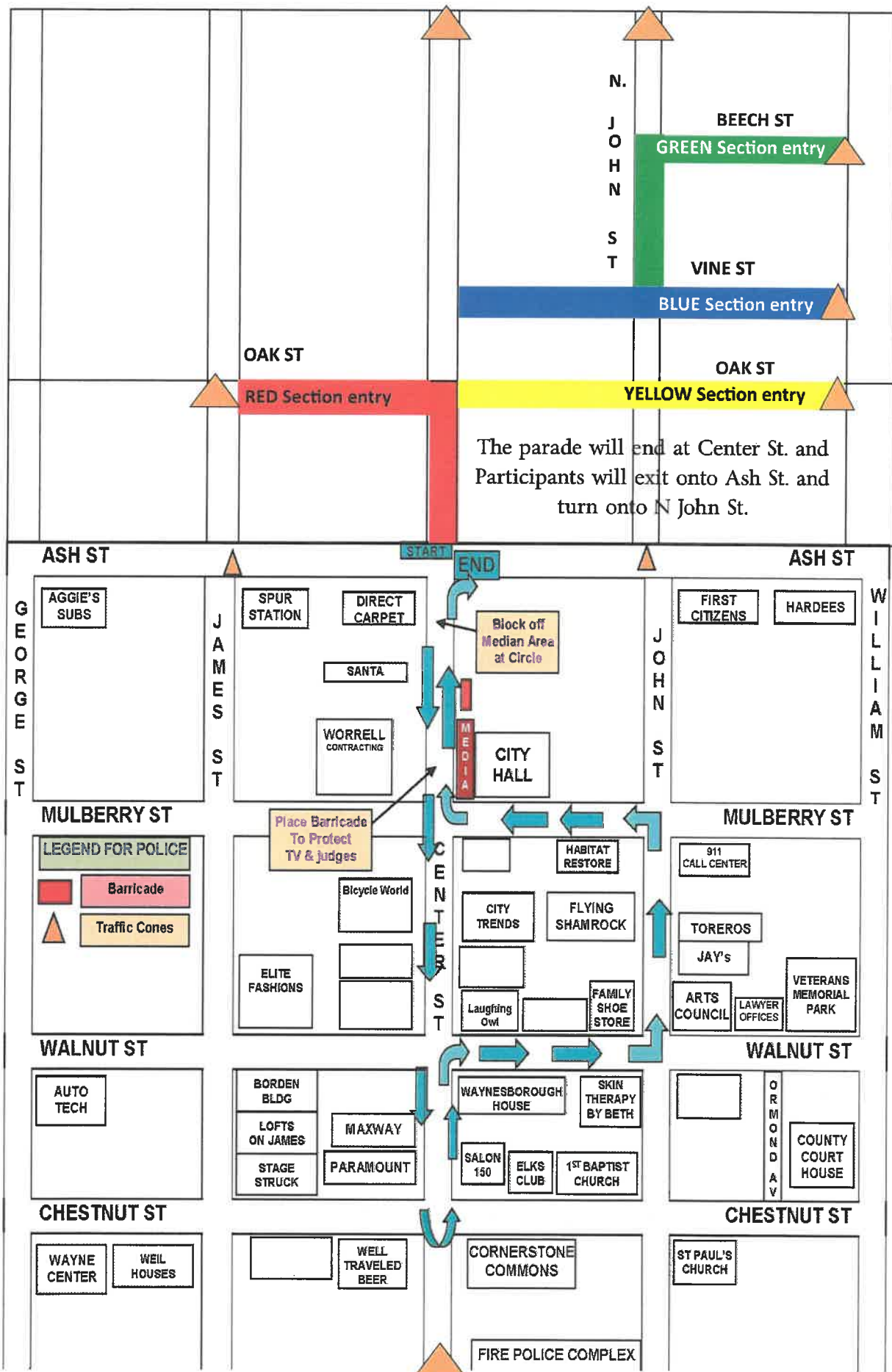
10/7/19
Date

Erin Fonseca
Downtown Goldsboro Representative

10/7/19
Date

City Manager's Signature
(Use of City Owned Lots and Non-Street Closings)

Date





Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Wayne County Veterans

from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 25th day of September, 20 19.

Bill Graham, CEO

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/08/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER O'Berry & Lewis, Inc. PO Box 127 Goldsboro NC 27533	CONTACT NAME: Kitz Bass	
	PHONE (A/C, No. Ext): 919 735 1237 FAX (A/C, No.): 919 735 8819 E-MAIL ADDRESS: kitzib@oberry-lewis.com	
INSURED Wayne County Veterans and Patriots Coalition 100 Crescent Drive Dudley NC 28333	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: West Bend Mutual Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			A656397 00	10/13/2019	10/13/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 100,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N / A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re Veterans Day Parade - Nov. 11, 2019

CERTIFICATE HOLDER

Email: jadams@goldsboronc.gov

Goldsboro Police Department
Attn: Sgt. Adams
204 S Center St
Goldsboro, NC 27530

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kitzi Bass

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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 21, 2019 COUNCIL MEETING**

SUBJECT: Supplemental Agreement - Right-of-way Reimbursement for Central Heights Realignment (Project U-5724)

BACKGROUND: The realignment of Central Heights Road at Berkeley Boulevard is a funded transportation highway project with right-of-way and utilities currently in progress and construction scheduled for June 26, 2020. This project will align Central Heights Road with Royall Avenue at Berkeley Boulevard by relocating Central Heights Road from south of the railroad to north of the railroad.

The project will include the extension of Fallin Boulevard at Berkeley Boulevard to Central Heights Road and the realignment and extension of Oak Forest Road over Norfolk Southern Railroad to Central Heights Road. The project will also include the widening of Oak Forest Road to Gateway Drive.

In order to include the realignment and extension of Oak Forest Road over Norfolk Southern Railroad to Central Heights Road within the project scope, a Municipal Agreement between the North Carolina Department of Transportation (NCDOT) and City of Goldsboro was adopted by City Council at their July 16, 2018 meeting. The agreement indicated the City of Goldsboro agreed to participate in the right of way costs and NCDOT was responsible for acquiring any needed right of way for the extension of Oak Forest Road.

The original scope of the agreement allowed the City to participate in the actual project right of way cost up to a maximum amount of \$500,000 in three installments over three years.

Upon execution of the agreement, the City of Goldsboro paid the first installment of \$125,000 to NCDOT on July 26, 2018 with the second installment invoiced on July 1, 2019 for \$187,500 and the third installment invoiced on July 1, 2020 for \$187,500.

DISCUSSION: Due to the delay in project scheduling, the parties wish to extend by one year, the due dates of the approved second and third installment payments for the City's reimbursement to the Department of Transportation. The parties wish to supplement

the original agreement and amend the due dates for the second and third installment payments to read as follows:

- The Department shall invoice the Municipality for the second installment in the amount of \$187,500 on July 1, 2020 and for the third installment of \$187,500 on July 1, 2021.

RECOMMENDATION:

By motion:

1. Adopt the attached Resolution authorizing the Mayor and City Clerk to execute a Supplemental Agreement with the North Carolina Department of Transportation for right of way reimbursement as it relates to Provision 8. Subsection A. Funding of the original agreement.

Date: _____

Planning Director

Date: _____

City Manager

RESOLUTION NO. 2019 -

**RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A
SUPPLEMENTAL AGREEMENT WITH THE NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION FOR RIGHT OF WAY REIMBURSEMENT
UNDER PROJECT U-5724 REALIGNMENT OF CENTRAL HEIGHTS ROAD**

WHEREAS, the Department of Transportation has plans to make certain street and highway constructions and improvements within the City under Project U-5742, in Wayne County; and

WHEREAS, Project U-5724, in Wayne County, is in the approved State Transportation Improvement Program (STIP) and the right of way funding and construction funding is secured for the first five years of the STIP, so the project will not need to re-compete; and

WHEREAS, the Project consist of US 13 (Berkeley Boulevard) Realignment of SR 1709 (Central Heights Road) at Berkeley Boulevard; and

WHEREAS, the City has agreed to participate in the right of way costs for the proposed location to a maximum amount of \$500,000 with 3 installment payments for reimbursement; and

WHEREAS, the NCDOT shall be responsible for acquiring any needed right of way required for the Project and construction of the Project; and

WHEREAS, the parties wish to extend by one year the due dates of the approved second and third installment payments for the Municipality's reimbursement to the Department of Transportation; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Right of Way Reimbursement Supplemental Agreement with NCDOT (WBS Element 54016.2.1), is hereby formally approved; and
2. The Mayor and City Clerk are hereby authorized and directed to execute a supplemental agreement with the Department of Transportation for right of way reimbursement under Project U-5724 Realignment of Central Heights Road; and
3. This Resolution shall be in full force and effect from and after its adoption this the _____ day of _____, 2019.

Mayor

Attested by:

City Clerk

NORTH CAROLINA
WAYNE COUNTY

SUPPLEMENTAL TIP AGREEMENT

DATE: 10/3/2019

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

TIP #: U-5724

AND

WBS ELEMENTS: 54016.2.1

CITY OF GOLDSBORO

FEDERAL-AID #:

CFDA #: 20.205

TOTAL SUPPLEMENTAL FUNDS [NCDOT PARTICIPATION] \$0

THIS SUPPLEMENTAL AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department", and the City of Goldsboro, hereinafter referred to as the "Municipality."

WITNESSETH:

WHEREAS, the Department and the Municipality on 8/14/2018, entered into a certain Project Agreement for the original scope: realignment of SR 1709 (Central Heights Road) at US 13 (Berkeley Boulevard) in Wayne County; and,

WHEREAS, the Municipality has agreed to participate in the right of way costs with 3 installment payments for reimbursement; and,

WHEREAS, the parties wish to extend by one year the due dates of the approved second and third installment payments for the Municipality's reimbursement to the Department; and,

NOW THEREFORE, the parties wish to supplement the aforementioned original Agreement whereby Provision 8. Subsection A. is amended to read as follows:

8. FUNDING

The Municipality shall participate in the actual Project right of way cost up to a maximum amount of \$500,000 as follows

- A. The Municipality shall make the payment in (3) three installments: Upon partial execution of the Agreement by the Municipality, the Municipality shall submit the first installment check for \$125,000 to the Department's Division Engineer. The Department shall invoice the Municipality for the second installment in the amount of \$187,500 on July 1, 2020 and for the third installment of \$187,500 on July 1, 2021. Reimbursement shall be made by the Municipality within thirty (30) days of the date of the invoice. The Department shall charge a late payment penalty and interest on any unpaid balance due in accordance with NCGS § 147-86.23.

OTHER PROVISIONS

- 16. The other party to this Agreement shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21) and related nondiscrimination authorities. Title VI and related authorities prohibit discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.

Except as hereinabove provided, the Agreement heretofore executed by the Department and the Municipality on 8/14/2018, is ratified and affirmed as therein provided.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST:

CITY OF GOLDSBORO

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

NCGS 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization. No Change

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:

City of Goldsboro

DEPARTMENT OF TRANSPORTATION

BY: _____

(CHIEF ENGINEER)

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (Date)

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 21, 2019

SUBJECT: Bid Award to Turner Murphy Company, Inc. for Water Treatment Enhancements/Plate Settler Project

BACKGROUND: The City of Goldsboro water treatment plant (WTP) was originally constructed in 1954 and has been expanded and upgraded several times to its current capacity of 12.0 million gallons per day (mgd). During the 1994 project, construction of all other required elements for the 14.0 mgd expansion were completed, with the exception of the inclined plate settlers.

This project consists of installing a stainless steel inclined plate settler in each of the existing seven sedimentation basins to enhance treatment performance and increase capacity from 12.0 to 14.0 mgd.


DISCUSSION: The City of Goldsboro advertised for Request For Qualifications RFQ# 2019-002 for installation contractors and RFQ# 2019-003 for inclined plate settler manufacturers on August 1, 2019 and received five responsive contractors and two responsive manufacturers on August 22, 2019 at 10:00AM.

Four of the five approved contractors attended the mandatory pre-bid meeting and were approved for the formal bid FB# 2019-004 on October 1, 2019 at 2:00PM, which received three responsive bids. After reviewing the submittals, Turner Murphy Company, Inc. of Rock Hill, SC was the lowest responsive bidder for both Alternate A and Alternate B. A tabulation of the October 1, 2019 bids is attached

Turner Murphy Company's total bid amount for Alternate A was \$1,293,994.00 and \$1,376,544.00 for Alternate B, which is a higher grade stainless steel. State Revolving Funding was approved for \$1,797,360 on this project.

RECOMMENDATION: It is recommended that the City Council adopt the attached Resolution authorizing the Mayor and the City Clerk to execute a contract with Turner Murphy Company, Inc. not to exceed \$1,376,544.00 for the Water Treatment Enhancements/Plate Settler Project.

Date: 10/21/19


Michael Wagner, Public Utilities Director

Date: _____

Timothy A. Salmon, City Manager

RESOLUTION NO. 2019-

RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT
FOR WATER TREATMENT ENHANCEMENTS/PLATE SETTLER PROJECT

WHEREAS, on October 1, 2019 the City of Goldsboro received a responsive bid from Turner Murphy Company, Inc. for the Water Treatment Enhancements/Plate Settler Project; and

WHEREAS, the City will complete the construction of the inclined plate settlers required during the 1994 project expansion to 14.0 million gallons per day; and

WHEREAS, it is recommended that the City award the bid to Turner Murphy Company, Inc. for the Water Treatment Enhancements/Plate Settler Project; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to award the formal bid alternate B to Turner Murphy Company, Inc. in an amount not to exceed \$1,376,544.00 for the Water Treatment Enhancements/Plate Settler Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Turner Murphy Company, Inc., in an amount not to exceed \$1,376,544.00 to provide services for the Water Treatment Enhancements/Plate Settler Project.
2. This Resolution shall be in full force and effect from and after this 21st day of October 2019.

Mayor

Attested by:

City Clerk

FB2019 - 004

WATER TREATMENT ENHANCEMENTS / PLATE SETTLER PROJECT

Bid Opening: Tuesday, October 1, 2019 @ 2:00 pm

	BID BOND	MINORITY BUSINESS	E-VERIFY	ALTERNATE A	ALTERNATE B
Turner Murphy Co., Inc. PO Box 3490 Rock Hill, SC 29732-5490 rmurphy@turnermurphy.com LICENSE # 9072	✓	✓	✓	\$1,293,994.00	\$1,376,544.00
TA Loving Company PO Drawer 919 Goldsboro, NC 27533 tedmondson@taloving.com LICENSE # 325	✓	NOT INCLUDED	✓	\$1,313,500.00	\$1,395,500.00
State Utility Contractors, Inc. PO Box 5019 Monroe, NC 28111 dlucas@sucontractors.com LICENSE # 17793	✓	✓	NO INCLUDED	\$1,744,000.00	\$1,804,000.00

City of Goldsboro
Departmental Monthly Reports
September 2019

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

We welcomed six new hires this month: **(Keith Grady – Stormwater Maintenance Equipment Operator – Public Works; Robin Gurgainus – Safety Officer; Tyler Hicks – Police Officer, Justin Kelly – Police Officer, Anthony Rhodes – Solid Waste Equipment Operator, and Jamal Williams – Police Officer).** There were 19 reductions this month: four resignations **(Tyler Herring – Fire Fighter; Jeremy Peters – Senior Fire Fighter, Patrick Lechner – Building Maintenance Superintendent, Public Works, and Kaitlyn Howard – Paramount Theatre);** one retirement **(Claude Jackson – Police),** and 14 seasonal employees whose assignments ended. Total employment for September was **608:** 461 full time and 147 part-time. Employee turnover rate (voluntary) was 4.5% due to seasonal reduction.

Departmental Activities

- The Human Resources Director and Senior Human Resources Consultant met with David Hill, HR consultant, on September 9 to discuss personnel policy revisions.
- The Senior HR Consultant conducted NeoGov training at Public Works on September 10 and met with administrative support staff on September 11 to discuss NeoGov updates. Professional development included attendance to the 2019 ICMA League of Women Workshop. Topics included maintaining a healthy work/life balance, women's progression in municipal leadership, and utilizing data for organizational growth.
- Staff is finalizing plans for the Health/Wellness Fair on October 4.
- Pierce representatives will be here the week of October 14 to conduct open enrollment for supplemental benefits (vision, dental, FSA, etc.).
- Anti-Harassment training will be held in October. Drake Maynard, consultant and former Employee Relations Director for the State of North Carolina, will facilitate the training.
- HR staff will attend the annual NeoGov conference and Employment Law conference in October.

Safety Highlights

- Our new Safety Officer, Robin Gurgainus, started September 25. He attended the annual NC Association of Local Governmental Safety Officers conference September 25, 26.
- Visited some of the City facilities with Health Nurse to meet staff and learn about departmental operations.

This month's Health Beat focused on Bloodborne Pathogens. 86 employees attended the sessions. The nurse provided updates on drug screens, FMLA, and on-the-job injuries. 40 employees attended the sessions. There were 50 clinic visits. Two non-DOT random drug screens and two DOT breathalyzers were performed; all tests were negative.

2019	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Applications	348	320	346	542	283	203	401	247	61				306
New Hires	11	7	1	3	3	1	8	6	6				5
Separations	3	3	6	3	1	5	4	3	5				3
Vehicle Accidents	7	4	6	3	6	4	5	5	0				4
Workers' Compensation	2	4	3	0	2	2	0	0	0				1

COMMUNITY RELATIONS DEPARTMENT

September 2019

Prepared By: Shycole Simpson-Carter, Community Relations Director

Date Prepared: October 14, 2019

- The Commission on Community Relations and Development met on Tuesday, September 10, 2018. The next scheduled meeting is Tuesday, October 8, 2019. The November meeting is scheduled for Tuesday, November 12, 2019 at 6:00 pm.
- The Department received two (2) housing complaints and four (4) request for assistance. Description of said complaints and/or inquiries are: two (2) complaints of infestation of bed bugs and/or cockroaches within two different rental complexes; four (4) request for assistance related to food, rental/utility assistance, childcare, and community service. All complaints were submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- The Goldsboro Mayor's Youth Council (GYC) met on Wednesday, September 4th for GYC Orientation and Wednesday, September 18th for GYC Regular meeting. The next scheduled meetings are Wednesdays November 6th and 20th. A few members of the Youth Council participated in the Day of Service a one-day conference held in Wilson, NC on September 21, 2019.
- The Mayor's Committee for Persons with Disabilities met on Thursday, September 19th and Monday, September 23rd to finalized the planning for the annual Disability Awards Luncheon, scheduled for 12:00 pm on Thursday, October 17, 2019 at the Goldsboro Event Center. The November meeting is scheduled for Thursday, November 21, 2019.
- On September 9, 2019 the City was notified by the U.S. Department of Housing and Urban Development (HUD) of the City's FY19-20 Annual Action Plan being approved for a total grant amount of \$543,211 for its Community Development Block Grant (CDBG) \$328,479 and HOME Investment Partnership Grant \$214,732. The Mayor and City Clerk executed and provided to HUD the Grant Agreements for both grant on behalf of the City.

2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	4	5	2	2	4	2	2	2				3
Consumer & Other	3	4	3	4	3	4	6	1	4				4
2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0	1	3
Consumer & Other	1	2	0	0	3	2	9	10	2	5	7	2	4

-----PARAMOUNT THEATRE-----

- **September Activities included:** 7 event days, 5 rehearsal days, Foundation Outreach Committee Meeting. Principal events: Goldsboro Ballet fundraiser, Center Stage Theatre musical 9-5, Henry Cho Comedy, Promotional Collaboration for Angelina Ballerina, Movie: Angels in the Outfield
- **Repairs and Maintenance:**
 - HVAC and Roof leaks repaired under HVAC contract.
 - Coordinated with fire marshal to adapt equipment and seating for greater safety and utility.
 - Detailed painting, cleaning, storage and equipment mounting executed by Paramount Staff.

-----FINANCIAL-----

- Expenses – \$43,600: Labor - \$22,432 /Operational – \$21,168
- Revenues - \$7,824: Rentals -\$5,310 /Tickets \$2,514 /Concession \$0

	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$34,447	\$33,393	\$68,435	\$41,297	\$25,832	\$34,713	\$21,916	\$41,241	\$43,600				\$344,874	\$38,319
Rev	\$12,993	\$13,259	\$15,347	\$5,406	\$20,107	\$19,988	\$8,423	\$8,090	\$7,824				\$111,437	\$12,382
	Jan-18	Feb-18	Mar-18	April-18	May-18	June-18	July-18	Aug-18	Sept-18	Oct-18	Nov-18	Dec-18	2018 Total	2018 Average
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161	\$32,024	\$482,140	\$40,178
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896	\$16,954	\$179,948	\$14,995

*August 2018 revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 18 expense includes repairs to exterior building

-----GOLDSBORO EVENT CENTER-----

- **September Activities included:** 16 events (4 multi-day); 3 weddings, 4 private, 3 City, 3 military.
- **Repairs and Maintenance:**
 - Ceiling HVAC repaired, but drainpipe not reattached resulting in leak and floor damage; currently being assessed. Continual issues with toilet-clogs during events; these take place primarily evenings and weekends, resulting in hundreds of dollars of “emergency rate” charges. Replacement units and adaptations being considered.

-----FINANCIAL-----

- Expenses – \$9,001 Labor - \$5,550 /Operational – \$3,451
- Revenues – \$12,579: Rentals - \$10,255 /Concessions – \$2,324
- City Use – \$4,700: Value of non-Revenue City use: 9 events = \$4,700

	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$9,198	\$8,624	\$13,459	\$13,121	\$6,968	\$8,393	\$6,887	\$10,356	\$9,001				\$86,007	\$9,556
Rev	\$4,645	\$7,204	\$11,475	\$5,932	\$2,529	\$13,136	\$2,000	\$8,369	\$12,579				\$67,869	\$7,541
City	\$1,900	\$5,100	\$8,525	\$3,875	\$7,975	\$5,225	\$2,075	\$2,700	\$4,700				\$42,075	\$4,675
	Jan-18	Feb-18	Mar-18	April-18	May-18	June-18	July-18	Aug-18	Sept-18	Oct-18	Nov-18	Dec-18	2018 Total	2018 Average
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760	\$10,306	\$119,951	\$9,996
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326	\$5,224	\$82,038	\$6,837
City	\$750	\$4,800	\$4,750	\$4,975	\$9,475	\$4,325	\$3,425	\$6,175	\$3,925	\$12,475	\$9,150	\$7,000	\$71,225	\$5,935

INSPECTIONS

September, 2019

Prepared By: Allen Anderson, Jr.

Date Prepared: 10/04/19

The valuation of all building permits issued during the month of September totaled \$2,359,174. Four (4) of these permits were new residential single-family dwellings at a valuation of \$985,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,283,397.

All permit fees collected for the month totaled \$26,217. Of the permit fees collected for the month, \$2,835 was collected in technology fees. Plan review fees collected during the month totaled \$2,125. Business Registration fees collected totaled \$1,320.

The Inspectors did a total of 516 inspections for the month. During the month of September ten (10) business inspections were completed. A total of 226 permits were issued for the month. Fifty-one (51) plan reviews were completed for September. We now have a total of 121 residential structures in the Minimum Housing Process and 6 commercial structures in the Demolition by Neglect Process.

2019	Jan	Fed	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$2	\$14	\$6	\$428K	\$8	\$2	\$4	\$11	\$2				\$5
Residential (k)	\$805	\$1mm	\$599	\$0	2mm	\$767	\$580	\$557	\$985				\$810
Misc (mm)	\$5	\$2	\$2	\$2	\$2	\$1	\$3	\$2	\$1				\$2
Permit Fee (k)	\$34	\$40	\$48	\$27	\$46	\$41	\$38	\$40	\$26				\$38
Inspections	614	603	531	497	603	488	533	663	516				561
Permits Issued	296	296	270	271	334	296	329	255	226				286
Plan Reviews	39	47	65	46	34	43	90	35	51				50
Min Housing	171	99	102	118	121	125	126	111	121				122
In Process													
2018	Jan	Fed	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12	\$6	\$6
Residential (k)	\$848	\$518	\$1mm	\$786	\$1mm	\$2mm	\$1mm	\$2mm	\$120	\$207	\$246	\$807	\$882
Misc (mm)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2	\$1	\$2
Permit Fee (k)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49	\$21	\$40
Inspections	524	539	544	564	582	692	675	659	345	589	516	373	550
Permits Issued	258	263	284	295	418	351	344	373	279	326	258	226	306
Plan Reviews	75	41	52	74	85	39	42	67	51	85	39	50	58
Min Housing	163	163	143	152	152	152	161	161	161	161	163	171	159
In Process													

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Continued to work through TIGER VIII developments.
- Met with (or conversed by email/phone) 11 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 25 different times.
- Worked on the Wayfinding Signage shop drawings with the sign vendor related to the TIGER grant.
- Helped facilitate and participate in a neighborhood plan meeting.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Created ads for Go, Buzz, 107.9, digital billboards and News-Argus for upcoming downtown events.
- Attended multiple Merchants Association meetings throughout the month.
- Hosted the Small Business Center in Downtown event on the first Monday of the month.
- Prepared and submitted the monthly Four Square report for the TIGER Grant to FTA and began preparing for the Quarterly meeting in Atlanta to discuss our project's status to be held October 4, 2019.
- Attended and presented at the SJAFB Newcomers Meeting in the month of September.
- Hosted multiple LAUNCH meetings throughout the month of September.
- Attended a Freedom Fest discussion meeting on September 12th.
- Met with WRAL on September 17th to discuss the brewery scene coming to Goldsboro.
- Attended the Base Community Council Meeting on September 26th.
- Collaborated with Wayne UNC Healthcare to kick-start the Downtown Goes Pink campaign during the month of September. The campaign will run throughout October and conclude on November 4th.
- Continued to work on establishing a relationship with UNC's based NC GROWTH that will lead to a feasibility study to research an incubator type facility for downtown.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board (09/18), DGDC Executive Committee (09/11), DGDC Design (09/10), DGDC EV (09/10), DGDC Promotions (09/10) and Org. Work Plan (09/11).
- Helped assist the DGDC with three (3) DGDC boardroom rentals throughout the month.
- Worked with DGDC committees on the 2019 Work Plan development.
- Worked through logistics for the 2019-20 public art installations and upcoming ceremony, to be held October 18, 2019.
- Facilitated and hosted the Annual Awards Dinner on September 20th. It was the 2nd largest attendance on record with over 235 guests.
- Met with Travel & Tourism on September 25th to discuss the History Channel script for their upcoming feature on Goldsboro.

Upcoming Events/Activities:

- Downtown Goes Pink October 1st – November 4th.
- The Creepy Crawl bar crawl will be held on October 25th from 9:00pm until 12:00am.
- A play, Blithe Spirit, will be performed at The Paramount Theatre on September 26th and 27th, hosted by the DGDC Board of Directors.

Businesses Opening/Properties Purchased:

- Adam's Downtown Barbeque opened at 120 E. Mulberry Street during the month.
- Two micro-breweries are underway, one located at 116 W. Chestnut Street and the other at 229 W. Pine Street.

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 10,801 to 10,835 in the month of September.
- The Downtown Development Department reported the following statistics to the NC Department of Commerce for the 2018-19 year calculated from July 1, 2018 to June 30, 2019 (*last row*) and have placed that in a chart to follow since the 2013 year when we were notified of the TIGER V grant award.

Downtown Economic Statistics

	Bldg. Renovations	New Jobs	Job Lost	Net Job Gain	New Business	Business Closed	Net Business Gain	Business Expansion	\$ Value of New Investment PUBLIC	\$ Value of New Investment PRIVATE
2013-2014	15	42	17	25	12	7	5	0	\$1,504,393	\$1,026,589
2014-2015	14	73	25	48	15	7	8	1	\$10,635,878	\$415,731
2015-2016	41	90	14	76	16	8	8	2	\$6,327,519	\$6,381,283
2016-2017	19	57	10	47	19	7	12	2	\$1,727,888	\$5,007,273
2017-2018	35	29	14	15	11	5	6	0	\$960,245	\$4,799,785
2018-2019	23	131	16	115	25	11	14	3	\$3,055,885	\$2,611,850



Also, since that time, over 152,500 square feet of vacant, neglected space has been put back into production not including the 21,500 square feet under construction now. The public investment since 2013 is \$24.2M but the majority of that is in federal or state grants or, is attributed to City/County investments and maintenance costs of buildings they own in the downtown area operated for their use. About \$9M of the public investment was City funded. The City leveraged their \$9M to attract \$35.4M; \$15.2M of State and federal funding (*not including the current \$5M TIGER grant since none had been spent at time of reporting*) and \$20.2M private investments. Thus, the City's investment was matched 4:1.

- Installed and configured multiple network devices to improve City networking infrastructure.
- Installed Desktop in Large Conference Room to allow PowerPoint to broadcast via Facebook Live and WGTN.
- Two employees attended Techstravaganza IT Conference in Raleigh.
- Connected new PD expansion to City fiber network and tested connections.
- Setup cameras and tested views in the Police Department Expansion.
- Tested card access system in the Phase I construction area for the GPD and GFD. Working with contractor to resolve issues.
- Connected new Station 4 to City fiber network and tested connections.
- Deployed new Mobile Device Terminals (MDTs) to Police Department vehicles.
- Assisted DGDC with their Annual Dinner.
- Recorded Compost Video.
- Implemented Citizen Notifications through CoDa for Hurricane Dorian schedule changes. Calls were placed to notify citizens of schedule changes and give them the option to opt out of future messages.
- Assisted GPD with an Investigation
- Performed drone flight for Code Enforcement.

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVE	TOTAL
Tickets Opened	662	536	546	519	540	424	686	708	545				574	5166
Tickets Closed	551	467	575	429	496	454	942	664	503				565	5081
Open Tickets	456	490	457	549	582	612	300	342	384				464	

PUBLIC WORKS

September 2019

Prepared By: Chad Edge

Date Prepared: October 14, 2019

Distribution & Collections

- Responded to 21 after hour calls for a total of 41.5 hours.
- Repaired an 18 inch sewer line at WRF and a 15 inch sewer line on Wilson Street
- Assisted IT Department with installing conduit and setting in ground vault for FD/PD Complex.

Buildings & Grounds

- Set up stage for 2nd Annual Ride as One event at Wayne County Fair Grounds.
- Coordinated and assisted with moving large generator from Public Works to the new Fire / Police Complex.

Streets and Stormwater

- Replaced metal in-street fire suppression panel on Grantham Street.
- Assisted paving contractor with repairs to Georgia Ave by preparing subgrade.
- Assisted Public Utilities by hauling 66 loads of earth material to reinforce levee at Big Cherry Pump Station.

Distribution & Collections	Utility Line Maint (1000-ft)	16
	Lines Camera'd (1000-ft)	10.2
	Water Repairs	37
	Sewer Repairs	44
	Hydrants Replaced/Fixed	8
	Meters Install/Changed	35
Buildings & Grounds	Total Work Orders	49
	Sign Repairs	35
	ROW Mowing (ac)	103
	City-Owned Lots Mowing (ac)	98
Garage	Total Work Orders	289
	Total Fuel Cost (x1000)	\$61
Solid Waste	Refuse (x1000 tons)	0.9
	Recyclables (tons)	62
	Leaf-n-Limbs (x1000 tons)	1.1
Cemetery	Funerals	2
Streets & Stormwater	Utility Cut Repairs	3
	Pot Hole Repairs	17
	Streets Swept (curb miles)	49
	Storm Pipe Maint (1000-ft)	3.85
	Ditch Mowing (1000-ft)	10.52
	Storm Pipe Repairs	6

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - River water quality has changed with “D0-Abnormally Dry” conditions. Creating process control encounters for operators.
- Bids were received October 1, 2019 for the Plate Settler Project and appear under budget.
- The Comprehensive Utility Rate Study is scheduled to kickoff October 24, 2019 with Stantec.

Water Reclamation Facility

- The Water Reclamation Facility operations are proceeding smoothly.
- The average daily flows for September were 7.48 MGD.
- All of the city’s 26 pump stations are operating well.
 - With the exception of the 117 pump station bar screen.
 - Pecan pump station is scheduled to have significant modifications to ensure compliance with current flows and peaking factors, during the weeks of October 21st & 28th.

Compost Facility

- Two hundred and seventeen cubic yards of compost/mulch was sold in September 2019.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.206	6.053	6.016	6.175	7.237	7.351	7.361	6.890	6.693				6.664
Sewer**	11.66	11.76	12.22	11.01	7.84	8.28	7.39	6.83	7.48				9.38
Compost	52	319	390	552	503	437	103	121	217				299

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374	6.027	6.405
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48	13.97	10.64
Compost	395	876	686	913	951	910	220	604	157	144	233	238	527

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

OVERALL SUMMARY

	<u>FY 18-19</u>		<u>FY 19-20</u>	
	<u>Actual to Date</u>		<u>Actual to Date</u>	<u>YTD %</u>
Revenues	<u>September -18</u>	<u>Adjusted Budget</u>	<u>September-19</u>	<u>Collected</u>
General Fund	\$ 6,931,918	\$ 45,017,296	\$ 3,256,189	7.23%
Utility Fund	6,536,493	20,424,368	4,516,565	22.11%
Downtown District Fund	4,452	121,701	345	0.28%
Occupancy Tax Fund	350,771	1,113,732	324,623	29.15%
Stormwater Fund	353,953	1,467,481	385,838	26.29%
Total	\$ 14,177,587	\$ 68,144,578	\$ 8,483,560	12.45%
Expenditures				
General Fund	\$ 11,095,230	\$ 45,017,296	\$ 9,729,290	21.61%
Utility Fund	5,700,493	20,424,368	3,245,106	15.89%
Downtown District Fund	12,232	121,701	1,296	1.06%
Occupancy Tax Fund	334,559	1,113,732	127,961	11.49%
Stormwater Fund	198,131	1,467,481	223,325	15.22%
Total	\$ 17,340,645	\$ 68,144,578	\$ 13,326,978	19.56%

MAJOR CATEGORIES

	<u>FY 18-19</u>		<u>FY 19-20</u>	
	<u>Actual to Date</u>		<u>Actual to Date</u>	<u>YTD %</u>
Revenues	<u>September-18</u>	<u>Adjusted Budget</u>	<u>September-19</u>	<u>Collected</u>
Property/Occupancy Taxes	\$ 977,075	\$ 18,092,380	\$ 501,462	2.77%
Charges for Services	5,804,260	22,522,489	5,987,988	26.59%
Revenue Other Agencies	4,682,816	16,382,031	1,601,418	9.78%
Other Revenues	2,713,436	11,147,678	392,692	3.52%
Total	\$ 14,177,587	\$ 68,144,578	\$ 8,483,560	12.45%
Expenditures				
Labor	\$ 7,935,096	\$ 31,024,058	\$ 6,987,926	22.52%
Non-Labor	9,405,549	37,120,520	6,339,013	17.08%
Total	\$ 17,340,645	\$ 68,144,578	\$ 13,326,939	19.56%

SELECTED OTHER INFORMATION

	<u>FY 18-19</u>	<u>Actual</u>	<u>Total</u>
Collections	<u>Actual</u>	<u>September-19</u>	<u>Collected F-YTD</u>
Debt Setoff	\$ 42,896	\$ 1,093	\$ 3,639
Surplus	\$ 160,832	\$ -	\$ 10,952

PLANNING

September 2019

Prepared By: Debra Creighton

Date Prepared: 10/16/2019

During the month of August, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of September, eleven (11) tickets were issued (see below).

Parked in Wrong Direction	6
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	4
Other (Bus Loading Zone, Crosswalk, Sidewalk)	1

2019	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	3	6	6	5	5	5	4	1	4				39	4
Staff Level	0	1	0	3	1	7	3	3	1				19	2
Rezoning	0	2	3	3	1	3	2	0	3				17	2
Historic District Commission														
Commission Review	0	0	2	1	1	1	1	1	1				8	1
Staff Review	1	1	1	1	3	3	2	0	0				12	1
Code Enforcement														
Grass Cutting # Lots + Payments	0	0	0	0	40 / \$4,915	98 / \$7,025	15 / \$1,145	69 / \$5,225	51 / \$2,880				273 / \$21,190	55 / \$4,2388
Junk Vehicles	4	4	3	4	5	6	2	8	1				37	4
Tagged Vehicles	0	0	0	20	30	18	28	15	15				126	14
Illegal Signs Removed	444	79	30	197	20	25	35	0	20				850	94
Bags of Litter Picked Up	388	551	602	555	522	305	367	307	268				3865	429

Stoney Creek Greenway

- Staff is awaiting authorization to construct from NCDOT;
- Project manual and final estimate are complete;
- Anticipated advertisement for bids in October 2019.

Phase IV Sewer Collection Rehabilitation

- T. A. Loving Company is currently performing pipe bursting and CCTV work for sections of sanitary sewer line;
- Project is 50% complete with a contract completion date of November 26, 2019.

Center/Holly Street Water Tank Painting

- Additional work added by Change Order No. 1 for installing davit arm manway and removal of internal spider rods and the center hub increased the contract time to October 21, 2019;
- Project is 95% complete.

SJAFB Sewer Outfall Improvements

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP;
- Anticipated advertisement for bids in October 2019.

2019 Infrastructure Recovery (Goldenleaf Foundation)

- The low bid was submitted by Herring-Rivenbark, Inc. of Kinston, NC for \$886,590;
- A recommendation for contract award was submitted and approved by Council on October 7, 2019;
- A preconstruction conference will be scheduled upon execution of contract documents.

2018 Street Improvement Project

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- City Council rejected all bids for this project during the August 5th Council meeting;
- The project scope and design are being revised and the project will be advertised for bids in the next couple of months.

2018 Street Resurfacing

- The resurfacing project is complete;
- Final payment is in process of being submitted by Turner Asphalt.

2018 Wastewater Collection System Rehabilitation Project

- Additional work added by Change Order No. 1 is underway;
- Project is 98% complete.

2018 Virginia Street Storm Sewer Improvements

- Staff is researching alternatives to correcting the drainage situation.

Ash Street/Alabama Avenue Sidewalk

- Preliminary construction plans have been started;
- Duke Energy has been contacted to relocate needed poles;
- Anticipated advertisement for bids in October 2019.

2017 Wastewater System Improvements

- Design plans and specifications are being reviewed by NCDEQ;

2017 Water System Improvements

- Design plans and specifications are being developed;
- Design plans and specifications are anticipated to be sent for NCDEQ review in November 2019.

2019 Water System Improvements

- Received the NCDEQ Letter of Intent to Fund;
- Staff is coordinating with the Finance Department to determine if the City of Goldsboro can afford the project;
- Once Finance Department determines affordability, staff will develop a Request for Qualifications for design services and advertise in January 2020.

2019 Street Resurfacing

- Final list was approved during the August 5th Council meeting;
- Staff is working to develop a more detailed cost estimate to determine if additional street segments can be added;
- Once the detailed estimate is developed, staff will begin putting together the contract documents and advertise for bids;
- Anticipated advertise for bids in December 2019.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPs have been constructed to date;
- All BMP inspections have been completed through the month September 2019.

FIRE DEPARTMENT
September, 2019
Prepared By: CL/JD
Date Prepared: 10.08.19

Fire Prevention and Outreach

- 9/11 - Public Education - Wayne Christian Preschool - Engine 3
- 9/11 - Public Education - Boys & Girls Clubs of Wayne County, NC - Engine 2
- 9/13, 9/14, 9/15 - Fill the Boot Campaign - Walmart (Spence Ave.) - raised \$9,763 for MDA
- 9/14 - Public Education - Fall Fest at Farmers Market - The Maxwell Center
- 9/18 - Community Service - Care Seat Checks - Station 2
- 9/18 - Community Service - Installed Smoke Detector - Engine 2
- 9/19 - Public Education - Station 3 Tour
- 9/20 - Public Education - Station 1 Tour - Family YMCA Preschool
- 9/21 - Community Service - Goldsboro Raleigh Assembly Church
- 9/21 - Public Education - Kids Fest - Berkeley Mall
- 9/26, 9/27 - Public Education - North Drive Elementary School
- 9/28 - Public Education - Safe Kids Event - Old Navy

Working Structure Fires

- 9/3 - 603 N George St.

Working Vehicle Fires

- 9/12 - 2406 E Ash St.
- 9/12 - E US 70 HWY
- 9/29 - 1427 W Grantham St.

<u>2019</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	196	191	203	209	241	207	215	199	223				236
Structure Fires:	5	3	2	4	1	1	4	2	1				3
EMS Calls:	72	84	79	76	76	79	75	74	68				85
Vehicle Accidents:	27	30	40	33	39	27	22	36	33				36
Fire Alarms:	33	33	29	40	54	54	47	46	66				50
Other:	59	41	53	56	71	46	67	41	55				61
Training Hours:	3122	3211	3263	1804	2128	1788	1885	2995	1757				2744
Safety Car Seat Checks:	3	8	5	4	5	8	9	10	6				7
Inspections:	94	86	123	118	113	71	91	114	116				116
<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	222	182	195	229	375	223	205	197	218
Structure Fires:	3	6	2	2	6	2	1	2	4	4	2	3	3
EMS Calls:	63	52	63	68	89	69	71	87	138	79	87	69	78
Vehicle Accidents:	49	22	39	27	38	34	38	31	36	34	41	29	35
Fire Alarms:	49	34	44	35	38	38	47	59	80	50	35	45	46
Other:	70	51	48	65	51	39	38	50	117	56	40	51	56
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138	1163	2199
Safety Car Seat Checks:	2	10	10	9	10	4	3	8	3	11	6	11	7
Inspections:	52	67	68	95	102	106	99	142	64	19	69	65	79

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

GOLDSBORO POLICE DEPARTMENT

SEPTEMBER, 2019

Prepared By: Michael D. West

Date Prepared: October 4, 2019

Total IBR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft, arson and fraud) for September 2019 were 243 compared to 270 for August 2019.

Property with an estimated value of \$234,780 was reported stolen while property with an estimated value of \$56,210 was recovered.

Officers arrested 192 people and 558 citations were issued during the month. There were 50 drug-related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for September 2019 included:

Police Reports	\$ 1529.62
Fingerprints	\$ 30.00
Special Events	\$ 100.00
Total	\$ 1,659.62

IBR COMPARISON & TREND														
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	2	0	0	0				2	0.2
Rape(&attempts)	1	0	0	2	1	0	2	1	0				7	0.8
Robbery	6	4	5	4	5	1	3	5	4				37	4.1
Aggravated Assault	7	8	10	5	15	14	9	10	13				91	10.1
Simple Assault	30	30	36	24	29	35	33	49	42				308	34.2
Breaking & Entering	33	31	24	35	35	22	34	25	30				269	29.9
Larceny	157	92	104	135	99	138	134	138	127				1124	124.9
Motor Vehicle Theft	7	9	11	8	5	7	6	7	9				69	7.7
Arson	0	1	0	0	0	0	0	0	0				1	0.1
Fraud	24	37	35	19	25	35	24	35	18				252	28.0
TOTALS	265	212	225	232	214	254	245	270	243	0	0	0	2160	240.0
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	0	2	1	0	0	3	0.3
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0	0	10	0.8
Robbery	1	10	7	5	4	6	6	5	2	2	3	8	59	4.9
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7	11	143	11.9
Simple Assault	34	29	55	34	32	32	24	46	43	25	24	41	419	34.9
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35	39	397	33.1
Larceny	129	115	126	134	132	121	127	110	107	96	108	142	1447	120.6
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13	8	93	7.8
Arson	0	2	0	0	0	1	1	1	0	3	0	2	10	0.8
Fraud	46	33	22	34	42	38	42	35	25	34	23	34	408	34.0
TOTALS	265	233	251	260	270	257	261	244	234	216	213	285	2989	249.1

ms
10-4-19

- September 7th – Mountain to Sea Trail “42nd Birthday” Hike through Goldsboro
- September 11th – “Abilities Tennis” – Pilot program to introduce Tennis to Special Populations began.
- September 16-22 – “The Tappers” (Senior Tap Group) participated in the NC Senior Games State Finals.

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Herman Park									
Facility Usage	1,735	2,126	1,691	1,788	1,901	1,694	1,568	2,013	868
Program Revenue	\$1,805	\$3045	\$1,826	\$2,928	\$3,225	\$7,242	\$16,676	\$8,574	\$690
Rental Revenue	\$860	\$1,390	\$2,455	\$1,770	\$2,270	\$3,490	\$2,765	\$2,545	\$1,140
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$22,141	\$8,837	\$5,666
WA Foster Rec Center									
Facility Usage	7899	7,848	8,320	7,525	9,663	8,624	7,452	5,007	2,570
Program Revenue	\$200	\$1,180	\$160	\$205	\$300	\$2,890	\$4,695	\$3,235	\$90
Rental Revenue	\$350	\$1,275	\$350	\$1,100	\$4,600	\$1,600	\$1,200	\$2,830	\$1,180
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$32,727	\$18,189	\$9,745
Specialized Recreation									
Facility Usage	413	388	467	348	1,675	277	368	562	365
Program Revenue	---	\$102	\$94	---	---	---	---	\$230	---
Rental Revenue	---	---	---	---	---	---	---	---	---
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$1,851	\$2,436	\$1,001
Senior Programs & Pools									
Facility Usage	1,532	1,723	1,674	3,097	2,517	4,920	5,825	3,161	1,283
Program Revenue	\$242	\$264	\$277	\$309	\$2,396	\$6,124	\$7,939	\$2,621	\$2,415
Rental Revenue	---	---	---	---	---	\$550	\$425	\$375	---
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$20,542	\$13,897	\$2,682
Athletics, Field & Picnic Shelters, BMSC									
Facility Usage	15,250	14,340	13,150	20,470	42,520	27,285	11,372	8,245	17,022
Program Revenue	\$5,206	\$3,573	\$8451	\$2,229	\$12,128	\$11,459	\$4,963	\$6,487	\$9,366
Field / Shelter Rental \$	\$1,600	\$150	\$610	\$890	\$1,250	\$1,480	\$1,300	\$795	\$1,755
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$13,842	\$8,892	\$19,005
Golf Course									
Usage/Rounds of Golf	808	1,088	1,741	1,799	2,528	2,812	2,511	2,659	2,316
Revenues	\$43,326	\$22,930	\$28,167	\$52,962	\$55,502	\$65,797	\$68,373	\$49,754	\$52,843
Expenditures	\$33,159	\$44,676	\$47,976	\$41,149	\$41,387	\$71,439	\$43,750	\$60,039	\$44,984
Net	\$10,167	\$21,746	\$19,809	\$11,813	\$14,115	\$5,642	\$24,623	\$10,285	\$7,859
Special Events									
Usage/Participation	0	0	125	3,000	0	180	256	60	40
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,450	\$1,990	\$0	\$0
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$1,305
TOTAL REVENUE	\$53,589	\$33,810	\$42,390	\$62,393	\$81,671	\$102,082	\$109,901	\$77,446	\$69,479

**Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for all facilities except the Golf Course.

- Inquiries were fulfilled for the month of September by the TTO—312 inquiries, 79 incoming phone calls, and 72 visitors to the office.
- Total hotel revenue generated in August was \$2,236,176, which is up 19.3% YOY. September revenue not yet released.
- For the month, TTO Facebook page had 65 new page likes. Instagram page has 44 new followers. Twitter page gained 8 new followers.
- US Quidditch will generate 250 room nights and approximately 1,000 visitors to the area. The tournament is set for November 9-10, 2019 at the Bryan Multi-Sports Complex. A complimentary screening of Harry Potter at the Paramount on Nov. 8th to compliment Quidditch being in town.
- Planning for the USTA Tennis Tournament to be held Oct 11th-13th at many of the local tennis courts throughout Wayne County. The Players Party will be held on Oct 11th at the Fire House.
- Organized a Familiarization (FAM) Tour for media for October 18-19th for NC-based journalists, to stay in and experience Goldsboro in return for editorial content and promotion in their publications.
- The History Channel project planning is underway and TTO is coordinating efforts with partners such as, Downtown Goldsboro, SJAFB Public Affairs, Busco Beach, and local BBQ establishments. We are working with the County to produce a Behind the Scenes Film for further publicity.
- Wrapping up the Fall Tour program. The tour program includes Ghost Tours, Base Tours, Brews and 'Cues Tours, and BBQ Tours.
- WRAL and UNC-TV have released film content promoting Goldsboro following their visits here organized by Travel and Tourism. The next State-wide publication to run is with Our State on October 22nd.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2019-20	\$82,004	\$88,424	\$92,348	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$87,592
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108	\$104,633	\$73,949	\$59,855	\$98,520	\$86,921	\$141,913	\$1,010,602	\$84,217
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	\$60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439