



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
OCTOBER 15, 2018



(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206
OLD BUSINESS

- a. T.C. Coley Community Center Discussion (Mayor)

NEW BUSINESS

- b. GWTA Board Request (Mayor)
- c. Teacher salary increase. The City of Goldsboro to provide the inner city teachers with a 1%-3% salary increase. North Drive, Carver Heights, Dillard Middle and Goldsboro High school. (Councilmember Foster)

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Associate Pastor Raymond Deck, Freedom Baptist Church)

Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

- A. Minutes of the Work Session and Regular Meeting of October 1, 2018

VI. PRESENTATIONS

- B. Resolution Expressing Appreciation for Services Rendered by Sally Johnson as an Employee of the City of Goldsboro for More Than 42 Years
- C. Golden STAR Award Recipients (Human Resources)

VII. PUBLIC HEARINGS

- D. Z-15-18 Lane Farms, Inc. – North and South sides of New US 70 Bypass between Salem Church Road and Claridge Nursery Road (Planning)
- E. Z-16-18 Sarah Edwards – North side of Vann Street between Bruce Street and Vann Street Terminus (Planning)
- F. CU-10-18 Ruffin & Jackson – South side of Wilmington Avenue between Isler Street and Devereaux Street (Planning)
- G. Street Name Change – Keenway Drive to Keller Way Drive (Planning)

PLANNING COMMISSION EXCUSED

- H. Public Hearing – 2017-2018 CAPER (Community Relations)

VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- I. Budget Amendment – IT Equipment (Finance)
- J. Budget Amendment for Workers' Compensation Claims (Finance)
- K. Resolution accepting the State Revolving Fund Loan, Increase Capital Projects Ordinance and Budget Amendment for Loan Closing Fees (Finance)
- L. Resolution for Designation of Applicant's Agent – Hurricane Florence (Finance)
- M. Victorian Mourning Practices – Temporary Street Closing Request (Police)
- N. Veterans Day Parade and Celebration – Street Closing Request (Police)
- O. Downtown Lights Up! Street Closing Request (Police)
- P. Goldsboro Historic District Commission Appointments (City Manager)
- Q. Little Washington Growing Group Land Lease Agreement (City Manager)
- R. Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina (City Manager)

S. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

T. Safety First on Halloween Proclamation

XIII. CLOSED SESSION

XIV. ADJOURN

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
OCTOBER 1, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on October 1, 2018 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem David Ham
- Councilmember Antonio Williams
- Councilmember Bill Broadaway
- Councilmember Mark Stevens
- Councilmember Bevan Foster
- Councilmember Gene Aycock
- Ron Lawrence, Attorney
- Randy Guthrie, Interim City Manager
- Melissa Corser, City Clerk
- LaToya Henry, Public Information Officer
- Octavius Murphy, Assistant to the City Manager
- Jennifer Collins, Planning Director
- Kaye Scott, Finance Director
- Mike West, Police Chief
- Scott Williams, IT Director
- Felicia Brown, Assistant P&R Director
- Mike Wagner, Deputy Public Works Director – Utilities
- Rick Fletcher, Public Works Director
- Joe Dixon, Fire Chief
- Shycole Simpson-Carter, Community Relations Director
- Allen Anderson, Chief Building Inspector
- Julie Metz, DGDC Director
- Bernadette Dove, HR Director
- Freeman Hardison, GWTA
- Joey Pitchford, Goldsboro News-Argus
- Ken Conners, News Director-Curtis Media Group East
- Dale Armstrong, Cherry Hospital
- Lonnie Casey, Citizen
- Taj Pollack, Citizen
- Carl Martin, Citizen
- Bobby Mathis, Citizen
- Della Mathis, Citizen
- David Weil, Citizen
- Amy Bauer, Citizen
- Jay Bauer, Citizen
- Shirley Edwards, Citizen
- Kimberly Rhodes, Citizen
- Yvonnia Moore, Citizen
- Wells Warner, Golf Course Committee
- Byron Ash, Golf Course Committee
- Joe Thomas, Golf Course Committee
- Richard Farfour, Golf Course Committee
- Douglas Safford, Golf Course Committee
- Milas Kelly, Golf Course Committee
- Gina Price, Golf Course Committee
- Sylvia Barnes, Citizen (arrived at 5:11 p.m.)
- Ravonda Jacobs, Citizen (arrived at 5:51 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Councilmember Broadaway made a motion to adopt the agenda. The motion was seconded by Councilmember Aycock. Mayor Allen, Mayor

Pro Tem Ham, Councilmembers Broadaway, Stevens and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 5:2.

Naming of Former WA Foster Center. Ms. LaToya Henry shared the following information:

- Survey mailed to all customers in August water bills.
- Options: T.C. Coley Community Center, Leslie Street Community Center or other name of their choice
- Response methods: Online, mail, phone, drop-off at City Hall
- 1,365 responses
 - 1,191 — T.C. Coley; 86 — Leslie Street

Council discussed and consensus was to rename the Former WA Foster Center as the T.C. Coley Community Center.

Former WA Foster Center Committee Discussion. Mr. Randy Guthrie shared Council had previously discussed a seven (7) member board consisting of (2) city councilmembers, (1) member that is a tenant, (1) member from the public service community, (1) member from the business community, (1) member from the neighborhood and (1) member from the Mayor's Youth Council.

The following names have been recommended: Steve Ashford (tenant), Don Chatman (public service), Comatha Johnson (public service), Kasey Jones (Mayor's Youth Council), Thomas Washington (Shoe Shop – business community), Veda McNair and Maj. D. R. Halliday (neighborhood).

Mayor Allen asked that if councilmembers had any other recommendations for proposed board members to please let Melissa or Laura know.

Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Aycock and unanimously carried, Council agreed to the seven (7) member board consisting of (2) city councilmembers, (1) member that is a tenant, (1) member from the public service community, (1) member from the business community, (1) member from the neighborhood and (1) member from the Mayor's Youth Council.

Cherry Hospital Overview (Dale Armstrong, CEO). Mr. Dale Armstrong, CEO of Cherry Hospital, shared he has been moved from Interim CEO at Cherry to permanent CEO. He shared information regarding Cherry Hospital and invited Council to take a tour of the new hospital.

Goldsboro Municipal Golf Course Committee Report. Mr. Byron Ash presented the following information on behalf of the Golf Course Committee:

Overview

- Final Budget Numbers for Past Two Years
- Current Membership
- GMGC is Unique
- GMGC is Environmentally Friendly
- On-going Projects
- Committee Recommendations

Final Budget Numbers for 2017

- 2017 Budget - \$551,732
- Funds Spent - \$696,231 (Includes \$42K Workman's Comp & approx. \$10K for Event Center Landscaping)
- - \$144,449 w/claim & landscaping
- - \$92,499 w/o claim& landscaping
- Revenue Collected - \$516,873
- Return to City
- \$372,424 or 68% w/claim

- \$424,374 or 77% w/o claim
**Source: City Finance Office

Final Budget Numbers for 2018

- 2018 Budget - \$678,404
 - Funds Spent - \$717,662 (Includes \$83,063 Workman's Comp)
 - Budget Deficit \$39,258 w/claim
 - Budget Surplus \$43,805 wo/claim
 - Revenue Collected - \$521,563
 - Return to City
 - \$482,305 or 71% w/claim
 - \$565,368 or 83% w/o claim
- **Source: City Finance Office

Current Membership

- 165 members as of August 27, 2018
 - 1 Junior
 - 28 Military
 - 43 Regular Members (59 and below)
 - 93 Senior Members (60 and up)
- **Source: Jody Dean, Director of Golf, GMGC

GMGC is Unique

- Only Golf Course in Wayne County to host:
 - Veteran's Day Event
 - GHS/EWHS/RHS, WCDS, UMO Golf Teams
 - Youth Fishing Camp
 - Canned Food Drive for Food Pantry
 - Back to School Event for Carver Heights Elementary

GMGC is Environmentally Friendly

- Only facility in Goldsboro using reclaimed water for irrigation
 - Conserves potable drinking water
 - Benefits ecosystems by eliminating contaminants (phosphorus and nitrates) back into the Neuse River
 - GMGC currently using about 30K gallons per day
 - Public Utilities funding could increase use to 400K gallons per day; better for environment
- **Source: Mike Wagner, Public Utilities Director

Ongoing/Future Projects

- Bunker Restoration (FEMA \$)
 - Early Fall Start
- Memorial Pavers (Huge Success)
 - Sales Continue
- Request for EagleCam
- Food Pantry
- Gifts for At Risk Youth

Committee Recommendations

- Eliminate all City funding with exception of employees and benefits
 - Upon Incumbent's departure, hire a Golf Course Manager vs a PGA Professional
 - Move Maintenance Function directly under the Golf Course Manager
 - Provide a raise to those employees with 3 or more years of service (\$8.50 to \$10.50 per hour)
- Golf Course must survive on revenues generated
 - Simplify fee schedule for every day walk up play (\$25 cart/green fees; \$20 cart/green fees Seniors/Military; \$15 to walk)... Lower Fees = More Play
 - Contract out a Vendor to provide fresh sandwiches for GMGC Snack Bar w/portion of proceeds to be given back to GMGC

- Move funding of water reclamation equipment from GMGC to Public Utilities to enhance environmental contributions

Summary

- Golf Course Advisory Committee is dedicated to
 - Keeping GMGC OPEN
 - Finding ways to eliminate overspending of budget and unnecessary expenditures
 - Providing a quality place for people of all ages, colors, income levels to enjoy the game of golf

Council discussed also discussed salaries and marketing of the golf course.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

Item I. Budget Amendment – Contracting for Executive Search Services for the Position of City Manager. Councilmember Foster stated he would like to see all applicants.

Item L. Amending Water and Sewer Rate Structure. Upon motion of Mayor Allen, seconded by Councilmember Aycock and unanimously carried, Council deferred Item L. Amending Water and Sewer Rate Structure for two weeks and remove it from the Consent Agenda.

Item O. Monthly Reports. Mayor Allen stated he noticed on the HR report there had been an uptick in vehicle accidents.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Councilmember Stevens and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on October 1, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
 Mayor Pro Tem David Ham
 Councilmember Antonio Williams
 Councilmember Bill Broadaway
 Councilmember Mark Stevens
 Councilmember Bevan Foster
 Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church Ministries provided the invocation. Boy Scout Ben Farfour led the Pledge to the Flag.

Approval of Minutes. Councilmember Aycock made a motion to approve the Minutes of the Work Session and Regular Meeting of August 20, 2018 and the Minutes of the Work Session and Regular Meeting of September 4, 2018 as submitted. Councilmember Broadaway seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion carried 6:1.

Resolution Expressing Appreciation for Services Rendered by Ronnie Barnes as an Employee of the City of Goldsboro for More Than 20 Years. Ronnie Barnes retires on October 1, 2018 as a Senior Firefighter with the Goldsboro Fire Department of the City of Goldsboro with more than 20 years of service. Ronnie began his career on July 29, 1998 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro. On June 24, 2015, Ronnie's position was designated as a Senior Firefighter with the Goldsboro Fire Department where he has served until his retirement. Ronnie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Ronnie Barnes their deep appreciation and gratitude for the service rendered by him to the City over the years. We express our deep appreciation and gratitude for the dedicated service rendered during Ronnie's tenure with the City of Goldsboro. We offer Ronnie our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Aycock, seconded by Councilmember Stevens and unanimously carried Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-61 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY RONNIE BARNES AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 20 YEARS"

Mayor Allen presented a framed copy of the Resolution to Mr. Ronnie Barnes.

Contiguous Annexation Request – The Three J's – North side of US 70 East between North Oak Forest Road and East Ash Street Extension (9.74 Acres). Public Hearing Held. Ordinance Adopted. The City Council, at their meeting on August 20, 2018, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting. Due to the recent hurricane, the Council's meeting of September 17, 2018 was cancelled and the public hearing was rescheduled to October 1, 2018.

Pursuant to G. S. 160A-31, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G. S. 160A-31, it has the authority to adopt an annexation ordinance.

A report prepared by the Department of Planning and Community Development, in conjunction with other departments, is available concerning the subject annexation area. All City services can be provided to the property.

Mayor Allen opened the public hearing, no one spoke and the public hearing was closed.

Upon motion of Councilmember Aycock, seconded by Councilmember Broadway and unanimously carried Council adopted the following entitled Ordinance annexing The Three J's Property effective October 31, 2018.

ORDINANCE NO. 2018-47 "AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA"

Public Comment Period. Mayor Allen opened the public comment period. No one spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. Interim City Manager, Randy Guthrie, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda

and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Guthrie reminded Council, Item L. Amending Water and Sewer Rate Structure was deferred for two weeks and removed from the Consent Agenda during the Work Session.

Councilmember Stevens moved the items on the Consent Agenda, Items D, E, F, G, H, I, J, K, M, N, and O be approved as recommended by the Interim City Manager and staff. The motion was seconded by Mayor Pro Tem Ham and a roll call vote resulted in Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, Broadaway, Steven, and Aycock voting in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended by a 6:1 vote. The items on the Consent Agenda were as follows:

S-1-18 FLO-D, LLC (Preliminary Subdivision Plat). Approved. The property is located on the north side of Fedelon Trail between Salem Church Road and North William Street.

Total Area: 27.95 acres
Total Lots: 2

Lot No. 1: 2.0 acres
Lot No. 2: 25.95 acres

Zoning: R-20 Residential and Watershed Overlay

On July 30, 2007, City Council approved a final plat for Section 6 of Spring Garden Subdivision which terminates at the lots included within the current subdivision known as Flo-D, LLC. Access for both of the lots included within the subdivision would be from the terminus of Granville Drive.

The owner of the subject property proposes dividing the land into two lots, one of which is to be sold for residential development. The remaining Lot No. 2 is not proposed for development or sale at this time, however, the purchaser of Lot No. 1 has expressed a possible interest in its future purchase.

The City's UDO requires the installation of a permanent cul-de-sac at the terminus of Granville Drive. With the uncertainty as to future development, the owner has requested a modification of this requirement for up to a three-year period.

The property is currently vacant and not located within a Special Flood Hazard Area. The property abuts the city limits along its southern property line and is within the City's Extraterritorial Jurisdiction.

Both lots in the subdivision can be served by City water. City sewer is not available. Wayne County Environmental Health will evaluate lots for septic suitability and on-site wastewater systems.

The Planning Commission, at their meeting held on September 24, 2018, recommended approval of the two-lot preliminary plat with the requested modification.

Staff recommended Council accept the recommendation of the Planning Commission and approve the two-lot preliminary subdivision plat with a modification of the requirement to provide a cul-de-sac at the terminus of Granville Drive for a three-year period. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

S-3-17 Sasser Home Builders, Inc. (Cypress Ridge Subdivision; Preliminary Plat, Section 2). Approved. The property is located on the south side of Princess Drive between Barden Scott Lane and Hillside Drive.

Total Area: 23.13 acres
Total Lots: 43
Zoning: R-16 Residential

On June 5, 2017, Goldsboro City Council approved a 15-lot preliminary subdivision plat for Section 1 of Cypress Ridge Subdivision.

The owner of the property now intends to divide the remaining tract into 43 lots. The owner intends to sell lots for single-family residential construction.

The subdivision plat includes the dedication of two new 60 ft. wide streets to be known as Avalor Drive and Arendale Drive.

The property is located outside the city limits and within the one-mile extraterritorial jurisdiction.

The property is currently vacant and not located within a Special Flood Hazard Area.

City water and sewer are not available to serve the proposed subdivision. All lots will be provided water by Fork Sanitary District. Wayne County Environmental Health will evaluate lots for septic suitability and on-site wastewater systems.

Owner is requesting a modification of the City's curb and gutter requirement as well as the City's requirement to provide sidewalks within the subdivision as was approved in Section 1.

Due to an existing ditch, a modification of the cul-de-sac requirement at the end of Hillside Drive has been requested. The right-of-way will extend to the property line to allow for future connection when development of that property is proposed.

All necessary engineering-related street and stormwater requirements will have to be met prior to approval of any final plat for lots in the future.

The Planning Commission, at their meeting held on September 24, 2018 recommended approval of the preliminary plat subject to completion of all engineering-related requirements and with modifications of curb and gutter, sidewalks and cul-de-sac on Hillside Drive.

Staff recommended Council accept the recommendation of the Planning Commission and approve the 43-lot preliminary subdivision plat subject to completion of all engineering requirements and with the following modifications:

1. Curb and gutter;
2. Installation of sidewalks or fee in lieu of sidewalks; and
3. Cul-de-sac requirement at the end of Hillside Drive. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

S-7-87 Linwood and Rhonda Underhill (Briarheath Subdivision; Revision of Lot 50 of Section 1). Approved. The property is located on the north side of Country Day Road between Isaac Drive and Wayne Memorial Drive.

Total Area: 2.68 acres
Total Lots: 4

Lot No. 1: 0.500 acres
Lot No. 2: 0.546 acres
Lot No. 3: 0.932 acres
Lot No. 4: 0.202 acres

Zoning: R-16 Residential

On January 22, 1988, City Council approved a final plat for Section 1 of Briarheath subdivision consisting of 50 lots for residential development.

The subject property (Lot 50) has been proposed for division into four lots. The owner intends to sell Lot Nos. 1-3 for single-family construction and Lot No. 4 as additional acreage for adjacent property owners.

The property is currently vacant and not located within a Special Flood Hazard Area.

The proposed subdivision is serviced by City water and sewer.

The Planning Commission, at their meeting held on September 24, 2018 recommended approval of the subdivision plat.

Staff recommended Council accept the recommendation of the Planning Commission and approve the four-lot preliminary subdivision plat for Lot 50 of Briarheath Section 1. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

Professional Engineering Services for Water System Improvements – Amendment No. 1. Ordinance and Resolution Adopted. The City of Goldsboro was awarded a \$3,610,000 DWSRF loan from the NC Division of Water Infrastructure in March 2018 to undertake water system improvements in the City.

The City entered into a \$30,000 engineering agreement with The Wooten Company on April 16, 2018 for the DWSRF Water System Preliminary Engineering Report and Environmental Information Report for the replacement of approximately 17,800 LF of 6 through 10-inch line along Salem Church Road, Ash Street, Slocumb Street, and Elm Street of the City’s distribution system.

Additional services authorized by Amendment No. 1 will include Field Survey, Engineering Design, Permitting, and Bidding for water system improvements detailed in the preliminary report.

| <u>Summary of Fees</u> | |
|---|-------------------|
| Field Survey | \$ 18,500 |
| Preliminary Engineering Design | 37,000 |
| Final Plans, Specifications, and Permitting | 55,500 |
| Final Plans and Specifications to Funding Agency | 55,500 |
| Funding Agency Approval | 18,500 |
| Bidding and Negotiating | <u>2,500</u> |
| Total Amendment No. 1 for Water | \$ 187,500 |

We have reviewed the financing of this project with the Finance Director and determined that the operating budget for the 2018-19 Fiscal Year does not contain sufficient monies to authorize Amendment No. 1 to this engineering agreement. A budget ordinance and reimbursement resolution is required for the financing of this project.

It is recommended the City Council, by motion:

1. Adopt the following entitled Budget Ordinance appropriating \$187,500 from the unassigned fund balance of the Utility Fund.
2. Since the water projects will not be finalized until February 3, 2020, it is necessary that the attached reimbursement resolution be adopted declaring the City’s intent to use those funds for repayment to the City.
3. Adopt the following entitled Resolution authorizing the Mayor to execute Amendment No. 1 to the Professional Services Agreement for water system improvements for an amount not to exceed \$187,500 with The Wooten Company. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

ORDINANCE NO. 2018-48 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL
YEAR”

RESOLUTION NO. 2018-62 “RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO
REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE
PROCEEDS OF THE FINANCING FOR THE WATER SYSTEM IMPROVEMENTS”

RESOLUTION NO. 2018-63 “RESOLUTION AUTHORIZING THE EXECUTION OF
AMENDMENT NO. 1 TO PROFESSIONAL ENGINEERING SERVICES
AGREEMENT BETWEEN THE CITY AND THE WOOTEN COMPANY FOR
WATER SYSTEM IMPROVEMENTS”

**Professional Engineering Services for Wastewater System Improvements –
Amendment No. 1. Ordinance and Resolution Adopted.** The City of Goldsboro was
awarded a \$1,235,100 CWSRP loan from the NC Division of Water Infrastructure in
March 2018 to undertake wastewater system improvements in the City.

The City entered into a \$20,000 engineering agreement with The Wooten Company on
April 16, 2018 for the SRP Wastewater System Preliminary Engineering Report and
Environmental Information Report for the rehabilitation of approximately 3,370 LF of 8-
inch, 12-inch, and 36-inch gravity sewer including the Big Ditch Outfall, Carolina Street,
and Cherry Hospital portion of the City’s collection system. In addition, the project will
include rehabilitation of 15 manholes and replacement of 25 services.

Additional services authorized by Amendment No. 1 will include Field Survey,
Engineering Design, Permitting, and Bidding for wastewater system improvements
detailed in the preliminary report.

| <u>Summary of Fees</u> | |
|---|--------------|
| Field Survey | \$ 6,000 |
| Preliminary Engineering Design | 12,000 |
| Final Plans, Specifications, and Permitting | 18,000 |
| Final Plans and Specifications to | |
| Funding Agency | 18,000 |
| Funding Agency Approval | 6,000 |
| Bidding and Negotiating | <u>2,500</u> |

Total Amendment No. 1 for Wastewater \$ 62,500

We have reviewed the financing of this project with the Finance Director and determined
that the operating budget for the 2018-19 Fiscal Year does not contain sufficient monies
to authorize Amendment No. 1 to this engineering agreement. A budget ordinance and
reimbursement resolution is required for the financing of this project.

Staff recommended the City Council, by motion:

1. Adopt the following entitled Budget Ordinance appropriating \$62,500 from
the unassigned fund balance of the Utility Fund.
2. Since the wastewater projects will not be finalized until February 3, 2020, it
is necessary that the attached reimbursement resolution be adopted declaring
the City’s intent to use those funds for repayment to the City.
3. Adopt the following entitled Resolution authorizing the Mayor to execute
Amendment No. 1 to the Professional Services Agreement for wastewater
system improvements for an amount not to exceed \$62,500 with The Wooten
Company. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

ORDINANCE NO. 2018-49 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR”

RESOLUTION NO. 2018-64 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE FINANCING FOR THE WASTEWATER SYSTEM IMPROVEMENTS”

RESOLUTION NO. 2018-65 “RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY AND THE WOOTEN COMPANY FOR WASTEWATER SYSTEM IMPROVEMENTS”

Budget Amendment – Contracting for Executive Search Services for the position of City Manager. Ordinance Adopted. As a result of the current City Manager’s retirement effective October 1, 2018 with his last day of work on September 14, 2018, the City Council had begun discussing options regarding how to proceed in hiring a new manager. The City has solicited several consultants for proposals to help Council recruit a new City Manager.

The Mercer Group is being recommended to assist Goldsboro with applicants for City Manager. The Mercer Group is familiar with Goldsboro and has facilitated with the recruitment of the last two managers. The contract proposal submitted by The Mercer Group reflects \$15,400 for professional services and expenses not to exceed \$1,500. Since funding is not available in the current fiscal year’s budget, the attached budget amendment in the amount of \$16,900 has been prepared for the Council’s consideration.

It is recommended Council adopt the following entitled Budget Ordinance in the amount of \$16,900 and authorize the Mayor and City Clerk to execute a contract with The Mercer Group in an amount not to exceed \$16,900. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

ORDINANCE NO. 2018-50 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR”

Formal Bid #2018-003 Award for Police and Fire Department Expansion & Renovations to Fire Station #4. Resolution Adopted. The City Council instructed staff to bid construction of a replacement Dorm building at Fire Station #4, renovations, and expansion of the City’s Police and Fire Department. The City opened the construction bids on June 29, 2018. A bid tabulation is available.

The lowest bidder was KMD Construction at a base bid of \$4,775,000. On July 16, 2018, KMD Construction officially withdrew their bid for this project. The reason stated was that the electrical sub-constructor was non-responsive and not financially qualified for this project.

The next lowest responsive bidder was Daniels and Daniels at a base bid of \$5,426,000. The base bid was adjusted for selection of alternates as follows:

| | |
|------------------------------|-------------|
| Base Bid: | \$5,426,000 |
| Alt. #1 Mech. Renov. | 160,000 |
| Alt. #2 High Density Storage | (185,000) |
| Alt. #3 Tile Change | (8,000) |
| Alt. #4 Flooring Change | (15,000) |
| Alt. #5 Replace Roof | 243,000 |
| New Bid Cost | \$5,621,000 |

Staff met with Daniels and Daniels with adjustments and modifications to several areas that included the control cameras, fencing, permit fees, site visits during warranty period, owner to provide electrical power, and reduction in general conditions. These

modifications totaled a reduction to the bid of \$309,900. This brings the revised bid costs to \$5,311,100.

The Local Government Commission approved financing for this project on September 11, 2018 and loan closed on September 13, 2018. Loan funding along with existing escrow funds for HVAC from previous loan total \$5,816,000. There is sufficient funding for project and architect fees.

Staff is recommending that Daniels and Daniels be awarded the contract for the Police and Fire Department expansion and Renovations to Fire Station #4 at an adjusted bid cost of \$5,311,100.

It is recommended the City Council adopt the following entitled Resolution authorizing the Mayor and the City Clerk to execute a contract with Daniels and Daniels in the amount of \$5,311,100. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

RESOLUTION NO. 2018-66 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CONTRACT WITH DANIELS AND DANIELS”

Establishing the Capital Projects Fund Ordinance and Budget Amendment – Police/Fire Expansion. Ordinance Adopted. The City of Goldsboro closed on the loan for the construction of a replacement dorm building at Fire Station #4, renovations and expansion of the City’s Police and Fire Department on September 13, 2018. The loan proceeds were for \$5,300,000 which included the cost of issuance.

The City of Goldsboro must establish a Capital Project Ordinance to allow for the construction of this project. The Capital Projects Ordinance is required to present an exact balance of revenues and expenditures, therefore, both project revenue and expenditure line items must be established.

Staff recommended Council adopt the following entitled Capital Projects Fund Ordinance in the amount of \$5,300,000. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

ORDINANCE NO. 2018-51 “AN ORDINANCE ESTABLISHING THE POLICE/FIRE EXPANSION CAPITAL PROJECTS FUNDS”

Elevate Kidz Fall Fest – Temporary Street Closing Request. Approved. The First Church is seeking a permit to close First Church Road so that the Elevate Kidz Fall Fest can take place on October 31, 2018 from 7:00 am - 9:00 pm.

Due to the logistics of the event and to keep attendees safe, the First Church has requested the closing of First Church Road from 7:00 am - 9:00 pm on October 31, 2018.

All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways.

Affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. Police, Fire and Public Works Departments are to be involved in the logistical aspects of the event.

Staff recommended Council grant the requested temporary closing of First Church Road for the Elevate Kidz Fall Fest from 9:00 am - 11:00 pm on October 31, 2018. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

United Way of Wayne County – 28th Annual Taste of Wayne Event – Temporary Street Closing Request. Approved. The United Way of Wayne County is requesting permission to close a portion of certain City streets beginning at 7:00 a.m. until 3:00 p.m. on Saturday, October 13, 2018 to hold their annual Taste of Wayne fundraiser.

The street closing request is for the 200 block of North Center Street (between Ash and Mulberry Streets), both north and southbound lanes.

Organizers are requesting the street be closed beginning at 7:00 a.m. on Saturday, October 13th to allow for setup of the event. The event itself begins at 11:00 a.m. on Saturday, October 13th and will run through 2:00 p.m. One additional hour of closure will allow them time to tear down and clear the street.

The Police, Fire, Public Works and Downtown Development offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Development offices are to be involved in the logistical aspects of this event.

Staff recommends Council, by motion, grant the street closings for the 200 block of North Center Street from 7:00 a.m. until 3:00 p.m. on Saturday, October 13th for the United Way of Wayne County's Annual Taste of Wayne event, subject to the above conditions. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

Monthly Reports. Accepted as Information. The various departmental reports for August, 2018 were submitted for the Council's approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Stevens/Ham (6 Ayes/1 No – Foster)

End of Consent Agenda.

City Manager's Report. Mr. Randy Guthrie stated he just wanted to take a moment to say thank you to our city employees for their hard work and dedication and long hours during Hurricane Florence. We had a great response from our employees. Mr. Guthrie shared the following:

- The PD/Fire Command Center was activated on Sept. 13th and was manned 24 hrs. per day in 12 HR Shifts, it was deactivated on September 18th. During Hurricane Florence the MRAP was utilized for high water rescue, patrolling and checking areas that are prone to flooding. From September 14 to September 17, while utilizing the MRAP and the LMTV (5 TON TRUCK), Explorer Van and Mobile Command Unit, a total of 47 people within the City were escorted from their homes or vehicles after calling for help.
- From September 12 through September 21, the Goldsboro Fire Department responded to approximately 100 calls for service. The Fire Department responded solely and or provided assistance with 12 Water Rescue calls and rescued approximately 20 individuals and 1 pet from immediate danger

- Public Works collected and hauled approximately 10,000 cubic yards of debris (405 loads), jet vac'd and rodded 47 catch basins and the street sweeper has swept 23.7 curb miles collecting hurricane debris from city streets.
- Parks and Recreation staff assisted with filling 5000 sandbags to put around town. Since September 16th, the Herman Park Center has been the Distribution Center for the American Red and the WA Foster Center has been housing/sheltering American Red Cross Volunteers overnight.
- Inspections, Engineering and Planning, mapped out, printed and delivered over 2,000 door hangars to ready those citizens in flood prone areas.
- 35 Public Utilities staff worked 3,734 hours and the generator ran 692 hours to keep the water plant, wastewater plant and pump stations operational during and after the storm.

Mr. Guthrie stated I really appreciate what our staff did and just wanted to highlight a few items.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Resolutions:

Resolution Expressing Appreciation for Services Rendered by Robert (R.T.) Smith as an Employee of the City of Goldsboro for More Than 28 Years. Resolution Adopted. Robert (R.T.) Smith retires on October 1, 2018 as an Assistant Training Specialist with the Goldsboro Police Department of the City of Goldsboro with more than 28 years of service. R.T. began his career on August 15, 1990 as a Police Officer with the Goldsboro Police Department. On December 10, 1997, R.T. was promoted to Evidence Technician with the Goldsboro Police Department. On July 1, 2005, R.T.'s position was reclassified as a Crime Scene Specialist with the Goldsboro Police Department. On October 29, 2014, R.T. was transferred into the position of Assistant Training Specialist with the Goldsboro Police Department where he has served until his retirement. R.T. has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to R.T. Smith their deep appreciation and gratitude for the service rendered by him to the City over the years. We offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Stevens and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-59 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY ROBERT T. SMITH AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 28 YEARS"

Resolution Expressing Appreciation for Services Rendered by Earl McIntyre as an Employee of the City of Goldsboro for More Than 13 Years. Resolution Adopted. Earl McIntyre retires on October 1, 2018 as a Police Officer in the Goldsboro Police Department of the City of Goldsboro with more than 13 years of service. Earl began his career on December 29, 2004 as a Police Officer with the Goldsboro Police Department where he has served until his retirement. Earl has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Earl McIntyre their deep appreciation and gratitude for the service rendered by him to the City over the years. We express our deep appreciation and gratitude to Earl for the dedicated service rendered during his tenure with the City of Goldsboro. We offer Earl our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Stevens, seconded by Councilmember Broadaway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-60 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY EARL MCINTYRE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 13 YEARS”

Councilmember Williams stated I would just like to thank all of our citizens, city employees that worked hard, visitors that worked hard during the hurricane and people I called to action to help the community out during the hurricane. I want to thank some of our nonprofits that helped as well.

Councilmember Broadaway stated I would like to echo Councilmember Williams’ comments. I would also like to thank the churches and also our Public Works guys, Fire, everybody for what you did.

Councilmember Stevens stated I would also like to echo those sentiments. He stated I would like to thank the Fire Chief, the Fire Department for helping people. Councilmember Stevens shared Council named the Former WA Foster Center the T.C. Coley Community Center. A grand opening will be scheduled at a later date. Councilmember Stevens thanked the Coley family and Mr. T.C. Coley.

Councilmember Aycock stated I was impressed with the reaction of the Public Works, Fire, and Police Departments on the fine work they did. We learned a lot from Matthew. He stated I hope we do not receive another flood for at least another 100 years.

Councilmember Foster stated during the storm I received a several phone calls from the community regarding supplies needed. The community really stepped up to help. What I would like to see the Council do, we spend about \$4,000 eating before the City Council Meetings. I would like to see that money put towards crisis situations that way when a crisis comes up, the shelters aren’t in need, for supplies or food.

Councilmember Foster made a motion to stop feeding ourselves and directors during Council meeting and put that money towards crisis situations. Councilmember Williams seconded the motion. Councilmembers Williams, Foster and Aycock voted in favor of the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway and Stevens voted against the motion. Motion failed 3:4.

Mayor Pro Tem Ham stated we were fortunate during Hurricane Florence compared to Hurricane Matthew with the destruction we had. Even with that there were people that suffered. I was out each day after the hurricane passed, visiting the area, talking with people and what I observed was people had a good attitude. I also visited Public Works, Police, Fire and spoke with those I saw. We have a great team of people working in this city. They do an extremely good job in these circumstances. Mayor Pro Tem Ham stated they did a tremendous job. I commend them.

Mayor Allen stated I do want to thank the folks from the state, I want to thank Duke and most of all our citizens, and our staff; they always do phenomenal work. I want to remind those who suffered through Matthew, we will not forget you. Following up on what Councilmember Stevens said, if you have not seen the T.C. Coley Community Center, stop by, it is a nice renovation job.

There being no further business, the meeting adjourned at 7:24 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-67

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY SALLY JOHNSON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 42 YEARS

WHEREAS, Sally Johnson retires on November 1, 2018 as an Executive Assistant with the Planning Department of the City of Goldsboro with more than 42 years of service; and

WHEREAS, Sally began her career on August 18, 1976 as a Secretary with the Planning Department; and

WHEREAS, on June 19, 1985, Sally was promoted to Executive Secretary with the Planning Department; and

WHEREAS, over Sally's vast career with the City of Goldsboro her position was reclassified as: Office Assistant III, Customer Service Representative, and as an Administrative Assistant; and

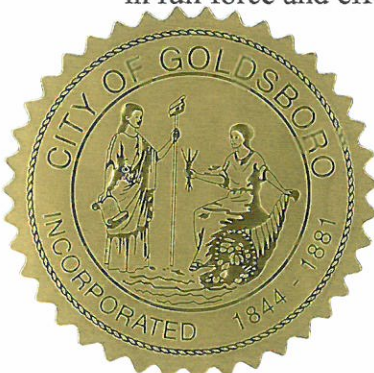
WHEREAS, on January 1, 2016, Sally's position was reclassified as an Executive Assistant where she has served until her retirement; and

WHEREAS, Sally has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Sally Johnson their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Sally for the dedicated service rendered during her tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 15th day of October, 2018.





Chuck Allen
Mayor

RESOLUTION NO. 2018-67**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY SALLY JOHNSON
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 42 YEARS**

WHEREAS, Sally Johnson retires on November 1, 2018 as an Executive Assistant with the Planning Department of the City of Goldsboro with more than 42 years of service; and

WHEREAS, Sally began her career on August 18, 1976 as a Secretary with the Planning Department; and

WHEREAS, on June 19, 1985, Sally was promoted to Executive Secretary with the Planning Department; and

WHEREAS, over Sally's vast career with the City of Goldsboro her position was reclassified as: Office Assistant III, Customer Service Representative, and as an Administrative Assistant; and

WHEREAS, on January 1, 2016, Sally's position was reclassified as an Executive Assistant where she has served until her retirement; and

WHEREAS, Sally has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Sally Johnson their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Sally for the dedicated service rendered during her tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 15th day of October, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-15-18 Lane Farms, Inc. – North and South sides of New
US 70 Bypass between Salem Church Road and Claridge
Nursery Road

BACKGROUND: The applicant requests a zoning change from R-12 and R-20
Residential to Highway Business.

The request includes two tracts of land—one north of the
New US 70 Bypass and one south of the Bypass.

Tract One (North of Bypass)
Frontage: 4,900 ft. (approx.)
Depth: 325 ft. (approx.)

Tract Two (South of Bypass)
Frontage: 3,100 ft. (approx.)
Depth: 150 ft. (approx.)

Total area for both Tracts: 43.64 acres

Surrounding Zoning: North: R-20 and R-20A Residential
South: R-12 and R-16 Residential
East: R-16 and R-20 Residential
West: R-20A Residential

Existing Use: The property is currently vacant.

Proposed Use: A Conditional District has not been requested
in conjunction with the zoning change so the property would
not be limited to a specific use. The requested Highway
Business zoning district would allow a number of
commercial-type uses as well as billboards, if all dimensional
and separation requirements can be met.

DISCUSSION Engineering Comments: City water and sanitary sewer lines
can be extended to serve the property at the expense of the
owner. A portion of Tract One is located within a Special
Flood Hazard Area.

On August 6, 2018, Council approved a zoning change for property immediately to the east of the subject property to Highway Business which included the Lanetree Conference Center building.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on November 5, 2018.

Date: 10/09/18


Planning Director

Date: _____

City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m.** on **Monday, October 15, 2018.**

✓ Z-15-18 Lane Farms, Inc. – North and South sides of New US 70 Bypass between Salem Church Road and Claridge Nursery Road

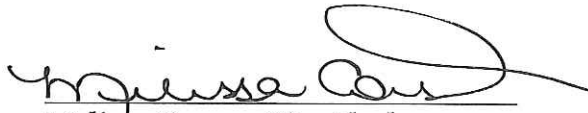
The Wayne County Tax Identification Nos. are 2691-42-1179, 2691-52-8345 and 2691-72-5023. The tract to the north of US 70 Bypass has a frontage of approximately 4,900 ft. and an average depth of approximately 325 ft. The tract to the south of US 70 Bypass has a frontage of approximately 3100 ft. and an average depth of approximately 150 ft. The property has a total area of approximately 43.64 acres. The present zoning classifications are R-12 and R-20 Residential. The proposed zoning classification is Highway Business.


Z-16-18 Sarah Edwards – North side of Vann Street between Bruce Street and Vann Street Terminus

The Wayne County Tax Identification Nos. are 2598-39-9455 and 9418. The property has a frontage of 100 ft., a depth of 130 ft. and a total area of 13,000 sq. ft., or 0.30 acres. The present zoning classification is R-6 Residential. The proposed zoning classification is RM-9 Residential Manufactured Home.

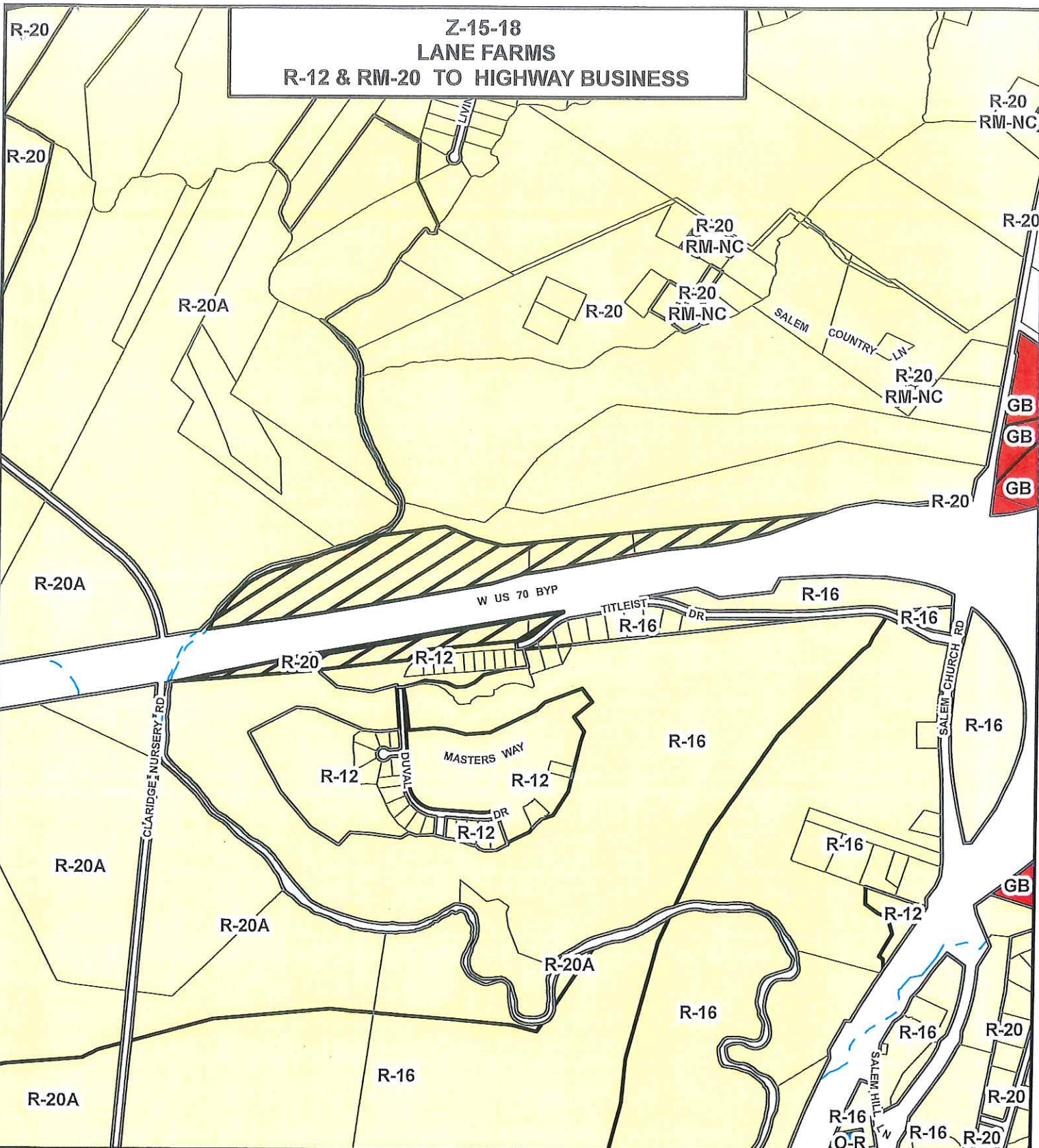
The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa Corser, City Clerk


Ronald T. Lawrence, City Attorney

PUBLISH: September 27, 2018
October 4, 2018



REZONING REQUEST - EXISTING ZONING

Owner: Lane Farms
 Project: Undeclared
 Parcel #: 2691-42-1179; 2691-52-8345;
 2691-72-5023
 Location: US 70 BY-PASS

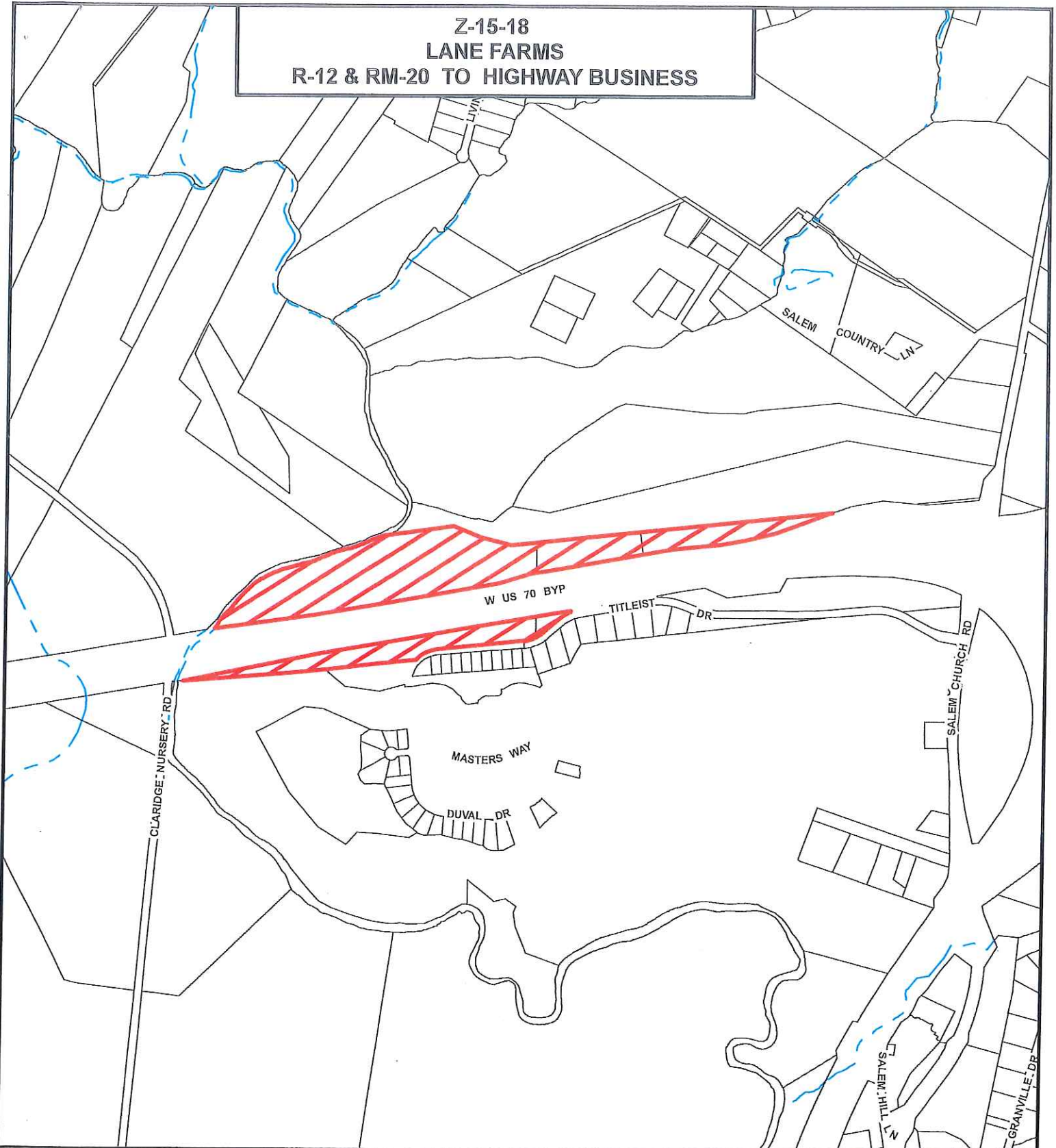
1,000 500 0 1,000 Feet



GOLDSBORO
 BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**Z-15-18
LANE FARMS
R-12 & RM-20 TO HIGHWAY BUSINESS**



REZONING REQUEST

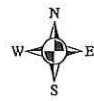
Owner: Lane Farms

Project: Undeclared

Parcel #: 2691-42-1179; 2691-52-8345;
2691-72-5023

Location: US 70 BY-PASS

1,000 500 0 1,000 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**Z-15-18
LANE FARMS
R-12 & RM-20 TO HIGHWAY BUSINESS**



REZONING REQUEST

Owner: Lane Farms
Project: Undeclared
Parcel #: 2691-42-1179; 2691-52-8345;
2691-72-5023
Location: US 70 BY-PASS

1,000 500 0 1,000 Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY OF GOLDSBORO

AGENDA MEMORANDUM

OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-16-18 Sarah Edwards – North side of Vann Street between
Bruce Street and Vann Street Terminus

BACKGROUND: The applicant requests rezoning from R-6 Residential to
RM-9 manufactured (mobile) home on the property.

Frontage: 100 ft.
Depth: 130 ft.
Area: 13,000 sq. ft. or 0.30 Acres

| | | |
|---------------------|--------|------------------|
| Surrounding Zoning: | North: | R-6 Residential |
| | South: | R-6 Residential |
| | East: | R-6 Residential |
| | West: | RM-9 Residential |

Existing Use: The property is currently vacant.

Proposed Use: The applicant proposes placement of one
manufactured home on the site.

Comprehensive Land Use Plan: The City's adopted Land Use
Plan designates this property for high-density residential
development.

DISCUSSION: Engineering Comments: City water and sanitary sewer lines
are available to serve the property which is not located
within a Special Flood Hazard Area.

There are a number of manufactured homes within this area.
Most recently a request was approved for placement of a
mobile home to the east of the subject property on June 4,
2018 (Z-7-18 Elsie Ryals).

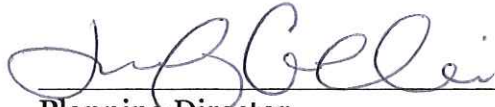
The RM-9 zoning district would require masonry
underpinning, pitched roof and horizontal siding. It will be
required to have working windows and no rust and have the
appearance of a site-built home.

The applicant has been required to relocate from her home and is having difficulty finding a residence. She intends to place one manufactured (mobile) home on the lot and occupy it as her residence. She has requested that a recommendation by the Planning Commission on this change of zone application be reported out orally to the Council after the public hearing.

At the conclusion of the public hearings, the Planning Commission will retire to the Anteroom to deliberate on this item. Staff will report out their recommendation for final action by Council.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission as reported out orally after the public hearing.

Date: 10/09/18



Planning Director

Date: _____

City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m.** on **Monday, October 15, 2018.**

Z-15-18 Lane Farms, Inc. – North and South sides of New US 70 Bypass between Salem Church Road and Claridge Nursery Road

The Wayne County Tax Identification Nos. are 2691-42-1179, 2691-52-8345 and 2691-72-5023. The tract to the north of US 70 Bypass has a frontage of approximately 4,900 ft. and an average depth of approximately 325 ft. The tract to the south of US 70 Bypass has a frontage of approximately 3100 ft. and an average depth of approximately 150 ft. The property has a total area of approximately 43.64 acres. The present zoning classifications are R-12 and R-20 Residential. The proposed zoning classification is Highway Business.

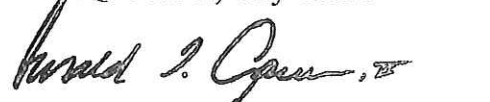
Z-16-18 Sarah Edwards – North side of Vann Street between Bruce Street and Vann Street Terminus

The Wayne County Tax Identification Nos. are 2598-39-9455 and 9418. The property has a frontage of 100 ft., a depth of 130 ft. and a total area of 13,000 sq. ft., or 0.30 acres. The present zoning classification is R-6 Residential. The proposed zoning classification is RM-9 Residential Manufactured Home.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa Corser, City Clerk


Ronald T. Lawrence, City Attorney

PUBLISH: September 27, 2018
October 4, 2018

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z-16-18
SARAH EDWARDS
R-6 TO RM-9



REZONING REQUEST

Owner: Sarah Edwards
Project: Mobile Home
Parcel #: 2598-39-9418; 2598-39-9455
Location: 600 Block Vann Street

150 75 0 150 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z-16-18
SARAH EDWARDS
R-6 TO RM-9



REZONING REQUEST

Owner: Sarah Edwards
Project: Mobile Home
Parcel #: 2598-39-9418; 2598-39-9455
Location: 600 Block Vann Street

150 75 0 150 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY OF GOLDSBORO

AGENDA MEMORANDUM

OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-10-18 Ruffin & Jackson – South side of Wilmington Avenue between Isler Street and Devereaux Street

BACKGROUND: The applicant requests a Conditional Use Permit to allow conversion of an existing structure into four apartment units within the R-6 Residential zoning district.

On December 3, 2007, Council approved a site plan for a parking lot to be utilized for the apartment units with a number of modifications relative to the apartment building.

Frontage: 102 ft.
Depth: 98.21 ft. (average)
Area: 9,954 sq. ft., or 0.229 acres
Zoning: R-6 Residential

The existing structure was built in 1953 and contains 1,950 sq. ft. Based on the R-6 zone, the area of the lot would only permit conversion of the structure into three apartment units. A modification to allow an increase in the allowable density from three units to four units was approved in 2007.

Other modifications approved at that time include the following:

1. Provision of sidewalks
2. Parking Lot Setback from 8 ft. to 0 ft., and
3. Drive aisle width from 20 ft. to 14 ft.

Although initial improvements were made to the structure, all building permits have expired and site plan reapproval is required.

DISCUSSION: On June 4, 2018, Council adopted an Ordinance which requires issuance of a Conditional Use Permit to allow conversion of dwellings into three or more multi-family units. The amendment was developed to protect existing

single-family neighborhoods from the intrusion of multi-family apartment developments which would result based on lot sizes.

The R-6 Residential zone requires 6,000 sq. ft. of land area for the first residential unit and 2,000 sq. ft. of land area for each additional residential unit. Based on that requirement, in order to convert the building to four units, a total of 12,000 sq. ft. of land area would be required. As indicated previously, a modification to allow four apartment units was approved in 2007. There are no other apartments existing within this block of Wilmington Avenue.

Two curb cuts will be provided for access to eight paved parking spaces at the rear of the lot. Due to the size of the lot and the configuration of the building on the lot, modifications of the drive aisle width from 20 ft. to 14 ft. and parking lot setback from 8 ft. to 0 ft. were previously approved.

The applicant will be required to screen HVAC units and to install street trees along the street frontage. Two additional Maple trees will be installed adjacent to the parking area. The applicant has requested an additional modification of the rear yard buffer due to existing vegetation which exists at the rear of the property.

No sidewalks exist along any section of Wilmington Avenue and Council previously approved a modification of the sidewalk and fee in lieu requirement.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on November 5, 2018.

Date: 10/09/18

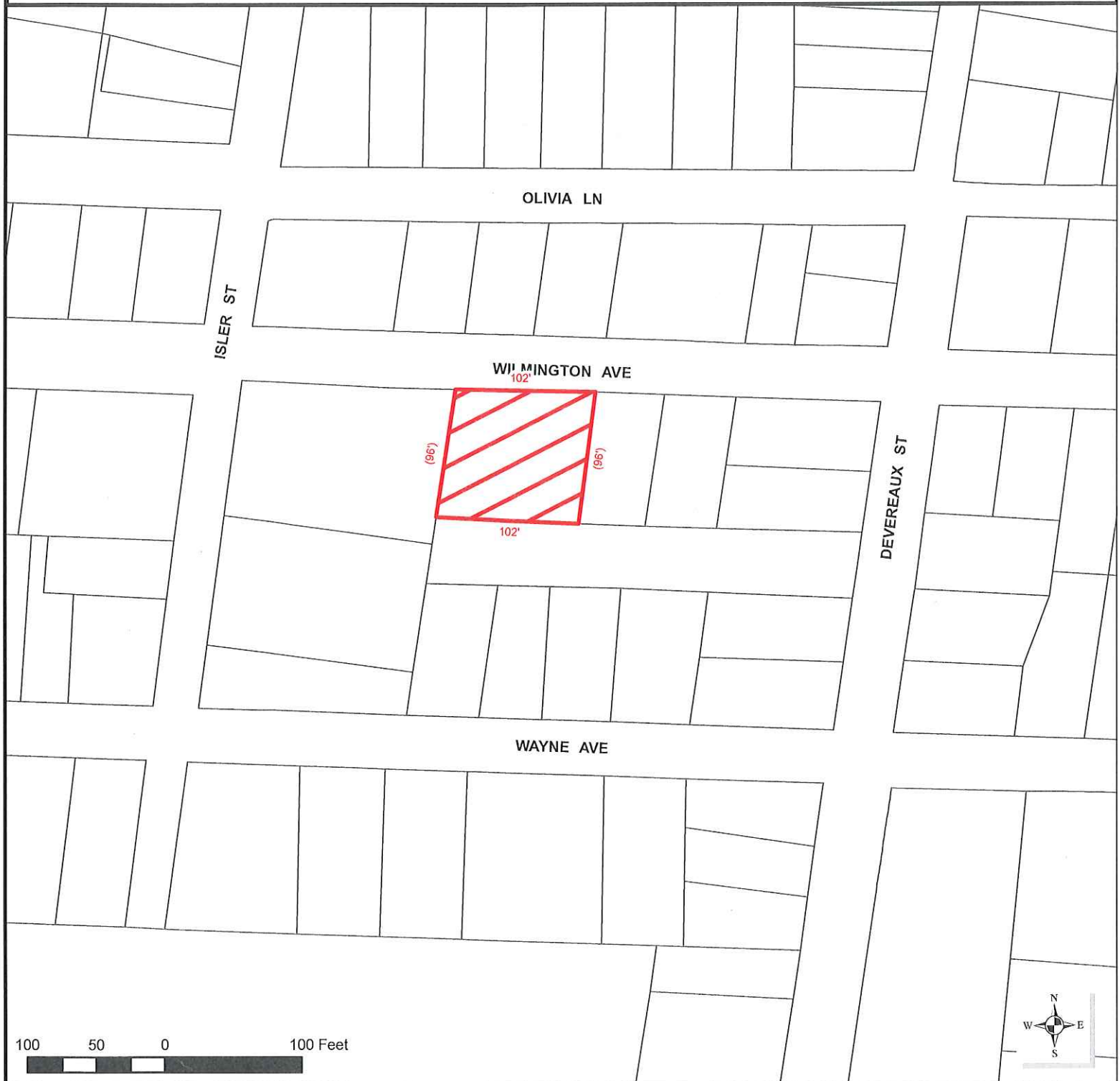

Planning Director

Date: _____

City Manager

ssj

CU - 10 - 18
508 A-D WILMINGTON AVE
MULTI-FAMILY IN R-6



CONDITIONAL USE

CASE NO: CU-10-18

USE REQUEST: Multi-Family Apartments

ADDRESS: 508 A,B,C,D Wilmington Ave

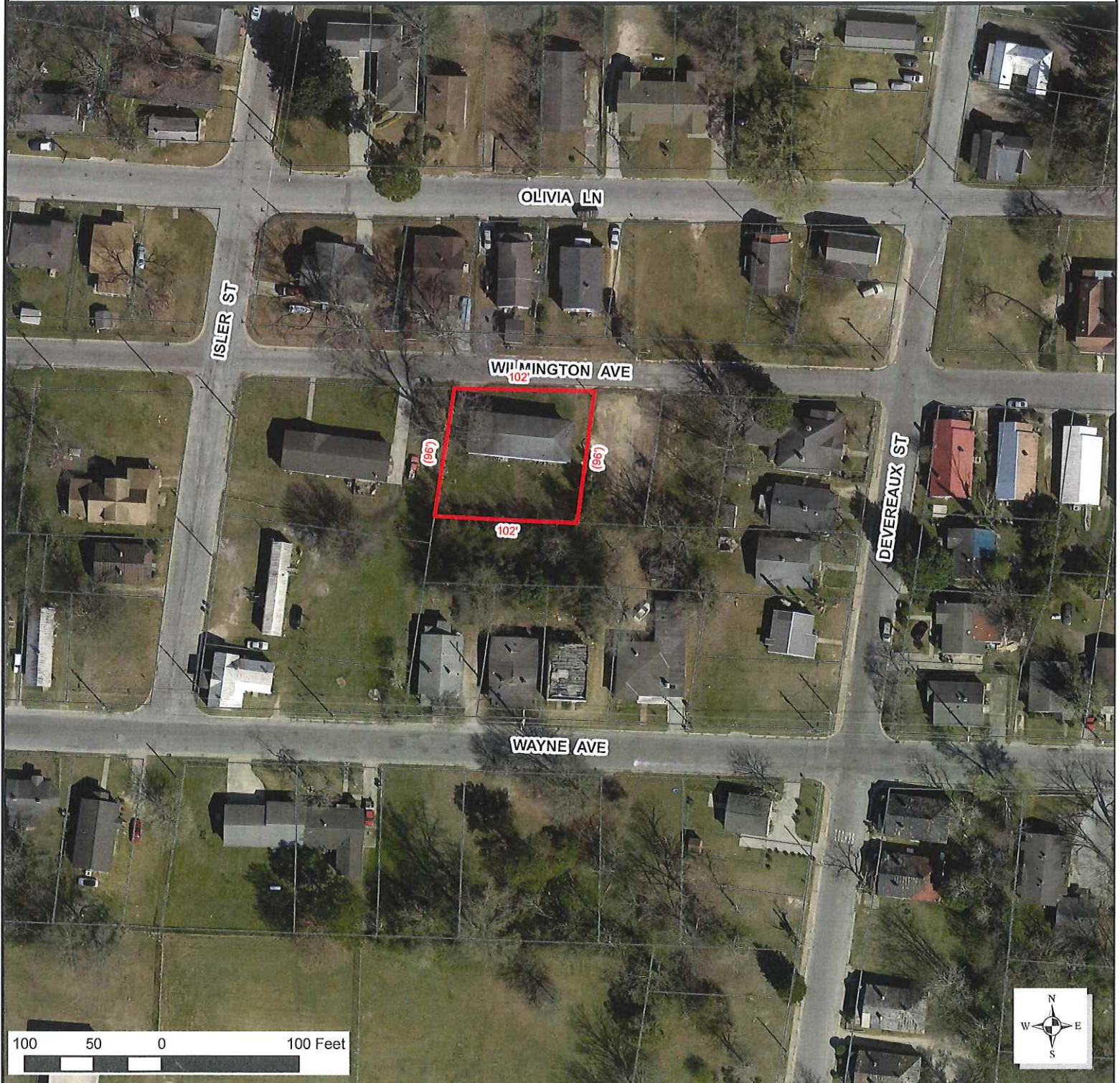
APPLICANT: Corey Ruffin
Emmett Jackson Jr.

Modifications:



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CU - 10 - 18
508 A-D WILMINGTON AVE
MULTI-FAMILY IN R-6



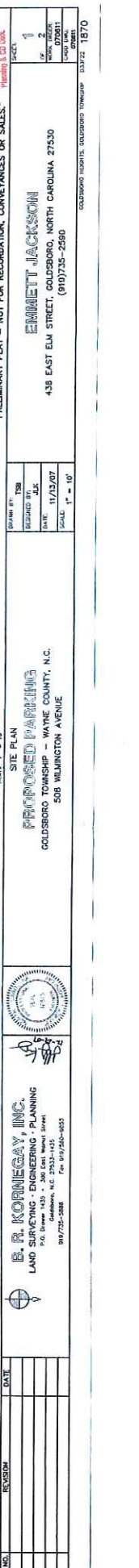
CONDITIONAL USE

CASE NO: CU-10-18
USE REQUEST: Multi-Family Apartments
ADDRESS: 508 A,B,C,D Wilmington Ave
APPLICANT: Corey Ruffin
Emmett Jackson Jr.

Modifications:



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

[illegible]

CITY OF GOLDSBORO

AGENDA MEMORANDUM

OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Street Name Change – Keenway Drive to Keller Way Drive

BACKGROUND: A petition to change the name of “Keenway Drive” to “Keller Way Drive” has been submitted. Keenway Drive is a street containing approximately 1,220 ft. within Adair Subdivision on the south side of US Highway 70 West.

The petitioner (Mr. Steve Keen) has indicated that he wishes to change the name of the street before it is completely constructed in order to avoid future inconvenience. The name “Keller Way Drive” is proposed in honor of his newest grandson.

DISCUSSION: The City is authorized to change street names within the city limits according to provision set forth in General Statutes. While the statutes are very general in nature, the City follows the same procedures used by the County in renaming streets.

The proposed name change has been sent to the County Planning Department to insure that the name “Keller Way Drive” would not result in any confusion as it relates to provision of emergency services. The County Planning Director has indicated that the County does not have any objection to the street name change which has been proposed.

A Notice of Public Hearing was advertised in the newspaper for two consecutive weeks. The street section was posted and all adjacent owners were notified of the hearing by mail.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council’s meeting on November 5, 2018.

Date: 10/09/18


Planning Director

Date: _____

City Manager

NOTICE OF PUBLIC HEARING
BEFORE THE CITY COUNCIL AND THE PLANNING COMMISSION
TO CONSIDER CHANGING THE NAME OF
A CERTAIN STREET WITHIN THE CITY OF GOLDSBORO

Take notice that the City Council and the Planning Commission of the City of Goldsboro, North Carolina, at a regular meeting to be held at the City Hall on Monday, **October 15, 2018**, at 7:00 p. m., will hear all interested parties and consider the matter of changing the name of the following described street within the City of Goldsboro.

| | | |
|------------------------------|-----------------------------|--------------------------------|
| <u>Keen Way Drive</u> | <u>To be Renamed</u> | <u>Keller Way Drive</u> |
|------------------------------|-----------------------------|--------------------------------|

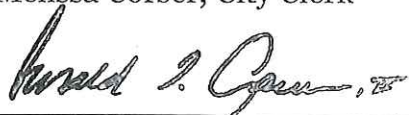
Running from the western right-of-way of Preston Drive in a westerly direction and traversing Adair Drive and continuing a distance of approximately 1,220 ft. to its proposed terminus and having a right-of-way width of 60 ft.

All parties who may be affected in any manner by the changing of the name of this street, as above described, are invited to attend this public hearing and to be heard. A map portraying the layout of the above described street proposed to be changed in name and the area covered by the street may be examined in the Department of Planning, 200 North Center Street, Goldsboro, North Carolina, between the hours of 8:00 a. m. and 5:00 p. m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.



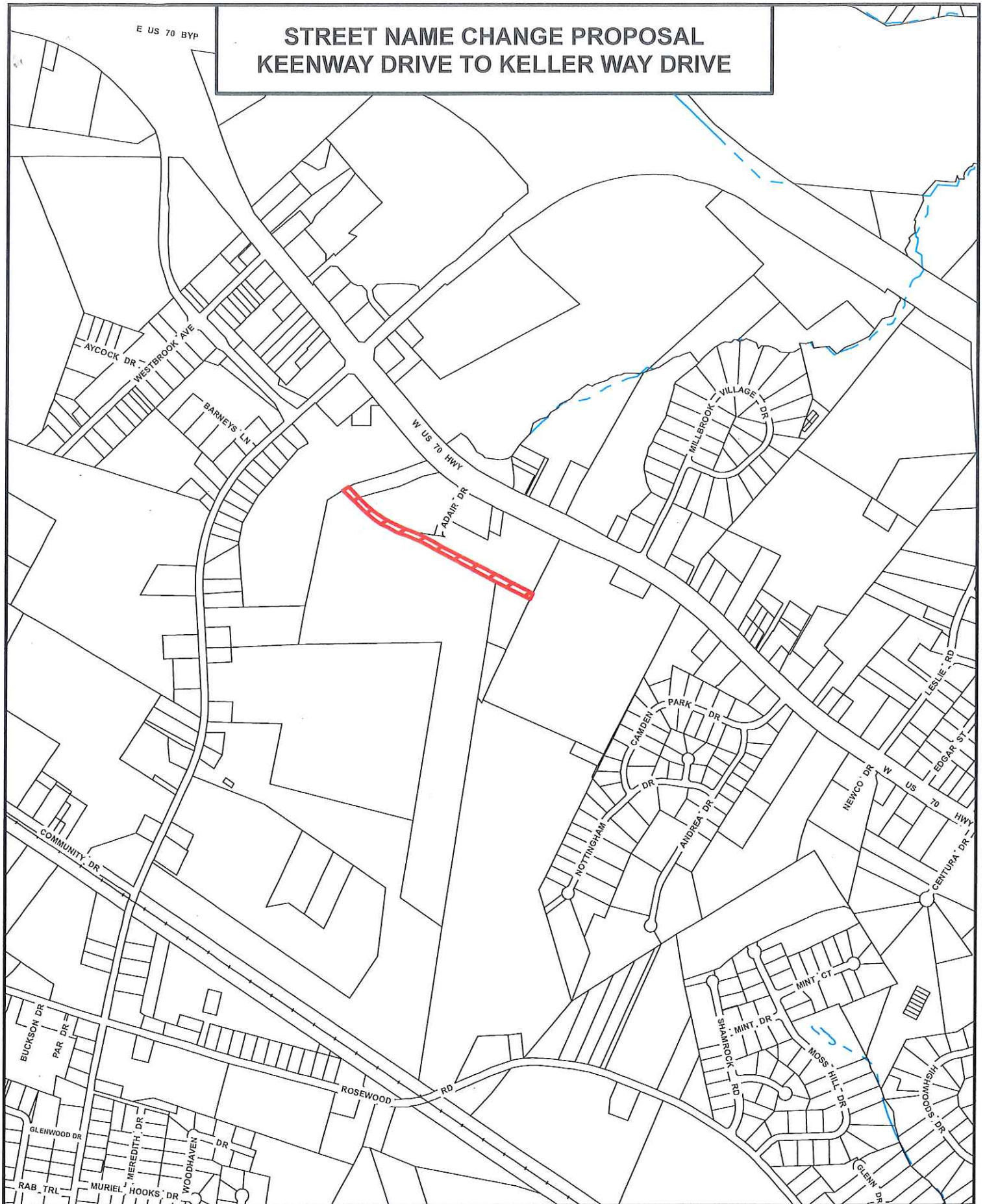
Melissa Corser, City Clerk



Ronald T. Lawrence, City Attorney

PUBLISH: September 27, 2018
October 4, 2018

STREET NAME CHANGE PROPOSAL KEENWAY DRIVE TO KELLER WAY DRIVE



STREET NAME CHANGE PROPOSAL KEENWAY DRIVE TO KELLER WAY DRIVE



CITY OF GOLDSBORO
AGENDA MEMORANDUM
October 15, 2018 COUNCIL MEETING

SUBJECT: Public Hearing – 2017-2018 CAPER

To allow citizens the opportunity to comment on the City of Goldsboro's 2017-2018 Consolidated Annual Performance and Evaluation Report (CAPER), for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds.

BACKGROUND: On July 1, 2017, the City of Goldsboro received \$300,854 in CDBG funds and \$158,231 in HOME funds from the Department of Housing and Urban Development (HUD) for fiscal year 2017-2018 to administer its CDBG and HOME program and activities

The primary objective of the Community Development Program is the development of viable urban communities and expanding economic opportunities, principally for persons of low and moderate-income

The CAPER provides an opportunity for the City to assess its annual performance and to discuss what actions or changes it should take as a result of its performance. In addition, it is designed to provide information on how the City actually used its entitlement funds during the most recently completed program year, July 1, 2017 through June 30, 2018.

DISCUSSION: A fifteen (15) day comment period began on September 10, 2018 and will end on September 24, 2018. A public hearing must be held during this public comment period. Comments received at this public hearing and during the fifteen (15) day period will be incorporated as part of the 2017-2018 CAPER. An advertisements were published in the Goldsboro News Argus on September 6, 2018 and October 1, 2018, relative to the holding of a public hearing and fifteen (15) day review.

A draft of the 2017-2018 CAPER has been prepared, made available, and placed at public access sites such as the Desk of the City Receptionist, the Office of the City Clerk in the New City Hall Annex, 200 North Center Street, in the

Community Relations Offices, City Hall, 214 North Center Street; at the Wayne County Public Library, 1001 East Ash Street; at the Goldsboro Housing Authority, 1729 Edgerton Street, Goldsboro; and on the City's website at www.goldsboronc.gov.

RECOMMENDATION: By motion after the public hearing, accept the recommendation of staff to:

1. Direct the staff to incorporate any comments at the public hearing into the City's CAPER; and
2. Authorize the staff to submit any needs identified or comments received to the Department of Housing and Urban Development (HUD) after the required comment period has ended.

Date: _____

Community Relations Director

Date: _____

Interim City Manager

SSC

City of Goldsboro
2017- 2018 Consolidated Annual
Performance and Evaluation Report (CAPER)
Synopsis



Community Development Block Grant (CDBG)
Home Investment Partnership (HOME)

Reporting Period
July 1, 2017 thru June 30, 2018



EXECUTIVE SUMMARY

The City of Goldsboro (City) submitted its Annual Action Plan for fiscal year 2017-2018 on May 15, 2017 to the Department of Housing and Urban Development. In October 2017, HUD approved the City's Annual Action Plan and Goldsboro was awarded **\$300,854** in Community Development Block Grant (CDBG) and **\$158,231** in HOME Investment Partnership (HOME) funds to perform eligible housing and non-housing community development activities for low-to-moderated income citizens of this area.

The 2017-2018 Annual Action Plan described in detail the housing and non-housing needs of the area, market conditions based on the best data available at the time and set forth strategies that established priorities for meeting the needs identified. Additionally, the Plan outlined resources anticipated to be available to address priority areas of need and established an Annual Action Plan that identified the intended uses of resources. During the past year, 2017-2018, the City used federal entitlement funds to provide decent, safe, and affordable housing for low-to-moderate income citizens through housing rehabilitation and homeownership assistance programs, provided funds for public facilities and improvements, assisted with public services, and funded after school enrichment activities for the City's low-to-moderate income children. The City of Goldsboro completed many of its strategic community goals in program year 2017-2018. In areas, where goals were not fully completed the City has developed plans to address those areas to utilize in the upcoming fiscal year.

The City of Goldsboro continues to use the HOME allocation to offer homebuyer assistance for first-time homebuyers and to expand the affordable housing stock for low-to-moderated income persons and families through its designated Community Housing Development Organization (CHDO), Habitat for Humanity of Goldsboro-Wayne, Inc.

SUMMARY OF RESOURCES

In accordance with 24 CFR Part 21, 220 of Title 1 of the Housing and Community Development Act of 1974, as amended, the City of Goldsboro's one year Action Plan outlined the activities that were funded using CDBG and HOME funds as well as identify leveraged funds from other sources. The following funding was available to address the goals and objectives in the City of Goldsboro's Annual Action Plan FY 2017, which were implemented between July 1, 2017 and June 30, 2018.

In FY 2017-2018, the City received **\$300,854** in CDBG funds and **\$158,231** in HOME funds. In addition to FY17 allocations, the City had approximately **\$5,080** in prior year CDBG funds, **\$74,800** in prior year HOME funds, **\$100,000** in Urgent Repair funds from NC Housing Finance Agency and **\$150,000** in Essential Single-Family Rehabilitation Loan Pool – Disaster Recovery Program Funds from North Carolina Housing Finance Agency. The City was granted 100% HOME Match Reduction; therefore, the City was not required to provide local matching funds for FY17 HOME allocation. The City receipted program income of **\$10,880** in CDBG and **\$3,190** in HOME as a result of the repayment of housing rehabilitation loans invested to benefit low-to-moderated income families in previous years. The program income was disbursed according to the HUD guidelines with program income being disbursed before other funds are used for administrative costs and program activities.

DISTRIBUTION OF FUNDS

All Community Development funds received by the City of Goldsboro were used on eligible housing and non-housing community development activities within the City limits of Goldsboro and primarily benefit

the low-to-moderated income citizens of this area. Goldsboro's housing and non-housing programs are Citywide; however, we are concentrating our efforts on areas needing to receive a very high priority for revitalization and the rehabilitation of housing occupied by elderly and handicapped individuals.

The 2017 census data shows that **42%** of the population within the city limits has been identified as low-to-moderate-income residents (households earning 80% or less than of the Area Median Income of **\$51,196**. The City's Low/Mod benefit this reporting period was **100%**.

The Community Development Department was able to complete many of its strategic community goals in this reporting period. The City will continue to monitor the market for participation opportunities, particularly in the areas of eliminating homelessness and poverty in the community and work with the Down East Coalition to Eliminate Homelessness Continuum of Care.

Program activities projected this reporting period included housing rehabilitation, homebuyer assistance, economic development, acquisition, after-school enrichment/public services, CHDO housing construction, transitional housing, and public facility improvements. The following table and narratives provide a discussion of planned activities, projected expenditures and actual expenditures of funds.

FIVE-YEAR ASSESSMENT OF PROGRESS

Table 1A: Five-Year Objectives: Goldsboro Consolidated Plan 2015-2020

| ACTIVITY | 2015 Year 1 | | 2016 Year 2 | | 2017 Year 3 | | 2018 Year 4 | | 2019 Year 5 | | TOTALS | |
|--|----------------|--------|----------------|--------|----------------|--------|----------------|--------|----------------|--------|--------|--------|
| | Goals | Actual | Goals | Actual | Goals | Actual | Goals | Actual | Goals | Actual | Goals | Actual |
| Housing Rehabilitation | 2 | 1 | 2 | 4 | 2 | 6 | 2 | | 2 | | 10 | 11 |
| Urgent Repair (URP16) | 15 | 13 | 18 | 14 | 18 | 12 | 18 | | 18 | | 87 | 39 |
| Hazardous Material (Testing and Monitoring) | 15 | 0 | 10 | 0 | 4 | 0 | 4 | | 4 | | 37 | 0 |
| Homebuyer Assistance | 7 | 3 | 7 | 4 | 9 | 2 | 11 | | 14 | | 48 | 9 |
| Public Facilities and Improvements | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | 1 | | 5 | 3 |
| Public Services | 6 | 6 | 6 | 6 | 2 | 7 | 2 | | 2 | | 18 | 19 |
| Demolition, and Clearance | 6 | 3 | 6 | 0 | 9 | 0 | 9 | | 12 | | 42 | 3 |
| CHDO Activity | 3 | 2 | 3 | 2 | 4 | 1 | 4 | | 4 | | 18 | 5 |
| Economic Development | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | 1 | | 5 | 3 |
| Westend NRSA | 2 | 0 | 2 | 0 | 3 | 0 | 3 | | 3 | | 13 | 0 |
| Transitional Housing | 0 | 0 | 1 | 2 | 1 | 3 | 1 | | 1 | | 4 | 5 |
| Grand Totals | 58 | 30 | 57 | 34 | 54 | 33 | 56 | 0 | 62 | 0 | 287 | 97 |

IDIS - PR02

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
List of Activities By Program Year And Project
GOLDSBORO,NC

DATE: 09-10-18
TIME: 17:00
PAGE: 1

REPORT FOR CPD PROGRAM CDBG
PGM YR 2017

| Plan Year | IDIS Project | Project | IDIS Activity ID | Activity Name | Activity Status | Program | Funded Amount | Draw Amount | Balance |
|----------------------------|----------------------|---------------------------|------------------|--|-----------------|---------|---------------------|---------------------|--------------------|
| 2017 | 1 | Homeowner Rehabilitation | 657 | REHAB SERVICE DELIVERY | Open | CDBG | \$29,821.93 | \$29,797.08 | \$24.85 |
| | | Project Total | | | | | \$29,821.93 | \$29,797.08 | \$24.85 |
| | 5 | Public Services | 663 | Literacy Connections of Wayne County | Open | CDBG | \$5,000.00 | \$5,000.00 | \$0.00 |
| | | | 664 | Consumer Credit Counseling Services (CCCS) | Open | CDBG | \$5,000.00 | \$2,400.00 | \$2,600.00 |
| | | | 665 | Rebuilding Broken Places, CDC | Open | CDBG | \$4,425.00 | \$4,425.00 | \$0.00 |
| | | | 666 | Wayne Initiative for School Health (WISH) | Open | CDBG | \$15,000.00 | \$15,000.00 | \$0.00 |
| | | | 668 | Wayne Community College (WCC) | Open | CDBG | \$8,000.00 | \$7,912.79 | \$87.21 |
| | | | 669 | Boys & Girls Club of Wayne County | Open | CDBG | \$8,000.00 | \$8,000.00 | \$0.00 |
| | | | 670 | Wayne Initiative for School Health (WISH) | Open | CDBG | \$2,000.00 | \$1,000.00 | \$1,000.00 |
| | | Project Total | | | | | \$47,425.00 | \$43,737.79 | \$3,687.21 |
| | 7 | Economic Development | 659 | Economic Development - MLFL, Inc. | Completed | CDBG | \$1,527.00 | \$1,527.00 | \$0.00 |
| | | Project Total | | | | | \$1,527.00 | \$1,527.00 | \$0.00 |
| | 8 | CDBG & HOME Program Admin | 655 | CDBG Program Admin Cost | Completed | CDBG | \$56,581.12 | \$56,581.12 | \$0.00 |
| | | | 656 | Fair Housing Activities (2017) | Open | CDBG | \$0.00 | \$0.00 | \$0.00 |
| | | Project Total | | | | | \$56,581.12 | \$56,581.12 | \$0.00 |
| | 9 | Transitional Housing | 667 | Wayne Uplift Resource Association, Inc. (WURA) | Open | CDBG | \$5,000.00 | \$3,265.54 | \$1,734.46 |
| | | | 671 | Wayne Action Group Economic Solvency (WAGES) | Open | CDBG | \$10,000.00 | \$1,660.33 | \$8,339.67 |
| | | Project Total | | | | | \$15,000.00 | \$4,925.87 | \$10,074.13 |
| | Program Total | | | | | CDBG | \$150,355.05 | \$136,568.86 | \$13,786.19 |
| | 2017 Total | | | | | | \$150,355.05 | \$136,568.86 | \$13,786.19 |
| Program Grand Total | | | | | | CDBG | \$150,355.05 | \$136,568.86 | \$13,786.19 |
| Grand Total | | | | | | | \$150,355.05 | \$136,568.86 | \$13,786.19 |

| Plan Year | IDIS Project | Project | IDIS Activity ID | Activity Name | Activity Status | Program | Funded Amount | Draw Amount | Balance |
|-----------|--------------|------------------------------------|------------------|--|-----------------|---------|---------------------|---------------------|---------------|
| | 3 | Public Facilities and Improvements | 564 | WA Foster Recreational Center - New Construction | Open | CDBG | \$963,489.98 | \$963,489.98 | \$0.00 |
| | | Project Total | | | | | \$963,489.98 | \$963,489.98 | \$0.00 |

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: Budget Amendment – IT Equipment

BACKGROUND: At the August 6, 2018 meeting, the City Council approved the installment financing with SunTrust Equipment Finance and Leasing Corporation for the installment financing of \$450,000.

DISCUSSION: The following are the items included in the lease agreement:

| | |
|---|------------------|
| 1. Network Equipment for all City Facilities | \$355,000 |
| 2. UPS Units for all Wiring Closets | 7,000 |
| 3. Upgrade Security Systems for City Facilities | 16,000 |
| 4. Fiber Trailer | 25,000 |
| 5. Message Archiver | 7,000 |
| 6. Police Department MDTs | 40,000 |
| Total | <u>\$450,000</u> |

The City closed on this lease agreement on September 28, 2018. With the lease agreement, the City will need to update the budget to reflect the revenues and expenditures.

RECOMMENDATION: It is recommended that the attached ordinance be adopted to show an increase in General Fund revenues and an increase in the operating expenditures of the Information Technology Division's budget by a total of \$450,000.

Date: _____

Kaye Scott, Director of Finance

Date: _____

Randy Guthrie, Interim City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the Goldsboro City Council authorized the installment financing with Suntrust Equipment Finance and Lease Corporation to purchase and upgrade the City's network; and

WHEREAS, the City of Goldsboro entered into this installment purchase financing on September 28, 2018; and

WHEREAS, the City's budget must be amended to allow for the expenditures and escrow funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Establishing a revenue line item entitled "Escrow Proceeds - IT" (11-0004-8974) in the amount of \$450,000.
2. Establishing the expenditure line item entitled "Network Equipment" (11-1030-5219) in the Information Technology's budget of the General Fund in the amount of \$450,000.
3. This Ordinance shall be in full force and effect from and after the _____ day of _____ 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: Budget Amendment for Workers' Compensation Claims

BACKGROUND: The North Carolina League of Municipalities is currently serving as the City of Goldsboro's third party administrator for all workers' compensation services. Their primary duty is to represent the City of Goldsboro on all official workers' compensation matters. They also interface with the North Carolina Industrial Commission for guidance and final rulings.

DISCUSSION: The City of Goldsboro has received a large workers' compensation claim. The City of Goldsboro is self-insured and department allocations do not cover these large claims. The amount that needs to be appropriated is \$200,000.

RECOMMENDATION: It is recommended that the attached budget ordinance be adopted by decreasing the Unassigned Fund Balance of the General Fund in the amount of \$200,000 and increase the line item entitled "Workers' Compensation" in the Police Department's budget in the amount of \$200,000.

DATE: _____
Kaye Scott, Finance Director

DATE: _____
Randy Guthrie, Interim City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City of Goldsboro has contracted with the North Carolina League of Municipalities for administration of worker's compensation services; and

WHEREAS, the North Carolina League of Municipalities is providing leadership and guidance in the settlement and the identification of injuries; and

WHEREAS, the City of Goldsboro has received a large workers' compensation claim in the Police Department; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2018-19, the City of Goldsboro needs to appropriate \$200,000 in the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$200,000.
2. Increasing the line item entitled "Worker's Compensation" (11-6121-1860) in the Police Department in the amount of \$200,000.
3. This Ordinance shall be in full force and effect from and after the _____ day of _____ 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: Resolution accepting the State Revolving Fund Loan, Increase Capital Projects Ordinance and Budget Amendment for Loan Closing Fees

BACKGROUND: The City of Goldsboro has recognized the need for repairs and upgrade of its infrastructure. The City Council authorized staff to move forward with an application for the Phase 4 Sewer Collection Rehabilitation Project.

DISCUSSION: In May 2017, we received notification from the North Carolina Department of Environment and Natural Resources that financing has been approved from the Clean Water State Revolving Fund in the amount of \$6,268,382 with \$500,000 principal forgiveness at a zero interest rate over 20 years. The low bid for the project increased the funding by \$2,637,294 and the Local Government Commission at its September 2018 meeting approved the increased loan amount.

The attached resolution authorizes the Interim City Manager to accept the loan amount and directs him to furnish all necessary information and assurances required to execute the loan closing. The closing fee for this loan is \$178,114, which is 2% of the total loan amount (\$8,905,676). The attached ordinance is necessary to appropriate funding for this fee from the Utility Fund.

Since this project has been increased in the amount of \$2,637,294, the Capital Projects Ordinance for this project should be adopted to represent the increase in expenditures and revenues.

RECOMMENDATION: It is recommended that the City Council adopt:

1. The attached resolution accepting the State Revolving Loan and authorizing the Interim City Manager to sign loan documents in the amount of \$8,905,676.
2. Adopt the attached ordinance appropriating the closing loan fee in the amount of \$178,114.

3. Adopt the attached Capital Projects Fund Ordinance in the amount of \$2,637,294.

Date: _____
Kaye Scott, Finance Director

Date: _____
Randy Guthrie, Interim City Manager

RESOLUTION NO. 2018-

RESOLUTION BY MAYOR AND CITY COUNCIL OF THE CITY OF
GOLDSBORO

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environment and Natural Resources has offered a State Revolving Loan in the amount of \$8,905,676 for the Phase 4 Sewer Collection Rehabilitation Project, and

WHEREAS, the City of Goldsboro intends to construct said project in accordance with the approved plans and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. That the City of Goldsboro does hereby accept the State Revolving Loan offer of \$8,905,676.
2. That the City of Goldsboro does hereby give assurance to the North Carolina Department of Environment and Natural Resources that all items specified in the loan offer, Section II-Assurances will be adhered to.
3. That Randy Guthrie, Interim City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application of the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
4. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.
5. This Resolution shall be in full force and effect from and after this the ____ day of _____ 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City of Goldsboro received notification that the North Carolina State Revolving Loan was approved; and

WHEREAS, the closing costs associated with the loan is 2% of the loan amount which calculates to \$178,114; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$178,114 from the Utility Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unassigned Fund Balance of the Utility Fund in the amount of \$178,114.
2. Establishing the line item entitled "Loan Expense" (61-4178-1925) in the amount of \$178,114 in the Utility Capital Projects Division.
3. This Ordinance shall be in full force and effect from and after the _____ day of _____ 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

ORDINANCE NO. 2018-

AN ORDINANCE ESTABLISHING THE PHASE 4 SEWER COLLECTION
REHABILITATION CAPITAL PROJECTS FUNDS

WHEREAS, the City of Goldsboro has received approval for the State Revolving Loan in the amount of \$2,637,294; and

WHEREAS, the Capital Projects Fund Ordinance must be established to allow for the expenditure of these funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Sewer Improvements Capital Project Ordinance be recognized by:

1. Establishing the anticipated revenues of the Sewer Improvements Capital Projects Fund as follows:

| | |
|----------------------|-------------|
| State Revolving Loan | \$2,637,294 |
|----------------------|-------------|

2. Establishing the anticipated expenditure line item for the Sewer Improvements Capital Projects Fund as follows:

| | |
|--------------|-------------|
| Construction | \$2,637,294 |
|--------------|-------------|

3. This Ordinance shall be in full force and effect from and after this _____ day of _____, 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: Resolution for Designation of Applicant's Agent – Hurricane Florence

BACKGROUND: On September 14, 2018, the City of Goldsboro had damage throughout the City due to Hurricane Florence. Wayne County was included in a Major Disaster Declaration related to Hurricane Florence.

DISCUSSION: On October 9, 2018, the City Manager and Finance Director attended the Public Assistance Applicant Briefing to request assistance for Goldsboro. As the City starts this process, there are several forms that must be completed and a resolution designating the primary agents for the City of Goldsboro. The attached resolution authorizes the City Manager and Finance Director as the designated agents for the City of Goldsboro for the purpose of obtaining assistance for expenses and damages associated with Hurricane Florence.

RECOMMENDATION: It is recommended that the attached resolution be adopted authorizing the City Manager and Finance Director as the designated agents for the City of Goldsboro.

Date: _____
Kaye Scott, Finance Director

Date: _____
Randy Guthrie, Interim City Manager

**RESOLUTION
DESIGNATION OF APPLICANT'S AGENT**

North Carolina Division of Emergency Management

Organization Name (hereafter named Organization)

City of Goldsboro

Disaster Number:

FEMA-4393-DR-NC

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):

North Carolina

Applicant's Fiscal Year (FY) Start

Month: **July** Day: **1**

Applicant's Federal Employer's Identification Number

56-6000228

Applicant's Federal Information Processing Standards (FIPS) Number

37-26880

PRIMARY AGENT

SECONDARY AGENT

Agent's Name

Randy Guthrie

Agent's Name

Kaye Scott

Organization

City of Goldsboro

Organization

City of Goldsboro

Official Position

Interim City Manager

Official Position

Finance Director

Mailing Address

P.O. Drawer A

Mailing Address

P.O. Drawer A

City, State, Zip

Goldsboro, NC 27533

City, State, Zip

Goldsboro, NC 27533

Daytime Telephone

919-580-4330

Daytime Telephone

919-580-4356

Facsimile Number

919-580-4344

Facsimile Number

919-580-4290

Pager or Cellular Number

919-273-3308

Pager or Cellular Number

919-394-3847

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this _____ day of _____, 20__.

GOVERNING BODY

CERTIFYING OFFICIAL

Name and Title

Chuck Allen, Mayor

Name

Melissa Corser

Name and Title

David Ham, Mayor Pro Tem

Official Position

City Clerk

Name and Title

Daytime Telephone

919-580-4330

CERTIFICATION

I, _____, (Name) duly appointed and _____ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of _____ (Organization) on the _____ day of _____, 20__.

Date: _____

Signature: _____

Rev. 06/02

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: Victorian Mourning Practices – Temporary Street Closing Request

BACKGROUND: The Wayne County Historical Association is requesting permission to close a portion of certain City streets beginning at 6:30 p.m. until 11:00 p.m. on Saturday, October 27, 2018 to hold their Victorian Mourning Practices event.

DISCUSSION: The street closing request is for Chestnut Street between George and James Streets.

The Police, Fire, Public Works and Downtown Development offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Development offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: Staff recommends Council, by motion, grant the street closings for Chestnut Street between George and James Street from 6:30 p.m. until 11:00 p.m. on Saturday, October 27th for the Wayne County Historical Association’s Victorian Mourning Practices event, subject to the above conditions.

DATE: _____
Mike West, Police Chief

DATE: _____
Randy Guthrie, Interim City Manager

CITY OF GOLDSBORO

SPECIAL EVENTS/PARADE/STREET CLOSING

PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☐ Festival ☒ Street Closure ☐ Other (explain): _____

Event Name: Victorian Mourning Practices

Event Date(s): 10/27/18 **Event Website:** Wayne County Museum

Inclement Weather/Rain Date(s): _____

Description of Event (Please briefly describe the event.)

A walk through event where attendees are shown different traditions of the Victorian home and how the mourned a death through displays

Requested Event Location: Gertrude Weil House (James st./Chestnut st.)

Event Start Time/End Time: 1830-2300 hrs.

Set-Up: Date & Time (start/end): _____

Dismantle (Completion): Date & Time (start/end): _____

Estimated Daily Attendance: 200

Will this event require street closures? ☒ Yes ☐ No **Closure Times** _____

If yes, please list the streets that you are requesting to be closed: George st./Chestnut st. James st./Chestnut st.

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Wayne County Historical Assoc.

Are you a non-profit? ☐ Yes ☒ No If yes, are you: ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Thomas Bailey **Title:** Board Member WCHS

Address: 116 N. William St.

City: Goldsboro **State:** NC **Zip:** 27534 **Phone:** (919) 738-8946

Cell Phone: — **Email:** tbaonec26@yahoo.com

Day of Event Contact:

Name: Thomas Bailey Phone: (919) 738-8946

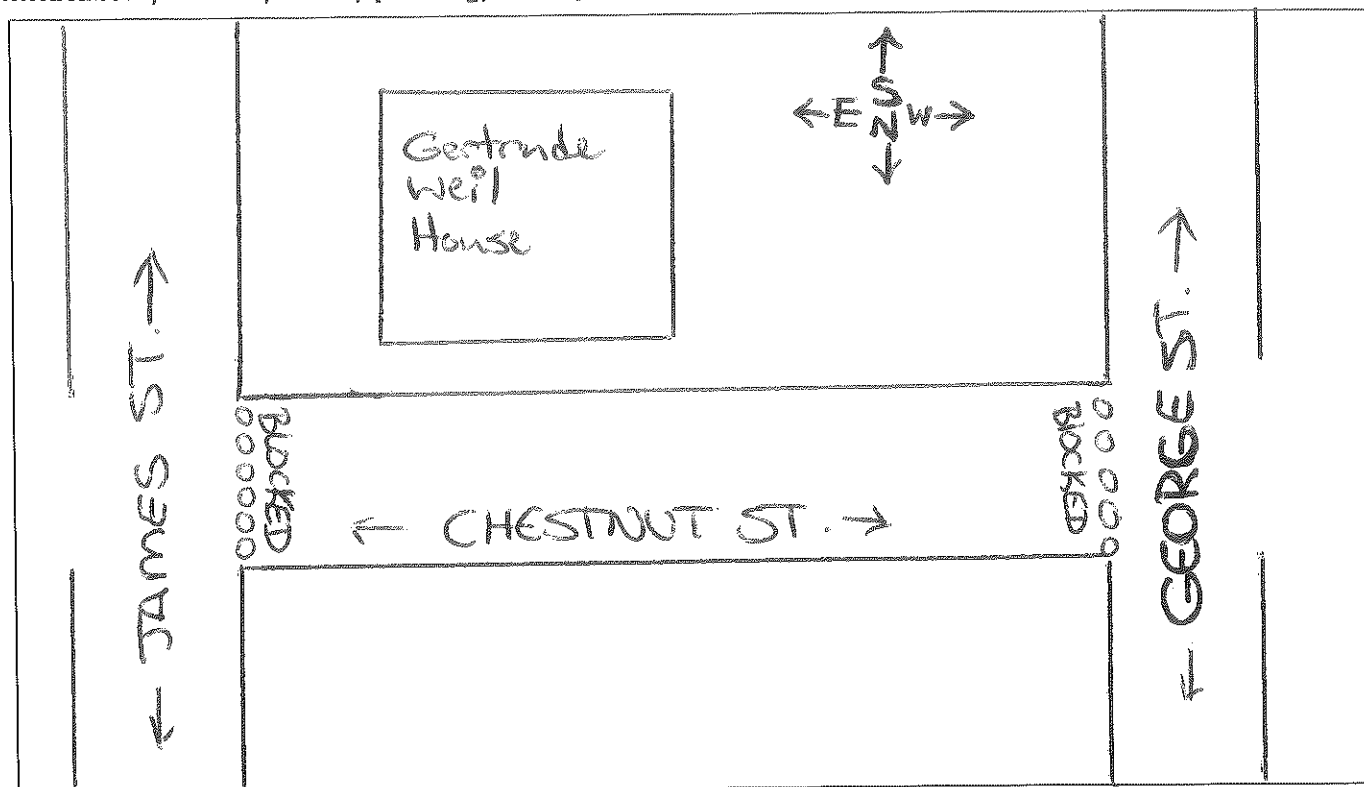
III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**



IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks - Airport Road Goldsboro 2-toilets 1-handwash

If no portable toilets will be provided, how will these requirements be handled?

—

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Personal Receptacles

V. Event Details: Please answer the following questions regarding your event.

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☐ Yes ☒ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☐ Yes ☒ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: _____
 - Approximate Sizes: _____
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- City of Goldsboro Inspections Department (919) 580-4385
- ☐ Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☒ Yes ☐ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: \$20 per \$35 per couple
- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: _____
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Department of Transportation.*

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event?

Stage Street POA
(Permission has been obtained)

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: _____

Date: _____

Organization: _____

[Signature] *9/25/18*
Wayne County Historical Assoc.

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
Attn: Sgt. Jason Adams
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

[Signature] *Sgt Adams*
Goldsboro Police Department Representative

[Signature]
Downtown Goldsboro Representative



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Wayne County Historical Assoc. from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 26 day of September, 2018.



(Applicant & Authorized Representative of Event) (SEAL)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--|---------------|
| PRODUCER O'Berry & Lewis, Inc. PO BOX 127 Goldsboro, NC 27533 | CONTACT NAME: Charla Schwarzbach | |
| | PHONE (A/C, No, Ext): (919) 735-1237 FAX (A/C, No): (919) 735-8819 | |
| | E-MAIL ADDRESS: charla@oberry-lewis.com | |
| INSURED WAYNE COUNTY MUSEUM Wayne Co Historical Assn Inc DBA PO BOX 665 Goldsboro, NC 27533 | INSURER(S) AFFORDING COVERAGE | NAIC # |
| | INSURER A: TRAVELERS CASUALTY & SURETY CO OF AM | 31194 |
| | INSURER B: | |
| | INSURER C: | |
| | INSURER D: | |
| | INSURER E: | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY | | | I6601478C587 | 03/01/2018 | 03/01/2019 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

10/27/2018 Victorian Mourning Practices

Event Location: The 1897 Gertrude Weil house at the corner of James and Chestnut, Goldsboro, NC

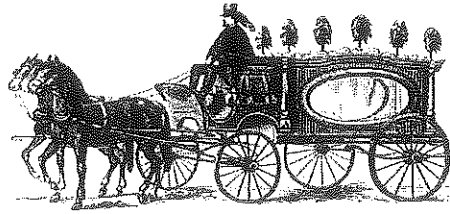
City of Goldsboro is additional insured for General Liability when required by written contract agreement in accordance with endorsement CG2026 (04/13).

CERTIFICATE HOLDER

CANCELLATION

| | |
|--|--|
| City of Goldsboro 200 North Center Street P O Drawer A Goldsboro NC 27530 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE <i>Charla Schwarzbach</i> |

© 1988-2015 ACORD CORPORATION. All rights reserved.



Victorian Mourning Practices

Presented by the Wayne County Historical Association

October 27th 6:30-11PM

Guest to be honored will arrive at 7pm

Be early to see him placed

Tour the downstairs of the 1875 Henry Weil house at the corner of James and Chestnut, learn about bizarre Victorian Era mourning Practices, and see exhibits and items from the period

Do not let this "Pass" you by!

Tickets purchased through the Wayne County Museum located at

116 William St. Goldsboro NC

Call for tickets-919-734-5023

**\$20.00 PER SOUL TO
ATTEND**

**TWO FREE DRINK TICKETS WITH EACH TICKET SOLD
(BEER/WINE)**

Wear your best black outfits to protect yourself

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: Veterans Day Parade and Celebration – Street Closing Request

BACKGROUND: A request was received from the Wayne County Veterans and Patriots Coalition requesting permission to close a portion of certain City streets on Saturday, November 10, 2018 from 9:00 a.m. to 1:00 p.m. in order to hold a Veterans Day Parade and Celebration.

DISCUSSION: The street closing request is as follows:
Parade Route: Begin on N. Center Street at Spruce Street to the turn around on Ash Street, heading back on S. Center Street to Walnut Street turn right (east) on E. Walnut Street to James Street, then turn left (south) on James Street to Spruce Street turning left (west) and ending at S. Center Street and Spruce Street.
Staging Areas: Spruce Street from James Street to S. Center Street.
Additional Closures recommended by the Police Department to manage traffic flow: Center Street from Spruce to Ash; traffic circle at Center and Ash Streets; Walnut Street from James Street to Center Street; James Street from Walnut to Spruce; Spruce Street from James Street to Center Street.
Line up for the parade will be on South Center Street beginning at 9:00 a.m. and the parade will begin at 11:00 a.m. The Police, Fire, Public Works and Downtown Development offices have been notified of this request. Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant street closings on the above mentioned streets on November 10, 2018 from 9:00 a.m. to 1:00 p.m. in order that the Veterans Day Parade may take place, subject to the above conditions.

DATE: _____

Mike West, Police Chief

DATE: _____

Randy Guthrie, Interim City Manager

CITY OF GOLDSBORO

SPECIAL EVENTS/PARADE/STREET CLOSING

PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☒ Parade ☐ Run/Walk ☐ Festival ☐ Street Closure ☐ Other (explain): _____

Event Name: Wayne County Veterans Day Parade

Event Date(s): Nov 10, 2018 Event Website: _____

Inclement Weather/Rain Date(s): None

Description of Event (Please briefly describe the event.)

Parade to honor Veterans

Requested Event Location: Center Street

Event Start Time/End Time: 1100 - 1230

Set-Up: Date & Time (start/end): Nov 10 9:00 AM / 1100 AM

Dismantle (Completion): Date & Time (start/end): Nov 10 / 1230 / 1:30 PM

Estimated Daily Attendance: _____

Will this event require street closures? ☒ Yes ☐ No Closure Times 10:00 AM

If yes, please list the streets that you are requesting to be closed: Chestnut, Spruce, Walnut, Mulberry (see past application)

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Wayne County Veterans & Patriots Coalition

Are you a non-profit? ☒ Yes ☐ No If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: James Brewer Title: President

Address: 470 Providence Church Rd

City: Goldsboro State: NC Zip: 27530 Phone: 919-223-2615

Cell Phone: _____ Email: loopersdad50@gmail.com

Day of Event Contact:

Name: Jim Brewer Phone: 919-223-2615

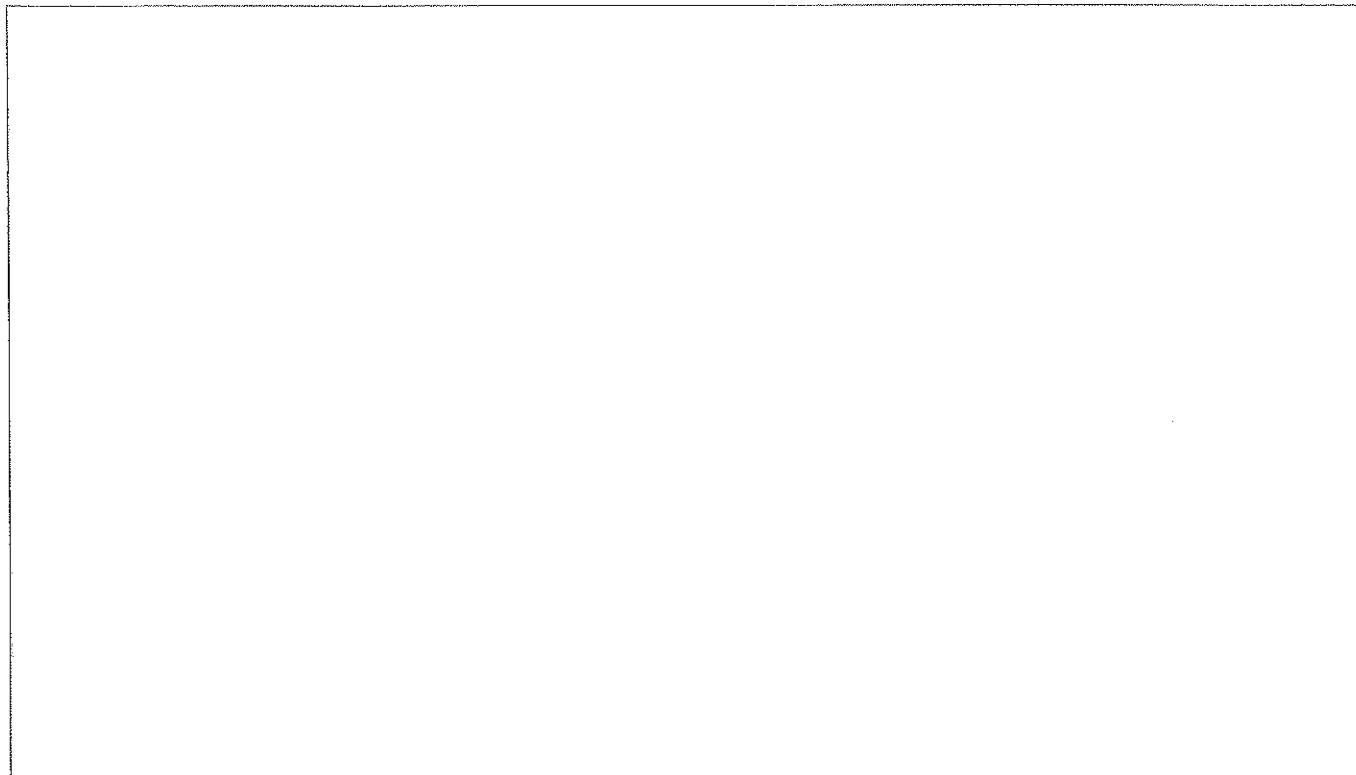
III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: Corner Chestnut & South center

For Run/Walk/Parades - STARTING POINT: Chestnut

For Run/Walk/Parades - ENDING POINT: Spruce

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**



IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

PARKS Portable toilets Jennifer Shaffer 919-733-9402

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

N/A

V. Event Details: Please answer the following questions regarding your event.

- Yes ☒ No Does the event involve the sale of food?
Yes ☒ No Does the event involve the sale of alcohol?
If "YES", has the health department been notified?
➤ For events with food, a letter from the health department must be submitted 30 days prior to the event.
 ○ Health Department: (919) 731-1000
➤ The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 ○ NC ABC Commission: (919) 779-0700

- ☒ Yes No Will there be **musical entertainment** at your event?
If "YES", please provide the following information:
➤ Amplification? ☐ Yes ☒ No
Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

- Yes ☒ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
➤ Approximate Number of tents: _____
➤ Approximate Sizes: _____
➤ Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

- Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

- Yes ☒ No Will **admission fees** be charged to attend this event?
If "YES", provide the cost(s) of all tickets: _____

- Yes ☒ No Will **fees be charged to vendors** to participate in this event?
If "YES", please provide the schedule of fees: _____

- ☒ Yes No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? City Streets

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: James B. B... Date: OCT 3, 2018


Organization: Wayne County Veterans & Patriots Coalition

Please return this application and all supporting documentation by email, mail or in person to:

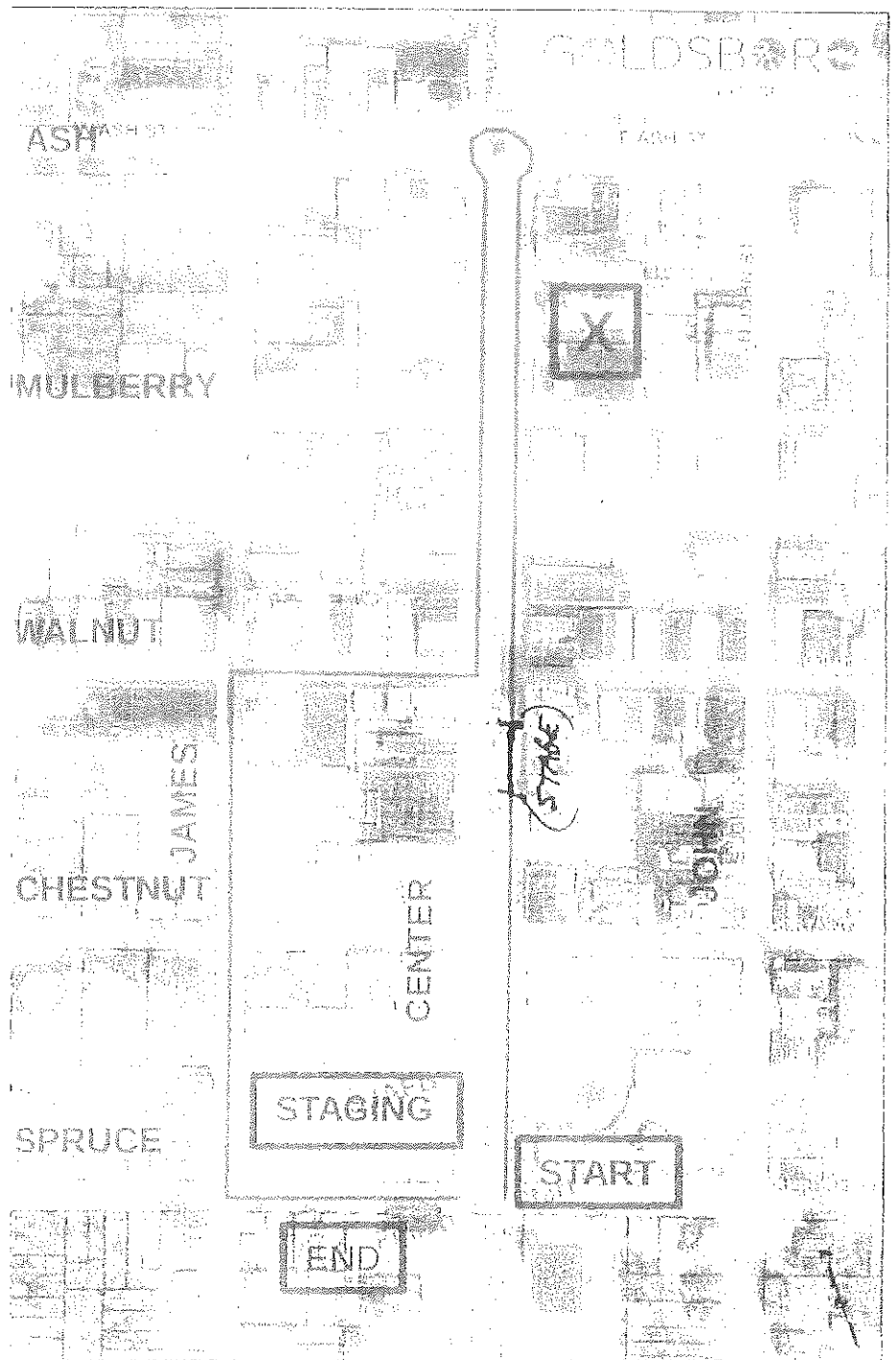
Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

 Sgt. Adams
Goldsboro Police Department Representative

Downtown Goldsboro Representative





Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Wayne County Det & Patrol from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 3 day of October, 2018.

James B. Brown (SEAL)
(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/05/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | | |
|----------|---|-------------------------------|-------------------------|-------------------------------|--------------|
| PRODUCER | O'Berry & Lewis, Inc. PO Box 127 Goldsboro NC 27533 | CONTACT NAME: | Charla Schwarzbach | | |
| | | PHONE (A/C, No, Ext): | 919 735 1237 | FAX (A/C, No): | 919 735 8819 |
| | | E-MAIL ADDRESS: | charla@oberry-lewis.com | | |
| | | INSURER(S) AFFORDING COVERAGE | | NAIC # | |
| | | INSURER A: | | Philadelphia Indemnity Ins Co | |
| INSURED | Wayne County Veterans and Patriots Coalition 100 Crescent Drive Dudley NC 28333 | INSURER B: | | | |
| | | INSURER C: | | | |
| | | INSURER D: | | | |
| | | INSURER E: | | | |
| | | INSURER F: | | | |
| | | | | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| A | COMMERCIAL GENERAL LIABILITY | | | PHPK1729690 | 10/13/2017 | 10/13/2018 | EACH OCCURRENCE \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | PHPK1872958 | 10/13/2018 | 10/13/2019 | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 |
| | | | | | | | MED EXP (Any one person) \$ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | OTHER: | | | | | | \$ |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY | | | | | | BODILY INJURY (Per person) \$ |
| | SCHEDULED AUTOS NON-OWNED AUTOS ONLY | | | | | | BODILY INJURY (Per accident) \$ |
| | | | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | | | | | | | \$ |
| | UMBRELLA LIAB OCCUR | | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB CLAIMS-MADE | | | | | | AGGREGATE \$ |
| | DED RETENTION \$ | | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | | PER STATUTE OTH-ER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | Y/N | N/A | | | | E.L. EACH ACCIDENT \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ |
| | | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Veterans Day Parade: November 10, 2018, Goldsboro, NC

The Certificate Holder named below, City of Goldsboro, is named as Additional Insured on the above referenced policy.

CERTIFICATE HOLDER

CANCELLATION

City of Goldsboro
200 N Center Street
P O Drawer A
Goldsboro NC 27530

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Charla Schwarzbach

© 1988-2015 ACORD CORPORATION. All rights reserved.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 15, 2018 COUNCIL MEETING

- SUBJECT:** Downtown Lights Up! Street Closing Request
- BACKGROUND:** Downtown Lights Up! Is an annual holiday event held downtown to celebrate the “flipping of the switch” - officially beginning the holiday season. All the decorative lights, including those along Center Street, the traffic circle Magnolia tree, and the Water Tower are turned on simultaneously. Before conducting this ceremony of lights, our Mayor, Santa, the Grinch and children ride a horse-drawn trolley down to City Hall to welcome guests. We’re even trucking in tons of snow to set the tone for a very festive downtown holiday season.
- DISCUSSION:** Downtown Development completes the evening by hosting an array of free activities, including: holiday entertainment, horse drawn trolley rides, Santa Claus, face painting, and providing warm beverages and treats. It is a wonderful time of the year for people to experience the warm atmosphere and festive activities downtown has to offer. The majority of the event takes place on the front steps of City Hall which will provide a natural backdrop for the Mayor when he speaks to the crowd wishing them a happy holiday season. Ice skating will take place in Cornerstone Commons, and trolley rides along Center Street from Mulberry to Chestnut St. The NC Symphony performs at 8 p.m. at the Paramount Theatre that same evening to continue the holiday celebration. Each year our crowd gets larger and we believe this year to be no different with an expected 5000 in attendance.
- Due to the logistics of the horse drawn trolley, this event has always been promoted as a street fair. Downtown Development is requesting that the 200 block of North Center Street be closed from 9:00 a.m. to 8:30 p.m. and the 100 block of South Center and the 100 block of North Center be closed from 4:15 p.m. to 8:30 p.m. to keep our guests safe.
- All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways.

As with all Downtown Development events, effected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments and Public Works are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of the 200 block of North Center Street from 9:00 a.m. to 8:30 p.m. and the 100 block of South Center and the 100 block of North Center be closed from 4:15 p.m. to 8:30 p.m. to be used for activities associated with Downtown Lights Up!, subject to the above conditions.

Date: _____

Downtown Development

Date: _____

Interim City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☐ Street Closure ☐ Other (explain): _____

Event Name: Downtown Lights Up!

Event Date(s): Tuesday, November 20, 2018 **Event Website:** _____

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

Downtown Lights Up! is an annual holiday event held downtown to celebrate the "flipping of the switch" officially kicking off the holiday season. This free, family-friendly event is a community favorite and attracts more than 5000 attendees each year.

Requested Event Location: 100 & 200 Blocks of North and South Center Street

Event Start Time/End Time: Tuesday, November 20, 2018: 5pm - 8pm

Set-Up: Date & Time (start/end): Tuesday, November 20, 2018: 9am (200 block of N. Center only)

Dismantle (Completion): Date & Time (start/end): Tuesday, November 20, 2018: 8:30pm

Estimated Daily Attendance: 5000+

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 9am - 200 block of N. Center
4:15pm - 100 & 200 block of

If yes, please list the streets that you are requesting to be closed: S. Center & 100 block of N. Center

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: City of Goldsboro - Downtown Development

Are you a non-profit? ☐ Yes ☐ No **If yes, are you:** ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Erin Fonseca **Title:** Promotions Coordinator

Address: 219 N. John St.

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-735-4959

Cell Phone: _____ **Email:** efonseca@goldsboronc.gov

Day of Event Contact:

Name: Erin Fonseca Phone: 919-735-4959

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

See attached.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

City Receptacles

V. Event Details: Please answer the following questions regarding your event.

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700

- ☒ Yes ☐ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

- Amplification? ☒ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 10

- Approximate Sizes: _____

- Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?

If "YES", please provide the schedule of fees: _____

- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Department of Transportation.*

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Public parking lots and spaces.

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Erin Fonseca Date: 9/20/18

Organization: City of Goldsboro - Downtown Development

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:


Goldsboro Police Department Representative

Erin Fonseca
Downtown Goldsboro Representative

DOWNTOWN LIGHTS UP!

Nov. 20th
5-8pm

1 City Hall

5pm—7pm Santa, Snow, Activities, Entertainment

2 John Street Parking Lot

5:30pm-8pm: Trolley Rides & How the Grinch Stole Christmas (ACWC)

3 Cornerstone Commons

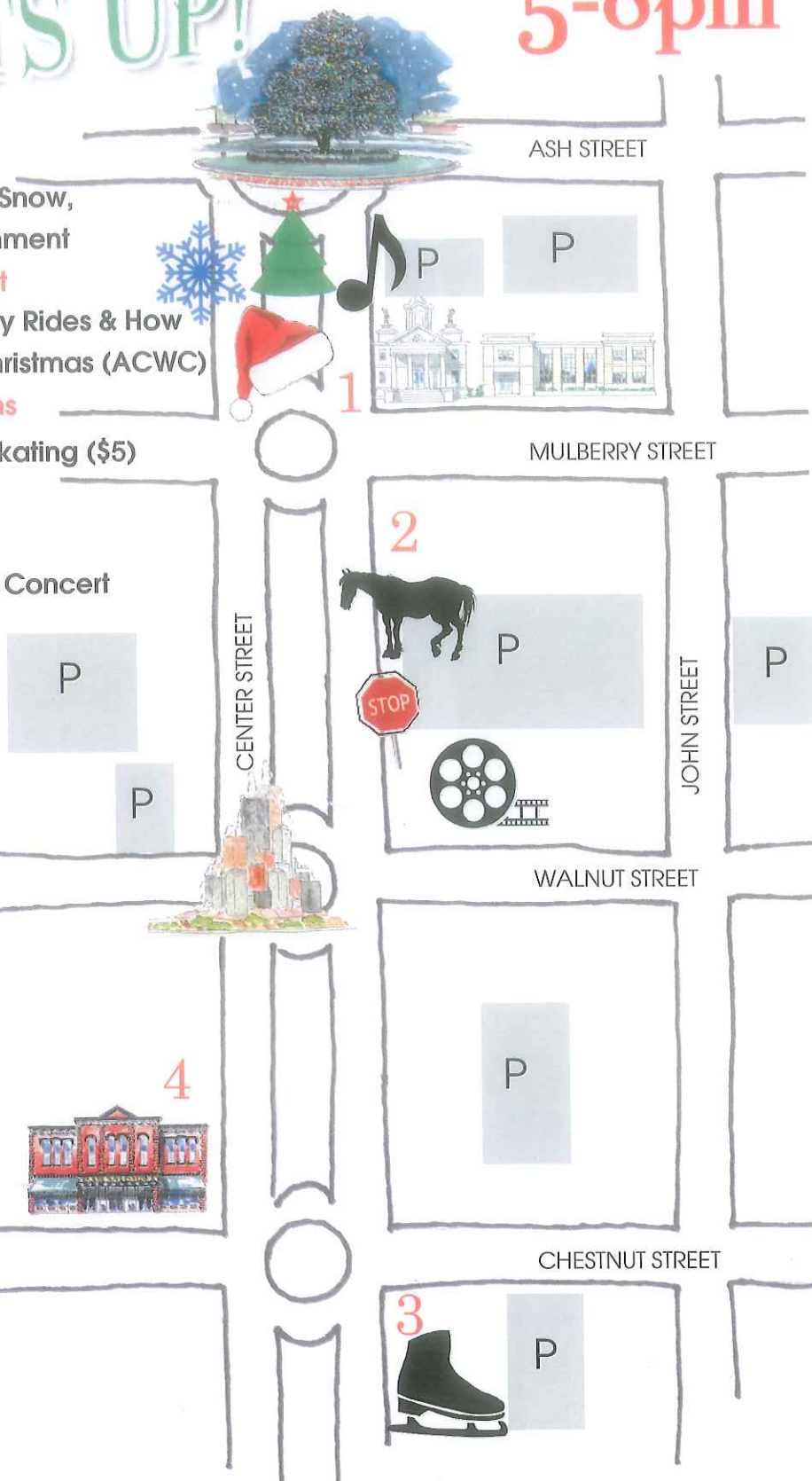
6:00pm-8pm: Ice Skating (\$5)

Frozen Characters

4 Paramount Theatre

8pm: Holiday Pops Concert (ticketed event)

Trolley Ride Line



WHAT
EVER
YOU
DO
DO IT
DOWN
TOWN

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 15, 2018 COUNCIL MEETING

SUBJECT: Goldsboro Historic District Commission Appointments

BACKGROUND: On February 6, 2017, Zachery Lily was appointed to serve on the Goldsboro Historic District Commission to his first term, which expires on December 31, 2020. Zachery Lily has resigned effective September 5, 2018.

On April 2, 2018, Cortnee Hendrick was appointed to serve on the Goldsboro Historic District Commission to her first term, which expires on December 31, 2019. Cortnee Hendrick has resigned effective September 3, 2018.

DISCUSSION: The Goldsboro Historic District Commission has recommended the current alternates, Alicia Pierce and Robert Pinder to fill the unexpired terms left by Zachery Lily and Cortnee Hendrick. With these appointments, there will be two alternate vacancies on the Historic District Commission.

RECOMMENDATION: By motion, Council adopt the attached Resolutions:

1. Appointing Alicia Pierce and Robert Pinder to the Goldsboro Historic District Commission as full members.
2. Commending Mr. Zachery Lily and Ms. Cortnee Hendrick who have served on the Goldsboro Historic District Commission.

Date: _____

Melissa Corser, City Clerk

Date: _____

Randy Guthrie, Interim City Manager

RESOLUTION NO. 2018-

RESOLUTION APPOINTING MEMBERS TO AN ADVISORY
BOARD AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, two vacancies currently exists on the Goldsboro Historic District Commission; and

WHEREAS, the Goldsboro Historic District Commission has recommended the current alternates, Alicia Pierce and Robert Pinder to fill the unexpired terms left by Zachery Lily and Cortnee Hendrick..

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the Goldsboro Historic District Commission. The terms shall expire on the dates indicated:

GOLDSBORO HISTORIC DISTRICT COMMISSION

Filling an Unexpired Term:

| | |
|---------------|--------------------------------|
| Alicia Pierce | Term Expires December 31, 2020 |
| Robert Pinder | Term Expires December 31, 2019 |

2. This Resolution shall be in full force and effect from and after this 15th day of October, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

RESOLUTION NO. 2018 -

RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED
ON THE GOLDSBORO HISTORIC DISTRICT COMMISSION OF
THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF
THE CITY COUNCIL TO PRESENT THE INDIVIDUALS WITH
A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individuals have served the local citizenry by their service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend these civic-minded citizen for their voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals are recognized for their service on the Goldsboro Historic District Commission and are commended for their contributions to the operation of Goldsboro's municipal government:

Goldsboro Historic District Commission

Mr. Zachery Lily

Ms. Cortnee Hendrick

2. The Mayor of the City of Goldsboro is hereby directed to present these individuals a Certificate of Appreciation for their civic contributions.
3. This Resolution shall be in full force and effect from and after this 15th day of October, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
October 15, 2018 – COUNCIL MEETING

SUBJECT: Little Washington Growing Group Land Lease Agreement

BACKGROUND: The Little Washington Growing Group (LWGG) has requested vacant lots to use in their programs (their programs will use gardening boxes for vegetables that will not disturb the existing dirt). The City has reviewed the existing Land Lease Agreement and recommends the Land Lease Agreement be updated to include the new Parcel ID Numbers and the following changes. The City will require the tenant to purchase a general liability policy with liability limits of \$1,000,000 and list the City of Goldsboro as the “additional insured”.

Parcel ID No. 12-2599-41-9654 – 906 McDaniel Ave.
12-2599-41-9546 – 908 McDaniel Ave.
12-2599-41-9520 – 910 McDaniel Ave.
12-2599-41-9337 – 919 Bethune Ave.
12-2599-41-9330 – 921 Bethune Ave.
12-2599-41-9235 – 923 Bethune Ave.
12-3509-01-7506 – 807 S. Slocumb St.*
12-3509-00-6837 – 1005 S. Slocumb St.*

*These lots are owned jointly with the county and the lease is subject to Wayne County’s approval.

DISCUSSION: It is proposed that the City continue to lease vacant property at a cost of \$1.00 per year provided LWGG maintains the property in an acceptable manner. The lease provides a 60-day cancellation notice by either party.

RECOMMENDATION: By motion, accept the recommendation of staff to update the Land Lease Agreement and authorize the Mayor and City Clerk to execute a revised lease adding vacant properties to the Little Washington Growing Group.

Date: _____

Octavius Murphy, Assistant to the City Manager

Date: _____

Randy Guthrie, Interim City Manager

NORTH CAROLINA
WAYNE COUNTY

THIS LEASE, made this ____ day of _____, 20__, between CITY OF GOLDSBORO, NORTH CAROLINA, a municipal corporation, party of the first part and/or hereinafter identified as Landlord or City of Goldsboro, and _____, party of the second part and/or hereinafter identified as Tenant;

W I T N E S S E T H:

That the party of the first part does hereby lease and let to the party of the second part, its successors and assigns, all of that certain tract of land situate in Goldsboro, Wayne County, North Carolina, and more particularly described as follows:

SEE EXHIBIT "A" ATTACHED HERETO

1. TERM. The term of this lease shall be from year to year to be renewed automatically commencing _____.
2. TERMINATION. This lease may be terminated by either party upon sixty (60) days' written notice to the other party.
3. RENTAL. The rental for said term is \$_____ per year; payable in one lump sum or payable on a monthly basis in the amount of \$_____ per month.
4. PAYMENT OF RENTAL. The party of the first part acknowledges receipt of the sum of \$_____ for the yearly rental of the property; or if said payments are made on a monthly basis, then a receipt of the said rent paid shall be provided to Tenant upon receipt of payment by the Landlord.
5. VISIBILITY AND APPEARANCE. The party of the second part shall maintain said land free and clear of the storage of equipment and signage. Said land shall only be used for gardening purposes. The party of the second part shall maintain said land

in a slightly condition and return said land to the party of the first part in a slightly condition at the end of this lease.

6. INDEMNITY. Landlord and Tenant each indemnifies the other against and holds the other harmless from any and all costs, demands, damages, suits, expenses, or causes of action (including reasonable attorney(s) fees and court costs) which arise out of the use and/or occupancy of the Site by the indemnifying party. This indemnity does not apply to any claims arising from the gross negligence or intentional misconduct of the indemnified party. Except for its own acts of gross negligence or intentional misconduct, Landlord will have no liability for personal injury or death, loss of revenue due to discontinuance of operations at the Site, or imperfect communications operations experienced by Tenant for any reason. The indemnification obligations set forth in this paragraph shall survive the expiration or earlier termination of this Lease.

7. ENVIRONMENTAL INDEMNIFICATION. (a) Tenant, its heirs, grantees, successors, and assigns shall indemnify, defend, reimburse and hold harmless Landlord from and against any and all environmental damages, loss, expenses, and costs of responding to, including consulting fees and reasonable attorneys' fees, or liability caused by activities conducted on the Site by Tenant, and (i) arising from the presence of any substance, chemical or waste identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation including petroleum or hydrocarbon based fuels such as diesel, propane or natural gas (collectively, "Hazardous Materials") upon, about or beneath the Site or migrating to or from the Site, or (ii) arising in any manner whatsoever out of the violation of any environmental requirements pertaining to the Site and any activities thereon. Tenant covenants that it

shall not nor shall Tenant allow its employees, agents or independent contractors to use, treat, store or dispose of any Hazardous Materials on the Site or the Property. (b) Landlord acquired the Property by deed on _____ and to its knowledge has not introduced any hazardous substances to the Property during Landlord's ownership that has resulted in any environmental contamination of the Parcel. Landlord is unaware of any investigation, inquiry, or directive of any regulatory body related to the use of hazardous substances on or around the Property during its period of ownership of the Property. The indemnification obligations set forth in this paragraph shall survive the expiration or earlier termination of this Lease.

8. INSURANCE. (a) Tenant shall carry during the term of this Lease and until all Equipment is removed from the Site, at Tenant's own cost and expense, commercial general liability insurance with a Commercial General Liability Endorsement having a minimum limit of liability of One Million Dollars (\$1,000,000) per occurrence, with a combined limit for bodily injury and/or property damage together with an endorsement for contractual liability for any one occurrence; (b) Tenant shall name Landlord as an additional insured under Tenant's liability policy, and require Tenant's insurance company to agree to give at least thirty (30) days written notice of termination or cancellation of the policy to Landlord. A certificate of such insurance, together with such endorsement as to prior written notice of termination or cancellation, shall be delivered to Landlord within thirty (30) days from the execution of this Lease and before the expiration of any term of such insurance from an insurance company authorized to do business in the State of North Carolina. (c) Landlord agrees to maintain commercial

general liability insurance in amounts deemed reasonably satisfactory to Landlord and which are in amounts consistent with industry practices for the business in which Landlord is engaged. Landlord shall have the right to self-insure.

9. SUBROGATION. (a) In General. All insurance policies required under this Lease shall contain a waiver of subrogation provision under the terms of which the insurance carrier waives all of such carrier's rights to proceed against Landlord and Tenant. (b) Mutual Release. Landlord and Tenant each release the other and their respective representatives from any claims by them or any one claiming through or under them by way of subrogation or otherwise for damage to any person or to the Site and to the fixtures, personal property, improvements and alterations in or on the Site that are caused by or result from risks insured against under any insurance policy carried by them and required by this Lease, provided that such releases shall be effective only if and to the extent that the same do not diminish or adversely affect the coverage under such insurance policies. IN TESTIMONY WHEREOF, said parties have executed this lease in duplicate originals, one of which is retained by each of the parties, the day and year first above written.

CITY OF GOLDSBORO

BY: _____ (SEAL)
Mayor

ATTEST:

Clerk

Tenant: _____

By: _____ (SEAL)

Position: _____

STATE OF NORTH CAROLINA

COUNTY OF WAYNE

This the _____ day of _____, 2009, personally came before me, _____, a Notary Public in and for said State and County, MELISSA CORSER, who by me duly sworn, says that she knows the common seal of the CITY OF GOLDSBORO and is acquainted with CHUCK ALLEN, who is the Mayor of said municipal corporation; that she, the said MELISSA CORSER is its Clerk; and that she saw the Mayor sign the foregoing instrument; and that she, the said Clerk, saw the said common seal of said corporation affixed thereto, and that she, the said Clerk, signed her name in attestation of said instrument in the presence of said Mayor of said municipal corporation.

WITNESS my hand and official seal or stamp this the _____ day of _____, 20__.

_____, Notary Public
Printed Name of Notary

My Commission Expires: _____

STATE OF NORTH CAROLINA

COUNTY OF WAYNE

This the _____ day of _____, 20____, personally came before me, _____, a Notary Public in and for the aforesaid State and County, _____, [] personally known to me - OR- [] proved to me by satisfactory evidence, who being by me duly sworn, says that he is the _____ of _____, a North Carolina corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed voluntarily in its name by him as President for its stated purpose.

WITNESS my hand and notarial seal, this the _____ day of _____, 20____.

_____, Notary Public
Printed Name of Notary

My Commission Expires: _____



CITY OF GOLDSBORO
AGENDA MEMORANDUM
COUNCIL MEETING
OCTOBER 15, 2018

SUBJECT: Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina

BACKGROUND: In 1990, an agreement was reached between the North Carolina League of Municipalities and the City of Goldsboro to engage American Legal Publishing Company to revise the Code of Ordinances of Goldsboro. The revised Code was published in 1995.

DISCUSSION: The agreement stated that American Legal Publishing Company would prepare supplements for incorporation of new Ordinances to the City Code of Ordinances on a recurring basis. In compliance with this agreement, the City has received the S-42 Supplement. This Supplement contains all Ordinances of a general nature enacted since S-41 Code of Ordinances dated April 2, 2018.

RECOMMENDATION: By motion, adopt the attached Ordinance enacting and adopting the 2018 S-42 Supplement to the Code of Ordinances of the City of Goldsboro.

Date: _____
City Clerk

Date: _____
Interim City Manager

ORDINANCE NO. 2018-

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT
TO THE CODE OF ORDINANCES
OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2018 S-42 Supplement to the Code of Ordinances of the City of Goldsboro; and

WHEREAS, said Supplement contains all Ordinances of a general nature enacted since the publication of the 2018 S-41 Supplement to the Code of Ordinances of said municipality; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on, or make reference to, sections of the North Carolina Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. It is the intent of the City Council to accept the updated sections of the City Code of Ordinances in accordance with the changes of the law of the State of North Carolina.
2. The 2018-42 Supplement to the City Code of Ordinances, as prepared by the American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.
3. This Ordinance shall be in full force and effect from and after this 15th day of October, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO, NORTH CAROLINA

CODE OF ORDINANCES

2018 S-42 Supplement contains:
Local legislation current through Ordinance 2018-38, passed 8-6-18; and
State legislation current through North Carolina Legislative Service,
2017 Regular Session, Pamphlet No. 5

Published by:
AMERICAN LEGAL PUBLISHING CORPORATION
One West Fourth Street ✧ 3rd Floor ✧ Cincinnati, Ohio 45202
1-800-445-5588 ✧ www.amlegal.com

ORDINANCE NO. 2018-16

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT
TO THE CODE OF ORDINANCES
OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2018 S-41 Supplement to the Code of Ordinances of the City of Goldsboro; and

WHEREAS, said Supplement contains all Ordinances of a general nature enacted since the publication of the 2017 S-40 Supplement to the Code of Ordinances of said municipality; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on, or make reference to, sections of the North Carolina Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. It is the intent of the City Council to accept the updated sections of the City Code of Ordinances in accordance with the changes of the law of the State of North Carolina.
2. The 2018-41 Supplement to the City Code of Ordinances, as prepared by the American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.
3. This Ordinance shall be in full force and effect from and after this 2nd day of April, 2018.

Approved as to Form Only:

Reviewed by:

James D. Womble /s/
City Attorney

Scott Stevens /s/
City Manager

Goldsboro - Adopting Ordinance

CHAPTER 32: BOARDS, COMMISSIONS AND DEPARTMENTS

Section

Finance Department

- 32.001 Function of Department
- 32.002 Divisions within Department
- 32.003 Director of Finance
- 32.004 City Purchasing Agent

Public Works Department

- 32.015 Mission of Department
- 32.016 Public Works Director
- 32.017 Divisions within Department

Department of Public Utilities

- 32.030 Department headed by Public Utilities Director
- 32.031 Department to operate program
- 32.032 Divisions within Department

Department of Planning and Community Development

- 32.075 Creation
- 32.076 Duties and functions

Inspection Division

- 32.085 Division head
- 32.086 Composition
- 32.087 Duties and responsibilities
- 32.088 Permits
- 32.089 Certificates of occupancy
- 32.090 Inspection Division to enforce ordinances and codes
- 32.091 Inspections
- 32.092 Registration of contractors
- 32.093 Housing and unsafe buildings
- 32.094 Action in event of failure to take corrective action
- 32.095 Order to take corrective action

Goldsboro - Administration***Department of Human Resources***

- 32.140 Department headed by Human Resources Director
- 32.141 Department to operate program
- 32.142 Duties and responsibilities of the Department of Human Resources

Miscellaneous

- 32.220 Local citizen boards, commissions, committees and authorities; procedures and policies

Boards and Commissions Generally

- 32.300 Purpose
- 32.301 Definitions
- 32.302 Membership
- 32.303 Election of officers
- 32.304 Terms of office
- 32.305 Conflicts of interest
- 32.306 Attendance at board meetings
- 32.307 Meetings
- 32.308 Quorum
- 32.309 Rules and records
- 32.310 Cooperation with others
- 32.311 Annual reports

Specific Boards and Commissions

- 32.320 Commission on Community Relations and Development
- 32.321 Mayor's Committee for Persons with Disabilities
- 32.322 Mayor's Youth Council
- 32.323 Goldsboro Municipal Golf Course Committee
- 32.324 Parks and Recreation Advisory Commission
- 32.325 Planning Commission
- 32.326 Board of Adjustment
- 32.327 Reserved
- 32.328 Historic District Commission

Cross-reference:

Parks and Recreation Department, see § 97.31

FINANCE DEPARTMENT**§ 32.001 FUNCTION OF DEPARTMENT.**

The Finance Department is responsible for all fiscal matters of the city.
(‘70 Code, § 2-64)

Cross-reference:

Department of Finance created, see Charter Art. VIII, § 1

§ 32.002 DIVISIONS WITHIN DEPARTMENT.

The Department of Finance shall consist of the following divisions, each headed by an official responsible to the Director of Finance.

(A) *Purchasing Division.* The Purchasing Division shall be headed by a purchasing agent who shall be responsible for the purchase of all equipment and materials that are used by the city in its operations. Such Division shall be responsible for seeing that the best purchase is made on all items so that the taxpayers receive the greatest value on their tax dollars used for purchasing.

(B) *Accounting Division.* The Accounting Division shall be responsible for the payment of all bills incurred by the city, tabulation of sales tax for the city and the filing for refunds of sales tax due the city. This division shall also be responsible for preparing and maintaining all accounting records.

(C) *Data Processing Division.* The Data Processing Division shall be headed by the Data Processing Supervisor. Such division shall provide services to all city departments of a fiscal processing, record keeping, facts interpretation nature, as well as the printing of all checks, payroll and vendor. The division shall also prepare and mail all bills for city services other than tax bills, which are handled by the county under a joint city-county arrangement. The related necessary records shall be compiled and filed in the division which shall also be responsible for utilities meter reading and meter service.

(D) *Revenue Division.* The Revenue Division shall receive and securely keep all monies collected on behalf of the city.
(‘70 Code, § 2-65)

§ 32.003 DIRECTOR OF FINANCE.

(A) *Appointment.* The Finance Department shall be headed by a Director of Finance who shall be appointed by the City Manager. (‘70 Code, § 2-71)

(B) *Duties.*

(1) The Director of Finance shall be responsible for the accounting system as prescribed by law; the authorization and preparation of all disbursement documents; procurement of services and materials and the administration of the personnel program; and other duties as directed.

(2) The Director of Finance shall audit all petty cash, receipts and accounts receivable at various times during the fiscal year.

('70 Code, § 2-72)

(Ord. 1968-25, passed 7-1-68; Am. Ord. 1969-36, passed 8-19-69)

§ 32.004 CITY PURCHASING AGENT.

The City Purchasing Agent shall have the following duties:

(A) Purchase for the city all supplies, equipment, furniture and fixtures.

(B) Exercise for the city direct control in the determination of prices, selection of vendors and placing of purchase orders.

(C) Purchase for the city, commodities and services, excluding those rendered by engineers, architects and other professional people employed by the city.

(D) Exercise for the city the following responsibilities:

(1) Selection of vendors;

(2) Inventory of stock; and

(3) Standardization of supplies and equipment when possible and the compliance with all governmental priorities and regulations.

(E) Perform for the city such other duties as may be from time to time imposed upon him by the City Manager. ('70 Code, § 2-78) (Ord. 1968-8, passed 3-18-68)

PUBLIC WORKS DEPARTMENT

§ 32.015 MISSION OF DEPARTMENT.

The mission of the Public Works Department shall be to provide solid waste collection, cemetery services, garage services for the city motor fleet, building and grounds maintenance of city owned buildings, and repair and maintenance of the city's infrastructure.
('70 Code, § 2-89) (Am. Ord. 2016-3, passed 1-19-16)

§ 32.016 PUBLIC WORKS DIRECTOR.

The Public Works Department shall be headed by the Public Works Director, who shall be appointed by the City Manager.

('70 Code, § 2-90) (Am. Ord. 2016-3, passed 1-19-16)

§ 32.017 DIVISIONS WITHIN DEPARTMENT.

The Public Works Department shall consist of the following divisions, each headed by a supervisor who is responsible to the Public Works Director.

(A) *Building and Traffic Division.* The Building and Traffic Division shall be headed by the Building and Traffic Supervisor. The division shall be responsible for the installation and maintenance of traffic signals, signs, and street markings which are owned by the city. The division shall also be responsible for electrical repairs, installation of electrical wiring during renovation projects, and minor carpentry and plumbing repairs to city owned and maintained buildings.

(B) *Cemetery Division.* The Cemetery Division shall be headed by the Cemetery Supervisor. The division shall be responsible for maintenance of cemeteries owned by the city. This involves two cemeteries: Elmwood and Willowdale. Lots are sold by the city and deeded to the individual purchasers, however, the city continues to maintain the property.

(C) *Garage Division.* The Garage Division shall be headed by the Garage Supervisor. The division shall be responsible for the maintenance of all city equipment and vehicles. The division shall also assist in drawing specifications and preparation and review for purchase of new equipment and vehicles. In addition, the division shall be responsible for the disbursement of fuels, oils, tires and miscellaneous accessories.

(D) *Solid Waste Division.* The Solid Waste Division shall be headed by a Solid Waste Superintendent who will have oversight of the division and three Solid Waste Supervisors, one in charge of leaf/limb collection, one in charge of refuse/recycling collection, and one in charge of quality control, operations, and continual improvement of division. The division shall be responsible for the collection of recyclables and garbage disposal from residential areas and collection of garbage disposal from commercial establishments. The division shall also be responsible for leaf and limb and bulk items collections.

(E) *Street and Storm Sewer Maintenance Division.* The Street and Storm Sewer Maintenance Division shall be headed by a Street Maintenance Supervisor and a Storm Sewer Maintenance Supervisor. It shall be the responsibility of the Street and Storm Sewer Maintenance Division to install water and sewer taps; maintain and repair water, sewer, and drainage lines; repair sidewalks; maintain city streets; mow city right-of-ways, clean open ditches; and conduct street sweeping.

(F) *Utility Maintenance Division.* The Utility Maintenance Division shall be headed by the Utility Maintenance Supervisor. The division shall be responsible for construction of water, sewer, and storm sewer lines. The division shall also be responsible for maintenance and installation of all meters, boxes, and related parts, as well as the reading of the meters for the Finance Department. This shall also entail the installation of and termination of water service for all of the city and areas located outside the city having city water service.

(Am. Ord. 2016-3, passed 1-19-16)

Cross-reference:

Cemeteries, see Chapter 92

DEPARTMENT OF PUBLIC UTILITIES

§ 32.030 DEPARTMENT HEADED BY PUBLIC UTILITIES DIRECTOR.

The Public Utilities Department shall be headed by the Public Utilities Director who is appointed by the City Manager. ('70 Code, § 2-103)

Cross-reference:

Department of Public Utilities created, see Charter Art. VIII, § 1

§ 32.031 DEPARTMENT TO OPERATE PROGRAM.

It shall be the responsibility of the Public Utilities Department to operate a program concerned with various public work activities.

('70 Code, § 2-104)

§ 32.032 DIVISIONS WITHIN DEPARTMENT.

The Public Utilities Department shall consist of the following divisions, each headed by a superintendent who is responsible to the Public Utilities Director.

(A) *Engineering Division.* The Engineering Division shall be headed by the City Engineer. The Division shall be responsible for all engineering services. Such services shall include surveys for all street, sidewalk, water line, sewer line and storm drain construction; public property surveys, including rights-of-way for highways and streets; maps and charts; supervision of construction of streets and sidewalks, including those in new subdivisions. The Division shall investigate requests and make recommendations on installation of street lights in the city. The City Engineer shall perform professional civil engineering work in planning, directing and supervising his staff in the technical phases relating to engineering.

(B) *Water treatment plant.* The Water Treatment Plant shall be headed by the water treatment foreman who shall be responsible for the pumping of raw water from Little River to the treatment plant; treating the water to make it safe to drink; and pumping the water into the water distribution system.

(C) *Waste treatment system.* The waste treatment system shall be headed by the waste treatment foreman who shall be responsible for the treatment of all domestic and industrial waste collected by the lagoon system.

('70 Code, § 2-105)

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

§ 32.075 CREATION.

There is hereby created and established the Department of Planning and Community Development which shall be headed by the Director of Planning and Community Development who shall be appointed by the City Manager. The Director of Planning and Community Development shall be an ex-officio member of the Planning Commission and Community Development Commission without the right to vote.

('70 Code, § 2-126) (Ord. 1978-73, passed 10-2-78)

§ 32.076 DUTIES AND FUNCTIONS.

(A) The Department of Planning and Community Development shall be responsible for planning the orderly growth of the city and its extraterritorial jurisdiction. Such planning includes land use analysis, selection of locations for open space, projection of future area development.

(B) The Department shall be responsible for change of zone applications and shall serve as an advisor to the Planning Commission and Board of Adjustment.

(C) The Department shall be responsible for subdivision regulation administration, sign regulations, and undertaking population-economic studies, and preparing reports on annexation.

(D) The Department shall coordinate information concerning master thoroughfare plan proposals, floodplain information, soil conditions, community development and rehabilitation programs, downtown revitalization and beautification efforts and statistical information concerning the potential growth of certain areas within the city and its extraterritorial jurisdiction.

(E) The Department shall be responsible for house numbering, street closing and street name changes.

(F) Upon recommendation of the City Planning Commission and approval of the City Council, the Department shall implement the community development programs for blighted areas of the city.

(G) Upon approval of the City Council, the Department shall acquire property and redevelop blighted areas within the city with particular concern for the relocation of site occupants, the clearing of areas by demolition and the sale of land and the development of site improvements in accordance with approved plans.

(H) Upon approval of the City Council, the Department shall implement programs for the repair, rehabilitation and reconditioning of homes, buildings and other structures within designated blighted areas.

(I) The Department shall perform other functions and duties assigned to it by the City Council and the City Manager.
('70 Code, § 2-127) (Ord. 1978-73, passed 10-2-78)

INSPECTION DIVISION

§ 32.085 DIVISION HEAD.

The Inspection Division shall be headed by a Director of Inspections appointed by the City Manager.
('70 Code, § 2-147) (Ord. 1974-70, passed 11-18-74)

§ 32.086 COMPOSITION.

The Inspection Division shall be composed of a Director of Inspections, building inspector, housing inspector and such other inspectors as the City Council may provide. ('70 Code, § 2-148) (Ord. 1974-70, passed 11-18-74)

§ 32.087 DUTIES AND RESPONSIBILITIES.

(A) The duties and responsibilities of the Inspection Division and of the inspectors shall be to enforce within the city and the one-mile extraterritorial jurisdiction the ordinances of the city and the laws of the state relating to:

- (1) The construction of buildings and other structures;
- (2) The installation of such facilities as plumbing systems, electrical systems, heating systems, refrigeration systems, and air conditioning systems;
- (3) The maintenance of buildings and other structures in a safe, sanitary and healthful condition including but not limited to, minimum housing standards;
- (4) Garbage, trash, weeds and other debris;

- (5) Health and sanitation; public nuisances and motor vehicle abandonment;
- (6) Zoning;
- (7) Other matters that may be specified by the City Council.

(B) In addition to the duty to issue permits, the duties of the Inspection Division shall include the making of any necessary inspections, the issuance of orders to correct violations, the bringing of judicial actions against actual or threatened violations, the keeping of adequate records, and any other actions that may be required in order to adequately enforce the ordinances of the city and the laws of the state. The City Council shall have the authority to enact reasonable and appropriate provisions governing the enforcement of laws relating to the above.

('70 Code, § 2-149) (Ord. 1974-70, passed 11-18-74)

Cross-reference:

Abandoned and junked vehicles, see Chapter 90
Buildings generally, see Chapter 150
Electricity generally, see Chapter 150
Garbage and trash generally, Chapter 50
Health and sanitation, see Chapter 94
Housing generally, Chapter 152
Nuisances, see Chapter 96
Plumbing generally, Chapter 150
Zoning generally, Chapter 153

§ 32.088 PERMITS.

No person shall commence or proceed with the provisions set forth in this section without first securing from the Inspection Division any and all permits required by the State Building Code and any other state or local ordinance applicable to the work. Further, no building permit shall be issued until the site plan has been submitted to and approved by the Planning Department and the Engineering Division of the city.

- (A) The construction, reconstruction, alteration, repair, removal or demolition of any building or structure;
 - (B) The installation, extension or general repair of any plumbing system;
 - (C) The installation, extension, alteration or general repair of any heating or cooling equipment system;
 - (D) The installation, extension, alteration or general repair of any electrical wiring, devices, appliances or equipment;
 - (E) The construction, reconstruction, alteration or repair of any commercial sign.
- ('70 Code, § 2-150) (Ord. 1974-70, passed 11-18-74)

§ 32.089 CERTIFICATES OF OCCUPANCY.

No building shall be used or occupied until a certificate of occupancy is obtained from the Building Inspector stating that the building, site improvements and the proposed use or uses comply with the provisions of Chapter 153, Unified Development Code; Zoning, and the site plan thereto are submitted and approved by the Building Inspector. No certificate of occupancy shall be issued by the Building Inspector until the Planning Department and the Engineering Division of the city have certified that site improvements have been completed in accordance with the plan previously submitted and approved. Where a certificate of occupancy is requested prior to building or site improvements being made, a performance bond covering the entire cost of the remaining improvements shall be submitted and approved by the City Engineer before a certificate of occupancy is issued.
('70 Code, § 2-151) (Ord. 1974-70, passed 11-18-74)

§ 32.090 INSPECTION DIVISION TO ENFORCE ORDINANCES AND CODES.

In addition to the enforcement of local ordinances as set out in this subchapter, the Inspections Division shall enforce codes adopted by the city including the following: National Fire Code, North Carolina State Building Code, General Construction, North Carolina Uniform Residential Building Code, National Electrical Code, State Plumbing Code, Vol. II and North Carolina State Building Code, Vol. III, Heating, Air Conditioning, Refrigeration, and Ventilation.
('70 Code, § 2-151.1) (Ord. 1974-70, passed 11-18-74)

§ 32.091 INSPECTIONS.

The Inspection Division is authorized to make inspections on call to include the following:

(A) All buildings and structures for which a permit has been issued;

(B) All holders of permits required of and issued by the Inspection Division shall notify the Inspection Division; and the appropriate inspector shall inspect specified stages of construction in the city and shall grant approval to proceed to the next stage as follows:

(1) Foundation inspection;

(2) Framing inspection (includes roughing-in of plumbing, electrical and heating systems);

(3) Final inspection, before occupancy but after the building is ready for occupancy; and

(4) Certificate of occupancy which is required before occupancy.

('70 Code, § 2-151.2) (Ord. 1974-70, passed 11-18-74)

§ 32.092 REGISTRATION OF CONTRACTORS.

Building, plumbing, heating, air conditioning, electrical and building trades contractors are required by ordinance to be registered at the City Inspection Office.
('70 Code, § 2-151.3) (Ord. 1974-70, passed 11-18-74)

§ 32.093 HOUSING AND UNSAFE BUILDINGS.

(A) The Inspection Division is directed to proceed under the provisions of Chapter 152, Housing Regulations, in enforcing minimum standards of fitness for the initial and continued occupancy of all buildings used for human habitation. In the event the Inspection Division finds any defects in a building or finds that a building has not been constructed in accordance with the applicable state laws and local ordinances, or that a building because of its condition is dangerous or unsafe or contains fire hazardous conditions, it shall be the duty of the Inspection Division to notify the owner and occupant of the building of its defects, hazardous conditions or failure to comply with the law. The owner of a building shall immediately remedy the defects, hazardous conditions or violations of the law.

(B) In the event a building shall appear to the Inspection Division to be especially dangerous to life because of its liability to fire or because of bad conditions in walls, overloaded floors, defective construction, decay, unsafe wiring or heating system, inadequate means of ingress or other causes, and further shall be held to be unsafe and to endanger life or property, then the Inspection Division shall affix a notice of the dangerous character of the structure to a conspicuous place on the exterior of the building and shall give the owner and occupant thereof written notice by certified or registered mail of the dangerous character.

('70 Code, § 2-151.4) (Ord. 1974-70, passed 11-18-74)

§ 32.094 ACTION IN EVENT OF FAILURE TO TAKE CORRECTIVE ACTION.

(A) If the owner of a building or structure that has been condemned as unsafe pursuant to § 32.093 shall fail to take prompt corrective action, the Inspector shall give him written notice, by certified or registered mail to his last known address or by personal service:

(1) That the building or structure is in a condition that appears to constitute a fire or safety hazard or to be dangerous to life, health or other property;

(2) That a hearing will be held before the City Council at a designated place and time, not later than ten days after the date of the notice, at which time the owner shall be entitled to be heard in person or by counsel and to present arguments and evidence pertaining to the matter; and

(3) That following the hearing, the City Council may issue such order to repair, close, vacate or demolish the building or structure as appears appropriate.

(B) If the name or whereabouts of the owner cannot after due diligence be discovered, the notice shall be considered properly adequately served if a copy thereof is posted on the outside of the building or structure in question at least ten days prior to the hearing and a notice of the hearing is published in a newspaper having general circulation in the city at least once not later than one week prior to the hearing.

('70 Code, § 2-151.5) (Ord. 1974-70, passed 11-18-74)

§ 32.095 ORDER TO TAKE CORRECTIVE ACTION.

If, upon a hearing held pursuant to the notice given in § 32.094, the City Council shall find that the building or structure is in such condition that constitutes a fire or safety hazard or renders it dangerous to life, health or other property, the Council may order the owner to remedy the defective conditions by repairing, closing, vacating or demolishing the building or structure or taking other necessary steps, within such period, not less than 60 days, as the Council may prescribe.

('70 Code, § 2-151.6) (Ord. 1974-70, passed 11-18-74)

DEPARTMENT OF HUMAN RESOURCES

§ 32.140 DEPARTMENT HEADED BY HUMAN RESOURCES DIRECTOR.

The Department of Human Resources shall be headed by the Human Resources Director who is appointed by the City Manager and reports directly to him or her.

('70 Code, 2-165) (Ord. 1978-89, passed 12-18-78)

§ 32.141 DEPARTMENT TO OPERATE PROGRAM.

It shall be the responsibility of the Department of Human Resources to operate a program for the city concerned with the various personnel activities essential to the efficient operation of municipal government.

('70 Code, 2-166) (Ord. 1978-89, passed 12-18-78)

§ 32.142 DUTIES AND RESPONSIBILITIES OF THE DEPARTMENT OF HUMAN RESOURCES.

The Department of Human Resources shall be responsible for the administration of the following functional program areas:

(A) *Personnel function.* The personnel function shall be responsible for recording vacancies within the city's workforce, advertising these job openings and recruiting individuals in order to fill these slots.

The personnel function shall also interview prospective applicants, conduct preliminary selections, and participate in the appointment process. In addition, the personnel function shall participate in administering city-wide promotions, transfers, disciplinary actions and terminations. For terminations, whether they be voluntary or involuntary, the personnel function shall conduct exit interviews in order to determine causes for employee resignations. The personnel function shall be assigned the task of implementing and monitoring all provisions of the city's affirmative action program and assuring its compliance of procedures by respective operating units. In order to accomplish this task the personnel function shall compile and maintain all records necessary for the efficient execution by the city of its affirmative action goals and timetables. The personnel function shall also maintain accurate records relative to the composition of the city's work force and all other data which may be necessary in order to evaluate progress being made relative to the city's affirmative action program and its compliance with all pertinent federal and state regulations. The personnel function shall insure the compliance of all federal, state, and local laws, acts, policies, regulations and requirements concerning human resources matters. In addition the personnel function shall administer on an individual basis city fringe benefits, compile workmen's compensation data, administer health insurance and retirement. The personnel office shall also maintain accurate records on each employee and the status of their employment, be it temporary, trainee or full-time.

(B) *Safety function.* The safety function shall perform technical and professional work in the development, enforcement and administration of safety and training programs. The safety function shall be familiar with the regulations of the Occupational Safety and Health Act and shall take all steps necessary to guarantee compliance with this legislation. The safety function shall develop sufficient policies and procedures to insure safety in the workplace and to create a safe work environment for all city employees. As the need arises the Safety and Training Coordinator shall formulate employee training courses, driver safety programs, and any other course of instruction necessary for safe and orderly conduct of municipal services. The Safety Training Coordinator shall examine the appearance and condition of all city vehicles and evaluate operator maintenance efforts in order to identify steps which would not only prolong the usability of city vehicles but also assure their maintenance in as clean a state as practical.

(C) *Occupational health function.* The occupational health function is responsible for management of occupational health of all city employees and in the development and implementation of employee health services programs. The employee health function shall develop and recommend adoption of operational policies, procedures, programs and budgets related to employee wellness and health services. With the assistance of the health nurse, the occupational health function shall provide guidance of this promotion, maintenance and restoration of good health for city employees. In addition, this function shall facilitate the placement of workers according to their physical, mental, and emotional capacities in appropriate work situations. The occupational health function shall also be responsible for the development of comprehensive wellness programs, compliance with related OSHA regulations, providing appropriate clinical care and for maintenance of individual medical records.

*MISCELLANEOUS***§ 32.220 LOCAL CITIZEN BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES; PROCEDURES AND POLICIES.**

(A) All city residents are eligible to serve on any of the several boards, committees, commissions and authorities in operation.

(B) No individual shall be eligible to be appointed concurrently to two or more of these bodies at any one time.

(C) All members of boards, commissions, committees and authorities may serve up to a maximum of two consecutive terms or six years, whichever is greater. Those persons appointed to serve on an unexpired term of a duration of one-half or more of the normal term will be credited with serving their first term. After fulfilling the maximum term requirements, a member may not be appointed to any other board, committee, commission or authority until after one year.

(D) At least two months prior to the end of the term of every board, commission, committee and authority member, and upon the occurrence of an unanticipated vacancy in the membership of the same, the chairperson of the respective board, commission, committee and authority, with the endorsement of its membership, shall submit to the Mayor and City Council the names, along with a brief biographical resume, of a minimum of two and a maximum of four citizens to be considered for each appointment and reappointment to be made.

(E) Each year upcoming vacancies will be advertised in the local newspaper and on the radio during the month of October.

(F) For members to be eligible for reappointment, attendance records must show that they have participated in 70% of all scheduled meetings in a calendar year unless absence was due to personal injury or sickness. If a member has missed three meetings, notification will be given of his or her possible replacement. At any time during a term, the City Council may be petitioned to terminate the appointment of those members who have failed to meet the above requirement.

(G) Yearly appointments to all boards, commissions, committees and authorities will be made no later than January 1 of each year, except in cases of unanticipated vacancies which shall be immediately filled. All board members will continue to serve in their current capacity until another board appointment has been made.

(H) Whenever possible, all appointments to boards, commissions, committees and authorities will be made using a staggered terms format.

(I) The Mayor and City Council hereby establish a policy of non-discrimination as to sex, race, religion or national origin and will seek out and appoint citizens of both sexes, and all racial and social-economic elements represented by the city's population to serve on these citizen organizations.

(J) The City Council will appoint members to all boards, commissions, committees and authorities of the City of Goldsboro except those of the Housing Authority, whose members shall be appointed by the Mayor in accordance with North Carolina G.S. § 157-5.
(Res. 2009-9, eff. 2-2-09)

BOARDS AND COMMISSIONS GENERALLY

§ 32.300 PURPOSE.

The City Council of the City of Goldsboro recognizes and values the importance of citizen participation in local government and strives to select citizens from the entire community to serve on boards and commissions taking into consideration gender, race, and residence on a geographical basis. The City of Goldsboro utilizes volunteer boards as a mechanism to engage citizens in the democratic process. The primary responsibility of these boards is to provide advice to the city council from a citizen perspective.
(Ord. 2018-8, passed 2-19-18)

§ 32.301 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BOARD. Any board, commission, committee, agency, or similar group made up in whole or in part of non-elected appointees of the City Council, whether established by general statute, charter, ordinance, resolution, motion, or otherwise. Notwithstanding the preceding, for special committees, task forces, and the like, this subchapter shall apply only as appropriate, and the mayor shall have appointment responsibility as provided in § 30.01.

BOARD YEAR. A 12-month time period beginning with the term effective date.
(Ord. 2018-8, passed 2-19-18)

§ 32.302 MEMBERSHIP.

(A) *Membership eligibility and appointment process.* In order to be eligible for appointment to a board, a person must be 18 years of age or older and a City of Goldsboro resident for the duration of the appointment term, unless otherwise provided by law or ordinance, and must file an application on a form provided by the City Clerk. Unless otherwise directed, or unless otherwise explicitly provided for elsewhere in this Code, all appointments to all boards, shall be made by the Council as a whole. Unless otherwise directed, no person shall serve on more than one board at the same time.

(B) *Unexpired terms.* The Council intends to make appointments to fill unexpired portions of terms created by vacancies as expeditiously as possible. Further, the Council recognizes that the urgency of filling such vacancies may vary depending upon the circumstances of the vacancy.

(C) *Removal.* All members of all boards shall serve at the pleasure of the City Council, regardless of the terms for which appointed, and the City Council may in its discretion, at any time, remove any members of any board for any reason, including inefficiency, neglect of duty, or malfeasance in office.

(D) *Resignations.* If a member concludes that he or she will have difficulty fulfilling the volunteer commitment, the member may voluntarily resign from the board. Notice should be communicated in writing to the City Clerk's office. Members who have been removed from a board or who have resigned prior to completion of their term shall disclose such fact in any subsequent application for board appointment.

(Ord. 2018-8, passed 2-19-18)

§ 32.303 ELECTION OF OFFICERS.

The board shall elect a Chairperson and Vice Chairperson and such other officers as it may deem proper. The term of the Chairperson shall be one year, with eligibility for re-election.

(Ord. 2018-8, passed 2-19-18)

§ 32.304 TERMS OF OFFICE.

The terms of office of members of all boards appointed by the City Council shall be three years unless otherwise provided by law or ordinance, or unless a vacancy is being filled, in which case a term may be one, two, or three years, depending on the remainder of the term. Terms on all boards shall be staggered, with the terms of approximately 1/3 of the membership expiring each year to ensure there is always one or more members with experience on each board. All terms shall begin on January 1 following appointment. A person shall normally serve no more than two consecutive full terms on the same board. A member may continue to serve until his successor is duly named and qualified or unless he resigns.

(Ord. 2018-8, passed 2-19-18)

§ 32.305 CONFLICTS OF INTEREST.

All board members shall read and be familiar with such laws, policies, and guidelines as may be in effect from time to time concerning ethics and conflicts of interest for city advisory boards and commissions and shall sign such policies and guidelines of the city as required by their terms. Refer to state law and the Conflict of Interest Policy Statement, as revised from time to time, in accordance with council practices and procedures, for the conflict of interest guidelines that apply to boards.

(Ord. 2018-8, passed 2-19-18)

§ 32.306 ATTENDANCE AT BOARD MEETINGS.

Although recognizing and appreciating the fact that members of the boards are generally citizen volunteers, the City Council deems it essential that members of all city boards attend meetings regularly for the prompt and efficient transaction of city affairs. The staff liaison of each board shall maintain attendance records, including attendance at regular meetings, work sessions and all special called meetings. Attendance is also addressed in the General Rules of Procedure Policy.
(Ord. 2018-8, passed 2-19-18)

§ 32.307 MEETINGS.

All boards shall meet as often as necessary to conduct the business before it. All meetings and hearings of all boards shall be subject to the open meetings law.
(Ord. 2018-8, passed 2-19-18)

§ 32.308 QUORUM.

A quorum shall consist of a majority of the total voting membership plus one, excluding vacant seats.
(Ord. 2018-8, passed 2-19-18)

§ 32.309 RULES AND RECORDS.

All boards should adhere to the General Rules of Order Policy, as amended from time to time, in accordance with Council practices and procedures. Each board shall keep minutes of its proceedings and discussions, showing the vote of each member upon every question, or a member's absence or failure to vote, and shall keep records of its resolutions, findings, recommendations, and other official actions.
(Ord. 2018-8, passed 2-19-18)

§ 32.310 COOPERATION WITH OTHERS.

All boards shall cooperate in all respects with other city boards, city officials, and employees.
(Ord. 2018-8, passed 2-19-18)

§ 32.311 ANNUAL REPORTS.

Unless otherwise required by North Carolina law, Charter or City Code, advisory boards may make full and complete reports to the City Council annually or at such times as they are requested to do so.
(Ord. 2018-8, passed 2-19-18)

SPECIFIC BOARDS AND COMMISSIONS**§ 32.320 COMMISSION ON COMMUNITY RELATIONS AND DEVELOPMENT.**

(A) *Purpose and duties.* The purpose and duties of the Commission on Community Relations and Development shall be to act as an advisory body to the Director and City Council to enhance community harmony and promote awareness of Goldsboro's growing multi-culturalism by facilitating community dialogue and meetings, and coordinating resident and organizational coalitions to address community issues and concerns. The Commission on Community Relations and Development will also serve as a citizen input mechanism for the community and in an advisory capacity to the city for community development administered programs funded through Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) grant funds.

(B) *Membership and qualifications.* The Commission shall consist of 11 members who shall be citizens and residents of the City of Goldsboro or within the one-mile jurisdiction of the city. Where possible, appointments shall be made in a manner so as to maintain on the Commission at all times at least 1/3 of members being low-to-moderate-income persons. The goal is that these 11 members will represent the diverse social, economic, gender, sexual orientation, ability, religious affiliations, racial, and ethnic composition of the city.

(C) *Staff services.* The Community Relations Department shall supply staff and technical services for the Commission.
(Ord. 2018-8, passed 2-19-18)

§ 32.321 MAYOR'S COMMITTEE FOR PERSONS WITH DISABILITIES.

(A) *Purpose and duties.* The purpose and duties of the Mayor's Committee for Persons with Disabilities shall be to:

(1) Plan, conduct, and publicize activities designed to promote employment and the well-being of people with disabilities;

(2) Cooperate with community agencies and organizations in securing employment acceptance of people with disabilities;

(3) Stimulate community interest in furthering employment of people with disabilities by securing active cooperation and support from employers, employees, community groups, and the general public;

(4) Conduct specific activities of the Governor's Advocacy Council for Persons with Disabilities, the President's Committee on Employment of People with Disabilities and promote special events such as the Annual National Employ the Handicapped Week and Disability Awareness Week;

(5) Promote the establishment and improvement of rehabilitation and recreational facilities and programs;

(6) Identify barriers that hinder the mobility of the disabled;

(7) Support and promote appropriate legislation advocating issues of interest for people with disabilities; and

(8) Advise the City Council about the goals, recommendations, and activities of the Committee.

(B) *Membership; appointment.* The Committee shall be composed of 30 members. Members of the committee shall be recommended by local government, private/community organizations, by other committee members, or by personal request.

(C) *Staff services.* The Community Relations Department shall supply staff and technical services for the Committee.

(Ord. 2018-8, passed 2-19-18)

§ 32.322 MAYOR'S YOUTH COUNCIL.

(A) *Purpose and duties.* The purpose of the Youth Council shall be to:

(1) Offer an organization through which the youth of our community may benefit both themselves and their community;

(2) Provide equal opportunity for each young person to assume responsibility with the adults of the community;

(3) Serve as a means for young people to practice democracy in order to better prepare themselves for later responsibilities as citizens and serve as a line of communication between the youth and the adults of our community;

(4) Initiate programs and projects that are of benefit to the youth and to our community; and

(5) Constructively channel the enthusiasm of the young people of the city.

(B) *Membership; appointment; term.* The Council shall be composed of 30 high school students, to be drawn from the public and private high schools in Wayne County. The principal of each school shall determine the method for nominating his or her school's student representatives. The final selection of representatives shall be the responsibility of the Advisor, based upon established criteria. The term of office shall be for a period of one year, and each Youth Council member will continue to serve until his successor has been selected.

(C) *Coordinator.* The Coordinator for the Council shall be an employee of the city appointed by the City Manager. The Coordinator shall serve as an ex-officio member of the Council acting as a liaison between the City Manager, City Council and the Youth Council. The Coordinator shall submit to the Youth Council such plans, programs and recommendations that fall within the purpose and duties of the Council.

(D) *General Assembly membership.* The general assembly will consist of representatives from community youth groups. The number will be based on the sizes of the groups. Its purpose is to serve as a line of communication between the youth organizations and to discuss, investigate, and vote on proposals as they effect the youth population.

(E) *Staff services.* The Community Relations Department shall supply staff and technical services for the Council.

(Ord. 2018-8, passed 2-19-18)

§ 32.323 GOLDSBORO MUNICIPAL GOLF COURSE COMMITTEE.

(A) *Purpose and duties.* The Municipal Golf Course Committee shall:

(1) Recommend ways to improve and enhance the quality of customer service and overall appearance of the golf course; and

(2) Review club house operations and overall maintenance and upkeep of the golf course.

(B) *Membership; appointment.* The Committee shall be composed of seven members. Any resident living within the city, within the one-mile jurisdiction of the city or outside the city and the one-mile, but within Wayne County, is eligible to serve as a member of the Committee.

(C) *Staff services.* The Parks and Recreation Department shall supply staff and technical services for the Committee.

(Ord. 2018-8, passed 2-19-18)

§ 32.324 PARKS AND RECREATION ADVISORY COMMISSION.

(A) *Purpose and duties.* The Commission shall serve as a citizen advisory commission to the City Council, City Manager and Parks and Recreation Department. The Commission may recommend and propose to the City Council, City Manager and Parks and Recreation Department any matter relating to recreational policies, programs, operational procedures, park development, facility planning, maintenance, budget preparation, the need for additional personnel, the acquisition and disposition of lands, and properties related to such recreation programs, and such other matters as the Parks and Recreation Director shall find advisable or essential to receive consideration by the Commission and such other matters as may be requested by any Council member.

(B) *Membership; appointment.* The Commission shall be composed of 11 members. One member shall be a high school student with a term of one year. Any resident of the city is eligible to serve as a member of the Commission.

(C) *Staff services.* The Director of the Parks and Recreation Department or his designee shall serve as Secretary to this body.
(Ord. 2018-8, passed 2-19-18)

§ 32.325 PLANNING COMMISSION.

(A) *Purpose and duties.*

(1) As the body charged with comprehensive planning, the Planning Commission may:

- (a) Make studies of areas within the city and its extraterritorial jurisdiction;
- (b) Determine the goals and objectives relating to growth, development and/or redevelopment of these areas;
- (c) Prepare plans for achieving the goals and objectives; and
- (d) Develop and recommend policies, ordinances, and administrative procedures to carry out the plans.

(2) As an advisory body to the City Council, the Planning Commission may make recommendations concerning:

- (a) Proposed official zoning map and Unified Development Ordinance changes;
- (b) Proposed rezonings, conditional district rezonings, conditional use permits and the master plans of planned unit development districts (PUD);
- (c) The location, character and extent of public improvements and the acquisition of land;
- (d) The landscape design of parks, streets, recreation areas, public buildings and other local developments;
- (e) Street names and street name changes;
- (f) New development proposals, including site plans, subdivision plans and preliminary plats; and
- (g) Other matters as desired by the Development Services Director, directed by the Council or other governing board or initiated by a Commission member.

(B) *Membership.* A Planning Commission for the City of Goldsboro is hereby created. The Commission shall consist of seven members. Five members appointed by the City Council shall reside within the city and two members appointed by the Wayne County Commissioners shall reside within the extraterritorial planning area of the city. If the Wayne County Commissioners fail to make this appointment within 90 days after receiving a resolution notifying them of a vacancy from the City Council, the City Council may make the appointments. The extraterritorial members shall have the same rights, privileges and duties as city members of the Commission. Extraterritorial members are required to vote on each question, regardless of whether the matter at issue arises from within the city or within the extraterritorial planning area. If an in-city member moves outside of the city limits or if an extraterritorial area member moves outside of that jurisdiction, that shall constitute a resignation from the Planning Commission, effective upon the date a replacement is appointed.

(C) *Statutory powers.* The Planning Commission may exercise any and all powers prescribed by state law and shall perform duties directed by the City Council that are consistent with said law.

(D) *Staff services.* The Development Services Director or his designee shall serve as Secretary to this body.

(Ord. 2018-8, passed 2-19-18)

§ 32.326 BOARD OF ADJUSTMENT.

(A) *Purpose and duties.* The Board of Adjustment shall have the following powers and duties:

(1) *Appeal of administrative decisions.* To hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by the Zoning Administrator, any Enforcement Officer, or Watershed Administrator in the interpretation of the requirements of this code;

(2) *Special uses.* To hear and decide only such special uses as the Board is authorized to pass on by the terms of this code;

(3) *Variances.* To grant variances in accordance with state law and where assigned by this code;

(4) *Interpretation.* To interpret the location of lines on the official Zoning Map or Zoning Ordinance text requirements where the map or text appears to be unclear;

(5) *Conditions of approval.* In granting any special use permit or variance the Board may prescribe additional requirements and safeguards to insure the purpose of this code; and

(6) To approve alternate landscaping plans when a strict application of the code requirements would result in an unreasonable or impractical solution or situation. Approval shall be consistent with the intent and purpose of the landscaping requirements of this code. This provision shall not apply to landscape plans that require City Council approval.

(B) *Membership.* A Board of Adjustment for the City of Goldsboro is hereby created. The Board shall consist of seven regular members and two alternate members. Five members appointed by the City Council shall reside within the city and two members appointed by the County Commissioners shall reside within the extraterritorial planning area of the city. The Planning Commission shall serve as the Board of Adjustment. The Planning Commission shall follow the rules of procedure established by the Board of Adjustment when operating in this capacity.

(C) *Meetings.* The Board shall establish a regular meeting schedule. All meetings shall be conducted in accordance with quasi-judicial procedures. All meetings of the Board shall be open to the public and whenever feasible the agenda for each Board meeting shall be made available in advance of the meeting.

(D) *Voting.* The concurring vote of 4/5 of the regular Board membership shall be necessary to reverse any order, requirement, decision or determination of the Administrator, to find in favor of the applicant on the issuance of special use permits, to interpret imprecise Ordinance text or zoning district boundaries and to grant a variance or any matter upon which the Board is required to pass under the code. However, the 4/5 majority vote means 4/5 of the entire Board, not just 4/5 of those present. For example, in the case of this seven member Board, if one member is absent and there are no alternate members to take the place of the absent member, a unanimous six votes would be required to obtain the necessary 4/5 majority. (Six being the first whole number to exceed four-fifths (0.80) of the entire Board). If alternate members are present, they may vote in place of any absent member. All other actions of the Board shall be taken by majority vote, a quorum being present.

(E) *Records.* The Board shall keep a public record of its resolutions, transactions, findings and determinations. Final disposition of all cases considered by the Board shall be by written order with the findings of fact stated and the reasons therefore, all of which shall be a matter of public record.

(F) *Staff services.* The Development Services Director or his designee shall serve as Secretary to this body.

(Ord. 2018-8, passed 2-19-18)

§ 32.327 RESERVED.

§ 32.328 HISTORIC DISTRICT COMMISSION.

(A) *Purpose and duties.* The purpose and duties of the Commission include:

(1) *Project approvals.* To review and act upon the appropriateness of proposals for alterations, demolitions or new construction within historic districts or to historic landmarks;

(2) *Historic resources inventory.* To undertake an inventory of properties of historical, prehistorical, architectural, and/or cultural significance;

(3) *Historic district and landmark designation.* To recommend to the City Council areas to be designated by ordinance as "Historic Districts"; and individual structures, buildings, sites, area or objects to be designated by ordinance as "Landmarks;"

(4) *Historic property acquisition.* To acquire by any lawful means the fee or any lesser included interest, including the option to purchase properties within an established district or any property designated as a landmark;

(5) *Negotiation.* To negotiate at any time with the owner of a building, site, area or object for its acquisition or preservation;

(6) *Historic property protection.* To restore, preserve and operate historic properties;

(7) *Revocation of designation.* To recommend to the City Council that the designation of any area as a historic district or part thereof, or designation of any building, structure, site, area or object as a landmark, be revoked or removed for cause;

(8) *Public outreach.* To conduct an educational program with respect to historic properties and districts within its jurisdiction;

(9) *Intergovernmental partnerships.* To cooperate with state, federal, and local governments in pursuance of purposes of this part. The City Council may authorize the Commission to contract with state and federal governments or any agency of either, or with any other organization provided the terms are not inconsistent with state and federal law; and

(10) *Comprehensive planning.* To prepare and recommend the official adoption of a preservation element of the city's Comprehensive Plan.

(B) *Membership.*

(1) A Historic Preservation Commission for the City of Goldsboro is hereby created. The Commission shall consist of seven regular members, two alternate members, and two ex-officio members. The members at the time of appointment shall reside within the planning and zoning jurisdiction of the city. The members of the Commission shall be qualified by special interest, knowledge, or training in such fields as architecture, construction, or historic preservation. Alternate members, when acting on the Commission, shall have all the same powers and duties as the member for which they substitute.

(2) Two ex-officio members shall serve as follows:

- (a) The Mayor or one member of the City Council; and
- (b) An at-large member appointed by the City Council.

(C) *Staff services*. The Development Services Director or his designee shall serve as Secretary to this body.

(Ord. 2018-8, passed 2-19-18)

CHAPTER 97: PARKS AND RECREATION

Section

Rules and Regulations

- 97.01 Hours of operation
- 97.02 Park officials
- 97.03 Definitions
- 97.04 Destruction of park property
- 97.05 Firearms
- 97.06 Erection of sign, poster or advertising device of any kind prohibited
- 97.07 Selling, peddling, and the like
- 97.08 Gambling
- 97.09 Disorderly conduct
- 97.10 Dumping of ashes, trash, and the like
- 97.11 Fires
- 97.12 Excavations
- 97.13 Playing of games and sports restricted to designated areas
- 97.14 Plant material
- 97.15 Animals running at large
- 97.16 Molesting animals
- 97.17 Fish and aquatic life
- 97.18 Permit for use of facilities
- 97.19 Vehicles in parks

Administration and Enforcement

- 97.30 Reserved
- 97.31 Parks and Recreation Department

Cross-reference:

Registered sex offenders in city parks and recreation facilities, see Chapter 131

RULES AND REGULATIONS

§ 97.01 HOURS OF OPERATION.

(A) All city parks and recreation areas shall be open to the public the following times:

Goldsboro - General Regulations

- (1) November 1 - March 14: 7:00 a.m. to 6:00 p.m. (tennis courts open until 9:00 p.m.);
- (2) March 15 - October 31: 7:00 a.m. to 9:00 p.m. (tennis courts open until 10:00 p.m.).

(B) It shall be unlawful for any person to use or inhabit any city park or recreation area at any other time except when the park or recreation area is being operated under the direct supervision of the Department, or when same is being used by written authorization of the Director of the Parks and Recreation Department.

('70 Code, § 17-10(A)) (Ord. 1971-68, passed 12-6-71; Am. Ord. 1972-40, passed 7-10-72; Am. Ord. 1980-53, passed 10-6-80; Am. Ord. 1982-27, passed 6-7-82; Am. Ord. 1986-7, passed 2-17-86; Am. Ord. 2010-62, passed 9-7-10; Am. Ord. 2011-75, passed 11-7-11) Penalty, see § 10.99

§ 97.02 PARK OFFICIALS.

The Goldsboro Parks and Recreation Advisory Commission may designate its commission members as "park officials" for the purpose of informing citizens about this section and being volunteer facilities supervisors, as requested by the Parks and Recreation Department Director.

('70 Code, § 17-10(B)) (Ord. 1971-68, passed 12-6-71; Am. Ord. 1972-40, passed 7-10-72; Am. Ord. 1980-53, passed 10-6-80; Am. Ord. 1982-27, passed 6-7-82; Am. Ord. 1986-7, passed 2-17-86; Am. Ord. 2011-75, passed 11-7-11)

§ 97.03 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

PARK. A Parks and Recreation Department controlled or supervised area or facility.
(Am. Ord. 2011-75, passed 11-7-11)

§ 97.04 DESTRUCTION OF PARK PROPERTY.

(A) It shall be unlawful for any person to remove, destroy, mutilate or deface any structure, monument, statue or planter, fountain, wall, fence, railing, vehicle, bench, picnic table, trees, plants or any other property in any park, recreation area or recreation center.

(B) It shall be unlawful for any person, other than the person or persons for whom fields are reserved, to enter upon any athletic field or to deface or alter field markings subsequent to the preparation of said field by Parks and Recreation Department personnel.

('70 Code, § 17-10(D)) (Ord. 1971-68, passed 12-6-71; Am. Ord. 1972-40, passed 7-10-72; Am. Ord. 1980-53, passed 10-6-80; Am. Ord. 1982-27, passed 6-7-82; Am. Ord. 1986-7, passed 2-17-86; Am. Ord. 2011-75, passed 11-7-11) Penalty, see § 10.99

(B) *Standards for issuance.* The Director shall issue a permit hereunder when he finds that:

(1) The proposed activity or use of the park will not unreasonably interfere with or detract from the general public enjoyment of the park.

(2) The proposed activity and use will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation.

(3) The proposed activity or use is not reasonably anticipated to incite violence, crime or disorderly conduct.

(4) The proposed activity will not entail unusual, extraordinary or burdensome expense or police operation by the city.

(5) The facilities desired have not been reserved for other use at the day and hour required in the application.

(C) *Appeal.* Within two days after receipt of an application the director shall appraise an applicant in writing of his reasons for refusing a permit, and any aggrieved person shall have the right to appeal in writing within two days to the City Manager, who shall consider the application under the standards set forth in division (B)(2) of this section and sustain or overrule the Director's decision within seven days. The decision of the City Manager shall be final.

(D) *Effect of permit.* A permittee shall be bound by all park rules and regulations and all applicable ordinances fully as though the same were inserted in the permits.

(E) *Liability of permittee.* The person or persons to whom a permit is issued shall be liable for any loss, damage or injury sustained by any person whatever by reason of the negligence of the person or persons to whom such permit shall have been issued.

(F) *Revocation.* The Director or a park official shall have the authority to revoke a permit upon a finding of violation of any rule or ordinance or upon good cause shown. ('70 Code, § 17-10(S)) (Ord. 1971-68, passed 12-6-71; Am. Ord. 1972-40, passed 7-10-72; Am. Ord. 1980-53, passed 10-6-80; Am. Ord. 1982-27, passed 6-7-82; Am. Ord. 1986-7, passed 2-17-86; Am. Ord. 2011-75, passed 11-7-11)

§ 97.19 VEHICLES IN PARKS.

(A) It shall be unlawful for any person to drive or propel any motor vehicle, mini bike, motorcycle, or other vehicle in, over or through any park, except along and upon park drives, parkways and park boulevards.

(B) It shall be unlawful for any person to park or permit to be parked any vehicle anywhere except upon designated parking areas authorized by the Parks and Recreation Department Director. ('70 Code, § 17-10(C)) (Ord. 1971-68, passed 12-6-71; Am. Ord. 1972-40, passed 7-10-72; Am. Ord. 1980-53, passed 10-6-80; Am. Ord. 1982-27, passed 6-7-82; Am. Ord. 1986-7, passed 2-17-86; Am. Ord. 2011-75, passed 11-7-11) Penalty, see § 10.99

ADMINISTRATION AND ENFORCEMENT

§ 97.30 RESERVED.

§ 97.31 PARKS AND RECREATION DEPARTMENT.

(A) *Establishment; position of Director created.* Subject to the direct control of the City Council and the general supervision and direction of the City Manager, there is hereby established a Parks and Recreation Department and the position of Director of the Parks and Recreation Department. The Director shall be appointed by the City Manager and shall serve in such a capacity until a successor has been appointed and qualified. ('70 Code, § 17-7)

(B) *Director's duties and responsibilities generally.*

(1) The Director shall have general supervision, administration and control, under the direction of the City Manager, over all matters pertaining to the development, expansion and maintenance of public play areas, parks and other property owned and leased by the city and utilized for recreational and aesthetic purposes.

(2) The Director shall be vested with the responsibility of supervising the usage of all physical property and equipment that is owned by the city and employed for recreational enjoyment. He shall be held responsible for the employment, condition and custody of all such property and equipment.

(3) The Director shall possess the duty and responsibility to formulate, in compliance with existing city ordinances and established recreation practices, rules, regulations and policies that shall govern the use of each recreation area and that shall also promote the efficient operation of the Parks and Recreation Department.

(4) The Director shall have the authority, subject to the approval of the City Manager and subject to existing fiscal control and limitations, to hire additional employees and fill current vacancies. The Director may also recommend to the City Manager persons whom he feels warrant dismissal. ('70 Code, § 17-8)

(C) *Director authorized to accept property.* The Director may accept, with the consent of the City Manager, any grant, loan or devise of real estate, any gift or bequest of money or other personal

property, or any donation to be applied, principal or income, for either temporary, immediate or permanent recreational use shall be presented directly to the City Manager in the name of the Parks and Recreation Department. If the acceptance of any grant or devise of real estate, or gift or bequest of money or other personal property, subjects the city to expense for improvement or maintenance, the acceptance thereof shall be subject to the approval of the City Council. Lands or devises, gifts or bequests, may be accepted and held subject to the terms under which such land or devise, gift or bequest is made, given or received, all pursuant to the Recreational Enabling Law of 1945, and amendments thereto. ('70 Code, § 17-9)

(D) *Powers vested in the Department.* Such powers as are now provided by statutes of the state or by ordinance of the city relating to the development and operation of recreation systems, play areas and athletic fields are hereby vested in the Parks and Recreation Department, to be exercised by it subject to any and all restrictions therein contained. ('70 Code, § 17-9.1)
(Ord. 1973-53, passed 8-6-73; Am. Ord. 1982-27, passed 6-7-82; Am. Ord. 2011-75, passed 11-7-11; Am. Ord. 2018-10, passed 3-5-18)

CHAPTER 114: VEHICLES FOR HIRE

Section

General Provisions

- 114.01 Definitions
- 114.02 Police Department to enforce provisions

Certificate of Public Convenience and Necessity

- 114.15 Certificate required
- 114.16 Application
- 114.17 Public hearing
- 114.18 Liability insurance; indemnity bond and cash or securities required
- 114.19 License fees
- 114.20 Issuance of certificate
- 114.21 Suspension and revocation
- 114.22 Transference of license
- 114.23 Maximum number of certificates

Driver's License

- 114.35 License required
- 114.36 Application
- 114.37 Reserved
- 114.38 Police investigation of applicant
- 114.39 Consideration of application
- 114.40 Issuance; duration; annual fee
- 114.41 Display of license
- 114.42 Suspension and revocation
- 114.43 Failure to comply with city, state and federal laws
- 114.44 Duty of driver to give information to passenger

Standards of Operation; Prohibited Acts

- 114.55 Vehicle equipment and maintenance
- 114.56 Taxicab designation
- 114.57 Solicitation of passengers by driver
- 114.58 Prohibited solicitation

- 114.59 Receipt and discharge of passengers on sidewalk only
- 114.60 Cruising
- 114.61 Solicitation of other common carrier passengers prohibited
- 114.62 Additional passengers
- 114.63 Restrictions on number of passengers
- 114.64 Refusal to carry orderly passengers prohibited
- 114.65 Prohibitions of drivers
- 114.66 Taxicab or limousine service
- 114.67 Manifests
- 114.68 Holder's records and reports
- 114.69 Advertising

Rates and Taximeters

- 114.80 Taximeters required
- 114.81 Installation and location of taximeters
- 114.82 How charge indicated by taximeter; flag; tell-tale light
- 114.83 Inspections, approval, and the like, of taximeters
- 114.84 Sealing and repair of taximeters
- 114.85 Additional passenger fares
- 114.86 Taxi rates
- 114.87 Rate card required
- 114.88 Receipts required upon demand
- 114.89 Refusal of passenger to pay legal fare

Cross-reference:

Police Department to control and inspect taxicab operations, § 33.02

GENERAL PROVISIONS

§ 114.01 DEFINITIONS.

For the purpose of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CERTIFICATE. A certificate of public convenience and necessity issued by the City Council authorizing the holder thereof to conduct a taxicab business in the city.

CRUISING. The driving of a taxicab on the streets, alleys or public places of the city in search of, or soliciting prospective passengers for hire.

DRIVER'S LICENSE. The permission granted after a determination of qualifications by the Chief of Police or his duly authorized representatives to a person to drive a taxicab upon the streets and public ways of the city.

HOLDER. A person to whom a certificate of public convenience and necessity has been issued.

LIMOUSINE. A motor vehicle not of a van variety having a seating capacity of less than 12 passengers engaged in the business of carrying, transporting or conveying people not via a fixed route or through cruising according to an established fee schedule to a destination not located within the city.

MANIFEST. A daily record prepared by a taxicab driver of all trips made by such driver showing time and place of origin, destination, number of passengers and the amount of fare of each trip.

RATE CARD. A card issued by the Chief of Police or his duly authorized representative for display in each taxicab which explains the rates of fare then in force.

TAXICAB. A motor vehicle regularly engaged in the business of carrying, transporting or conveying passengers according to an established rate schedule, having a seating capacity of less than six persons and not operating on a fixed route.

TAXIMETER. A mechanical instrument or device attached to a taxicab by which the charge for the hire of a taxicab and its corresponding waiting time at a predetermined rate is mechanically calculated and registered for the distance traveled and the period of time awaited and upon which such charges shall be identified by means of figures clearly visible for the passenger's information.

WAITING TIME. The period of time consumed when a taxicab is not in motion at the direction of a passenger from the time of acceptance of a passenger(s) to the time of discharge and also the time consumed while a driver is waiting for a passenger after having responded to a call but does not include the time consumed by a premature response or for the first three minutes following the timely arrival in response to a call or for delay caused by traffic interruption, the inefficiency of the taxicab or its driver or due to any cause other than the request, act or fault of a passenger(s).
(‘70 Code, § 24-1) (Ord. 1977-51, passed 10-24-77)

§ 114.02 POLICE DEPARTMENT TO ENFORCE PROVISIONS.

The Police Department is given the authority and is instructed to watch and observe the conduct of holders and drivers operating under the provisions of this chapter and in accordance with G.S. § 160A-304. Upon discovering a violation of the provisions of this chapter, the Police Department shall report the same to the Chief of Police who will order or take appropriate action.
(‘70 Code, § 24-20) (Ord. 1977-51, passed 10-24-77; Am. Ord. 2018-12, passed 3-19-18)

CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY**§ 114.15 CERTIFICATE REQUIRED.**

No person shall operate or permit a taxicab or limousine owned or controlled by him to be operated as a vehicle for hire upon the streets of the city without having first obtained a certificate of public convenience and necessity from the City Council.

('70 Code, § 24-31) (Ord. 1977-51, passed 10-24-77) Penalty, see § 10.99

§ 114.16 APPLICATION.

An application for a certificate shall be filed with the Police Department upon forms provided by the city; and such application shall be verified under oath and shall furnish the following information:

(A) The name and address of the applicant.

(B) The financial status of the applicant, including the amounts of all unpaid judgments against the applicant and the nature of the transaction or acts giving rise to such judgments.

(C) The experience of the applicant in the transportation of passengers.

(D) Information relative to whether the providing of taxicab or limousine service will be the applicant's principle means of employment.

(E) Any facts which the applicant believes tend to prove that public convenience and necessity require the granting of a certificate.

(F) The number of vehicles to be operated or controlled by the applicant and the location of proposed depots, terminals and taxi stands.

(G) The color scheme or insignia to be used to designate the vehicle(s) of the applicant.

(H) Such further information as the City Council may require.
('70 Code, § 24-32) (Ord. 1977-51, passed 10-24-77)

§ 114.17 PUBLIC HEARING.

Upon the filing of an application, the City Clerk shall be notified and shall fix a time and place for a public hearing thereon. Notice of such hearing shall be given to the applicant and to all persons to whom certificates of public convenience and necessity have been theretofore issued. Due notice shall also be given the general public by posting a notice of such hearing in the city hall and by advertising such in the local newspaper(s). Any interested person may file with the City Clerk a letter or memorandum in support or opposition to the issuance of a certificate. Prior to the designated date of

United States, the violations of which reflect unfavorably on the fitness of the holder to offer public transportation.

(B) Prior to suspension or revocation, the holder shall be given notice of the proposed action to be taken and shall have an opportunity to appeal directly to the City Council.
(‘70 Code, § 24-4) (Ord. 1977-51, passed 10-24-77)

§ 114.22 TRANSFERENCE OF LICENSE.

No certificate of public convenience and necessity may be sold, assigned, mortgaged or otherwise transferred without the expressed consent of the City Council.
(‘70 Code, § 24-3) (Ord. 1977-51, passed 10-24-77)

§ 114.23 MAXIMUM NUMBER OF CERTIFICATES.

Not more than 45 taxicabs and limousines are required to meet the requirements for the convenience and necessity of the public. No certificates to operate additional taxicabs or limousines in the city shall hereafter be issued until the total number of certificates outstanding for the operation of taxicabs and limousines has been reduced below 45.
(‘70 Code, § 24-36) (Ord. 1977-51, passed 10-24-77)

DRIVER'S LICENSE

§ 114.35 LICENSE REQUIRED.

No person shall operate a taxicab or limousine for hire upon the streets of the city and no person who owns or controls a taxicab or limousine shall permit it to be so driven, and no taxicab or limousine licensed by the city shall be so driven at any time for hire, unless the driver of such taxicab or limousine shall have first obtained and shall have then in force a taxicab driver's license issued under the provisions of this chapter.
(‘70 Code, § 24-47) (Ord. 1977-51, passed 10-24-77)

§ 114.36 APPLICATION.

(A) An application for a taxicab driver's license shall be filed with the Police Department on forms provided by the city; and such application shall be verified under oath and shall contain the following information:

- (1) Name, age and permanent address of the applicant.

(2) The names and addresses of four residents of the city who have known the applicant for a period of five years and who will vouch for the sobriety, honesty, and general good character of the applicant.

(3) The experience of the applicant in the transportation of passengers.

(4) A statement as to whether or not an applicant had ever been convicted of a felony or the violation of any federal or state statutes relating to prostitution or the use, possession or sale of intoxicating liquors or narcotic drugs.

(5) The citizenship of the applicant.

(6) A concise history of the applicant's employment background.

(7) Indication of whether the applicant has ever been convicted of violating any motor vehicle or traffic laws and ordinances.

(8) The name of the owner of each vehicle for which a license is applied, the motor and serial number, if a motor vehicle, and such description of each vehicle as is required for the proper identification thereof.

(B) Such application shall be accompanied by a certificate from a reputable physician of the city certifying that, in his opinion, the applicant is not afflicted with any disease or infirmity which might make him an unsafe or unsatisfactory driver. At the time the application is filed with the Police Department, the applicant shall pay to the City Revenue Collector the sum prescribed.
(‘70 Code, § 24-48) (Ord. 1977-51, passed 10-24-77)

§ 114.37 RESERVED.

§ 114.38 POLICE INVESTIGATION OF APPLICANT.

The Police Department shall conduct an investigation of each applicant for a taxicab driver's license. The Police Department is authorized to run a criminal history records check on applicants seeking a taxicab driver's license and the use of Federal Bureau of Investigation (FBI) records are authorized for this purpose. Applicants requiring a criminal history records check must be fingerprinted and pay the required fee. A report of such investigation and a copy of the traffic and criminal record of the applicant, if any, shall be attached to the application for review and consideration by the Chief of Police.
(‘70 Code, § 24-50) (Ord. 1977-51, passed 10-24-77; Am. Ord. 2018-12, passed 3-19-18)

§ 114.39 CONSIDERATION OF APPLICATION.

(A) The Police Department, with the concurrence of the Chief of Police, shall upon consideration of the application and the reports and certificate required to be attached thereto, approve or reject the application. If the application is rejected, the applicant may request a personal appearance before the City Council to offer evidence why his application should be reconsidered.

(B) The following factors shall be deemed sufficient grounds for refusing to issue a permit or for revoking a permit already issued:

(1) Conviction of a felony against this state, or conviction of any offense against another state which would have been a felony if committed in this state;

(2) Violation of any federal or state law relating to the use, possession, or sale of alcoholic beverages or narcotic or barbiturate drugs;

(3) Addiction to or habitual use of alcoholic beverages or narcotic or barbiturate drugs;

(4) Violation of any federal or state law relating to prostitution;

(5) Non-citizenship in the United States;

(6) Habitual violation of traffic laws or ordinances; and/or

(7) Conviction of any crime(s) that require(d) the person to register with a sex offender registry.
(‘70 Code, § 24-51) (Ord. 1977-51, passed 10-24-77; Am. Ord. 2018-12, passed 3-19-18)

§ 114.40 ISSUANCE; DURATION; ANNUAL FEE.

(A) Upon approval of an application for a taxicab driver’s license, the Police Department shall issue a license to the applicant which shall bear the name, address, color, age, sex, signature and photograph of the applicant. Copies of the applicant’s photograph and fingerprint record shall also be maintained at the Police Department.

(B) Such license shall be in effect for the remainder of the calendar year. A license for every calendar year thereafter will become available on January 1, must be secured no later than February 15 and shall be issued only upon a re-examination of the driver’s traffic records for the previous calendar year and the payment of the sum prescribed unless the license for the preceding year has been revoked. If the driver’s traffic record discloses several traffic violations, the Chief of Police may either deny or temporarily renew a driver’s license for a specified period of time not to exceed however 120 days in

duration. Failure to contact the Police Department in order to meet this February 15 deadline will result in an automatic 30-day suspension of the holder's certificate of public convenience and necessity. ('70 Code, § 24-52) (Ord. 1977-51, passed 10-24-77)

§ 114.41 DISPLAY OF LICENSE.

Every driver licensed under this chapter shall post his driver's license in such a place as to be in full view of all passengers while such driver is operating a taxicab. ('70 Code, § 24-53) (Ord. 1977-51, passed 10-24-77)

§ 114.42 SUSPENSION AND REVOCATION.

The Chief of Police is given the authority to suspend any driver's license issued under this chapter for a driver's failing or refusing to comply with the provisions of this chapter, such suspension to last for a period of not more than 60 days. The City Council also may revoke any driver's license for failure to comply with the provisions of this chapter. However, a license may not be revoked unless the driver has received notice and has had an opportunity to present evidence in his behalf. ('70 Code, § 24-54) (Ord. 1977-51, passed 10-24-77)

§ 114.43 FAILURE TO COMPLY WITH CITY, STATE AND FEDERAL LAWS.

Every driver licensed under this chapter shall comply with all city, state and federal laws. Failure to do so will justify the Chief of Police or City Council suspending or revoking a license. ('70 Code, § 24-55) (Ord. 1977-51, passed 10-24-77)

§ 114.44 DUTY OF DRIVER TO GIVE INFORMATION TO PASSENGER.

The driver of a taxicab shall, upon the request of any passenger, give to such passenger the correct name and address of such driver and such other information as will identify the vehicle, driver and owner thereof. No driver's license issued under the provisions of this chapter shall be transferable. A driver's license shall be issued only to the owner or lessee of the vehicle or an employee of such owner or lessee. A lessee shall not be required to hold a certificate of public convenience and necessity in addition to a driver's license. ('70 Code, § 24-56) (Ord. 1977-51, passed 10-24-77)

STANDARDS OF OPERATION; PROHIBITED ACTS**§ 114.55 VEHICLE EQUIPMENT AND MAINTENANCE.*****(A) License eligibility.***

(1) Prior to requesting of the City Council a certificate of public convenience and necessity or the use and operation of any vehicle or replacement thereof under the provisions of this chapter, such vehicle as desired to be operated shall be thoroughly examined and inspected by the Police Department and found to be sanitary, mechanically sound and to comply with such reasonable rules and regulations as may be prescribed by the City Council. These rules and regulations shall be promulgated to provide safe transportation and shall specify such safety equipment and regulatory devices as the City Council shall deem necessary therefor.

(2) When the Police Department has determined that a vehicle has met the standards established by the City Council, the Police Department shall issue to the City Clerk a statement of eligibility for license, which shall also state the authorized seating capacity of such vehicle.

(B) Periodic inspections. Every vehicle operating under this chapter shall be periodically inspected by the Police Department at such intervals as shall be deemed necessary to insure the continued maintenance and upkeep of each vehicle. If during the course of such an inspection any vehicle should be found to be unsafe or unfit for operation, notice shall be given by the Police Department to the holder of the certificate of convenience and necessity issued under this chapter and such vehicle shall not thereafter be operated as a vehicle for transporting persons for hire until the vehicle has been placed back into a safe condition for such operation. Nothing herein shall be construed to relieve any owner or operator of any vehicle from all or any duties imposed by law nor relieve such owner or operator from liability resulting from the unfitness of such vehicle or the negligent operation thereof.

§ 114.64 REFUSAL TO CARRY ORDERLY PASSENGERS PROHIBITED.

No driver shall refuse or neglect to carry any orderly person(s), upon request, for reasons of race, color, ethnic background, sex, age, religion or physical disability unless previously engaged in or unable or forbidden by the provisions of this chapter to do so.
(‘70 Code, § 24-14) (Ord. 1977-51, passed 10-24-77) Penalty, see § 10.99

§ 114.65 PROHIBITIONS OF DRIVERS.

It shall be a violation of this chapter for any driver of a taxicab or limousine to engage in selling intoxicating liquors and narcotics or to solicit business for any house of ill repute or use his vehicle for any purpose other than the transporting of passengers.
(‘70 Code, § 24-15) (Ord. 1977-51, passed 10-24-77) Penalty, see § 10.99

§ 114.66 TAXICAB OR LIMOUSINE SERVICE.

(A) All persons engaged in the taxicab or limousine business in the city operating under the provisions of this chapter shall render an overall service to the public desiring to use taxicabs or limousines. Holders of certificates of public convenience and necessity shall maintain a central place of business and keep the same open from 5:00 a.m. until 12:00 midnight for the purpose of receiving calls and dispatching taxicabs or limousines. Two or more certificate holders may enter into an agreement for the joint utilization of a taxi stand. All taxicab stands shall be maintained in a safe and sanitary condition. All grounds shall be kept up with grass and weeds regularly mowed and trash and litter removed on a daily basis. Stand facilities shall be kept in a good state of repair. Taxi stand parking lots shall be used solely for the purpose of parking and dispatching taxicabs or limousines. Taxi stands and their corresponding parking lots shall not be sites for the general public to gather or for the conduction of activities which may produce an unusual amount of unrest, volume of noise or generally disturb the privacy of the surrounding property. Violation of these provisions after notifications by the Police Department of the need for correction shall result in an automatic 30-day suspension of all certificates of the holder operating from the stand in violation.

(B) Holders of certificates of public convenience and necessity shall answer all calls received by them for services inside the corporate limits of the city as soon as they can do so and if such services cannot be rendered within a reasonable time, they shall then notify the prospective passengers how long it will be before such call can be answered and give the reason therefor. Any holder who shall refuse to accept a call any where in the corporate limits of the city at any time when such holder has available vehicles; or who shall fail or refuse to give overall service, shall be deemed a violator of this chapter and the certificate granted to such holder shall be revoked at the discretion of the City Council.
(‘70 Code, § 24-16) (Ord. 1977-51, passed 10-24-77; Am. Ord. 1978-46, passed 7-3-78; Am. Ord. 1980-21, passed 4-21-80) Penalty, see § 10.99

§ 114.67 MANIFESTS.

Every driver shall maintain a daily manifest upon which shall be recorded all trips made each day, showing time and place of origin and destination of each trip and the amount of fare, and all such completed manifests shall be returned to the owner by the driver at the conclusion of his tour of duty. The forms for each manifest shall be furnished to the driver by the owner and shall be of a character approved by the Police Department. Every holder of a certificate of public convenience and necessity shall retain and preserve all drivers' manifests in a safe and orderly fashion for at least one year following the year for which the manifests were completed, and upon request such daily manifests shall be available to the Police Department.

('70 Code, § 24-1) (Ord. 1977-51, passed 10-24-77; Am. Ord. 2018-12, passed 3-19-18) Penalty, see § 10.99

§ 114.68 HOLDER'S RECORDS AND REPORTS.

(A) Every holder shall keep accurate records of receipts from operations, operating and other expenses, capital expenditures, and such other operating information as may be required by the City Council. Every holder shall maintain the records containing such information and other data required by this chapter at a place readily accessible for examination by the City Council.

(B) The holder of a franchise shall submit a quarterly report to City Council, through the Police Department, detailing the average number of taxis in operation during the preceding quarter.

(C) All accidents arising from or in connection with the operation of taxicabs which result in death or injury to any person, or in damage to any vehicle, or to any property in an amount exceeding the sum of \$100 shall be reported within 24 hours from the time of occurrence to the Police Department in a form of report to be furnished by the Police Department.

(D) It shall be mandatory for all holders to file with the Chief of Police copies of all contracts, agreements, arrangements, memoranda or other writings relating to the furnishing of taxicab or limousine service to any individual(s), hotel, theater, hall, public resort, railway or bus station or other place of public gathering, whether such arrangement is made with the holder or any corporation, firm or association with which the holder may be interested or connected. Failure to file such copies within seven days of their execution shall be sufficient cause for the revocation of a certificate of any offending holder or the cancellation of any taxicab stand privileges.

('70 Code, § 24-18) (Ord. 1977-51, passed 10-24-77; Am. Ord. 2018-12, passed 3-19-18) Penalty, see § 10.99

CHAPTER 115: ALCOHOLIC BEVERAGE PERMITS

Section

115.01 Police authority regarding criminal history information for applicants for Alcoholic Beverage Control (ABC) permits

Cross-reference:

Alcoholic beverages served at sidewalk cafes, see § 118.05

§ 115.01 POLICE AUTHORITY REGARDING CRIMINAL HISTORY INFORMATION FOR APPLICANTS FOR ALCOHOLIC BEVERAGE CONTROL (ABC) PERMITS.

(A) Upon receipt of the name of a prospective ABC permit applicant, the Planning Department shall forward the application to the Police Department, including the applicant's name, address, race, age, sex, social security number, driver's license number, and proposed job title.

(B) *Authorization.*

(1) The Goldsboro Police Department shall be authorized to seek state access to the State Bureau of Investigation/Division of Criminal Investigation Criminal History Record Information to obtain criminal history information on all persons applying for ABC permits for proposed locations within the City of Goldsboro.

(2) The Police Department shall conduct such other investigations as are necessary to determine the prior criminal record, if any, of the applicant, and forward such information to the Planning Department. The city will not recommend the approval of any ABC permit to any person who has been convicted of a felony or a misdemeanor involving drugs. The information received by the Planning Department shall be subject to the confidentiality provisions of G.S. § 160A-168(c).
(Ord. 2001-144, passed 11-19-01; Am. Ord. 2018-13, passed 3-19-18)

CHAPTER 151: FLOOD DAMAGE PREVENTION

Section

General Provisions

- 151.01 Statutory authorization
- 151.02 Findings of fact
- 151.03 Statement of purpose
- 151.04 Objectives
- 151.05 Definitions
- 151.06 Lands to which this chapter applies
- 151.07 Basis for establishing the special flood hazard areas
- 151.08 Establishment of floodplain development permit
- 151.09 Compliance
- 151.10 Abrogation and greater restrictions
- 151.11 Interpretation
- 151.12 Warning and disclaimer of liability
- 151.13 Penalties for violation

Administration

- 151.20 Designation of Floodplain Administrator
- 151.21 Floodplain development application, permit, certification requirements and determinations for existing buildings and structures
 - 151.21(1) Application requirements
 - 151.21(2) Permit requirements
 - 151.21(3) Certification requirements
 - 151.21(4) Determinations for existing buildings and structures
- 151.22 Duties and responsibilities of the Floodplain Administrator
- 151.23 Corrective procedures
 - 151.23(1) Violations to be corrected
 - 151.23(2) Actions in event of failure to take corrective action
 - 151.23(3) Order to take corrective action
 - 151.23(4) Appeal
 - 151.23(5) Failure to comply with order
- 151.24 Variance procedures

Provisions for Flood Hazard Reduction

- 151.30 General standards
- 151.31 Specific standards
 - 151.31(1) Residential construction
 - 151.31(2) Non-residential construction
 - 151.31(3) Manufactured homes
 - 151.31(4) Elevated buildings
 - 151.31(5) Additions/improvements
 - 151.31(6) Recreational vehicles
 - 151.31(7) Temporary non-residential structures
 - 151.31(8) Accessory structures
 - 151.31(9) Tanks
 - 151.31(10) Other development
- 151.32 Reserved
- 151.33 Standards for floodplains without established base flood elevations
- 151.34 Standards for riverine floodplains with base flood elevation but without established floodways on non-encroachment areas
- 151.35 Floodways and non-encroachment areas
- 151.36 Standards for areas of shallow flooding (AO Zones)
- 151.37 Standards for areas of shallow flooding (AH Zones)

Legal Status Provisions

- 151.40 Effect on rights and liabilities under the existing flood damage prevention chapter
- 151.41 Effect upon outstanding floodplain development and building permits
- 151.42 Effective date

GENERAL PROVISIONS**§ 151.01 STATUTORY AUTHORIZATION.**

The Legislature of the State of North Carolina has in G.S. §§ 143-215.51 *et seq.*, 160A-174 *et seq.*, 160A-381 *et seq.*, 160A-411 *et seq.*, and 160A-456 *et seq.*, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry.

(Ord. 2018-24, passed 5-21-18)

§ 151.02 FINDINGS OF FACT.

(A) The flood prone areas within the jurisdiction of the City of Goldsboro are subject to periodic inundation which results in loss of life, property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures of flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

(B) These flood losses are caused by the cumulative effect of obstructions in floodplains causing increases in flood heights and velocities and by the occupancy in flood prone areas of uses vulnerable to floods or other hazards.

(Ord. 2018-24, passed 5-21-18)

§ 151.03 STATEMENT OF PURPOSE.

It is the purpose of this chapter to promote public health, safety, and general welfare, and to minimize public and private losses due to flood conditions within flood prone areas by provisions designed to:

(A) Restrict or prohibit uses that are dangerous to health, safety, and property due to water or erosion hazards or that result in damaging increases in erosion, flood heights or velocities;

(B) Require that uses vulnerable to floods, including facilities that serve such uses, be protected against flood damage at the time of initial construction;

(C) Control the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of floodwaters;

(D) Control filling, grading, dredging, and all other development that may increase erosion or flood damage; and

(E) Prevent or regulate the construction of flood barriers that will unnaturally divert floodwaters or which may increase flood hazards to other lands.

(Ord. 2018-24, passed 5-21-18)

§ 151.04 OBJECTIVES.

The objectives of this chapter are:

(A) To protect human life and health;

(B) To minimize expenditure of public money for costly flood control projects;

(C) To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;

(D) To minimize prolonged business losses and interruptions;

(E) To minimize damage to public facilities and utilities (for example, water and gas mains, electric, telephone, cable and sewer lines, streets, and bridges) that are located in flood prone areas;

(F) To minimize damage to private and public property due to flooding;

(G) To make flood insurance available to the community through the National Flood Insurance Program;

(H) To maintain the natural and beneficial functions of floodplains;

(I) To help maintain a stable tax base by providing for the sound use and development of flood prone areas; and

(J) To ensure that potential buyers are aware that property is in a Special Flood Hazard Area. (Ord. 2018-24, passed 5-21-18)

§ 151.05 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ACCESSORY STRUCTURE (APPURTENANT STRUCTURE). A structure, which is located on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Garages, carports and storage sheds are common urban accessory structures. Pole barns, hay sheds and the like qualify as accessory structures on farms, and may or may not be located on the same parcel as the farm dwelling or shop building.

ADDITION (TO AN EXISTING BUILDING). An extension or increase in the floor area or height of a building or structure.

ALTERATION OF A WATERCOURSE. A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

APPEAL. A request for a review of the Floodplain Administrator's interpretation of any provision of this chapter.

AREA OF SHALLOW FLOODING. A designated Zone AO or AH on a community's **FLOOD INSURANCE RATE MAP (FIRM)** with base flood depths determined to be from one to three feet. These areas are located where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate, and where velocity flow may be evident.

AREA OF SPECIAL FLOOD HAZARD. See **SPECIAL FLOOD HAZARD AREA (SFHA)**.

BASE FLOOD. The flood having a 1 % chance of being equaled or exceeded in any given year.

BASE FLOOD ELEVATION (BFE). A determination as published in the **FLOOD INSURANCE STUDY** of the **WATER SURFACE ELEVATIONS** of the **BASE FLOOD**. This elevation, when combined with the **FREEBOARD**, establishes the **REGULATORY FLOOD PROTECTION ELEVATION**.

BASEMENT. Any area of the building having its floor subgrade (below ground level) on all sides.

BUILDING. See **STRUCTURE**.

CHEMICAL STORAGE FACILITY. A building, portion of a building, or exterior area adjacent to a building used for the storage of any chemical or chemically reactive products.

DESIGN FLOOD. See **REGULATORY FLOOD PROTECTION ELEVATION**.

DEVELOPMENT. Any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.

DEVELOPMENT ACTIVITY. Any activity defined as **DEVELOPMENT** which will necessitate a **FLOODPLAIN DEVELOPMENT PERMIT**. This includes buildings, structures, and non-structural items, including, but not limited to, fill, bulkheads, piers, pools, docks, landings, ramps, and erosion control/stabilization measures.

DIGITAL FLOOD INSURANCE RATE MAP (DFIRM). The digital official map of a community, issued by the Federal Emergency Management Agency (FEMA), on which both the **SPECIAL FLOOD HAZARD AREAS** and the risk premium zones applicable to the community are delineated.

DISPOSAL. Defined as in G.S. § 130A-290(a)(6).

ELEVATED BUILDING. A non-basement building which has its reference level raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns.

ENCROACHMENT. The advance or infringement of uses, fill, excavation, buildings, permanent structures or development into a floodplain, which may impede or alter the flow capacity of a floodplain.

EXISTING BUILDING AND EXISTING STRUCTURE. Any building and/or structure for which the **START OF CONSTRUCTION** commenced before the date of the community's entry into the NFIP, June 1, 1982.

EXISTING MANUFACTURED HOME PARK or MANUFACTURED HOME SUBDIVISION. A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) was completed before the date of the community's entry into the NFIP, June 1, 1982.

FLOOD or FLOODING. A general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland or tidal waters; and/or
- (2) The unusual and rapid accumulation of runoff of surface waters from any source.

FLOOD BOUNDARY AND FLOODWAY MAP (FBFM). An official map of a community, issued by the Federal Emergency Management Agency, on which the **SPECIAL FLOOD HAZARD AREAS** and the floodways are delineated. This official map is a supplement to and shall be used in conjunction with the **FLOOD INSURANCE RATE MAP (FIRM)**.

FLOOD HAZARD BOUNDARY MAP (FHBM). An official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of the **SPECIAL FLOOD HAZARD AREAS** have been defined as Zone A.

FLOOD INSURANCE. The insurance coverage provided under the National Flood Insurance Program.

FLOOD INSURANCE RATE MAP (FIRM). An official map of a community, issued by the Federal Emergency Management Agency, on which both the **SPECIAL FLOOD HAZARD AREAS** and the risk premium zones applicable to the community are delineated.

FLOOD INSURANCE STUDY (FIS). An examination, evaluation, and determination of flood hazard areas, corresponding water surface elevations (if appropriate), flood insurance risk zones, and other flood data in a community issued by the Federal Emergency Management Agency. The **FLOOD INSURANCE STUDY** report includes **FLOOD INSURANCE RATE MAPS (FIRMs)** and **FLOOD BOUNDARY AND FLOODWAY MAPS (FBFMs)**, if published.

FLOOD PRONE AREA. See **FLOODPLAIN**.

FLOOD ZONE. A geographical area shown on a **FLOOD HAZARD BOUNDARY MAP** or **FLOOD INSURANCE RATE MAP** that reflects the severity or type of flooding in the area.

FLOODPLAIN or FLOOD PRONE AREA. Any land area susceptible to being inundated by water from any source.

FLOODPLAIN ADMINISTRATOR. The individual appointed to administer and enforce the floodplain management regulations.

FLOODPLAIN DEVELOPMENT PERMIT. Any type of permit that is required in conformance with the provisions of this chapter, prior to the commencement of any development activity.

FLOODPLAIN MANAGEMENT. The operation of an overall program of corrective and preventive measures for reducing flood damage and preserving and enhancing, where possible, natural resources in the floodplain, including, but not limited to, emergency preparedness plans, flood control works, floodplain management regulations, and open space plans.

FLOODPLAIN REGULATIONS. This chapter and other zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances, and other applications of police power which control development in flood-prone areas. This term describes federal, state, or local regulations, in any combination thereof, which provide standards for preventing and reducing flood loss and damage.

FLOODPROOFING. Any combination of structural and nonstructural additions, changes, or adjustments to structures, which reduce or eliminate risk of flood damage to real estate or improved real property, water and sanitation facilities, or structures with their contents.

FLOOD-RESISTANT MATERIAL. Any building product (material, component, or system) capable of withstanding direct and prolonged contact (minimum 72 hours) with floodwaters without sustaining damage that requires more than low-cost cosmetic repair. Any material that is water-soluble or is not resistant to alkali or acid in water, including normal adhesives for above-grade use, is not flood-resistant. Pressure-treated lumber or naturally decay-resistant lumbers are acceptable flooring materials. Sheet-type flooring coverings that restrict evaporation from below and materials that are impervious, but dimensionally unstable are not acceptable. Materials that absorb or retain water excessively after submergence are not flood-resistant. Please refer to Technical Bulletin 2, Flood Damage-Resistant Materials Requirements, available from the FEMA. Class 4 and 5 materials, referenced therein, are acceptable **FLOOD-RESISTANT MATERIALS**.

FLOODWAY. The channel of a river or other watercourse, including the area above a bridge or culvert when applicable, and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot.

FLOODWAY ENCROACHMENT ANALYSIS. An engineering analysis of the impact that a proposed encroachment into a floodway or non-encroachment area is expected to have on the floodway boundaries and flood levels during the occurrence of the base flood discharge. The evaluation shall be prepared by a qualified North Carolina licensed engineer using standard engineering methods and models.

FREEBOARD. The height added to the **BASE FLOOD ELEVATION (BFE)** to account for watershed development as well as limitations of the engineering methodologies for the determination of flood elevations. The **FREEBOARD** plus the **BASE FLOOD ELEVATION** establishes the **REGULATORY FLOOD PROTECTION ELEVATION**.

FUNCTIONALLY DEPENDENT FACILITY. A facility which cannot be used for its intended purpose unless it is located in close proximity to water, such as a docking or port facility necessary for the loading and unloading of cargo or passengers, shipbuilding, or ship repair. The term does not include long-term storage, manufacture, sales, or service facilities.

HAZARDOUS WASTE MANAGEMENT FACILITY. A facility for the collection, storage, processing, treatment, recycling, recovery, or disposal of hazardous waste as defined in G.S. §§ 130A-290 *et seq.*

HIGHEST ADJACENT GRADE (HAG). The highest natural elevation of the ground surface, prior to construction, immediately next to the proposed walls of the structure.

HISTORIC STRUCTURE.

(1) Any structure that is:

(a) Listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department of Interior) or preliminarily determined by the Secretary of Interior as meeting the requirements for individual listing on the National Register;

(b) Certified or preliminarily determined by the Secretary of Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

(c) Individually listed on a local inventory of historic landmarks in communities with a "Certified Local Government (CLG) Program"; or

(d) Certified as contributing to the historical significance of a historic district designated by a community with a "Certified Local Government (CLG) Program".

(2) Certified Local Government (CLG) Programs are approved by the U.S. Department of the Interior in cooperation with the North Carolina Department of Cultural Resources through the State Historic Preservation Officer as having met the requirements of the National Historic Preservation Act of 1966 as amended in 1980.

LETTER OF MAP CHANGE (LOMC). An official determination issued by FEMA that amends or revises an effective **FLOOD INSURANCE RATE MAP** or **FLOOD INSURANCE STUDY**. **LETTERS OF MAP CHANGE** include:

(1) **LETTER OF MAP AMENDMENT (LOMA)**. An official amendment, by letter, to an effective National Flood Insurance Program map. A **LOMA** is based on technical data showing that a property had been inadvertently mapped as being in the **FLOODPLAIN**, but is actually on natural high ground above the **BASE FLOOD ELEVATION**. A **LOMA** amends the current effective **FLOOD INSURANCE RATE MAP** and establishes that a specific property, portion of a property, or structure is not located in a **SPECIAL FLOOD HAZARD AREA**.

(2) **LETTER OF MAP REVISION (LOMR)**. A revision based on technical data that may show changes to **FLOOD ZONES**, flood elevations, **SPECIAL FLOOD HAZARD AREA** boundaries and floodway delineations, and other planimetric features.

(3) **LETTER OF MAP REVISION BASED ON FILL (LOMR-F)**. A determination that a structure or parcel of land has been elevated by fill above the **BFE** and is, therefore, no longer located within the **SPECIAL FLOOD HAZARD AREA**. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community's floodplain management regulations.

(4) **CONDITIONAL LETTER OF MAP REVISION (CLOMR)**. A formal review and comment as to whether a proposed project complies with the minimum NFIP requirements for such projects with respect to delineation of **SPECIAL FLOOD HAZARD AREAS**. A **CLOMR** does not revise the effective **FLOOD INSURANCE RATE MAP** or **FLOOD INSURANCE STUDY**; upon submission and approval of certified as-built documentation, a **LETTER OF MAP REVISION** may be issued by FEMA to revise the effective **FIRM**.

LIGHT DUTY TRUCK. Any motor vehicle rated at 8,500 pounds gross vehicular weight rating or less which has a vehicular curb weight of 6,000 pounds or less and which has a basic vehicle frontal area of 45 square feet or less as defined in 40 CFR 86.082-2 and is:

- (1) Designed primarily for purposes of transportation of property or is a derivation of such a vehicle;
- (2) Designed primarily for transportation of persons and has a capacity of more than 12 persons; or
- (3) Available with special features enabling off-street or off-highway operation and use.

LOWEST ADJACENT GRADE (LAG). The lowest elevation of the ground, sidewalk or patio slab immediately next to the building, or deck support, after completion of the building.

LOWEST FLOOR. The subfloor, top of slab or grade of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or limited storage in an area other than a basement area is not considered a building's **LOWEST FLOOR**, provided that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this chapter.

MANUFACTURED HOME. A structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. The term **MANUFACTURED HOME** does not include a **RECREATIONAL VEHICLE**.

MANUFACTURED HOME PARK OR SUBDIVISION. A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MARKET VALUE. The building value, excluding the land value and that of any accessory structures or other improvements on the lot, established by independent certified appraisal, replacement cost depreciated by age of building and quality of construction (actual cash value), or adjusted tax assessed values.

NEW CONSTRUCTION. Structures for which the **START OF CONSTRUCTION** commenced on or after May 17, 1982, the effective date of the initial floodplain management regulations and includes any subsequent improvements to such structures.

NONCONFORMING BUILDING OR DEVELOPMENT. Any legally existing building or development which fails to comply with the current provisions of this chapter.

NON-ENCROACHMENT AREA. The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the **WATER SURFACE ELEVATION** more than one foot as designated in the **FLOOD INSURANCE STUDY** report.

POST-FIRM. Construction or other development for which the **START OF CONSTRUCTION** occurred on or after June 1, 1982, the effective date of the initial **FLOOD INSURANCE RATE MAP**.

PRE-FIRM. Construction or other development for which the **START OF CONSTRUCTION** occurred before June 1, 1982, the effective date of the initial **FLOOD INSURANCE RATE MAP**.

PRINCIPALLY ABOVE GROUND. At least 51 % of the actual cash value of the structure is above ground.

PUBLIC SAFETY AND/OR NUISANCE. Anything which is injurious to the safety or health of an entire community or neighborhood, or any considerable number of persons, or unlawfully obstructs the free passage or use, in the customary manner, of any navigable lake, or river, bay, stream, canal, or basin.

RECREATIONAL VEHICLE (RV).

(1) A vehicle, which is:

(a) Built on a single chassis;

- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck;
- (d) Not designed for use as a permanent primary dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use; and
- (e) Is fully licensed and ready for highway use.

(2) For the purpose of this chapter, "tiny homes/houses" and park models that do not meet the items listed above are not considered **RECREATIONAL VEHICLES** and should meet the standards of and be permitted as residential structures.

REFERENCE LEVEL. The top of the lowest horizontal structural member of the lowest floor or bottom of lowest attendant utility including ductwork for structures within all **SPECIAL FLOOD HAZARD AREAS**.

REGULATORY FLOOD PROTECTION ELEVATION. The **BASE FLOOD ELEVATION** plus the **FREEBOARD**. In **SPECIAL FLOOD HAZARD AREAS** where **BASE FLOOD ELEVATIONS (BFEs)** have been determined, this elevation shall be the **BFE** plus two feet. In **SPECIAL FLOOD HAZARD AREAS** where no **BFE** has been established, this elevation shall be at least two feet above the highest adjacent grade.

REMEDY A VIOLATION. To bring the structure or other development into compliance with state and community floodplain management regulations, or, if this is not possible, to reduce the impacts of its noncompliance. Ways that impacts may be reduced include protecting the structure or other affected development from flood damages, implementing the enforcement provisions of the chapter or otherwise deterring future similar violations, or reducing federal financial exposure with regard to the structure or other development.

RIVERINE. Relating to, formed by, or resembling a river (including tributaries), stream, brook, and the like.

SALVAGE YARD. Any non-residential property used for the storage, collection, and/or recycling of any type of equipment, and including but not limited to vehicles, appliances and related machinery.

SOLID WASTE DISPOSAL FACILITY. Any facility involved in the disposal of solid waste, as defined in G.S. § 130A-290(a)(35).

SOLID WASTE DISPOSAL SITE. As defined in G.S. § 130A-290(a)(36), any place at which solid wastes are disposed of by incineration, sanitary landfill, or any other method.

SPECIAL FLOOD HAZARD AREA (SFHA). The land in the **FLOODPLAIN** subject to a 1 % or greater chance of being flooded in any given year as determined in § 151.07 of this chapter.

START OF CONSTRUCTION. Includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, installation of piles, construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual **START OF CONSTRUCTION** means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE. A walled and roofed building, a manufactured home, or a gas, liquid or liquified gas storage tank that is principally above ground. For floodplain management purposes, principally above ground means that at least 51% of the actual cash value of the structure is above ground.

SUBSTANTIAL DAMAGE. Damage of any origin sustained by a structure during any one-year period whereby the cost of restoring the structure to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred. See definition of **SUBSTANTIAL IMPROVEMENT**.

SUBSTANTIAL IMPROVEMENT. Any combination of repairs, reconstruction, rehabilitation, addition, or other improvement of a structure, taking place during any one-year period for which the cost equals or exceeds 50% of the market value of the structure before the **START OF CONSTRUCTION** of the improvement. This term includes structures which have incurred **SUBSTANTIAL DAMAGE**, regardless of the actual repair work performed. The term does not, however, include either:

(1) Any correction of existing violations of state or community health, sanitary, or safety code specifications which have been identified by the community Code Enforcement Official and which are the minimum necessary to assure safe living conditions; or

(2) Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure and the alteration is approved by variance issued pursuant to § 151.24 of this chapter.

TECHNICAL BULLETIN and TECHNICAL FACT SHEET.

(1) A FEMA publication that provides guidance concerning the building performance standards of the NFIP, which are contained in Title 44 of the U.S. Code of Federal Regulations at § 60.3. The bulletins and fact sheets are intended for use primarily by state and local officials responsible for interpreting and enforcing NFIP regulations and by members of the development community, such as

design professionals and builders. New bulletins, as well as updates of existing bulletins, are issued periodically as needed. The bulletins do not create regulations; rather they provide specific guidance for complying with the minimum requirements of existing NFIP regulations.

(2) It should be noted that **TECHNICAL BULLETINS** and **TECHNICAL FACT SHEETS** provide guidance on the minimum requirements of the NFIP regulations. State or community requirements that exceed those of the NFIP take precedence. Design professionals should contact the community officials to determine whether more restrictive state or local regulations apply to the building or site in question. All applicable standards of the state or local building code must also be met for any building in a flood hazard area.

TEMPERATURE CONTROLLED. Having the temperature regulated by a heating and/or cooling system, built-in or appliance.

VARIANCE. A grant of relief from the requirements of this chapter.

VIOLATION. The failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §§ 151.20 through 151.24 and §§ 151.30 through 151.36 is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION (WSE). The height, in relation to NAVD 1988, of floods of various magnitudes and frequencies in the floodplains of riverine areas.

WATERCOURSE. A lake, river, creek, stream, wash, channel or other topographic feature on or over which waters flow at least periodically. **WATERCOURSE** includes specifically designated areas in which substantial flood damage may occur.
(Ord. 2018-24, passed 5-21-18)

§ 151.06 LANDS TO WHICH THIS CHAPTER APPLIES.

This chapter shall apply to all Special Flood Hazard Areas within the jurisdiction, including Extra-Territorial Jurisdictions (ETJ) if applicable, of the City of Goldsboro and within the jurisdiction of any other community whose governing body agrees, by resolution, to such applicability.
(Ord. 2018-24, passed 5-21-18)

§ 151.07 BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS.

(A) The Special Flood Hazard Areas are those identified under the Cooperating Technical State (CTS) agreement between the State of North Carolina and FEMA in its FIS dated June 20, 2018 for

Wayne County and associated DFIRM panels, including any digital data developed as part of the FIS, which are adopted by reference and declared a part of this chapter. Future revisions to the FIS and DFIRM panels that do not change flood hazard data within the jurisdictional authority of the City of Goldsboro are also adopted by reference and declared a part of this chapter. Subsequent Letter of Map Revisions (LOMRs) and/or Physical Map Revisions (PMRs) shall be adopted within three months. The Special Flood Hazard Areas also include those defined through standard engineering analysis for private developments or by governmental agencies, but which have not yet been incorporated in the FIRM. This includes, but is not limited to, detailed flood data generated as a requirement of §§ 151.22(K) and 151.22(L) of this chapter;

(B) In addition, upon annexation to the city or inclusion in the Extra-Territorial Jurisdiction (ETJ), the Special Flood Hazard Areas identified by the Federal Emergency Management Agency (FEMA) and/or produced under the Cooperating Technical State agreement between the State of North Carolina and FEMA as stated above, for the unincorporated areas of Wayne County, with accompanying maps and other supporting data, are adopted by reference and declared to be a part of this chapter. (Ord. 2018-24, passed 5-21-18)

§ 151.08 ESTABLISHMENT OF FLOODPLAIN DEVELOPMENT PERMIT.

A floodplain development permit shall be required in conformance with the provisions of this chapter prior to the commencement of any development activities within Special Flood Hazard Areas as determined in § 151.07.

(Ord. 2018-24, passed 5-21-18)

§ 151.09 COMPLIANCE.

No structure or land shall hereafter be located, extended, converted, altered, or developed in any way without full compliance with the terms of this chapter and other applicable regulations.

(Ord. 2018-24, passed 5-21-18)

§ 151.10 ABROGATION AND GREATER RESTRICTIONS.

This chapter is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this chapter and another conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

(Ord. 2018-24, passed 5-21-18)

§ 151.11 INTERPRETATION.

In the interpretation and application of this chapter, all provisions shall be:

- (A) Considered as minimum requirements;
 - (B) Liberally construed in favor of the governing body; and
 - (C) Deemed neither to limit nor repeal any other powers granted under state statutes.
- (Ord. 2018-24, passed 5-21-18)

§ 151.12 WARNING AND DISCLAIMER OF LIABILITY.

The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering consideration. Larger floods can and will occur. Actual flood heights may be increased by man-made or natural causes. This chapter does not imply that land outside the Special Flood Hazard Areas or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of the City of Goldsboro or by any officer or employee thereof for any flood damages that result from reliance on this chapter or any administrative decision lawfully made hereunder.

(Ord. 2018-24, passed 5-21-18)

§ 151.13 PENALTIES FOR VIOLATION.

Violation of the provisions of this chapter or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance or special exceptions, shall constitute a Class 1 misdemeanor pursuant to G.S. § 143-215.58. Any person who violates this chapter or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$100 or imprisoned for not more than 30 days, or both. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent City of Goldsboro from taking such other lawful action as is necessary to prevent or remedy any violation.

(Ord. 2018-24, passed 5-21-18)

ADMINISTRATION

§ 151.20 DESIGNATION OF FLOODPLAIN ADMINISTRATOR.

The City Engineer or his/her designee, hereinafter referred to as the "Floodplain Administrator", is hereby appointed to administer and implement the provisions of this chapter. In instances where the Floodplain Administrator receives assistance from others to complete tasks to administer and implement this chapter, the Floodplain Administrator shall be responsible for the coordination and community's overall compliance with the National Flood Insurance Program and the provisions of this chapter.

(Ord. 2018-24, passed 5-21-18)

§ 151.21 FLOODPLAIN DEVELOPMENT APPLICATION, PERMIT, CERTIFICATION REQUIREMENTS, AND DETERMINATIONS FOR EXISTING BUILDINGS AND STRUCTURES.

§ 151.21(1) APPLICATION REQUIREMENTS.

Application for a floodplain development permit and/or building permit shall be made to the Chief Building Inspector prior to any development activities located within Special Flood Hazard Areas. The following items shall be presented to the Chief Building Inspector to apply for a floodplain development permit and/or building permit:

(A) A plot plan drawn to scale which shall include, but shall not be limited to, the following specific details of the proposed floodplain development:

(1) The nature, location, dimensions, and elevations of the area of development/disturbance; existing and proposed structures, utility systems, grading/pavement areas, fill materials, storage areas, drainage facilities, and other development;

(2) The boundary of the Special Flood Hazard Area as delineated on the FIRM or other flood map as determined in § 151.07, or a statement that the entire lot is within the Special Flood Hazard Area;

(3) Flood zone(s) designation of the proposed development area as determined on the FIRM or other flood map as determined in § 151.07;

(4) The boundary of the floodway(s) or non-encroachment area(s) as determined in § 151.07;

(5) The Base Flood Elevation (BFE) where provided as set forth in §§ 151.07, 151.22(K), 151.22(L), or 151.33;

(6) The old and new location of any watercourse that will be altered or relocated as a result of proposed development; and

(7) The certification of the plot plan by a registered land surveyor or professional engineer.

(B) Proposed elevation, and method thereof, of all development within a Special Flood Hazard Area including but not limited to:

(1) Elevation in relation to NAVD 1988 of the proposed reference level (including basement) of all structures;

(2) Elevation in relation to NAVD 1988 to which any non-residential structure in Zone AE, A, AH, A99 or AO will be flood-proofed; and

(3) Elevation in relation to NAVD 1988 to which any proposed utility systems will be elevated or floodproofed.

(C) If floodproofing, a Floodproofing Certificate (FEMA Form 086-0-34) with supporting data, an operational plan, and an inspection and maintenance plan that include, but are not limited to, installation, exercise, and maintenance of floodproofing measures assuring their effectiveness when installed, and the entity responsible for transportation and installation according to the design within the warning time available. Floodproofing certificate and supporting data and operational plans shall be certified by a registered professional engineer or architect to ensure that the non-residential floodproofed development will meet the floodproofing criteria in § 151.31(2).

(D) A Foundation Plan, drawn to scale, which shall include details of the proposed foundation system to ensure all provisions of this chapter are met. These details include, but are not limited to:

(1) The proposed method of elevation, if applicable (such as fill, solid foundation perimeter wall, solid backfilled foundation, open foundation on columns/posts/piers/piles/shear walls); and

(2) Openings to facilitate equalization of hydrostatic flood forces on walls in accordance with § 151.31(4), when solid foundation perimeter walls are used in Zones A, AO, AE, AH and A99.

(E) Usage details of any enclosed areas below the Regulatory Flood Protection Elevation.

(F) Plans and/or details for the protection of public utilities and facilities such as sewer, gas, electrical, and water systems to be located and constructed to minimize flood damage.

(G) Copies of all other local, state and federal permits required prior to floodplain development permit issuance (for example, wetlands, endangered species, erosion and sedimentation control, riparian buffers, mining, and the like).

(H) Documentation for placement of recreational vehicles and/or temporary structures, when applicable, to ensure §§ 151.31(6) and 151.31(7) of this chapter are met.

(I) A description of proposed watercourse alteration or relocation, when applicable, including an engineering report on the effects of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream; and a map (if not shown on plot plan) showing the location of the proposed watercourse alteration or relocation.
(Ord. 2018-24, passed 5-21-18)

§ 151.21(2) PERMIT REQUIREMENTS.

The floodplain development permit and/or the building permit shall include, but not be limited to:

(A) A complete description of all the development to be permitted under the floodplain development permit (for example, house, garage, pool, septic, bulkhead, cabana, pier, bridge, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials, and the like).

(B) The Special Flood Hazard Area determination for the proposed development with available data specified in § 151.07.

(C) The Regulatory Flood Protection Elevation required for the reference level and all attendant utilities.

(D) The Regulatory Flood Protection Elevation required for the protection of all public utilities.

(E) All certification submittal requirements with timelines.

(F) A statement that no fill material or other development shall encroach into the floodway or non-encroachment area of any watercourse unless the requirements of § 151.35 have been met.

(G) The flood openings requirements, if in Zones A, AE, AH, AO, or A99.

(H) Limitations of below BFE enclosure uses (for example, parking, building access and limited storage only), if applicable.
(Ord. 2018-24, passed 5-21-18)

§ 151.21(3) CERTIFICATION REQUIREMENTS.

(A) *Elevation Certificates.*

(1) An Elevation Certificate (FEMA Form 086-0-33) is required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the elevation of the reference level, in relation to NAVD 1988. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder prior to the beginning of construction. Failure to submit the certification or failure to make required corrections shall be cause to deny a floodplain development permit.

(2) An Elevation Certificate (FEMA Form 086-0-33) is required after the reference level is established. Within seven calendar days of establishment of the reference level elevation, it shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the elevation of the reference level, in relation to NAVD 1988. Elevation certification shall be prepared by, or under the direct supervision of a professional land surveyor. Any work done within the seven day calendar period and prior to submission of the certification shall be at the permit holder's risk. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be

corrected by the permit holder immediately and prior to further work being permitted to proceed. Failure to submit the certification or failure to make required corrections shall be cause to issue a stop-work order for the project.

(3) A final Finished Construction Elevation Certificate (FEMA Form 086-0-33) is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. Elevation certification shall be prepared by, or under the direct supervision of a professional land surveyor. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to Certificate of Compliance/Occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy. The Finished Construction Elevation Certificate certifier shall provide at least two photographs showing the front and rear of the building taken within 90 days from the date of certification. The photographs must be taken with views confirming the building description and diagram number provided in Section A. To the extent possible, these photographs should show the entire building including foundation. If the building has split-level or multi-level areas, provide at least two additional photographs showing side views of the building. In addition, when applicable, provide a photograph of the foundation showing a representative example of the flood openings or vents. All photographs must be in color and measure at least three inches by three inches. Digital photographs are acceptable.

(B) Floodproofing Certificate.

(1) If non-residential floodproofing is used to meet the Regulatory Flood Protection Elevation requirements, a Floodproofing Certificate (FEMA Form 086-0-34), with supporting data, an operational plan, and an inspection and maintenance plan are required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the floodproofed design elevation of the reference level and all attendant utilities, in relation to NAVD 1988. Floodproofing certification shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. The Floodplain Administrator shall review the certificate data, the operational plan, and the inspection and maintenance plan. Deficiencies detected by such review shall be corrected by the applicant prior to permit approval. Failure to submit the certification or failure to make required corrections shall be cause to deny a Floodplain Development Permit. Failure to construct in accordance with the certified design shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy.

(2) A final Finished Construction Floodproofing Certificate (FEMA Form 086-0-34), with supporting data, an operational plan, and an inspection and maintenance plan are required prior to the issuance of a Certificate of Compliance/Occupancy. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the floodproofed design elevation of the reference level and all attendant utilities, in relation to NAVD 1988. Floodproofing certificate shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. The Floodplain

Administrator shall review the certificate data, the operational plan, and the inspection and maintenance plan. Deficiencies detected by such review shall be corrected by the applicant prior to Certificate of Occupancy. Failure to submit the certification or failure to make required corrections shall be cause to deny a Floodplain Development Permit. Failure to construct in accordance with the certified design shall be cause to deny a Certificate of Compliance/Occupancy.

(C) If a manufactured home is placed within Zones A, AE, AH, AO, A99 and the elevation of the chassis is more than 36 inches in height above grade, an engineered foundation certification is required in accordance with the provisions of § 151.31(3).

(D) If a watercourse is to be altered or relocated, a description of the extent of watercourse alteration or relocation; a professional engineer's certified report on the effects of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream; and a map showing the location of the proposed watercourse alteration or relocation shall all be submitted by the permit applicant prior to issuance of a floodplain development permit.

(E) *Certification exemptions.* The following structures, if located within Zones A, AE, AH, AO, A99, are exempt from the elevation/floodproofing certification requirements specified in divisions (A) and (B) above:

- (1) Recreational vehicles meeting requirements of § 151.31(6)(A);
 - (2) Temporary structures meeting requirements of § 151.31(7); and
 - (3) Accessory structures less than 150 square feet meeting requirements of § 151.31(8).
- (Ord. 2018-24, passed 5-21-18)

§ 151.21(4) DETERMINATIONS FOR EXISTING BUILDINGS AND STRUCTURES.

For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Building Official, shall:

(A) Estimate the market value, or require the applicant to obtain an appraisal of the market value prepared by a qualified independent appraiser, of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made;

(B) Compare the cost to perform the improvement, the cost to repair a damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, if applicable, to the market value of the building or structure;

(C) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; and

(D) Notify the applicant if it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the North Carolina Building Code and this chapter is required.
(Ord. 2018-24, passed 5-21-18)

§ 151.22 DUTIES AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR.

The Floodplain Administrator shall perform, but not be limited to, the following duties:

(A) Review all floodplain development applications and issue permits for all proposed development within Special Flood Hazard Areas to assure that the requirements of this chapter have been satisfied.

(B) Review all proposed development within Special Flood Hazard Areas to assure that all necessary local, state, and federal permits have been received, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334, and require that copies of such permits be provided and maintained on file with the floodplain development permit.

(C) Notify adjacent communities and the North Carolina Department of Public Safety, Division of Emergency Management, State Coordinator for the National Flood Insurance Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency (FEMA).

(D) Assure that maintenance is provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is maintained.

(E) Prevent encroachments into floodways and non-encroachment areas unless the certification and flood hazard reduction provisions of § 151.34 or § 151.35, whichever is applicable, are met.

(F) Obtain actual elevation (in relation to NAVD 1988) of the reference level (including basement) and all attendant utilities of all new or substantially improved structures, in accordance with § 151.21(3).

(G) Obtain the actual elevation (in relation to NAVD 1988) to which the new or substantially improved structures and all utilities have been floodproofed, in accordance with § 151.21(3).

(H) Obtain actual elevation (in relation to NAVD 1988) of all public utilities in accordance with § 151.21(3).

(I) When floodproofing is utilized for a particular structure, obtain certifications from a registered professional engineer or architect in accordance with §§ 151.21(3) and 151.31(2).

(J) Where interpretation is needed as to the exact location of boundaries of the Special Flood Hazard Areas, floodways, or non-encroachment areas (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this § 151.23(4).

(K) When Base Flood Elevation (BFE) data has not been provided in accordance with § 151.07, obtain, review, and reasonably utilize any Base Flood Elevation (BFE) data, along with floodway data or non-encroachment area data available from a federal, state, or other source, including data developed pursuant to § 151.33(B)(2), in order to administer the provisions of this chapter.

(L) When Base Flood Elevation (BFE) data is provided but no floodway nor non-encroachment area data has been provided in accordance with § 151.07, obtain, review, and reasonably utilize any floodway data or non-encroachment area data available from a federal, state, or other source in order to administer the provisions of this chapter.

(M) When the exact location of boundaries of the Special Flood Hazard Areas conflict with the current, natural topography information at the site, the property owner may apply and be approved for a Letter of Map Amendment (LOMA) by FEMA. Maintain a copy of the Letter of Map Amendment (LOMA) issued by FEMA in the Floodplain Development Permit file.

(N) Permanently maintain all records that pertain to the administration of this chapter and make these records available for public inspection, recognizing that such information may be subject to the Privacy Act of 1974, as amended.

(O) Make on-site inspections of work in progress. As the work pursuant to a floodplain development permit progresses, the Floodplain Administrator and/or Chief Building Inspector shall make as many inspections of the work as may be necessary to ensure that the work is being done according to the provisions of the local ordinance and the terms of the permit. In exercising this power, the Floodplain Administrator and/or Chief Building Inspector has a right, upon presentation of proper credentials, to enter on any premises within the jurisdiction of the community at any reasonable hour for the purposes of inspection or other enforcement action.

(P) Issue stop-work orders as required. Whenever a building or part thereof is being constructed, reconstructed, altered, or repaired in violation of this chapter, the Floodplain Administrator or Chief Building Inspector may order the work to be immediately stopped. The stop-work order shall be in writing and directed to the person doing or in charge of the work. The stop-work order shall state the specific work to be stopped, the specific reason(s) for the stoppage, and the condition under which the work may be resumed. Violation of a stop-work order constitutes a misdemeanor.

(Q) Revoke floodplain development permits as required. The Floodplain Administrator or Chief Building Inspector may revoke and require the return of the floodplain development permit by notifying the permit holder in writing stating the reason(s) for the revocation. Permits shall be revoked for any

substantial departure from the approved application, plans, or specifications; for refusal or failure to comply with the requirements of state or local laws, or for false statements or misrepresentations made in securing the permit. Any floodplain development permit mistakenly issued in violation of an applicable state or local law may also be revoked.

(R) Make periodic inspections throughout all Special Flood Hazard Areas within the jurisdiction of the community. The Floodplain Administrator or Chief Building Inspector and each member of his or her inspections department shall have a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction of the department at any reasonable hour for the purposes of inspection or other enforcement action.

(S) Follow through with corrective procedures of § 151.23.

(T) Review, provide input, and make recommendations for variance requests.

(U) Maintain a current map repository to include, but not limited to, historical and effective FIS report, historical and effective FIRM and other official flood maps and studies adopted under § 151.07 of this chapter, including any revisions thereto including Letters of Map Change, issued by FEMA. Notify state and FEMA of mapping needs.

(V) Coordinate revisions to FIS reports and FIRMs, including Letters of Map Revision Based on Fill (LOMR-Fs) and Letters of Map Revision (LOMRs).
(Ord. 2018-24, passed 5-21-18)

§ 151.23 CORRECTIVE PROCEDURES.

§ 151.23(1) VIOLATIONS TO BE CORRECTED.

When the Floodplain Administrator or Chief Building Inspector finds violations of applicable state and local laws, it shall be his or her duty to notify the owner or occupant of the building of the violation. The owner or occupant shall immediately remedy each of the violations of law pertaining to their property.
(Ord. 2018-24, passed 5-21-18)

§ 151.23(2) ACTIONS IN EVENT OF FAILURE TO TAKE CORRECTIVE ACTION.

If the owner of a building or property shall fail to take prompt corrective action, the Floodplain Administrator or Chief Building Inspector shall give the owner written notice, by certified or registered mail to the owner's last known address or by personal service, stating:

(A) That the building or property is in violation of the Flood Damage Prevention chapter;

(B) That a hearing will be held before the Floodplain Administrator or Chief Building Inspector at a designated place and time, not later than ten days after the date of the notice, at which time the owner shall be entitled to be heard in person or by counsel and to present arguments and evidence pertaining to the matter; and

(C) That following the hearing, the Floodplain Administrator or Chief Building Inspector may issue an order to alter, vacate, or demolish the building; or to remove fill as appears appropriate.
(Ord. 2018-24, passed 5-21-18)

§ 151.23(3) ORDER TO TAKE CORRECTIVE ACTION.

If, upon a hearing held pursuant to the notice prescribed above, the Floodplain Administrator or Chief Building Inspector shall find that the building or development is in violation of the Flood Damage Prevention chapter, he or she shall issue an order in writing to the owner, requiring the owner to remedy the violation within a specified time period, not less than 60 calendar days, nor more than 180 calendar days. Where the Floodplain Administrator or Chief Building Inspector finds that there is imminent danger to life or other property, he or she may order that corrective action be taken in such lesser period as may be feasible.

(Ord. 2018-24, passed 5-21-18)

§ 151.23(4) APPEAL.

Any owner who has received an order to take corrective action may appeal the order to the local elected governing body by giving notice of appeal in writing to the Floodplain Administrator or Chief Building Inspector and the clerk within ten days following issuance of the final order. In the absence of an appeal, the order of the Floodplain Administrator or Chief Building Inspector shall be final. The local governing body shall hear an appeal within a reasonable time and may affirm, modify and affirm, or revoke the order.

(Ord. 2018-24, passed 5-21-18)

§ 151.23(5) FAILURE TO COMPLY WITH ORDER.

If the owner of a building or property fails to comply with an order to take corrective action for which no appeal has been made or fails to comply with an order of the governing body following an appeal, the owner shall be guilty of a Class 1 misdemeanor pursuant to G.S. § 143-215.58 and shall be punished at the discretion of the court.

(Ord. 2018-24, passed 5-21-18)

§ 151.24 VARIANCE PROCEDURES.

(A) The Planning Commission/Board of Adjustment as established by the city, hereinafter referred to as the "Appeal Board", shall hear and decide requests for variances from the requirements of this chapter.

(B) Any person aggrieved by the decision of the Appeal Board may appeal such decision to the court, as provided in G.S. Chapter 7A.

(C) Variances may be issued for:

(1) The repair or rehabilitation of historic structures upon the determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and that the variance is the minimum necessary to preserve the historic character and design of the structure.

(2) Functionally dependant facilities if determined to meet the definition as stated in § 151.05 of this chapter, provided provisions of §§ 151.24(G), 151.24(H)(2) and 151.24(H)(3) have been satisfied, and such facilities are protected by methods that minimize flood damages during the base flood and create no additional threats to public safety; or

(3) Any other type of development provided it meets the requirements stated in this section.

(D) In passing upon variances, the Appeal Board shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this chapter, and:

(1) The danger that materials may be swept onto other lands to the injury of others;

(2) The danger to life and property due to flooding or erosion damage;

(3) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;

(4) The importance of the services provided by the proposed facility to the community;

(5) The necessity to the facility of a waterfront location as defined under § 151.05 of this chapter as a functionally dependant facility, where applicable;

(6) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;

(7) The compatibility of the proposed use with existing and anticipated development;

(8) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;

- (9) The safety of access to the property in times of flood for ordinary and emergency vehicles;
- (10) The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
- (11) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, and streets and bridges.

(E) A written report addressing each of the above factors shall be submitted with the application for a variance.

(F) Upon consideration of the factors listed above and the purposes of this chapter, the Appeal Board may attach such conditions to the granting of variances as it deems necessary to further the purposes and objectives of this chapter.

(G) Variances shall not be issued within any designated floodway or non-encroachment area if any increase in flood levels during the base flood discharge would result.

(H) *Conditions for variances.*

(1) Variances shall not be issued when the variance will make the structure in violation of other federal, state, or local laws, regulations, or ordinances.

(2) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

(3) Variances shall only be issued upon:

(a) A showing of good and sufficient cause;

(b) A determination that failure to grant the variance would result in exceptional hardship;

and

(c) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(4) Any applicant to whom a variance is granted shall be given written notice specifying the difference between the BFE and the elevation to which the structure is to be built and that such construction below the BFE increases risks to life and property, and that the issuance of a variance to construct a structure below the BFE may result in increased premium rates for flood insurance up to \$25 per \$100 of insurance coverage. Such notification shall be maintained with a record of all variance actions, including justification for their issuance.

(5) The Floodplain Administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency and the State of North Carolina upon request.

(6) Variances shall only be issued prior to development permit approval.

(I) A variance may be issued for solid waste disposal facilities or sites, hazardous waste management facilities, salvage yards, and chemical storage facilities that are located in Special Flood Hazard Areas provided that all of the following conditions are met:

(1) The use serves a critical need in the community;

(2) No feasible location exists for the use outside the Special Flood Hazard Area;

(3) The reference level of any structure is elevated or floodproofed to at least the regulatory flood protection elevation;

(4) The use complies with all other applicable federal, state, and local laws; and

(5) The City of Goldsboro has notified the Secretary of the North Carolina Department of Public Safety of its intention to grant a variance at least 30 calendar days prior to granting the variance. (Ord. 2018-24, passed 5-21-18)

PROVISIONS FOR FLOOD HAZARD REDUCTION

§ 151.30 GENERAL STANDARDS.

In all Special Flood Hazard Areas the following provisions are required.

(A) All new construction and substantial improvements shall be anchored to prevent flotation, collapse, and lateral movement of the structure.

(B) All new construction and substantial improvements below the Regulatory Flood Protection Elevation shall be constructed with materials and utility equipment resistant to flood damage in accordance with the FEMA Technical Bulletin 2, Flood Damage-Resistant Materials Requirements.

(C) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damages.

(D) All new electrical, heating, ventilation, plumbing, air conditioning equipment, and other service equipment shall be located at or above the RFPE or designed and installed to prevent water from entering

or accumulating within the components during the occurrence of the base flood. These include, but are not limited to, HVAC equipment, water softener units, bath/kitchen fixtures, ductwork, electric/gas meter panels/boxes, utility/cable boxes, water heaters, and electric outlets/switches.

(1) Replacements part of a substantial improvement, electrical, heating, ventilation, plumbing, air conditioning equipment, and other service equipment shall also meet the above provisions.

(2) Replacements that are for maintenance and not part of a substantial improvement, may be installed at the original location provided the addition and/or improvements only comply with the standards for new construction consistent with the code and requirements for the original structure.

(E) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system.

(F) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into floodwaters.

(G) On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.

(H) Nothing in this chapter shall prevent the repair, reconstruction, or replacement of a building or structure existing on the effective date of this ordinance and located totally or partially within the floodway, non-encroachment area, or stream setback, provided there is no additional encroachment below the Regulatory Flood Protection Elevation in the floodway, non-encroachment area, or stream setback, and provided that such repair, reconstruction, or replacement meets all of the other requirements of this chapter.

(I) New solid waste disposal facilities, hazardous waste management facilities, salvage yards, and chemical storage facilities shall not be permitted in Special Flood Hazard Areas, except by variance as specified in § 151.24(I). A structure or tank for chemical or fuel storage incidental to an allowed use or to the operation of a water treatment plant or wastewater treatment facility may be located in a Special Flood Hazard Area only if the structure or tank is either elevated or floodproofed to at least the regulatory flood protection elevation and certified according to § 151.21(3) of this chapter.

(J) All development proposals shall be consistent with the need to minimize flood damage.

(K) All development proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage.

(L) All development proposals shall have adequate drainage provided to reduce exposure to flood hazards.

(M) All subdivision proposals and other development proposals shall have received all necessary permits from those governmental agencies for which approval is required by federal or state law,

including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.

(N) When a structure is partially located in a Special Flood Hazard Area, the entire structure shall meet the requirements for new construction and substantial improvements.

(O) When a structure is located in multiple flood hazard zones or in a flood hazard risk zone with multiple Base Flood Elevations, the provisions for the more restrictive flood hazard risk zone and the highest BFE shall apply.

(Ord. 2018-24, passed 5-21-18)

§ 151.31 SPECIFIC STANDARDS.

In all Special Flood Hazard Areas where Base Flood Elevation (BFE) data has been provided, as set forth in §§ 151.07, 151.22(K) or 151.22(E), the following provisions, in addition to § 151.30, are required.

(Ord. 2018-24, passed 5-21-18)

§ 151.31(1) RESIDENTIAL CONSTRUCTION.

New construction and substantial improvement of any residential structure (including manufactured homes) shall have the reference level, including basement, elevated no lower than the regulatory flood protection elevation, as defined in § 151.05 of this chapter.

(Ord. 2018-24, passed 5-21-18)

§ 151.31(2) NON-RESIDENTIAL CONSTRUCTION.

New construction and substantial improvement of any commercial, industrial, or other non-residential structure shall have the reference level, including basement, elevated no lower than the regulatory flood protection elevation, as defined in § 151.05 of this chapter. Structures located in A, AO, AE and A99 Zones may be floodproofed to the regulatory flood protection elevation in lieu of elevation provided that all areas of the structure, together with attendant utility and sanitary facilities, below the required flood protection elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. For AO Zones, the floodproofing elevation shall be in accordance with § 151.36(B). A registered professional engineer or architect shall certify that the standards of this section are satisfied. Such certification shall be provided to the Floodplain Administrator or Chief Building Inspector as set forth in § 151.21(3), along with the operational, inspection, and maintenance plans.

(Ord. 2018-24, passed 5-21-18)

§ 151.31(3) MANUFACTURED HOMES.

(A) New or replacement manufactured homes shall be elevated so that the reference level of the manufactured home is no lower than the regulatory flood protection elevation, as defined in § 151.05 of this chapter.

(B) Manufactured homes shall be securely anchored to an adequately anchored foundation to resist flotation, collapse, and lateral movement in accordance with the most current edition of the State of North Carolina Regulations for Manufactured/Mobile Homes, adopted by the Commissioner of Insurance pursuant to G.S. § 143-143.15. Additionally, when the elevation would be met by an elevation of the chassis 36 inches or less above the grade at the site, the chassis shall be supported by reinforced piers or engineered foundation. When the elevation of the chassis is above 36 inches in height, an engineering certification is required.

(C) All foundation enclosures or skirting below the lowest floor shall be in accordance with § 151.31(4).

(D) An evacuation plan must be developed for evacuation of all residents of all new, substantially improved or substantially damaged manufactured home parks or subdivisions located within flood prone areas. This plan shall be filed with and approved by the Floodplain Administrator and the local Emergency Management Coordinator.
(Ord. 2018-24, passed 5-21-18)

§ 151.31(4) ELEVATED BUILDINGS.

Enclosed areas, of new construction or substantially improved structures, which are below the regulatory flood protection elevation:

(A) Shall not be designed or used for human habitation, but shall only be used for parking of vehicles, building access, or limited storage of maintenance equipment used in connection with the premises. Access to the enclosed area shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment (standard exterior door), or entry to the living area (stairway or elevator). The interior portion of such enclosed area shall not be partitioned or finished into separate rooms, except to enclose storage areas;

(B) Shall not be temperature-controlled or conditioned;

(C) Shall be constructed entirely of flood resistant materials below the regulatory flood protection elevation; and

(D) Shall include, in Zones A, AO, AE, AH and A99, measures to automatically equalize hydrostatic flood forces on walls by allowing for the entry and exit of floodwaters. To meet this

requirement, the openings must either be certified by a professional engineer or architect or meet the following minimum design criteria;

(1) Provide a minimum of two openings on different sides of each enclosed area subject to flooding;

(2) The total net area of all openings must be at least one square inch for each square foot of enclosed area subject to flooding;

(3) If a building has more than one enclosed area, each area must have openings to allow floodwaters to automatically enter and exit;

(4) The bottom of all required openings shall be no higher than one foot above the higher of the interior or exterior adjacent grade;

(5) Flood openings may be equipped with screens, louvers, or other opening coverings or devices, provided they permit the automatic flow of floodwaters in both directions; and

(6) Foundation enclosures made of flexible skirting are not considered enclosures for-regulatory purposes, and, therefore, do not require flood openings. Masonry or wood underpinning, regardless of structural status, is considered an enclosure and requires openings as outlined above.

(E) Property owners shall be required to execute and record a non-conversion agreement prior to issuance of a building permit declaring that the area below the Regulatory Flood Protection Elevation shall not be improved, finished or otherwise converted to habitable space; The City of Goldsboro will have the right to inspect the enclosed area. The City of Goldsboro will conduct annual inspections. This agreement shall be recorded with the Wayne County Register of Deeds and shall transfer with the property in perpetuity.

(F) Release of restrictive covenant. If a property which is bound by a non-conversion agreement is modified to remove enclosed areas below Regulatory Flood Protection Elevation, then the owner may request release of restrictive covenant after staff inspection and submittal of confirming documentation. (Ord. 2018-24, passed 5-21-18)

§ 151.31(5) ADDITIONS/IMPROVEMENTS.

(A) Additions and/or improvements to pre-FIRM structures when the addition and/or improvements in combination with any interior modifications to the existing structure are:

(1) Not a substantial improvement, the addition and/or improvements must be designed to minimize flood damages and must not be any more nonconforming than the existing structure.

(2) A substantial improvement, with modifications/rehabilitations/improvements to the existing structure or the common wall is structurally modified more than installing a doorway, both the existing structure and the addition must comply with the standards for new construction.

(B) Additions to pre-FIRM or post-FIRM structures that are a substantial improvement with no modifications/rehabilitations/improvements to the existing structure other than a standard door in the common wall, shall require only the addition to comply with the standards for new construction.

(C) Additions and/or improvements to post-FIRM structures when the addition and/or improvements in combination with any interior modifications to the existing structure are:

(1) Not a substantial improvement, the addition and/or improvements only must comply with the standards for new construction consistent with the code and requirements for the original structure.

(2) A substantial improvement, both the existing structure and the addition and/or improvements must comply with the standards for new construction.

(D) Where a fire wall or independent perimeter load-bearing wall is provided between the addition and the existing building, the addition(s) shall be considered a separate building and only the addition must comply with the standards for new construction.

(E) Any combination of repair, reconstruction, rehabilitation, addition or improvement of a building or structure taking place during a one year period, the cumulative cost of which equals or exceeds 50% of the market value of the structure before the improvement or repair is started must comply with the standards for new construction. For each building or structure, the one year period begins on the date of the first improvement or repair of that building or structure subsequent to the effective date of this chapter. Substantial damage also means flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25% of the market value of the structure before the damage occurred. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the actual repair work performed. The requirement does not, however, include either:

(1) Any project for improvement of a building required to correct existing health, sanitary or safety code violations identified by the building official and that are the minimum necessary to assume safe living conditions.

(2) Any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.
(Ord. 2018-24, passed 5-21-18)

§ 151.31(6) RECREATIONAL VEHICLES.

Recreational vehicles placed on sites within a Special Flood Hazard Area shall either:

(A) Be on site for fewer than 180 consecutive days and be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities, and has no permanently attached additions); or

(B) Meet all the requirements for new construction, including anchoring and elevation requirements of §§ 151.21, 151.30 and 151.31(3).
(Ord. 2018-24, passed 5-21-18)

§ 151.31(7) TEMPORARY NON-RESIDENTIAL STRUCTURES.

Prior to the issuance of a floodplain development permit and/or building permit for a temporary structure, applicants must submit to the Floodplain Administrator a plan for the removal of such structure(s) in the event of a hurricane, flash flood or other type of flood warning notification. The following information shall be submitted in writing to the Floodplain Administrator for review and written approval:

(A) A specified time period for which the temporary use will be permitted. Time specified may not exceed three months, renewable up to one year;

(B) The name, address, and phone number of the individual responsible for the removal of the temporary structure;

(C) The time frame prior to the event at which a structure will be removed (for example, minimum of 72 hours before landfall of a hurricane or immediately upon flood warning notification);

(D) A copy of the contract or other suitable instrument with the entity responsible for physical removal of the structure; and

(E) Designation, accompanied by documentation, of a location outside the Special Flood Hazard Area, to which the temporary structure will be moved.
(Ord. 2018-24, passed 5-21-18)

§ 151.31(8) ACCESSORY STRUCTURES.

When accessory structures (sheds, detached garages and the like) are to be placed within a Special Flood Hazard Area, the following criteria shall be met:

(A) Accessory structures shall not be used for human habitation (including working, sleeping, living, cooking or restroom areas);

(B) Accessory structures shall not be temperature-controlled;

- (C) Accessory structures shall be designed to have low flood damage potential;
- (D) Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters;
- (E) Accessory structures shall be firmly anchored in accordance with § 151.30(A);
- (F) All service facilities such as electrical shall be installed in accordance with § 151.30(D);
- (G) Openings to relieve hydrostatic flood forces shall be provided below regulatory flood protection elevation in conformance with § 151.31(4)(C); and
- (H) An accessory structure with a footprint less than 150 square feet that satisfies the criteria outlined above is not required to meet the elevation or floodproofing standards of § 151.31(2). Elevation or floodproofing certifications are required for all other accessory structures in accordance with § 151.21(3).
(Ord. 2018-24, passed 5-21-18)

§ 151.31(9) TANKS.

When gas and liquid storage tanks are to be placed within a Special Flood Hazard Area, the following criteria shall be met.

(A) *Underground tanks.* Underground tanks in flood hazard areas shall be anchored to prevent flotation, collapse, or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty;

(B) *Above-ground tanks, elevated.* Above-ground tanks in flood hazard areas shall be elevated to or above the Regulatory Flood Protection Elevation on a supporting structure that is designed to prevent flotation, collapse, or lateral movement during conditions of the design flood. Tank-supporting structures shall meet the foundation requirements of the applicable flood hazard area;

(C) *Above-ground tanks, not elevated.* Above-ground tanks that do not meet the elevation requirements of this code shall be permitted in flood hazard areas provided the tanks are designed, constructed, installed, and anchored to resist all flood-related and other loads, including the effects of buoyancy, during conditions of the design flood and without release of contents in the floodwaters or infiltration by floodwaters into the tanks. Tanks shall be designed, constructed, installed, and anchored to resist the potential buoyant and other flood forces acting on an empty tank during design flood conditions.

(D) *Tank inlets and vents.* Tank inlets, fill openings, outlets and vents shall be:

(1) At or above the Regulatory Flood Protection Elevation or fitted with covers designed to prevent the inflow of floodwater or outflow of the contents of the tanks during conditions of the design flood; and

(2) Anchored to prevent lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the design flood.
(Ord. 2018-24, passed 5-21-18)

§ 151.31(10) OTHER DEVELOPMENT.

(A) Fences in regulated floodways and non-encroachment areas that have the potential to block the passage of floodwaters, such as stockade fences and wire mesh fences, shall meet the limitations of § 151.35 of this chapter.

(B) Retaining walls, sidewalks and driveways in regulated floodways and non-encroachment areas. Retaining walls and sidewalks and driveways that involve the placement of fill in regulated floodways shall meet the limitations of § 151.35 of this chapter.

(C) Roads and watercourse crossings in regulated floodways and non-encroachment areas. Roads and watercourse crossings, including roads, bridges, culverts, low-water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, that encroach into regulated floodways shall meet the limitations of § 151.35 of this chapter.
(Ord. 2018-24, passed 5-21-18)

§ 151.32 RESERVED.

§ 151.33 STANDARDS FOR FLOODPLAINS WITHOUT ESTABLISHED BASE FLOOD ELEVATIONS.

Within the Special Flood Hazard Areas designated as Approximate Zone A and established in § 151.21(3), where no Base Flood Elevation (BFE) data has been provided by FEMA, the following provisions, in addition to § 151.30, shall apply:

(A) No encroachments, including fill, new construction, substantial improvements or new development shall be permitted within a distance of 20 feet each side from top of bank or five times the width of the stream, whichever is greater, unless certification with supporting technical data by a registered professional engineer is provided demonstrating that such encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.

(B) The BFE used in determining the regulatory flood protection elevation shall be determined based on one of the following criteria set in priority order:

(1) When Base Flood Elevation (BFE) data is available from other sources, all new construction and substantial improvements within such areas shall also comply with all applicable provisions of this chapter and shall be elevated or floodproofed in accordance with standards in §§ 151.22(K) and 151.22(L);

(2) When floodway or non-encroachment data is available from a federal, state, or other source, all new construction and substantial improvements within floodway and non-encroachment areas shall also comply with § 151.35 of this chapter;

(3) All subdivision, manufactured home park and other development proposals located within Special Flood Hazard Areas shall provide Base Flood Elevation (BFE) data if development is greater than five acres or has more than 50 lots/manufactured home sites. The Base Flood Elevation (BFE) data shall be adopted by reference per § 151.07 to be utilized in implementing this chapter; or

(4) When Base Flood Elevation (BFE) data is not available from a federal, state, or other source as outlined above, the reference level shall be elevated or floodproofed (non-residential) to or above the regulatory flood protection elevation, as defined in § 151.05. All other applicable provisions of § 151.31 shall also apply.

(Ord. 2018-24, passed 5-21-18)

§ 151.34 STANDARDS FOR RIVERINE FLOODPLAINS WITH BASE FLOOD ELEVATION BUT WITHOUT ESTABLISHED FLOODWAYS OR NON-ENCROACHMENT AREAS.

Along rivers and streams where BFE data is provided by FEMA or is available from another source but neither floodway nor non-encroachment areas are identified for a Special Flood Hazard Area on the FIRM or in the FIS report, the following requirements shall apply to all development within such areas:

(A) Standards outlined in §§ 151.30 and 151.31; and

(B) Until a regulatory floodway or non-encroachment area is designated, no encroachments, including fill, new construction, substantial improvements, or other development, shall be permitted unless certification with supporting technical data by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

(Ord. 2018-24, passed 5-21-18)

§ 151.35 FLOODWAYS AND NON-ENCROACHMENT AREAS.

Areas designated as floodways or non-encroachment areas are located within the Special Flood Hazard Areas established in § 151.07. The floodways and non-encroachment areas are extremely

hazardous areas due to the velocity of floodwaters that have erosion potential and carry debris and potential projectiles. The following provisions, in addition to standards outlined in §§ 151.30 and 151.31, shall apply to all development within such areas.

(A) No encroachments, including fill, new construction, substantial improvements and other developments shall be permitted unless:

(1) It is demonstrated that the proposed encroachment would not result in any increase in the flood levels during the occurrence of the base flood discharge, based on hydrologic and hydraulic analyses performed in accordance with standard engineering practice and presented to the Floodplain Administrator prior to issuance of floodplain development permit; or

(2) A Conditional Letter of Map Revision (CLOMR) has been approved by FEMA. A Letter of Map Revision (LOMR) must also be obtained within six months of completion of the proposed encroachment.

(B) If § 151.35(A) is satisfied, all development shall comply with all applicable flood hazard reduction provisions of this chapter.

(C) No manufactured homes shall be permitted. Existing manufactured homes shall be permitted to remain unless the manufactured home sustains substantial damage in which case the manufactured home shall not be repaired or replaced. An existing manufactured home shall not be replaced under any circumstances.

(Ord. 2018-24, passed 5-21-18)

§ 151.36 STANDARDS FOR AREAS OF SHALLOW FLOODING (AO ZONES).

(A) Located within the Special Flood Hazard Areas established in § 151.07, are areas designated as shallow flooding areas. These areas have special flood hazards associated with base flood depths of one to three feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate. In addition to §§ 151.30 and 151.31, all new construction and substantial improvements of all structures shall have the reference level elevated to:

(1) At least as high as the depth number specified on the Flood Insurance Rate Map (FIRM), in feet, plus a freeboard of two feet, above the highest adjacent grade; or

(2) At least three feet above the highest adjacent grade plus a freeboard of two feet if no depth number is specified;

(B) All new construction and substantial improvements of all non-residential structures, including attendant utility and sanitary facilities, may, in lieu of elevation, be floodproofed to the same depths as listed above so that any space below that level shall be watertight with walls substantially impermeable

to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. Certification is required as per §§ 151.21(3) and 151.31(2).

(C) Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.
(Ord. 2018-24, passed 5-21-18)

§ 151.37 STANDARDS FOR AREAS OF SHALLOW FLOODING (AH ZONES).

Located within the Special Flood Hazard Areas established in § 151.07, are areas designated as shallow flooding areas. These areas subject to inundation by 1 % annual chance shallow flooding (usually areas of ponding) where average depths are one to three feet. Base Flood Elevations, derived from detailed hydraulic analyses, are shown in this zone. In addition to §§ 151.30 and 151.31, all new construction and substantial improvements of all structures shall provide adequate drainage paths around structures on slopes, to guide floodwaters around and away from proposed structures.
(Ord. 2018-24, passed 5-21-18)

LEGAL STATUS PROVISIONS

§ 151.40 EFFECT ON RIGHTS AND LIABILITIES UNDER THE EXISTING FLOOD DAMAGE PREVENTION CHAPTER.

(A) This chapter in part comes forward by re-enactment of some of the provisions of the Flood Damage Prevention Ordinance enacted May 17, 1982, as amended, and it is not the intention to repeal but rather to re-enact and continue to enforce without interruption of such existing provisions, so that all rights and liabilities that have accrued thereunder are reserved and may be enforced. The enactment of this chapter shall not affect any action, suit, or proceeding instituted or pending. All provisions of the Flood Damage Prevention Ordinance of the City of Goldsboro enacted on May 17, 1982, as amended, which are not reenacted herein are repealed.

(B) The date of the initial Flood Damage Prevention Ordinance for Wayne County is September 1, 1991.
(Ord. 2018-24, passed 5-21-18)

§ 151.41 EFFECT UPON OUTSTANDING FLOODPLAIN DEVELOPMENT AND BUILDING PERMITS.

Nothing herein contained shall require any change in the plans, construction, size, or designated use of any development or any part thereof for which a floodplain development permit or building permit has been granted by the Floodplain Administrator or Chief Building Inspector or his or her authorized agents before the time of passage of this chapter; provided, however, that when construction is not begun under such outstanding permit within a period of six months subsequent to the date of issuance of the outstanding permit, construction or use shall be in conformity with the provisions of this chapter.
(Ord. 2018-24, passed 5-21-18)

§ 151.42 EFFECTIVE DATE.

This chapter shall become effective June 20, 2018.
(Ord. 2018-24, passed 5-21-18)

36R

Goldsboro - Land Usage

CHAPTER 153: UNIFIED DEVELOPMENT CODE; ZONING

Section

153.01 Unified Development Code and Official Zoning Maps adopted by reference

§ 153.01 UNIFIED DEVELOPMENT CODE AND OFFICIAL ZONING MAPS ADOPTED BY REFERENCE.

The Unified Development Code and Official Zoning Maps for the City of Goldsboro, North Carolina, and its extraterritorial jurisdiction, and dated April 4, 2005, as on file in the office of the City Clerk, are hereby adopted by reference as if set out in full herein.
(Ord. 2005-37, passed 4-4-05; Am. Ord. 2006-95, passed 12-18-06; Am. Ord. 2007-17, passed 2-19-07; Am. Ord. 2007-23, passed 3-5-07; Am. Ord. 2007-48, passed 6-4-07; Am. Ord. 2007-59, passed 7-9-07; Am. Ord. 2007-62, passed 7-23-07; Am. Ord. 207-68, passed 8-6-07; Am. Ord. 2007-73, passed 9-4-07; Am. Ord. 2007-74, passed 9-4-07; Am. Ord. 2007-85, passed 10-1-07; Am. Ord. 2007-94, passed 11-5-07; Am. Ord. 2007-98, passed 12-3-07; Am. Ord. 2008-91, passed 10-6-08; Am. Ord. 2008-102, passed 11-3-08; Am. Ord. 2009-14, passed 2-16-09; Am. Ord. 2010-39, passed 6-7-10; Am. Ord. 2010-46, passed 6-21-10; Am. Ord. 2010-57, passed 8-16-10; Am. Ord. 2010-65, passed 10-4-10; Am. Ord. 2011-6, passed 1-3-11; Am. Ord. 2011-7, passed 1-3-11; Am. Ord. 2011-17, passed 4-4-11; Am. Ord. 2011-18, passed 4-4-11; Am. Ord. 2011-27, passed 5-2-11; Am. Ord. 2011-29, passed 5-2-11; Am. Ord. 2011-30, passed 5-2-11; Am. Ord. 2011-45, passed 7-5-11; Am. Ord. 2012-10, passed 2-6-12; Am. Ord. 2012-26, passed 4-2-12; Am. Ord. 2012-34, passed 5-7-12; Am. Ord. 2012-35, passed 5-7-12; Am. Ord. 2012-59, passed 7-23-12; Am. Ord. 2012-67, passed 10-1-12; Am. Ord. 2012-68, passed 10-1-12; Am. Ord. 2013-2, passed 1-7-13; Am. Ord. 2013-15, passed 3-4-13; Am. Ord. 2013-21, passed 4-1-13; Am. Ord. 2015-18, passed 5-4-15; Am. Ord. 2015-26, passed 7-6-15; Am. Ord. 2015-33, passed 9-8-15; Am. Ord. 2015-45, passed 11-2-15; Am. Ord. 2015-46, passed 11-2-15; Am. Ord. 2016-17, passed 4-4-16; Am. Ord. 2016-28, passed 5-2-16; Am. Ord. 2016-56, passed 11-21-16; Am. Ord. 2017-23, passed 5-8-17; Am. Ord. 2017-46, passed 9-5-17; Am. Ord. 2017-47, passed 10-2-17; Am. Ord. 2017-54, passed 11-6-17; Am. Ord. 2017-62, passed 12-4-17; Am. Ord. 2018-2, passed 1-8-18; Am. Ord. 2018-30, passed 6-4-18)

Zoning Map Changes

123

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Description</i> |
|-----------------|--------------------|--|
| 2016-57 | 11-21-16 | Rezoning certain property, being Z-8-16, Cornerstone Church of Goldsboro, north side of Harden Scott Lane, between Patetown Road and North William Street, from R-16 Residential to Office and Institutional-1 Conditional District. |
| 2017-1 | 1-3-17 | Rezoning certain property, being Z-11-16 MADP Goldsboro, LLC, west side of Wayne Memorial Drive, between Fourth and Sixth Streets, from Neighborhood Business to General Business Conditional District. |
| 2017-2 | 1-3-17 | Rezoning certain property, being Z-12-16 Classic Goldsboro, LLC, south side of Gateway Drive, between Commerce Court and North Oak Forest Road, from Industrial and Business Park-1 to General Business Conditional District. |
| 2017-9 | 3-6-17 | Rezoning certain property, being Z-2-17 Gospel Light Temple, south side of Atlantic Avenue, between Herman Street and Pineview Avenue, from R-9 Residential to Office and Institutional-1 Conditional District. |
| 2017-10 | 3-6-17 | Rezoning certain property, being Z-3-17 Hutton Team, LLC, east side of North Berkeley Boulevard, between Langston Drive and Ridgecrest Drive, from Office-Residence and R-16 Residential to General Business Conditional District. |

Goldsboro - Table of Special Ordinances

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Description</i> |
|-----------------|--------------------|---|
| 2017-11 | 3-6-17 | Rezoning certain property, being Z-4-17 John R. Best, south side of Graves Drive, between Berkeley Boulevard and Malloy Street, from Shopping Center to General Business Conditional District. |
| 2017-12 | 3-6-17 | Rezoning certain property, being Z-5-17 Charles Ginn, west side of Central Heights Road, between Tommy's Road and Courtney Road, from R-16 Residential and RM-NC to RM-9 Residential Manufactured Home. |
| 2017-24 | 6-5-17 | Rezoning certain property, being Z-7-17 Redco Properties, LLC, northwest corner of Wayne Memorial Drive and Tommy's Road, from RM-9 Residential Manufactured Home, R-20A Residential and Neighborhood Business to Highway Business. |
| 2018-6 | 2-5-18 | Rezoning certain property, being Z-1-18 Timothy Haithcock, west side of Glenwood Trail between East Ash Street and Elm Street, from Office-Residence to R-6 Residential Conditional District. |
| 2018-17 | 4-2-18 | Rezoning certain property, being Z-4-18 E Park, LLC, south side of Graves Drive between Berkeley Boulevard and Malloy Street, from Shopping Center to General Business. |

Zoning Map Changes

125

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Description</i> |
|-----------------|--------------------|---|
| 2018-23 | 5-7-18 | Rezoning certain property, being Z-5-18 Fortina Alcala-Hernandez, northeast corner of Tommy's Road and Clara Monte Drive, from R-20A Residential to RM-9 Residential Manufactured Home. |
| 2018-28 | 6-4-18 | Rezoning certain property, being Z-7-18 Elsie G. Ryals, north side of Vann Street between Nannie Ryals Street and Vann Street Terminus, from R-6 Residential to RM-9 Residential Mobile Home. |
| 2018-29 | 6-4-18 | Rezoning certain property, being Z-8-18 County of Wayne, east side of Clingman Street between Fourth Street and Corporate Drive, from R-9 Residential, I-2 Industrial Conditional District and Office and Institutional-1 to Office and Industrial-2. |
| 2018-34 | 7-16-18 | Rezoning certain property, being Z-9-18 Wayne County Development Alliance, east side of Patetown Road between North William Street and Stoney Creek, from R-16 Residential to I-2 General Industry. |
| 2018-38 | 8-6-18 | Rezoning certain property, being Z-10-18 Lane Farms, Inc., southwest corner of Salem Church Road and US 70 Bypass, from R-16 Residential to Highway Business. |

REFERENCES TO NORTH CAROLINA GENERAL STATUTES

| <i>G.S. Cite</i> | <i>Code Section</i> |
|-------------------------|--|
| 1-597 | 52.17, 52.18 |
| Ch. 7A | 151.24 |
| 12-2 | 10.16 |
| 12-3 | 10.05 |
| 14-4 | 10.99, 72.99, 90.99, 96.09, 96.35, 116.99, |
| | 152.42 |
| Ch. 14, Art. 27A | 131.01 |
| 14-177 - 14-202.1 | 112.15 |
| 14-203 - 14-208 | 112.15 |
| 14-204 | 112.15 |
| 14-205.1 - 14-206 | 112.15 |
| 14-208.18 | 131.03 |
| 14-208.18(a)(1) | 131.03 |
| 14-208.18(a)(2) | 131.03 |
| 14-208.18(a)(3) | 131.03 |
| 14-288.4 | 97.09 |
| 14-304 - 14-309 | 110.20 |
| 14-410 - 14-415 | 95.04 |
| 15A-1340.20 et seq. | 131.99 |
| 18B-101 | 118.05, 130.03 |
| 18B-300 | 130.03 |
| 19-1(b) | 116.01 |
| 20-4.01(27)d1 | 70.01 |
| 20-162 | 70.32 |
| 20-162.1 | 72.92 |
| 67-4.1 et seq. | 91.17 |
| 69-4 | 33.19 |
| Ch. 93B | 110.20 |
| 105-33 | 110.01, 110.02 |
| 105-53 | 110.22, 113.01 |
| 105-64 - 105-187 | 34.01 |
| 105-90 | 110.23 |
| 105-164.3(17) | 34.01 |
| 105-187.1(3) | 34.01 |
| 105-187.1(8) | 34.01 |
| 105-228.90 - 105-269.15 | 34.01 |

Goldsboro - Parallel References

| <i>G.S. Cite</i> | <i>Code Section</i> |
|-----------------------|---------------------|
| 105-349 | 34.01 |
| 105-463 - 105-549 | 34.01 |
| 106-65.22 et seq. | 91.01 |
| 113-274 | 91.01 |
| 113-300.1 - 113-300.3 | 91.01 |
| 130A-184 et seq. | 91.22 |
| 130A-290 et seq. | 151.05 |
| 130A-290(a)(6) | 151.05 |
| 130A-290(a)(35) | 151.05 |
| 130A-290(a)(36) | 151.05 |
| 136-103 - 136-121.1 | Chtr., § 12.1 |
| Ch. 143 | 51.051 |
| Ch. 143, Art. 33C | 131.01 |
| 143-143.15 | 151.31(3) |
| 143-213(18) | 51.002 |
| 143-215.1 | 51.002, 51.051 |
| 143-215.3 | 51.002 |
| 143-215.6B | 51.102 |
| 143-215.6B(f) | 51.102 |
| 143-215.6B(g) | 51.102 |
| 143-215.6B(h) | 51.102 |
| 143-215.6B(i) | 51.102 |
| 143-215.51 et seq. | 151.01 |
| 143-215.58 | 151.13, 151.23(5) |
| 143-434 et seq. | 91.01 |
| 157-5 | 32.220 |
| 160-272 | 10.01 |
| Ch. 160A, Art. 16 | 54.01 |
| 160A-79 | 10.05 |
| 160A-146 | 31.01 |
| 160A-168(c) | 31.05, 115.01 |
| 160A-174 et seq. | 151.01 |
| 160A-175 | 72.99, 96.35 |
| 160A-175(g) | 96.35 |
| 160A-179 | 96.12 |
| 160A-187 | 91.17 |
| 160A-193 | 96.08 |
| 160A-208.1 | 34.01 |
| 160A-211 | 34.01 |
| 160A-215.1 | 34.01 |
| 160A-215.1(b) | 34.01 |
| 160A-215.1(d) | 34.01 |

| <i>G.S. Cite</i> | <i>Code Section</i> |
|---------------------|--------------------------------|
| 160A-215.1(e)(2) | 34.01 |
| 160A-215.1(f) | 34.01 |
| 160A-216 - 160A-239 | 150.77, 152.41 |
| 160A-291 | 33.15 |
| 160A-292 | 33.15, 33.19 |
| 160A-299 | 98.15 |
| 160A-303 | 90.05 |
| 160A-304 | 114.02 |
| 160A-381 et seq. | 151.01 |
| 160A-411 et seq. | 151.01 |
| 160A-441 | 150.70, 152.01 |
| 160A-441 - 160A-450 | 152.01 |
| 160A-443 | 150.74, 150.76, 152.38, 152.40 |
| 160A-444 | 152.01 |
| 160A-446 | 150.74, 150.77, 152.38, 152.41 |
| 160A-456 et seq. | 151.01 |

*1970 Code Section**1995 Code Section*

| | |
|-----------------|-----------------|
| Chtr. Sec. 11.4 | Chtr. Sec. 11.4 |
| Chtr. Sec. 11.5 | Chtr. Sec. 11.5 |
| Chtr. Sec. 11.6 | Chtr. Sec. 11.6 |
| Chtr. Sec. 12.1 | Chtr. Sec. 12.1 |
| Chtr. Sec. 13.1 | Chtr. Sec. 13.1 |
| Chtr. Sec. 13.2 | Chtr. Sec. 13.2 |
| Chtr. Sec. 14.1 | Chtr. Sec. 14.1 |
| Chtr. Sec. 15.1 | Chtr. Sec. 15.1 |
| Chtr. Sec. 15.2 | Chtr. Sec. 15.2 |
| Chtr. Sec. 15.3 | Chtr. Sec. 15.3 |
| Chtr. Sec. 16.1 | Chtr. Sec. 16.1 |
| 1-1 | 10.01 |
| 1-2 | 10.05 |
| 1-3 | 10.04 |
| 1-4 | 10.16 |
| 1-5 | 10.07 |
| 1-6 | 10.17 |
| 1-7 | 10.19 |
| 1-8 | 10.99 |
| 1-9 | 10.20 |
| 2-8 | 30.10 |
| 2-9 | 30.11 |
| 2-10 | 30.12 |
| 2-11 | 30.13 |
| 2-12 | 30.14 |
| 2-13 | 30.15 |
| 2-14 | 30.16 |
| 2-15 | 30.01 |
| 2-18 | 31.04 |
| 2-37 | 31.01 |
| 2-38 | 31.02 |
| 2-39 | 31.03 |
| 2-42 | 30.02 |
| 2-64 | 32.001 |
| 2-65 | 32.002 |
| 2-71 | 32.003 |
| 2-72 | 32.003 |
| 2-78 | 32.004 |
| 2-89 | 32.015 |
| 2-90 | 32.016 |
| 2-103 | 32.030 |
| 2-104 | 32.031 |

Goldsboro - Parallel References

| <i>1970 Code Section</i> | <i>1995 Code Section</i> |
|--------------------------|--------------------------|
| 2-105 | 32.032 |
| 2-126 | 32.075 |
| 2-127 | 32.076 |
| 2-128 | 11.01 |
| 2-147 | 32.085 |
| 2-148 | 32.086 |
| 2-149 | 32.087 |
| 2-150 | 32.088 |
| 2-151 | 32.089 |
| 2-151.1 | 32.090 |
| 2-151.2 | 32.091 |
| 2-151.3 | 32.092 |
| 2-151.4 | 32.093 |
| 2-151.5 | 32.094 |
| 2-151.6 | 32.095 |
| 2-165 | 32.140 |
| 2-166 | 32.141 |
| 2-168 | 31.15 |
| 2-169 | 31.16 |
| 2-170 | 31.17 |
| 2-171 | 31.18 |
| 2-172 | 31.19 |
| 2-173 | 31.20 |

*1970 Code Section**1995 Code Section*

| | |
|-------|----------------|
| 9-12 | 33.23 |
| 10-9 | 50.08 |
| 10-16 | 50.21 |
| 10-17 | 50.22 |
| 11-1 | 96.01 |
| 11-2 | 96.02 |
| 11-3 | 96.03 |
| 11-4 | 96.04 |
| 11-5 | 96.05 |
| 11-6 | 96.08 |
| 11-7 | 96.09 |
| 11-16 | 94.01 |
| 11-18 | 94.02 |
| 11-19 | 94.03 |
| 11-20 | 94.04 |
| 11-21 | 94.05 |
| 11-22 | 94.06 |
| 11-23 | 94.07 |
| 11-24 | 94.08 |
| 11-25 | 94.09 |
| 11-26 | 94.10 |
| 11-27 | 94.11 |
| 11-28 | 94.12 |
| 11-61 | 90.01 |
| 11-62 | 90.02 |
| 11-63 | 90.02 |
| 11-64 | 90.03 |
| 11-65 | 90.04 |
| 11-66 | 90.05 |
| 11-67 | 90.06 |
| 11-68 | 90.07 |
| 11-69 | 90.08 |
| 11-70 | 90.09 |
| 11-71 | 90.10 |
| 11-72 | 90.11 |
| 11-73 | 90.12 |
| 11-74 | 90.99 |
| 11-91 | 113.15 |
| 11-92 | 113.01, 113.02 |
| 11-93 | 113.16 |
| 11-94 | 113.17 |
| 11-95 | 113.18 |

Goldsboro - Parallel References

*1970 Code Section**1995 Code Section*

| | |
|--------|--------|
| 11-96 | 113.19 |
| 11-97 | 113.20 |
| 11-98 | 113.21 |
| 11-99 | 113.35 |
| 11-100 | 113.03 |
| 11-101 | 113.45 |
| 11-102 | 113.22 |
| 11-103 | 113.46 |
| 11-104 | 113.99 |
| 12-1 | 152.01 |
| 12-2 | 152.02 |
| 12-3 | 152.15 |
| 12-3.1 | 152.04 |
| 12-4 | 152.16 |
| 12-5 | 152.17 |
| 12-6 | 152.18 |
| 12-7 | 152.19 |
| 12-8 | 152.20 |
| 12-9 | 152.21 |
| 12-10 | 152.22 |
| 12-11 | 152.03 |
| 12-12 | 152.35 |
| 12-13 | 152.35 |
| 12-14 | 152.37 |
| 12-15 | 152.38 |
| 12-16 | 152.39 |
| 12-17 | 152.40 |
| 12-18 | 152.41 |
| 12-19 | 152.42 |
| 12-20 | 152.43 |
| 12-21 | 152.44 |
| 12-22 | 152.98 |
| 12-29 | 152.36 |
| 12-30 | 152.36 |
| 12-31 | 152.36 |

*1970 Code Section**1995 Code Section*

| | |
|-------|--------|
| 14-1 | 110.01 |
| 14-2 | 110.02 |
| 14-3 | 110.03 |
| 14-4 | 110.04 |
| 14-5 | 110.05 |
| 14-6 | 110.06 |
| 14-7 | 110.07 |
| 14-8 | 110.08 |
| 14-10 | 110.21 |
| 14-11 | 110.22 |
| 14-12 | 110.23 |
| 14-13 | 110.24 |
| 15-1 | 130.01 |
| 15-3 | 130.04 |
| 15-4 | 130.05 |
| 15-5 | 111.15 |
| 15-6 | 130.02 |
| 15-8 | 130.06 |
| 15-9 | 130.03 |
| 15-42 | 111.01 |

Goldsboro - Parallel References

| <i>1970 Code Section</i> | <i>1995 Code Section</i> |
|--------------------------|--------------------------|
| 15-43 | 111.02 |
| 15-44 | 111.03 |
| 15-45 | 111.99 |
| 15-47 | 98.80 |
| 15-48 | 98.80 |
| 15-49 | 98.80 |
| 15-50 | 98.81 |
| 15-51 | 98.81 |
| 15-52 | 98.81 |
| 15-53 | 98.81 |
| 15-54 | 98.82 |
| 15-55 | 98.83 |
| 17-7 | 97.31 |
| 17-8 | 97.31 |
| 17-9 | 97.31 |
| 17-9.1 | 97.31 |
| 17-10 | 97.01 - 97.19 |
| 18-4 | 150.48 |
| 18-5 | 150.47 |
| 19-1 | 33.01 |
| 19-2 | 33.02 |
| 19-3 | 33.03 |
| 19-4 | 33.04 |
| 19-5 | 33.05 |
| 20-1 | 98.01, 98.10 |
| 20-2 | 98.02 |
| 20-3 | 98.03 |
| 20-4 | 98.04, 98.28 |
| 20-5 | 98.05 |
| 20-6 | 98.03 |
| 20-7 | 98.06 |
| 20-8 | 98.07 |

*1970 Code Section**1995 Code Section*

| | |
|---------|----------------|
| 23-34 | 71.54 |
| 23-39 | 71.06 |
| 23-41 | 71.07 |
| 23-42 | 72.01 |
| 23-43 | 72.02 |
| 23-44 | 72.03 |
| 23-45 | 72.04 |
| 23-46 | 72.05 |
| 23-47 | 72.06 |
| 23-48 | 72.07 |
| 23-49 | 72.08 |
| 23-50 | 72.09 |
| 23-51 | 72.10 |
| 23-52 | 72.11 |
| 23-53 | 72.12 |
| 23-54 | 71.55 |
| 23-55 | 72.13 |
| 23-56 | 72.25 |
| 23-57 | 72.26 |
| 23-58 | 72.27 |
| 23-59 | 72.28 |
| 23-59.1 | 72.40 |
| 23-60 | 72.14 |
| 23-61 | 70.25 |
| 23-62 | 70.26 |
| 23-63 | 70.27 |
| 23-64 | 70.28 |
| 23-66 | 70.29 |
| 23-67 | 70.30 |
| 23-68 | 70.31 |
| 23-69 | 70.31 |
| 23-82 | 71.24 |
| 24-1 | 114.01, 114.67 |
| 24-2 | 114.19 |
| 24-3 | 114.22 |
| 24-4 | 114.21 |
| 24-5 | 114.55 |
| 24-6 | 114.56 |
| 24-7 | 114.57 |
| 24-8 | 114.58 |
| 24-9 | 114.59 |
| 24-10 | 114.60 |

Goldsboro - Parallel References

| <i>1970 Code Section</i> | <i>1995 Code Section</i> |
|--------------------------|--------------------------|
| 24-11 | 114.61 |
| 24-12 | 114.62 |
| 24-13 | 114.63 |
| 24-14 | 114.64 |
| 24-15 | 114.65 |
| 24-16 | 114.66 |
| 24-18 | 114.68 |
| 24-19 | 114.69 |
| 24-20 | 114.02 |
| 24-31 | 114.15 |
| 24-32 | 114.16 |
| 24-33 | 114.17 |
| 24-34 | 114.18 |
| 24-35 | 114.20 |
| 24-36 | 114.23 |
| 24-47 | 114.35 |
| 24-48 | 114.36 |
| 24-50 | 114.38 |
| 24-51 | 114.39 |
| 24-52 | 114.40 |
| 24-53 | 114.41 |
| 24-54 | 114.42 |
| 24-55 | 114.43 |
| 24-56 | 114.44 |
| 24-67 | 114.80 |
| 24-68 | 114.81 |
| 24-69 | 114.82 |
| 24-70 | 114.83 |
| 24-71 | 114.84 |
| 24-72 | 114.85 |
| 24-73 | 114.86 |
| 24-74 | 114.87 |
| 24-75 | 114.88 |
| 24-76 | 114.89 |
| 25-1 | 53.01 |
| 25-2 | 53.02 |
| 25-3 | 53.03 |
| 25-14 | 52.01 |
| 25-15 | 52.02 |
| 25-16 | 52.03 |
| 25-17 | 52.04 |

REFERENCES TO ORDINANCES

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|---|
| 1963-3 | 1-21-63 | 110.24 |
| 1963-29 | 8-5-63 | 91.21 |
| 1965-35 | 10-4-65 | 110.23 |
| 1965-39 | 11-15-65 | 110.03 - 110.08 |
| 1968-8 | 3-18-68 | 32.004 |
| 1968-13 | 4-23-68 | 130.02 |
| 1968-14 | 4-23-68 | 93.01 - 93.07, 93.99 |
| 1968-25 | 7-1-68 | 32.003 |
| 1968-26 | 7-29-68 | 110.01, 110.02 |
| 1969-19 | 5-19-69 | 150.02 |
| 1969-27 | 7-7-69 | 30.11 - 30.13 |
| 1969-31 | 7-21-69 | 150.18, 150.40, 150.55, 150.65 |
| 1969-36 | 8-19-69 | 32.003 |
| 1971-14 | 3-15-71 | 111.01 - 111.03, 111.99 |
| 1971-68 | 12-6-71 | 97.01 - 97.19 |
| 1972-9 | 4-10-72 | 152.01 - 152.03, 152.15 - 152.22, 152.35 - 152.44, 152.98 |
| 1972-18 | 3-15-72 | 70.01 - 70.10, 70.25 - 70.31, 71.01 - 71.07, 71.20 - 71.24, 71.35 - 71.37, 71.50 - 71.55, 72.01 - 72.28, 72.40 |
| 1972-40 | 7-10-72 | 97.01 - 97.19 |
| 1972-46 | 8-21-72 | 96.01, 96.02, 96.05 - 96.09 |
| 1972-63 | 10-16-72 | 130.03 |
| 1973-38 | 6-18-73 | 152.02, 152.04, 152.15, 152.19, 152.21 |
| 1973-41 | 6-18-73 | 130.06 |
| 1973-53 | 8-6-73 | 97.31 |
| 1973-95 | 12-17-73 | 33.03, 33.04 |
| 1974-8 | 1-21-74 | 91.21 - 91.24 |
| 1974-17 | 3-4-74 | 90.20 |
| 1974-20 | 3-18-74 | 30.11, 30.12, 30.13 |
| 1974-70 | 11-18-74 | 32.085 - 32.095 |

Goldsboro - Parallel References

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|--|
| 1975-29 | 6-2-75 | 90.20 |
| 1977-21 | 5-16-77 | 91.18, 91.19, 91.20 |
| 1977-25 | 6-20-77 | 110.01, 110.02 |
| 1977-45 | 9-19-77 | 92.01 - 92.22, 92.35, 92.45 |
| 1977-51 | 10-24-77 | 114.01, 114.02, 114.15 - 114.23, 114.35, 114.36, 114.38 - 114.44, 114.55 - 114.69, 114.80 - 114.89 |
| 1977-64 | 11-7-77 | 33.23 |
| 1978-31 | 4-17-78 | 150.70 - 150.78 |
| 1978-46 | 7-3-78 | 114.66, 114.86 |
| 1978-73 | 10-2-78 | 32.075, 32.076 |
| 1978-89 | 12-18-78 | 32.140, 32.141 |
| 1979-73 | 12-4-79 | 94.01 |
| 1980-21 | 4-21-80 | 114.66 |
| 1980-31 | 6-16-80 | 150.18, 150.40, 150.55, 150.65 |
| 1980-36 | 6-16-80 | 92.03, 92.19, 92.20 |
| 1980-53 | 10-6-80 | 97.01 - 97.19 |
| 1981-12 | 4-21-81 | 114.86 |
| 1981-16 | 4-21-81 | 33.02, 33.03, 33.04 |
| 1981-36 | 6-15-81 | 50.08, 50.21, 50.22 |
| 1981-46 | 8-3-81 | 98.01 - 98.16, 98.25 - 98.28, 98.40 - 98.51, 98.66, 98.67, 98.99 |
| 1982-27 | 6-7-82 | 97.01 - 97.19, 97.31 |
| 1982-42 | 8-2-82 | 98.80 - 98.83 |
| 1982-47 | 10-4-82 | 52.01 - 52.05, 53.01 - 53.03, 53.15 - 53.25, 53.35 - 53.41 |
| 1983-13 | 4-5-83 | 90.01 - 90.12, 90.99 |
| 1983-34 | 8-15-83 | 53.17 |
| 1984-19 | 5-21-84 | 150.18 |
| 1984-45 | 11-19-84 | 113.02, 113.03, 113.15 - 113.22, 113.35, 113.45, 113.46, 113.99 |
| 1985-47 | 8-5-85 | 90.02, 90.03, 90.04, 90.08, 90.12 |

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|------------------------------------|
| 1985-56 | 10-21-85 | 90.05 |
| 1986-7 | 2-17-86 | 97.01 - 97.19 |
| 1986-16 | 4-21-86 | 113.16 - 113.19 |
| 1986-33 | 6-16-86 | 150.18, 150.40, 150.55, 150.65 |
| 1986-34 | 6-16-86 | 98.28 |
| 1987-17 | 3-9-87 | Chtr., Sec. 3.1 - Chtr., Sec. 3.11 |
| 1989-7 | 1-23-89 | 98.65, 98.68 - 98.71 |
| 1989-22 | 4-17-89 | T.S.O., Table II |
| 1989-23 | 5-1-89 | T.S.O., Table IV |
| 1989-24 | 5-1-89 | T.S.O., Table IV |
| 1989-25 | 5-1-89 | T.S.O., Table IV |
| 1989-26 | 6-1-89 | T.S.O., Table I |
| 1989-28 | 6-5-89 | T.S.O., Table IV |
| 1989-29 | 6-5-89 | T.S.O., Table IV |
| 1989-31 | 6-5-89 | T.S.O., Table IV |
| 1989-32 | 6-5-89 | 11.01, T.S.O., Table IV |
| 1989-33 | 6-19-89 | T.S.O., Table III |
| 1989-39 | 7-31-89 | T.S.O., Table I |
| 1989-44 | 7-3-89 | T.S.O., Table IV |
| 1989-45 | 7-3-89 | T.S.O., Table IV |
| 1989-46 | 8-31-89 | T.S.O., Table I |
| 1989-48 | 8-31-89 | T.S.O., Table I |
| 1989-49 | 8-31-89 | T.S.O., Table I |
| 1989-50 | 8-7-89 | T.S.O., Table IV |
| 1989-51 | 8-7-89 | T.S.O., Table IV |
| 1989-56 | 9-30-89 | T.S.O., Table I |
| 1989-57 | 9-5-89 | T.S.O., Table II |
| 1989-59 | 9-30-89 | T.S.O., Table I |
| 1989-60 | 9-30-89 | T.S.O., Table I |
| 1989-62 | 10-31-89 | T.S.O., Table I |
| 1989-63 | 10-2-89 | T.S.O., Table II |
| 1989-64 | 11-6-89 | T.S.O., Table II |
| 1989-65 | 11-6-89 | T.S.O., Table II |
| 1989-66 | 11-6-89 | T.S.O., Table II |
| 1989-67 | 11-6-89 | T.S.O., Table IV |
| 1989-68 | 11-6-89 | T.S.O., Table IV |
| 1989-69 | 11-6-89 | 11.01, T.S.O., Table IV |
| 1989-73 | 11-6-89 | T.S.O., Table IV |
| 1989-74 | 11-6-89 | T.S.O., Table IV |
| 1989-75 | 11-6-89 | T.S.O., Table IV |
| 1989-76 | 11-20-89 | T.S.O., Table IV |
| 1989-79 | 12-4-89 | 11.01, T.S.O., Table I |
| 1989-80 | 6-30-90 | 11.01, T.S.O., Table I |

Goldsboro - Parallel References

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|---------------------------------|
| 1989-81 | 12-18-89 | T.S.O., Table IV |
| 1989-83 | 12-18-89 | T.S.O., Table II |
| 1989-84 | 1-31-90 | T.S.O., Table I |
| 1989-86 | 12-18-89 | 113.19 |
| 1990-1 | 1-31-90 | T.S.O., Table I |
| 1990-2 | 1-8-90 | T.S.O., Table II |
| 1990-6 | 3-31-90 | T.S.O., Table I |
| 1990-11 | 3-12-90 | T.S.O., Table IV |
| 1990-12 | 4-30-90 | T.S.O., Table I |
| 1990-13 | 4-30-90 | T.S.O., Table I |
| 1990-14 | 4-30-90 | T.S.O., Table I |
| 1990-16 | 4-2-90 | T.S.O., Table II |
| 1990-17 | 4-2-90 | T.S.O., Table IV |
| 1990-18 | 4-2-90 | T.S.O., Table IV |
| 1990-22 | 5-7-90 | T.S.O., Table II |
| 1990-24 | 5-21-90 | T.S.O., Table IV |
| 1990-25 | 5-30-90 | T.S.O., Table I |
| 1990-27 | 6-4-90 | T.S.O., Table IV |
| 1990-28 | 6-4-90 | T.S.O., Table IV |
| 1990-31 | 6-4-90 | T.S.O., Table IV |
| 1990-32 | 6-4-90 | 11.01, T.S.O., Table IV |
| 1990-34 | 6-30-90 | T.S.O., Table I |
| 1990-36 | 6-18-90 | 11.01, T.S.O., Table IV |
| 1990-43 | 8-6-90 | T.S.O., Table IV |
| 1990-44 | 9-30-90 | T.S.O., Table I |
| 1990-45 | 9-10-90 | T.S.O., Table IV |
| 1990-46 | 9-10-90 | T.S.O., Table IV |
| 1990-50 | 10-1-90 | T.S.O., Table III |
| 1990-51 | 1-1-91 | T.S.O., Table III |
| 1990-52 | 10-1-90 | T.S.O., Table IV |
| 1990-53 | 10-1-90 | T.S.O., Table IV |
| 1990-54 | 10-1-90 | T.S.O., Table IV |
| 1990-58 | 11-30-90 | T.S.O., Table I |
| 1990-59 | 11-30-90 | T.S.O., Table I |
| 1990-60 | 11-30-90 | T.S.O., Table I |
| 1990-61 | 11-30-90 | T.S.O., Table I |
| 1990-63 | 11-5-90 | T.S.O., Table IV |
| 1990-64 | 11-5-90 | T.S.O., Table II |
| 1990-65 | 11-5-90 | 112.01, 112.02, 112.15 - 112.20 |
| 1990-67 | 12-11-90 | T.S.O., Table IV |
| 1990-68 | 12-11-90 | T.S.O., Table IV |

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|---------------------|
| 1999-72 | 8-2-99 | T.S.O., Table IV |
| 1999-74 | 8-2-99 | T.S.O., Table IV |
| 1999-75 | 8-2-99 | T.S.O., Table II |
| 1999-82 | 9-13-99 | T.S.O., Table IV |
| 1999-83 | 9-13-99 | T.S.O., Table IV |
| 1999-92 | 10-18-99 | T.S.O., Table IV |
| 1999-93 | 10-18-99 | T.S.O., Table IV |
| 1999-94 | 10-18-99 | T.S.O., Table IV |
| 1999-100 | 11-15-99 | T.S.O., Table IV |
| 1999-102 | 11-15-99 | T.S.O., Table I |
| 1999-105 | 11-15-99 | T.S.O., Table IV |
| 1999-106 | 12-6-99 | T.S.O., Table IV |
| 1999-107 | 12-6-99 | T.S.O., Table IV |
| 1999-110 | 12-20-99 | T.S.O., Table IV |
| 2000-1 | 1-3-00 | T.S.O., Table I |
| 2000-4 | 1-3-00 | T.S.O., Table IV |
| 2000-5 | 1-3-00 | T.S.O., Table IV |
| 2000-6 | 1-3-00 | T.S.O., Table IV |
| 2000-7 | 1-24-00 | T.S.O., Table IV |
| 2000-8 | 2-29-00 | T.S.O., Table I |
| 2000-15 | 2-21-00 | Adopting Ordinance |
| 2000-16 | 2-21-00 | T.S.O., Table IV |
| 2000-17 | 3-6-00 | T.S.O., Table II |
| 2000-19 | 3-6-00 | T.S.O., Table IV |
| 2000-24 | 4-3-00 | T.S.O., Table IV |
| 2000-25 | 4-3-00 | T.S.O., Table IV |
| 2000-26 | 4-3-00 | T.S.O., Table IV |
| 2000-29 | 4-3-00 | T.S.O., Table IV |
| 2000-35 | 5-1-00 | T.S.O., Table IV |
| 2000-36 | 5-1-00 | 11.01 |
| 2000-37 | 5-1-00 | T.S.O., Table IV |
| 2000-38 | 5-15-00 | T.S.O., Table I |
| 2000-40 | 6-5-00 | T.S.O., Table IV |
| 2000-45 | 6-19-00 | 34.01 |
| 2000-47 | 7-3-00 | T.S.O., Table IV |
| 2000-48 | 7-3-00 | T.S.O., Table IV |
| 2000-49 | 7-3-00 | T.S.O., Table IV |
| 2000-50 | 7-3-00 | T.S.O., Table IV |
| 2000-51 | 7-3-00 | T.S.O., Table IV |
| 2000-52 | 7-3-00 | T.S.O., Table IV |

Goldsboro - Parallel References

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|--|
| 2000-53 | 7-17-00 | T.S.O., Table I |
| 2000-63 | 8-21-00 | Adopting Ordinance |
| 2000-68 | 9-5-00 | T.S.O., Table IV |
| 2000-71A | 10-2-00 | T.S.O., Table IV |
| 2000-72 | 10-2-00 | T.S.O., Table IV |
| 2000-73 | 10-2-00 | T.S.O., Table IV |
| 2000-74 | 10-2-00 | T.S.O., Table IV |
| 2000-75 | 10-2-00 | T.S.O., Table IV |
| 2000-76 | 10-2-00 | T.S.O., Table IV |
| 2000-80 | 10-16-00 | T.S.O., Table I |
| 2000-87 | 11-6-00 | T.S.O., Table IV |
| 2000-88 | 11-6-00 | T.S.O., Table IV |
| 2000-89 | 11-6-00 | T.S.O., Table IV |
| 2000-91 | 11-20-00 | T.S.O., Table I |
| 2000-96 | 12-4-00 | T.S.O., Table I |
| 2000-99 | 12-4-00 | T.S.O., Table IV |
| 2000-100 | 12-4-00 | T.S.O., Table IV |
| 2000-101 | 12-4-00 | T.S.O., Table IV |
| 2001-01 | 1-2-01 | T.S.O., Table I |
| 2001-06 | 1-2-01 | T.S.O., Table IV |
| 2001-07 | 1-2-01 | T.S.O., Table IV |
| 2001-10 | 1-16-01 | 51.001, 51.002, 51.010, 51.012, 51.17 - 51.19 |
| 2001-14 | 2-5-01 | T.S.O., Table I |
| 2001-15 | 2-5-01 | T.S.O., Table I |
| 2001-18 | 2-5-01 | T.S.O., Table IV |
| 2001-25 | 2-19-01 | 96.01 - 96.10 |
| 2001-31 | 3-5-01 | Adopting Ordinance |
| 2001-32 | 3-5-01 | T.S.O., Table IV |
| 2001-33 | 3-5-01 | T.S.O., Table IV |
| 2001-36 | 3-5-01 | T.S.O., Table IV |
| 2001-37 | 3-5-01 | T.S.O., Table IV |
| 2001-38 | 3-19-01 | T.S.O., Table I |
| 2001-44 | 4-2-01 | T.S.O., Table II |
| 2001-47 | 4-2-01 | T.S.O., Table IV |
| 2001-48 | 4-2-01 | T.S.O., Table IV |
| 2001-49 | 4-2-01 | T.S.O., Table IV |
| 2001-60 | 5-7-01 | T.S.O., Table IV |
| 2001-61 | 5-7-01 | T.S.O., Table IV |
| 2001-62 | 5-7-01 | T.S.O., Table IV |
| 2001-63 | 5-7-01 | T.S.O., Table IV |
| 2001-64 | 5-7-01 | T.S.O., Table IV |

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|---------------------|
| 2003-26 | 5-5-03 | T.S.O., Table IV |
| 2003-28 | 5-19-03 | Adopting Ordinance |
| 2003-33 | 6-2-03 | T.S.O., Table IV |
| 2003-40 | 7-7-03 | T.S.O., Table IV |
| 2003-41 | 7-7-03 | T.S.O., Table IV |
| 2003-47 | 8-4-03 | T.S.O., Table IV |
| 2003-48 | 8-4-03 | T.S.O., Table IV |
| 2003-49 | 8-31-03 | T.S.O., Table I |
| 2003-51 | 9-2-03 | Adopting Ordinance |
| 2003-54 | 9-2-03 | 98.17, 98.18 |
| 2003-56 | 10-6-03 | T.S.O., Table IV |
| 2003-57 | 10-6-03 | T.S.O., Table IV |
| 2003-58 | 10-6-03 | T.S.O., Table IV |
| 2003-63 | 11-3-03 | T.S.O., Table IV |
| 2003-66 | 12-1-03 | T.S.O., Table IV |
| 2003-67 | 12-1-03 | T.S.O., Table IV |
| 2003-68 | 12-1-03 | T.S.O., Table IV |
| 2003-69 | 12-1-03 | T.S.O., Table IV |
| 2003-71 | 12-15-03 | T.S.O., Table IV |
| 2004-2 | 1-5-04 | T.S.O., Table IV |
| 2004-3 | 1-5-04 | T.S.O., Table IV |
| 2004-10 | 2-2-04 | T.S.O., Table IV |
| 2004-11 | 2-2-04 | T.S.O., Table IV |
| 2004-14 | 3-1-04 | T.S.O., Table IV |
| 2004-15 | 3-1-04 | T.S.O., Table IV |
| 2004-16 | 3-1-04 | T.S.O., Table IV |
| 2004-24 | 4-5-04 | Adopting Ordinance |
| 2004-25 | 4-5-04 | T.S.O., Table IV |
| 2004-26 | 4-5-04 | T.S.O., Table IV |
| 2004-31 | 4-19-04 | T.S.O., Table I |
| 2004-35 | 5-3-04 | T.S.O., Table IV |
| 2004-37 | 5-17-04 | T.S.O., Table I |
| 2004-44 | 6-7-04 | T.S.O., Table IV |
| 2004-47 | 6-21-04 | T.S.O., Table I |
| 2004-48 | 6-21-04 | T.S.O., Table I |
| 2004-66 | 9-7-04 | Adopting Ordinance |
| 2004-67 | 9-7-04 | T.S.O., Table IV |
| 2004-68 | 9-7-04 | T.S.O., Table IV |
| 2004-74 | 10-4-04 | T.S.O., Table I |
| 2004-77 | 10-4-04 | T.S.O., Table IV |

Goldsboro - Parallel References

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|--|
| 2004-78 | 10-4-04 | T.S.O., Table IV |
| 2004-85 | 11-1-04 | T.S.O., Table IV |
| 2004-89 | 11-15-04 | 52.06 |
| 2004-97 | 12-6-04 | 96.12 |
| 2005-3 | 1-4-05 | T.S.O., Table IV |
| 2005-22 | 3-7-05 | T.S.O., Table IV |
| 2005-23 | 3-7-05 | T.S.O., Table IV |
| 2005-24 | 3-7-05 | T.S.O., Table IV |
| 2005-35 | 4-4-05 | T.S.O., Table IV |
| 2005-36 | 4-4-05 | T.S.O., Table IV |
| 2005-37 | 4-4-05 | 153.01 |
| 2005-43 | 5-2-05 | T.S.O., Table IV |
| 2005-44 | 5-2-05 | T.S.O., Table IV |
| 2005-45 | 5-2-05 | T.S.O., Table IV |
| 2005-46 | 5-2-05 | T.S.O., Table IV |
| 2005-55 | 6-6-05 | T.S.O., Table IV |
| 2005-56 | 6-6-05 | T.S.O., Table IV |
| 2005-61 | 7-5-05 | T.S.O., Table I |
| 2005-62 | 7-5-05 | T.S.O., Table IV |
| 2005-63 | 7-5-05 | 90.01 - 90.12, 90.20, 90.21, 90.99 |
| 2005-64 | 7-5-05 | 96.01 - 96.12 |
| 2005-88 | 10-3-05 | T.S.O., Table IV |
| 2005-89 | 10-3-05 | T.S.O., Table IV |
| 2005-101 | 11-7-05 | T.S.O., Table IV |
| 2005-105 | 11-21-05 | 52.15 - 52.29, Ch. 52, Addendums 1 - 4 |
| 2006-2 | 1-9-06 | T.S.O., Table IV |
| 2006-3 | 1-9-06 | T.S.O., Table IV |
| 2006-10 | 2-6-06 | T.S.O., Table IV |
| 2006-11 | 2-6-06 | T.S.O., Table IV |
| 2006-18 | 3-6-06 | T.S.O., Table IV |
| 2006-30 | 4-3-06 | T.S.O., Table IV |
| 2006-36 | 5-1-06 | T.S.O., Table IV |
| 2006-37 | 5-1-06 | T.S.O., Table IV |
| 2006-43 | 6-5-06 | T.S.O., Table IV |
| 2006-45 | 6-5-06 | T.S.O., Table IV |
| 2006-46 | 6-5-06 | T.S.O., Table IV |
| 2006-55 | 7-10-06 | T.S.O., Table IV |
| 2006-56 | 7-10-06 | T.S.O., Table IV |
| 2006-57 | 7-10-06 | T.S.O., Table IV |
| 2006-64 | 8-7-06 | T.S.O., Table IV |
| 2006-76 | 10-02-06 | 11.01, T.S.O., Table IV |
| 2006-77 | 10-2-06 | T.S.O., Table III |

References to Ordinances

41

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|--|
| 2006-80 | 10-23-06 | 74.01 |
| 2006-88 | 11-6-06 | T.S.O., Table IV |
| 2006-93 | 12-4-06 | T.S.O., Table IV |
| 2006-95 | 12-18-06 | 153.01 |
| 2007-05 | 1-8-07 | T.S.O., Table IV |
| 2007-12 | 2-5-07 | T.S.O., Table IV |
| 2007-13 | 2-5-07 | T.S.O., Table IV |
| 2007-14 | 2-5-07 | T.S.O., Table IV |
| 2007-17 | 2-19-07 | 153.01 |
| 2007-20 | 3-5-07 | T.S.O., Table IV |
| 2007-21 | 3-5-07 | T.S.O., Table IV |
| 2007-22 | 3-5-07 | T.S.O., Table IV |
| 2007-23 | 3-5-07 | 11.01, 153.01 |
| 2007-24 | 3-19-07 | 117.01 - 117.09, 117.99 |
| 2007-25 | 3-19-07 | 116.01 - 116.05, 116.99 |
| 2007-28 | 4-2-07 | T.S.O., Table IV |
| 2007-29 | 4-2-07 | T.S.O., Table IV |
| 2007-30 | 4-2-07 | T.S.O., Table IV |
| 2007-34 | 5-7-07 | 71.50 |
| 2007-35 | 5-7-07 | 96.03 |
| 2007-39 | 5-7-07 | T.S.O., Table IV |
| 2007-45 | 6-4-07 | 51.002, 51.010, 51.012, 51.018, 51.019, 51.051, 51.060, 51.063 - 51.065, 51.067, 51.070, 51.073, 51.100, 51.101, 51.103, 51.133 |
| 2007-48 | 6-4-07 | 153.01 |
| 2007-50 | 6-4-07 | T.S.O., Table IV |
| 2007-51 | 6-4-07 | T.S.O., Table IV |
| 2007-55 | 7-9-07 | T.S.O., Table IV |
| 2007-56 | 7-9-07 | T.S.O., Table IV |
| 2007-57 | 7-9-07 | T.S.O., Table IV |
| 2007-58 | 7-9-07 | T.S.O., Table IV |
| 2007-59 | 7-9-07 | 153.01 |
| 2007-62 | 7-23-07 | 153.01 |
| 2007-68 | 8-6-07 | 153.01 |
| 2007-73 | 9-4-07 | 153.01 |
| 2007-74 | 9-4-07 | 153.01 |
| 2007-85 | 10-1-07 | 153.01 |
| 2007-91 | 10-25-07 | 52.15 - 52.29, Ch. 52, Addendums 1-4 |
| 2007-94 | 11-5-07 | 153.01 |
| 2007-98 | 12-3-07 | 153.01 |

Goldsboro - Parallel References

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|--------------------------------------|
| 2008-25 | 3-3-08 | 153.01 |
| 2008-26 | 3-3-08 | 153.01 |
| 2008-35 | 4-7-08 | 153.01 |
| 2008-36 | 4-7-08 | 153.01 |
| 2008-37 | 4-7-08 | 153.01 |
| 2008-40 | 4-21-08 | 130.03 |
| 2008-41 | 4-21-08 | 118.01 - 118.09 |
| 2008-47 | 5-5-08 | 153.01 |
| 2008-48 | 5-5-08 | 50.06 |
| 2008-53 | 5-19-08 | 150.02 |
| 2008-57 | 6-2-08 | 153.01 |
| 2008-58 | 6-2-08 | 153.01 |
| 2008-71 | 7-7-08 | T.S.O., Table IV |
| 2008-79 | 9-2-08 | T.S.O., Table IV |
| 2008-80 | 9-2-08 | T.S.O., Table IV |
| 2008-88 | 10-6-08 | T.S.O., Table IV |
| 2008-89 | 10-6-08 | T.S.O., Table IV |
| 2008-91 | 10-6-08 | 153.01 |
| 2008-97 | 10-20-08 | T.S.O., Table IV |
| 2008-102 | 11-3-08 | 153.01 |
| 2008-103 | 11-3-08 | T.S.O., Table IV |
| 2008-104 | 11-3-08 | T.S.O., Table IV |
| 2008-108 | 12-1-08 | 91.02 |
| 2009-7 | 1-5-09 | T.S.O., Table IV |
| Res. 2009-9 | eff. 2-2-09 | 32.220 |
| 2009-13 | 2-16-09 | T.S.O., Table IV |
| 2009-14 | 2-16-09 | 153.01 |
| 2009-16 | 2-16-09 | 74.01 |
| 2009-22 | 3-2-09 | T.S.O., Table IV |
| 2009-29 | 4-6-09 | T.S.O., Table IV |
| 2009-34 | 5-4-09 | 74.01 |
| 2009-36 | 5-4-09 | T.S.O., Table IV |
| 2009-41 | 6-1-09 | T.S.O., Table IV |
| 2009-42 | 6-1-09 | T.S.O., Table IV |
| 2009-43 | 6-1-09 | T.S.O., Table IV |
| 2009-54 | 7-6-09 | T.S.O., Table IV |
| 2009-55 | 7-6-09 | T.S.O., Table IV |
| 2009-60 | 8-3-09 | 52.15 - 52.30, Ch. 52, Addendums 1-4 |
| 2009-68 | 9-8-09 | 116.02 |
| 2009-69 | 9-8-09 | T.S.O., Table IV |
| 2009-70 | 9-8-09 | T.S.O., Table IV |
| 2009-71 | 9-8-09 | T.S.O., Table IV |
| 2009-75 | 10-5-09 | T.S.O., Table IV |

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|---------------------|
| 2009-81 | 11-2-09 | T.S.O., Table IV |
| 2009-82 | 11-2-09 | T.S.O., Table I |
| 2009-89 | 12-27-09 | T.S.O., Table IV |
| 2010-2 | 1-4-10 | T.S.O., Table IV |
| 2010-3 | 1-4-10 | T.S.O., Table IV |
| 2010-14 | 3-1-10 | 91.15, 91.25 |
| 2010-15 | 3-1-10 | 91.26 |
| 2010-21 | 4-5-10 | 74.01 |
| 2010-22 | 4-5-10 | 53.01, 53.18, 53.20 |
| 2010-25 | 4-19-10 | Adopting Ordinance |
| 2010-27 | 5-3-10 | T.S.O., Table I |
| 2010-28 | 5-3-10 | T.S.O., Table I |
| 2010-29 | 5-3-10 | T.S.O., Table I |
| 2010-32 | 5-17-10 | T.S.O., Table I |
| 2010-34 | 6-7-10 | T.S.O., Table I |
| 2010-38 | 7-1-10 | 91.15, 91.25 |
| 2010-39 | 6-7-10 | 11.01, 153.01 |
| 2010-42 | 6-7-10 | T.S.O., Table IV |
| 2010-46 | 6-21-10 | 153.01 |
| 2010-48 | 7-6-10 | T.S.O., Table IV |
| 2010-49 | 7-19-10 | T.S.O., Table I |
| 2010-51 | 8-2-10 | 96.30 - 96.35 |
| 2010-54 | 8-16-10 | T.S.O., Table I |
| 2010-57 | 8-16-10 | 153.01 |
| 2010-59 | 9-7-10 | Adopting Ordinance |
| 2010-60 | 9-7-10 | T.S.O., Table IV |
| 2010-62 | 9-7-10 | 97.01 |
| 2010-65 | 10-4-10 | 153.01 |
| 2010-66 | 10-4-10 | T.S.O., Table IV |
| 2010-67 | 10-18-10 | 74.01 |
| 2010-70 | 11-1-10 | T.S.O., Table IV |
| 2010-71 | 11-1-10 | T.S.O., Table IV |
| 2010-72 | 11-1-10 | T.S.O., Table IV |
| 2010-76 | 11-15-10 | T.S.O., Table I |
| 2010-81 | 12-6-10 | T.S.O., Table IV |
| 2011-1 | 1-3-11 | T.S.O., Table I |
| 2011-6 | 1-3-11 | 153.01 |
| 2011-7 | 1-3-11 | 153.01 |
| 2011-8 | 2-7-11 | 31.05 |

Goldsboro - Parallel References

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|---|
| 2011-10 | 2-21-11 | T.S.O., Table I |
| 2011-11 | 2-21-11 | T.S.O., Table I |
| 2011-14 | 3-7-11 | Adopting Ordinance |
| 2011-17 | 4-4-11 | 153.01 |
| 2011-18 | 4-4-11 | 153.01 |
| 2011-24 | 4-18-11 | T.S.O., Table I |
| 2011-25 | 4-18-11 | T.S.O., Table I |
| 2011-27 | 5-2-11 | 153.01 |
| 2011-29 | 5-2-11 | 153.01 |
| 2011-30 | 5-2-11 | 153.01 |
| 2011-33 | 5-16-11 | T.S.O., Table I |
| 2011-34 | 5-16-11 | T.S.O., Table I |
| 2011-45 | 7-5-11 | 153.01 |
| 2011-46 | 7-5-11 | 74.01 |
| 2011-60 | 8-15-11 | Adopting Ordinance |
| 2011-69 | 10-3-11 | T.S.O. Table IV |
| 2011-75 | 11-7-11 | 31.05, 97.01 - 97.07, 97.12, 97.14, 97.16 - 97.18, 97.31 |
| 2011-80 | 11-21-11 | T.S.O., Table I |
| 2011-81 | 11-21-11 | T.S.O., Table I |
| 2011-82 | 11-21-11 | T.S.O., Table I |
| 2011-86 | 12-19-11 | T.S.O., Table I |
| 2012-1 | 1-9-12 | 74.01 |
| 2012-7 | 1-9-12 | T.S.O., Table IV |
| 2012-8 | 1-23-12 | T.S.O., Table I |
| 2012-10 | 2-6-12 | 153.01 |
| 2012-24 | 3-19-12 | 131.01 - 131.05, 131.99 |
| 2012-26 | 4-2-12 | 153.01 |
| 2012-30 | 4-2-12 | Adopting Ordinance |
| 2012-34 | 5-7-12 | 153.01 |
| 2012-35 | 5-7-12 | 153.01 |
| 2012-37 | 5-7-12 | 53.04 |
| 2012-45 | 5-21-12 | 75.01 |
| 2012-59 | 7-23-12 | 153.01 |
| 2012-64 | 9-17-12 | T.S.O., Table I |
| 2012-67 | 10-1-12 | 153.01 |
| 2012-68 | 10-1-12 | 153.01 |
| 2012-70 | 10-15-12 | T.S.O., Table I |
| 2012-71 | 10-15-12 | T.S.O., Table I |
| 2012-72 | 10-15-12 | 91.02, 91.50 |
| 2012-76 | 11-19-12 | T.S.O., Table I |
| 2012-77 | 11-19-12 | Adopting Ordinance |

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|---|
| 2017-1 | 1-3-17 | T.S.O., Table IV |
| 2017-2 | 1-3-17 | T.S.O., Table IV |
| 2017-4 | 1-17-17 | T.S.O., Table I |
| 2017-9 | 3-6-17 | T.S.O., Table IV |
| 2017-10 | 3-6-17 | T.S.O., Table IV |
| 2017-11 | 3-6-17 | T.S.O., Table IV |
| 2017-12 | 3-6-17 | T.S.O., Table IV |
| 2017-20 | 4-17-17 | T.S.O., Table I |
| 2017-23 | 5-8-17 | 153.01 |
| 2017-24 | 6-5-17 | T.S.O., Table IV |
| 2017-25 | 6-5-17 | 72.55, 72.56, 72.93 |
| 2017-26 | 6-5-17 | T.S.O., Table II |
| 2017-29 | 6-5-17 | 54.01 - 54.05, 54.07 - 54.09, 54.11 |
| 2017-31 | 6-26-17 | T.S.O., Table I |
| 2017-32 | 6-26-17 | T.S.O., Table I |
| 2017-44 | 9-5-17 | Adopting Ordinance |
| 2017-45 | 9-5-17 | T.S.O., Table II |
| 2017-46 | 9-5-17 | 11.01, 153.01 |
| 2017-47 | 10-2-17 | 153.01 |
| 2017-49 | 10-16-17 | T.S.O., Table I |
| 2017-52 | 10-16-17 | 75.01 |
| 2017-54 | 11-6-17 | 11.01, 153.01 |
| 2017-57 | 11-20-17 | 98.80 |
| 2017-58 | 12-4-17 | 33.01 - 33.04 |
| 2017-59 | 12-4-17 | 91.21 |
| 2017-60 | 12-4-17 | 73.01 |
| 2017-61 | 12-4-17 | 110.22 |
| 2017-62 | 12-4-17 | 153.01 |
| 2018-2 | 1-8-18 | 153.01 |
| 2018-3 | 1-22-18 | 54.02, 54.05 - 54.07, 54.10 |
| 2018-6 | 2-5-18 | T.S.O., Table IV |
| 2018-8 | 2-19-18 | 32.300 - 32.311, 32.320 - 32.326, 32.328 |
| 2018-10 | 3-5-18 | 97.31 |
| 2018-12 | 3-19-18 | 114.02, 114.38, 114.39, 114.67, 114.68 |
| 2018-13 | 3-19-18 | 115.01 |
| 2018-16 | 4-2-18 | Adopting Ordinance |
| 2018-17 | 4-2-18 | T.S.O., Table IV |
| 2018-23 | 5-7-18 | T.S.O., Table IV |
| 2018-24 | 5-21-18 | 151.01 - 151.13, 151.20 - 151.24, 151.30 - 151.37, 151.40 - 151.42 |
| 2018-28 | 6-4-18 | T.S.O., Table IV |
| 2018-29 | 6-4-18 | T.S.O., Table IV |
| 2018-30 | 6-4-18 | 153.01 |

Goldsboro - Parallel References

| <i>Ord. No.</i> | <i>Date Passed</i> | <i>Code Section</i> |
|-----------------|--------------------|---------------------|
| 2018-34 | 7-16-18 | T.S.O., Table IV |
| 2018-38 | 8-6-18 | T.S.O., Table IV |

INDEX

ABANDONED AND JUNKED VEHICLES

- Costs of removal; notice to owner, 90.05
- Definitions, 90.02
- Disposition of junked motor vehicles, 90.08
- Disposition of proceeds of sale of abandoned motor vehicle, 90.07
- Disposition of proceeds of sale of junked motor vehicle, 90.10
- Disposition of unidentified vehicles, 90.09
- Duty of owner to remove, 90.03
- Immunity, 90.11
- Intent and purpose, 90.01
- Limitations of provisions, 90.12
- Penalty, 90.99
- Removal by city, 90.04
- Sale of abandoned motor vehicles, 90.06

AIR GUNS, 130.01

AIRPORT; MUNICIPAL

- Acquisition of land, Chtr., App. B, Sec. 4
- Act applicable to city of Goldsboro and Wayne County, Chtr., App. B, Sec. 14
- Airport authority not liable for damages, Chtr., App. B, Sec. 10
- Board appointment procedures, Chtr., App. B, Sec. 7
- Budget, treasurer to furnish bond, Chtr., App. B, Sec. 11
- City and county to jointly own and operate, Chtr., App. B, Sec. 2
- Condemnation of land; graveyards, Chtr., App. B, Sec. 5
- Definitions, Chtr., App. B, Sec. 1
- Effective date, Chtr., App. B, Sec. 16
- Joint board to determine funding, Chtr., App. B, Sec. 6
- Lands acquired, owned, controlled deemed for a public purpose, Chtr., App. B, Sec. 3
- Majority vote to control, Chtr., App. B, Sec. 9
- Powers and duties of board, Chtr., App. B, Sec. 8
- Rules and regulations; penalty, Chtr., App. B, Sec. 13
- Severability, Chtr., App. B, Sec. 15
- State policy, Chtr., App. B, Sec. 12

ALARMS

- False alarms, 99.01

ALCOHOLIC BEVERAGE PERMITS

Police authority regarding criminal history information for applicants for Alcoholic Beverage Control (ABC) permits, 115.01

ANIMALS

Animals prohibited in city within 200 yards of certain establishments, 91.02

Designation of bird sanctuary, 91.01

Dogs, Cats and Other Animals

Animal Control Officer, 91.21

Definitions, 91.15

Defecation on streets and private property, 91.26

Exceptions to prohibition on feeding feral animals, 91.27

Female animals in heat, 91.19

Keeping vicious animals prohibited, 91.17

Limitation on number allowed, 91.16

Obstruction or interference with impoundment procedures, 91.24

Public nuisances, 91.20

Rabies, 91.22

Running at large prohibited, 91.18

Tethering of animals, 91.25

When certain animals are required to be captured or destroyed, 91.23

Impoundment procedures, 91.04

Other Animals

Domestic fowl, 91.50

Running at large prohibited, 91.03

ATTORNEY; CITY

Appointment; qualifications; terms; compensation, Chtr., 6.1

Duties of City Attorney, Chtr., 6.2

BACKGROUND CHECKS

Alcoholic beverage permits, 115.01

Prospective employees or volunteers/interns, 31.05

BICYCLES

Control of bicycle when entering intersection, 73.01

Holding onto moving vehicles, 73.04

Lights and reflectors, 73.03

Obedience to traffic regulations, 73.01

Penalty, 73.99

Riding on sidewalks; riding abreast, 73.05

BOARDING AND ROOMING HOUSES

- Compliance, 116.04
- Declaration of necessity, 116.01
- License and inspection fee required, 116.02
- Penalty, 116.99
- Relation to other laws, 116.05
- Standards, 116.03

BOARDS, COMMISSIONS AND DEPARTMENTS

Boards and commissions generally

- Annual reports, 32.311
- Attendance at board meetings, 32.306
- Conflicts of interest, 32.305
- Cooperation with others, 32.310
- Definitions, 32.301
- Election of officers, 32.303
- Meetings, 32.307
- Membership, 32.302
- Purpose, 32.300
- Quorum, 32.308
- Rules and records, 32.309
- Terms of office, 32.304

Boards and commissions, specific

- Board of Adjustment, 32.326
- Commission on Community Relations and Development, 32.320
- Goldsboro Municipal Golf Course Committee, 32.323
- Historic District Commission, 32.328
- Mayor's Committee for Persons with Disabilities, 32.321
- Mayor's Youth Council, 32.322
- Parks and Recreation Advisory Commission, 32.324
- Planning Commission, 32.326

Departments

Finance Department

- City Purchasing Agent, 32.004
- Director of Finance, 32.003
- Divisions within Department, 32.002
- Function of Department, 32.001

Public Works Department

- Divisions within Department, 32.017
- Mission of Department, 32.015
- Public Works Director, 32.016

Public Utilities, Department of

- Department headed by Public Utilities Director, 32.030
- Department to operate program, 32.031
- Divisions within Department, 32.032

BOARDS, COMMISSIONS AND DEPARTMENTS (Cont'd)

Departments (Cont'd)

Planning and Community Development, Department of
Creation, 32.075
Duties and functions, 32.076

Inspection Division

Action in event of failure to take corrective action, 32.094
Certificates of occupancy, 32.089
Composition, 32.086
Division head, 32.085
Housing and unsafe buildings, 32.093
Inspection Division to enforce ordinances and codes, 32.090
Inspections, 32.091
Order to take corrective action, 32.095
Permits, 32.088
Registration of contractors, 32.092

Human Resources, Department of

Department headed by Human Resources Director, 32.140
Department to operate program, 32.141
Duties and responsibilities of the Department of Human Resources, 32.142

Local citizen boards, commissions, committees and authorities; policies and procedures, 32.220

BUILDING AND CONSTRUCTION

Building Code adopted by reference, 150.01

Fire district, 150.02

Penalty, 150.03

Building Regulations

Duties of Building Inspector, 150.15

Assistant inspectors, 150.16

Right of entry, 150.17

Building permit required, 150.18

Moving building permit fee, 150.19

Demolition permit fees, 150.20

Insulation permit required, 150.21

CITY COUNCIL AND MAYOR, (cont'd)

- Mode of election of City Council, Chtr., 3.2
- Ordinances and resolutions, Chtr., 3.10
- Organizational meeting of the City Council, Chtr., 3.7
- Quorum; votes, Chtr., 3.9
- Resignation of Council members, 30.02
- Special committees, 30.01
- Terms, qualifications, vacancies, Chtr., 3.5

CITY DEPARTMENTS; GENERALLY

- Departments created, Chtr., 8.1
- Powers and duties, Chtr., 8.2

CIVIL EMERGENCIES

- Certain activities prohibited or restricted during state of emergency, 93.05
- Mayor authorized to declare emergency, 93.02
- Mayor authorized to limit proclamation to specific area, exempt certain persons, 93.03
- Mayor to proclaim end of emergency, 93.04
- Penalty, 93.99
- Proclamation may be extended, altered or repealed, 93.06
- State of emergency deemed to exist, 93.01
- Unlawful to violation provisions of chapter, 93.07

CLAIMS AGAINST THE CITY

- Presentation of claims to City Council, Chtr., 15.1
- Settlement of claims by City manager, Chtr., 15.3
- Time for presentation of damage claims, Chtr., 15.2

CLERK; CITY, Chtr., 7.1

CODE OF ETHICS FOR CITY OFFICIALS

- Advisory opinions, 31.22
- City Clerk to prescribe form and fees for copying, 31.19
- Declarations of policy, 31.15
- Definitions, 31.16
- Disclosure of interest in legislative action, 31.18
- General disclosure, 31.19
- Investigations instigated by City Council; City Manager; any other person, 31.20
- Rights of accused at hearings, 31.21
- Sanctions by City Manager; City Council, 31.22
- Standards of conduct, 31.17

CODE OF ORDINANCES; GENERAL PROVISIONS

- Altering Code, 10.19
- Application to future ordinances, 10.03
- Catchlines, 10.04
- Definitions and rules of construction, 10.05
- Effective date of ordinances, 10.15
- Errors and omissions, 10.10
- How Code designated and cited, 10.01
- Interpretation, 10.02
- Official time, 10.11
- Ordinances repealed, 10.13
- Ordinances unaffected, 10.14
- Ordinances which amend or supplement code, 10.17
- Penalty, 10.99
- Reasonable time, 10.12
- Reference to offices, 10.09
- Reference to other sections, 10.08
- Repeal or modification of ordinance, 10.16
- Responsibility for violations by corporations, 10.20
- Rules of interpretation, 10.06
- Section histories, 10.18
- Severability, 10.07
- Statutory references, 10.18

CONCEALED HANDGUNS, 130.07

CONSUMPTION OF ALCOHOLIC BEVERAGES ON PUBLIC PROPERTY, 130.03

CORPORATE BOUNDARIES

Existing corporate powers, Chtr., 2.1

Extension of corporate boundaries, Chtr., 2.2

DOGS, (See ANIMALS)

ELECTION PROCEDURE

Elections to be by nonpartisan primary method, Chtr., 4.2

Regular municipal election, Chtr., 4.1

ELECTRICAL REGULATIONS, (See BUILDING AND CONSTRUCTION)

EMINENT DOMAIN

Condemnation; authority and procedure, Chtr., 12.1

EXTRATERRITORIAL JURISDICTION FOR THE CITY, 11.01

FINANCE DEPARTMENT, (See also CITY DEPARTMENTS; GENERALLY)

City Purchasing Agent, 32.004

Director of Finance, 32.003

Divisions within Department, 32.002

Function of Department, 32.001

FINANCE OFFICER, Chtr., 7.2

FIRE DEPARTMENT

Appointment of Fire Chief, 33.16

Assistant Fire Chief, 33.17

Congregating near fire, 33.22

Fire Chief, assistant authorized to arrest offenders, 33.18

Fire Chief, scope of authority within Fire Department, 33.15

Fire service outside the city; contract, fees, 33.23

Firemen's Relief Fund, 33.20

Injury to Fire Department's property, 33.21

Right of entry for inspection, 33.19

FIREARMS, 130.01

Concealed handguns, 130.07

FIREBOMBS, 130.02

FLOOD DAMAGE PREVENTION

Abrogation and greater restrictions, 151.10

Administration

Actions in event of failure to take corrective action, 151.23(2)

Appeal, 151.23(4)

Application requirements, 151.21(1)

Certification requirements, 151.21(3)

Corrective procedures, 151.23

Designation of Floodplain Administrator, 151.20

Determinations for existing buildings and structures, 151.21(4)

Duties and responsibilities of the Floodplain Administrator, 151.22

Failure to comply with order, 151.23(5)

Floodplain development application, permit, certification requirements and determinations for existing buildings and structures, 151.21

Order to take corrective action, 151.23(3)

Permit requirements, 151.21(2)

Variance procedures, 151.24

Violations to be corrected, 151.23(1)

Basis for establishing the special flood hazard areas, 151.07

Compliance, 151.09

Definitions, 151.05

Establishment of floodplain development permit, 151.08

Findings of fact, 151.02

Interpretation, 151.11

Lands to which this chapter applies, 151.06

Legal status provisions

Effect on rights and liabilities under the existing flood damage prevention chapter, 151.40

Effect upon outstanding floodplain development and building permits, 151.41

Effective date, 151.42

Objectives, 151.04

Penalties for violation, 151.13

Provisions for flood hazard reduction

Accessory structures, 151.31(8)

Additions/improvements, 151.31(5)

Elevated buildings, 151.31(4)

Floodways and non-encroachment areas, 151.35

General standards, 151.30

Manufactured homes, 151.31(3)

Non-residential construction, 151.31(2)

Other development, 151.31(10)

Recreational vehicles, 151.31(6)

Residential construction, 151.31(1)

Specific standards, 151.31

Standards for areas of shallow flooding (AO Zones), 151.36

Standards for areas of shallow flooding (AH Zones), 151.37

FLOOD DAMAGE PREVENTION (Cont'd)

Provisions for flood hazard reduction (Cont'd)

Standards for floodplains without established base flood elevations, 151.33

Standards for riverine floodplains with base flood elevation but without established floodways on non-encroachment areas, 151.34

Tanks, 151.31(9)

Temporary non-residential structures, 151.31(7)

Statement of purpose, 151.03

Statutory authorization, 151.01

Warning and disclaimer of liability, 151.12

FOWL, DOMESTIC, 91.50

GARBAGE AND TRASH (See SOLID WASTE)

GAS REGULATIONS (See BUILDING AND CONSTRUCTION)

HANDGUNS

Concealed, 130.07

HOUSING REGULATIONS

Administration and Enforcement

Alternative remedies, 152.42

Conflict with other provisions, 152.44

Costs a lien on premises, 152.41

Housing Authority, 152.36

Housing Inspector; duties; powers, 152.35

In rem action by Inspector; placarding, 152.40

Inspections; duty of owners and occupants, 152.37

Methods of service of complaints and orders, 152.39

Procedure for enforcement of provisions, 152.38

Zoning Board of Adjustment to hear appeals, 152.43

Certificate of occupancy requirement, 152.04

Definitions, 152.02

Findings; purpose, 152.01

Minimum Standards

Basic equipment and facilities, 152.17

Control of insects, rodents and infestations, 152.21

Dwellings and dwelling units, 152.15

Rooming houses; exceptions, 152.22

Safe and sanitary maintenance, 152.20

Space, use and location, 152.19

Structural condition, 152.16

Ventilation, 152.18

Responsibilities of owners and occupants, 152.03

Violations, 152.98

HUMAN RESOURCES, DEPARTMENT OF

- Department to operate program, 32.141
- Duties and responsibilities of, 32.142
- Human Resources Director, headed by, 32.140

INCORPORATION AND CORPORATE POWERS, Chtr., 1.1

INSPECTION DIVISION

- Certificates of occupancy, 32.089
- Composition, 32.086
- Corrective Action
 - Action in event of failure to take, 32.094
 - Order to take, 32.095
- Division head, 32.085
- Duties and responsibilities, 32.087
- Housing and unsafe buildings, 32.093
- Inspections, 32.091
- Permits, 32.088
- Registration of contractors, 32.092
- To enforce ordinances and codes, 32.090

ITINERANT MERCHANTS, (See PEDDLERS AND ITINERANT MERCHANTS)

LICENSING PROVISIONS

- Additional tax required for violations of chapter, 110.06
- Boarding and rooming houses, see **BOARDING AND ROOMING HOUSES**
- Each day without license or violation of provisions constitutes separate offense, 110.08
- Levy on property of persons violating chapter, 110.07
- License levied in accordance with schedule in statutes, 110.01
- License required, 110.05
- License Tax for Specific Businesses
 - Business registration, 110.20
 - Housemovers, housewreckers, 110.24
 - Itinerant peddlers, salespersons, and the like, 110.22
 - Parking for residential house trailers, 110.21
 - Private employment agency, 110.23
- License tax levied by city not enumerated, prohibited by act saved from repeal, 110.02
- Payable on annual basis, date of engaging in business or trade, 110.03
- Proration of fee, 110.04
- Pushcart and mobile food unit vendors, see **PUSHCART AND MOBILE FOOD UNIT VENDORS**

LIST OF ACTS RELATING TO GOLDSBORO, Chtr., App. A**LOCAL CITIZEN BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES:
PROCEDURES AND POLICIES, 32.220****LOCAL IMPROVEMENTS AND ASSESSMENTS FOR LOCAL IMPROVEMENTS**

- Abeance of certain water and sewer assessments, Chtr., 10.24
- Abutting property outside city limits, Chtr., 10.25
- Appeal to superior court, Chtr., 10.13
- Apportionment of assessments, Chtr., 10.20
- Assessment of cost of water main and sewer extensions, Chtr., 10.19
- Authority to make local improvements, Chtr., 10.1
- Change of ownership, Chtr., 10.21
- Corner lot exemptions, Chtr., 10.10
- Definitions, Chtr., 10.3
- Details of construction, Chtr., 10.8
- Determination as to cost of improvements, Chtr., 10.9
- Error in assessment; power to correct; procedure, Chtr., 10.14
- Grass plot and driveway maintenance, Chtr., 10.23
- Hearing; revision; confirmation; lien, Chtr., 10.12
- Improvements described, Chtr., 10.4
- Inclusion of more than one improvement in single proceeding, Chtr., 10.6
- Payment of assessments in cash or by installments, Chtr., 10.17
- Preliminary assessment roll; contents; publication, posting, serving, or mailing, Chtr., 10.11
- Procedures to enforce payment; mandamus against railroads and state agencies, Chtr., 10.18

LOCAL IMPROVEMENTS AND ASSESSMENTS FOR LOCAL IMPROVEMENTS (cont'd)

- Proceedings in rem, Chtr., 10.22
- Publication of notice of confirmation of assessment roll, Chtr., 10.16
- Reassessment, Chtr., 10.15
- Resolution ordering improvements; publications, Chtr., 10.7
- Separate proceedings not required, Chtr., 10.2
- Water and sewer mains between streets; assessment; city to bear costs of right-of-way, Chtr., 10.5

LOITERING, 130.06

MANAGER; CITY

- Appointment; compensation, Chtr., 5.1
- Powers and duties, Chtr., 5.2

MASSAGE THERAPISTS AND MASSAGE THERAPY ESTABLISHMENTS

- Definitions, 112.02
- Licensing Provisions
 - Annual privilege license, 112.20
 - Fees, 112.19
 - Licensing of massage therapists, 112.15
 - Licensing of massage therapy establishments, 112.16
 - Posting of license or certificate of occupancy, 112.17
 - Revocation of license or certificate of occupancy, 112.18
- Purpose, 112.01

MAYOR, (See CITY COUNCIL AND MAYOR)

PARADES, DEMONSTRATIONS AND STREET EVENTS, (See also STREETS
AND SIDEWALKS)

- Footraces and bicycle races, 98.82
- Parades, 98.80
- Penalty, 98.99
- Pickets, 98.81
- Possession of firearms and dangerous weapons prohibited, 98.83

PARKING COMMISSION

- Appeals to, 72.93
- Appointment of members; terms, 72.56
- Continuation of functions, 72.59
- Created, 72.55
- Meetings, 72.57
- Recommendations and reports to City Council, 72.58

PARKING, (See STOPPING, STANDING AND PARKING)

PARKS AND RECREATION

- Administration and Enforcement
 - Parks and Recreation Department, 97.31
- Animal shelters, Chtr., 14.1
- Registered Sex Offenders in City Parks and Recreation Facilities
 - Definitions, 131.01
 - Enforcement, 131.05
 - Limited exceptions, 131.03
 - Penalty, 131.99
 - Prohibition, 131.02
 - Scope, 131.04
- Rules and Regulations
 - Animals running at large, 97.16
 - Destruction of park property, 97.04
 - Disorderly conduct, 97.09
 - Dumping of ashes, trash, and the like, 97.10
 - Erection of sign, poster or advertising device of any kind prohibited, 97.06
 - Excavations, 97.12
 - Firearms, 97.05
 - Fires, 97.11
 - Fish and aquatic life, 97.17
 - Gambling, 97.08
 - Hours of operation, 97.01
 - Molesting animals, 97.16

PARKS AND RECREATION (Cont'd)

Rules and Regulations (Cont'd)

Park officials, 97.02

Permit for use of facilities, 97.18

Plant material, 97.14

Playing of games and sports restricted to designated areas, 97.13

Selling, peddling, and the like, 97.07

Vehicles in parks, 97.19

PEDDLERS AND ITINERANT MERCHANTS

Administration and Enforcement

Appeal from denial or revocation of permit, 113.46

Inspections Division and Police Department to enforce provisions, 113.45

Definitions, 113.01

Exemption, 113.03

Penalty, 113.99

Permit Provisions

Application for permit, 113.16

Bond, 113.19

Exhibition of permit, 113.21

Issuance of permit, 113.17

Permit fee, 113.18

Permit required, 113.15

Revocation of permit, 113.22

Service of process, 113.20

Person, firm or corporation not relieved from compliance by temporary association, 113.02

Regulations for itinerant merchants and peddlers, 113.35

PLANNING AND COMMUNITY DEVELOPMENT, DEPARTMENT OF

Creation, 32.075

Duties and functions, 32.076

PLUMBING REGULATIONS, (See BUILDING AND CONSTRUCTION)

POLICE DEPARTMENT

Administration, 33.04

Divisions within Department, 33.03

Police Chief, 33.05

Police services, 33.02

Responsibilities, 33.01

TREE REGULATIONS, (cont'd)

- Planting trees and shrubs, 98.42
- Pruning and trimming trees, 98.43
- Registration of businesses pruning or trimming trees, 98.44
- Removal of trees, 98.45
- Substances deleterious to tree, shrub or plant life, 98.47
- Title, 98.40

UNIFIED DEVELOPMENT CODE; ZONING

- Unified Development Code and Official Zoning Maps adopted by reference, 153.01

VEHICLES FOR HIRE

Certificate of Public Convenience and Necessity

- Application, 114.16
- Certificate required, 114.15
- Indemnity bond and cash or securities required, 114.18
- Issuance of certificate, 114.20
- Liability insurance, 114.18
- License fees, 114.19
- Maximum number of certificates, 114.23
- Public hearing, 114.17
- Suspension and revocation, 114.21
- Transference of license, 114.22

Definitions, 114.01

Driver's License

- Application, 114.36
- Consideration of application, 114.39
- Display of license, 114.41
- Duty of driver to give information to passenger, 114.44
- Failure to comply with city, state and federal laws, 114.43
- Issuance; duration; annual fee, 114.40
- License required, 114.35
- Police investigation of applicant, 114.38
- Suspension and revocation, 114.42

Police Department to enforce provisions, 114.02

Rates and Taximeters

- Additional passenger fares, 114.85
- How charge indicated by taximeter; flag; tell-tale light, 114.82
- Inspections, approval, and the like, of taximeters, 114.83
- Installation and location of taximeters, 114.81
- Rate card required, 114.87
- Receipts required upon demand, 114.88

VEHICLES FOR HIRE (cont'd)

Rates and Taximeters (cont'd)

Refusal of passenger to pay legal fare, 114.89

Sealing and repair of taximeters, 114.84

Taxi rates, 114.86

Taximeters required, 114.80

Standards of Operation; Prohibited Acts

Additional passengers, 114.62

Advertising, 114.69

Cruising, 114.60

Holder's records and reports, 114.68

Manifests, 114.67

Prohibited solicitation, 114.58

Prohibitions of drivers, 114.65

Receipt and discharge of passengers on sidewalk only, 114.59

Refusal to carry orderly passengers prohibited, 114.64

Restrictions on number of passengers, 114.63

Solicitation of other common carrier passengers prohibited, 114.61

Solicitation of passengers by driver, 114.57

Taxicab designation, 114.56

Taxicab or limousine service, 114.66

Vehicle equipment and maintenance, 114.55

Taxation, gross receipts, 34.01

WATER AND SEWER SYSTEMS, (See also SEWER REGULATIONS; STORMWATER
MANAGEMENT UTILITY; WATER REGULATIONS)

Certain types of paper prohibited in sewer system, 53.03

Connections to Water and Sewer Systems

Application required before connection with water system, 53.15

Approval in writing before concealing, 53.21

City Engineer to grant permit, cause service lines to be laid, 53.20

Conditions for making water and sewer connections, 53.17

Inspection of plans, 53.19

Misrepresentations in application; unlawful use of water, 53.16

New water service to be metered, 53.23

Obstruction meters, 53.23

Ownership of service lines, 53.20

Payment of tapping costs, 53.25

Permit provisions, 53.18

Reports, record, 53.22

Revocation of permit, and the like, 53.20

Service charges, 53.23

Tap rates, 53.24

WATER AND SEWER SYSTEMS, (cont'd)

- Definitions,
- Evidence of violation, 53.03
- Laying water and sewer lines, supervision, 53.02
- Rates and Charges
 - Advance payment of meter deposit, 53.36
 - Advance payments, 53.37
 - Charges for sanitary sewer, 53.41
 - Disconnection for late payment, 53.42
 - Payment of bills; penalties, 53.35
 - Transfer service fees, 53.39
 - Waiver of advance payment, 53.38
 - Water service charge generally, inside and outside city, 53.40
- Utility easements on city-owned properties, 53.04

WATER REGULATIONS, (See also WATER AND SEWER SYSTEMS; STORMWATER MANAGEMENT UTILITY)

- Backflow and cross-connection control, 52.06
- Determination of meter sizes, 52.04
- Leaving open faucets or hydrants prohibited, 52.01
- Right of entry of city officers or employees, 52.02
- Testing of meters, 52.05
- Unlawful to bore any line, open meter box, tamper with meters, and the like, 52.03
- Water Shortage Response
 - Declaration of
 - Phase I, II and III mandatory conservation, 52.18
 - Voluntary conservation, 52.17
 - Water shortage crisis, 52.21
 - Water shortage interruptions, 52.27
 - Definitions, 52.16
 - Enforcement of
 - Phase I, II and III mandatory conservation phase, 52.19
 - Water use restrictions during water shortage crisis, 52.26
 - Exemptions during Phase I, II and III mandatory conservation, 52.20
 - Mandatory conservation Phases I, II and III, Ch. 52, Addendum 2
 - Objectives of declaration of a water shortage crisis, 52.22
 - Public comment, 52.30
 - Purpose, 52.15
 - Return-to-normal, 52.29
 - Voluntary conservation phase, Ch. 52, Addendum 1
 - Water shortage
 - Crisis phase, Ch. 52, Addendum 3
 - Interruptions phase, Ch. 52, Addendum 4
 - Rates, 52.28

WATER REGULATIONS (Cont'd)

Water use for

- Hospitals and health care facilities during water shortage crisis, 52.25
- Non-residential water users during water shortage crisis, 52.24
- Residential users during water shortage crisis, 52.23

WEEDS, (See NUISANCES)

WRECKERS

- Requirements for entry on the wrecker rotation list for Police Department use, 90.20
- Requirements for wrecker towing service providers for code enforcement use, 90.21

ZONING (See UNIFIED DEVELOPMENT CODE; ZONING)

Departmental Monthly Reports September 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – SEPTEMBER 2018

Prepared by: Pamela C. Leake

The Human Resources Department posted 23 job vacancies and processed 230 applications for the month. 151 applicants received notices of non-selection for interviews, and seven candidates were interviewed but not selected for hire. Two new hires came on board: one full-time: **Ryan Fallows – Operator I, Public Utilities (WRF)**, and one part-time: **Cassandra Tyler – Building Attendant, Paramount**. There were four retirements: **Ronnie Barnes, Sr. – Firefighter (Fire)**; **Earl McIntyre – Police Officer (Police)**; **Robert Smith – Assistant Training Specialist (Police)**, and **Scott Stevens – City Manager**; two resignations: **Lewis Pate – Police Officer** and **Terrance Bunch – Building Attendant (Goldsboro Event Center)** and one termination: **Damien Coley – Building Attendant (Paramount)**. Total employment for September: **612** (451 full time and 161 part-time). 21 new hires attended employee orientation on September 5. This was a condensed session since new hires also had to attend Customer Service Training at the Event Center. Laura Hamilton, who conducted the sessions in April, returned for two make-up sessions. HR staff participated in two training sessions this month: A webinar for InRoll – our on-line portal for supplemental benefits, and CODa training for Personnel Action Forms. This was a detailed session for HR administrators and other users of the system.

Open enrollment information sessions were held at City Hall, Police Department, and Public Works to review health care benefit options for 2019. Additional sessions will be held in October. Open enrollment started September 29 and will end October 31. Employees can select from the 70/30 plan or the 80/20. They will automatically default to the 70/30 plan and have to complete the tobacco attestation to avoid a \$65 charge per month. Representatives from Pierce Insurance will conduct open enrollment for supplemental benefits in October. Employees can make appointments on-line to meet with staff at City Hall, Fire/Police Headquarters, or the Public Works Complex.

The following is a summary of this month's safety activities:

- The safety coordinator presented at New Hire Orientation on September 5.
- Eastern Carolina Safety and Health Conference meeting was held September 6th in Greenville.
- Walk-around inspection was performed at Parks & Recreation Maintenance Complex on September 11 (at the request John Albert, Parks Superintendent).
- Safety information concerning hurricane response and recovery was distributed to all city employees on September 11, in preparation for Hurricane Florence. Attachments included portable generator safety, chainsaw safety, and safety during disaster recovery.
- The Safety Accident Review Committee met on September 19th. Three cases (all vehicle accident-related) were scheduled, but only one case was reviewed. Committee members were asked to review the Workplace Violence Policy and Bicycle Policy that was sent via e-mail. Due to hurricane relief efforts, follow-up and discussion will take place next month (if possible).
- The Safety Coordinator performed a personal injury investigation at Goldsboro Event Center.
- A written Job Hazard Analysis is/was required for respective departments, per OSHA standards and regulations. The safety coordinator is developing a worksheet to assist Public Works supervisors.
- Abatement information for several Public Works Departments was submitted to OSHA Safety and Health Consultants (Distribution & Collections – September 6, Stormwater and Streets/Storms - September 20, and Solid Waste – September 20, 24).
- Fall Protection training for Building Maintenance staff was scheduled for October 2 at Public Works Complex.

There were 92 clinic visits; no health beat sessions this month. Flu shots were rescheduled to October, due to cancellation of the health fair.

| Random Drug Screens | Post-Accident Drug Screens |
|--|----------------------------|
| Non-DOT: 1 drug test - Negative | Non-DOT: None tested |
| DOT: 4 drug and 2 breathlyzers – All negative. | DOT: None tested |

| 2018 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Avg. |
|----------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Applications | 264 | 247 | 266 | 204 | 274 | 231 | 398 | 346 | 230 | | | | 273 |
| New Hires* | 9 | 2 | 3 | 2 | 2 | 5 | 7 | 8 | 1 | | | | 4 |
| Separations* | 3 | 3 | 3 | 4 | 7 | 3 | 6 | 4 | 5 | | | | 4 |
| Vehicle Accidents | 3 | 0 | 1 | 3 | 2 | 6 | 8 | 3 | 3 | | | | 3 |
| Workers Compensation | 2 | 0 | 3 | 1 | 1 | 2 | 2 | 0 | 0 | | | | 1 |

| 2017 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Avg. |
|----------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Applications | 391 | 182 | 269 | 321 | 241 | 316 | 384 | 237 | 206 | 203 | 135 | 104 | 241 |
| New Hires* | 12 | 6 | 1 | 7 | 2 | 3 | 3 | 10 | 3 | 3 | 1 | 6 | 5 |
| Separations* | 3 | 0 | 2 | 2 | 3 | 5 | 2 | 2 | 3 | 3 | 2 | 3 | 2 |
| Vehicle Accidents | 2 | 0 | 3 | 2 | 5 | 4 | 2 | 0 | 1 | 0 | 1 | 3 | 2 |
| Workers Compensation | 1 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 1 | 2 | 2 | 1 |

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

- The Commission on Community Relations and Development meeting for September 11, 2017 was canceled due to Hurricane Florence. The next scheduled meeting is Tuesday, November 13, 2018 at 6:00 pm.
- Community Relations received two (2) requests for assistance with resources. The two (2) requests for assistance with resources were for community-based information (i.e., assistance with utilities and personal homecare assistances).

For the month of September, the Community Relations Department assisted and/or coordinated Hurricane Matthew Relief Efforts throughout the City's impacted areas. The Department received and responded to many calls or visits from citizens and/or local businesses related to Hurricane Florence. The concerns were referred to the appropriate City departments and external (i.e., EOC, volunteers, local, state, and/or federal agencies).

- The Community Relations Department drafted the City's 2017-2018 Consolidated Annual Performance and Evaluation Report (CAPER) for submission to HUD. This year's CAPER reports on funds utilized to address the goals and objectives in the City of Goldsboro's Annual Action Plan FY 2017, which were implemented between July 1, 2017 and June 30, 2018. A fifteen (15) day comment period began on September 10, 2018 and ended on September 24, 2018 for the CAPER. The CAPER will be submitted to HUD on or before October 26, 2018 after the October 15, 2018 public hearing.
- On August 29th, the City was notified by HUD of the Annual Action Plan receiving approval for a grant total of \$568,258 for which \$339,336 will be CDBG and \$228,922 will be HOME funds to administer programs/activities in FY18-19. It should be noted that FY18 funds have not been deposited into the City's Treasury Account (IDIS) as of yet.
- The Goldsboro Mayor's Youth Council (GYC) met on September 5th for GYC Orientation. However, the GYC regular meeting scheduled for September 19th was canceled due to Hurricane Florence. GYC members volunteered with the Salvation Army of Goldsboro on September 22nd providing Hurricane Florence relief for the community.
- The Mayor's Committee for Persons with Disabilities (MCPD) met on Thursday, September 27th due to Hurricane Florence. The committee will be hosting the upcoming annual Mayor's Award Luncheon on October 18th at the Goldsboro Event Center at 12:00 pm.

| 2018 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | AVG |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Housing | 5 | 5 | 9 | 3 | 2 | 3 | 1 | 3 | 0 | | | | 3 |
| Consumer | 1 | 2 | 0 | 0 | 3 | 2 | 9 | 10 | 2 | | | | 3 |
| | | | | | | | | | | | | | |
| 2017 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | AVG |
| Housing | 5 | 0 | 5 | 2 | 3 | 1 | 7 | 5 | 1 | 3 | 5 | 7 | 4 |
| Consumer | 2 | 0 | 3 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |



Monthly Report- September 2018

Prepared by: Sherry Archibald, Director

- Paramount staff finalized a few additional annual maintenance items including inspections and painting the stage.
- In preparation of Hurricane Florence, staff were brought in to prepare for the storm by wrapping all lighting equipment and removing all soft goods from the stage. Following the storm, minimal damage was received with only a few leaks that have been addressed; however, most of the scheduled events were rescheduled to later this year and early 2019.
- The Paramount was utilized as a staging location for the artist during the NC Poultry Festival and On Golden Pond was performed as a benefit for the Downtown Goldsboro Development Corporation.
- September Operational Expenses includes \$47,000.00 repair and sealant applied to the exterior of the building.
- Paramount staff participated in the following meetings, presentations or training: Dance Touring Initiative Conference Call, Paramount Technicians Meeting, Reading Between the Wines Committee meeting, United Way of Wayne County's Marketing & Board meeting.
- Expenses -\$68,803.15 Labor - \$14,701.73/Operational - \$ 54,101.42
Revenue - \$332.08 Rentals -\$250.00 /Tickets \$82.08 /Concession \$

| | Jan-18 | Feb-18 | Mar18 | April18 | May18 | June18 | July18 | Aug18 | Sept18 | Oct18 | Nov18 | Dec18 | Average 2018 | Total |
|-----|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|--------------|-----------|
| Exp | \$32,968 | \$25,012 | \$48,050 | \$39,962 | \$32,137 | \$24,298 | \$55,630 | \$40,550 | \$68,803 | | | | \$40,823 | \$367,410 |
| Rev | \$16,549 | \$7,471 | \$35,001 | \$8,954 | \$15,408 | \$11,597 | \$6,293 | \$17,910 | \$332 | | | | \$13,279 | \$119,515 |
| | Jan-17 | Feb-17 | Mar17 | April17 | May17 | June17 | July17 | Aug17 | Sept17 | Oct17 | Nov17 | Dec17 | Average 2017 | Total |
| Exp | \$35,209 | \$28,009 | \$42,454 | \$25,801 | \$31,732 | \$18,825 | \$39,124 | \$23,925 | \$31,356 | \$44,428 | \$54,422 | \$32,621 | \$33,992 | \$407,906 |
| Rev | \$12,929 | \$13,197 | \$21,544 | \$3,845 | \$22,670 | \$5,648 | \$6,097 | \$18,040 | \$3,454 | \$21,841 | \$17,422 | \$24,984 | \$14,305 | \$171,671 |

*August revenue reflects box office fees transferred from 2017/2018 fiscal year.



- The Goldsboro Event Center was utilized for 13 uses in September including a wedding, private parties, reunion and golf workshops. 8 of the 13 uses were internal uses; therefore, non-income producing.
- The Goldsboro Event Center experienced some damage during Hurricane Florence. The damage appeared to be a result of roofing issues and leaks causing a portion of the ceiling in the dining room to fall. Public Works has been working with the staff to make repairs.
- Many of the events at Herman Park Center & WA Foster are being routed to the Event Center as both venues are being used for the American Red Cross Hurricane Relief Center.
- GEC Manager, Ben Farlow is providing daily tours for drop-in guests and contacting future renters for confirmation of rental details.
- Expenses- \$7,815.75 Labor - \$5,147.45 /Operational - \$2,668.30
Revenues- \$2,143.75 Rentals -\$2,143.75/Concessions- \$

| | Jan-18 | Feb-18 | Mar18 | April18 | May18 | June18 | July18 | Aug18 | Sept18 | Oct18 | Nov18 | Dec18 | Average 2018 | Total |
|-----|---------|---------|----------|----------|----------|---------|----------|----------|---------|----------|----------|----------|--------------|-----------|
| Exp | \$5,379 | \$7,310 | \$14,096 | \$14,484 | \$7,852 | \$7,072 | \$9,083 | \$11,367 | \$7,815 | | | | \$9,384 | \$84,458 |
| Rev | \$2,890 | \$5,556 | \$7,526 | \$15,201 | \$9,980 | \$4,309 | \$7,971 | \$7,131 | \$2,143 | | | | \$6,967 | \$62,707 |
| | Jan-17 | Feb-17 | Mar17 | April17 | May17 | June17 | July17 | Aug17 | Sept17 | Oct17 | Nov17 | Dec17 | Average 2017 | Total |
| Exp | \$7,619 | \$6,442 | \$50,093 | \$8,627 | \$14,882 | \$9,201 | \$12,472 | \$8,056 | \$9,183 | \$17,808 | \$9,840 | \$14,042 | \$14,022 | \$168,265 |
| Rev | \$2,100 | \$7,096 | \$8,792 | \$6,826 | \$15,356 | \$5,077 | \$9,924 | \$8,073 | \$6,221 | \$5,052 | \$13,174 | \$7,788 | \$7,956 | \$95,479 |

*March 2017 expenses reflect improvements to HVAC system *October 2017 expense reflects utility bill paid twice

Goldsboro Inspections Department

Monthly Report – Sept 2018

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of September totaled \$2,566,590. One (1) of these permits were new residential single-family dwellings at a valuation of \$120,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,026,693.

All permit fees collected for the month totaled \$20,624. Of the permit fees collected for the month, \$2,370 was collected in technology fees. Plan review fees collected during the month totaled \$1,625. Business Registration fees collected \$1,440.

The Inspectors did a total of 345 inspections for the month. During the month of September six (6) business inspections were completed. A total of 279 permits were issued for the month. Fifty-one (51) plan reviews were completed for September. We now have a total of 161 residential structures in the Minimum Housing Process and 10 commercial structures in the Demolition by Neglect Process.

| 2018 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | AVG |
|----------------------------|-------|-------|--------|-------|--------|--------|--------|--------|-------|-----|-----|-----|---------|
| Permit Valuation | | | | | | | | | | | | | |
| All Buildings (millions) | \$10 | \$13 | \$3 | \$5 | \$5 | \$2 | \$5 | \$6 | \$3 | | | | \$6 |
| Residential (thousands) | \$848 | \$518 | \$1345 | \$786 | \$1389 | \$1589 | \$1000 | \$1734 | \$120 | | | | \$1,036 |
| Miscellaneous**(millions) | \$2 | \$2 | \$2 | \$3 | \$2 | \$1 | \$2 | \$2 | \$1 | | | | \$2 |
| Permit Fees (thousands) | \$31 | \$33 | \$30 | \$31 | \$48 | \$51 | \$65 | \$60 | \$21 | | | | \$41 |
| Inspections (total) | 524 | 539 | 544 | 564 | 582 | 692 | 675 | 659 | 345 | | | | 569 |
| Permits Issued (total) | 258 | 263 | 284 | 295 | 418 | 351 | 344 | 373 | 279 | | | | 318 |
| Plan Reviews Completed | 75 | 41 | 52 | 74 | 85 | 39 | 42 | 67 | 51 | | | | 58 |
| Minimum Housing in Process | 163 | 163 | 143 | 152 | 152 | 152 | 161 | 161 | 161 | | | | 156 |

| 2017 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | AVG |
|----------------------------|-------|-------|------|------|------|------|-------|------|------|------|------|------|-------|
| Permit Valuation | | | | | | | | | | | | | |
| All Buildings (millions) | \$11 | \$2 | \$5 | \$33 | \$9 | \$3 | \$3 | \$7 | \$23 | \$3 | \$2 | \$2 | \$9 |
| Residential (thousands) | \$473 | \$442 | \$1m | \$1m | \$2m | \$1m | \$451 | \$0 | \$1m | \$2m | \$0 | \$39 | \$784 |
| Miscellaneous**(millions) | \$5 | \$1 | \$6 | \$9 | \$2 | \$2 | \$1 | \$8 | \$10 | \$4 | \$1 | \$1 | \$4 |
| Permit Fees (thousands) | \$31 | \$29 | \$31 | \$46 | \$35 | \$46 | \$42 | \$50 | \$51 | \$43 | \$25 | \$23 | \$38 |
| Inspections (total) | 836 | 747 | 775 | 539 | 623 | 610 | 560 | 674 | 621 | 623 | 568 | 431 | 634 |
| Permits Issued (total) | 384 | 350 | 353 | 297 | 383 | 339 | 303 | 353 | 263 | 307 | 246 | 197 | 315 |
| Plan Reviews Completed | 43 | 57 | 59 | 57 | 79 | 64 | 53 | 51 | 56 | 70 | 52 | 44 | 57 |
| Minimum Housing in Process | 194 | 190 | 197 | 195 | 198 | 182 | 177 | 178 | 182 | 172 | 155 | 155 | 181 |

**Downtown Development Department
September 2018**

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff continued to work through TIGER VIII developments and reviewed Wayfinding bid packages. Five candidates were selected for progression to next phase: Project Bid.
- Staff met with (or conversed by email/phone) with 18 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Staff met with and visited 45 current business owners during the month.
- Julie continued to work on strategic planning and attended several meetings throughout the month.
- Staff worked through activities related to the Union Station roof replacement.
- Staff facilitated the first wedding and reception for Say I Do to Downtown on September 29th.
- Staff completed the nomination process for the 2019 NC Main Street Awards.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, WGBR, 107.9, digital billboards and News-Argus for upcoming city and DGDC events and filmed WGTN and WRAL segments.
- Staff attended multiple Merchants Association meetings throughout the month.
- Staff facilitated the Poultry Festival in downtown Goldsboro on September 7th and 8th.
- Staff organized the Kiss the Pig fundraiser for the Boys & Girls Club, which concluded on September 8th and raised \$4,000.00 for the Boys & Girls Club of Johnston/Wayne Counties.
- The DGDC acquired an option on 209 W. Walnut St. and Staff hosted a Property Preview Event on September 10th.
- Staff attended a Goldsboro Streetscape Progress meeting on September 11th.
- Staff attended the Economic Outlook Luncheon on September 12th.
- Erin presented at the Newcomer's Orientation at SJAFB on September 18th.
- Staff attended the Chamber After Hours event on September 20th.
- Staff attended the Poultry Festival Wrap-Up meeting on September 25th.
- Staff attended a Workforce Development Work Group meeting on September 26th.
- Staff attended the Base Community Council on September 27th.
- Staff attended a Business Development meeting at the Chamber of Commerce on September 27th.
- Staff met with a representative from NC Works on September 28th.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- The regular DGDC committee and board meetings were cancelled due to the hurricane.
- Staff helped coordinate volunteer efforts for *On Golden Pond*, performances on September 28th, 29th, and 30th.
- Staff continued coordination efforts for the upcoming Annual Dinner, rescheduled to October 19th.
- Staff began planning for the annual Board Retreat, scheduled for October 24th and 25th.

Upcoming Events/Activities:

- The Firehouse Ribbon Cutting on October 4th at 4:30 p.m.
- The Firehouse Open House on October 11th from 5:30 p.m. – 8:30 p.m.
- DGDC Annual Dinner on October 19th from 6:30 p.m. – 8:45 p.m.
- Public Art Installation Ceremony on October 12th at 12:00 p.m.
- Taste of Wayne County on October 13th from 11 a.m. – 1:30 p.m.
- DGDC Annual Board Retreat on October 24th and 25th.
- Thriller Night on October 26th from 5-8 p.m.
- The Creepy Crawl on October 26th at 8:00 p.m.
- 12th Annual Really Chili Challenge on October 27th from 11 a.m. - 2 p.m.

Businesses Opening/Properties Purchased:

- Artistic Dance Academy – 228 N. Center Street – Now Open
- Barrique- 217 N. John Street- Now Open
- RYE Always Fresh- 108 E. Mulberry Street- Now Open
- MissPriss- 138 N. Center Street

Information Technology

Monthly Report – September 2018

Prepared by: Patricia Wischmann

- Continue to provide support for QS/1 software monthly training and system configuration for our planned migration in December.
- Conducted Personal Action Form training for CoDa. This covered staff in Human Resources as well as other departments.
- Set up storage in basement of Historic City Hall for records and provided a space for IT surplus item storage.
- Set up camera to monitor major intersection traffic cams. Gave access to video feed to emergency services, Wayne County Emergency Operations Center, and City Emergency Operations Center.
- Tested and verified back up and replication of city's servers, databases and email.
- Prepared laptops for use in the event of damage to City facilities that required the relocation of staff.
- Prepared phones for possible FEMA use in response to Hurricane Florence.
- Set up Hotline numbers for Public Works and Inspections to provide information to public more readily after the storm.
- Informed departments in flood prone areas how to prepare their equipment and avoid damage in the event of minor flooding.
- Replaced computers in the HPC Senior House Computer Lab.
- Set up command post for the City Emergency Operations Center. Installed TV's, Coax cables, and monitors. Installed backup batteries at the command post to ensure uninterrupted service during the transition to the generator when power failed.
- Setup the IT Training room for use as a temporary office for staff from the Water Reclamation Facility due to flooding at their offices.
- Performed drone flights to access the damage and flooding from Hurricane Florence at Cemetery, Bryan Multi-sports Complex, Golf Course, Cherry Pump Station, Neuse River intake structure, and Wayne Memorial Greenway.
- Repaired the HVAC mini-split in the IT server room at the Goldsboro Police Department.

| 2018 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Tickets Opened | 578 | 535 | 568 | 494 | 408 | 458 | 494 | 572 | 538 | | | | 516 |
| Tickets Closed | 504 | 544 | 648 | 496 | 389 | 468 | 451 | 656 | 514 | | | | 519 |

| 2017 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Tickets Opened | 492 | 427 | 530 | 357 | 349 | 410 | 367 | 538 | 403 | 520 | 461 | 401 | 439 |
| Tickets Closed | 483 | 448 | 492 | 344 | 326 | 401 | 356 | 543 | 409 | 470 | 427 | 380 | 427 |

Monthly Highlights

D&C: Responded to 41 after hour calls for a total of 72 hours.

Streets & Storms: Constructed berms to protect the Water Treatment Facility during Hurricane Florence. Key players in post hurricane recovery efforts—removal of 15K+ cubic yards of vegetative debris and streets open within days after hurricane. Jet Vac'd and cleared 90+ catch basins, rodded 3,543 linear feet of pipe, and repaired four stormwater infrastructure cave-ins.

Bldg. Maintenance: Set up for two Center Street Jams, assisted in the Poultry Fest event, assisted with Hurricane preparations and post storm response—filled sand bags, cleaned catch basins and assembled 10 generators for stop lights at major intersections. In-house capabilities extended—replaced transformer at WTP and installed new HVAC in the Traffic Signal and Sign Shop modular unit.

Solid Waste: Spearheaded post Hurricane storm clean up and vegetative debris removal efforts.

| Departments | | 2018 | | | | | | | | | | | | AVG |
|----------------------------|------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 7.4 | 2.9 | 4.0 | 24.0 | 19.0 | 26.3 | 77.5 | 13.2 | 12.8 | | | | 20.8 |
| | Lines Camera'd (1000-ft) | 5.1 | 3.3 | 4.6 | 9.5 | 12.5 | 10.3 | 9.3 | 13.2 | 7.3 | | | | 8.3 |
| | Water Repairs | 87 | 25 | 25 | 45 | 47 | 64 | 71 | 34 | 21 | | | | 46.6 |
| | Sewer Repairs | 4 | 14 | 9 | 12 | 20 | 13 | 17 | 14 | 8 | | | | 12.3 |
| | Hydrants Replaced/Fixed | 3 | 32 | 38 | 45 | 42 | 23 | 30 | 26 | 32 | | | | 30.1 |
| | Meter Install/Changed | 25 | 32 | 28 | 36 | 49 | 76 | 60 | 61 | 87 | | | | 50.4 |
| Bldg Maint. | Radio, Electrical, Bldg | 225 | 195 | 167 | 224 | 268 | 204 | 158 | 150 | 127 | | | | 190.9 |
| | Sign Repairs | 43 | 72 | 51 | 70 | 13 | 77 | 36 | 61 | 28 | | | | 50.1 |
| Garage | Total Work Orders | 360 | 341 | 322 | 366 | 337 | 316 | 299 | 362 | 313 | | | | 335.1 |
| | Total Fuel Cost (x1000) | \$ 55 | \$ 47 | \$ 55 | \$ 55 | \$ 60 | \$ 60 | \$ 60 | \$ 70 | \$ 52 | | | | 57.1 |
| Solid Waste | Refuse (x1000 tons) | 0.9 | 0.8 | 0.8 | 0.9 | 1.0 | 0.9 | 0.9 | 1.0 | 0.9 | | | | 0.9 |
| | Recyclables (tons) | 102 | 107 | 82 | 101 | 59 | 93 | 79 | 94 | 111 | | | | 91.8 |
| | Leaf-n-Limbs (x1000 tons) | 0.5 | 0.7 | 0.8 | 1.1 | 0.8 | 0.9 | 0.9 | 0.8 | 2.0 | | | | 1.0 |
| Cemetery Funerals | | 8 | 9 | 6 | 8 | 5 | 6 | 6 | 6 | 7 | | | | 6.8 |
| Streets & Stormwater | Utility Cut Repairs | 0 | 14 | 10 | 12 | 30 | 37 | 23 | 11 | 4 | | | | 15.7 |
| | Pot Hole Repairs | 45 | 82 | 50 | 20 | 45 | 25 | 61 | 43 | 14 | | | | 42.8 |
| | Streets Swept (miles) | 82.5 | 229 | 171 | 229 | 197 | 143 | 192 | 145 | 198 | | | | 176.3 |
| | ROW Mowing (ac) | 0 | 0 | 3 | 8.0 | 68.9 | 167.0 | 16.6 | 29.0 | 48.0 | | | | 37.8 |
| | City-Owned Lots Mowing | 0 | 0 | 0 | 135 | 318 | 410 | 159 | 187 | 110 | | | | 146.6 |
| 2017 | | | | | | | | | | | | | | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 33.5 | 28.0 | 35.9 | 21.4 | 21.3 | 7.6 | 6.1 | 32.7 | 19.2 | 13.4 | 11.1 | 12.8 | 20.3 |
| | Lines Camera'd (1000-ft) | 4.5 | 17.5 | 6.3 | 10.7 | 15.2 | 8.1 | 12.5 | 11.1 | 12.3 | 12.3 | 13.3 | 6.5 | 10.9 |
| | Water Repairs | 42 | 20 | 27 | 35 | 28 | 28 | 20 | 30 | 22 | 23 | 39 | 29 | 28.6 |
| | Sewer Repairs | 55 | 48 | 105 | 100 | 90 | 19 | 14 | 26 | 39 | 12 | 9 | 5 | 43.5 |
| | Hydrants Replaced/Fixed | 24 | 18 | 64 | 53 | 38 | 24 | 45 | 32 | 58 | 38 | 40 | 8 | 36.8 |
| | Meter Install/Changed | 48 | 37 | 43 | 19 | 55 | 41 | 18 | 34 | 20 | 42 | 34 | 18 | 34.1 |
| Bldg Maint. | Radio, Electrical, Bldg | 164 | 108 | 136 | 137 | 156 | 155 | 126 | 174 | 176 | 128 | 183 | 117 | 146.7 |
| | Sign Repairs | 65 | 96 | 61 | 46 | 70 | 75 | 72 | 33 | 53 | 91 | 25 | 28 | 59.6 |
| Garage | Total Work Orders | 334 | 320 | 387 | 304 | 277 | 299 | 292 | 415 | 280 | 370 | 290 | 260 | 319.0 |
| | Total Fuel Cost (x1000) | \$ 57 | \$ 51 | \$ 56 | \$ 49 | \$ 55 | \$ 58 | \$ 50 | \$ 68 | \$ 58 | \$ 60 | \$ 54 | \$ 41 | 54.8 |
| Solid Waste | Refuse (x1000 tons) | 0.9 | 0.7 | 0.9 | 0.8 | 0.9 | 0.9 | 0.9 | 0.9 | 0.81 | 0.9 | 0.8 | 0.8 | 0.9 |
| | Recyclables (tons) | 70 | 86 | 83 | 107 | 116 | 88 | 81 | 117 | 110 | 106 | 88.5 | 111 | 97.0 |
| | Leaf-n-Limbs (x1000 tons) | 0.7 | 0.8 | 0.9 | 0.8 | 1.0 | 0.8 | 0.8 | 0.9 | 0.87 | 0.81 | 1.04 | 1.16 | 0.9 |
| Cemetery Funerals | | 3 | 6 | 3 | 5 | 6 | 2 | 8 | 5 | 6 | 3 | 5 | 5 | 4.8 |
| Streets & Stormwater | Utility Cut Repairs | 15 | 25 | 11 | 13 | 5 | 17 | 24 | 17 | 13 | 6 | 13 | 15 | 14.5 |
| | Pot Hole Repairs | 57 | 42 | 52 | 48 | 57 | 24 | 72 | 64 | 46 | 95 | 41 | 10 | 50.7 |
| | Streets Swept (miles) | 144 | 113 | 110 | 60.5 | 246 | 128 | 142 | 65 | 93.6 | 155 | 160 | 132 | 129.1 |
| | ROW Mowing (ac) | 0 | 0 | 0 | 16.0 | 28.0 | 8.0 | 23.5 | 12.0 | 5.0 | 26.0 | 36 | 0 | 12.9 |
| | City-Owned Lots Mowing | 0 | 0 | 0 | 101 | 123 | 211 | 266 | 182 | 190 | 175 | 72 | 0 | 110.0 |

Public Utilities Department

Monthly Report- *September 2018*

Prepared by: Michael Wagner



Water Reclamation Facility

Water Reclamation Facility operations are proceeding smoothly. The average daily flows for September were 17.46 MGD due to excessive rainfall from Hurricane Florence and resulted in a violation. All of the city's 26 pump stations are operating well. Overall, there are several repairs due to the rain, wind and flood, but we are in much better shape than after Hurricane Matthew.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. There are roof and structural damage from Hurricane Florence, but nothing has influenced plant operations.

Compost Facility

One hundred and fifty-seven cubic yards of compost/mulch was sold in September 2018. Hurricane Florence was a major impact on sales this month.


Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

| 2018 MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Monthly Average |
|---------------|-------|-------|-------|-------|-------|------|-------|-------|-------|-----|-----|-----|--------------------|
| Water* | 6.625 | 6.232 | 6.262 | 6.017 | 6.303 | 6.83 | 6.632 | 6.727 | 6.149 | | | | 6.419 |
| Sewer** | 7.66 | 10.45 | 9.97 | 9.41 | 10.77 | 7.83 | 6.71 | 11.50 | 17.46 | | | | 10.19 |
| CY Compost | 395 | 876 | 686 | 913 | 951 | 910 | 220 | 604 | 157 | | | | 634 |

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

| 2017 MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Monthly Average |
|---------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------------------|
| Water* | 5.092 | 4.974 | 4.509 | 4.836 | 5.080 | 5.088 | 5.731 | 5.403 | 5.312 | 5.261 | 5.024 | 5.500 | 5.151 |
| Sewer** | 10.44 | 8.47 | 8.21 | 10.25 | 12.35 | 9.06 | 6.97 | 6.85 | 8.41 | 7.16 | 6.49 | 7.24 | 8.49 |
| CY Compost | 54 | 546 | 845 | 1484 | 923 | 836 | 496 | 394 | 538 | 564 | 86 | 104 | 572 |

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

| | | | | | | |
|---|--|--|------------------------|-----------------------|------------------|--|
|  | | Finance Department | | | | |
| | | Monthly Report - September 2018 | | | | |
| Prepared by: <i>Kaye Scott, Finance Director</i> | | | | | | |
| | | FY 2018-19 | | | | |
| | | GENERAL FUND | | | | |
| | | Actual | Adjusted Budget | Actual to Date | YTD % | |
| Revenues | | FY '17-18 | FY '18-19 | FY '18-19 | Collected | |
| Tax Revenues | | \$ 1,984,964 | \$ 16,432,843 | \$ 680,601 | 4.14% | |
| License & Permits | | 111,054 | 382,650 | 109,716 | 28.67% | |
| Revenue Other Agencies | | 7,107,095 | 18,577,389 | 4,682,816 | 25.21% | |
| Charges for Services | | 1,182,016 | 5,220,718 | 1,233,818 | 23.63% | |
| Capital Returns | | 31,740 | 525,384 | 131,823 | 25.09% | |
| Miscellaneous Revenues | | 69,473 | 1,201,500 | 93,144 | 7.75% | |
| FB Withdrawal/PO Appropriation | | | 1,321,417 | | | |
| Total | | \$ 10,486,342 | \$ 43,661,901 | \$ 6,931,918 | 15.88% | |
| | | | | | | |
| | | Actual | Adjusted Budget | Actual to Date | YTD % | |
| Departmental Expenditures | | FY '17-18 | FY '18-19 | FY '18-19 | Collected | |
| Mayor/Council | | \$ 121,688 | \$ 347,375 | \$ 89,162 | 25.67% | |
| City Manager | | 230,915 | 1,404,615 | 287,705 | 20.48% | |
| Human Resources Management | | 170,470 | 596,154 | 175,080 | 29.37% | |
| Community Relations | | 67,603 | 161,085 | 99,353 | 61.68% | |
| Paramount Theater | | 94,407 | 508,333 | 164,985 | 32.46% | |
| Goldsboro Event Center | | 29,712 | 143,890 | 28,267 | 19.64% | |
| Inspections | | 193,537 | 831,196 | 164,905 | 19.84% | |
| Downtown Development | | 86,712 | 457,448 | 88,949 | 19.44% | |
| Information Technology | | 306,816 | 1,711,817 | 377,764 | 22.07% | |
| Public Works - Adm. | | 108,534 | 473,747 | 131,824 | 27.83% | |
| Garage | | 557,741 | 2,308,330 | 656,111 | 28.42% | |
| Garage Credits | | (306,395) | (1,680,000) | (301,093) | 17.92% | |
| Building & Grounds | | 162,265 | 771,779 | 165,138 | 21.40% | |
| Cemetery | | 91,910 | 329,995 | 79,813 | 24.19% | |
| Finance | | 255,482 | 1,312,841 | 252,568 | 19.24% | |
| Office Supplies Credits | | (1,339) | (9,000) | (1,322) | 14.69% | |
| Planning & Redevelopment | | 352,074 | 1,530,223 | 355,886 | 23.26% | |
| Postage Credits | | (6,375) | (30,000) | (3,864) | 12.88% | |
| Streets & Storms - General | | 569,856 | 1,097,628 | 216,512 | 19.73% | |
| Streets & Storms - Utilities | | 154,225 | 732,507 | 130,002 | 17.75% | |
| Street Paving | | 0 | | | 0.00% | |
| Solid Waste | | 706,535 | 2,927,194 | 808,177 | 27.61% | |
| Engineering | | 278,699 | 995,111 | 228,459 | 22.96% | |
| Fire Department | | 1,731,126 | 6,220,985 | 1,773,490 | 28.51% | |
| Police Department | | 2,497,206 | 10,090,214 | 2,736,082 | 27.12% | |
| Special Expense Fees | | 4,005,649 | 5,803,162 | 840,317 | 14.48% | |
| Parks & Recreation | | 928,736 | 3,766,154 | 1,177,666 | 31.27% | |
| Golf Course | | 201,886 | 859,120 | 376,294 | 43.80% | |
| Total | | \$ 13,589,675 | \$ 43,661,901 | \$ 11,098,230 | 25.42% | |

| | | | | | | |
|---------------------------|-------------------------------------|--|--------------|-----------------|----------------|-----------|
| | | | | | | |
| UTILITY FUND | | | | | | |
| | | | Actual | Adjusted Budget | Actual to Date | YTD % |
| Revenues | | | FY '17-18 | FY '18-19 | FY '18-19 | Collected |
| | Charges for Services | | \$ 3,991,330 | \$ 16,778,500 | \$ 4,216,489 | 25.13% |
| | Capital Returns | | 7,397 | 37,900 | 15,857 | 41.84% |
| | Miscellaneous Revenues | | 456,035 | 4,417,009 | 2,304,147 | 52.17% |
| | FB Withdrawal/PO Appropriation | | \$ - | \$ 1,708,064 | | 0.00% |
| | Total | | \$ 4,454,762 | \$ 22,941,473 | \$ 6,536,493 | 28.49% |
| | | | | | | |
| | | | Actual | Adjusted Budget | Actual to Date | YTD % |
| Departmental Expenditures | | | FY '17-18 | FY '18-19 | FY '18-19 | Collected |
| | Distribution & Collections | | \$ 689,030 | \$ 3,595,982 | \$ 669,105 | 18.61% |
| | Water Treatment Plant | | 1,070,093 | 6,024,071 | 1,234,597 | 20.49% |
| | Water Reclamation Plant | | 1,140,251 | 7,437,465 | 1,368,575 | 18.40% |
| | UF - Capital | | 1,059,950 | 4,754,551 | 2,075,575 | 43.65% |
| | Compost Facility | | 198,420 | 1,129,404 | 352,641 | 31.22% |
| | Total | | \$ 4,157,744 | \$ 22,941,473 | \$ 5,700,493 | 24.85% |
| | | | | | | |
| | | | | | | |
| DOWNTOWN DISTRICT FUND | | | | | | |
| | | | Actual | Adjusted Budget | Actual to Date | YTD % |
| Revenues | | | FY '17-18 | FY '18-19 | FY '18-19 | Collected |
| | Tax Revenues | | \$ 5,681 | \$ 72,155 | \$ 3,883 | 5.38% |
| | Capital Revenue | | 91 | 315 | 569 | 180.63% |
| | FB Withdrawal/PO Appropriation | | | 15,366 | | |
| | Total | | 5,772 | 87,836 | 4,452 | 5.07% |
| | | | | | | |
| | | | Actual | Adjusted Budget | Actual to Date | YTD % |
| Departmental Expenditures | | | FY '16-17 | FY '17-18 | FY '17-18 | Spent |
| | Downtown District | | \$ 4,457 | \$ 87,836 | \$ 12,232 | 13.93% |
| | Total | | \$ 4,457 | \$ 87,836 | \$ 12,232 | 13.93% |
| | | | | | | |
| OCCUPANCY TAX FUND | | | | | | |
| | | | Actual | Adjusted Budget | Actual to Date | YTD % |
| Revenues | | | FY '17-18 | FY '18-19 | FY '18-19 | Collected |
| | Occupancy Tax/Civic Center | | \$ 180,773 | \$ 690,000 | \$ 176,594 | 25.59% |
| | Occupancy Tax/Travel & Tourism | | 45,193 | 170,000 | 44,265 | 26.04% |
| | County of Wayne Occupancy Tax | | 50,222 | 170,000 | 71,732 | |
| | Capital Returns/Misc./Property Sale | | \$ 1,307 | \$ 1,050 | \$ 58,180 | 0.00% |
| | FB Withdrawal/PO Appropriation | | | \$ 149,184 | | |
| | Total | | \$ 277,495 | \$ 1,180,234 | \$ 350,771 | 29.72% |
| | | | | | | |
| | | | Actual | Adjusted Budget | Actual to Date | YTD % |
| Departmental Expenditures | | | FY '17-18 | FY '18-19 | FY '18-19 | Collected |
| | Civic Center | | \$ 388,384 | \$ 818,261 | \$ 215,491 | 26.34% |
| | Travel & Tourism | | 102,223 | 361,973 | 119,068 | 32.89% |
| | Total | | \$ 490,607 | \$ 1,180,234 | \$ 334,559 | 28.35% |
| | | | | | | |
| STORMWATER FUND | | | | | | |

| | | | | | | | |
|----------------------------------|--------------------------------|--|------------------|------------------------|-----------------------|------------------|--|
| | | | Actual | Adjusted Budget | Actual to Date | YTD % | |
| Revenues | | | FY '17-18 | FY '18-19 | FY '18-19 | Collected | |
| | Stormwater Fee | | \$ 81,903 | \$ 1,504,000 | \$ 353,953 | 23.53% | |
| | FB Withdrawal/PO Appropriation | | | 10,861 | | | |
| | Total | | 81,903 | 1,514,861 | 353,953 | 23.37% | |
| | | | | | | | |
| | | | Actual | Adjusted Budget | Actual to Date | YTD % | |
| Departmental Expenditures | | | FY '17-18 | FY '18-19 | FY '18-19 | Spent | |
| | Stormwater Division | | \$ 52,920 | \$ 1,514,861 | \$ 198,131 | 13.08% | |
| | Total | | \$ 52,920 | \$ 1,514,861 | \$ 198,131 | 13.08% | |

PLANNING DEPARTMENT

MONTHLY REPORT – SEPTEMBER, 2018

Prepared by: Sally Johnson

General Tasks

During the month of September, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 24 hours of Community Service work during the month of September. Code Enforcement is now issuing \$25.00 **parking violation tickets** within the downtown area or upon notification elsewhere in the City. During the month of September, seven tickets were issued. Four tickets were paid in September.

| | |
|---|---|
| Parked in Wrong Direction | 6 |
| Parked in Proximity to Fire Hydrant | |
| Parked in a Prohibited Area (No Parking Zone) | |
| Other (Bus Loading Zone, Crosswalk, Sidewalk) | 1 |

2018

| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | Average |
|---------------------------------|------|----------|----------|------|-----------------|----------------|----------------|----------------|----------------|-----|-----|-----|------------------|----------------|
| Planning Commission Cases | 5 | 6 | 5 | 3 | 7 | 4 | 7 | 7 | 8 | | | | 52 | 6 |
| Historic District Comm. Cases | 2/1 | 2/1 | 1/1 | 1/0 | 0/2 | 2/0 | 1/2 | 1/2 | 1/2 | | | | 11/11 | 1/1 |
| Code Enforcement | | | | | | | | | | | | | | |
| Grass Cutting | 0 | 0 | 0 | 0 | 102/ \$6,100 | 69/ \$4,540 | 65/ \$3,775 | 79/ \$4,400 | 94/ \$5,590 | | | | 409/ \$24,405 | 45/ \$2,712 |
| Junk Vehicles Tagged/Towed | 30/1 | 22/ 2 | 23/ 3 | 16/5 | 21/3 | 20/5 | 18/3 | 0/0 | 0/3 | | | | 127/22 | 14/2 |
| Illegal Signs Removed | 130 | 127 | 110 | 56 | 85 | 92 | 61 | 62 | 35 | | | | 752 | 84 |
| Bags of Litter Picked Up | 331 | 473 | 583 | 316 | 552 | 437 | 319 | 394 | 297 | | | | 3,702 | 411 |
| | | | | | | | | | | | | | | |

2017

| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | Average |
|---------------------------------|------|------|-----|----------------|----------------|----------------|----------------|----------------|----------------|---------------|---------------|------------|------------------|---------------|
| Planning Commission Cases | 7 | 6 | 4 | 5 | 8 | 0 | 6 | 8 | 5 | 7 | 8 | 5 | 69 | 6 |
| Historic District Comm. Cases | 0/1 | 1/3 | 0/2 | 0/0 | 0/4 | 2/1 | 1/4 | 1/3 | 2/4 | 3/2 | 3/2 | 3/3 | 16/28 | 1/2 |
| Code Enforcement | | | | | | | | | | | | | | |
| Grass Cutting | 0 | 0 | 0 | 35/ \$2,010 | 70/ \$4,075 | 77/ \$5,030 | 91/ \$5,080 | 61/ \$3,445 | 68/ \$3,970 | 43/ \$2500 | 20/ \$1135 | 1/ \$40 | 466/ \$27,255 | 39/ \$2271 |
| Junk Vehicles Tagged/Towed | 37/7 | 18/4 | 0/7 | 0/3 | 24/0 | 18/6 | 0/8 | 0/4 | 0/7 | 0/3 | 32/6 | 0/0 | 129/5 5 | 12/5 |
| Illegal Signs Removed | 76 | 57 | 65 | 24 | 18 | 119 | 160 | 62 | 24 | 59 | 173 | 96 | 933 | 78 |
| Bags of Litter Picked Up | 73 | 516 | 758 | 749 | 322 | 435 | 411 | 262 | 321 | 362 | 253 | 423 | 4,885 | 407 |

**ENGINEERING DEPARTMENT
MONTHLY REPORT – SEPTEMBER 2018**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Greenway

- Staff is awaiting right of way certification form from NC Department of Transportation;
- The design process is 85% complete.

Phase IV Sewer Collection Rehabilitation

- T. A. Loving Company submitted the low bid of \$8,344,167.30 at the bid opening held on July 3, 2018;
- Council awarded contract to T. A. Loving Company on July 16th contingent upon approval of additional State Revolving Loan funding;
- Additional funds have been approved by Local Government Commission and the Division of Water Infrastructure;
- Preconstruction meeting was held on September 19, 2018 with a notice to proceed date set for November 1, 2018;
- Contract completion date is November 26, 2019.

Center/Holly Street Water Tank Painting

- Bids received were over budgeted amount due to lead paint issue;
- Staff is coordinating having a lead paint evaluation performed;
- Project anticipated advertising in November 2018.

SJAFB Sewer Outfall Improvements

- Staff is preparing design plans and bid documents to replace the sewer line from SJAFB to the Stoney Creek Sewer Outfall;
- The design process is 50% complete;
- Anticipated bid advertisement is November 2018.

Glenwood Trail Storm Drain Replacement Project

- Contract is 10% complete;
- Contract completion date is December 24, 2018;
- A \$285,000 Golden Leaf Foundation Grant provides funding for this project.

2018 Street Improvement Project

- Field survey work is complete and the design phase is in progress for this paving project pertaining to Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is 95% complete;
- The City Attorney is coordinating the acquisition of the required additional right of way.

2018 Street Resurfacing

- Turner Asphalt submitted the low bid of \$2,627,358.15 at the bid opening held on August 21, 2018;
- Council awarded contract to Turner Asphalt on September 4th;
- A preconstruction meeting is scheduled for October 24, 2018.

Beech Street Sanitary Sewer Improvements

- Staff is evaluating if this project can be amended to the Phase IV Sewer Collection Rehabilitation Project (CWSRF).

Best Management Practices (BMPs) Inspections

- Approximately 300 BMPs have been approved and 254 BMPs have been constructed to date;
- All BMP inspections have been completed through the month September 2018.

Goldsboro Fire Department

Monthly Report – September 2018

Report Prepared By: Joseph Dixon JD/CL

Fire Prevention and Outreach

- 9/5 – Community Service - Car Seat Safety Check
- 9/6 – Community Outreach – Center Street Jam – John Street
- 9/8 – Public Education - Poultry Festival - Downtown Goldsboro
- 9/18 – Public Education - Engine 2
- 9/27 – Public Education - Peggy M. Seegars Senior Center
- 9/29 – Fire Truck Display - Community Day Event - Upper Room Church of Deliverance

Working Structure Fires

- 9/3 - 713 Rudolph St.
- 9/15 - 414 Creech St.
- 9/18 - 107 S Georgia Ave.
- 9/23 - 611 E Elm St # C

Working Vehicle Fires

- 9/19 - 1301 Wayne Memorial Dr.
- 9/26 - 901 W Grantham St.
- 9/27 - 305 Forest Dr.
- 9/28 - 207 E Ash St.

| <u>2018</u> | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>July</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> |
|--------------------------------|-------------|-------------|-------------|-------------|------------|-------------|-------------|-------------|--------------|-------------|-------------|-------------|-------------|
| Total Incidents: | 234 | 165 | 196 | 197 | 208 | 182 | 195 | 229 | 375 | | | | 220 |
| Structure Fires: | 3 | 6 | 2 | 2 | 6 | 2 | 1 | 2 | 4 | | | | 3 |
| EMS Calls: | 63 | 52 | 63 | 68 | 89 | 69 | 71 | 87 | 138 | | | | 78 |
| Vehicle Accidents: | 49 | 22 | 39 | 27 | 38 | 34 | 38 | 31 | 36 | | | | 35 |
| Fire Alarms: | 49 | 34 | 44 | 35 | 38 | 38 | 47 | 59 | 80 | | | | 47 |
| Other: | 70 | 51 | 48 | 65 | 51 | 39 | 38 | 50 | 117 | | | | 59 |
| Training Hours: | 2683 | 2871 | 2149 | 2172 | 1962 | 1878 | 2776 | 3228 | 1465 | | | | 2354 |
| Safety Car Seat Checks: | 2 | 10 | 10 | 9 | 10 | 4 | 3 | 8 | 3 | | | | 7 |
| Inspections: | 52 | 67 | 68 | 95 | 102 | 106 | 99 | 142 | 64 | | | | 88 |
| <u>2017</u> | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>Jul.</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> |
| Total Incidents: | 268 | 227 | 226 | 206 | 212 | 194 | 204 | 177 | 210 | 218 | 192 | 204 | 212 |
| Structure Fires: | 3 | 4 | 6 | 2 | 2 | 3 | 4 | 4 | 0 | 4 | 4 | 7 | 4 |
| EMS Calls: | 112 | 100 | 99 | 84 | 71 | 69 | 70 | 65 | 86 | 88 | 52 | 79 | 81 |
| Vehicle Accidents: | 33 | 35 | 40 | 35 | 38 | 37 | 29 | 27 | 34 | 43 | 38 | 40 | 36 |
| Fire Alarms: | 53 | 35 | 38 | 36 | 43 | 43 | 55 | 42 | 43 | 36 | 36 | 32 | 41 |
| Other: | 67 | 53 | 43 | 49 | 58 | 42 | 46 | 39 | 47 | 47 | 62 | 46 | 50 |
| Training Hours: | 3209 | 2870 | 3457 | 2153 | 2001 | 2020 | 1532 | 1686 | 1587 | 2496 | 1939 | 1286 | 2186 |
| Safety Car Seat Checks: | 6 | 16 | 10 | 8 | 12 | 11 | 5 | 13 | 53 | 6 | 2 | 6 | 12 |
| Inspections: | 31 | 57 | 53 | 56 | 113 | 120 | 99 | 113 | 70 | 51 | 63 | 37 | 72 |

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report - September 2018

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson) for September 2018 were 233 compared to 244 for August 2018.

Property with an estimated value of \$183,405 was reported stolen while property with an estimated value of \$81,352 was recovered.

Officers arrested 144 people and 454 citations were issued during the month. There were 34 drug -related charges.

There were 2 report(s) of assault on an officer.

Revenue collected for September 2018 included:

| | |
|----------------|----------|
| Police Reports | \$364.00 |
| Fingerprints | \$270.00 |
| Special Events | \$125.00 |

| UCR COMPARISON & TREND | | | | | | | | | | | | | | | |
|------------------------|------|-----|-----|-----|-----|-----|-----|------|------|------|-----|-----|-----|-------|-------|
| | 2018 | Jan | Feb | Mar | Apr | May | Jun | July | Aug. | Sept | Oct | Nov | Dec | Total | ·AVG |
| OFFENSE | | | | | | | | | | | | | | | |
| Homicide | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | | | 1 | 0.1 |
| Rape(&attempts) | | 2 | 1 | 0 | 2 | 1 | 0 | 2 | 0 | 2 | | | | 10 | 1.1 |
| Robbery | | 1 | 10 | 7 | 5 | 4 | 6 | 6 | 5 | 2 | | | | 46 | 5.1 |
| Aggravated Assault | | 6 | 12 | 11 | 13 | 15 | 13 | 17 | 9 | 17 | | | | 113 | 12.6 |
| Simple Assault | | 34 | 29 | 55 | 34 | 32 | 32 | 24 | 46 | 43 | | | | 329 | 36.6 |
| Breaking & Entering | | 40 | 27 | 23 | 31 | 37 | 41 | 36 | 27 | 30 | | | | 292 | 32.4 |
| Larceny | | 129 | 115 | 126 | 134 | 132 | 121 | 127 | 110 | 107 | | | | 1101 | 122.3 |
| Motor Vehicle Theft | | 7 | 4 | 7 | 7 | 7 | 5 | 6 | 11 | 6 | | | | 60 | 6.7 |
| Arson | | 0 | 2 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | | | | 5 | 0.6 |
| Fraud | | 46 | 33 | 22 | 34 | 42 | 38 | 42 | 35 | 25 | | | | 317 | 35.2 |
| TOTALS | | 265 | 233 | 251 | 260 | 270 | 257 | 261 | 244 | 233 | | | | 2274 | 252.7 |
| | | | | | | | | | | | | | | | |
| | 2017 | Jan | Feb | Mar | Apr | May | Jun | July | Aug. | Sept | Oct | Nov | Dec | Total | AVG |
| OFFENSE | | | | | | | | | | | | | | | |
| Homicide | | 1 | 0 | 0 | 0 | 4 | 0 | 0 | 0 | 0 | 2 | 3 | 1 | 11 | 0.9 |
| Rape(&attempts) | | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0.1 |
| Robbery | | 8 | 6 | 9 | 2 | 3 | 10 | 5 | 10 | 2 | 7 | 7 | 12 | 81 | 6.8 |
| Aggravated Assault | | 17 | 23 | 25 | 12 | 18 | 13 | 9 | 20 | 21 | 21 | 20 | 14 | 213 | 17.8 |
| Simple Assault | | 24 | 29 | 35 | 38 | 31 | 29 | 48 | 46 | 42 | 24 | 23 | 18 | 387 | 32.3 |
| Breaking & Entering | | 24 | 25 | 29 | 45 | 35 | 23 | 34 | 18 | 34 | 23 | 42 | 43 | 375 | 31.3 |
| Larceny | | 145 | 104 | 126 | 105 | 135 | 122 | 140 | 142 | 122 | 131 | 113 | 141 | 1526 | 127.2 |
| Motor Vehicle Theft | | 7 | 1 | 9 | 3 | 4 | 9 | 7 | 8 | 0 | 2 | 8 | 7 | 65 | 5.4 |
| Arson | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 3 | 0.3 |
| Fraud | | 36 | 30 | 37 | 54 | 44 | 31 | 34 | 39 | 41 | 30 | 30 | 27 | 433 | 36.1 |
| TOTALS | | 262 | 218 | 270 | 259 | 274 | 238 | 277 | 283 | 262 | 240 | 247 | 265 | 3095 | 257.9 |

Michael D. West
10-8-18

Prepared by: *W. Scott Barnard* SB/FLB/JS

Due to Hurricane Florence, HPC and WA Foster have been used by the American Red Cross.

[illegible]



Travel & Tourism Department
Monthly Report – September 2018
Prepared by: Ashlin Glatthar

- ♣ 145 inquiries were fulfilled for the month of July by the TTO— 84 incoming phone calls, 30 visitors to the office, and 31 e-inquiries. 0 promotional items were donated to groups staying in local hotels, due to group cancellations from Hurricane Florence.
- ♣ Total hotel revenue generated in August was \$1,879,404, which is up 4.4% YOY. July earnings not released yet.
- ♣ For the month, TTO Facebook page had 39 new page likes. Instagram page has 58 new followers. Twitter page has gained 6 new followers.
- ♣ During the first two weeks of the month, TTO was living and breathing NC Poultry Festival planning and marketing. The NC Poultry Festival took place on Saturday, Sept. 8th in downtown Goldsboro and held a successful attendance of 10,000 people throughout the day. Based on survey feedback, the least popular aspect was the hot weather and the crowd favorite was the helicopter tours and Jerrod Niemann concert. The committee held a wrap up meeting and plans to reconvene in November to improve festival plans and support for 2019.
- ♣ TTO is attending the monthly air show meetings on base, and plans to formally award the ad agency with the task of facilitating the media services for the 2019 show.
- ♣ Ashlin continues to meet with the staff of local hotels to share information about the tourism industry and what we have to offer our visitors. Feedback on these meetings have been positive as staff is more confident in recommendations and general knowledge about Goldsboro-Wayne County. TTO will likely meet with staff twice/year.
- ♣ Ashlin was part of the Wayfinding signage proposal review process at the Downtown Development at the beginning of the month.
- ♣ TTO had intended to meet with the new economic development director for the WCDA, Mark Pope. Additionally, Linda Preistly with the Berkeley Mall had a scheduled meeting with TTO and Parks & Rec. Both meetings were rescheduled for October, due to Florence's interruption.
- ♣ Ashlin prepared marketing content, video + flyer material, to use at the TEAMS Expo at the beginning of October in an effort to network and recruit more sporting events to our complex and other facilities.
- ♣ Ashlin continues to participate in the city's strategic planning core team as we make final adjustments to measures for a more complete draft form of the plan.
- ♣ TTO finalized a multi-page solicitation brochure as a tool for investors, as well as work with IT to build a landing page for the project. On September 5, TTO launched an email campaign to over 60 hoteliers across the country. to send the link and information to hotel developers and management companies. On September 25, Ashlin mailed hard copies to the investors who clicked on the email and showed greatest interest in the project. No proposals or responses from investors have stemmed from these efforts. 60 day solicitation expires on November 5th.
- ♣ Goldsboro is hosting the USTA NC Singles State Championships on October 11-14, and staff from Parks & Rec and TTO started meeting weekly in September to finalize details of the tournament weekend and recruit volunteers.
- ♣ Ashlin coordinated a weekend FAM tour with travel writers from the Triangle and Piedmont areas. 6 travel writers have confirmed for the weekend of October 13th, which should spur great publicity for our city/county.

Occupancy Tax Collections YTD

| | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June | YTD | Average |
|----------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------------------|-----------------|
| 2018-19 | \$76,448 | \$71,981 | \$72,429 | | | | | | | | | | \$220,858 | \$73,619 |
| 2017-18 | \$81,794 | \$70,849 | \$71,323 | \$66,920 | \$68,268 | 60,726 | \$43,748 | \$51,800 | \$53,393 | \$68,272 | \$69,725 | \$78,449 | \$785,269 | \$65,439 |
| 2016-17 | \$69,073 | \$77,434 | \$67,869 | \$58,613 | \$86,744 | \$87,662 | \$63,904 | \$60,529 | \$75,368 | \$68,577 | \$64,312 | \$64,218 | \$844,303 | \$70,359 |



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

SAFETY FIRST ON HALLOWEEN PROCLAMATION

WHEREAS, it is the desire and responsibility of the City Council to promote the safety and welfare of the citizens of the City of Goldsboro; and

WHEREAS, the City Council is concerned that our young citizens participate in the traditional Halloween Trick or Treat activities in a safe and orderly manner; and

WHEREAS, the City Council feels that the best method for promoting a safe and orderly Halloween is through a Proclamation from the Mayor setting forth guidelines for these activities.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim:

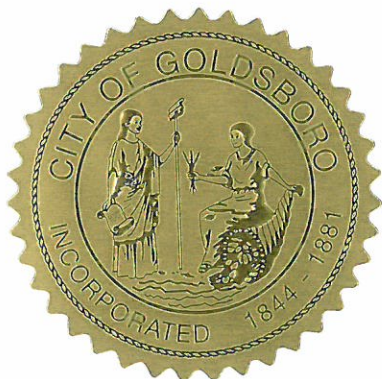
SAFETY FIRST ON HALLOWEEN

and encourage all citizens of Goldsboro promote and observe the following safety guidelines:

- ◆ Parents are asked to supervise the Halloween Trick or Treat activities of their children and to insure that Trick or Treat activities are limited to children under the age of 16 years.
- ◆ Trick or Treat hours will be observed from 6:00 p.m. until 8:00 p.m. on Wednesday, October 31, 2018.
- ◆ Trick or Treat activities should be confined to the youngster's own neighborhood.
- ◆ Residents who wish to participate in Trick or Treat are asked to leave a porch light, or other outdoor light, on during these hours.
- ◆ Parents are asked to explain to children that homes with no outdoor light are not participating in Trick or Treat and that these homes should be passed up during these activities.

These guidelines are set forth in the hope that all citizens of Goldsboro will enjoy a happy, safe, and orderly Halloween.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 15th day of October, 2018.



Chuck Allen
Mayor