

**GOLDSBORO CITY COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, SEPTEMBER 18, 2023**

*(Please turn off, or silence, all cellphones upon entering the Council Chambers)*

- I. WORK SESSION–5:00 P.M. – LARGE CONF. RM, CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
  - 1. ROLL CALL**
  - 2. ADOPTION OF THE AGENDA**
  - 3. OLD BUSINESS**
  - 4. NEW BUSINESS**
    - a. FY21-22 Audit Update (FORVIS)
    - b. Regional Master Plan (AIA) and Governance (MRF), Water Reclamation and Facility Expansion (CDM Smith; WithersRavenel)
    - c. Community Justice/NC Against Gun Violence Briefing on Community Violence Intervention Strategies
    - d. Boards and Commissions Vacancies Discussion (City Clerk)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

Invocation (Pastor Ben Dowden, Freedom Baptist Church)  
Pledge of Allegiance
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
  - A. Minutes of the Work Session and Regular Meeting of September 5, 2023
- V. PRESENTATIONS**
  - B. Resolution Expressing Appreciation for Services Rendered by Lynn Doug Bethea, Jr. as an Employee of The City of Goldsboro for More Than 22 Years
  - C. Kappa Epsilon Psi Military Sorority, Inc. Presentation and Proclamation (Goldsboro Sigma Chapter)
- VI. PUBLIC HEARINGS**
  - D. SU-13-23 Special Event Venue (POE/No ABC)– South of US 70W between Hargrove St. and Claridge Nursery Rd. (Planning) – **Continued from 8/21/23**
  - E. SU-14-23 R&R Body Shop, Inc./R&R Auto Sales (Automobile Sales-Used) – W. side of S. George St. between Crump St. Carver Blvd. (Planning)
  - F. SU-15-23 Red Jupiter, LLC. (Storage of Flammable Liquids and Gases) – East side of N. James St. between W. Holly St. and W. Vine St. (Planning)
- VII. PUBLIC COMMENT PERIOD**
- VIII. CONSENT AGENDA ITEMS**
  - G. Ordinance Establishing a Utility Capital Reserve Fund for System Development Fees (6111) (Finance)
  - H. Operating Budget Amendment FY23-24 – System Development Fees (Finance)
  - I. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 200 N. Carolina Street to Norris L. Uzzell (Finance)
  - J. Supplemental AIA and MRF Grant Applications (City Manager)
  - K. Resolution to Increase Police Department and Fire Department Pay (City Manager)
  - L. Departmental Monthly Reports
- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
  - M. Adoption of An Ordinance Amending Chapter 53: Water and Sewer Systems of the City of Goldsboro's Code of Ordinances (Assistant City Manager)
- X. CITY MANAGER'S REPORT**
- XI. CEREMONIAL DOCUMENTS**
  - N. Hispanic Heritage Month Proclamation
  - O. Constitution Week Proclamation
- XII. MAYOR AND COUNCILMEMBERS' COMMENTS**
- XIII. CLOSED SESSION**
- XIV. ADJOURN**



# **Board Presentation- Preliminary Audit Results**

City of Goldsboro / September 18, 2023

# Audit Matters

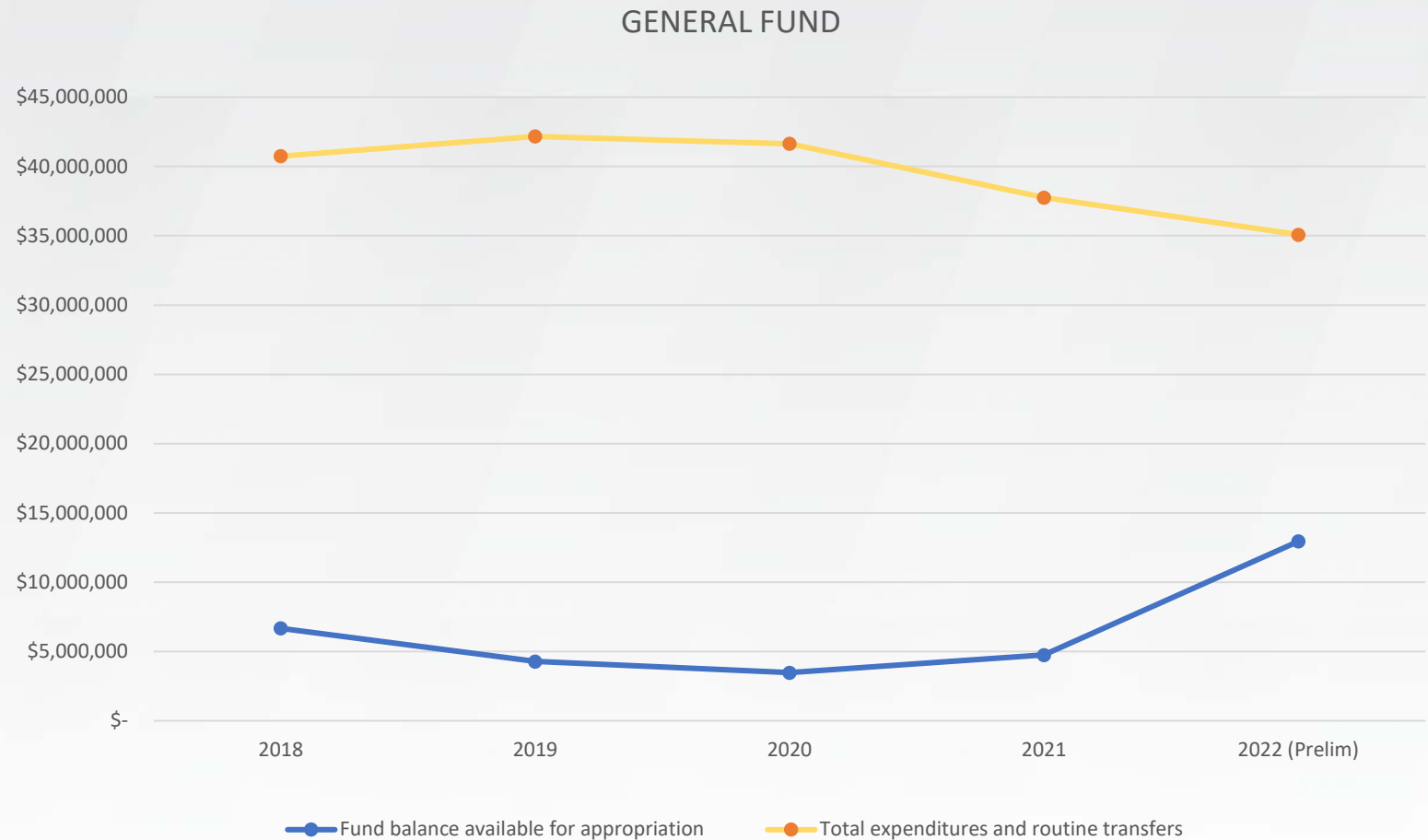
- We are in the process of completing the audit of the financial statements of the City of Goldsboro as of June 30, 2022.
- Our responsibility is to express an opinion on these financial statements and perform an audit to obtain reasonable assurance the financials are free from material misstatement.
- We expect the audit procedures to be complete and the report to be ready in time to present to the City Council at the October 2<sup>nd</sup> meeting.
- Services Performed:
  - Audit of the 2022 basic financial statements
  - Compliance audit in accordance with the Uniform Guidance and the State Single Audit Implementation Act

# General Fund – Fund Balance Summary

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022 (Prelim)</u>
Total fund balance - General Fund	\$ 12,274,765	\$ 10,787,621	\$ 9,084,558	\$ 10,611,159	\$ 21,328,589
Less:					
Nonspendable fund balance	(606,124)	(187,925)	(257,212)	(255,407)	(425,801)
Restricted fund balance	<u>(4,998,215)</u>	<u>(6,313,654)</u>	<u>(5,357,362)</u>	<u>(5,610,552)</u>	<u>(7,952,604)</u>
Fund balance available for appropriation	<u>\$ 6,670,426</u>	<u>\$ 4,286,042</u>	<u>\$ 3,469,984</u>	<u>\$ 4,745,200</u>	<u>\$ 12,950,184</u>
Total expenditures and routine transfers	<u>\$ 40,745,539</u>	<u>\$ 42,168,335</u>	<u>\$ 41,642,852</u>	<u>\$ 37,757,916</u>	<u>\$ 35,077,248</u>
Available fund balance as a percentage of expenditures and transfers to other funds	<u>16.4%</u>	<u>10.2%</u>	<u>8.3%</u>	<u>12.6%</u>	<u>36.9%</u>



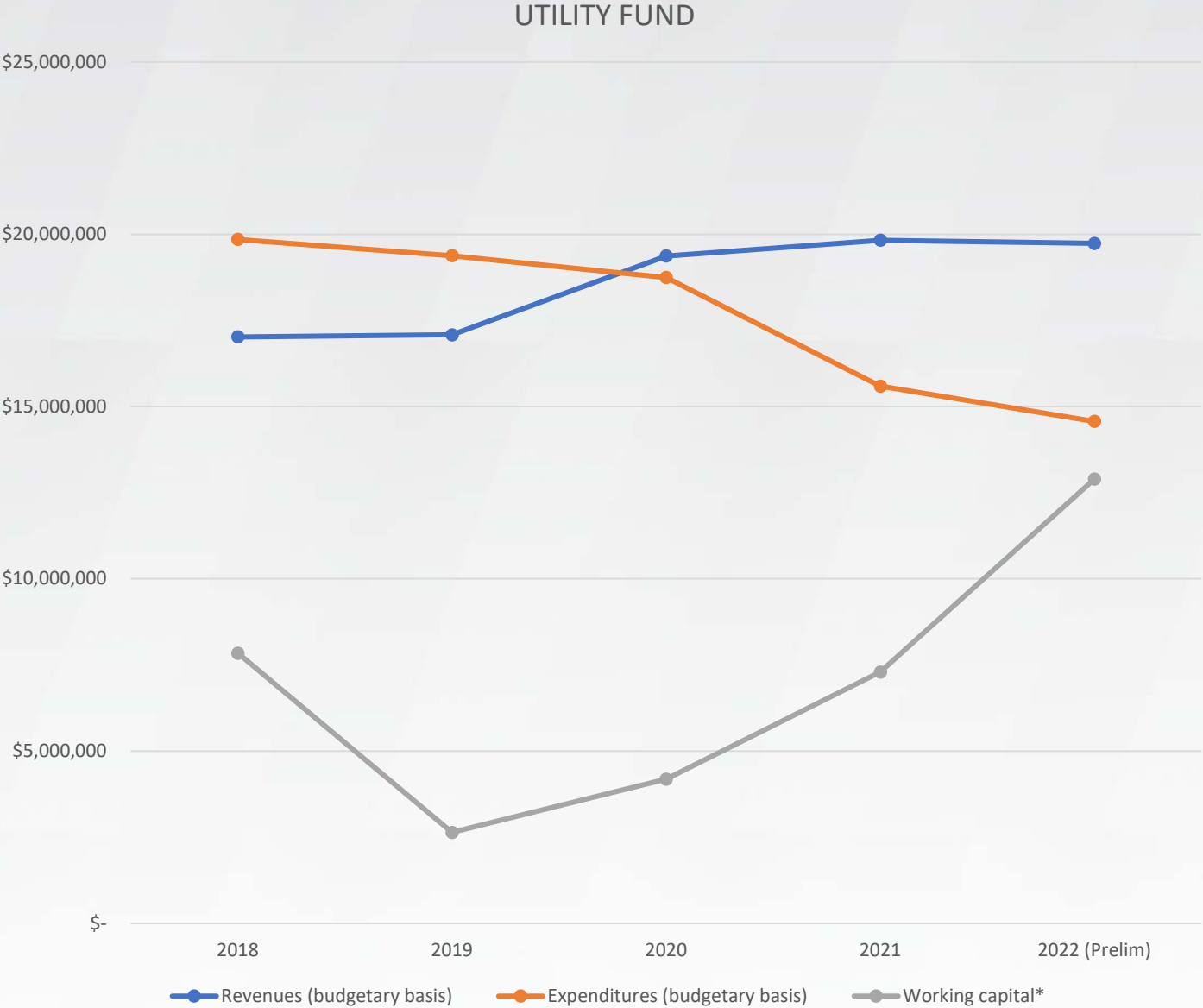
# General Fund – Fund Balance Summary



# Utility Fund

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022 (Prelim)</u>
Revenues (budgetary basis)	<u>\$ 17,021,651</u>	<u>\$ 17,081,402</u>	<u>\$ 19,372,715</u>	<u>\$ 19,829,707</u>	<u>\$ 19,736,202</u>
Expenditures (budgetary basis)	<u>\$ 19,852,179</u>	<u>\$ 19,380,053</u>	<u>\$ 18,747,440</u>	<u>\$ 15,589,547</u>	<u>\$ 14,569,058</u>
Working capital*	<u>\$ 7,836,983</u>	<u>\$ 2,637,200</u>	<u>\$ 4,183,341</u>	<u>\$ 7,294,726</u>	<u>\$ 12,895,238</u>
* - Working capital consists of current assets (excluding restricted cash) minus current liabilities					

# Utility Fund



# Compliance Reporting

- Report on Compliance for each Major State Program and on Internal Control Over Compliance Required by the Uniform Guidance.
- *Major Federal Programs*
  - *21.027 – Coronavirus State and Local Fiscal Recovery Funds*
- *Major State Programs*
  - *DOT-4 – State Street-Aid to Municipalities (“Powell Bill”)*

**No compliance findings, or findings related to internal controls over compliance have been noted during our testing of any of the above major programs.**

# Questions?

**forvis.com**

The information set forth in this presentation contains the analysis and conclusions of the author(s) based upon his/her/their research and analysis of industry information and legal authorities. Such analysis and conclusions should not be deemed opinions or conclusions by FORVIS or the author(s) as to any individual situation as situations are fact specific. The reader should perform its own analysis and form its own conclusions regarding any specific situation. Further, the author(s) conclusions may be revised without notice with or without changes in industry information and legal authorities. FORVIS has been registered in the U.S. Patent and Trademark Office, which registration is pending.

**FORV/S**

**Assurance / Tax / Advisory**

## Board and Commission Vacancies as of August 31, 2023

### Commission on Community Relations and Development

#### 0 Vacancies

#### Recommendation

**\*Board recommends for appointment:**

*\* 4 applications received*

### Historic District Commission

#### 1 Vacancy (ALT position)

#### Recommendation

**\*Board recommends for appointment:**

*\* 0 applications received*

### Recreation Advisory Commission

#### 2 Vacancies

#### Recommendation

Glenda Creech	Resigned
Danielle Baptiste	Resigned

**\*Board recommends for appointment:**

*\* 1 application received*

### Mayor's Committee for Persons with Disabilities

#### 2 Vacancies

#### Recommendation

Tyrone Starkie	Resigned
Antwan Williams	Request Council Removal due to non-attendance

**\*Board recommends for appointment:**

*\* 1 application received*

### Goldsboro Planning Commission

#### 0 Vacancies

#### Recommendation

**\*Board recommends for appointment:**

*\* 3 applications received*

### Goldsboro Tourism Council

#### 0 Vacancies

#### Recommendation

**\*Board recommends for appointment:**

*\* 0 applications received*

## Applicants for Boards and Commissions

<b>Commission on Community Relations and Development</b>  <b>(City resident or ETJ)</b>	<b>Goldsboro Historic District</b>  <b>(City resident or ETJ)</b>	<b>Recreation Advisory Commission</b>  <b>(City resident)</b>	<b>Mayor's Committee for Persons with Disabilities</b>  <b>(Recommended by local gov., private/ community organizations, by other Committee members, or by personal request.)</b>  <b>(No residency requirement)</b>	<b>Planning Commission</b>  <b>(5 city residents appointed by City Council and 2 members appointed by the county within the ETJ)</b>	<b>Goldsboro Tourism Council</b>  <b>(Three hoteliers and three individuals that demonstrate interest in tourism)</b>  <b>(No residency requirement)</b>
Edna Matthews (1 <sup>st</sup> Choice) (District 4)		Barbara Baker (2 <sup>nd</sup> Choice) (District 4)	Edna Matthews (3 <sup>rd</sup> Choice) (District 4)	Barbara Baker (3 <sup>rd</sup> Choice) (District 4)	
Barbara Baker (1 <sup>st</sup> Choice) (District 4)				Duke Cox (1 <sup>st</sup> Choice) (District 2)	
Duke Cox (2 <sup>nd</sup> Choice) (District 2)				Kyle Cramer (1 <sup>st</sup> Choice) (District 6)	
Kyle Cramer (2 <sup>nd</sup> Choice) (District 6)					

Applicant's board preference is notated by choice (only choice, 1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup> choice).  
Applicants are listed in order as their applications arrive in the office.

Updated June 20, 2023

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL  
SEPTEMBER 5, 2023

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on September 5, 2023.

**Call to Order.** Mayor Ham called the meeting to order at 5:00 p.m.

**Roll Call.**

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Brandi Matthews  
Councilwoman Hiawatha Jones  
Councilman Bill Broadaway  
Councilman Charles Gaylor, IV  
Councilman Greg Batts

Also Present: Tim Salmon, City Manager  
Ron Lawrence, City Attorney  
Matthew Livingston, Assistant City Manager  
Holly Jones, Deputy City Clerk

**Adoption of the Agenda.** Councilwoman Jones requested that Item D, Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 200 N. Carolina Street to Housing Authority of the City of Goldsboro, be moved to Items Requiring Individual Action. Upon motion of Councilwoman Jones, seconded by Councilman Broadaway, and unanimously carried, Council adopted the agenda as amended.

**Old Business.**

**HOME-ARP Update** The item was presented by Felecia Williams, Community Relations & Development Director.

The City has been allocated \$907,913 of HOME-ARP funds by the U.S. Department of Housing and Urban Development (HUD) to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations.


Community Relations & Development staff is providing Council with an update on HOME-ARP funding processes, initiatives, and next steps.

There is no action needed of City Council.

# HOME-ARP Update

## Sept. 5, 2023


Community Relations & Development



### Timeline of Events


- Oct. 17, 2022: Invited nonprofits made presentations to Council on how their respective agencies could best utilize HOME-ARP funding.
- Dec. 19, 2022 : CR&D updated Council and informed that the initial focus for HOME-ARP dollars should be centered on which eligible activities the City wishes to fund. Council moved to use funding for Noncongregate Shelter (NCS) & Supportive Services.
- Jan. 10, 2023: CCRD agreed to recommend to Council that the HOME-ARP allocation be split at 60% for NCS and 40% for Supportive Services.
- Jan. 23, 2023: CR&D and CCRD presented to Council. CCRD Chair made the recommendation of the 60/40 allocation split. Council moved to distribute remaining funds (minus 15% Admin. dollars) at the 60/40 split as recommended.

HOME-ARP Update



September 5, 2023

### Allocation Breakdown



Total Allocation	\$907,913
Administration (15%)	\$136,186.95
Remaining Allocation	\$771,726.05
Non-Congregate Shelter (60%)	\$463,035.63
Supportive Services (40%)	\$308,690.42

HOME-ARP Update

### To Date:

✓	CR&D Staff combing through the federal regulations on: Administration/Non-Congregate Shelter/Supportive Services
✓	Reviewed Cityowned properties as possible NCS options
✓	Researched locally owned properties as possible NCS options
✓	Scheduled consultations with HUD
✓	Developing the required NCS Program Guidelines, Supportive Services Program Guidelines, HOME-ARP Underwriting and Subsidy Layering Guidelines, NCS Unit Project Pre-Application, & NCS Unit Project RFP

HOME-ARP Update



## Next Steps...

```
graph TD; A[Return] --> B[Post]; B --> C[Identify]; C --> D[Enter];
```

<b>Return</b>	Return to Council for approval of Program Guidelines, no later than Oct. 16th Council meeting
<b>Post</b>	Post RFP's and Pre-application before Thanksgiving Holiday
<b>Identify</b>	Identify Owner/Developer/Agency to operate NCS & provide Supportive Services by Dec. 31st
<b>Enter</b>	Enter into written agreements between January - February 2024




Tim Salmon, City Manager, provided an introduction to the Police and Fire pay options being presented for Council consideration. Staff will bring a resolution for Council approval to the September 18<sup>th</sup> meeting, if so decided.

# GOLDSBORO POLICE DEPARTMENT

Michael D. West, Chief of Police

September 5, 2023



[www.goldsboronc.gov](http://www.goldsboronc.gov)

[illegible]

## VACANCIES


Type of Separation (Sworn)	2020	2021	2022	Total (last 3 years)
Retirement	4	1	3	8
Terminated	2	0	1	3
Other LE Agency	5	8	7	20
Other Career/Education	0	5	1	6
Other/Undisclosed	6	4	2	12
<b>Total</b>	<b>17</b>	<b>18</b>	<b>14</b>	<b>49</b>

	2020	2021	2022	Total (last 3 years)
<b># Hired</b>	<b>7</b>	<b>7</b>	<b>11</b>	<b>25</b>

8/31/2023

3



# CRIME DATA


PART I CRIMES	2022	2023	Trend
Month (July)	168	213	+27%
YTD (July)	1122	1273	+13%

CLEARANCE RATES	2022	2023	Trend
Month (July)	10%	8%	-2%
YTD (July)	10%	13%	+3%

SHOTSPOTTER	2022	2023	Trend
Month (July)	37	112	+202%
YTD (July)	302	476	+57%

8/31/2023

4

GOLDSBORO  
DEPARTMENT OF PUBLIC SAFETY

# SALARY COMPARISONS

ENTRY BASE	Goldsboro	WCSO	Wilson	Princeton	Kinston	Garner	Clayton	Smithfield	Raleigh	Chapel Hill
2022	\$38,505	\$41,000	\$41,064	\$45,379	\$40,278	\$47,060	\$45,404	\$42,416	\$42,300	\$50,000
2023	\$41,239	\$50,000	\$49,859	\$45,379	\$40,278	\$45,708	\$61,522	\$48,789	\$50,301	\$50,000

Other Agency Incentives:


- Wilson offers higher incentives for probation, progression, sworn service, military service, education
- Princeton offers higher incentive for probation
- Kinston offers higher incentive for progression
- Raleigh offers higher incentives for experience and education
- Chapel Hill offers higher incentives for language, education, POPAT, Advanced LE certificate

Current GPD Incentives:

- CJ Standards Probation = 5%
- Sworn service/ military service = 1%/year
- Career Progression I, II, Senior = 5% (each level)
- Education = 2.5% to 5%
- Language = 5%
- FTO = 5%
- K9 Officer = 5%
- Traffic Officer = 5%

8/31/2023

5


GOLDSBORO  
POLICE DEPARTMENT

## PROPOSAL A

Position		Current Pay Grade/Salary		Proposed Pay Grade	
61/41	Police Officer	73	\$41,239.41 - \$65,158.27	77	\$50,126.76 - \$79,200.28
23	Corporal	76	\$47,739.77 - \$75,428.84	79	\$55,264.75 - \$87,318.31
11	Sergeant	77	\$50,126.76 - \$79,200.28	81	\$60,929.39 - \$96,268.44
8	Captain	80	\$58,027.99 - \$91,684.23	83	\$67,174.65 - \$106,135.96
3	Major	85	\$74,060.06 - \$117,014.89	86	\$77,763.06 - \$122,865.64
1	Chief	89	\$90,020.46 - \$142,232.33	89	\$90,020.46 - \$142,232.33
107	Total		\$5,613,904.31 Budget Adopted \$5,787,592.80		\$6,619,274.02
					(-\$81,681.22)

8/31/2023

6




## PROPOSAL B

Position		Current Pay Grade/Salary		Proposed Pay Grade	
61/41	Police Officer	73	\$41,239.41 - \$65,158.27	76	\$47,739.78 - \$75,428.85
23	Corporal	76	\$47,739.77 - \$75,428.84	79	\$55,264.75 - \$87,318.30
11	Sergeant	77	\$50,126.76 - \$79,200.28	81	\$60,929.39 - \$96,268.45
8	Captain	80	\$58,027.99 - \$91,684.23	83	\$67,174.65 - \$106,135.97
3	Major	85	\$74,060.06 - \$117,014.89	86	\$77,763.06 - \$122,865.64
1	Chief	89	\$90,020.46 - \$142,232.33	89	\$90,020.46 - \$142,232.33
107	Total		\$5,613,904.31 Budget Adopted \$5,787,592.80	* no merit	\$6,104,577.80* \$6,127,528.51
					(-\$490,673.49) *Projected (-\$339,935.71) Adopted

8/31/2023

7




# FUNDING

Lapse Salaries/Unused Funding	
Delayed promotion (FY 25) of Major vacancy	\$83,448.75
12 funded Officer and 1 Corporal vacancy for 6 months (Jan 1, 2024)	\$242,251.77
6 funded Officer and 1 Corporal vacancy for 6 months (July 1, 2024)	\$132,849.06
<b>Total Lapse Salaries for 12 months (July 1, 2024)</b>	<b>\$458,549.58</b>
Promotional Assessment for Major	\$25,000.00
<b>Total Funding</b>	<b>\$483,549.58</b>

8/31/2023

8


The logo for the Goldsboro Police Department, featuring the word "GOLDSBORO" in large blue letters, "BE AWARE. BE CALM. BE COURAGEOUS." in smaller blue letters below it, and "POLICE DEPARTMENT" in green letters to the right.

COST PROPOSAL A

FY 24	ADOPTED All positions funded except 20 frozen	PROJECTED	DIFFERENCE
Approx. Salaries July 1- September 30, 2023	\$1,446,898.20	\$1,264,585.35	+\$182,312.85
Approx. Salaries October 1- December 30, 2023 (Includes 21.55% increase effective October 1 for all sworn officers, excluding Chief of Police)*	\$1,446,898.20	\$1,462,460.13 Vacant: Major, Corporal, (12) Officers	-\$15,561.93
Approx. Salaries January 1-June 30, 2024 (Includes 21.55% increase and hiring 6 officers January 1)	\$2,893,796.40	\$3,075,099.26 Vacant: Major, Corporal, (6) Officers	-\$181,302.86
Total Approx. Salaries through FY 2024*	\$5,787,592.80	\$5,802,144.74	-\$14,551.94
Approx. Benefits July 1 - September 30, 2023	\$416,142.79	\$341,438.04	+\$74,704.74
Approx. Benefits October 1 - December 30, 2023	\$416,142.79	\$394,864.23 Vacant: Major, Corporal, (12) Officers	+\$21,278.55
Approx. Benefits January 1-June 30, 2024	\$832,285.58	\$830,276.80 Vacant: Major, Corporal, (6) Officers	+\$2,008.78
Total Approx. Benefits through FY 2024 (+27%; Line Items 1810, 1820, 1821, 1822)	\$1,664,571.16	\$1,566,579.07	+\$97,992.07
Total Salaries and Benefits	\$7,452,163.96	\$7,368,723.81	+\$83,440.13

8/31/2023

9




COST PROPOSAL B

FY 24	ADOPTED All positions funded except 20 frozen	PROJECTED	DIFFERENCE
Approx. Salaries July 1- September 30, 2023	\$1,446,898.20	\$1,264,585.35	+\$182,312.85
Approx. Salaries October 1- December 30, 2023 (Includes 10% increase or minimum of new pay grade effective October 1 for all sworn officers, excluding Chief)*	\$1,446,898.20	\$1,350,156.87 Vacant: Major, Corporal, (12) Officers	+\$96,741.33
Approx. Salaries January 1-June 30, 2024 (Includes 10% increase or minimum of new pay grade and hiring 6 officers January 1)	\$2,893,796.40	\$2,843,342.12 Vacant: Major, Corporal, (6) Officers	+\$50,454.28
Total Approx. Salaries through FY 2024*	\$5,787,592.80	\$5,458,084.34	+\$329,508.46
Approx. Benefits July 1 - September 30, 2023	\$416,142.79	\$341,438.04	+\$74,704.74
Approx. Benefits October 1 - December 30, 2023	\$416,142.79	\$364,542.35 Vacant: Major, Corporal, (12) Officers	+\$51,600.43
Approx. Benefits January 1-June 30, 2024	\$832,285.58	\$767,702.37 Vacant: Major, Corporal, (6) Officers	+\$64,583.21
Total Approx. Benefits through FY 2024 (+27%; Line Items 1810, 1820, 1821, 1822)	\$1,664,571.16	\$1,473,682.76	+\$190,888.38
Total Salaries and Benefits	\$7,452,163.96	\$6,931,767.10	+\$520,396.84

8/31/2023

10




COST

FY 25 PROPOSAL A ALL FUNDED (except 20 frozen)	ADOPTED	PROJECTED	DIFFERENCE
Total Approx. Salaries through FY 2024	\$5,787,592.80	\$6,626,434.82	-\$838,842.02
Total Approx. Benefits through FY 2024 (+27%; Line Items 1810, 1820, 1821, 1822)	\$1,664,571.16	\$1,789,137.40	-\$124,566.24
Total Salaries and Benefits	\$7,452,163.96	\$8,415,572.22	-\$963,408.26

FY 25 PROPOSAL B ALL FUNDED (except 20 frozen)	ADOPTED	PROJECTED	DIFFERENCE
Total Approx. Salaries through FY 2024	\$5,787,592.80	\$6,127,528.54	-\$339,935.74
Total Approx. Benefits through FY 2024 (+27%; Line Items 1810, 1820, 1821, 1822)	\$1,664,571.16	\$1,654,432.71	+\$10,138.45
Total Salaries and Benefits	\$7,452,163.96	\$7,781,961.25	-\$329,797.29

8/31/2023

11




QUESTIONS

Thank you for your time.

Chief Michael D. West  
[mwest@goldsboronc.gov](mailto:mwest@goldsboronc.gov)  
Office: 919-580-4231

8/31/2023

12



Mayor Pro Tem Matthews asked if a new officer coming in would make more than a Major. Chief West stated that both options address compression, though option A may address it better.


Mayr Ham asked if this increase is on top of what was approved in this year’s budget. Chief West confirmed it is.

Councilwoman Jones stated that Congressman Wiley Nickel would be willing to sit down with Chief West, the Mayor, and the City Manager to discuss grants that may be available. Chief West stated that he would be willing to meet.


**Goldsboro Fire Department Pay Update.** Chief Ron Stempien presented the following:

FIRE DEPARTMENT SALARY PROPOSAL

Ron Stempien, Fire Chief

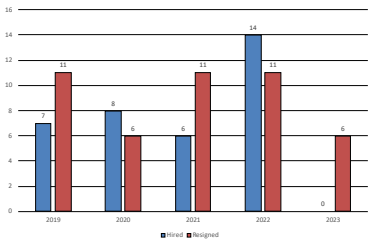
  
[www.goldsboronc.gov](http://www.goldsboronc.gov)

8/31/2023




Personnel

- 35 personnel have been hired since 2019.
- 45 personnel have resigned/retired since 2019.
- 18 of the 35 personnel hired since 2019 have resigned.

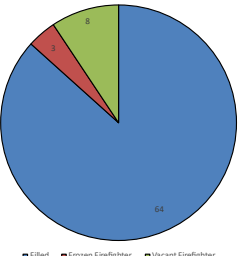


8/31/2023

2



Current Staffing




GFD has 75 Line Personnel Positions

8 – Vacant Firefighter Positions

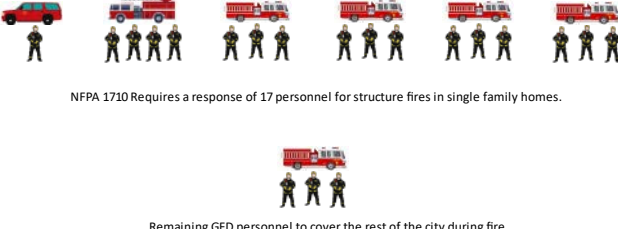
3 – Frozen Firefighter Positions

8/31/2023

3




Current Response Situation

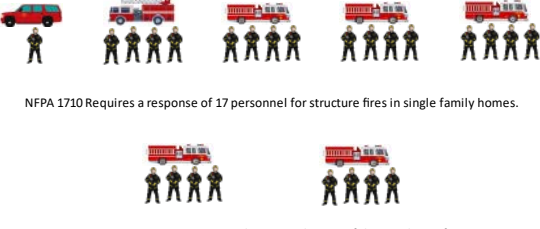


8/31/2023

4




Ideal Response Situation

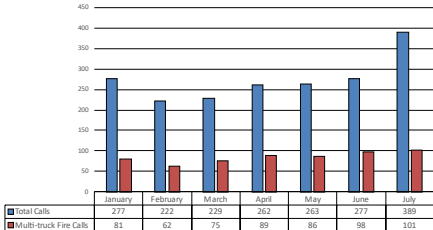


8/31/2023

5




Call Volume



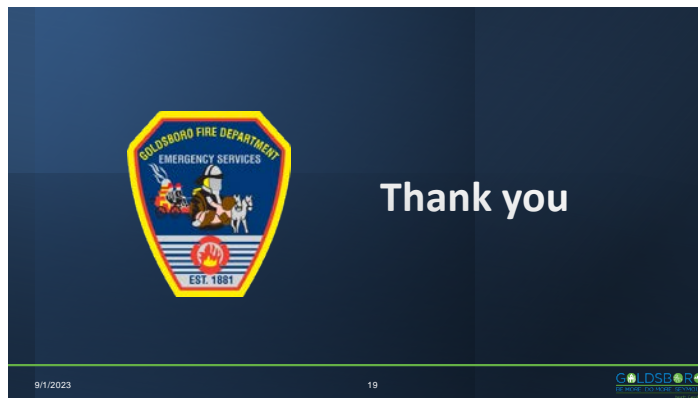
Call volume in July has increased by 53%

8/31/2023

6







Mayor Ham asked if this increase is on top of what was approved in this year’s budget. Chief Stempien confirmed it is.

Councilwoman Jones asked for clarification on which group would not get a raise. Chief Stempien stated that it would be himself, his executive assistant, his administrative assistant, and their part-time positions.

Tim Salmon, City Manager, reminded Council of the impact on this year’s budget, as well as next year’s budget.

Mayor Ham stated that if Council could come to a consensus, a resolution could be brought to the next Council meeting, and the pay raises could be effective in October.

Councilman Gaylor stated that his fear with adopting the high options for both departments is that it is a monumental shift to the approved budget, and it would tie the hands of the incoming Council. He also stated that action should be taken with something that fits within the approved budget, but sends a message that we are going to do something further.

Mayor Pro Tem Matthews asked if there is a middle option, to safely get close to what the Chiefs are asking for, and asked the City Manager what his recommendation was. Tim Salmon, City Manager, recommended that Option B be approved for both departments now, so that pay increases could begin in October, and consider other options later.

Mayor Ham asked if there was a consensus to bring a resolution to the next Council meeting approving option A or B. Council discussed the option further. Council consented to have a resolution brought back to the next meeting to approve option B for both the Police and Fire Departments, beginning in October.

**New Business.**

**Downtown Master Plan History & Update.** The item was presented by Erin Fonseca, Downtown Development Director.

Goldsboro’s Historic District was created in 1984 as a means to protect the historic structures that are deemed significant due to their architectural style, age and use. The District is a collection of over two dozen distinct styles of homes and commercial buildings dating from the mid-1880’s to 1939. The creation of the District was intended to provide measures of security in private investment, protect our historic structures and create/maintain a sense of place. Individually, the properties are unique, and collectively, they help assure Goldsboro is a distinctive place.

In February 2006, Council adopted a Downtown Neighborhood Revitalization Plan in an effort to take a proactive step in the development of viable neighborhoods surrounding the commercial downtown core; preparing for future investment in areas facing blight and disinvestment. This Plan involved City departments, including Planning, Inspections, Downtown Development, Finance, PD, the City Attorney and the Manager’s Office, along with partners, Preservation NC and Self-Help.

In April of 2006, Council approved funding for the creation of a Master Plan of the Greater Downtown Goldsboro area, with the intent of developing a plan and vision for both the commercial core and its surrounding historic residential neighborhoods. The City hired Allison Platt & Associates to prepare the Master Plan and worked together to complete the project and to guide its development with the assistance of public input from four public forums and numerous personal stakeholder interviews. The process took fourteen months to complete, simultaneously studying the historic neighborhoods and referencing needs and priorities previously identified in the Neighborhood Plan.

The Master Plan was adopted by Council in August of 2007. Highlights of the Master Plan included a need to address: 1) appearance of the approaches into downtown and the lack of adequate wayfinding signs, 2) erosion of downtown edges into the historic residential neighborhoods, 3) more residential and mixed uses in the downtown core, 4) the continued consideration of potential sites of catalyst uses and their potential major impacts to downtown and the city at-large, 5) attention to open space hierarchy and streetscapes, 6) concentrate on character and image.

Since 2007, both plans have guided public and private investment downtown, including the first phase of Center Street Streetscape on North Center Street, funded by the City as a commitment to infrastructure improvements, followed by the most-notable TIGER (Transportation Infrastructure Generating Economic Recovery) grant funded projects. A \$10M TIGER grant was awarded from the USDOT in 2013, supporting the construction of the GWTA Transit Center, three more



blocks of Center Street Streetscape Project, Streetscape work to connect downtown/Center Street to Union Station/GWTA, and site work at the Union Station/GWTA property. Later, a second \$5M TIGER grant was awarded in 2016 to further the efforts of the previous grant. Completed in 2020, projects included the final two blocks of Center Street Streetscape from Spruce to Elm, construction of The HUB - a downtown park-like amenity, and the addition of 90+ wayfinding signs located throughout the Greater Goldsboro area.

Economic impact has been tracked since 2013 to determine the positive affect of investment. In the last decade, downtown has realized 193 building renovations, 491 net jobs gained, 77 net new businesses, \$44M in private investment and \$35M in public investment. \$12.5M from the City with the remaining from Federal, State and County and a 5:1 return on the City’s investment.

Changes in leadership and financial capacity may temporarily affect investment in any area, however consistency of plan and purpose are necessary to guide successful strategic development. While both plans require updates to continue planning for future growth and investment, the priorities remain applicable.

No recommendation at this time. Sharing for informational purposes and consideration in future property discussions.



### Downtown Goldsboro Master Plan & Neighborhood Plan Update



www.goldsboronc.gov



## Why Is Planning Necessary?


Downtowns require focused resources and strategic planning to encourage growth and investment. Economic growth benefits the greater community.

- IDENTIFY MAJOR NEEDS
- PRIORITIZE PROJECTS
- PRIORITIZE FUNDING + INVESTMENT
- ALIGN EFFORTS + ENCOURAGE COHESION
- CREATE A ROADMAP FOR GROWTH



## Timeline

2006	2007	2012	2013	2016
Downtown Goldsboro Neighborhood Revitalization Plan Completed and Adopted	Downtown Goldsboro Master Plan Created & Adopted	First phase of Center Street Streetscape completed by City for \$2.3M, guided by Master Plan	First TIGER Grant Awarded = \$10M for Major Streetscape Improvements from Master Plan - Completed in 2015	Second TIGER Grant Awarded = \$5M for Additional Improvements from Master Plan - Completed in 2020



## Neighborhood Plan : Key Priorities

**TEAM MEMBERS (AS DIRECTED BY COUNCIL)**

City Manager	Chief Inspector
Assistant City Manager	Planning Director
Police Chief	Downtown Development Director
City Attorney	
Finance Director	

**HOW?**

- Acquire properties as needed.
- Stabilize, Market & Sell homes with covenants
- Create a Revolving/Stabilization Fund
- Prepare for Infill Development


- Restore Historic Neighborhoods
- Restore Historic Homes for Single-Family, Owner-Occupied Use
- Create Infill Development for Affordable Housing that Compliments Historic Nature of Neighborhoods
- Generate Private Investment
- Prepare for Growth from Raleigh & Union Station Development


- Create a Substantial and Sustaining Future for Commercial Growth
- Strengthen the Tax Base
- Reduce Crime
- Preserve Historic Properties and Utilize Uniqueness to Provide a Diverse Neighborhood
- Meet future housing needs of SJAFB



### Depot District Neighborhood


Borders: Carolina Street to George Street; Ash Street to Chestnut Street





### North George & James Street Neighborhood

Borders: George Street to James Street; Vine Street to Ash Street (North of Ash)






### South John & William Street Neighborhood

Borders: John Street to William Street; Spruce Street to Elm Street





## Master Plan: Key Priorities

- **STREETSCAPE**  
Identify key Streetscape projects to spur future development, private investment, and growth. Promote pedestrian experience. Improve entry corridors.
- **STRATEGIC DEVELOPMENT**  
Identify catalyst projects in key locations to spur private investment. Create connectivity with key anchors - Paramount, Union Station.
- **RESIDENTIAL**  
Revitalization of the surrounding residential neighborhoods identified as an essential element of downtown revitalization. Promote mixed-income & mixed-density infill.





**Closed Session.**

Upon motion of Councilman Gaylor seconded by Councilman Broadaway and unanimously carried, Council went into Closed Session to discuss Litigation.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

Mayor Ham recessed the meeting until 7:00 p.m.

**CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on September 5, 2023.

Mayor Ham called the meeting to order at 7:00 p.m.

Councilwoman Hiawatha Jones provided the invocation. The Pledge of Allegiance followed.

**Roll Call.**

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Brandi Matthews  
Councilwoman Hiawatha Jones  
Councilman Bill Broadaway  
Councilman Charles Gaylor, IV  
Councilman Greg Batts

Also Present: Tim Salmon, City Manager  
Ron Lawrence, City Attorney  
Matthew Livingston, Assistant City Manager  
Holly Jones, Deputy City Clerk

**Approval of Minutes.** Councilman Batts made a motion to approve the minutes of the Work Session and Regular Meeting of August 21, 2023. The motion was seconded by Councilman Broadaway and unanimously carried.

**Public Hearings.**

**Z-12-23 Dearing Automotive & Diesel, Inc. (Residential 16 to Highway Business) – West side of US 117 Hwy. between Belfast Rd. and Scale Dr. *Withdrawn, six-month waiting period and fee for resubmission waived.*** The item was presented by Kenny Talton, Planning Director.

ADDRESS: TBD

PARCEL #: 3601-32-1584

PROPERTY OWNER: Pate Property Management, LLC.

APPLICANT: Jayme S. Dearing

The applicant is requesting a rezoning from the Residential (R-16) Zoning District to the Highway Business (HB) Zoning District. The purpose of the Highway Business (HB) Zoning District is to accommodate highway-oriented retail and commercial uses which generally serve the entire City and nonresident traffic. The district encourages high-quality design, ample parking, controlled traffic movements and suitable landscaping.

Access: N. US 117 Hwy./Peanut Ct.

Area: 36 acres (Approximately 2.7 acres, not surveyed)

North: Residential (R-16)

South: Residential (R-16), Neighborhood Business (NB)/ Residential-Manufactured Non-Conforming (RM-NC)

East: Residential (R-16)

West: Residential (R-16)

The property is currently vacant.

The City’s Land Use Plan locates this parcel within the Mixed Use II land use designation. This designation allows for a mixture of uses which may have an impact on or produce some conflict with adjacent lower density districts.

Corresponding Zoning Districts in the Mixed-Use II designation include Office Residential (O-R), Office and Institutional (O&I-1), Office and Institutional (O&I-II), and Shopping Center (SC). The Highway Business (HB) Zoning District is not identified as a corresponding district for the Mixed-Use II land use designation.

This is a rezoning proposal for one parcel approximately 2.7 acres to be rezoned from the Residential (R-16) Zoning District to the Highway Business (HB) Zoning District. The subject property is currently vacant. The adjacent uses are predominantly residential in nature. This parcel has partial access from Peanut Ct. and is adjacent to N. US Hwy. 117.

Staff has distributed this proposed rezoning to SJAFB and NCDOT. There are no comments at this time. If the rezoning is approved, formal comments will be generated once a site-specific plan is submitted for development.

Staff is recommending denial of the rezoning request based on the fact that the proposed Highway Business Zoning District is not compatible with the City of Goldsboro Comprehensive Land Use Plan and accompanying Land Use Plan Map. The Highway Business Zoning District is not a corresponding zoning district in the Mixed-Use II land use designation. Furthermore, the proposed rezoning and the range of uses permitted in the requested zoning district are not compatible with the surrounding zoning patterns and land uses.

The City of Goldsboro Planning Commission met on August 28, 2023, to review and make a recommendation regarding the rezoning request. Planning Commission voted 0 in favor 5 against.

Staff recommended that Council approve the recommendation by the Planning Commission to deny and vote to adopt the Ordinance to Deny with the inclusion of a statement that deems this rezoning request to be inconsistent, or Council shall approve and vote to adopt the Ordinance to Approve with the inclusion of the consistency statement. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

On September 5, 2023 the applicant submitted a letter to requesting withdrawal of the rezoning request and modification of the six-month waiting period.

Mayor Ham opened the public hearing. No one spoke and the public hearing was closed.

A motion was made by Councilman Broadaway to approve the withdrawal request and modification of the six-month waiting period. The motion was seconded by Councilman Gaylor and unanimously carried.

Ron Lawrence, City Attorney, stated that Council needed to include what the modification is in the motion. Kenny Talton, Planning Director, read the letter from the applicant requesting the withdrawal.

A motion was made by Councilman Broadaway to approve the withdrawal request and waive the six-month waiting period and fee for resubmission. The motion was seconded by Councilman Gaylor and unanimously carried.

**UDO-3-23 City of Goldsboro Code of Ordinances: Chapter 118: Sidewalk Café. Ordinance Adopted.** The item was presented by Kenny Talton, Planning Director.

APPLICANT: Kyle Merritt

The applicant is proposing for a comprehensive text amendment to Chapter 118 of the City Code of Ordinances to include language pertaining to Places of Entertainment with ABC Permit. The proposed amendment would include language that allows for Places of Entertainment with ABC Permit to provide for enclosed outdoor areas for the consumption of alcohol. These areas must be included in the Special Use Permit approval in order for permitted Places of Entertainment with ABC Permit to allow for these outdoor areas to operate.

See below for major components of the proposed text amendment.

Definitions

**ALCOHOL BEVERAGE CONSUMPTION AREA.** The area associated with a Place of Entertainment with ABC permit designed for the outdoor consumption of alcohol. An area located on the portion of the sidewalk or pedestrian way adjacent to the Place of Entertainment with ABC permit.

**PLACE OF ENTERTAINMENT WITH ABC PERMIT.** Establishments to include but not limited to bars, nightclubs, pool halls, and microbreweries. An establishment engaged primarily in the act or serving, selling, or allowing for the consumption of alcohol. The establishment may provide entertainment in the form of performances, recreation or sport but is not limited to these specific forms of entertainment. Places of Entertainment may provide for Alcohol Beverage Consumption areas on the sidewalk if permitted by City Council acting as the Board of Adjustment.

Seating Capacity: Shall not exceed 10% of the maximum building capacity based off NC Building Code occupancy requirements. Example 100-person capacity, no more than 10 outdoor seats within Alcohol Beverage Consumption Area.

Fee: Yearly review and renewal fee to increase from \$100 per application to \$300. This fee applies to both Sidewalk Cafes and Alcohol Beverage Consumption Areas.

The applicant is requesting this Text Amendment to be utilized by the recently approved Special Use Permit for the relocation of “Church Spirits & Cocktails” to 136 N. Center Street. This text amendment, if approved, would require the Special Use Approval for “Church Spirits & Cocktails” to go back to City Council for explicit approval for an outdoor Alcohol Beverage Consumption Area.

Land Use Plan Recommendation: The City of Goldsboro Comprehensive Plan classifies the Central Business District to be in the Mixed-Use Downtown designation. An identified goal of the comprehensive land use plan is to continue to focus on improvement of the downtown Goldsboro area.

Staff is recommending approval of the proposed text amendment due to the fact it does not significantly differ in nature from the Sidewalk Cafes which are already permitted to exist. Furthermore, the fact that Alcohol Beverage



Consumption Areas are required to be explicitly identified and approved in the Special Use Permit process allows for Council to place any conditions on them that would mitigate potential negative impacts to downtown Goldsboro.

The City of Goldsboro Planning Commission met on August 28, 2023, to review and make a recommendation regarding the proposed text amendment. The Planning Commission voted 5 in favor and 0 against.

Staff recommended that Council approve the recommendation from the Planning Commission to approve the consistency statement provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or Council shall deny the recommendation from the Planning Commission and approve the inconsistency statement that deems this text amendment request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Council discussed the amendment, and the restrictions regarding sidewalk cafes and serving alcohol in such areas.

Mayor Ham opened the public hearing. No one spoke and the public hearing was closed.

A motion was made by Councilman Batts to adopt the ordinance to approve. The motion was seconded by Councilman Gaylor. Mayor Ham, Mayor Pro Tem Matthews, Councilman Broadaway, Councilman Gaylor, and Councilman Batts voted in favor of the motion. Councilwoman Jones voted against the motion. The motion passed 5:1, and Council adopted the following entitled Ordinance.

*ORDINANCE NO. 2023-51 “AN ORDINANCE AMENDING CHAPTER 118: SIDEWALK CAFÉS OF THE CITY OF GOLDSBORO’S CODE OF ORDINANCES”*

**Public Comment Period.** Mayor Ham opened the public comment period. The following people spoke:

- 1. Jack Kannan and Anna Hinson, Arts Council, invited Councilmembers to the Arts Council Grand Opening on September 15<sup>th</sup> from 5-8 PM. They also stated that they appreciate all the support they have been given. Mayor Ham stated his appreciation for what Jack Kannan has done for the Arts Council.
- 2. Tenisha Saylor, spoke about the effect of homelessness on the community. She stated that homeless families are living in hotels, causing tourists to turn away. She asked for better shelters and places for the homeless to go.
- 3. David Craig, referenced the 2009 ARCADIS Study, and claimed that the City has raised rates and not used the money to improve the wastewater system.

Mayor Ham reminded everyone that this is not the place for a campaign platform, and stated that some of the speaker’s comments were incorrect.

Matthew Livingston, Assistant City Manager, provided facts refuting some of the claims made by David Craig concerning the outdated ARCADIS Study, and the Mimosa Park Pump Station.

Councilman Gaylor asked for a brief explanation on how the General Fund and the Utility Fund interact. He also asked him to explain if Police or Fire salaries could be paid from anything other than the General Fund.

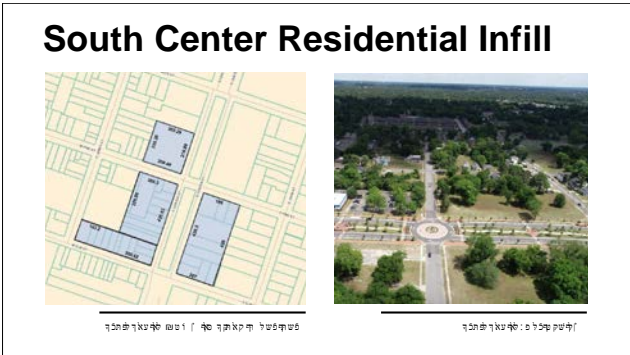
Matthew Livingston, Assistant City Manager, stated that they do not interact, they are two separate funds, they are not allowed to be mixed, and they come from different fund sources. He confirmed that the salaries could not be paid from anything other than the General Fund.

No one else spoke and the public comment period was closed.

**Consent Agenda – Approved as Recommended.** City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Item D, Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 200 N. Carolina Street to Housing Authority of the City of Goldsboro, was moved to Items Requiring Individual Action during adoption of the Agenda. Councilman Broadaway moved the items on the Consent Agenda, Items E-I be approved. The motion was seconded by Councilman Batts, and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

**South Center Street Residential Infill RFQ. Resolution Adopted.** The item was presented by Erin Fonseca, Downtown Development Director.



As part of the Center Street Streetscape Project, the City completed the final phase of development on the 300 and 400 blocks of South Center Street, between Spruce and Elm in preparation for strategic residential infill development. Completed in 2020, Phase 3 of the Streetscape project included expanded sidewalk width, three additional round-a-bouts, including a partial round-a-bout accommodating the Freedom Tree, a pedestrian linear park in the median, crosswalks, a bike path, on-street parking, decorative lighting, trees, and buried overhead utility lines.

Streetscape construction also addressed slope issues on these two blocks, aged subsurface infrastructure, and added green space and unique median design elements to improve pedestrian circulation, compliment previous phases of Streetscape projects, support residential development and connect residents to the commercial core.

Based on Downtown Master Plan recommendations, the City identified the 300 and 400 blocks of South Center Street for a private developer to create residential infill. The City owned the majority of the non-built properties in these two blocks, and purchased the fifteen remaining properties to complete a 6-acre tract at a cost of \$169,139 in 2007 and 2008.

In preparation for the successful identification of a private developer to carryout residential infill, the Downtown Development Department contracted economic development consultant, Randall Gross, to conduct developer interviews. The interviews found a high level of interest among developers who qualify Goldsboro as part of their market, with reservations related to current construction costs and population growth. It was recommended that the City prepare a Request for Qualifications to identify a qualified, suitable developer to prepare a project that aligns the City’s development goals with the investment model of the developer.

Upon approval of the RFQ and signed resolution, the RFQ will be marketed beginning immediately through the City’s bid platform. After the submission deadline, all responses will be reviewed by a panel assigned by city management, following outlined criteria. If/when one or more ideal candidate(s) are identified, the panel will present a recommendation to Council for approval to enter into a contract for development. Property acquisition terms and potential economic development agreements will be negotiated with guidance from Council.

Staff recommended that Council adopt a resolution of intent to develop the 300 and 400 blocks of South Center Street for residential infill and advertise a Request for Qualifications for South Center Street Residential Infill Development of the city-owned portions of these blocks.

Consent Agenda Approval. Broadaway/Batts (6 Ayes).

*RESOLUTION NO. 2023-58 “RESOLUTION OF INTENT TO DEVELOP THE 300 AND 400 BLOCKS OF SOUTH CENTER STREET FOR RESIDENTIAL INFILL AND ADVERTISE A REQUEST FOR QUALIFICATIONS FOR DEVELOPMENT”*

**Small Batch Craft Event – Temporary Street Closure. *Street Closure Approved.*** The item was presented by Mike West, Police Chief.

The Small Batch Craft Market, LLC is sponsoring a craft fair to be held downtown to support local artists and makers of goods.

The events will be hosted from 12:00pm – 4:00pm on the 200 block of South Center Street on November 12, 2023. The Small Batch Craft Market, LLC is requesting the closure of the north and south bound lanes of South Center Street from Spruce to Chestnut Street from 10:00am – 6:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

- 1. All intersections remain open for Police Department traffic control.
- 2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
- 3. All activities, changes in plans, etc., will be coordinated with the Police Department.
- 4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council, by motion, grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street as stated above.

Consent Agenda Approval. Broadaway/Batts (6 Ayes).

**Small Batch Craft Event – Temporary Street Closure. *Street Closure Approved.*** The item was presented by Mike West, Police Chief.

The Small Batch Craft Market, LLC is sponsoring a craft fair to be held downtown to support local artists and makers of goods.

The events will be hosted from 12:00pm – 4:00pm on the 200 block of South Center Street on December 10, 2023. The Small Batch Craft Market, LLC is requesting the closure of the north and south bound lanes of South Center Street from Spruce to Chestnut Street from 10:00am – 6:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

- 1. All intersections remain open for Police Department traffic control.
- 2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
- 3. All activities, changes in plans, etc., will be coordinated with the Police Department.
- 4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council, by motion, grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street as stated above.

Consent Agenda Approval. Broadaway/Batts (6 Ayes).

**Sale of City Right-of-Way for NCDOT Project U-4753. *Resolution Adopted.*** The item was presented by Matthew Livingston, Assistant City Manager.

U-4753 is a significant NCDOT project that will widen Wayne Memorial Drive from New Hope Road to US 70 bypass from two lanes to four lanes, while adding turning lanes on New Hope Road. This will require utility relocations and the acquisition of right-of-way.

At the Council meeting on August 21, 2023, Council accepted the NCDOT appraisal offer and agreed with moving ahead with NCDOT project U-4753 as soon as possible. The City is granted the authority to dispose of the property through G.S. 160A-274.

To move ahead with the project, NCDOT needs to acquire right-of-way from two City owned parcels. The first parcel is number 3610446826 and listed as 2.8 acres. The land needed is roughly .3 acres, reducing the property to roughly 2.5 acres, which does not adversely affect the proposed future buildout of the property. The project requires the contractor to replace portions of the walking trail that runs along New Hope Road. As required by NCDOT practices, an appraisal on the property was performed and the fair market value offered for the above easements and right-of-way is \$161,650.

The second parcel is number 3610546722. This is the City right-of-way area that contains the heavily used multi-purpose path that runs adjacent to New Hope Road. This path will need to be relocated, but it will be put back in place per the contract. The amount of determined value for this .740 parcel is \$75,325 of which \$56,850 is for land acquisition and \$18,475 for acquired improvements.

The total offer for both acquisitions is \$236,975. NCDOT requests that the City of Goldsboro accept the appraised value as compensation for the acquisition of the rights-of-way and easement.

Staff consulted with a licensed commercial real estate broker who confirmed in their professional opinion that the NCDOT appraisal offer was an accurate fair market representation of property worth.

City staff recommended that Council approve the following entitled resolution authorizing the Mayor and City Clerk to accept the NCDOT appraisal offer to purchase right-of-way from two City owned parcels for NCDOT project U-4753 widening Wayne Memorial Drive.

Consent Agenda Approval. Broadaway/Batts (6 Ayes).

*RESOLUTION NO. 2023-59 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ACCEPT THE NCDOT APPRAISAL OFFER TO PURCHASE RIGHT-OF-WAY FROM TWO CITY OWNED PARCELS FOR NCDOT PROJECT U-4753 WIDENING WAYNE MEMORIAL DRIVE”*

**Workers' Compensation Coverage Exemption Certification Form. *Resolution Adopted.*** The item was presented by Tim Salmon, City Manager.

NCGS Chapter 97: Workers’ Compensation Act, requires contractors with three (3) or more employees to have workers’ compensation insurance. It is presumed that the risk with less employees does not necessitate this insurance for most organizations.

At the Council meeting on December 19, 2022, Council denied a request from City staff that workers’ compensation not be required for the Parks and Recreation sports booking agent and officials.

At the Council meeting on August 21, 2023, Council concurred that a resolution should be brought back to the September 5, 2023 meeting, to authorize the City Manager to waive the workers' compensation insurance requirement on a

case-by-case basis, for those who certify it is not required by NCGS, via the Workers’ Compensation Coverage Exemption Certification Form.

Some department heads have asked for the workers’ compensation restrictions to be waived in some “low risk” situations, to contract with small business owners or independent contractors who do quality work at an affordable price with one or two employees (e.g., public speakers, IT support, sports officials). The current workers’ compensation restrictions will be very difficult to sustain with Parks and Recreation personnel working overtime as sports officials.

A City Workers’ Compensation Coverage Exemption Certification Form was developed for Council consideration to enable the City Manager on a case-by-case basis to waive the workers’ compensation requirement, when the benefit outweighs the risk and potential cost.

Staff recommended that Council approve the following entitled resolution authorizing the City Manager to waive the workers' compensation insurance requirement on a case-by-case basis, for those who certify it is not required by NCGS, via the Workers’ Compensation Coverage Exemption Certification Form.

Consent Agenda Approval. Broadaway/Batts (6 Ayes).

*RESOLUTION NO. 2023-60 “RESOLUTION AUTHORIZING THE CITY MANAGER TO WAIVE THE WORKERS' COMPENSATION INSURANCE REQUIREMENT ON A CASE-BY-CASE BASIS”*

**End of Consent Agenda.**

**Items Requiring Individual Action.**

**Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 200 N. Carolina Street to Housing Authority of the City of Goldsboro. *Bid Rejected.*** The item was presented by Catherine Gwynn, Finance Director.

Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

200 N. Carolina Street  
Offeror: Housing Authority of the City of Goldsboro  
Offer: \$1,700.00  
Bid Deposit: \$85.00  
Pin #: 2599773020  
Tax Value: \$3,320.00                      Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a business check. The Planning Department shall notify the adjoining property owners via mail that the property is available for sale via upset bid.

Staff recommended that the City Council, by motion, accept or reject offer on 200 N. Carolina Street, and if accepted, adopt the following resolution authorizing Finance to advertise for upset bids.

Councilwoman Jones asked for clarification regarding the item. Catherine Gwynn, Finance Director, provided clarification. Council discussed the item.

Councilwoman Jones made a motion that the City move forward with the advertisement and the Uzzells have an opportunity to bid on the property. The motion was seconded by Councilman Broadaway. Council discussed the motion.

Councilwoman Jones clarified that she was making a motion to reject the bid, and make it fair for the Uzzells. The clarified motion was seconded by Councilman Broadaway and unanimously carried.

**City Manager’s Report.** Tim Salmon, City Manager, shared the following comments: I hope everyone had a Happy Labor Day. It was good to get out with family and friends, I hope for everybody. I appreciate the City employees who are laboring everyday around here. Specifically, I'd like to thank those who worked very hard before tropical storm Idalia came and worked to clear the stormwater drains so I did not receive any reports of flooding as we might normally have under such rainfall in a short amount of time. So, good work on those employees that did that. There are going to be board vacancies that will be briefed at an upcoming Council meeting, so those City residents that are out there that would like to be part of boards if you could get your applications into the City Clerk 's office that would be great. We've got the Historic District Commission, there is one vacancy and zero applicants; and the Recreation Advisory Commission, there are two vacancies and only one applicant. So please consider that and join our boards. Last, I'd like to mention North Carolina Freedom Fest which again starts this Friday and Saturday. Friday should be a good day we're looking at potentially some weather issues on Saturday but hopefully all goes off without a hitch.

**Ceremonial Documents.**

**National Suicide Prevention Awareness Month Proclamation.** Read by Mayor Ham. The Goldsboro City Council proclaimed SUICIDE PREVENTION AWARENESS in the City of Goldsboro, and called upon all citizens to create hope through action, and encouraged all residents to take the time to understand the importance of mental health education and recognize that taking care of ourselves and others includes taking care of mental health.

**Mayor and Councilmembers' Comments.**

Councilman Batts had no comment.

Councilman Gaylor had no comment.

Mayor Pro Tem Matthews had no comment.


Councilman Broadway had no comment.

Councilwoman Jones shared the following comments: I recognize that a safe community is a bedrock in the progress of well-being, and that we must take proactive measures to foster the environment where every individual feels protected and knowing that their needs matter. So that is why we must partner with the law enforcement, we must partner with our community and organizations that will help us, and that is one of my concerns.

Mayor Ham shared the following comments: I want to close by saying that I want to add to the Manager's comments about our Public Works. Last Wednesday morning at 6:30, I got a call from a homeowner in my neighborhood who was quite upset that his power had been out since 1:00 o'clock. It had been out because a tree limb had falling on the power lines. I thanked him for calling and said I'll be over there and look at it; he wanted me to come look at it. When I got there, about quarter to eight, there were about 10 trucks there from AT&T, Spectrum, and our own Public Works; we had 4 trucks there. They had been on the site about 30 minutes before I arrived. I spoke to the homeowner, and his neighbor who could not get out of his driveway because the limb that had fallen was in his driveway, but it came from the tree across the street. The point is, I texted our director of Public Works immediately, just soon as I got the phone call. We have some great people that work for this City; I say it all the time. When emergency arises, they really show how dedicated they are. They are out there before the clock starts for them to go to work and they stay out there oftentimes after the clock strikes for them to go home on a normal day. We have frequent emergencies here in the City, from weather and other activities. Our first responders, our Police, our Fire, Department of Public works, these people really do a heck of a job ladies and gentlemen. I want you out there in the audience and viewing this on the TV, to understand that every day these people get up and they come to work sometimes before they're scheduled to do so, and they go home after they're scheduled to do so, but they go home or come to work with a positive attitude; never hear anybody complain. Never had one person come to City Hall, to Council meeting to say, you know you guys are working us to death, we don't like the job here we're quitting. They come here every time we acknowledge somebody for outstanding service award. You read the citation, you really get a feel for the dedication that our employees have. And it's not just the first responders, it's the people that work in our offices, the people that come to work every day and they do the job, and so I just want to commend our employees for the job that they do day in and day out, and I want to the citizens of Goldsboro to know that the services that they're provided are given by people who are really dedicated to doing so.

There being no further business, Mayor Ham adjourned the meeting at 8:11 p.m.



  
David Ham  
Mayor

  
Holly Jones  
Deputy City Clerk





**RESOLUTION NO. 2023-61**

**RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY  
LYNN DOUG BETHEA, JR. AS AN EMPLOYEE OF THE CITY OF GOLDSBORO  
FOR MORE THAN 22 YEARS**

**WHEREAS**, Lynn Doug Bethea, Jr. retires on October 1, 2023, as a Police Captain with more than 22 years of service with the Goldsboro Police Department; and

**WHEREAS**, Doug began his career on January 17, 2001, as a Police Officer with the Goldsboro Police Department; and

**WHEREAS**, on September 27, 2006, Doug was promoted to Police Investigator with the Goldsboro Police Department; and

**WHEREAS**, on April 16, 2014, Doug was promoted to Police Sergeant with the Goldsboro Police Department; and

**WHEREAS**, on October 24, 2018, Doug was promoted to Police Captain with the Goldsboro Police Department, where he has served until his retirement; and

**WHEREAS**, Doug has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Doug their deep appreciation and gratitude for the service rendered by him to the City over the years.


**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that we express to Doug our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18<sup>th</sup> day of September, 2023.

Attested by:

  
Laura Getz, City Clerk



  
David Ham, Mayor

**KAPPA EPSILON PSI MILITARY SORORITY, INC.  
(GOLDSBORO SIGMA CHAPTER) MONTH  
PROCLAMATION**

**WHEREAS**, The Kappa Epsilon Psi Military Sorority, Inc., Goldsboro Sigma Chapter became a Chapter on August 19, 2016; and

**WHEREAS**, The Goldsboro Sigma Chapter is celebrating its 7<sup>th</sup> year as a Chapter of Kappa Epsilon Psi Military Sorority, Inc.; and

**WHEREAS**, the mission of the Kappa Epsilon Psi Military Sorority, Inc., Goldsboro Sigma Chapter is "to aspire to HONOR past female service members, UNITE present female service members & MENTOR future leadership of our Armed Forces"; and

**WHEREAS**, the vision of Kappa Epsilon Psi Military Sorority, Inc., Goldsboro Sigma Chapter is to provide innovative agendas that enhance opportunities to mentor women of all ages regardless of race, color, or creed; and

**WHEREAS**, the Goldsboro Sigma Chapter volunteers throughout the Goldsboro community and surrounding cities assisting at Veterans Homes, Public School Events, Animal Shelters, Food Banks, and assisting the American Red Cross during blood drives, yearly Back to School events, classroom pep-talks with female students, and volunteering at Goldsboro High School Junior Reserve Officer Training Corps (JROTC) competition events.


**NOW THEREFORE BE IT RESOLVED**, that the Goldsboro City Council does hereby proclaim September 2023 as,

***KAPPA EPSILON PSI MILITARY SORORITY, INC., (GOLDSBORO SIGMA CHAPTER) MONTH***

in Goldsboro, North Carolina and express our gratitude for serving those who serve.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Goldsboro, North Carolina, to be affixed this 18<sup>th</sup> day of September, 2023.



  
David Ham  
Mayor

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 18, 2023 COUNCIL MEETING**

**SUBJECT:**

**FINAL COUNCIL ACTION**

**SU-13-23** Special Event Venue (POE/No ABC)– South of US 70W between Hargrove St. and Claridge Nursery Rd.

ADDRESS: 1316 W. Grantham St., Unit A & B

PARCEL #: 2690228003

PROPERTY OWNER: Woodmont Goldsboro, LLC.

APPLICANT: Heather Giddens

**BACKGROUND:**

The applicant requests a Special Use Permit for the establishment of special event venues to include weddings, birthday parties, anniversaries, etc.

The proposed Place of Entertainment w/no ABC permit is located in the Shopping Center Zoning District. The Shopping Center Zoning District is established to provide for a mix of office, retail, and service establishments in one development. The district is intended to promote high quality, unified and accessible developments serving the needs of the community and surrounding area.

According to the City's Unified Development Code, Places of Entertainment w/no ABC are permitted only after obtaining a Special Use Permit from Goldsboro City Council. In addition, the following are approval criteria for the proposed use:

1. Upon a finding that there has been an increase in the volume, intensity or frequency of the use or a use different than set forth in the special use permit, the reviewing authority after a public hearing may modify, suspend or revoke the special use permit.
2. Six copies of the floor plan, drawn to scale, shall be submitted indicating the proposed uses within the structure including the location and number of all games and amusements.
3. A satisfactory statement setting forth the method and frequency of litter collection and disposal shall be submitted with the site plan.

Frontage:           Approx. 40 ft.

Zoning:             Shopping Center



Existing Use: The property currently consists of a commercial structure with individual tenant spaces occupied for business. The tenant spaces proposed for use as a special event venue were formerly occupied as a bingo hall.

Land Use Plan Recommendation: The City's Land Use Plan locates this parcel within the Commercial land use designation. The Shopping Center Zoning District is a corresponding district for the Commercial land use designation.

**DISCUSSION:** The proposed Place of Entertainment w/no ABC permit will provide two large assembly areas, restrooms and storage area for customers of the facility. Occupancy of the facility will be determined by the Goldsboro's Chief Building Inspector in accordance with the North Carolina State Building Code.

Hours of Operation

- Monday-Sunday: 12:00 PM – 10:00 PM

Employees: TBD

**TRC REVIEW:** Due to the nature of this proposal, TRC was not asked to review. If the Special Use Permit is approved, a building permit and final inspection will be required for the upfit of the existing tenant space to ensure that all life and safety codes have been satisfied before occupancy of the facility.

**REQUIRED ACTION:** At the City Council meeting on August 21, 2023, the Mayor closed the public hearing pertaining to SU-13-23. Council continued the vote until September 18, 2023. Council shall enter into deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the September 18, 2023, City Council meeting.


Date:

9/12/23

  
Kenny Talton, Planning Director

Date:

9/11/23

  
Tim Salmon, City Manager

**CITY COUNCIL WORK SHEET**  
**SU-13-23 HEATHER GIDDENS**  
**1316 W. GRANTHAM ST., UNITS A & B**  
**PLACE OF ENTERTAINMENT/ NO ABC PERMIT**

Staff comments in red.

1. The proposal is to establish a Place of Entertainment with no ABC permits. Specifically, the proposal is for the establishment of special event venues to include weddings, birthday parties, anniversaries, etc.

- This use would not pose any immediate threat to public health or safety.
- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

6-0

☒ Yes, the use will not materially endanger the public health or safety

☐ No, the use will materially endanger the public health or safety

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

6-0

☒ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property

☐ No, the use will substantially injure the beneficial use of adjoining or abutting property

3. The proposed use will be located in the Shopping Center Zoning District. The proposed use of a Place of Entertainment with no ABC permit would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

6-0

- ☒ Yes, the use will be in harmony with existing development and uses within the area in which it is located
- ☐ No, the use will not be in harmony with existing development and uses within the area in which it is located

4. The Land Use Plan shows the property as being in the Commercial designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

6-0

- ☒ Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan
- ☐ No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan



# SU-13-23 SPECIAL USE PERMIT REQUEST: Event Space



## SPECIAL USE REQUEST:

**CASE NO:** SU-13-23  
**REQUEST:** Event Space  
**APPLICANT:** Heather Giddens  
**PIN:** 2690-22-8003

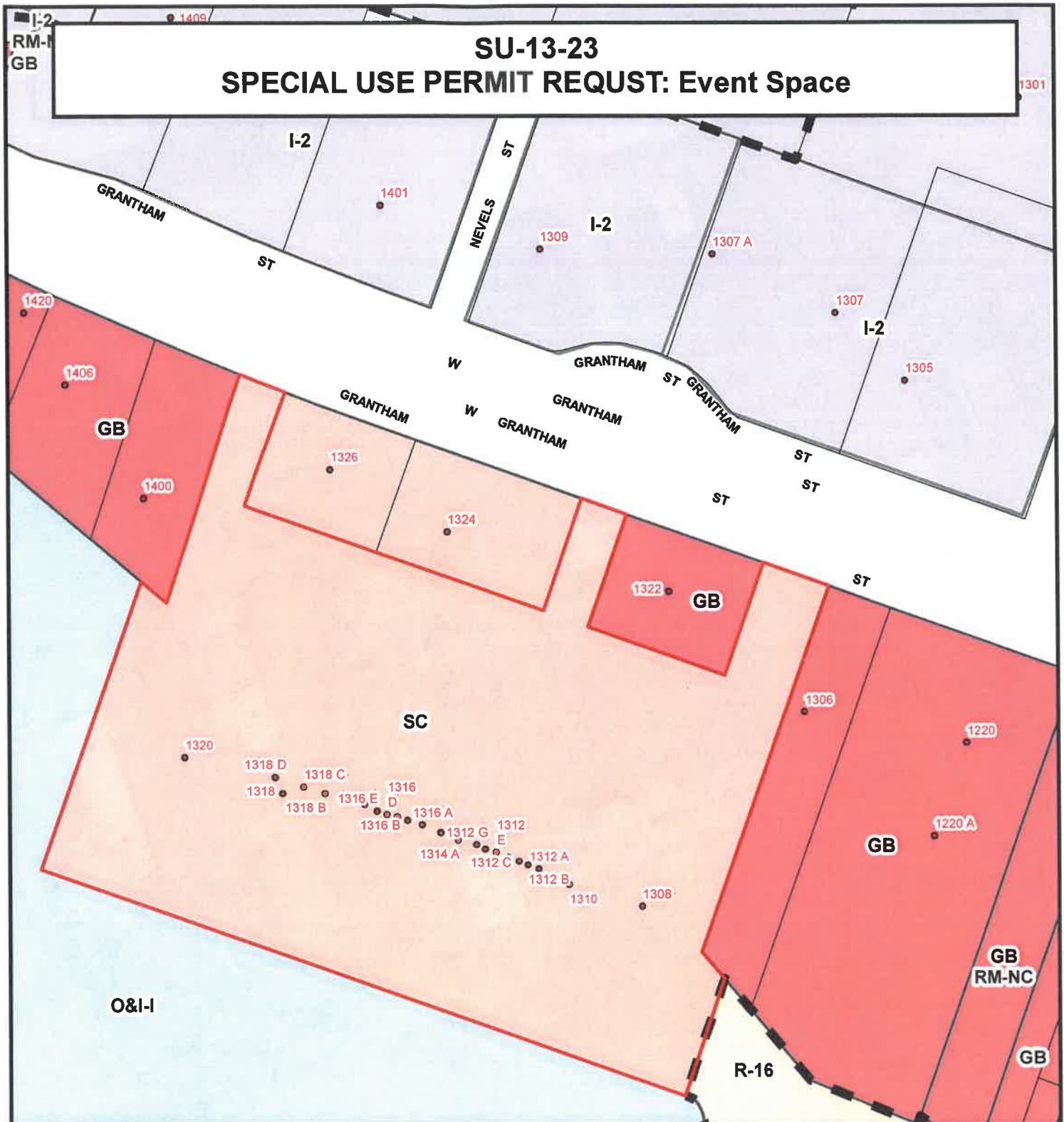
0 100 200 400  
Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



# SU-13-23 SPECIAL USE PERMIT REQUEST: Event Space



## SPECIAL USE REQUEST:

**CASE NO:** SU-13-23  
**REQUEST:** Event Space  
**APPLICANT:** Heather Giddens  
**PIN:** 2690-22-8003

0 100 200 400 Feet



**GOLDSBORO**  
 BE MORE DO MORE SEYMOUR  
 North Carolina

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM**

**SEPTEMBER 18, 2023, COUNCIL MEETING**

**SUBJECT:**

**PUBLIC HEARING AND FINAL COUNCIL ACTION**

**SU-14-23 R&R Body Shop, Inc./R&R Auto Sales (Automobile Sales-Used) – W. side of S. George St. between Crump St. Carver Blvd.**

ADDRESS: 1011 S. George St.

PARCEL #: 2599506412

PROPERTY OWNER: R&R Body Shop, Inc.

APPLICANT: Rickey Thompson

**BACKGROUND:** The applicant requests a Special Use Permit for the establishment of Automobile Sales-Used, located in the General Business Zoning District. The General Business Zoning District is established to accommodate the widest range of uses, providing general goods and services to the community.

According to the City's Unified Development Code, Automobile Sales-Used is permitted only after obtaining a Special Use Permit from Goldsboro City Council. In addition, the following are approval criteria for the proposed special use:

1. The minimum lot area is fifteen thousand square feet.
2. The minimum lot frontage and width shall be one hundred feet, unless the cars for sale are driven to the site or delivered by nothing larger than a two car carrier. If either of these conditions is met, there shall be no minimum lot frontage or width.
3. No parking of used vehicles or customer vehicles shall be allowed within the required street yard landscape area.
4. No vehicles for sale shall be parked within twenty feet of residentially zoned property or any buffer area as required in Section 6.3.9.
5. One loading area, not less than twenty by fifty feet shall be provided unless no vehicles will be delivered by car carrier.
6. The special use permit shall be issued for a five-year period with automatic renewal for an additional five years if the site and structures are maintained in a satisfactory manner as originally approved.
7. All vehicular display areas shall be improved with paving and curb and gutter.
8. Used automobile sales facilities shall be retrofitted to comply with the landscape requirements of Section 2.4.10 as a condition of Special Use Permit approval.

Frontage:      Approx. 279.5 ft. (W. Holly St.)  
                    Approx. 405 ft. (N. James St.)

Zoning:          General Industry (I-2)

Existing Use: The site was previously occupied by Prince Tire Co.

Land Use Plan Recommendation: The City's Land Use Plan locates this parcel within the Commercial land use designation. The General Business Zoning District is a corresponding district for the Commercial land use designation.

DISCUSSION: According to the applicant's submitted site plan application and site plan, the proposed use is for Automobile Sales-Used and towing services with outside storage.

Hours of Operation

- M-F; 8am – 5 pm

Employees:

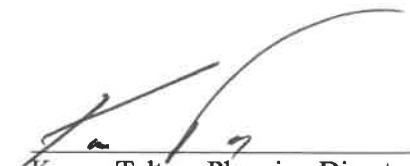
- 2

TRC REVIEW: Due to the nature of this proposal, the City Technical Review Committee was not asked to review. If the Special Use Permit is approved, site plan approval will be required before the issuance of building permits.

REQUIRED  
ACTION:

Planning staff is recommending that all outside storage areas associated with the towing service be located in the rear and side yards, that the entire outdoor storage area be surrounded by a six foot in height fence appropriately screened from on-site and off-site views from the public, that no loading or unloading of vehicles shall occur outside of the fenced area, that no vehicles taller than six feet in height will be allowed in the outside storage area, that nothing other than junked, totaled or inoperable automobiles shall be allowed to be stored within the outside storage area, that junked, totaled or inoperable motor vehicles shall not be parked in view of any road right-of-way or adjoining property, that no vehicle that is awaiting removal shall be stored or parked for more than 30 consecutive days and that no vehicle shall be parked or stored as a source of parts upon the property. Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the September 18, 2023, City Council meeting.

Date: 9/12/23

  
Kenny Talton, Planning Director

Date: 9/11/23

  
Timothy Salmon, City Manager

**CITY COUNCIL WORK SHEET**  
**SU-14-23 R&R BODY SHOP, INC./R&R AUTO SALES**  
**1011 S. GEORGE ST.**  
**AUTOMOBILE SALES-USED**

Staff comments in red.

1. The proposal is for automobile sales used and towing services with outside storage. This use would not pose any immediate threat to public health or safety. However, Planning staff is recommending that all outside storage areas associated with the towing service be located in the rear and side yards, that the entire outdoor storage area be surrounded by a six foot in height fence appropriately screened from on-site and off-site views from the public, that no loading or unloading of vehicles shall occur outside of the fenced area, that no vehicles taller than six feet in height will be allowed in the outside storage area, that nothing other than junked, totaled or inoperable automobiles shall be allowed to be stored within the outside storage area, that junked, totaled or inoperable motor vehicles shall not be parked in view of any road right-of-way or adjoining property, that no vehicle that is awaiting removal shall be stored or parked for more than 30 consecutive days and that no vehicle shall be parked or stored as a source of parts upon the property.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any, that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

6-0 ☒ Yes, the use will not materially endanger the public health or safety

☐ No, the use will materially endanger the public health or safety

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

6-0 ☒ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property

☐ No, the use will substantially injure the beneficial use of adjoining or abutting property



3. The proposed use will be located in the General Business Zoning District. The proposed use for automobile sales-used and towing services with outside storage would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

6-0 ☒ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

☐ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The Land Use Plan shows the property as being in the Commercial land use designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

6-0 ☒ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

☐ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

**SU-14-23**  
**SPECIAL USE PERMIT REQUEST: Used Car Lot & Towing**



**SPECIAL USE REQUEST:**

**CASE NO:** SU-14-23  
**REQUEST:** Used Car Lot & Towing  
**APPLICANT:** R & R Towing  
**PIN:** 2599-50-6412

0 100 200 400  
Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 18, 2023, COUNCIL MEETING**

**SUBJECT: PUBLIC HEARING AND FINAL COUNCIL ACTION**  
**SU-15-23** Red Jupiter, LLC. (Storage of Flammable Liquids and Gases) – East side of N. James St. between W. Holly St. and W. Vine St.

ADDRESS: 610 N. James St.

PARCEL #: 2599984781

PROPERTY OWNER: Red Jupiter, LLC.

APPLICANT: Red Jupiter, LLC. c/o Mr. Rohit Shetty

**BACKGROUND:** The applicant requests a Special Use Permit for the storage of flammable liquids and gases to be in the General Industry (I-2) Zoning District. The General Industry Zoning District is established to accommodate the widest range of manufacturing, wholesale, and distribution uses.

According to the City's Unified Development Code, Storage of Flammable Liquids and Gases is permitted only after obtaining a Special Use Permit from Goldsboro City Council. In addition, the following are approval criteria for the proposed use:

1. The proposed facility shall conform to the requirements of the Fire Prevention Codes of the North Carolina State Building Code, National Board of Fire Underwriters and the latest edition of the "Flammable and Combustible Liquids Code, NFPA 30" of the National Fire Protection Association.
2. A dike that forms a basin equal to the capacity of the largest tank shall surround all tanks constructed above the ground level. All tanks shall be located at least twenty-five feet from any property line or in accordance with Section 6.3.9, whichever is greater.
3. A security fence at least eight feet in height and three strands of barbed or razor wire shall surround all facilities used for the storage and handling of flammable materials.
4. If there is a yard area between the fence and the rear and side property lines, the area not used for customer and employee parking shall be planted with grass and have landscaping composed of large trees spaced not more than forty feet apart and not less than one row of shrubs thirty inches in height, spaced so that they will form a continuous visual and opaque screen six feet in height within three growing seasons.

5. If there is no yard area between the fence and property line, the area within ten feet of the inside of the fence shall have landscaping composed of large trees spaced not more than forty feet apart and not less than one row of shrubs thirty inches in height, spaced so that they will form a continuous visual and opaque screen six feet in height within three growing seasons.
6. If the perimeter fence is greater than five hundred linear feet in length, the required planting is waived for the sections of the fence not adjacent to residentially zoned property or not visible from the public right-of-way.
7. The location, size and extent of tanks, pumps and other equipment, setbacks, screening, and fencing may be modified as necessary to ensure public safety.

Frontage:       Approx. 279.5 ft. (W. Holly St.)  
                    Approx. 405 ft. (N. James St.)

Zoning:         General Industry (I-2)

Existing Use: The site was previously occupied by Brewer-Hendley Oil Co. and formerly known as Moffatt Oil Co.

Land Use Plan Recommendation: The City's Land Use Plan locates this parcel within the Industrial land use designation. The City of Goldsboro Comprehensive Land Use Plan emphasizes that the purpose of this sector is to establish and protect industrial areas for the use of prime industrial operations and for the distribution of products at wholesale. The General Industry (I-2) Zoning District is a corresponding district in the Industry land use designation.

DISCUSSION:       According to the applicant's submitted site plan application, site plan, and supporting documentation, the proposed use is for petroleum remediation operations. The applicant intends to utilize the existing petroleum bulk plant facility to receive and remediate petroleum hydrocarbon impacted ground water generated from petroleum underground storage tank (UST)/aboveground storage tank (AST) sites.

Hours of Operation

- M-F; 8am – 5 pm
- 24 hrs. (unmanned)

Employees:

- 1-5 (estimated as necessary)

TRC REVIEW:       Due to the nature of this proposal, the City Technical Review Committee was not asked to review. If the Special Use Permit is approved, site plan approval will be required before the issuance of building permits.

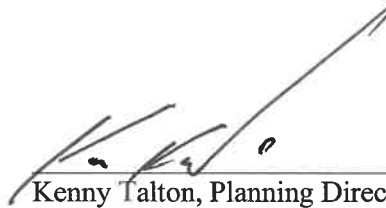


REQUIRED  
ACTION:

Planning staff has recommended that applicant receive discharge approval to the City of Goldsboro Wastewater Treatment Plant (WWTP) via the sanitary sewer system from the City of Goldsboro before site plan approval.

Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the September 18, 2023, City Council meeting.

Date: 9/12/23

  
Kenny Talton, Planning Director

Date: 9/12/23

  
Timothy Salmon, City Manager

**CITY COUNCIL WORK SHEET**  
**SU-15-23 RED JUPITER, LLC.**  
**610 N. JAMES ST.**  
**STORAGE OF FLAMMABLE LIQUIDS AND GASES**

Staff comments in red.

1. The proposal is for the storage of flammable liquids and gases upon the property. Red Jupiter, LLC. intends to utilize the existing petroleum bulk plant facility to receive and remediate petroleum hydrocarbon impacted ground water generated from petroleum underground storage tank (UST)/aboveground storage tank (AST) sites. Treated ground water from the proposed facility remediation system is proposed to be discharged to the City of Goldsboro Wastewater Treatment Plant (WWTP) via the sanitary sewer system after receiving approval for the discharge. Planning staff recommends that applicant receive discharge approval from the City of Goldsboro before site plan approval. This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any, that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

6-0

☒ Yes, the use will not materially endanger the public health or safety

☐ No, the use will materially endanger the public health or safety

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

6-0

☒ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property

☐ No, the use will substantially injure the beneficial use of adjoining or abutting property



3. The proposed use will be located in the General Industry Zoning District. The proposed use for the storage of flammable liquids and gases would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

6-0

☒ Yes, the use will be in harmony with existing development and uses within the area in which it is located

☐ No, the use will not be in harmony with existing development and uses within the area in which it is located

4. The Land Use Plan shows the property as being in the Industrial land use designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

6-0

☒ Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

☐ No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

**SU-15-23**  
**SPECIAL USE PERMIT REQUEST: Storage of Flammable Liquids and**



**SPECIAL USE REQUEST:**

**CASE NO:** SU-15-23  
**REQUEST:** Storage of Flammable Liquids and Gases  
**APPLICANT:** Red Jupiter, LLC. c/o Mr. Rohit Shetty  
**PIN:** 2599-98-4781



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

0 100 200

400  
Feet



# **BHOC-BH HOLDINGS, LLC.**

July 21, 2023

To Whom It May Concern

Re:    Goldsboro Bulk Plant  
      610 North James Street  
      Goldsboro, Wayne County, North Carolina

Dear Sir/Madam:

The purpose of this correspondence is to provide background information related to the above-referenced property in Goldsboro, North Carolina. Based on environmental reports provided to us by a prospective purchaser of this property, we understand that the property operated as a petroleum bulk storage facility starting as early as 1950, and previous owners/operators included Parker Oil Company and Moffat Oil Company. Brewer-Hendley Oil Company ("Old BHOC") leased the property from Richard and Carol Moffatt for a petroleum bulk storage plant starting in June 2011. The Old BHOC company was sold to Cadence Petroleum (operating as Brewer-Hendley Oil Co., LLC) on December 8, 2021. The lease with the Moffatts for the property was not included in the sale of Old BHOC to Cadence Petroleum. Petroleum products continued to be stored at the property when a purchase option in the lease was exercised prior to the expiration of the lease and BHOC-BH Holdings, LLC acquired the property from the Moffatts on June 2, 2023. BHOC-BH Holdings, LLC subsequently conveyed the property to Red Jupiter, LLC on the same day without BHOC-BH Holdings, LLC removing any of the stored petroleum products.

Old BHOC operated this facility primarily as a petroleum lubrication supplier at the bulk plant in the Goldsboro, North Carolina location. The hours of operation were between 8:00 AM and 5:00 PM, Monday through Friday (closed on weekends). The facility is located on approximately 1.08 acres of concrete paved, gravel and natural landscaped areas and includes one warehouse/storage building, one open warehouse area and an equipment building. The facility stored lubricants and oils in over thirty aboveground steel storage tanks (ASTs), most of which are contained within a concrete dike area. The facility used both horizontal and vertical ASTs ranging in size from 3,000 gallons to 10,000 gallons each. Previously, gasoline, diesel and kerosene were also stored in one or more of the ASTs by prior owners and operators before Old BHOC commenced lubricant storage operations at the facility.



During its operational history with Old BHOC, the facility was staffed by office staff, fleet drivers and technicians. The facility was purchased by Red Jupiter LLC on June 2, 2023, and Red Jupiter, LLC informed us that lubricant product continues to be stored in one or more tanks on-site until such time the tanks are repurposed for alternate use.

Please do not hesitate to contact me at (704) 221-9800 or by email at [buddy.brewer@outlook.com](mailto:buddy.brewer@outlook.com) if you have any questions or require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Buddy Brewer", with a stylized, cursive script.

Buddy Brewer



**Geological Resources, Inc.**

August 17, 2023

Mr. Kenneth K. Talton  
Planning Director  
City of Goldsboro  
Planning Department  
200 North Center Street  
Goldsboro, North Carolina 27530

Re: Special Use Permit Application  
Proposed Petroleum Remediation Facility  
Former Moffat Oil Petroleum Bulk Plant  
610 North James Street  
Goldsboro, Wayne County, North Carolina  
Parcel PIN # 2599984781; 1.08 acres

Dear Mr. Talton:

On behalf of Red Jupiter LLC (Red Jupiter), please find attached a Special Use Permit Application for the proposed Petroleum Remediation Facility at the Former Moffat Oil Petroleum Bulk Plant in Goldsboro, Wayne County, North Carolina. The application for the permit is being submitted in accordance with discussions during our conference call on July 12, 2023, and subsequent telephone conversations and emails between July 2023 and the present. As we discussed, Red Jupiter intends to utilize the existing petroleum bulk plant facility to receive and remediate petroleum hydrocarbon impacted ground water generated from petroleum underground storage tank (UST)/aboveground storage tank (AST) sites. Treated ground water from the proposed remediation system will be discharged to the City of Goldsboro Wastewater Treatment Plant (WWTP) via the sanitary sewer system after receiving approval for the discharge. In accordance with our discussions and permit requirements, please find attached the Permit Application (**Appendix A**). Copies of the deed and property card are included as **Appendix B**. Background information regarding past ownership and use of the property is included as **Appendix C**.

As we discussed, there is no plan to alter or add any additional permanent structures to the facility other than a treatment shed, which will be placed within the confines of the existing concrete containment dikes. Associated figures that will assist you in your review of this application have also been included.

**3502 Hayes Road • Monroe, North Carolina 28110**  
**113 West Firetower Road, Suite G • Winterville, North Carolina 28590**  
**Phone (704) 845-4010 • (888) 870-4133 • Fax (704) 845-4012**



Proposed Petroleum Remediation Facility  
Former Moffat Oil Petroleum Bulk Plant  
610 North James Street, Goldsboro, North Carolina  
Page 2 of 2

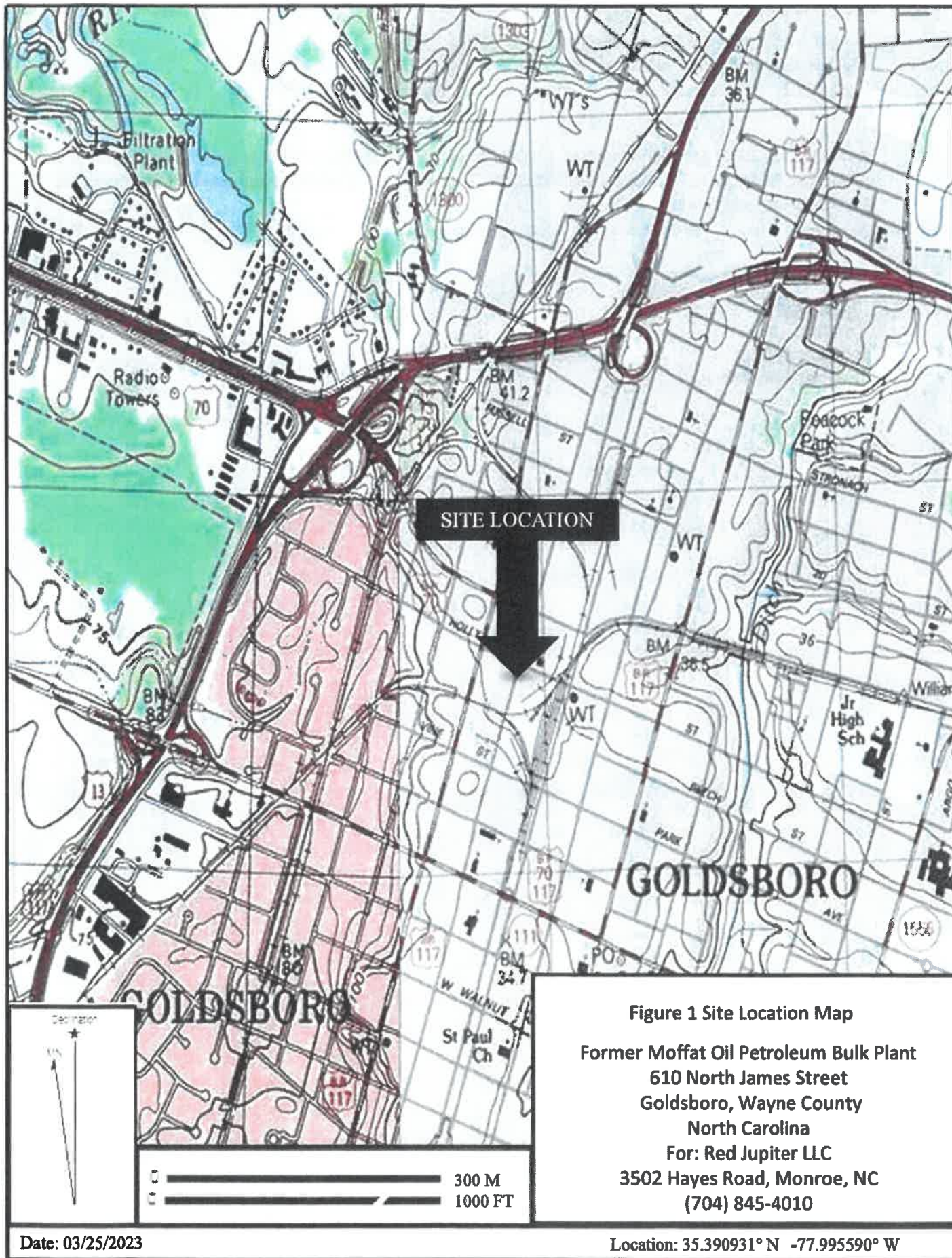
A check (No. 2036) for the amount of \$400.00 towards the application fee is also included with this submittal. Please do not hesitate to contact me at (704) 698-1221, if you have any questions or comments regarding this application.

Sincerely,  
Geological Resources, Inc.



Rohit Shetty, P.E.  
Vice-President/Principal

enclosure



**LEGEND**

UNDERGROUND SANITARY SEWER

UNDERGROUND ELECTRIC LINE

ABOVE GROUND STORAGE TANK

FENCE

PUMP

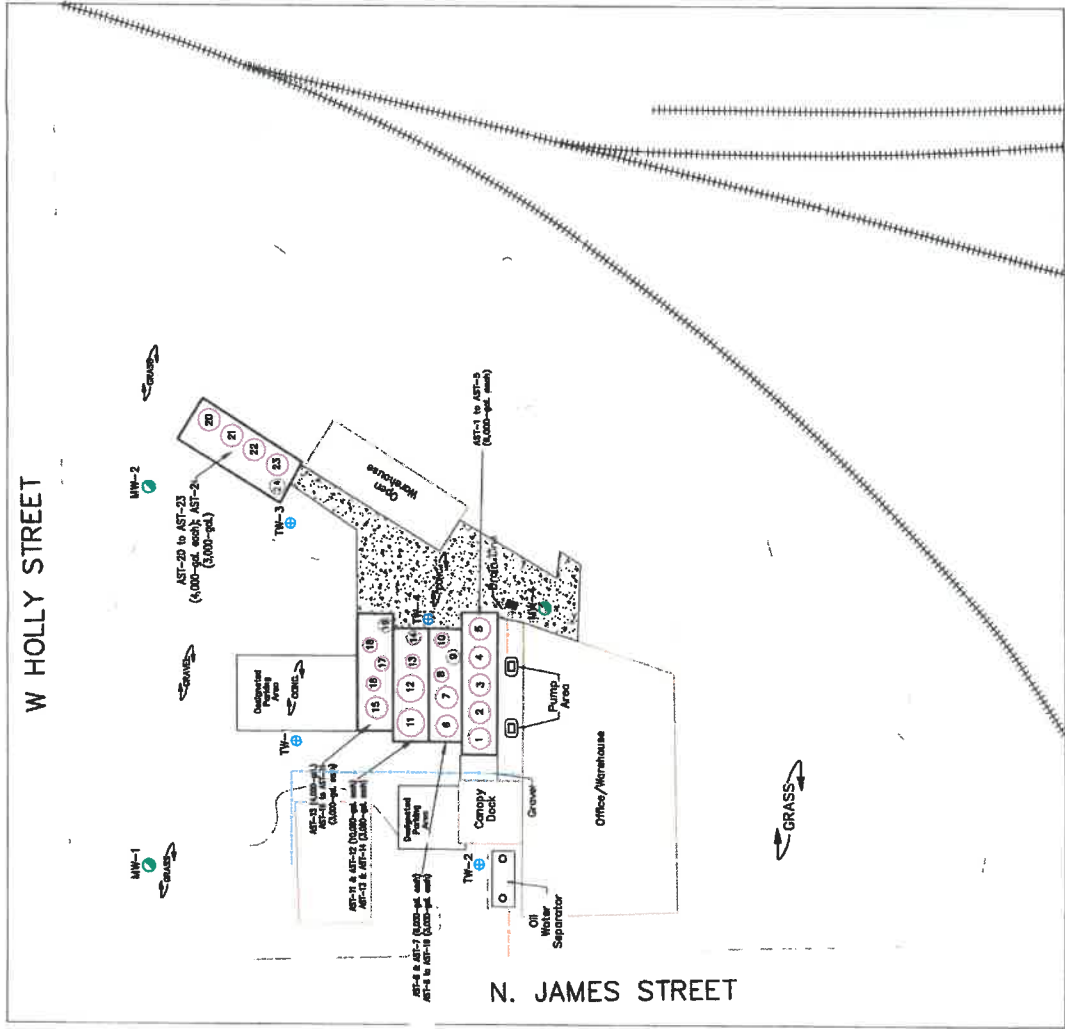
CONCRETE

STORM DRAIN

TYPE II MONITORING WELL

TEMPORARY SAMPLE POINT

- Notes:**
- This Site Map is based on data from the Wayne County, NC GIS Office.
  - This site was not professionally surveyed; locations of utilities, tank components and other site features are approximate.
  - Property Owner: RED JUPITER LLC  
5502 N. JAMES ROAD, MONROE, NC 28110  
(704) 233-1111
  - HOURS OF OPERATION: 24HRS (UNMANNED)
  - NO. OF EMPLOYEES: 1-5 (ESTIMATED AS NECESSARY)



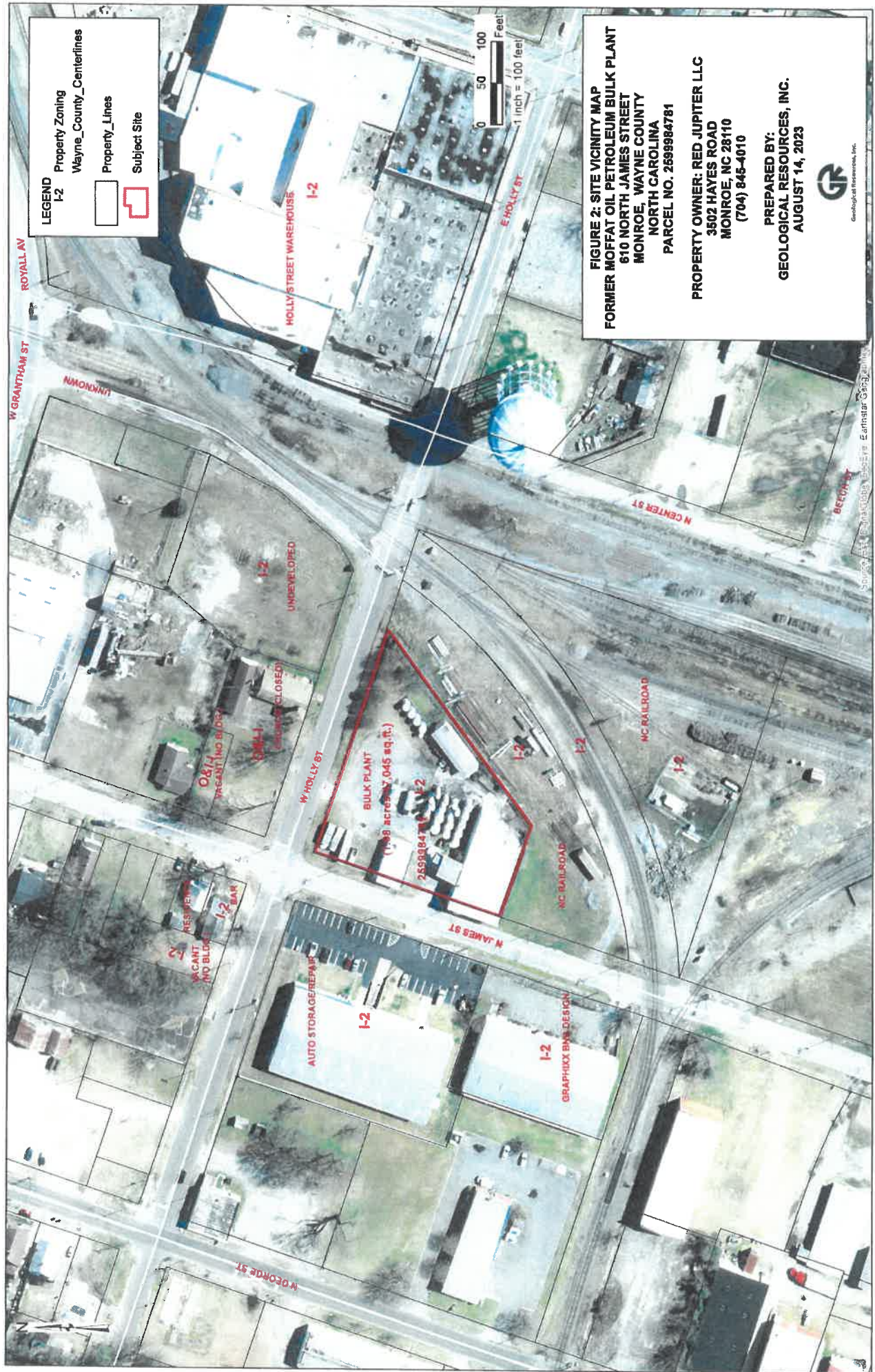
Geological Resources, Inc.

**SITE MAP**

Former Moffat Oil Petroleum Bulk Plant 610 North James Street  
 Goldsboro, North Carolina  
 Parcel No. 25599984781 Wayne County

Date: 08/15/2023 Drawn by: DTH Figure: 3





CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 18, 2023 COUNCIL MEETING

**SUBJECT:** Ordinance establishing a Utility Capital Reserve Fund for System Development Fees(6111)

**BACKGROUND:** North Carolina General Statute §159-18 authorizes any local government to establish and maintain a capital reserve fund for any purpose for which it may issue bonds.

North Carolina General Statute §159-48 outlines the purposes for which bonds may be issued.

North Carolina General Statute §162A, Article 8 requires that all system development fee proceeds be accounted for in a capital reserve fund.

The Assistant City Manager, Matthew Livingston, presented the ordinance to amend Chapter 53, Water and Sewer Systems at the July 17, 2023 meeting. At that time Council adopted the system development fees.


**DISCUSSION:** North Carolina General Statute requires that system development fees be held in a capital reserve fund where the projects and estimated cost are stated in a resolution or ordinance. The project(s) and costs may be added, changed or removed at the discretion of the Council at any time. At least annually, it must be amended for the annual revenue appropriations from the utility fund for the amount collected or expected to be collected. Capital reserve funds are not a separate fund for financial statement purposes, but rather a savings account where the Council may set aside amounts for specific projects.

The system development fees will be transferred from the Utility Fund into this Capital Reserve as they are collected each fiscal year. When it is time to fund projects with the Capital Reserve, a budget ordinance amendment will be prepared to transfer out from the Capital Reserve Fund to a capital project fund or back to the Utility Fund depending on where the capital project is budgeted. To establish the Capital Reserve current year appropriations, Planning, Inspections, Engineering and the Assistant City Manager were consulted and collectively they have agreed on the following estimated amount of \$449,600.00 for the FY24 fiscal year.

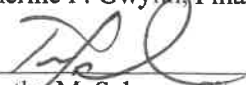
**RECOMMENDATION:**

It is recommended that City Council adopt the attached ordinance to establish and maintain a Utility Capital Reserve Fund for System Development Fees (6111).

Date: 9/11/2023

  
Catherine F. Gwynn, Finance Director

Date: 9/11/23

  
Timothy M. Salmon, City Manager



AN ORDINANCE TO ESTABLISH AND MAINTAIN A  
UTILITY CAPITAL RESERVE FUND FOR SYSTEM DEVELOPMENT FEES  
FOR THE CITY OF GOLDSBORO (6111)

WHEREAS, there is a need in the City of Goldsboro to provide funds for future capital projects related to its combined water and wastewater system, and to make debt service payments on existing debt related to past capital projects for its water and wastewater system; and

WHEREAS, North Carolina General Statute §159-18 authorizes any local government to establish and maintain a capital reserve fund for any purpose for which it may issue bonds; and

WHEREAS, North Carolina General Statute §162A, Article 8 requires that all system development fee proceeds be accounted for in a capital reserve fund,

WHEREAS, on July 17, 2023, City Council adopted Ordinance 2023-46, AN ORDINANCE AMENDING CHAPTER 53: WATER AND SEWER SYSTEMS AND ADOPTING SYSTEM DEVELOPMENT FEES AS AUTHORIZED BY ARTICLE 8 OF CHAPTER 162A OF THE NORTH CAROLINA GENERAL STATUTES, to be effective August 1, 2023.

NOW THEREFORE BE IT RESOLVED, BY THE City Council of the City of Goldsboro, North Carolina, that:

**Section 1.** The City Council hereby creates a Utility Capital Reserve Fund for System Development Fees for the purpose of funding the following capital project(s) related to the City's water and wastewater system:

**Replacement of the Water Reclamation Facility's Ultraviolet Light Disinfection System.** This project would replace the aged Ultraviolet Light System (UV System). The estimated current cost is \$1.8 million dollars. The system has been in service since 2000 and is at the end of its lifespan. Staff has ensured that the annual preventative maintenance is done by a local contractor with the day-to-day and monthly preventive maintenance inspections done by staff. This system has put in over twenty years of service and been through several stressors. One of those major stressors came as a couple of major hurricanes – Matthew in 2016 and Florence in 2018. Both events produced 16 inches + of rain in less than 24 hours. These rain events caused 35 MGD to be processed through the Water Reclamation Facility (WRF) for at least 1 week. It dropped to 25 MGD and that level lasted an additional 2 weeks. Additional strains on this system include major rain events during the wet months and severe heat during the summer months. Due to the age of the system, parts are becoming expensive and difficult to source. The new up-to-date system would be retrofitted with the same footprint as the existing system. The current system has been designed for 14.2 MGD with a Peak flow of 32 MGD. Once upgraded, the system would be able to support a design flow of 17.6 MGD and peak flows of 44 MGD. Doing this will allow us to be able to handle any major storm as well as growth in the area.

*The 2023-2024 appropriation from the budget ordinance to the Utility Capital Reserve Fund for System Development Fees for this purpose is \$449,600.00.*

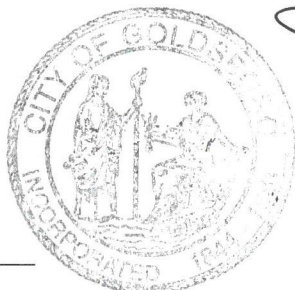
**Section 2.** This capital reserve fund shall remain effective until the above-listed project(s), and any projects added in the future, are completed. The capital reserve fund may be amended by the City Council as needed to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects.

**Section 4.** This Ordinance shall become effective and binding upon its adoption.

This Ordinance shall be in full force and effect from and after this 18<sup>th</sup> day of September, 2023.

ATTEST:

  
Laura Getz, City Clerk



  
David Ham, Mayor

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
September 18, 2023 COUNCIL MEETING

SUBJECT: Operating Budget Amendment FY23-24 – System Development Fees

BACKGROUND: Council adopted the FY23-24 annual operating budget on June 20, 2023.

DISCUSSION: **System Development Fees – Utility Fund**  
City Council adopted an amendment to Chapter 53, Water and Sewer Systems at the July 17, 2023 meeting to implement system development fees.

At this time, it is necessary to appropriate the estimated fee revenue to the Utility Fund. The appropriated expenditures will be a Transfer to Capital Reserve Fund established for the System Development Fees as required by general statute. Planning, Inspections, Engineering directors, and the Assistant City Manager discussed the estimate, and collectively have offered the amount for the FY24 budget as \$449,600.00.

RECOMMENDATION: It is recommended that the City Council, by motion:  
1. Adopt the attached ordinance to amend the FY23-24 Operating Budget for the Utility Fund to appropriate revenues and expenditures for the System Development Fees.

Date: 9/11/2023

  
Catherine F. Gwynn, Finance Director

Date: 9/11/23

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2023 - 53

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE  
CITY OF GOLDSBORO FOR THE 2023-24 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2023-24 Annual Operating Budget on June 20, 2023; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the Utility Fund; and

WHEREAS, it is necessary to appropriate funds in Transfers to Capital Reserve Fund for estimated collections of the new system development fees for FY2023-24, and this will be funded with System Development Fees revenue.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Utility Fund be amended as follows:

UTILITY FUND	Current	Amended	Difference
<b>Transfers (8101)</b>			
FY23-24 Amended Adopted Budget 6/20/23	\$ 5,935,545.49	\$ 5,935,545.49	\$ -
Transfers to Capital Reserve Fund	-	449,600.00	449,600.00
Total Expend. - Transfers	\$ 5,935,545.49	\$ 6,385,145.49	\$ 449,600.00
All Other Expenditures	\$ 20,386,198.86	\$ 20,386,198.86	\$ -
Total Expenditures - Utility Fund	\$ 26,321,744.35	\$ 26,771,344.35	\$ 449,600.00
<b>Revenues</b>			
Revenue from Other Agencies	\$ -	\$ -	
Charges for Services	22,591,000.00	23,040,600.00	449,600.00
Capital Returns	201,921.00	201,921.00	
Miscellaneous Revenue	517,072.00	517,072.00	
Shared Services & Transfers	100,000.00	100,000.00	
Fund Balance	2,911,751.35	2,911,751.35	
Total Revenues - Utility Fund	\$ 26,321,744.35	\$ 26,771,344.35	\$ 449,600.00

This Ordinance shall be in full force and effect from and after this 18<sup>th</sup> day of September, 2023.

ATTEST:

  
\_\_\_\_\_  
Laura Getz, City Clerk



  
\_\_\_\_\_  
David Ham, Mayor

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 18, 2023 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 200 N. Carolina Street to Norris L. Uzzell.

BACKGROUND: Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

200 N. Carolina Street

Offeror: Norris L. Uzzell

Offer: \$1,800.00

Bid Deposit: \$1,800.00

Pin #: 2599773020

Tax Value: \$3,320.00

Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier's check. The Planning Department shall notify the adjoining property owners via mail that the property is available for sale via upset bid.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 200 N. Carolina Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 9/11/2023

  
Catherine F. Gwynn, Finance Director

Date: 9/13/23

  
Timothy M. Salmon, City Manager



RESOLUTION NO. 2023- 62

**RESOLUTION AUTHORIZING UPSET BID PROCESS**

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **200 N. Carolina Street (Pin #2599773020)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$1,800.00 (One Thousand Eight Hundred Dollars and no/100)** submitted by **Norris L. Uzzell (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$1,800.00 (One Thousand Eight Hundred Dollars and No/100)**;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) The Planning Department shall notify the adjoining property owners by U.S. mail that the property is being offered for sale under the upset bid procedure.
- 5) Persons wishing to upset the offer that has been received shall submit a **sealed bid** with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 6) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.
- 7) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 8) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 9) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.
- 10) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the



deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

- 11) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.
- 12) The terms of the final sale are:
  - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
  - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
  - c) Buyer must pay with cash, cashier's check or certified check at the time of closing.
  - d) Buyer must pay closing costs.
- 13) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 14) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 18<sup>th</sup> day of September, 2023.

  
David Ham Mayor

Attest:

  
Laura Getz, City Clerk



I, Norris L. Uzzell would like to offer the

City of Goldsboro the sum of \$1,800.00 for the  
purchase of property at the following location:

Parcel: 2599773020

Street: 200 N. Carolina St.

Signed: Norris L. Uzzell  
Date: 9-7-2023

Name Norris L. Uzzell  
Address: 211 Water Circle, Goldsboro, NC 27530  
Phone: (919) 920-0269  
Email: NLUZZELL@NC.RR.com  
Amount of Bid Deposit: \$1,800.00

2023 SEP -7 PM 2:51  
CITY OF GOLDSBORO  
FINANCE DEPARTMENT

RECEIVED

STATE EMPLOYEES' CREDIT UNION

00002 Goldsboro - West Ash Street

# CASHIER'S CHECK

186889

DATE: September 07, 2023

66-7704/2531

PAY

TO THE

ORDER OF City of Goldsboro

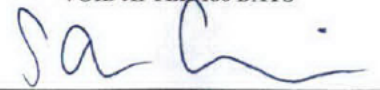
\$\*\*\*\*\*1,800.00

\*\*\*\* ONE THOUSAND EIGHT HUNDRED DOLLARS AND 00 CENTS

REMITTER: NORRIS L UZZELL

MEMO: Property

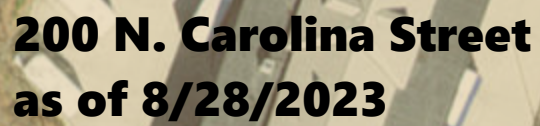
VOID AFTER 180 DAYS



AUTHORIZED SIGNATURE









WAYNE COUNTY & CITY OF GOLDSBORO

200 N CAROLINA ST  
79266550

COUNTYWIDE ADVALOREM TAX (100), CITY - GOLDSBORO (100)

Reval Year: 2019 Tax Year: 2023 N CAROLINA ST

Appraised by on 01702 WEST SIDE DOWNTOWN

Return/Appeal Notes: Parcel: 2599773020

PLAT: / UNIQ ID 47355

ID NO: 12000068005001

CARD NO. 1 of 1

1.0000 LT

SRC=

TW-12

CI-01FR-00EX-2 AT-

LAST ACTION 20201027

CONSTRUCTION DETAIL		MARKET VALUE						DEPRECIATION				CORRELATION OF VALUE									
TOTAL POINT VALUE		USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB	CREDENCE TO											
BUILDING ADJUSTMENTS		08	00							% GOOD											
TOTAL ADJUSTMENT FACTOR		TYPE: MULTIPLE RESIDENCE																			
TOTAL QUALITY INDEX		STYLE:																			
		DEPR. BUILDING VALUE - CARD 0																			
		DEPR. OB/XF VALUE - CARD 0																			
		MARKET LAND VALUE - CARD 3,320																			
		TOTAL MARKET VALUE - CARD 3,320																			
		TOTAL APPRAISED VALUE - CARD 3,320																			
		TOTAL APPRAISED VALUE - PARCEL 3,320																			
		TOTAL PRESENT USE VALUE - PARCEL 0																			
		TOTAL VALUE DEFERRED - PARCEL 0																			
		TOTAL TAXABLE VALUE - PARCEL \$ 3,320																			
		PRIOR																			
		BUILDING VALUE 0																			
		OBXF VALUE 0																			
		LAND VALUE 3,320																			
		PRESENT USE VALUE 0																			
		DEFERRED VALUE 0																			
		TOTAL VALUE 3,320																			
		PERMIT																			
		CODE	DATE	NOTE	NUMBER	AMOUNT															
		ROUT: WTRSHD:																			
		SALES DATA																			
		OFF. RECORD	DATE	DEED TYPE	Q/U/V/I	INDICATE SALES PRICE															
		BOOK	PAGE	MO/YR																	
		03561	0348	10 2020	WD	Q V	0														
		01044	0332	1 1983		U I	0														
		HEATED AREA																			
		NOTES																			
		field chk 10/25/12																			
		very bad shape																			
		standing, but thats it																			
		P3-14 DEMO FOR 2015																			

SUBAREA			CODE	QUALITY	DESCRIPTION	COUNT	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	SIZE FACT	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE
TYPE	GS AREA	%	RPL CS	TOTAL OB/XF VALUE															
FIREPLACE																			
SUBAREA TOTALS																			

BUILDING DIMENSIONS

LAND INFORMATION

HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRON TAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES	ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJUST	ADJUSTED UNIT PRICE	LAND VALUE	OVERRIDE VALUE	LAND NOTES
0100	0100	R-6	60	100	0.8500	2	1.0000	RF AC LC TO OT		65.00	60.000	FF	0.850	55.25	3315	0	

TOTAL MARKET LAND DATA

TOTAL PRESENT USE DATA



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 18, 2023 COUNCIL MEETING

SUBJECT: Supplemental AIA and MRF Grant Applications

BACKGROUND: The current City Asset Inventory and Assessment (AIA) and Merger/Regionalization Feasibility (MRF) grants funded by the NC Department of Environmental Quality (NCDEQ) Division of Water Infrastructure (DWI), focus on maintaining current water and sewer systems and the potential to regionalize local water and sewer systems to make them more viable.

The City Water and Sewer AIAs presented to Council on February 22, 2023, by Ken Orie from WithersRavenel, recommend Capital Improvement Plan (CIP) projects greater than \$62M for sewer and \$29M for water systems over the next ten (10) years. The MRF is scheduled to be presented to Council by CDM Smith in December 2023.

NCDEQ DWI, has made supplemental "No Match" AIA and MRF grants available this fall. Applications are due October 2, 2023, and need Council approval via resolution.

DISCUSSION: City staff have discussed with our on-call engineering firms, WithersRavenel and CDM Smith, and DWI representatives, AIA Wastewater Master Plan and MRF Governance and Funding Study grants that would support regionalization opportunities.


The City's current Wastewater Master Plan was done in 2009, and should be updated to address current and expected system requirements. The City was under a NCDEQ Division of Water Resources (DWR), Sewer Line Moratorium in 2022 for exceeding 80% of our permitted Wastewater Reclamation Facility (WRF) 14.2 MGD capacity. The moratorium was quickly lifted due to the tremendous efforts to remedy sewer inflow and infiltration (I&I), and the fact that the City has been permitted to expand the WRF capacity to 17.6 MGD upon an Authorization to Construct permit.

A MRF Governance and Funding Study would provide options for Wayne County local governments to consider, regarding the ownership, costs, and financing of a regional water and sewer system.

RECOMMENDATION: Staff recommends that the City Council adopt the attached resolutions authorizing the Mayor and City Manager to sign for NCDEQ DWI AIA Wastewater Master Plan and MRF Governance and Funding grant applications, as well as the contractual agreements with on-call engineering firms should the grants be approved.

Date:

9/14/23

  
Timothy Salmon, City Manager

**RESOLUTION TO APPLY FOR STATE GRANT ASSISTANCE TO CONDUCT AN ASSET INVENTORY AND ASSESSMENT (AIA) WASTEWATER MASTER PLAN**

**WHEREAS**, the City of Goldsboro, in cooperation with Wayne County, and the Towns of Eureka, Fremont, Pikeville, and Mount Olive, have collaborated on a Merger/Regionalization Feasibility (MRF) study, which is nearly complete. In addition, the City of Goldsboro has completed an Asset Inventory and Assessment (AIA) Project for the water distribution and sewage collection systems as required by the State; which has resulted in productive dialogue and engineering evaluations of multiple alternatives for regional sewer collaboration; and

**WHEREAS**, the City of Goldsboro, the County of Wayne, and the Towns of Eureka, Fremont, Pikeville, and Mount Olive, have committed to continuing the cooperation to the extent necessary to perform a supplemental Asset Inventory and Assessment (AIA) study that will serve as a master plan in support of the MRF study, and for the purposes of ensuring the viability of all systems involved; and

**WHEREAS**, the City of Goldsboro, as the lead agency for this study, has need for and intends to request State grant assistance for the Project for the regional effort on behalf of the six (6) units listed above, to conduct a supplemental Asset Inventory and Assessment (AIA) Project that is critical to allow the Region to best understand the condition of the Goldsboro Wastewater Plant in terms of serving the Greater Wayne County Area Wastewater Utility MRF Study (the Project).

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and City Council of the City of Goldsboro, North Carolina:

1. That the City of Goldsboro, the **Applicant**, will manage and coordinate for the group, both the work to be completed and the financing of the Project, if approved for a State grant award.
2. That the **Applicant** will provide for sufficient support, oversight, and coordination for the Project, and ensure all the regional partners are made aware of progress throughout the Project.
3. That the **Applicant** will ensure all regional partners will receive draft and final deliverables from the Project at the same time as the **Applicant** so they can share them with their governing bodies.
4. That the **Applicant** will partner and work with other units of local government or utilities in conducting the Project, including Wayne County, and the Towns of Eureka, Fremont, Pikeville, and Mount Olive, to the extent they remain active participants in the Project.
5. That Tim Salmon, City Manager, and David Ham, Mayor, the **Authorized Representatives**, and successors so titled, are hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study described above.
6. That the **Authorized Representatives**, and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the Project, to make the assurances as contained above, and to execute such other documents as may be required in connection with the application.
7. That the **Applicant** has substantially complied, or will substantially comply, with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the Project and to Federal and State grants and loans pertaining thereto.

This resolution shall be in full force and effect from and after this 18<sup>th</sup> day of September, 2023.



  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk



**RESOLUTION TO APPLY FOR STATE GRANT ASSISTANCE TO CONDUCT A MERGER/REGIONALIZATION FEASIBILITY (MRF) GOVERNANCE AND FUNDING STUDY**

**WHEREAS**, the City of Goldsboro, in cooperation with Wayne County, and the Towns of Eureka, Fremont, Pikeville, and Mount Olive, have collaborated on a Merger/Regionalization Feasibility (MRF) study, which is nearly complete; which has resulted in productive dialogue and engineering evaluations of multiple alternatives for regional sewer collaboration; and

**WHEREAS**, the City of Goldsboro, the County of Wayne, and the Towns of Eureka, Fremont, Pikeville, and Mount Olive, have committed to continuing the cooperation to the extent necessary to perform a supplemental MRF study for the purposes of ensuring the viability of all systems involved; and

**WHEREAS**, the City of Goldsboro, as the lead agency for this study, has need for and intends to request State grant assistance for the Project for the regional effort on behalf of the six (6) units listed above, to conduct the supplemental MRF study, known as the Greater Wayne County Area Wastewater Utility MRF Study (the Project).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina:

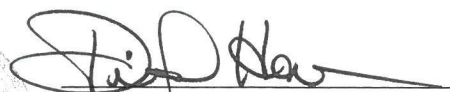
1. That the City of Goldsboro, the **Applicant**, will manage and coordinate for the group, both the work to be completed and the financing of the Project, if approved for a State grant award.
2. That the **Applicant** will provide for sufficient support, oversight, and coordination for the Project, and ensure all the regional partners are made aware of progress throughout the Project.
3. That the **Applicant** will ensure all regional partners will receive draft and final deliverables from the Project at the same time as the **Applicant** so they can share them with their governing bodies.
4. That the **Applicant** will partner and work with other units of local government or utilities in conducting the Project, including Wayne County, and the Towns of Eureka, Fremont, Pikeville, and Mount Olive, to the extent they remain active participants in the Project.
5. That Tim Salmon, City Manager, and David Ham, Mayor, the **Authorized Representatives**, and successors so titled, are hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study described above.
6. That the **Authorized Representatives**, and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the Project, to make the assurances as contained above, and to execute such other documents as may be required in connection with the application.
7. That the **Applicant** has substantially complied, or will substantially comply, with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the Project and to Federal and State grants and loans pertaining thereto.

This Resolution shall be in full force and effect from and after this 18<sup>th</sup> day of September, 2023

Attested by:

  
Laura Getz, City Clerk



  
David Ham, Mayor

**FORM FOR CERTIFICATION BY THE RECORDING OFFICER**

The undersigned duly qualified and acting City Clerk of the City of Goldsboro does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Goldsboro City Council duly held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Signature of Recording Officer)

\_\_\_\_\_  
(Title of Recording Officer)

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 18, 2023 COUNCIL MEETING**

**SUBJECT:** Resolution to Increase Police Department and Fire Department Pay

**BACKGROUND:** The Goldsboro Police Department and Fire Department currently have several position vacancies; salaries have been a contributing factor for voluntary separations. The City of Goldsboro desires to retain the police officers and firefighters currently employed and provide incentive for future hires.

Council agreed at the September 5, 2023, Council Meeting to implement Police Department and Fire Department Proposal B pay plans starting the first pay period in October 2023.

**DISCUSSION:** Police Department sworn officer pay will increase 10% or the minimum of the new pay grade as follows: Officer Trainee 72 to 75; Officer 73 to 76-79; Corporal 76 to 79; Sergeant 77 to 81; Captain 80 to 83; Major 85 to 86; and the Chief of Police will remain at 89 and not receive a pay increase.

Fire Department pay will increase 5% or the minimum of the new pay grade as follows: Firefighter Trainee 70 to 72; Firefighter 71 to 73; Senior Firefighter 71 to 74; Fire Engineer 74 to 76; Fire Engineer II 74 to 77; Fire Captain 78 to 79; Fire Captain II 78 to 80; Battalion Chief 81 to 82; Assistant Fire Chief will remain at 85; the Deputy Fire Chief will remain at 88; and the Fire Chief will remain at 89. The Fire Chief, Executive Assistant, Administrative Assistant, and part-time personnel will receive no additional pay raise.

**RECOMMENDATION:** It is recommended that Council, by motion, approve the attached Resolution to increase Police Department and Fire Department Pay.

Date:

9/15/23

  
\_\_\_\_\_  
Timothy Salmon, City Manager



RESOLUTION NO. 2023- 65

**RESOLUTION TO INCREASE POLICE DEPARTMENT AND FIRE DEPARTMENT PAY**

**WHEREAS**, the Goldsboro Police Department and Fire Department currently have several position vacancies; and

**WHEREAS**, salaries have been a contributing factor for voluntary separations; and

**WHEREAS**, the City of Goldsboro desires to retain the police officers and firefighters currently employed, and provide incentive for future hires; and


**WHEREAS**, Council agreed at the September 5, 2023, Council Meeting to implement Police Department and Fire Department Proposal B pay plans starting the first pay period in October 2023; and

**WHEREAS**, Police Department sworn officer pay will increase 10% or the minimum of the new pay grade as follows: Officer Trainee 72 to 75; Officer 73 to 76-79; Corporal 76 to 79; Sergeant 77 to 81; Captain 80 to 83; Major 85 to 86; and the Chief of Police will remain at 89 and not receive a pay increase; and

**WHEREAS**, Fire Department pay will increase 5% or the minimum of the new pay grade as follows: Firefighter Trainee 70 to 72; Firefighter 71 to 73; Senior Firefighter 71 to 74; Fire Engineer 74 to 76; Fire Engineer II 74 to 77; Fire Captain 78 to 79; Fire Captain II 78 to 80; Battalion Chief 81 to 82; Assistant Fire Chief will remain at 85; the Deputy Fire Chief will remain at 88; and the Fire Chief will remain at 89. The Fire Chief, Executive Assistant, Administrative Assistant, and part-time personnel will receive no additional pay raise.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that Police Department and Fire Department pay grades are increased and pay is to be adjusted accordingly starting October 4, 2023.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18<sup>th</sup> day of September, 2023

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk



City of Goldsboro  
Departmental Monthly Reports  
August 2023

1. Community Relations
2. Downtown Development - Report not submitted
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning - Report not submitted
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

August 2023

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: September 11, 2023

- The Commission on Community Relations and Development (CCRD) met for a regular monthly meeting on Sept. 8<sup>th</sup>. The MLK Subcommittee did not meet in August.
- The Mayor's Committee for Persons with Disabilities (MCPD) did not have a quorum for its August meeting.
- Community Relations Activities:
  1. Staff attended a Supervisors Training with Dev. Associates on Aug. 1<sup>st</sup>.
  2. Staff completed department orientation with UNC Lead Fellow on Aug. 7<sup>th</sup>.
  3. Staff attended the monthly Executive Board meeting of CALM on Aug. 15<sup>th</sup>.
  4. Staff presented at Candidates Academy on Aug. 16<sup>th</sup>.
  5. Staff attended the regular meeting of CALM on Aug. 29<sup>th</sup>.
  6. Staff engaged in 5 department staff meetings in August.
- Community Development Activities:
  1. Staff attended a Neighborly Software Check-In meeting on Aug. 2<sup>nd</sup>.
  2. Staff attended a HUD-scheduled FY17 & FY19 HOME Monitoring Close-out on Aug. 4<sup>th</sup>.
  3. Staff Region 10 Continuum of Care (CoC) monthly meeting on Aug. 9<sup>th</sup> and Region 10 Coordinated Entry weekly case conference meetings on Aug. 9<sup>th</sup> & 23<sup>rd</sup>.
  4. Staff attended Choice Neighborhood Planning meetings on Aug. 16<sup>th</sup> and 18<sup>th</sup>.
  5. Staff attended a Development Services meeting on Aug. 30<sup>th</sup>.
  6. Staff engaged in 3 virtual consultations with HUD for the month of August.
- The Department received one (1) housing complaint and twenty-five (25) requests for assistance for the month of August. \*Please refer to Community Relations & Development Addendum for a detailed summary.

<b>2023 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	1	1	1	1	4	0	2	1					2
Consumer/Other Requests	27	36	14	15	19	25	32	25					24

<b>2022 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	3	0	0	0	3	1	1	0	1	0	0	1	3
Consumer & Other Requests	24	36	25	141	69	43	27	32	27	19	20	20	40

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

August 2023

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: September 11, 2023

**Complaints/Grievances**

Nature of Complaint	Resolution
Housing – Neighboring vacant property causing flooding in yard	No Formal Complaint Filed – Consulted Planning, Code Enforcement, Water Dept. who is actively investigating

**Assistance with Resources**

Resource Requested	Number of Requests	Resolution
Home Repair	8	Application provided /Application follow-up provided/Referred Mt. Olive resident to Hope Restorations
First-Time Homebuyer	7	Provided program information and/or update on submitted application
Food Assistance	2	Provided Community Resources Listing & Food resources
Homelessness	2	Completed Region 10 Continuum of Care Coordinated Entry Intake & Assessment; Submitted to Eastpointe
Mortgage payment assistance	1	Referred to NCHFA's Mortgage Assistance Program
Seeking Wheelchair	1	Referred to MCPD
City Property Purchase Inquiry	1	Notified caller that due to recent fire, property would be demolished
Help for Ukraine Family	1	Provided Community Resources Listing
Seeking Housing	1	Referred to 4Day Movement
Veteran Burial Plots	1	Contacted and referred to Eastern Carolina State Veterans Cemetery
<b>Total Requests:</b>	<b>25</b>	

**ENGINEERING DEPARTMENT**

**August 2023**

**Prepared by: Jonathan Perry**

**Date Prepared: 09-08-23**

---

**Stoney Creek Greenway**

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Final payment has been made to the contractor;
- Staff is working on project closeout with NCDOT.

**Phase IV Sewer Collection Rehabilitation**

- Staff is working with DWI to close out this project.

**Mount Olive Pickle Expansion**

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is under construction and will take approximately a year to complete.

**Stormwater Control Measure (SCMs) Inspections**

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections are completed for August 2023.

**Wayne County Utility Merger/Regionalization Feasibility**

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County;
- The final report is anticipated for submittal in the Fall.

**Stormwater Inventory Project**

- Projected completion October 2023.

**2" Galvanized Water Line Project**

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Offer and acceptance documentation was submitted by staff in September 2022;
- Staff is working on the design phase of this project.

**Lead and Copper Inventory**

- Staff is coordinating the information required by EPA for lead and copper inventories;
- One bid was submitted at the bid opening held on August 31, 2023;
- Project is readvertised for bid opening on September 19<sup>th</sup> at 2:00 pm.



**SJAFB MAG Meter**

- This project is in the design phase;
- Staff working with on-call engineers to obtain pricing for task order.

**NCSU Floodprint Project**

- Staff is working with NCSU on potential project applications for Fall 2023.

**2023 Resurfacing Project**

- The resurfacing project consists of resurfacing Carolina Street from Ash Street to the railroad approximately 200 ft. north of Vine Street and Vine Street from George Street to Carolina Street;
- Three bids were opened on August 31, 2023 with Daniels Inc. of Garner, NC submitting the low bid amount of \$278,150.95;
- Staff will make a recommendation at the City Council Meeting in October.

FINANCE  
AUGUST 2023  
Prepared By: Andrea Lovelace  
Date Prepared: September 8, 2023

	<b>FY 22-23</b>		<b>FY 23-24</b>	
	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>	<b>July-22</b>	<b>Adjusted Budget</b>	<b>July-23</b>	<b>Collected</b>
General Fund	\$ 1,252,035	\$ 51,806,657	\$ 1,638,090	3.16%
Utility Fund	1,582,546	26,321,744	1,993,356	7.57%
Downtown District Fund	642	112,215	15	0.01%
Occupancy Tax Fund	77,698	1,465,450	90,771	6.19%
Stormwater Fund	125,318	2,070,655	131,619	6.36%
Total	\$ 3,038,239	\$ 81,776,721	\$ 3,853,851	4.71%
<b>Expenditures</b>				
General Fund	\$ 3,237,524	\$ 51,806,657	\$ 4,659,401	8.99%
Utility Fund	1,456,492	26,321,744	1,562,610	5.94%
Downtown District Fund	3,318	112,215	100	0.09%
Occupancy Tax Fund	32,718	1,465,450	27,173	1.85%
Stormwater Fund	212,085	2,070,655	501,452	24.22%
Total	\$ 4,942,137	\$ 81,776,721	\$ 6,750,736	8.26%

<b>MAJOR CATEGORIES</b>				
	<b>FY 22-23</b>		<b>FY 23-24</b>	
<b>Revenues</b>	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
	<b>July-22</b>	<b>Adjusted Budget</b>	<b>July-23</b>	<b>Collected</b>
Property/Occupancy Taxes	\$ 292,521	\$ 20,647,821	\$ 138,127	0.67%
Charges for Services	2,121,623	30,386,122	2,575,421	8.48%
Revenue Other Agencies	(269,640)	16,395,317	(4)	0.00%
Other Revenues	61,485	3,676,516	217,704	5.92%
Fund Balance	-	6,980,531	-	0.00%
Shared Services	832,249	3,690,414	922,604	25.00%
Total	\$ 3,038,239	\$ 81,776,721	\$ 3,853,851	4.71%
<b>Expenditures</b>				
Labor	\$ 1,225,475	\$ 36,764,236	\$ 2,290,429	6.23%
Non-Labor	3,716,662	45,012,485	4,460,307	9.91%
Total	\$ 4,942,137	\$ 81,776,721	\$ 6,750,736	8.26%

<b>SELECTED OTHER INFORMATION</b>			
	<b>FY 22-23</b>	<b>Actual</b>	<b>Total</b>
<b>Collections</b>	<b>Actual</b>	<b>July-23</b>	<b>Collected F-YTD</b>
Debt Setoff	\$ 46,249	\$ 793	\$ 793
Surplus	\$ 81,510	\$ -	\$ -



**Report of Budget Funds Transfers - July, 2023 through June, 2024**

**Budget Transfers**

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
City Council	Timothy Salmon	Insurance Deductible Claims	\$ 477	\$ -
City Council	Timothy Salmon	Title Search & Legal Fees	\$ -	\$ (477)
		<b>Transfers - Aug 2023 - City Council</b>	<b>\$ 477</b>	<b>\$ (477)</b>
City Manager	Timothy Salmon	Education Reimbursement	\$ -	\$ (803)
City Manager	Timothy Salmon	League Of Municipalities	\$ 803	\$ -
		<b>Transfers - Aug 2023 - City Manager</b>	<b>\$ 803</b>	<b>\$ (803)</b>
Community Relations	Felecia Williams	Copy Machine Cost	\$ 131	\$ -
Community Relations	Felecia Williams	Office Machine Maintenance	\$ -	\$ (131)
		<b>Transfers - Aug 2023 - Community Relations</b>	<b>\$ 131</b>	<b>\$ (131)</b>
Downtown Development	Erin Fonseca	Operational Supplies	\$ -	\$ (197)
Downtown Development	Erin Fonseca	Copy Machine Cost	\$ 197	\$ -
		<b>Transfers - Aug 2023 - Downtown Development</b>	<b>\$ 197</b>	<b>\$ (197)</b>
IT	Scott Williams	Salaries & Wages Regular	\$ -	\$ -
		<b>Transfers - Aug 2023 - IT</b>	<b>\$ -</b>	<b>\$ -</b>
PW Garage	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ -
		<b>Transfers - Aug 2023 - PW Garage</b>	<b>\$ -</b>	<b>\$ -</b>
PW Buildings & Grounds	Rick Fletcher	Operational Supplies	\$ -	\$ (268)
PW Buildings & Grounds	Rick Fletcher	Repairs (Insurance Claims)	\$ 268	\$ -
		<b>Transfers - Aug 2023 - PW Buildings &amp; Grounds</b>	<b>\$ 268</b>	<b>\$ (268)</b>
Planning	Kenny Talton	Salaries & Wages Regular	\$ 8,430	\$ -
Planning	Kenny Talton	Copy Machine Cost	\$ 820	\$ -
Planning	Kenny Talton	Contract Services	\$ -	\$ (20,400)
Planning	Kenny Talton	Salaries & Wages Part-Time	\$ 20,620	\$ -
Planning	Kenny Talton	Social Security	\$ 1,580	\$ -
Planning	Kenny Talton	Clean Lots	\$ -	\$ (11,050)
		<b>Transfers - Aug 2023 - Planning</b>	<b>\$ 31,450</b>	<b>\$ (31,450)</b>
PW Solid Waste	Rick Fletcher	Machine/Equipment Maintenance	\$ 4,000	\$ -
PW Solid Waste	Rick Fletcher	Recycling Fees	\$ -	\$ (4,000)
		<b>Transfers - Aug 2023 - PW Solid Waste</b>	<b>\$ 4,000</b>	<b>\$ (4,000)</b>
Engineering	Bobby Croom	Salaries & Wages Regular	\$ -	\$ -
Engineering	Bobby Croom	Operational Supplies	\$ -	\$ (100)
Engineering	Bobby Croom	Copy Machine Cost	\$ 100	\$ -
Engineering	Bobby Croom	Insurance Deductible Claims	\$ 1,099	\$ -
Engineering	Bobby Croom	Maintenance Materials	\$ -	\$ (1,099)
Engineering	Bobby Croom	Consultant Fees	\$ -	\$ (2,300)
Engineering	Bobby Croom	Equipment Expense	\$ 2,300	\$ -
		<b>Transfers - Aug 2023 - Engineering</b>	<b>\$ 3,499</b>	<b>\$ (3,499)</b>
Fire	Ron Stempien	Salaries & Wages Regular	\$ -	\$ -
Fire	Ron Stempien	Copy Machine Cost	\$ 25	\$ -
Fire	Ron Stempien	Printing	\$ -	\$ (25)
		<b>Transfers - Aug 2023 - Fire</b>	<b>\$ 25</b>	<b>\$ (25)</b>
Police	Mike West	Salaries & Wages Regular	\$ -	\$ -
		<b>Transfers - Aug 2023 - Police</b>	<b>\$ -</b>	<b>\$ -</b>



Report of Budget Funds Transfers - July, 2023 through June, 2024

**Budget Transfers**

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In		Transfers Out	
Parks & Recreation	Felicia Brown	Salaries & Wages Regular	\$	-	\$	-
Parks & Recreation	Felicia Brown	Copy Machine Cost	\$	150	\$	-
Parks & Recreation	Felicia Brown	Salaries & Wages Part-Time	\$	-	\$	(150)
<b>Transfers - Aug 2023 - Parks &amp; Recreation</b>			<b>\$</b>	<b>150</b>	<b>\$</b>	<b>(150)</b>
Stormwater	Rick Fletcher	Operational Supplies	\$	-	\$	(2,603)
Stormwater	Rick Fletcher	Contract Services	\$	350	\$	-
Stormwater	Rick Fletcher	Utility Vehicle	\$	2,253	\$	-
<b>Transfers - Aug 2023 - Stormwater</b>			<b>\$</b>	<b>2,603</b>	<b>\$</b>	<b>(2,603)</b>
Distribution & Collections	Rick Fletcher	Operational Supplies	\$	-	\$	(14,818)
Distribution & Collections	Rick Fletcher	Uniforms	\$	290	\$	-
Distribution & Collections	Rick Fletcher	Utility Valve Truck	\$	7,944	\$	-
Distribution & Collections	Rick Fletcher	Aerial Fire Truck	\$	6,584	\$	-
<b>Transfers - Aug 2023 - Distribution &amp; Collections</b>			<b>\$</b>	<b>14,818</b>	<b>\$</b>	<b>(14,818)</b>
Water Treatment	Bert Sherman	Machine/Equipment Maintenance	\$	-	\$	(65)
Water Treatment	Bert Sherman	Copy Machine Cost	\$	65	\$	-
<b>Transfers - Aug 2023 - Water Treatment</b>			<b>\$</b>	<b>65</b>	<b>\$</b>	<b>(65)</b>
Water Reclamation	Bert Sherman	Salaries & Wages Regular	\$	2,630	\$	-
Water Reclamation	Bert Sherman	Machine/Equipment Maintenance	\$	-	\$	(4,200)
Water Reclamation	Bert Sherman	Copy Machine Cost	\$	160	\$	-
Water Reclamation	Bert Sherman	Uniforms	\$	1,160	\$	-
Water Reclamation	Bert Sherman	Medical Treatment	\$	100	\$	-
Water Reclamation	Bert Sherman	Neuse River Basin Association	\$	150	\$	-
<b>Transfers - Aug 2023 - Water Reclamation</b>			<b>\$</b>	<b>4,200</b>	<b>\$</b>	<b>(4,200)</b>
Compost	Bert Sherman	Machine/Equipment Maintenance	\$	-	\$	(460)
Compost	Bert Sherman	Uniforms	\$	460	\$	-
<b>Transfers - Aug 2023 - Compost</b>			<b>\$</b>	<b>460</b>	<b>\$</b>	<b>(460)</b>
<b>Transfers - ALL FUNDS - Jul &amp; Aug 2023</b>			<b>\$</b>	<b>63,146</b>	<b>\$</b>	<b>(63,146)</b>
<b>Transfers - ALL FUNDS - Jul 2023-Aug 2023</b>			<b>\$</b>	<b>63,146</b>	<b>\$</b>	<b>(63,146)</b>



Prepared Date:	9/6/23 6:36 AM
Prepared By:	Terrie Webber
Reviewed Date:	9/6/23 3:44 PM
Reviewed By:	Catherine F. Gwynn

*Catherine F. Gwynn*

**Monthly Cash & Investment Report**  
**August 31, 2023**

Financial Institution	Current Month 8/31/2023	Prior Month 7/31/2023	Prior Year 8/31/2022	Rate of Return
PNC - General Operating	\$ 2,379,688.55	\$ 2,129,040.46	\$ 2,090,178.75	0.00%
PNC - Money Market	\$ 4,117,965.02	\$ 6,104,093.07	\$ 5,439,284.52	3.25%
PNC - Debit Account	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	0.00%
Southern Bank - CD	\$ 626,326.84	\$ 625,599.52	\$ 15,094,434.70	1.52%
NCCMT - MM - 2010 Sewer Bond D#001	\$ 43,201.01	\$ 260,613.35	\$ 250,888.10	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 9,223,770.43	\$ 9,182,949.69	\$ 8,840,271.83	n/a
NCCMT - MM - Regular	\$ 4,579,049.76	\$ 4,558,784.25	\$ 4,389,035.63	n/a
Truist MMA	\$ 25,071,717.04	\$ 25,002,610.73	\$ -	3.25%
Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock	\$ -	\$ -	\$ 414,252.65	n/a
Truist (BB&T) - Escrow FY23 Rolling Stock	\$ 2,380,324.54	\$ 2,380,304.32	\$ -	0.01%
Webster (Sterling National Bank) - Escrow	\$ 340,638.19	\$ 340,250.00	\$ 1,869,215.21	1.34%
<b>Totals</b>	<b>\$ 48,764,681.38</b>	<b>\$ 50,586,245.39</b>	<b>\$ 38,388,561.39</b>	



**Grant Project Budgets Monthly Report -August 2023**

Prepared: tlv 9/6/2023 8:36 AM

Reviewed: cfg 9/6/2023 3:21 PM

Red Font-Not formally accepted by Council at this time.

		INFLWS					OUTFLOWS					Positive (Negative) Cash Flow
Granting Agency	Granting Agency (Full)	Grant Description	Source (Full)	S	Date Received	Grant Portion Budget Amount	Budget Total	Current Amount Rec'd	Amount Rec'd Project to Date	Current Amount Spent	Amount Spent to Project to Date	
NCHFA	NCHFA ESFRLP	ESFRLP Rehabilitation Loan Pool	State	S	1/24/2017	\$ 150,000	\$ 150,000	\$ -	\$ 117,975	\$ -	\$ 117,975	\$ -
HUD	CDBG	FY18-19 Entitlement	Federal	F		\$ 19,523	\$ 19,523	\$ -	\$ 19,523	\$ -	\$ 19,523	\$ -
HUD	CDBG	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 353,346	\$ 353,346	\$ -	\$ 216,456	\$ -	\$ 216,456	\$ -
HUD	CDBG	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 351,643	\$ 351,643	\$ -	\$ 170,649	\$ -	\$ 170,649	\$ -
HUD	CDBG	FY21-22 Entitlement	Federal	F		\$ 354,302	\$ 354,302	\$ -	\$ 87,559	\$ -	\$ 87,559	\$ (0)
HUD	CDBG	FY22-23 Entitlement	Federal	F		\$ 358,697	\$ 358,697	\$ -	\$ 25,149	\$ -	\$ 25,149	\$ -
HUD	CDBG	FY23-24 Entitlement	Federal	F				\$ -	\$ -	\$ 2,105	\$ 4,305	\$ (4,305)
NCHFA	NCHFA URP-19	Urgent Repair	State	S	4/18/2019	\$ 100,000	\$ 100,000	\$ -	\$ 96,570	\$ -	\$ 96,570	\$ -
HUD	CDBG	FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$ 427,303	\$ 427,303	\$ -	\$ 133,792	\$ -	\$ 133,792	\$ -
HUD	HOME	FY16-17 Entitlement	Federal	F		\$ 22,201	\$ 22,201	\$ -	\$ 22,201	\$ -	\$ 22,201	\$ -
HUD	HOME	FY17-18 Entitlement	Federal	F		\$ 73,557	\$ 73,557	\$ -	\$ 67,480	\$ -	\$ 67,995	\$ (515)
HUD	HOME	FY18-19 Entitlement	Federal	F		\$ 22,910	\$ 22,910	\$ -	\$ 22,910	\$ -	\$ 22,910	\$ -
HUD	HOME	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 214,732	\$ 214,732	\$ -	\$ 49,554	\$ -	\$ 49,554	\$ -
HUD	HOME	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 245,547	\$ 245,547	\$ -	\$ 28,472	\$ -	\$ 28,472	\$ -
HUD	HOME	FY21-22 Entitlement	Federal	F		\$ 252,710	\$ 252,710	\$ -	\$ 32,592	\$ 9,550	\$ 42,142	\$ (9,550)
HUD	HOME	FY22-23 Entitlement	Federal	F		\$ 280,171	\$ 280,171	\$ -	\$ 27,467	\$ -	\$ 27,467	\$ (0)
HUD	HOME	FY23-24 Entitlement	Federal	F				\$ -	\$ -	\$ 6,637	\$ 6,637	\$ (6,637)
HUD	CDBG	ARP Funding (M21-MP370209)	Federal	F		\$ 907,913	\$ 907,913	\$ -	\$ 36,436	\$ 451	\$ 36,887	\$ (451)
Donation/Gr	Private Donations, Grants and City	Fire Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 4,050	\$ 4,050	\$ -	\$ 4,786	\$ 76	\$ 142	\$ 4,644
Debt	Debt Funded	Smeal Aerial Fire Truck	Debt	D	9/2022	\$ 1,151,600	\$ 1,151,600	\$ -	\$ 1,136,500	\$ -	\$ 8,537	\$ 1,127,963
Debt	Debt Funded	Herman Park Center	Debt	D	Not Issued yet	\$ 11,150,000	\$ 11,150,000	\$ -	\$ 376,000	\$ -	\$ 376,000	\$ -
Donation	Private Donations	1919 LaFrance Fire Truck Restoration	Private	P	Ongoing	\$ 80,000	\$ 80,000	\$ -	\$ 32,691	\$ -	\$ -	\$ 32,691
Donation/Gr	Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY24	Private	P	Ongoing	\$ 632,943	\$ 632,943	\$ -	\$ 557,943	\$ -	\$ 251,072	\$ 306,871
Debt	Debt Funded	2018 Street Bonds (Debt #026-G)	Debt	D	Ongoing	\$ 5,048,522	\$ 5,048,522	\$ -	\$ 5,046,649	\$ -	\$ 4,980,164	\$ 66,485
Debt	Debt Funded	Police/Fire Renovation (Debt #025-G)	Debt	D	Ongoing	\$ 6,417,326	\$ 6,417,323	\$ -	\$ 6,417,323	\$ 16,980	\$ 6,276,342	\$ 140,981
Donation/Gr	Private Donations and Grants	Parks & Rec Special Revenue Fund	Private	P	Ongoing	\$ 45,636	\$ 45,636	\$ -	\$ 46,386	\$ 290	\$ 42,574	\$ 3,812
Donation/Gr	Private Donations, Grants and City	Community Relations Special Revenue Fund	Private	P	Ongoing	\$ 18,252	\$ 18,252	\$ 1,721	\$ 18,252	\$ -	\$ 14,477	\$ 3,775
NC OSBM	NC Office State Mgmt & Budget	State Grants Misc-OSBM FY23 St Approp	State	S	2/2/2023	\$ 50,000	\$ 50,000	\$ -	\$ 50,603	\$ 369	\$ 7,513	\$ 43,090
DOJ	Dept. of Justice	Federal Forfeiture	Federal	F	Ongoing	\$ 274,138	\$ 274,138	\$ -	\$ 275,476	\$ 9,566	\$ 116,103	\$ 159,373
DOJ	NC Dept of Justice/US DOJ	2017 GPD Gang Equipment Grant	Federal	S	1/3/2019	\$ 21,366	\$ 21,366	\$ -	\$ 18,408	\$ -	\$ 18,408	\$ 0
DOJ	Dept. of Justice	2019 JAG Equipment Grant	Federal	F	9/25/2019	\$ 47,003	\$ 47,003	\$ -	\$ 42,435	\$ -	\$ 42,435	\$ -
DOJ	Dept. of Justice	2020 JAG Equipment Grant	Federal	F	9/19/2020	\$ 34,766	\$ 34,766	\$ -	\$ 30,381	\$ -	\$ 30,381	\$ -
DOJ	Dept. of Justice	2022 JAG Equipment Grant	Federal	F	12/19/2022	\$ 23,574	\$ 23,574	\$ -	\$ 16,413	\$ 4,833	\$ 21,266	\$ (4,853)
Donation/Gr	Private Donations, Grants and City	Police Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 62,183	\$ 62,182	\$ 50	\$ 64,873	\$ -	\$ 19,487	\$ 45,386
DOJ	Dept. of Justice	FY20 CRF Equipment Grant	Federal	F	6/8/2020	\$ 87,179	\$ 87,179	\$ -	\$ 87,179	\$ -	\$ 87,179	\$ (0)
FEMA	FEMA	Hurricane Florence	Federal	F	6/1/2019	\$ 2,340,773	\$ 4,604,077	\$ -	\$ 4,982,838	\$ -	\$ 4,179,246	\$ 803,592
FTA	Federal Transportation Admin.	FY2016 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018	\$ 6,751,751	\$ 7,189,383	\$ -	\$ 7,385,809	\$ -	\$ 6,527,315	\$ 858,494
FEMA	FEMA GO	FEMA GO-Source Capture Exhaust Systems FS 1, 2, 3,	Federal	F	7/24/2020	\$ 202,083	\$ 202,083	\$ -	\$ 202,083	\$ -	\$ 202,083	\$ -
UST/Wayne Co	US Treasury-Wayne Co.	CARES Act Funding	Federal	F	9/9/2020	\$ 966,688	\$ 966,688	\$ -	\$ 966,688	\$ -	\$ 966,688	\$ (0)
NC Tourism	NC Tourism Recovery Grant	CARES Act Funding - Marketing Travel & Tourism	Federal	F	10/6/2020	\$ 25,750	\$ 25,750	\$ -	\$ 25,750	\$ -	\$ 25,750	\$ -
Triangle YMCA	Triangle YMCA	Remote Learning Grant Parks & Recreation	Federal	F	11/18/2020	\$ 19,681	\$ 19,681	\$ -	\$ 19,681	\$ -	\$ 19,681	\$ -
UST	US Treasury	ARP Funding	Federal	F	3/11/2021	\$ 8,813,514	\$ 8,813,514	\$ 40,821	\$ 9,223,771	\$ -	\$ 5,279,797	\$ 3,943,974
SRF/DWI	EPA/NCDENR	CWSRF-Phase IV Sewer Rehab	Federal	F	11/26/2019	\$ 8,905,676	\$ 9,083,790	\$ -	\$ 4,851,571	\$ -	\$ 8,519,172	\$ (3,667,601)
SRF/DWI	EPA/NCDENR	CWSRF-Sewer Rehab (Big Ditch & Carolina)	Federal	F	3/24/2021	\$ 1,235,100	\$ 1,259,802	\$ -	\$ 639,892	\$ -	\$ 730,989	\$ (91,097)
Debt	Debt Funded	2010 Sewer GO Bonds D#001-E	Debt	D	2010	\$ 8,605,000	\$ 8,684,163	\$ 261	\$ 489,923	\$ -	\$ 489,923	\$ (0)
Goldenleaf	Goldenleaf Foundation	Hurr. Matthew Recovery Stormwater Drain. & Swr. R	Private	P	10/11/2017	\$ 598,574	\$ 598,574	\$ -	\$ 598,574	\$ -	\$ 598,574	\$ (0)
SRF/DWI	EPA/NCDENR	Little Cherry Big Cherry Pump Station Relocation	Federal	F	Not Accepted Yet	\$ 3,058,000	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-000	State	S	1/24/2022	\$ 300,000	\$ 304,500	\$ -	\$ 4,500	\$ -	\$ 302,300	\$ (297,800)
DWI	NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$ 100,000	\$ 101,500	\$ -	\$ 1,500	\$ -	\$ 33,526	\$ (32,026)
City Fees	Stormwater Fees	Stormwater Drainage Projects	City Fees	C	Ongoing	\$ 1,594,366	\$ 1,594,366	\$ -	\$ 1,861,258	\$ 22,984	\$ 1,196,030	\$ 665,228
SRF/DWI	EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Station Insta	Federal	F	6/6/2019	\$ 32,400	\$ 265,513	\$ -	\$ 233,113	\$ -	\$ 265,513	\$ (32,400)
SRF/DWI	EPA/NCDENR	CWSRF-Plate Settlers Project	Federal	F	3/7/2021	\$ 1,484,909	\$ 1,484,909	\$ -	\$ 1,519,536	\$ -	\$ 1,517,550	\$ 1,986
SRF/DWI	EPA/NCDENR	CWSRF-2" Galvanized Water Line Replacement	Federal	F	Not Accepted Yet	\$ 5,999,395	\$ 6,029,395	\$ -	\$ 30,000	\$ -	\$ 25,000	\$ 5,000
Total						\$ 80,316,753	\$ 80,540,776	\$ 42,853	\$ 48,443,567	\$ 73,841	\$ 44,377,459	\$ 4,066,108

Grant Source Legend:  
F = Federal S = State D = Debt P = Private C = City Fees

Notes:  
\* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If did not have an official award, I did not place it on this list.

- The cause of fire incidents was determined 66% of the time. 33% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 5:08.
- A full response within 8 minutes occurred 99% of all calls.
- There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries and 0 Fire Service deaths.
- The American Red Cross assisted 0 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Station Tours, Birthday Parades, Sprinkler Fun Days at the HUB and WA Foster, Safety Stand Down Day, National Night Out, and Truck Displays. We reached 249 Adults and 215 Children with fire prevention materials.

<b>2023</b>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
<b>Total Incidents:</b>	277	222	229	262	263	277	389	<b>415</b>					292	2334
<b>Structure Fires:</b>	2	3	7	4	4	4	4	<b>4</b>					4	32
<b>EMS Calls:</b>	117	94	93	86	103	116	203	<b>195</b>					126	1007
<b>Vehicle Accidents:</b>	31	26	28	36	42	27	31	<b>39</b>					32	260
<b>Fire Alarms:</b>	42	38	33	55	45	58	67	<b>73</b>					51	411
<b>Other:</b>	85	61	68	81	69	72	84	<b>104</b>					78	624
<b>Training Hours:</b>	3118	2873	3074	2218	2063	1777	1707	<b>1680</b>					2313	18510
<b>Safety Car Seat Checks:</b>	7	4	0	1	0	5	4	<b>0</b>					3	21
<b>Inspections:</b>	115	116	155	149	110	88	105	<b>130</b>					121	968
<b>2022</b>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
<b>Total Incidents:</b>	216	195	226	231	236	264	246	264	280	231	255	296	245	2490
<b>Structure Fires:</b>	5	6	8	5	4	1	3	3	1	1	5	1	4	43
<b>EMS Calls:</b>	79	78	80	92	83	86	99	124	103	73	79	82	88	1058
<b>Vehicle Accidents:</b>	22	23	22	26	32	38	27	24	33	31	30	35	29	343
<b>Fire Alarms:</b>	44	35	48	53	63	56	57	53	73	59	67	78	57	686
<b>Other:</b>	66	53	68	54	54	83	60	60	70	68	74	100	67	811
<b>Training Hours:</b>	2757	2806	2884	2260	1704	1715	1452	1700	1647	1835	1742	1214	1976	23716
<b>Safety Car Seat Checks:</b>	0	0	4	3	5	2	5	3	2	5	1	2	3	32
<b>Inspections:</b>	132	123	153	136	143	187	112	142	145	135	134	80	135	1622

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

---

Human Resources

- Participated in National Night Out
- Worked with Police and Fire Chief to create pay plan proposal for retention and competitive salaries for recruitment efforts.
- Updated Salary Grade List for FY 23/24
- Worked with IT to get approved salaries for FY 23/24 updated in Coda for PAF processing
- Provided vacant positions list to the City Manager for his review
- Completed training with Captain Adams to discuss Neogov and Pre-Hire recruitment process
- Completed Market Study request for the City of Wilson
- Working with Public Works on 6 month evaluation and PAFs that need to be completed.
- Open Enrollment Communication Meeting with Pierce Insurance
- Wayne County Human Resources Association Training Meeting
- Revised Article VIII Section 10- Rehire - of Personnel Policy
- Completed classification paperwork and sent for approvals for Public Works, Engineering, & Development Services
- Met with IT Director to review IT Career Progression policy
- Completed classification paperwork and sent for approvals for Public Works, Engineering, & Development Services
- Completed New Hire Orientation on August 16, 2023
- Coordinating Hike to the Mountains – Presented by Wellness Committee
- Completed Supervisors Training scheduled for August 1-3
- Reviewing Background Check companies with cost and data
- Preparing for upcoming Annual Evaluation Process – Details to be sent out September 1, 2023
- Preparing for Pierce Insurance 2024 Open Enrollment for Supplemental Benefits for October 16 – 27, 2023
- Preparing for BCBS State Health Plan 2024 Open Enrollment scheduled for October 9 – 27, 2023
- Preparing for American Red Cross Blood Drive in September 18, 2023
- Preparing for City of Goldsboro Job Fair – November 1, 2023
- Preparing for Seymour Johnson Airforce Base Job Fair – November 15, 2023

Safety

- August City Hall Fire and Defibrillator Inspections.
- Investigated an incident at Compost Facility.
- Investigated an incident at Park Maintenance Facility.
- Investigated a safety concern on Carolina Street.
- Safety walk through at Park maintenance.
- Sent out HEAT advisories during the month of August.
- Visited a D&C crew on Pine Street installing a water tap.
- Toured Public Safety complex reference structural problems.
- Meeting at Brisa's restaurant concerning the logistics of NCFF.

- August 28 – Meeting with Tourism about safety of the building they occupy.
- Pre-check of Freedom Field for next week’s festival.
- Meeting with Doug McGrath concerning the safety of the Freedom Festival.
- Field Safety for private contractors and with crews

#### Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 274 clinic visits this month.

<b>DRUG SCREENS = 18 TOTAL</b>	
<b>New Hire CDL: 2</b> <b>New Hire non- CDL: 4</b> <b>Promotion CDL: 3</b> <b>Promotion non-CDL: 4</b>	<b>Post-Accident DOT: 0</b>  <b>Post-Accident Non- DOT: 0</b>
<b>Instant Drug Screens: 3</b>	
<b>Random Safety Sensitive Drug Screen: 0</b> <b>Random Safety Sensitive Breath Alcohol Test: 0</b>	<b>Random DOT Drug Screens: 0</b> <b>Random DOT Breath Alcohol Test: 0</b>

#### Health Training Sessions:

- 33 routine BP checks
- 16 Drug Screens
- 2 Finger stick Blood sugar checks
- Blood Pressure presentation “What Do Your Numbers Mean?” – 82 employees attended (Presentations held at Public Works 8/16, City Hall 8/22, WTP 8/23, W. A. Foster 8/29, and Compost 8/30)
- BloodBorne Pathogen training- 28 employees. Training at New Hire Orientation and WRF Department
- Sharps Container and Narcan training – August 11<sup>th</sup> at Police Department
- Hearing Screen Reviews: Golf Course August 1<sup>st</sup>, Fire Dept August 8<sup>th</sup>, 10<sup>th</sup> and 17<sup>th</sup>

#### Meetings:

- Wellness Committee Meeting at City Hall 8/17 9am
- Meeting with Carolina Case Management- 8/23 2pm

#### Other health-related information pertinent to employees include:

- 2 reported cases of COVID positive employees
- 3 employees started FMLA (2 continuous and 1 intermittent)
- 2 Workplace Injuries, both were OSHA recordable.
- Weekly after work walks at Reedy Branch Greenway with employees started 8/24
- August Nurse Newsletter sent out to all employees: “Dangers of Sitting Disease”



## MONTHLY STATISTICS

<b>2023</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	428	430	428	426	427	431	432	425					428
Employees – Part Time	92	89	91	94	110	121	125	126					106
Total Employees	520	519	519	520	538	552	557	551					535
Male	402	402	400	399	412	419	422	421					410
Female	118	117	119	121	126	133	135	130					125
Ethnicity – White (Not Hisp or Latino)	317	318	318	318	325	331	332	340					325
Ethnicity – Black or African American	179	173	172	175	183	188	193	182					181
Ethnicity – Hispanic or Latino	15	16	16	16	19	21	20	18					18
Ethnicity – Asian	4	4	4	3	3	3	3	3					3
Ethnicity – Other	7	7	8	8	8	9	9	8					8
Vacancies	39	45	41	41	37	37	38	38					40
Applications	137	389	354	320	185	138	363	538					303
Applicant Notices	43	90	218	173	63	127	185	341					155
New Hires	10	4	8	1	12	4	12	3					7
Promotions	0	0	0	0	10	1	3	7					3
Resignations	3	8	4	4	5	6	6	8					6
Retirements	1	1	1	1	0	0	0	0					1
Terminations - Involuntary	1	0	0	0	0	2	1	2					1
Turnover Rate	1.2%	2.1%	1.2%	1.2%	1.2%	1.9%	1.4%	2.4%					1.6%
Vehicle Accidents	3	3	2	2	4	1	3	2					3
Workers' Comp	0	2	3	2	5	2	8	2					3
FFCRA Leave/ Covid Related	13	3	3	0	0	0	1	2					3
Telework	13	14	14	14	14	14	14	14					14

## MONTHLY STATISTICS

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	423	427	418	417	420	427	424	422	427	427	423	431	424
Employees – Part Time	116	111	113	117	137	143	143	144	137	125	106	100	124
Total Employees	539	536	531	534	557	570	567	566	564	552	529	531	548
Male	411	412	409	411	420	428	426	425	429	417	404	408	417
Female	128	124	122	123	137	142	141	141	135	135	125	123	131
Ethnicity – White (Not Hisp or Latino)	321	324	321	325	332	340	339	338	334	324	316	321	328
Ethnicity – Black or African American	195	190	188	187	200	204	203	202	206	207	189	188	197
Ethnicity – Hispanic or Latino	18	17	17	17	19	19	18	18	16	16	15	16	17
Ethnicity – Asian	1	1	1	1	1	2	2	2	2	2	2	2	2
Ethnicity – Other	4	4	4	4	5	5	5	5	6	6	7	7	5
Vacancies	24	25	30	31	31	33	26	36	34	35	35	27	31
Applications	308	179	386	215	251	392	121	317	146	309	123	94	237
Applicant Notices	141	147	90	90	230	173	92	97	476	126	69	43	148
New Hires	6	4	9	9	7	9	7	7	7	4	4	6	7
Promotions	3	0	4	4	3	3	0	2	6	8	6	2	3
Resignations	6	10	9	9	3	8	8	6	7	5	3	3	6
Retirements	2	2	2	2	1	2	2	1	1	0	2	5	2
Terminations - Involuntary	2	1	0	0	0	1	0	1	1	1	1	1	1
Turnover Rate	2.4%	3.0%	2.6%	2.1%	1.0%	2.6%	2.4%	1.9%	2.1%	1.4%	1.4%	2.1%	2.1%
Vehicle Accidents	5	1	4	1	4	2	3	4	0	0	2	3	3
Workers' Comp	0	0	0	0	0	0	0	0	1	0	1	0	0
FFCRA Leave/ Covid Related	76	7	1	1	9	14	23	3	9	7	1	8	13
Telework	11	11	11	11	11	12	13	13	13	13	13	13	12

**Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.**

Information Technology

August 2023

Prepared By: Angela Price

Date Prepared: September 11, 2023

- Repaired Exchange Server Receive Transport Service.
- Fixed Issue with Website Forms Sending Email.
- Replaced Camera at TC Coley.
- Moved Computers in GIS/Planning Due to Water.
- HVAC Issue in City Hall Addition Repaired. (fuse issue)
- Setup Laptops for Interviews.
- Migrated IT email to Exchange Online.
- Completed Joint Operations Center (JOC) for Police and Fire; Operated during recent storm.
- Upgraded WordPress for City Websites and Updated Finance Website.
- Completed Server Setup for GIS.
- Replaced UPS Units for GPD.
- Upgraded Wireless Controller.
- Installed DGDC Conduit on Exterior.

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	825	719	842	692	730	689	710	722					741	5929
Tickets Closed	776	840	805	694	694	778	746	701					755	6036
Open Tickets	433	312	349	347	383	294	258	279					332	

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	379	353	430	362	451	503	562	523	624	749	663	656	521	6,255
Tickets Closed	310	304	466	398	392	540	464	548	590	686	689	795	515	6,182
Open Tickets	474	523	487	451	510	473	571	546	580	643	617	478	529	

## INSPECTIONS

Aug 2023

Prepared By: Allen Anderson, Jr.

Date Prepared 09/07/23

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for August totaled \$59,744,256. New Residential permits are included in this valuation. Significant projects this month: Wayne Co. DHSS at \$30M and 18 new single-family dwellings at \$3.5M.

The valuation of all buildings (Residential & Commercial) permits totaled \$48,566,805. Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$81,405. Of the permit fees collected for the month, \$6,135 was collected in technology fees. Plan review fees collected during the month totaled \$4,245. Business Registration fees collected totaled \$2,960.

The Inspectors did a total of 747 inspections for the month. During the month of August, seven (7) business inspections were completed. A total of 463 permits were issued for the month. Seventy-four (74) plan reviews were completed for August.

<b>2023</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	<b>Avg</b>
All Permit Valu. \$ (M)	\$7.7	\$43.8	\$23.8	\$9.2	\$10.4	\$7.6	\$36.5	\$59.7					\$24.8
All Bldgs Valu. \$ (M)	\$3.5	\$42.1	\$6.3	\$5.0	\$6.7	\$5.3	\$25.8	\$48.6					\$17.9
New Residential \$ (M)	\$1.5	\$652K	\$2.8	\$2.6	\$4.1	\$2.9	\$4.3	\$3.5					\$2.8
Misc \$ (M)	\$4.2	\$1.7	\$17.5	\$4.2	\$3.7	\$2.3	\$10.7	\$11.2					\$6.9
Permit Fee \$ (K)	\$31	\$40	\$65	\$39	\$50	\$35	\$61	\$81					\$50
Inspections	511	517	626	542	717	781	709	747					644
Permits Issued	287	413	347	414	333	348	359	463					371
Plan Reviews	49	35	49	53	83	58	75	74					60
<b>2022</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	<b>Avg</b>
All Permit Valu. \$ (M)	\$3.9	\$11.1	\$5.4	\$6.7	\$5.1	\$9.6	\$17.8	\$6.5	\$9.7	\$10.7	\$8.6	\$5.6	\$8.4
All Bldgs Valu. \$ (M)	\$2.1	\$9.1	\$3.9	\$5.0	\$2.4	\$7.6	\$15.4	\$3.3	\$6.5	\$9.4	\$6.4	\$2.3	\$6.1
New Residential \$ (M)	\$813K	\$3	\$472K	\$4.4	\$341K	\$1.3	\$0	\$300K	\$3.1	\$1.1	\$1.1	\$1.1	\$1.4
Misc \$ (M)	\$1.8	\$2	\$1.4	\$1.7	\$2.7	\$2.0	\$2.4	\$3.2	\$3.1	\$1.3	\$2.3	\$3.3	\$2.3
Permit Fee \$ (K)	\$39	\$43	\$43	\$35	\$43	\$41	\$36	\$48	\$43	\$42	\$33	\$29	\$40
Inspections	460	551	654	614	584	730	531	661	621	587	836	512	612
Permits Issued	258	281	288	281	336	344	253	306	488	306	288	208	303
Plan Reviews	38	66	79	39	45	48	58	56	74	57	33	23	51

PARAMOUNT  
August 2023  
Prepared by: Adam Twiss  
Date Prepared 9/12/2023

-----PARAMOUNT THEATRE-----

- **August activity included 8 rental/use days, including 4 public performances.**
  - Notable Activity:
    - Special Olympics: Miss Lovelies Pageant
    - Edwards Twins: Vegas Impersonators
    - Congressman Wiley Nickels Town Hall
- **August cancelled/rescheduled programming includes 10 days, 4 public performances**
- **Repairs and Maintenance:**
  - Façade Elements removed, treated, and to be reattached by TA Loving in Sept.
  - HVAC Controls upgrade budgeted and being coordinated with Piedmont.
  - Wheelchair lift – To be revisited in 2024.
  - Sound System repair and upgrade – Foundation to fund.
  - Roof repairs have held; interior ceiling stains and water damage to be repaired.

-----FINANCIAL-----

**Expenses: \$25,165:** Labor: \$27,729 / Operations: \$10,469 / Artist and Renter box office Payout: \$25,820

**Revenues: \$15,366:** Tickets: -\$10,869 / Building Rentals: -\$2510 / Concession: \$113

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY 24 Total	Average
Exp	\$25,165	\$64,018											\$89,183	\$44,592
Rev	\$15,366	\$13,492											\$28,858	\$14,429
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677	\$52,943	\$64,232	\$38,325	\$149,481	\$63,274	\$46,490	\$66,591	\$75,399	\$100,423	\$110,336	\$849,210	\$70,768
Rev	-\$867	\$9,685	\$27,448	\$27,531	\$54,098	\$99,030	\$49,176	\$12,457	\$67,200	\$47,572	\$77,666	\$71,398	\$542,394	\$45,200



- Our Bryan Multi-Sports Complex (MSCX) was used as a site for several high school soccer games in August – **250 participants**
- Both Mina Weil Pool and Peacock Pool continued their operations in August – **1,200+ participants**
- Sensory Swim was offered on Tuesdays in August – **12 participants**
- Goldsboro Parks and Recreation (GPR) held a cookout for the visually impaired - **21 participants**
- Goldsboro Event Center (GEC) hosted eighteen (18) events during August – **2,245 guests** and four (4) City of Goldsboro events – **291 guests**
- Staff at the GEC had to turn away **16 patrons** due to dates already being booked
- Golden Agers held their monthly luncheon on August 9<sup>th</sup> – **23 participants**
- Goldsboro Golf Course hosted several tournaments this month including Sunrise Kiwanis – **76 golfers** and Coopers – **56 golfers**
- Youth Karate Program at WA Foster Center in August – **63 participants**
- Attendance in our Youth and Adult Game Rooms at WA Foster Center – **345 visitors**
- Full-Day Camp for 7-12 year olds and Half-Day Camp for 5-6 year olds were both held at WA Foster Center and concluded this month – **100+ participants**
- Senior Card Group Play at TC Coley Community Center – **143 participants**
- Gym Open Play at WA Foster Center for Adults and Youth during August – **530 participants**
- Park Maintenance Staff continue to clean the park restrooms and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	S E P	O C T	N O V	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$21,154	\$17,487	\$22,241	\$18,705	\$11,441	\$11,359	\$12,152	\$30,435					\$18,122
Facility Usage	1250	1975	1802	3225	2065	2165	2016	2536					2129
Expenditures	\$6,742	\$8,122	\$7,537	\$6,475	\$13,627	\$17,384	\$8,527	\$9,749					\$9,770
W. A. Foster Recreation Center													
Program Revenue	\$2,860	\$2,977	\$2,195	\$1,170	\$1,165	\$14,570	\$825	\$230					\$3,249
Rental Revenue	\$948	\$1,827	\$2,918	\$1,088	\$625	\$308	\$2,195	\$603					\$1,314
Facility Usage	2633	1632	2022	2651	2983	1546	2077	1942					2186
Expenditures	\$6,989	\$12,076	\$12,603	\$11,993	\$8,585	\$26,741	\$19,668	\$17,541					\$14,525
T. C. Coley Community Center													
Program Revenue	\$497	\$1,130	\$539	\$280	\$250	\$167	\$211	\$237					\$414
Rental Revenue	\$1,890	\$720	\$450	\$450	\$450	\$1,015	\$1,015	\$80					\$759
Facility Usage	197	73	170	193	210	154	177	197					171
Expenditures	\$1,874	\$1,379	\$2,203	\$3,934	\$6,644	\$14,466	\$6,706	\$9,164					\$5,796
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$36	\$18	\$0					\$7
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Facility Usage	190	182	98	98	45	74	166	184					130
Expenditures	\$7,618	\$8,447	\$6,350	\$6,729	\$7,462	\$11,736	\$8,627	\$5,612					\$7,823
Senior Programs & Pools													
Program Revenue	\$0	\$185	\$0	\$140	\$11	\$4,082	\$8,749	\$3,408					\$2,071
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$400	\$875	\$700					\$247
Facility Usage	166	251	295	210	212	2383	2720	2025					1033
Expenditures	\$3,749	\$5,489	\$4,688	\$3,818	\$5,927	\$20,543	\$21,611	\$15,760					\$10,198
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$65	\$32,120	\$23,050	\$1,142	\$5,780	\$2,565	\$45	\$25,540					\$11,288
Rental Revenue	\$6,136	\$0	\$85	\$0	\$900	\$0	\$0	\$1,950					\$1,134
Facility Usage	17550	19750	21900	22350	36285	21222	14380	15290					21091
Expenditures	\$4,917	\$9,557	\$10,461	\$10,886	\$10,456	\$33,132	\$7,678	\$14,900					\$12,748
Golf Course													
Revenues	\$37,930	\$32,709	\$55,850	\$48,454	\$56,560	\$73,812	\$61,821	\$63,590					\$53,841
Expenditures	\$63,976	\$35,563	\$52,218	\$36,482	\$53,315	\$60,208	\$31,528	\$83,528					\$52,102
Rounds of Golf	1200	1592	2788	1941	2309	2120	2110	2076					2017
Net	-\$26,046	-\$2,854	\$3,632	\$11,972	\$3,245	\$13,603	\$30,293	-\$19,938					\$1,738
Special Events													
Revenues / Sponsorships	\$0	\$2,000	\$0	\$0	\$1,600	\$1,730	\$1,659	\$0					\$874
Participation	0	200	70	152	160	101	101	\$0					98
Expenditures	\$18	\$911	\$511	\$94	\$3,170	\$2,194	\$1,551	\$0					\$1,056
TOTAL REVENUE													
TOTAL REVENUE	\$71,480	\$91,155	\$107,328	\$71,429	\$78,782	\$110,044	\$89,565	\$126,773					\$93,320
TOTAL EXPENSES													
TOTAL EXPENSES	\$95,883	\$81,544	\$96,571	\$80,411	\$109,186	\$186,404	\$105,896	\$156,254					\$114,019
TOTAL REVENUE FOR THE YEAR			\$746,556										
TOTAL EXPENSES FOR THE YEAR			\$912,149										

<b>2022</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>AVG</b>
<b>Herman Park Recreation Center</b>													
Program Revenue	\$1,910	\$520	\$720	\$978	\$2,050	\$27,880	\$3,200	\$1,190	\$720	\$1,710	\$1,505	\$990	\$3,614
Rental Revenue	\$735	\$1,475	\$1,530	\$2,350	\$520	\$1,366	\$1,013	\$1,895	\$0	\$0	\$450	\$450	\$982
Facility Usage	250	189	243	188	159	1475	470	224	286	468	390	292	386
Expenditures	\$7,135	\$5,287	\$6,294	\$6,126	\$5,142	\$8,344	\$17,670	\$8,333	\$4,855	\$5,048	\$4,652	\$4,485	\$6,948
<b>WA Foster Recreation Center</b>													
Program Revenue	\$895	\$295	\$505	\$430	\$2,453	\$3,750	\$1,475	\$1,185	\$1,108	\$1,258	\$563	\$1,952	\$1,322
Rental Revenue	\$900	\$2,820	\$1,800	\$3,058	\$2,163	\$1,653	\$2,950	\$1,025	998	\$1,238	\$513	\$1,377	\$1,625
Facility Usage	1595	1565	1565	2051	1814	2495	2268	2814	1825	1719	1579	2325	1779
Expenditures	\$18,218	\$18,684	\$16,911	\$16,186	\$12,952	\$13,819	\$29,738	\$15,471	\$8,798	\$11,022	\$9,556	\$10,764	\$15,177
<b>T.C. Coley Community Center</b>													
Rental Revenue	\$518	\$450	\$518	\$518	\$880	\$948	\$525	\$698	\$855	\$585	\$585	\$585	\$639
Expenses	\$1,848	\$0	\$0	\$0	\$80	\$0	\$100	\$0	\$0	\$42	\$0	\$357	\$202
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$39	\$0	\$3
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	95	119	152	58	360	220	203	211	222	230	160	123	179
Expenditures	\$5,865	\$5,592	\$5,921	\$5,620	\$4,039	\$4,761	\$6,253	\$2,946	\$2,064	\$10,867	\$11,985	\$6,856	\$6,064
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$105	\$105	\$105	\$105	\$1,807	\$8,484	\$4,936	\$2,594	\$190	\$190	\$462	\$190	\$1,606
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	232	376	375	1013	1243	3492	3287	1870	268	256	194	271	1073
Expenditures	\$1,027	\$2,257	\$1,874	\$1,722	\$2,437	\$11,092	\$37,817	\$30,044	\$13,284	\$5,555	\$3,114	\$5,234	\$9,621
<b>Athletics, Field &amp; Picnic Shelters, Bryan MSCX</b>													
Program Revenue	\$5,555	\$16,145	\$10,338	\$3,319	\$19,384	\$2,790	\$3,155	\$27,200	\$27,200	\$2,990	\$7,460	\$1,362	\$10,575
Field / Shelter Rental \$	\$0	\$0	\$0	\$150	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$44
Facility Usage	10673	14935	23858	29346	44914	36785	11450	13125	13125	23100	23000	13425	21478
Expenditures	\$22,418	\$15,209	\$16,761	\$19,436	\$34,794	\$10,597	\$16,635	\$11,609	\$9,099	\$8,745	\$13,479	\$5,587	\$15,364
<b>Golf Course</b>													
Revenues	\$15,988	\$33,437	\$50,876	\$63,756	\$68,934	\$61,883	\$51,301	\$56,058	\$50,749	\$58,366	\$34,376	\$26,979	\$47,725
Expenditures	\$31,667	\$37,653	\$43,486	\$35,649	\$38,279	\$49,110	\$57,300	\$80,153	\$43,513	\$41,316	\$34,791	\$43,762	\$44,723
Rounds of Golf	433	1296	1724	2502	1936	1976	1816	1401	1291	1699	1120	541	1478
Net	<b>- \$15,680</b>	<b>- \$4,216</b>	\$7,390	\$28,107	\$30,655	\$12,773	<b>- \$5,999</b>	<b>- \$24,100</b>	\$7,236	\$17,051	<b>- \$415</b>	<b>- \$16,782</b>	\$3,002
<b>Special Events</b>													
Revenues / Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,975	\$0	\$0	\$300	\$370	\$0	\$0	\$220
Participation	0	0	0	1600	0	110	0	0	75	766	0	5000	629
Expenditures	\$2,013	\$110	\$110	\$285	\$0	\$1,599	\$0	\$0	\$472	\$472	\$0	\$1,861	\$577
<b>TOTAL REVENUE</b>	\$26,606	\$55,247	\$66,392	\$74,664	\$98,266	\$110,729	\$68,555	\$91,845	\$81,122	\$66,707	\$45,952	\$34,185	\$820,269
<b>TOTAL EXPENSES</b>	\$90,191	\$84,792	\$91,357	\$85,024	\$97,723	\$99,322	\$165,513	\$148,556	\$82,085	\$83,067	\$77,577	\$78,905	\$1,184,112
<b>TOTAL REVENUE FOR THE YEAR \$820,269</b>													
<b>TOTAL EXPENSES FOR THE YEAR \$1,184,112</b>													

\*\*Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas except for our Golf Course. All these costs are included in our Golf Course Expenditures.

**GOLDSBORO POLICE DEPARTMENT**

August 2023

Prepared By: Michael D. West

Date Prepared: September 5, 2023

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for August 2023 was 241, compared to 172 for August 2022.

Property with an estimated value of \$606,683 was reported stolen, while property with an estimated value of \$279,579 was recovered and property damaged was \$77,169.

Officers arrested 88 people and issued 170 citations during the month. There were 13 drug-related charges.

There was 0 report(s) of assault(s) on officer(s).

Revenue collected for August 2023 included:

Police Reports	\$ 638.00
Fingerprints	\$ 70.00
Special Events	\$ 200.00
<b>Total</b>	<b>\$ 908.00</b>

<b>PART I CRIME COMPARISON &amp; TREND</b>														
<b>2023</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	
<b>OFFENSE</b>														
Homicide	0	0	1	2	2	0	0	0					5	
Rape	0	2	1	2	0	0	0	0					5	
Robbery	2	1	4	1	5	4	2	6					25	
Aggravated Assault	15	17	26	16	20	17	23	23					157	
Breaking & Entering	22	16	12	18	29	24	30	28					179	
Larceny	112	88	110	114	160	148	135	162					1029	
Motor Vehicle Theft	10	10	16	12	9	9	23	22					111	
Arson	0	0	0	0	1	0	0	0					1	
<b>TOTALS</b>	161	134	170	165	226	202	213	241					1512	
<b>2022</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	
<b>OFFENSE</b>														
Homicide	0	1	2	0	0	2	0	0	1	0	0	1	7	
Rape	1	2	1	3	1	1	1	1	2	0	3	3	19	
Robbery	1	2	6	3	5	3	8	2	2	2	5	2	41	
Aggravated Assault	11	12	20	31	27	20	20	19	25	16	13	13	227	
Breaking & Entering	25	19	18	26	19	28	24	16	24	17	10	10	236	
Larceny	92	86	95	118	94	117	106	127	103	162	102	112	1314	
Motor Vehicle Theft	6	6	7	5	15	21	9	7	9	14	15	6	120	
Arson	0	1	0	1	0	0	0	0	0	0	0	0	2	
<b>TOTALS</b>	136	129	149	187	161	192	168	172	166	211	148	147	1966	

PUBLIC UTILITIES DEPARTMENT

August 2023

Prepared By: Robert Sherman

Date Prepared: September 11, 2023

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
  - Currently implementing Capital Projects for the replacements of the ATs at the WTP and at the NRPS.
  - 1 uncertified operator but is scheduled for school in September. The Water Treatment Plant is fully staffed.
  - No issues during Tropical Storm Idalia.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for August is 7.87-MGD. The yearly average flow for the WRF is 8-MGD. This puts the WRF at 60% capacity.
  - All the city's 26 pump stations are operating well. No major issues to report.
  - Working on implementation several Capital Improvements projects: **Bar screen at New Hope L/S, replacement of the underdrain system for Sand filter #2 (Both projects are scheduled to start the week of September 11<sup>th</sup>), Generator at Westbrook L/S, and Upgrade of the Public Utilities Telemetry System Replace Transfer Switches at the Neuse River Pump Station and WTP, Replace Bulk Storage Tank at the WRF, Construct Bay 8 enclosure at the Compost Facility and Replace flow meters at the WTP.**
  - 4 uncertified operators at the WRF. All scheduled to test for certification in September. One operator position is open currently.
  - Ash St. Lift Station upgrade with MOPCO is in service. River Bend Lift Station construction has started. The River Bend lift station will replace Big and Little Cherry lift stations.
  - No issues during Tropical Storm Idalia.

Compost Facility

- Eight hundred and forty-five cubic yards of compost and mulch were sold in August 2023.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2023 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.82	5.80	6.32	5.35	5.58	6.76	6.29	6.30					6.03
Sewer**	7.23	9.94	7.81	9.94	8.64	7.87	9.69	8.82					8.74
Compost	1654413	358	835	1509	888	866	822	845					786

\*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD

2022 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.608	5.487	5.60	5.53	5.91	6.15	6.304	6.330	6.254	5.97	5.80	6.086	5.92
Sewer**	9.15	9.32	8.63	7.86	7.57	6.56	7.85	7.34	7.05	6.99	6.48	6.67	7.62
Compost	165	972	663	1,287	995	278	419	204	491	619	830	262	599

\*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD



**Public Works Department**

August 2023

Prepared by: Jamie Stanley

Date Prepared: 11 September 2023

**Monthly Highlights**

**Buildings & Grounds:** Electrical circuits for JOC and power connections at HUB for vendors. Repaired leak at City Hall, lighting issues at WRF and setup for Center Street Jams. Supported tree removal and catch basin maintenance.

**Distribution & Collections:** Call duty responded to 14 after hour calls--total of 25.5 hours. Completed 107 work orders.

**Streets & Stormwater:** Repaired 25 Utility cuts totaling 184.6 SY and 40 potholes, 36 trees in roadway, Carolina St. SW 263.7 CY poured, 11,805 LF of small ditches cleaned, Swept 229.2 curb miles, Jet Rod 1,950 LF storm pipe, cleaned 14 Manholes and 14 Catch Basins, Crews cleaned off over 900 Catch Basins ahead of inclement weather, 39 Hours of Call Duty.

Departments		2023												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	10.7	17.6	11.3	9.8	19.0	20.0	24.5	20.7					16.7
	Lines Camera'd (1000-ft)	1.6	5.2	3	3.3	4.6	3.7	2.5	3.4					3.4
	Water Repairs	30	22	23	24	31	16	21	23					23.8
	Sewer Repairs	12	12	18	16	24	10	17	24					16.6
	Hydrants Replaced/Fixed	12	3	5	3	2	3	5	1					4.3
	Meter Install/Changed	3	5	8	5	4	8	6	4					5.4
Bldg & Grounds	Radio, Electrical, Bldg	49	61	63	33	44	39	39	28					44.5
	ROW Mowing (ac)	0	0	0	61	91	82	97	104					54.4
	City-Owned Lots Mowing (ac)	0	15	69	75	276	102	67	103					88.4
Garage	Total Work Orders	249	207	265	245	279	213	228	232					239.8
	Total Fuel Cost (x1000)	\$ 79	\$ 74	\$ 76	\$ 75	\$ 86	\$ 77	\$ 87	\$ 92					80.7
Solid Waste	Refuse (x1000 tons)	1.08	0.91	1.10	0.98	1.08	1.03	1.11	1.14					1.053
	Recyclables (tons)	0	38	0	37	71	56	39	13					31.8
	Leaf-n-Limbs (x1000 tons)	0.9	0.8	0.6	0.6	0.5	0.5	0.4	1.0					0.640
Cemetery Funerals		5	4	5	5	4	0	1	1					3.1
Street & Storm	Utility Cut Repairs	9	8	23	17	32	20	15	25					18.6
	Pot Hole Repairs	70	65	105	145	113	110	88	40					92.0
	Streets Swept (miles)	49.7	102	170.8	130.2	190	196.5	229.2	275.9					168.0
	Pipe&Open Ditch Maint(1000-ft)	4.05	2.07	2.16	2.43	0.00	0.40	0.38	1.95					1.7
	Ditch mowing (1000-ft)	0.00	2.85	0.00	0.00	50.48	7.91	3.68	11.80					9.6
	Storm Pipe Repairs	1	3	1	7	4	0	3	1					2.5
2022														
Distribution & Collections	Utility Line Maint (1000-ft)	9.1	4.7	9.0	14.8	12.9	15.3	37.1	31.0	4.5	5	11.9	6.4	13.5
	Lines Camera'd (1000-ft)	2.3	1.9	2.2	1.9	3.5	7.1	3.0	4.1	4.1	3.5	4	2.4	3.3
	Water Repairs	33	37	25	26	19	27	25	24	14	25	26	21	25.2
	Sewer Repairs	20	19	20	14	25	17	28	11	12	6	18	6	16.3
	Hydrants Replaced/Fixed	2	2	2	1	8	3	2	32	3	5	10	6	6.3
	Meter Install/Changed	12	27	16	6	12	15	4	8	5	5	8	6	10.3
Bldg & Grounds	Radio, Electrical, Bldg	41	53	42	35	38	48	46	41	29	29	38	34	39.5
	ROW Mowing (ac)	32	15	55.5	74.2	92.8	65.6	90.6	53.3	96.8	38.5	0	0	51.2
	City-Owned Lots Mowing (ac)	0	10	39.2	84	195.9	226.7	147.5	165.7	86.8	11	0	0	80.6
Garage	Total Work Orders	295	200	257	212	224	244	227	253	219	232	204	165	227.7
	Total Fuel Cost (x1000)	\$ 49	\$ 48	\$ 57	\$ 52	\$ 117	\$ 141	\$ 112	\$ 111	\$ 98	\$ 93	\$ 89	\$ 70	86.4
Solid Waste	Refuse (x1000 tons)	1.07	0.91	1.11	0.98	1.04	1.09	0.96	1.16	0.97	0.81	0.91	1.05	1.0
	Recyclables (tons)	20	38	0	0	0	0	0	41	68	87	51	55	30.0
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.5	0.5	0.5	0.9	0.5	0.4	0.5	0.6	0.6	0.8	0.6
Cemetery Funerals		4	5	4	2	2	5	4	3	2	3	8	5	3.9
Street & Storm	Utility Cut Repairs	0	36	23	16	13	9	17	16	9	15	14	0	14.0
	Pot Hole Repairs	65	51	116	14	56	15	33	57	23	16	16	39	41.8
	Streets Swept (miles)	78.2	156.1	177.2	127.8	166.28	191	133.9	209.2	152.3	138.4	69.2	63.4	138.6
	Pipe&Open Ditch Maint(1000-ft)	0.14	0.00	3.00	0.00	0.20	0.31	0.13	0.02	0.44	0	0.2	0.2	0.4
	Ditch mowing (1000-ft)	0.00	0.40	0.00	0.00	19.28	44.50	9.43	31.60	17.38	20.04	3.08	0.00	12.4
	Storm Pipe Repairs	6	2	2	2	3	3	1	7	3	1	4	1	2.9

- Total hotel revenue generated in July was \$2,420,867 which is up 0.6% YOY. August revenue not yet released.
- The top page for July was "50 things to do in Wayne County," with 313 pageviews, 2:34 average time on page, 294 sessions, and 159 engaged sessions. The keyword "best bbq in North Carolina" increased 13 positions from 70 to 57. August numbers not yet available.
- Candidate's Academy presentation
- Monthly GTC/TDA Meeting
- Attended Wayne Chamber of Commerce tenant meeting – 8/28
- Candace and Amanda – Brand research zoom call
- Amanda attended EQ training sponsored by the City – 8/1

#### City Occupancy Tax Collections

August figures have not been released

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
<b>2023-24</b>	\$90,771													<b>\$90,771</b>
<b>2022-23</b>	\$77,698	\$88,942	\$92,884	\$105,264	\$98,050	\$90,136	\$70,276	\$64,615	\$81,123	\$88,849	\$86,324	<b>\$100,063</b>	<b>\$1,044,224</b>	<b>\$87,018</b>

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 18, 2023 COUNCIL MEETING**

**SUBJECT:** Adoption of An Ordinance Amending Chapter 53: Water and Sewer Systems of The City of Goldsboro's Code of Ordinances

**BACKGROUND:** City Ordinance 53.17, last amended 8-15-83, states the conditions for making water and sewer connections for residential, commercial, and industrial property. For residential and commercial property (paragraph (A)(1)): "Access to water and sewer lines will be provided to a requesting developer or private property owner outside the city limits only upon the receipt and approval of a voluntary petition for annexation by a developer or private property owner who are deemed the same." For industrial property (paragraph (B)(3)): "An industry requesting access to water and sewer lines will be granted such access upon execution of a formal agreement with the city to file a petition for voluntary annexation on or before the expiration of seven years from the date occupancy begins."

**DISCUSSION:** It is a standard practice for cities to request voluntary annexation upon satisfactory provision of water and sewer services for residential, commercial, and industrial property. Changing the industrial property voluntary annexation period from seven years from the date occupancy begins to the date occupancy begins would be consistent with local government practices and treat residential, commercial, and industrial properties the same. A water and sewer agreement with an industrial customer that includes voluntary annexation may also include economic development incentives.

**RECOMMENDATION:** City management recommends City Ordinance 53.17 paragraph (B) for industrial property be modified to state:


(2) "The city will agree to provide access to water and sewer lines to any industry requesting such extension, **subject to available capacity**, provided that industry locates within three miles of the city limits."

(3) "An industry requesting access to water and sewer lines will be granted such access upon execution of a formal agreement with the city to file a petition for voluntary annexation on or before the ~~expiration of seven years from the date occupancy begins.~~"

Date: 9/12/23

  
Matthew Livingston, Assistant City Manager

Date: 9/11/23

  
Timothy Salmon, City Manager

AN ORDINANCE AMENDING CHAPTER 53: WATER AND SEWER SYSTEMS  
OF THE CITY OF GOLDSBORO'S CODE OF ORDINANCES

**WHEREAS**, it is a standard practice for cities to request voluntary annexation upon satisfactory provision of water and sewer services for residential, commercial, and industrial property; and

**WHEREAS**, changing the industrial property voluntary annexation period from seven years from the date occupancy begins to the date occupancy begins would be consistent with local government practices and treat residential, commercial, and industrial properties the same; and

**WHEREAS**, after a review of Chapter 53, city staff recommend updating section 53.17 (B) as noted below.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Goldsboro, that section 53.17 (B) of the Code of Ordinances, City of Goldsboro, North Carolina, is hereby amended as follows:

Chapter 53

**§ 53.17 CONDITIONS FOR MAKING WATER AND SEWER CONNECTIONS.**

(B) For industrial property:

(1) An industry will be defined as listed under Division D, Manufacturing, of the Standard Industrial Classification Manual, published by the Office of the Management and Budget of the United States Government.

(2) The city will agree to provide access to water and sewer lines to any industry requesting such extension, **subject to available capacity**, provided that the industry locates within three miles of the city limits.

(3) An industry requesting access to water and sewer lines will be granted such access upon execution of a formal agreement with the city to file a petition for voluntary annexation on or before the ~~expiration of seven years from the date occupancy begins~~.

(4) It shall be the responsibility of the developer to pay for the extension of water and sewer lines from the point of nearest access to its property, but the city shall agree to reimburse the developer for such costs in accordance with this chapter and formula provided for the payment of frontage fees for residential and commercial development. If the developer is in fact the county, the developer will be responsible for the extension of water and sewer lines, including any oversized lines to be required for future development. In addition, the operation and maintenance of pump lift stations constructed relative to these lines outside of the city limits would be borne by the county until properly for which pump lift station was installed is annexed. If the developer is in fact a private developer, then it shall be the responsibility of the city to bear the costs of any oversized lines required by it. However, the county will also be entitled to the recoupment of its expenses, including oversized lines, through frontage fees in accordance with the policy and formula described for residential and commercial development. Recapture of the expenses of oversized lines shall be based upon the front foot cost of the line, excluding oversizing, plus the line's future inflated cost not to exceed the original front foot cost of the oversized line.

(5) Any industry located outside the city limits obtaining access to water and/or sewer facilities shall continue to pay revenues based upon the rates then in effect and shall continue to pay such prevailing rates until its annexation into the city pursuant to the petition for voluntary annexation.

This Ordinance shall be in full force and effect from and after the 18<sup>th</sup> day of September, 2023.

\_\_\_\_\_  
David Ham, Mayor

Attested by:

\_\_\_\_\_  
Laura Getz, City Clerk

## HISPANIC HERITAGE MONTH PROCLAMATION

200 North Center Street, 27530  
P 919.580.4362

**WHEREAS**, each year from the 15<sup>th</sup> of September to the 15<sup>th</sup> of October, National Hispanic Heritage Month is celebrated throughout the United States; and

**WHEREAS**, Hispanics comprise roughly 10.2% of the population of the State of North Carolina as of 2022, and have both an integral and necessary community in our state; and

**WHEREAS**, Hispanics comprise 13.4% of the population of Wayne County as of 2022; and

**WHEREAS**, the City of Goldsboro openly welcomes and supports its distinct cultural diversity; and

**WHEREAS**, we are further inspired by the economic, social, and cultural contributions of the Hispanic community within the City of Goldsboro and Wayne County; and


**WHEREAS**, we understand that although this national recognition lasts each year for one month, we work endlessly to create a more socially-inclusive and diverse society with equality for all populations.

**NOW THEREFORE BE IT RESOLVED**, that the Goldsboro City Council does hereby proclaim September 15 through October 15, 2023 as

### ***HISPANIC HERITAGE MONTH***

in Goldsboro, North Carolina and extend best wishes to all of our communities as they hold appropriate ceremonies to commemorate this observance.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Goldsboro, North Carolina, to be affixed this 18<sup>th</sup> day of September, 2023.

  
David Ham  
Mayor



## **CONSTITUTION WEEK PROCLAMATION**

**WHEREAS**, September 17, 2023, marks the two hundred and thirty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation as well as the patriotic celebrations which will commemorate the occasion; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week; and

**WHEREAS**, The David Williams Chapter of the Daughters of the American Revolution does hereby acknowledge and commemorate the official recognition being given to this magnificent document on its anniversary and to the patriotic celebrations which will be observed during Constitution Week.


**NOW, THEREFORE BE IT RESOLVED**, that the Goldsboro City Council does hereby proclaim the week of September 17 – 23, 2023 as

### ***CONSTITUTION WEEK***

in Goldsboro, North Carolina and ask our citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Goldsboro, North Carolina, to be affixed this 18<sup>th</sup> day of September, 2023.



  
David Ham  
Mayor