

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, JANUARY 22, 2019**



(Please turn off, or silence, all cellphones upon entering the Council Chambers)

- I. ADOPTION OF THE AGENDA**
- II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - OLD BUSINESS*
 - a. Council Committee Appointments (Mayor)
 - NEW BUSINESS*
 - b. T.C. Coley Community Center Discussion (Mayor)
- III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
 - Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)
 - Pledge to the Flag
- IV. ROLL CALL**
- V. APPROVAL OF MINUTES (*Motion/Second)**
 - A. Minutes of the Work Session and Regular Meeting of December 17, 2018
- VI. PRESENTATIONS**
- VII. PUBLIC HEARINGS (*Motion/Second)**
 - B. Non-Contiguous Annexation Request- J. Isaac Gurley Farms, Inc. (Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres (Planning)
- VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - C. Informal Bid Request #2018-005 – Curb & Gutter, Sidewalk and Asphalt Repairs (Public Works)
 - D. Enhancement Funds Grant & Municipal Agreement between City of Goldsboro and the North Carolina Department of Transportation (Downtown Development)
 - E. Professional Services Agreement - Flood Study for a Proposed No-Rise Certification for Stoney Creek Pedestrian Bridge (Engineering)
 - F. Departmental Monthly Reports
- X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
- XI. CITY MANAGER'S REPORT**
- XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**

XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

XIII. CLOSED SESSION

XIV. ADJOURN

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
DECEMBER 17, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on December 17, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock
Ron Lawrence, Attorney
Randy Guthrie, Interim City Manager
Melissa Corser, City Clerk
LaToya Henry, Public Information Officer
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Planning Director
Kaye Scott, Finance Director
Scott Williams, IT Director
Felicia Brown, Interim P&R Director
Mike Wagner, Deputy Public Works Director – Utilities
Rick Fletcher, Public Works Director
Joe Dixon, Fire Chief
Marty Anderson, City Engineer
Ken Conners, News Director-Curtis Media Group East
Russell Broadwell, NCDOT
Pastor Dortch, Word of Truth Christian Fellowship
Ravonda Jacobs, Citizen
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Shirley Edwards, Citizen
Sylvia Barnes, Citizen
Taj Pollack, Citizen
Kimberly Rhodes, Citizen
Yvonnia Moore, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Councilmember Williams stated he would like to add to the agenda the addition of portable bathrooms downtown. Upon motion of Councilmember Williams, seconded by Councilmember Broadaway and unanimously carried, Council adopted the agenda with the addition of the discussion of portable bathrooms downtown.

Council Committee Appointments. Councilmember Williams shared concerns regarding his removal from the GWTA Board. He stated according to the Bylaws for GWTA they have not done their due diligence. If I am going to be removed from the board or if anyone is going to be removed from the board, you have to go through that process.

Mayor Allen stated the city attorney has heard your comments. He can take your comments under advisement and give his opinion. Mayor Allen stated Councilmember Williams could speak to other GWTA board members in the meantime.

Discussion continued regarding GWTA members. Councilmember Williams shared two county commissioners sit on the board, we have a city council and a city employee and

we need to change that. Mayor Allen stated today we feel comfortable with who we have on there.

Councilmember Williams stated how can you trust someone that would mislead the court, it was found that she lied in her testimony.

Councilmember Stevens asked if she had been convicted of perjury and Councilmember Williams replied if I would have asked her to be, she could have been charged with perjury but I was a bigger person.

Mayor Allen stated you have made new claims. We are going to ask Attorney Lawrence to go back and review to see if he agrees or disagrees with you regarding your removal from GWTA. As you know, there is an ongoing investigation and does not feel it is proper to discuss and I do not plan to discuss it. At this time we will not appoint a council representative until this is resolved.

Councilmember Foster asked who appoints the city person. Mayor Allen replied the city council does. After some discussion, Councilmember Foster suggested we go back to two councilmembers serving.

Mayor Allen stated I think we can look at that when we talk about appointments. Mayor Allen stated personally I think Shycole is a good person to have up there, she understands HUD, she understands the rules and regulations better than any of us, I feel sure. So I think that is why we put her up there to begin with, but if Council decides they want something different that's up to Council. For tonight, we will table it, it will give everyone time to think about it and give Attorney Lawrence time.

Mayor Allen reviewed current appointments to the various council committees. Mayor Allen suggested they look at appointments after the GWTA matters are resolved.

School Stipend Discussion. Councilmember Foster proposed a 2 – 2.5% stipend for teachers who live in the city and work at Title 1 schools, or a 1 – 1.5% stipend for those who live outside the city and work at Title 1 schools.

Mayor Allen asked what that proposal might cost.

Mr. Guthrie replied based on the four schools that were mentioned it was about \$100,000 per percent.

Mayor Allen asked if Councilmember Foster was talking about providing stipends for teachers at Goldsboro High School, Dillard Middle, Carver Heights, and North Drive.

Councilmember Broadway stated since this is not budgeted at this time, he would like to discuss this at budget time and speak with the County on what they are planning to do, hold them accountable. Councilmember Broadway stated he feels this is a slippery slope.

Council discussion continued.

Councilmember Foster made a motion to provide a 1.5% stipend to teachers who live outside of the city limits, a 2.5% stipend for teachers who live inside the city limits, who work at Goldsboro High School, Dillard Middle, Carver Heights, and North Drive. Councilmember Williams seconded the motion. Councilmembers Foster, Williams and Stevens voted in favor of the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadway and Aycock voted against the motion. Mayor Allen stated the motion failed 3:4.

Ash Street Extension Widening Project. Ms. Jennifer Collins introduced Mr. Russell Broadwell. Ms. Collins shared information regarding the design concept for the Ash Street Widening Project from Berkeley Boulevard to Highway 70. The original concept was taking two lanes to four lanes with a divided median. City staff has met with

the school system and Seymour Johnson Air Force Base. The proposed design concept includes 3 roundabouts.

Councilmember Aycock asked what provisions would be made to assist the children crossing over from Greenwood. Mr. Broadwell replied we would recommend putting in a beacon style pedestrian signal to stop the traffic so the school children may cross.

Council consensus was staff could move forward with the design concept.

Portable Bathroom for Downtown. Councilmember Williams discussed the need to have temporary bathrooms downtown at The Commons until permanent restrooms are built. Council consensus was staff could proceed with a temporary bathroom at The Commons.

Consent Agenda Review. Each item on the consent agenda was reviewed. Additional discussion included the following:

Item J. Herman Park Center Design-Build. Councilmember Foster stated this is not a need, it's a want and expressed concerns over debt. Staffing was discussed. Councilmember Foster requested the item be removed until they could talk to the county about sharing in the cost as county residents would also use the facility. Discussion continued.

Councilmember Williams made a motion to wait on this item until they could meet with or discuss this with the county commissioners. The motion was seconded by Councilmember Foster.

Mayor Allen asked Ms. Brown weren't we exceeding expectations a WA Foster Center. Ms. Brown replied, yes, when we finished the new facility we began seeing more teenage girls come in. Mayor Pro Tem Ham asked do you see a significant percentage of county participation at city facilities. Ms. Brown stated over the years we have done several studies and on average it is a 60 – 40 split, 60% City and 40% County.

Mayor Allen called for a vote on the motion made by Councilmember Williams. Councilmembers Williams, Foster and Stevens voted in favor of the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway and Aycock voted against the motion. Mayor Allen stated motion failed 3:4.

There being no further business, the meeting recessed until the 6:31 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on December 17, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church Ministries provided the invocation. The Pledge to the Flag followed.

Approval of Minutes. Councilmember Aycock made a motion to approve the Minutes of the Work Session and Regular Meeting of November 19, 2018 as submitted. Councilmember Broadaway seconded the motion. Mayor Allen, Mayor Pro Tem Ham,

Councilmembers Williams, Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion carried 6:1.

Resolution Expressing Appreciation for Services Rendered by Kaye Scott as an Employee of the City of Goldsboro for More Than 39 Years. Resolution Adopted. Ms. Kaye Scott retires on January 1, 2019 as the Finance Director with the Finance Department of the City of Goldsboro with more than 39 years of service. Kaye began her career on April 9, 1979 as a Secretary II with the Parks and Recreation Department. On November 22, 1989, Kaye was promoted to Accounting Technician with the Finance Department. Over Kaye's vast career with the City of Goldsboro, her position was reclassified as: Office Assistant II, Accounting Technician II, Accounting Specialist and Accounting Services Manager. On August 4, 2004, Kaye was promoted to Assistant Finance Director with the Finance Department. On August 19, 2008, Kaye was promoted to Finance Director where she has served until her retirement. Kaye has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Kaye Scott their deep appreciation and gratitude for the service rendered by her to the City over the years. We express our deep appreciation and gratitude to Kaye for the dedicated service rendered during her tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.

Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Broadaway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-81 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY KAYE SCOTT AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 39 YEARS"

Mayor Allen and Former Mayor King presented Ms. Kaye Scott with a framed copy of the Resolution.

Mayor King shared he hired this young lady and watched her move up the ranks to Finance Director. Mayor King stated Kaye has done an outstanding job, congratulations, enjoy your retirement.

Mayor Allen stated Kaye and her team has done phenomenal work. I do not want to say no one is replaceable but Kaye is a close as that gets. We are going to miss Kaye. She does plan to come back next year and consult with us.

Ms. Scott stated I can't believe it has been 40 years since I applied for a job. I have worked for 3 mayors, numerous councilmembers, 5 city managers, so I have worked with some great people. I have worked with some great department heads, wonderful employees of the city and I have worked with some awesome finance people. They made me look good. They are knowledgeable. I know the city is in good hands.

Resolution Expressing Appreciation for Services Rendered by Nathan Sasser as an Employee of the City of Goldsboro for More Than 38 Years. Resolution Adopted. Nathan Sasser retires on January 1, 2019 as the Assistant Chief of Operations with the Goldsboro Fire Department of the City of Goldsboro with more than 38 years of service. Nathan began his career on August 20, 1980 as a Firefighter with the Goldsboro Fire Department. On January 25, 1985, Nathan was promoted to Fire Driver with the Goldsboro Fire Department. On April 27, 1994, Nathan was promoted to Fire Lieutenant with the Goldsboro Fire Department. On January 22, 2003, Nathan was promoted to Assistant Chief of Operations with the Goldsboro Fire Department where he has served until his retirement. Nathan has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of

Goldsboro, of expressing to Nathan Sasser their deep appreciation and gratitude for the service rendered by him to the City over the years. We express our deep appreciation and gratitude to Nathan for the dedicated service rendered his tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Broadway, seconded by Mayor Pro Tem Ham and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-82 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY NATHAN SASSER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 38 YEARS”

Mayor Allen and Former Mayor King presented Assistant Chief Sasser a framed copy of the Resolution.

Mayor King congratulated Assistant Chief Sasser and stated if you have never seen firefighters fight a fire, you must watch, you will have a new appreciation for them.

Mayor Allen stated Chief Sasser is a part of the history of Fire Department. He has done phenomenal work building this team. We have a great fire staff, a lot of training, a lot of camaraderie, just a really good family. Mayor Allen thanked Chief Sasser for all the years of dedication, we will miss him and his professionalism and what he stood for in the department.

Assistant Chief Sasser stated it has been a relatively short 38 years. It has been a great career and I have enjoyed every day. The Fire Chiefs have had a great vision for the department and it has made great strides over the last 8 – 10 years.

Resolution Expressing Appreciation for Services Rendered by Melisa Johnson as an Employee of the City of Goldsboro for More Than 35 Years.
Resolution Adopted. Ms. Melisa Johnson retires on January 1, 2019 as the Assistant Chief of Training with the Goldsboro Fire Department of the City of Goldsboro with more than 35 years of service. Melisa began her career on June 20, 1983 as a Firefighter with the Goldsboro Fire Department. On January 3, 1996, Melisa was promoted to Fire Engineer with the Goldsboro Fire Department. On March 5, 1997, Melisa was promoted to Fire Lieutenant with the Goldsboro Fire Department. On January 3, 2000, Melisa was promoted to Assistant Chief of Training with the Goldsboro Fire Department in the City of Goldsboro where she has served until her retirement. Melisa has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Melisa Johnson their deep appreciation and gratitude for the service rendered by her to the City over the years. We express our deep appreciation and gratitude to Melisa for the dedicated service rendered her tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.

Upon motion of Councilmember Williams, seconded by Councilmember Stevens and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-83 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY MELISA JOHNSON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 35 YEARS”

Mayor Allen and Former Mayor King presented Assistant Chief Johnson with a framed copy of the Resolution.

Members of the fire academy were in attendance. Mayor Allen asked them to come forward to take a picture.

Mayor King shared Lisa was one of the first female firefighters we had. These are very special people. Thank you and enjoy your retirement.

Mayor Allen shared Lisa is the highest ranking woman in the Fire Department. She has done a fantastic job.

Assistant Chief Johnson stated it has been a great career. She stated she did not grow up always wanting to be a firefighter but I just had something in my heart wanting to help people and I made a connection with the fire service. It has been very rewarding, I've had great teamwork, co-workers and even this Explorers Post didn't happen just because of me, there was a lot of hard work by a lot of people. I'm going to miss it, but I am also looking forward to starting a new chapter of my life.

McArthur Properties – East side of North Berkeley Boulevard between Holly Road and E. New Hope Road. Public Hearing Held. The applicant requests a rezoning from R-16 (Residential) to General Business Conditional District (GBCD). In conjunction with this request, the applicant is requesting a waiver of the site plan requirement. If the rezoning is approved, the new owner/developer will be required to have the site plan approved by City Council before future development of the property.

Frontage: 325 ft. (N. Berkeley Blvd.)
Area: 66,087 sq. ft., or 1.51 acres

Surrounding Zoning: North: R-16 (Residential); O&I-1 (Office and Institutional)
South: General Business Conditional District (GBCD); R-16 (Residential);
East: Residential-16 (Residential); and
West: General Business (GB)

The property is currently vacant woodland.

As previously stated, the applicant is requesting a zoning change from R-16 (Residential) to General Business Conditional District (GBCD).

Currently, there are no plans for development of the property. The applicant believes the marketability of the property would be enhanced if it is rezoned to General Business Conditional District (GBCD). As previously noted, separate site plan review and approval by City Council is required before development of the property.

On October 21, 2013, property owned by the applicant adjacent to and southwest of the subject property was rezoned from Office and Institutional-1 to General Business Conditional District to allow the operation of a used car lot. At this time, the use has ceased to exist and the property is vacant.

The City's Comprehensive Land Use Plan recommends Mixed Use and Medium Density residential development for the property.

City water and sewer are available to serve the property. Subject area is not located in a Special Flood Hazard Area.

Mayor Allen opened the public hearing. The following people spoke:

1. Eric Batzdorfer spoke against the requested rezoning.
2. Donna May spoke against the rezoning.

No one else spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on January 7, 2019.

Planning Commission Excused.

Public Hearing to Consider a Proposal to Provide Economic Incentives to Alta Foods, LLC. Public Hearing Held. Resolution Adopted. Pursuant to NC General Statute 158-7.1, a public hearing is being held on a proposal to provide economic incentives to Alta Foods totaling \$13,437.50 over a two-year period based on a performance agreement with a \$3,000,000 capital investment and creation of 30 full-time jobs. At their meeting on December 6, 2016, Council voted to provide economic incentives to Alta Foods totaling \$25,000 over a five-year period based on a performance agreement with a \$2,500,000 capital investment and creation of 5 full-time jobs. Alta Foods has been in business in Goldsboro since 2008.

The addition of these improvements will expand the City's tax base through increased ad valorem tax value created as a consequence of capital investment brought into the City. The City recognizes that a portion of the revenues generated as a consequence of this business venture be returned to Alta Foods, LLC to pay a portion of the costs of the investment, and that such revenues be designated as an "Economic Development Grant" to Alta Foods, LLC, in an amount up to Thirteen Thousand Four Hundred Thirty-seven Dollars and Fifty Cents (\$13,437.50).

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council adopted the following entitled Resolution authorizing the Mayor and City Clerk to execute a performance agreement with Alta Foods, LLC.

RESOLUTION NO. 2018 – 85 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A PERFORMANCE AGREEMENT WITH ALTA FOODS, LLC”

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. Zach Harris asked if Bevell could bring back his request at a later time. He stated we are not just trying to push this off to someone else's neighborhood in the city. Mr. Harris also thanked those who spoke with the group. We appreciate that. He also shared concerns regarding the process in which they were notified about the request.
2. Ravonda Jacobs shared concerns regarding the actions of council during the work session. She also spoke on poverty and education.
3. Carl Martin shared he was unable to access the videos of the past meeting.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. Interim City Manager, Randy Guthrie, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items G, H, I, J, K, L, M, N and O be approved as recommended by the Interim City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway and Aycock voting in the affirmative. Councilmembers Williams, Stevens and Foster voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended with a 4:3 vote. The items on the Consent Agenda were as follows:

Noncontiguous Annexation Request – J. Isaac Gurley Farms, Inc. (Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres. Public Hearing Set. The City Council, at their meeting on December 3, 2018, requested that the City Clerk

examine the subject annexation petition for sufficiency. The City Clerk has completed the examination and has determined that the petition is sufficient. Sufficiency indicates that property is described accurately within 1:10,000 feet and that all property owners have signed the petition.

Pursuant to G. S. 160A-31, Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk.

The Notice of Public Hearing would schedule January 22, 2019 as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

Staff recommended Council schedule a public hearing for the proposed annexation of J. Isaac Gurley Farms, Inc. property for January 22, 2019. Consent Agenda Approval. Aycock /Broadaway (4 Ayes/3 Nays)

Agreement between the City of Goldsboro and the North Carolina Department of Transportation for Construction of Sidewalks. Resolution Adopted.
The North Carolina Department of Transportation has plans to make certain street and highway constructions and improvements within the City under Project U-5994 which is the construction of bulb-outs on Wayne Memorial Drive at Lockhaven and Country Day Road Intersections. The construction of bulb-outs allow vehicles to make U-turns at intersections and include construction of sidewalk at CVS Pharmacy.

At the request of the City and in accordance with the NCDOT's Pedestrian Policy Guidelines, NCDOT shall include provisions in its construction contract for the construction of sidewalk betterment in front of the CVS at the intersection of Wayne Memorial Drive and Lockhaven Drive.

NCDOT is responsible for preparation of plans, environmental permits, acquiring of right-of-way and construction of the sidewalks. The City is responsible for any relocation and adjustment of City-owned utilities in conflict with the project and upon completion of the project, the City will assume all maintenance responsibilities for the sidewalk betterments.

The City shall participate in the Betterment costs of the project at a cost share of 30% and the NCDOT shall participate in 70% of the actual cost of the sidewalk betterments. The estimated cost of the sidewalk is \$4,364 and the estimated cost to the City is \$1,310.

Sidewalk: 124 SY @ \$35.22 SY
Cost Share: 30%
Total Cost: \$1,310

Upon completion of the Project, NCDOT will invoice the City for their share of the actual costs of the Betterments. The project let date is estimated for FY 2019 (6/11/19) with a completion date in FY 2019 (12/2019). Funds will be appropriated during FY 2019.

Staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute an Agreement with the North Carolina Department of Transportation for construction of sidewalks within the City under Project U-5994 which is the construction of bulb-outs on Wayne Memorial Drive at Lockhaven and Country Day Road Intersections. Consent Agenda Approval. Aycock /Broadaway (4 Ayes/3 Nays)

RESOLUTION NO. 2018 - 86 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF SIDEWALKS WITHIN THE CITY UNDER PROJECT U-5994 CONSTRUCTION OF BULB-OUTS ON WAYNE MEMORIAL DRIVE AT LOCKHAVEN AND COUNTRY DAY ROAD INTERSECTIONS"

Fiscal Year 2018-19 Budget Amendment. Ordinance Adopted. During the first part of the fiscal year, there have been several changes to City's revenues and expenditures. These changes/adjustments must be shown in the budget.

There are several departments/divisions that require budget revisions for FY 2018-19.

1. Goldsboro received funding from the Community Action Grant in the amount of \$2,316.32 for the creation of permanent mural installation and six painted crosswalks. Appropriation of this revenue and expenditures is needed.
2. The City has incurred costs for storm cleanup associated with Hurricane Florence that include overtime and vehicle costs, landfill expenses and repairs. FEMA has worked to complete all project worksheets to include these costs for reimbursement to the City. Since the City does not have funding appropriations budgeted for these expenses, it is necessary to adopt a budget amendment in the amount of \$850,000.
3. The City has incurred costs for storm cleanup associated with Hurricane Matthew at the golf course in the amount of \$167,719. This was for the final repairs to the bunters.
4. With the meter reading project scheduled to be completed in the next couple of months, it is necessary to appropriate funding from the loan proceeds for the final payments in the amount of \$150,000.
5. The City was approved for a State Revolving Loan in December 2017 for Phase IV Sewer Rehabilitation. The purchase order was not completed until this fiscal year when additional funding was approved. Appropriation of the expenditure and revenue is required in the amount of \$5,706,873.30.
6. Within the Travel and Tourism Division, the City received the reimbursement for the N.C. Tennis Association expenses in the amount of \$5,106.01. Also, the City received monies for sale of tee shirts in the amount of \$2,802.05, which needs to be appropriated.

Staff recommended Council adopt the following entitled budget ordinance to reflect the changes to the City's FY 2018-19 budget. Consent Agenda Approval.
Aycock/Broadaway (4 Ayes/3 Nays)

ORDINANCE NO. 2018-70 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR"

Herman Park Center Design-Build. Resolutions Adopted. Ordinance Adopted. The City of Goldsboro recently solicited statements of qualifications from design-build teams interested in contracting for the construction of a new Herman Park Recreation Center in Herman Park. The proposed project includes the construction of an approximately 39,000 square foot facility to include 2.5 gymnasiums, game room, fitness room, laundry, offices, locker rooms and a kitchen. Projected costs associated with this project are estimated to be \$11,000,000.

Three (3) firms submitted their qualifications: 1) Farrior & Sons, Inc., 2) Group III Mgt., Inc. and 3) T. A. Loving Company.

City staff interviewed all three firms on Monday, November 19, 2018. Each firm was rated on the following criteria:

- * Team's approach to a project of this nature
- * Qualifications of design build team members
- * Team's financial ability to undertake the work and assume liability for the project
- * Team's experience and familiarity with local conditions
- * The successful experience of the staff proposed to be assigned to this project to

- perform the type of work required
- * Minority Business Participation
- * Overall performance on past projects
- * Team’s demonstrated ability to complete tasks on time

After calculating scores, T. A. Loving Company was selected to design-build the new Herman Park Center.

Staff recommended Council:

1. Adopt the following entitled resolution authorizing the Mayor and City Clerk to enter into a contract with T.A. Loving in the amount of \$735,950.
2. Adopt the following entitled budget ordinance decreasing the unassigned fund balance of the General Fund in the amount of \$735,950 for Phase I of the Herman Park Center construction.
3. Adopt the following entitled resolution declaring the City Council’s intent to reimburse the City of Goldsboro from the proceeds of any installment financing for the Herman Park Center construction. Consent Agenda Approval.
Aycock/Broadaway (4 Ayes/3 Nays)

RESOLUTION NO. 2018-87 “A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO AWARD AND EXECUTE A CONTRACT WITH T. A. LOVING COMPANY FOR THE DESIGN-BUILD OF A NEW HERMAN PARK CENTER”

ORDINANCE NO. 2018-71 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR”

RESOLUTION NO. 2018-88 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE HERMAN PARK CENTER CONSTRUCTION”

Public-Private Partnership for Public Parking Benefit. Ordinance Adopted.

Since late 2013, downtown merchants and customers have benefitted from the generosity of Mr. David Weil as he has allowed us to market his private parking lot located within the 100 block of South Center Street, commonly referred to as the Waynesborough House parking lot, for public use. This offer was made prior to the construction for the Center Street Streetscape project in 2015 as a way to address access and parking limitation issues. This offer was made verbally between city staff and the Weil family.

Since this time, the parking lot has benefitted many downtown businesses by providing accessible parking for their customers and employees in an area dense with businesses. We have marketed the lot and directed people to it for numerous occasions and events, including the NC Main Street Conference in 2016, Made on Main event, and all Paramount events, to name only a few. In fact, at the time the Downtown Parking & Traffic Study was conducted in 2015, the consultants counted this parking lot in the public parking availability counts. Without it, the deficit in this block would be relatively significant.

The City will be implementing the wayfinding signs as part of our 2016 Transportation Infrastructure Generating Economic Recovery Grant in 2019. This sign package includes signs directing traffic to public parking lots and provides a sign at the street/sidewalk edge acknowledging a parking lot for public use. It is planned to include the Weil/Waynesborough House Parking lot in this sign plan.

The parking lot needs improvements to complete a plan proposed by city staff to maximize the number of spaces it can provide and to improve its use. The plan approved by the City and Mr. Weil will result in 70 parking spaces and include three (3) handicap

spaces (see attached plan). City staff have conducted cost estimates based on the conditions and plan. The scope of the work consists of: micro-paving for the majority of the surface area, some concrete demolition and asphalt resurfacing in smaller portions where needed to maintain grade, lighting, signage, installation of steel bollards, parking space striping and other incidentals. The projected cost for this work (minus lighting) is \$39,360.90.

In order for us to maximize this space for the use of our citizens and to assure its availability for public use, it is recommended that the City enter into an agreement with Mr. Weil that protects our ability to legally market it for public use and invest in its improvements. An agreement has been crafted that states the City will invest up to \$20,000 towards these improvements, or half of the total cost, whichever is lesser, in return for our ability to market it and utilize it as a public parking lot. A recapture clause is included in the agreement that will allow the City to recapture this investment if the contract is broken at a pro-rated amount over the ten-year period (at most, \$2,000 per year for every year that is less than the 10 years). After ten years, our investment in the improvements will have matured and the agreement will be fulfilled.

It is proposed to utilize the Municipal Service Tax District unappropriated fund balance to fund this expense. The current unappropriated fund balance is \$71,573.00.

Staff recommended Council:

1. Adopt a Municipal Agreement, authorizing the Mayor to enter into an Agreement with Waynesborough Associates LLC (David Weil) for the use of the parking lot owned by Waynesborough Associates LLC located on, behind and beside the structures at 104 S. Center Street, and
2. Adopt the following entitled Budget Ordinance amending the 2018-19 fiscal year budget by:
 - a. Decreasing the Unappropriated Fund Balance of the Municipal Service District in the amount of \$20,000.00.
 - b. Creating a line-item for this use in the Municipal Service District budget in the amount of \$20,000.00. Consent Agenda Approval.
Aycock/Broadway (4 Ayes/3 Nays)

ORDINANCE NO. 2018-72 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR”

Federal Property Forfeiture State Controlled Substance Tax Remittance.
Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$1,451.66 of forfeited money can be reimbursed to the City for:

“Substance Tax Remittance” funds totaling \$1,451.66 for:

07/17/18 #45PR0000699379	\$ 58.45
08/17/18 #45PR0000701846	\$ 82.73
09/17/18#45PR0000704113	\$ 432.86
10/22/18 #45PR0000705689	\$ 330.60
11/19/18 #45PR0000707970	\$ 547.02

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommended Council adopt the following entitled ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$1,451.66. Consent Agenda Approval.
Aycock/Broadaway (4 Ayes/3 Nays)

ORDINANCE NO. 2018-73 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL
YEAR”

Sudan Shriners Annual Meeting and Parade – Temporary Street Closing Request. Approved. The Sudan Shriners are seeking a permit for their annual meeting to include a parade downtown on January 26, 2019 from 9:30 am -1:30 pm.

This request for City Council approval is for a "moving" road closure for the Sudan Shriners Annual Parade & Meeting on Saturday, January 26th. The following road closure has been requested for Pine St. at Center St. and John St. from 9:30 AM to 1:30 PM. As the parade begins at 11:00 AM, the road closure would be temporary at John St. and William St. at the following intersections of Chestnut St., Walnut St., and Mulberry St. The parade will start on Pine St. heading east on Pine to William St., then head north on William St. turning west on to Mulberry St. and coming back south down John St. to Pine St. where it will end. The closures at the intersections will only be at the start of the parade until the last parade vehicle/ participant passes the intersection. Once they pass, the intersection will reopen.

Affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department and Downtown Development.
4. Police, Fire, Downtown Development and Public Works Departments are to be involved in the logistical aspects of the event.

Staff recommended Council grant the requested street closing for the Sudan Shriners Annual Meeting and Parade on January 26, 2019. Consent Agenda Approval.
Aycock/Broadaway (4 Ayes/3 Nays)

Advisory Board and Commission Appointments. Resolutions Adopted.
There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on December 3, 2018, to review vacancies and applications received to fill the current vacancies. With these appointments, three regular vacancies and one student vacancy on the Parks and Recreation Advisory Commission, two regular and two alternate vacancies on the Historic District Commission, and one vacancy on the Goldsboro Planning Commission remain.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved or resigned.

Staff recommended Council adopt the following entitled Resolutions:

1. Appointing members to various Advisory Boards and Commissions in the City of Goldsboro.
2. Commending those individuals whose terms have expired, who have moved or resigned. Consent Agenda Approval. Aycok/Broadaway (4 Ayes/3 Nays)

RESOLUTION NO. 2018-89 “RESOLUTION APPOINTING MEMBERS AND ADJUSTING TERMS TO ADVISORY BOARDS AND COMMISSIONS”

RESOLUTION NO. 2018-90 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON VARIOUS ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION”

Monthly Reports. Accepted as Information. The various departmental reports for November, 2018 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycok/Broadaway (4 Ayes/3 Nays)

End of Consent Agenda.

CU-12-18 Dale Bevell – East and West sides of North Carolina Street between A Street and Hooks River Road. Withdrawal Accepted. The applicant requests a Conditional Use Permit to allow an automobile recycling business with outdoor storage within the I-2 General Industry zoning district. Recycling of metal, paper and other materials are a permitted use with the issuance of a Conditional Use Permit within the I-2 zone.

The request includes two tracts of land – one on the west side of North Carolina Street and one on the east side of North Carolina Street.

Tract One (West of N. Carolina Street)

Frontage: 755 ft.
Depth: 650 ft.
Total Area: 11.2 acres

Tract Two (East of N. Carolina Street)

Frontage: 621 ft. (N. Carolina Street)
Frontage: 800.17 ft. (N. George Street)
Depth: 900 ft.
Total Area: 16.92 acres

Total area for both Tracts: 28.12 acres

The property is currently owned and occupied by Ex-cell Home Fashions Inc. If the Conditional Use Permit is granted, the applicant plans to purchase and occupy the space for an automobile recycling business with outdoor storage.

The property contains two existing metal buildings. Tract One contains an existing 80,294 square foot building while Tract Two contains an 78,086 square foot building. The applicant proposes to occupy the existing building on Tract Two immediately for office space and storage of automobile parts.

Tract two will also provide for outdoor storage area of automobiles, once automobile parts have been removed and stored. At this time, the applicant has indicated Tract One for future storage use.

Hours of operation: 8 am to 5:30 pm Monday through Friday

No. of Employees: 28

City water and sanitary lines are available to serve the subject property. Impervious area will be increased as the applicant proposes gravel within the outdoor storage area of Tract Two. Stormwater calculations, grading and drainage plans will be required and subject to approval by City Engineering prior to any issuance of permits.

The submitted site plan indicates the outdoor storage area south of the existing building on Tract Two. An existing eight-foot chain link fence surrounds both Tracts and the applicant proposed to improve the existing fence with utilizing existing poles and replace the chain link with metal solid fencing. Material stored within the identified outdoor storage area shall not stack higher than the 8' fence or be visible from any public right-of-way.

Adequate parking spaces for employees and customers have been indicated on the site plan. A minimum of 33 parking spaces are required and 84 spaces have been provided including 4 handicap spaces.

A total of 19 street trees are required along N. George Street and will consist of Autumn Fantasy Maple. Due to the location of the existing fence the applicant is requesting a modification of the street tree requirement along Carolina Street for both tracts.

Existing vegetation satisfy Buffer requirements along the northern and western property lines. The applicant is requesting a modification of the Type "A" 10 foot landscape buffer along the southern property lines due to existing and proposed 8' solid metal fencing.

At the public hearing held on November 19, 2018, nine people spoke in opposition of the request, citing concerns with appearance, noise and depreciation of property values regarding the proposal. The applicant and the realtor came forward to speak in favor of the request.

The Planning Commission, at their meeting held on November 26, 2018, recommended approval of the Conditional Use Permit and submitted site plan with the requested modifications.

The City Council at their meeting held on December 3, 2018, at the request of the applicant tabled their decision on this request until their next scheduled meeting on December 17, 2018.

On December 11, 2018 Staff received written request from the applicant formally withdrawing the request Conditional Use permit at this location.

Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Aycock and unanimously carried, Council accepted the withdrawal of the application as requested by the applicant.

Mayor Pro Tem Oath of Office. Ms. Melissa Corser, City Clerk administered the Mayor Pro Tem Oath of Office to Councilmember Bill Broadaway.

City Manager's Report. Mr. Randy Guthrie, Interim City Manager, wished everyone a happy holiday season.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following entitled Resolution:

Resolution Expressing Appreciation for Services Rendered by Willie Joyner as an Employee of the City of Goldsboro for More Than 32 Years. Resolution Adopted. Mr. Willie Joyner retires on January 1, 2019 as a Heavy Equipment Operator with the Public Works Department of the City of Goldsboro with more than 32 years of service. Willie began his career on December 17, 1986 as a Laborer II with the Public Works Department. On October 7, 1998, Willie was promoted to Equipment Operator II with the Public Works Department. On July 4, 2018, Willie's position was reclassified as a Heavy Equipment Operator with the Public Works Department where he has served until his retirement. Willie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Willie Joyner their deep appreciation and gratitude for the service rendered by him to the City over the years. We express our deep appreciation and gratitude for the dedicated service rendered during Willie's tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Stevens and unanimously carried Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-84 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY WILLIE JOYNER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 32 YEARS"

Councilmember Williams stated I want to wish everyone a happy holiday. I also want to encourage you to shop Black this holiday season. We have a lot of small businesses that are owned by Black families in this community, however we never see the dollars that we spend and this is collectively. There is \$1.2 trillion dollars that Black American's spend every year in this economy of the United States, however, they do not see, it does not reflect it when you go into their businesses. So I am asking each and every one White, Black, Spanish, to go in and buy. Find a small Black business here and support them.

Councilmember Broadaway wished everyone a happy holiday. I would also like to thank the employees, this has been quite the year, and we have had two storms and other weather. It has been a hard year, thank you for what you do every day.

Councilmember Stevens wished everyone a Merry Christmas and happy holidays. Be safe and look out for one another. I don't care what color you are, I don't care what creed you are, just watch out for each other and take care of each other.

Councilmember Aycock stated this is the Christmas season, I wish everyone a Merry Christmas and a Happy New Year. I also want to remind you, this is a time that traffic gets hectic. You need to pay attention. It is also a time of the year, thieves get active, be sure to lock your cars. Have a Merry Christmas.

Councilmember Foster stated no comment.

Mayor Pro Tem Ham stated just a quick note to thank the citizens of this city, having gone through two severe instances this year, we stood strong, came through as a community. We have some great city employees who support this city. Thank you for your support. Merry Christmas and Happy New Year.

Mayor Allen stated it was great to see Herman Park lit up for Jingle in the Park with a lot of activity in the park. I really appreciate the efforts of Parks and Recreation. I do want to say tonight we did have about 150 years of experience leaving our city. These were some key people and just really good folks. We will absolutely continue forward, but I do want to thank them for their dedication and years of service. I want to wish everyone a happy and safe holiday season, remember those in need and if you can help someone you should. Please be aware of your surroundings and maybe shop with someone. Have a Merry Christmas.

There being no further business, the meeting adjourned at 8:01 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 22, 2019 COUNCIL MEETING**

- SUBJECT:** PUBLIC HEARING
Non-Contiguous Annexation Request – J. Isaac Gurley Farms, Inc.
(Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres
- BACKGROUND:** The City Council, at their meeting on December 3, 2018 scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting.
- DISCUSSION:** Pursuant to G. S. 160A-58.2, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.
- If the Council determines that the proposed annexation meets all the requirements of G. S. 160A-58, it has the authority to adopt an annexation ordinance.
- In addition to those requirements the City Council, adopted a policy which allows annexation of noncontiguous areas subject to a number of requirements. The requirements governing noncontiguous annexations are as follows:
- a. The area is located within one mile of the established city limit line;
 - b. The City's ability to contract for the provision of fire and police protection.
 - c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.
 - d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as a public water supply is available or can be reasonably made available and the tract in question is 20 acres or more. If the tract in question is less than 20 acres, but is contiguous to another satellite annexation, the City will consider the smaller tract eligible for satellite annexation.

As indicated in the attached report, the area proposed for annexation meets all of the above items.

RECOMMENDATION:

By motion, after the public hearing, adopt an Ordinance annexing the J. Isaac Gurley Property effective January 31, 2019.

Date: 01/14/19



Planning Director

Date: _____

City Manager

ORDINANCE NO. 2019 -

AN ORDINANCE ANNEXING CERTAIN NONCONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given in compliance with the pertinent provisions of Section 58, of Chapter 160A of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a regular meeting held in the City Hall in Goldsboro on Tuesday, January 22, 2019 relative to the annexation of the noncontiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who question the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 58 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the noncontiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" adopted July 5, 2011 and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following described noncontiguous real property be and the same is hereby annexed to the City of Goldsboro:

J. Isaac Gurley Farms

Being a parcel of land in Saulston Township, Wayne County, North Carolina and being bounded on the north by the lands of John S. Wade, on the east by the lands of Jennifer Y. Worrell and Belfast-Patetown Sanitary District, on the west by eastern right of way line of NC Highway 13 and on the south by the northern right of way of NCSR 1705 – Hood Swamp Road and being more particularly described as follows:

Commencing at a North Carolina Department of Transportation Monument U3609B-6, said point having North Carolina Grid Coordinates of N=605899.0040 feet, E= 2328365.962 feet (North American Datum 1983-2011 Adjustment) ; thence S 09°23'49" E 1121.01 feet to a new iron pipe in a ditch, the northern property line of J. Isaac Gurley Farms, Inc. and the John S. Wade Tract as recorded in deed book 1169 page 371 of the Wayne County Registry; thence along said line and ditch S 89°23'31" E 752.09 feet to a point in centerline of ditch, the northwestern corner of the Jennifer Y. Worrell tract as recorded in deed book 1554 page 396 of the Wayne County Registry; thence along said line S 28°52'58" E 4.86 feet to an existing ¾" iron pipe; thence continuing along said line S 28°52'58" E 127.82 feet to an existing ¾" iron pipe, the northeastern corner of Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the northern line of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry S 61°04'54" W 100.00 feet to an existing ¾" iron pipe, the northwestern corner of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the western line of said tract S 28°52'25" E 97.90 feet to a new iron pipe; thence continuing along said line S 28°52'25" E 2.10 feet to an existing ¾" iron pipe in the northern right of way line of NCSR 1705 – Hood Swamp Road; thence along said right of way line S 61°04'57" W 331.13 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 19.89 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 564.80 feet to a new iron pipe in said right of way; thence S 61°01'58" W 55.32 feet to a new iron pipe in the intersection of the northern right of way line of NCSR 1705 – Hood Swamp Road and the eastern right of way line of NC Highway 13; thence along the eastern right of way line of NC 13 along a curve to the left having a chord of N04°53'00" E 584.24 feet and a radius of 1698.93 feet to a new iron pipe in said right of way; thence along said right of way N 04°40'52" W 148.92 feet to a new iron pipe in said right of way in the centerline of a ditch the southwest corner of the John S. Wade Tract as recorded in deed book 639 page 511 of the Wayne County Registry; thence along a ditch S 89°23'31" E 35.32 feet to the point of beginning containing 8.84 acres, more or less.

BE IT FURTHER ORDAINED THAT:

1. The City of Goldsboro will provide fire and police protection to the property;
2. The developer of the property will agree to be responsible for all costs associated with extending City water and sewer lines to serve the property;
3. The annexed area herein above identified be added to and become a part of Electoral District 6;
4. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" adopted July 5, 2011;

5. The Director of Planning and Community Development is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections;
6. The effective date of annexation for the property under consideration is _____, **2019**; and
7. This Ordinance is hereby adopted this _____ day of _____, 2019.

Approved as to Form Only:

Reviewed by:

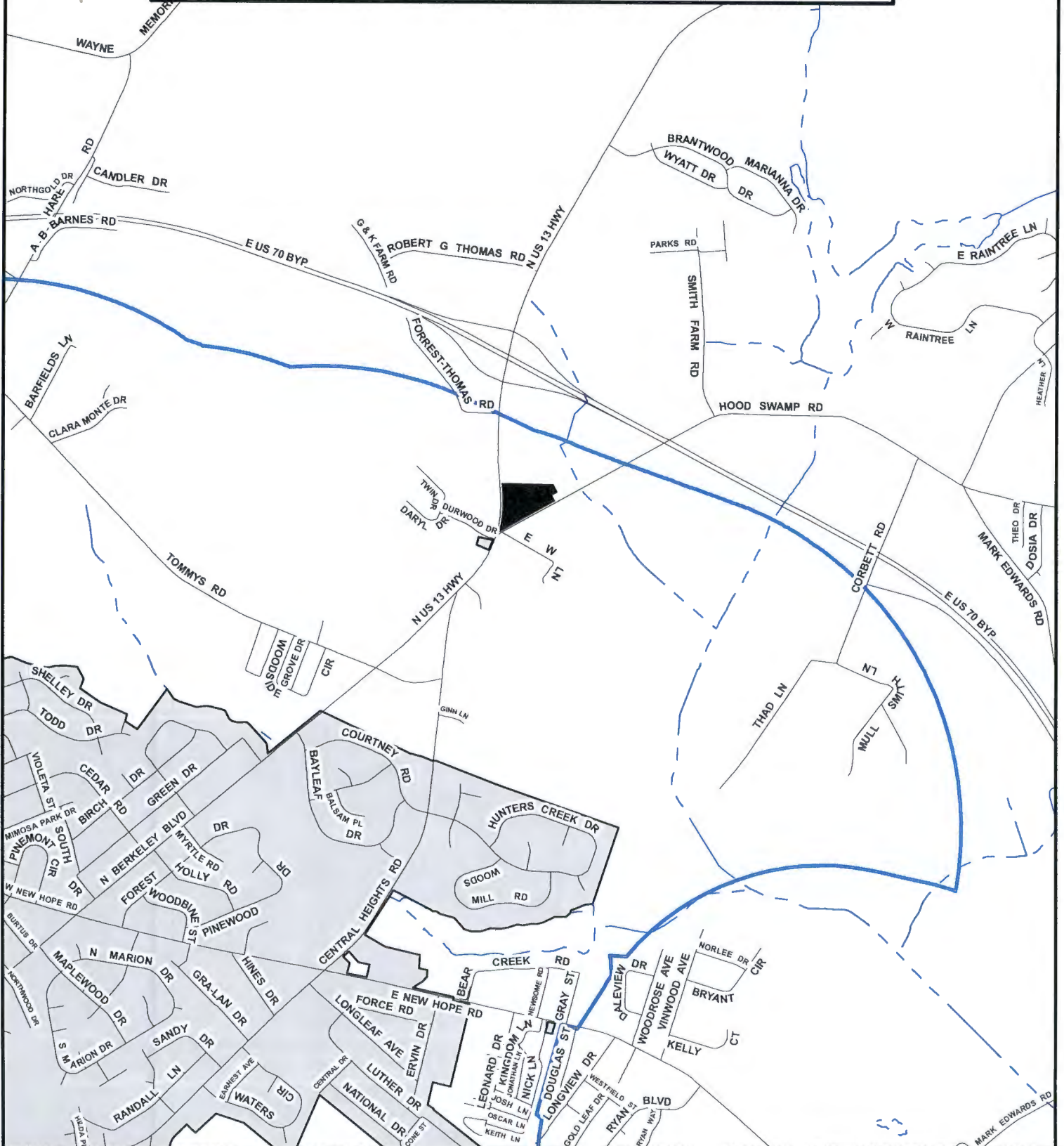
City Attorney

City Manager

NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



NONCONTIGUOUS ANNEXATION REPORT
J. ISAAC GURLEY FARMS

Property Description

- a. Location: The area being considered for annexation is located on the northeast corner of US 13 Hwy and Hood Swamp Road.
- b. Population: The site is currently vacant and was recently rezoned to General Business. No resident population is anticipated. Development plans were approved by City Council in 2017 for a convenience store on a portion of the property at the corner of US 13 and Hood Swamp Road. Development plans for the remainder of property will have to be approved by Council prior to construction.
- c. Acreage: 8.84 Acres
- d. Zoning: The property is zoned General Business. Surrounding zoning districts are as follows:

North: R-20A Residential and RM-9
South: R-20A Residential
East: O&I-1 and R-20A Residential
West: R-20A Residential

2. Engineering Description

J. Isaac Gurley Farms

Being a parcel of land in Saulston Township, Wayne County, North Carolina and being bounded on the north by the lands of John S. Wade, on the east by the lands of Jennifer Y. Worrell and Belfast-Patetown Sanitary District, on the west by eastern right of way line of NC Highway 13 and on the south by the northern right of way of NCSR 1705 – Hood Swamp Road and being more particularly described as follows:

Commencing at a North Carolina Department of Transportation Monument U3609B-6, said point having North Carolina Grid Coordinates of N=605899.0040 feet, E= 2328365.962 feet (North American Datum 1983-2011 Adjustment) ; thence S 09°23'49" E 1121.01 feet to a new iron pipe in a ditch, the northern property line of J. Isaac Gurley Farms, Inc. and the John S. Wade Tract as recorded in deed book 1169 page 371 of the Wayne County Registry; thence along said line and ditch S 89°23'31" E 752.09 feet to a point in centerline of ditch, the northwestern corner of the Jennifer Y. Worrell tract as recorded in deed book 1554 page 396 of the Wayne County Registry; thence along said line S 28°52'58" E 4.86 feet to an existing ¾" iron pipe; thence continuing along said line S 28°52'58" E 127.82 feet to an existing ¾" iron pipe, the northeastern corner of Belfast-Patetown Sanitary District tract as recorded in deed book 2934

page 534 of the Wayne County Registry; thence along the northern line of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry S 61°04'54" W 100.00 feet to an existing ¾" iron pipe, the northwestern corner of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the western line of said tract S 28°52'25" E 97.90 feet to a new iron pipe; thence continuing along said line S 28°52'25" E 2.10 feet to an existing ¾' iron pipe in the northern right of way line of NCSR 1705 – Hood Swamp Road; thence along said right of way line S 61°04'57" W 331.13 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 19.89 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 564.80 feet to a new iron pipe in said right of way; thence S 61°01'58" W 55.32 feet to a new iron pipe in the intersection of the northern right of way line of NCSR 1705 – Hood Swamp Road and the eastern right of way line of NC Highway 13; thence along the eastern right of way line of NC 13 along a curve to the left having a chord of N04°53'00" E 584.24 feet and a radius of 1698.93 feet to a new iron pipe in said right of way; thence along said right of way N 04°40'52" W 148.92 feet to a new iron pipe in said right of way in the centerline of a ditch the southwest corner of the John S. Wade Tract as recorded in deed book 639 page 511 of the Wayne County Registry; thence along a ditch S 89°23'31" E 35.32 feet to the point of beginning containing 8.84 acres, more or less.

3. Qualifications

a. The area proposed to be annexed meets the requirements of G. S. 160A-58.1(b) as set forth below:

1. A noncontiguous area proposed for annexation must meet all of the following standards:

a. The nearest point of the proposed satellite corporate limits must be no more than three miles from the primary corporate limits of the annexing city.

The nearest point of the proposed satellite corporate limits from the primary corporate limits of the City of Goldsboro is approximately 3,878 ft., or 0.73 miles.

b. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city.

There are no primary corporate limits of another city within 3,878 feet of the proposed satellite corporate limits.

c. The area must be so situated that the annexing city will be able to provide the same services within the proposed satellite corporate

limits that it provides within its primary corporate limits.

The proposed satellite corporate limits are situated so that the City of Goldsboro will be able to provide or contract the same services within the proposed satellite corporate limits as are provided within the primary corporate limits of the City of Goldsboro with the exception of sewer and refuse services. The owner will be required to waive provision of both refuse and sewer services. The plans for the extension of municipal services are set forth below.

- d. If the area proposed for annexation, or any portion thereof, is a subdivision as defined in G. S. 160A-376, all of the subdivision must be included.

All of the area petitioned for annexation will be included in the Ordinance if the Council desires to annex this property.

- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed ten percent (10%) of the area within the primary corporate limits of the annexing city.

The area proposed for annexation contains 8.84 acres. The area within the city limits is 17,826.70 acres. Ten (10) percent of the area within the primary corporate limits is 1,782.67 acres. The area of the proposed satellite corporate limits, plus the area of the existing satellite annexations, equals 503.71 acres or .28% of the primary corporate limits.

4. Plans for Extension of Municipal Services

- a. Fire Protection: The City can provide fire protection to the subject property
- b. Police Protection: The City will provide police protection to the property.
- c. Refuse Collection: The City's Public Works Department can provide commercial refuse service upon request.
- d. Street Construction and Maintenance: No public street is included within the petition for annexation.
- e. Water and Sewer Service: Utility service can be extended to the property at the owner's expense.

- f. Estimated Revenues: The estimated revenue for the property, as listed below, is based on the assessed valuation for 2018.

Existing Development: Vacant Land (8.84 acres)

Land Value Estimate: $\$88,420/\$100 = \$884.20$

Estimated Return: $(\$884.20 \times \$0.65/\$100) = \574.73

- g. Estimated Payments to Volunteer Fire Department:

As required under G. S. 160A-58.2A, the City is required to pay either:

1. A proportionate share of the New Hope Volunteer Fire Department's debt if the calculated amount is \$100 or more.

The New Hope Volunteer Fire Department has submitted information indicating that they have no liabilities relative to building and land or apparatus and equipment.

2. The cost of contracting for fire protection with the Volunteer Fire Department.

The City will be able to provide fire suppression service to the subject property

5. Voting District

The City adopted a new Official Election District Boundary Map on July 5, 2011. It is customary to add a newly-annexed area to the nearest voting district, therefore, this area, if annexed, will be added to District No. 6 unless the City Council instructs the City staff to include this area in another district.

6. Noncontiguous Annexation Requirements

In addition to the requirements set forth in the foregoing sections, the City Council adopted a policy which allows annexation of noncontiguous areas subject to the following requirements:

- a. The area is located within one mile of the established city limit line.

As indicated previously, the subject property is located approximately 3,878 ft., or 0.73 miles from the present city limits.

- b. The City's ability to contract for the provision of fire and police protection.

The City proposes to provide fire and police service to the property.

- c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.

The City's overall annexation plan concluded on June 30, 1996.

- d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as City water is available or can be reasonably made available and the tract in question is 20 acres or more. If the tract in question is less than 20 acres, but is contiguous to another satellite annexation, the City will consider the smaller tract eligible for satellite annexation.

The tract is less than 20 acres in size however is situated within one mile of the city limits and is considered contiguous to a previously-annexed property at the southwest corner of US 13 Hwy and Durwood Drive.

Findings: The proposed annexation meets the policy requirements as outlined in all of the above items.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 22, 2019 COUNCIL MEETING

SUBJECT: Informal Bid Request #2018-005 – Curb & Gutter, Sidewalk and Asphalt Repairs

BACKGROUND: The City of Goldsboro has requested contracted services to repair and replace curb & gutter, sidewalk and asphalt damage in several areas throughout the City. Damage was the result of uprooted trees during Hurricane Florence.

DISCUSSION: The contract was competitively bid, per FEMA requirements, and the subsequent cost will be reimbursed. The City opened bids on January 10, 2019 from five (5) responsive bidders. The bids were reviewed by the Public Works Department, checked for accuracy and dependability and found to be in order. The low bid was \$14,328 from Eastern Earthscapes & Construction. A bid tabulation is attached.

Funds will be utilized from the City's Storm Damage Line Item 11-7310-3599 to initially cover the cost.

RECOMMENDATION: It is recommended City Council adopt the attached resolution authorizing the Mayor and City Clerk to enter into an agreement with Eastern Earthscapes & Construction in the amount of \$14,328.

Date: _____
Rick Fletcher, Public Works Director

Date: _____
Randy Guthrie, Interim City Manager

RESOLUTION NO. 2019-

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CURB & GUTTER, SIDEWALK AND ASPHALT REPAIR CONTRACT TO REPAIR DAMAGES CAUSED BY HURRICANE FLORENCE

WHEREAS, the City of Goldsboro has residual infrastructure damage from Hurricane Florence;

WHEREAS, the City of Goldsboro has requested contracted assistance to repair curb & gutter, sidewalk and asphalt damages;

WHEREAS, the City of Goldsboro wishes to enter into an agreement with Eastern Earthscapes & Construction in the amount of \$14,328;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk be and are hereby authorized to sign a contract with Eastern Earthscapes & Construction.
2. This Resolution shall be in full force and effect from and after this the ____ day of _____ 2019.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager



IFB2018 – 005

CURB & GUTTER, SIDEWALK AND ASPHALT REPAIRS

As Related to Hurricane Florence

Bid Opening: January 10, 2019 @ 2 pm

			Eastern Earthscapes & Constuction Stantonsburg, NC		Hine Sitework, Inc. Goldsboro, NC		Whitley Contracting Inc. Smithfield, NC		Browe Construction Co., Inc. Selma, NC		Crumb Construction, LLC Greenville, NC	
Description	Units	Estimated Quantity	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
Curb & Gutter Removal/Replacement	LF	108	\$52	\$5,616	\$56	\$6,048.	\$115	\$12,420.	\$100	\$10,800.	\$172	\$18,576.
Sidewalk Removal/Replacement	LF	180	\$32	\$5,760.	\$46	\$8,280.	\$72	\$12,960.	\$150	\$27,000.	\$180	\$32,400.
Asphalt Removal/Replacement <i>Full Depth Repairs</i>	FT ²	246	\$12	\$2,952.	\$35	\$8,610.	\$52	\$12,792.	\$68	\$16,728.	\$33	\$8,118.
Total Cost				\$14,328.		\$22,938.		\$38,172.		\$54,528.		\$59,094.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 22, 2019 COUNCIL MEETING

SUBJECT: Enhancement Funds Grant & Municipal Agreement Between City of Goldsboro and the North Carolina Department Of Transportation

BACKGROUND: At the December 15, 2008 Goldsboro City Council Meeting, the City Council authorized a Municipal Agreement between the City and the North Carolina Department of Transportation (NCDOT) for the use of Federal Highway Administration (FHWA) Enhancement Fund grant monies for the benefit of Goldsboro Union Station (GUS). This Agreement was executed by both parties May 15, 2009.

The Agreement was amended in June 2016 by NCDOT and Goldsboro City Council to adjust the scope and award extra grant funds. This amendment identified eligible expenses based on the new grant category and scope authorized by FHWA. There remains a FHWA grant balance of \$79,659.95. Since it is an 80% FHWA, 10% NCDOT and 10% City matching grant, there remains \$89,617.44 available.

GUS was built in 1909; is a National Register of Historic Places property; and, is considered to be one of North Carolina's most ambitiously designed stations. The two-story building is nearly 10,000 square feet and is situated on a 6.1 acre lot that encompasses two city blocks. GUS operated passenger services until 1968 and was later purchased by a private business that remained there until 2006.

In 1999, NCDOT began a study to consider several passenger rail routes to connect Raleigh and Wilmington. A 2005 NCDOT report selected a route designed to go through Goldsboro as a favored design and noted GUS's importance to it.

NCDOT acquired GUS after it became available in 2006 and a partnership was formed with the City of Goldsboro to rehabilitate it and secure it for future passenger/commuter rail service. Prior to NCDOT conveying the property to the City in April 2009, NCDOT made multiple improvements to the building and site. A site feasibility needs study was conducted in 2008-09 to examine the possibilities of utilizing the building as an impetus for a multi-modal transportation facility. In 2009, an architectural firm was hired to begin the professional services associated with Phase 1 (GUS building and site) of the project. In December 2010, construction bid document drawings were completed. The plan had the building serve as an event center until passenger rail or commuter rail service was established. Simultaneously, a GWTA study was underway to determine the feasibility and cost effectiveness of a new transfer facility at the GUS property to begin developing the multi-modal facility complex concept. The study found both to be favorable and a 2011 conceptual design phase began utilizing FTA/Bus & Bus Facilities funds the City received in FY 2009. These conceptual plans progressed to construction plans and then construction which was completed in November 2015 due to the 2013 USDOT TIGER grant.

Due to the current unscheduled/unfunded status of commuter and intercity passenger rail service expansions, further rehabilitation of GUS has stalled. Furthermore, the need/demand for its original secondary use, an event center, was filled when the Goldsboro Country Club became available and the Maxwell Center was constructed.

DISCUSSION:

GUS is in need of investment in order to protect it for future generations and use. City and NCDOT staff believe it is time to explore alternative options that may introduce private sector involvement and investment or may fill current needs of another type because: 1) GUS is an architecturally and historically significant structure; 2) Its condition is deteriorating; 3) Without a planned use, it is difficult to attract outside funding; 4) It is not practical for the City to fund a complete rehabilitation and incur recurring maintenance and management expenses while it has no use; 5) There may be alternative, creative, adaptive reuse opportunities that will result in a productive use for the building; 6) And, depending on this use, there may be innovative financial tools, partnerships and revenue opportunities to make the project feasible and productive for Goldsboro.

For these reasons, NCDOT and FHWA have agreed to allow us to utilize the remaining Enhancement Grant funds to hire a consultant to conduct an Adaptive Reuse & Feasibility Study. Please see letter attached. A Request for Proposals (RFP) document has been approved by the funding source representatives and includes a scope that entails the examination and recommendation of feasible adaptive reuse ideas supported by either local demand/interest or market analysis and a study of potential financing mechanisms, including private sector or grant based options. The services will involve: planning services; market analysis services; stakeholder and citizen interviews; a findings and recommendation report that identifies feasible projects and addresses uses and financial interests; and, cost estimates.

The City Council authorized city staff to include the necessary match funds in the City's 2016-17 Budget and has maintained our balance through the current 2018-19 Budget, therefore no new appropriation of match funds is necessary. Our remaining balance is equal to the required 10% match at \$9,957.49.

RECOMMENDATION: By motion, authorize staff to release the Request For Proposals to solicit a consultant and apply our remaining FHWA Enhancement Grant Funds of \$9,957.49 to leverage a Goldsboro Union Station Adaptive Reuse Study, at a not-to-exceed cost of total grant funds available.

Date: _____
Julie Metz, Downtown Development Director

Date: _____
Randy Guthrie, Interim City Manager



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

December 11, 2018

Contract Number 09-ST-008
WBS 42538.1.1
County Wayne
Project Goldsboro Union Station
Municipal Agreement Scope Approval

Ms. Julie Metz, Director
Downtown Goldsboro Development Corporation
219 North John Street
Goldsboro, N.C. 27530

Dear Julie:

Thank you for your letter dated December 11, 2018, and I agree with your synopsis of the Goldsboro Union Station project's history and prospects. The supplemental municipal agreement for the FHWA Transportation Enhancement (TE) Funds, executed in June 2016, includes Preliminary Engineering as an allowable scope task. You have requested using unspent funds towards an Adaptive Reuse & Feasibility Study. NCDOT agrees that such a study is eligible to be funded under the 2016 agreement, and approves of the City proceeding. We understand the City plans to complete the study in summer 2019.

The work you and the City have put forth to date to secure Goldsboro Union Station for future generations is impressive, and we hope this new path will be fruitful in securing the funds needed for a rehabilitation project. Please let me know if I or my staff can be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Allan Paul", with a long, sweeping flourish extending to the right.

Allan Paul, Deputy Rail Division Director

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
RAIL DIVISION
1553 MAIL SERVICE CENTER
RALEIGH NC 27699-1553

TELEPHONE: 919-707-4731
FAX: 919-715-6580
WEBSITE: WWW.BYTRAIN.ORG

LOCATION:
TRANSPORTATION BUILDING
1 SOUTH WILMINGTON STREET
RALEIGH NC 27601

December 11, 2018

RE: Goldsboro Union Station Enhancement Grant

H. Allan Paul, Deputy Director & Manager of Operations & Facilities
NCDOT Rail Division, Operations & Facilities Branch
1553 Mail Service Center
Raleigh, NC 27699-1553

Dear Allan,

In December 2008, the Goldsboro City Council authorized a Municipal Agreement between the City and the North Carolina Department of Transportation (NCDOT) for the use of Federal Highway Administration (FHWA) Enhancement Fund grant monies. This Agreement was executed by both parties May 15, 2009. The Agreement established the funding parameters, scope of work, timeline and other criteria for use of the Enhancement Grant, administered by NCDOT for the benefit of Union Station and the development of the Goldsboro Multi-Modal Transportation Facility. The Scope of Work included a complete rehabilitation of Union Station and construction of the streetscape work that was part of the original construction plans approved in 2011 for the project. The funds outlined in the Agreement were utilized one-hundred percent. At the time, the City and NCDOT believed there would be additional FHWA Enhancement Fund grants to pursue as future phases were ready to develop; however, this grant program dissolved. The City has attempted to obtain funding for the rehabilitation of Union Station since this time through alternative sources but has been unsuccessful to date. Due to our efforts and the desire to keep this project active, FHWA and NCDOT were willing to revise the Scope of Work to include the activities and projects we completed with the TIGER V grant, provide additional funds to complete parts of the original plans that were omitted to shortfalls of the TIGER grant and close-out the Agreement in compliance.

At a June 27, 2017 Council Meeting, the City Council authorized the Mayor to execute a revision to this Agreement through a Supplement that would: 1) Change our funding category from "Rehabilitation and operation of historic transportation buildings, structures, or facilities" to "Provision of facilities for pedestrians and bicycles, historic preservation and landscaping and other scenic beautification", 2) Alter the Scope of Work to allow the City compliance and, 3) Utilize additional available funds to complete several portions of the project that the TIGER V grant did not fund that are eligible within the revised Scope. This permitted an additional \$120,000 of FHWA funding and required a \$15,000 match from both NCDOT and the City. The City Council authorized city staff to include the necessary match funds in the City's 2016-17 Budget.

These funds were approved for light pole banners, facility wayfinding signage, Union Station sump pump repairs/replacement, top paving for the Union Station driveway and installation of additional fencing to the rear of Union Station, as originally planned. By the close of December 2017, we had completed all of these items but one, the installation of fencing to the rear of the property. City Council opted to not move that project forward at the time. Currently, there is an FHWA grant balance of \$101,016.32 and, with the city's 10% match, would cover \$112,240.35 worth of benefit to Union Station.

Considering the current state of the building and our inability to secure the funding necessary to make a major investment in its rehabilitation, we believe it is time to consider alternative approaches. A major factor in my inability to secure funding, either from outside sources or from the City, is that its intended use, a passenger rail

hub for passenger rail service connecting Raleigh to Wilmington, remains an unfunded and unscheduled project providing uncertainty to the building's purpose and value. I feel it is time to explore other viable uses for the building so we can explore investment options for its rehabilitation. I feel this is necessary for the following reasons: 1) It is an architecturally and historically significant structure to our City and local historic district. 2) Its condition is deteriorating. 3) Without a planned use, it is difficult, if not impossible, to attract outside alternative funding. 4) The City is not capable of funding a complete rehabilitation and is not interested, at this time, to incur reoccurring maintenance and management expenses for a building with no use. 5) We believe there are creative, adaptive reuse opportunities that our market can support that will result in a productive use for the building. 6) Furthermore, we believe there are creative financial tools and/or partnerships as well as revenue opportunities to make the project feasible and interesting. 7) We believe numbers 5 and 6 are needed in order for us to retain our Union Station for future generations and assure its availability for passenger rail use when the service becomes available.

If you agree with the above outlined synopsis, I ask that you consider allowing us to apply the remaining Enhancement Grant balance to hiring a consultant to conduct an Adaptive Reuse & Feasibility Study for Union Station. While I am interested to hear what other uses might be viable options, I would suggest we ask the consultants, as part of their scope, to consider expansion of GWTA administrative offices, as well as an Airforce Museum and a Small Business/Entrepreneur Incubator facility, all expressed needs in our community. I want to make sure what they recommend is viable for the space, use (in terms of market) and will create available, perhaps new, opportunities for funding.

I look forward to hearing your thoughts regarding this request and working with you and your staff to find a solution that will protect our investment and assure Union Station's future as a productive property in the near-term and as a passenger rail hub in the long-term.

Thank you for your consideration,



Julie Metz
Director

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 22, 2019 COUNCIL MEETING

SUBJECT: Professional Services Agreement – Flood Study for a Proposed No-Rise Certification for Stoney Creek Pedestrian Bridge

BACKGROUND: The proposed pedestrian bridge will connect the two (2) greenways that run along Stoney Creek (located in the floodway) and along Reedy Branch (see attached map).

The City of Goldsboro requested cost estimates from Rivers & Associates, Inc. of Greenville, NC for preparation of a flood study to determine if the proposed pedestrian bridge across Stoney Creek can be installed without any impacts to existing floodway.

DISCUSSION: The scope of work includes a flood study for this project in a floodway. A hydraulic analysis will be provided and submitted to determine if the project will increase flood heights. The purpose of this analysis is so that the community's permit file must have a record of the results of this analysis, which can be in the form of a No-Rise Certification. The No-Rise Certification will be supported by technical data and signed by a registered professional engineer. The analysis does not guarantee that the No-Rise can be achieved.

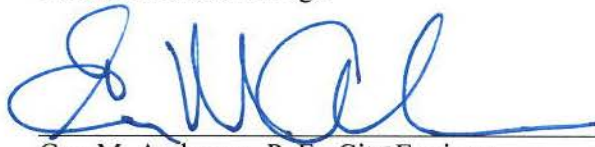
Task/Fee Schedule Estimate:

Survey	\$ 2,800
Flood Study	\$ 12,000
Project Management	\$ 2,500
Total Estimate	\$ 17,300

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in the consultant fees line item for Parks & Recreation Department.

RECOMMENDATION: By motion, adopt the attached resolution authorizing the City Manager to execute a Professional Services Agreement with Rivers & Associates, Inc. in the amount of \$17,300 for the flood study along the proposed Stoney Creek Pedestrian Bridge.

Date: 14 Jan 19


Guy M. Anderson, P. E., City Engineer

Date: _____

Randy Guthrie, Interim City Manager

RESOLUTION NO. 2019-

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF GOLDSBORO AND RIVERS & ASSOCIATES, INC.
FOR THE FLOOD STUDY ALONG THE PROPOSED STONEY CREEK PEDESTRIAN BRIDGE

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a project for the proposed Stoney Creek Pedestrian Bridge; and

WHEREAS, the City Council of the City of Goldsboro desires to obtain professional engineering services required for a flood study to determine if the proposed pedestrian bridge across Stoney Creek can be installed without any impacts to existing floodway based on the task and fee schedule submitted by Rivers & Associates, Inc. for \$17,300;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Professional Engineering Services Agreement for \$17,300 with Rivers & Associates, Inc. pertaining to the flood study for Stoney Creek Pedestrian Bridge.
2. This resolution shall be in full force and effect from and after this _____ day of _____, 2019.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

Departmental Monthly Reports December 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance *(No report available)*
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – DECEMBER 2018

Prepared by: Pamela C. Leake

The Human Resources Department posted 19 jobs and processed 219 applications this month. 96 notices were sent to applicants (84 sent to applicants not selected for an interview and 12 sent to candidates interviewed but not selected for hire). There were three new hires: two full-time – **Frederick Darden (Street Maintenance Technician, Public Works – Street Maintenance)** and **Lamonty Smallwood (Equipment Operator, Public Works – Solid Waste)** and one part-time: **Stephanie Booker (Administrative Assistant I, Downtown Goldsboro)**. There were 10 reductions in force: four retirements – **Melisa Johnson (Assistant Fire Chief, Fire)**; **Willie Joyner (Heavy Equipment Operator, Public Works – Solid Waste)**; **Nathan Sasser (Assistant Fire Chief, Fire)**, and **Kaye Scott (Finance Director, Finance)**; five resignations – **Matthew Brown (Sr. Building Maintenance Technician, Public Works – Buildings and Grounds Maintenance)**; **Kristopher Campbell (Police Officer, Police)**; **Joseph Legg (Police Officer, Police)**; **Sarah Macutt-Martin (Administrative Assistant, Downtown Goldsboro)**, and **Kimberly Tovar (Operator I, Water Reclamation)**, and one termination – **Michael Jones (Temporary Solid Waste Technician– Public Works, Solid Waste)**. Total employment for November: **612** (444 full time and 168 part-time).

New Hire Orientation was held December 5, 2018. Eight employees attended the session. City staff presented information regarding benefits, safety, and personnel policies and procedures. Representatives from Local Government Federal Credit Union and Prudential Retirement discussed financial management and retirement benefits and options. The next New Hire Orientation will be on January 17, 2019. All new hires (full-time and part-time) will follow the morning orientation schedule, break for lunch, and then full-time employees will resume with benefit orientation after lunch. Employees who have supplemental vision coverage through Community Eye Care will receive new insurance cards in January with new ID numbers. Employee Appreciation Day was held December 13, 2018 at the Goldsboro Event Center. 54 employees received service awards. Eastern Wayne Middle School chorus provided entertainment, and several door prizes were distributed.

The following is a summary of this month's safety activities:

- Coordinated and scheduled Defensive Driver safety classes. Training will be performed by Mr. Scott Tadlock, NCDMV Driver Education Program Specialist, and classes will be four hours long. Also spoke with representatives from Smith Driver Safety Training Program and National Safety Council for in-house safety training for employees and driver safety programs.
- Attended Eastern Carolina Safety and Health Conference meeting December 4th in Wilson and participated in North Carolina Department of Labor webinar – **Health Hazards SEP**.
- Attended Safety Accident Review Committee meeting December 11th. Five cases reviewed: 4 vehicle accidents and 1 personal injury.
- Performed inspections at Wastewater Plant, Golf Course, Cemetery, Compost, and Parks & Recreation Maintenance facilities and inspected fire extinguishers. Also conducted safety inspection at Historic City Hall for temporary power violations.
- Escorted NCDOL consultative officers as they performed follow-up inspections on December 18th and December 19th at the following facilities: Compost, Golf Course, Parks & Recreation Maintenance Shop, Herman Park Center, Building Maintenance, Public Works Garage and welding shop.
- Received and forwarded Mold/IAQ Inspection report to affected staff (Police/Fire/ Herman Parks) and city management.
- Forwarded Southeastern OTI Disaster Recovery training to all city departments. The training is FREE through Federal OSHA grant.
- Sent Parks and Recreation Superintendent sample Job Hazard Analysis for custodians to address required PPE and provided information to superintendent and supervisors on trailer hitch safety to help reinforce proper techniques and procedures.

The Occupational Health Nurse conducted 25 bloodborne pathogen classes and 85 hypertension classes. There were 54 clinic visits. The wellness committee finalized details for the Biggest Winner Contest that started January 2nd. We also discussed the "Honor Run" being proposed by the Police Department and discussed ways we could assist with this event.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 6 drug tests – All negative	Non-DOT: None tested
DOT: None tested this month	DOT: None tested

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266	204	274	231	398	346	230	256	244	219	265
New Hires*	9	2	3	2	2	5	7	8	1	1	4	2	4
Separations*	3	3	3	4	7	3	6	4	5	2	4	9	4
Vehicle Accidents	3	0	1	3	2	6	8	3	3	5	7	5	4
Workers Compensation	2	0	3	1	1	2	2	0	0	2	0	1	1
2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135	104	241
New Hires*	12	6	1	7	2	3	3	10	3	3	1	6	5
Separations*	3	0	2	2	3	5	2	2	3	3	2	3	2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1	3	2
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2	2	1

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

- Due to the lack of a quorum, the scheduled Commission on Community Relations and Development meeting for Tuesday, December 11, 2018 was adjourned with no official business discussed. The next scheduled meeting is Tuesday, February 12, 2019 at 6:00 pm.
- Community Relations received (1) housing complaint against a landlord for an inadequate heating system; (1) business complaint against a property owner for not addressing issues associated with Hurricane Florence; and (2) requests for assistance with resources (i.e., assistance with rent payment and purchasing a home within the City limits).
- The Department released bids for (14) housing units to receive urgent repair work under the Urgent Repair program (URP) on December 3, 2018 and bids were open on December 12, 2018. The Department executed contract signing with all (14) housing units on December 14, 2018 and work commenced on December 17, 2018.
- The Department facilitated the City's Angel Tree event for (13) students from North Drive Elementary to receive Christmas gifts provided by City employees. It was a successful and memorable event thanks to each Department and our Santa Claus from Parks & Rec.



- The Goldsboro Mayor's Youth Council (GYC) met on December 5, 2018. The next scheduled meetings are Wednesday, February 6th & 20th, 2019 at 7:00 pm. During December 8th -22nd, GYC members held their annual fundraiser event "Gift Wrapping in Berkeley Mall". Funds raised will be used to allow GYC members to attend the State Youth Council Conference in April 2019.
- The Mayor's Committee for Persons with Disabilities did not meet for the month of December to discuss official business. The next scheduled meeting is Thursday, February 21, 2019 at 12:00 pm.

2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0		4
Consumer	1	2	0	0	3	2	9	10	2	5	7		4
2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5	7	4
Consumer	2	0	3	1	0	0	0	0	1	0	0	0	1



Monthly Report- December 2018

Due to changes in finance software, revenue & expenses were not available upon request. December & January information will be added to the January monthly report.

Prepared by: Sherry Archibald, Director

- Thanks to a grant from SouthArts, Paramount Director, Sherry Archibald, traveled to Philadelphia, PA to meet with choreographer, Christine Cox and dance company, BalletX. A successful trip confirming this company is a great fit for the next Paramount series.
- Paramount staff is preparing for the 12th Annual Performing Arts Series.
- One of the busiest times of the year at the Paramount, patrons attended *The Nutcracker* presented by Goldsboro Ballet and *It's a Wonderful Life* presented by Center Stage Theatre. *Christmas with the Embers* and *Child of the Promise* returned to the Paramount stage.
- Two holiday movies proved to be a success with *White Christmas* and *It's a Wonderful Life*. Each movie boasted 400 in attendance.
- A strong collaboration is forming between the Paramount Theatre Foundation, City of Goldsboro, Omega Psi Phi and Wayne County Public Schools to provide a performance of actor/playwright Mike Wiley. Approximately 2000 students will benefit from the effort.
- Paramount is preparing to host the NC Presenters Winter Booking meeting in January.
- Paramount staff participated in the following meetings, presentations or training: Conference Call with the Dance Touring Initiative, City and Chamber's State of the Community, City of Goldsboro's Employee Appreciation Event, Reading Between the Wines Committee meeting, Chamber Luncheon, Chamber's Junior Leadership.
- Expenses - \$ Labor - \$ /Operational - \$
Revenue - \$ Rentals - \$ /Tickets \$ /Concession \$

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161		\$40,919	\$450,116
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896		\$13,559	\$149,152
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732	\$18,825	\$39,124	\$23,925	\$31,356	\$44,428	\$54,422	\$32,621	\$33,992	\$407,906
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670	\$5,648	\$6,097	\$18,040	\$3,454	\$21,841	\$17,422	\$24,984	\$14,305	\$171,671

*August revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 18 expense includes repairs to exterior building



- The Goldsboro Event Center was utilized for 15 uses in December including weddings, private parties, reunions and golf workshops. Nine of the uses were internal uses; therefore, non-income producing.
- GEC staff provided support for several City events to include Employee Appreciation, State of the Community, departmental holiday & retirement parties.
- Expenses- \$ Labor - \$ /Operational - \$
Revenues- \$ Rentals - \$ /Concessions- \$

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760		\$9,967	\$109,645
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326		\$6,983	\$76,814
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882	\$9,201	\$12,472	\$8,056	\$9,183	\$17,808	\$9,840	\$14,042	\$14,022	\$168,265
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356	\$5,077	\$9,924	\$8,073	\$6,221	\$5,052	\$13,174	\$7,788	\$7,956	\$95,479

*March 2017 expenses reflect improvements to HVAC system *October 2017 expense reflects utility bill paid twice

Goldsboro Inspections Department

Monthly Report – Dec 2018

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of December totaled \$6,423,687. Two (2) of these permits were new residential single-family dwellings at a valuation of \$807,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,237,127.

All permit fees collected for the month totaled \$20,932. Of the permit fees collected for the month, \$2,625 was collected in technology fees. Plan review fees collected during the month totaled \$750. Business Registration fees collected totaled \$760.

The Inspectors did a total of 373 inspections for the month. During the month of December six (6) business inspections were completed. A total of 226 permits were issued for the month. Fifty (50) plan reviews were completed for December. We now have a total of 171 residential structures in the Minimum Housing Process and 10 commercial structures in the Demolition by Neglect Process.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12	\$6	\$6
Residential (thousands)	\$848	\$518	\$1345	\$786	\$1389	\$1589	\$1000	\$1734	\$120	\$207	\$246	\$807	\$882
Miscellaneous**(millions)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2	\$1	\$2
Permit Fees (thousands)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49	\$21	\$40
Inspections (total)	524	539	544	564	582	692	675	659	345	589	516	373	550
Permits Issued (total)	258	263	284	295	418	351	344	373	279	326	258	226	306
Plan Reviews Completed	75	41	52	74	85	39	42	67	51	85	39	50	58
Minimum Housing in Process	163	163	143	152	152	152	161	161	161	161	163	171	159

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9	\$3	\$3	\$7	\$23	\$3	\$2	\$2	\$9
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m	\$1m	\$451	\$0	\$1m	\$2m	\$0	\$39	\$784
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2	\$2	\$1	\$8	\$10	\$4	\$1	\$1	\$4
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35	\$46	\$42	\$50	\$51	\$43	\$25	\$23	\$38
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568	431	634
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246	197	315
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52	44	57
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155	155	181

**Downtown Development Department
December 2018**

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff continued to work through TIGER VIII developments and draft plans for the streetscape project with TA Loving.
- Staff met with (or conversed by email/phone) with 9 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Staff met with and visited 20 current business owners during the month.
- Julie continued to work on strategic planning and attended several meetings throughout the month.
- Staff worked through activities related to the Union Station roof replacement.
- Staff began to work through a bid document for the TIGER VII grant project, Wayfinding Signage System.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, 107.9, digital billboards and News-Argus for upcoming city and DGDC events.
- Staff attended multiple Merchants Association meetings throughout the month.
- Staff hosted the Small Business Center in Downtown event on the first Monday of the month.
- Staff met with Paramount Staff about an upcoming NCPC event on December 10th.
- Staff attended and facilitated Family Tour activities on December 11th & 12th.
- Staff hosted an appreciation lunch for Public Works staff on December 12th.
- Staff attended the Employee Appreciation Breakfast on December 13th.
- Staff attended Kaye Scott's Retirement Party on December 19th.
- Staff attended Grow Goldsboro's Planning Meeting on December 10th and 18th.
- Staff attended Travel and Tourism's Family Tour December 11th – 13th.
- Staff facilitated and attended Center Street Streetscapes Budget Meeting on December 13th.
- Staff presented at the December 18th SJAFB Newcomer's Briefing.
- Staff attended the HAGC Stakeholder meeting on December 17th.
- Staff facilitated and attended a meeting on the New Video Series: Downtown Parking on December 19th.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings: DGDC Board (12/19), DGDC Executive Committee (12/12), DGDC Design (12/11), DGDC EV (12/11), DGDC Promotions (12/11) and Org. Work Plan (11/27).
- Staff assisted in hosting the DGDC Christmas Party on Saturday, December 8th.
- Staff began working on the 2019 Annual Sponsorship Campaign.
- Staff assisted with coordination efforts for the Three Eagles Beer Festival.
- Staff facilitated 3 DGDC board room rentals throughout the month.
- Staff coordinated Selfie with the Elfie: December 1st – 22nd.
- Staff coordinated the Holiday Trolley Rides on December 4th, December 11th, and December 15th.
- Staff coordinated the Holiday Red Dot Sale on December 1st.
- Staff facilitated the Santa Stumble on December 14th.
- Staff worked through coordination of a replacement window and exterior improvements to 219 N. John Street.
- Staff worked with committees on 2019 Work Plan development.

Upcoming Events/Activities:

- Shop the Block: February 8th & 9th (tentative)

Businesses Opening/Properties Purchased:

- Southern Rebel began relocating to S. Center Street
- Design by Design (205 E. Walnut Street): Coming Soon
- Middle Grounds Coffeehouse (114 S. Center Street): Coming Soon

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 9,956 to 10,028 in the month of December

Information Technology

Monthly Report – December 2018

Prepared by: Patricia Wischmann

- Migrated Utility Billing System from Banner CIS to QS/1.
- Began testing CitySourced Application for public and internal 311 requests.
- Setup a new City-wide Multi-Function Device (Copier) Contract.
- Installed new multifunction devices for Community Relations, Police Department, Mailroom, Travel and Tourism, DGDC, Public Utilities, Public Works, and Parks and Recreation.
- Testing text based distribution lists and automated “Chat Bot” for citizen engagement.
- Connected fiber to Fire Station 4 Mobile Unit and relocated the IT equipment from their old building to the mobile unit. Configured phones and requested the move of cable service to the mobile unit.
- Relocated staff at the Police Department in preparation for their new facility construction.
- Provided photography services for Fire Department Retirement Ceremony.
- Gained access to cameras installed by Goldsboro Housing Authority.
- Configured firewall to allow access to the RMS One Solution with Wayne County.
- Migrated to RMS One Solution and upgraded all data in the older version of the software, Pistol.
- Recorded video footage for City of Goldsboro Journey.

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	578	535	568	494	408	458	494	572	538	677	560	386	524
Tickets Closed	504	544	648	496	389	468	451	656	514	614	573	361	520

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	492	427	530	357	349	410	367	538	403	520	461	401	439
Tickets Closed	483	448	492	344	326	401	356	543	409	470	427	380	427

Monthly Highlights

D&C: Responded to 21 after hour calls for a total of 40.25 hours. Collections crew cut and piped ditches on water line easement between Gateway and Thoroughfare Rd.

Streets & Storms: Mowed/cleared 9,158 linear feet (1.7 miles) of City storm water ditches; Storm Drain Maint 538 feet and cleaned 8 catch basins; 10 Storm Drain repairs; Continued Day Circle bus shelter project

Bldg. Maintenance: Assisted Community Relations with delivery and pick up of gift wrapping supplies; installed three temporary doors at Fire station #1; converted 26 ceiling light fixtures to LED at WRF; Installed several LED lights, adjusted multiple interior doors, and remounted two rows of seating at Paramount; replaced rotted trim work and replaced column damaged by a private vehicle at the front entrance to the Goldsboro Event Center

Cemetery: Relocated one positively identified victims/remains to it's original resting place.

Departments		2018												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0	26.3	27.5	13.2	12.8	14.7	6.8	2.7	13.4
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5	10.3	9.3	13.2	7.3	15.5	7.7	10.8	9.1
	Water Repairs	87	25	25	45	47	64	71	34	21	27	52	14	42.7
	Sewer Repairs	4	14	9	12	20	13	17	14	8	22	6	5	12.0
	Hydrants Replaced/Fixed	3	32	38	45	42	23	30	26	32	9	12	10	25.2
	Meter Install/Changed	25	32	28	36	49	76	60	61	87	78	66	54	54.3
Bldg Maint.	Radio, Electrical, Bldg	225	195	167	224	268	204	158	150	127	204	206	171	191.6
	Sign Repairs	43	72	51	70	13	77	36	61	28	89	52	16	50.7
Garage	Total Work Orders	360	341	322	366	337	316	299	362	313	456	277	277	335.5
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55	\$ 55	\$ 60	\$ 60	\$ 60	\$ 70	\$ 52	\$ 71	\$ 52	\$ 49	57.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0	0.9	0.9	1.0	0.9	1.0	0.8	1.0	0.9
	Recyclables (tons)	102	107	82	101	59	93	79	94	111	0	0	0	68.9
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8	0.9	0.9	0.8	2.0	2.0	0.9	1.1	1.0
Cemetery Funerals		8	9	6	8	5	6	6	6	7	10	3	7	6.8
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30	37	23	11	4	32	12	8	16.1
	Pot Hole Repairs	45	82	50	20	45	25	61	43	14	43	18	63	42.4
	Streets Swept (miles)	82.5	229	171	229	197	143	192	145	198	170	135	110	166.8
	ROW Mowing (ac)	0	0	3	8.0	68.9	167.0	16.6	29.0	48.0	59.1	6.5	0	33.8
	City-Owned Lots Mowing	0	0	0	135	318	410	159	187	110	85	54	15	122.8
2017														
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1	12.8	20.3
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3	6.5	10.9
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39	29	28.6
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9	5	43.5
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40	8	36.8
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34	18	34.1
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183	117	146.7
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25	28	59.6
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290	260	319.0
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55	\$ 58	\$ 50	\$ 68	\$ 58	\$ 60	\$ 54	\$ 41	54.8
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.81	0.9	0.8	0.8	0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5	111	97.0
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.87	0.81	1.04	1.16	0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5	5	4.8
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13	15	14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41	10	50.7
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160	132	129.1
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36	0	12.9
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72	0	110.0

Public Utilities Department

Monthly Report- December 2018

Prepared by: Michael Wagner



Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for December were 13.97 MGD. All of the city's 26 pump stations are operating well. Minor repairs are still being made following Hurricane Florence and mitigation measures are being explored.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. Minor repairs are still being made following Hurricane Florence and mitigation measures are being explored.

Compost Facility

Two hundred and thirty-eight cubic yards of compost/mulch was sold in December 2018.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374	6.027	6.405
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48	13.97	10.64
CY Compost	395	876	686	913	951	910	220	604	157	144	233	238	527

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024	5.500	5.151
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49	7.24	8.49
CY Compost	54	546	845	1484	923	836	496	394	538	564	86	104	572

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

PLANNING DEPARTMENT
MONTHLY REPORT – DECEMBER, 2018
 Prepared by: Debra Creighton

General Tasks

During the month of December, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 24 hours of Community Service work during the month of December. Code Enforcement is now issuing \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of December, eleven tickets were issued.

Parked in Wrong Direction	2
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	1
Other (Bus Loading Zone, Crosswalk, Sidewalk)	8

2018

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	5	6	5	3	7	4	7	7	8	4	5	3	64	6
Historic District Comm. Cases	2/1	2/1	1/1	1/0	0/2	2/0	1/2	1/2	1/2	0/0	1/1	0/0	12/12	1/1
Code Enforcement														
Grass Cutting	0	0	0	0	102/ \$6,100	69/ \$4,540	65/ \$3,775	79/ \$4,400	94/ \$5,590	74/ \$4,377	0	0	483/ \$28,782	80/ \$4,797
Junk Vehicles Tagged/Towed	30/1	22/2	23/3	16/5	21/3	20/5	18/3	0/0	0/3	18/0	0/28	2/4	170/ 31	15/3
Illegal Signs Removed	130	127	110	56	85	92	61	62	35	103	336	42	1,239	103
Bags of Litter Picked Up	331	473	583	316	552	437	319	394	297	399	283	173	4,557	379

2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	7	6	4	5	8	0	6	8	5	7	8	5	69	6
Historic District Comm. Cases	0/1	1/3	0/2	0/0	0/4	2/1	1/4	1/3	2/4	3/2	3/2	3/3	16/28	1/2
Code Enforcement														
Grass Cutting	0	0	0	35/ \$2,010	70/ \$4,075	77/ \$5,030	91/ \$5,080	61/ \$3,445	68/ \$3,970	43/ \$2500	20/ \$1135	1/ \$40	466/ \$27,255	39/ \$2271
Junk Vehicles Tagged/Towed	37/7	18/ 4	0/7	0/3	24/0	18/6	0/8	0/4	0/7	0/3	32/6	0/0	129/55	12/5
Illegal Signs Removed	76	57	65	24	18	119	160	62	24	59	173	96	933	78
Bags of Litter Picked Up	73	516	758	749	322	435	411	262	321	362	253	423	4,885	407

**ENGINEERING DEPARTMENT
MONTHLY REPORT – DECEMBER 2018**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Greenway

- Staff is awaiting right of way certification form from NC Department of Transportation;
- The design process is 90% complete;
- Environmental documentation for the Categorical Exclusion has been submitted for Stoney Creek.

Phase IV Sewer Collection Rehabilitation

- Preconstruction meeting was held on September 19, 2018 with a notice to proceed date set for November 1, 2018;
- Contract completion date is November 26, 2019.

Center/Holly Street Water Tank Painting

- Lead abatement evaluation has been completed;
- Project anticipated advertising in January 2019.

SJAFB Sewer Outfall Improvements

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP;
- Staff is waiting on a quote from the Phase IV Sewer Collection Rehabilitation contractor, T. A. Loving Company.

Glenwood Trail Storm Drain Replacement Project

- Smith-Rowe, LLC is in the process of performing punch list items for completion of this project.

2018 Street Improvement Project

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is 95% complete;
- The City Attorney is coordinating the acquisition of the required additional right of way.

2018 Street Resurfacing

- A preconstruction meeting was held on October 24, 2018 with a notice to proceed date set for November 5, 2018 and a project completion date set for May 6, 2019;
- Turner Asphalt is currently performing curb and gutter work.

2018 Wastewater Collection System Rehabilitation Project

- The design phase is complete for removal and replacement of approximately 1,635 linear feet of existing sanitary sewer mains for sections of Jefferson Avenue, Beech Street, and Audubon Avenue;
- City Council awarded contract to Herring-Rivenbark, Inc. for the low bid of \$603,224.00;
- Staff is coordinating a date/time for a pre-construction meeting.

2018 Virginia Street Storm Sewer Improvements

- The design phase for this project is complete;
- Invitation to Bid was advertised on November 25, 2018 with a scheduled bid opening for January 8, 2019.

Beech Street Sanitary Sewer Improvements

- Staff is evaluating if this project can be amended to the Phase IV Sewer Collection Rehabilitation Project;
- Staff is waiting on a quote from the Phase IV Sewer Collection Rehabilitation contractor, T. A. Loving Company.

Best Management Practices (BMPs) Inspections

- Approximately 300 BMPs have been approved and 254 BMPs have been constructed to date;
- All BMP inspections have been completed through the month December 2018.

Goldsboro Fire Department

Monthly Report – December 2018

Report Prepared By: Joseph Dixon JD/CL

Fire Prevention and Outreach

- 12/1 – Community Service – Goldsboro Christmas Parade
- 12/4 - Station Tour - Station 1 - Cub Scouts
- 12/5, 12/19, 12/26 - Community Service - Car Seat Safety Check - Station 2
- 12/6 - Station Tour - Station 1 - Dillard Academy
- 12/8 - Public Education - Bojangles (Spence Ave.)
- 12/8 - Community Service - Jingle in the Park - Herman Park
- 12/11 - Public Education - Meadow Lane Elementary School
- 12/22 - Station Tour - Station 1
- 12/24 - Public Education - Engine 2
- 12/24 - Public Education - Engine 2
- 12/25 - Community Outreach - Wayne UNC Healthcare
- 12/25 - Community Outreach - Brian Center
- 12/28 - Station Tour - Station 1

Working Structure Fires

- 12/4 – 1007 Maple St
- 12/5 – 200 Beale St #A
- 12/17 – 1519 S Taylor St

Working Vehicle Fires

- 12/4 – Royall Ave & N Berkeley Blvd

<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	222	182	195	229	375	223	205	197	218
Structure Fires:	3	6	2	2	6	2	1	2	4	4	2	3	3
EMS Calls:	63	52	63	68	89	69	71	87	138	79	87	69	78
Vehicle Accidents:	49	22	39	27	38	34	38	31	36	34	41	29	35
Fire Alarms:	49	34	44	35	38	38	47	59	80	50	35	45	46
Other:	70	51	48	65	51	39	38	50	117	56	40	51	56
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138	1163	2199
Safety Car Seat Checks:	2	10	10	9	10	4	3	8	3	11	6	11	7
Inspections:	52	67	68	95	102	106	99	142	64	19	69	65	79
<u>2017</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	268	227	226	206	212	194	204	177	210	218	192	204	212
Structure Fires:	3	4	6	2	2	3	4	4	0	4	4	7	4
EMS Calls:	112	100	99	84	71	69	70	65	86	88	52	79	81
Vehicle Accidents:	33	35	40	35	38	37	29	27	34	43	38	40	36
Fire Alarms:	53	35	38	36	43	43	55	42	43	36	36	32	41
Other:	67	53	43	49	58	42	46	39	47	47	62	46	50
Training Hours:	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939	1286	2186
Safety Car Seat Checks:	6	16	10	8	12	11	5	13	53	6	2	6	12
Inspections:	31	57	53	56	113	120	99	113	70	51	63	37	72

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report - December 2018

Report Prepared by: Michael D. West MDW/KB

Total IBR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson) for December 2018 were 285 compared to 213 for November 2018.

Property with an estimated value of \$174,639 was reported stolen while property with an estimated value of \$36,179 was recovered.

Officers arrested 189 people and 330 citations were issued during the month. There were 62 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for December 2018 included:

Police Reports	\$72.00
Fingerprints	\$90.00
Special Events	\$0.00

UCR COMPARISON & TREND														
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	0	2	1	0	0	3	0.3
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0	0	10	0.8
Robbery	1	10	7	5	4	6	6	5	2	2	3	8	59	4.9
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7	11	143	11.9
Simple Assault	34	29	55	34	32	32	24	46	43	25	24	41	419	34.9
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35	39	397	33.1
Larceny	129	115	126	134	132	121	127	110	107	96	108	142	1447	120.6
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13	8	93	7.8
Arson	0	2	0	0	0	1	1	1	0	3	0	2	10	0.8
Fraud	46	33	22	34	42	38	42	35	25	34	23	34	408	34.0
TOTALS	265	233	251	260	270	257	261	244	234	216	213	285	2989	249.1
2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	1	0	0	0	4	0	0	0	0	2	3	1	11	0.9
Rape(&attempts)	0	0	0	0	0	1	0	0	0	0	0	0	1	0.1
Robbery	8	6	9	2	3	10	5	10	2	7	7	12	81	6.8
Aggravated Assault	17	23	25	12	18	13	9	20	21	21	20	14	213	17.8
Simple Assault	24	29	35	38	31	29	48	46	42	24	23	18	387	32.3
Breaking & Entering	24	25	29	45	35	23	34	18	34	23	42	43	375	31.3
Larceny	145	104	126	105	135	122	140	142	122	131	113	141	1526	127.2
Motor Vehicle Theft	7	1	9	3	4	9	7	8	0	2	8	7	65	5.4
Arson	0	0	0	0	0	0	0	0	0	0	1	2	3	0.3
Fraud	36	30	37	54	44	31	34	39	41	30	30	27	433	36.1
TOTALS	262	218	270	259	274	238	277	283	262	240	247	265	3095	257.9

Prepared by: *Felicia L. Brown (J. Shockley)*

(Dec 2018 – Expenses at Goldsboro Municipal Golf Course included storm damage cleanup that will be reimbursed by FEMA.)

[illegible]



Travel & Tourism Department
Monthly Report – December 2018
Prepared by: Ashlin Glatthar

- ♣ 491 inquiries were fulfilled for the month of September by the TTO— 80 incoming phone calls, 18 visitors to the office, and 393 e-inquiries. Over 100 promotional items were donated to groups who requested items for their event in Goldsboro-Wayne County.
- ♣ Total hotel revenue generated in November was \$1,930,681, which is up 38.9% YOY. This increase is caused by the lingering disaster relief, FEMA, and displaced persons due to Florence, as well as various sporting events taking place in our market. December earnings not released yet.
- ♣ For the month, TTO Facebook page had 109 new page likes. Instagram page has 56 new followers. Twitter page has gained 7 new followers.
- ♣ Ashlin started out the month with a project meeting to discuss the prospects of the hotel for the Maxwell Center. She and fellow city colleagues met with interested persons to discuss development options.
- ♣ On December 4th, Ashlin attended the continuing discussion with various citizens and city departments about the fruition of an Air Force Museum in Goldsboro. Next steps were determined for pursuing feasibility studies and exploring available funding for a project of this nature.
- ♣ Ashlin met with the city's PIO to brainstorm ways to get the Jet Noise E-Newsletter more visible for citizens. The newsletter is now featured on the city's main landing page, and Ashlin will look into special memos to go out with the water bills.
- ♣ TTO is looking into partnering with Fine Designs, an apparel company who designs, sells, and handles distributing of event merchandise. This is an appealing route to take for the air show merchandising and is currently waiting for the 4FSS of SJAFB to review the company's proposal to move forward with the on-site sales at the air show. Ashlin is also working to finalize the WOW website redesign, which will go live early January.
- ♣ Ashlin continues to participate in the city's strategic planning core team as we make final adjustments to measures for a more complete version of the plan.
- ♣ On December 11-13, TTO hosted a 2.5 day FAM Tour. Seven media guests attended the familiarization tour to learn about Goldsboro-Wayne County as a destination to promote to their audiences. Two media guests were unable to attend due to the snow storm that hit the western part of the weekend prior. In attendance: The Destination Magazine, UNC-TV, Visit NC Public Relations, Sometimes Home, Carolina Country Magazine, and Mobile RV-ing. The publications will start releasing their articles beginning in January 2019. The feedback from the tour was highly positive, dubbing it as one of the most organized tours many of them have ever attended. TTO appreciates the support from fellow city departments, especially the Downtown Development Office and DGDC Board, and our city/county elected officials. The office will plan another FAM tour for late spring/early summer 2019 geared towards meeting and event planners.
- ♣ Amber attended the Employee Appreciation Banquet at the Goldsboro Event Center on December 13th, and she assisted the planning of the December FAM Tour leading up to the arrival of our visiting media.
- ♣ On December 21st, Ashlin met with the Maxwell Center to discuss the expectations for rental fee obligations for events that TTO sponsors to be held at the Maxwell Center.
- ♣ On December 20th, TTO attended the final WOW 2019 planning meeting of the 2018 calendar year. High Tide Creative, the assigned ad agency for the event, was also in attendance.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108							\$444,812	\$74,135
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	\$60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	\$75,368	\$68,577	\$64,312	\$64,218	\$844,303	\$70,359