

**GOLDSBORO CITY COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, SEPTEMBER 19, 2022**

*(Please turn off, or silence, all cellphones upon entering the Council Chambers)*

- I. WORK SESSION-5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**
  - 1. ROLL CALL**
  - 2. ADOPTION OF THE AGENDA**
  - 3. OLD BUSINESS**
  - 4. NEW BUSINESS**
    - a. Golf Cart Fleet Proposal (Golf)
    - b. Public Art Selection for Center Street (Downtown Development)
    - c. Council Committee Discussion (Mayor)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)  
Pledge of Allegiance
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
  - A. Minutes of the Work Session and Regular Meeting of September 6, 2022
- V. PRESENTATIONS**
- VI. PUBLIC HEARING**
  - B. SU-9-22 Two Duplexes – West side of East Ash St. at its intersection with Carriage Rd. (Planning)
- VII. PUBLIC COMMENT PERIOD**
- VIII. CONSENT AGENDA ITEMS**
  - C. Resolutions Approving Goldsboro Water and Wastewater Asset Management Plans (Engineering)
  - D. Approval of Resolution to Request Funding through State Grants (American Rescue Plan Act – ARPA) for Wastewater System Improvements (Engineering)
  - E. Approval of Resolution to Request Funding through the State American Rescue Plan Act (ARPA) for Stormwater Improvement Projects (Engineering)
  - F. Supplemental Agreement between the City of Goldsboro and the North Carolina Department of Transportation for EB-5707 Stoney Creek Greenway Safe Routes to School Project (Engineering)
  - G. Contract Award for EB-5707 Stoney Creek Greenway Project Formal Bid No. 2022-002 (Engineering)
  - H. Operating Budget Amendment FY22-23 (Finance)
  - I. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 1005 Ivy Street to Janice Johnson (Finance)
  - K. Public Records Request Policy Amendment (City Clerk)
  - L. Departmental Monthly Reports
- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
  - J. City Attorney Contract (City Manager) **Moved**
- X. CITY MANAGER'S REPORT**
- XI. CEREMONIAL DOCUMENTS**
  - M. Resolution Expressing Appreciation For Services Rendered By Harry Mcclarin As An Employee Of The City Of Goldsboro For More Than 27 Years
    - National Suicide Prevention & Action Month Proclamation
- XII. MAYOR AND COUNCILMEMBERS' COMMENTS**
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

# **GOLDSBORO GOLF COURSE & EVENT CENTER**

**1501-B South Slocumb St**

**Goldsboro, NC 27530**

**919-735-0411**



# GOLF CART FLEET PROPOSAL



# WHY NOW

- USED CARTS RESALE VALUE IS AT AN ALL-TIME HIGH
- UTILIZING CURRENT TECHNOLOGY TO SAVE MONEY
- COST MAINTAINING CURRENT FLEET WILL CONTINUE TO RAISE WHILE LOSING VALUE
- MAXIMIZING DAILY PLAY AND TOURNAMENT ROUNDS
- STAYING COMPETITIVE
- LEAD TIME FOR ORDER



# CURRENT FLEET

- WE OWN 50 GAS POWERED TXT EZGO CARTS.
- ALL HAVE SOME FORM OF EXTENSIVE WEAR AND TEAR
- 70% OF THE TIRES NEED TO BE REPLACED
- ENGINE SEALS ON 4 OR MORE CARTS
- CURRENTLY NEED TO REBUILD 2 ENGINES

# DEPT. RECOMMENDATION

## PURCHASE 50 LITHIUM ELECTRIC GOLF CARTS

### WHY?

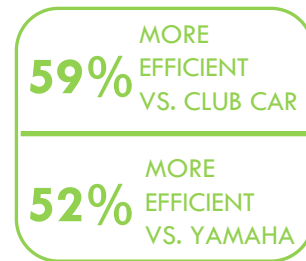
- A gas vehicle costs approximately \$0.90 per round in fuel costs. A lithium vehicle costs approximately \$0.09 per round in electricity costs. As an example, if a course does 20,000 rounds/year, a gas fleet will cost approximately \$1,500/month in fuel costs vs a lithium fleet costing approximately \$150/month in electricity costs.

# SAMSUNG LITHIUM: PROVEN RESULTS

## Zero Maintenance Batteries



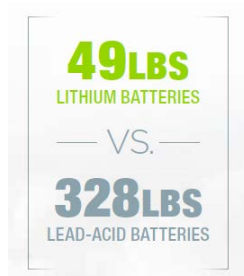
## Energy Efficiency



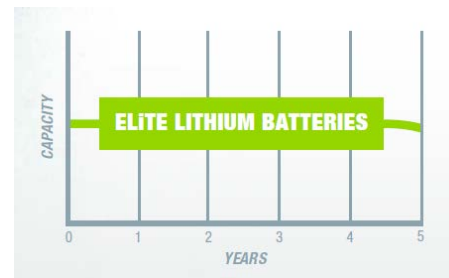
## 5 Year Warranty



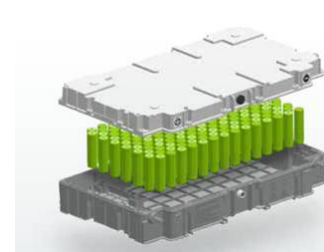
## Turf Protection



## Consistent Performance



## Smart Batteries



## Eco Friendly



## GOLDSBORO GOLF COURSE FLEET CARS

# RXV<sup>®</sup> ELITE<sup>™</sup>

- Quantity: 50
- Color: Platinum
- Canopy: Black
- Standard Seat: Grey
- Silver Spoke (Hub Caps)
- 2 Sand Bottles
- Split Windshield
- USB Port
- Message Holder
- Pace 7" EX GPS (optional)



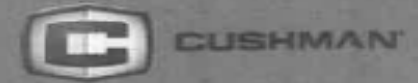
GOLDSBORO  
BE MORE DO MORE SEYMOUR

EZGO<sup>®</sup>

# Proposal

Goldsboro Municipal Golf Course

August 30, 2022



## CASH PURCHASE

✓	YEAR	MODEL	PAYMENT TERM	QTY	UNIT PRICE	UNIT TOTAL
	2023	RXV ELITE	Net 30	50	\$8,190.36	\$409,518.14
TOTAL UNIT AMOUNT						\$409,518.14

## TRADE VALUATIONS (CASH PURCHASE)

YEAR	MANUFACTURER	MODEL	QTY	UNIT TRADE AMOUNT	TOTAL TRADE VALUE
2019	E-Z-GO	TXT	50	\$3,700.00	\$185,000.00
NET DOWN AMOUNT					\$185,000.00
PAYABLE NET AMOUNT					\$224,518.14
CASH BACK					\$0.00

## PROGRAM DETAILS

NUMBER OF PAYMENTS PER YEAR	PAYMENT MONTHS	DELIVERY	FIRST PAYMENT
	Cash	August 2023	One month after delivery

## SPECIAL CONSIDERATIONS

E-Z-GO Factory Direct Sales and Service.

While it's our intent to hold this pricing, this pricing is subject to change due to factors that are beyond the control of E-Z-GO. Final interest rates and pricing will be determined 90 days prior to delivery.

OMNIA Contract #R210201



# ADDITIONAL NEEDS

- UPGRADE CART SHED TO SUPPORT ELECTRIC GOLF CARS



5/17/2021

# THANK YOU



THE BEST WILL ALWAYS  
HAVE OUR NAME ON IT



PREPARED FOR:

**Goldsboro Municipal Golf Course**



# PARTNER WITH THE INDUSTRY LEADER



ELITE  
LITHIUM



ADVANCED  
INTELLIBRAKE™  
TECHNOLOGY

72V  
AC ELECTRIC

September 9, 2022

Obie Agbasi  
Goldsboro Municipal Golf Course  
200 N CENTER ST, PO DRAWER A  
GOLDSBORO, 27530

Dear Obie Agbasi,

E-Z-GO® is honored to prepare this exclusive proposal for Goldsboro Municipal Golf Course and its members. Since 1954, E-Z-GO has been at the forefront of innovation, reliability and service for the last 70 years. We are committed to providing our customers with vehicle solutions that exceed expectations and perform to the demands of your facilities.

E-Z-GO and Cushman® vehicles are manufactured with purpose in mind. We have taken the golf car industry by storm with technologies such as the Samsung Powered ELiTE Lithium batteries, a first-of-its-kind EX1 gas engine, and our Textron Fleet Management systems. These technologies, paired with our reliable fleet and utility vehicle options, provide an experience refined to elevate and improve any course to a premium caliber.

The E-Z-GO and Cushman advantage goes far beyond our products. You'll gain access to a level of service and support unsurpassed in the industry, through the largest fleet of factory direct service technicians, our strong network of factory-owned branch locations and authorized distributors.

Through highly reputable regional sponsorships, professional golfers and industry partners, we are dedicated to advancing the game of golf and the industry that fuels it.

Our constant pursuit for innovation, performance and customer service elevated our name to the premium provider in the industry. We're committed to the game and will never stop looking for what's next. Never settling has put our products on the most prestigious courses and facilities in the world so if you're looking for the best, E-Z-GO and Cushman have you covered.

As you review the enclosed materials, please do not hesitate to contact me with additional questions. I look forward to hearing from you soon, and to serving you at Goldsboro Municipal Golf Course.

With sincere appreciation,

Ethan Fowler  
Territory Sales Mgr  
efowler01@textron.com



## Limited Warranty Terms and Conditions – RXV and TXT ELITE Fleet Vehicles

Textron Specialized Vehicles Inc. ("Company") provides that any new Model Year 2021 E-Z-GO RXV Fleet and TXT Fleet Elite electric vehicle (Vehicles factory equipped with a lithium battery pack) (the "Vehicles") and/or the battery charger for the Vehicle's lithium battery pack purchased from the Company, a Company affiliate, or an authorized Company dealer or distributor, or leased from a leasing company approved by the Company, shall be free from defects in material or workmanship under normal use and service (the "Limited Warranty"). This Limited Warranty with respect only to parts and labor is extended to the Original Retail Purchaser or the Original Retail Lessee ("Purchaser") for defects reported to the Company no later than the following warranty periods for the Vehicle parts and components set forth below (the "Warranty Period"):

Part or Component	Warranty Period
FRAME - WORKMANSHIP	LIFETIME
SUSPENSION - Steering Gearbox, steering column, shocks and leaf springs	4 Years
MAJOR ELECTRONICS – Electric motor, solid state speed controller	4 Years
LITHIUM BATTERY SYSTEM – Battery pack, battery management system, battery charger, and charger receptacle	5 Years
PEDAL GROUP - Pedal assemblies, and motor brake	4 Years
SEATS - Seat bottom, seat back and hip restraints	3 Years
CANOPY SYSTEM - Canopy and canopy struts	4 Years
POWERTRAIN – Electric axle	3 Years
BODY GROUP – Front and rear cowls, side panels and instrument panel	3 Years
OTHER ELECTRICAL COMPONENTS – Solenoid, limit switches, DC/DC converter, F&R switch, charger cord, wiring harness	3 Years
ALL REMAINING COMPONENTS - All options and accessories supplied by E-Z-GO at time of delivery, and all components not specified elsewhere	2 Years
INITIAL ADJUSTMENTS – Initial alignment, adjustments, fastener tightening	90 days

The Warranty Period for all parts and components of the Vehicle other than Lithium Batteries shall commence on the date of delivery to the Purchaser's location or the date on which the Vehicle is placed in Purchaser-requested storage. The Warranty Period for Lithium Batteries shall commence on the earliest of the following dates:

- of Vehicle delivery to the Purchaser's location,
- on which the Vehicle is placed in Purchaser-requested storage or
- that is sixty (60) days from the date of sale or lease of the Vehicle by the Company to an authorized Company dealer or distributor.

Parts repaired or replaced under this Limited Warranty are warranted for the remainder of the length of the original Warranty Period. This Limited Warranty applies only to the Purchaser and not to any subsequent purchaser or lessee without the prior written approval from the Director of the Company's Customer Care / Warranty Department.

**EXCLUSIONS:** Specifically **EXCLUDED** from this Limited Warranty are:

- routine maintenance items, normal wear and tear, cosmetic deterioration or electrical components damaged as a result of fluctuations in electric current;
- damage to or deterioration of a Vehicle, part or battery charger resulting from an accident or collision, or from the neglect, abuse, or inadequate maintenance of the Vehicles;
- damage resulting from installation or use of parts or accessories not approved by Company, including but not limited to subsequent failures of the Vehicle, other parts or the battery charger due to the installation and/or use of parts and accessories not approved by Company;
- warranty repairs performed by someone other than a Company branch or an authorized and qualified Dealer designee. Warranty repairs performed by someone other than a Company branch or an authorized and qualified Dealer or designee shall void the Limited Warranty;
- damage or loss resulting from acts of nature, vandalism, theft, war or other events over which Company has no control;
- any and all expenses incurred in transporting the Vehicle to and from the Company or an authorized and qualified Dealer, distributor or designee for warranty service or in performing field warranty service; and
- any and all expenses, fees or duties incurred relative to inbound freight, importation, or customs.

**THIS LIMITED WARRANTY MAY BE VOIDED OR LIMITED AT THE SOLE DISCRETION OF COMPANY IF THE VEHICLE AND/OR BATTERY CHARGER:**

- – shows indications that routine maintenance was not performed in accordance with the Owner's Manual provided with the Vehicle, including but not limited to rotation of fleet, proper tire inflation, and lack of charging.
- shows indications that non-recommended lubricants were applied to the Vehicle and any part thereof;
- shows indications that the speed governor was adjusted or modified to permit the Vehicle to operate beyond Company specifications;
- shows indications that it has been altered or modified in any way from Company specifications, including but not limited to alterations to the speed braking system, electrical system, passenger capacity or seating;
- has been altered to be used or operated outside of Company approved applications, specified environments or performance conditions;
- is equipped with tires not expressly approved by Company for use with the Vehicles;
- lacks an adequate number of operating battery chargers, or uses unapproved battery chargers for the Vehicle or uses extension cords with battery chargers;
- shows indication that the battery charger has been modified to charged vehicles not approved for the charger;
- has electrical accessories that are not manufactured or sold by the Company for use with the Vehicle or any electrical energy consuming devices installed directly to the battery pack;
- shows indications that the battery pack was disassembled, opened, or tampered with in any way;
- shows indications that attempts may have been made to intentionally reduce the battery pack life;
- contain lithium battery packs that are not paired with the battery management system as supplied by the Company;





Storage and Operation Limitations Condition	Time Allowed
STORAGE BETWEEN CHARGE CYCLES	3 months
STORAGE BETWEEN -22°F (-30°C) AND -4°F (-20°C) <b>STORAGE ONLY</b> – NO CHARGING OR DISCHARGING OF BATTERY PACK	1 month
OPERATION OF VEHICLE BELOW -4°F (-20°C) OR ABOVE 140°F (60°C)	<b>NOT ALLOWED</b>

**USE OF NON-APPROVED PARTS AND ACCESSORIES:** THIS LIMITED WARRANTY SHALL NOT APPLY TO ANY PROPERTY DAMAGE OR ADDITIONAL ENERGY CONSUMPTION ARISING FROM OR RELATED TO PARTS OR ACCESSORIES NOT MANUFACTURED OR EXPRESSLY AUTHORIZED BY THE COMPANY, OR WHICH WERE NOT INSTALLED BY THE COMPANY, ITS DEALERS OR DISTRIBUTORS, INCLUDING BUT NOT LIMITED TO GPS SYSTEMS, COOLING AND HEATING SYSTEMS, COMMUNICATION SYSTEMS, INFORMATION SYSTEMS, OR OTHER FORMS OF ENERGY CONSUMING DEVICES WIRED DIRECTLY OR INDIRECTLY TO THE VEHICLE BATTERIES.

**REMEDY:** Purchaser's sole and exclusive remedy under this Limited Warranty in the event of a defect in material or workmanship in the Vehicle, any part or component, or battery charger during the applicable Warranty Period is that Company will, at its sole option, repair or replace any defective parts. For such warranty repairs or replacements, the Company may, at its discretion, provide factory reconditioned parts or new components from alternate suppliers. All replaced parts become the sole property of the Company. This exclusive remedy will not be deemed to have failed of its essential purpose so long as the Company has made reasonable efforts to repair or replace the defective parts.

**DISCLAIMER:** THIS LIMITED WARRANTY IS THE SOLE AND EXCLUSIVE WARRANTY PROVIDED FOR THE VEHICLES AND BATTERY CHARGER AND IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ALL SUCH OTHER WARRANTIES BEING EXPLICITLY DISCLAIMED.

**LIABILITY LIMITATIONS:** IN NO CASE SHALL THE COMPANY BE LIABLE FOR INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DEATH, PERSONAL INJURY OR PROPERTY DAMAGE ARISING FROM OR RELATED TO ANY ALLEGED FAILURE IN A VEHICLE OR BATTERY CHARGER, OR ANY DAMAGE OR LOSS TO THE PURCHASER OR ANY THIRD PARTY FOR LOST TIME, INCONVENIENCE OR ANY ECONOMIC LOSS, WHETHER OR NOT THE COMPANY WAS APPRISED OF THE FORSEEABILITY OF SUCH DAMAGES OR LOSSES. ANY LEGAL CLAIM OR ACTION ARISING THAT ALLEGES BREACH OF WARRANTY MUST BE BROUGHT WITHIN THREE (3) MONTHS FROM THE DATE THE WARRANTY CLAIM ARISES. THIS LIMITED WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS AND YOU MAY HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE. SOME STATES DO NOT ALLOW THE EXCLUSION OF INCIDENTAL DAMAGES OR LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY MAY LAST, SO THE ABOVE EXCLUSIONS AND LIMITATIONS MAY NOT APPLY TO YOU

**WARNING:** ANY MODIFICATION OR CHANGE TO THE VEHICLE OR BATTERY CHARGER WHICH ALTERS THE WEIGHT DISTRIBUTION OR STABILITY OF THE VEHICLE, INCREASES THE VEHICLE'S SPEED, OR ALTERS THE OUTPUT OF THE BATTERY CHARGER BEYOND FACTORY SPECIFICATIONS, CAN RESULT IN PROPERTY DAMAGE, PERSONAL INJURY OR DEATH. **DONOTMAKEANYSUCHMODIFICATIONSORCHANGES. SUCH MODIFICATIONS OR CHANGES WILL VOID THIS LIMITED WARRANTY. THE COMPANY DISCLAIMS RESPONSIBILITY FOR ANY SUCH MODIFICATIONS, CHANGES OR ALTERATIONS WHICH WOULD ADVERSELY IMPACT THE SAFE OPERATION OF THE VEHICLE OR BATTERY CHARGER.**

#### LITHIUM BATTERY WARRANTY LIMITATIONS, CONDITIONS AND EXCEPTIONS:

- Claims for battery replacement require specific testing, as specified by Company's Customer Care / Warranty Department. The Company, or an authorized Company dealer or distributor, should be contacted to obtain a copy of the required tests.
- **IF IT IS DETERMINED THAT PARTS OR ACCESSORIES WERE INSTALLED DIRECTLY TO THE VEHICLE'S BATTERY PACK WITHOUT THE COMPANY'S EXPRESS WRITTEN APPROVAL, THEN THE WARRANTY FOR THE BATTERY PACK AND THE BATTERY MANAGEMENT SYSTEM SHALL BE VOID.**
- **ALL NON-FACTORY INSTALLED ACCESSORIES REQUIRE THE INSTALLATION AND USE OF A COMPANY APPROVED DC TO DC CONVERTER THAT USES ENERGY FROM ALL BATTERIES.**
- **Electric Vehicle storage facilities must provide the following:**
  - ample electrical power to charge all Vehicles and allow the charger to shut off automatically;
  - battery chargers must each have an independent dedicated 15 amp circuit;
  - each battery charger must be connected to its circuit with at minimum a NEMA 15-5R three-pin receptacle;
  - one (1) functional charger for each Vehicle in the fleet with a proper electrical supply as specified above; and
  - BATTERY CHARGERS MUST BE THE COMPANY APPROVED CHARGERS FOR LITHIUM BATTERY PACK VEHICLES.

#### OTHER COMPANY RIGHTS:

- Company may perform semi-annual vehicle inspections (directly or through assigned Company representatives) through the term of any fleet lease.
- Company may improve, modify or change the design of any Company vehicle, part or battery charger without being responsible to modify previously manufactured vehicles, parts or battery chargers.
- Company may audit and inspect the Purchaser's facility, maintenance records and its Vehicles prior to approving any warranty claim; furthermore, Company may use a third party to perform such audit or inspection of the Purchaser's storage facilities, and/or batteries.
- THE WARRANTY FOR ALL VEHICLES IN A FLEET SHALL BE VOIDED IF DATA SUBMITTED FOR AN INDIVIDUAL VEHICLE WARRANTY CLAIM CONTAINS FALSE OR MISLEADING INFORMATION.

**AUTHORITY:** No Company employee, dealer, distributor or representative, or any other person, has any authority to bind Company to any modifications of the terms and conditions of this Limited Warranty without the express written approval from the Director of the Company's Customer Care / Warranty Department

FOR FURTHER INFORMATION, CALL 1-800-774-3946, GO TO EZGO.TXTSV.COM, OR WRITE TO TSV DIVISION OF TEXTRON INC., ATTENTION: TSV CUSTOMER CARE / WARRANTY DEPARTMENT, 1451 MARVIN GRIFFIN ROAD, AUGUSTA, GEORGIA 30906 USA.

TSV P/N 646534G21



# Proposal

## Goldsboro Municipal Golf Course

August 30, 2022



## RXV ELITE

### STANDARD FEATURES

5-YEAR BATTERY WARRANTY	ZERO MAINTENANCE BATTERIES	ADVANCED INTELLIBRAKE TECHNOLOGY
SAMSUNG SDI LITHIUM BATTERIES	UNBEATABLE ENERGY EFFICIENCY	LOWEST COST OF OPERATIONS

### ACCESSORIES

Body Color Platinum	50
Standard Seat Grey	50
Hole-in-One 18 x 8.50 - 8 (4 Ply Rated) - (Set of 4)	50
Spoke, Silver (Set of 4)	50
USB Port	50
Light World Charger, ELiTE (3 m [10 ft] Cord)	50
Sand Bottle (Single)	100
Message Holder	50
Bag Cover Kit (Black)	50
Sun Canopy, 54" Black	50
Windshield, Fold Down	50
Custom Logo/Decals	50
Parts Package	1
Freight	50

# Proposal

## Goldsboro Municipal Golf Course

August 30, 2022



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TOTAL UNIT AMOUNT						\$409,518.14

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2019	E-Z-GO	TXT	50	\$3,700.00	\$185,000.00
NET DOWN AMOUNT					\$185,000.00
PAYABLE NET AMOUNT					\$224,518.14
CASH BACK					\$0.00

### PROGRAM DETAILS

NUMBER OF PAYMENTS PER YEAR	PAYMENT MONTHS	DELIVERY	FIRST PAYMENT
	Cash	August 2023	One month after delivery

### SPECIAL CONSIDERATIONS

E-Z-GO Factory Direct Sales and Service.

While it's our intent to hold this pricing, this pricing is subject to change due to factors that are beyond the control of E-Z-GO. Final interest rates and pricing will be determined 90 days prior to delivery.

OMNIA Contract #R210201

E-Z-GO at its discretion reserves the right to offer an early fleet roll option. To receive an early roll, **Goldsboro Municipal Golf Course** must enter into a new lease or purchase agreement with E-Z-GO and the existing lease must be current and in good standing. E-Z-GO and the existing lease must be current and in good standing

NOTE: All goods ordered in error by the Customer or goods the Customer wishes to return are subject to a restock fee. The restock fee is 3% of the original invoice value of the goods. Prices quoted above are those currently in effect and are guaranteed subject to acceptance within 45 days of the date of this proposal. Applicable state taxes, local taxes, and insurance are not included. Lease rates may change if alternate financing is required. Payment schedule(s) does not include any finance, documentation, or initiation fees that may be included with the first payment. All lease cars and trades must be in running condition and a fleet inspection will be performed prior to pick up. It is the club's responsibility to either repair damages noted or pay for the repairs to be completed. All electric cars must have a working charger. All pricing and trade values are contingent upon management approval. Any change to the accessory list must be obtained in writing at least 45 days prior to production date.

### Goldsboro Municipal Golf Course

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### E-Z-GO

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_ Territory Sales Mgr \_\_\_\_\_

Date: \_\_\_\_\_

Goldsboro Municipal Golf Course

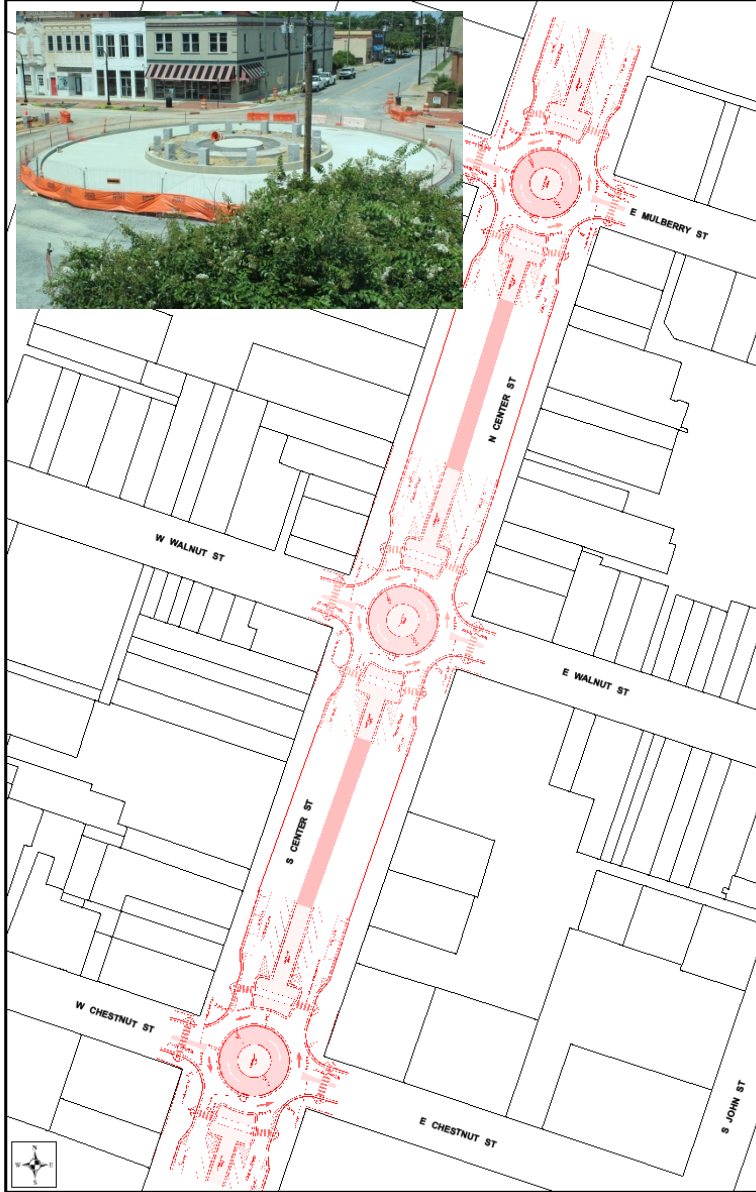
Accepted by \_\_\_\_\_



## Public Art Selection for Center Street

City of Goldsboro  
Council Work Session Meeting  
September 19, 2022

# Background



## 1) Center Street Design & Roundabouts

## 2) Options

- Purchase Art
- Lease Art
- Selection Process

## 3) July Applications for 22-23

**PASC Members: 11 Responses**



## 4) Public Art Steering Committee

### Regular Members Include:

- Erin Fonseca, Downtown Director
- Anna Hinson, Arts Council
- Angie Waller, Wayne Community College Art Instructor

### 2022 Members Included:

- Kayla Jones
- Mary Archibald
- Rodney Beam
- Dreamweaver
- Joanna Ferrin
- Joanne Lysack
- Heath Radford
- Isabella Sardina
- Shyla Sutton

# Background

5) 68 Pieces Reviewed

July 20

6) Shortlisted to 16

7) Public Input 7/27 to 8/5

8) Categories:

A) Large pieces for  
roundabouts = \$3000

4 spaces, 6 finalists

A) Medium pieces for  
medians & John Street

Parking lot entrance =  
\$1500

5 spaces, 10 finalists





# Selections: Large - Center Street Roundabouts



**COSMIC DANCER**

Dimensions: 10' x 10' x 4'

Materials: Painted Steel, Plexiglass



**PROCESSION (6 Units)**

Dimensions: 12' x 3' x 3'

Materials: Painted Steel



# Selections: Large - Center Street Roundabouts



## NEUTRON STAR

Dimensions: 21' x 6' x 6'

Materials: Painted Steel



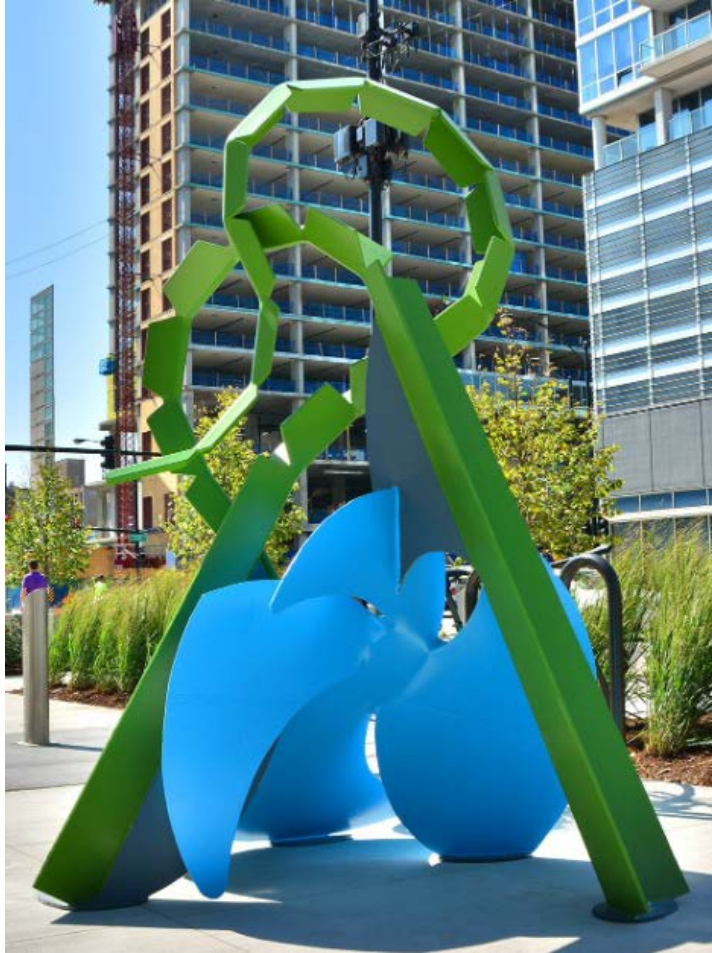
## SWING THING

Dimensions: 10' x 13' x 7.5'

Materials: Painted Steel



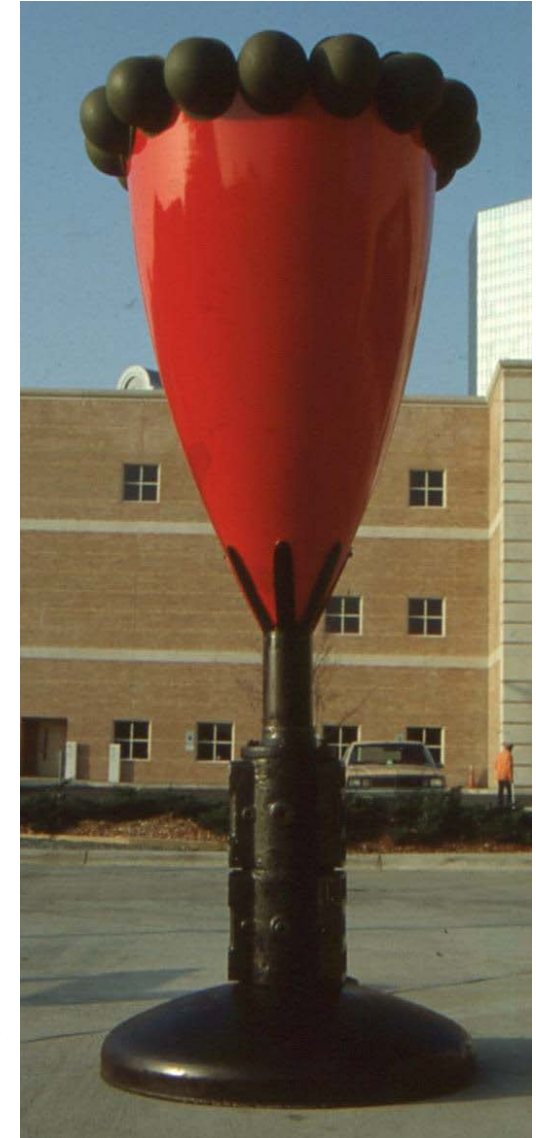
# Selections: Large - Center Street Roundabouts



## **PREVAIL**

Dimensions: 11' x 7' x 6'

Materials: Painted Steel



## **F-4 PHANTOM CHALICE**

Dimensions: 12' x 5' x 5'

Materials: F-4 Nosecone,  
Steel, Military Helmets, Cast Iron



# Selections: Medium – John Street Lot & Median



## GIVE ME SHELTER

Dimensions: 8' x 5' x 2.7'

Materials: Wood, Aged Tin Roofing



## REVOLUTION

Dimensions: 16' x 5' x 5'

Materials: Stainless Steel, Glass

# Selections: Medium – John Street Lot & Median



## MEDLEY

Dimensions: 11.5' x 1.3' x 2'

Materials: Painted Steel



## QUEEN BUZZY BEE

Dimensions: 10' x 10' x 9'

Materials: Painted Steel, Enamel



# Selections: Medium – John Street Lot & Median



## GUARDIAN WINGS

Dimensions: 8' x 6.5' x 12'

Materials: Steel, Wood



## NEW DAWN

Dimensions: 8' x 3' x 2.5'

Materials: Cor-ten Steel, Paint





# Selections: Medium – John Street Lot & Median



**PEACEFUL PASSAGE (2 pieces)**

Dimensions: 9' x 6' x 2'

Materials: Aluminum



**LA MUJER**

Dimensions: 5.8' x 4' x 3.7'

Materials: Painted Metal



# Selections: Medium – Medians & John Street Lot



## AERIAL

Dimensions: 7.5' x 5.3' x 5'

Materials: Steel



## UMUSAMBI

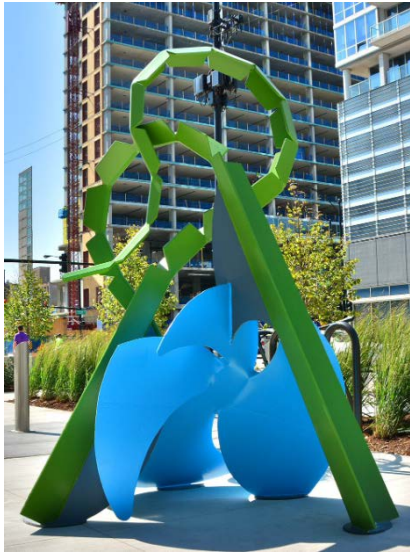
Dimensions: 7' x 2.5' x 3'

Materials: Painted Steel

# Selections

8) Public Comments: 213 Responses

9) Public/PASC Recommendation - Large



## PREVAIL

Dimensions:

11' x 7' x 6'

Materials: Painted  
Steel



## SWING THING

Dimensions:

10' x 13' x 7.5'

Materials: Painted  
Steel



## NEUTRON STAR

Dimensions:

21' x 6' x 6'

Materials:  
Painted Steel



## PROCESSION (6 Units)

Dimensions:

12' x 3' x 3'

Materials: Painted  
Steel



## 9) Public/PASC Recommendation - Medium



### **GIVE ME SHELTER**

Dimensions:

8' x 5' x 2.7'

Materials: Wood, Aged  
Tin Roofing



### **REVOLUTION**

Dimensions:

16' x 5' x 5'

Materials: Stainless  
Steel, Glass



### **PEACEFUL PASSAGE (2 pieces)**

Dimensions:

9' x 6' x 2'

Materials: Aluminum

## 9) Public/PASC Recommendation – Medium Cont'd



### GUARDIAN WINGS

Dimensions:

8' x 6.5' x 12'

Materials: Steel, Wood



### UMUSAMBI

Dimensions:

7' x 2.5' x 3'

Materials: Painted Steel



# Art Ceremony Day



**Art Installation Ceremony is Scheduled for  
Friday, October 14, 2022 - Noon**

**The HUB – 200 S. Center St.**

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL  
SEPTEMBER 6, 2022

**WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on September 6, 2022.

**Call to Order.** Mayor Ham called the meeting to order at 5:00 p.m.

**Roll Call.**

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Taj Polack  
Councilwoman Hiawatha Jones  
Councilman Bill Broadaway  
Councilwoman Brandi Matthews  
Councilman Charles Gaylor, IV  
Councilman Greg Batts

Also Present: Ron Lawrence, City Attorney  
Tim Salmon, City Manager  
Holly Jones, Deputy City Clerk

**Adoption of the Agenda.** Mayor Ham requested adding the presentation of an Abba's Daughters Proclamation to the Agenda, and to move Item I to Items Requiring Individual Action. Upon motion of Mayor Pro Tem Polack, seconded by Councilwoman Jones, and unanimously carried, Council adopted the agenda as amended.

**New Business.**

**Veterans Stand Down Request.** Bill Graham with the Veteran and Patriots Coalition requested the use of the Herman Park Center on October 13, 2022, and that the fee be waived for use of the center. Council agreed to allow the use of the Herman Park Center, and to waive the usage fee.

**Economic Development Update.** Kenny Talton discussed upcoming commercial and residential developments in Goldsboro. He stated that there is a growth trending from the Northwest creating a Southeastern migration into the City. Mr. Talton also stated that the Planning Department is going to begin working on a new land use plan; the current one is about 10 years old.

Council discussed the upcoming developments, and the effects on provided services.

**Revision of City Code 53.17(B) 3 For Industrial Properties.** Matthew Livingston, Assistant City Manager, presented the following:

Section 53.17 of the City of Goldsboro's Code of Ordinances outlines conditions upon making water and sewer connections. The code section requires a petition for voluntary annexation be submitted upon connection of water and sewer services with the notable exception of Industrial property, defined as Division D, Manufacturing of the Standard Industrial Classification Code published by OMB. Industrial property as defined above has a seven (7) year window before having to file for annexation.

The rationale for requiring annexation in exchange for water and services is about the city's ability and need to manage growth which is essential for the ongoing delivery of services and the healthy development of Goldsboro. Requiring voluntary annexation in exchange for the provision of water and sewer is commonplace throughout North Carolina. What is unusual and not common practice is Goldsboro's provision of delaying annexation for industry by a period of seven years.

To ensure our proposed modification to 53.17(B) 3 would be permissible under current state law, city staff consulted with UNC SOG regarding our ability to modify our ordinances to require annexation upon connection to city water or sewer such that all land uses are treated equally under the terms and conditions of our ordinances. The SOG affirmed our ability to remove the 7-year waiting period and require voluntary annexation upon connection of water or sewer services. The 7-year delay for industry creates an administrative burden for city staff by having to keep track of and create timelines for various industry annexation initiatives that new staff or industry may not be aware of especially given the amount of change that inevitably occurs over a seven-year period.

The seven-year delay may have been originated as part of an overall economic development policy for the city. However, there are a host of other incentives that the city can offer through the Department of Commerce and Wayne County Development Alliance that may be of greater value that could be considered. The city ordinance under 53.17 (A) 5 (d) already permits the Council to enter into an agreement whereby a voluntary annexation petition may be delayed until some future date. As such, amending Section 53.17(B) (3) would not remove authority to delay an annexation timeline if such was to be negotiated. It would, however, ensure a more level playing field in that future industry would be annexed into the city at the time of receiving services as is the case with all other land uses. While the industry would have to pay









city taxes, they also would get substantially lower water and sewer rates and have direct access to all city services. Depending on the industry, it may be far more cost effective to receive the lower water and sewer rates and be within the city than paying double rates outside of the city.

For Council information and consideration. To be added to the September 19, 2022 agenda for adoption.

Councilman Broadway asked what other localities have done with the 7-year delay. Mr. Livingston stated that he has not seen this elsewhere.

Mayor Ham stated that revising this code is a serious matter, and encouraged Council to look at the code and be ready to make an informed decision on the 19<sup>th</sup>.

**Utility Study Discussion.** Matthew Livingston, Assistant City Manager, presented the following:

<div><div>System Development Fees</div><div>Matthew S. Livingston, Assistant City Manager</div><div>9/6/2022</div><div> www.goldsboronc.gov</div></div>	<div><div>What Are System Development Fees?</div><div><ul style="list-style-type: none"><li>• <u>They are:</u></li><li>• A one time Development fee charged by the City at the outset of development to partially recoup water and sewer investments currently in place and to help fund expansions resulting from growth.</li><li>• <u>Origin:</u></li><li>• They were authorized in 2017 as an alternative to impact fees which were struck down by the NC State legislature; the new legislation is codified in NCGS 162A – Article 8.</li></ul></div><div><div>9/6/2022</div><div>2</div><div></div></div></div>
<div><div>Why system development fees?</div><div><ul style="list-style-type: none"><li>• They are more equitable to current rate payers and/or existing customers by assigning the costs of growth to those new users who directly benefit from new development.</li><li>• Revenue will help finance water and sewer costs up front thereby limiting borrowing and debt which will positively affect rate payers. This is especially important as costs continue to rise and excessive borrowing can negatively affect our financial ratings.</li><li>• Reinforces the belief that new growth should pay its own way.</li></ul></div><div><div>9/6/2022</div><div>3</div><div></div></div></div>	<div><div>Why not use system development charges?</div><div><ul style="list-style-type: none"><li>• Some have argued that the charges will drive development away and or drive up development costs.</li><li>• Studies have shown that the charges are often rolled into the development costs which can drive up the overall project cost; however, there has been no known case where charges alone have led to development going elsewhere.</li><li>• This is because development is market driven and costs will be absorbed into the project.</li></ul></div><div><div>9/6/2022</div><div>4</div><div></div></div></div>
<div><div>Whom Does It Affect and When are Fees Applied?</div><div><ul style="list-style-type: none"><li>• Fees apply to all new development that connects to water and sewer system; there are no exceptions provided it is new growth and not an existing facility, business park or home.</li><li>• Timing can vary; however, fees are generally applied and collected upfront associated with the subdivision of land or application of a zoning or building permit.</li><li>• *A key point is that a system development charge cannot be used to fund existing/past deficiencies...it is a forward looking charge.</li></ul></div><div><div>9/6/2022</div><div>5</div><div></div></div></div>	<div><div>How are System Development Fees Determined?</div><div><ul style="list-style-type: none"><li>• Local government must conduct a professional analysis by a financial professional or licensed engineer.</li><li>• The professional must be "qualified by experience and training or education to employ generally accepted accounting, engineering and planning methodologies to calculate system development fees for public water and sewer systems".</li><li>• Once the study is complete, results shall be posted for at least 45 days prior to the adoption of the analysis and new fee schedule.</li></ul></div><div><div>9/6/2022</div><div>6</div><div></div></div></div>
<div><div>Recommended Next Steps</div><div><ul style="list-style-type: none"><li>• Stantec is currently performing a water and sewer rate study for the City and is very familiar with our existing assets and inventory.</li><li>• Staff recommends: Amending Stantec's scope of services authorizing the creation of a comprehensive system development fee schedule. The additional cost is \$20,420.</li><li>• Stantec believes the work could be completed in three months and no later than December 30<sup>th</sup> 2022.</li></ul></div><div><div>9/6/2022</div><div>7</div><div></div></div></div>	<div><div>Questions, Comments or Concerns?</div><div></div><div><div>9/6/2022</div><div>8</div><div></div></div></div>

Mayor Ham stated that, much like the code change, this is a change to operating porcedure; it is a serious matter to be considered. He stated that there are other cities in the state that charge this fee. Council discussed the proposed study.

**Consent Agenda Review.** The Consent Agenda was reviewed. The following items were discussed.

Item E. Split-Jurisdiction Agreement between the City of Goldsboro and County of Wayne. Mayor Ham asked if the County had met to discuss the matter. Kenny Talton, Planning Director, stated that no formal decision was made, but it was discussed, and that the County Planning Director has no issue with the item. Ron Lawrence, City Attorney, confirmed that the County Attorney agrees with the Resolution being presented.

Item F. Offer and Acceptance for ARP Funding for 2019 Water System Improvements (2-inch Galvanized Water Lines). Councilman Broadway asked if there were any matching funds required. Bobby Croom, Engineering Director, stated that there were no matching funds, the improvements are entirely funded by the grant via reimbursement.

Item H. Establishing a Special Revenue Fund Ordinance – Fire Other Restricted Revenue Funds (F3110). Council asked what the fund would be for and what happened to money from equipment sales. Catherine Gwynn, Finance Director, stated it would coalesce non-general fund money for use and hold money from sales if required by a grant.

Item K. Resolution authorizing the execution and delivery of an installment financing agreement to finance certain vehicles and person property for FY23 with Truist Bank pursuant to N.C.G.S. §160A-20. Council asked for the terms to be clarified. Catherine Gwynn, Finance Director, defined the terms.

Item O. Historic District Commission Appointment. Council asked about the other applications on file. Holly Jones, Deputy City Clerk, confirmed that the applicant presented was the only one available and that applications are kept on file for one year from the date received. Council asked about the current board status. Austin Brinkley, Assistant Planning Director, stated that the board has seven members, and does have quorum with the current vacancies. Ron Lawrence, City Attorney, stated that the board does have difficulty getting quorum and recommended someone be appointed.

During the Consent Agenda review, the following item was reviewed and adopted.

**Items Requiring Individual Action.**

**Operating Budget Amendment FY22-23. Ordinance Adopted.** Council adopted the FY22-23 annual operating budget on June 20, 2022.

**Transfer from Utility Capital Reserve**

Council adopted a resolution on June 20, 2022 authorizing the establishment of a Utility Capital Reserve Fund, and a transfer appropriation from the Utility Fund was approved with the FY23 operating budget ordinance. Council approved the award of a contract for flood barriers at the August 1st council meeting. Due to rising materials costs, the amount budgeted for the flood barriers was not sufficient. It is necessary to transfer \$49,000.00 from the Utility Capital Reserve Fund to the Utility Fund to support the balance required in the capital outlay item for the flood barriers.

**Fund Balance Appropriation – Police Vehicle**

In FY22, the City received insurance proceeds in the amount of \$20,785.78 for the replacement of a 2016 Dodge Charger (A1343), however a replacement vehicle could not be obtained due to supply chain shortages. Two Chevrolet Tahoes have been secured as replacement vehicles that were budgeted in FY23, but the cost is \$11,000 higher than the adopted budget. Chief West has requested the appropriation of the prior year insurance proceeds which have not been utilized in order to make up the difference in the cost. It is requested to appropriate \$11,000 of General Fund fund balance in order to close the gap on the funding.

An analysis of General Fund fund balance appropriated in FY23 is presented below:

Date	Description	Adopted
6/20/2022	Ord 2022-31 FY22-23 Adopted Budget	\$ -
8/15/2022	FY21-22 Purchase Order Rollovers	\$ 1,183,863.21
	Current Year Appropriations	\$ 1,183,863.21
9/6/2022	Insurance Proceeds FY22 for Purchase of Chevrolet Tahoes	\$ 11,000.00
	Proposed	\$ 11,000.00
	Current Year with Proposed	\$ 1,194,863.21

**Nonprofit Funding Allocation**

At the August 15th Council meeting, City Council authorized the funding appropriation to the various nonprofits that applied to the City to contract out various services. The Council had a total of \$161,000 to allocate, and the methodology used was a combined average of all Council recommendations which totaled a final allocation amount of \$158,633 (list attached). The Manager’s recommended budget also included \$20,000 allocated to the Chamber of Commerce and \$16,125 to the Friends of Seymour for a total in the Agency Support-Annual Allocation of \$196,125.

Due to the impact of S.B. 473 (Session Law 2021-191), there are 3 budget ordinance amendments presented for this item. WAGES and the Wayne County Chamber of Commerce have been presented separately since the City has board members serving on the board of these nonprofits.

Staff recommended that the City Council, by motion:

1. Adopt the following entitled ordinance to amend the FY22-23 Operating Budget for the General Fund and the Utility Fund.
2. Adopt the following entitled ordinance to amend the FY22-23 Operating Budget for the General Fund for the WAGES nonprofit allocation.
3. Adopt the following entitled ordinance to amend the FY22-23 Operating Budget for the General Fund for the Wayne County Chamber of Commerce.



Councilman Batts requested to be excused from voting due to employment with Communities Supporting Schools. Councilman Gaylor made a motion to allow Councilman Batts to abstain from voting. The motion was seconded by Councilman Broadaway. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews, and Councilman Gaylor voted for the motion. The motion passed.

Councilman Gaylor made a motion to approve the proposed Ordinance. The motion was seconded by Mayor Pro Tem Polack. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews, and Councilman Gaylor voted for the motion. The motion passed and the following entitled Ordinance was adopted.

*ORDINANCE NO. 2022-42 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2022-23 FISCAL YEAR” (General Fund and the Utility Fund)*

Mayor Ham requested to be excused from voting due to serving on the Wayne County Chamber of Commerce Board. Councilman Broadaway made a motion to allow Mayor Ham to abstain from voting. The motion was seconded by Councilwoman Jones. Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews, Councilman Gaylor, and Councilman Batts voted for the motion. The motion passed.

Councilman Gaylor made a motion to approve the proposed Ordinance. The motion was seconded by Councilman Batts. Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews, Councilman Gaylor, and Councilman Batts voted for the motion. The motion passed and the following entitled Ordinance was adopted.

*ORDINANCE NO. 2022-43 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2022-23 FISCAL YEAR” (General Fund for the Wayne County Chamber of Commerce)*

Councilman Broadaway requested to be excused from voting due to serving on the WAGES Board. Councilman Gaylor made a motion to allow Councilman Broadaway to abstain from voting. The motion was seconded by Mayor Pro Tem Polack. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilwoman Matthews, Councilman Gaylor, and Councilman Batts voted for the motion. The motion passed.

Councilman Gaylor made a motion to approve the proposed Ordinance. The motion was seconded by Mayor Pro Tem Polack. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilwoman Matthews, Councilman Gaylor, and Councilman Batts voted for the motion. The motion passed and the following entitled Ordinance was adopted.

*ORDINANCE NO. 2022-44 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2022-23 FISCAL YEAR” (General Fund for the WAGES nonprofit allocation)*

**Closed Session.** Councilman Gaylor made a motion to go into closed session to discuss potential litigation and confidential information. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

There being no further business, the meeting recessed.

**CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on September 6, 2022.

Mayor Ham called the meeting to order at 7:03 p.m.

Pastor Christian Powell with Faith FWB Church, provided the invocation. The Pledge of Allegiance followed.

**Roll Call.**

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Taj Polack  
Councilwoman Hiawatha Jones  
Councilman Bill Broadaway  
Councilwoman Brandi Matthews  
Councilman Charles Gaylor, IV  
Councilman Greg Batts

Also Present: Ron Lawrence, City Attorney  
Tim Salmon, City Manager  
Holly Jones, Deputy City Clerk

**Approval of Minutes.** Mayor Pro Tem Polack made a motion to approve the minutes of the Work Session and Regular Meeting of August 15, 2022. The motion was seconded by Councilman Broadaway and unanimously carried.

**Presentations.**

**Women Generals of the Gospel Day.** Read by Mayor Ham; The Mayor and City Council of the City of Goldsboro, NC proclaimed September 16, 2022, as WOMEN GENERALS OF THE GOSPEL DAY and appreciates the efforts they have made over the years. Pastor Deeiah Hayes spoke about the Abba’s Daughters Women’s Ministries and Mayor Ham presented the proclamation.

**Public Hearings.**

**Z-15-22 Vasavi Developers USA (Community Shopping/Wayne County to Planned Unit Development) – East side of the intersection of US Hwy 70 W and NC 581 N Hwy. Ordinance Adopted.**

ADDRESS: No physical address yet.  
PARCEL #: 2671928347, 2681029713, 2681225518  
PROPERTY OWNER: Julia Neal Becton Trust  
APPLICANT: Praveen Thadakamalla

The applicant is requesting a change of zone for the subject properties from Community Shopping, which is a Wayne County Zoning District to a Planned Unit Development (PUD) Conditional Zoning District. The purpose of a Planned Unit Development is to provide an alternative development procedure for large tracts of land. Planned Unit Developments provide a more desirable environment by providing a variety of housing types, design, and arrangements.

This PUD is proposing 68 single-family dwelling lots, 100 townhomes, 288 apartments, and a commercial development to include retail, office, and entertainment use types.

The corresponding zoning districts for this PUD to determine the permitted uses are as follows:

- Single-Family: R-6SF, R-9SF, R-12SF
- Multifamily: R-6, R-9, R-12
- Business: NB, GB
- Office: O&I-1, O-R
- Civic: O&I-2
- Access: Two proposed access points off NC Hwy 581 N.
- Area: Approximately 101.6 acres (total of all three parcels).
- Schools: Rosewood School District (Elementary, Middle, High)

**SURROUNDING ZONING:**

- North: Shopping Center (SC) & Wayne County Zoning
- South: Shopping Center (SC) & Wayne County Zoning
- East: Wayne County Zoning
- West: General Business (GB), Shopping Center (SC) & Wayne County Zoning

The parcels proposed to be rezoned currently are vacant.

The City’s Land Use Plan locates these parcels within four separate land use designations. The land use designations in which the parcels are located are Commercial, Mixed Use I, Mixed Use II, and Medium-Density Residential.

**Commercial:** This designations intent is to prohibit commercial encroachment upon existing residential neighborhoods while controlling strip development and emphasizing infill development in existing commercial locations. Corresponding zoning districts for the Commercial designation are as follows; Neighborhood Business (NB), Highway Business (HB), Shopping Center, General Business (GB), and Airport Business (AB).

**Mixed Use I:** This designations intent is to allow for a mixture of uses that have a minimum impact on the adjacent areas. Corresponding zoning districts for the Mixed Use I designation are as follows; Office Residence (O-R), Office & Institutional 1 (O&I-1), Office & Institutional 2 (O&I-2), and Neighborhood Business (NB).

**Mixed Use II:** This designations intent is to allow for a mixture of uses that may have an impact or produce conflict with adjacent lower density districts, this use is intended to serve citizens and areas beyond the immediate vicinity of its location and is anticipated to generate higher traffic volumes. Corresponding zoning districts for the Mixed Use II designation are as follows; Office Residence (O-R), Office & Institutional 1 (O&I-1), Office & Institutional 2 (O&I-2), and Shopping Center (SC).

**Medium-Density Residential:** This designation was developed after evaluating the location of existing residential developments, identification of environmental constraints, and the location of infrastructure. Medium-Density designations exists in areas where water and sewer are available or where there are plans to extend water and sewer services. Corresponding zoning districts for the Medium-Density Residential designation are as follows; R-9SF, RM-9, R-12SF, and R-16.

All corresponding zoning districts for the proposed Planned Unit Development (PUD) are compatible and align with the land use plan map. The Goldsboro Comprehensive Plan also encourages for planned mixed-use developments as well as

providing for a variety of housing choices. This proposed Planned Unit Development (PUD) aligns with both above the above-mentioned desires of the comprehensive plan.

This is a conditional rezoning to establish a Planned Unit Development (PUD), specifically to include 68 single-family dwelling lots, 100 townhomes, 288 apartments, and a commercial development to include retail, office, and entertainment use types. All future site plan and subdivision submittals will be required to comply with the Goldsboro Unified Development Ordinance. The full development of this PUD will depend on the establishment of adequate water and sewer service, this will be addressed by the developer and City during the plan review process. The properties proposed to be rezoned are adjacent to other properties that have been satellite annexed into the City of Goldsboro and these properties have been zoned Shopping Center (SC), General Business (GB), and Residential 6(R-6).

Staff has distributed this proposed rezoning to several different departments as well as Seymour Johnson Air Force Base and NCDOT. Please see below for the comments that were received during the review process.

- Seymour Johnson indicated that this proposal is located within the Outer Horizontal Surface and the recommended maximum height above sea level in this area is 599 feet.
- NCDOT: a TIA (Traffic Impact Analysis) will be required for this site.

Subject property is located outside of the City limits of Goldsboro. City water and sewer are not available to serve the property, services would need to be extended. The property is not located within a special flood hazard area.

Staff is recommending approval of the rezoning request based on the fact that all corresponding zoning districts for the proposed Planned Unit Development (PUD) are compatible and align with the comprehensive land use plan map. This conditional rezoning would also provide for a variety of housing choices. Staff is recommending that a condition be that a development agreement as described in NCGS 160D-1006 between the developer and the City of Goldsboro be approved by City Council prior to any final approval of subdivision or site plans.

The Planning Commission was unable to conduct a meeting prior to the submittal deadline of this agenda memo. Planning staff will provide the Planning Commission’s recommendation and Consistency Statement prior to the public hearing and final Council action on September 6, 2022.

Staff requested that City Council make a motion to adopt the consistency statement and ordinance to approve the conditional rezoning request or make a motion to adopt the ordinance to deny the rezoning request.

Mayor Ham opened the public hearing. No one spoke and the public hearing was closed.

A motion was made by Councilman Broadway to adopt the Ordinance approving the rezoning request. The motion was seconded by Mayor Pro Tem Polack, and unanimously carried. Council adopted the following entitled Ordinance.

*ORDINANCE NO. 2022-45 “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA”*

**Z-18-22 Wawa-W.US 70 HWY. #1 – South of W. US 70 HWY. between Westbrook Ave. and S. NC 581 HWY. Ordinance Adopted.**

ADDRESS: 2853 W. US 70 HWY. Goldsboro, NC  
PARCEL #: 2671815879  
PROPERTY OWNER: Raymond S. & Jeanette Radford  
APPLICANT: Jeffrey Lewin; WW, LLC.

The applicant is requesting a change of zone for the subject property from Wayne County’s Community Shopping (CS) Zoning District to General Business Conditional District (GBCD) to allow the operation of a convenience store and gas station.

The purpose of the General Business (GB) zoning district is to accommodate the widest range of uses providing general goods and services to the community. The district is intended to promote high quality, accessible developments serving the needs of the community and surrounding area.

**SURROUNDING ZONING:**

North: Shopping Center (SC)/Watershed Protection Overlay  
South: Shopping Center (SC)/Watershed Protection Overlay; Wayne Co. Heavy Industrial (HI)  
East: General Business/Watershed Protection Overlay  
West: Wayne Co. Community Shopping (CS)

The parcel proposed to be rezoned is currently occupied by a single-family dwelling.

The City’s Land Use Plan recommends this parcel for Commercial development. The corresponding zoning districts for Commercial development are Neighborhood Business (NB), Highway Business (HB), Shopping Center (SC), General

Business (GB), Airport Business (AB), and Community Shopping (CS-Wayne Co.) The intent of the Commercial development Land-Use designation is to allow for commercial land uses in the Urbanized Area within the City’s Central Business District, along the existing US 70 corridor and along the Wayne Memorial Drive and Berkeley Drive corridors. Emphasis is placed upon control of strip development, in-fill development in existing commercial locations, prohibition of commercial development upon residential neighborhoods and encourage open/recreational space that provides pedestrian-friendly and landscaped areas. The proposed General Business (GB) Zoning District is a corresponding zoning district in the Commercial Land-Use designation.

This is a conditional rezoning. As such, the development and use of the property is subject to predetermined ordinance standards and the rules, regulations, and conditions imposed as part of the legislative decision creating the district and applying it to the particular property. All future site plan and subdivision submittals will be required to comply with the Goldsboro Unified Development as the applicant is petitioning for satellite annexation into Goldsboro City limits.

Staff has distributed this proposed rezoning to several different departments as well as Seymour Johnson Air Force Base and NCDOT. Please see below for the comments that were received during the review process.

Seymour Johnson indicated that this proposal is located within the Outer Horizontal Surface and the recommended maximum height above sea level in this area is 599 feet.

A TIA (Traffic Impact Analysis) is currently being conducted for the site. NCDOT requirements shall be satisfied before driveway permits can be issued.

Subject property is located outside of the City limits of Goldsboro. City water and sewer are not available to serve the property. The property is not located within a special flood hazard area. Stormwater calculations, grading and drainage plans shall be required.

Staff is recommending approval of the conditional rezoning request since the proposal would be compatible with the surrounding zoning patterns in the area. In addition, the proposal will not impair or injure the health, safety, or general welfare of the public and is consistent with the Goldsboro Comprehensive Land Use Plan and the Land-Use Map.

The Planning Commission was unable to conduct a meeting prior to the submittal deadline of this agenda memo. Planning staff will provide the Planning Commission’s recommendation and Consistency Statement prior to the public hearing and final Council action on September 6, 2022.

Staff requested that Council make a motion to adopt the recommendation for approval and Consistency Statement that the Goldsboro Planning Commission has provided and adopt the Approval Ordinance with the inclusion of the Consistency Statement, or council make a motion to deny and adopt the Ordinance to Deny with the inclusion of a statement that deems this conditional rezoning request to be inconsistent.

Mayor Ham opened the public hearing. The following person spoke:

- 1. Henry Smith, representing Wawa, Inc., spoke in favor of approving the annexation and rezoning request.

No one else spoke and the public hearing was closed.

A motion was made by Mayor Pro Tem Polack to adopt the Ordinance approving the rezoning request. The motion was seconded by Councilwoman Jones, and unanimously carried. Council adopted the following entitled Ordinance.

*ORDINANCE NO. 2022-46 “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA”*

**Z-19-22 Wawa-Wayne Memorial & Medical Office Pl. #2 – North side of Wayne Memorial Dr. between Hospital Rd. and Medical Office Pl. Ordinance Adopted.**

ADDRESS: 2606/2608 Medical Office Pl.  
PARCEL #: 3610125496/3610127533  
PROPERTY OWNER: Linda Gail Drew Wiggins et al.  
APPLICANT: Jeffrey Lewin; WW, LLC.

On July 6, 2009, Goldsboro City Council approved a change of zone request for the two parcels referenced above from Office and Institutional (O&I-1) to General Business Conditional District (GBCD) to allow the operation of a pharmacy and the sale of medical equipment. Site and landscape plans were to be approved separately.

Now, the applicant is requesting a change of zone for the subject properties from General Business Conditional District (GBCD) limiting the operation of the site to a pharmacy and retail sales to General Business Conditional District (GBCD) limiting the use of the property to the operation of a convenience store and gas station.



The purpose of the General Business (GB) zoning district is to accommodate the widest range of uses providing general goods and services to the community. The district is intended to promote high quality, accessible developments serving the needs of the community and surrounding area.

SURROUNDING ZONING:

- North: Office and Institutional (O&I-1)
- South: Office and Institutional (O&I-1)
- East: Office and Institutional (O&I-1)
- West: Office and Institutional (O&I-1)

The parcels proposed to be rezoned currently are vacant and undeveloped.

The City’s Land Use Plan recommends these parcels for Mixed-Use development. The corresponding zoning district for Mixed-Use development are Office-Residential (O&R), Office and Institutional (O&I-1), Office and Institutional (O&I-2), and Neighborhood Business (NB). The intent of the Mixed-Use designation is to allow for a mixture of uses that have a minimum impact on the adjacent areas. The proposed General Business (GB) Zoning District is not a corresponding zoning district in the Mixed-Use land use designation.

This is a conditional rezoning. As such, the development and use of the property is subject to predetermined ordinance standards and the rules, regulations, and conditions imposed as part of the legislative decision creating the district and applying it to the particular property. All future site plan and subdivision submittals will be required to comply with the Goldsboro Unified Development Ordinance.

Staff has distributed this proposed rezoning to several different departments as well as Seymour Johnson Air Force Base and NCDOT. Please see below for the comments that were received during the review process.

Seymour Johnson indicated that this proposal is located within the Outer Horizontal Surface and the recommended maximum height above sea level in this area is 599 feet.

A TIA (Traffic Impact Analysis) will be required for this site before driveway permits can be issued.

Subject property is located inside the City limits of Goldsboro. City water and sewer are available to serve the property. The property is not located within a special flood hazard area. Stormwater calculations, grading and drainage plans shall be required.

The proposed conditional zoning request is inconsistent with the Goldsboro Comprehensive Land Use Plan. However, staff is recommending approval of the conditional rezoning since the change of zone will have minimal impact on adjacent uses and areas in proximity to the site. In addition, staff believes the proposed use would mitigate congestion issues along the Wayne Memorial Dr. corridor by providing a secondary means of access to and for service to the public. City and other service providers will be able to provide sufficient levels of service to existing developments as well as meet transportation and utility demands to the property. Lastly, staff believes the conditional rezoning will not impair or injure the health, safety, and general welfare of the public.

The Planning Commission was unable to conduct a meeting prior to the submittal deadline of this agenda memo. Planning staff will provide the Planning Commission’s recommendation and Consistency Statement prior to the public hearing and final Council action on September 6, 2022.

Staff requested that Council make a motion to adopt the recommendation for approval and Consistency Statement that the Goldsboro Planning Commission has provided and adopt the Approval Ordinance with the inclusion of the Consistency Statement, or council make a motion to deny and adopt the Ordinance to Deny with the inclusion of a statement that deems this conditional rezoning request to be inconsistent.

Mayor Ham opened the public hearing. The following people spoke:

1. Paul Willman, physician at and owner/president of Wayne Radiologists, expressed concerns about traffic and congestion. He feels the location would be a detriment to the surrounding offices.
2. Henry Smith, representing Wawa, Inc., and Jeremy Yee, engineer from Kimley Horn, provided site maps showing there would be no access to the store from Hospital Road. They also discussed possible future DOT improvements for the area to relieve traffic, as well as a proposed crosswalk and median.
3. Joe Ponzi, pediatrician at Goldsboro Pediatrics, shared concerns regarding traffic problems, and delays that may occur when trying to reach the hospital in an emergency. He stated he would like a DOT analysis to confirm that traffic will not be a problem.

No one else spoke and the public hearing was closed.

Councilman Broadway asked if this was for conditional use. Kenny Talton, Planning Director, confirmed that this is currently only for the conditional use and rezoning; a site plan would still have to be submitted and approved before beginning any construction.

A motion was made by Mayor Pro Tem Polack to adopt the Ordinance approving the rezoning request. The motion was seconded by Councilman Batts, and unanimously carried. Council adopted the following entitled Ordinance.

*ORDINANCE NO. 2022-47 “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA”*

**Public Comment Period.** Mayor Ham opened the public comment period. The following person spoke:

1. Willie Baptiste asked for an update on 1402 Lemon Street, and shared concerns about the trash on the property. Kenny Talton, Planning Director, shared the status of the property. Mr. Baptiste also requested bylaws or other documents concerning the purpose for the Golf Course Committee, of which he is a member. Mayor Ham stated they would try to provide him with the requested documents.

No one else spoke and the public comment period was closed.

**Consent Agenda – Approved as Recommended.** City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Item I. Operating Budget Amendment FY22-23 was removed from the Consent Agenda and was moved to Items Requiring Individual Action. Councilman Gaylor moved the items on the Consent Agenda, Items E-H and J-O, be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro Tem Polack, and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

**Split-Jurisdiction Agreement between the City of Goldsboro and County of Wayne. Resolution adopted.**

Tax Parcel Id: 3610975765  
Owner: Atkinson William E. Heirs c/o Mark Hale Trustee  
Acres: 11.3; 6 acres (County of Wayne)/5 acres (City of Goldsboro)

Zoning and other development regulations are state powers delegated to local governments. North Carolina state legislature sets the rules for which local governments can exercise these powers and where that can be done within their respective jurisdictions.

The City of Goldsboro exercises the enforcement of planning and development regulations throughout the corporate City limits and one-mile extra-territorial jurisdiction. The County of Wayne exercises planning and development regulations outside of the City’s corporate limits and one-mile extra-territorial jurisdiction.

City and County jurisdictional boundaries do not have to follow property lines. In Wayne County, it is not uncommon for part of a parcel of land to be in the City of Goldsboro’s planning jurisdiction and the remainder of the property to be in Wayne County.

Historically, the City and County released planning and development regulation jurisdiction from one unit of local government to another based on which unit of local government had the majority acreage within their respective jurisdiction. Informal administrative development approvals were authorized by the City Planning Director and the County Planning Director.

According to GS 160D-203, property shall be subject to City or County development regulations. New land-use law dictates that if the landowner and both units of government agree, exclusive planning and development regulation jurisdiction for the entire parcel may be assigned to one jurisdiction. An agreement on development regulation must be approved by resolution formally adopted by both the City of Goldsboro and the County of Wayne.

On behalf of the owners of subject property, trustee desires the entire parcel have continuity in planning and development regulations by assigning exclusive jurisdiction to the County of Wayne.

Staff is recommending that City Council agree to the release of City planning and development jurisdiction to the County of Wayne for the portion of said property within the City’s jurisdiction.

Staff requested that Council vote to approve the recommendation of Planning staff and Resolution Authorizing by Mutual Agreement Between the City of Goldsboro and the County of Wayne to Assign Exclusive Planning and Development Regulation Jurisdiction from One (the City of Goldsboro) to the Other (County of Wayne). Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*RESOLUTION NO. 2022-80 “RESOLUTION AUTHORIZING BY MUTUAL AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND THE COUNTY OF WAYNE TO ASSIGN EXCLUSIVE PLANNING AND DEVELOPMENT REGULATION JURISDICTION FROM ONE TO THE OTHER”*

**Offer and Acceptance for ARP Funding for 2019 Water System Improvements (2-inch Galvanized Water Lines). Resolution Adopted.** The City received a loan offer in July 2019 for \$2,998,100 from the North Carolina Department of Environmental Quality Division of Water Infrastructure (DWI) to fund the 2-inch Galvanized Water Lines Project. With the passage of the American Rescue Plan Act, the City applied to convert this loan to a fully funded grant. Due to rising construction costs, the project is now anticipated to cost \$5,999,395.

On August 18, 2022, the City received an offer and acceptance for American Rescue Plan (ARP) funding from the State Fiscal Recovery Fund in the amount of \$5,999,395. This grant offer is made by the Division of Water Infrastructure (DWI).

Funds will not be disbursed unless this offer is accepted and upon submittal of the following items:

- A resolution adopted by the governing body, accepting the offer, and making the applicable assurances contained therein.
- One (1) copy of the original offer-and-acceptance document, executed by the Authorized Representative for the project, along with the signed “Standard Conditions and Assurances” for ARP Projects.
- Federal Identification Number and Unique Entity ID # of the Recipient.
- Sales Tax Certification.

The financing of this project has been discussed with the Finance Director and a budget ordinance is required to amend the grant project ordinance to appropriate the grant revenue for funding of the construction of the water system improvements. The Finance Director will present the budget ordinance to City Council for approval.

Staff recommended that the City Council adopt the following entitled resolution authorizing the Mayor to execute the Grant Contract and agreeing to the obligations as Grant Recipient as set out in the Grant Contract. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*RESOLUTION NO. 2022-81 “RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF GOLDSBORO TO EXECUTE THE GRANT CONTRACT AGREEING TO OBLIGATIONS AS GRANT RECIPIENT SET OUT IN THE AMERICAN RESCUE PLAN GRANT”*

**Ordinance amending the grant project fund for the 2” Galvanized Water Lines (WIF-1979) Capital Project Fund (W1113). Ordinance Adopted.** On July 19, 2019, the City received an intent to fund the 2” Galvanized Water Lines Project (WIF-1979) from the North Carolina Department of Environmental Quality Division of Water Infrastructure in the amount of \$2,998,100. Council approved the establishment of a grant project fund on June 21, 2021 to account for the preliminary engineering fees.

City Council authorized staff to apply for an American Rescue Plan (ARP) grant through the State Fiscal Recovery Fund. The City received notification of the award of \$5,999,395 for the construction costs and reimbursement of the engineering costs on August 18, 2022.

At this time, it is necessary to amend the grant project ordinance to appropriate the grant revenue in order to fund the construction of the water system improvements.

Staff recommended that the City Council adopt the following entitled project budget ordinance amendment for the 2” Galvanized Water Line Replacement (VUR-D-ARP-0085) Capital Project Fund (W1113) in the amount of \$5,999,395. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*ORDINANCE NO. 2022-48 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE 2” GALVANIZED WATER LINE REPLACEMENT (VUR-D-ARP-0085) (WIF-1979) CAPITAL PROJECT FUND (W1113)”*

**Establishing a Special Revenue Fund Ordinance – Fire Other Restricted Revenue Funds (F3110). Ordinance Adopted.** In order to create more transparency in the collection and disbursement of funds received from various donations, local grants, fundraisers and other restricted revenue sources for the fire department; it is our recommendation to create a special revenue fund to account for the inflows and outflows of resources.

The Fire department is slated to receive a grant from Walmart. In order to comply with G.S §159-28 that requires all expenditures to be budgeted, it is necessary to appropriate the expenditures. This fund will be amended as needed to account for the receipt of revenues and corresponding disbursements.

Staff recommended that the following entitled Special Revenue Fund Ordinance for the Fire Other Restricted Revenue Funds (F3110) be adopted. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*ORDINANCE NO. 2022-49 “AN ORDINANCE ESTABLISHING THE SPECIAL REVENUE FUND FOR THE FIRE OTHER RESTRICTED REVENUE FUND (F3110)”*

**Grant Project Budget Amendment for the Stormwater Capital Projects Fund (T2201). Ordinance Adopted.** At the January 10, 2022 council meeting, City Council was presented with a brief history and an update on the Stormwater Fund from inception to date, including a discussion about the capital projects that the revenues were anticipated to fund. A professional engineering agreement with CDM Smith, Inc. was authorized to be executed with a total cost not exceed \$1,567,900 for the contract period, and not to exceed \$1,100,000 in FY22. The Vine Street project was also approved which will be completed with City force labor. On January 24, 2022, Council approved the appropriation of a transfer from the Stormwater Fund to the Stormwater Capital Projects Fund of \$640,000.00 to fund the mapping and GIS overlay project, as well as a reduction of Contingency to fund the same.

The following entitled ordinance amends the Stormwater Capital Project Fund to appropriate revenue from a transfer from the Stormwater Fund for the allocation funded in the FY23 budget process in the amount of \$244,871.00. This will fund the Storm Drainage Mapping and GIS Overlay project.

Staff recommended that the City Council adopt the following amendment to the Stormwater Capital Project Fund (T2201). Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*ORDINANCE NO. 2022-50 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE STORMWATER CAPITAL PROJECT FUND (T2201)”*

**Resolution authorizing the execution and delivery of an installment financing agreement to finance certain vehicles and person property for FY23 with Truist Bank pursuant to N.C.G.S. §160A-20. Resolution Adopted.** On September 9, 2019, Council adopted a resolution designating the City Manager or the Finance Director as authorized to declare the City’s official intent to reimburse expenditures. On July 1, 2022, the Finance Director issued the declaration of intent for the FY22-23 rolling stock in the amount of \$2,412,464.

Staff worked in conjunction with our financial advisors, Davenport, to issue an RFP to secure a commitment for a direct bank loan. On August 23rd, the City received 6 responses, and each proposal was evaluated on interest rate, prepayment provisions, and bank closing fees. You will find attached an analysis of all 6 financial institutions.

Staff recommends that City Council pass the proposed resolution to enter into an installment financing contract with the Lender, Truist Bank, for a 60 month installment contract for an amount not to exceed \$2,450,000 at an interest rate of 3.09%. If approved, the City intends on closing the financing on or before September 23, 2022.

The approved capital list is included in the attached reimbursement declaration and the loan proposal prepared by Davenport.

Staff recommended that Council adopt the following entitled resolution authorizing an installment financing contract for rolling stock for FY23 with the Lender in an amount not to exceed \$2,450,000, and authorize the Mayor and City staff to execute the financial instruments necessary to close the loan. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*RESOLUTION 2022-82 “RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING AGREEMENT TO FINANCE CERTAIN VEHICLES AND PERSONAL PROPERTY”*

**Request authorization to purchase Heil DuraPack Python Side Loader Refuse Truck and Global R4 Street Sweeper. Resolution Adopted.** The Heil DuraPack Python and Global Street Sweeper were both approved to be purchased in the FY23 budget for \$350K and \$290K respectively.

Carolina Environmental Systems, Inc. has provided a quote of \$326,966 for the Heil DuraPack Python Side Loader Refuse Truck, which includes an extended 5-year engine and transmission warranty. The quote and award are through Sourcewell, so no formal bid process is required.

Jet-Vac Equipment Company, LLC has provided a quote of \$292,087 for the Global R4 Street Sweeper. The quote and award are through the North Carolina Sheriffs' Association Cooperative Bid Program, so no formal bid process is required.

The difference in cost of \$2,087 for the Global R4 Street Sweeper will be funded with operational funds approved in the FY23 budget, precluding the need for a formal Stormwater Fund budget amendment. We have submitted a Letter of Intent for purchase to hold the Global R4 Street Sweeper and lock in the price for 30 days, pending City Council final approval.

Staff requested that Council approve purchase of the Heil DuraPack Python Loader for \$326,966 and Global R4 Street Sweeper for \$292,087. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*RESOLUTION NO. 2022-83 “RESOLUTION OF INTENT TO PURCHASE A NEW HEIL DURAPACK PYTHON SIDE LOADER REFUSE TRUCK AND GLOBAL SWEEPER”*

**Change orders for the Goldsboro Fire Department 75’ Rear Mount Aerial Apparatus with Atlantic Coast Fire Trucks. Resolution Adopted.** At the June 20, 2022 council meeting, City Councilmembers approved the FY 22-23 Budget



which included the purchase of a 75' Rear Mount Aerial Apparatus for the Goldsboro Fire Department at a cost of \$1,136,600.00.

During the Pre-construction meeting in Snyder, Nebraska on August 2, 2022 – August 5, 2022, the Goldsboro Fire Department Truck Committee met with Engineers and Architects from Smeal and discovered necessary changes to the apparatus specifications. The majority of the changes are striping and lettering to match the existing fleet. These changes resulted in a change order in the amount of \$7,658.

Staff recommended that the City Council, by motion, adopt the following resolution authorizing the City Manager to execute change orders of \$7,658 with Atlantic Coast Fire Trucks. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*RESOLUTION NO. 2022-84 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDERS WITH ATLANTIC COAST FIRE TRUCKS FOR THE 75’ REAR MOUNT AERIAL APPARATUS.”*

**System Development Fee Study. Resolution Adopted.** In 2017, the NC General Assembly passed legislation G.S. 162A-200 eliminating traditional impact fees replacing them with what was then termed system development fees for water and sewer infrastructure. The purpose of the act was to allow municipalities to recoup the cost of current and future water and sewer investments necessitated by the impacts of current and future new growth. System Development fees are similar to traditional impact fees but are specifically structured for water and sewer. The method by which charges are determined is a complex process and must be certified by an engineer before the fees can legally be adopted.

Due to the ongoing effects of inflation on infrastructure, costs for materials have more than doubled while demand continues to increase with a record number of projects planned or in process.

Consequently, it has become increasingly important to find ways to finance new water and sewer infrastructure to facilitate growth and economic development.

The City of Goldsboro is experiencing a new era of growth that staff expects will be ongoing for well into the next decade. Such growth while very beneficial to our local economy does without question strain our resources. This is particularly evident in the provision of water and sewer services where capacity at our water reclamation facility will soon be reaching current treatment limits. The basic argument for a system development fee is that it is an equitable means to help recover infrastructure costs and expansions made necessary by growth. As previously stated, a system development fee must be based on a written analysis that calculates the current and future investments the City has made and or is planning and such must be prepared by a financial professional or licensed engineer (G.S. 160A-205). The analysis and calculation that is required to create a comprehensive and legally defensible system development fee structure requires a substantial amount of work. City staff has had preliminary discussions with Stantec who has been hired to perform a rate study and has done many system development fee studies and calculations. Further, as they are under contract with the city and have been working on the rate study, they also have become very familiar with the assets and inventory within our water and sewer system which is critical to proving the basis for a system development fee. Stantec has proposed they could do a comprehensive system development fee schedule for \$20,420.

Staff recommended that Council authorize the additional scope of services to the Stantec Rate Study contract to include a comprehensive system development fee schedule for an additional \$20,420. This funding will come from the Utility Contingency Fund. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*RESOLUTION NO. 2022-85 “RESOLUTION AUTHORIZING ADDITIONAL SCOPE OF PROFESSIONAL SERVICES TO THE STANTEC RATE STUDY CONTRACT”*

**Historic District Commission Appointment. Resolutions Adopted.** There are currently 2 vacancies on the Historic District Commission. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the Historic District Commission. Applications were also solicited from the public at large.

With this appointment, one vacancy remains.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved, or have resigned.

It is recommended that Council adopt the following entitled Resolutions appointing a member to the Historic District Commission in the City of Goldsboro and Commending those individuals who have resigned. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*RESOLUTION NO. 2022-86 “RESOLUTION APPOINTING A MEMBER TO THE HISTORIC DISTRICT COMMISSION”*

*RESOLUTION NO. 2022-87 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON THE HISTORIC DISTRICT COMMISSION OF THE CITY OF GOLDSBORO”*

## **End of Consent Agenda.**

**City Manager's Report.** Tim Salmon shared information about upcoming sports events and registrations. He stated that there was a good turnout welcoming the students to Dillard Academy. Mr. Salmon shared information regarding the Wayne School of Technical Arts ribbon cutting on SJAFB. He also shared information regarding the POW/MIA Recognition Week events, September 12-16<sup>th</sup>.

## **Ceremonial Documents.**

**Constitution Week Proclamation.** Read by Mayor Ham; The Goldsboro City Council proclaimed the week of September 17 – 23, 2022 as CONSTITUTION WEEK in Goldsboro, North Carolina, and asked citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

## **Mayor and Councilmembers' Comments.**

Councilman Batts had no comment.

Councilman Gaylor spoke to the concerns regarding the Wawa development on Wayne Memorial Drive, and stated they would use the comments in conversations going forward.

Councilwoman Matthews shared that National Suicide Prevention Week is September 4-10<sup>th</sup>; a calendar of events can be found on her Councilwoman page. She also stated that you do not have to suffer alone; do not suffer in silence.

Mayor Pro Tem Polack thanked Councilwoman Matthews for bringing up National Suicide Prevention Week. He spoke about the situation in Kenly. Mayor Pro Tem Polack also recognized the passing of Coach Elvin James and asked everyone to keep his family in their prayers.

Councilman Broadway stated he has received many calls asking what is being done regarding the recent shootings in the City. He asked everyone to support the police.

Councilwoman Jones thanked the City Manager and staff for recently sitting down with her and Mr. Battle regarding 312 James Street. She thanked Kenny Talton and his staff for working on 1009 Seaboard. Ms. Jones spoke about the welcoming of students at Dillard Academy, and shared that the school is out of the low performing status. She congratulated the principal and staff on this achievement.

Mayor Ham spoke about the welcoming of students at Dillard Academy, how much he appreciated the teachers, and that he was impressed by the excitement of the students. He stated that there are delicate issues the Council must act upon and asked each Councilmember to do their homework before making any decisions. Mayor Ham spoke about an event at St. Andrews church to pray for the City, stating he was disappointed in the low attendance. He asked citizens to be conscious of what was going on around them, and to report anything if they see it. Mayor Ham spoke about Abba's Daughters Women's Ministries, and stated that he was glad to see such good work being done by so many organizations.

There being no further business, Mayor Ham adjourned at 8:13 p.m.



David Ham  
Mayor

Holly Jones  
Deputy City Clerk

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022, COUNCIL MEETING**

**SUBJECT: PUBLIC HEARING**  
**SU-9-22** Two Duplexes – West side of East Ash St. at its intersection with Carriage Rd.

ADDRESS: 110 Carriage Rd.

PARCEL #: 3518968518

PROPERTY OWNER/APPLICANT: PQP II LLC/Phil Grant

**BACKGROUND:** The applicant requests a Special Use Permit for the establishment of two duplexes (multi-family 3 or more units), located in the Residential 12 (R-12) Zoning District. The Residential 12 district is established to accommodate both single and multi-family residential uses and to prohibit all activities of a commercial nature, except certain home occupations. Multi-family dwellings shall have 12,000 sq feet of land area for the first unit and a additional 6,000 square feet for each additional unit.

According to the City's Unified Development Code, Multi-Family (3 or more units) is permitted only after obtaining a Special Use Permit from Goldsboro City Council.

Frontage: 290 ft.

Area: 0.74 acres

Density: Maximum of 4 units allowed

Zoning: Residential 12 (R-12)

Existing Use: Vacant

Land Use Plan recommendation: The City's Land Use Plan locates this parcel within the Low-Density Residential land use designation. This designation was given based off of existing residential development patterns, constraints to development, and the location of infrastructure. The desired development density for the Low-Density Residential land use designation is 2.5 units per acre. The corresponding zoning districts for the Low-Density Residential designation are Residential 20 (R-20) and Residential 40 (R-40).

DISCUSSION:

Approval criteria for multi-family developments requiring a special use permit from Goldsboro City Council are as follows:

Open Space: Common area equal to twenty percent of the entire development shall be preserved, maintained, and improved by the development owner for active recreational use. The open space shall be held in common ownership, for the perpetual benefit of residents of the development, by a legally established corporation, association, or other legal entity, or be dedicated to the City of Goldsboro as a public park on terms that the City Council agrees to.

Building Separation: Minimum spacing between buildings shall be twenty feet.

Landscaping: A landscaping plan will be required with site plan submittal. Homeowners' association shall be responsible for maintenance of all on-site landscaping. A twenty-foot opaque Type C buffer shall be required due to the presence of single-family dwellings on adjacent properties.

Access: Access to the site is off Carriage Rd. The access driveway must be at least fifteen feet from residential structures.

Parking: Parking must be at least ten feet from residential structures. A minimum of eight parking spaces is required.

Sidewalks: Sidewalks are required along the perimeter of the development adjacent to the right-of-way as well as connecting the residential buildings to the parking area.

Lighting: Outdoor lighting is required for security. A lighting plan will be required with site plan submittal.



**Storage:** At least 24 square feet of storage shall be provided for each dwelling unit.

**Refuse:** Trash collection areas shall be screened by a wall, opaque fence, or landscaping from public view as well as any dwelling unit.

**TRC REVIEW:**

Staff has distributed this proposed special use permit to several different departments as well as Seymour Johnson Air Force Base and NCDOT. During this review process Seymour Johnson indicated that this proposal is located within the Inner Horizontal Surface and the recommended maximum height above sea level in this area is 249 feet.

**Engineering:** City water and sewer is available to serve the property. Certain utility fees will be due prior to the issuance of building permits. Requests that a separate sewer service be provided for each apartment. Recommend using existing taps instead of core drilling manhole.

**REQUIRED ACTION:**

Council shall now close the Public Hearing, enter into deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the October 3, 2022, City Council meeting.

Date: 9/12/22

  
Kenny Talton, Planning Director

Date: 9/15/22

  
Tim Salmon, City Manager

CITY COUNCIL WORK SHEET  
SU-9-22 TWO DUPLEXES  
110 CARRIAGE RD.  
MULTI-FAMILY (3 OR MORE UNITS)

Staff comments in red.

1. The proposal is to establish two duplexes. Staff finds that this use would not pose any immediate threat to public health or safety.

The Goldsboro City Council must:

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☒ Yes, the use will not materially endanger the public health or safety

☐ No, the use will materially endanger the public health or safety

2. Staff found no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

The Goldsboro City Council must:

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☒ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property

☐ No, the use will substantially injure the beneficial use of adjoining or abutting property

3. The proposed use will be located in the Residential 12 (R-12) Zoning District. Staff finds that the proposed use of two duplexes would be in harmony with the surrounding residential area and does not exceed the permitted density for the Residential 12 (R-12) Zoning District.

**The Goldsboro City Council must:**

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

  X   Yes, the use will be in harmony with existing development and uses within the area in which it is located

       No, the use will not be in harmony with existing development and uses within the area in which it is located

4. The Land Use Plan shows the property as being in the Low-Density Residential designation staff finds that this proposed use will not serve as a detriment to this designation due to the limited number of units allowed on the 0.74 acre lot.

**The Goldsboro City Council must:**

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

  X   Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

       No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan





CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022 COUNCIL MEETING

**SUBJECT:** Resolutions Approving Goldsboro Water and Wastewater Asset Management Plans

**BACKGROUND:** On January 24, 2022, the City Council authorized engineering services with WithersRavenel, Inc. to develop Asset and Inventory (AIA) for the City of Goldsboro Drinking Water and Wastewater Systems.

**DISCUSSION:** The Asset Inventory and Assessment (AIA) Grant program was authorized by NC Session Law 2015-241 and is administered by the NCDEQ, Division of Water Infrastructure. This program is intended to encourage water and sewer utilities to become more viable and proactive in the management and financing of water and wastewater infrastructure. The program is specifically useful for assisting communities with developing asset inventories, condition assessment of critical assets, and collecting other necessary components of a comprehensive asset management program.

In 2019, the City received the maximum available AIA Grant award of \$150,000 for study of its wastewater system and \$150,000 for study of its drinking water system. WithersRavenel has submitted the results of the water and wastewater studies that will serve as the City's Water Asset Management Plan (AMP) and Wastewater Asset Management Plan (AMP).

Staff has reviewed both plans and recommends approval by City Council.

**RECOMMENDATION:** By motion, adopt the attached two (2) resolutions approving the Water Asset Management Plan and the Wastewater Asset Management Plan.

Date: 9/12/22

  
Bobby Croon, PE, CFM, Engineering Director

Date: 9/15/22

  
Timothy M. Salmon, City Manager

RESOLUTION NO. 2022-88

RESOLUTION APPROVING GOLDSBORO WATER ASSET MANAGEMENT  
PLAN (AMP) PREPARED BY WITHERSRAVENEL, INC.

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to initiate a Water Asset Management Plan;

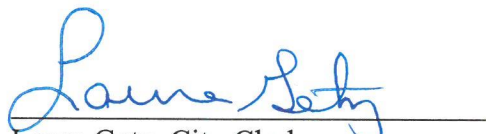
WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to approve the Water Asset Management Plan prepared by WithersRavenel dated August 2022;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Council approves the Water Asset Management Plan submitted by WithersRavenel dated August 2022.
2. This resolution shall be in full force and effect from and after this 19<sup>th</sup> day of September, 2022.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk



RESOLUTION NO. 2022-89

RESOLUTION APPROVING GOLDSBORO WASTEWATER ASSET  
MANAGEMENT PLAN (AMP) PREPARED BY WITHERSRAVENEL, INC.

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to initiate a Wastewater Asset Management Plan;

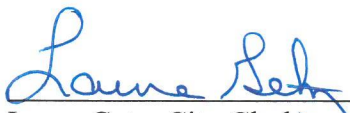
WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to approve the Wastewater Asset Management Plan prepared by WithersRavenel dated August 2022;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Council approves the Wastewater Asset Management Plan submitted by WithersRavenel dated August 2022.
2. This resolution shall be in full force and effect from and after this 19<sup>th</sup> day of September, 2022.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk





# GOLDSBORO WATER ASSET MANAGEMENT PLAN

September 2022



*Prepared for:*

Goldsboro, NC  
200 North Center Street  
PO Drawer A  
Goldsboro, NC 27530  
Phone: (919) 580-4362

*Prepared by:*



**WithersRavenel**

*Our People. Your Success.*

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NCDEQ Project No. AIA-D-VUR-0004

WR Project No. 02210407.02



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## APPENDICES

Appendix I – GIS Maps  
Appendix II – Hydraulic Model Technical Memo

## LIST OF ABBREVIATIONS

AC	-	Asbestos Cement
AMI	-	Automatic Meter Infrastructure
AMP	-	Asset Management Plan
AMR	-	Automatic Meter Reading
CAS	-	Cast Iron
CIP	-	Capital Improvement Plan
DIP	-	Ductile Iron
EPA	-	Environmental Protection Agency
EST	-	Elevated Storage Tank
FAM	-	Funding and Asset Management

FY	-	Fiscal Year
GIS	-	Geographic Information System
GP	-	Galvanized Iron
GPM	-	Gallons per Minute
ISO	-	Insurance Services Office
LF	-	Linear Feet
LOS	-	Level of Service
LWSP	-	Local Water Supply Plan
MG	-	Million Gallon
MGD	-	Million Gallons per Day
NCAC	-	North Carolina Administrative Code
NCDEQ	-	North Carolina Department of Environmental Quality
NCGS	-	North Carolina Geodetic Survey
NOAA	-	National Oceanic and Atmospheric Administration
O&M	-	Operation and Maintenance
PACP	-	Pipe Assessment Certification Program
PRV	-	Pressure Reducing Valve
PSI	-	Pounds per Square Inch
PVC	-	Polyvinyl Chloride
SCADA	-	Supervisory Control and Data Acquisition
SP	-	Steel
SPE	-	Standard Population Estimates
VFD	-	Variable Frequency Drive
WTP	-	Water Treatment Plant

# 1. Executive Summary

## 1.1 Purpose

The Asset Inventory and Assessment (AIA) Grant program was authorized by NC Session Law 2015-241 and is administered by the North Carolina Department of Environmental Quality (NCDEQ), Division of Water Infrastructure. This program is intended to encourage water and sewer utilities to become more viable and proactive in the management and financing of water and wastewater infrastructure. The program is specifically useful for assisting communities with developing asset inventories, condition assessment of critical assets, and collecting other necessary components of a comprehensive asset management program.

In 2021, the City of Goldsboro (City) received the maximum available AIA grant award of \$150,000 to study its sewer collection system and \$150,000 to study its water distribution system. This document summarizes the results of the water system study and will serve as the City's Water Asset Management Plan (AMP). There is an accompanying document to summarize the sewer study and serves as the City's Sewer AMP.

## 1.2 Key Findings

The City, with the assistance of WithersRavenel, conducted a comprehensive assessment of the existing water distribution system to identify critical assets and perform an overall risk analysis. The assessment was ultimately used to identify capital improvement projects and critical O&M strategies to improve the level of service of the City's distribution system. A summary of key findings from the comprehensive assessment includes:

- Updated condition and criticality scoring of water assets for City leadership to better manage and prioritize future capital projects.
- Approximately 20% of fire hydrants in the system were installed prior to 1980, meaning there is higher likelihood they do not include an isolation valve.
- Approximately 62% of distribution mains, 60% of water valves, and 6% of hydrants were placed in the "Poor" condition category, based upon material and diameter analysis.
- Approximately 200,000 LF, or 13%, of distribution mains are in proximity to critical infrastructure or not in compliance with water design standards.
  - Materials of critical lines include asbestos cement, cast iron, ductile iron, galvanized iron, polyvinyl chloride, and steel.
  - Diameters ranging from 1-inch to 24-inch.
- Approximately 8% of hydrants have an estimated available fire flow at 20 PSI below the minimum requirement listed in the City's engineering specifications.



## 2. Background and System Overview

### 2.1 Background

The City of Goldsboro is in southeastern North Carolina in Wayne County, approximately fifty (50) miles southeast of the City of Raleigh. The population of Goldsboro is estimated at 34,200 and accounts for around 45% of the total population in Wayne County.

In 2021, the City received a \$150,000 AIA grant to study its water distribution system and to develop a comprehensive AMP. The City, with the help of WithersRavenel, reviewed their water system assets by analyzing GIS data, performing water system field testing, and developing a newly calibrated system-wide water model. Data collected from this review were used to classify critical assets, perform a risk assessment, identify critical projects to include in the City's CIP, and determine operation and maintenance strategies to mitigate future risk of failure.

Overall, the goal of this AMP is to provide an effective framework for the City's water system asset management program by documenting, mapping, and assessing the current condition of existing assets to ultimately help prioritize potential future improvements. The elements of the AMP framework include:

- Level of Service (LOS) Statement
- Water Asset Inventory
- Non-intrusive Condition Assessment
- Criticality and Risk Analysis
- Capital Improvement Plan (CIP)
- Operation and Maintenance (O&M) Plans for the Water System

This AMP is intended to be a living document that is updated regularly. It is recommended that the data stored within the City's GIS be continually validated and updated to ensure that the most relevant and accurate representations of the current system are captured.

### 2.2 System Overview

The water distribution system conveys a permitted capacity of 14.0 million gallons per day (MGD) from the City of Goldsboro water treatment plant (WTP) to approximately 15,000 customers, operating under Public Water System ID No. 04-96-010. The water system assets include:

- Approximately 285 miles of water mains
- Approximately 5,680 valves
- Approximately 1,840 fire hydrants
- Approximately 15,000 water meters

The water distribution system inventories are stored and maintained in the City's GIS. The following sections breakdown the current state of the inventory, and maps of water system assets can be found in Appendix I. GIS database updates were not within the scope of this project, so the information summarized is based upon the most updated GIS database provided by the City.

### 3. Level of Service

Level of Service (LOS) criteria define the goals and standards the City will strive to attain. LOS criteria reflect the mission of the City and are expressed in terms of quality, quantity, reliability, responsiveness, cost, and environmental impact. Taking all these considerations into account, the City is adopting the following LOS criteria:

Table 1. Goldsboro, NC level of service criteria

Category	Level of Service	Performance Measure	Target
Health and Safety	<b>1. Water Quality</b> Compliance with Safe Drinking Water Act (SDWA) primary and secondary standards and Ground Water Rule (GWR)	Number of violations per year	0 violations/year
	<b>2. Fire Protection and Water Pressure</b> Compliance with North Carolina Administrative Code (NCAC) and Insurance Services Office (ISO)	Number of violations per year	0 violations/year
	<b>3. Water Availability</b> No adverse event will cause the customer to be without water	Time without water	< 8 hours
	<b>4. Water System Performance</b>	Main break frequency per year	≤ 15/100 miles
		Full leak detection survey	Every 5 years
Customer Service	<b>5. Response Time</b> Respond to customer complaints/requests in a timely manner	Emergency (breaks)	1-2 hours
		Leaks	1-2 hours
		Meter Repair	1-5 days
	<b>6. Complaints</b> Number of complaints due to unplanned or unanticipated events	Water outage	≤ 2/month
		Colored water	< 3/month
		Water with bad taste, odor	< 5/month
		Pressure	< 5/month
	<b>7. Education and Outreach</b>	Water conservation information included with water bill and on website	Yearly
	<b>8. Communication</b> Notification of planned shutdown will be provided	Number of days	≥ 7 days
Source Water Protection	<b>9. Customer Readings</b> Ensure meters communicate information	Number of non-communicating meters	< 75 meters/month
	<b>10. Outreach</b> Outreach to property owners within the protection area	Outreach frequency	Once/year
Financial	<b>11. Financial Capability</b> Rates are reviewed on an annual basis and revised as needed to ensure full cost recovery	Revise, review rates	Once/year

With the LOS criteria developed, the City must establish sustainable procedures to ensure information required for measuring LOS is cost effectively available. The processes for collecting the information will be integrated with existing workflows. For example, the number of water main breaks per year is centrally located in the work order log, used by the Public Works Department.

### 3.1 Water System

Fire Protection and Water Pressure were designated as important metrics for the water system analysis, and Table 2 summarizes the water system design standards per NCAC and ISO. These standards were used to identify assets within the distribution system that require updates to become compliant.

*Table 2. Water system design standards per NCAC and ISO*

System Parameter	Evaluation Criterion	Value	Design Standard/Guideline
Valves	Number at Crosses	4	COG Water Specifications
	Number at Tees	2	
	Number on Hydrant Branch	1	
	Distance Between Valves	500 feet	
System Pressure	Minimum, during PHD	30 PSI	NCAC T15A:18C.0405(b)
	Minimum, during MDD + Fire Flow	20 PSI	
Water Storage	Minimum Combined Elevated and Ground Storage Capacity	1/2 ADD	NCAC T15A:18C.0805
	Fire Flow Volume	Min 75,000 GAL	
Minimum Fire Flow, Maintaining 20-PSI	Residential	1,000 GPM	COG Water Specifications
	Other	1,500 GPM	
Minimum Nominal Diameter	Transmission Lines	As Directed by City	COG Water Specifications
	Distribution Lines	6 inch	
Maximum Length Between Larger Mains	6-inch	1,200 feet	COG Water Specifications
	8-inch	2,000 feet	
Installation Depth	Depth Below Grade	4 feet	COG Water Specifications
Maximum Length Between Fire Hydrants	Residential	500 feet <sup>1</sup>	COG Water Specifications
	Business, Office, Institutional, and Industrial	300 feet <sup>2</sup>	
	Thoroughfares	1,000 feet <sup>3</sup>	

<sup>1</sup>When intersections are less than 700 feet apart, a hydrant is not required between intersections

<sup>2</sup>When intersections are less than 450 feet apart, a hydrant is not required between intersections

<sup>3</sup>When intersections are less than 1,200 feet apart, a hydrant is not required between intersections

## 4. Water System Inventory

### 4.1 Distribution Mains

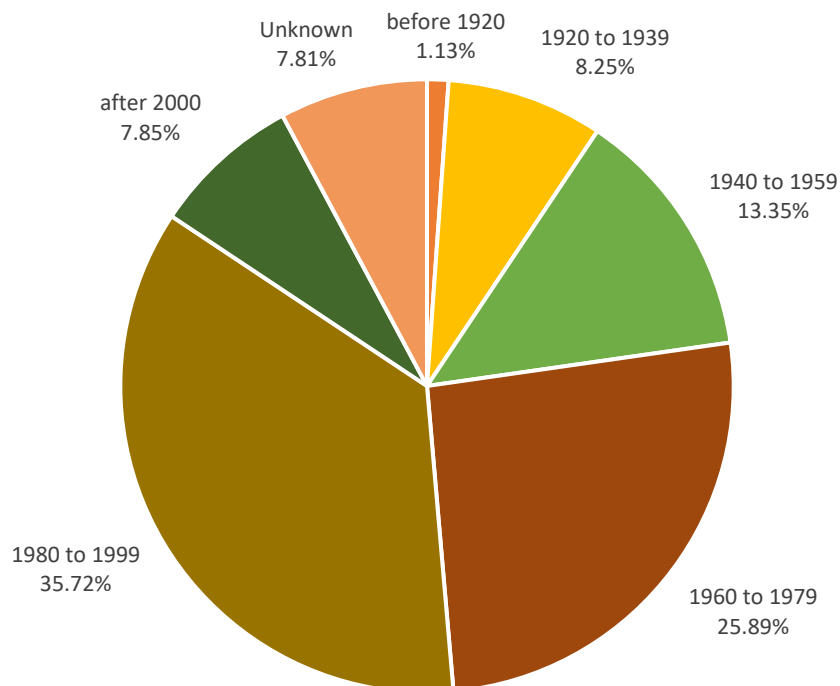
The City's distribution system consists of approximately 285 miles of water mains to convey water from the City of Goldsboro WTP to approximately 15,000 water customers. Pipe diameters range from 1 to 36 inches, and pipe materials include asbestos cement (AC), cast iron (CAS), ductile iron (DIP), galvanized iron (GP), polyvinyl chloride (PVC), and steel (SP). Table 3 and Figure 1 provide a summary of the diameter, material, and construction time period of the water main pipes contained in the distribution system, as shown by the City's GIS database.

*Table 3. Water system by diameter and material (summarized by length in feet)*

Material / Diameter	AC	CAS	DIP	GP	PVC	SP	Unknown	Total	Percent of Total
< 6"	954	59,238	177	27,619	31,002	-	1,352	120,342	8.01%
6"	224,441	201,975	10,852	38	346,061	-	42	783,409	52.15%
8"	58,075	9,621	3,015	-	98,348	-	-	169,059	11.25%
10"	45,758	11,834	1,409	-	25,436	-	-	84,437	5.62%
12"	62,222	42,905	44,856	-	54,813	-	-	204,797	13.63%
14"	5,446	1	-	-	-	-	-	5,447	0.36%
16"	19,869	11,064	48,316	-	4,569	4,623	-	88,441	5.89%
18"	-	170	-	-	-	-	-	170	0.01%
20"	-	986	7,713	-	27	9,497	-	18,223	1.21%
24"	-	6,616	7,999	-	-	-	19,801	34,416	2.29%
30"	-	1,331	571	-	-	-	-	1,902	0.13%
36"	-	1,041	-	-	-	-	-	1,041	0.07%
Unknown	-	-	-	238	2,235	-	-	2,473	0.16%
<b>Total</b>	<b>416,765</b>	<b>346,782</b>	<b>124,908</b>	<b>27,895</b>	<b>562,492</b>	<b>14,120</b>	<b>21,195</b>	<b>1,502,160</b>	
<b>Percent of Total</b>	<b>27.74%</b>	<b>23.09%</b>	<b>8.32%</b>	<b>1.86%</b>	<b>37.45%</b>	<b>0.94%</b>	<b>1.41%</b>		

Over 95% of the system has known material and diameter. The most common material in the system is polyvinyl chloride (PVC), with 37%, followed by asbestos cement (AC), with 27%. The most common diameter across the system is 6 inches, representing 52%, followed by 12 inches, representing 14%. About 8% of the system is comprised of lines smaller than 6 inches or unknown diameters, which is no longer allowed in new water construction designed to carry fire protection flows.





*Figure 1. Distribution mains by construction period*

Approximately 49% of the distribution mains are older than 40 years of age and are considered to be aged by NCDEQ. Ductile iron (DIP) and polyvinyl chloride (PVC) represents 46% of the system and are materials commonly used in new water construction projects. Asbestos cement (AC), cast iron (CAS), and galvanized iron (GP) represents 53% of the system and are typically the oldest and potentially most compromised pipe materials. Asbestos cement and cast iron were first used in the 1930s, reaching peak popularity in the 1950s and were discontinued in the 1980s. Galvanized iron was a popular construction material prior to the 1960s.

## 4.2 Valves and Fire Hydrants

The distribution system in Goldsboro consists of approximately 5,680 water valves which control the conveyance of water throughout the City, ranging in diameter from 1 to 36 inches.

Table 4 provides a summary of the valve diameters contained in the distribution system, as shown by the City's GIS database.

*Table 4. Valves by diameter*

Diameter	Count
<6"	544
6"	4,050
8"	403
10"	154
12"	322
14"	8
16"	120
18"	2
20"	13
24"	23
30"	11
36"	3
Unknown	24
Total	5,677

The distribution system contains approximately 1,840 fire hydrants to provide fire flow and flushing throughout the City. Fire hydrant construction dates range from Unknown to 2020, and Figure 2 provides a summary, as shown in the City's GIS database.

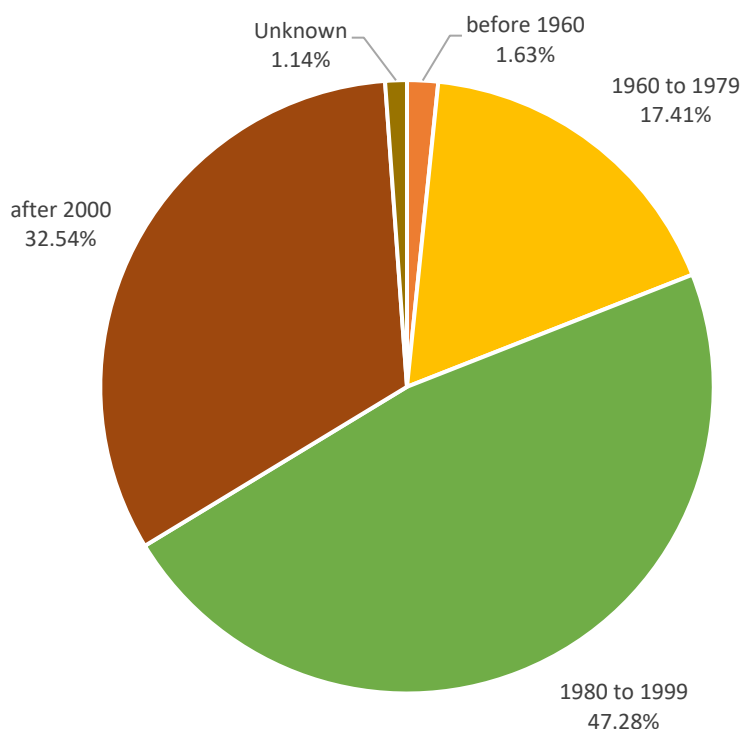


Figure 2. Fire hydrants by construction period

Figure 2 shows that approximately 20% of the hydrants were installed prior to 1980 or have an unknown installation year. Prior to 1977, hydrant design standards did not require an isolation valve.

### 4.3 Storage Tanks and High Service Pumps

The distribution system contains four (4) finished water storage tanks, located throughout the system. Table 5 contains a summary of the information, as shown in the City's GIS database.

Table 5. Summary of storage tank information

Tank Name	Year Built	Capacity	Overflow Elevation	Head Range
Center & Holly Tank	1938	1.0 MGD	243'	25'
Holly & Madison Tank	1955	1.0 MGD	238.5'	25'
Harris Tank	1975	1.0 MGD	238.5'	35'
New Hope Tank	1991	1.0 MGD	240'	35'

The distribution system contains three (3) finished water high service pumps, located at the water treatment plant. Table 6 contains a summary of the information, provided by WTP staff. It should be noted that flow and TDH listed here are estimates based on the original pump design points. The high service pumps have been modified over time and their original pump curves are likely no longer fully accurate.

*Table 6. Summary of high service pump station information*

Pump Name	Pump Type	Year Installed	Flow	TDH	Most Recent Upgrade
FWP-1	Horizontal Turbine	1952	6,250 GPM	180'	2010 - Motor Upgrade
FWP-3	Horizontal Turbine	1952	6,250 GPM	180'	2010 - Motor Upgrade
FWP-4	Vertical Turbine	1964	4,200 GPM	200'	2010 - Motor Upgrade

## 5. Water Asset Condition Assessment

For the purposes of Asset Management, condition assessment focuses on the likelihood of failure for a given asset. Industry standards recognize three (3) major categories in which an asset can fail:

- Physical Failure
  - Asset breaks, cracks, etc. beyond repair
- Performance Failure
  - Capacity, pressure, and failure to meet regulatory requirements
- Economic Failure
  - Asset is no longer the most cost-effective solution

This AMP illustrates the condition assessment of water assets as a combination of physical and performance failure. Relevant characteristics of an asset's physical condition and performance metrics were analyzed to determine the likelihood of failure for each asset.

This plan explains the current state of condition assessment and prepares a forecasted state to provide ongoing condition and performance monitoring that contributes to a better understanding of asset condition.

### 5.1 Current State

For the purposes of this project, the current state of asset condition was determined by the known metrics of each asset: age, material, diameter, capacity, etc. Each of the water main lines, fire hydrants, and water valves inventoried were prioritized for improvement / replacement. Based on C Factor, material, and diameter, condition scores were assigned to each water main, which were then used to assign condition scores to the in-line water valves. Based on age and the industry standard life expectancy of 75 years, a condition score was assigned to each fire hydrant asset. Each of the storage tank assets was assigned a condition score based on Annual Storage Tank Condition Assessments, and data stored in the GIS database.

Condition scores were assigned to each water main asset using the categories shown in Table 7 and Table 8.

*Table 7. Condition criteria for distribution mains*

Condition Rating	Primary Method	Secondary Method
	C Factor (as % of New Pipe)	GIS Analysis
<b>Failed</b>	Assets that have failed and are no longer contributing to the system	
<b>Poor</b>	0% - 49%	Material: AC, CAS, GP, SP and Diameter: Less than 6-inch or 18-inch and Greater
<b>Fair</b>	50% - 69%	Material: AC, CAS, GP, SP and Diameter: Greater than 6-inch and 16-inch and Less
<b>Good</b>	70% - 89%	Material: DIP, PVC and Diameter: Less than 6-inch or 18-inch and Greater
<b>Excellent</b>	90% - 100%	Material: DIP, PVC and Diameter: Greater than 6-inch and 16-inch and Less



Table 8. Condition criteria for fire hydrants

Condition	Life Remaining
Failed	Assets that have failed and are no longer contributing to the system
Poor	0% - 25%
Fair	26 - 50%
Good	51% - 75%
Excellent	76% - 100%

Using the above criteria, each asset in the distribution system was placed in a condition category. These condition categories have been summarized in Table 9 and recorded in the GIS database. These categories were summarized by linear foot for distribution mains and were summarized by asset count for storage tanks, high service pumps, valves, and fire hydrants.

Table 9. Summary of condition categories

Asset / Condition	Failed	Poor	Fair	Good	Excellent
Distribution Mains	-	61.78%	22.09%	2.84%	19.94%
Valves	-	59.49%	12.40%	0.92%	12.88%
Hydrants	-	5.88%	23.45%	57.45%	30.47%
Storage Tanks	-	-	-	100.00%	-

Table 9 shows that no distribution system assets were placed in the “Failed” condition category, indicating that there are no observed assets that have stopped contributing to the system. While determining condition based upon C factor, material, and diameter is not the most conclusive condition assessment, these categories provide a list of assets to undergo additional analysis to determine replacement needs. The forecasted state section below provides additional condition assessment criteria that can increase the accuracy of the condition assessment.

## 5.2 Forecasted State

Hydraulic model development occurred to help the City better understand the water distribution system and its components. Models provide predictive insight into operational changes, hydraulic impact of improvements, and highlight anomalies that could indicate declining performance or failures.

Each system component has a unique Facility ID and therefore the model has 1:1 connectivity with the GIS database. This enables streamlined future updates to the model as infrastructure is repaired, replaced, constructed or abandoned. The report detailing model development, calibration, and predicted results may be found in Appendix II.

This section is intended to summarize the information gathered from the hydraulic model that will allow the City to increase the accuracy of the condition assessment.

### 5.2.1 Water Loss / Non-Revenue Water

During the time between March 1, 2022 and April 30, 2022, the average system-wide water loss accounted for about 23% of the finished water produced by the WTP. These losses are referred to as non-revenue water (NRW) because they are not billed to customers. Approximately 3% of the calculated NRW has been attributed to automatic flushers installed by the City. The finished water used for filter backwash is not included in the NRW calculation. The estimated NRW therefore consists of non-billed water usage such as leaks, main breaks, flushing, and firefighting usage.

The implementation of a water audit program could assist with reducing NRW. This kind of program would assess district metered areas to identify the locations and sources of water losses and areas to prioritize for repairs. Reduction in water loss would be possible by routine calibration of customers, optimized hydrant flushing procedures, and diagnosing, tracking, and repairing water main breaks.

### 5.2.2 System Pressures

The distribution system contains pressures ranging from less than 30 pounds per square inch (PSI) to just over 70 PSI.

The only locations experiencing low pressures, <30 PSI, are on the suction-side pipes of the high service pumps. It is typical for plant piping to experience low pressures due to the high rate of water withdrawal by the high service pumps.

The remainder of the system has pressures between 36 to just over 70 PSI. The highest pressures are located in a band on the west and southwest side of the system which is at lower elevations approaching the Neuse River. Elevation rises moving eastward, and average system pressures decrease. The lowest pressure area is located at and to the east of the New Hope Tank, with pressures frequently below 40 PSI.

The water model report in Appendix II includes a color-coded map of the modeled distribution system pressures.

### 5.2.3 Fire Flow Availability

The City of Goldsboro engineering specifications specify 1,000 gpm available fire flow at 20 PSI for all hydrants in residential areas and 1,500 gpm available fire flow at 20 PSI for hydrants in commercial or industrial areas. The water model indicates that approximately 8% of the hydrants in the system have less than 1,000 gpm available.

The areas of the system with low available fire flow are not principally located in areas with low pressure. Instead, the model indicates that the primary cause of low fire flow is dead end, undersized, and un-looped water mains. Several of the areas, such as those in the vicinities of Granville Drive, Titleist Drive, Piedmont Airline Road, and Hunters Creek are residential areas with singularly 6" diameter water mains and a single 6" supply line.

Another area showing a high percentage of hydrants with less than 1,000 gpm available fire flow is the commercial area along US-70 beginning south of the Oak Forest Road intersection. This was corroborated by a fire flow test performed by WithersRavenel staff on April 5, 2022, near address 4172 US-70, which indicated 815 gpm available fire flow at 20 PSI. The area is served by a dead-end 12" line and also supplies a large bulk water user, E Wayne SD.

The water model indicates that short waterline extension projects to increase water system looping can raise deficient fire flow above the City's engineering standard of 1,000 gpm in some areas. For example, by modeling a theoretical 10" supply line from Carolina Commerce Drive to Granville Drive, average fire flow at 20 PSI for hydrants along Granville Drive was improved from 480 gpm to 1,160 gpm.

#### 5.2.4 Customer Meters

The City utilizes Advanced Meter Infrastructure (AMI) that allows meters to be read remotely by a third-party AMI provider, Sensus, and reported to the City. There is a high level of confidence in the accuracy of these meter readings, and data from Sensus was utilized in development of the hydraulic model. The AMI meters are also able to provide hourly data for the overall system usage and individual users, to determine daily patterns of water use. Demand patterns for the overall system and the top six largest users in the system with AMI were developed and are presented in the model report in Appendix II.

AMI can be used to track metered water usage for the entire distribution system, specific users, or system areas for use in leak detection. AMI should be utilized as an asset management tool moving forward.

## 6. Water Criticality and Risk Analysis

Criticality refers to the level of importance placed on each asset in terms of maintaining the performance and integrity of the entire system, and risk refers to the consequence of failure for each asset.

This plan explains the current state of criticality and risk and prepares a forecasted state to provide ongoing condition and risk analysis that contributes to a better understanding of system criticality and risk.

### 6.1 Current State

For the purposes of this project, the current state of the criticality and risk analysis focused on the assets that are not in compliance with NCAC water system design standards, assets supplying critical infrastructure and main distribution or supply lines.

Infrastructure considered critical includes Cherry Hospital, O'Berry Medical Center, Goldsboro Medical Hospital, Wayne Memorial Hospital, Wayne UNC Health Care, Seymour Johnson Air Force Base, and Case Farms. The critical distribution mains are summarized in Table 2.

*Table 10. Distribution main assets considered critical.*

Material / Diameter	AC	CAS	DIP	GP	PVC	SP	Unknown	Total
1"	-	277	-	-	-	-	-	277
2"	97	56,076	8	26,796	15,697	-	764	99,438
3"	-	439	-	-	-	-	-	439
4"	741	2,125	27	-	3,465	-	-	6,358
8"	1,608	-	-	-	3,737	-	-	5,346
10"	6,723	331	103	-	1	-	-	7,158
12"	8,880	7,522	13,721	-	7,424	-	-	37,547
16"	3,249	4,535	18,086	-	3,178	-	-	29,049
18"	-	156	-	-	-	-	-	156
20"	-	97	-	-	-	9,476	-	9,573
24"	-	269	2,656	-	-	-	-	2,925
<b>Total</b>	21,299	71,826	34,600	26,796	33,502	9,476	764	198,264

Among the critical infrastructure, it is important to note that Case Farms is the largest water user in the distribution system. Currently, there are primary and secondary supply lines for this property. The primary supply line includes a 20-inch steel pipe with multiple aerial crossings, and the secondary supply line contains a bottleneck at the corner of Westbrook and Slocumb.

These critical distribution system assets were used in combination with the condition analysis to select the projects included in the CIP, as shown in Section 8.

## 6.2 Forecasted State

### 6.2.1 Regulatory Considerations

In 2018, America's Water Infrastructure Act (AWIA) was signed into law. This law requires drinking water systems serving more than 3,300 people to develop or update risk and resilience assessments and emergency response plans. The information gathered for the requirements of these assessments and plans will identify critical assets in respect to crucial locations within the City, such as schools, industries, hospitals, etc.

In 1991, the Lead and Copper Rule was signed into law, with the most recent revision taking effect in June 2021. This law was implemented to minimize lead and copper levels in drinking water. It requires drinking water systems to monitor lead and copper concentrations in the drinking water at customer taps. Systems exceeding the action level must notify the public and take action to reduce the lead and copper concentrations in the water by implementing applicable corrosion control and treatment requirements. If the system continues to exceed the action level following these actions, lead and copper pipes shall be replaced. There has recently been indication that galvanized iron pipes will be added to this list for monitoring or replacement requirements.

In 1974, the Safe Drinking Water Act was signed into law, with the most recent revision taking effect in 1996. This law created the National Primary and Secondary Drinking Water Regulations. These regulations, last updated in 2009, are standards and treatment techniques that public water systems must follow. These standards include microorganisms, disinfectants and disinfection byproducts, inorganic and organic chemicals, and radionuclides. These standards are measured at the WTP, and the disinfectants and disinfection byproducts are additionally measured throughout the distribution system.

### 6.2.2 Hydraulic Model Findings

Throughout the course of this project, the GIS connectivity updates, hydraulic model development, and review of recent and future state standards have been used to identify additional criticality and risk parameters that are important to the distribution system.

The hydraulic model report, located in Appendix II, details the full data collection, calibration, and development process.



## 7. Distribution System Operation and Maintenance (O&M) Plan

Operation and Maintenance (O&M) for the water distribution system focuses on upkeep of the water mains, treatment plant, storage tanks, booster pumps, valves, and fire hydrants. Maintenance consists of “Emergency Maintenance,” which is corrective action needed quickly to keep the system operational, and “Preventative Maintenance,” which is routine, scheduled tasks to prevent problems before they arise. The items below represent routine maintenance items performed throughout the collection system.

### 7.1 Distribution Mains

Perform routine inspection or maintenance on the following items:

- Bi-annual inspection of all high priority lines. Maintain log of date, area inspected, method of inspection, and corrective action taken or initiated. High priority lines include the following:
  - Aerial and sub-waterway crossings
  - Lines contacting surface waters and lines positioned parallel to stream banks that are subject to eroding in such a manner that may threaten the line
  - Transmission line from the WTP to distribution system
  - Any other segment of the system that is designated as high priority

Utilize and maintain a Water Main Break Evaluation Log, including the following items:

- Suspected water main breaks or leaks due to unexplained wet areas on ground with the date, location, and pictures to document the unexpected wet area
- Reported water main breaks or leaks, with the date, location of break, size, material, condition, and asset identifier of water main, description of break (cause, estimated quantity of water lost, etc.), and summary of repair

Incorporate information from new construction and rehabilitation projects, including line diameter, material, and condition, into the collection system GIS within one (1) year of construction completion.

### 7.2 Water Treatment Plant and Customer Meters

Perform routine follow up structural inspections

- Perform maintenance as recommended by a certified structural engineer

Equipment painting program

- Continue routine painting of vertical WTP assets

Routinely reconcile water production data against water sales records

- Record non-revenue water and identify and repair leaking or under-recording customer meters

Perform finished water flow meter accuracy testing and flow meter maintenance.

- Check for appropriate meter sizing and meter type for customer usage, along with checking installation, to reduce reporting errors.

## 7.3 Storage Tanks

Perform routine inspections on the following items:

- Coating Type and Conditions
  - Note interior coating condition, exterior coating condition, and logo condition
  - Take pictures to document condition of each
- Safety
  - Note any safety climbing devices and if they are properly secured
  - Note any deficiencies with access hatches
- Security
  - Ensure fence around the site is secure, the ladder gate/access door is locked, and the access hatch is locked and secure
  - Note any evidence of vandalism
- Structural
  - Inspect the foundation, legs, access ladders, column flanges, anchor bolts, riser pipe, riser rods, wind rods, balcony, interior ladders, roof, vents, overflow pipe, and welds, and note any deficiencies such as corrosion or rust
  - Ensure connections are watertight and there are no visible leaks
  - Take pictures to document condition of each

Complete maintenance items on a rotating schedule:

- Recoating/repair interior and exterior
- Disinfect according to an approved AWWA method

## 7.4 High Service Pump Station

Create and utilize a Pump Station Checklist for each inspection. This checklist should cover the following items:

- Record hours of running time from elapsed time meters at least once per week and check for equal running times on each pump
- Inspect control panel switches for proper positioning
- Test alarms
- Check valves for proper positioning (valve functioning, normally open valves are open, normally closed valves are closed)
- Check for unusual pump noise or vibration
- Check amperage readings and note variations from normal
- Check for leakage
- Note any rust or loose parts
- Check that piping and valves are not leaking, and that bolts and nuts are tight
- Check control settings
- Confirm generator is automatically exercising. Periodically manually throw main disconnect to check the automatic transfer switch (ATS) and generator operation

- Cut grass, pick up trash, remove debris, walk around perimeter, inspect fencing, landscaping, look for vandalism or evidence of trespassing or other security concerns

Perform routine inspections on the following items:

- Daily inspection of pumps, auxiliary equipment, and grounds. Maintain log of hour meter readings, discharge pressure and flow rate, as applicable, and other pertinent data.
- Inspection of pumps and other mechanical equipment, per manufacturer's schedule.

Perform routine maintenance on the following items:

- Monthly valve exercise
- Monthly tests to ensure proper operation of alarms, telemetry, and auxiliary equipment
- Annual flow meter calibration

Update high service pump curves

- Perform testing to determine approximate current pump curves for high service pumps for future modeling efforts, as they have been modified from their original design

## **7.5 Valves**

Perform annual inspection and exercise of each valve. Maintain log of date, asset identifier, location of valve, and general condition of valve.

## **7.6 Hydrants**

Perform routine inspections or maintenance items:

- Annual inspections of each hydrant. Maintain log of date, asset identifier, location of hydrant, and general condition of hydrant.
- Regular flushing of selected fire hydrants throughout the system, location and schedule determined by the flushing program. Maintain a log of date, hydrant location, duration of flushing, and approximate volume of water flushed.

## 8. Capital Improvement Plan

### 8.1 Capital Costs

The capital improvement cost includes the material cost and labor cost for the rehabilitation, replacement, or installation of a new or existing water system asset. This cost can be determined for an asset with direct price quotes provided by a supplier or general cost estimates based on an evaluation of recent construction bids across North Carolina and the RSMeans Catalog. For the purposes of this project, a combination of direct price quotes and general cost estimates were used to determine unit costs for the listed projects.

### 8.2 Capital Improvement Projects

Based on input from the City of Goldsboro Staff, the results of the condition assessment, and the results of the criticality and risk analysis, summarized above, the following projects are recommended for inclusion in the CIP budget for the collection system over the next 10 years. Project costs shown were estimated based on current market conditions and in today's dollars. This estimate was then given an inflation amount based upon the year of anticipated construction and a 3% annual inflation.

#### 1. Waterline Replacement on William Street

Replace and upsize approximately 2,500 LF of 6-inch diameter waterline to 8-inch diameter on William Street from Holly Street to Stronach Street. The project will also confirm if the existing line extends under the nearby railroad tracks or if it dead ends on either side, as suspected by City staff. The model predicts that there is a possible line closure or dead end in the area causing a fire flow capacity issue, and that this project would alleviate the issue. This project has been designated to occur in 2023.

#### 2. Replace Galvanized Waterlines

Replace approximately 28,000 LF of galvanized iron waterline throughout the system. This project targets the replacement of the galvanized iron pipe throughout the system, which has been identified as a health concern due to the age of the material. The project has been designated to occur beginning in 2023 and proceeding through 2032 with the goal of replacing one tenth of the total galvanized pipe quantity (2,800 LF) each year.

#### 3. Waterline Extension to Granville Drive

Install approximately 2,000 LF of 10-inch waterline connecting the existing waterlines on Granville Drive and Carolina Commerce Drive to increase available fire flow. The model predicts a significant fire flow improvement for the Granville Drive area from this project. This project has been designated to occur in 2024.

**4. Waterline Extensions near Piedmont Airline Road**

Install approximately 400 LF of 6-inch waterline to connect the existing waterlines on Piedmont Airline Road and Hickory Road and 325 LF to connect the existing waterlines on S Meadow Road and Stonehenge Drive. The model predicts a significant fire flow improvement for the associated neighborhoods and Piedmont Airline Road. This project has been designated to occur in 2025.

**5. Waterline Extensions to Fork Township Area**

Install approximately 19,000 LF of 12-inch waterline to connect the water treatment plant to the Fork Township area. This project will provide water stability for the anticipated development in this area. This project has been designated to occur in 2025.

**6. Waterline Improvement near Westbrook Road and Slocumb Street**

Upsize approximately 400 LF of 8-inch waterline to a 12-inch line and reduce the number of bends. The model confirms that the current 8-inch water main at Westbrook and Slocumb, which initiates the secondary supply line for Case Farms, the system's largest water user, could inhibit supply or pressure. This will be particularly true following the proposed Case Farms expansion, which could increase their water demand by as much as 100%. This project eliminates a capacity chokepoint for the secondary supply to the system's largest user. This project has been designated to occur in 2026.

**7. Waterline Extension near S John Street**

Install approximately 2,100 LF of 12-inch waterline along S John Street from Benton Street to Arrington Bridge Road. This project supports the secondary supply line and provides a tertiary supply line for the system's largest water user, Case Farms. This project has been designated to occur in 2027.

**8. Waterline Extension on Cuyler Best Street**

Install approximately 1,000 LF of 12-inch waterline along Cuyler Best Street, eliminating two pipe dead ends. The model predicts a slight fire flow improvement along with increased looping and water quality, and the project provides opportunity for development in the area. This project has been designated to occur in 2028.

**9. Replace Steel Waterline on Highway 117**

Replace approximately 9,500 LF of 20-inch steel pipe transmission line on Highway 117. This pipe was included in the critical infrastructure identified in this project and replacement increases the resiliency of the distribution system because it will eliminate multiple high-risk aerial crossings. The project will involve multiple horizontal direction drills to install the new line under the Neuse River and other low-lying areas. This project has been designated to occur in 2029.



**10. Waterline Extensions near Old Cherry Hospital**

Install approximately 6,000 LF of 12-inch waterline to connect the waterline along Highway 70 to the waterline along O'Berry Center Road. This project will provide resiliency for this area. This project has been designated to occur in 2032 or beyond.

9. Total CIP Estimates

Table 11. List of proposed projects for the next 10 years

City of Goldsboro Capital Improvements Plan											
Project Location	Current Cost	Year 1 2023	Year 2 2024	Year 3 2025	Year 4 2026	Year 5 2027	Year 6 2028	Year 7 2029	Year 8 2030	Year 9 2031	Year 10+ 2032+
Water Improvements											
WATERLINE EXTENSIONS											
Extend 19,000 LF of 12" Waterline to Fork Township Area	\$7,182,000			\$7,847,771							
Extend 2,000 LF of 10" Waterline to Granville Drive	\$636,000		\$674,732								
Extend 725 LF of 6" Waterline near Piedmont Airline Road	\$187,050			\$204,390							
Extend 2,100 LF of 12" Waterline along S John Street	\$793,800					\$920,252					
Extend 1,000 LF of 12" Waterline along Cuyler Best Street	\$378,000						\$451,370				
Extend 6,000 LF of 12" Waterline near Old Cherry Hospital	\$2,268,000										\$3,047,965
WATERLINE REPLACEMENTS											
Upsize 2,500 LF of 6" Waterline to 8" on William Street	\$720,000	\$741,600									
Upsize 400 LF of 8" Waterline to 12" near Westbrook Road and Slocumb Street	\$151,200				\$170,176						
Replace 9,500 LF of 20" Steel Waterline on Highway 117	\$9,785,000							\$12,034,572			
Replace 28,000 LF of Galvanized Water Lines with 6" lines	\$7,224,000	\$744,072	\$766,394	\$789,366	\$813,061	\$837,478	\$862,618	\$888,480	\$915,136	\$942,588	\$970,833
TOTAL	\$29,325,050	\$1,485,672	\$1,441,127	\$8,841,527	\$983,237	\$1,757,731	\$1,313,988	\$12,923,051	\$915,136	\$942,588	\$4,018,799

# APPENDIX I – GIS MAPS

# **APPENDIX II – HYDRAULIC MODEL TECHNICAL MEMO**



# GOLDSBORO SEWER ASSET MANAGEMENT PLAN

September 2022



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NC DEQ Project No. AIA-W-VUR-0004

WR Project No. 02210407.01

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# APPENDICES

Appendix I – GIS Maps

Appendix II – Wet Weather Hydraulic Model Technical Memo

# LIST OF ABBREVIATIONS

ABAN	-	Abandoned
ABS	-	Acrylonitrile Butadiene Styrene
AC	-	Asbestos Cement
AMP	-	Asset Management Plan
AMR	-	Automatic Meter Reading
CAS	-	Cast Iron
CHI	-	Computational Hydraulics International
CIP	-	Capital Improvement Plan
CIPP	-	Cast-in-Place
CCTV	-	Closed-Circuit Television
DIP	-	Ductile Iron
DWF	-	Dry Weather Flow
EPA	-	Environmental Protection Agency
EST	-	Elevated Storage Tank

---

FAM	-	Funding and Asset Management
FY	-	Fiscal Year
GIS	-	Geographic Information System
GPM	-	Gallons per Minute
HDPE	-	High Density Polyethylene
LF	-	Linear Feet
LOS	-	Level of Service
LWSP	-	Local Water Supply Plan
MG	-	Million Gallon
MGD	-	Million Gallons per Day
NCAC	-	North Carolina Administrative Code
NCDEQ	-	North Carolina Department of Environmental Quality
NCGS	-	North Carolina Geodetic Survey
NOAA	-	National Oceanic and Atmospheric Administration
O&M	-	Operation and Maintenance
PACP	-	Pipe Assessment Certification Program
PCSWMM	-	Personal Computer Storm Water Management Model
PE	-	Polyethylene
PVC	-	Polyvinyl Chloride
RCP	-	Reinforced Concrete
RDII	-	Rainfall-Derived Infiltration and Inflow
SCADA	-	Supervisory Control and Data Acquisition
SP	-	Steel
SPE	-	Standard Population Estimates
SSO	-	Sanitary Sewer Overflows
SWMM	-	Storm Water Management Model
VCP	-	Vitrified Clay
VFD	-	Variable Frequency Drive
WWTP	-	Wastewater Treatment Plant

# 1 Executive Summary

## 1.1 Purpose

The Asset Inventory and Assessment (AIA) Grant program was authorized by NC Session Law 2015-241 and is administered by the North Carolina Department of Environmental Quality (NCDEQ), Division of Water Infrastructure. This program is intended to encourage water and sewer utilities to become more viable and proactive in the management and financing of water and wastewater infrastructure. The program is specifically useful for assisting communities with developing asset inventories, condition assessment of critical assets, and collecting other necessary components of a comprehensive asset management program.

In 2021, the City of Goldsboro (City) received the maximum available AIA grant award of \$150,000 to study its sewer collection system and \$150,000 to study its water distribution system. This document summarizes the results of the sewer study and will serve as the City's Sewer Asset Management Plan (AMP). There is an accompanying document to summarize the water study and serves as the City's Water AMP.

## 1.2 Key Findings

The City, with the assistance of WithersRavenel, conducted a comprehensive assessment of the existing sewer collection system to identify critical assets and perform an overall risk analysis. The assessment was ultimately used to identify capital improvement projects and critical O&M strategies to improve the level of service of the City's collection system. A summary of key findings from the comprehensive assessment includes:

- Updated condition and criticality scoring of sewer assets for City leadership to better manage and prioritize future capital projects.
- Approximately 17% of gravity mains and 19% of manholes were placed in the "Poor" condition category, based on CCTV inspection and material and diameter analysis.
- Flow monitoring exercises observed minimal rainfall-derived infiltration and inflow (RDII) during the storms observed between May and July 2022.
- Approximately 409,500 LF, or 34%, of gravity mains and 1,360, or 26%, manholes are in proximity to natural waters or critical infrastructure.
  - Gravity main materials include acrylonitrile butadiene styrene, asbestos cement, cast iron, cured in place, ductile iron, high density polyethylene, reinforced concrete, polyethylene, polyvinyl chloride, and vitrified clay.
  - Gravity main diameters ranging from 4-inch to 48-inch.

## 2 Background and System Overview

### 2.1 Background

The City of Goldsboro is in southeastern North Carolina in Wayne County, approximately fifty (50) miles southeast of the City of Raleigh. The population of the City is approximately 34,200 and accounts for approximately 45% of the total population in Wayne County.

In 2021, the City received a \$150,000 AIA grant to study its sewer collection system to and develop a comprehensive AMP. The City, with the help of WithersRavenel, conducted flow monitoring for a period of 3 months, updated an existing sewer model, and created an asset management plan. Data collected as a part of the AIA were used to identify critical assets, perform a risk assessment, identify critical projects to include in the City's CIP, and identify operation and maintenance strategies to mitigate future risk of failure.

Overall, the goal of this AMP is to provide an effective framework for the City's sewer system asset management program by documenting, mapping, and assessing the current condition of existing assets to ultimately help prioritize potential future improvements. The elements of the AMP framework include:

- Level of Service (LOS) Statement
- Sewer Asset Inventory
- Non-intrusive Condition Assessment
- Criticality and Risk Analysis
- Capital Improvement Plan (CIP)
- Operation and Maintenance (O&M) Plan for the Sewer System

This AMP is intended to be a living document that is updated regularly. It is recommended that the data stored within the City's GIS be continually validated and updated to ensure that the most relevant and accurate representations of the current system are captured.

### 2.2 System Overview

The sewer collection system conveys a permitted capacity of 14.2 million gallons per day (MGD) from approximately 11,660 customers to the City of Goldsboro wastewater treatment plant (WWTP), operating under Collection System Permit No: WQ0017791 and NPDES Permit No: NC0023949. The sewer system assets include:

- Approximately 230 miles of gravity mains
- Approximately 18 miles of force mains
- 5,123 manholes
- 26 lift stations

The sewer collection system inventory is stored and maintained in the City's GIS. The following sections breakdown the current state of the inventory, and maps of sewer system assets can be found in Appendix I. GIS database updates were not within the scope of this project, so the information summarized herein is based upon the most updated GIS database provided by the City.

### 3 Level of Service

Level of Service (LOS) criteria define the goals and standards the City will strive to attain. LOS criteria reflect the mission of the City and are expressed in terms of quality, quantity, reliability, responsiveness, cost, and environmental impact. Taking all these considerations into account, the City is adopting the following LOS criteria:

*Table 1. Goldsboro, NC level of service criteria*

Category	Level of Service	Performance Measure	Target
Health and Safety	<b>1. Residential Back-ups and SSOs</b> No adverse events will cause residential sewer back-ups and sanitary sewer overflows (SSOs)	Number of violations per year	0 events/year
	<b>2. Sewer System Performance</b>	Main break frequency per year	≤ 15/100 miles
		CCTV inspection	10% every year
Customer Service	<b>3. Response Time</b> Respond to customer complaints/requests in a timely manner	Emergency (breaks)	1-2 hours
		Leaks	1-2 hours
	<b>4. Communication</b> Notification of planned shutdown will be provided	Number of days	≥ 7 days
Financial	<b>5. Financial Capability</b> Rates are reviewed on an annual basis and revised as needed to ensure full cost recovery	Revise, review rates	Once/year

With the LOS criteria developed, the City must establish sustainable business processes to ensure information required for measuring LOS is cost effectively available. The processes for collecting the information will be integrated with existing workflows. For example, the number of sewer main breaks per year is centrally located in the work order log, used by the Public Works Department.

#### 3.1 Sewer System

The prevention of residential sewer back-ups and sanitary sewer overflows were designated as important metrics for the sewer system analysis, and Table 2 summarizes the sewer system design standards per NCAC. These standards were used to identify assets within the collection system that require updates to become compliant.

Table 2. Sewer system design standards per NCAC

System Parameter	Evaluation Criterion	Value	Design Standard/Guideline
Minimum Nominal Diameter	Public Gravity	8 inch	COG Wastewater Standards
Minimum Slope, in feet/100 feet, by Diameter of Gravity Pipe <sup>7</sup>	8-inch	0.61	COG Wastewater Standards
	10-inch	0.46	
	12-inch	0.36	
	14-inch	0.29	
	15-inch	0.27	
	16-inch	0.25	
	18-inch	0.21	
	21-inch	0.17	
	24-inch	0.14	
	27-inch	0.13	
	30-inch	0.11	
	36-inch	0.09	
Manholes	Maximum Distance	425 feet	15A NCAC 02T.0305
	Minimum Diameter	4 feet	
	Minimum Bench Slope	4%	
Force Mains	Minimum Nominal Diameter	4 inch	15A NCAC 02T.0305
	Air Release Valves for Vertical Distance	> 10 feet	

1. Refer to NCAC Standard for detailed list of values.
2. Classified WS-II, WS-III, WS-IV, B, SA, ORW, HQW, SB from normal high water or tide elevation.
3. Classified as UWL or SWL or directly abutting the waters classified above.
4. Classified as WL.
5. Classified as C, SC, or WS-V, or ground water lowering and surface drainage ditches
6. Embankment or cuts of 2 feet or more vertical height.
7. Based upon a mean velocity of 2.0 feet per second and Manning's "n" of 0.0013.



## 4 Sewer System Inventory

### 4.1 Collection Mains

The City's collection system consists of approximately 230 miles of gravity mains, eighteen (18) miles of force main and serves approximately 11,660 sewer customers. The City provides sewer service for a variety of use classifications, including residential, commercial, industrial, and institutional uses. Gravity mains range from 4 to 48 inches diameter and materials include acrylonitrile butadiene styrene (ABS), asbestos cement (AC), cast iron (CAS), cured-in-place (CIPP), ductile iron (DIP), high density polyethylene (HDPE), polyethylene (PE), polyvinyl chloride (PVC), reinforced concrete (RCP), Steel (SP), and vitrified clay (VCP). Force main diameters range from 2 to 42 inches and materials include cast iron (CI), ductile iron (DI), polyethylene (PE), polyvinyl chloride (PVC), and reinforced concrete (RCP). Table 3 and Table 4 provide a summary of the diameter and materials of the gravity main and force main pipes in the system, as shown in the City's GIS database.

Table 3. Gravity mains by diameter and material (summarized by length in feet)

Diameter / Material	ABAN	ABS	AC	CAS	CIPP	DIP	HDPE	PE	PVC	RCP	SP	VCP	Unknown	Total	Percent of Total
<6"	192	-	-	93	-	63	-	-	175	-	-	1,232	10	1,765	0.15%
6"	-	182	510	458	585	1,038	-	551	5,933	-	-	18,940	771	28,968	2.40%
8"	63	32,967	526	2,842	54,383	23,422	-	2,020	266,436	340	120	437,149	4,910	825,178	68.42%
10"	-	1,077	-	186	4,961	3,478	-	-	32,491	1,347	-	17,513	8	61,061	5.06%
12"	2,251	4,190	210	-	5,749	9,842	4,186	-	59,781	372	-	13,086	553	100,221	8.31%
15"	-	-	-	-	2,125	318	-	-	13,850	11,262	-	12,217	369	40,140	3.33%
16"	-	-	-	-	-	1,737	-	-	-	-	-	-	-	1,737	0.14%
18"	-	-	-	-	-	20,188	-	-	2,209	33,879	-	10,468	-	66,744	5.53%
20"	753	-	-	-	-	145	-	-	-	3,830	90	-	-	4,817	0.40%
21"	-	-	-	-	-	-	-	-	-	2,379	-	3,264	380	6,023	0.50%
24"	-	-	-	36	2,650	3,943	-	-	-	10,469	-	6,340	-	23,439	1.94%
27"	-	-	-	-	717	-	-	-	-	1,946	-	-	-	2,663	0.22%
30"	-	-	-	-	-	37	-	-	-	16,102	-	-	-	16,139	1.34%
36"	-	-	-	-	-	-	-	-	-	10,616	-	-	-	10,616	0.88%
42"	-	-	-	-	8,983	-	-	-	-	5,921	-	-	-	14,903	1.24%
48"	-	-	-	-	176	-	-	-	-	237	-	-	-	413	0.03%
Unknown	-	-	-	-	-	115	-	-	298	-	-	-	756	1,169	0.10%
<b>Total</b>	3,258	38,417	1,246	3,614	80,329	64,327	4,186	2,571	381,174	98,699	209	520,210	7,757	1,205,997	
<b>Percent of Total</b>	0.27%	3.19%	0.10%	0.30%	6.66%	5.33%	0.35%	0.21%	31.61%	8.18%	0.02%	43.14%	0.64%		

Table 4. Force mains by diameter and material (summarized by length in feet)

Diameter / Material	CAS	DIP	PE	PVC	RCP	Unknown	Total	Percent of Total
2"	-	-	-	21	-	-	21	0.02%
3"	-	-	-	17	-	-	17	0.02%
4"	-	119	-	9,529	-	2,030	11,678	12.67%
6"	898	1,339	-	32,528	-	1,206	35,970	39.04%
8"	-	40	636	5,278	-	-	5,954	6.46%
10"	-	235	-	2,637	-	-	2,871	3.12%
12"	-	6,567	-	6,436	-	-	13,003	14.11%
14"	-	4,097	-	-	-	-	4,097	4.45%
20"	2,592	-	-	-	236	-	2,828	3.07%
24"	-	-	-	163	-	7,700	7,862	8.53%
42"	-	-	-	-	-	5,922	5,922	6.43%
Unknown	-	-	-	-	-	345	345	0.37%
<b>Total</b>	3,490	12,396	636	56,607	236	17,203	92,135	
<b>Percent of Total</b>	3.79%	13.45%	0.69%	61.44%	0.26%	18.67%		

## 4.2 Manholes

The sewer collection system contains 5,123 manholes ranging between less than 1.5 to greater than 20 feet depths. According to the City's GIS, manhole material includes brick, non-reinforced concrete, pre-stressed concrete, and reinforced concrete. Table 5 provides a summary of the depth and material of the manholes in the system per the City's GIS database. Approximately 7%, or seventy-five (75) of existing manholes have unknown depth or material.

Table 5. Manholes by depth and material

Material / Depth	0 - 6 Feet	6 - 8 Feet	8 - 10 Feet	10 - 12 Feet	12 - 20 Feet	20+ Feet	Unknown	Total	Percent of Total
Brick	1,063	582	343	176	120	5	3	2,292	44.74%
Non-Reinforced Concrete	1	1	1	1	-	-	1	5	0.10%
Pre-Stressed Concrete	709	646	452	303	572	31	78	2,791	54.48%
Reinforced Concrete	3	4	5	1	-	1	1	15	0.29%
Unknown	88	8	4	-	3	-	78	181	3.53%
<b>Total</b>	1,864	1,241	805	481	695	37	161	5,123	
<b>Percent of Total</b>	36.38%	24.22%	15.71%	9.39%	13.57%	0.72%	3.14%		

### 4.3 Lift Stations

The sewer collection system contains twenty-six (26) lift stations throughout the City with capacities ranging from 75 to 28,000 GPM. Table 6 provides a summary of year built, design flow, and total design head (TDH) for each station. Lift station assessments were not performed as part of this project. Table 6 provides a summary of lift station information, as shown in the City's GIS database.

*Table 6. Lift station design information*

Name	Year Built	Number of Pumps	Flow (GPM)	TDH (FT)
Westbrook Pump Station	1968	5	28,000	Unknown
Benton Street Lift Station	1973	2	160	27.5
McCall's Lift Station	1998	2	176	39.5
Piedmont Lift Station	1997	2	275	51
Ash St Lift Station	1982	2	222	20.67
Crump Street Lift Station	1994	2	80	17.6
House Street lift Station	1975	2	188	Unknown
Little Cherry Lift Station	2005	2	450	23
Big Cherry Pump Station	1989	3	695	34
Highway 111 South Lift Station	1999	2	176	28.8
Highway 117 Pump Station	1965	5	4,930	Unknown
Hunters Creek Lift Station	1995	2	83	10.22
Mollie Drive Lift Station	2002	2	178	20.8
Windsor Creek Lift Station	2010	2	350	44
Twin Oaks Lift Station	2006	2	176	41
Grantham Street Lift Station	2004	2	800	92
Titleist Drive Lift Station	2003	2	80	100
Norwood Street Lift Station	1973	2	75	21.5
Lane Tree Lift Station	1998	2	80	53.3
Olde Farm II Lift Station	2002	2	80	20
New Hope Pump Station	1994	3	575	34
Hunting Ridge Lift Station	1978	2	76	Unknown
Oak Street Lift Station	1972	2	653	Unknown
Guilford Lift Station	1998	2	196	47.3
Pecan Lift Station	1994	2	1,000	Unknown
New Cherry Hospital	2015	2	393	30

## 5 Sewer Asset Condition Assessment

For the purposes of Asset Management, condition assessment focuses on the likelihood of failure for a given asset. Industry standards recognize three (3) major categories in which an asset can fail:

- Physical Failure
  - Asset breaks, cracks, etc. beyond repair
- Performance Failure
  - Capacity, pressure, and failure to meet regulatory requirements
- Economic Failure
  - Asset is no longer the most cost-effective solution

This AMP illustrates the condition assessment of sewer assets as a combination of physical and performance failure. Relevant characteristics of an asset's physical condition and performance metrics were analyzed to determine the likelihood of failure for each asset.

This plan explains the current state of condition assessment and prepares a forecasted state to provide ongoing condition and performance monitoring that contributes to a better understanding of asset condition.

### 5.1 Current State

The current state of asset condition was determined by the known metrics of each asset: age, material, diameter, capacity, etc. Each of the gravity mains, manholes, and lift stations inventoried were prioritized for rehabilitation/replacement. Based on closed-circuit television (CCTV) inspection and material and diameter analysis results, conditions were assigned to each gravity main asset, which were then used to assign conditions to the surrounding manholes. Approximately 50% of the collection system was previously included in CCTV inspections, and twelve (12) flow meters and two (2) rain gauges were utilized to capture the sewer flow and rainfall during the flow monitoring period, April through July 2022.

CCTV inspection results utilized industry standard Pipe Assessment Certification Program (PACP) grading to determine condition of the gravity main asset. Manholes were assigned condition based upon the surrounding sewer mains.

Conditions were assigned to each sewer main asset using the categories as follows:

*Table 7. Condition criteria for gravity mains*

Condition Rating	Primary Method	Secondary Method
	CCTV Review	GIS Analysis
<b>Failed</b>	Assets that have failed and are no longer contributing to the system	
<b>Poor</b>	Grade 4 or Grade 5 Structural Defect Observed	Material: AC, RCP
<b>Fair</b>	Grade 2 or Grade 3 Structural Defect Observed	Material: ABS, CI, VCP
<b>Good</b>	Grade 1 Structural Defect Observed	Material: CIPP, DI, HDPE, PE, PVC, SP and Diameter: 18-inch and Greater
<b>Excellent</b>	Zero Structural Defects Observed	Material: CIPP, DI, HDPE, PE, PVC, SP and Diameter: 16-inch and Smaller

The City performed drawdown tests on thirteen (13) of the lift stations. Based on these pump station drawdown tests performed by the City, conditions were assigned to each lift station. The known lift station information was used to summarize the condition of all the lift stations. Conditions were assigned to each lift station asset using the categories as follows:

*Table 8. Condition criteria for lift stations*

Condition Rating	Pump Efficiency (as % of Design Flow)
<b>Failed</b>	Assets that have failed and are no longer contributing to the system
<b>Poor</b>	0% - 69%
<b>Fair</b>	70% - 79%
<b>Good</b>	80% - 89%
<b>Excellent</b>	90%-100%

Using these categories, each gravity main asset was assigned a condition, which is shown in Table 9 and stored in the GIS geodatabase.

*Table 9. Summary of sewer condition categories*

Asset / Condition	Failed	Poor	Fair	Good	Excellent
<b>Gravity Main</b>	-	16.67%	32.80%	4.10%	43.57%
<b>Manholes</b>	-	17.72%	30.80%	3.03%	41.62%
<b>Lift Stations</b>		15.38%	15.38%	15.38%	53.85%

Table 9 shows no gravity mains or manholes were placed in the “Failed” condition category, indicating that no observed assets have stopped contributing to the system. Approximately 17% of gravity mains and approximately 19% of manholes were placed in the “Poor” category. These respective assets were considered for rehabilitation/replacement projects on the CIP, discussed in Section 8.



## 5.2 Forecasted State

The forecasted state of the sewer asset condition assessment is focused on increasing the known condition information of the collection system assets.

### 5.2.1 CCTV inspection

Additional CCTV inspections on the remainder of the collection system would provide condition information used to prioritize rehabilitation and replacement needs. Regular CCTV inspections to gather updated condition information would help the City prevent residential back-ups and sanitary sewer overflows (SSOs) by performing rehabilitation and replacement projects before the assets fail.

### 5.2.2 Manhole Inspection

Manhole inspections are typically performed along with CCTV inspection initiatives. Regular manhole inspections would help the City identify corrosion, inflow and infiltration, fat and grease build up, and other issues that could cause residential back-ups, SSOs or clogs in the collection system.

### 5.2.3 Lift Station Assessment

Using the lift station information provided by the City, the pump curves or design points were identified for some of the pumps. Where information was not known, reasonable industry assumptions and flow meter data were used to determine the additional values needed.

Complete pump station assessment would also provide condition information for the pumps and pump accessories within the pump stations, and help the City identify maintenance, rehabilitation, and replacement needs.

## 6 Sewer Criticality and Risk Analysis

Criticality refers to the level of importance placed on each asset in terms of maintaining the performance and integrity of the entire system. Risk refers to the consequence of failure placed on each asset.

This plan explains the current state of criticality and risk and prepares a forecasted state to provide ongoing condition and risk analysis that contributes to a better understanding of system criticality and risk.

### 6.1 Current State

For the purposes of this project, the current state of the criticality and risk analysis focused on the assets located within the 100-year floodplain or within a 50-foot buffer of natural waterways or wetlands, assets in proximity to critical infrastructure, and main outfall lines.

Infrastructure considered critical includes Cherry Hospital, O'Berry Medical Center, Goldsboro Medical Hospital, Wayne Memorial Hospital, Wayne UNC Health Care, Seymour Johnson Air Force Base, and Case Farms. The critical assets are summarized in Table 10.

*Table 10. Summary of critical infrastructure.*

Asset	Quantity	Percent of system
Gravity Mains	409,533	33.96%
Manholes	1,360	26.55%

### 6.2 Forecasted State

#### 6.2.1 Regulatory Considerations

NCDEQ adopted the Minimum Design Criteria for the permitting of Gravity Sewers in February 1996 and updated the design criteria to the 15A NCAC 2T Regulations in March 2008. The purpose of the standards described in these regulations is to protect the health and safety of the community and environment. Table 2 contains a summary of these NCAC sewer system design standards. Using these standards, the collection system assets could be evaluated to determine the assets that are not in compliance with these NCAC design standards. As the collection system assets are upgraded, rehabilitated or replaced, the new assets are required to be in compliance with these standards.

#### 6.2.2 Rainfall Derived Infiltration and Inflow Findings

The wet weather hydraulic model technical memorandum, located in Appendix II, details the flow monitoring analysis and the results related to criticality and risk have been summarized in this section.

Dry Weather Flow (DWF) is defined as the flow during time periods with no wet weather and no remaining hydrograph recession after a wet weather event. Rainfall-Derived Infiltration and Inflow (RDII) is defined as the flow during time periods during wet weather events and the time following events where the hydrograph is receding back to DWF. RDII diminishes a system's available capacity and negatively impacts operation of the entire system. Table 11 summarizes the DWF and wet weather comparison, and the resulting fraction of rainfall that enters the collection system during the flow monitoring period (late May to early July 2022).

*Table 11. Summary of dry and wet weather flows, and fraction RDII per metered area*

Meter	Avg DWF (MGD)	Event Peak Flow (MGD)	Fraction RDII (%)
Meter-1	0.15	0.39	0.25
Meter-2	0.56	1.08	0.46
Meter-3	0.20	0.63	0.48
Meter-4	2.43	4.46	3.36
Meter-5	0.32	2.60	4.42
Meter-6	2.89	6.00	1.00
Meter-7	0.56	2.74	3.63
Meter-8	0.82	2.91	1.19
Meter-9	1.07	3.48	3.60
Meter-10	0.83	3.46	0.55
Meter-11	2.13	5.61	0.03
Meter-12	2.31	6.04	0.05

In conjunction with a hydraulic model, discussed in the next subsection, system RDII can then be investigated in the context of predicted pipe capacity. Recommendations for capacity improvements are shown in the CIP.

### 6.2.3 Wet Weather Hydraulic Model Findings

The wet weather hydraulic model technical memo, located in Appendix II, details the hydraulic model development, calibration, and results. The results relating to the criticality and risk are summarized in this section.

The modeling and historical data analysis efforts demonstrate that the Neuse River and groundwater depth are positively correlated with DWF and RDII. The hydraulic model utilized a 24-hour 10-year storm equal to 5.74 inches total rainfall to predict the system overflow and hydraulic constraints caused by the RDII. The modeling simulations were performed under two hydrologic conditions: low groundwater level when DWF and RDII are typically low and at high groundwater level when DWF and RDII can be significant. Most of the locations with modeled hydraulic constraints are located at or close to the FEMA flood hazard area.

The modeling and historical data analysis efforts demonstrate that the Neuse River and groundwater depth are positively correlated with DWF and RDII. The hydraulic constraints can occur upstream of McCall's, Grantham St., and House St. pump stations, downstream of Highway 117, at Big Ditch and Stoney Creek major interceptors, and N Jefferson St. According to the simulation results, the number of flooded and surcharged manholes and the length of pipes with capacity constraints increases when the groundwater level is higher. For these regions, the respective increases in pipe diameter, upstream pipe replacement, or increasing pump capacity would alleviate these capacity and SSO issues.

## 7 Collection System Operation and Maintenance (O&M) Plan

Operation and Maintenance (O&M) for the wastewater system focuses on upkeep of the gravity mains, force mains, manholes, and lift stations. Maintenance consists of “Emergency Maintenance,” which is corrective action needed quickly to keep the system operational, and “Preventative Maintenance,” which is routine, scheduled tasks to prevent problems before they arise. The items below represent routine maintenance items performed throughout the collection system.

### 7.1 Lift Station Maintenance

The routine Pump Station Operation and Maintenance Program will include the following items:

- Inspecting, cleaning, and removing debris from the pump station structure, outside perimeter, and wet well.
- Inspecting and exercising all valves.
- Inspecting and lubricating pumps and other mechanical equipment.
- Verifying the proper operation of the alarms, telemetry system, and auxiliary equipment.
- Other testing procedures as recommended by the manufacturer.
- Flow meter calibration annually (at a minimum).
- NOTE: Pump stations not connected to telemetry systems must be inspected at least daily. Pump stations with telemetry must be inspected at least once per week.

In addition, a Pump Station Check List Form should be created and utilized for each inspection. The inspection form should cover the following items:

- Check wet well level periodically, more frequently when high flows are expected or have occurred.
- Record hours of running time from elapsed time meters at least once per week and check for equal running times on each pump.
- Inspect control panel switches for proper positioning.
- Test alarms.
- Check valves for proper positioning (valves functioning, normally open valves are open, normally closed valves are closed).
- Confirm valve lever arms and weights are okay.
- Check for unusual pump noise or vibration.
- Check amperage readings. Note discrepancies.
- Confirm pumps appear to be seated properly.
- Confirm that no leakage is observed.
- Confirm guide rails and brackets are aligned and fastened.
- Note any rust or loose parts.
- Confirm that piping and valves are not leaking, and that bolts and nuts are tight.
- Confirm that any rusty parts have been replaced, cleaned, or painted.

- Record flow rate observed during site visit.
- Check and record pressure gauge readings during observed flow rate. Note any changes from normal readings.
- At least once per week, manually pump down the wet well to check for and remove debris.
- Inspect floats, transducer, and cables, Remove all debris to insure proper operation.
- Untangle twisted cables that may affect the automatic cycle operation.
- Check control settings.
- If a pump is removed, place the lead pump selector switch on the number of the pump remaining in operation.
- Inspect the pump hand/off/automatic selector switch. Turn to off. Fill up wet well with water until high water is activated. Turn to auto and check if both pumps operate automatically with slight delay between each. Pump until pump shuts off. Fill water until the lead pump starts. When the lead pump starts, shut off water. Allow pump to lower the wet well until the pump shuts off.
- Check pumps for blockage and any abnormalities in operation.
- Confirm generator is automatically exercising on schedule at start-up. Periodically, manually throw main disconnect to check the Automatic Transfer Switch (ATS) and generator operation.
- Cut grass, pick up trash, remove debris, walk around perimeter, inspect fencing, landscaping, look for vandalism or evidence of trespassing or other security concerns.

## **7.2 Collection System Maintenance**

- Clean and video inspect at least 10% of the collection system each year. At the time of cleaning, record the date, location of cleaning, type of cleaning, and other general observations during cleaning (type of debris, quantities, etc).
- Document all Sanitary Sewer Overflow (SSOs) using the State form or other similar form. All spills, reportable or not, must be documented. Spills that are reported to the State should be on the required form.
- Incorporate information from new construction and rehabilitation projects, including line diameter, material, and scoring for other key performance indicators (KPIs), into the collection system GIS within one year of construction completion.
- All high priority lines (including arials, sub-waterway crossings, lines contacting surface waters, lines positioned parallel to stream banks and subject to eroding in such a manner that may threaten the line, and any other segment of the system that is designated as high priority) must be inspected every six months. A log must document the area inspected, the date, method of inspection, and any corrective actions performed or initiated.



## 8 Capital Improvement Plan

### 8.1 Capital Costs

The capital improvement cost includes the material cost and labor cost for the rehabilitation, replacement, or installation of a new or existing collections system asset. This cost can be determined for an asset with direct price quotes provided by a supplier or general cost estimates based on an evaluation of recent construction bids across North Carolina and the RSMeans Catalog. For the purposes of this project, a combination of direct price quotes and general cost estimates were used to determine unit costs for the replacement and/or rehabilitation of sewer assets. These assets include manholes, gravity sewer mains, sewerage pump stations, and force mains.

### 8.2 Capital Improvement Projects

Based on input from the City of Goldsboro Staff, the results of the condition assessment, and the results of the criticality and risk analysis, summarized above, the following projects are recommended for inclusion in the CIP budget for the collection system over the next 10 years. Project costs shown were estimated based on current market conditions and in today's dollars. This estimate was then given an inflation amount based upon the year of anticipated construction and a 3% annual inflation.

#### 1. Shaw Court Area Sewer Rehab (Phase III Sewer Project)

Rehabilitate approximately 6,500 LF of 8-inch vitrified clay sewer lines and 26 manholes that have been identified by CCTV inspection and institutional knowledge. This project has been designated to occur in year 2023.

#### 2. Frank Street Area Sewer Rehab (Phase III Sewer Project)

Rehabilitate approximately 3,500 LF of 15-inch reinforced concrete and vitrified clay sewer lines and 16 manholes that have been identified by CCTV inspection and institutional knowledge. This project has been designated to occur in year 2023.

#### 3. Olivia Lane Area Sewer Rehab (Phase III Sewer Project)

Rehabilitate approximately 11,000 LF of mostly 8-inch reinforced concrete and vitrified clay sewer lines and approximately 50 manholes that have been identified by CCTV inspection and institutional knowledge. This project has been designated to occur in year 2023.

#### 4. Install Force Main and Pump Station for Fork Township area

Install approximately 19,000 LF of 12-inch ductile iron force main from the intersection of Highway 581 and Highway 70 to the Grantham Street Pump Station. This project has been designated to occur in year 2024.

**5. Replace Little Cherry Force Main**

Replace approximately 75 LF of 12-inch ductile iron force main from the Little Cherry lift station. This project has been designated to occur in year 2025.

**6. Replace Little Cherry to Highway 117 Pump Station Outfall**

Replace approximately 4,500 LF of 18-inch through 36-inch reinforced concrete and vitrified clay sewer lines and 20 manholes along the outfall between the Little Cherry and Highway 117 pump stations. This project has been designated to occur in year 2025.

**7. Install Sewer Meters for Large Customers**

Install sewer meters for the systems' large customers and connect meters to the SCADA network. The cost for this project is a broad estimate and is meant to be refined as the City continues to plan and design the project. This project has been designated to take place in year 2026.

**8. Rehab / Replace RCP Sewer Mains – Dixie Trail**

Rehabilitate or replace approximately 15,500 LF of reinforced concrete sewer lines ranging in diameter from 12-inch to 48-inch. This project has been designated to take place in year 2027.

**9. Rehabilitate / Replace RCP Sewer Mains – Big Ditch Stream**

Rehabilitate or replace approximately 13,600 LF of reinforced concrete sewer lines ranging in diameter from 15-inch to 36-inch. This project has been designated to take place in year 2028.

**10. Rehabilitate / Replace RCP Sewer Mains – Howell Branch Creek**

Rehabilitate or replace approximately 2,600 LF of 18-inch reinforced concrete sewer lines. This project has been designated to take place in year 2029.

**11. House Street Area Rehab and Possible PS Upgrade**

Rehabilitate or replace approximately 32,000 LF of sewer lines ranging in diameter from 6-inch to 12-inch. This project has been designated to take place in year 2029.

**12. Rehabilitate / Replace RCP Sewer Mains – North East**

Rehabilitate or replace approximately 1,000 LF of reinforced concrete sewer lines ranging in diameter from 8-inch to 10-inch. This project has been designated to take place in year 2030.

**13. Rehabilitate / Replace RCP Sewer Mains – Stoney Creek Drive**

Rehabilitate or replace approximately 2,000 LF of reinforced concrete sewer lines ranging in diameter from 20-inch to 27-inch. This project has been designated to take place in year 2031.

**14. Rehabilitate / Replace RCP Sewer Mains**

Rehabilitate or replace approximately 20,600 LF of reinforced concrete sewer lines ranging in diameter from 8-inch to 42-inch. This project has been designated to take place in year 2032 or later.

**15. Extend the Existing Reclaimed Water System**

Install approximately 19,500 LF of 12-inch reclaimed water line to extend the existing reclaimed water system to the industrial users on Ash Street. This project has been designated to take place in year 2032 or later.

**16. Pump Station Regionalization**

Regionalize multiple pump stations to reduce the number of pump station required in the system. This project will include the necessary gravity main, manhole, and force main extensions as well as the pump station replacements or installations needed. The cost for this project is a broad estimate and is meant to be refined as the City continues to plan and design the project. This project has been designated to take place in year 2032 or later.

9 Total CIP Estimates

Table 12. List of proposed projects for the next 10 years

City of Goldsboro Capital Improvements Plan											
Project Location	Current Cost	Year 1 2023	Year 2 2024	Year 3 2025	Year 4 2026	Year 5 2027	Year 6 2028	Year 7 2029	Year 8 2030	Year 9 2031	Year 10+ 2032+
Sewer Improvements											
GRAVITY LINE REHABILITATION / REPLACEMENT											
Shaw Court Area Sewer Rehab (Phase III Sewer Project)	\$1,560,000	\$1,606,800									
Frank Street Area Sewer Rehab (Phase III Sewer Project)	\$1,575,000	\$1,622,250									
Olivia Lane Area Sewer Rehab (Phase III Sewer Project)	\$2,640,000	\$5,293,600									
Replace Little Cherry to Highway 117 Pump Station Outfall	\$3,231,900			\$3,531,497							
House Street Area Rehab and Possible PS Upgrade	\$8,520,000							\$10,478,748			
Rehab / Replace RCP Sewer Main - Dixie Trail	\$8,091,000					\$9,379,896					
Rehab / Replace RCP Sewer Main - Big Ditch Stream	\$8,262,000						\$9,865,654				
Rehab / Replace RCP Sewer Main - Howell Branch Creek	\$1,404,000							\$1,726,780			
Rehab / Replace RCP Sewer Main - North East	\$259,800								\$329,115		
Rehab / Replace RCP Sewer Main - Stoney Creek Drive	\$1,338,600									\$1,746,605	
Rehab / Replace RCP Sewer Main	\$8,652,000										\$11,627,423
FORCE MAIN REPLACEMENT / INSTALLATION											
Install Force Main and Pump Station for Fork Township Area	\$6,840,000		\$7,256,556								
Replace Little Cherry Force Main	\$27,000			\$29,503							
METER INSTALLATION											
Install Sewer Meters for Large Customers	\$450,000				\$500,000						
RECLAIMED WATER SYSTEM											
Extend the Existing Reclaimed Water System	\$7,020,000				\$7,901,010						
Pump Stations											
Pump Station Regionalization	\$2,200,000										\$3,000,000
TOTAL	\$62,071,300	\$8,522,650	\$7,256,556	\$3,561,000	\$8,401,010	\$9,379,896	\$9,865,654	\$12,205,528	\$329,115	\$1,746,605	\$14,627,423

# APPENDIX I – GIS MAPS

# **APPENDIX II – WET WEATHER HYDRAULIC MODEL TECHNICAL MEMO**

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022 COUNCIL MEETING**

**SUBJECT:** Approval of Resolution to Request Funding through State Grants (American Rescue Plan Act – ARPA) for Wastewater System Improvements

**BACKGROUND:** Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government. The State Water Infrastructure Authority and the Local Government Commission have developed criteria to assess local government units and identify distressed units.

**DISCUSSION:** The City of Goldsboro has been designated as a distressed unit and intends to make grant applications for the following project. The estimated cost for this application is \$8,522,650.

- Conduct the rehabilitation of approximately 34,000 linear feet of more than 40-year-old sanitary sewer main. This project will use various methods including CIPP, pipe bursting, and open-cut to rehab this old infrastructure. The City also proposes to rehab approximately 350 sewer services using T-Liner with CIPP, and open-cut. Approximately 200 manholes will be either replaced or lined using a cementitious liner material.

The NC Division of Water Infrastructure (DWI) is hosting a funding round for the Clean Water SRF and Drinking Water SRF programs. Applications are due September 30, 2022. Staff recommends applying for assistance through DWI funding for the project listed above.

Funding requests for the project detailed above require the adoption of a resolution authorizing the City Manager to execute and file an application on behalf of the City of Goldsboro. Any grants received would be brought back to City Council for approval.

**RECOMMENDATION:** By motion, adopt the attached resolution authorizing the City Manager to execute and file an application on behalf of the City Goldsboro with the State of North Carolina.

Date:

9/12/22

  
Bobby Croom, PE, CFM, Engineering Director

Date:

9/15/22

  
Timothy M. Salmon, City Manager



RESOLUTION NO. 2022- 90

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION  
TO THE NC DIVISION OF WATER INFRASTRUCTURE FOR WASTEWATER  
SYSTEM IMPROVEMENTS

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government;

WHEREAS, the State Water Infrastructure Authority and the Local Government Commission has developed criteria to assess local government units and identify distressed units;

WHEREAS, the City of Goldsboro has been designated as a distressed unit and intends to conduct wastewater system improvements through rehabilitation of approximately 34,000 linear feet of more than 40-year-old sanitary sewer main; and

WHEREAS, the City of Goldsboro has need for State grant assistance for the project;

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO:


1. The City of Goldsboro, the Applicant, will complete the viable requirements in Sec. 159G-45(b) by:
  - (a) Conducting an asset assessment and rate study.
  - (b) Participate in a training and education program.
  - (c) Develop a short-term and long-term action plan considering all of the following: infrastructure repair, maintenance, and management; continuing education of the governing board and system operating staff; and, long-term financial management plan.
2. That the City of Goldsboro, the Applicant, acknowledges that the State Water Infrastructure Authority and Local Government Commission can impose specific conditions on grants from the Viable Utility Reserve.
3. That the City of Goldsboro will provide adequate access to staff, documents, equipment, and other resources pertinent to complete the project, and upon completion of the project provide good faith effort to implement the short-term and long-term plan to achieve viable utility infrastructure measures.
4. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Goldsboro with the State of North Carolina for a grant to aide in the completion of the project described above.
5. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make

the assurances as contained above; and to execute such other documents as may be required in connection with the application.

6. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.
7. Adopted this the 19<sup>th</sup> day of September, 2022 at City Hall, Goldsboro, North Carolina.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk



# American Rescue Plan Act Funds

- For municipalities in NC, \$353M towards water/wastewater grants and \$82M towards stormwater grants
- Total awarded grants for an individual municipality are capped at \$15M. Beyond that amount, loan options are available.
- The Engineering Department has applied and been awarded 2 grants totaling \$6,299,595 during the first round of ARPA designated funds
  - 2” Galvanized Water Line Project - \$5,999,395
  - New Hope Road High Pressure Zone Design Fees - \$300,200
- Staff is applying for 2 more projects during the next round (Sept. 30 deadline)
  - Phase III Sanitary Sewer Rehabilitation - \$8,522,650
  - Stormwater Projects (Musgrave Manor and Lockhaven) - \$1,998,250

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022 COUNCIL MEETING

**SUBJECT:** Approval of Resolution to Request Funding through the State American Rescue Plan Act (ARPA) for Stormwater Improvement Projects

**BACKGROUND:** Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government. The State Water Infrastructure Authority and the Local Government Commission have developed criteria to assess local government units and identify distressed units.

**DISCUSSION:** The City of Goldsboro has been designated as a distressed unit and intends to make applications for the following projects. The estimated cost for this application is \$1,998,250.

- Conduct stormwater improvements for the following areas:

Musgrave Manor Subdivision  
Lockhaven Drive

The NC Division of Water Infrastructure (DWI) is hosting a funding round for the Clean Water SRF and Drinking Water SRF programs. Applications are due September 30, 2022. Staff recommends applying for assistance through DWI funding for the projects listed above.

Funding requests for the projects detailed above require the adoption of a resolution authorizing the City Manager to execute and file an application on behalf of the City of Goldsboro. Any funding received would be brought back to City Council for approval.

**RECOMMENDATION:** By motion, adopt the attached resolution authorizing the City Manager to execute and file an application on behalf of the City Goldsboro with the State of North Carolina.

Date: 9/12/22

  
Bobby Croft, PE, CFM, Engineering Director

Date: 9/15/22

  
Timothy M. Salmon, City Manager

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION  
TO THE NC DIVISION OF WATER INFRASTRUCTURE FOR STORMWATER  
IMPROVEMENTS PROJECT

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government;

WHEREAS, the State Water Infrastructure Authority and the Local Government Commission has developed criteria to assess local government units and identify distressed units;

WHEREAS, the City of Goldsboro has been designated as a distressed unit and intends to conduct a stormwater improvements project; and

WHEREAS, the City of Goldsboro has need for State grant assistance for the project;

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO:

1. The City of Goldsboro, the Applicant, will complete the viable requirements in Sec. 159G-45(b) by:
  - (a) Conducting an asset assessment and rate study.
  - (b) Participate in a training and education program.
  - (c) Develop a short-term and long-term action plan considering all of the following: infrastructure repair, maintenance, and management; continuing education of the governing board and system operating staff; and, long-term financial management plan.
2. That the City of Goldsboro, the Applicant, acknowledges that the State Water Infrastructure Authority and Local Government Commission can impose specific conditions on grants from the Viable Utility Reserve.
3. That the City of Goldsboro will provide adequate access to staff, documents, equipment, and other resources pertinent to complete the project, and upon completion of the project provide good faith effort to implement the short-term and long-term plan to achieve viable utility infrastructure measures.
4. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Goldsboro with the State of North Carolina for a grant to aide in the completion of the project described above.
5. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

6. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.
7. Adopted this the 19<sup>th</sup> day of September, 2022 at City Hall, Goldsboro, North Carolina.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022 COUNCIL MEETING

- SUBJECT:** Supplemental Agreement between the City of Goldsboro and the North Carolina Department of Transportation for EB-5707 Stoney Creek Greenway Safe Routes to School Project
- BACKGROUND:** On June 26, 2017, the City Council authorized an agreement with the North Carolina Department of Transportation for a “Safe Routes to School” Project along Stoney Creek Greenway beginning approximately 160 feet north of Royall Avenue and proceeding approximately 1,604 linear feet along Stoney Creek to the Quail Park parking lot, as shown on the attached map. The greenway will follow an existing sanitary sewer outfall until entering the park property. All property for the greenway is currently owned by the City of Goldsboro. NCDOT designated funds allocated by the Federal Highway Administration up to and not to exceed the maximum award amount of \$187,500 for this project.
- The City of Goldsboro opened bids on August 8, 2022 for the Stoney Creek Greenway Project. The low bid was submitted by Fred Smith Company for \$316,217. Due to rising construction costs, staff requested the possibility of additional funding from NCDOT for this project.
- DISCUSSION:** The North Carolina Department of Transportation has allocated additional funds of \$180,000 for this project and submitted a supplemental agreement for execution by the City of Goldsboro to include the additional allocated funds. The revised funding table noted in the supplemental agreement shows a total estimated project cost of \$367,500.
- Staff has reviewed funding of this project with the Finance Director and it has been determined that a budget ordinance is required and will be presented to City Council by the Finance Director.
- RECOMMENDATION:** By motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a Supplemental Agreement with the



North Carolina Department of Transportation for disbursement of funds pertaining to the construction of a 10-foot wide Stoney Creek Greenway Project.

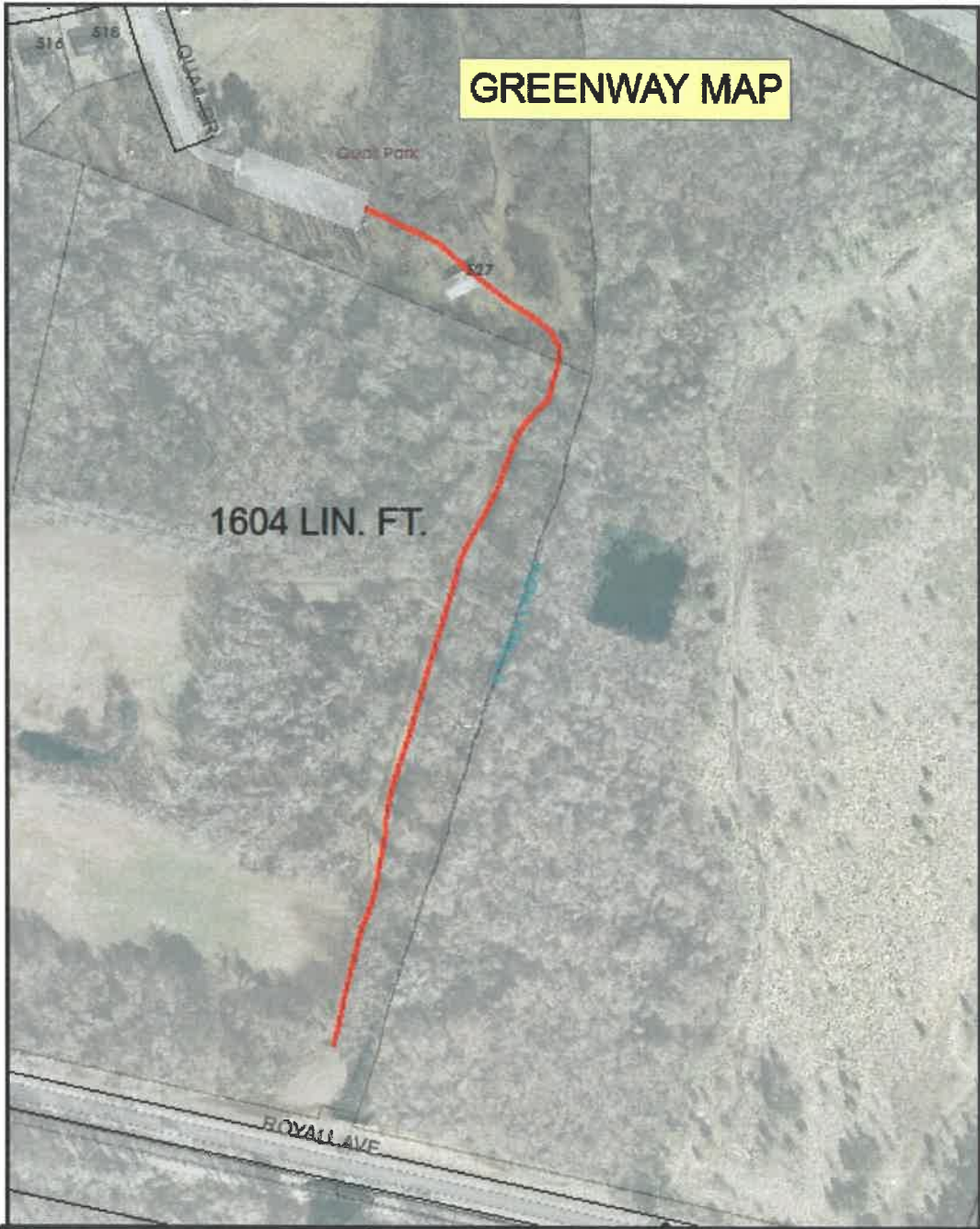
Date: 9/13/22

  
Bobby Croom, PE, CFM, Engineering Director

Date: 9/15/22

  
Timothy M. Salmon, City Manager

GREENWAY MAP



**GOLDSBORO**  
BE MORE DO MORE SEYMOUR

This document is intended to provide information for informational purposes only. It is not intended to be used as a legal document. The information contained herein is for informational purposes only and should not be used as a legal document. The information contained herein is for informational purposes only and should not be used as a legal document. The information contained herein is for informational purposes only and should not be used as a legal document.

1 inch = 200 feet



RESOLUTION NO. 2022- 92

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A  
SUPPLEMENTAL AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF  
TRANSPORTATION FOR A "SAFE ROUTES TO SCHOOL" PROJECT  
ALONG STONEY CREEK GREENWAY (TIP #EB-5707)

WHEREAS, the City of Goldsboro requested additional federal funding for the construction of a 10-foot wide greenway along Stoney Creek; and

WHEREAS, the Department of Transportation's infrastructure project includes a "Safe Routes to School Program Fund" which requires that federal funds be available for certain specified transportation activities; and

WHEREAS, subject to the availability of federal funds, the City of Goldsboro has been designated as a recipient to receive additional funds of \$180,000 allocated to the NCDOT by the Federal Highway Administration up to and not to exceed the maximum award amount of \$367,500 for the greenway project;

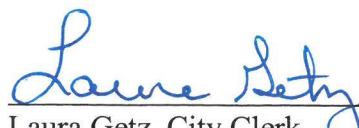
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a supplemental agreement with the Department of Transportation for disbursement of funds pertaining to the construction of a "Safe Routes to School" related project along Stoney Creek Greenway.

2. This resolution shall be in full force and effect from and after this 19<sup>th</sup> day of September, 2022.

  
David Ham, Mayor

ATTEST:

  
Laura Getz, City Clerk



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022 COUNCIL MEETING

ITEM   G  

**SUBJECT:** Contract Award for EB-5707 Stoney Creek Greenway Project  
Formal Bid No. 2022-002

**BACKGROUND:** On Monday, August 8, 2022, four sealed bids were received for the Stoney Creek Greenway Project.

Fred Smith Company submitted the low bid for the Stoney Creek Greenway Project for a total cost of \$316,217. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Fred Smith Company Wilson, NC	\$316,217.00
Allen Grading Company Goldsboro, NC	\$323,500.00
Lanier Construction Co. Snow Hill, NC	\$339,266.00
Hine Sitework, Inc. Goldsboro, NC	\$382,692.50

**DISCUSSION:** The proposed work consists of installation of a 10-foot-wide greenway along Stoney Creek between Royall Avenue and extending northwards to the Quail Park parking lot.


NCDOT has agreed to reimburse up to \$367,500 through their Safe Routes to School Program Fund.

The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order.

We have reviewed the financing of this project with the Finance Director and determined that \$187,500 is available in the Stoney Creek Greenway Project Fund in the FY2022-23 budget. The City has been designated as a recipient to receive additional funds of \$180,00 allocated to the NCDOT by the Federal Highway Administration up to and not to exceed the maximum award amount of \$367,500 for the greenway project. The FY22-23 operating budget has been amended to appropriate the additional funding by NCDOT.

RECOMMENDATION: Recommend the City Council, by motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$316,217 with Fred Smith Company for the Stoney Creek Greenway Project contingent upon NCDOT approval.

Date: 9/13/22   
Bobby Croom, PE, CFM, Engineering Director

Date: 9/15/22   
Timothy M. Salmon, City Manager

RESOLUTION NO. 2022 – 93

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION  
OF A CONTRACT FOR STONEY CREEK GREENWAY PROJECT (TIP #EB-5707)  
FORMAL BID NO. 2022-002

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to construct a greenway project along Stoney Creek; and

WHEREAS, sealed bids were received on August 8, 2022 for the Stoney Creek Greenway Project; and

WHEREAS, the low bid was submitted by Fred Smith Company of Wilson, North Carolina in the amount of \$316,217; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contract to Fred Smith Company in the amount of \$316,217 for the Stoney Creek Greenway Project contingent upon NCDOT approval;

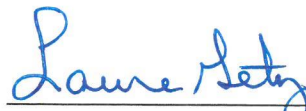
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Fred Smith Company in the amount of \$316,217 for the Stoney Creek Greenway Project contingent upon NCDOT approval.

2. This resolution shall be in full force and effect from and after this 19<sup>th</sup> day of September, 2022.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk





CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022 COUNCIL MEETING

SUBJECT: Operating Budget Amendment FY22-23

BACKGROUND: Council adopted the FY22-23 annual operating budget on June 20, 2022.


DISCUSSION: Council was presented a resolution to accept a grant and authorize the Mayor and staff to execute an agreement with the NC Department of Transportation related to the Stoney Creek Greenway:

Safe Routes to School (7217)	\$187,500.00
SRTS (11305)	<u>\$180,000.00</u>
Total Project EB-5707	\$367,500.00

It is necessary to amend the operating budget and appropriate the expenditures so that staff may proceed with the award of the bid and begin executing the terms of the grant agreement. The expenditures will be funded with grant reimbursement revenue from the NC Department of Transportation. There is no local match requirement.

RECOMMENDATION: It is recommended that the City Council, by motion:  
1. Adopt the attached ordinance to amend the FY22-23 Operating Budget for the General Fund for the Stoney Creek Greenway project.

Date: 9/12/2022

  
Catherine F. Gwynn, Finance Director

Date: 9/15/22

  
Timothy M. Salmon, City Manager



ORDINANCE NO. 2022 - 51

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE  
CITY OF GOLDSBORO FOR THE 2022-23 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2022-23 Annual Operating Budget on June 20, 2022; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the General Fund; and

WHEREAS, it is necessary to appropriate funds in the Street Paving division of the Engineering department for expenditures related to the construction of a 10-foot wide greenway along Stoney Creek (Project EB-5707), and this will be funded with grant revenue from the NC Department of Transportation.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the General Fund be amended as follows:

GENERAL FUND	Current	Amended	Difference
<b>Street Paving (4136)</b>			
FY22-23 Adopted Budget 6/20/22	\$ -	\$ -	\$ -
Paving Multi-Use Areas	-	367,500.00	367,500.00
Total Expend. - Street Utilities	\$ -	\$ 367,500.00	\$ 367,500.00
All Other Expenditures	\$ 46,158,873.21	\$ 46,158,873.21	\$ -
Total Expenditures - General Fund	\$ 46,158,873.21	\$ 46,526,373.21	\$ 367,500.00
<b>Revenues</b>			
Tax Revenues	\$ 17,989,167.00	\$ 17,989,167.00	
Licenses and Permits	402,275.00	402,275.00	
Revenue from Other Agencies	16,004,866.00	16,372,366.00	367,500.00
Charges for Services	6,118,579.00	6,118,579.00	
Capital Returns	989,827.00	989,827.00	
Miscellaneous Revenue	130,300.00	130,300.00	
Shared Services	3,328,996.00	3,328,996.00	
Appropriated Fund Balance	1,194,863.21	1,194,863.21	
Total Revenues - General Fund	\$ 46,158,873.21	\$ 46,526,373.21	\$ 367,500.00

This Ordinance shall be in full force and effect from and after this 19<sup>th</sup> day of September, 2022.

  
David Ham, Mayor

ATTEST:

  
Laura Getz, City Clerk



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022 COUNCIL MEETING

- SUBJECT:** Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 1005 Ivy Street to Janice Johnson
- BACKGROUND:** Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).
- Council approved the offer and upset bid process at the July 11<sup>th</sup> meeting. The Wayne County Commissioners rejected the offer, and adopted a policy that the City shall notify all adjoining property owners of the upset bid for all jointly owned properties to be considered for County approval.
- DISCUSSION:** The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))
- 1005 Ivy Street  
Offeror: Janice Johnson  
Offer: \$1,230.00  
Bid Deposit: \$61.25  
Parcel #: 51766 Pin #: 3509310786  
Tax Value: \$2,450.00 Zoning: R-6
- The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check. The Planning Department shall notify the adjoining property owners via mail that the property is available for sale via upset bid.
- RECOMMENDATION:** It is recommended that the City Council, by motion:
1. Accept or reject offer on 1005 Ivy Street.
  2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 9/12/2022  
Catherine F. Gwynn, Finance DirectorDate: 9/15/22  
Timothy M. Salmon, City Manager

**RESOLUTION AUTHORIZING UPSET BID PROCESS**

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **1005 Ivy Street (Pin #3509310786)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$1,230.00 (One Thousand Two Hundred Thirty Dollars and no/100)** submitted by **Janice Johnson (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$61.25 (Sixty One Dollars and 25/100)**;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

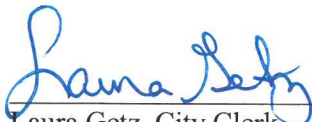
- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) The Planning Department shall notify the adjoining property owners by U.S. mail that the property is being offered for sale under the upset bid procedure.
- 5) Persons wishing to upset the offer that has been received shall submit a **sealed bid** with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 6) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.
- 7) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 8) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 9) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.
- 10) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

- 11) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.
- 12) The terms of the final sale are:
  - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
  - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
  - c) Buyer must pay with cash, cashier's check, or certified check at the time of closing.
  - d) Buyer must pay closing costs.
- 13) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 14) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 19<sup>th</sup> day of September, 2022.

  
David Ham, Mayor

Attest:

  
Laura Getz, City Clerk



RECEIVED

2022 SEP -1 AM 11:18

CITY OF GOLDSBORO  
FINANCE DEPARTMENT  
would like to offer the

I, Janice Johnson

City of Goldsboro the sum of \$1,230.00 for the  
purchase of property at the following location:

Parcel: 3509310786

Street: 1005 Loy Street

Signed: Janice F. Johnson  
Date: 8/31/2022

Name

Janice F. Johnson DBA JM Fields Enterprises

Address:

300 Tonya Dr., Goldsboro, NC 27534

Phone:

(919) 738-1716

Email:

jmfields921@yahoo.com

Amount of Bid Deposit:

\$61.25

10:59 9-1-22  
by Octavious

J.M. FIELDS ENTERPRISES  
P O BOX 1181  
GOLDSBORO NC 27533

6/16/2022  
Date

1371  
66-30/531  
159

ACHECK 2020  
MADE IN THE USA

Pay to the  
Order of

City of Goldsboro

\$ 61.25

Sixty One Dollars & 25/100

Dollars

Photo  
Safe  
Deposit  
Details on back

First Citizens Bank

For

Bid Deposit 1005 Trf

Janice G. Johnson

01371



**Address: 1005 Ivy St**  
**PIN # 3509310786**  
**Zoning R-6**

O&H

**70'**

R-6

**162'**

**114'**

1003

1005

1007

1009

**51'**

IVY

R-6





WAYNE COUNTY

CITY OF GOLDSBORO

WAYNE COUNTY

1005 IVEY ST  
75254500

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)  
LT 5 GOLDWAYNE

Reval Year: 2019 Tax Year: 2022

Appraised by 60 on 01403 SOUTHSIDE

Return/Appeal Notes: 3509310786  
UNIQ ID 51766  
ID NO: 12000019001041  
CARD NO. 1 of 1  
1.000 LT  
TW-12  
SRC=  
C-01 EX-2AT-  
LAST ACTION 20170729

CONSTRUCTION DETAIL		MARKET VALUE						DEPRECIATION				CORRELATION OF VALUE									
TOTAL POINT VALUE		USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB	CREDENCE TO											
BUILDING ADJUSTMENTS		01	00							% GOOD											
TOTAL ADJUSTMENT FACTOR		TYPE: SINGLE FAMILY RESIDENTIAL																			
TOTAL QUALITY INDEX		STORIES:																			
		DEPR. BUILDING VALUE - CARD 0																			
		DEPR. OB/XF VALUE - CARD 0																			
		MARKET LAND VALUE - CARD 2,450																			
		TOTAL MARKET VALUE - CARD 2,450																			
		TOTAL APPRAISED VALUE - CARD 2,450																			
		TOTAL APPRAISED VALUE - PARCEL 2,450																			
		TOTAL PRESENT USE VALUE - PARCEL 0																			
		TOTAL VALUE DEFERRED - PARCEL 0																			
		TOTAL TAXABLE VALUE - PARCEL 2,450																			
		PRIOR																			
		BUILDING VALUE 0																			
		OBXF VALUE 0																			
		LAND VALUE 2,450																			
		PRESENT USE VALUE 0																			
		DEFERRED VALUE 0																			
		TOTAL VALUE 2,450																			
		PERMIT																			
		CODE	DATE	NOTE	NUMBER	AMOUNT															
		ROUT: WTRSHD:																			
		SALES DATA																			
		OFF. RECORD	DATE	DEED				INDICATE SALES PRICE													
		BOOK	PAGE	MOYR	TYPE	Q	U	V	I												
		02834	0848	1	2011	WD	C	V	I	0											
		02669	0381	12	2008	WD	U	I	I	0											
		01405	0001	12	1993	WD	U	I	I	42500											
		00682	0389	1	1967	WD	U	I	I	0											
		HEATED AREA																			
		NOTES																			
		P12-07 DEMOLISH FOR 2008																			

SUBAREA		CODE	QUALITY	DESCRIPTION	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	L/B	SIZE FACT	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE	
TYPE	GS AREA	RPL CS	TOTAL OB/XF VALUE 0																
FIREPLACE																			
SUBAREA TOTALS																			

BUILDING DIMENSIONS

LAND INFORMATION

HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONT TAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJST	ADJUSTED UNIT PRICE	LAND VALUE	LAND NOTES	
0100	0100	R6	50	139	0.9800	2	1.0000	RF	AC	LC	TO	OT		50.00	50.000	FF	0.980	49.00	2450	

TOTAL MARKET LAND DATA

TOTAL PRESENT USE DATA

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022 COUNCIL MEETING

**Subject:** Public Records Request Policy Amendment

**Background:** City Council approved the City's current Public Records Request Policy on April 6, 2020. Council discussed the current policy at the July 11, 2022 meeting.

**Discussion:** Staff is requesting to amend the current Policy removing language regarding public records with Short Term value, adding a definition for extensive public records, acknowledging public records, responding to public records and other administrative changes in the policy.

**Recommendation:** Staff recommends Council consider adopting the attached Public Records Request Policy.

Date: 9-15-22

  
\_\_\_\_\_  
Laura Getz, City Clerk

Date: 9/15/22

  
\_\_\_\_\_  
Timothy M. Salmon, City Manager

## Policy & Procedures

Policy: Public Records Request Policy and Procedure  
Adopted: September 19, 2022 by Goldsboro City Council  
Amended:

### Purpose:

Establish procedures for access to public records.

### Key Definitions:

**Public records** – All documents, paper, letters, maps, books, photographs, films, sound recordings, magnetic or other tapes, electronic data-processing records, artifacts, or other documentary material, regardless of physical form or characteristics, made or received pursuant to law or ordinance in connection with the transaction of public business by any agency of North Carolina government or its subdivisions. By statute, certain items are exempt from public access. Records will be retained in accordance with the Municipal Records Retention and Disposition Schedule issued by the North Carolina Department of Cultural Resources.

**Custodian of the records** – The official in charge of the office that holds the public record, typically the department head or his/her designee or the City Clerk.

**Extensive public records request** -- When the nature or volume of the public records requested to be inspected, examined, or copied requires the use of City of Goldsboro information technology resources and/or labor time required of clerical or supervisory employees exceeds four hours, the particular use of such resources is considered extensive.

### Procedures:

- a. Requests for public records may be submitted via the Citizen Request/311 link on the City of Goldsboro's website, by email or in writing to the City Clerk. The request should include the name, address, email address and telephone number of the requesting party. The request must be specific enough to enable the custodian to provide the information.
- b. After receipt of the request, the City will provide an acknowledgement of the request within five (5) business days. For requests that do not require extensive research or use of information technology or extensive clerical resources, the City will provide a follow-up response to the request as soon as possible, normally within ten (10) business days of receipt. If the request is received after 5 p.m., the request will be considered received on the next business day.

In the follow-up response, the City may:

1. Provide the records (or a link to the portion of the website that contains the records).
2. Request clarification.
3. Provide a reasonable estimate of time that it will take to produce the records (if the documents aren't readily available).

4. Give estimated timeframes for delivery of extensive requests. The City may have to produce the records in a partial or installment basis. The City will provide the estimated timeframes for each incremental delivery.
  5. Deny the request and provide an explanation of the basis for the denial.
- c. The City Clerk will forward the request to the responsible custodian. The City Clerk will notify the City Manager and/or Assistant City Manager of any extensive public records request.
  - d. The custodian of the records should respond to the request as promptly as possible, through the City Clerk, with the timeframe for response dependent upon the complexity of the request.
  - e. The custodian(s) shall provide the record to the City Clerk. The custodian is responsible to ensure that non-public, exempt or confidential records are excluded from the request. If the custodian(s) has a concern whether the request complies with NCGS Chapter 132, he or she will consult with the City Clerk, who will forward the record to the City Attorney for review and clarification.
  - f. The City Clerk is responsible for providing the written response directly to the requestor. In some situations, the City Manager or the City Attorney may provide the response, but the City Clerk must be provided with a copy for record-keeping.
  - g. If copies are requested, copies must be provided to the requestor. Paper copies will be \$0.25 per page. If mailing is requested, the cost of postage will be charged. The City will require prepayment if the total fees are estimated to exceed \$100.00.
  - h. If the requestor chooses to inspect the records in person rather than obtain copies, the City Clerk will notify the requester when the records are available for inspection and any applicable fees will be paid prior to the review. The viewing of public records may be done only during normal business hours.

### **Special Service Charge:**

NCGS 132-6.2(b) authorizes public agencies to charge a “special service charge” for requests involving extensive use of information technology resources or extensive clerical and/or supervisory assistance. If a request will take more than four (4) hours, the City will charge a reasonable fee, \$33 per hour (in excess of the initial four hours) to search, locate, collect, sort, copy and prepare the records to be produced. A cost estimate will be provided to the requestor and approval and payment will be obtained prior to the completion of the work after the (4) four-hour timeframe. If costs exceed the estimate, the requestor will be notified and additional approval and payment will be obtained prior to completion of the request.

### **Records Exempt from Public Access:**

- a. Personnel records (G.S. 160A-168)
- b. Criminal investigation records (G.S. 132-1.4)
- c. Attorney-client consultations (G.S. 132.1.1 (a))
- d. Trade secrets or confidentialities of third parties (G.S. 132.1-2)

- e. Tax records containing information about taxpayer's income or receipts (G.S. 160A-208.1)
- f. Minutes of closed session meetings (G.S. 143-318.10(e))
- g. Water and sewer customer billing information (G.S. 132-1.1 (c)) and G.S. 132.1.2 (2))
- h. Social security numbers and other identifying information (G.S. 132-1.10)
- i. Economic development information (G.S. 132-6(d))
- j. Personal records (not related to the transaction of public business)

\* Note: This is a partial list of the exemptions that typically apply to municipalities. Other records may also be exempt from public disclosure.

\*\* Note: This Policy is designed to provide guidance only, and in the event of conflict between this Policy and the law, the law prevails.

City of Goldsboro  
Departmental Monthly Reports  
August 2022

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS DEPARTMENT

August 2022

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: September 12, 2022

- The Mayor's Committee for Persons with Disabilities (MCPD) met for a regular meeting on August 18, 2022.
- The Commission on Community Relations and Development (CCRD) met for a regular monthly meeting on August 9, 2022. Chair and Vice-Chair of CCRD participated in National Night Out on August 2, 2022.
- Goldsboro Youth Council (GYC) does not meet during the summer.
- Community Relations Activities:
  1. Staff provided community resources and support to CCRD & CALM at National Night out on August 2<sup>nd</sup>.
  2. Staff attended an affordable housing commission meeting on August 3<sup>rd</sup>.
  3. A department meeting and training was held on August 15<sup>th</sup>.
  4. Staff attended an Emergency Response training on August 17<sup>th</sup>.
  5. Staff completed a clean up of the CR file room on August 26<sup>th</sup>.
  6. Staff attended the United Way volunteer fair on August 31<sup>st</sup>.
- Community Development Activities:
  1. Staff participated in a HUD monitoring of FY19-20 CDBG on August 8<sup>th</sup> – 12<sup>th</sup>.
  2. Staff submitted the FY22 Annual Action Plan to HUD on August 15<sup>th</sup>.
  3. Staff attended a HOME-ARP webinar on August 17<sup>th</sup>.
  4. Staff completed a CR work session to review Homebuyer Assistance program on August 22<sup>nd</sup>.
  5. Staff completed a CR work session to review CDBG Rehab. & CHDO certification on August 23<sup>rd</sup>.
  6. Staff engaged in 7 phone/virtual consults with HUD Representatives for the month of August.
- The Department received no (0) housing complaints and thirty-two (32) requests for assistance for the month of August. \*Please refer to Community Relations Addendum for a detailed summary.

<b>2022 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	3	0	0	0	3	1	1	0					1
Consumer/Other Requests	24	36	25	141	69	43	27	32					49

<b>2021 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	0	4	2	0	4	5	1	8	9	2	2	0	4
Consumer & Other Requests	2	8	21	10	12	9	12	10	16	10	30	13	13



## COMMUNITY RELATIONS DEPARTMENT *Addendum*

August 2022

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: September 12, 2022

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### Complaints/Grievances

#### **Nature of Complaint                      Resolution**

No complaints filed	
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### Assistance with Resources

<b>Resource Requested</b>	<b>Number of Requests</b>	<b>Resolution</b>
Home Repair	7	Referred to Hope Restoration & Wages *Informed City's CDBG Rehab. Program will begin FY22
First-Time Homebuyer	10	Provided program information and/or application packet
Rent & Utility Assistance	4	Provided community resource listing
CDBG Loan Payoff	2	Reviewed file and provided updates
Seeking housing	3	Provided community resource listing
Trash Pickup	1	Referred to Public Works
Street Maintenance	1	Referred to Public Works
Seeking craft shows	1	Referred to Arts Council
MCPD inquiry	1	Provided information
GYC application inquiry	2	Provided additional information
<b>Total Requests:</b>	<b>32</b>	

**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Met with (or conversed by email/phone) 8 potential new property acquisition projects/persons and/or business interest regarding downtown.
- Working with the ACM to facilitate administrative needs of the GWTA Roof Addition
- South Center Street Development discussions with ACM/CM and potential consultant.
- Union Station discussions regarding stabilization, fair market value and potential reuse.
- Merchant/Property Information Mgmt – Integrating to new website. In testing phase. Intended Rollout in Q3
- Preparation for new Launch Cohort

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Tiger Grant Reporting – monthly 4-square report completed August 10.
- Conducted a virtual call with Randall Gross, a potential consultant for downtown residential development needs, specifically in the 300 and 400 blocks of S. Center St.
- Erin attended the annual NC Main Street Managers Meeting in Elizabeth City August 3-5.
- Staff attended the Goldsboro Rotary Meeting on August 23<sup>rd</sup> to celebrate the completion of the first cohort of LAUNCH.
- Erin attended the monthly Wayne County Chamber Board meeting on August 24<sup>th</sup>.
- Staff attended a virtual call with Hilary Sherman from EDA to discuss.
- Staff is working on updated downtown event rental guidelines for the HUB and adjacent lot.
- Continued discussions of neighborhood revitalization needs with current stakeholders.
- Public Art Selection Presentation prepared for Council. Will be presented on September 19<sup>th</sup>.
- The Optimist Club hosted their Annual Kids Fun Day at The HUB on August 6.

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Facilitated and attended the DGDC Merchants (8/1) Design, Promotions & EV (8/9), Executive Committee (8/10) and DGDC Board (8/17).
- Completion of Center Street Jam season on August 11<sup>th</sup>. After action meeting held with Board.
- Sprinkler Fun Days completed Aug 18<sup>th</sup>.
- DGDC Board & Committee Members selected and notified.
- Downtown Annual Award nominees selected and notified. Annual Dinner scheduled for Friday, September 16<sup>th</sup>.

**Upcoming Events/Activities:**

- Grant solicitations for Duke Energy & Wells Fargo. Exploring Additional Grants
- Fall movie series (Sept. 30, Oct. 14 and 28) and Wellness Wednesday (September 21 – November 11), First Responders Lunch (Oct. 6<sup>th</sup>) – events produced or supported by DDD and held at The HUB.
- SJAFB POW Vigil at Freedom Tree – Sept. 15 and 16
- Upcoming HUB Events – Annual Dinner, September 16<sup>th</sup>, The Light Church Revival, Sept. 25<sup>th</sup>, First Responders Lunch, Oct. 6<sup>th</sup>, Taste of Wayne, Oct. 8<sup>th</sup>, RIDE the City, October 15<sup>th</sup>, Walk to DeFeet Dementia, Oct. 22<sup>nd</sup>

**Businesses Opening/Properties Purchased & Other Updates**

- New Businesses Coming Soon to 116 – 120 E Mulberry St
- Arts Council Relocation is Underway – working to identify a new location.
- Downtown Goldsboro's Facebook page followers/likes: 14,183

**ENGINEERING DEPARTMENT**

**August 2022**

**Prepared by: Bobby Croom, P. E.**

**Date Prepared: 9-12-22**

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**Stoney Creek Greenway**

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Bids were opened on August 8, 2022 with the low bid submitted by Fred Smith Company for \$316,217;
- Additional funds were received through Safe Routes to School in order to cover the budgeted shortfall;
- Authorization for contract award to be presented to City Council on September 12<sup>th</sup>.

**Phase IV Sewer Collection Rehabilitation**

- Final payment to the contractor was made on August 19, 2022;
- Staff is working with DWI to close out this project.

**2017 Wastewater System Improvements – FB2020-002**

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital Campus;
- Staff working with contractor on final payment.

**Ash Street/Alabama Avenue Sidewalk**

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete and staff are working on the project scope.

**2017 New Hope Road Water Infrastructure Design Fees**

- The City of Goldsboro was awarded an ARPA grant in the amount of \$300,200 for design fees.

**Little/Big Cherry Pump Station Relocation and Improvement**

- WithersRavenel engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report submitted to DWI for review and approval;
- Project is a candidate to be included in the Mount Olive Pickle (MOP) Plant Expansion Project and staff is working with MOP, WithersRavenel, and TA Loving through the design process.

**Stormwater Control Measure (SCMs) Inspections**

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections have been completed for 2022.

### **Phase III Wastewater System Improvements**

- Staff is completing final design in-house.
- Staff was not approved for an ARPA grant for this project (~\$8.5 million), however a new application will be submitted during the Fall funding round.

### **Water System Asset Inventory and Assessment**

- WithersRavenel project work in progress.

### **Wastewater System Asset Inventory and Assessment**

- WithersRavenel project work in progress.

### **Wayne County Utility Merger/Regionalization Feasibility**

- CDM Smith is waiting on scope approval from DWI.

### **Stormwater Inventory Project**

- Pilot area work has begun;
- Staff continues to work with CDM Smith on project data and details.

### **2" Galvanized Water Line Project**

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395.

### **Water Treatment Plant Assessment**

- Final report is complete.

FINANCE

AUGUST 2022

Prepared By: Andrea Lovelace

Date Prepared: September 13, 2022

	<b><u>FY 21-22</u></b>		<b><u>FY 22-23</u></b>	
	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>	<b>July-21</b>	<b>Adjusted Budget</b>	<b>July-22</b>	<b>Collected</b>
General Fund	\$ 2,867,012	\$ 46,158,873	\$ 1,319,272	2.86%
Utility Fund	1,860,456	23,515,840	1,535,409	6.53%
Downtown District Fund	716	117,019	609	0.52%
Occupancy Tax Fund	86,913	1,191,450	77,698	6.52%
Stormwater Fund	405,143	1,981,528	125,318	6.32%
Total	\$ 5,220,241	\$ 72,964,709	\$ 3,058,307	4.19%
<b>Expenditures</b>				
General Fund	\$ 4,424,969	\$ 46,158,873	\$ 5,303,393	11.49%
Utility Fund	1,230,125	23,515,840	1,717,122	7.30%
Downtown District Fund	1,451	117,019	3,318	2.84%
Occupancy Tax Fund	34,769	1,191,450	35,302	2.96%
Stormwater Fund	313,373	1,981,528	246,215	12.43%
Total	\$ 6,004,687	\$ 72,964,709	\$ 7,305,349	10.01%

<b>MAJOR CATEGORIES</b>				
	<b><u>FY 21-22</u></b>		<b><u>FY 22-23</u></b>	
<b>Revenues</b>	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
	<b>July-21</b>	<b>Adjusted Budget</b>	<b>July-22</b>	<b>Collected</b>
Property/Occupancy Taxes	\$ 302,031	\$ 19,271,704	\$ 292,521	1.52%
Charges for Services	2,103,011	30,030,307	2,074,486	6.91%
Revenue Other Agencies	20,654	16,004,866	(203,566)	-1.27%
Other Revenues	1,992,584	2,536,030	62,616	2.47%
Fund Balance	-	1,792,806	-	0.00%
Shared Services	801,960	3,328,996	832,249	25.00%
Total	\$ 5,220,241	\$ 72,964,709	\$ 3,058,307	4.19%
<b>Expenditures</b>				
Labor	\$ 2,194,529	\$ 29,746,929	\$ 3,508,550	11.79%
Non-Labor	3,810,158	43,217,780	3,796,799	8.79%
Total	\$ 6,004,687	\$ 72,964,709	\$ 7,305,349	10.01%

<b>SELECTED OTHER INFORMATION</b>			
	<b><u>FY 21-22</u></b>	<b>Actual</b>	<b>Total</b>
<b>Collections</b>	<b>Actual</b>	<b>July-22</b>	<b>Collected F-YTD</b>
Debt Setoff	\$ 27,778	\$ 3,154	\$ 3,154
Surplus	\$ 154,548	\$ 3,876	\$ 3,876



Prepared Date:  
Prepared By:  
Reviewed Date:  
Reviewed By:

9/7/22 10:07 AM  
Terrie Webber  
9/8/22 9:51 AM  
Catherine F. Gwynn

*Catherine F. Gwynn*

**Monthly Cash & Investment Report**  
**August 31, 2022**

Financial Institution	<u>Current Month</u> 8/31/2022	<u>Prior Month</u> 7/31/2022	<u>Prior Year</u> 8/31/2021	Rate of Return
PNC - General Operating	\$ 2,090,178.75	\$ 1,416,850.75	\$ 2,765,509.86	0.00%
PNC - Money Market	\$ 5,439,284.52	\$ 7,433,064.28	\$ 524,520.36	1.16%
PNC - Debit Account	\$ 1,000.00	\$ 1,000.00	\$ 761.05	0.00%
Southern Bank - CD	\$ 15,094,434.70	\$ 15,092,358.00	\$ 11,072,361.90	0.18%
NCCMT - MM - 2010 Sewer Bond D#001	\$ 250,888.10	\$ 250,433.66	\$ 249,715.08	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 8,840,271.83	\$ 4,419,496.14	\$ 4,406,814.96	n/a
NCCMT - MM - Regular	\$ 4,389,035.63	\$ 4,380,703.82	\$ 4,368,131.80	n/a
NCCMT - MM - Street Bonds 2018	\$ -	\$ -	\$ 1,611,793.54	n/a
Truist (BB&T) - Escrow	\$ 414,252.65	\$ 414,249.13	\$ 1,650,556.42	0.01%
Webster (Sterling National Bank) - Escrow	\$ 1,869,215.21	\$ 1,868,836.26		0.24%
<b>Totals</b>	<b>\$ 38,388,561.39</b>	<b>\$ 35,276,992.04</b>	<b>\$ 26,650,164.97</b>	

## Report of Budget Funds Transfers - July, 2022 through June, 2023

### Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
Human Resources	Bernadette Dove	Fees & Dues	\$ -	\$ (2,266)
Human Resources	Bernadette Dove	Education Reimbursement	\$ 2,266	\$ -
<b>Transfers - Aug 2022 - Human Resources</b>			<b>\$ 2,266</b>	<b>\$ (2,266)</b>
Inspections	Allan Anderson	Travel	\$ -	\$ (700)
Inspections	Allan Anderson	Copy Machine Cost	\$ 700	\$ -
<b>Transfers - Aug 2022 - Inspections</b>			<b>\$ 700</b>	<b>\$ (700)</b>
Public Works Admin	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ (750)
Public Works Admin	Rick Fletcher	Software License Fees	\$ 750	\$ -
<b>Transfers - Aug 2022 - Public Works Admin</b>			<b>\$ 750</b>	<b>\$ (750)</b>
Engineering	Bobby Croom	Fees & Dues	\$ 270	\$ -
Engineering	Bobby Croom	Maintenance Materials	\$ -	\$ (270)
<b>Transfers - Aug 2022 - Engineering</b>			<b>\$ 270</b>	<b>\$ (270)</b>
Fire	Ron Stempien	Uniforms	\$ -	\$ (2,383)
Fire	Ron Stempien	Miscellaneous Equipment	\$ 2,383	\$ -
<b>Transfers - Aug 2022 - Fire</b>			<b>\$ 2,383</b>	<b>\$ (2,383)</b>
Police	Mike West	Salaries & Wages Regular	\$ -	\$ -
Police	Mike West	Operational Supplies	\$ -	\$ (1,138)
Police	Mike West	Insurance Deductible Claims	\$ 1,138	\$ -
<b>Transfers - Aug 2022 - Police</b>			<b>\$ 1,138</b>	<b>\$ (1,138)</b>
Utility Billing, Meter & Inventory	Catherine Gwynn	Operational Supplies	\$ -	\$ (500)
Utility Billing, Meter & Inventory	Catherine Gwynn	Uniforms	\$ 500	\$ -
<b>Transfers - Aug 2022 - Utility Billing, Meter &amp; Inventory</b>			<b>\$ 500</b>	<b>\$ (500)</b>
Distribution & Collections	Rick Fletcher	Operational Supplies	\$ -	\$ (3,006)
Distribution & Collections	Rick Fletcher	Machine/Equipment Maintenance	\$ -	\$ (9,245)
Distribution & Collections	Rick Fletcher	Repairs (Insurance Claims)	\$ 2,000	\$ -
Distribution & Collections	Rick Fletcher	Jet-Vac Rodder	\$ 10,251	\$ -
<b>Transfers - Aug 2022 - Distribution &amp; Collections</b>			<b>\$ 12,251</b>	<b>\$ (12,251)</b>
Water Treatment	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (500)
Water Treatment	Bert Sherman	Copy Machine Cost	\$ 500	\$ -
<b>Transfers - Aug 2022 - Water Treatment</b>			<b>\$ 500</b>	<b>\$ (500)</b>
Water Reclamation	Bert Sherman	Postage	\$ 5,000	\$ -
Water Reclamation	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (13,000)
Water Reclamation	Bert Sherman	Copy Machine Cost	\$ 7,000	\$ -
Water Reclamation	Bert Sherman	Fuel For Equipment	\$ 1,000	\$ -





**Report of Budget Funds Transfers - July, 2022 through June, 2023**

**Budget Transfers**

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
		Transfers - Aug 2022 - Water Reclamation	\$ 13,000	\$ (13,000)
		Transfers - ALL FUNDS - Aug 2022	\$ 33,758	\$ (33,758)
		Transfers - ALL FUNDS - Jul 2022-Aug 2022	\$ 45,918	\$ (45,918)

- ✦ The cause of fire incidents was determined 62.5% of the time. 37.5% of fire incidents were classified as undetermined or still under investigation.
- ✦ The average response time of first arriving unit was 3:16.
- ✦ The full response within 8 minutes occurred 97.4 % of all calls.
- ✦ Number of Inspection Violations were cleared within 90 days- N/A.
- ✦ There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries, and 0 Fire Service deaths.
- ✦ The American Red Cross assisted 0 families due to displacement because of fire damage.
- ✦ Fire prevention and community service activities including Car Seat Safety Checks with Safe Kids of Wayne County, Sprinkler Fun Days at the HUB and at the Boys and Girls Club, National Night Out, Birthday Parades, Back to School Bashes, Truck Displays, and First Responder Appreciation Day. We reached 182 Adults and 617 Children with fire prevention materials.

<b>2022</b>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
<b>Total Incidents:</b>	216	195	226	231	236	264	246	264					235	1878
<b>Structure Fires:</b>	5	6	8	5	4	1	3	3					4	35
<b>EMS Calls:</b>	79	78	80	92	83	86	99	124					90	721
<b>Vehicle Accidents:</b>	22	23	22	26	32	38	27	24					27	214
<b>Fire Alarms:</b>	44	35	48	53	63	56	57	53					51	409
<b>Other:</b>	66	53	68	55	54	83	60	60					62	499
<b>Training Hours:</b>	2757	2806	2884	2260	1704	1715	1452	1664					2155	17242
<b>Safety Car Seat Checks:</b>	0	0	4	3	5	2	5	3					3	22
<b>Inspections:</b>	132	123	153	136	143	187	112	142					141	1128
<b>2021</b>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
<b>Total Incidents:</b>	234	173	227	214	251	240	227	229	240	244	265	237	232	2781
<b>Structure Fires:</b>	6	4	6	4	3	3	3	5	6	2	7	6	5	55
<b>EMS Calls:</b>	89	68	87	83	106	106	84	104	86	86	82	88	89	1069
<b>Vehicle Accidents:</b>	36	30	34	35	35	40	33	33	33	40	40	33	35	422
<b>Fire Alarms:</b>	49	31	41	40	42	41	54	45	56	52	65	38	46	554
<b>Other:</b>	54	40	59	52	65	50	53	42	59	64	71	72	57	681
<b>Training Hours:</b>	3006	3155	3010	2730	2029	1894	1633	1833	1600	1923	1591	1075	2123	25479
<b>Safety Car Seat Checks:</b>	1	0	1	0	1	6	3	3	2	4	2	1	2	24
<b>Inspections:</b>	121	157	217	172	180	237	194	204	179	160	155	109	174	2085

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

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Human Resources

- Updated Personnel Policy – Grievance hearing policy
- Created Evaluation Timeline for 2021/2022 Annual Evaluations
- Completed Wellness Committee Meeting on August 25, 2022
- Completing 1<sup>st</sup> & 2<sup>nd</sup> Quarter Random Drug Screenings
- Assisted and Completed various department interviews
- Hazcom Training at WRF for new employees
- Scheduled annual hearing screens
- Reviewing hepatitis vaccine status of high risk employees
- Promoting Drink More Water Initiative
- Setup of Laserfiche files and Implementing Electronic Filing System
- Implemented Walk to the Beach Competition for September 1 – October 5, 2022
- Preparing for New Hire Orientation on September 28, 2022
- Preparing for Health/Benefits Fair scheduled for October 6, 2022
- Preparing for Supplemental Benefits 2023 Open Enrollment
- Preparing for BCBS State Health Plan 2023 Open Enrollment scheduled for October 10 – 28, 2022

Safety

- August City Hall Fire Extinguisher / Defibrillator Inspections.
- August 3 – FIT testing at Water Plant Facility
- August 5 – Investigated four accidents involving city employees. No injuries
- Assisted with HR on vendors for Wellness & Benefits Fair in October
- August 15 – Department of Labor Webinar. Hazcom Training
- August 17 – Zoom meeting with Fire Command. Emergency Operations during disasters was topic.
- August 24 – Accident and Safety Review Meeting. Heard 8 cases and 5 employees received points on their city driving record.
- Meeting with new elevator contractor. Southern Elevator is replacing Schneider contract with the city.
- Assisting with Active Shooter Training for the month of September.
- Scheduled training classes with City nurse for the month of September.
- August 31 – Accident involving solid waste vehicle.
- Field Safety for private contractors
- Field Safety with crews

## Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. Provided Fit Testing at Water Treatment Plant on August 10<sup>th</sup> and Narcan/Sharps Container training and Narcan training at Police Department on August 12<sup>th</sup>. There were 166 clinic visits this month. There were 4 Non-DOT, 6 DOT, 6 promotion and 2 instant drug screenings for new hires and 0 Non-DOT and 1 DOT post-accident drug screen this month. There were 14 random drug screenings completed. Random and Safety Sensitive Drug Screens for August were completed.

### Other health-related information pertinent to employees include:

- 11 employees Quarantined
- 10 routine Blood pressure checks
- 4 Workplace injury events
- 4 Hearing Screens

## MONTHLY STATISTICS

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	423	427	418	417	420	427	424	426					423
Employees – Part Time	116	111	113	117	137	143	143	143					128
Total Employees	539	536	531	534	557	570	567	569					550
Male	411	412	409	411	420	428	426	426					418
Female	128	124	122	123	137	142	141	143					133
Ethnicity – White (Not Hispanic or Latino)	321	324	321	325	332	340	339	337					330
Ethnicity – Black or African American	195	190	188	187	200	204	203	207					197
Ethnicity – Hispanic or Latino	18	17	17	17	19	19	18	18					18
Ethnicity – Asian	1	1	1	1	1	2	2	2					1
Ethnicity – Other	4	4	4	4	5	5	5	5					5
Vacancies	24	25	30	31	31	33	26	36					30
Applications	308	179	386	215	251	392	121	31					235
Applicant Notices	141	147	90	90	230	173	92	97					133
New Hires	6	4	9	9	7	9	7	7					7
Promotions	3	0	4	4	3	3	0	2					2
Resignations	6	10	9	9	3	8	8	6					7
Retirements	2	2	2	2	1	2	2	1					2
Terminations - Involuntary	2	1	0	0	0	1	0	1					2
Turnover Rate	2.4%	3.0%	2.6%	2.1%	1.0%	2.6%	2.4%	1.4%					2.2%
Vehicle Accidents	5	1	4	1	4	2	3	4					3
Workers' Compensation	0	0	0	0	0	0	0	0					0

FFCRA Leave	76	7	1	1	9	14	23	3					17
Telework	11	11	11	11	11	12	13	13					11

***Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.***

<b>2021</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557	554	550	550	544	537	534	537	553
Vacancies	12	8	26	21	18	19	21	26	23	22	27	24	20
Applications	183	119	203	245	267	299	233	150	164	204	173	131	203
Applicant Notices	214	203	167	66	71	177	94	140	106	196	17	1	132
New Hires	8	2	1	3	4	3	2	8	1	3	1	9	3
Resignations	1	2	3	3	6	6	7	8	6	8	3	4	5
Retirements	0	3	2	0	2	0	0	0	0	2	1	2	1.00
Terminations	0	0	0	0	1	0	1	0	1	0	0	0	.27
Turnover Rate	.18%	.88%	.89%	.53%	1.44%	1.08%	1.09%	1.45%	1.10	1.49	.19	.74	.94%
Vehicle Accidents	2	5	2	7	3	1	3	1	0	3	4	2	3
Workers' Compensation	0	4	2	3	5	4	3	0	0	0	0	0	2.1
FFCRA Leave	41	5	5	3	5	5	2	1	20	9	2	5	9
Telework	27	28	25	23	13	12	11	11	11	11	11	11	17

***Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.***

Information Technology

August 2022

Prepared By: Angela Price

Date Prepared: September 14, 2022

- Deployed new computers to Goldsboro Event Center, Golf Course, Paramount Theatre, and Downtown Development.
- Setup 0365 and OneDrive for three additional departments.
- Recommended a candidate for our vacant CSA I position with a start date of 09-21-22.
- Updated Security Certificate on Banner Server and backup on Microsoft Exchange Server.
- Fixed Payroll issue.
- Setup Fire Station 5 CAD TV.
- Setup MDT in Temporary Truck for GFD.
- Completed rewiring of GPD Wiring Closet.
- Upgraded firmware on Firewalls and enabled High Availability functions.
- Setup Cityworks App for iPads and updated login information.
- Installed SCADA Switches for Public Utilities.

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	379	353	430	362	451	503	562	523					445	3,563
Tickets Closed	310	304	466	398	392	540	464	548					428	3,422
Open Tickets	474	523	487	451	510	473	571	546					504	

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	562	564	634	468	473	500	530	526	374	439	348	280	475	5,698
Tickets Closed	447	615	612	436	528	571	490	547	384	388	306	327	471	5,651
Open Tickets	473	422	444	476	421	350	390	369	359	410	452	405	414	

## INSPECTIONS

Aug 2022

Prepared By: Allen Anderson, Jr.

Date Prepared 09/02/22

The valuation of all permits issued for August totaled \$6,470,719. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$47,690. Of the permit fees collected for the month, \$3,990 was collected in technology fees. Plan review fees collected during the month totaled \$1,580. Business Registration fees collected totaled \$2,300.

The Inspectors did a total of 661 inspections for the month. During the month of August, six (6) business inspections were completed. A total of 306 permits were issued for the month. Fifty-six (56) plan reviews were completed for August.

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$3.9	\$11.1	\$5.4	\$6.7	\$5.1	\$9.6	\$17.8	\$6.5					\$8.3
All Bldgs \$ (M)	\$2.1	\$9.1	\$3.9	\$5.0	\$2.4	\$7.6	\$15.4	\$3.3					\$6.1
Residential \$ (K)	\$813	\$3M	\$472	\$4.4M	\$341	\$1.3M	\$0	\$300					\$1.3
Misc \$ (M)	\$1.8	\$2	\$1.4	\$1.7	\$2.7	\$2.0	\$2.4	\$3.2					\$2.2
Permit Fee \$ (K)	\$39	\$43	\$43	\$35	\$43	\$41	\$36	\$48					\$41
Inspections	460	551	654	614	584	730	531	661					598
Permits Issued	258	281	288	281	336	344	253	306					293
Plan Reviews	38	66	79	39	45	48	58	56					54
2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6	\$4.4	\$5.9	\$6.4	\$7.5	\$4.9	\$8.4	\$7.7	\$6.5	\$4.8	\$7.4
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5	\$1.1	\$4.8	\$3.9	\$4.3	\$3.7	\$5.7	\$5.3	\$4.7	\$2.9	\$5.2
Residential \$ (K)	\$1.2M	\$900	\$1.2M	\$250	\$1.1M	\$3.1M	\$1.4M	\$1.1M	\$480	\$2.5M	\$1.7M	\$428	\$1.3M
Misc \$ (M)	\$1	\$1.9	\$3.5	\$3.4	\$1.1	\$2.5	\$3.2	\$1.1	\$2.7	\$2.4	\$1.8	\$2.0	\$2.2
Permit Fee \$ (K)	\$26.6	\$32.5	\$57	\$34	\$21	\$38	\$29	\$26	\$36	\$45	\$28	\$24	\$33.1
Inspections	398	462	625	538	483	424	483	472	590	681	529	583	522
Permits Issued	215	295	359	296	254	308	324	267	311	332	262	242	289
Plan Reviews	48	94	71	68	45	51	59	50	45	45	93	26	58



PARAMOUNT  
August 2022  
Prepared by: Adam Twiss  
Date Prepared 9/9/2022

-----PARAMOUNT THEATRE-----

- **August capacity unrestricted; masks and distancing recommended, not required.**
- **August activity included 10 rental/use days, including 3 public performances.**
- **Higher than usual summer activity with successful performances resulted in future bookings:**
  - Edwards Twins, 2<sup>nd</sup> year rental, doubled 1<sup>st</sup> year attendance, booked for next year.
  - Miss Lovelies Pageant – Special Olympics Fundraiser – best attendance in memory (260)
  - Carolina sound: Free community concert
  - 2 x 2-day private wedding events
- **August COVID-19 cancelled/rescheduled programming includes 4 days, 3 public perfs.**
- **Repairs and Maintenance:**
  - Complete:
    - Annual Sprinkler and Fire Alarm System Inspection
    - Complete: Sound Equipment repairs and enhancements (foundation funded)
  - In Progress:
    - HVAC:
      - Mini-split installation waiting on equipment delivery
      - Controls upgrade: quote for essential system upgrades being reviewed.
    - Roof – waiting on Wayne Roofing to schedule following HVAC work
    - Wheelchair lift – to be resolved with new elevator service vendor

-----FINANCIAL-----

**Expenses: \$34,677:** Labor: \$21,178 / Operations: \$9767 /Artist and Renter box office Payout: \$3732  
**Revenues: -\$9,686:** Tickets: -\$6913 / Rentals: -\$2452 / Concession: \$320

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677											\$81,716	\$40,858
Rev	-\$867	\$9,685											\$8,818	\$4,409
	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$53,123	\$32,009	\$38,135	\$55,769	\$47,860	\$110,177	\$69,919	\$27,119	\$73,052	\$65,217	\$56,198	\$72,730	\$701,308	\$58,442
Rev	\$2,881	\$11,843	\$11,014	\$14,718	\$46,585	\$85,238	\$67,668	\$10,947	\$35,192	\$57,493	\$56,429	\$55,513	\$455,521	\$37,960

- Our Summer Day Camps and Summer Sports Camps concluded this month. All of our camps were at capacity and the participants had memorable experiences
- Goldsboro Event Center (GEC) hosted ten (10) events during this month – **825 guests** and one (1) Wayne County Chamber of Commerce event – **120 guests**
- GEC brought in **\$13,341** in revenue during this month
- There are no weekends open (available) to rent at the GEC for the rest of 2022
- Mina Weil Pool and Peacock Pool had close to **1,500** visitors during this month
- Sensory Swim, open swim time for those with sensory sensitivities was held each Tuesday at Peacock Pool – **11 participants** this month
- Goldsboro Golf Course hosted several tournaments this month: Southeastern Seniors -**50 golfers**; Princeton HS Boosters -**72 golfers**; Sunrise Kiwanis -**64 golfers**
- Bryan Multi-Sports Complex (MSCX) was the host site for school soccer matches on August 15<sup>th</sup> and 29<sup>th</sup> – **250 participants**
- Attendance in the Leisure Center at Herman Park Center is starting to pick back up – **110 visitors** for the month of August
- Berkeley Memorial Park hosted two (2) USSSA softball tournaments this month – **650 participants**
- Registration for Youth Fall Sports of Soccer, Flag Football, T-Ball, Baseball and Softball *and* registration for Adult Flag Football concluded this month
- Gym Open Play at WA Foster Center for Adults and Youth during this month – **500 participants**
- Park Maintenance Staff continue to clean all park restrooms and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff and Seasonal staff

<b>2022</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
<b>Herman Park Recreation Center</b>													
Program Revenue	\$1,910	\$520	\$720	\$978	\$2,050	\$27,880	\$3,200	\$1,190					\$4,806
Rental Revenue	\$735	\$1,475	\$1,530	\$2,350	\$520	\$1,366	\$1,013	\$1,895					\$1,361
Facility Usage	250	189	243	188	159	1475	470	224					400
Expenditures	\$7,135	\$5,287	\$6,294	\$6,126	\$5,142	\$8,344	\$17,670	\$8,333					\$8,041
<b>WA Foster Recreation Center</b>													
Program Revenue	\$895	\$295	\$505	\$430	\$2,453	\$3,750	\$1,475	\$1,185					\$1,374
Rental Revenue	\$900	\$2,820	\$1,800	\$3,058	\$2,163	\$1,653	\$2,950	\$1,025					\$2,046
Facility Usage	1595	1565	1565	2051	1814	2495	2268	2814					2021
Expenditures	\$18,218	\$18,684	\$16,911	\$16,186	\$12,952	\$13,819	\$29,738	\$15,471					\$17,747
<b>T.C. Coley Community Center</b>													
Rental Revenue	\$518	\$450	\$518	\$518	\$880	\$948	\$525	\$698					\$632
Expenses	\$1,848	\$0	\$0	\$0	\$80	\$0	\$100	\$0					\$254
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Facility Usage	95	119	152	58	360	220	203	211					177
Expenditures	\$5,865	\$5,592	\$5,921	\$5,620	\$4,039	\$4,761	\$6,253	\$2,946					\$5,125
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$105	\$105	\$105	\$105	\$1,807	\$8,484	\$4,936	\$2,594					\$2,280
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Facility Usage	232	376	375	1013	1243	3492	3287	1870					1486
Expenditures	\$1,027	\$2,257	\$1,874	\$1,722	\$2,437	\$11,092	\$37,817	\$30,044					\$11,034
<b>Athletics, Field &amp; Picnic Shelters, Bryan MSCX</b>													
Program Revenue	\$5,555	\$16,145	\$10,338	\$3,319	\$19,384	\$2,790	\$3,155	\$27,200					\$10,986
Field / Shelter Rental \$	\$0	\$0	\$0	\$150	\$75	\$0	\$0	\$0					\$28
Facility Usage	10673	14935	23858	29346	44914	36785	11450	13125					23136
Expenditures	\$22,418	\$15,209	\$16,761	\$19,436	\$34,794	\$10,597	\$16,635	\$11,609					\$18,432
<b>Golf Course</b>													
Revenues	\$15,988	\$33,437	\$50,876	\$63,756	\$68,934	\$61,883	\$51,301	\$56,058					\$50,279
Expenditures	\$31,667	\$37,653	\$43,486	\$35,649	\$38,279	\$49,110	\$57,300	\$80,153					\$46,662
Rounds of Golf	433	1296	1724	2502	1936	1976	1816	1401					1636
Net	<b>-\$15,680</b>	<b>-\$4,216</b>	\$7,390	\$28,107	\$30,655	\$12,773	<b>-\$5,999</b>	<b>\$24,100</b>					\$3,616
<b>Special Events</b>													
Revenues / Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,975	\$0	\$0					\$247
Participation	0	0	0	1600	0	110	0	\$0					214
Expenditures	\$2,013	\$110	\$110	\$285	\$0	\$1,599	\$0	\$0					\$515
<b>TOTAL REVENUE</b>	\$26,606	\$55,247	\$66,392	\$74,664	\$98,266	<i>\$110,729</i>	\$68,555	\$91,845	\$0	\$0	\$0	\$0	<i>\$74,038</i>
<b>TOTAL EXPENSES</b>	\$90,191	\$84,792	\$91,357	\$85,024	\$97,723	\$99,322	\$165,513	\$148,556	\$0	\$0	\$0	\$0	<i>\$107,810</i>

TOTAL REVENUE FOR THE YEAR	\$592,304
TOTAL EXPENSES FOR THE YEAR	\$862,478

\*\*Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.

<b>2021</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
<b>Herman Park Rec Center</b>													
Program Revenue	\$220	\$530	\$390	\$230	\$5,860	\$1,250	\$810	\$410	\$120	\$305	\$270	\$150	\$879
Rental Revenue	\$0	\$330	\$0	\$1,110	\$270	\$750	\$1,245	\$170	\$1,550	\$1,350	\$70	\$1,035	\$657
Facility Usage	152	193	287	187	294	405	455	172	249	358	259	252	272
Expenditures	\$3,487	\$1,054	\$1,538	\$405	\$384	\$1304	\$12,189	\$15,981	\$5,095	\$4,812	\$5,042	\$9,172	\$5,039
<b>WA Foster Rec Center</b>													
Program Revenue	\$185	\$190	\$535	\$195	\$250	\$2,110	\$825	\$140	\$120	\$85	\$50	\$120	\$400
Rental Revenue	\$450	\$0	\$285	\$690	\$2100	\$1,200	\$538	\$1193	\$1,110	\$750	\$3,100	\$1,200	\$1,058
Facility Usage	660	924	1304	1,378	1,475	1,478	1,793	867	1043	983	1,171	1,308	1,199
Expenditures	\$4,429	\$2,992	\$4,610	\$8,413	\$3,586	\$7,447	\$20,580	\$25,305	\$14,427	\$19,173	\$16,232	\$22,925	\$12,510
<b>T. C. Coley Community Center</b>													
Rental Revenue	\$578	\$450	\$450	\$585	\$578	\$578	\$607	\$578	\$578	\$705	\$548	\$578	\$568
Expenses	\$4,797	\$1416	\$0	\$1,848	\$0	\$0	\$0	\$4041	\$0	\$0	\$0	\$1,989	\$1,174
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42	\$0	\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	0	73	92	0	5	31	\$34	18	103	178	114	136	65
Expenditures	\$1,048	\$737	\$1,049	\$0	\$0	\$0	\$461	\$288	\$2945	\$5,523	\$5,857	\$8,599	\$2,203
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$140	\$140	\$140	\$140	\$897	\$4,707	\$7,690	\$2284	\$140	\$1,168	\$140	\$140	\$1,477
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$25
Facility Usage	200	371	310	720	608	2,245	1,176	1,251	448	525	268	302	702
Expenditures	\$1,591	\$2435	\$1,048	\$1,642	\$6,203	\$13,483	\$22,041	\$17,647	\$7,327	\$762	\$854	\$1,992	\$6,419
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$1,550	\$10,200	\$14,891	\$3,760	\$7,185	\$4,880	\$9,056	\$13,708	\$1,755	\$2,860	\$21,090	\$4,110	\$7,920
Field / Shelter Rental \$	\$400	\$200	\$1,675	\$450	\$1,555	\$480	\$1,305	\$0	0	\$750	\$650	\$2,400	\$766
Facility Usage	8,612	13,825	15,500	14,339	29,339	15,533	8,476	7,525	11,253	43,298	30,123	30,123	18,996
Expenditures	\$6,866	\$9,515	\$11,471	\$28,210	\$33,191	\$33,230	\$23,614	\$24,926	\$17,977	\$72,084	\$21,726	\$21,976	\$25,399
<b>Golf Course</b>													
Revenues	\$36,583	\$9,209	\$53,613	\$66,926	\$72,876	\$54,559	\$61,379	\$59,850	\$66,788	\$62,129	\$34,965	\$53,716	\$52,716
Expenditures	\$32,349	\$35,969	\$36,825	\$40,143	\$54,594	\$67,883	\$32,255	\$48,088	\$50,243	\$38,778	\$38,890	\$43,335	\$43,281
Rounds of Golf	486	596	1,714	2,120	2,641	2,421	2,556	2,819	2,097	2,232	2,087	1752	1,960
Net	\$4,235	-26,760	\$16,788	\$26,782	\$18,282	-13,325	\$29,124	\$11,762	\$16,545	\$23,351	-3,925	\$10,361	\$13,895
<b>Special Events</b>													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$2,666	\$979	\$170	\$0	\$475	\$0	\$0	\$358
Participation	0	0	434	0	0	153	0	44	0	50	30	6200	576
Expenditures	\$0	0	\$171	\$110	\$110	\$1,980	\$1,538	\$110	\$110	\$1,630	\$110	\$370	\$520
<b>TOTAL REVENUE</b>	\$40,106	\$21,249	\$71,979	\$74,086	\$91,571	\$73,260	\$84,734	\$78,503	\$72,161	\$69,902	\$60,925	\$63,449	\$66,827
<b>TOTAL EXPENSES</b>	\$54,567	\$54,118	\$56,712	\$80,77,	\$98,069	\$125,327	\$112,612	\$136,276	\$98,014	\$142,762	\$88,711	\$110,378	\$96,545
<b>TOTAL REVENUE</b>	\$801,924												
<b>TOTAL EXPENSES</b>	\$1,158,537												

PLANNING

August 2022

Prepared By: Rachael Smith

Date Prepared: Sept 2, 2022

Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff continues compliance with the NCGS Legislative 160D updates. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports.

2022	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
<b>Planning Dept.</b>														
<b>Staff Level</b>														
Site Plans	0	0	3	4	0	6	2	3					18	2
Subdivison	0	0	2	2	0	4	0	1					9	1
<b>Planning/City Council</b>														
Rezoning	0	2	4	3	5	2	1	3					20	2
Special Use	3	1	0	1	2	1	3	3					14	1
<b>Historic District Commission</b>														
Commission Review	1	1	1	0	2	0	3	1					9	1
Staff Review	1	2	1	2	1	1	2	1					11	1
<b>Code Enforcement</b>														
Grass Cutting # Lots	0	0	0	0	0	85	79	47					211	26
Grass Cutting Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$4,565	\$2,755					\$7,320	\$915
Tagged Vehicles	48	25	18	13	3	7	9	6					129	11
Illegal Signs Removed	56	92	102	202	88	127	266	79					1012	84
Bags of Litter Picked Up	202	165	222	286	198	400	326	422					2221	185

## 2021

2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level	*Adoption of 160D has allowed all Site Plans & Subdivisions to be reviewed at staff level no longer needing Planning/City Council review. Monthly report updated to reflect current process.													
Site Plans							0	4	4	1	0	1	10	1
Subdivision							6	3	2	0	0	2	13	1
Planning/City Council														
Rezoning	0	0	3	0	1	3	4	0	2	0	2	2	17	1
Special Use	*Adoption of 160D changed Conditional Use permits to Special Use permits. These were not previously reported. Monthly report updated to reflect current process.						2	1	0	3	3	1	10	1
Historic District Commission														
Commission Review	0	0	1	0	0	0	0	0	0	0	0	1	2	0
Staff Review	1	0	0	1	0	2	1	0	1	0	3	2	11	1
Code Enforcement														
Grass Cutting # Lots	0	0	1	36	68	43	33	58	37	35	19	0	330	41
Grass Cutting Payments	\$0.00	\$0.00	\$175.00	\$1,420.00	\$2,430	\$2,190	\$1,740	\$3,025	\$1,965	\$1,770	\$955	\$ -	\$15,670	\$1,959
Tagged Vehicles	25	15	12	21	23	25	11	24	15	1	0	22	194	16
Illegal Signs Removed	52	77	380	36	30	174	147	155	189	222	192	88	1742	145
Bags of Litter Picked Up	210	186	231	232	204	206	253	212	261	239	244	216	2694	225



**GOLDSBORO POLICE DEPARTMENT**

August 2022

Prepared By: Michael D. West

Date Prepared: September 7, 2022

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for August 2022 were 172, compared to 169 for August 2021.

Property with an estimated value of \$139,314 was reported stolen, while property with an estimated value of \$51,703 was recovered.

Officers arrested 96 people and issued 259 citations during the month. There were 21 drug-related charges.

There was 1 report(s) of assault(s) on officer(s).

Revenue collected for August 2022 included:

Police Reports	\$ 536.00
Fingerprints	\$ 70.00
Special Events	\$ 75.00
<b>Total</b>	<b>\$ 681.00</b>

<b>PART I CRIME COMPARISON &amp; TREND</b>														
<b>2022</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	<b>AVG</b>
<b>OFFENSE</b>														
Homicide	0	1	2	0	0	1	0	0					4	0.5
Rape	1	2	1	3	1	1	1	1					11	1.4
Robbery	1	2	6	3	5	3	8	2					30	3.8
Aggravated Assault	11	12	20	31	27	20	20	19					160	20
Breaking & Entering	25	19	18	26	19	28	24	16					175	21.9
Larceny	92	86	95	118	94	117	106	127					835	104.4
Motor Vehicle Theft	6	6	7	5	15	21	9	7					76	9.5
Arson	0	1	0	1	0	0	0	0					2	0.25
<b>TOTALS</b>	<b>136</b>	<b>129</b>	<b>149</b>	<b>187</b>	<b>161</b>	<b>191</b>	<b>168</b>	<b>172</b>					<b>1293</b>	<b>161.75</b>
<b>2021</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	<b>AVG</b>
<b>OFFENSE</b>														
Homicide	1	0	0	0	1	1	0	1	1	1	0	0	6	0.5
Rape	3	0	1	2	1	0	1	0	0	2	1	1	12	1.0
Robbery	7	3	2	1	8	3	5	4	1	5	0	1	40	3.3
Aggravated Assault	10	11	10	24	12	13	15	18	16	9	18	8	164	13.6
Breaking & Entering	26	19	18	30	25	34	21	23	15	12	16	17	256	21.3
Larceny	88	70	87	83	114	90	90	116	99	96	92	119	1144	95.3
Motor Vehicle Theft	8	9	5	7	11	10	7	7	12	7	6	8	97	8.1
Arson	0	0	1	0	0	0	1	0	0	1	0	0	3	0.3
<b>TOTALS</b>	<b>143</b>	<b>112</b>	<b>124</b>	<b>147</b>	<b>172</b>	<b>151</b>	<b>140</b>	<b>169</b>	<b>144</b>	<b>133</b>	<b>133</b>	<b>154</b>	<b>1722</b>	<b>143.4</b>

**PUBLIC UTILITIES DEPARTMENT**

August

Prepared By: Robert Sherman

Date Prepared: Sept 12, 2022

**Water Treatment Plant**

- The Water Treatment Plant operations are proceeding smoothly.
  - Contractors sealing and painting clear well #2 at the water Plant. Flood Barriers footer work should start in September. Currently working on the replacements for the ATs at the WTP and at the NRPS.

**Water Reclamation Facility**

- The Water Reclamation Facility (WRF) operations have been performing normal since September 2021. The average daily flow for July is 7.34-MGD. The yearly average flow for the City is 8.04-MG. This puts the WRF at 57% capacity.
  - All of the city's 26 pump stations are operating well. No major issues to report.
  - Working on bids for the bar screens at New Hope and Pecan Lift Stations.
  - Remote communication with the obsolete telemetry system continues to be prepared for an upgrade. Working with the Procurement section on getting this work done.
  - Currently there are 3 uncertified operators who will be testing September 8<sup>th</sup>.

**Compost Facility**

- Two hundred and four cubic yards of compost and mulch were sold in August 2022.
- Compost fully staffed

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month. The results for October are estimated, due to all the results are not in for the month.**

<b>2022 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	5.608	5.487	5.60	5.53	5.91	6.15	6.304	6.330					5.864
<b>Sewer**</b>	9.15	9.32	8.63	7.86	7.57	6.56	7.85	7.34					8.04
<b>Compost</b>	165	972	663	1,287	995	278	419	204					610

\*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD

<b>2021 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	5.878	6.348	6.000	5.996	6.619	6.066	6.149	5.872	5.854	5.660	5.70	5.64	5.981
<b>Sewer**</b>	16.73	19.28	14.68	10.97	8.61	12.99	12.74	12.44	7.98	7.00	6.52	6.69	11.38
<b>Compost</b>	297	109	733	1406	902	529	286	133	283	76	472	127	420

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

**Public Works Department**

August 2022

Prepared by: Chad Edge

Date Prepared: 12 September 2022

**Monthly Highlights**

**Buildings & Grounds:** Multiple electrical, plumbing, structural, etc. repairs Citywide. Continued revitalization of City Hall fountain, Air quality inspections were performed at Herman Park Center & Police Dept-currently awaiting results; Worked with Inspections to formulate a temporary fix to roof issues at GTWA; Began planning for Christmas lighting downtown and water tower. Grounds crews are mowing lots and right of ways on a regular rotation.

**Distribution & Collections:** Call duty responded to 15 after hour calls- total of 16.5 hours; Completed 120 work orders.

**Streets & Stormwater:** Call duty responded to 6 after hour calls- total of 9-hrs; Vine Street work is at 100% completion, Assisting with Storm Water Mapping Project by providing traffic control and mitigating access issues with structures, Removed 14 trees on City right of way.

Departments		2022												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	9.1	4.7	9.0	14.8	12.9	15.3	37.1	31.0					16.7
	Lines Camera'd (1000-ft)	2.3	1.9	2.2	1.9	3.5	7.1	3.0	4.1					3.3
	Water Repairs	33	37	25	26	19	27	25	24					27.0
	Sewer Repairs	20	19	20	14	25	17	28	11					19.3
	Hydrants Replaced/Fixed	2	2	2	1	8	3	2	32					6.5
Bldg & Grounds	Meter Install/Changed	12	27	16	6	12	15	4	8					12.5
	Radio, Electrical, Bldg	41	53	42	35	38	48	46	41					43.0
	ROW Mowing (ac)	32	15	55.5	74.2	92.8	65.6	90.6	53.3					59.9
	City-Owned Lots Mowing (ac)	0	10	39.2	84	195.9	226.7	147.5	165.7					108.6
Garage	Total Work Orders	295	200	257	212	224	244	227	253					239.0
	Total Fuel Cost (x1000)	\$ 49	\$ 48	\$ 57	\$ 52	\$ 117	\$ 141	\$ 112	\$ 111					85.9
Solid Waste	Refuse (x1000 tons)	1.07	0.91	1.11	0.98	1.04	1.09	0.96	1.16					1.041
	Recyclables (tons)	20	38	0	0	0	0	0	41					12.4
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.5	0.5	0.5	0.9	0.5	0.4					0.530
Cemetery Funerals		4	5	4	2	2	5	4	3					3.6
Street & Storm	Utility Cut Repairs	0	36	23	16	13	9	17	16					16.3
	Pot Hole Repairs	65	51	116	14	56	15	33	57					50.9
	Streets Swept (miles)	78.2	156.1	177.2	127.8	166.28	191	133.9	209.2					155.0
	Pipe&Open Ditch Maint(1000-ft)	0.14	0.00	3.00	0.00	0.20	0.31	0.13	0.02					0.475
	Ditch mowing (1000-ft)	0.00	0.40	0.00	0.00	19.28	44.50	9.43	31.60					13.682
2021	Storm Pipe Repairs	6	2	2	2	3	3	1	7					3.3
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	11.4	2.3	14.9	5.4	13.1	4.5	7.2	2.3	12.3	9	12.1	8.3
	Lines Camera'd (1000-ft)	8.6	6.6	3.6	2.3	3.1	2.0	1.0	2.4	15.1	1.0	1.0	1.0	4.0
	Water Repairs	17	27	22	22	21	17	20	24	26	37	35	24	24.3
	Sewer Repairs	18	11	13	27	14	13	17	18	18	21	9	10	15.8
	Hydrants Replaced/Fixed	9	4	6	8	4	3	1	2	6	2	3	6	4.5
Bldg & Grounds	Meter Install/Changed	18	14	12	28	34	27	18	26	22	18	16	24	21.4
	Radio, Electrical, Bldg	52	45	44	42	40	41	46	47	35	52	46	51	45.1
	ROW Mowing (ac)	0	0	60	127	95	86.1	98.2	98	144	77.8	43.6	16.5	70.5
	City-Owned Lots Mowing (ac)	0	10	41	94.6	85.4	149.6	126.5	122.9	121	56.2	0	0	67.3
Garage	Total Work Orders	294	288	286	263	243	248	310	280	198	257	224	215	258.8
	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56	\$ 51	\$ 40	\$ 53	\$ 65	\$ 59	\$ 52	\$ 50	\$ 49	\$ 51	52.0
Solid Waste	Refuse (x1000 tons)	0.92	0.91	1.08	1.09	0.93	1.16	1.13	1.22	0.99	0.97	0.98	1.01	1.0
	Recyclables (tons)	97	82	89	94	81	97	58	38	12	7	20	58.04	61.2
	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7	0.7	0.6	0.8	0.6	0.6	0.5	0.6	0.5	1.0	0.6
Cemetery Funerals		11	1	8	4	7	4	6	5	5	7	2	3	5.3
Street & Storm	Utility Cut Repairs	0	5	30	31	26	19	6	8	11	10	6	14	13.8
	Pot Hole Repairs	83	65	39	65	18	34	57	39	23	45	30	74	47.7
	Streets Swept (miles)	175	81	120.8	178	117	135	137	125	101.8	76.6	92.9	107.1	120.6
	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16	0.00	1.44	3.05	0.00	0.82	0.00	0.20	0.46	0.00	2.2
	Ditch mowing (1000-ft)	14.00	0.48	0.00	0.28	12.82	14.02	0.18	1.17	9.45	7.25	0.00	0.00	5.0
2020	Storm Pipe Repairs	1	3	2	4	5	6	9	2	2	3	3	3	3.6

- Inquiries were fulfilled for the month of August by the TTO—701 e-inquiries.
- Total hotel revenue generated in July was \$2,365,153, which is up 4.7% YOY. August revenue not yet released.
- For the month, organic sessions made up 60.82% of overall website traffic. The average page session is up .30 % YOY, the average time on our site increased 13.07% YOY, and the bounce rate has dropped 7.63%. The top landing page is the Top 50 things to do in Goldsboro-Wayne County.
- T&T attended the Legislative Breakfast at Lane Tree sponsored by WCCC.
- T&T attended BAH at the Hampton Inn
- Meeting with SJAFB to discuss WOW Air Show Marketing Strategy
- Meeting with Parks and Rec to discuss USTA details
- T&T attended Pickles, Pigs and Swigs meeting in Mount Olive
- Zoom call with LRC to discuss details for Travel Media Press Room

August occupancy tax collections have not been released.

#### City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
<b>2022-23</b>	\$77,698												<b>\$77,698</b>	<b>\$77,698</b>
<b>2021-22</b>	\$77,369	\$89,826	\$83,501	\$62,587	\$81,019	\$99,449	\$62,630	\$52,059	\$71,272	\$83,367	\$84,805	\$91,505	<b>\$939,388</b>	<b>\$78,282</b>

Moved to Items Requiring  
Individual Action

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 19, 2022 COUNCIL MEETING

**Subject:** City Attorney Contract Amendment

**Background:** On December 18, 2017, City Council approved the City's Attorney's contract in the amount of \$150.00 per hour for the attorney and \$60.00 per hour for legal assistants/paralegals. The current hourly rate for all legal services, and other support staff, attorney, legal assistant, and/or paralegal services shall increase upon the automatic renewal of this contract biennially (i.e. every 2 years) at the rate of Five percent (5%).

**Discussion:** Ron Lawrence of Everett, Womble and Lawrence has requested a rate of \$200.00 per hour and \$85.00 per hour for legal assistants/paralegals. The hourly rate for all legal services, and other support staff, attorney, legal assistant, and/or paralegal services shall increase upon the automatic renewal of this contract biennially (i.e. every 2 years) at the rate of Five percent (5%).

The law offices of Everett, Womble, and Lawrence have served the City of Goldsboro for many years and its attorneys have significant institutional knowledge regarding the City. The City Attorney advises the City Council and City staff and manages all legal matters for the City.

**Recommendation:** It is recommended that Council adopt the attached resolution amending the contract for the City Attorney effective October 1, 2022.

Date: 9/15/22

  
\_\_\_\_\_  
Timothy M. Salmon, City Manager

RESOLUTION 2022-95

RESOLUTION AMMENDING THE CITY ATTORNEY'S CONTRACT

WHEREAS, on December 18, 2017, City Council approved the City's Attorney's contract in the amount of \$150.00 per hour for the attorney and \$60.00 per hour for paralegals; and

WHEREAS, the hourly rate for all legal services, and other support staff, attorney, legal assistant, and/or paralegal services shall increase upon the automatic renewal of this contract biennially (i.e. every 2 years) at the rate of Five percent (5%); and

WHEREAS, Ron Lawrence of Everett, Womble and Lawrence has requested a rate of \$200.00 per hour and \$85.00 per hour for legal assistants/paralegals. The hourly rate for all legal services, and other support staff, attorney, legal assistant, and/or paralegal services shall increase upon the automatic renewal of this contract biennially (i.e. every 2 years) at the rate of Five percent (5%); and

WHEREAS the law offices of Everett, Womble, and Lawrence has served the City of Goldsboro for many years and its attorneys have significant institutional knowledge regarding the City; and


WHEREAS the City Attorney advises the City Council and City staff and manages all legal matters for the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor is hereby authorized to sign the amended contract with the law firm of Everett, Womble, and Lawrence, to be effective October 1, 2022.
2. This Resolution shall be in full force and effect from and after September 19, 2022.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk



**CONTRACT FOR  
MUNICIPAL LEGAL SERVICES FOR THE  
CITY OF GOLDSBORO, NORTH CAROLINA**

The Parties to this Contract for Municipal Legal Services are RONALD T. LAWRENCE, II, of the law firm of Everett, Womble & Lawrence, LLP, 203 N. William St., Goldsboro, North Carolina 27530 ("Lawrence") and the City of Goldsboro, P. O. Drawer A, Goldsboro, North Carolina 27533 ("the City"). Lawrence and the City are referred to collectively herein as "the Parties."

WHEREAS, the City, by and through its City Council, desires to contract with Lawrence to perform the services of a City Attorney serving as the attorney representing the City of Goldsboro; and

WHEREAS, Lawrence desires to contract with the City to provide services as a City Attorney serving as a the City's attorney; and

NOW THEREFORE, for the mutual covenants and considerations described herein, the parties agree as follows:

1. ROLE OF LAWRENCE AND SCOPE OF WORK: Lawrence agrees to provide legal services to the City as the City Attorney serving as the primary attorney representing the City in various legal matters as is needed.
2. FEES AND EXPENSES FOR MATTERS WITHIN THE SCOPE OF WORK: The City agrees to pay Lawrence for his services, and for the services of any other lawyer in Lawrence's law firm, at an hourly rate of Two Hundred Dollars (\$200.00) per hour, plus reasonable expenses associated with such services; and the City agrees to pay Lawrence, for services rendered by his legal assistants and/or paralegals at an hourly rate of Eighty-Five Dollars (\$85.00) per hour. Further, the City agrees, and Lawrence accepts, that the hourly rate for all legal services, and other support staff, attorney, legal assistant, and/or paralegal services shall increase upon the automatic renewal of this contract biennially (i.e. every 2 years) at the rate of Five percent (5%).
3. DESIGNATED CITY ATTORNEY: Lawrence shall be designated as "City Attorney " for the City for the purposes of representing the City in any all legal and other matters as requested by the City and its Council, and shall have primary responsibility to the City under this Contract, and Lawrence may utilize the resources in his law firm in said representation, including but not limited to other attorneys, legal assistants, office staff and/or paralegals.
4. BILLING AND COMPENSATION: Lawrence shall submit monthly invoices to the City for matters included in this Contract. Monthly invoices for work performed under this contract shall include a brief description of the work performed, the



length of time it took to perform the work to the nearest tenth of an hour, the date that the work was performed, the fee for the work, and an itemized list of expenses associated with the work. All invoices (s) shall be submitted by Lawrence as soon as possible after the end of each calendar month and are due and payable by the City within thirty (30) day of receipt by the City.

5. TERM: Subject to the terms of Paragraph 6, below, this Contract shall remain in full force and effect beginning October 1, 2022 and continuing through September 30, 2023, but automatically renewing on an annual basis on October 1 of that following year, and thereafter, unless either party gives notice to the other of their intent to terminate this contract consistent with the provisions hereinbelow regarding notice and any other provisions relating to termination.
6. TERMINATION: Either of the Parties may terminate this contract for any reason or for no reason by giving ninety (90) days written notice to the other party. Upon termination by either party, the City agrees to pay to Lawrence all fees and expenses for services performed prior to the date of termination. Nothing herein shall be interpreted to contravene that Lawrence is serving as City Attorney at the pleasure of the City Council.
7. CONFLICTS: Lawrence agrees not to undertake representation of any person or entity in a manner adverse to the City's legal interests during the term of the contract. Further, Lawrence agrees that, to the best of their actual knowledge, Lawrence, nor anyone in his firm who will be working on specific matters related to representation of the City, has personal, business, or financial interests or relationships which would cause a reasonable individual with knowledge of the relevant facts to question the integrity or impartiality of those who are or will be acting as legal advisors and representatives of the City. Lawrence agrees to evaluate on an on-going basis whether, in their professional judgment, a conflict may become apparent or imminent. In the event that Lawrence believes a conflict may develop, Lawrence will immediately communicate with the City, by and through its City Manager and/or Mayor, about the perceived potential conflict.
8. INDEPENDENT CONTRACTORS: Lawrence shall be an independent contractor to the City, and shall not be an employee. This Contract does not create any partnership, joint venture, or relationship other than an independent contractor relationship. Lawrence, nor his partners, Of Counsel attorneys, agents, or employees shall be deemed to be an employee of the City for any purpose whatsoever, and Lawrence shall not be eligible to participate in any benefit program provided by the City for its employees. Lawrence shall be exclusively responsible for the payment of his own respective taxes, withholding payments, penalties, fees, fringe benefits, contributions to insurance and pension or other deferred compensation plans, including but not limited to worker's compensation and Social Security obligations, professional fees or dues.

9. ASSIGNMENT: Lawrence shall not assign or transfer his interest in this Contract.
10. APPLICATION OF LAWS: This Contract shall be interpreted, construed, and governed according to the laws of the State of North Carolina.
11. DISPUTE RESOLUTION: Any controversy, dispute, or disagreement arising out of or relating to this Contract, or any breach thereof, shall, unless otherwise agreed to by the parties, be settled by confidential, informal, binding arbitration with an arbitrator mutually acceptable to the Parties. Each party shall bear its own attorneys' fees and costs for such dispute resolution.
12. NOTICE: All notices required to be sent under this Contract shall be in writing and given by First Class U.S. Mail or Personal Delivery addressed:

To Lawrence:                Ronald T. Lawrence, II  
Everett, Womble & Lawrence, LLP, Attorneys at Law  
203 N. William St.  
Goldsboro, NC 27530

To the City:                City Manager  
City of Goldsboro  
P. O. Drawer A  
Goldsboro, NC 27533

Each Party shall have the continuing obligation to advise the other parties of any change of address.

13. AGREEMENT: This written authorization embodies the entire agreement between the Parties, and there are no other agreements, oral or written, with reference to this Contract. In case any one or more of the provisions contained in the Contract shall be held unenforceable, the remaining provisions contained herein shall not be impaired thereby.
14. AMENDMENTS: No change or modification to this Contract shall be valid unless made in writing and signed by both Parties.
15. EFFECTIVE DATE: The effective date of this Agreement is October 1, 2022.

SIGNED AND AGREED TO on behalf of the City of Goldsboro, by and through the undersigned Mayor as approved by the City Council, on this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

City of Goldsboro

By:

David Ham, Mayor

ATTEST:

\_\_\_\_\_  
Laura Getz, City Clerk

SIGNED AND AGREED TO on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Ronald T. Lawrence, II

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Name: Catherine Gwynn, City of Goldsboro Finance Director



**RESOLUTION NO. 2022-96**

**RESOLUTION EXPRESSING APPRECIATION  
FOR SERVICES RENDERED BY HARRY MCCLARIN  
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO  
FOR MORE THAN 27 YEARS**

**WHEREAS**, Harry McClarin retires on October 1, 2022 as a Solid Waste Heavy Equipment Operator with the Public Works Department of the City of Goldsboro with more than 27 years of service; and

**WHEREAS**, Harry began his career on July 5, 1995 as a Laborer II with the Public Works Department; and

**WHEREAS**, on October 19, 2005, Harry was promoted to Motor Equipment Operator II with the Public Works Department; and

**WHEREAS**, on July 1, 2016, Harry was reclassified to Equipment Operator with the Public Works Department; and

**WHEREAS**, on July 4, 2018, Harry was reclassified to Solid Waste Heavy Equipment Operator with the Public Works Department, where he has served until his retirement; and

**WHEREAS**, Harry has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Harry McClarin their deep appreciation and gratitude for the service rendered by him to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that we express to Harry our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 19<sup>th</sup> day of September, 2022.

Attested by:

  
Laura Getz, City Clerk



  
David Ham, Mayor

## **NATIONAL SUICIDE PREVENTION & ACTION MONTH PROCLAMATION**

**WHEREAS**, September is known globally as “Suicide Prevention Month,” the National Suicide Prevention & Action Month Proclamation was created to raise the visibility of the mental health resources and suicide prevention services available in our community; and

**WHEREAS**, according to the American Foundation for Suicide Prevention, Suicide is the 10th leading cause of death among adults, and the 2nd leading cause of death among individuals between the ages of 10 and 34 in the US; and

**WHEREAS**, more than 48,000 people died by suicide across the United States in each year, with an average of 132 suicides carried out daily; and

**WHEREAS**, each suicide directly impacts a minimum of 100 additional people, including family, friends, co-workers, neighbors, and community members; and

**WHEREAS**, people are encouraged to recognize that there is no single cause of suicide and no single suicide prevention program or effort that will be appropriate for all populations and communities; and

**WHEREAS**, the City of Goldsboro publicly places its full support behind those who work in the fields of mental health, education, and law enforcement; and

**WHEREAS**, we encourage all residents to take the time to understand the importance of mental health education and recognize that taking care of ourselves and others includes taking care of mental health.

**NOW, THEREFORE BE IT RESOLVED**, that the Goldsboro City Council does hereby proclaim the month of September as


## **NATIONAL SUICIDE PREVENTION & ACTION MONTH**

and call upon our community to observe this month with compelling programs and events that support this year’s observance.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the Goldsboro City Council asks citizens to support Suicide Prevention Awareness by attending the Suicide Prevention Awareness Vigil on September 30, 2022 at 7:00 pm on the steps of Historic City Hall.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 19th day of September, 2022.



  
David Ham  
Mayor