## GOLDSBORO CITY COUNCIL REGULAR MEETING AGENDA MONDAY, JANUARY 22, 2024



(Please turn off, or silence, all cellphones upon entering the Meeting)

#### I. WORK SESSION-5:00 P.M. - LARGE CONF. RM, CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

- 1. ROLL CALL
- 2. ADOPTION OF THE AGENDA
- 3. OLD BUSINESS
  - a. Parking Update (City Manager's Office)
  - b. Goldsboro Police Department Pay Discussion (Mayor)
  - c. Boards and Commissions Vacancies Discussion (Mayor)
- 4. NEW BUSINESS

#### II. CALL TO ORDER - 7:00 P.M. - COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Archbishop Anthony Slater) Pledge of Allegiance

- III. ROLL CALL
- IV. APPROVAL OF MINUTES
  - A.1 Minutes of the Work Session and Regular Meeting of December 18, 2023
  - A.2 Minutes of the Work Session and Regular Meeting of January 8, 2024

#### V. PRESENTATIONS

B. Resolution Expressing Appreciation for Services Rendered by Demetrius Cogdell as an Employee of the City of Goldsboro for More Than 19 Years

#### VI. PUBLIC HEARINGS

- C. SU-18-23 Arcade and Game Room (with no ABC Permits) (Planning)
- D. SU-1-24 Kennel and Pet Boarding (Planning)
- VII. PUBLIC COMMENT PERIOD

#### VIII. CONSENT AGENDA ITEMS

- E. Termination of Municipal Maintenance Agreement with NCDOT for Computerized Traffic Signal System (Engineering)
- F. Federal Emergency Management Association's Assistance to Firefighters Grant (AFG) Application (Fire)
- G. Updating Section 54.05: Stormwater Utility Service Fees, Rates and Fee Schedule of the Code of Ordinances (Public Works)
- H. Request Authorization to Purchase a Tandem Dump Truck (Public Works)
- I. Departmental Monthly Reports
- J. Resolution Authorizing Applications for Federal and/or State Assistance for the Elmwood Terrace Big Ditch Project (Engineering)

#### IX. ITEMS REQUIRING INDIVIDUAL ACTION

- K J. Small Batch Craft Event Temporary Street Closure (March 1, April 5, and May 3) (Police)
- X. CITY MANAGER'S REPORT

#### XI. CEREMONIAL DOCUMENTS

- L K. Resolution Expressing Appreciation for Services Rendered by Troy Conner as an Employee of the City of Goldsboro for More Than 25 Years
- MŁ. Black History Month Proclamation
- NM. American Heart Month Proclamation
- ON. Bill Graham Recognition Proclamation

#### XII. MAYOR AND COUNCILMEMBERS' COMMENTS

- XIII. CLOSED SESSION
- XIV. ADJOURN

# MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL DECEMBER 18, 2023

#### **WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on December 18, 2023.

<u>Call to Order</u>. Mayor Gaylor called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding

Mayor Pro Tem Brandi Matthews Councilwoman Hiawatha Jones Councilwoman Jamie Taylor Councilwoman Beverly Weeks Councilman Rod White

Also Present: Tim Salmon, City Manager

Matt Livingston, Assistant City Manager

Ron Lawrence, City Attorney Laura Getz, City Clerk

Absent: Councilman Chris Boyette

Adoption of the Agenda. City Manager Salmon requested the removal of Item C: Goldsboro Union Station Grant Request – NPS Historic Preservation Fund: Save America's Treasures from the Consent Agenda. Councilwoman Jones requested the removal of Item F: Award Final Upset Bid for 200 North Carolina Street to Community Technical Assistance, Inc. for further discussion. Mayor Gaylor suggested moving Item F to Items Requiring Individual Action. Upon motion of Councilwoman Jones, seconded by Councilwoman Weeks, and unanimously carried, Council adopted the amended agenda.

#### Old Business.

**Public Safety Complex Repairs Update.** Jamie Stanley, Deputy Public Works Director, shared the department put out a Request for Qualifications for repairs at the Public Safety Complex on Center Street in October. There have been two qualified responses, Jackson Builders and Bobbitt Construction. The proposals and proposed budget will be discussed at a meeting in January. He hopes to bring more information back to the second January meeting. Council discussed the safety of the building. Mayor Gaylor discussed the timeframe and safety. Mr. Stanley stated he believed the repairs will be over 2.5 million.

Managed Parking Plan Update. Matt Livingston, Assistant City Manager shared the following update: On street parking in the downtown municipal service district has over the past several years become increasingly problematic. Merchants and citizens have voiced concern over the availability of on-street parking. Compounding the challenge are vehicles consistently parking on the street for long term purposes. Often for more than twenty-four hours at a time. This occurs despite the ample availability of off-street parking that in most cases is less than a quarter mile away. Accordingly, this practice has made it difficult for merchants and business owners to have available on street parking near their business for their patrons. They believe such long-term parking practice has had a negative effect on their businesses. Consequently, merchants, citizens and business owners have approached the city requesting relief.

On street parking is not long-term parking and was never envisioned as such during the streetscape planning and development process. Further, in accordance with the City Municipal Code Section 72.76 the City has a two-hour managed parking zone for on-street parking for vehicles located within the municipal service district. To implement and enforce the code the city needed to invest in personnel and technology/software that could adequately assist in the performance of traffic management. The city did not have adequate staffing to enforce a new parking management plan for downtown. The city researched various software that could be flexible and easy to implement that could also be expanded as needed.

The City Council did authorize the City Manager to move ahead with parking management in March of 2023. This includes addressing other illegal parking that may occur downtown as well. We are less than 30 days to a soft roll out of our parking management plan starting January 2nd.

Thus far the city has:

- Purchased T2 systems parking management handhelds and software to ensure we are properly implementing a comprehensive parking management system. <a href="https://www.t2systems.com">https://www.t2systems.com</a>
- Hired a parking specialist for downtown within the PD that can potentially also handle other civil enforcement matters as needed.
- Police Specialist has gone through training on using the handheld parking device and the corresponding software.
- Other training on T2 users and administrators of the software was held in early December.
- Assembled 2-hour parking signage over 70 signs to be put up throughout the MSD.
- The expected installation period on signage is the last two weeks of December.
- The city will also begin restricting city lot parking to city employees only starting in January from 7am to 5:30pm.

\*Note: There are not enough city parking spaces in our municipal lot to provide for all city employees. We are about 15 spaces short. Overflow will be the John Street Parking lot.

#### **Proposed Soft Roll Out**

- January 2nd, 2024.
- Violations will be issued as warnings for the first 30 days to give people time to adjust to the new parking requirements and enforcement in general.

#### **Appeal Process**

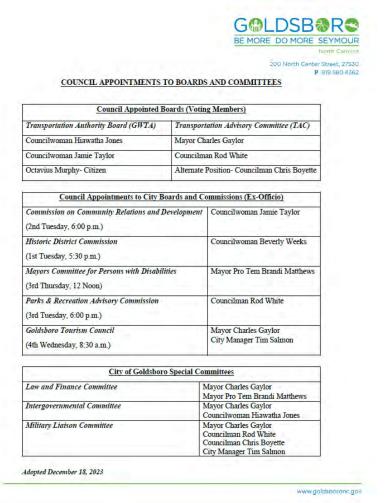
• Traffic Committee to serve as appeal Board as per Municipal Code 72.93

Councilwoman Jones and Mayor Pro Tem Matthews asked about handicap reserve parking and placards for business owners to give to customers that require longer stays than two hours. Council discussed downtown parking with the City Manager and Assistant City Manager. Assistant City Manager Livingston will bring an update regarding the items discussed at the next meeting. Mrs. Getz will send a copy of the current parking ordinance to Council. Council also discussed where funds received for parking tickets will go.

#### New Business.

**Financial Update.** Ted Cole with Davenport presented the attached presentation (Exhibit A). Mayor Pro Tem Matthews asked where the timeliness of the audits fall into the city's ratings. Mr. Cole explained the ratings. Mayor Gaylor shared comments regarding the presentation and the upcoming budget.

**Council Committee Discussion.** Mayor Gaylor discussed the council appointments to boards and committees below. Mayor Pro Tem Matthews made a motion to approve the list as presented. The motion was seconded by Councilwoman Weeks and unanimously carried.



Boards and Commission Vacancies Discussion. Laura Getz, City Clerk shared information regarding upcoming vacancies on boards and commissions. Councilman White asked to be recused from voting for Community Relations and Development due to his fiancé's application to be on the board. Council discussed vacancies on boards and commissions. Councilwoman Weeks made a motion to appoint Judith McMillian and Paul Saylors as members and Joel Bledsoe as an alternate to the Historic District Commission. The motion was seconded by Councilwoman Jones. Councilwoman Weeks modified her motion to appoint Paul Saylors as a member and Judith McMillian and Joel Bledsoe as alternates on the Historic District Commission. The motion was seconded by Councilwoman Jones. Mayor Pro Tem Matthews suggested waiting to review the applications until each board has had the opportunity to make recommendations. Councilwoman Weeks withdrew her motion. Mayor Gaylor suggested bringing this item to the second meeting in January. Councilwoman Weeks made a motion to make the deadline today for all applicants so that the boards have time to vet the applicants. The motion was seconded by Councilwoman Jones. Mayor Gaylor, Councilwoman Jones, Councilwoman Taylor and Councilwoman Weeks voted for the motion. Mayor Pro Tem Matthews and Councilman White voted against the motion. The motion passed 4:2.

<u>Consent Agenda Review.</u> Items D, E, G, H and I on the consent agenda were reviewed. Further discussion included the following:

Item I. Amend Contract for Audit Services for Fiscal Year Ending June 30, 2022. Catherine Gwynn, Finance Director, presented the item. Council shared concerns regarding the increase in charges. Council requested FORVIS provide

a formal response of how their time was used and how the \$118.000 was billed. Councilwoman Jones made a motion to remove Item I from the agenda. The motion was seconded by Councilwoman Taylor and unanimously carried.

Mayor Gaylor recessed the meeting at 6:53 p.m.

#### **CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on December 18, 2023.

Mayor Gaylor called the meeting to order at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding

Mayor Pro Tem Brandi Matthews Councilwoman Hiawatha Jones Councilwoman Jamie Taylor Councilwoman Beverly Weeks

Councilman Rod White

Also Present: Tim Salmon, City Manager

Matt Livingston, Assistant City Manager

Ron Lawrence, City Attorney Laura Getz, City Clerk

Absent: Councilman Chris Boyette

<u>Approval of Minutes.</u> Councilwoman Jones made a motion to approve the Minutes of the Work Session and Regular Meeting of December 4, 2023. The motion was seconded by Councilwoman Weeks and unanimously carried.

Mayor Gaylor shared deadlines are being moved up to allow Council to review agenda items. Contact the City Clerk at least a full week to a week and a half in advance of a meeting to request a presentation to be added on the agenda.

#### **Public Hearings.**

SU-17-23 Bar (POE with ABC) – East side of N. Center St. between E. Mulberry St. and E. Walnut St. The item was presented by Kenny Talton, Planning Director. Mr. Talton introduced new members of his department, Mark Helmer, Assistant Planning Director and Roy Publico, Senior Planner.

Mr. Talton and Attorney Lawrence shared information with council regarding special use permits and quasi-judicial proceedings.

Mayor Gaylor recessed the meeting at 7:22 p.m. until 7:30 p.m. due to a medical emergency in the audience.

Mayor Gaylor opened the meeting at 7:30 p.m. and due to the continued medical emergency, Council went into Closed Session with the following vote.

#### Closed Session.

Mayor Pro Tem Matthews made a motion to go into Closed Session to discuss Personnel and Litigation. The motion was seconded by Councilwoman Jones and unanimously carried. Council moved into the Anteroom.

After the Closed Session was held, Council came out of Closed Session and back into Open Session at 8:07 p.m.

#### Public Hearings.

SU-17-23 Bar (POE with ABC) – East side of N. Center St. between E. Mulberry St. and E. Walnut St. *Public Hearing Held and Findings Adopted*.

Mr. Talton continued the presentation regarding special use permits and quasi-judicial proceedings.

Mayor Gaylor opened the Public Hearing. The item was presented by Mr. Talton after being properly sworn in.

ADDRESS: 136 N. Center St.

PARCEL #: 2599961157

PROPERTY OWNER: Frank Brian Foster

APPLICANT: Kyle Merritt

The City Council on July 17, 2023, granted the applicant a Special Use Permit (SU-10-23) for the construction and operation of a bar, which is considered a Place of Entertainment (POE) with ABC permits, at 136 N. Center St. The site is currently under construction. The applicant submitted a follow-on petition to amend the City Unified Development Ordinance Chapter 118: Sidewalk Cafés, to provide for enclosed outdoor areas for the consumption of alcohol at POEs with ABC permits if approved in a Special Use Permit. Council approved the proposed amendment on September 5, 2023.

The applicant is now requesting modification to his existing permit to allow for an alcohol beverage consumption area directly in front of his business and upon City sidewalks in accordance with the provisions of Chapter 118 and the requirements of the Historic Design Guidelines for Downtown Goldsboro, Chapter 8, Sidewalk & Outdoor Dining and Outdoor Display.

Mr. Talton showed an aerial map and a diagram of the place of entertainment. Mr. Talton shared the following as he showed the diagram: The subject area is here and this will be the proposed enclosure. Here is a roll up door, already approved by the Historic District Commission. He is proposing two tables outside, one with three seats, one with two seats. Along the sidewalk, because it is a sidewalk 10 feet or wider, along Center Street, there are certain requirements of the Historic District guidelines that he must meet. He must maintain the existing utility band here. A minimum requirement of 6 feet between his enclosure area and the utility band. He meets that based off his proposed plan. It will be enclosed to meet ABC permit guidelines and regulations. Hours of Operation: Wednesday-Saturday 5:00 p.m. – 1:00 a.m.; Employees: 6; Approved Concept Plan (interior): Seven tables, a bar, interior seating for approximately 49 people.

Mr. Talton shared the following: Staff Evaluation: Applicant has submitted a completed application with supporting documentation that the proposal meets the City Ordinance and regulations. Applicant proposes an enclosed outdoor barrier consisting of two tables with five chairs upon City sidewalks. The interior building occupancy of the Place of Entertainment w/ABC- bar is limited to 49 persons. Since the seating capacity of the outdoor enclosure area is less than 10% of the maximum building occupancy of the bar, the proposal would meet City regulations. Planning staff has reviewed and approved the applicant's rendering of the outdoor enclosure area for compliance with the Historic Design Guidelines for Downtown Goldsboro and Chapter 118: Sidewalk Cafés of the Code of Ordinances. If you have any questions of what's been done in the past or how we came across the alcohol beverage control consumption area, please let me know. That's part of history that took place in the last six months. It is a new ordinance amendment. That amendment basically addresses you have sidewalk cafes for restaurants, those are permitted in-house administratively by staff. However, if a bar or a place of entertainment that was just offering with ABC permits such as a bar, a pool room, or any other place of entertainment along those lines. There was nothing in our ordinance that would allow them to have any outdoor seating, so we amended the ordinance to reflect something similar to the sidewalk café, however, we did incorporate that you either had to amend your special use permit that was existing at the time or if you propose a new development downtown in Goldsboro, that if it requires a special use permit, that you incorporate it in your request for outdoor seating.

Due to the nature of this proposal, the City's TRC (Technical Review Committee) was not required to review the proposal for code compliance.

Council shall open and close the Public Hearing, enter deliberation, and vote on each of the four findings to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and conditions for consideration related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the December 18, 2023, City Council meeting.

Mayor Gaylor opened the Public Hearing. No one spoke and the Public Hearing was closed.

City Council entered into deliberation and voted on each of the four findings in order to determine whether or not the Special Use Permit should be issued.

- 1. Councilwoman Weeks made a motion that the use will not materially endanger the public health or safety. The motion was seconded by Councilwoman Jones and unanimously carried.
- 2. Councilwoman Taylor made a motion that the use will not substantially injure the beneficial use of adjoining or abutting property. The motion was seconded by Councilman White and unanimously carried.
- 3. Councilwoman Weeks made a motion that the use will be in harmony with existing development and uses within the area in which it is located. The motion was seconded by Councilwoman Taylor and unanimously carried.
- 4. Councilwoman Jones made a motion that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The motion was seconded by Councilwoman Weeks and unanimously carried.

**<u>Public Comment Period.</u>** Mayor Gaylor opened the public comment period. The following person spoke:

1. Charles Wright shared comments regarding CALEA and recent crime in Goldsboro. He submitted handouts which are attached as Exhibit B.

No one else spoke and the public comment period was closed.

<u>Consent Agenda</u> – Approved as Recommended. City Manager Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Items C and I were removed from the agenda. Item F was moved to Items Requiring Individual Action. Mayor Pro Tem Matthews moved the items on the Consent Agenda, Items C - O be approved as recommended by the City Manager and staff. The motion was seconded by Councilwoman Weeks and a roll call vote resulted in all members voting in favor of the motion.

City department staff continued the review of Items J - O.

The items on the Consent Agenda were as follows:

Amending Capital Project Fund Ordinance – Police Evidence Room and Fire Department Renovation (G1106). *Ordinance Adopted*. The item was presented by Catherine Gwynn, Finance Director.

On October 1, 2018, the Council approved the establishment of a capital project fund for the construction of the Police evidence room and Fire Station renovation which was funded with a \$5.3 million dollar loan with Zions Bank.

There are additional funds that need to be appropriated for a replacement boiler that was recently installed at the Police Fire Complex, and this will complete the spending for the project so that it may be closed. The total expenditure appropriation will increase by \$5,661, and this will be primarily funded with a transfer from the General Fund. There are two minor line item corrections that are included to correct investment income and architect fees.

The fund will be closed after all sales tax reimbursements have been received by the City. The total project spend was \$6,442,987.03.

It was recommended that the following entitled Capital Project Ordinance for the Police Evidence Room and Fire Department Renovation (G1106) be amended for \$5,661. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

ORDINANCE NO. 2023-72 "AN ORDINANCE AMENDING THE POLICE EVIDENCE ROOM & FIRE DEPARTMENT RENOVATION CAPITAL PROJECT FUND (G1106)"

**Operating Budget Amendment FY23-24.** *Ordinance Adopted.* The item was presented by Catherine Gwynn, Finance Director.

Council adopted the FY23-24 annual operating budget on June 20, 2023.

#### City Manager (1012) and Planning (3151) General Fund

Due to a staffing shortage in Planning, the City Manager authorized the City Clerk and Deputy Clerk to assist with administrative tasks in Planning until new staff could be onboarded. The cost of salaries and benefits incurred during this time totaled \$937.50 approximately. The Manager has requested a transfer from a vacant Planning position to cover the additional unanticipated salary cost for the Deputy City Clerk and Clerk due to the additional duties assumed.

#### Information Technology (1030) General Fund

Mr. Scott Williams, IT Director, discussed the need for the chiller rental at the 10/2 council meeting. As discussed, the rental was not anticipated or budgeted in FY24. Funds must be appropriated for the rental of the Chiller from October, 2023 until June, 2024 with an initial cost of \$33,347 and then \$18,579 per month for a total of \$181,979. Mr. Williams will budget any anticipated rental costs for FY25 when preparing the FY25 departmental requests. This will be funded with an appropriation of Fund Balance in the General Fund.

#### Police (6121), Fire (5120), and Transfers (8101) General Fund

October, 2018, Council authorized the establishment of a capital project fund for the Police evidence room and Fire station renovations which was funded with a loan from Zions Bank. The project was substantially complete in the fall of 2020, however there was some funding that was left in the project that was supposed to be used for new furnishings for police and fire, security system components, and to move a modular trailer from the Fire department. However, the building was having issues with leaking, HVAC related to the boiler and chiller, and multiple other problems. With these issues arising, funds were not used for the furnishings, but held to cover some of the other major costs being encountered.

In FY23, the Police requested the replacement of the boiler, and it was appropriated in the General Fund. The auditors have requested that I close some of these old projects that are substantially complete. In order to accomplish the close, we will be funding the Police boiler replacement from the project fund (G1106), which will require a transfer from the General Fund of \$5,664.04. There are some current expenses related to the discovery of some mold issues at the Police and Fire Complex that are more appropriately classified as a General Fund operating expense. The total of these expenses will be approximately \$14,100. There is also a prior year purchase order (2020) for Brady Integrated Securities for incomplete portions of the security system at the Complex totaling \$20,968.62, however, there has been no firm date on the installation of the components. These appropriations totaling \$40,732.66 will be funded with a reduction in HVAC costs in the Police budget. The remaining funds in the HVAC costs line item can be used if necessary for any additional costs for the remediation or repair of the building.

#### Parks and Recreation (7460) General Fund

At the December 4, 2023 meeting, Council approved the replastering of Mina Weil pool for a total of \$95,000.00. This will be funded with an appropriation of fund balance in the General Fund.

#### **Debt Service (8111) General Fund**

Effective for FY22, the Governmental Accounting Standards Board implemented GASB 87, Leases. The intent was to "increase the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset." As part of the standard, the City must recognize the purchase of the capital asset in full and the revenue source is an "other financing source". This occurs at the modified accrual level, which means that the item must be budgeted, and in order to avoid a statutory budget violation, the expenditure must be appropriated in full and funded by an "other financing source".

The City entered into a 60 month lease of 2 copiers with J&M Executive Leasing in November, 2023 for the Police department and Public Works Building and Grounds Division. An appropriation for the purchase of the capital assets in the amount of \$4,440 and \$4,200 for each department is included as an expenditure appropriation, and this will be funded with Other Financing Sources (GASB 87).

#### Sale of Land General Fund

City Council approved the sale of right of way to the NC Department of Transportation for the U-4753 project on resolution 2023-59. The City closed on the transaction and received \$75,325 for Pin #3610546722 and \$161,650 for Pin #3610446826. These funds are appropriated as sale of land revenue, and it is recommended to reduce appropriated fund balance in the General Fund.

#### Analysis of Appropriated Fund Balance - General Fund

Date	Description	Adopted
6/20/2023	3 Ord 2023-43 FY23-24 Adopted Budget	\$ 1,500,000.00
8/7/2023	3 FY22-23 Purchase Order Rollovers	2,063,324.43
8/7/2023	3 Balance of trash compactor for Solid Waste	119,000.00
10/2/2023	3 Rebuilding Broken Places NPO	13,616.00
10/16/2023	3 Resurfacing Project FY24	154,700.00
11/6/2023	3 Housing Authority of Goldsboro - fund Tsunami cameras	63,016.00
11/6/2023	3 Chiller for City Hall	391,300.00
11/6/2023	3 HVAC replacement at Goldsboro Event Center	19,900.00
	Current Year Appropriations	\$ 4,324,856.43
12/18/2023	3 Rental Chiller for City Hall	\$ 181,979.00
12/18/2023	3 Replastering Mina Weil Pool	95,000.00
12/18/2023	3 Right of Way sold NCDOT U-4753	(236,975.00)
	Proposed	\$ 40,004.00
	Current Year with Proposed	\$ 4,364,860.43

#### Shared Services and Transfer (8101) Utility Fund

An additional transfer is necessary in order to close the Sewer Rehabilitation SRP-W-17-0110 (S1103) project fund in the amount of \$24,702. The project has been completed and all reimbursements from NCDEQ have been received. The City must fund the final ineligible engineering costs for the project. This will be funded with a reduction in contingency in the Utility Fund.

#### **Analysis of Contingency – Utility Fund**

Date	Description	Adopted
6/20/2023	Ord 2023-43 FY23-24 Adopted Budget	\$ 392,224.49
	Current Year Appropriations	\$ 392,224.49
12/18/2023	Transfer to close S1103 Sewer Rehab	\$ (24,702.00)
	Proposed	\$ (24,702.00)
	Proposed Ending Balance - Contingency General Fund	\$ 367,522.49

It was recommended that Council adopt the following entitled ordinance to amend the FY23-24 Operating Budget for the General Fund and Utility Fund. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

ORDINANCE NO. 2023-73 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2023-24 FISCAL YEAR"

Award Final Upset Bid for E. Spruce and 706 E. Spruce Street. *Resolution Adopted*. The item was presented by Catherine Gwynn, Finance Director.

Council authorized the staff to advertise for upset bid (G.S. 160A-266 and 160A-269) at the October 16, 2023 meeting. Staff advertised and received a total of two upset bids through November 14, 2023.

The following final upset bid offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

E. Spruce Street and 706 E. Spruce Street

Offeror: Tammy Perkins

Offer: \$4,594.25 Bid Deposit: \$229.71

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a money order. The original offer was \$3,950.00 from Terrance A. Bynum, and the final upset bid amount was \$4,594.25. The upset bid amount was a minimum of \$4,197.50 which is 10% of the first \$1,000.00 and 5% after the first \$1,000.00, so the final upset bid of \$4,594.25 was satisfactory. There were no further bids received when the final upset period ended on November 14th.

Parcel #: 51001, 51002 Pin #: 3509148035 (E. Spruce)

3509148085 (706 E. Spruce)

Combined Tax Value: \$3,770.00 Zoning: R-6

Planning has confirmed that both lots are non-conforming. It is the recommendation of staff to sell both lots together, and require the winning bidder to combine the lots into one lot upon recording of the deed.

It was recommended that Council adopt the following entitled resolution to accept upset bid offer on E. Spruce and 706 E. Spruce St. to Tammy Perkins so that staff may request consensus from Wayne County Board of Commissioners and authorize city officials to execute documents to transfer ownership to the high bidder. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

RESOLUTION NO. 2023-95 "RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY"

**Award Final Upset Bid for 717 Devereaux Street to Terrance A. Bynum.** *Resolution Adopted.* The item was presented by Catherine Gwynn, Finance Director.

Council authorized the staff to advertise for upset bids (G.S. 160A-266 and 160A-269) at the October 2, 2023 meeting. Staff advertised and received a total of two upset bids through November 14, 2023.

The following final upset bid has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

717 Devereaux St.

Offeror: Terrance A. Bynum

Offer: \$4,500.00 Bid Deposit: \$225.00

Pin #: 3509014848 Parcel: 50151 Tax Value: \$3,610.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a money order. The original offer was \$3,700.00 from Mr. Terrance Bynum, and the final upset bid amount was \$4,500.00. The upset bid amount was a minimum of \$4,355.00 which is 10% of the first \$1,000.00 and 5% after the first \$1,000.00, so the final upset bid of \$4,500.00 was satisfactory. There were no further bids received when the final upset period ended on November 14th.

It was recommended that Council adopt the following entitled resolution to accept upset bid offer on 717 Devereaux St. to Terrance A. Bynum so city officials may execute documents to transfer ownership to the high bidder. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

RESOLUTION NO. 2023-96 "RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY"

Contract Award for Goldsboro MPO Metropolitan Transportation Plan Update. *Resolution Adopted.* The item was presented by Kenny Talton, Planning Director.

The City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro Metropolitan Planning Organization (MPO), requested qualifications to assist in the development of the Goldsboro MPO Metropolitan Transportation Plan Update, which is critical to accommodate present and future travel demand in the Goldsboro MPO study area.

Two consultants submitted qualifications to the MPO Selection Committee consisting of: Berry Gray, Wayne County Planning Director; Kenneth Talton, City of Goldsboro Planning Director; Matthew Livingston, City of Goldsboro Assistant City Manager; Scott Walston, North Carolina Department of Transportation Planning Division; Jennifer Collins, North Carolina Department of Transportation Division 4 District 3 Engineer; and Bill Marley, Federal Highway Administration. Upon review, the MPO Selection Committee recommended selection of Kimley-Horn Associates, Inc., of Raleigh, North Carolina.

On November 9, 2023, staff presented the Selection Committee's recommendation to the TCC and TAC for their approval. They recommended and approved the selection of Kimley-Horn for this task.

Staff is working with the consultant and NCDOT to develop a fee proposal not to exceed \$150,000 as allocated within the Goldsboro MPO FY 24 PWP (Planning Work Program).

The fee proposal for this project has been reviewed and checked for accuracy by the City Planning Department, North Carolina Department of Transportation and City of Goldsboro Finance Director. Sufficient funds are available for this project with 80% of the project being paid for with the use of PL 104 funds.

Contract for Consultant Services \$150,000

City of Goldsboro (20% of \$150,000) \$30,000

NCDOT PL 104 funds (80% of \$150,000) \$120,000

It was recommended that Council adopt the following entitled Resolution authorizing the City Manager to execute a contract not to exceed \$150,000 with Kimley-Horn, for the Goldsboro MPO Metropolitan Transportation Plan Update subject to approval of the contract by the NC Department of Transportation and the State Office of the Inspector General. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

Council discussed deliverables and the Master Transportation Plan with Mr. Talton and Assistant City Manager Livingston.

RESOLUTION NO. 2023-97 "RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE GOLSBORO MPO METROPOLITAN TRANSPORTATION PLAN UPDATE"

Contract Award for Goldsboro MPO Bicycle, Pedestrian, and Greenway Plan Update. *Resolution Adopted*. The item was presented by Kenny Talton, Planning Director.

The City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro Metropolitan Planning Organization (MPO), requested qualifications to assist in the update of the 2015 Goldsboro MPO Bicycle, Pedestrian, and Greenway Plan, which will update reflected growth and future needs as it relates to greenways, sidewalks, bike routes and multi-use trails within the Goldsboro Urban Area.

Two consultants submitted qualifications to the MPO Selection Committee consisting of: Berry Gray, Wayne County Planning Director; Kenneth Talton, City of Goldsboro Planning Director; Matthew Livingston, City of Goldsboro Assistant City Manager; Scott Walston, North Carolina Department of Transportation Planning Division; Jennifer Collins, North Carolina Department of Transportation Division 4 District 3 Engineer; and Bill Marley, Federal Highway Administration. Upon review, the MPO Selection Committee recommended selection of Kimley-Horn Associates, Inc., of Raleigh, North Carolina.

The Selection Committee felt no need to conduct interviews. Kimley-Horn along with subconsultant, Alta Planning + Design, have built a team of experienced professionals with extensive experience in greenway, bicycle, and pedestrian planning services.

On November 9, 2023, staff presented the Selection Committee's recommendation to the TCC and TAC for their approval. They recommended and approved the selection of Kimley-Horn for this task.

Staff worked with the consultant and NCDOT to develop a fee proposal not to exceed \$200,000 as allocated and identified as SPR funds within the Goldsboro MPO FY 24 PWP (Planning Work Program).

The fee proposal for this project has been reviewed and checked for accuracy by the Planning Department, North Carolina Department of Transportation, and City of Goldsboro Finance Director. Sufficient funds are available for this project with 95% of the project being paid for with the use of State Planning and Research (SPR) Funds which were applied for and awarded to the Goldsboro MPO by the North Carolina Department of Transportation on July 1, 2023.

Contract for Consultant Services	\$199,992.88
Federal SPR funds (80% of \$199,992.88)	\$159,994.30
State Match (15% of \$199,992.88)	\$29,998.93
City of Goldsboro (5% of \$199,992.88) Local Match	\$9,999.65

It was recommended that Council adopt the following entitled Resolution authorizing the City Manager to execute a contract in the amount not to exceed \$199,992.88 with Kimley-Horn, for the Goldsboro MPO Bicycle, Pedestrian, and Greenway Plan Update, subject to approval of the contract by the NC Department of Transportation and the State Office of the Inspector General. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

Mayor Gaylor asked Mr. Talton to provide Council an explanation regarding the transportation relationship between the City of Goldsboro, MPO, TCC, and TAC. Mr. Talton will come back to a future meeting with NCDOT and city staff to discuss the request.

RESOLUTION NO. 2023-98 "RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE GOLSBORO MPO BICYCLE, PEDESTRIAN, AND GREENWAY PLAN UPDATE"

Amending Chapter 32: Boards, Commissions and Departments of the City of Goldsboro Code of Ordinances. *Ordinance Adopted.* The item was presented by Laura Getz, City Clerk.

The City of Goldsboro recognizes and values the importance of citizen participation in local government. The City utilizes boards and commissions as a mechanism to engage citizens in the democratic process. Chapter 32 outlines and defines the functions of City Council advisory boards.

After a review of Chapter 32, several administrative changes were recommended by various boards and departments to update processes. These updates include revising the one year waiting period for citizens to join a city board or commission after they have served their term on a city board or commission, revising the wording requiring appointments to be made by January 1 and adding a requirement for the Goldsboro Tourism Council members to be a resident of the City or the ETJ.

It was recommended that Council adopt the following entitled Ordinance amending Chapter 32: Section 32.220 Local Citizen Boards, Commissions, Committees and Authorities, revising the wording in (C) for the one-year requirement, revising the wording requiring appointments to be made by January 1 in (G) and adding a requirement for city or ETJ residency in Section 32.329, Travel and Tourism Advisory Council. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

Mayor Gaylor discussed the ordinance as it relates to keeping citizens engaged. Mayor Pro Tem Matthews asked about the creation of a city staff position on the Tourism Board.

ORDINANCE NO. 2023-74 "AN ORDINANCE AMENDING CHAPTER 32 BOARDS, COMMISSIONS AND DEPARTMENTS OF THE CITY OF GOLDSBORO'S CODE OF ORDINANCES"

Scheduling Council Meetings for 2024. Approved. The item was presented by Laura Getz, City Clerk.

The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting.

The following dates are impacted by holidays:

- Monday, January 1, 2024 due to New Year's
- Monday, January 15, 2024 is in observance of Dr. Martin Luther King, Jr.'s Birthday
- Monday, September 2, 2024 is in observance of Labor Day

Staff suggests Council consider rescheduling the above meetings to the following dates:

- Monday, January 8, 2024 New Year's
- Monday, January 22, 2024 Dr. Martin Luther King Jr.'s Birthday
- Monday, July 12, 2024 Summer
- Monday, February 12, 2024 due to Council Retreat
- Tuesday-Wednesday, February 20-21, 2024 Council Retreat
- Tuesday, September 3, 2024 -Labor Day

It was recommended that Council accept staff recommendations and approve the 2024 regular Council Meeting schedule. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

Boards and Commissions Meetings for 2024. Approved. The item was presented by Laura Getz, City Clerk.

The City of Goldsboro's General Rules of Order for Boards and Commissions states that each December Council adopts a comprehensive meeting schedule for all City public bodies.

Boards and Commissions members were requested to review dates for 2024 to determine conflicts with holidays or other City events. These dates may be amended with proper notice to the Clerk's office.

It was recommended that Council accept staff recommendations and approve the 2024 Boards and Commissions Meetings schedule. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

#### Departmental Monthly Reports. Accepted as Information.

The various departmental reports for November 2023 were submitted for Council approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Matthews/Weeks (6 Ayes)

#### **Items Requiring Individual Action**

Award Final Upset Bid for 200 N. Carolina Street to Community Technical Assistance, Inc. The item was presented by Catherine Gwynn, Finance Director.

Council authorized the staff to advertise for upset bids (G.S. 160A-266 and 160A-269) at the September 18, 2023 meeting. Staff advertised and received a total of five upset bids through November 28, 2023.

The following final upset bid has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

200 N. Carolina St.

Offeror: Community Technical Assistance, Inc.

Offer: \$8,500.00 Bid Deposit: \$4,500.00 Pin #: 2599773020

Tax Value: \$3,320.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier check. The original offer was \$1,800.00 from Mr. Norris Uzzell, and the final upset bid amount was \$8,500.00. The upset bid amount was a minimum of \$5,930.00 which is 10% of the first \$1,000.00 and 5% after the first \$1,000.00, so the final upset bid of \$8,500.00 was satisfactory. There were no further bids received when the final upset period ended on November 28th.

Community Technical Assistance, Inc. is registered and active with the North Carolina Secretary of State as a non-profit corporation.

It is recommended that the City Council, by motion adopt the attached resolution to accept upset bid offer on 200 N. Carolina St. to Community Technical Assistance, Inc. so that staff may request consensus from Wayne County Board of Commissioners and authorize city officials to execute documents to transfer ownership to the high bidder.

Councilwoman Jones shared concerns regarding the final bidder and the use of the property. Assistant City Manager Livingston and Assistant to the City Manager Octavius Murphy shared information regarding the bidder. Councilwoman Jones requested that Mr. Murphy contact the bidder for further information. Council discussed the item.

Mayor Pro Tem Matthews made a motion to table the item to the January 8 meeting. The motion was seconded by Councilwoman Jones. Mayor Gaylor, Mayor Pro Tem Matthews, Councilwoman Jones, and Councilwoman Taylor voted for the motion. Councilwoman Weeks and Councilman White voted against the motion. The motion passed 4:2.

#### City Manager's Report.

City Manager Salmon thanked city employees for all they do this time of year. He also wished everyone a Merry Christmas and a Happy New Year.

#### Mayor and Councilmembers' Comments.

Councilman White shared the following comments: I want to address the leaf pick up issue. I know I've gotten an abundance of calls about the leaves that are still out on the street, and I have talked to the department who actually does that. Unfortunately, some of our equipment has been down, but they are trying to rectify it and we're trying to get the leaves up as quick as possible. Also, I would like to wish everyone Happy Holidays, be safe and enjoy your family.

Councilwoman Weeks shared the following comments: I want to wish everyone a Merry Christmas and especially our city employees and just tell them how much this Council values you and all your sacrifices. They don't go unnoticed. Also, I want to wish a very young guy a Merry Christmas that's watching us all tonight. He's excited about this Council. He is 103 years old and so I want to wish a Merry Christmas to Mr. Woodrow Anderson. He is a U.S. Army, World War 2 veteran and the oldest surviving World War 2 veteran in Goldsboro, so Merry Christmas Mr. Woodrow.

Mayor Pro Tem Matthews shared the following comments: Ditto to all of that but also, I want to remind the District 4 residents that we are currently having a Christmas decoration contest that will end on Thursday. Two houses will be chosen, and each house will receive a \$50 reward in prize so happy decorating, and I'll see you guys in the new year.

Councilwoman Taylor shared the following comments: I would just like to reflect on all the accomplishments that the city has made in the past and the fact that we have so many citizens that are concerned about the future of Goldsboro as evidenced by all the applications that we're getting in for our boards and commissions and I appreciate that. Also, I would just like to say Happy Holidays and I am looking forward 2024.

Councilwoman Jones shared the following comments: I would just like to say it's a great time to show kindness and love toward your neighbor. Please remember your elders and also check on them and if you have anyone in your life who has lost someone and this will be their first Christmas without them, give them a personal shout out and say something to them. It's a very difficult time. Statistics show that suicide is higher during the holidays than any other time. Merry Christmas and I would like to thank those individuals that have helped me get Christmas toys for the children that were not eligible for empty stocking. We did have some individuals that came to Goldsboro recently and they did not have a job, no food and their children were not going to get Christmas, so you know who you are and thank you so much. Merry Christmas.

Mayor Gaylor shared the following comments: I'll echo the sentiments of just an incredible amount of gratitude for the generosity this community shows this time of year. It is palpable and it's absolutely amazing. It's one of the pillars that makes this such a wonderful community to be a part of. Happy Holidays, Merry Christmas, thank you so much to our city staff that will be working on Christmas Eve and Christmas Day and those holidays. I so appreciate what you guys do.

There being no further business, Mayor Gaylor adjourned the meeting at 9:22 p.m.

Charles Gaylor, T

Mayor

City Clerk

Laura Getz

## **Discussion Materials**

City of Goldsboro, North Carolina



## Contents / Agenda

3 Credit Rating Overview

General Fund Operations and Fund Balance

1.1 Tax Supported Debt Profile

16 Water & Sewer Fund Profile

Appendix

City's Financial Policies



DAVENPORT -

#### Credit Overview



## **Credit Rating Overview**

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Credit Rating Overview

The City is currently rated 'AA' by Standard and Poor's.

Last Rating Report 7/1/2021

Last Review Date: 3/6/2023

Last Rating Change: Upgraded to 'AA' (7/10/2018)

Moody's Investor Services	Standard & Poor's	Fitch Ratings
Aaa	AAA	AAA
Aa1	AA+	AA+
A82	AA	AA
Aa3	AA-	AA-
A1	A+	A+
A2	A	A
A3	A <sub>r</sub>	Α-
Baa1	BB+	88+
Baa2	BBB	BBB
Baa3	BBB-	BBB-

100	Maumber of Credits	Percentage of Credits		Aus
Are	228	11%		4
An .	1337 550	83%		No.
Total	2.115	100%		- An
			e and a territories as	***********
	March Compania March	NAMED AND ADDRESS OF	ed Stratus	

-	Number of Credits	Percentage of Continu			
Ana	15	35%			١.
As	26	624			,
A	0	0%	Att	1	9
Total	42	100%			

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Hote: The date shown in the peer comparations in from Albody or

Compare and date in derived from PT 2021 \*g are in most cases.

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## Peer Comparatives - North Carolina 'Aa' City Population Peers



In order to provide additional perspective on potential Financial Policy enhancements/updates, Davenport has compiled a more specific North Carolina peer list. This list includes all Au Rated Cities/Towns in North Carolina with populations ranging between 25,000 and 50,000.

	A	В	c	D	Ε	F
					redit Ratin	
	City/Town	Population	Electricity	Moody's	S&P	Eittch
	Designation	22,215	No.	2/4	A.A.	10/4
	'An' Rated Cit	es and Tako	WITH 25,00	9 50,000 P	epulation.	
	Clayron.	29,445	THE	Ant	AA+	0/8
North Carolina	Foquey varies	45.815	No	Aa1	AAA	n/a
	Garner	33 669	No	As1	AAA	n/a
'Aa' City	Hickory	44.084	No	Aa1	AA+	n/a
Population Peer ·	Holly Springs	45,945	No	Atl 2	AAA	n/a
Group	Indian Trail	41,724	No	As 1	AAA	n/n
	Matthews	30,124	No	Au1	AA+	n/e
	Monroe	36,016	Yes	Aa2	AA	n/a
	Sanford	31,224	No	As 2	n/r	AA
	Statesville	29,681	Yes	n/a	n/a	n/a
	Thomasville	27,399	No	Aa2	n/a	n/a
	Wilson	47,608	Yes	As2	AA	n/a

#### Rating Agency Methodologies



Category	Rating Percentage	Short Term Control	Long Terri Control
Economy	30%		1
Financial Performance	30%	/	~
Institutional Framework	10%		~
Leverage	30%	/	1

Catagory	Rating Percentage	Short Term Control	Long Term Control
Institutional Framework	10%		V
Economy	30%		-
Management	20%		100
Budget Flexibility	10%	1	~
Budgetary Performance	10%	1	-
Liquidity	10%	· /	-
Debt and Contingent	10%	4	-

- On November 2, 2022, Moody's updated its US Local Governments General Obligation Debt methodology and assumptions.
- 5 defined below the line qualitative adjustments can be made based upon certain factors not included in the quantitative score.
- On September 12, 2013, Standard & Poor's updated its US Local Governments General Obligation Ratings methodology and assumptions.
- Under the new methodology, an initial indicative rating is calculated from a weighted average of seven key factors.







#### General Fund Financial Performance



#### General Fund Operations and Fund Balance

# General Fund Revenues vs. Expenditures

#### Observations

- The City's General Fund Balance increased significantly from FY 2021 to FY 2022
- In FY 2022. Unassigned Fund Balance increased by approximately \$7.75 million, going from \$4.45 million to \$12.2 million.
- In FY 2022. Total Fund Balance increased by approximately \$10.8 million, going from \$10.6 million to \$21.4 million



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General Fund Balance

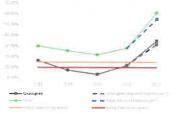
#### Current General Fund Balance Policy (Unassigned)



#### Current General Fund Balance Policy (Unassigned)



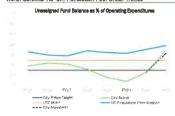
## General Fund Balance as a % of Expenditures and Transfers Out



#### Peer Comparison Unassigned FB as a % of Budget



#### North Carolina 'Aa' City Population Peer Group Trends





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#### **Existing Tax Supported Debt**



## Existing Tax Supported Debt Profile

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	Ė	23455	2015	8	2015	2015	201	3100	É	200	à	2022	2073	200	200	200	202	ű	202	2035	703	202	2000	2034	2005	20%	2033	20.02	20.76

#### Par Outstanding - Estimated as of 6/30/2023

Туре	Par Amount
General Obligation Bonds	\$8,748.301
IPCs / LOBs / Other	\$17.251.274
Total	\$25,999,575

Note.	Includes	the	following	loans	issued	after	6/30/2	202
	ananu i		100 4 100	4.5				

FY	Principal	Interest	Total	10-yr Payout
Total	25.999,575	4.216.832	30,216,406	
2024	3,825,901	770,093	4,595,994	88.3%
2025	3,468.192	673,861	4,142,053	91.2%
2026	2,961,702	577,964	3,539.665	92.2%
2027	2,975,780	487,977	3,463,757	94.0%
2028	2.498,000	397,443	2.895,443	96.5%
2029	1.833.000	314.619	2.147.619	97.8%
2030	1,766,000	256,057	2.022,057	100 0%
2031	1,281,000	204.291	1.485,291	100.0%
2032	1.280.000	166,639	1.446.639	100.0%
2033	1,080,000	129,019	1,209.019	100.0%
2034	1,080,000	94,400	1.174.400	100.0%
2035	500.000	59,297	559.297	100.0%
2036	500,000	43,328	543.328	100.0%
2037	500,000	27,219	527.219	100.0%
2038	225,000	10,969	235,969	. 100.0%
2039	225,000	3,656	228,656	100.0%

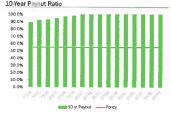
The City's Tax Supported Debt consists of obligations paid for from the General Fund and from Occupancy Tax.

DAVENPORT III



#### Key Debt Ratio: Tax Supported Payout Ratio

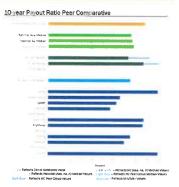




Existing 10-year Payout Ratio
 FY 2024

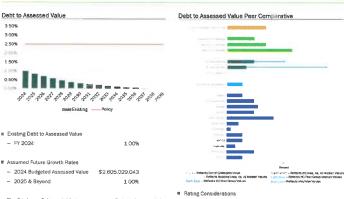
- The 10-Year Payout Ratio measures the amount of principal to be retired in the next 10 years

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#### Key Debt Ratio: Debt to Assessed Value



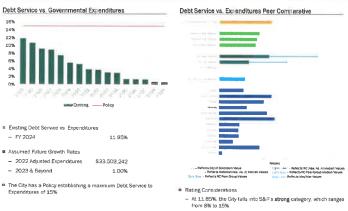


The City has a Policy establishing a maximum Debt to Assessed Value of 2.50%

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# Key Debt Ratio: Debt Service vs. Expenditures





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## Existing Water & Sewer Supported Debt Profile

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#### Peer Group – Rated Water & Sewer Systems



- The following pages contain peer comparatives based on the below Moody's rating categories: National Mondy's Rated Combined Water & Sewer Systems

-	Number of	Percentage	A Ann
	Credits	of Credits	
LIFED	15	5.2%	
\a	189	85.9%	\$100 M
4	83	25.9%	
Fotel	287	100.0%	A
North C	aroung Mendy	s Baled Con-bin	ed Water & Sewer Systems
	Number of	Percentage	A An
	Canalita	ad Overdite	

		В	C	D	E	P
	Entity	Population	Electricity		edit Ratin,	
				Moody's	SAP	Fiter
	Cary	160,388	Na	Asn	AAA	AAA
	Cheriotte	897.720	No	Ann	AAA	AAA
	Clayton	29,445	Yes	An3	-AA-	NR
	Reteigh	476,587	No	Ass	AAA	AAA
5	CFPUA	122,891	No	A01	AA+	NR
ß	Durhem	291,928	No	Au1	JAAA	AA+
	Greensboro	301,115	No	Ans.	JAA	AAA
8	Greenville Utilities Comm.	89,233	Yes	As2.	NR	AA-
ġ	Oranga W&S Authority	150,477	n/n	881	AAA	AA+
0.	Winston-Salem	251,350	No	An1	AAA	NR
1	Brumswick County	153.064	n/a	Aa2	AA	NB
2	Concord	109,898	Yes	An1	AA-	AA+
3	Puquey-Verice	40,810	No	As2	AA	NR
4	Gastonia	82,653	Yes	As 2	AA	AA+
5	Hamett County	138,832	n/a	Au2	NR	MB
6	High Point.	1.15.067	Yee	As2	AAA	AA+
7	Johnston County	234,778	r/a	As2	AA+	NR
8	Moorany ille	52,656	No	A62	AA+	NR
9	Union County	249,070	R/e	As2	484	AA
0	Hillsborough	234,778	No	NR	AA	NR
1	Lincoln County	93.095	n/s	MR	AA	NR
2	Carolina Seech	6,772	No	As3	NR	NR
3	Jackspryttle	70.420	No	A#3	NR	NR
4	Ormize W&S Authority	207,298	0/8	Au3	AA-	NR
5	Samford	31,224	No	An3	NR	AA-
6	Sellebury	35,808	No	RM	AA-	AA-
7	Daik Island	9.322	No	A1.	84	NR

#### Existing Water & Sewer Supported Debt



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Туре	Par Amount
General Obligation Bonds	\$4,552,699
PCs / COH- / LOtte-	\$3.533,386
Revolving Loans <sup>1</sup>	\$16,440,665
Total	\$24,526,749
Revolving Loans Awarded but not yet Drawn <sup>2</sup>	\$3,610.000
Grand Total	\$28,136,749

2027	2,183,430	261,562	2,444,992
2028	2,192,430	214,566	2,406,996
2029	2,186,430	167,358	2,353,788
2030	2,185,430	126,438	2,311,868
2031	1,614,430	85,604	1,700,034
2032	1,624,430	61,959	1,686,389
2033	871,463	38,077	909,540
2034	724,370	32,442	756,811
2035	724,370	26,806	751,176
2036	724,370	21,171	745,541
2037	724,370	15,536	739,906
2038	556,284	9,901	566,185
2039	556,284	7,426	563,710
2040	556,284	4,950	661,235
2041	136,000	2,475	138,476

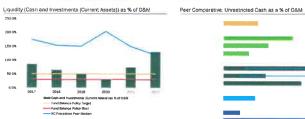
Water & Sewer Supported Debt Service

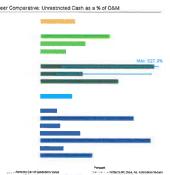
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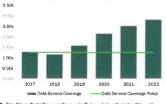




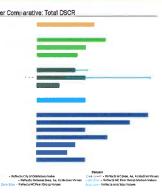








- The City's Debt Service Coverage Policy states that the City will strive to maintain a Debt Service Coverage Ratio in the Water an Sewer Fund at a minimum of 1.25x
- DSCR = Net Revenue Available for Debt service → Annual Debt Service



DAVENPORT #

Source: City Audits / Budgets / Staft / Moody's Investors Services

#### DAVENPORT \_\_\_\_

Source, Dity Audita / Budgets / Staff / Moody's Investors Services

## Appendix A

City's Financial Policies





Subject: Fiscal Policy Guidelines		ncs Depar	Department: City Manager's Office			
Policy #: CMOP-004	Adopted: 08/21/2023	Effective: 08/21/2023	Superredes:   02/15/2012	Resolution #: NA	Approved by: City Council	1

- The City will utilize a balanced approach to capital funding utilizing deb and/or fund balances in excess of policy targets, and current-year (pay-e-
- When the City finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repsy the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be calculated annually and included in the review of financial trends.
- Where featible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
- The City will retire tax anticipation debt, if any, annually and will retire bond anticipation debt within six nafter completion of the project.

- pported Debt
  Direct not debt as a percentage of the total assessed value of taxable property should not exceed to debt as a City-issued debt that is tax supported.
- The ratio of direct net debt service expenditures as a percent of total governmental find of exceed 15% with an aggregate ten-year principal payout ratio target of 55% or better.
- The City recognizes the importance of underlying and overlapping debt in analyzing finar City will regularly analyzz total indebtedness including underlying and overlapping debt.
- The City will target a minimum amount of equity funding of 10% of the CIP on a five-year rolling average.

- powried Debt

  The City will target a minimum amount of equity funding in the Weter and Sewer Pand of 15% of the capital improvement plan on a five-year rolling average.
- The City will strive to maintain a Debt Service Coverage Ratio in the Water and Sewer Fund at a minimum of 1.25z. 11.

RESERVE POLICIES

The City of Goldsboro will strive to maintain the unassigned fund balance in the General Fund at a level sufficient to meet its objectives. The City will target an unassigned fund balance at the close of each fiscal year equal to at least 15% of General Fund operating expenditures and transfers out at no time shall the unassigned fund balance fall below 10% of General Fund operating expenditures and transfers out without Council approval.

The City Council may, from time-to-time, appropriate fluid balances that will reduce unassigned fund balance below the 10% policy for the purposes of a declared fiscal emergency or other such global purpose as to true long-term fiscal security of the City of Coldshow. In such circumstances, the Council will adopt a fault are table unassigned fluid balances to the policy level within 36 months from the date of the appropriation. If reator



FISCAL POLICY GUIDELINES - OBJECTIVES

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management
practice of the City of Goldshow, North Carolina. A fiscal policy that is adopted, adhered to, and regularly reviewed is
recognized as the concernous of sound financial management. Effective fiscal policy:

- . Contributes significantly to the City's ability to insulate itself from fiscal crisis,
- Enhances abort term and long-term financial credit ability by helping to achieve the highest credit and bond ratings possible,
- · Promotes long-term financial stability by establishing clear and consistent guidelines.
- Directs attention to the total financial picture of the City rather than single issue at
- · Promotes the view of linking long-run financial planning with day-to-day operations, and
- Provides the City Council, citizens, and the City's professional management a framework for measuring the fiscal impact of soverament services against established fiscal parameters and entdethies.

#### CAPITAL IMPROVEMENT BUDGET POLICIES

- The City will develop a 10-year plan for capital improvements and review and update the plan annually. Additional projects can be added to the CIP at any time, but funding for projects added in this manner are subject to normal operating budget constraints.
- The City will coordinate development of the CIP with development of the operating budget.
- The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimi, future maintenance and replacement costs.
- The City will attempt to determine the least costly and most flexible financing method for all new projections.

. The City will confine long-term borrowing to capital improvements or projects that cannot be financ current revenues except where approved justification is provided.

Page 1 of 4



cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.

- The City has adopted a comprehensive strategy for the long-term stability and financial health of the Utility Fund The City of Goldsborn will strive to maintain Utility Fund each and investments at the close of each fiscal year equal to at least 50% of the Utility Fund operating expenditure; a to time shall each and tovestments fall below 30% of Utility Fund operating expenditures without Council approval.
- The City Council may, from time-to-line, appropriate Utility Fund each and investments below the 30% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of Goldsboro. In such circumstances, the Council will adopt a plan to restore each and investments to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period, without severe hardship to the City, then the Council will establish a different but appropriate time period.

BOND RATING POLICY, The City will maintain a very strong/high bond rating to be considered a "low-rish" borrower when obtaining funding for projects. The City will target the Standard and Poor's AA+7Moody's Aal rating; at no time shall the rating stop below AA/Aa2 without, Council notification. In each circumstances, the Council will adopt a plan to restore the bend rating to the policy level within 36 months from the date of the lower cr lost bond rating. If restoration cannot be accomplished within such time period without severe hardship to the City, then Council will establish a different but appropriate time period.

- BUDGET DEVELOPMENT POLICIES

  1. The City will develop its annual budgets in such a manner so as to incorporate historic trend analysis for reaud expenditures with an adjustment for current financial trends and developments as appropriate.
- Utility rates will be established at the appropriate level to enable the related funds to be self-supporting.
- One-time or other special revenues will not be used to finance continuing City operations but instead will be for funding special projects.
- The City will pursue an aggressive policy seeking the collection of delinquent utility, license, permit and other fees due to the City.
- The City Council will receive a financial report at the end of each quarter showing year-to-date re-
- mts will be brought to City Council for consid



# Subject: Flacal Policy Guidelines | Department: City Manager's Office Policy fi: Adopted: | Effective: Supersedes: Resolution fi: NA ppreved by: 08/21/2023 | 08/21/2023 | 02/15/2012 | NA City Council

- CASE MANAGEMENT AND INVESTMENT FOLICIES

  1. It is the intent of the City that public funds will be invented to the extent possible to reduce the need for property tax revenues. Funds will be invested with the chief objectives of safety of principal, liquidity, and yield, in that order. All deposits and investments of City funds will be in accordance with N.C.G.S. 159.
- The City will use a Central Depository to maximize the availability and mobility of cash for all funds that can be logally and practically combined.
- Liquidity: No less than 20% of funds svallable for investment will be maintained in liquid investments at any point in time.
- Maturity: All investments will mature in no more than thirty-six (36) months from their purchase date.
- Custody: All investments will be purchased "psyment-versus-delivery" and if certificated will be held by the Finance Officer in the name of the City. All non-certificated investment will be held in book-ontry form in the name of the City with the City's third-party Custodian (Safekceping Agent).
- Authorized investments: The City may deposit City Funds into: Any Board approved Official Depository if such funds are secured in accordance with NCGS-159 (31). The City may invest City Funds is the North Carolina Capital Management True, US Tressury Securities, US Agency Securities specifically authorized in CS-159 and rated no lower than "AAA", and Commercial Paper meeting the requirements of NCGS-159 plus having a national broad rating.
- Diversification: No more than 5% of the City's investment funds may be invested in a specific compeny's commercial paper and no more than 20% of the City's investment funds may be invested in commercial paper. No more than 25% of the City's investments may be invested in any one US Agency's Securities.
- Allocation: Investment income will be allocated to each participating fund or account based on a fair and equitable formula determined by the Finance Director.
- Reporting: The City Council will receive an investment report at the end of each quarter showing current investment holdings.

Adopted this 21st day of August, 2023.

Devid Hum, Mayor

Page 4 of 4

#### Municipal Advisor Disclosure



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Address to Goldsboro City Council 12/18/2023

Good Evenings Mayor and City Council,

My name is Charles Wright, for those who don't know me, I'm Retired USAF, arrived SJAFB January 1990, retired 1993. Presently part-time election board member, part-time nurse, part-time president of a housing coalition, a part-time community advocate and a full-time husband, father of 4, grandfather of 6.

I would like to congratulate all of you who won your seat, campaigning is not an easy undertaking. I would also like to say to all of Goldsboro citizens, occupying one of these seats is not a requirement to bring forth good public policy ideas, although it may help.

I know a man who brought forth such before the council in January 2009, and 6 times address the council over 9 years, but finally seen his idea to fruition,11 years later, November 2020, when the Goldsboro Police Department received Advanced Law Enforcement Accreditation from Commission of Law Enforcement Agencies, CALEA.

And this is why I'm before you tonight, CALEA.

I am cordially requesting our Mayor and Council conduct an inquiry to determine if the Goldsboro Police investigation of the alleged child sexual assault at the YMCA, June 26, 2023, were conducted in full compliance with all applicable Advance CALEA Standards.

# Advantages of Advanced Law Enforcement Accreditation Chapters of Interest

183 standard titles / 461 advance titles

- 18. Chapter 42- Criminal Investigation
- 20. Chapter 44- Juvenile Operations
- 24. Chapter 54- Public Information
- 25. Chapter 55- Victim/Witness Assistance
- 31. Chapter 74- Legal Process
- 32. Chapter 82- Central Records
- 34. Chapter 83- Collection and Preservation of Evidence

# Goldsboro Daily News Sexual Crime Articles Involving Minors

1/1/2022- 12/10/2023

12/10/23 Minor Sexually Assaulted 14 yo	(Event 6/26/23) 167d
11/7/23 Indecent Liberties with Student	(Event 11/3/23) 4d
10/10/23 Indecent Liberties with Child	(Event 8/29/23) 41d
10/4/23 Statutory Sex Offense with Child 15yo	(Event 10/4/23) 0d
7/27/23 Rape/Indecent Liberties with Child	(Event 8/27/23) 30 d
7/20/12 Indecent Liberties/Sex Acts with Student	N/A
3/6/23 1 <sup>st</sup> degree Murder/Abuse 4yo	(3/6/23) <del>0d</del>
2/16/23 1st degree Sexual Assault/Indecent Liberties Child	(Est. 1/16/23) 30d
11/12/22 Teen Sexual Assault	(Event 11/12/22) 0d
9/12/22 Indecent Liberties with Child	(Event 8/25/22) 17d
9/15/22 Allegations of Sexual Misconduct	(Event 6/22/22) 84d
9/19/22 Soliciting Child Computer/Indecent Liberties	(Event 7/31/22) 49d
8/30/22 Sexual Assault of Minor	(Event 8/18/22) 12d
8/22/22 Sexual Assault of Minor 15 yo F	(Event 8/22/22) 0d
6/28/22 Sexually Assaulting Minor	(Event 6/27/22) 1d
6/14/22 9 Counts Sexual Exploitations of Minor	N/A
6/16/22 1st degree Statutory Sex Offense / 6yo	(Event 5/30/22) 17d
5/10/22 Felony Child Abuse/ 2 months old	N/A
5/10/22 3 Men Sexual Assault Juvenile /12yo 3/4/22 Sex Offense/Kidnapping Juvenile	(Event 6/8/23/4/22 (Event 2/20/22) 12d

## CALEA

# The Commission on Accreditation for Law Enforcement Agencies

## International Advanced Law Enforcement Accreditation

The Advanced Law Enforcement Program is specifically designed for elite organizations striving to demonstrate professional excellence within a comprehensive range of operation and administrative functional responsibilities.

Address high risk issues with a contemporary environment and ensure officers are prepared to meet basis community service expectations and prepared to manage critical events.

Goldsboro Initial Accreditation: November 13, 2020

Contact Michael West, Chief of Police

mwest@goldsboronc.gov

## **NC CALEA Agencies**

**86 Police Departments** 

**10 Sheriff Departments** 

11 University/College

9 Municipal Communication

3 Communication Center

2 Academy Training

1 State Highway Patrol

20 Self-Assessment Phase

183 bold standards constitute CALEA Law Enforcement Accreditation Program

452 all listed standards constitute CALEA Advance Law Accreditation Program

# MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL JANUARY 8, 2024

#### WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on January 8, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding

Mayor Pro Tem Brandi Matthews Councilwoman Hiawatha Jones Councilman Chris Boyette Councilwoman Jamie Taylor Councilwoman Beverly Weeks

Councilman Rod White

Also Present: Tim Salmon, City Manager

Matthew Livingston, Assistant City Manager

Ron Lawrence, City Attorney Laura Getz, City Clerk

Adoption of the Agenda. Mayor Gaylor requested the addition of a proclamation for NC A&T State University Alumni Association, the Goldsboro Wayne Alumni Chapter under Presentations as Item B; under Ceremonial Documents, a proclamation for Mrs. Mary Ernestine Whitted Wooten; and a New Business work session item as Item e, WCDA board appointment to the agenda. Councilwoman Weeks made a motion to adopt the amended agenda. The motion was seconded by Councilwoman Jones and unanimously carried.

#### Old Business.

Item a. MRF and WRF Expansion Update. The item was presented by Ken Orie, WithersRavenel and Reed Barton, CDM Smith which is attached as Exhibit A.

Council discussed I&I, grants and regionalization with the presenters and managers. Mr. Barton shared in September 2023 Council approved a request to submit a second grant application to keep the regionalization study going forward. The study is wrapping up in March and we will find out in a month and a half if the grant was approved. Mr. Barton shared the second phase of the process if the grant is approved. Mr. Barton shared the Roadmap for the Wastewater Treatment Plant expansion and proposed board action items. Assistant City Manager Livingston shared city staff is interested in a design build, will put together an RFQ and come back to Council with more information in a couple of months for consideration. Councilman White asked about the usage by Seymour Johnson. City Manager Salmon stated the base is currently using 400,000 and discussed the meter that will be installed to determine exact usage.

Item b. Parking Plan Update. Chief West introduced Hakiem Johnson, Police Support Technician. Council discussed public lots. Matt Livingston, Assistant City Manager shared he has met with city staff and Downtown Development is speaking with hair salons downtown and parking passes would be available by the end of the month. Assistant City Manager Livingston also discussed the appeals process. Councilman Boyette asked about a public lot for downtown business employees on the North end of the Center Street. Assistant City Manager Livingston stated they have talked about this as a potential need. City Manager Salmon shared information about the John Street parking lot. Councilman White shared concerns about the parking regulations on Saturday. City Manager Salmon suggested getting feedback from the Merchant's Association regarding the need for parking regulations on Saturdays. Assistant City Manager Livingston recommended reevaluating the parking plan in 6 months to see what is working and what is not working well. Mayor Pro Tem Matthews asked that Downtown Development approach all downtown businesses with the opportunity to have accommodations for their customers. Assistant City Manager Livingston shared we should look at all businesses that offer services greater than two hours.

#### New Business.

Item c. CALEA Presentation, Mike West, Police Chief introduced Megan Styron, Accreditation and Planning Manager. Ms. Styron shared a video regarding CALEA, which is available at <a href="https://www.youtube.com/watch?v=y0HULziFTC4">https://www.youtube.com/watch?v=y0HULziFTC4</a>. Ms. Styron shared a presentation, which is attached as Exhibit B.

Mayor Gaylor asked about the policy process. Chief West and Ms. Styron shared comments regarding the policy process, that policies are reviewed annually and that the process involves the whole agency.

Item d. State of the City Presentation. Tim Salmon, City Manager presented the State of the City, which is attached as Exhibit C.

Council discussed the presentation and the upcoming budget.

Item e. WCDA Appointment. Mayor Gaylor shared we have confirmed that Council has the authority to appoint a Council member to the WCDA board. Mayor Gaylor recommended Councilman Chris Boyette serve on the board. Councilwoman Jones made a motion to appoint Councilman Boyette to the WCDA board. The motion was seconded by Councilwoman Weeks and unanimously carried.

<u>Consent Agenda Review.</u> Items C - E on the consent agenda were reviewed. Further discussion included the following:

Item &E. Award Final Upset Bid for 200 N. Carolina Street to Community Technical Assistance, Inc. The item was presented by Catherine Gwynn, Finance Director. Councilwoman Jones asked if the non-profit was registered with the Secretary of State at the time of the bid. Ms. Gwynn shared the bids are sealed when received and when the bids are opened and the bid tabulation is complete, she checks the registration with the Secretary of State. She shared when she checked, they were registered with the State. Mayor Pro Tem Matthews asked Ms. Gwynn to explain the conforming and non-conforming property process. Ms. Gwynn explained the process.

Mayor Gaylor recessed the meeting at 6:53 p.m.

#### CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on January 8, 2024.

Mayor Gaylor called the meeting to order at 7:00 p.m.

Father David Wyly provided the invocation. The Pledge of Allegiance followed.

#### Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding

Mayor Pro Tem Brandi Matthews Councilwoman Hiawatha Jones Councilman Chris Boyette Councilwoman Jamie Taylor Councilwoman Beverly Weeks

Councilman Rod White

Also Present: Tim Salmon, City Manager

Matthew Livingston, Assistant City Manager

Ron Lawrence, City Attorney Laura Getz, City Clerk

Mayor Pro Tem Matthews made a motion to amend the agenda to move the proclamation Honoring the Life of Mrs. Ernestine Wooten to Item C under Presentations. The motion was seconded by Councilwoman Weeks and unanimously carried.

#### Presentations.

Item A. Resolution Expressing Appreciation for Services Rendered by Nona Robbins as an Employee of The City of Goldsboro for More Than 27 Years. Resolution Adopted. Nona Robbins retired on January 1, 2024 as an Insurance Claims, Billing, and Collections Manager, with more than 27 years of service with the Goldsboro Finance Department. Nona began her career on January 10, 1996 as a Collections/Customer Service Representative with the Goldsboro Finance Department. On December 7, 1998, Nona was promoted to Recreation Center Leader I with the Goldsboro Recreation and Parks Department. On September 29, 2004, Nona was promoted to Accounting Analyst with the Goldsboro Finance Department. On April 1, 2009, Nona was reclassified to Finance Specialist with the Goldsboro Finance Department. On July 4, 2018, Nona was reclassified to Procurement and Collection Specialist with the Goldsboro Finance Department. On July 1, 2021, Nona was reclassified to Insurance Claims, Billing, and Collections Manager with the Goldsboro Finance Department, where she has served until her retirement. Nona has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Nona Robbins their deep appreciation and gratitude for the service rendered by her to the City over the years and express to Nona Robbins our very best wishes for success, happiness, prosperity, and good health in her future endeavors.

Mayor Gaylor presented the retirement resolution to Nona Robbins. Mrs. Robbins was joined by her husband and Catherine Gwynn, Finance Director.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 8th day of January, 2024.

Councilman Boyette made a motion to adopt the following entitled resolution. The motion was seconded by Councilwoman Taylor and unanimously carried.

RESOLUTION NO. 2024-1 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY NONA ROBBINS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 27 YEARS"

Item B. Goldsboro/Wayne Alumni Chapter of the NC A&T State University Alumni Association Proclamation. Read by Mayor Gaylor; The Goldsboro City Council proclaimed January 16, 2024, as a day of congratulations and recognition for the GOLDSBORO/WAYNE ALUMNI CHAPTER OF THE NC A&T STATE UNIVERSITY ALUMNI ASSOCIATION for sixty years of support toward its members and service to our community. Mayor Gaylor presented the proclamation to the Alvin Ward, President and members of the Goldsboro/Wayne Alumni Chapter of the NC A&T State University Alumni Association.

Item C. Mrs. Mary Ernestine Whitted Wooten Proclamation. Read by Mayor Gaylor; The Goldsboro City Council proclaimed January 20, 2024, as a day of remembrance and recognition for the life and many contributions of MRS. MARY ERNESTINE WHITTED WOOTEN during her 98 years of life. We wish her family peace and healing as they navigate this challenging time. Mayor Gaylor presented the proclamation to Mrs. Wooten's AKA Sorority sisters in the audience.

#### Public Hearings.

Item D. Z-18-23 Borden Mills Lofts Residential (R-6) and General Industrial (I-2) to Residential (R-6)

Conditional Zoning District – North East and Northwest side of the intersection of Royal Avenue and North William Street. Public Hearing continued until February 12, 2024. Assistant City Manager Livingston shared information on the request by the applicant to continue the public hearing until the February 12, 2024 Council meeting.

ADDRESS: 800 Block of Noth Williams Street PARCEL #: 3509-19-1639, 3509-19-6339 PROPERTY OWNER: BAP Partners LLC. APPLICANT: Adventure One, LLC.

The applicant is requesting a conditional rezoning from the Residential (R-6) and General Industry (I-2) zoning district to the Residential (R-6) Conditional Zoning District for the construction of a 141-unit multi-family housing complex utilizing portions of the Historic Borden Mills property.

Access: Greenleaf Street, North Williams Street and Royall Avenue.

Area: Approximately 12.9 acres

The subject property has access to public water, sewer and electric service available at or near the property.

North: General Industrial (I-2) and General Business (GB)

South: General Industrial (I-2) and General Business (GB)

East: Residential (R-9) and General Business (GB)

West: General Industry (I-2) Residential (R-6) and Office Institutional (O&I-1)

The property is currently vacant.

The City's Land Use Plan locates these parcels within the High-Density Residential and Industrial land use designations. The Residential (R-6) Zoning District is not a corresponding district for the Industrial land use designation. Despite this not being a corresponding zoning district, much of the surrounding area falls within the High-Density Residential land use designation. The availability of water and sewer also supports high-density development to occur on these parcels.

This is a conditional rezoning that proposes to rezone two parcels totaling approximately 12.9 acres from the Residential (R-6) and General Industry (I-2) Zoning District to Residential (R-6) Conditional Zoning District. The subject properties formerly known as Borden Mills contain structures identified as historic and listed on the National Register of Historic Places.

If rezoned to the Residential (R-6) Conditional Zoning District, the applicant is proposing to limit the use of the property to a multi-family complex consisting of approximately 141 housing units for historic adaptive re-use and renovation.

The Residential (R-6) Zoning District is established to accommodate both single and multifamily residential uses and to prohibit all activities of a commercial nature, except certain home occupations. The minimum lot size is six thousand square feet for a detached single-family dwelling. Multi-family dwellings shall have six thousand square feet of land area for the first unit with an additional two thousand square feet of land area required for each additional dwelling unit.

Staff has distributed this proposed rezoning to NCDOT. There are no comments at this time. If the rezoning is approved, formal comments will be generated once a site-specific plan is submitted for development.

The proposed R-6 conditional zoning district is compatible with the City of Goldsboro Comprehensive Land Use Plan due to the fact that the proposed use promotes "in-fill" development or redevelopment of land that has been bypassed, remained vacant, and/or is underused as a result of the continuing urban development process. In addition, the site is readily accessible to water and sewer infrastructure provided by the City. The site is compatible with existing residential zoning and land-use patterns in proximity to the site which would support high-density development. Lastly, the proposed use would satisfy a

growing need for housing for the City of Goldsboro. Staff is recommending approval of the conditional rezoning request based on the reasons stated above.

The City of Goldsboro Planning Commission met on November 27, 2023, to review and make a recommendation regarding the conditional rezoning request. Planning Commission voted 4 in favor 0 against.

At the December 4, 2023 Council meeting, City Council voted to continue the public hearing until January 8, 2024. The applicant is now requesting City Council continue the hearing until the February 12, 2024 meeting date. Council shall vote to adopt the recommendation for approval and consistency statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the consistency statement, or Council shall vote to deny with the inclusion of the Inconsistency statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Councilman Boyette made a motion to continue the public hearing until February 12, 2024. The motion was seconded by Councilman White and unanimously carried.

Public Comment Period. Mayor Gaylor opened the public comment period. The following people spoke:

- Shateea Kornegay, shared concerns regarding crime.
- 2. Amber Long, shared concerns regarding downtown parking.
- 3. Grayson Lane, shared concerns regarding downtown parking.
- 4. Jamie Long, shared concerns regarding downtown parking.
- 5. Bethany Denning, shared concerns regarding downtown parking.
- 6. Nakiesha Harris, shared concerns regarding downtown parking.
- 7. Beth Brock, shared concerns regarding downtown parking.
- 8. Phyllis Merritt James, shared comments regarding city priorities, street lights, and streets.
- 9. Tina Monroe, shared concerns regarding downtown parking and a dark alley behind her business.
- 10. Janice Scanes, recognized the city's Public Works Department staff.

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilwoman Weeks moved the items on the Consent Agenda, Items C - E be approved. The motion was seconded by Councilman Boyette. A roll call vote resulted Mayor Gaylor, Councilman Boyette, Councilwoman Taylor, Councilwoman Weeks, Councilman White voting in the affirmative. Councilwoman Jones and Mayor Pro Tem Matthews voted against the motion. Mayor Gaylor declared the Consent Agenda approved.

The items on the Consent Agenda were as follows:

Item E. Award Final Upset Bid for 200 N. Carolina Street to Community Technical Assistance, Inc. Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

Council authorized the staff to advertise for upset bids (G.S. 160A-266 and 160A-269) at the September 18, 2023 meeting. Staff advertised and received a total of five upset bids through November 28, 2023.

The final award was presented at the December 18, 2023 meeting. Council requested the item be brought back to the January 8, 2024 meeting to allow time for staff to address questions from Council.

The following final upset bid has been received for the sale of surplus real property under <u>Negotiated offer</u>, <u>advertisement</u>, <u>and upset bid process</u> (G.S. §160A-266(a) (3))

200 N. Carolina St.

Offeror: Community Technical Assistance, Inc.

Offer: \$8,500.00 Bid Deposit: \$4,500.00 Pin #: 2599773020

Tax Value: \$3,320.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier's check. The original offer was \$1,800.00 from Mr. Norris Uzzell, and the final upset bid amount was \$8,500.00. The upset bid amount was a minimum of \$5,930.00 which is 10% of the first \$1,000.00 and 5% after the first \$1,000.00, so the final upset bid of \$8,500.00 was satisfactory. There were no further bids received when the final upset period ended on November 28th.

Community Technical Assistance, Inc. is registered and active with the North Carolina Secretary of State as a non-profit corporation.

It was recommended that Council adopt the following entitled resolution to accept upset bid offer on 200 N. Carolina St. to Community Technical Assistance, Inc. so that staff may request consensus from Wayne County Board of Commissioners and authorize city officials to execute documents to transfer ownership to the high bidder. Consent Agenda Approval. Weeks/Boyette (5 Ayes/2 Nays)

RESOLUTION NO. 2024-2 "RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY"

Item F. Amend Contract for Audit Services for Fiscal Year Ending June 30, 2022. Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

City Council approved the audit contract for FY2022 on March 6, 2023, after the FY2021 audit was completed.

The financial audit has been completed and issued. The auditors have requested a final amendment in order to close out this engagement, and the Local Government Commission requires the Council approve all extensions of time.

The base fee was \$54,800, and the final modified fee will be \$118,000. The engagement called for billing at 90% of standard rates for hours in excess of 310 hours. The final billing includes an additional 20% discount for the 265 hours incurred in excess of the 310 hours. There is sufficient budget remaining in audit fees. A copy of the proposed amended contract is attached.

It was recommended that Council approve the following entitled resolution to amend the contract for the auditing services for the Fiscal Year ending June 30, 2022 to Forvis, LLP for the completion date of December 18, 2023 and the modified fee of \$118,000. Consent Agenda Approval. Weeks/Boyette (5 Ayes/2 Nays)

RESOLUTION NO. 2024-3 "A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT AMENDMENT NO. 1 BETWEEN THE CITY OF GOLDSBORO AND FORVIS, LLP FOR THE EXTENSION OF THE AUDIT OF CITY'S ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2022"

Item G. Request to Reclassify Two Permanent Part-Time (PPT) Positions to One Full-Time (FT) Position. Resolution Adopted. The item was presented by Bernadette Dove, Human Resources Director.

Council authorized two PPT custodial positions with the FY23 budget to serve as Custodian. One of these positions is assigned to the Public Works Department and the second to the Paramount Theater.

Staff requests Council's approval to reclassify the two PPT custodial positions to one full time custodian position. It is critical to the City's operations to retain qualified candidates. We have struggled to find candidates due to the very difficult labor market where the demand is far exceeding the supply of candidates. Unfortunately, we are in a position where an extended employee absence will cause a lack of services where needed.

This full-time position can be filled immediately with an existing part-time custodial employee. The lapsed salaries and benefits will cover the salary for the remainder of FY23. The salary will be \$32,000 for the full-time position. There will be no additional cost needed to combine the two part-time permanent positions.

Your support of the Public Works Department and the Paramount Theater staff is greatly needed and appreciated.

It was recommended that for the remainder of the FY23-24 adopted budget, the Council approve the following entitled resolution to reclassify two permanent part time positions to one full time position to be shared between the Public Works Department and the Paramount Theater. Consent Agenda Approval. Weeks/Boyette (5 Ayes/2 Nays)

RESOLUTION NO. 2024-4 "A RESOLUTION TO AUTHORIZE THE RECLASSIFICATION OF TWO PERMANENT PART-TIME POSITIONS (PPT) TO ONE FULL-TIME POSITION (FT)"

#### End of Consent Agenda.

<u>City Manager's Report.</u> Tim Salmon thanked city employees for everything they do for the city, residents, and visitors. He also recognized public service employees from the city, county and the state who responded to a recent shooting at the Berkely Mall.

#### Ceremonial Documents.

Item H. National Law Enforcement Appreciation Day Proclamation. Read by Mayor Gaylor; The Goldsboro City Council proclaimed January 9, 2024 as NATIONAL LAW ENFORCEMENT APPRECIATION DAY in Goldsboro, North Carolina, and called upon the people of Goldsboro to take time not only on January 9, 2024 but throughout the year to show their support of the law enforcement officers that put their life on the line each day to make our community a better place to live. We ask you to show your support by thanking your local police, wearing blue, turning your social media blue, or shining a blue porch light.

Mayor Gaylor presented the proclamation to Police Chief West and Sgt. Harper.

#### Mayor and Councilmembers' Comments.

Councilwoman Jones stated the following: I'm just asking everyone to please be safe. It is really going to be cold tomorrow. I'm not the weather lady, but I'm concerned about everyone's well-being. Good Health Wins indicates that respiratory season and flu is on the rise, so check on your elderly people please and call your mom and let's stay warm and safe.

Councilman Boyette stated the following: I'd like to say thank you to all of our hard-working city employees especially with tomorrow's storms coming. I'm sure our folks are going to be hard at work cleaning up whatever happens with wind and debris. A special thank you to our hardworking city employees and in that department as well as the other departments and also as a as a council member here I would like to say that I'm looking forward to our part in helping the chief of police continue to have what he needs to recruit and be able to staff his department back up and keep us safe. I look forward to having you on the agenda soon to speak further.

Councilwoman Taylor stated the following: A couple of things I want to touch on, first thing is we want you to know that we hear your concerns about the parking situations, as a Council this is new to us but we're working on trying to figure out what works for all the businesses. As for the crime and the murders, we want the public to know that all of us as a council are concerned with that and that we're in contact with Chief West, as well as looking at our districts individually to see what things we can do to help improve this crime situation across the board.

Mayor Pro Tem Matthews stated the following: I just want to send my love to the Wooten family as well as Commissioner Williams family as they both grieve loss, so I ask that we all just keep them in your thoughts and prayers as they transition through this difficult time.

Councilwoman Weeks stated the following: Chief, I just want to say we do honor your department. We are so grateful for our first responders. You know we heard tonight that our firemen were in the top 5% in the country. I mean that is huge and then you know the way that you guys have responded over the last few weeks with the uptick that we have seen in crime, we just honor our first responders, how you have handled that. As I was sitting here, a verse came to mind, Isaiah 54:17 and I pray it over your department especially tomorrow as we celebrate you and honor you and it says, no weapon formed against me shall prosper. So, I pray a hedge of protection over all of our first responders here in Goldsboro and I echo what Councilwoman Jones said, everybody keep safe tomorrow. I know that schools have already announced that they're going to close early tomorrow and so we're appreciative of our city employees too as they will be about and cleaning up anything. Also, Mrs. Long, we have heard you guys. We have heard your concerns and our commitment to you as a Council is that we are going to seek wisdom as we go forward all as a Council to see what is the best way to handle the situation.

Councilman White stated the following: I won't belabor the point, so a lot of things have already been said, but I do want to bring attention to our homeless. As the storm approaches, as we have a homeless encampment on Royall Avenue, we need to pay attention to that because it's getting out of control, it's been out of control, so I think that's something that we really need to pay attention to and not put it on the back burner.

Mayor Gaylor stated the following: I'll conclude with my comments. I appreciate the Council's flexibility. We're adding a special called meeting next Thursday to allow the Council to have some level setting amongst itself. You know as we transition out of previous administrations, of previous Councils, and out of campaign mode into governing mode, you know we have to have some conversation about prioritization as a team and prioritization as a Council and what are the things that we put as priorities and level settings. So, it's going to be wonderful conversation. I appreciate y'all 's flexibility and allowing me to claim one of your Thursday afternoons. I figured taking yet another Monday was a bit unfair, so thank you so much for that next week. And other than that, we have a lot of work to do. We have a lot of public safety concerns. We have a lot of general policy concerns around parking, around planning, around economic development, around all the different things that we want to do, so I appreciate Council hanging in there and drinking from this fire hydrant with me.

#### Closed Session.

Upon motion of Councilwoman Jones, seconded by Councilwoman Weeks, and unanimously carried, Council went into Closed Session to discuss Litigation and Economic Development.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

There being no further business, Mayor Gaylor adjourned the meeting at 8:27 p.m.

GOLDS BOOK TO THE STATED

Charles Gaylor,

Mayor

Laura Getz City Clerk

6 of 6



#### WASTEWATER SYSTEM EXPANSION PROGRAM UPDATE CITY OF GOLDSBORO

Ken Orie, PE – Utilities Practice Lead, WithersRavenel Reed Barton, PE – Vice-President, CDM Smith





#### Goldsboro's Sewer Infrastructure

- 230-miles of sewer gravity mains
- 19-miles of sewer force mains
- 26-pump stations
- WWTP with a capacity of 14.2-mil. gal. per
- 11,660 Sewer Customer Connections
- Wholesale connections to neighboring
- communities, schools, etc:

   SJAFB, Wayne County, Fork Township, Fremont/Eureka, Walnut Creek, etc.







#### Maintaining and Expanding Sewer

- 2019 First collection system model
- 2021 Asset Inventory and Assessment Project (AIA grant)
- 2021 Project "Butter" receives NC Legislature grant and replaces aging collection system
- 2023/24 Merger Regionalization Study
- Continuous Ongoing capital projects are required to maintain the sewer system
   \$13M spent over past 6-years to maintain collection system.

  - -\$62M planned for next 10-years in collection system rehabilitation (not including plants)





#### Goldsboro Sewer Treatment History

- City owns a 14.2-MGD WWTP that supports the greater Wayne County area
- Original plant constructed in 1960's
- Upgrade/Expansions in 1993 and 1999
- Moratorium (temporary) imposed in 2021 by State on sewer system due to capacity
- Goldsboro begins to plan for next Upgrade/Expansion project in 2022



CDM Smith



### **WWTP Expansion Project Drivers**

- City is near/past 80% capacity at the Wastewater Treatment Plant (WWTP)

  • 80/90 Rule from State
- Need to expand the WWTP to support the City's and Regional economic growth
  - Sewer capacity is a driver for econ
- In addition to expansion, many of the treatment facilities at the WWTP are aging





### Three Priority Projects in Progress









## **WWTP Expansion**

- Expansion planned for 2 Phases
  - Phase 1, (near-term): 3 4-mgd Expansion
     Phase 2, (TBD): requires Regional Master Plan Study to determine a timeline
- City plans to move ahead with design and construction of a WWTP Expansion in 2024
  Preliminary Engineering (\$1.6M)
  Procurement of Design-Builder (\$80M -\$140M)





## **Funding Applications and Strategy**









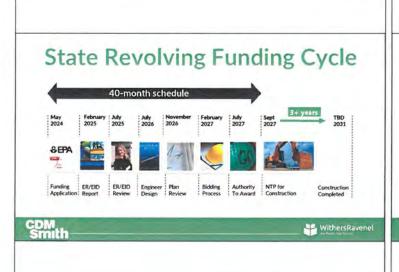


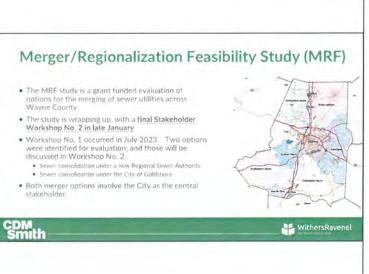


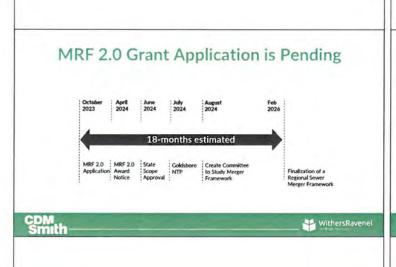






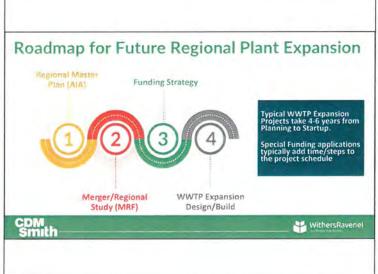












#### **Board Action Items**

- Consider the proposed plan to move forward with Expansion of the WWTP. This is \$100M+ design and construction program
   Proposed start to this project is in early 2024
- Grant funding applications are pending for the two studies and should grants be offered from DWI, the Council can decide to accept those grants in Mar/April 2024

  - Completing a Regional Master Plan Report
     Continuation of MRF Study for Regionalization

WASTEWATER SYSTEM EXPANSION PROGRAM UPDATE CITY OF GOLDSBORO

Ken Orie, PE - Utilities Practice Lead, Withers Ravenel Reed Barton, PE - Vice-President, CDM Smith







# Commission on Accreditation for Law Enforcement Agencies





1/5/2024



# Commission on Accreditation for Law Enforcement Agencies

- Created in 1979 through joint efforts of four executive associations
  - voluntary program that outlines standards required for adherence to best practices within law enforcement
- Purpose: to improve the delivery of public safety services, primarily by
  - maintaining a body of standards, developed by public safety practitioners, covering a wide range of up-to-date public safety initiatives;
  - establishing and administering an accreditation process; and
  - recognizing professional excellence
- · Law Enforcement, Communications, Training Academy, Campus Security

1/5/2024



## **GOALS AND BENEFITS**

- · Strengthen crime prevention and control capabilities;
- Embodies principles of community-oriented policing;
- · Formalize essential management procedures;
- Requires greater accountability of Chief and Management;
- Establish fair and nondiscriminatory personnel practices;
- · Improve service delivery;
- Solidify interagency cooperation and coordination;
- Increase community and staff confidence in the agency; Strengthen an agency's accountability within the agency and the community
- Established policies result in stronger defense against lawsuits; Can limit officers' and agency's liability and risk exposure through adherence to internationally recognized standards.





## ACCREDITATION PROCESS

- There are two levels of CALEA Accreditation:
  - Tier 1 183 Standards
  - Advanced 462 Standards
- Goldsboro Police Department became accredited with Advanced Law Enforcement Accreditation in November 2020
- Compliance means this is a continual process. Each year every standard must exhibit proof of compliance. Those files are reviewed annually via PowerDMS by a CALEA Compliance Service Member.
- Every 4 years a CALEA Assessor will conduct a site-based assessment. GPDs next site-based assessment will be in July 2024.

/5/2024



# DEPARTMENT REQUIREMENTS

CALEA Overall Standards and Chapters

36 Chapters containing 462 individual standards

Goldsboro Police Department's Responsibility
33 Chapters containing 353 individual standards

1/5/2024







# CALEA





CALEA is not an investigatory body; however, they do encourage the use of their public portal throughout the accreditation cycle. This portal is made available to receive comments regarding an agency's compliance with CALEA standards, engagement in the service community, delivery of public safety services, and overall candidacy for accredited status. These comments can be in the form of commendations or concerns. The overall intent of the accreditation process is to provide the participating agency with information to support continuous improvement, as well as foster the pursuit of professional excellence. The public portal should not be used to submit for investigatory complaints. Additionally, there will be no response other than acknowledgement to submissions; however, the information will be considered in context to its relevancy to compliance with standards and the tenets of CALEA Accreditation.

GOLDSBORO

# Questions?

1/5/2024



## STATE OF THE CITY

January 8, 2024

Manager Tim Salmon



#### **SETTING THE STANDARD**

Vision: An exceptionally diverse experience

Mission: The City provides services, promotes equality, and protects the well-being

of all residents and visitors to enhance our quality of life every day

Values: Professionalism, Integrity, Customer Focus

Goals: Established by Council to achieve identified objectives

"Where we are; Where we are going; How we are going to get there; When we have arrived"



Model for Excellence



Safe & Secure Community



Strong & Diverse Economy



**Exceptional Quality of** Life

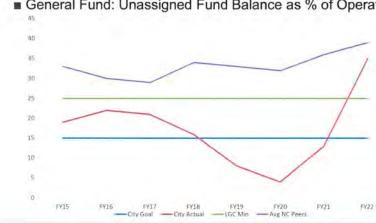


Racial & Cultural Harmony

GOLDSBORO

#### **EXCELLENCE IN GOVERNMENT**

■ General Fund: Unassigned Fund Balance as % of Operating Budget Expenditures



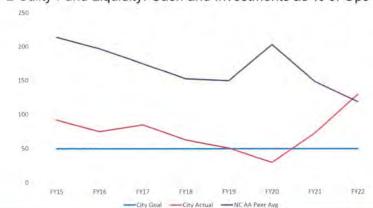
- Up from 4% to 35%\* (~\$1.4M to \$12.2M)
- Expenditures cut; revenues increased
- On par with NC LG peers
- Expect to be off LGC Unit Assistance List after FY22-23 ACFR/audit complete

1/5/2024

GOLDSBORO

#### **EXCELLENCE IN GOVERNMENT -**

■ Utility Fund Liquidity: Cash and Investments as % of Ops & Maintenance



- Up from 30% to 130%\* (~\$3M to \$13.8M)
- Expenditures down and revenues up
- On par with NC LG peers

GOLDSBORO

1/5/2024

### **EXCELLENCE IN GOVERNMENT-**

FY22-23 Net Operating Results (Modified Accrual - Unaudited)

Actual

	Budget			
General Fund			Т	
Revenues	\$	46,793,187	5	
Expenditures		46,793,187		
General Fund - Net	\$		5	_
Utility Fund				
Revenues	5	24,909,666	5	
Expenditures		24,909,666		
Utility Fund - Net	5		5	_
Stormwater Fund				
Revenues	5	2,248,123	\$	
Expenditures		2,248,123		
Stormwater Fund - Net	5		5	_
Downtown MSD Fund				
Revenues	5	117,019	\$	
Expenditures		117,019		
Downtown MSD Fund - Net	\$		\$	_
Occupancy Tax Fund		11.7.7.7.1		_
Revenues	S	1,211,098	5	
Expenditures		1,211,098		
Occupancy Tax Fund - Net	\$		5	_
Total Not Change all Funds	-			-

- General Fund +\$4M (ARPA \$3.3M)
- Utility Fund +\$6.5M (ARPA \$1.9M)
- Fund balance increases position the City well amongst peers and enable future projects

1/5/202

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1,174,653

nder/(Over) Budget

36,445



#### **EXCELLENCE IN GOVERNMENT**

- 2023 Citizens' Academy with 15 graduates; 2024 Citizens' Academy will start in January. Graduates are well informed on City operations and ready to serve on councils and boards
- Inaugural 2023 Candidates' Academy with 12 graduates
- UNC SoG Benchmarking 2.0 Study: Collaborating with 14 other NC municipalities and counties on performance strategies to enhance processes and operations
- Maintaining excellent relationships with our SJAFB military family; "One Community"!



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#### SAFE AND SECURE COMMUNITY

- Increased pay to retain/attract GPD sworn officers 4 of the last 5 years (+13% this FY & \$400 bonus)
- 8 new vehicles expected to be delivered Jan 2024 w/ 6 months to up fit.
- GPD successful Year 3 CALEA Accreditation
- Total Part 1 Crime increased +21% in 2023; Violent Crime +7%, Property Crime +24%
- Total Part 1 Crime Clearance rate remained 12%



Community assistance key in policing efforts. We need you!

1/5/2024



#### SAFE AND SECURE COMMUNITY

- GFD ISO 2 Rating; Top 5% in US
- Exceeding full response time goal (within 8 minutes) 97% of the time
- Responded to 4,014 incidents in 2023 (+1074/37% from 2022, mostly due to EMS)
- Completed 24,283 hours of training and 1,385 fire inspections in 2023
- New \$1.1M Quint Fire Apparatus arriving in January 2024 should improve availability







#### SAFE AND SECURE COMMUNITY

■ Community engagement is a continued focus area

#### **GFD**

- \$9,730 raised for the Muscular Dystrophy Association in 2023
- More than \$7,235 raised for Cures for the Colors
- Collected donations for Toys for Tots with GPD
- Provided fire prevention education for 2,597 adults and 4,595 children

#### GPD

- o Monthly Coffee with a Cop events
- o Cover the Cruiser Special Olympics fundraiser
- National Night Out



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#### SAFE AND SECURE COMMUNITY

- City has met all federal and state drinking water standards 100% of time in CY23
- Water Treatment Plant Drinking Water capacity 14 MGD; 6.03 MGD avg flow (43% of capacity) CY23; relocation TBD
- Wastewater Reclamation Facility capacity 14.2 MGD; 8.7 MGD avg flow (61%) CY23; + ~25% obligated, reserved, planned capacity = ~87%. Need to expand WRF in future (~5 years from current planning to operation)
- ARPA: \$22M + \$5M for City enabled Mt Olive Pickle in Goldsboro; \$6M for water lines.
- CIP ~\$91M/10 years does not include WRF expansion or WTP relocation; FY23-24 \$2M Lead and Copper Inventory



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#### STRONG AND DIVERSE ECONOMY

- SJAFB #1 Economic Driver: \$899M FY22
- Supports active, reserve, and retired military, dependents, and civilians (10K+)





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#### STRONG AND DIVERSE ECONOMY

- Industry Growth: Mt Olive Pickle, Hosokawa, SunTree Foods, Rocket Car Wash now operating
- Residential Growth: 93 new dwellings, \$21.2M (expected growth 2,600+ units)
- Retail Growth: Burlington, Five Below, Five Guys, Ulta, Panda Express, 264 Shoes, Wawa
- More than \$161M of building permits issued FY22-23 (avg last 5 years ~\$108M)



#### STRONG AND DIVERSE ECONOMY

#### **Downtown Development Statistics:**

- 5:1 Return on City Investment
- 491 Net New Jobs & 77 Net New Businesses in 10 years
- Doubled Upper Story Residential in 3-year period
- 8,500 Volunteer Hours in 22-23

#### **Current Objectives:**

- Social District Started November 2023
- Host Site for 2024 NC Main Street Conference
- South Center Street Residential Development
- Goldsboro Union Station Stabilization
- James Street Black Business District Parklet







1/5/2024

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#### STRONG AND DIVERSE ECONOMY

- Travel and Tourism: Visitors spent estimated \$192M in 2022; increase of 11.5% over 2021
- Bryan MSCX is scheduled to host USYS Soccer, Lacrosse, and other events in 2023
- USTA Singles Tournament 10th year in a row
- Maxwell Center Hotel is under construction with a completion date of Fall 2024





1/5/2024

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#### **EXCEPTIONAL QUALITY OF LIFE**

- Participation in our recreation sports has increase more than 30% in CY23
- The Golf Course is profitable; golf rounds increased ~25% in CY23
- GEC has seen a 69% increase in usage







1/5/2024

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GOLDSBORO

#### **EXCEPTIONAL QUALITY OF LIFE**

#### ■ NCDOT Road Projects:

- Royall and East Ash Resurfacing complete
- Royall & Berkeley Realignment \$17M; estimated completion 2025
- · William Street Widening \$18M

#### ■ City Road Projects:

- No resurfacing funding FY22-23 budget;
   Council approved Vine St and N. Carolina St project utilizing City and State funding
- City Pothole Repairs 99% w/in 24 hours



#### **EXCEPTIONAL QUALITY OF LIFE**

- Choice Neighborhoods Planning Grant \$500K may enable \$50M+ of investment in "West Oak" (West Haven to H.V. Brown Park)
- HOME ARP \$908K for homeless assistance 60% non congregate shelter; 40% services (1 application to be reviewed)
- FY23-24 CDBG \$362K and HOME \$294K
- 696 residents were assisted with referrals to community resources



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#### RACIAL AND CULTURAL HARMONY

- City of Goldsboro provided support for Curtis Media Juneteenth event at The HUB
- The Paramount Theatre remains one of N.C.'s most active performance venues, offering a state-of-the-art facility for local arts groups and a full season of culturally diverse programming for all ages





1/51/2024

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#### **RACIAL AND CULTURAL HARMONY**

- The Mayor's Committee for Persons with Disabilities held its annual Disability Awareness Walk and Awards Luncheon
- The Commission on Community Relations and Development hosted a Fair Housing Panel Discussion during April's Fair Housing Month
- Goldsboro Youth Council's membership for FY22-23 consists of high school students representing 9 of our area schools



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## FY23-24 and Future Budget Concerns (GF)

- \$1.5M from General Fund balance to balance the FY23-24 Budget should not be done in future budgets (\$8.8M ARPA "lost revenue" funding used over last three years for personnel costs)
- GPD (~\$.5M) and GFD (~\$.28M) pay and benefit increases this FY from vacant position lapsed salaries will need to be budgeted next FY
- \$2M loan for Rolling Stock & IT Equipment TBD
- Employees not budgeted: 10 new positions; 7 reclassifications; pay study TBD
- Facilities not budgeted: Public Safety Complex: \$2M+ est repairs/rebuild TBD; Fire Station 3 relocation TBD; Herman Park Center \$11M+ TBD
- Projects and Equipment not budgeted: street paving \$1.4M+; fire engine \$.9M; GPD vehicles .6M; IT equipment \$.6M; 1-arm trash truck \$.4M; City Hall chiller \$.4M (GF balance); GFD equipment and training center upgrades \$.4M

GOLDSBORO

#### FY23-24 and Future Budget Concerns (UF)

- Facilities not budgeted: WRF expansion ~\$100M TBD (FY28-29); WTP relocation TBD (2035+?)
- Projects not budgeted: ~\$8M Phase III Sewer and ~\$2M WRF UV System projects first part of ~\$62M Sewer Asset Inventory Assessment (AIA) Capital Improvement Plan (CIP)/10 years; Water AIA CIP ~29M

1/5/202

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#### FY23-24 and Future Budget Concerns (Property Tax)

- City tax base ~\$2.6B; 1 cent/\$100 valuation = \$260K
- Current property tax 73 cents (FY21-22 +3 cents; FY23-24 +5 cents)
- Effective property tax (annually paid as a percent of the total value) is 51 cents; lowest since 2003. Reappraisal required and ongoing as property values ~30% higher than the 2019 reappraisal (will be part of the FY25-26 budget)

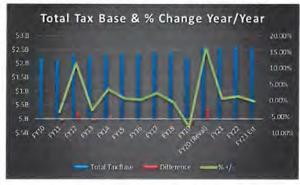
What direction will Council provide for the FY24-25 budget (e.g. ~\$1.5M = 6 cents; +.75M = 3 cents or 12% increase before inflation)?

1/5/2024

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#### Property Taxes - General Fund



The last tax revaluation was effective in FY20. There was a property tax increase in FY20 of \$.03 from \$.65 to \$.68 per \$100 valuation. The property tax base has seen little or no growth since the FY20 revaluation despite the explosive growth in the housing market. While costs of doing business have increased, the City has not seen a substantial increase in property tax revenues to offset these costs.

FY2023-24 Manager's Recomm. Budget 23

#### Wayne County and City of Goldsboro Actual and Effective Property Tax Rates

Fiscal Year	Reappraisal	Sales Ratio	WC Actual	City Actual	WC Effective	City Effective
23-24	2019	.7	.74	.73	.52	.51
18-19	2011	.98	.66	.65	.65	.64
15-16	2011	1	.66	.65	.66	.65
10-11	2003	.83	.76	.65	.63	.54
07-08	2003	.88	.76	.65	.67	.57
02-03	1995	.75	.7	.62	.52	.46

\*Rates from NC Department of Revenue

https://www.ncdor.gov/taxes-forms/property-tax/property-tax-rates/county-and-municipal-effective-tax-rates

### County and City Comparison FY23-24 **Actual and Effective Property Tax Rates**

Fiscal Year	Reappraisal	Sales Ratio	Cnty Actual	City Actual	Cnty Effective	City Effective
Wayne/Goldsboro	2019	.7	.74	.73	.52	.51
Johnston/Smithfield	2019	.67	.69	.57	.46	.38
Lenoir/Kinston	2017	.65	.85	.77	.55	.5
Wilson/Wilson	2016	.57	.73	.58	.41	.33
Duplin/Mt. Olive	2017	.88	.74	.67	.64	.59
Greene/Snow Hill	2021	.79	.79	.34	.62	.27
Sampson/Clinton	2019	.77	.83	.4	.63	.31

\*Rates from NC Department of Revenue https://www.ncdor.gov/taxes-forms/property-tax/property-tax-rates/county-and-municipal-effective-tax-rates



#### RESOLUTION NO. 2024-5

#### RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DEMETRIUS COGDELL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 19 YEARS

WHEREAS, Demetrius Cogdell retires on February 1, 2024 as a Solid Waste Operations Supervisor, with more than 19 years of service with the Sanitation Division of the Goldsboro Public Works Department; and

WHEREAS, Demetrius began his career on July 24, 2002 as a Laborer II with the Public Works Department; and

WHEREAS, on December 10, 2003, Demetrius was promoted to Motor Equipment Operator II with the Public Works Department; and

WHEREAS, on November 28, 2005, Demetrius was promoted to Motor Equipment Operator III with the Public Works Department; and

WHEREAS, on November 10, 2006, Demetrius resigned as Motor Equipment Operator III with the Public Works Department; and

WHEREAS, on September 26, 2008, Demetrius returned to the City of Goldsboro as an Equipment Operator II with the Public Works Department; and

WHEREAS, on March 25, 2015, Demetrius was promoted to Heavy Equipment Operator with the Public Works Department; and

WHEREAS, on August 15, 2018, Demetrius was promoted to Solid Waste Operations Supervisor with the Public Works Department, where he has served until his retirement; and

WHEREAS, Demetrius has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Demetrius Cogdell their appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that we express to Demetrius Cogdell our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 22nd day of January, 2024.

Attested by:

City Clerk

Charles Gaylor, IV

Mayor

_	$\mathcal{C}$
Item	C

#### CITY OF GOLDSBORO AGENDA MEMORANDUM JANUARY 22, 2024 COUNCIL MEETING

SUBJECT: PUBLIC HEARING

SU-18-23 Arcade and Game Room (with no ABC Permits).

ADDRESS: 507 East Ash Street.

PARCEL #: 3509164240

OWNER: Fazwa Alziadi

APPLICANT: Fazwa Alziadi

#### BACKGROUND:

The applicant requests a Special Use Permit for the establishment of an arcade and game room with no ABC permits on property located within the Central Business Zoning District. This district was established to maintain and strengthen the concentration of commercial, service, residential, and institutional uses that serve the entire community and region. The district encourages a mix of high intensity pedestrian-oriented uses compatibly designed and arranged around the existing compact core.

According to the City of Goldsboro Unified Development Ordinance, Section 5.4, Table of Permitted Uses, arcades and game rooms with no ABC permits are permitted only after obtaining a Special Use Permit from Goldsboro City Council. The UDO has no additional standards for which arcade and game rooms must meet to be considered a permitted use in this district.

The proposed arcade and game room will be located within the existing retail strip center located on the northeast side of the intersection of North Kornegay Street and East Ash Street. This property is approximately 25,000 square foot corner lot with driveway access to North Kornegay Street and East Ash Street. The existing retail center is approximately 8,000 square feet area. Approximately 1,000 square feet will be used by the arcade and game room. The retail strip center has approximately 27 on-site parking spaces to be shared by all the uses in the retail center that include a laundry mat, hair salon, and retail tobacco shop.

Land Use Plan: The City's Land Use Plan identifies this property as being within the Mixed-Use Downtown land use designation. The Mixed-Use Downtown designation is an identified area that maintains and strengthens the concentration of commercial services that will serve the entire region. The goal of this district is to safeguard the unique architectural character, social activities and cultural value of the Downtown while promoting its continued success and redevelopment.

DISCUSSION:

The proposed arcade and game room was described by the applicant as a familyoriented place of entertainment that would provide classic coin-operated video games and may include pinball. A City Council approved special use permit for an arcade and game room will not allow for the use of electronic gaming machines that include internet sweepstakes, traditional bingo, or bingo-based video games, because these games have their own use category within the City of Goldsboro Unified Development Ordinance. Hours of operation and the number of employee's has been provided by the applicant.

TRC REVIEW:

Staff has distributed this proposed special use permit to the Goldsboro Fire Department for their review.

STAFF COMMENTS:

Staff is recommending a condition be that no outdoor activities are to take place associated with the arcade and game room with no ABC Permit. All activities and events are to occur inside of the structure.

REQUIRED ACTION: Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation.

Mark E. Helmer, Assistant Planning Director

Timothy Salmon, City Manager

# CITY COUNCIL WORK SHEET SU-18-23 ARCADE AND GAME ROOM WITH NO ABC PERMIT 507A East Ash St.

#### Staff comments in italics.

- 1. The proposal is to establish an Arcade and Game Room with no ABC Permit. This use would not pose any immediate threat to public health or safety, with the inclusion of the staff recommended condition that no outdoor activities are to take place associated with this use, all activities are to occur inside of the structure.
  - Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
  - Discuss conditions, if any, that City Council might impose to make this finding.
  - For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
  - Consider any conditions to be applied to the application.
     Yes, the use will not materially endanger the public health or safety.
     No, the use will materially endanger the public health or safety.
- 2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.
  - Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
  - Consider aspects of the proposed use of development that make it a public necessity. (Note: most private applications for a special use permit will not rise to the level of a "public necessity")
  - Discuss conditions, if any, that City Council might impose to make this a finding.
  - For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.
  Yes, the use will not substantially injure the beneficial use of adjoining or butting property.
  No, the use will substantially injure the beneficial use of adjoining or abutting property.

- 3. The proposed use will be located in the Central Business Zoning District. The proposed use of Arcade and Game Room with no ABC Permit would be in harmony with this zoning district.
  - Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
  - Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
  - Discuss conditions, if any, that City Council might impose to make this finding.
  - For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
  - Consider any conditions to be applied to the application.
  - Yes, the use will be in harmony with existing development and uses within the area in which it is located.

    No, the use will not be in harmony with existing development and uses within the area in which it is located.
- 4. The Land Use Plan shows the property as being in the Mixed-Use Downtown designation. This proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.
  - Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
  - Discuss conditions, if any, that the Board might impose to make this finding.
  - For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
  - Consider any conditions to be applied to the application.
     Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
     No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan.



GU-12-23-011986

Planning Department 200 North Center Street Goldsboro, NC 27530 (919) 580-4313

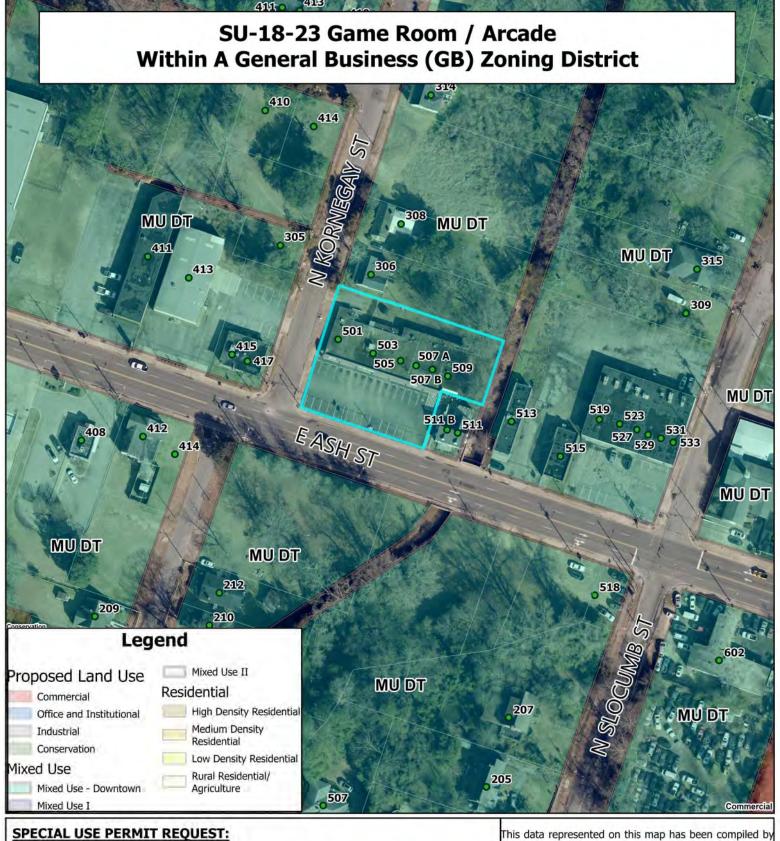
	U		Received Date:
Application Fee: \$400 (Incl	udes advertisement fee)		Initials:
		PERMIT APPLICATION	
Application Number:	For Off	lice Use Only:	ed: 12-28-23
	Charles 2241 🖂 Carda		M4.3
	Check # 324 Credit (	Card Initials:	100
Applicant Acknowledgeme		ente of Cita alone submitted	slane with an electronic site of
	f Goldsboro must have three (3) : ministrative Assistant listed on th		onc.qov/planning or they will not be
			begins after the City of Goldsboro
			the site plan shall meet or exceed the
			nt detail and scale to display precisely
now the special use interior	s to operate. See attached sheet ;	jor common things expected plicant Signature:	7
			mur
	ide to the City Council of the	City of Goldsboro for a Sp	ecial Use Permit (Complete the
following information):	- (-, - 1		
			poro, NC 27530
Proposed Use:	Jame Room 1/	Excade games)	
			on:
Outdoor Storage:	Yes 🖾 No	Storage Type:	
Total Acreage:	5 60 SqF+ Frontage:	20 Ft	Depth: 53 Ft
Wayne Co. Pin #: 2	3509-16-424	Current Zoni	ng:
		_	istration certificate prior to opening a
	e City of Goldsboro Inspections Dation or opening to the public.	Department at 919-580-4385	for all necessary permits, including
		Al-7: 11	
-	awaz Nagi	Cin State 72	5111- NO.
Applicant Address:	705 Staylors		Boldshorn NC27
Applicant Phone: 7	867165887	Applicant Email:	Fawazclub23@gm
Owner (Print):			
Owner Address:		City,State,Zip:	
Owner Phone:		Owner Email:	

Applicant Signature

(If owner differs from applicant a Owners Authorization Form is required upon submission)

Alziadi

Date



CASE NO: SU-18-23 **APPLICANT:** Fawaz Alziadi

REQUEST: Game Room / Arcade LOCATION: 507 East Ash Street **PIN #:** 3509164240

100

200

Feet



the best methods available. Accuracy is continent upon the source of information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



#### SPECIAL USE PERMIT REQUEST:

CASE NO: SU-18-23
APPLICANT: Fawaz Alziadi

REQUEST: Game Room / Arcade
LOCATION: 507 East Ash Street

100

200

**I** Feet

PIN #: 3509164240



This data represented on this map has been compiled by the best methods available. Accuracy is continent upon the source of information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



#### PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM, Assistant Planning Director

#### **Notice Of Public Hearings**

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, January 22, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests:

<u>SU-18-23 Arcade & Game Room:</u> The applicant is requesting a special use permit to allow for the operation of an arcade and game room on property located within a General Business (GB) zoning district. The property considered for approval is located at 507B East Ash Street and further identified as NCPIN# 3509164240.

<u>SU-01-24 Doggie Daycare:</u> The applicant is requesting a special use permit to construct and operate a kennel with pet boarding on property within a General Business (GB) zoning district. The property considered for approval is located at 1001 North Berkely Boulevard and further identified as NCPIN # 3519741687.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4314 or online at <a href="https://www.goldsboronc.gov">www.goldsboronc.gov</a>. Live streaming coverage of this public hearing can be seen at <a href="https://www.goldsboro.gov/mayor-of-goldsboro/city-councilminutes/">www.goldsboro.gov/mayor-of-goldsboro/city-councilminutes/</a>.



#### PLANNING DEPARTMENT

Mark E. Helmer, AICP, Assistant Planning Director

#### ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owner of the following petition, SU-18-23, were notified by First Class Mail on 1-2-24.	°S
Mod E. Wuhnen	
Wayne County, North Carolina	
North Carolina do hereby certify that Mark E. Helmer personally appeared before me of his day and acknowledged the due execution of the foregoing instrument. Witness my hand official seal, this the	n
day of January, 2024	
Notary Public Name  NOTARL	
Notary Public Name  NOTARY  PUBLIC  My Commission expires on  Ol-30-2028	LILLING
Seal)	

## Adjacent Property Owners of SU-18-23

PIN	OWNER NAME	Address	City	State	Zip Code
3509154943	MAXWELL H G III	PO BOX 10009	GOLDSBORO	NC	27532
3509154943	MAXWELL H G III	PO BOX 10009	GOLDSBORO	NC	27532
3509162266	MASSENGILL WILLIAM I	1106 E MULBERRY ST	GOLDSBORO	NC	27530
3509162384	FORD JAMES	409 W GRANTHAM ST	GOLDSBORO	NC	27530
3509162480	ANDERSON JO ANNE REAVIS	PO BOX 275	FREMONT	NC	27830
3509163012	MAXWELL H G III	PO BOX 10009	GOLDSBORO	NC	27532
3509164193	EAST CAROLINA REALTY CORP	PO BOX 1384	GOLDSBORO	NC	27533
3509164240	ALZIADI FAWAZ	110 W ASH ST	GOLDSBORO	NC	27530
3509164268	RODRIGUEZ INOCENCIO HEIRS	602 EQUESTRIAN WAY	RAEFORD	NC	28376
3509164384	WALLER CHARLES E II	900 COACH HOUSE CIR	GOLSBORO	NC	27534
3509165194	MANSOUR VIRGINIA R	PO BOX 136	GOLDSBORO	NC	27533
3509166298	CITY OF GOLDSBORO	PO DRAWER A	GOLDSBORO	NC	27533

ltem	D
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#### CITY OF GOLDSBORO AGENDA MEMORANDUM JANUARY 22, 2024 COUNCIL MEETING

SUBJECT: PUBLIC HEARING

**SU-1-24 Kennel and Pet Boarding** 

ADDRESS: 1001 North Berkeley Boulevard

PARCEL #: 3519741687

OWNER: Sauls Malissa B Heirs

APPLICANT: Tyler Brennan

#### BACKGROUND:

The applicant requests a Special Use Permit to establish a business that will include kennel and pet boarding services. The property is located in the General Business (GB) Zoning District. The General Business district is established to accommodate the widest range of uses providing general goods and services to the community. The district is intended to promote high quality, accessible developments serving the needs of the community and surrounding area. There is no minimum lot size.

According to the City's Unified Ordinance (UDO) Article 5, Table 5.4 Permitted Uses, Kennels and Pet Boarding are permitted as a Special Use in the General Business zoning district, provided that City Council, acting as the Board of Adjustment votes to issue the permit.

Frontage: 200 feet on North Berkeley Boulevard

400 feet on US 70 onramp

Area: Lot area 26,590 square feet

Enclosed building area 9,500 Square feet

Zoning: General Business

<u>Existing Use</u>: Vacant commercial building that was once used for an automobile repair facility known as Saul's Wheel and Alignment & Motor Service.

<u>Land Use Plan</u>: The City's Land Use Plan locates this parcel within the Commercial land use designation. This designation was given based off of proximity to existing major transportation corridors and commercial development. The designation encourages in-fill development at existing commercial sites.

#### DISCUSSION:

In accordance with the Unified Development Ordinance, a special use permit is required to establish a kennel and pet boarding facilities in the General Business zoning business and are subject to the following supplemental standard of the City of Goldsboro UDO, Article 5.5 and include:

- 1. Any building housing animals shall be located a minimum of one hundred and fifty feet from any residentially zoned or developed property.
- 2. Animal waste shall not be stored outdoors within one hundred feet of any property line.
- 3. Areas used for exercising or training of animals shall be securely fenced to prevent the animals from straying.
- 4. A security fence at least six feet high shall enclose any kennel that is not wholly enclosed with a building.

STAFF COMMENTS:

The applicant has provided a site plan demonstration that all supplemental standards of the City of Goldsboro UDO can and will be met. In addition, the applicant has provided the following information:

- Hours of operation will be Monday-Sunday 6:30 AM 8:00PM
- Employees: 5
- Parking: 14 existing parking spaces

REQUIRED ACTION: Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation.

Date: 1/16/24

1/16/24

Mark E. Helmer, Assistant Planning Director

Timothy Salmon, City Manager

#### CITY COUNCIL WORK SHEET SU-1-24

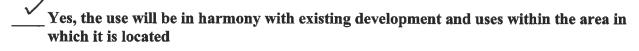
### **Kennel and Pet Boarding** 1001 N BERKELEY BLVD.

#### Staff comments in italics.

- 1. The proposal is to provide kennel and pet boarding facilities. This use would not pose any immediate threat to public health or safety.
  - Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
  - Discuss conditions, if any that Council might impose in order to make this finding.
  - For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
  - Consider any conditions to be applied to the application.
     Yes, the use will not materially endanger the public health or safety
     No, the use will materially endanger the public health or safety
- 2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.
  - Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
  - Consider aspects of the proposed use of development that make it a public necessity. (Note: most private applications for a special use permit will not rise to the level of a "public necessity")
  - Discuss conditions, if any, that Council might impose to make this a finding.
  - For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.

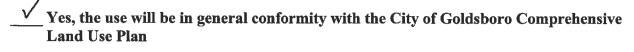
(	Consider any conditions to be applied to the application.
<b>√</b>	Yes, the use will not substantially injure the beneficial use of adjoining or abutting property
	No, the use will substantially injure the beneficial use of adjoining or abutting property

- 3. The proposed use will be located in the General Business Zoning District. The proposed use would be in harmony with the district and is not anticipated to have a negative impact.
  - Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
  - Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
  - Discuss conditions, if any, that Council might impose to make this finding.
  - For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
  - Consider any conditions to be applied to the application.



\_\_\_\_\_No, the use will not be in harmony with existing development and uses within the area in which it is located

- **4.** The Land Use Plan shows the property as being in the Commercial designation. This proposed use will not serve as a detriment to this designation due to the fact this type of use will not generate any type of traffic or use impact that is not already in existence within this area.
  - Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
  - Discuss conditions, if any, that the Board might impose to make this finding.
  - For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
  - Consider any conditions to be applied to the application.



No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan



Planning Department 200 North Center Street Goldsboro, NC 27530 (919) 580-4333

Application Fees: \$400 (includes advertisement fee)

	SPECIAL USE PERMIT A	PPLICATION	
Application Number:	SU-1-24 For Office Us	se Only:  Date Submitted:	12/1/23
Fee Paid ▼Yes ☐ N	lo Cas	h Check Credit Card	#1383
requested. Information	of the site plan must be so on the site plan shall mee e (UDO) in Section 2.4.10, S	t or exceed the City of	Goldsboro Unified
Application is hereby made to Special Use Permit (Complete	-		f Goldsboro for a
Property Address: 1001			
Proposed Use: Dog doyage			
Days/Hours of Operation:			1.11.40
Total Acreage: 71* F	rontage: 15/98 Dept		After proposal selbadis
Wayne Co. PIN #:	141687	_ Current Zoning: _ Geren	business
All businesses that operate v prior to opening a business.	vithin the city limits of Golds		
Please contact the City of Go including ABC Permits, prior			necessary permits,
Applicant (print): Tyles			
Applicant Address: 604			
Applicant Phone: 813 48	106221 Applic	ant Email: Horen Weg.	mail.com
Owner (print): Maussa	B. Sauls Estate / M		
Owner Address: 105 Oak	Hill Prior	City, State, Zip Go Hs 6470	, N.C. 27534
Owner Phone: 919- 901-	7161 Owne	r Email: Sauls ando mot )	Osmail Com
SIGNATURES REQUIRED			
Tyler Brenson		INB	8/15/2022
Applicant - Printed		Applicant Signature	Date
MALISSA 13. Sauls Esta	ta/Michael G. Saule B	witer Malina B. Sauls	Estate / Michael P. Sails En Str
Owner – Printed (Notarized Owner Authoriza	ation form manipul	Owner Signature	Estate / Meitaul f. Sauls, Source
Inorancea Conten Varioniza	idon tom required)		8

Page 1 of 1



Planning Department 200 North Center Street Goldsboro, NC 27530 (919) 580-4333

### CITY OF GOLDSBORO OWNER'S AUTHORIZATION

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications: Please check the applicable box(es): Rezoning Site Plan Board of Adjustment - Variance Special Use Permit ☐ Home Occupation Permits Subdivision 1/(WE) This authorization must be completed and submitted at time of application. Malissa B. Sans Estato/Mihael G. Sans Exection .do(es) hereby certify that I/(WE) (Name of owner(s) of subject property) am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation: Tyler Brennan
(Name of Company and Authorized Representative) \_ to submit an application to the City of Goldsboro, NC for My/(OUR) property as listed below. **Property Address:** Wayne County Parcel Identification Number(s): 1001 N Beckeley Blad 3519741687 Malissa & Sauls Estate / Michael G. Sauls Executor Malina & Sauls Estate / Michael G. Sauls, Executor

Property Owner - Print Property Owner Signature Date 8-17-22 Sworn to and subscribed before me the 17 th day of August, 202 **NOTARY STATEMENT** . County of Wayne Michael G. Sauls (name of individual(s) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official Blake E. Herring Official Signature of Notar My commission expires: 12-9-7 035 SEABLAKE E. HERRING **Notary Public** Wayne Co., North Carolina My Commission Expires Dec. 09, 2025

DRIGHT OF WHY EASEMENT UNCONKED FROM "THE DOG PLAY SPOT" LITY PROPOSAL MEMBUREMENTS BASED ON 1001 N BERKELEY BLVD, GOLDBOCD NC 27534 AVAILABLE DOCUMENTATION @ PRIPASED LOBBY ~18", 42" FRENCH DOOKLING ENTRANCE WITH DOOR LEADING TO REST OF EVILDING GARAGE DOOR TRING TO WALL WIDOX. BETISTING OFFICE 1003 NBERKELEY BLVD DEXISTING ZATEROOM DENISTING YEAR GENET - ZONED GENERAL BUSINESS @ PROPOSED DOG ERCOMING AREA WITH (1) PROJECT WILL AND DOOR DEXISTING OFFICE BEXISTING SATHEROM O FIVE GARAGE DOORS SEALED AND OLDER ADDED MANAGOO COORWAY WHINE T'ET' OUTDOOR DOG HOLD AREAS, FENCE D WI INDIVIDUAL FATES DFINE WESTERS TRIMMULAL SUUSHADES SEKURED TO POSTS AND EXISTING BUILDING D SELOND 120M RIGHT GARGE DOOR TIRVED INTO WELL WITH DOOR RIGHT LUSTIFIED ON WALL BANGSON CONVERTED INTO WASHER - DRVEE (5) INDOOR FENCING 5' TALL WHITE VINYL PENEMS (16-29) PROPOSED PARKING SPOTS, ALL SPUTS 9'x 13' 30 INDOOR PLAY YARD (31) 10 x 13" INKALOUND DOG POOL (31) AREA BETWEEN DOUBLE FLACES IS 4' WITH ARTHERING TURF ₹.<sub>%</sub> FIGH OF WAY ERSEPENT ON FILE -- PROPOSED FEMILING L'TALL DOUBLED IN AREAS TO MEET SERTE REGILATIONS FOR DOG SAFETY N BECKELEY BLYD .... PROPOSED WALL O : PROPULED POST FOR SUNSHATING HAMM : MARIOE DOOR THAT WILL STAIN - LEISTING PROTETY LINES OR EXITE ING MALLS A TRIANGULAR SUN SHADE BARE MULEN WISENOMAL FLOWERS TRASH COLLECTING AREA IN MANDEND DOG POOL D . DOOR SHOWING DILICION OF SPENING AUGUST 16". 2022 7/13-

NOTES

#### SPECIAL USE PERMIT APPLICATION

ADDRESS IDOI N BEREELEY ZEUD. FOLDSOCD, NO
PROPOSED USE: DOG DAYCAPE & FENNEL FACILITY

EMPROVEES IS HIFT. S
PROPERTY ACREAGE: D.71 (AFTER PRODUCT SETCHORS), 134(18,75597 x 380" x 497.25")

PROLET #:3519741687

ZONING: GENERAL EXINESS

ADDMENT PROFETY USE: GENERAL BUSINESS (AUTOMOTINE - RETAIL)

NEW STRUCTURES PROFOSED: NIA (NONE)

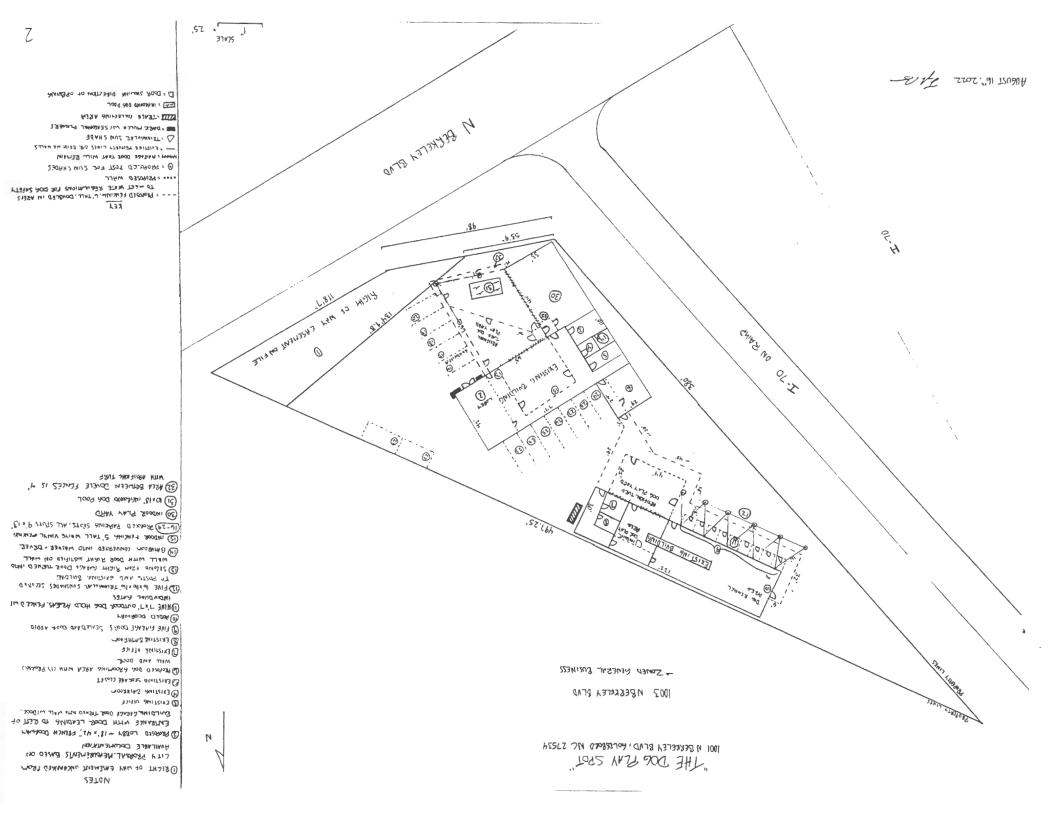
FLOOD HALAED AREAC: NIA

PROFECTO EASENEWS: DO FILE WIGHT AND ONCHAMED

HORS OF OFFERIONS: MOTOAT-SUNDAY 6:30AM- 2:0070 Daily

PROPERTY DWNER INFORMATION: MELISSA B. SAULS ESTATE MICHAEL G. SAULS EXECUTOR105 DAN HILL DR.
60135EMD. NC 27534
919-901-7161
SAULSANDMOTINE & GMAIL.COM
APPLICANT INFORMATION:

BUDDY AND ELLA .LLC DBA THE DOC PLAY SPOT
TYLER BREMVAN, OWNER + CED
DR. MELISSA METTELT. CO-DWISER + COO
604 WALNOT CREEK DR., GOLDS BORD NC 27534
THOMOSOGRAPHICA
815-480-621
WHUN.THE DOCELAY SPOT. COM



#### SPECIAL USE PERMIT APPLICATION

ADMERS IOO! N BEREELEY ZLUO. FOLDSBOLD.NC
PROPOSED USE: DOG DAYCAPE & FENNEL FACILITY

EMPROVEES ISH.FT. S

PRESELTY ACALAGE: D.71 (AFTER PRODUID SETBACKS), 134(4,17,559° v. 380° x. 497.25°

PRESELT #:3519741637

ZOMING: GENERAL EXILESS

ADMENT PROFESTY USE: GENERAL BUSINESS (AUTOMOTNE - RETAIL)

NEW STRUCTURES PROPOSED: N/A (NONE)

FLOOD HALAED AREAS: N/A

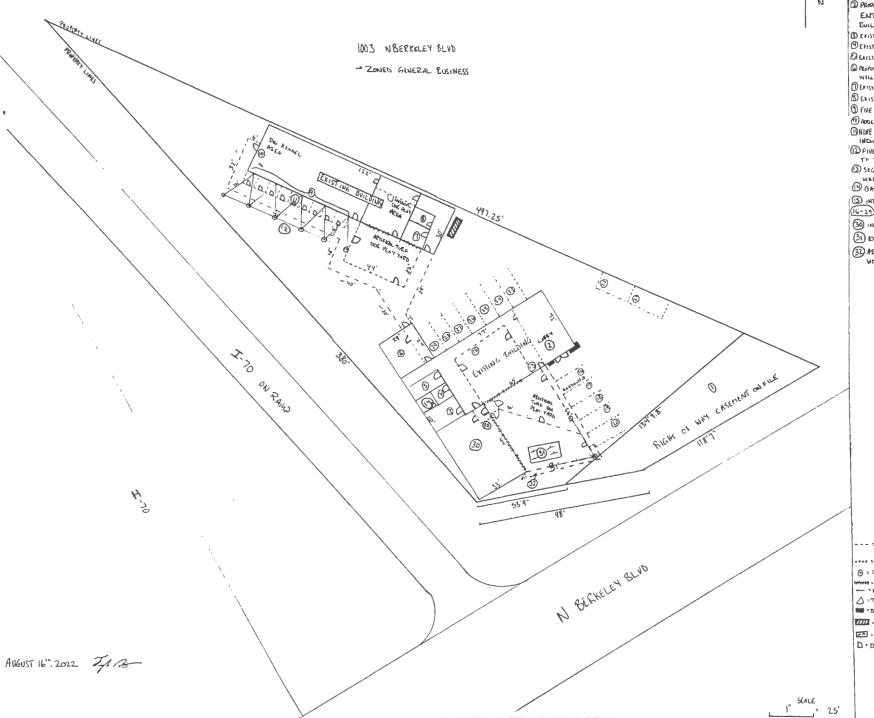
PROFESTO ENSERVENTS: DU FILE WI CITY AND ONCORNAGED

PROPERTY DUNCE INFORMATION: MELISSA B. SAVLS ESTATE
MICHAEL G. SAVLS, EXECUTOR
105 DAK HILL DR.
GOLDSBORD, N.C. 27534
919-91-7161
SAVLSAUTH-OTIVE & GMAIL.COM
PROPERTY INFORMATION:

HOLES OF EPERATION: MONDAY-SUNDAY 6:30AM - 7:00PM DAILY

BUDDY AND CILA LLLC DBA THE DOC PLAY SPOT
TYLER BREAWAN, ONNER \* CED
DA. MELISSA MEETELT. CO-DWIER \* COO
bey WALROT CREEK DR., GOLDS BORD NC 27534
THIR 1900 SANGLOW
815-480-6221
WWW.THEDC6PLAYSPOT.COM

#### "THE DOG PLAY SPOT" 1001 N BERKELEY BLVD, GOLDSBOLD NC 27534



NOTES

DRIGHT OF WAY EASEMENT JAKHANKED FROM CITY PROPORTIL MENSUREMENTS BASED ON AVAILABLE DOCUMENTATION

@ PROPOSED LODBY ~18' x 42" FRENCH DOOKLAY ENTRANCE WITH DOOR LEADING TO REST OF EUELDING GARAGE DOOR TRALD TO WALL WIDOCK.

BERISTING OFFICE

DEXISTING ZATHROOM

DENISTING STORAGE CLOSET

DPEOPSED DOG GROWTING AREA WITH (1) PROJECT) WILL AND DOOR

DEFISION OFFICE

BEXISTING SATHEROM

O FIVE GARAGE DOORS SEALED AND ENDE ADDID

MANAGO DOORWAY

BHINE 7'x7' OUTDOOR DOG HOLD AZEAS. FENCE D WI

INDIVOUAL GATES DFIVE HORIGITE TRIMMOULAGE SUNSHADES SECURED

TO POSTS AND EXISTING BUILDING

1 SEGNO FROM RIGHT GARAGE DOOR TURNED INTO WALL WITH DOOR RIGHT JUSTIFIED ON WHILL

BANGOON CONVERTED INTO WASHER . DIVER

(3) INDOOR FENCING 5' TALL WRITE VINYE FENERAL (16-29) ROUXED PARKING SPOTS, ALL SPUTS 9'x 13'

30 INDOOR PLAY YARD

(31) IDAIS' INGRAND DOG POOL

(31) AREA BETWEEN DOVELE FENCES IS 4' WITH ARTIFICAL TURF

TO MEET STATE REGULATIONS FOR DOS STETY .... : PROPOSED WALL

@ : PROPULCD TOST FOR SUNSHADES

HAMM : EARLAGE DOOR THAT WILL REMAIN

- LEISTING PROTESTY LINES OR EXIST MA HALLS

A : TRIANGULAR SUN SHADE

BARE MULEH WISEKONAL PLENERS

TRASH COLLECTING AREA

EA : HE MANNED DOG POOL

D . DOOR SHOUNK DIRECTION OF OPENING

#### SPECIAL USE PERMIT APPLICATION

ADDLES IDO! N BERELEY BLUD. FOLDSOLDING
PROPOSED USE: DOG DAYCAPE & BENNEL FACILITY

EMPONEES IS HIFT. S

PRESELTY ACREAGE: D.71 (AFTER PRODUID SETTHORS), 134,98,539, v 380, v 497.25

PRESELTY ACREAGE: DISTURBS

ADJAC BUT PROFESTY USE: GENERAL BUSINESS (AUTOMOTNE "RETAIL)

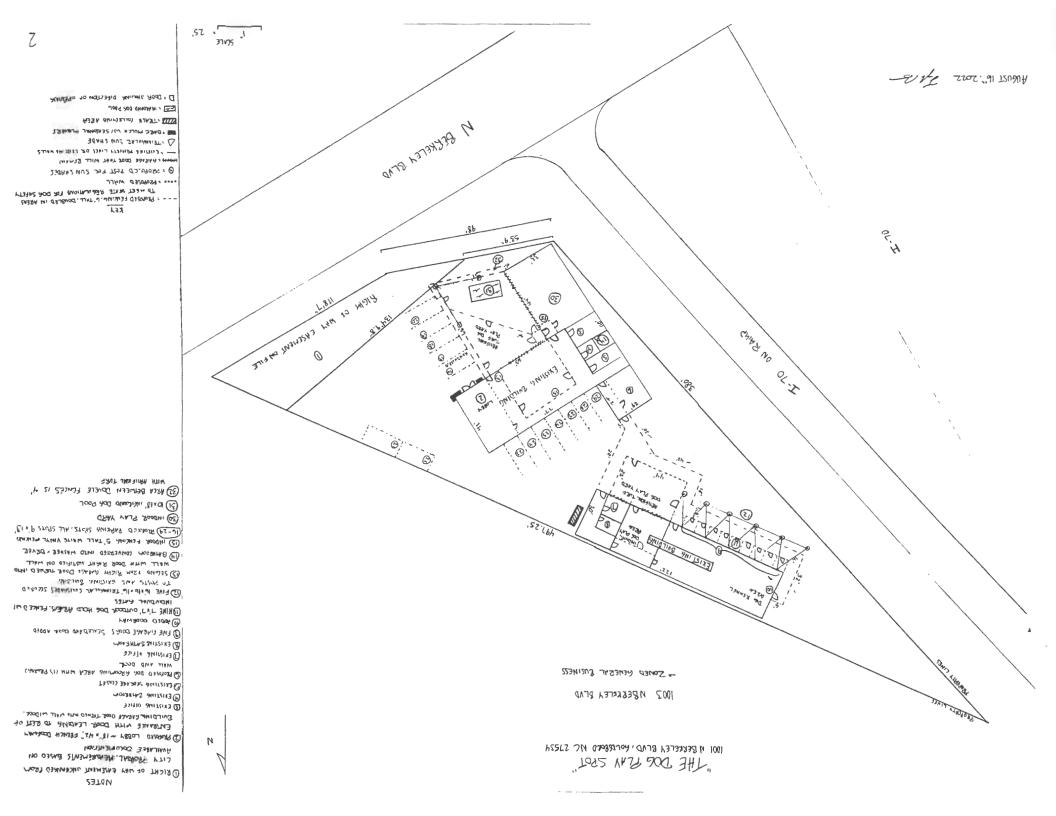
NEW STRUCTURES PROFOSED: N/A (NONE)

FLOOD HALARD AREAS: NA

PROFEST OF CHERALOW: MOTOAY-SUNDAY 6:30AM-ROOPED DELLY

PROPERTY DUNCE INFORMATION: MELISSA B. SAULS ESTATE
MICHAEL G. SAULS. EXECUTOR
105 DAR HILL DR.
GOLDSBORO, NC 27534
919-901-7161
SAULSAUDMOINE & GMAIL.COM
APPLICANT INFORMATION:

BUDDY AND CLIA LLC DBA THE DOG PLAY SPOT
TYLER BREMVAN, DUNER + CED
DR. MELISSA MERTELT. LO-DWHER + CED
bet WALNET CREET DR., GOLDS BORD NC 27534
THORNOOG ANALYM
813-480-6221
WWW.THEDOGPLAY SPOT. COM



#### SPECIAL USE PERMIT APPLICATION

ADDLES IOU N BLECELET ZLUD. FOLDSBOLDING
PROPOSED USE: DOG DAYCAPE & FENNEL FACILITY

EMPONEES ISHIFT. S
PRESELTY ACALAGE: D.71 (AFTER PRODUCT SETTHORS), 34,91,559° x 380° x 497.25°
PRESELTY ACALAGE: D.71 (AFTER PRODUCT SETTHORS), 34,91,559° x 380° x 497.25°
PRESELTY ACALAGE: D.71 (AFTER PRODUCT SETHORS), 34,91,559° x 380° x 497.25°
PRODUCT MENERAL ESTIVES
ADJACEMY PROFESED: OF GENERAL BUSINESS (AUTOMOTNE PRETAIL)
NEW STRUCTURES PROFESED: N/A (NONE)
FLOOD HALAGO AREAS: N/A
PROSECTO EASTERNIS: DN FILE WICHY AND ONCHARGED

PROPERTY DUNCE INFORMATION: MELISSA B. SAULS ESTATE
MICHAEL G. SAULS, EXECUTOR
IDS DAN HILL DR.
GOLDSERO, NC 17534
919-901-7161
SAULS ASSENCIATE COMMITTEE C

HOLES OF OFERMION: MONDAY-SUNDAY 6:30AM - 7:00PM DAILY

BUDDY AND CLIA LLC DBA THE DOK PLAY SPOT
TYLER ZRENVAN, OWNER \* CED
DR. MELISSA MERTELT. CO-DWIER \* COO
684 WALNET CREEK DR., GOLDSBORD NC 27534
+ DIRILIDOS ANALYM
813-480-6221
WWW.THE DOGFLATSPOT. COM

#### "THE DOG PLAY SPOT" 1001 N BERKELEY BLVD, GOLDSBOLD NC 27534

1003 NBERKELEY BLVD - ZONED GENERAL BUSINESS RIGHY OF WAY ERSENENT ON FILE N BECKELEY BLUD AUGUST 16". 2012 7/13NOTES

DRIGHT OF WAY EASEMENT WHEN FROM CITY PROPOSAL MENSURÉMENTS BASED ON AVAILABLE DOCUMENTATION

@ PROPOSED LOBBY ~18" : 42" FRENCH DOOKLAY ENTRANCE WITH DOOR LEADING TO REST OF EVILDING GARAGE DOOR TRING INTO WILL WIDOCK.

BEXISTING OFFICE

DEXISTING ZATEROOM

DENISTING STERAGE CLOSET

@ PROPOSED DOG FROOMING ARCA WITH (1) PROJECT WILL AND DOOL

DEXISTING OFFICE

BEKISTING SATHEROM

O FIVE GIARAGE DOORS SEALED AND GOOD ADDED

@ADDED DUDRWAY

WHINE T'XT' OUTDOOR DOG HOLD AZEAS. FENCE O WI INDIVIOUAL GATES

DFIVE NixIb = 16 TRIAMGULAR SUNSHADES SEXURED TO POSTS AND EXITING BUILDING

1 SEGNO + 20M RIGHT GARKIE DOOR THENED INTO WALL WITH DOOR RIGHT LUSTIFIED ON WHILE

BATHERON CONVERTED INTO WASHER + DRYER

(5) INDOOR FEHEING S'TALL WHITE VINYL FENENCE (16-29) PROPOSED PARKING SPOTS, ALL SPUTS 9'x 13'

(30) INDOOR PLAY YARD

(31) 10=15' MGRAND DOG POOL

(32) AREA BETWEEN DOUGLE FENCES IS 4' WITH ARTIFICAL TURF

KEY

PROPOSED FEWLING , L'TALL , DOUBLED IN AREAS TO MEET STATE REGULATIONS FOR DOG SAFETY .... 2 PZOPOSED WALL

O . PROPULED POST FOR SUN SHADES

HAMM : MARINE DOOR THAT WILL REMAIN - ELISTING PROTETY LINES OR CTIM ING HALLS

A TRIANGULAR SUN SHADE

- DARE MULEN W/ SERONAL FLOWERS

TRASH COLLECTING AREA

ET : HI GLOWND DOG POOL

D . DOOR SHOUNK DIFFETION OF SPENING

#### SPECIAL USE PERMIT APPLICATION

ADDRESS IDOI N BEREELET ZLUD. FOLDSSOLD, NO
PROPOSED USE: DOG DAYCAPE & RENNEL FACILITY

EMPROESSISHITTS

PROPELTY ACREAGE: 0.71 (AFTER PRODUCT SETTHORS), 134,141,559° x 380° x 497.25°

PROLEL #:3519741687

ZOWING: GENERAL EXINESS

ADJALENT PROPOSED: NA (NONE)

FLOOD HAZARD APEAC: NA

PROPERTO EASETYEMS: ON FILE WICTY AND ONLINAGED

HOURS OF CREATION: MONDAY-SUNDAY 6:30AM-RIORY DAILY

PROPERTY DWNER INFORMATION: MELISSA B. SAULS ESTATE
MICHAEL G. SAULS EXECUTOR
IDS DAN HILL DR.
GOLDSERS, NC 27534
q19-q01-7161
APPLICANT INFORMATION:

BUDDY AND CLLA LLC DBA THE DOK PLAY S75T
TYLER EREMYAN, OWNER \* CED
DR. MCLISSA MERTELT. CO-DWIER \* COO
boy WALINT CREER DR., GOLDS BORD NC 27534
TOTALOGO SMALTON
815-430-6221
WWW.THE DOGPLAY SPOT. COM

#### DRIGHT OF WAY EASEMENT UNCHMIKED FROM "THE DOG PLAY SPOT" LITY PROPERLIMENSUREMENTS BUSED ON AVAILABLE DOWNENTATION @ PROPOSED LODBY ~18" x 41" FRENCH DOOKLANT ENTRANCE WITH DOOR LEADING TO REST OF EVILDING GARAGE DOOR TRING INTO WALL WIDOCK. 3 Existing OFFICE 1003 NBERKELEY BLVD DEXISTING ZATEROOM DENSING YEARE CLOSET @ PROPOSED DOG GROWMING ARCA WITH (I) PROJAGO - ZONED GENERAL BUSINESS WILL AND DOOR DEXISTING OFFICE BEXISTING SATHROOM O FINE FLACAGE DOORS SEALED AND ONDE ADDED MADOLO DODENAY WHINE 7'17' OUTDOOR DOG HOLD ARLEAS, FENCE D WI INDIVOUAL GATES DFIVE IN THE TRIANGULAL SUNSHADES SECURED TO POSTS AND EXISTING BUILDING 1 SELOND 120M RIGHT GARNIS DOOR TIRVED INTO MALT MILK DOOD SYNKE DOOF LOCKED ON WHIT ON BRANCE ONLY DESCRIBED INTO MARKET OF THE BEAUTIES INTO MARKET OF THE B (5) INDOOR PENCING 5' TALL WRITE VINYL PENENES (16-29) PROJUCT PARKING SPOTS, ALL SPOTS 9'x 13' (30) INDOOR PLAY YARD (31) Dals' INGLUND DOG POOL (31) AREA BETWEEN DOUBLE FENCES IS 4' WITH ARTIFICAL TURF FIRM OF MAY EXTENENT DAFUE ON PANY KEY TO MEET STATE REGULATIONS FOR DOS SAFETY N Strketey Bryo JAW daloposticooo O . PROPULT POST FOR SUN SHADES - "ELISTING PROCESTY LINES OR EXIM WA WALLS SCAH 2 CHUZ SAJUANAIT : - DARE MULEN WISEASONAL PLANERS TRASH COLLECTING AREA E IN GLOVAD DOG POOL D . DOOR SHOUNG DIFFCTION OF OPENING AUGUST 16". 2012 7/3-

NOTES

#### SPECIAL USE PERMIT APPLICATION

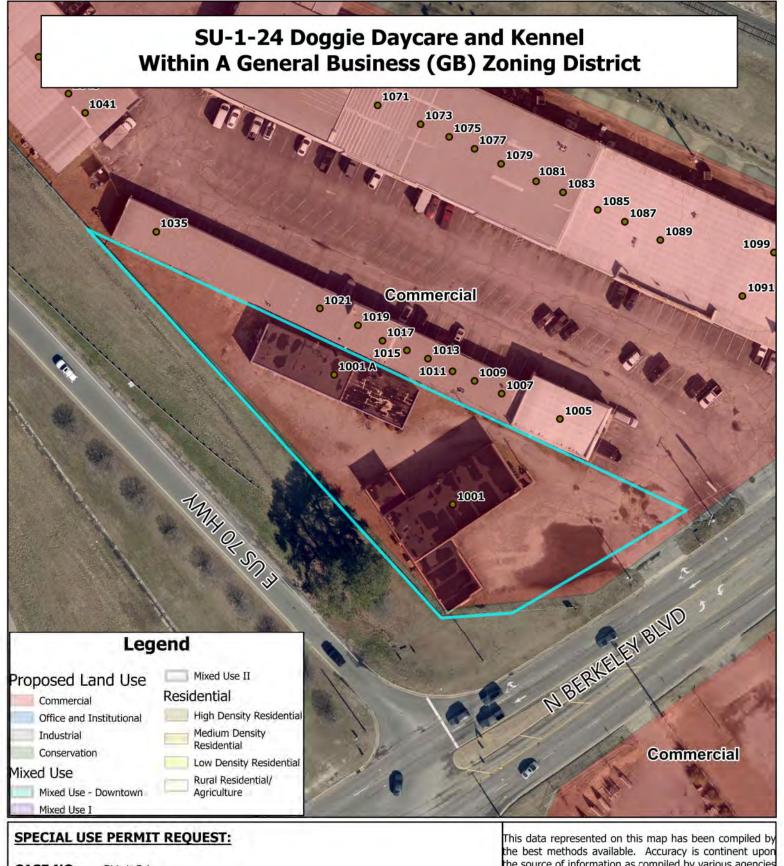
ADDRESS (DO) N BLECKELET ZLUD, FOLDSTOCKONC
PROPOSED USE: DOG DAYCAPE & RENNEL FACILITY
EMPONEES IS HIFT. S
PRESELTY ACKLAGE: D.71 (AFTER PRODUCT SETSHOUS), 134/98,559° v 380° v 497.25°
PRESELT #:3519741687
ZONINK: GENERAL EXINESS
ADJACEMY PROFEST USE: GENERAL BUSINESS (AUTOMOTNE \* RETAIL)
NEW STRUCTURES PROFOSED: N/A (NONE)
FLOOD HAZARD AREAS: NA

PROPERTY DWIER INFORMATION: MELISSA B. SAULS ESTATE
MICHAEL G. SAULS, EXECUTOR
105 DAR HILL DR.
60133580, NV. 27534
919-901-7161
SAULSANDAMINE & GMAIL.COM

BUDDY AND CILA LLC DBA THE DOK PLAY SPOT
TYLER EREMUM, DUNER \* CED
DR. MELISSA MERTELT. CO-DWIER \* COO
604 WALNET CREEF DR., GOLDS BORD NC 27534
+ totalooc smalrom
813-480-6221
WWW.THE DOGRATSPOT. COM

APPLICANT INFORMATION:

PROPOSED EASEMENTS: ON FILE WILLTY AND ONLANDED HOURS OF CREENTION: MONDAY-SUNDAY 6:30AM- 3:007M DAILY



CASE NO: SU-1-24
APPLICANT: Tyler Brennan

**REQUEST:** Dog Daycare / Kennel

LOCATION: 1001 North Berkely Boulevard

100

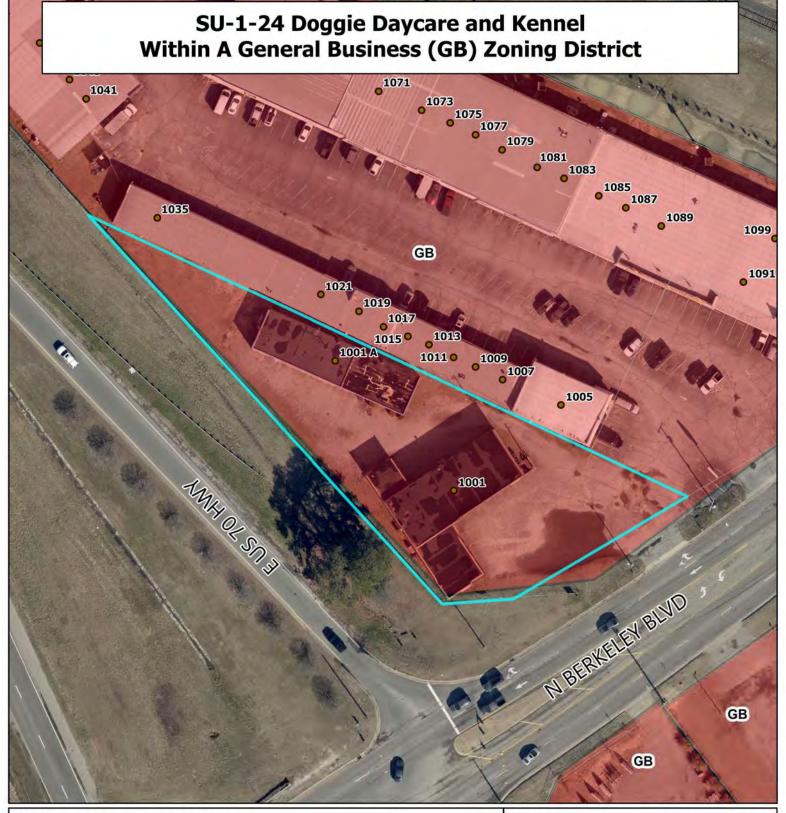
200

Feet

PIN #: 3519741687



This data represented on this map has been compiled by the best methods available. Accuracy is continent upon the source of information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



#### SPECIAL USE PERMIT REQUEST:

CASE NO: SU-1-24 APPLICANT: Tyler Brennan

**REQUEST:** Dog Daycare / Kennel

LOCATION: 1001 North Berkely Boulevard

100

200

**PIN #:** 3519741687



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#### PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM, Assistant Planning Director

#### **Notice Of Public Hearings**

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, January 22, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests:

<u>SU-18-23 Arcade & Game Room:</u> The applicant is requesting a special use permit to allow for the operation of an arcade and game room on property located within a General Business (GB) zoning district. The property considered for approval is located at 507B East Ash Street and further identified as NCPIN# 3509164240.

<u>SU-01-24 Doggie Daycare:</u> The applicant is requesting a special use permit to construct and operate a kennel with pet boarding on property within a General Business (GB) zoning district. The property considered for approval is located at 1001 North Berkely Boulevard and further identified as NCPIN # 3519741687.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4314 or online at <a href="https://www.goldsboronc.gov">www.goldsboronc.gov</a>. Live streaming coverage of this public hearing can be seen at <a href="https://www.goldsboro.gov/mayor-of-goldsboro/city-councilminutes/">www.goldsboro.gov/mayor-of-goldsboro/city-councilminutes/</a>.



#### PLANNING DEPARTMENT

Mark E. Helmer, AICP, Assistant Planning Director

#### ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SU-01-24, were notified by First Class Mail on 1-2-24.
Must G. Alus Inne Signature
Wayne County, North Carolina
I, Rotary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me or this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the
January Public Name  Aug of January, 2024  Rotary Public Name  My Commission expires on Ol- 30-2028
My Commission expires on Ol- 30-2028 (Seal)

## Adjacent Property Owners of SU-01-24

PIN	OWNERNAME	OWNERADDR1	OWNERADDR2	OWNERCITY	OWNERST	OWNERZIP
	Tyler Brennan	604 Walnut Creek Dr		Goldsboro	NC	27534
3519741687	SAULS MALISSA B HEIRS	% MICHAEL GLENN SAULS	105 OAK HILL DR	GOLDSBORO	NC	27534
3519742834	DELMUS PROPERTIES LLC	PO BOX 127		GOLDSBORO	NC	27533
3519743360	ED RADFORD AUTO AUCTION INC	1820 NC HWY 581 N		PIKEVILLE	NC	27863
3519744701	DELMUS PROPERTIES LLC	PO BOX 127		GOLDSBORO	NC	27533
3519745404	GOLDSBORO LODGE #634 AF& FM	UNKNOWN				00000
3519746503	MCMILLEN JUDITH D	201 N GEORGE ST		GOLDSBORO	NC	27530
3519641826	TARGET CORPORATION	%ALTUS GROUP US INC	PO BOX 9456	MINNEAPOLIS	MN	55440
3519637811	FALLIN MARY SUE	433 DOGWOOD TRL		GOLDSBORO	NC	27534

<b>ITEM</b>	E	
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## CITY OF GOLDSBORO AGENDA MEMORANDUM JANUARY 22, 2024 COUNCIL MEETING

SUBJECT:

Termination of Municipal Maintenance Agreement with NCDOT for

Computerized Traffic Signal System

BACKGROUND:

The City of Goldsboro entered into a Municipal Maintenance Agreement with the North Carolina Department of Transportation on February 20, 2018 to contract with the Department for the installation, repair, operations, and maintenance of highway signs and markings, electric traffic signals and other traffic control devices on State Highway System streets within the City of Goldsboro.

The agreement further set forth the basis for reimbursement of expenses incurred in conjunction with the operation of the system, including pro-rated salary of the City's Traffic Engineer.

DISCUSSION:

The City's Traffic Engineer position was vacated on March 17, 2023. The City has advertised for this vacant position since April 2023 with no success in receiving qualified applicants. Due to recent resignations/retirements, the City's Traffic Signal staff stands at two employees.

Staff has been in discussion with NCDOT concerning the termination of the municipal agreement. NCDOT has concurred in the termination of this agreement as of July 1, 2024 at which time, NCDOT will assume the responsibilities. The municipal agreement states that the agreement may be terminated by either party upon thirty (30) days written notice.

Staff has considered the factors surrounding the Traffic Signal Division and recommends termination of the agreement.

RECOMMENDATION: It is recommended that the City Council concur in the termination of the Municipal Maintenance Agreement with NCDOT for Computerized Traffic Signal System effective July 1, 2024.

Jonathan R. Perry, Engineering Services Manager

Timothy M. Salmon, City Manager

Item: F

## CITY OF GOLDSBORO AGENDA MEMORANDUM JANUARY 22, 2024 COUNCIL MEETING

SUBJECT: Federal Emergency Management Association's Assistance to

Firefighters Grant (AFG) Application

BACKGROUND: The Goldsboro Fire Department has been notified that the AFG

grant has prioritized emergency communications in this year's funding cycle. Therefore, the Goldsboro Fire Department is looking to replace all 40 of their single band Harris XG75 portable radios. The Harris XG75 radios have been in service since 2010. These radios will be completely discontinued and unserviceable. Therefore, the Goldsboro Fire Department is looking to purchase 40

new dual band radios to replace all current portable radios.

DISCUSSION: The total amount of the grant application is \$398,483.20. The City

of Goldsboro would be responsible for a 10% match of the awarded funds. The City's responsibility would be \$39,848.32 upon award of grant. The Fire Department will be requesting the necessary matching funds in the FY25 budget, as awards will not be announced until June 2024 and continue weekly until September

2024.

RECOMMENDATIONS: It is recommended that the attached resolution be adopted

supporting the Goldsboro Fire Department applying for this grant.

DATE: 1-16-2024

Ron Stempien, Fire Chief

DATE: 1/16/24

Timothy M. Salmon, City Manager

## RESOLUTION NO. 2024- 6

# A RESOLUTION SUPPORTING THE FEDERAL EMERGENCY MANAGEMENT ASSOCIATION'S ASSISTANCE TO FIREFIGHTERS GRANT (AFG) APPLICATION

WHEREAS, the City of Goldsboro has heretofore found it in the public interest to apply for a federal grant funding to obtain new multi-band portable radios for all fire department seated positions; and

WHEREAS, FEMA administers the Assistance to Firefighters Grants (AFG) to fund critically needed resources to equip and train emergency personnel, enhance efficiencies, and support community resilience; and

**WHEREAS**, a grant in the amount of \$398,483.20 requiring a ten percent (10%) match of \$39,848.32 that would be required to be paid by the City of Goldsboro upon award.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

- The Goldsboro Fire Department is authorized to apply for the 2024 AFG Funds in the amount of \$398,483.20. Thus, requiring a match of \$39,848.32 paid for by the City of Goldsboro upon award.
- 2. This resolution shall be in full force and effect from and after the 22nd day of January, 2024.

Charles Gaylor, IV

Mayor

Attested by:

Laura Getz City Clerk

Item G	
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## CITY OF GOLDSBORO AGENDA MEMORANDUM JANUARY 22, 2024 COUNCIL MEETING

SUBJECT: Updating Section 54.05: Stormwater Utility Service Fees, Rates

and Fee Schedule of the Code of Ordinances

BACKGROUND: Section 54.05 of the City's Code of Ordinances explains the

stormwater rate system and associated fees for all customers. As such, any rate or fee changes require an official ordinance update.

DISCUSSION: The City maintains a "Manual of Fees and Charges" that is

reviewed and updated annually as a part of the budget ordinance. Including the stormwater rates and fees in the City's Manual of Fees and Charges as part of the budget ordinance would ensure they are reviewed annually. Additionally, any future updates would not require a separate ordinance amendment to be brought before

City Council for approval.

RECOMMENDATION: It is recommended City Council approve that stormwater rates and

fees be included in the City's "Manual of Fees and Charges" and adopt the suggested revisions to Section 54.05: Stormwater Utility Service Fees, Rates and Fee Schedule of the City of Goldsboro's Code of Ordinances, removing the rates and fees as outlined in the

attached Ordinance.

Date: 1/16/24

Rick Fletcher, Public Works Director

Date: 1/13/24

Tim Salmon, City Manager

# ORDINANCE NO. 2024 -

# AN ORDINANCE AMENDING CHAPTER 54: STORMWATER MANAGEMENT UTILITY OF THE CITY OF GOLDSBORO'S CODE OF ORDINANCES

WHEREAS, Chapter 54 of the Code of Ordinances summarizes all general provisions associated with overseeing and maintaining the stormwater utility; and

WHEREAS, Section 54.05 currently establishes all stormwater rates and fees; and

WHEREAS, updates to any rates or fees that are set within any ordinance require an official ordinance amendment; and

WHEREAS, the City of Goldsboro already maintains a Manual of Fees and Charges that is reviewed and updated annually as part of the budget ordinance; and

WHEREAS, including the stormwater rates and fees in the City's Manual of Fees and Charges would ensure they are reviewed and updated annually without requiring an additional ordinance amendment be brought before City council for approval; and

WHEREAS, staff recommends Council revise Section 54.05: Stormwater Utility Service Fees, Rates and Fee Schedule of the City of Goldsboro's Code of Ordinances.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Goldsboro, North Carolina, that Section 54.05: Stormwater Utility Service Fees, Rates and Fee Schedule of the Code of Ordinances, City of Goldsboro, North Carolina, are hereby amended as follows:

Chapter 54

#### § 54.05 STORMWATER UTILITY SERVICE FEES, RATES AND FEE SCHEDULE.

- (A) Stormwater utility service fees will be determined and modified from time to time by the City Council, so that the total revenues generated by these fees will be used to pay such expenses as are reasonably necessary or convenient in the management, administration, planning, regulatory compliance, public education, construction, operation, and maintenance of the stormwater system, and to pay principal of and interest on the debt incurred for stormwater purposes.
- (B) The fee system must be reasonable and equitable so that users pay to the extent they contribute to the need for the stormwater management utility, and so that fees bear a substantial relationship to the cost of service. The City Council recognizes that these benefits, while substantial, in many cases cannot be measured directly.
  - (1) Stormwater utility service fees shall accrue on the date determined by City Council and set forth in the city schedule of rates and fees. Stormwater utility service fees shall apply to all land as presented in § 54.04, whether public or private. Exemptions shall not be allowed based on age, tax exemption, or other status of an individual or organization, except as set forth in § 54.06.
  - (2) Stormwater utility service fees shall be based on a commonly accepted rate unit for stormwater utilities, the equivalent residential unit (ERU). The ERU is used to relate a base rate fee charged to a single-family residential property to that charged to a non-singlefamily residential property. The city's ERU is 3,000 square feet of impervious surface area. The ERU is determined by analyzing digital photographs and, for verification purposes, performing field checks of a representative sample of single-family residences within the city limits.
  - (3) Current stormwater utility fee rates are maintained in the City of Goldsboro's Manual of Fees and Charges as part of the annual budget ordinance.
    - (a) All single-family residential properties will be charged the corresponding rate for one ERU per month.
    - (b) All non single-family residential properties will be charged the corresponding rate per ERU for the total based on the number of ERUs on the property.

Stormwater Utility Fee R	lates
Number of ERUs	Monthly Rate per ERU
First 60	\$4.50
61st to 100th	\$3
101st to 150th	<del>\$2</del>
Above 150th	\$1

This Ordinance shall be in full force and effect from and after its adoption this the 22<sup>nd</sup> day of January, 2024.

Attested by:

Laura Getz City Clerk

Charles Gaylor, IV Mayor

## CITY OF GOLDSBORO AGENDA MEMORANDUM JANUARY 22, 2024 COUNCIL MEETING

SUBJECT:

Request Authorization to Purchase a Tandem Dump Truck.

BACKGROUND:

The Stormwater Division has two tandem dump trucks – year models 2004 and 2009. Due to their age and condition, a replacement tandem dump truck was authorized to be purchased in the FY23-24 budget.

**DISCUSSION:** 

Purchase of the dump truck has been delayed pending the City's decision regarding whether debt service would be used to acquire equipment authorized to be purchased in the FY23-24 budget. Debt service requires Local Government Commission (LGC) approval while on the Unit Assistance List (UAL).

If we order the dump truck today, it will be scheduled for delivery no earlier than 10 - 12 months. Piedmont Truck Center Inc. can provide a dump truck, through the NC Sheriff's Association, for \$171,960 plus NC highway use tax, tag and title fees or approximately \$180,000. The Stormwater Utility Fund has sufficient funds to cover the direct

purchase.

RECOMMENDATION:

By motion, approve the purchase of the Stormwater Division's Tandem Dump Truck from Piedmont Truck Center, Inc., through the North Carolina Sherriff's Association, for \$180,000 in the FY23-24

budget.

Richard E. A. Fletcher III, Public Works Director

Timothy Salmon, City Manager

## RESOLUTION NO. 2024- 7

#### RESOLUTION OF INTENT TO PURCHASE A TANDEM DUMP TRUCK

WHEREAS, the age of the Stormwater Division's tandem dump trucks is causing reliability issues; and

WHEREAS, the Stormwater Division needs dependable and reliable equipment to effective maintain the City's stormwater infrastructure; and

WHEREAS, a replacement tandem dump truck was requested and approved in the FY23-24 budget; and

WHEREAS, delaying the purchase will further delay delivery beyond the current 10 – 12 months; and

WHEREAS, Piedmont Truck Center Inc. can provide a dump truck, through the NC Sheriff's Association, for \$171,960 plus NC highway use tax, tag and title fees or approximately \$180,000; and

WHEREAS, debt service is not an option for purchasing equipment authorized in the FY23-24 budget; and

WHEREAS, the Stormwater Utility Fund has sufficient funds to cover the direct purchase of the tandem dump truck.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

- The City of Goldsboro approves the purchase of the Stormwater Division's new Tandem Dump Truck from Piedmont Truck Center, Inc., through the North Carolina Sherriff's Association, for \$180,000.
- 2. This Resolution shall be in full force and effect from and after this the 22nd day of January, 2024.

Charles Gaylor, IV

Mayor

Attested by:

City Clerk



North Carolina

200 North Center Street, 27530 **P** 919.580.4362

# City of Goldsboro Departmental Monthly Reports December 2024

- 1. Community Relations
- 2. Downtown Development
- 3. Engineering
- 4. Finance
- 5. Fire
- 6. Human Resources
- 7. Information Technology
- 8. Inspections
- 9. Paramount Theater
- 10. Parks and Recreation-GEC
- 11. Planning
- 12. Police
- 13. Public Utilities
- 14. Public Works
- 15. Travel and Tourism



#### COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

December 2023

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: January 16, 2024

• The Commission on Community Relations and Development (CCRD) met for a regular monthly meeting on Dec. 12<sup>th</sup>. The MLK Subcommittee met on Dec. 1<sup>st</sup>.

- The Mayor's Committee for Persons with Disabilities (MCPD) met for a regular monthly meeting on Dec. 5<sup>th</sup>.
- The Goldsboro Mayor's Youth Council (GYC) met for a regular monthly meeting on Dec. 6<sup>th</sup>.
- Community Relations Activities:
  - 1. Staff presented to 5 Angel Tree Families at City Hall on Dec. 22<sup>nd</sup>.
- Community Development Activities:
  - 1. None to Report for December
- The Department received one (2) housing complaints and seventeen (17) requests for assistance for the month of December. \*Please refer to Community Relations & Development Addendum for a detailed summary.

2024 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints													
Consumer/Other													
Requests													

2023 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	1	1	1	1	4	0	2	1	1	1	0	2	1
Consumer/Other	27	36	14	15	19	25	32	25	20	20	15	17	22
Requests													



COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT Addendum

December 2023

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: January 16, 2024

## **Complaints/Grievances**

Nature of Complaint	Resolution
Housing – Mold	No-show for scheduled intake

## **Assistance with Resources**

Resource Requested	Number of	Resolution
	Requests	
Home Repair	9	Application provided /Application follow-up provided/Referrals made to Fork Township, USDA, NCHFA
First-Time Homebuyer	1	Provided program information and/or update on submitted application
Financial Resources (Electric Bill, Rent, SSI, Food Stamps)	3	Referrals made to DSS; Resource Listing provided
GYC Information	1	Provided GYC program details
How to help food shortage	1	Referred to Community Soup Kitchen
MCPD Inquiry	2	Provided details on how to apply to serve on City Board; Provided annual awards information
Total Requests:	17	



#### Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 6 potential new property acquisition projects/persons and/or business interest regarding downtown. Met with 17 existing business owners.
- Social District participation, December 24<sup>th</sup>. 24 businesses have registered to participate, including those who do not accept Social District beverages.
- South Center Street Development planning. RFQ interview with Miller & Associates was held on December 7.
- Cont'd Union Station discussions regarding stabilization, anticipated at \$1.5M minimum. A proposal was
  prepared for the City and County to commit to a \$375,000 match. Successfully presented to City Council on
  December 6, followed by the County Commission on December 21. The County will vote on their commitment
  on December 5. A private match of both City/County commitments, totaling \$750,000 has been committed by a
  private advocacy group Saving Union Station.
- Cont'd State budget appropriation discussions \$300K to DGDC for downtown maintenance, \$2M for City, of which Goldsboro Union Station should be a priority, among other City needs.
- Cont'd NC Main Street monthly conference prep and inventory of downtown maintenance needs.
- Cont'd Parking Committee discussions. A signage plan has been developed and 80 signs are in production for placement in December.
- Merchant/Property Information Mgmt. Continuing to integrate into new website.
- Staff continuing to work with Choice Neighborhoods Team, attending bi-weekly calls. Also attending Economic Development and Urban Form subcommittee meetings.

#### Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Ongoing Staff meetings with NC Main Street staff monthly re: 2024 NC Main Street Conference, March 12-14.
- Assisted Travel and Tourism to locate office space downtown.
- Arts Council Grassroots Grant Application preparation for the 2023-2024 grant cycle.
- Staff hosted Downtown Lights Up rescheduled from December 21 to December 28 due to weather.
- Staff assisted with a year-end Arts District Steering Committee meeting.
- Other Meetings: Chamber of Commerce Board Meeting, Social District Discussions, NCFF Board and Planning Mtgs, Transformation Grant Discussion, TRC with the Planning Department.

#### **DGDC** Events or Activities that Staff Administered or Assisted During the Month:

- DGDC Merchants on December 5. DGDC Committees (Design, EV, Promotions & Exec) on December 12, DGDC
   Board on December 20.
- DGDC presented Goldsboro Union Station Grant Request NPS Historic Preservation Fund: Save America's Treasures on December 18, 2023.

#### **Upcoming Events/Activities:**

HUB Events: Nothing booked for January.

#### **Businesses Opening/Properties Purchased & Other Updates**

- New Businesses: Brick's Woodfired Pizza 146 S. Center Street
- Coming Soon, The Firm at 156 S. Center; Church Spirits & Cocktails Relocation 136 N. Center Street
- Downtown Goldsboro's Facebook page followers: 16.2K plus 116.4 K reach, 14,000 likes



ENGINEERING DEPARTMENT

December 2023

Prepared by: Jonathan Perry Date Prepared: 01-12-24

### Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Final payment has been made to the contractor;
- Staff is working on project closeout with NCDOT.

### **Phase IV Sewer Collection Rehabilitation**

· Staff is working with DWI to close out this project.

#### Mount Olive Pickle Expansion

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is under construction and will take approximately a year to complete;
- Funding is in the State's Budget to complete Phase III of this project.

#### Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections are completed for December 2023.

#### Wayne County Utility Merger/Regionalization Feasibility

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County.

#### **Stormwater Inventory Project**

Projected completion April 2024.

#### 2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Staff is working on the design phase of this project.

### **Lead and Copper Inventory**

- Staff is coordinating the information required by EPA for lead and copper inventories;
- City Council awarded a contract for \$2,037,500 to Duke's Root Control, Inc. of Elgin, Illinois on October 2, 2023;
- At the preconstruction conference held on November 16, 2023, a notice to proceed date was set for January 8, 2024 with a projected completion date of August 5, 2024.

#### **SIAFB MAG Meter**

- This project is in the design phase;
- The Wooten Company has completed 65% of the SCADA integration and electrical design.

### **NCSU Floodprint Project**

- Letter of interest scored high with the BRIC Grant;
- Project has moved into full application submittal stage.

#### 2023 Resurfacing Project

- The resurfacing project consists of resurfacing Carolina Street from Ash Street to the railroad approximately 200 ft. north of Vine Street and Vine Street from George Street to Carolina Street;
- City Council awarded a contract for \$278,150.95 to Daniels, Inc. of Garner, NC on October 2, 2023.
- At the preconstruction conference held on November 21, 2023, a notice to proceed date was set for December 7, 2023 with a projected completion date of June 4, 2024;
- Contractor has notified staff that the resurfacing project will start on January 29th.

#### **WRF Plant Expansion**

CDM Smith and WithersRavenel are working on the feasibility study.



FINANCE

DECEMBER 2023
Prepared By: Andrea Lovelace
Date Prepared: January 10, 2024

	FY 22-23	FY 23-24
	<b>Actual to Date</b>	Actual to Date YTD %
Revenues	November-22	Adjusted Budget November-23 Collected
General Fund	\$ 16,079,769	\$ 52,776,992 \$ 15,990,637 30.30%
Utility Fund	10,005,733	26,899,901 9,806,055 36.45%
Downtown District Fund	36,571	112,215 30,949 27.58%
Occupancy Tax Fund	506,462	1,465,450 492,309 33.59%
Stormwater Fund	1,026,106	2,070,655 695,238 33.58%
Total	\$ 27,654,641	\$ 83,325,213 \$ 27,015,189 32.42%
Expenditures		
General Fund	\$ 17,302,495	\$ 52,776,992 \$ 19,586,787 37.11%
Utility Fund	6,008,881	26,899,901 8,869,788 32.97%
Downtown District Fund	34,469	112,215 24,939 22.22%
Occupancy Tax Fund	279,622	1,465,450 262,639 17.92%
Stormwater Fund	894,293	2,070,655 953,820 46.06%
Total	\$ 24,519,760	\$ 83,325,213 \$ 29,697,974 35.64%

	MAJOR CAT	EGORIES										
	FY 22-23	<u>FY 23-24</u>										
Revenues	<b>Actual to Date</b>		<b>Actual to Date</b>	YTD %								
	November-22	<b>Adjusted Budget</b>	November-23	Collected								
Property/Occupancy Taxes	\$ 8,627,095	\$ 20,647,821	\$ 8,984,415	43.51%								
Charges for Services	11,450,150	30,835,722	12,431,932	40.32%								
Revenue Other Agencies	3,192,210	16,427,501	2,557,573	15.57%								
Other Revenues	2,720,689	3,922,600	1,196,062	30.49%								
Fund Balance	-	7,801,155	-	0.00%								
Shared Services	1,664,498	3,690,414	1,845,207	50.00%								
Total	\$ 27,654,641	\$ 83,325,213	\$ 27,015,189	32.42%								
Expenditures												
Labor	\$ 11,112,603	\$ 36,768,030	\$ 12,691,938	34.52%								
Non-Labor	13,407,157	46,557,183	17,006,036	36.53%								
Total	\$ 24,519,760	\$ 83,325,213	\$ 29,697,974	35.64%								

	SELECTED OTHER INFORMATION											
	F	Y 22-23		Actual	Total							
Collections		Actual	Nov	vember-23	Colle	ected F-YTD						
Debt Setoff	\$	46,249	\$	1,360	\$	5,616						
Surplus	\$	81,510	\$	-	\$	305						



Prepared Date: Prepared By: Reviewed Date: Reviewed By: 1/2/24 1:03 PM
Terrie Webber
1/9/24 11:32 AM
Catherine F. Gwynn

Catherine & Mun-

# Monthly Cash & Investment Report December 31, 2023

Financial Institution	<u>Current Month</u> 12/31/2023	Prior Month 11/30/2023	<u>Prior Year</u> 12/31/2022	Rate of Return
PNC - General Operating	\$ 2,160,340.39	\$ 2,594,266.56	\$ 3,438,052.13	0.00%
PNC - Money Market	\$ 10,176,896.87	\$ 6,158,718.34	\$ 6,485,487.95	3.44%
PNC - Debit Account	\$ 1,942.44	\$ 279.50	\$ 1,000.00	0.00%
Southern Bank - CD	\$ 629,197.40	\$ 628,466.75	\$ 4,120,428.14	1.52%
NCCMT - MM - 2010 Sewer Bond D#001	\$ -	\$ 6.28	\$ 253,585.84	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 9,386,820.15	\$ 9,345,080.20	\$ 8,935,329.15	n/a
NCCMT - MM - Regular	\$ 4,659,994.89	\$ 4,639,273.50	\$ 4,435,845.18	n/a
Truist MMA	\$ 25,345,543.85	\$ 25,275,682.78	\$ 16,085,043.26	3.25%
Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock	\$ -	\$ -	\$ 414,266.49	0.01%
Truist (BB&T) - Escrow FY23 Rolling Stock	\$ 2,380,404.10	\$ 2,380,383.88	\$ 2,380,166.06	0.01%
Webster (Sterling National Bank) - Escrow	\$ 343,076.70	\$ 342,752.14	\$ 1,870,735.96	0.24%
Totals	\$ 55,084,216.79	\$ 51,364,909.93	\$ 48,419,940.16	



#### **Grant Project Budgets Monthly Report -December 2023**

Prepared: tlw: 1/9/2024 12:56 PM Reviewed: cfg 1/15/2024 7:45 PM

INFLOWS OUTFLOWS

Granting			Source			Gr	ant Portion				Current	An	nount Rec'd	Current		nount Spent Project to	(Ne	Positive egative) Cash
Agency	Granting Agency (Full)	Grant Description	(Full)	S	Date Received	Bud	get Amount		Budget Total	An	nount Rec'd	Pro	ject to Date	Amount Spent		Date		Flow
NCHFA	NCHFA ESFRLP	ESFRLP Rehabilitation Loan Pool	State	S	1/24/2017	\$	150,000	\$	150,000	\$	-	\$	117,975	\$ -	\$	117,975	\$	-
HUD	CDBG	FY16-17 Entitlement		F						\$	-	\$	976	\$ -	\$	976	\$	-
HUD	CDBG	FY17-18 Entitlement	Federal	F						\$	-	\$	-	\$ -	\$	160	\$	(160)
HUD	CDBG	FY18-19 Entitlement	Federal	F		\$	19,523	\$	19,523	\$	-	\$	19,523	\$ -	\$	19,523	\$	-
HUD	CDBG	FY19-20 Entitlement	Federal	F	8/27/2019	\$	353,346		353,346	\$	-	\$	216,456	\$ -	\$	216,456	\$	-
HUD	CDBG	FY20-21 Entitlement		F	10/7/2020	\$	351,643	- ·	351,643	\$	-	\$	170,649	\$ -	\$	170,649	\$	-
HUD	CDBG	FY21-22 Entitlement		F		\$	354,302	- ·	354,302	\$	-	\$	87,559	\$ -	\$	87,559	\$	(0)
HUD	CDBG	FY22-23 Entitlement	Federal	F		\$	358,697	\$	358,697	\$	-	\$	25,149	\$ -	\$	25,149	\$	-
HUD	CDBG	FY23-24 Entitlement	Federal	F						\$	-	\$	-	\$ -	\$	24,903	\$	(24,903)
NCHFA	NCHFA URP-19	Urgent Repair	State	S	4/18/2019	\$	100,000	- ·	100,000	\$	-	\$	96,570	\$ -	\$	96,570	\$	-
HUD	CDBG	FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$	427,303	- ·	427,303	\$	-	\$	32,468	\$ -	\$	32,468	\$	-
HUD	HOME	FY16-17 Entitlement	Federal	F		\$	22,201		22,201	\$	-	\$	22,201	\$ -	\$	22,201	\$	
HUD	HOME	FY17-18 Entitlement	Federal	F		\$	73,557	·	73,557	\$	-	\$	67,480	\$ -	\$	67,995	\$	
HUD	HOME	FY18-19 Entitlement	Federal	F		\$	22,910	- ·	22,910	\$	-	\$	22,910	\$ -	\$	22,910	\$	
HUD	HOME	FY19-20 Entitlement	Federal	F	8/27/2019	\$	214,732	-	214,732	\$	-	\$	49,554	\$ -	\$	49,554	\$	-
HUD	HOME	FY20-21 Entitlement	Federal	F	10/7/2020	\$	245,547	- ·	245,547	\$	-	\$	8,472	\$ -	\$	28,472	\$	(20,000)
HUD	HOME	FY21-22 Entitlement		F		\$	252,710	- ·	252,710	\$	-	\$	10,562	\$ -	\$	59,002	\$	(48,440)
HUD	HOME	FY22-23 Entitlement	Federal	F		\$	280,171	\$	280,171	\$	-	\$	27,467	\$ -	\$	27,467	\$	(0)
HUD	HOME	FY23-24 Entitlement	Federal	F						\$	-	\$	-	\$ -	\$	29,248	\$	(29,248)
HUD	HOME	ARP Funding (M21-MP370209)		F		\$	907,913		907,913	\$	-	\$	36,436	\$ -	\$	37,962	\$	(1,526)
Donation/Gr	Private Donations, Grants and City	Fire Other Restricted Special Revenue Fund	Private	Р	Ongoing	\$	4,050	_	4,050	\$	-	\$	4,786	\$ -	\$	826	\$	3,960
Debt	Debt Funded	Smeal Aerial Fire Truck	Debt	D	9/2022	\$	1,151,600		1,151,600	\$	-	\$	1,151,600	\$ 472		9,009	\$	1,142,591
Debt	Debt Funded	Herman Park Center	Debt	D	Not Issued yet	\$	, ,	-	11,150,000	\$	-	\$	376,000	\$ -	\$	376,000	\$	-
Donation	Private Donations	1919 LaFrance Fire Truck Restoration	Private	Р	Ongoing	\$	80,000	- ·	80,000	\$	-	\$	32,691	\$ -	\$	-	\$	32,691
Donation/Gr	Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY24	Private	Р	Ongoing	\$	632,943	- ·	632,943	\$	-	\$	557,943	\$ -	\$	251,072	\$	306,871
Debt	Debt Funded	2018 Street Bonds (Debt #026-G)	Debt	D	Ongoing	\$	5,048,522	· ·	5,048,522	\$	-	\$	5,046,649	\$ -	\$	4,980,164	\$	66,485
Debt	Debt Funded	Police/Fire Renovation (Debt #025-G)	Debt	D	Ongoing	\$	6,422,987	-	6,422,987	\$	5,664	-	6,422,987	\$ 106,072		6,422,987	\$	
Donation/Gr	Private Donations and Grants	Parks & Rec Special Revenue Fund	Private	Р	Ongoing	\$	45,636	- ·	45,636	\$	-	\$	46,386	\$ 2,046	_	45,523	\$	863
Donation/Gr	Private Donations, Grants and City	Community Relations Special Revenue Fund	Private	Р	Ongoing	\$	18,252	- ·	18,252	\$	-	\$	19,212	·	\$	16,918	\$	2,294
NC OSBM	NC Office State Mgmt & Budget	State Grants Misc-OSBM FY23 St Approp	State	S	2/2/2023	\$	150,000	- ·	150,000	\$	-	\$	150,884	\$ -	\$	8,200	\$	142,684
DOJ	Dept. of Justice	Federal Forfeiture	Federal	F	Ongoing	\$	274,138	- ·	274,138	\$	-	\$	276,441	\$ -	\$	127,862	\$	148,579
DOJ	Dept. of Justice	2022 JAG Equipment Grant		F	12/19/2022	\$	23,574	- ·	23,574	\$	-	\$	21,266	\$ -	\$	21,266	\$	
Donation/Gr	Private Donations, Grants and City	Police Other Restricted Special Revenue Fund		Р	Ongoing	\$	65,018		65,018	\$	1,051	-	67,719	\$ 148		19,635	\$	48,084
FEMA	FEMA	Hurricane Florence		F	6/1/2019	\$	2,340,773		4,604,077	\$	-	\$	4,982,838	\$ -	\$	4,179,246	\$	803,592
FTA	Federal Transportation Admin.	FY2016 TIGER VIII Center Street & Streetscape		F	10/1/2018	\$	6,751,751		7,189,383	\$	-	\$	7,385,809	\$ -	\$	6,527,315	\$	858,494
UST	US Treasury	ARP Funding	Federal		3/11/2021	\$	8,813,514	_	8,813,514	\$	41,740	-	9,386,820	\$ -	\$	5,279,797	\$	
SRF/DWI	EPA/NCDENR	CWSRF-Phase IV Sewer Rehab		F	11/26/2019	\$	8,905,676		9,083,790	_		\$	4,851,571	\$ -	\$	8,519,172	\$	
SRF/DWI	EPA/NCDENR	CWSRF-Sewer Rehab (Big Ditch & Carolina)	Federal	F	3/24/2021	\$	730,990	·	730,990	\$	24,702		730,990	\$ -	\$	730,989	\$	1
Debt	Debt Funded	2010 Sewer GO Bonds D#001-E	Debt	D	2010	\$	8,605,000		466,382			\$	489,923	\$ -	\$	489,923	\$	-
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-000		S	1/24/2022	\$	300,000	_	304,500			\$	302,300	\$ -	\$	302,300	\$	
DWI	NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$	100,000	- ·	101,500	\$	-	\$	1,500	\$ 11,007		65,031	\$	(,,
City Fees	Stormwater Fees	Stormwater Drainage Projects	City Fees		Ongoing	\$	1,594,366	_	1,594,366	\$	-	\$	1,861,258		\$	1,458,466	\$	
SRF/DWI	EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Station Insta		F	6/6/2019	\$	32,400	- ·	265,513	\$	-	\$	233,113	\$ -	\$	265,513	\$	(32,400)
City Fees	None	Lead and Copper Rule Revisions (LCRR) (EPA)	Private	С	10/2/2003	\$	2,037,500			\$		\$	2,037,500	\$ -	\$		\$	2,037,500
					Total	\$	69,413,246	Ş	64,392,790	Ş	73,157	\$	47,450,591	\$ 120,261	<u>\$</u>	41,234,412	Ş	6,216,179

Grant Source Legend: F = Federal S= State

Federal S= State D = Debt P = Private C = City Fees

Notes:

\* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

Project Budget to Actual Monthly Report\_2023-12 Dec\_1.xlxx Grants 2023-12 Dec 1.xlxx Grants 2023-12 Dec 1.xlxx Grants 2023-12 Dec 2.xlxx Grants 2023



# Donations Received Report Fiscal Year 2023-24 Totals Quarter Ending 12/31/2023

Fund Name	Date	From	For	Ck#		Amount			
		FY23-24	4						
Police-Other Restricted Funds	7/20/2023	Pat Pearce	Police Services	cash	\$	50.00			
Police-Other Restricted Funds	8/10/2023	Pat Pearce	Police Services	cash	\$	50.00			
Police-Other Restricted Funds	9/12/2023	Pat Pearce	Police Services	cash	\$	100.00			
Quarter 1 Ended 9/30/2023 - Total Donations									
Police-Other Restricted Funds	11/29/2023	Pat Pearce	Police Services	cash	\$	50.00			
Police-Other Restricted Funds	12/13/2023	Pat Pearce	Police Services	cash	\$	51.00			
Police-Other Restricted Funds	11/15/2023	Walmart	Police Services	ck#0226314	Ś	850.00			
Police-Other Restricted Funds	11/22/2023	Walmart	Police Services	ck#025823018	\$	750.00			
Police-Other Restricted Funds	12/13/2023	Walmart	Police Services	ck#0255641	\$	1,000.00			
			Quarter 2 Ended 12/31/2023 -	Total Donations	\$	2,701.00			
			Fiscal Year to Date - Total	Donations	\$	2,901.00			

Donations FY23-24.xlsx FY23-24 1/15/2024 7:39 PM



#### Report of Budget Funds Transfers - July, 2023 through June, 2024

#### **Budget Transfers**

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	<b>Department Head</b>	Account Name	Transfers	In	<b>Transfers Out</b>	
City Council	Timothy Salmon	Travel	\$	-	\$	(1,823)
City Council	Timothy Salmon	City Election	\$	1,823	\$	-
		Transfers - Dec 2023 - City Council	\$	1,823	\$	(1,823)
City Manager	Timothy Salmon	Education Reimbursement	\$	-	\$	(1,697)
City Manager	Timothy Salmon	Consultant Fees	\$	-	\$	(570)
City Manager	Timothy Salmon	Employee Christmas Party	\$	2,267	\$	
		Transfers - Dec 2023 - City Manager	\$	2,267	\$	(2,267)
Human Resources	Bernadette Dove	Salaries & Wages Regular	\$	3,481	\$	-
Human Resources	Bernadette Dove	Operational Supplies	\$	1,769	\$	-
Human Resources	Bernadette Dove	Employee Appreciation Day/Health	\$	-	\$	(5,250)
		Transfers - Dec 2023 - Human Resources	\$	5,250	\$	(5,250)
GEC	Felicia Brown	Tree Service	\$	2,400	\$	-
GEC	Felicia Brown	Advertising	\$	-	\$	(1,300)
GEC	Felicia Brown	Roof Repairs	\$	-	\$	(1,100)
		Transfers - Dec 2023 - GEC	\$	2,400	\$	(2,400)
Finance	Catherine Gwynn	Salaries & Wages Regular	\$	6,132	\$	_
Finance	Catherine Gwynn	Consultant Fees	\$	-	\$	(6,132)
	,	Transfers - Dec 2023 - Finance	\$	6,132	\$	(6,132)
PW Streets	Rick Fletcher	Sidewalk Repairs	\$	10,000	\$	-
PW Streets	Rick Fletcher	Street Repairs	\$	,	\$	(10,000)
PW Solid Waste	Rick Fletcher	Salaries & Wages Regular	\$	-	\$	-
		Transfers - Dec 2023 - PW Streets	\$	10,000	\$	(10,000)
Police	Mike West	Salaries & Wages Regular	\$	_	\$	_
		Transfers - Dec 2023 - Police	\$	-	\$	-
Utility Billing, Meter & Inventory	Catherine Gwynn	Salaries & Wages Regular	\$	8,120	\$	_
Utility Billing, Meter & Inventory	Catherine Gwynn	Contract Services	\$	-	\$	(8,120)
, .	•	Transfers - Dec 2023 - Utility Billing, Meter & Inventory	\$	8,120	\$	(8,120)
Distribution & Collections	Rick Fletcher	Salaries & Wages Regular	\$	_	\$	_
Distribution & Collections	Rick Fletcher	Operational Supplies	\$	-	\$	(190)
Distribution & Collections	Rick Fletcher	Utility Trailer	\$	190	\$	-
		Transfers - Dec 2023 - Distribution & Collections	\$	190	\$	(190)
Water Treatment	Bert Sherman	Machine/Equipment Maintenance	\$	-	\$	(1,350)
Water Treatment	Bert Sherman	Fees & Dues	\$	1,300	\$	-
Water Treatment	Bert Sherman	Mayor's Star Award	\$	50	\$	-
		Transfers - Dec 2023 - Water Treatment	\$	1,350	\$	(1,350)
Water Reclamation	Bert Sherman	Machine/Equipment Maintenance	\$	-	\$	(50)
Water Reclamation	Bert Sherman	Mayor's Star Award	\$	50	\$	-
		Transfers - Dec 2023 - Water Reclamation	\$	50	\$	(50)
		Transfers - ALL FUNDS - Dec 2023	\$	37,582	\$	(37,582)
		Transfers - ALL FUNDS - Jul 2023-Dec 2023	\$	156,788	\$	(156,788)

# FIRE DEPARTMENT December 2023

Prepared By: Ron Stempien Date Prepared: January 2, 2024



- The cause of fire incidents was determined 67% of the time. 33% of fire incidents were classified as undetermined or still under investigation.
- ☐ The average response time of the first arriving unit was 5:00.
- ☐ A full response within 8 minutes occurred for 97% of all calls.
- ☐ There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries and 0 Fire Service deaths.
- ☐ The American Red Cross assisted 10 families due to displacement because of fire damage.
- ☐ Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Station Tours, Downtown Christmas Parade, and Truck Displays. We reached 300 Adults and 415 Children with fire prevention materials.

2023	Jan.	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sept.	Oct.	Nov.	Dec.	Avg.	Total
Total Incidents:	277	222	229	262	263	277	389	415	376	420	409	475	334	4014
Structure Fires:	2	3	7	4	4	4	4	4	7	4	8	4	5	55
EMS Calls:	117	94	93	86	103	116	203	195	192	215	205	270	157	1889
Vehicle Accidents:	31	26	28	36	42	27	31	39	42	45	41	37	35	425
Fire Alarms:	42	38	33	55	45	58	67	73	61	68	54	73	50	599
Other:	85	61	68	81	69	72	84	104	74	92	101	91	82	982
Training Hours:	3118	2873	3074	2218	2063	1777	1707	1680	1593	1688	1507	1003	2025	24301
Safety Car Seat Checks:	7	4	0	1	0	5	4	0	0	4	0	0	3	25
Inspections:	115	116	155	149	110	88	105	130	156	93	167	133	126	1384
2022	Jan.	Feb.	Mar.	Apr.	May	Jun.	<u>Jul.</u>	Aug.	Sept.	Oct.	Nov.	Dec.	Avg.	<u>Total</u>
Total Incidents:	216	195	226	231	236	264	246	264	280	231	255	296	245	2490
Structure Fires:	5	6	8	5	4	1	3	3	1	1	5	1	4	43
EMS Calls:	79	78	80	92	83	86	99	124	103	73	79	82	88	1058
Vehicle Accidents:	22	23	22	26	32	38	27	24	33	31	30	35	29	343
Fire Alarms:	44	35	48	53	63	56	57	53	73	59	67	78	57	686
Other:	66	53	68	54	54	83	60	60	70	68	74	100	67	811
Training Hours:	2757	2806	2884	2260	1704	1715	1452	1700	1647	1835	1742	1214	1976	23716
Safety Car Seat Checks:	0	0	4	3	5	2	5	3	2	5	1	2	3	32
Inspections:	132	123	153	136	143	187	112	142	145	135	134	80	135	1622

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Date Prepared: January 12, 2023



#### **Human Resources**

- Finalizing Mandatory EEO4 Report
- Finalizing Merit Increase spreadsheet
- Auditing completion of December 2023 Diversity Training
- Continuing to scan, import, & rename information into Laserfische.
- Wellness Committee Meeting
- Assisting employees with Diversity Training
- Working with Wayne Community College on WIAO administrative support
- Working with University of Mount Olive on HR Intern
- Conducted meeting with Holden Temporaries regarding onsite temporary workers,
- Scan, import, & rename information into Laserfische.
- Reviewing Background Check companies with cost and data
- Auditing Annual Evaluations to be completed by 11/15
- Preparing for Employee Service Award Presentation/Breakfast on 12/7 at GEC
- Sent out City Wide Diversity Training
- Preparing to re-design Recruitment and Retention process
- Preparing for New Hire Orientation
- Preparing for DMV Hauling and Loading procedures TBA.
- Preparing for Annual Department Hearing Screens
- Preparing for CPR certification classes American Red Cross Blood Drive
- Preparing for Wellness Presentation February
- Preparing for Healthy Living presentation for Rotary Club Feb.

#### Safety

- December City Hall Fire and Defibrillator Inspections
- Department of Labor training at Public Works going over Confined Spaces.
- December 5 Meeting with Tara Johnson concerning Solid Waste Accidents and training.
- Safety with Crew on major water line break on Ash Street
- December 7 Attended and assisted with Employee Appreciation Breakfast.
- December 8 Meeting with Finance about HR doing liability claims.
- December 13 Meeting with Nona Robbins concerning the process of claims management done by the city.
- Teleconference with Lori Staples from Gallagher insurance.
- December 15 HR Staff meeting.
- December 29 Meeting with Latanya Green in Finance concerning liability check deposits and claims from 2023.
- Reported 6 claims to Travelers Insurance from December 15 to December 30.
- Inspection at Public Works Fuel Pump Islands.
- City Hall safety inspection for 2024.

- Field Safety for private contractors.
- Field Safety with crews.
- Daily office duties.

## **Occupational Health**

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 70 visits this month.

DRUG SCREENS = 14 TOTAL	
New Hire CDL: 0	Post-Accident DOT: 1
New Hire non- CDL: 6	
Promotion CDL: 0	Post-Accident Non- DOT: 0
Promotion non-CDL: 0	
Instant Drug Screens: 2	
Random Safety Sensitive Drug Screen: 0	Random DOT Drug Screens: 9
Random Safety Sensitive Breath Alcohol Test: 0	Random DOT Breath Alcohol Test: 2

#### **Health Training Sessions:**

- 10 routine BP checks
- 9 Random Drug Screens
- 2 Random Breath Alcohol Tests
- CPR/ AED/ First Aid classes at Public Works Dec. 4th and Dec. 13th (14 employees certified)
- Narcan and Sharps container training at Police Dept. Dec. 20th
- Annual hearing test for WTP

#### Meetings:

- Wellness Event Drawing for Holiday Challenge Dec. 8th
- Wellness Committee meeting Dec. 18th

#### Other health-related information pertinent to employees include:

- 1 reported case of COVID positive employee
- 2 employees started FMLA.
- 2 Hepatitis B vaccines
- No WC injuries
- 1 EAP referral

## **MONTHLY STATISTICS**

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	428	430	428	426	427	431	432	425	423	420	425	438	428
Employees – Part Time	92	89	91	94	110	121	125	126	123	121	121	108	110
Total Employees	520	519	519	520	538	552	557	551	546	541	546	546	538
Male	402	402	400	399	412	419	422	421	416	411	415	420	412
Female	118	117	119	121	126	133	135	130	130	130	131	126	126
Ethnicity – White (Not Hisp or Latino)	317	318	318	318	325	331	332	340	337	328	331	332	327
Ethnicity – Black or African American	179	173	172	175	183	188	193	182	180	183	185	185	182
Ethnicity – Hispanic or Latino	15	16	16	16	19	21	20	18	18	18	18	17	18
Ethnicity – Asian	4	4	4	3	3	3	3	3	3	3	4	4	3
Ethnicity - Other	7	7	8	8	8	9	9	8	8	8	8	8	8
Vacancies	39	45	41	41	37	37	38	38	38	32	29	26	37
Applications	137	389	354	320	185	138	363	538	339	311	217	135	286
Applicant Notices	43	90	218	173	63	127	185	341	95	426	218	32	168
New Hires	10	4	8	1	12	4	12	3	7	1	7	18	7
Promotions	0	0	0	0	10	1	3	7	2	2	6	0	3
Resignations	3	8	4	4	5	6	6	8	7	1	2	2	5
Retirements	1	1	1	1	0	0	0	0	0	1	0	1	1
Terminations - Involuntary	1	0	0	0	0	2	1	2	1	1	1	0	1
Turnover Rate	1.2%	2.1%	1.2%	1.2%	1.2%	1.9%	1.4%	2.4%	2.4%	.05%	.01%	.01%	1.3%
Vehicle Accidents	3	3	2	2	4	1	3	2	0	6	5	5	3
Workers' Comp	0	2	3	2	5	2	8	2	4	2	2	0	3
Covid Related	13	3	3	0	0	0	1	2	3	3	2	1	3
Telework	13	14	14	14	14	14	14	14	14	14	14	14	14

## **MONTHLY STATISTICS**

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	423	427	418	417	420	427	424	422	427	427	423	431	424
Employees – Part Time	116	111	113	117	137	143	143	144	137	125	106	100	124
Total Employees	539	536	531	534	557	570	567	566	564	552	529	531	548
Male	411	412	409	411	420	428	426	425	429	417	404	408	417
Female	128	124	122	123	137	142	141	141	135	135	125	123	131
Ethnicity – White (Not Hisp or Latino)	321	324	321	325	332	340	339	338	334	324	316	321	328
Ethnicity – Black or African American	195	190	188	187	200	204	203	202	206	207	189	188	197
Ethnicity – Hispanic or Latino	18	17	17	17	19	19	18	18	16	16	15	16	17
Ethnicity – Asian	1	1	1	1	1	2	2	2	2	2	2	2	2
Ethnicity - Other	4	4	4	4	5	5	5	5	6	6	7	7	5
Vacancies	24	25	30	31	31	33	26	36	34	35	35	27	31
Applications	308	179	386	215	251	392	121	317	146	309	123	94	237
Applicant Notices	141	147	90	90	230	173	92	97	476	126	69	43	148
New Hires	6	4	9	9	7	9	7	7	7	4	4	6	7
Promotions	3	0	4	4	3	3	0	2	6	8	6	2	3
Resignations	6	10	9	9	3	8	8	6	7	5	3	3	6
Retirements	2	2	2	2	1	2	2	1	1	0	2	5	2
Terminations - Involuntary	2	1	0	0	0	1	0	1	1	1	1	1	1
Turnover Rate	2.4%	3.0%	2.6%	2.1%	1.0%	2.6%	2.4%	1.9%	2.1%	1.4%	1.4%	2.1%	2.1%
Vehicle Accidents	5	1	4	1	4	2	3	4	0	0	2	3	3
Workers' Comp	0	0	0	0	0	0	0	0	1	0	1	0	0
FFCRA Leave/ Covid Related	76	7	1	1	9	14	23	3	9	7	1	8	13
Telework	11	11	11	11	11	12	13	13	13	13	13	13	12

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.



Information Technology

December 2023

Prepared By: Angela Price Date Prepared: January 4, 2024

- Installed cables and cameras in new cameras at Public Safety.
- Installed cables and access points in six locations at Public Safety.
- Expanded ability and locations to upload in-car camera video.
- Completed training for handhelds and software for parking management.
- Setup and took staff photos at Employee Appreciation.
- Setup technology for Mayor and Council Members.
- Upgraded DGDC Website and COG site plugins.
- Setup Automated Works requests in Cityworks for Solid Waste at Public Works.
- Updated secure certificate on Exchange Server.
- Updated secure certificate on DGDC Site.
- Updated firewalls for production and DR site.
- Update Banner Test Server.
- Installed Fire Central Upgrade on existing server.

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	825	719	842	692	730	689	710	722	694	847	676	585	728	8,731
Tickets Closed	776	840	805	694	694	778	746	701	693	769	696	576	731	8,770
Open Tickets	433	312	349	347	383	294	258	279	280	358	338	347	332	

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets	379	353	430	362	451	503	562	523	624	749	663	656	521	6,255
Opened														
Tickets	310	304	466	398	392	540	464	548	590	686	689	795	515	6,182
Closed														
Open	474	523	487	451	510	473	571	546	580	643	617	478	529	
Tickets														



INSPECTIONS
Dec 2023
Prepared By: Allen Anderson, Jr.
Date Prepared 01/05/24

Aspen Dental) at \$1M, and 1 new single-family dwelling at \$85,000.

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for December totaled \$27,570,989. New Residential permits are included in this valuation. Significant projects this month: Wayne Comm. College center for Industrial Tech & Eng. at \$12.6M, new multi-shell building on Berkeley Blvd. (Five Guys restaurant and

The valuation of all buildings (Residential & Commercial) permits totaled \$15,730,650. Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$73,634. Of the permit fees collected for the month, \$3,990 was collected in technology fees. Plan review fees collected during the month totaled \$2,975. Business Registration fees collected totaled \$1,040.

The Inspectors did a total of 676 inspections for the month. During the month of December, seven (7) business inspections were completed. A total of 316 permits were issued for the month. Seventy-seven (77) plan reviews were completed for December.

2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.7	\$43.8	\$23.8	\$9.2	\$10.4	\$7.6	\$36.5	\$59.7	\$11.8	\$19.5	\$20.3	\$27.6	\$23.2
All Bldgs Valu. \$ (M)	\$3.5	\$42.1	\$6.3	\$5.0	\$6.7	\$5.3	\$25.8	\$48.6	\$7.7	\$16.1	\$14.4	\$15.7	\$16.4
New Residential \$ (M)	\$1.5	\$652K	\$2.8	\$2.6	\$4.1	\$2.9	\$4.3	\$3.5	\$1.4	\$3.5	\$2.8	\$85K	\$2.5
Misc \$ (M)	\$4.2	\$1.7	\$17.5	\$4.2	\$3.7	\$2.3	\$10.7	\$11.2	\$4.2	\$3.4	\$5.9	\$11.8	\$6.7
Permit Fee \$ (K)	\$31	\$40	\$65	\$39	\$50	\$35	\$61	\$81	\$53	\$98	\$49	\$74	\$56
Inspections	511	517	626	542	717	781	709	747	827	887	780	676	693
Permits Issued	287	413	347	414	333	348	359	463	366	364	354	316	364
Plan Reviews	49	35	49	53	83	58	75	74	107	110	66	77	70
2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$3.9	\$11.1	\$5.4	\$6.7	\$5.1	\$9.6	\$17.8	\$6.5	\$9.7	\$10.7	\$8.6	\$5.6	\$8.4
All Bldgs Valu. \$ (M)	\$2.1	\$9.1	\$3.9	\$5.0	\$2.4	\$7.6	\$15.4	\$3.3	\$6.5	\$9.4	\$6.4	\$2.3	\$6.1
New Residential \$ (M)	\$813K	\$3	\$472K	\$4.4	\$341K	\$1.3	\$0	\$300K	\$3.1	\$1.1	\$1.1	\$1.1	\$1.4
Misc \$ (M)	\$1.8	\$2	\$1.4	\$1.7	\$2.7	\$2.0	\$2.4	\$3.2	\$3.1	\$1.3	\$2.3	\$3.3	\$2.3
Permit Fee \$ (K)	\$39	\$43	\$43	\$35	\$43	\$41	\$36	\$48	\$43	\$42	\$33	\$29	\$40
Inspections	460	551	654	614	584	730	531	661	621	587	836	512	612
Permits Issued	258	281	288	281	336	344	253	306	488	306	288	208	303
Plan Reviews	38	66	79	39	45	48	58	56	74	57	33	23	51

BE MORE DO MORE SEYMOUR

December 2023 Prepared by: Adam Twiss Date Prepared 1/12/2024



- December activity included 22 rental/use days, including 16 public performances.
  - o Notable Activity:
    - Goldsboro Ballet Nutcracker
    - Center Stage Theatre A Christmas Carol
    - Child of the Promise
    - Carolina Sound
    - The Embers
    - White Christmas
    - PPAS Larry & Joe
- December cancelled/rescheduled programming includes 0 days, 0 public performances.
- Repairs and Maintenance:
  - HVAC system and mini-split work to improve efficiency.
  - Wheelchair lift To be revisited in 2024.
  - Sound System repair and upgrade scheduled for January Foundation to fund.
  - Roofing and HVAC system investigated for source of minor interior leaks.
  - Fire alarm system and elevator phone lines under investigation; IT is taking the lead.

## -----FINANCIAL-----

Expenses: \$124,902: Labor: \$49,162 / Operations: \$9,168 / Artist and Renter box office Payout: \$66,572

**Revenues:** \$98,965: Tickets: \$71,148 / Building Rentals: \$24,013 / Concession: \$3,804

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY 24 Total	Average
Exp	\$25,165	\$64,018	\$37,664	\$62,732	\$102,055	\$124,902							\$416,536	\$69,423
Rev	\$15,366	\$13,492	\$19,419	\$31,322	\$67,792	\$98,965							\$246,356	\$41,059
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp		- 0			_						.,	<b>Jun-23</b> \$110,336		<b>Average</b> \$70,768

- After holding a Boys College Showcase in November at our Bryan Multi-Sports Complex (MSCX), the North Carolina FC Youth (NCFC), in conjunction with VisitRaleigh.com then held a Girls College Showcase December 1st – 3rd at our Bryan MSCX. Our facility was one of several facilities used to hold these major soccer tournaments.
- Our Annual Jingle in the Park was held in Herman Park on December 1st and 2nd 7500 participants
- Goldsboro Event Center (GEC) hosted fifteen (15) events during December 1385 guests and seven (7) City of Goldsboro events - 600 guests
- The Ballroom floors at the GEC have been repaired and polished
- Specialized Recreation held a hot chocolate and movie program on December 8th; instead of having powdered cocoa and milk, Mexican chocolate was used (melted) with milk to make the hot chocolate -23 participants
- Mature (50+) Adults attended a program at the Rudy Theatre **17 participants**
- Senior Card Group Play at T.C. Coley Community Center **92 participants**
- Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center **116 participants**
- Youth Karate Program at WA Foster Center in December **47 participants**
- Attendance in our Youth and Adult Game Rooms at WA Foster Center 312 visitors
- Gym Open Play at WA Foster Center for Adults and Youth during December 854 participants
- Park Maintenance Staff pulled the sleigh in the Christmas Parade as well as pulled the trailers for Hay Rides during our Annual Jingle in the Park
- Park Maintenance Staff continue to clean those park restrooms that have not been winterized and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location - Full-time staff, Part-time staff, and Seasonal staff

Collision   Col	2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	AVG
Rental Revenue			<u> </u>											
Facility Usage		\$21.154	\$17.487	\$22.241	\$18.705	\$11.441	\$11.359	\$12.152	\$30.435	\$9.465	\$9.609	\$13.162	\$18.076	\$16.274
Expenditures											<b>-</b>			
No.   Special Revenue   Syana   Syan			<b>.</b>						1		<b>†</b>			
Program Revenue   \$2,800   \$2,977   \$2,195   \$1,105   \$1,105   \$1,105   \$1,005   \$0,105   \$1,005	Experiareares	+3,1	+3,	7.755	70,	720,020	721,700	+3,52	4071 10	72.70	<b>+</b> ==,55	700,022	<del>+==,</del>	7=0,000
Program Revenue   \$2,800   \$2,977   \$2,195   \$1,105   \$1,105   \$1,105   \$1,005   \$0,105   \$1,005	W. A. Foster Recreation Cer	nter	Π				Ι			I	П	I		
Rental Revenue   9948   51.977   52.918   51.988   51.072   52.918   51.088   52.076   52.918   52.918   52.		T	\$2,977	\$2,195	\$1,170	\$1,165	\$14,570	\$825	\$230	\$1,210	\$1,180	\$630	\$520	\$2,461
Figure   F		\$948	\$1,827	\$2,918	\$1,088	\$625	\$308	\$2,195	\$603	\$1,085	\$1,695	\$1,013	\$238	\$1,212
Figure   F		2633	1632	2022	2651	2983	1546	2077	1942	2013	2935	2650	1834	2243
T.C. Coley Community Center   Sept	-	\$6,989	\$12,076	\$12,603	\$11,993	\$8,585	\$26,741	\$19,668	\$17,541	\$10,287	\$10,179	\$10,033	\$9,940	\$13,053
Program Revenue	p a de la companya de													
Rental Revenue 51,800 5720 5430 5430 5430 5430 5430 51,013 58,01 5800 500 5720 550 5450 5480 5681 5681 5681 5681 5681 5681 5681 5681	T. C. Coley Community Cen	ter												
Facility Usage	Program Revenue	\$497	\$1,130	\$539	\$280	\$250	\$167	\$211	\$237	\$200	\$164	\$117	\$220	\$334
Expenditures   51,874   51,379   52,203   53,934   56,644   514,466   56,706   59,184   56,005   56,185   55,127   56,166   58,827      Program Revenue   50   50   50   50   50   50   50   5	Rental Revenue	\$1,890	\$720	\$450	\$450	\$450	\$1,015	\$1,015	\$80	\$490	\$710	\$550	\$450	\$689
Expenditures   S1,874   S1,379   S2,203   S3,934   S6,644   S14,466   S6,705   S9,164   S6,005   S6,258   S5,127   S6,166   S5,827	Facility Usage	197	73	170	193	210	154	177	197	175	314	218	199	190
Program Revenue   S0   S0   S0   S0   S0   S0   S0   S		\$1,874	\$1,379	\$2,203	\$3,934	\$6,644	\$14,466	\$6,706	\$9,164	\$6,005	\$6,258	\$5,127	\$6,166	\$5,827
Program Revenue   S0   S0   S0   S0   S0   S0   S0   S														
Rental Revenue	<b>Specialized Recreation</b>													
Facility Usage	Program Revenue	\$0	\$0	\$0	\$0	\$0	\$36	\$18	\$0	\$0	\$0	\$124	\$0	\$15
Expenditures   \$7,618   \$8,447   \$6,150   \$6,729   \$7,462   \$11,736   \$8,627   \$5,612   \$4,477   \$5,627   \$2,856   \$4,180   \$5,641   \$5,641   \$6,	Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Senior Programs & Pools         Including Senior Program Revenue         90         \$185         \$00         \$140         \$111         \$4,082         \$8,749         \$3,408         \$930         \$0         \$455         \$595         \$1,546           Rental Revenue         \$0	Facility Usage	190	182	98	98	45	74	166	184	134	373	126	94	147
Program Revenue         50         \$185         50         \$140         \$11         \$4,082         \$8,749         \$3,408         \$930         \$0         \$455         \$595         \$1,546           Rental Revenue         \$0         \$0         \$0         \$0         \$0         \$0         \$400         \$875         \$700         \$774         \$0         \$0         \$229         \$229         \$229         \$229         \$210         \$212         \$283         \$270         \$205         \$175         \$164         \$18         \$12         \$229         \$229         \$175         \$164         \$18         \$12         \$229         \$229         \$175         \$164         \$18         \$12         \$229         \$175         \$164         \$18         \$12         \$235         \$210         \$212         \$2380         \$2,548         \$3,548         \$3,578         \$3,578         \$3,798         \$4,888         \$3,818         \$5,978         \$2,565         \$45         \$15,601         \$5,000         \$9,000         \$9.00         \$0         \$1,950         \$1,605         \$3,00         \$9,00         \$9.00         \$0         \$1,950         \$25,540         \$1,506         \$3,000         \$9,00         \$9.00         \$1,950         \$1,95	Expenditures	\$7,618	\$8,447	\$6,350	\$6,729	\$7,462	\$11,736	\$8,627	\$5,612	\$4,477	\$5,627	\$2,856	\$4,180	\$6,643
Rental Revenue 50 50 50 50 50 50 50 50 50 50 50 50 50	Senior Programs & Pools													
Facility Usage 166 251 295 210 212 2383 7720 2025 175 164 158 142 742   Expenditures 53,749 55,489 54,688 53,818 55,927 520,543 521,611 515,760 55,088 51,245 53,103 53,057 57,777   Athletics, Field & Picnic Shetters, Bryan MSCX	Program Revenue	\$0	\$185	\$0	\$140	\$11	\$4,082	\$8,749	\$3,408	\$930	\$0	\$455	\$595	\$1,546
Expenditures	Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$400	\$875	\$700	\$774	\$0	\$0	\$0	\$229
Athletics, Field & Picnic Shelters, Bryan MSCN         Incompanies         Incompanies <td>Facility Usage</td> <td>166</td> <td>251</td> <td>295</td> <td>210</td> <td>212</td> <td>2383</td> <td>2720</td> <td>2025</td> <td>175</td> <td>164</td> <td>158</td> <td>142</td> <td>742</td>	Facility Usage	166	251	295	210	212	2383	2720	2025	175	164	158	142	742
Program Revenue         \$65         \$32,120         \$23,050         \$1,142         \$5,780         \$2,565         \$45         \$25,540         \$1,605         \$5,000         \$9,920         \$4,205         \$9,729           Rental Revenue         \$6,136         \$0         \$85         \$0         \$900         \$0         \$0         \$1,950         \$450         \$350         \$0         \$340         \$848           Facility Usage         17550         19750         \$1900         22350         36285         \$1222         14380         \$12,900         \$2168         \$10,89         \$2150         \$31,312         \$7,678         \$14,900         \$12,629         \$64,318         \$18,436         \$14,505         \$17,662           Expenditures         \$4,917         \$9,557         \$10,461         \$10,866         \$10,456         \$31,322         \$7,678         \$14,900         \$12,629         \$64,318         \$14,803         \$14,662         \$17,662         \$10,000         \$12,600         \$14,803         \$32,700         \$32,700         \$54,864         \$56,560         \$73,812         \$61,821         \$63,900         \$57,418         \$41,483         \$38,898         \$51,7768           Expenditures         \$63,976         \$35,563         \$52,218 <td>Expenditures</td> <td>\$3,749</td> <td>\$5,489</td> <td>\$4,688</td> <td>\$3,818</td> <td>\$5,927</td> <td>\$20,543</td> <td>\$21,611</td> <td>\$15,760</td> <td>\$5,088</td> <td>\$1,245</td> <td>\$3,103</td> <td>\$3,057</td> <td>\$7,777</td>	Expenditures	\$3,749	\$5,489	\$4,688	\$3,818	\$5,927	\$20,543	\$21,611	\$15,760	\$5,088	\$1,245	\$3,103	\$3,057	\$7,777
Rental Revenue         \$6,136         \$0         \$85         \$0         \$900         \$0         \$1,950         \$450         \$350         \$0         \$340         \$848           Facility Usage         17550         19750         21900         22350         36285         21222         14380         15290         2025         25168         31089         32789         23150           Expenditures         \$4,917         \$9,557         \$10,461         \$10,866         \$10,456         \$33,132         \$7,678         \$14,900         \$12,629         \$64,318         \$18,436         \$14,560         \$17,662           Golf Course         ***********************************	Athletics, Field & Picnic She	elters, Brya	n MSCX											
Facility Usage 17550 19750 19750 1980 22350 36285 21222 14380 15290 20025 25168 31089 32789 23150 Expenditures 54,917 59,557 510,461 510,866 510,456 533,132 57,678 514,900 512,629 564,318 518,436 514,576 517,662 510,662 51	Program Revenue	\$65	\$32,120	\$23,050	\$1,142	\$5,780	\$2,565	\$45	\$25,540	\$1,605	\$5,000	\$9,920	\$4,520	\$9,729
Expenditures \$4,917 \$9,557 \$10,461 \$10,886 \$10,456 \$33,132 \$7,678 \$14,900 \$12,629 \$64,318 \$18,436 \$14,576 \$17,662 \$    Colf Course	Rental Revenue	\$6,136	\$0	\$85	\$0	\$900	\$0	\$0	\$1,950	\$450	\$350	\$0	\$300	\$848
Solf Course   S37,930   S32,709   S55,850   S48,454   S56,560   S73,812   S61,821   S63,590   S57,788   S52,418   S41,483   S38,898   S51,776	Facility Usage	17550	19750	21900	22350	36285	21222	14380	15290	20025	25168	31089	32789	23150
Revenues \$37,930 \$32,709 \$55,850 \$48,454 \$56,560 \$73,812 \$61,821 \$63,590 \$57,788 \$52,418 \$41,483 \$38,898 \$51,776 Expenditures \$63,976 \$35,563 \$52,218 \$36,482 \$53,315 \$60,208 \$31,528 \$83,528 \$46,397 \$56,788 \$315,953 \$67,229 \$75,265 Rounds of Golf 1200 1592 2788 1941 2309 2120 2110 2076 2153 1825 1227 1079 1868 Net -526,046 -52,854 \$3,632 \$11,972 \$3,245 \$13,603 \$30,293 -519,938 \$11,391 -54,370 \$274,470 \$28,331 -523,489 \$  Special Events	Expenditures	\$4,917	\$9,557	\$10,461	\$10,886	\$10,456	\$33,132	\$7,678	\$14,900	\$12,629	\$64,318	\$18,436	\$14,576	\$17,662
Revenues \$37,930 \$32,709 \$55,850 \$48,454 \$56,560 \$73,812 \$61,821 \$63,590 \$57,788 \$52,418 \$41,483 \$38,898 \$51,776 Expenditures \$63,976 \$35,563 \$52,218 \$36,482 \$53,315 \$60,208 \$31,528 \$83,528 \$46,397 \$56,788 \$315,953 \$67,229 \$75,265 Rounds of Golf 1200 1592 2788 1941 2309 2120 2110 2076 2153 1825 1227 1079 1868 Net -526,046 -52,854 \$3,632 \$11,972 \$3,245 \$13,603 \$30,293 -519,938 \$11,391 -54,370 \$274,470 \$28,331 -523,489 \$  Special Events														
Expenditures \$63,976 \$35,563 \$52,218 \$36,482 \$53,315 \$60,208 \$31,528 \$83,528 \$46,397 \$56,788 \$315,953 \$67,229 \$75,265 \$  Rounds of Golf 1200 1592 2788 1941 2309 2120 2110 2076 2153 1825 1227 1079 1868 \$  Net -526,046 .52,854 \$3,632 \$11,972 \$3,245 \$13,603 \$30,293 .519,938 \$11,391 .54,370 \$274,470 \$28,331 .523,489 \$  ***Special Events**  Revenues / Sponsorships \$0 \$2,000 \$0 \$0 \$0 \$1,000 \$1,730 \$1,659 \$0 \$0 \$2,855 \$0 \$0 \$0 \$606 \$1,740 \$1,000 \$1,000 \$0 \$1,740 \$1,000 \$0 \$1,740 \$1,000 \$0 \$1,740 \$1,000 \$1,740 \$1,000 \$1,000 \$0 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,740 \$1,000 \$1,000 \$1,740 \$1,000 \$1	Golf Course													
Rounds of Golf 1200 1592 2788 1941 2309 2120 2110 2076 2153 1825 1227 1079 1868  Net -\$26,046 -\$2,854 \$3,632 \$11,972 \$3,245 \$13,603 \$30,293 -\$19,938 \$11,391 -\$4,370 \$274,470 \$28,331 -\$23,489  Special Events  Revenues / Sponsorships \$0 \$2,000 \$0 \$0 \$0 \$1,600 \$1,730 \$1,659 \$0 \$0 \$285 \$0 \$0 \$0 \$606  Participation 0 200 70 152 160 101 101 0 0 0 420 55 7500 698  Expenditures \$18 \$911 \$511 \$94 \$3,170 \$2,194 \$1,551 \$0 \$0 \$0 \$1,443 \$2,151 \$1,649 \$1,141  TOTAL REVENUE \$71,480 \$91,155 \$107,328 \$71,429 \$78,782 \$110,044 \$89,565 \$126,773 \$73,997 \$71,411 \$67,454 \$63,817 \$85,270  TOTAL REVENUE FOR THE YEAR \$1,023,235	Revenues	\$37,930	\$32,709	\$55,850	\$48,454	\$56,560	\$73,812	\$61,821	\$63,590	\$57,788	\$52,418	\$41,483	\$38,898	\$51,776
Net         -\$26,046         -\$2,854         \$3,632         \$11,972         \$3,245         \$13,603         \$30,293         -\$19,938         \$11,391         -\$4,370         \$274,470         \$28,331         -\$23,489           Special Events         Image: Special Eve	Expenditures	\$63,976	\$35,563	\$52,218	\$36,482	\$53,315	\$60,208	\$31,528	\$83,528	\$46,397	\$56,788	\$315,953	\$67,229	\$75,265
Net         -\$26,046         -\$2,854         \$3,632         \$11,972         \$3,245         \$13,603         \$30,293         -\$19,938         \$11,391         -\$4,370         \$274,470         \$28,331         -\$23,489           Special Events         Image: Special Eve	Rounds of Golf	1200	1592	2788	1941	2309	2120	2110	2076	2153	1825	1227	1079	1868
Special Events         Image: Company of the property of the			<b>.</b>			-			1	<b>+</b>	<b>†</b>			
Revenues / Sponsorships			. ,		, ,									,
Participation 0 200 70 152 160 101 101 0 0 0 42 55 7500 698  Expenditures \$18 \$911 \$511 \$94 \$3,170 \$2,194 \$1,551 \$0 \$0 \$1,443 \$2,151 \$1,649 \$1,141  TOTAL REVENUE \$71,480 \$91,155 \$107,328 \$71,429 \$78,782 \$110,044 \$89,565 \$126,773 \$73,997 \$71,411 \$67,454 \$63,817 \$85,270  TOTAL EXPENSES \$95,883 \$81,544 \$96,571 \$80,411 \$109,186 \$186,404 \$105,896 \$156,254 \$98,932 \$168212 \$423481 \$129842 \$144,385  TOTAL REVENUE FOR THE YEAR \$1,023,235	Special Events													
Expenditures \$18 \$911 \$511 \$94 \$3,170 \$2,194 \$1,551 \$0 \$0 \$1,443 \$2,151 \$1,649 \$1,141  TOTAL REVENUE \$71,480 \$91,155 \$107,328 \$71,429 \$78,782 \$110,044 \$89,565 \$126,773 \$73,997 \$71,411 \$67,454 \$63,817 \$85,270  TOTAL EXPENSES \$95,883 \$81,544 \$96,571 \$80,411 \$109,186 \$186,404 \$105,896 \$156,254 \$98,932 \$168212 \$423481 \$129842 \$144,385  TOTAL REVENUE FOR THE YEAR \$1,023,235	Revenues / Sponsorships	\$0	\$2,000	\$0	\$0	\$1,600	\$1,730	\$1,659	\$0	\$0	\$285	\$0	\$0	\$606
TOTAL REVENUE \$71,480 \$91,155 \$107,328 \$71,429 \$78,782 \$110,044 \$89,565 \$126,773 \$73,997 \$71,411 \$67,454 \$63,817 \$85,270  TOTAL EXPENSES \$95,883 \$81,544 \$96,571 \$80,411 \$109,186 \$186,404 \$105896 \$156,254 \$98,932 \$168212 \$423481 \$129842 \$144,385  TOTAL REVENUE FOR THE YEAR \$1,023,235	Participation	0	200	70	152	160	101	101	0	0	42	55	7500	698
TOTAL EXPENSES \$95,883 \$81,544 \$96,571 \$80,411 \$109,186 \$186,404 \$105,896 \$156,254 \$98,932 \$168212 \$423481 \$129842 \$144,385  TOTAL REVENUE FOR THE YEAR \$1,023,235	Expenditures	\$18	\$911	\$511	\$94	\$3,170	\$2,194	\$1,551	\$0	\$0	\$1,443	\$2,151	\$1,649	\$1,141
TOTAL EXPENSES \$95,883 \$81,544 \$96,571 \$80,411 \$109,186 \$186,404 \$105,896 \$156,254 \$98,932 \$168212 \$423481 \$129842 \$144,385  TOTAL REVENUE FOR THE YEAR \$1,023,235														
TOTAL REVENUE FOR THE YEAR \$1,023,235	TOTAL REVENUE	\$71,480	\$91,155	\$107,328	\$71,429	\$78,782	\$110,044	\$89,565	\$126,773	\$73,997	\$71,411	\$67,454	\$63,817	\$85,270
	TOTAL EXPENSES	\$95,883	\$81,544	\$96,571	\$80,411	\$109,186	\$186,404	\$105896	\$156,254	\$98,932	\$168212	\$423481	\$129842	\$144,385
TOTAL EXPENSES FOR THE YEAR \$1,732,616	TOTAL REVENUE FOR TH	235												
	TOTAL EXPENSES FOR TH	IE YEAR		\$1,732,6	516									

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	AVG
Herman Park	Recreatio	n Center	•		•		•		•	•	•		
Program Revenue	\$1,910	\$520	\$720	\$978	\$2,050	\$27,880	\$3,200	\$1,190	\$720	\$1,710	\$1,505	\$990	\$3,614
Rental Revenue	\$735	\$1,475	\$1,530	\$2,350	\$520	\$1,366	\$1,013	\$1,895	\$0	\$0	\$450	\$450	\$982
Facility Usage	250	189	243	188	159	1475	470	224	286	468	390	292	386
Expenditures	\$7,135	\$5,287	\$6,294	\$6,126	\$5,142	\$8,344	\$17,670	\$8,333	\$4,855	\$5,048	\$4,652	\$4,485	\$6,948
WA Foster Re	creation C	Center											
Program	\$895	\$295	\$505	\$430	\$2,453	\$3,750	\$1,475	\$1,185	\$1,108	\$1,258	\$563	\$1,952	\$1,322
Revenue Rental Revenue	\$900	\$2,820	\$1,800	\$3,058	\$2,163	\$1,653	\$2,950	\$1,025	998	\$1,238	\$513	\$1,377	\$1,625
Facility Usage	1595	1565	1565	2051	1814	2495	2268	2814	1825	1719	1579	2325	1779
Expenditures	\$18,218	\$18,684	\$16,911	\$16,186	\$12,952	\$13,819	\$29,738	\$15,471	\$8,798	\$11,022	\$9,556	\$10,764	\$15,177
T.C. Coley Con	nmunity C	enter											
Rental Revenue	\$518	\$450	\$518	\$518	\$880	\$948	\$525	\$698	\$855	\$585	\$585	\$585	\$639
Expenses	\$1,848	\$0	\$0	\$0	\$80	\$0	\$100	\$0	\$0	\$42	\$0	\$357	\$202
Charializad D	anaghian												
Specialized Re		1	1	I	1	l	1	I		1	1	1	
Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$39	\$0	\$3
Rental Revenue	\$0 95	\$0	\$0 153	\$0 50	\$0 360	\$0	\$0 202	\$0 211	\$0 222	\$0 230	\$0 160	\$0 122	\$0
Facility Usage Expenditures	\$5,865	119 \$5,592	152 \$5,921	58 \$5,620	360 \$4,039	220 \$4,761	203 \$6,253	\$2,946	\$2,064	\$10,867	\$11,985	123 \$6,856	179 \$6,064
Expenditures	\$3,003	\$3,372	\$3,721	\$3,020	\$4,037	\$ <del>1</del> ,701	\$0,233	\$2,740	\$2,004	\$10,007	\$11,703	\$0,030	\$0,00 <del>1</del>
Senior Progra	ms & Poo	ls											
Program Revenue	\$105	\$105	\$105	\$105	\$1,807	\$8,484	\$4,936	\$2,594	\$190	\$190	\$462	\$190	\$1,606
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	232	376	375	1013	1243	3492	3287	1870	268	256	194	271	1073
Expenditures	\$1,027	\$2,257	\$1,874	\$1,722	\$2,437	\$11,092	\$37,817	\$30,044	\$13,284	\$5,555	\$3,114	\$5,234	\$9,621
Athletics, Fiel	d & Picnic	Shelters	Brvan MS	CX									
Program Revenue	\$5,555	\$16,145	\$10,338	\$3,319	\$19,384	\$2,790	\$3,155	\$27,200	\$27,200	\$2,990	\$7,460	\$1,362	\$10,575
Field / Shelter	\$0	\$0	\$0	\$150	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$44
Rental \$ Facility Usage	10673	14935	23858	29346	44914	36785	11450	13125	13125	23100	23000	13425	21478
Expenditures	\$22,418	\$15,209	\$16,761	\$19,436	\$34,794	\$10,597	\$16,635	\$11,609	\$9,099	\$8,745	\$13,479	\$5,587	\$15,364
Golf Course		T		T		T	I	I	T	I	T	T	
Revenues Expenditures	\$15,988 \$31,667	\$33,437 \$37,653	\$50,876 \$43,486	\$63,756 \$35,649	\$68,934 \$38,279	\$61,883 \$49,110	\$51,301 \$57,300	\$56,058 \$80,153	\$50,749 \$43,513	\$58,366 \$41,316	\$34,376 \$34,791	\$26,979 \$43,762	\$47,725 \$44,723
Rounds of Golf	433	1296	1724	2502	1936	1976	1816	1401	1291	1699	1120	541	1478
Net	-\$15,680	-\$4,216	\$7,390	\$28,107	\$30,655	\$12,773	-\$5,999	-\$24,100	\$7,236	\$17,051	-\$415	-\$16,782	\$3,002
Special Events													
Revenues /	I	<u> </u>		<u> </u>	<u> </u>	l		<u> </u>	l	l	Ι.	Ι.	
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,975	\$0	\$0	\$300	\$370	\$0	\$0	\$220
Participation	0	0	0	1600	0	110	0	0	75	766	0	5000	629
Expenditures	\$2,013	\$110	\$110	\$285	\$0	\$1,599	\$0	\$0	\$472	\$472	\$0	\$1,861	\$577
TOTAL REVENUE	\$26,606	\$55,247	\$66,392	\$74,664	\$98,266	\$110,729	\$68,555	\$91,845	\$81,122	\$66,707	\$45,952	\$34,185	\$820,269
TOTAL EXPENSES	\$90,191	\$84,792	\$91,357	\$85,024	\$97,723	\$99,322	\$165,513	\$148,556	\$82,085	\$83,067	\$77,577	\$78,905	\$1,184,112
TOTAL REVENU	IF FOD THE	VEAD		\$820,269									
TOTAL EXPENS	ES FOR THI	EYEAR		<b>\$1,184,1</b> 1	L <mark>Z</mark>								

<sup>\*\*</sup>Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas except for our Golf Course. All these costs are included in our Golf Course Expenditures.



PLANNING December 2023

Prepared By: Nya Watson

Date Prepared: January 16, 2024

Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff continues compliance with the NCGS Legislative 160D updates. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports.

### 2023

2023	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level														
Site Plans	4	0	1	3	5		11			9	1	2	34	4
Subdivison	3	2	1	3	0	0	2			1	0	1	12	1
Planning/City Council														
Rezonings	3	2	1	2	3	4	1			2	2	2	20	2
Special Use	1	3	1	0	2	2	1			0	1	2	11	1
Annexation	1	0	0	0	0	0	0			0	0	0	1	0
Home Occupation	1	0	0	0	0	1	0			2	0	0	4	0
<b>Historic District Commission</b>	n													
Commission Review	0	3	2	2	3	3	2			0	1	2	16	2
Staff Review	0	0	2	2	1	2	2			0	0	0	9	1
<b>UDO Violations</b>														
Notice of Violations	0	0	0	4	10	0	0			2	0	0	16	2
Violations with Payments	0	0	0	1	0	0	0			0	0	0	1	0
Code Enforcement														
Notice of Violations			_		20								64	
(Require Lot Cut)	0	0	0	0	38					14	9	4	61	8
Notice of Violations				119	125					9	21	8	\$274.00	56
(Total NOV's Issued)				113	123						21	0	\$274.00	30
Grass Cutting Payments to Contractor	\$0.00	\$0.00	\$0.00	\$0.00	\$2,600					\$2,295	\$1,680	\$0.00	\$6,575	\$821.88
Unsightly Lot Payments to Contractor	\$0.00	\$0.00	\$0.00	\$490.00	\$4,600								\$5,090	\$1,018.00
Tagged Vehicles	0	1	0	3	4					5	4	6	17	3
Illegal Signs Removed	56	102	222	156	333					38	130	237	1037	159
Bags of Litter Picked Up	128	303	189	271	189					260	133	153	1473	203

# <u>2022</u>

2022	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level														
Site Plans	0	0	3	4	0	6	2	3	1	5	3	0	27	2
Subdivison	0	0	2	2	0	4	0	1	1	0	1	0	11	1
Planning/City Council														
Rezonings	0	2	4	3	5	2	1	3	2	2	3	1	28	2
Special Use	3	1	0	1	2	1	3	3	2	2	3	0	21	2
Annexation	-	-	-	-	-	-	-	-	-	-	1	1	2	0
<b>Historic District Commi</b>	ssion													
Commission Review	1	1	1	0	2	0	3	1	0	1	1	2	13	1
Staff Review	1	2	1	2	1	1	2	1	0	0	2	0	13	1
Code Enforcement														
Grass Cutting	0	0	0	0	0	85	79	47	64	55	28	4	362	45
# Lots	U	U	U	U	U	65	/9	47	04	33	20	4	302	45
Grass Cutting	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	ÇVECE	לים דבב	¢2 675	¢2.024	¢1 42F	\$ 784.00	¢16 120	\$2,017
Payments	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$</b> 0	ŞU	\$4,565	\$2,755	\$3,675	\$2,924	\$1,435	\$ 784.00	\$16,138	\$2,017
Tagged Vehicles	48	25	18	13	3	7	9	6	15	18	3	12	177	15
Illegal Signs Removed	56	92	102	202	88	127	266	79	96	45	29	36	1218	102
Bags of Litter Picked Up	202	165	222	286	198	400	326	422	332	247	114	208	3122	260



GOLDSBORO POLICE DEPARTMENT

December 2023

Prepared By: Michael D. West Date Prepared: January 8, 2024

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle

Theft, and Arson) for December 2023 was 214, compared to 147 for December 2022.

Property with an estimated value of \$383,359 was reported stolen, while property with an estimated value of \$123,173 was recovered and property damaged was \$19,287.

Officers arrested 75 people and issued 195 citations during the month. There were 9 drug-related charges.

There was 1 report(s) of assault(s) on officer(s).

Revenue collected for December 2023 included:

 $\begin{array}{ccc} \text{Police Reports} & \$ & 458.00 \\ \text{Fingerprints} & \$ & 30.00 \\ \text{Special Events} & \$ & \underline{200.00} \\ & \text{Total} & \$ & 688.00 \\ \end{array}$ 

	PART I CRIME COMPARISON & TREND													
2023	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	0ct	Nov	Dec	Total	
OFFENSE							•		-					
Homicide	0	0	1	2	2	0	0	0	0	3	0	2	10	
Rape	0	2	1	2	0	0	0	0	0	0	2	1	8	
Robbery	2	1	4	1	5	4	2	6	4	4	6	9	48	
Aggravated Assault	15	17	26	16	20	17	23	23	22	22	28	17	246	
Breaking & Entering	22	16	12	18	29	24	30	28	27	25	39	30	300	
Larceny	112	88	110	114	160	148	135	162	131	153	137	142	1592	
Motor Vehicle Theft	10	10	16	12	9	9	23	22	16	16	16	13	172	
Arson	0	0	0	0	1	0	0	0	2	1	2	0	6	
TOTALS	161	134	170	165	226	202	213	241	202	224	230	214	2382	
2022	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	1	2	0	0	2	0	0	1	0	0	1	7	
Rape	1	2	1	3	1	1	1	1	2	0	3	3	19	
Robbery	1	2	6	3	5	3	8	2	2	2	5	2	41	
Aggravated Assault	11	12	20	31	27	20	20	19	25	16	13	13	227	
Breaking & Entering	25	19	18	26	19	28	24	16	24	17	10	10	236	
Larceny	92	86	95	118	94	117	106	127	103	162	102	112	1314	
Motor Vehicle Theft	6	6	7	5	15	21	9	7	9	14	15	6	120	
Arson	0	1	0	1	0	0	0	0	0	0	0	0	2	
TOTALS	136	129	149	187	161	192	168	172	166	211	148	147	1966	



PUBLIC UTILITIES DEPARTMENT

December 2023

Prepared By: Robert Sherman Date Prepared: January 11, 2024

#### **Water Treatment Plant**

- The Water Treatment Plant operations are proceeding smoothly.
- Capital Projects: Replacements of the ATSs at the WTP and at the NRPS. Replace flow meters at the WTP.
- The Water Treatment Plant is fully staffed and certified.
- River levels are back to normal, voluntary water conservation has been rescinded.

#### **Water Reclamation Facility**

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for December is 9.59-MGD. The yearly average flow for the WRF is 8.66-MGD. This puts the WRF at 61% capacity.
- All the city's 26 pump stations are operating well. No major issues to report.
- Capital projects: Generator at Westbrook L/S and Upgrade of the Public Utilities Telemetry System.
- WRF has 1 uncertified operator, and two open positions.
- Ash St. Lift Station upgrade with MOPCO is in service. River Bend Lift Station construction has started. The River Bend lift station will replace Big and Little Cherry lift stations.

#### **Compost Facility**

- Three hundred and sixty-seven cubic yards of compost and mulch were sold in December 2023.
- 2 Compost operators with no Class B driver's license, but the Compost Facility is fully staffed.
- Capital Project: Construction of Bay 8 enclosure at the Compost.

# Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month

monu.													
2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly
MGD													Average
Water*	5.82	5.80	6.32	5.35	5.58	6.76	6.29	6.30	6.04	6.10	5.96	5.69	6.00
Sewer**	7.23	9.94	7.81	9.94	8.64	7.87	9.69	8.82	9.76	7.27	7.33	9.59	8.66
Compost	163	358	835	1509	888	866	822	845	226	1432	659	367	748

\*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly
MGD													Average
Water*	5.608	5.487	5.60	5.53	5.91	6.15	6.304	6.330	6.254	5.97	5.80	6.086	5.92
Sewer**	9.15	9.32	8.63	7.86	7.57	6.56	7.85	7.34	7.05	6.99	6.48	6.67	7.62
Compost	165	972	663	1,287	995	278	419	204	491	619	830	262	599

<sup>\*</sup>Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD



#### **Public Works Department**

December 2023

Prepared by: Jamie Stanley
Date Prepared: 12 January 2024

# Monthly Highlights

**Buildings & Grounds: Buildings & Grounds:** Maintenace completed connecting the IT server in Historic City Hall to the back up generator preventing loss of service during power outages. Also numerous lighting and plumbing issues were addressed throughout city buildings. Grounds has concentrated on enhancement areas, and cut backs on routes preparing for spring.

Distribution & Collections: Call duty responded to 19 after hour calls--total of 33.5 hours. Completed 82 work orders.

**Streets & Stormwater:** Repaired 195 potholes, 3 trees in roadway, 70 LF concrete sidewalk. 400 LF of small ditches cleaned, Swept 208 curb miles, Jet Rod 650 LF storm pipe, cleaned 6 Manholes and 8 Catch Basins, 10 Hours of Call Duty. Repaired 6 storm water cave ins.

	Danamata						20	23						41/6
	Departments	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
્ય	Utility Line Maint (1000-ft)	10.7	17.6	11.3	9.8	19.0	20.0	24.5	20.7	16.4	19.2	23.1	7.4	16.6
Distribution & Collections	Lines Camera'd (1000-ft)	1.6	5.2	3	3.3	4.6	3.7	2.5	3.4	2.0	1.1	1	1	2.7
팔 ;	Water Repairs	30	22	23	24	31	16	21	23	17	29	36	24	24.7
ie is	Sewer Repairs	12	12	18	16	24	10	17	24	11	13	17	18	16.0
S is	Hydrants Replaced/Fixed	12	3	5	3	2	3	5	1	1	3	4	3	3.8
	Meter Install/Changed	3	5	8	5	4	8	6	4	7	6	4	3	5.3
a sp	Radio, Electrical, Bldg	49	61	63	33	44	39	39	28	42	27	45	28	41.5
Bldg & Grounds	ROW Mowing (ac)	0	0	0	61	91	82	97	104	51	10	0	0	41.3
<u> </u>	City-Owned Lots Mowing (ac)	0	15	69	<i>75</i>	276	102	67	103	166	60	20	0	79.4
Самала	Total Work Orders	249	207	265	245	279	213	228	232	228	230	184	147	225.6
Garage	Total Fuel Cost (x1000)	\$ 79	\$ 74	\$ 76	\$ 75	\$ 86	\$ 77	\$ 87	\$ 92	\$ 79	\$ 74	\$ 53	\$ 61	76.1
Solid	Refuse (x1000 tons)	1.08	0.91	1.10	0.98	1.08	1.03	1.11	1.14	1.04	1.07	1.00	1.10	1.053
Waste	Recyclables (tons)	0	38	0	37	71	56	39	13	23	0	29	40	28.9
waste	Leaf-n-Limbs (x1000 tons)	0.9	0.8	0.6	0.6	0.5	0.5	0.4	1.0	0.7	0.7	0.7	0.8	0.659
	Cemetery Funerals	5	4	5	5	4	0	1	1	3	5	0	6	3.3
E	Utility Cut Repairs	9	8	23	17	32	20	15	25	11	5	4	0	14.1
Storm	Pot Hole Repairs	70	65	105	145	113	110	88	40	34	153	92	195	100.8
S	Streets Swept (miles)	49.7	102	170.8	130.2	190	196.5	229.2	275.9	277	300	254.6	208.4	198.7
Street &	Pipe&Open Ditch Maint(1000-ft)	4.05	2.07	2.16	2.43	0.00	0.40	0.38	1.95	1.29	4.1	1.43	0.4	1.7
ir e	Ditch mowing (1000-ft)	0.00	2.85	0.00	0.00	50.48	7.91	3.68	11.80	18.41	15.56	25.16	0.00	11.3
S	Storm Pipe Repairs	1	3	1	7	4	0	3	1	1	3	3	3	2.5
					20	)22								
<b>ಹ</b>	Utility Line Maint (1000-ft)	9.1	4.7	9.0	14.8	12.9	15.3	37.1	31.0	4.5	5	11.9	6.4	13.5
istribution {	Lines Camera'd (1000-ft)	2.3	1.9	2.2	1.9	3.5	7.1	3.0	4.1	4.1	3.5	4	2.4	3.3
iğ iğ	Water Repairs	33	37	25	26	19	27	25	24	14	25	26	21	25.2
e is	Sewer Repairs	20	19	20	14	25	17	28	11	12	6	18	6	16.3
Distribution Collections	Hydrants Replaced/Fixed	2	2	2	1	8	3	2	32	3	5	10	6	6.3
	Meter Install/Changed	12	27	16	6	12	15	4	8	5	5	8	6	10.3
Bldg & Grounds	Radio, Electrical, Bldg	41	53	42	35	38	48	46	41	29	29	38	34	39.5
Bldg	ROW Mowing (ac)	32	15	55.5	74.2	92.8	65.6	90.6	53.3	96.8	38.5	0	0	51.2
<u>м</u> <u>Б</u>	City-Owned Lots Mowing (ac)	0	10	39.2	84	195.9	226.7	147.5	165.7	86.8	11	0	0	80.6
Garage	Total Work Orders	295	200	257	212	224	244	227	253	219	232	204	165	227.7
Guruge	Total Fuel Cost (x1000)	\$ 49	\$ 48	\$ 57	\$ 52	\$ 117	\$ 141	\$ 112	\$ 111	\$ 98	\$ 93	\$ 89	\$ 70	86.4
Solid	Refuse (x1000 tons)	1.07	0.91	1.11	0.98	1.04	1.09	0.96	1.16	0.97	0.81	0.91	1.05	1.0
Waste	Recyclables (tons)	20	38	0	0	0	0	0	41	68	87	51	55	30.0
- Tuber	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.5	0.5	0.5	0.9	0.5	0.4	0.5	0.6	0.6	0.8	0.6
	Cemetery Funerals	4	5	4	2	2	5	4	3	2	3	8	5	3.9
	Utility Cut Repairs	0	36	23	16	13	9	17	16	9	15	14	0	14.0
⊗ E	Pot Hole Repairs	65	51	116	14	56	15	33	57	23	16	16	39	41.8
Street &	Streets Swept (miles) Pipe&Open Ditch Maint(1000-ft)	78.2	156.1 0.00	177.2 3.00	127.8 0.00	166.28 0.20	191	133.9 0.13	209.2 0.02	152.3	138.4 0	<i>69.2</i> 0.2	<i>63.4</i> 0.2	138.6 0.4
Str	Ditch mowing (1000-ft)	0.14 0.00	0.00	0.00	0.00	19.28	0.31 44.50	943	31.60	0.44 17.38	20.04	3.08	0.2	12.4
	Storm Pipe Repairs	6 6	2	2	2	3	44.50 3	343 1	7	17.38 3	1	4	1	2.9
	Per melerme	U			_									



Travel and Tourism December 2023

Prepared by: Amanda Justice, Candace Clarkson and Amber Herring

Date Prepared: 1/10/2024

- Total hotel revenue generated in November was \$2,013,629 which is down 3.3% YOY. December revenue not yet released.
- Loading times for our site continue to be slow, up to 11 seconds for our homepage. Tyler and Chris in IT have been notified and are continuing to find a solution.
- Due to slow loading times we're seeing a decrease in sessions and an increase in session duration. The top three organic keyword searches are: downtown Goldsboro, breweries in Goldsboro, and restaurants in Goldsboro.
- Amanda helped serve at the Christmas Employee appreciation breakfast
- NCAF&E Board Conference Call 12/6 Amanda
- We are still working on a new office location toured the Direct Carpet building on 12/13 and the Purser building on 12/18
- Amanda and Candace reviewed the first draft of the new web loop for the T&T website
- Amanda and Candace worked on the Citizen's Academy presentation for February.

#### City Occupancy Tax Collections

## December figures have not been released

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2023-24	\$90,771	96,122	\$82,030	\$83,980	\$88,872									\$88,355
2022-23	\$77,698	\$88,942	\$92,884	\$105,264	\$98,050	\$90,136	\$70,276	\$64,615	\$81,123	\$88,849	\$86,324	\$100,063	\$1,044,224	\$87,018

ITEM	J	

#### CITY OF GOLDSBORO AGENDA MEMORANDUM JANUARY 22, 2024 COUNCIL MEETING

SUBJECT:

Resolution Authorizing Applications for Federal and/or State Assistance for

the Elmwood Terrace Big Ditch Project

BACKGROUND:

The North Carolina State University Coastal Design Lab, as part of the Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure (BRIC) Grant, is making applications on behalf of the City of Goldsboro for Federal and/or State assistance in reference to the Elmwood Terrace Big Ditch Project.

The Big Ditch Project entails implementation of nature-based solutions and infrastructure improvements along the Big Ditch stream corridor that includes approximately 2,300 linear feet of in-stream enhancements, three (3) roadway modifications (e.g. upgraded culverts), and an expanded area of restored floodplain and park space within the Elmwood Terrace property (comprised of 160 housing units owned and managed by the Goldsboro Housing Authority).

DISCUSSION:

The matching funds of \$2,000,000 required from the City of Goldsboro have been appropriated in the State's budget.

The funding application to North Carolina Division of Emergency Management (NCDEM) is to request the additional \$5,587,040 for the Big Ditch Project. The application process requires the City Council to authorize the City Manager and the Engineering Services Manager to execute and file applications for Federal and/or State assistance on behalf of the City of Goldsboro. As part of the submittal, three (3) governing officials are also required to sign the application. The deadline for filing applications is January 31, 2024. Any funding received would be brought back to the City Council for approval.

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution authorizing the City Manager and the Engineering Services Manager to execute and file applications for Federal and/or State assistance on behalf of the City of Goldsboro for the Elmwood Terrace Big Ditch Project.

Jonathan Very Jonathan R. Perry, Engineering Services Manager

Date: 1/19/24

Timothy M. Salmon, City Manager

# RESOLUTION NO. 2024 - \$

# RESOLUTION AUTHORIZING THE CITY MANAGER AND THE ENGINEERING SERVICES MANAGER TO EXECUTE AND FILE APPLICATIONS FOR FEDERAL AND/OR STATE ASSISTANCE FOR THE ELMWOOD TERRACE BIG DITCH PROJECT

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to undertake the Elmwood Terrace Big Ditch Project; and

WHEREAS, the City of Goldsboro intends to request Federal and/or State assistance for the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

- The Council hereby authorizes the City Manager and the Engineering Services Manager to
  execute and file applications for federal and/or state assistance on behalf of the City of Goldsboro
  for the purpose of obtaining certain state and federal financial assistance under the Robert T.
  Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as
  otherwise available.
- 2. The City Manager and the Engineering Services Manager are authorized to represent and act for the City of Goldsboro in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances contained therein.

3. This resolution shall be in full force and effect from and after this 22<sup>nd</sup> day of January, 2024.

Charles Gaylor, P

Mayor

Attested by:

Laura Getz City Clerk

#### CITY OF GOLDSBORO AGENDA MEMORANDUM JANUARY 22, 2024 COUNCIL MEETING

SUBJECT:

Small Batch Craft Event - Temporary Street Closure

(March 1, April 5, and May 3)

BACKGROUND:

The Small Batch Craft Market, LLC is sponsoring a craft fair to be held downtown to support local artists and makers of goods.

DISCUSSION:

The events will be hosted from 6:00pm – 10:00pm on the 100 block of East Mulberry Street (between Center and John Street) on March 1<sup>st</sup>, April 5<sup>th</sup>, and May 3<sup>rd</sup> of 2024. The Small Batch Craft Market, LLC is requesting the closure of the 100 block of E. Mulberry Street between Center and John Street from 4:00pm – 11:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

- 1. All intersections remain open for Police Department traffic control.
- 2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
- 3. All activities, changes in plans, etc., will be coordinated with the Police Department.
- 4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

COMMENTS:

Comments received from Goldsboro City Department Representatives, as noted on the submitted City of Goldsboro Special Events/Parade/Street Closing Permit Application.

<u>Downtown Goldsboro Representative Gregory Mills</u> – "I am signing for Erin who is on leave. Spoke with applicant on 1/10/2024 about concerns with the street closure on Mulberry"

<u>City Manager Tim Salmon</u> – "This request involves multiple for-profit events that should take place at the HUB or Freedom Field. I am concerned about the precedent this would set for other for-profit events on any street downtown."

RECOMMENDATION: By motion, grant the requested temporary street closing of the 100 block of E. Mulberry Street between Center and John Street as stated above.

Date: 1-16-24

Mike West, Police Chief

Date: 1/16/24

Tim Salmon, City Manager



Date of Application	
(Inner Office Use Only)	

# CITY OF GOLDSBORO SPECIAL EVENTS/PARADE/STREET CLOSING PERMIT APPLICATION

\*\*In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.

<b>General Information</b>	<u>on</u>			
Type of Event: (please chec	ck all that apply)			
☐ Parade ☐ Run/Walk ☐ Fe		ure 🗆	Carnival 🔲 (	Other (explain):
Event Name: Market or	Mulberry			
Event Date(s): Mar 1, Apr		Ever	nt Website:	Facebook event
Inclement Weather/Rain	Date(s): N/A			
<b>Description of Event</b> (F	Please briefly describe t	he eve	nt.)	
A street market for local	l artists and small	busi	nesses.	
Requested Event Locatio	n: East Mulberry	/ Stre	eet (betwe	en Center and John Street)
Event Start Time/End Tir				
	me (start/end): <u>4:0</u>			
	etion): Date & Time			)pm
Estimated Daily Attendar		Start/	enu)	<u>'</u>
		_		4:00nm - 11:00nm
Will this event require st	reet closures? 🗹 🕻	/es	□ No Cle	osure Times 4:00pm - 11:00pm
If yes, please list the str	eets that you are r	eque	sting to be o	losed:
East Mulberry Street	between N. Ce	nter	and N. Jol	nn Street
Applicant and Spor				<u>mation</u>
Sponsoring Organization Na	<sub>ime:</sub> Small Batch (	2raft	Market	
Are you a non-profit?□Yes	☑No If yes, are y	ou: [	]501c (3) 🗆	]501c (6) □Place of worship
Applicant Name: Kaytlyn			Tit <b>l</b>	e: Owner
Address: 607 N. Pinevie	w Ave.			
City: Goldsboro		NC	_ <sub>Zip:</sub> 27530	Phone: 919-738-5811
Cell Phone: 919-738-58	11 <sub>Email:</sub> smallba	atchc	raftmarket	@gmail.com

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	Day of Event Contact:
	Name: Kaytlyn Williama Phone: 919-738-5811
III.	Event Map
	For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION:
	For Run/Walk/Parade/Carnivals- STARTING POINT:
	For Run/Walk/Parade/Carnival- ENDING POINT:
	use provide a detailed map of your event, including race/walk/parade route(s), stage(s), rables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)
See a	attached map
[V.	RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)
	One Port-A-Jon is recommended per 100 people and is based on event duration instead of number of participants.
	How do you plan to handle restroom services? ☐ Portable Toilets ☑ Other
	If portable toilets will be provided, please list the name/contact of the company:  Parks Portable Toilets
	If no portable toilets will be provided, how will these requirements be handled?
	How do you plan to remove garbage and/or recycling? (City receptacles must be requested separa no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

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City receptacles

V.	EVEII	t Det	AIIS: Please answer the following questions regarding your event.
□ Yes	I1 F	f "YES", I or even	event involve the sale of food? has the health department been notified? hs with food, a letter from the health department must be submitted 30 days prior to the event. Department: (919) 731-1000
Informa	ation an	d Condit	event intend to sale alcohol? Choose one of the three options listed below. See the <u>Special</u> <u>ions of Receiving a Special Event/Parade Permit</u> section at the end of this application for more Goldsboro Social district.
	to the ( is subm event v	Goldsbo nitted. 2) vith an a	ose this option. 1) The ABC Permit, issued to you by the NC ABC Commission, must be submitted to Police Department prior to the event. The event permit will not be issued until the ABC Permit Your event must be CLOSED to the Social District. This means your patrons CANNOT leave your Icoholic beverage. It also means people outside of your event cannot bring alcohol from the into your event.
		o NC A	BC Commission: (919) 779-0700
		-	ose this option if you will not sale alcohol but want to be OPEN to the Social District. This means ing alcohol from the Social District into your event.
		ose this option if you will not sale alcohol and be CLOSED to the Social District. This means alcoho rohibited from your event; you are not selling alcohol, nor can a patron bring alcohol in from the	
	☐ Yes	☑ No	Will there be <b>musical entertainment</b> at your event?  If "YES", please provide the following information:  ➤ Amplification? ☐ Yes ☐ No
	☐ Yes	☑ No	Will there be musical entertainment and/or oratory speaking at your event?
			Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.
	<b></b> Yes ✓	□ No	Will there be any <b>tents or canopies</b> in the proposed event site? If "YES", please provide the following information:  ➤ Approximate Number of tents: 20  ➤ Approximate Sizes: 10'x10' each  ➤ Will any tent exceed 400 sq. feet in area? □Yes ☑No
			Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.  City of Goldsboro Inspections Department (919) 580-4385
			Note: Tents cannot be staked in the area of the HUB due to in-ground irrigation.
	☐ Yes	☑ No	Will you require <b>electrical hook-ups</b> for this event? (Please note that electrical availability is limited.)
	☐ Yes	☑ No	Will <b>admission fees</b> be charged to attend this event?  If "YES", provide the cost(s) of all tickets:

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	☑ Yes	□No	Will <b>fees be charged to vendors</b> to participal If 'YES", please provide the schedule of fees:	
	✓ Yes	□No	Applicant has read, in its entirety, the City of C Special Events Policy. The Policy Regarding the is available at <a href="http://www.goldsboronc.gov/sp">http://www.goldsboronc.gov/sp</a>	e Use of City-Owned Property for Special Events
	•	•	g of a NC Department of Transportation Street of transportation.	would be at the discretion of the NC
VI.	Misc	ellane	eous:	
Parkin	a:			

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

#### Special Information and Conditions of receiving a Special Event/Parade Permit:

#### Insurance:

General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event is required. This Proof of insurance or applicable rider MUST be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Carnival applicants must provide proof of liability insurance of at least \$5 million. The city must be listed as an additional insured on the Certificate of Insurance and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public.

#### **Application Fee:**

An application fee of \$100.00 for special events and \$200.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

#### **Event Cancellation:**

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

#### **Public Safety:**

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers or reimbursing the City of Goldsboro for the costs of providing onduty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223.

#### **Prohibited Items:**

No firearms or illegal drugs are allowed.

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#### **Policy of Non-Discrimination:**

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

#### Additional Rules Pertaining to Events:

- 1. Vehicles will only be in designated parking areas.
- 2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
- 3. Applicant will respect neighboring property/business owners with respect to noise.
- 4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
- 5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

#### **Alcoholic Beverages:**

(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)

- 1. Goldsboro has a Social District in the area of the HUB complex downtown. A social district is a defined area in which a person may consume alcoholic beverages from an official container sold by an approved ABC permittee located within defined social district boundaries and defined days and hours of operation. Having a Social District affects the choices available to patrons wishing to rent the HUB.
- 2. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
- 3. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
- 4. Areas where alcohol will be consumed, served, or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
- 5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.
- \*\* Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.
- \*\*For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.

#### <u>Agreement</u>

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Sigr	nature: Kaytlyn Williams (Jan 5, 2024 10:27 EST)	<sub>Date:</sub> Jan 5, 2024
Organization:	Small Batch Craft Market	

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#### Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department Community Police Services 204 S. Center Street Goldsboro, NC 27530 spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at <a href="mailto:spowers@goldsboronc.gov">spowers@goldsboronc.gov</a>.

Steven Powers

For Inner Office Use Only:			Comments:
Michael D. West Michael D. West MW Michael D. West (Jan 5, 2024 11:54 EST)	✓ Agree □ Disagree	Jan 5, 2024	Comments.
Goldsboro Police Department Repres	entative	Date	Comments:
James Farfoul (Jan 5, 2024 13:58 EST)	✓ Agree □ Disagree	Jan 5, 2024	
Goldsboro Fire Department Represer	ntative	Date	Comments:I am signing for Erin who is on leave. Spoke
Gregory Mills Gregory Mills (Jan 12, 2024 10:27 EST)	☐ Agree ☑ Disagree	Jan 12, 2024	with applicant on 1/10/2024 about concerns with the street closure on Mulberry
Downtown Goldsboro Representative	2	Date	Comments:
Richard Fletcher Richard Fletcher (Jan 8, 2024 06:33 EST)	Agree Disagree	Jan 8, 2024	
Public Works Department Representa	ative	Date	Comments:
Felicia L. Brown Felicia L. Brown (Jan 5, 2024 13:37 EST)	✓ Agree □ Disagree	Jan 5, 2024	_
Parks and Recreation Department Re	epresentative	Date	Comments:
Catheine of Grom	✓ Agree □ Disagree	Jan 5, 2024	
Finance Director	_	Date	Comment: This request involves multiple for-profit events that should take place at the HUB or Freedom Field. I am concerned about the precedent this
Timber	Agree Disgree	Jan 12, 2024	would set for other for-profit events on any street downtown.
City Manager's Signature		Date	_
(Use of City Owned Lots/Non-Street	Closings and Ca	rniva <b>l</b> s)	

(Goldsboro City Council approves or denies street closings)

James Farfour

James Farfour (Jan 11, 2024 13:57 EST)

Richard Fletcher

Richard Fletcher (Jan 12, 2024 10:38 EST)

Felicia L. Brown

Felicia L. Brown (Jan 12, 2024 10:43 EST)

Cathein & Jan

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# Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Spe	cial Event on behalf of
Small Batch Craft Market from the City of Goldsboro and here	eby agrees to indemnify
and hold the City of Goldsboro, its officers, agents and employees harmless from all clai	ms, liabilities, demands,
expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contra	ract that may be asserted
against the City, its officials, agents and employees by any person, firm, or corporation, t	that may arise out of any
acts or omissions, active or passive, related to operating an event on the city's property.	
This the $\frac{5}{}$ day of ${}$ January ${}$ , $20\frac{24}{}$ .	
(Applicant & Authorized Representative of Event)	(SEAL)
This form must be completed, signed and returned with the completed a	pplication.

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- tents with vendors along the street
- food truck on Mulberry St, close to Center St. end



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/11/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

to tue cal	tincate noider in lieu of such endorsement(s).					
PRODUCER Example I	Dean & Associates, LLC	CONTACT NAME:				
	versity Drive	PHONE (A/C, No, Ext):				
Suite 125	E FI 33907	E-MAIL ADDRESS:	MAIL infa@fdana ann			
Fort Myers, FL 33907 fdean.com/Redirect/L.htm			INSURER(S) AFFORDING COVERAGE			
		INSURER A:	Great American Inst	16691		
INSURED	SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS:	INSURER B:				
Owner	113 PARTICIPATING MEMBERS.	INSURER C:				
607 N PINEVIEW AVE Goldsboro, NC 27530		INSURER D :				
		INSURER E :				
		INSURER F:				

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAUL CLAIMS.

INSP LTR	TYPE OF INSURANCE		SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	\$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
	CLAIMS-MADE X OCCUR		1		00/04/0004		MED EXP (Any one person)	\$0
Α	X HOST LIQUOR LIABILITY INCLUDED	PAC 4725036 03/01/2024 03/01/2025 12:00 AM 12:91 AM	03/01/2025 12:91 AM	PERSONAL & ADV INJURY	\$1,000,000			
ĺ					12.0071	12.51 AW	GENERAL AGGREGATE	\$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:  X POLICY PROJECT LOC						PRODUCTS - COMP/OP AGG	\$1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	
	ANY AUTO						BODILY INJURY (Per person)	
ĺ	ALL OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	
-	HIRED AUTO NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	
$\neg$	UMBRELLA LIAB OCCUR	+					EACH OCCURRENCE	
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	
	DED RETENTION \$							
Α	Professional Liability			PAC 4725036	03/01/2024 12:00 AM	03/01/2025 12:01 AM	EACH OCCURRENCE AGGREGATE LIMIT	\$1,000,000 \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Covered Vendor Type: Arts & Crafts Vendors. Proof of Insurance.

Scheduled Activities Exclusion Applies-Please Refer to Named Insured Member Certificate of Coverage

CERTIFICATE HOLDER	CANCELLATION
Proof of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
	Francis L. Dean



## **ADDITIONAL INTEREST SCHEDULE**

DATE (MM/DD/YYYY) 12/11/2023

AGENCY					CARRIER Great American Insurance Company				NAIC CODE 16691		
POLICY NUMBER GAS130278/PAC 4725036				EFFECTIVE DATE NAMED INSURED(S) 03/01/2024 12:00 AM OWNer							
ADDITIONAL	INTERE	ST (No	ot all fields apply to all so	enarios – pro	vide only the n	ecessary da	ata)	₩.			
INTEREST	INTEREST NAME AND ADDRESS RAM			EVIDENCE:	CERTIFICATE	N ITEM NUMBER					
X ADDITIONAL INSURED	LOSS PAYEE		Other of Oaldahaan					LOCATION:	BUILDING:		
BEACH OF WARRANTY	860	RTGAGEE	City of Goldsboro				VEHICLE:	BOAT:			
CO-OWNER	ow	OWNER REGISTRANT	200 N Center St				AIRPORT:	AIRCRAFT:			
EMPLOYEE AS LESSOR	REC		Goldsboro, NC 27530				ITEM CLASS:	ITEM:			
LEASEBACK OWNER	TRU	STEE						ITEM DESCRIPTION			
LIENHOLDER	_		REFERENCE / LOAN #:	TEREST END DATE:			1				
			LIEN AMOUNT:	HONE (A/C, No, Ex):			FAX (A/C, No):				
REASON FOR INTEREST:					E-MAIL ADDRESS:	MAIL ADDRESS:					
The above are	added a	s additio	onal insured but only with re	espect to liability	arising out of o	pperations of	the named	insured during	the policy period.		

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NUMBER								
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TOTAL AMOUNT	PAID	5 NOU		By V C	-		100	

Signature: Michael D West

Email: mwest@goldsboronc.gov

Signature: Richard Fletcher
Richard Fletcher (Jan 12, 2024 10:38

Email: rfletcher@goldsboronc.gov

Signature: Cathune of Your

Email: cgwynn@goldsboronc.gov

Signature: James Farfour

James Farfour (Jan 11, 2024 13:57 EST)

Email: jfarfour@goldsboronc.gov

Signature: Felicia L. Brown
Felicia L. Brown (Jan 12, 2024 10:43 Est

Email: fbrown@goldsboronc.gov



### RESOLUTION NO. 2024- 9

# RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY TROY CONNOR AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 25 YEARS

WHEREAS, Troy Connor retires on February 1, 2024 as a Traffic Supervisor, with more than 25 years of service with the Goldsboro Engineering Department; and

WHEREAS, Troy began his career on December 9, 1998 as a Building and Traffic Maintenance Worker with the Public Works Department; and

WHEREAS, on July 18, 2001, Troy was promoted to Building and Traffic Maintenance Electrician with the Public Works Department; and

WHEREAS, on January 30, 2007, Troy was promoted to Building and Traffic Maintenance Supervisor with the Public Works Department; and

WHEREAS, on November 4, 2009, Troy was demoted to Signal System Maintenance Supervisor with the Engineering Department; and

WHEREAS, on February 23, 2022, Troy was reclassified to Traffic Supervisor with the Engineering Department, where he has served until his retirement; and

WHEREAS, Troy has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Troy Connor their appreciation and gratitude for the service rendered by him to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that we express to Troy Connor our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 22<sup>nd</sup> day of January, 2024.

Attested by:

Laura Getz
City Clerk



Charles Gaylor, IV



#### BLACK HISTORY MONTH PROCLAMATION

WHEREAS, the 2024 theme for National Black History Month is "African Americans and the Arts", recognizing that the family offers a rich tapestry of images for exploring the African American past and present; and

WHEREAS, during Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, Dr. Carter G. Woodson, known as the father of Black History, initiated Negro History Week in February 1926; and for many years, the second week of February, chosen to coincide with the birthdays of Frederick Douglass and Abraham Lincoln, was celebrated by African Americans in the United States; and

WHEREAS, in 1976, Negro History Week was expanded and became established as Black History Month, and is now celebrated all over North America; and

WHEREAS, Black History Month is a time for all Americans to remember the stories and teachings of those who helped build our nation, advanced the cause of civil rights, and strengthened families and communities; and

WHEREAS, African Americans have made significant contributions as leaders at the highest levels of the military, business, education, law, government, the arts, sports, and religion; and

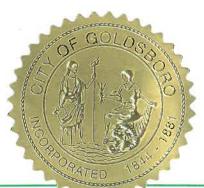
**WHEREAS**, the City of Goldsboro's Commission on Community Relations and Development has committed to working within all layers of the community to promote understanding, enhance knowledge, and seek opportunity for change in the face of this community scourge.

**NOW, THEREFORE BE IT RESOLVED**, that the Goldsboro City Council, does hereby proclaim the month of February 2024 as

#### **BLACK HISTORY MONTH**

in the City of Goldsboro and encourage all citizens to observe this month by participating and supporting all festivities celebrating the proud heritage of African Americans.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed Seal of the City of Goldsboro, North Carolina, this 22<sup>nd</sup> day of January, 2024.



Charles Gaylor, IV



200 North Center Street, 27530 P 919.580.4362

#### AMERICAN HEART MONTH **PROCLAMATION**

WHEREAS, heart disease continues to be the leading cause of death in the United States affecting men and women from all walks of life; and

WHEREAS, the risk factors for heart disease are smoking, high blood pressure, high cholesterol, overweight/obesity, physical inactivity, diabetes, a family history of early heart disease, and age; and

WHEREAS, individuals can promote their own health and prevent disease and illness by taking steps to prevent and control the heart disease risk factors; and

WHEREAS, every year, the month of February is designated "American Heart Month" by the American Heart Association, and it is a time for Goldsboro citizens to raise their awareness about heart disease and strive to increase physical activity and make heart-healthy choices part of daily life to help reduce their risk for heart disease; and

WHEREAS, Goldsboro citizens need to take action to make heart health a priority for themselves and their families, become aware of their heart disease risk, and take action to control their risk.

**NOW, THEREFORE BE IT RESOLVED**, that the Goldsboro City Council does hereby proclaim, the month of February 2024 as

#### AMERICAN HEART MONTH

in Goldsboro, North Carolina and call upon the people of Goldsboro to increase their awareness and understanding of heart disease and to observe this month with appropriate activities and programs.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 22nd day of January, 2024.



Charles Gaylor, IV



200 North Center Street, 27530 P 919.580.4362

#### BILL GRAHAM RECOGNITION **PROCLAMATION**

WHEREAS, Bill Graham was born in Goldsboro, NC on January 19, 1950; and

WHEREAS, Bill served in the US Navy from 1968 - 1974, and was deployed to Vietnam with MCB-133 Bravo Co., under joint command of the 30th NCR/3rd Marine Division in 1969 - 1970 at Camp Wilkinson Combat Base, Gia Le Vietnam; and

WHEREAS, Bill is a member of the State board of NC Purple Heart Banquet Committee, and founded the Goldsboro Wayne Purple Heart Banquet in 2012; and

WHEREAS, Bill is the Founder/CEO of the Wayne County Veterans and Patriots Coalition (since 2005). Prior to 2005, the organization was known as the Wayne County Veterans Council. Formed by World War II veterans in 1972, it was operated by Mike Burris, Bill Carr, Preston Garris, Al Linton, and others; and

WHEREAS, Bill was a Past Commander of the American Legion Wayne Post 11 Goldsboro, NC.; and a Past Commander of the DAV - Donald H. Kirkman Chapter #45 Goldsboro, NC.; and

WHEREAS, Bill was a past Commander of the Veterans of Foreign Wars #2615 Goldsboro, NC, a past Adjutant/Paymaster of the Waynesborough Chapter of the Marine Corp League #1350 Goldsboro, NC; and

WHEREAS, Bill is a member of the VFW of Goldsboro, NC., and the Marine Corp League; and

WHEREAS, Bill was awarded the "Long Leaf Pine Award" in 2013 by the State of North Carolina.

**NOW, THEREFORE BE IT RESOLVED**, that the Goldsboro City Council does hereby proclaim, January 19, 2024, as a day of celebration and recognition to

#### **BILL GRAHAM**

for all of his years of service to the City of Goldsboro, County of Wayne, and our Nation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 22<sup>nd</sup> day of January, 2024.

Charles Gaylor, IV