

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, AUGUST 21, 2023**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

- I. WORK SESSION-5:00 P.M. – LARGE CONF. RM, CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - 1. ROLL CALL**
 - 2. ADOPTION OF THE AGENDA**
 - 3. OLD BUSINESS**
 - a. NC Freedom Fest Update (Doug McGrath) - **Moved to Presentations**
 - b. Workers' Compensation Coverage Exemption Certification Form (City Manager)
 - 4. NEW BUSINESS**
 - c. NPO Funding Update FY22-23
 - d. Goldsboro Police Department Pay Discussion (Police Department)
 - e. Goldsboro Fire Department Pay Discussion (Fire Department)
 - f. Consolidating Certain City Departments Under a Development Services Model (Assistant City Manager)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

Invocation (~~Pastor Glenn Phillips, First Baptist Church~~) (Councilwoman Hiawatha Jones)
Pledge of Allegiance
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES**
 - A. Minutes of the Work Session and Regular Meeting of August 7, 2023
- V. PRESENTATIONS**
 - B. Resolution Commending and Expressing Appreciation to Taj Polack for Serving on the Goldsboro City Council for More Than Three Years
 - C. International Overdose Awareness Day Proclamation
- VI. PUBLIC HEARINGS**
 - D. SU-5-23 Cemetery – T-intersection of Herbert St. and S. John St. ext. (Planning) - **Continued from 7/17/23**
 - E. SU-13-23 Special Event Venue (POE/No ABC)– South of US 70W between Hargrove St. and Claridge Nursery Rd. (Planning) - **Continued to 9/18/23**
- VII. PUBLIC COMMENT PERIOD**
- VIII. CONSENT AGENDA ITEMS**
 - F. CDBG Housing Rehabilitation Program Guidelines & Application (Community Relations)
 - G. NC Freedom Fest – Temporary Street Closure (Police)
 - H. US Dept. of Justice: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program: Local Solicitation (Police)
 - I. Deed of Easement between the City of Goldsboro and BPR Goldsboro, LLC (Planning)
 - J. Sale of City Right-of-Way for NCDOT Project U-4753 (Assistant City Manager)
 - K. Resolution Approving the City Fiscal Policy Guidelines (City Manager)
 - L. Departmental Monthly Reports
- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
- X. CITY MANAGER'S REPORT**
- XI. CEREMONIAL DOCUMENTS**
- XII. MAYOR AND COUNCILMEMBERS' COMMENTS**
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 21, 2023 COUNCIL MEETING**

SUBJECT: Workers' Compensation Coverage Exemption Certification Form

BACKGROUND: NCGS Chapter 97 Workers' Compensation Act requires contractors with three (3) or more employees to have workers' compensation insurance. It is presumed the risk with less employees does not necessitate this insurance for most organizations.

At the Council meeting on December 19, 2022, Council denied a request from City staff that workers' compensation not be required for the Parks and Recreation sports booking agent and officials.

DISCUSSION: Some department heads have asked for the workers' compensation restrictions to be waived in some "low risk" situations to contract with small business owners or independent contractors who do quality work at an affordable price with one or two employees (e.g. public speakers, IT support, sports officials). The current workers' compensation restrictions will be very difficult to sustain with Parks and Recreation personnel working overtime as sports officials.

A City Workers' Compensation Coverage Exemption Certification Form was developed for Council consideration to enable the City manager on a case-by-case basis to waive the workers' compensation requirement when the benefit outweighs the risk and potential cost.

RECOMMENDATION: It is recommended Council concurs that a resolution be developed for approval at the September 5, 2023, meeting authorizing the City manager to waive the workers' compensation insurance requirement on a case-by-case basis for those who certify it is not required by NCGS via the Workers' Compensation Coverage Exemption Certification Form.

Date:

8/17/23



Timothy Salmon, City Manager

Workers' Compensation Coverage Exemption Certification

City of Goldsboro | Goldsboro, NC 27533 | 919-580-4362

This form must be completed by contractors to claim Workers' Compensation exemption when they have less than three (3) workers and do not have coverage through an insurance company. Please email the completed form to: cityclerk@goldsboronc.gov.

Contractor Information		
Business Name:		Contact Name:
Email Address:		Phone #:
Mailing address:		
City:	State:	Zip code:
N.C.G.S. Chapter 87-14 & Chapter 97 Workers' Compensation Act		
<p>The undersigned applicant certifies that (check the one that applies):</p> <p><input type="checkbox"/> I am a Licensed General Contractor of the State of North Carolina. License #: _____</p> <p><input type="checkbox"/> I am an Unlicensed General Contractor of the State of North Carolina.</p> <p>By signing below, the undersigned applicant hereby certifies the following with respect to Workers' Compensation Insurance Coverage:</p> <ul style="list-style-type: none">I hereby certify that I am EXEMPT from the requirements of G.S. Chapter 97, requiring workers' compensation insurance coverage for contractors that employ three or more employees.If at any time I employ three or more employees, I will provide the City of Goldsboro with the required Certificate of Insurance for workers' Compensation insurance coverage.		
General Contractor Signature Block		
Licensed or Unlicensed General Contractor Signature:		Date: ____/____/____
City Manager Signature Block		
City Manager Approval Signature:		Date: ____/____/____
Notary Public and Seal		
Sworn to and subscribed before this ____ day of _____, 20____		Seal:
Notary Public Signature:		
My commission expires:		

NPO FY 22-23 Funding Update

1.	Boys & Girls Clubs -----	\$ 13,533
2.	Communities Supporting Schools of WC ----	\$ 13,033
3.	HGDC Community Crisis Center -----	\$ 7,086
4.	Literacy Connections -----	\$ 9,601
5.	Passionate Beginnings Resource Center ----	\$ 3,898
6.	WAGES -----	\$ 10,148
7.	WATCH -----	\$ 14,981
8.	Wayne County Museum -----	\$ 13,783
9.	WISH -----	\$ 11,518




BOYS & GIRLS CLUBS
 OF WAYNE COUNTY









1



BOYS & GIRLS CLUBS
 OF WAYNE COUNTY

Who are we?

Mission: To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.
 Serving Goldsboro youth (ages 6-18) since 1946
 Serve youth M-F after school from 2:30-7PM (\$25 yearly fee with scholarships available) one hot meal included*
 Served youth M-F during the summer from 8AM-6PM one breakfast and one hot lunch included*

We are NOT a childcare center. Although we offer a safe and caring environment, we are **program based**. Youth must participate in a multitude of researched backed programs during their time at the Club (after school during the school year; after lunch during the summer).

Summer Brain Gain programs:

- Money Matters (financial literacy)
- Healthy Habits
- Passport to Manhood (character education)
- SMART Leaders (drug & violence prevention)
- Skills Mastery and Resistance Training
- Triple Play (physical fitness; nutrition education; recreational activities)



78%

of alumni are satisfied with their career, compared to 65% of adults from the general population.

*Not going back for a second job, and/or 1st job from 11th grade and above

2


What does our SUMMER BRAIN GAIN offer?

How we help:



- Parents can work for 10 hours while their kids are thriving at the Club (8AM-6PM, M-F)
- Children are fed breakfast & lunch
- Children worked with staff on age- and level- appropriate math and reading skills in the morning & participated in researched-backed Boys & Girls Clubs of America programming in the afternoons focused on developing the whole child (physical, emotional, social)
- Goal is to reduce summer learning loss and place Goldsboro students on the path to excel in their upcoming school year.
- Most youth lose about two months of grade-level equivalency in mathematical computation skills over the summer months. Low-income youth also lose more than two months in reading achievement.
- Vision for this program: to provide a summer experience that assures success is within reach of every young person who enters our Club doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.

"A multi-year evaluation of Summer Brain Gain was completed in 2015, using a study design that included rigorously matched control groups. Midstream results documented the following improvements in Summer Brain Gain participants: improved math skills for 4th, 5th and 8th graders; and, improvements in reading skills for 5th and 8th graders. Final results documented that participants experienced a notable increase in math performance and suffered no significant summer learning loss in early literacy, math, or reading."

Sandoz M and Coleman D. (2015). Evaluating Summer Brain Gain 2015 Study Report (New York, N.Y.: Boys & Girls Clubs)



88% of alumni report they felt like they belonged at the Club.

3

Why do we need a Boys & Girls Club in Goldsboro?

Local Statistics:

In 2015, Goldsboro was listed as the fifth poorest city in America. Recent studies on mobility found that the greater Goldsboro area had more intense income mobility challenges than 95% of all the counties in the United States (Goldsboro: Isolation and Marginalization in Eastern NC, NC Poverty Research Fund, Winter 2018).

"More than half of the achievement gap present in fifth grade between lower and higher income youth can be explained by summer learning loss that disproportionately affects low-income children. It is a significant part of the reason that low-income youth are less likely to graduate from high school or enter college" (Afterschool Alliance, (2010). America after 3PM special report on summer: Missed opportunities, unrealized potential. Washington DC: Author. Retrieved from: [link])

How Summer Brain Gain helps:
By attending a summer camp with a strong academic component, accompanied by social-emotional care, Club youth will enter the next school year more prepared to succeed.



Figure 17. Child poverty by race and ethnicity




Figure 18. Poverty rate by education level



4

Numbers, Tracking & Reporting



Summer Camp costs the Club \$50 per day per child.

Parents fill out membership applications and self report on their child's age, sex, race, grade, and free or reduced lunch qualification.

8 weeks of summer camp, M-F 8AM-6PM

Club members surveyed 2022:

- 76% "Very True" "Feel safe being myself at the Club" | 68% nat'l average
- 77% "I feel safe from harm at this Club" | 71% nat'l average
- 74% "adults at the Club encourage me when I make positive choices" | 65% nat'l average
- 69% of teens said they see themselves getting a 2 or 4 year degree | 49% nat'l average

SUMMER 2022 GOLDSBORO UNIT

My members attended:


44% 100% 100% 100% 100% 100% 100% 100%

100% of attendees received breakfast and a hot lunch daily.


Members learned as much as reading, reflecting, discussing, and listening the whole club.

5


What Club parents say about Summer Camp:



"You have no idea how much this has helped me and my family. I am basically a single mom, and we are struggling financially just like most people these days and we are new to this area, so this has been a true blessing. Also, I am thankful that [my daughter] will be getting the academic help she needs over the summer to help her get to grade level and start her new school with confidence."



"I'm so grateful to have people like you in our corner. it allows my son to still stay motivated academically during the summer. The staff is extremely friendly and helpful. I'm so appreciative for this opportunities."



"I am very appreciative of being able to bring the kids to the summer camp, as this is the first time we've ever done anything with the Boys & Girls Club."

6



BOYS & GIRLS CLUBS
OF WAYNE COUNTY

2022 ANNUAL REPORT

BGCWAYNE.ORG

(919) 735-2358

Whatever It Takes to Build Great Futures.

The Mission of the Boys & Girls Clubs of Wayne County

is to enable all young people,
especially those who need us
most, to reach their full potential
as productive, caring,
responsible citizens



Our Formula for Impact



DEAR FRIENDS,

Thank you for your continued support of our Clubs and the youth we serve. We would not be able to serve the 130+ youth who walk through our Club doors afterschool each day without the commitment and support of caring individuals like you. Our work is focused on the goal of lifting and empowering local youth to reach their full potential, and we thank you for your interest and support!



ADMINISTRATIVE TEAM

Karen Sullivan, CEO/ Executive Director
Meghan Pakalnis, Chief Development Officer
Maribel Estrada Calderon, Administrative Assistant
Ilene Johnson, Bookkeeper
Scotty Hughes, IT Director

CLUB DIRECTORS

Latoya Stallings, Goldsboro Unit Director
Raytrell Caldwell, Goldsboro Teen Director
Jeff Barnes, Goldsboro Athletic Director
Andreta Wooten, Fremont Unit Director
Cynthia Jones, Mt. Olive Unit Director

2022 BOARD OF DIRECTORS

Ray Burrell, retired
Chair

Gaston Lewis, O'Berry & Lewis
Vice Chair

Tonya Barber, Barber Law
Secretary

Vince Watson, Wilson Medical Center
Immediate Past Chair

Will Bland, Judge

Steve Bryan, T.A. Loving Company

April Garver, Southco Distributing Co.

Ron Lawrence, Everett, Womble &
Lawrence, LLP

Justin McLamb, Union Bank

Chris Merritt

Barbara Smith, retired

Deborah Sykes, Worrell Contracting

Beverly Wallace Wiggins, Arnold Wilbert
Vault

Grant Webber, Edward Jones
Investments

Brain Woodard, Group W Management

Roderica Worrell, EcoRo Creations

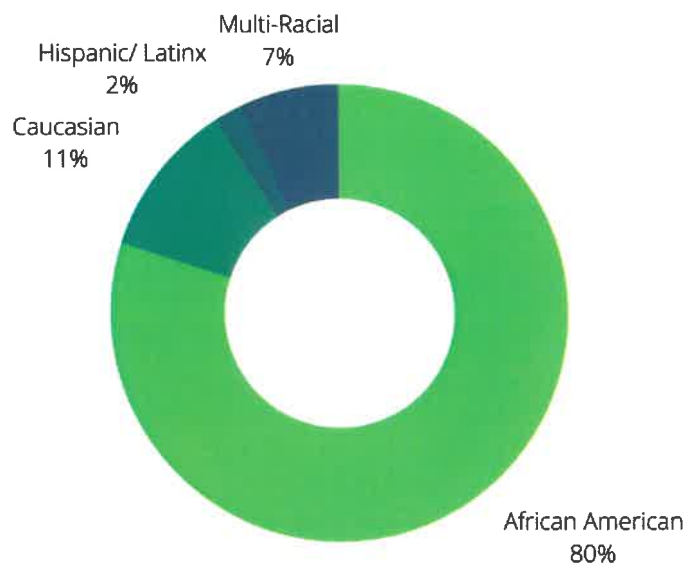
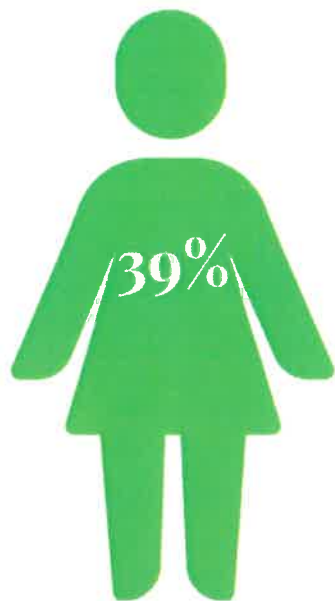
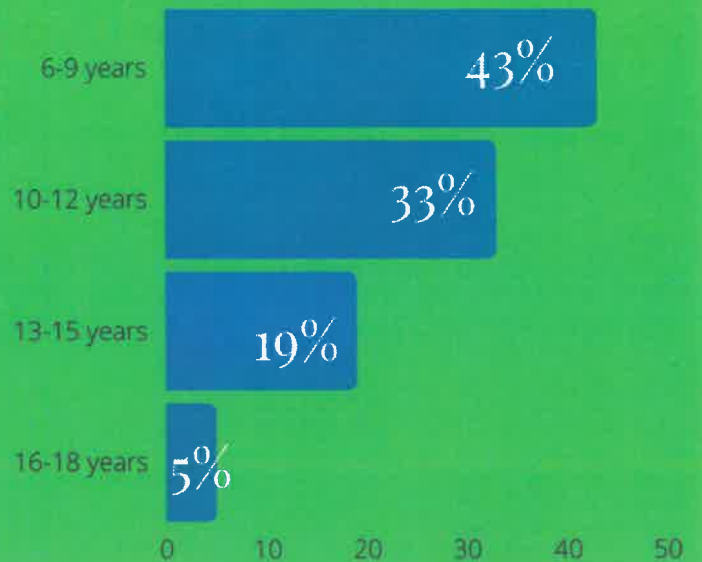
Tom Yarboro, Goldsboro Milling Co.



MEMBERSHIP

2022

523 members and
614 total youth served



84% of members qualify for free or reduced lunch

56% of member's families report being single parent families

Engaging programs



2022 PROGRAMS:

Power Hour SMART Kids Triple Play Money Matters Healthy Habits Gamesroom
Computer Lab Stay SMART Cooking Activities Career Launch Badges for Baseball Junior Staff
Street SMART Dance Keystone Club SMART Girls Baseball Passport to Manhood Basketball
Football Scouting Project Learn Cheerleading Arts & Crafts Social Recreation Summer
Camp

Boys & Girls Clubs of Wayne County offer tested, proven and nationally recognized programs in five Core Program Areas that closely align with the developmental needs of all young people:

- The Arts
- Education
- Health & Wellness
- Leadership & Service
- Sports & Recreation



5 Key Elements for Positive Youth Development

- A safe, positive environment
- Fun
- Supportive relationships
- Opportunities and expectations
- Recognition

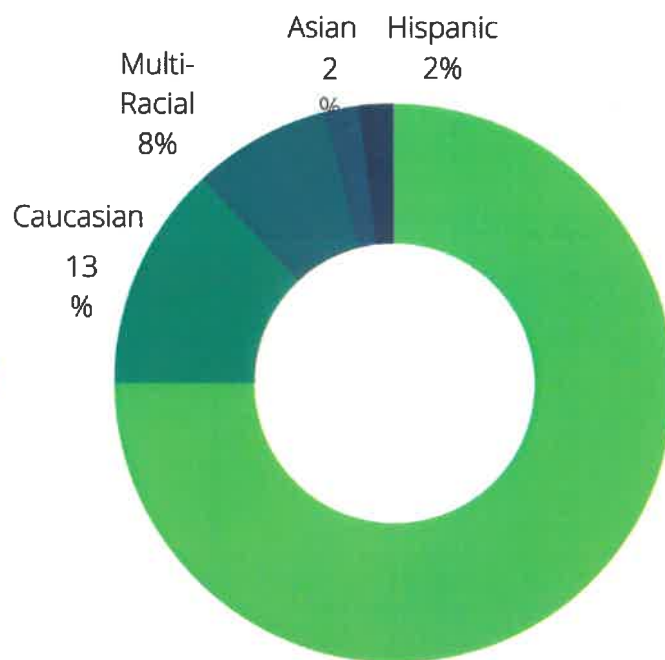
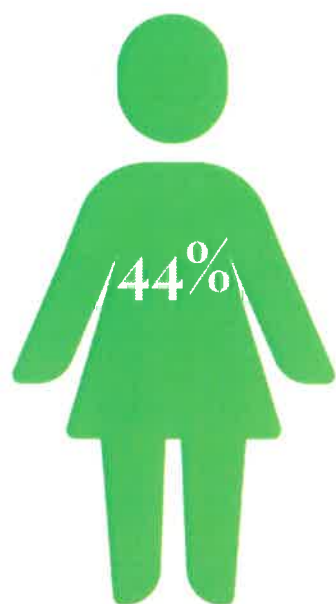
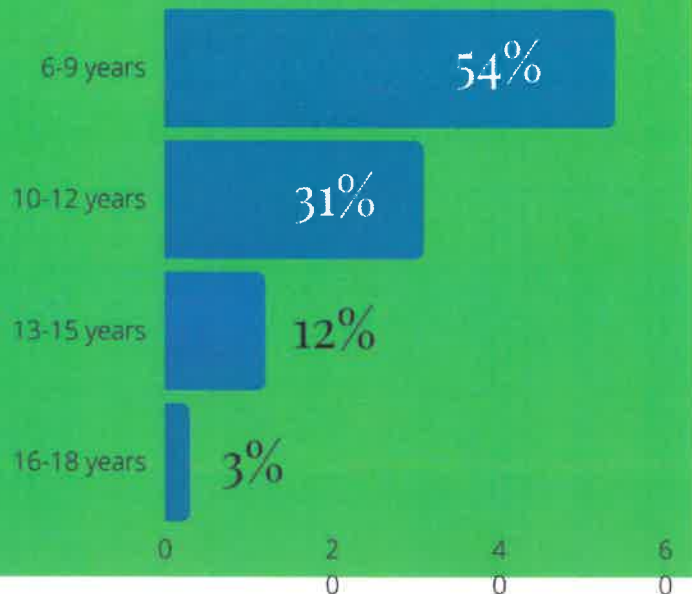
Youth Development Strategy

- A sense of belonging– a place where young people know they are welcome and accepted.
- A sense of competence– a feeling that there is something one can do and do well
- A sense of influence– a chance to be heard
- A sense of usefulness– the opportunity to do something of value for others



SUMMER 2022 GOLDSBORO UNIT

165 members attended



100 % of attendees received breakfast
and a hot lunch daily

Morning focused on math & reading
Afternoons programs develop the whole child

SUMMER CAMP



The theme was "Tropical Vibez" and Club members spent the summer learning about other countries, reading, crafting, making friends and MORE! Members attend camp for only \$25/ week (with teens only paying \$10 for the whole summer) and receive breakfast and a hot lunch daily. Scholarships are available.



Week 1 - June 13-17

Summer Science Lab

Week 2 - June 20-24

Beat the Heat

Week 3 - June 27 - July 1

Spy vs. Spy

Week 4 - July 5-8

The Amazing Race

Week 5 - July 11- 15

World Traveling

Week 6 - July 18 - 22

Throwback Week

Week 7 - July 25-29

Lights, Camera, Action

Week 8 - August 1 - 5

It's So Hard to Say Goodbye



PANCAKE DAY



BOYS & GIRLS CLUBS
OF WAYNE COUNTY

44th Annual PANCAKE Day

Occurring on the first Saturday of December since 1979, Pancake Day is our longest running fundraising event. Thanks to sponsors, volunteers, attendees, and donors over \$10,000 was raised to support our Clubs!



Clockwise from bottom left: board members and volunteers cook sausages; volunteers preparing the take-out window; freshly made pancakes; Santa ready to take a photo with you!; Jeannie Barette (L), Cookie Burrell (C), and Board Chair Ray Burrell (R); pancake chefs at work



EVENTS 2022

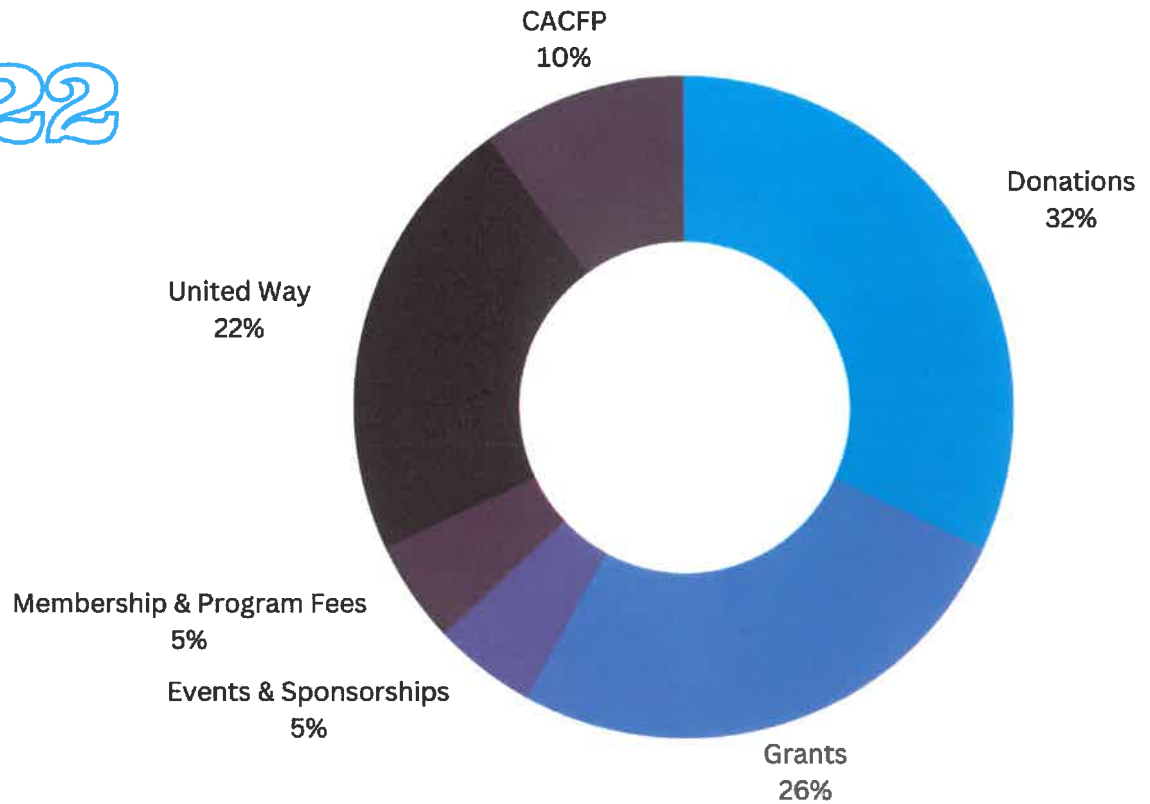


Clockwise from below: Trunk or Treat, Lego play in the Gamesroom, Lego Robotics, lunch at the Club, smiles for Christmas, Thanksgiving at Fremont Club, members show off their art projects, Power Hour time in the Learning Center

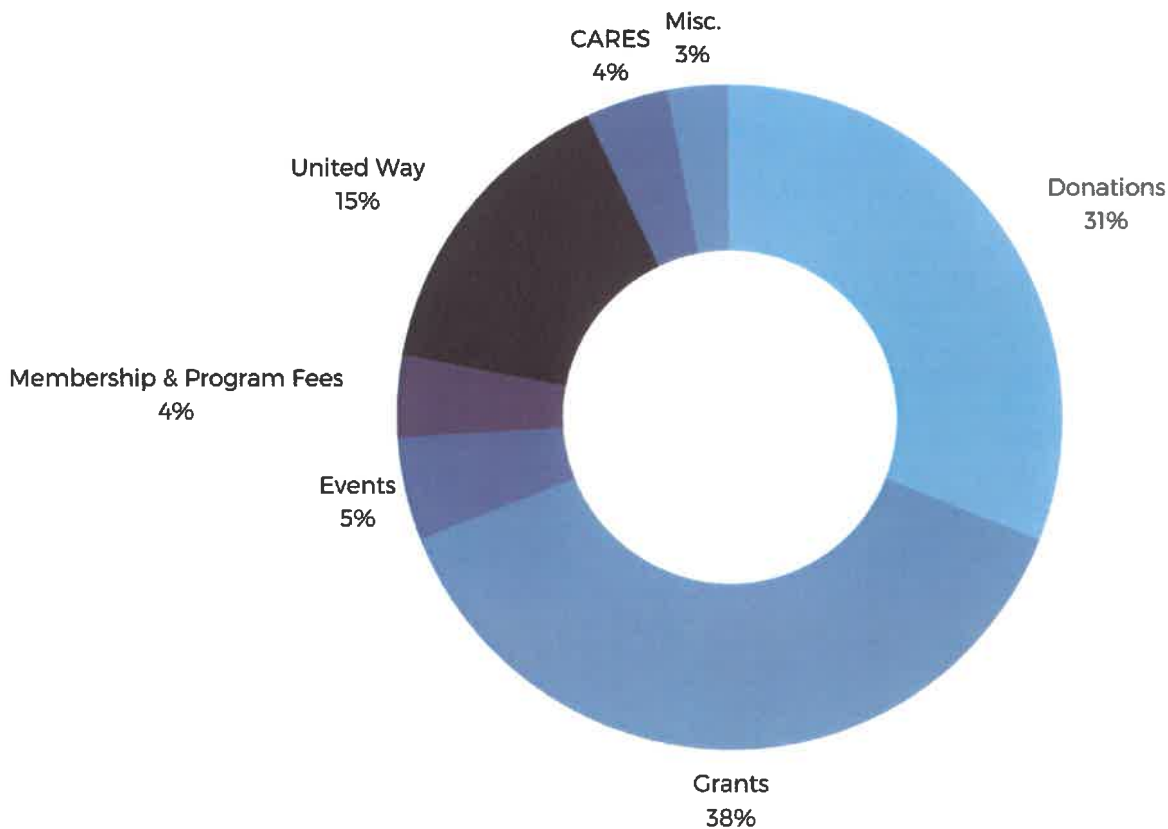


THE NUMBERS *REVENUE*

2022



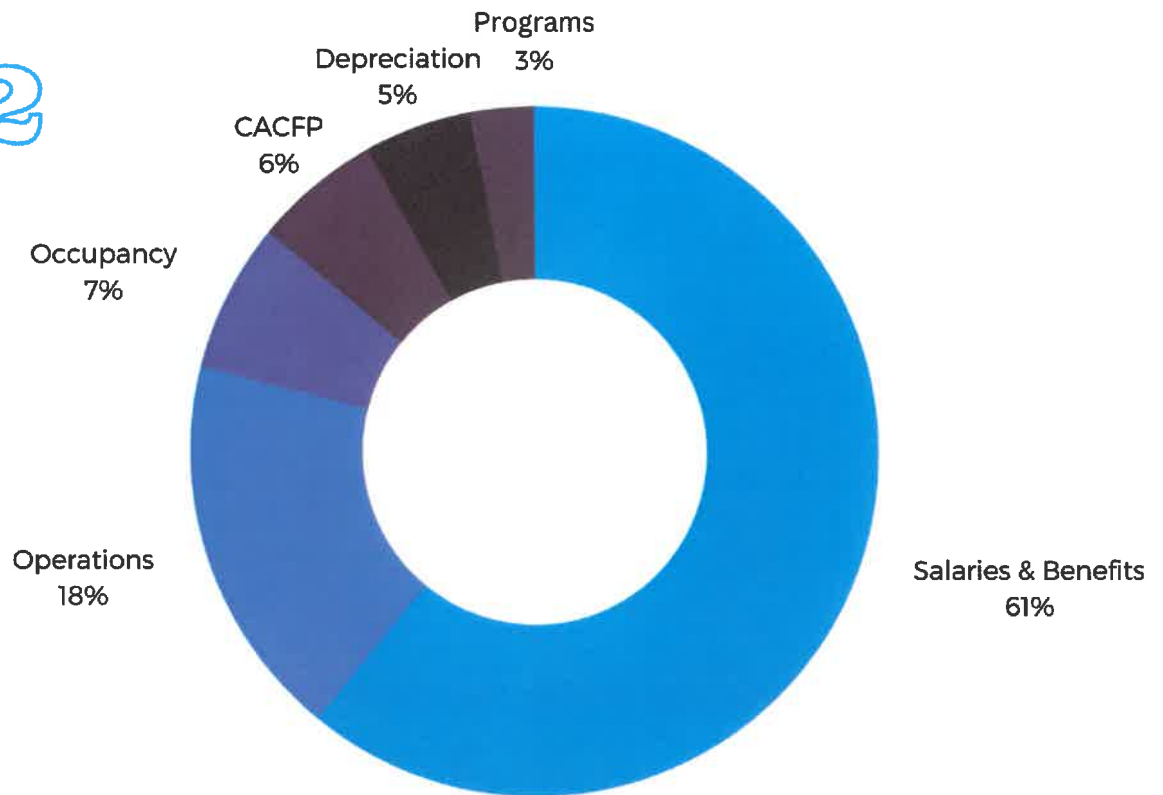
2021



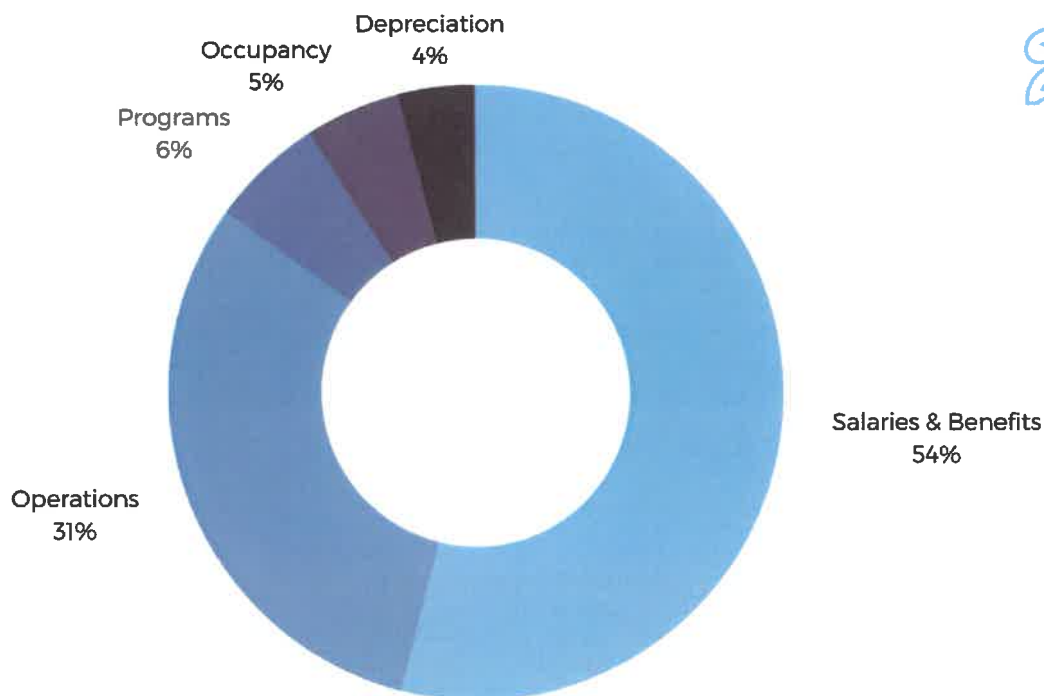
OUR FISCAL YEAR RUNS JAN-DEC

THE NUMBERS *EXPENSES*

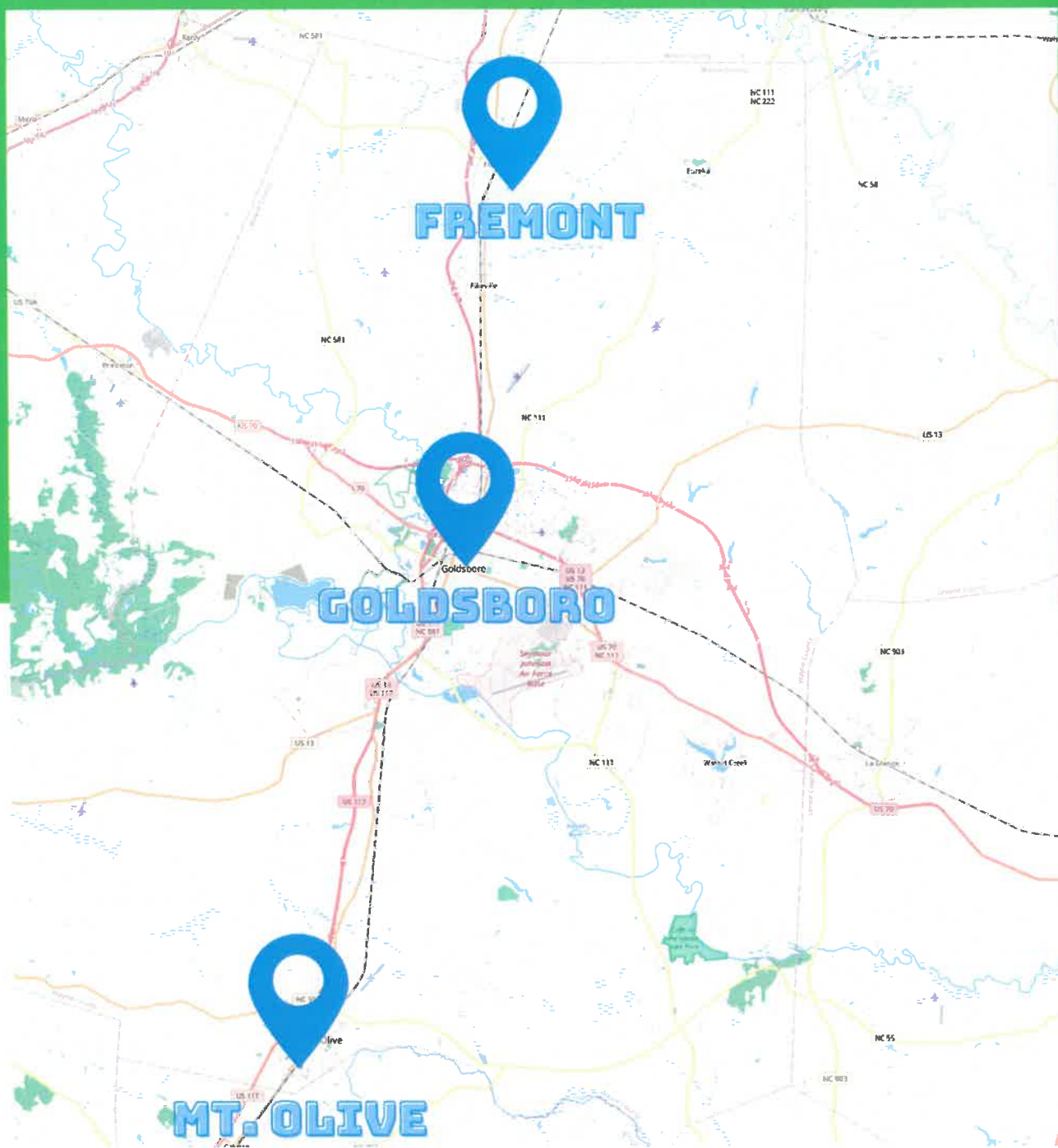
2022



2021



OUR FISCAL YEAR RUNS JAN-DEC



BGCWC members come from a variety of socioeconomic backgrounds. To ensure our programs are accessible to everyone, a Club membership costs \$25 each calendar year for 6-13 year olds, and \$10 per year for 14-18 year olds. Scholarships are available.

FINANCES ARE
NEVER A BARRIER
TO CLUB
ATTENDANCE.

Thank you for your support!



BOYS & GIRLS CLUBS
OF WAYNE COUNTY

**Whatever
It Takes to
Build Great
Futures.**



 @bgcwayne

bgcwayne.org

meghan@bgcwayne.org

(919) 735-2358



Communities Supportng Schools of Wayne

Program Results



**Communities
Supporting Schools**
of Wayne County, Inc.

Success Coaches

Greg Batts- Brogden Middle
Robin DeVeaux- Carver Heights Elementary
Wendy Hooks- Carver Elementary
Mary Kay James- Dillard Middle
Nancy Lancaster- Brogden Primary
Gale Lewis- Carver Heights Elementary
Terri McKay- Mount Olive Middle
Anne Millington- Goldsboro
Veda McNair- Spring Creek
Sharon Patterson- Southern Wayne High

346

individual students served

4,426

school service hours



**Providing support to teachers
at Spring Creek High**



Working with staff

Success Coaches reward students



Lunch Buddies





Student meets with his lunch buddy.

This is a program that started at Carver Heights. Some of the lunch buddies and students wanted to continue working together. Shalik has lunch with his lunch buddy Mr. Stuart McMillan. Mr. McMillan has served as Shalik's lunch buddy for nearly three years.



Ms. Patterson
Your words of encouragement are very much appreciated. Thank you for your acts of kindness.
Thanks for all that you do.



RS
FTA

"When you wonder if you're making a difference, you get random notes of kindness"



Sharon Patterson, Success Coach at Southern Wayne High School

I have set up behavior goals for 2 of my 7th grade boys who have both had office referrals this year at Mt. Olive Middle. I asked their teachers to report to me if their behavior has shown improvement in the last week, so they may earn a reward. The ELA teacher of both boys reported that they have been more focused, less disruptive, and more engaged in her class this week. Her quote to me was "I don't know what you're doing...but please keep doing it!"

-Success Coach, Terri McKay

"I met Isaac when he was a junior at Goldsboro High School. He was a very personable young man, and always had a positive attitude about life. As a senior, Isaac and I discussed what he wanted to become as an adult. He decided to take a college class at WCC in January of 2022, and he did very well in the class. Then Isaac spoke with an Army recruiter and Isaac decided the service might be a good opportunity. Before he graduated in May 2022, Isaac was accepted into the Army and would report to duty in July 2022. Still in high school Isaac and I looked at several colleges where he could take online classes while in the service.

One day Isaac asked me what good thing happened to him. I guessed that he was accepted into college. Yes he was. Mount Olive College accepted Isaac and he will start classes in January 2023 in online classes. I enjoyed working with Isaac, he is developing into a responsible, pleasant and goal oriented individual. So nice to have met and worked with this young man at Goldsboro High School."



Read Across America Week 2023



Carver Heights Elementary School

Community Engagement

Communities Supporting Schools of Wayne County takes great pride in being involved in our community. Here is what we've been up to:



Volunteers



2,620

volunteer hours in the elementary schools



\$56,344

estimated volunteer value

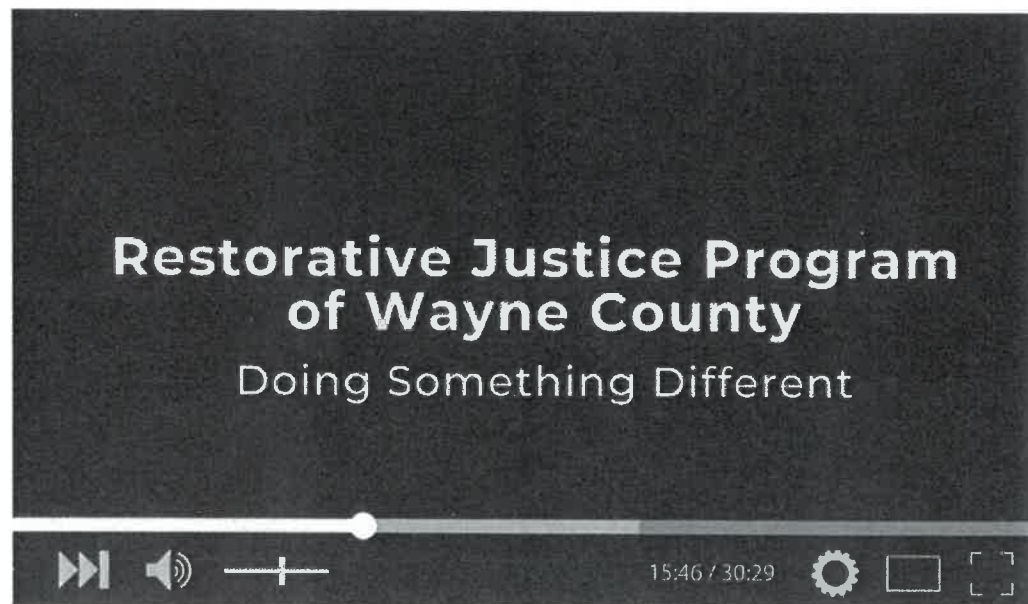
Restorative Justice Program

Teen Court | Community Service | Mediation

CSS of Wayne had the opportunity to share our latest project with some of our community leaders and collaborative partners. On January 31st we "premiered" our Restorative Justice video, with interview segments from community partners- juvenile court counselors, Sheriff Larry Pierce, school resource officers, volunteers, and staff. This video will highlight important work that our team and community partners are doing together in this community.



The "investment" that we make – together- in this community is making a difference. However, we know that we have much more work ahead of us. Please join us as we continue on this journey!



Youtube @CSSofWayne

By The Numbers



2022/2023 Academic School Year

- **Total School Service hours: 4426 Hours**
 - Elementary 1711
 - Middle 1898
 - High School 817
- **Individual students “case managed” at 7 of the 10 schools: 346**
 - Elementary 127
 - Middle 64
 - High School 155
- **Students served through group/schoolwide services: 6000**
- **Students served through elementary reading programs: 480**
- **Students served through Restorative Justice programs: 120**
- **Reading Volunteers in three elementary schools: 150**
- **Volunteer hours served at Carver Heights Elementary: 1600 hours logged by 92 volunteers**
- **Volunteer hours served at Carver Elementary: 800 hours logged in by 40 volunteers**
- **Volunteer hours served at Brogden Primary School: 220 hours logged by 10 volunteers**
- **\$13341 in gift cards and services provided to schools**
- **Donors: 200+**

Fundraising

\$54,437 monetary donations received

\$44,131 In-Kind donations of goods and services

Volunteer Hours from 2022-2023

\$56,334 Value of Volunteer Hours @ **\$29.86** hours of pay

Historical Data

School wide Activities & Services from the Past Three Years:

- **2018-2019: 4,025 students served**
- **2019-2020: 4,551 students served**
- **2020-2021: 5,888 students served**
- **2021-2022: 5,255 students served**

***We thank you for your continued support in our efforts to
contribute to Communities Supporting Schools of Wayne County***



STAFF

Selena Bennett, Executive Director
Wendy Hooks, Associate Director and Success Coach
Barbara Nelson, Restorative Justice Program Director
Aleisha Santos, Program Assistant
Dawn Amory, Data and Accounting Support
Veda McNair, Success Coach
Gale Lewis, Success Coach
Greg Batts, Success Coach
Robin DeVeaux, Success Coach
Sharon Patterson, Success Coach
Terri McKay, Success Coach
Mary Kay James, Success Coach
Nancy Lancaster, Success Coach
Anne Millington, Success Coach

BOARD OF DIRECTORS

Cristy Barnes-Williams, Board Chair
Julie Beck, Board Vice-Chair
Tiffany Creech, Secretary
Beverly Wallace-Wiggins, Treasurer
Ken Derksen
Donna Best
Kim Copeland
Renita Allen Dawson
Kriquette Davis
Jennifer Collins
Shannon Weeks
D'Leeshia Lee
Pam Stokes
Justin Minshaw
Ryan Barbato

H.G.D.C. COMMUNITY CRISIS CENTER

P.O. BOX 171 Goldsboro, North Carolina 27533

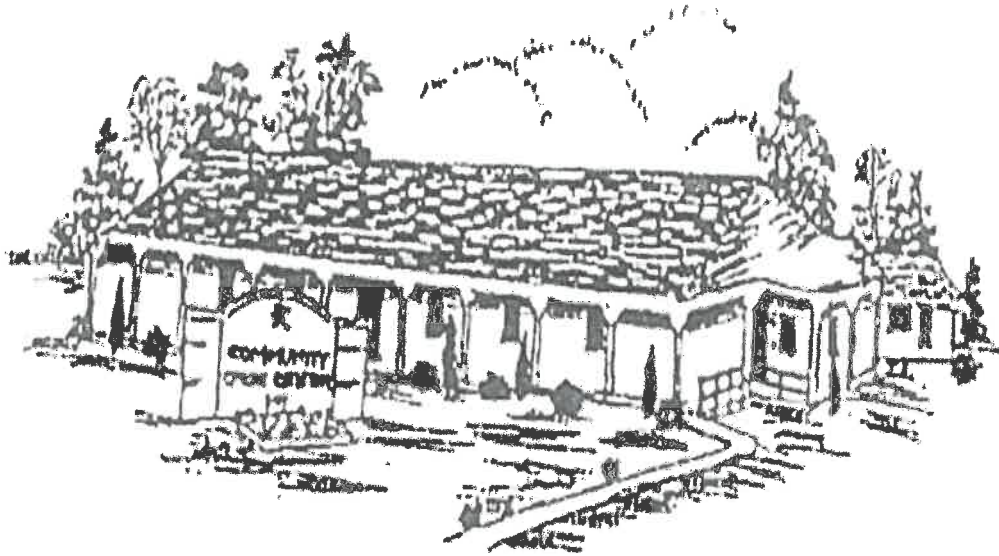
919-734-6836 (OFFICE) * 919-734-6881 (FAX)

hgdccenter@yahoo.com

hgdccentercommunitycrisiscenter.org

ADEEN L. GEORGE, CEO/FOUNDER

KIMBERLY HAYWOOD, EXECUTIVE DIRECTOR

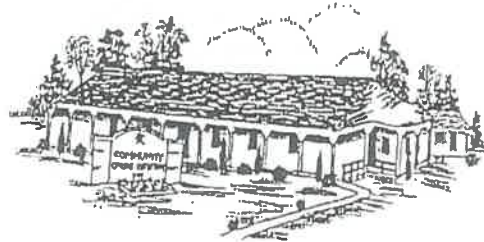


HGDC Community Crisis Center

City of Goldsboro

Non-Profit Budget Related Financial Report

August 21st, 2023



Mission Statement:

The H.G.D.C. Community Crisis Center is a non-profit, charitable organization which provides crisis or intervention services to assist an individual to meet his basic human needs and provides opportunities for persons to become self-sufficient.

Executive Board Meets 1st Monday of each Month @ 5:00 pm

Services: Hours of Operation:

Tuesday, Wednesday & Friday 10:00 – 3:00

Serve “Carry Out Meal Program 1:15 – 2:15 Daily”

185 meals daily x 3days = approximately 555 Weekly

555 meals weekly x 52 weeks = 28,860 Annually

- Showers * Personal Hygiene Kits
- Clothes Closet
- Food Pantry

Partners: United Way of Goldsboro, Butner Food Distribution, FEMA, NC211 Crisis Hotline, NVCARE 360

Supporters: Title 5 NCOA of Goldsboro, Wayne Community College Internship, Division of Adult Corrections and Juvenile Justice; Volunteer Pool

Donors: We accept all Donations

Holiday Meal Program: (Thanksgiving / Christmas)

Limited Funds for Financial Assistance, Metered Utility Only

Recap by Kimberly Haywood, HGDC CCC Executive Director 2022

HGDC /Community Crisis Center
Non-Profit Allocated Expenditure Budget
1 July 2022 to 30 Jun 2023

INCOME		
Donations/Contributions		
Grant * City of Goldsboro		7086.00
	Total Income	7086.00
UTILITIES		
City of Goldsboro		-2100.00
Duke Energy		-6240.00
Piedmont Natural Gas		-1900.00
Jackson & Sons		-1200.00
	Total Expense	-11440.00
Profit / Loss		
	Profit and Loss	-4354.00

Date
08/21/23

Kimberly A. Haywood



Literacy Connections is dedicated to developing skills in reading, math, computers, and financial management for adults and their families so they may achieve success at home, at work, and in the community.

Community Need



27% of the Wayne County population reads below Level 1

- Equally alarming is that **42%** of Wayne County residents are at or below level 1 in numeracy and may only be able to count, sort, and do basic arithmetic operations with simple whole numbers.
- **54%** of adult residents read below a sixth grade level, which is below the level needed to earn a living wage. Individuals who lack entry level skills are often left with negative consequences such as unemployment, jobs paying below a living wage with no real chance for advancement.
- In addition, **70%** of families where parents cannot read and write will watch their children repeat the cycle where reading skills are not modeled or homework support provided in the home during formative years. Children in non-literate homes experience a world without print.
- An alarming **41.5%** of Wayne County households do not have enough savings to cover basic expenses for three months in the event of a crisis. Another troubling reality is that 19.8% of households have zero net worth and could not handle any financial crisis.

Outcomes

In FYE 2022 Literacy Connections served **224 students**, and we know that **85%** live in the City of Goldsboro. Students received **1,715 hours** of instruction provided by **33 volunteer tutors**.

Since opening our doors, Literacy Connections has helped **over 2,500 students** through **44,000 hours of instruction** delivered by **650 volunteer tutors**, a value of over **\$1,400,000 in tutor time**.



This is the story of the Fiseme family; Stris, Mary, and their two sons. Stris became disabled after a stroke, leaving Mary to be the primary family provider. Stris cares for the boys and takes lead on school activities and homework. They come as a family to Literacy Connections to learn. Dad and Mom work one-on-one with tutors on reading and coaching their sons' learning. The family faithfully worked, paid their bills on time, and prayed for a home. Literacy Connections heard their desire to own a home and began building bridges to people in the community who could help them. Some of the highlights of this family's success are as follows:

- They became homeowners in Goldsboro in 2021 and contributors to the tax base.
- Their children's grades went from D's & F's to A's and B's once the parents learned to communicate with the children's teachers.
- Mary learned how to save time away from work by paying her bills online. She is also feeling more confident in her ability to communicate at work.
- The whole family has become more engaged in their community through school sports, summer camps, and recreational activities locally and across the state.

Together we are growing a literacy rich community

Supporting adult literacy is an investment in the next generation and the next after that. The value that the ability to read brings to a family's stability is key to increased educational attainment for residents and for their children and grandchildren, better employability options, and economic development and progress for our community.

Passionate Beginnings Resource Center

Passion Smith, MSW, CD(DONA)

Passionate Beginnings Resource Center provides direct maternal health services in order to help produce better outcomes for underserved and underrepresented populations in Wayne County. All services are provided free of charge.



Services Offered:

- Doula Services
- Lactation Support
- Childbirth Education
- Postpartum Support
- Infant And Family Necessities
- Formula Distribution





Statistics:

In Wayne County,

1. The infant mortality rate for White Americans is 5.3% and 15.3% for African Americans.
2. 8% of White Americans that are born are of low birth rate, 15.6% African American, and 7.6% Hispanic.
3. Wayne county ranks #32 in the state for teen pregnancy.
4. Wayne county has a breastfeeding rate of 75.8%.
5. Rates of premature deaths are higher in Wayne County (9,600 years of life lost) compared to the state.

Breastfeeding Support:

Passionate Beginnings Resource Center has provided 10 parents with breastfeeding support within the last year.

Assistance Provided For:

- Latching difficulty
- Breastfeeding education
- Pumping schedules
- Donor breast milk donation



Childbirth Education:

Passionate Beginnings Resource Center was able to provide childbirth education to 40 families within the last year.

Education Included:

- What to expect during labor
- Homebirth education
- Birth and hormones
- Infant feeding



Doula Support:

Passionate Beginnings Resource Center was able to provide 3 parents with doula services within the last year.

Services included:

- Assistance during labor
- Birth plan creation
- Advocacy



Postpartum Support:

Passionate Beginnings Resource Center was able to provide postpartum support to 4 clients within the last year.

Services include:

- Meal preparation
- Light cleaning
- Sibling care
- Infant care



Infant and Family Necessities:

Passionate Beginnings Resource Center has provided over 30 families with infant food, toys, breastfeeding supplies, formula, maternity clothes, diapers, pullups, and more!



Future Projects In Progress:

- Community Baby Shower
- Doula Training



References

<https://healthycommunitiesnc.org/profile/geo/wayne-county#teen-birth>

<https://schs.dph.ncdhhs.gov/units/ldas/cha2021/Wayne2021-CHA.pdf>

<https://schs.dph.ncdhhs.gov/data/vital/ims/2020/>



Patricia Beier, MSA CCAP
Executive Director

WAYNE ACTION GROUP FOR ECONOMIC SOLVENCY, INC.

601 Royall Avenue
Goldsboro, NC 27534-2570

Fax: (919) 736-4268
Telephone: (919) 734-1178

Senior Nutrition Program - Home Delivered Meals City Of Goldsboro Funding Report

The goal of the **Home Delivered Meals Program (Meals on Wheels)** is to improve or maintain the health of impaired older adults by providing nutritious meals, a daily check and reporting system and social contacts to enable the homebound to remain at home as long as possible.

Requirements for service:

- 60+ or disabled
- Homebound
- Unable to prepare meals
- Have no one in the home capable of preparing meals
- Within the city limits of Goldsboro (for this funding)

June 1, 2023 –June 30, 2023

Granted Amount:	\$10,148.00
People served (unduplicated):	82
Number of Routes Delivered:	7
Volunteer Hours:	175.5
Meals served:	1,528
Cost per Meal:	\$6.80
Total Cost of Service:	\$10,390.40

Kristin Alexander, MBA

Director of Senior Nutrition Programs

kalexander@wagesnc.org

601 Royall Avenue

Goldsboro, NC 27534

Direct Line: 919-580-1790

Fax: (919) 736-4268

Visit us on the web at www.wagesnc.org

An Equal Opportunity Employer • A United Way Agency

A Private Non-Profit Community Action Agency Committed to Enabling Families and Individuals to Achieve and Sustain Self-Sufficiency

**WAGES Senior Nutrition Program
City of Goldsboro Funded Routes
6/1/2023-6/30/2023**

Route I																																	
Last name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL		
SHABAZZ	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
KING	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
BYNUM	1	1			1	1	1	1	1			1	1	1	1	1				1	0	0	0	0			0	1	1	1	1	17	
BETHUNE	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
HINES	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
SANDERS	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
JOHNSON	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
WALKER	1	1			1	0	0	0	0			0	1	1	1	1				1	1	1	1	1			1	1	1	1	1	17	
KORNEGAY	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
TAYLOR	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
RUTTLEY	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
LEWIS	1	1			1	1	1	1	1			1	1	1	1	1				1	0	0	0	0			0	1	1	1	1	17	
DANIELS	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1	1			1	1	1	1	1	22	
TOTAL:	13	13	0	0	13	12	12	12	12	0	0	12	13	13	13	13	0	0	13	11	11	11	11	0	0	11	13	13	13	13		271	
\$6.80																																\$1,842.80	
Route W																																	
Last name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL		
DAVIS	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
TAYLOR	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
BAKER	1	1			1	1	1	1	1			1	1	1	0	0					1	1	1	1			1	1	1	1	0	18	
YELVERTON	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
CLAYMAN	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
GREEN	1	1			0	1	1	0	0			1	1	1	0	0					1	1	0	1			1	1	1	0	1	21	
SUTTON	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
CARTER	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
FAIRCLOTH	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
BEST	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
ASBURY	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
WILLIAMS	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
TOTAL:	13	13	0	0	12	13	13	12	12	0	0	13	13	13	11	11	0	0	0	13	13	12	13	0	0	13	13	13	12	12		263	
\$6.80																																\$1,788.40	
Route A																																	
Last name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL		
SASSER	1	1																														2	
VINCENT	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	0			1	1	1	1	1	20	
WEBB	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	0			1	1	1	1	1	20	
WATSON	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	0			1	1	1	1	1	20	
Humphries	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	0			1	1	1	0	1	19	
PICKETT	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	0			1	1	1	1	1	20	
STAFFORD	1	0			1	1	1	1	1			1	1	1	1	1					1	1	1	0			1	1	1	1	1	19	
SANDERS, JR	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	0			1	1	1	1	1	20	
MCCLAIN	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	0			1	1	1	1	1	20	
MCCLARIN	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	0			1	1	1	1	1	20	
WESTBROOK	1	1			1	1	1	1	1			0	0	0	0	0					0	0	0	0			0	0	0	0	0	7	
EDWARDS	1	1			1	1	1	1	1			0	0	0	0	0					0	0	0	0			0	0	0	0	0	7	
TOTAL:	12	11	0	0	11	11	11	11	11	0	0	9	9	9	9	9	0	0	0	0	9	9	9	0	0	0	9	9	9	8	9	194	
\$6.80																																\$1,319.20	
Route B																																	
Last name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL		
NELSON	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
BROWN	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
Hook	1	1			1	0	1	1	1			1	1	1	1	1					1	1	1	1			0	1	1	1	1	19	
GARNER	1	1			1	1	1	1	1			1	1	1	1	1					1	1	0	1			0	0	1	1	1	18	
SANDERS	1	1			1	1	1	0	1			1	1	1	0	1					1	0	1	1			1	1	1	0	1	17	
TAYLOR	1	1			0	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	20	
TAYLOR	1	1			0	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	20	
PRATT	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	20	
SIMMONS	0	0			0	0	0	0	0			0	0	0	0	0					0	0	0	0			0	0	0	0	0	0	
JONES	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
LOFTON	1	1			1	1	1	1	1			1	1	1	1	1					1	1	1	1			1	1	1	1	1	21	
TOTAL:	10	10	0	0	8	9	10	9	10	0	0	10	10	10	9	10	0	0	0	10	9	9	10	0	0		8	9	10	9	10	199	
\$6.80																																\$1,353.20	

WAGES Senior Nutrition Program
City of Goldsboro Funded Routes
6/1/2023-6/30/2023

Route G																																	
Last name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL		
HOLLOMAN	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
MONK	0	0			0	0	0	0	0			0	0	0	0	0				0	0	0	0			0	0	0	0	0	0		
SHINE	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
BARNES	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	0	1	20		
MCBENNETT	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
JOHNSON	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
JAMES	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
OWENS	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
PARRISH	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
TOTAL:	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	8	0	0	0	8	8	8	8	0	0	8	8	8	7	8	167		
\$6.80																																\$1,135.60	
Route E																																	
Last name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL		
PARKS	0	0			0	1	0	0	1			1	1	1	1	1				1	1	1	1			1	0	1	1	1	15		
PARKS	0	0			0	1	0	0	1			1	1	1	1	1				1	1	1	1			1	0	1	1	1	15		
MCFARLAND	1	1			1	0	1	0	0			1	1	0	0	1				0	0	0	0			0	0	0	1	0	8		
FLOWERS	1	1			1	1	1	1	1			1	1	1	1	1				1	0	1	0			1	1	1	0	0	17		
PERRY	1	1			1	1	0	0	0			0	0	0	0	0				0	0	0	0			0	0	0	0	0	4		
DAWSON	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
BRYANT	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	20		
BLOUNT	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	0	1	1	21		
MATTHEWS	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
DANIELS	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
LOFTON	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
WORRELL	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
TOTAL:	9	9	0	0	9	9	8	8	8	0	0	8	8	8	8	8	0	0	0	8	7	8	7	0	0	8	8	7	7	7	205		
\$6.80																																\$1,394.00	
Route H																																	
Last name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL		
MARTIN	0	0			1	1	1	0	1			1	1	0	0	0				1	0	1	1			0	0	1	0	1	11		
MARTIN	0	0			1	1	1	0	1			1	1	0	0	0				1	0	1	1			0	0	1	0	1	11		
JONES	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
ABRIL	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
NATION	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
MUNGER	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
BOLDEN	1	1			1	1	1	1	1			1	1	1	1	0				1	1	1	1			1	1	1	1	1	21		
HOOKS	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	20		
HOOKS					1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
HAMM	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	19		
GRANTHAM	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
GRANTHAM	1	1			1	1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1	21		
TOTAL:	8	8	0	0	9	9	9	9	9	0	0	9	9	9	9	8	0	0	0	9	9	9	9	0	0	9	9	9	9	9	229		
\$6.80																																\$1,557.20	
June Days:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL:		
Total Units:	73	72	0	0	70	71	71	69	70	0	0	69	70	70	67	67	0	0	13	68	66	66	58	0	0	66	69	69	65	68	1528		
Total Cost:	496	490	0	0	476	483	483	469	476	0	0	469	476	476	456	456	0	0	88.4	462	449	449	394	0	0	448.8	469	469	442	462	\$10,390.40		

WATCH HEALTHCARE PROGRAM
Clinical information for July1, 2022-June 30, 2023

11,107 visits
1,974 unduplicated patients

40.7% African American
44.0% White
13.5% Hispanic
The rest is other

870 of the 1,974 (44.1%) have hypertension – 61% are controlled at <120/80

533 of the 1,974 (27%0 have diabetes – 71% controlled with an A1C <9.0

100% of patients are counseled regarding tobacco use – each patient is asked if they smoke and if they are a current user, they are counseled about stopping

100% of patients are counseled regarding their BMI – whether it is normal, below or above

WATCH (Wayne Action Teams for Community Health)

Mission: To provide quality free healthcare to the uninsured of Wayne County.

W.A.T.C.H., Wayne Action Teams for Community Health, works to improve the health outcomes of the residents of Wayne County. WATCH is a non-profit 501©(3) (Wayne Health Foundation DBA WATCH). It is funded by grants and donations, which are tax-deductible.

The WATCH Healthcare Program provides a quality medical home to the uninsured of Wayne County. This program started in August 2000 with a forty-foot mobile medical unit that travels to scheduled locations every month. WATCH opened a second clinic location at the Goldsboro Family YMCA in August 2009 and a third clinic location opened in September 2014 on the campus of Wayne UNC Healthcare. The program provides free primary, acute, and preventive healthcare and related lab tests to the uninsured population of Wayne County. Care is provided for patients who do **not** have Medicaid, Medicare or private insurance coverage.

The following statistics have been generated from August 2000 to July 2023:

WATCH STATISTICS

	# hrs seeing patients	#volunteer hours	#new pts	Cumulative # registered pts	Patient visits
FY01	1,057.5	647.75	1,127	1,127	2,051
FY02	1,261	1,239	1,550	2,677	4,788
FY03	1,511	1,917.5	1,660	4,337	6,633
FY04	1,501	1,791	1,161	5,498	7,026
FY05	1,540	1,168	1,070	6,568	7,677
FY06	1,500	1,485.25	723	7,291	7,529
FY07	1,559.5	1,629.25	309	7,600	5,745
FY08	1,549.25	1,108.25	495	8,095	5,372
FY09	1,570	1,085.1	604	8,699	6,913
FY10	2,944	771.75	1,259	9,958	11,343
FY11	2,995.5	931.75	903	10,861	11,381
FY12	2,502.25	1,191	301	11,162	9,969
FY13	2,534	1,009.5	345	11,507	9,232
FY14	2,941	903.64	594	12,101	9,648
FY15	3,769	750.51	618	12,719	11,668
FY16	3,562	776.89	463	13,182	10,443
FY17	4,582.95	688.65	559	13,741	12,061
FY18	4,557.5	255.55	53	14,271	10,723
FY19	4,000.75	165.5	439	14,710	8,418
FY20	3,841.6	84.1	424	15,134	9,339
FY21	4,584	0	500	15,634	10,845
FY22	4,828	0	492	16,126	11,323
FY 23	4,734	0	430	16,556	10,949
TOTAL	65,425.7	19,599.92	16,556	16,556	200,076

Each WATCH office is staffed by a clinical team including a provider, front office clerk/NA/medical assistant. A pharmaceutical agent orders free prescription medication from pharmaceutical companies' indigent drug programs for our patients with chronic diseases. WATCH averages receiving +\$450,000 of free medications monthly for our patients. (Over the 23 year period, WATCH has ordered \$57 million in free pharmaceuticals.) The new WATCH Pharmacy was opened in April 2022 to provide free acute medications and over-the counter items for WATCH patients. In the last fiscal year, the pharmacy has filled 2905 prescriptions for 1,342 patients valued at \$382,987.

The mission of the WCHA and Museum is to collect, preserve, maintain and display historical artifacts and documents pertaining to the history of Goldsboro. We are currently the only museum in Goldsboro, and therefore often act as an unofficial downtown tourism visitor center. The Museum seeks to increase public awareness of history of our City by documentation, diverse rotating special exhibitions, speakers, special events, classes and free tours of the Museum and downtown Goldsboro. Last year we were able to get our historic building on the Natl Historic Registry, to increase our access to preservation funding but also to tap into growing historic site tourism. Our downtown walk explores the city's history and historic buildings and sites, last year we created a Black History walking tour based upon exploring downtowns Historic Black Little Washington neighborhood and its business district. As these tours have become more popular we now have just as many white visitors take the back history walk as African American visitors and vice-versa. In this way and in our diverse programs we hope to foster better appreciation for all races and better our Community relations. We seek to be a community center and are actively involved in engaging the public with outreach promotions in local media and on social media. As a result our attendance has increased in the last year and a half from **4,440 visitors in 2022** as our exhibits were exceptionally well received. **This year we hope to exceed 5k.** All 3 of our exhibits last year have celebrated the diverse segments and wide interests in our population. They included our annual Black history exhibit celebrating the City's historically black neighborhoods and communities, A Quilting exhibit that showcased local artisans of our past and present with a weekly live quilting bee in the exhibit in order to keep that historic tradition alive, last show was on Goldsboro's train history and how important it was to our development. The train exhibit included a working model railroad display with historic model Goldsboro buildings, young and old alike loved it.

Our social media presence increased this year and we are now more connected to the community and able to better promote and share our increasing number of programs and speakers. With our growing engagement and community support and appreciation, our museum membership sales that help supplement our small budget, continues to grow **2021- 350, 2022- 402, in 2023 were already headed to the 500 mark and we hope to exceed 575.** We also support ourselves by renting our USO ballroom and ticketed fundraiser events.

Wayne County is a tier 1 most economically distressed area, and census reports indicate that **About 26.2% of the city's population were below the poverty line** and many children in Goldsboro are growing up in poverty, and lacking access in educational materials in their homes. To address this direct need in our city's community. the Museum provides more entertainment, enrichment and educational activities every year. We offer multiple programs and events year round that are free of charge to all parents and students in our city. Last year we had a Stem related program for kids, a Juneteenth program, women's history program, Black history programs, Civics programs, back to school event that gets bigger every year and

many more. At the end of each of our children's programs we have been able to let each child choose a new paperback book (provided by sponsors) to take home with them. We also provide free learning materials to teachers in WCPS, parents and home-schoolers alike.

According to Census Bureau Reports, the City of Goldsboro has a high disability rate per capita at **13% of persons under 65 years old being classified as disabled**. To address this issue, last year the Museum developed tours and programs geared toward the physically challenged, the elderly, and developmentally challenged citizens of our city. We frequently host groups from Renu Life, Skill Creations, local nursing homes, and have present programs at the Senior Center designed to provide need base tours and activities to enrich the lives of these underserved segments of our population. We recently adjusted our walking tours routes to make them fully wheelchair accessible. This year we have creating new tactile tours for the blind and visually impaired and working with the Autism Society of NC to create an innovative program geared towards engaging Spectrum-Disordered children and adults in a safe environment that will provide a variety of educational but non-triggering stimuli. We strive in every way to be as inclusive as possible to better serve our city's residents.

Our NPO funding will be used for creating more exhibits about our city's rich history, collection conservation, and class and activity materials for students and families. The Museum has had great momentum and public engagement in the past year and we would love to be able to expand our cultural offerings and events, and exhibits. We hope our many positive changes will continue to drive public attention and higher attendance.

We are dedicated to helping share and preserve our local history and serving as much of our diverse community that we can, and promoting tourism and appreciation for the city and we sincerely appreciate your support in achieving these goals.



Wayne Initiative for School Health

End of Year Report – Central Attendance Schools 2022-2023 School Year

Goldsboro High School (GHS)/Wayne School of Engineering (WSOE): (Non-traditional Calendar School)

Total # Students Registered/School	675/818
Total # Well Child Exams	57
Total # Mental Health Visits	138
Total # RAAPS Risk Assessments	158
Total # Immunizations	39
Total # of Student Visits	1283

Eastern Wayne High School: (Traditional Calendar School) Open Monday, Thursday and Friday

Total # Students Registered/School	421/785
Total # Well Child Exams	64
Total # Mental Health Visits	65
Total # RAAPS Risk Assessments	147
Total # Immunizations	38
Total # of Student Visits	1244

Dillard Middle School:

(Traditional Calendar School)

Total # Students Registered/School	299/325
Total # Well Child Exams	119
Total # Mental Health Visits	778
Total # RAAPS Risk Assessments	175
Total # Immunizations	184
Total # of Student Visits	2971

Wayne Middle/High Academy:

(Traditional Calendar School)

Open Tuesday and Wednesday

Total # Students Registered/School	131*
Total # Well Child Exams	3
Total # Mental Health Visits	33
Total # RAAPS Risk Assessments	110
Total # Immunizations	10
Total # of Student Visits	318

*School enrollment varies throughout the school year. Students are referred to WMHA with most returning to their base school after a period of time.

WISH Centers are open during the school day and staffed with a Registered Nurse and Office Assistant and two floating Nurse Practitioners. A parental consent form must be completed by the parent/guardian for students to be eligible to receive services. Once the parental consent form is on file in the center students will be enrolled for the remainder of their school career. All students are encouraged to be enrolled.

This school year the four centers serving students in the central attendance schools documented **5,816 visits**, completed **243 comprehensive well child exams**, **590 RAAPS risk assessments**, **1,014 mental health visits**, **413 nutrition visits** and provided **271 immunizations**. A total of 1,526 students enrolled with 955 students using the center at least one time this school year.

WISH received \$11,518 from the City of Goldsboro this year. That amounts to \$1.98 per visit. A good investment for quality health care services.

Mail body: Community Job Opportunities

Community Job Opportunities

Good evening Mayor Ham, Council-member Jones, Broadway, Matthews, Gaylor & Batts.

My name is Patricia Thomas Wynn, I was here on November 7, 2022, asking the City of Goldsboro to host a city wide Community Job Opportunities . I stand before you this evening requesting the city of GOLDSBORO, to Partner with me to reinvest back into our community, by hosting a city wide Community Job Opportunities I would like to have use of the HUB or Block off parking spots so that we could use Freedom Field. If the hub or the Freedom Field are not available. What other city own facilities can you offer to host the city wide community job opportunities. My propose dates are September 25th 26th or the 28th. My propose hours are 10 AM to 1 PM or 1 PM to 4 PM . This is something that we will be doing for the Community. People in our community want to work, but their background might have some blemishes and the employers may not want to give them a chance. We can't say that we are serving our community when we are not serving our people. I am not asking for Money. I'm asking for a Venue .

This Community Job Opportunities will help assist all businesses in employing, new staff, and helping reestablish businesses. By opening up their restaurant doors and not having to serve all potential customers through the drive-through. By hiring employees so we will not have to wait for an hour to two hours to be seated to order our dinner.

To help our first responders, hospital and doctor offices, police officers, fire department to come to our rescue in time of trouble. Employ new nurses and doctors so that we won't have to wait long hours in the emergency waiting room.

To help the school system hire new teachers and assistants to help educate our children and grandchildren. School bus drivers to transport our children back home to us safely.

To help hire cashiers, so that groceries stores can operate at full capacity, and shorten the long line at our grocery stores .

To hire Childcare workers that help take care of our children and grandchildren while the parents and grandparents go to work.

To help the homeless, find employment so that they want have to stand on the corners in the cities to panhandle for money. Finding employment will help them purchase or rent a home, buy food, clothing, medication, transportation. To help them survive, and not be out on rainy days and cold nights and can come of the streets of the city of GOLDSBORO. This promote self-help by job opportunities.

To assist former inmates to find employment so that we help them get a fresh start by purchase or renting a home and to buy food and clothing and medication and transportation. Or ride on the city bus.

I would also like to stress some concern about GOLDSBORO high school. The upkeep of the school needs our attention. We have had some children to come forward requesting the need of some repair work at Goldsboro high school. Where do we stand today with the request from the children about the repair work that is needed Goldsboro high school?

I am looking forward to hearing back from you, Mayor Ham and the entire Council board

Humbly yours
Patricia T Wynn

GOLDSBORO POLICE DEPARTMENT

Michael D. West, Chief of Police

August 21, 2023



VACANCIES

Type of Separation (Sworn)	2020	2021	2022	Total (last 3 years)
Retirement	4	1	3	8
Terminated	2	0	1	3
Other LE Agency	5	8	7	20
Other Career/Education	0	5	1	6
Other/Undisclosed	6	4	2	12
Total	17	18	14	49

	2020	2021	2022	Total (last 3 years)
# Hired	7	5	11	23

CRIME DATA

PART I CRIMES	2022	2023	Trend
Month (July)	168	213	+27%
YTD (July)	1122	1273	+13%

CLEARANCE RATES	2022	2023	Trend
Month (July)	10%	8%	-2%
YTD (July)	10%	13%	+3%

SHOTSPOTTER	2022	2023	Trend
Month (July)	37	112	+202%
YTD (July)	302	476	+57%

SALARY COMPARISONS

ENTRY BASE	Goldsboro	WCSO	Wilson	Princeton	Kinston	Garner	Clayton	Smithfield	Raleigh	Chapel Hill
2022	\$38,505	\$41,000	\$41,064	\$45,379	\$40,278	\$47,060	\$45,404	\$42,416	\$42,300	\$50,000
2023	\$41,239	\$50,000	\$49,859	\$45,379	\$40,278	\$54,708	\$61,522	\$48,789	\$50,301	\$50,000

Other Agency Incentives:

- Wilson offers higher incentives for probation, progression, sworn service, military service, education
- Princeton offers higher incentive for probation
- Kinston offers higher incentive for progression
- Raleigh offers higher incentives for experience and education
- Chapel Hill offers higher incentives for language, education, POPAT, Advanced LE certificate

Current GPD Incentives:

- CJ Standards Probation = 5%
- Sworn service/ military service = 1%/year
- Career Progression I, II, Senior = 5% (each level)
- Education = 2.5% to 5%
- Language = 5%
- FTO = 5%
- K9 Officer = 5%
- Traffic Officer = 5%

PROPOSAL A

Position		Current Pay Grade/Salary		Proposed Pay Grade	
61/41	Police Officer	73	\$41,239.41 - \$65,158.27	77	\$50,126.76 - \$79,200.28
23	Corporal	76	\$47,739.77 - \$75,428.84	79	\$55,264.75 - \$87,318.31
11	Sergeant	77	\$50,126.76 - \$79,200.28	81	\$60,929.39 - \$96,268.44
8	Captain	80	\$58,027.99 - \$91,684.23	83	\$67,174.65 - \$106,135.96
3	Major	85	\$74,060.06 - \$117,014.89	86	\$77,763.06 - \$122,865.64
1	Chief	89	\$90,020.46 - \$142,232.33	89	\$90,020.46 - \$142,232.33
107	Total		\$5,613,904.31 Budget Adopted \$5,787,592.80		\$6,619,274.02
					(-831,681.22)

PROPOSAL B

Position		Current Pay Grade/Salary		Proposed Pay Grade	
61/41	Police Officer	73	\$41,239.41 - \$65,158.27	76,77, 78,79	\$47,739.78 - \$75,428.85
23	Corporal	76	\$47,739.77 - \$75,428.84	79	\$55,264.75 - \$87,318.30
11	Sergeant	77	\$50,126.76 - \$79,200.28	81	\$60,929.39 - \$96,268.45
8	Captain	80	\$58,027.99 - \$91,684.23	83	\$67,174.65 - \$106,135.97
3	Major	85	\$74,060.06 - \$117,014.89	86	\$77,763.06 - \$122,865.64
1	Chief	89	\$90,020.46 - \$142,232.33	89	\$90,020.46 - \$142,232.33
107	Total		\$5,613,904.31 Budget Adopted \$5,787,592.80	* no merit	\$6,104,577.80*
					(-490,673.49)

FUNDING

Lapse Salaries/Unused Funding	
Delayed promotion (FY 25) of Major vacancy	\$83,448.75
12 funded Officer and 1 Corporal vacancy for 6 months (Jan 1, 2024)	\$242,251.77
6 funded Officer and 1 Corporal vacancy for 6 months (July 1, 2024)	\$132,849.06
Total Lapse Salaries for 12 months (July 1, 2024)	\$458,549.58
Promotional Assessment for Major	\$25,000.00
Total Funding	\$483,549.58

QUESTIONS

Thank you for your time.

Chief Michael D. West
mwest@goldsboronc.gov

Office: 919-580-4231

FIRE DEPARTMENT SALARY PROPOSAL

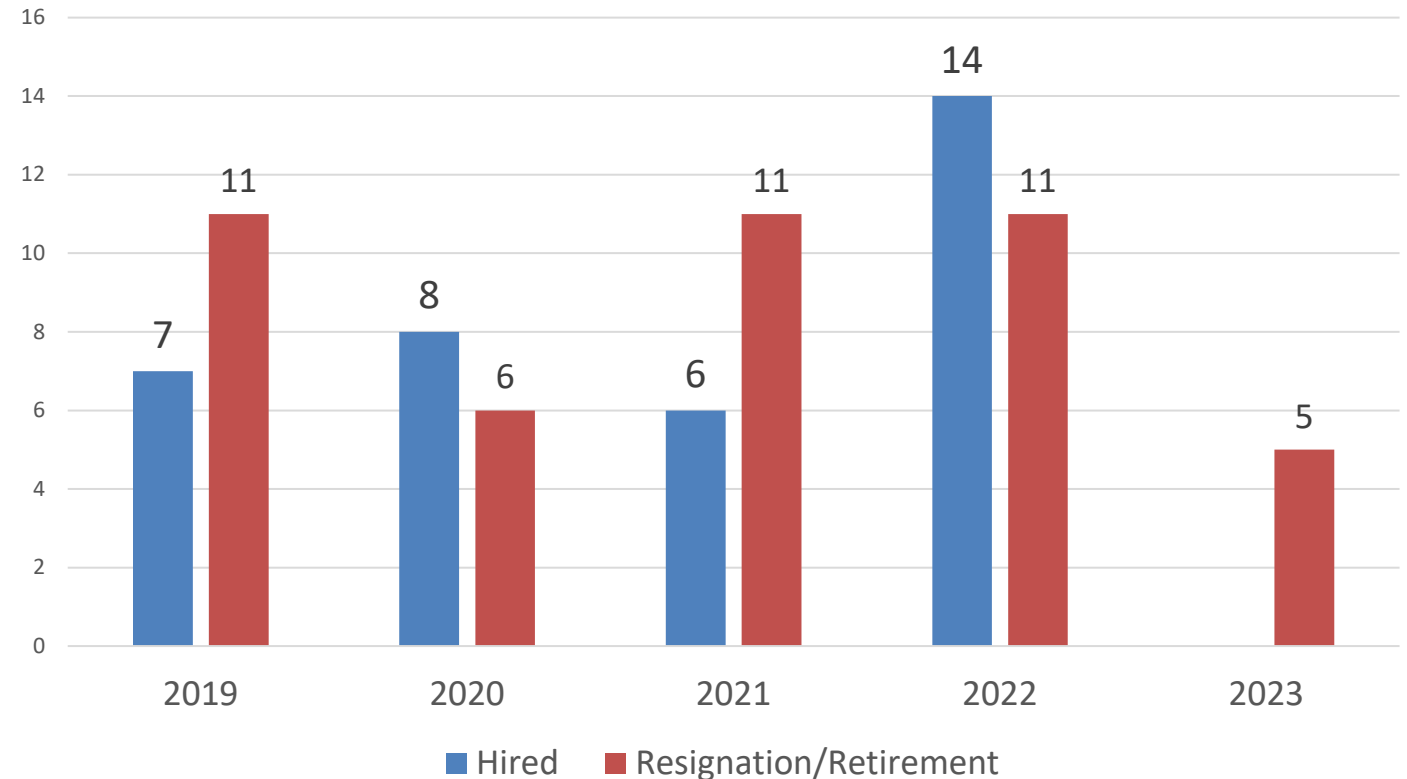
Ron Stempien, Fire Chief

August 21, 2023

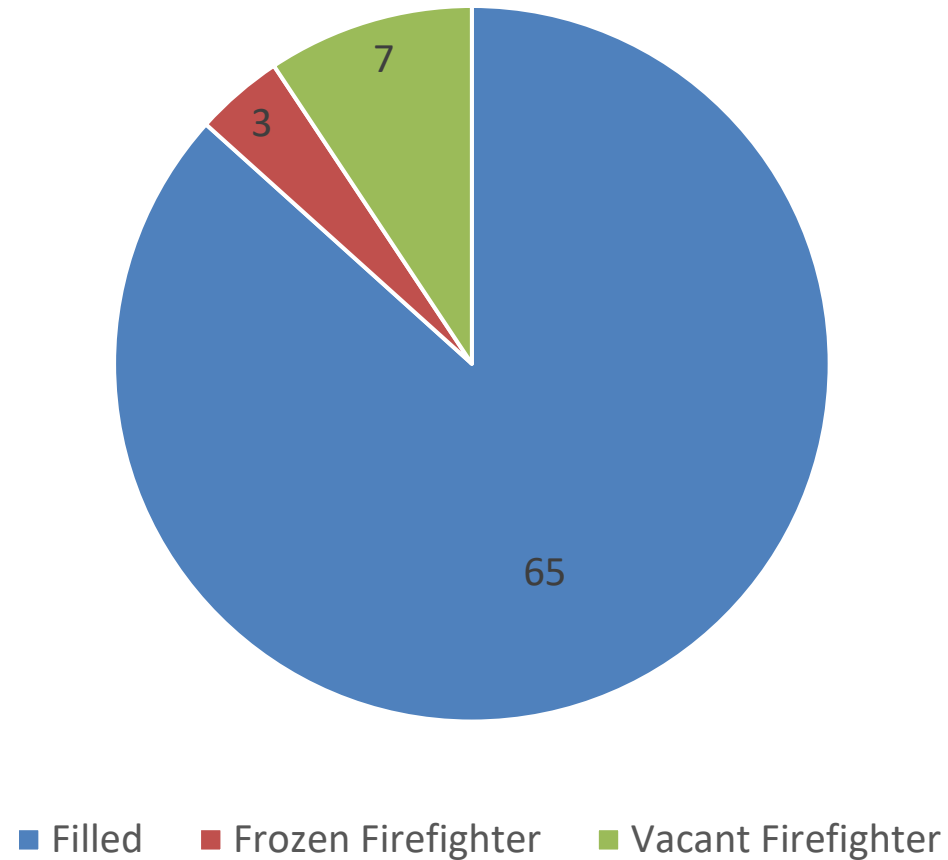


Personnel

- 35 personnel have been hired since 2019.
- 44 personnel have resigned/retired since 2019.
- 17 of the 35 personnel hired since 2019 have resigned.



Current Staffing



GFD has 75 Line Personnel Positions

7 – Vacant Firefighter Positions

3 – Frozen Firefighter Positions

Current Response Situation



NFPA 1710 Requires a response of 17 personnel for structure fires in single family homes.



Remaining GFD personnel to cover the rest of the city during fire.

Ideal Response Situation

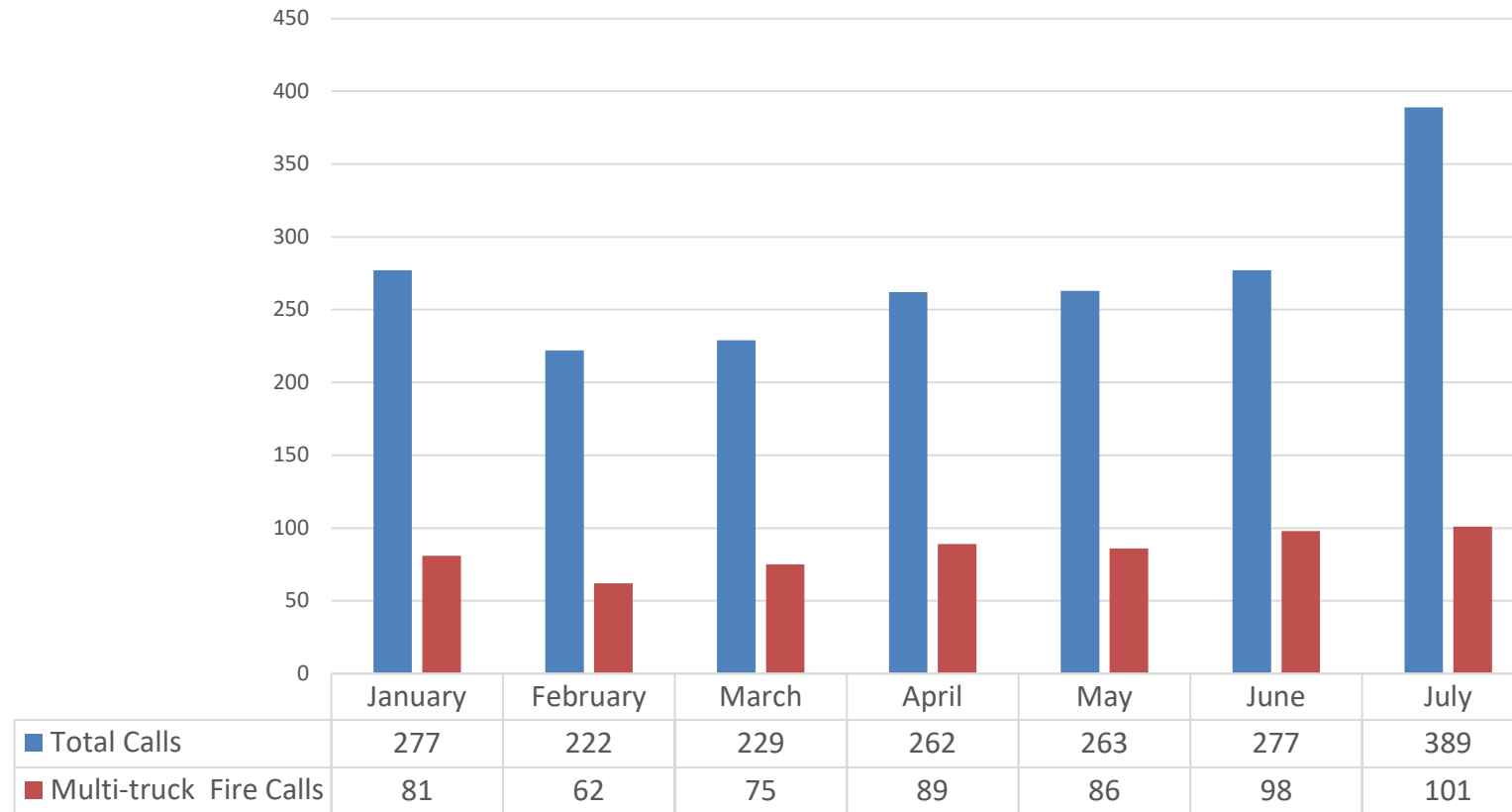


NFPA 1710 Requires a response of 17 personnel for structure fires in single family homes.



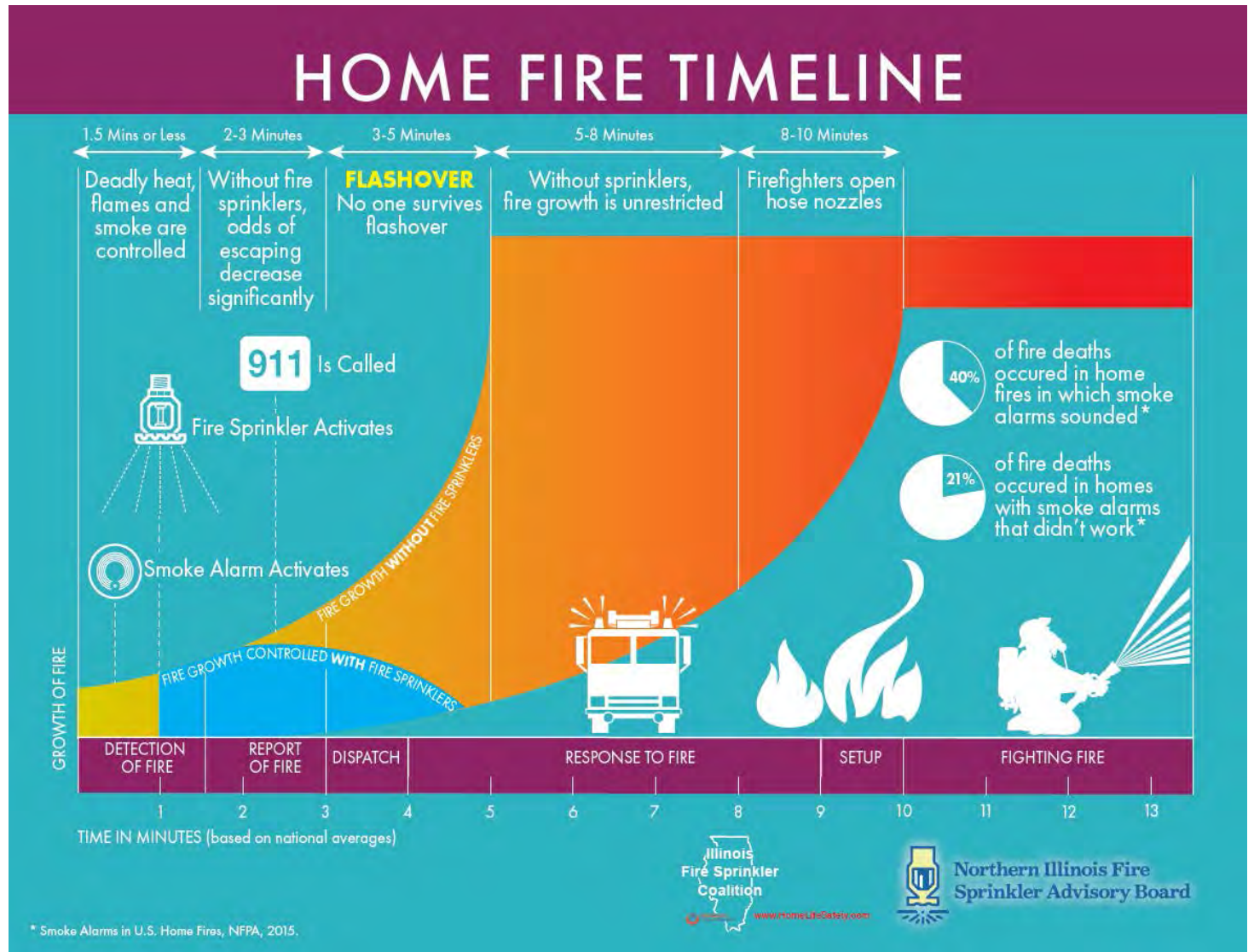
Remaining GFD personnel to cover the rest of the city during fire.

Call Volume



Call volume in July has increased by 53%

Importance of Quick Response Times

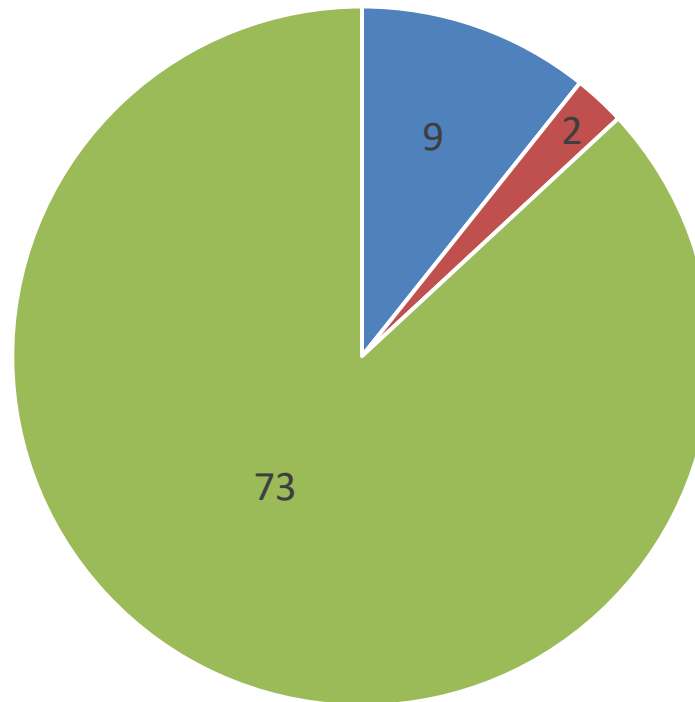


Effects of Personnel Shortage

- Decrease safety of responders and citizens
- Special teams hindered
- Patient care diminished
- Makes obtaining training requirements more difficult
- Low morale

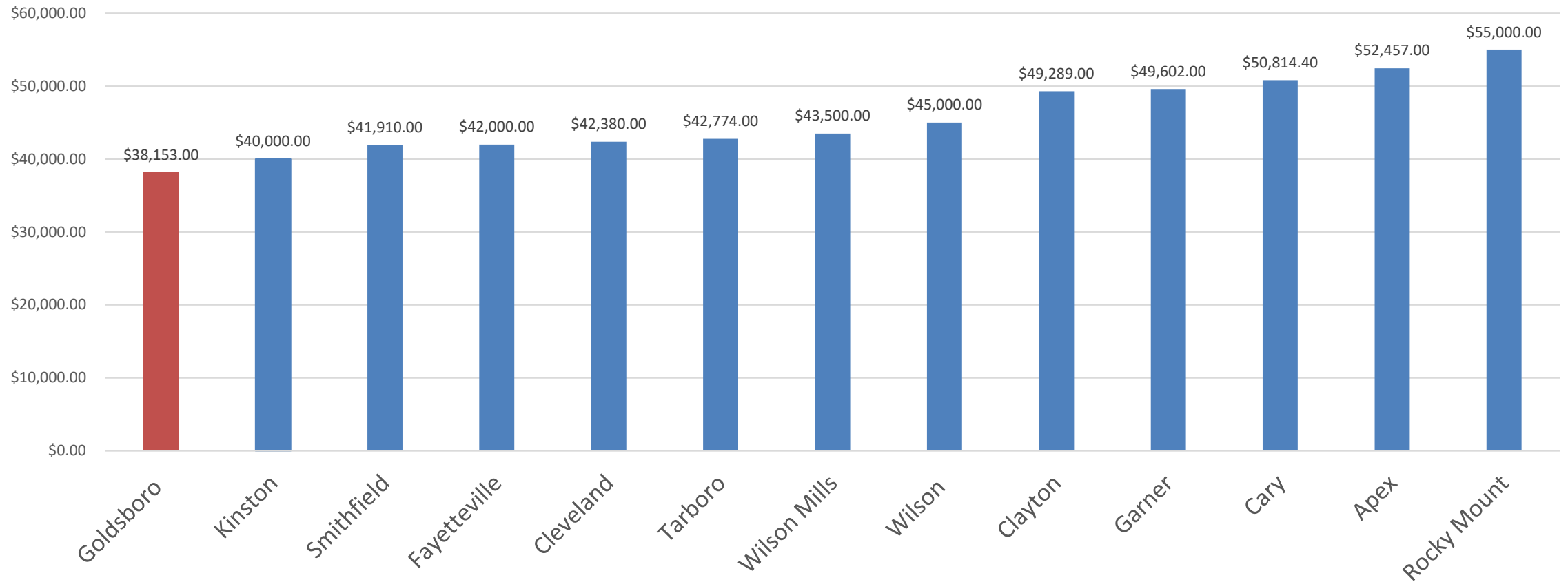
Hiring Stats for Current Process

Total Applicants: 84



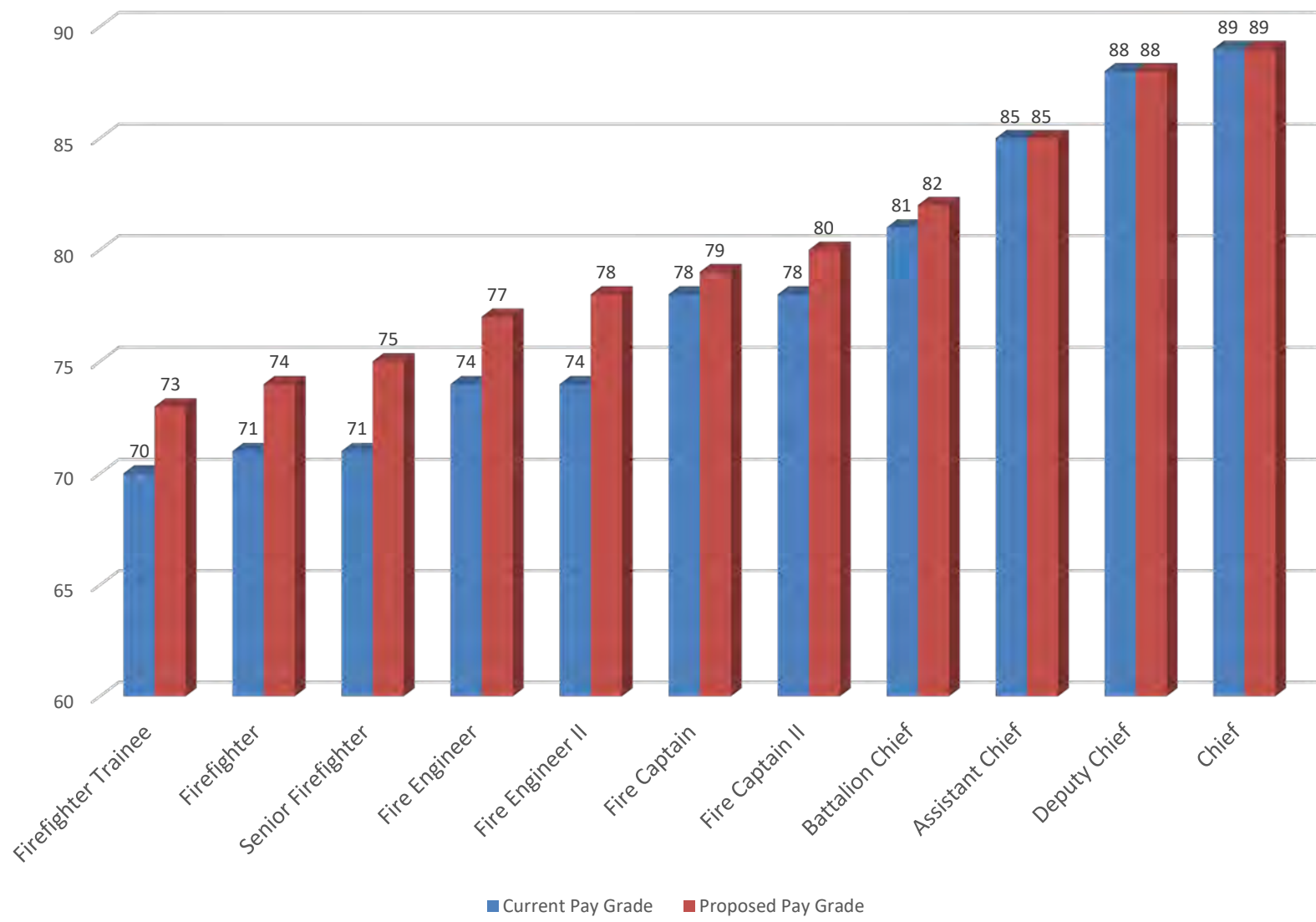
■ Passed CPAT ■ Passed CPAT (with cert) ■ Dropped Process

Current Pay Scale in Eastern NC



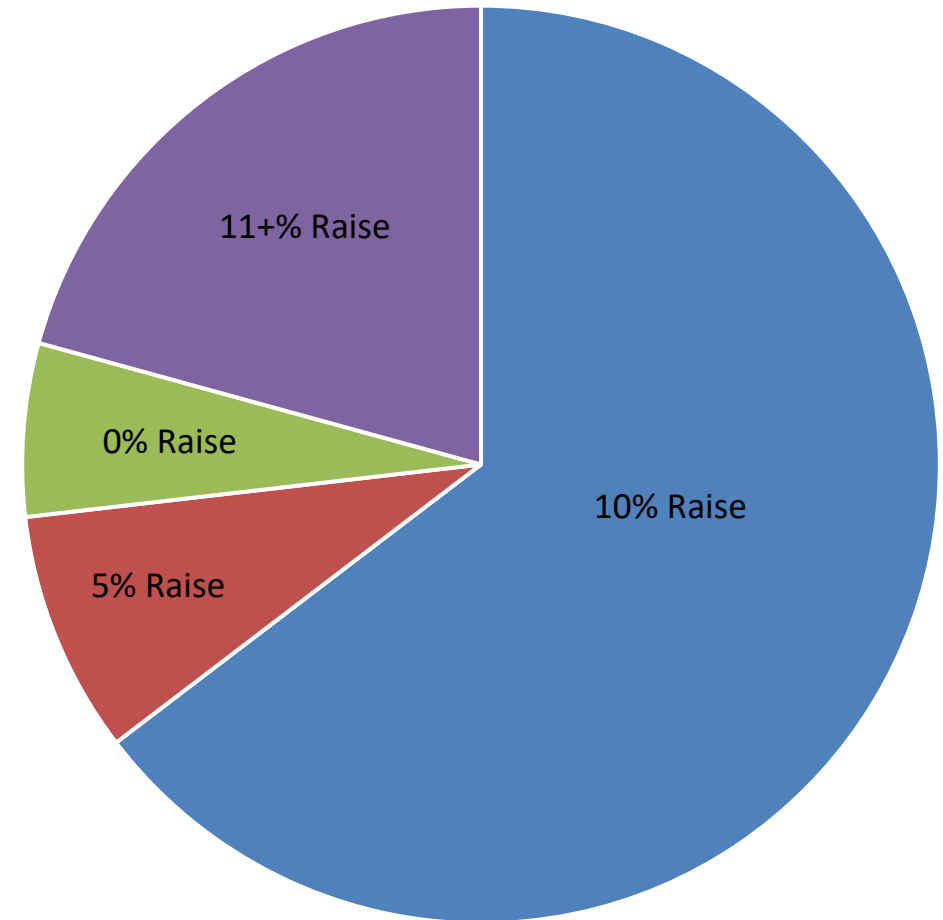
Pay Grades

(Current and Proposed)

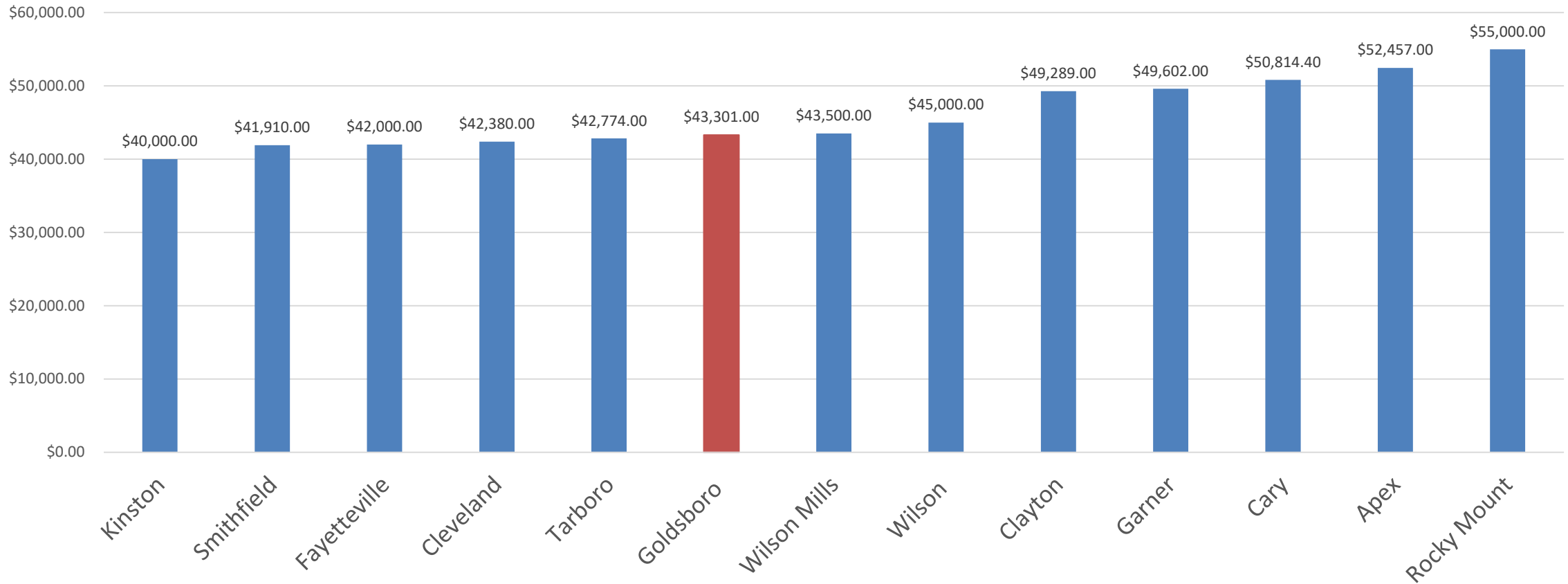


Pay Increases

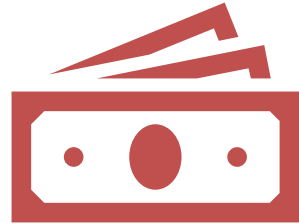
- 54 Personnel will receive a 10% Raise
 - This includes Firefighters, Engineers, and Captains.
- 7 Personnel will receive a 5% Raise
 - This includes the 3 Battalion Chiefs, 3 Assistant Chiefs, and Deputy Chief.
- 5 Personnel will receive no raise
 - This includes the Fire Chief, Executive Assistant, Administrative Assistant, and part-time personnel.
- 17 Personnel will receive over 10% to bring them up to the bottom of their new pay scale.
 - This includes 15 firefighter positions and 2 Engineer positions.
 - This brings the firefighter starting pay to a competitive level with surrounding departments.



Proposed Pay Scale (Certified Firefighters)



Cost and Funding



Cost

Total: \$405k



Funding Options

Make Effective January 2024 – requiring only half of the cost (\$203k)

Hire only 2 certified FF before January 2024 (\$95k)

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 17, 2023 COUNCIL MEETING**

SUBJECT: Consolidating Certain City Departments Under a Development Services Model

BACKGROUND: In years past, the City Planning, Inspections, Community Development, and Engineering departments were under a Development Services Department which effectively served the citizens of Goldsboro and the region in general.


DISCUSSION: City Management believes now is the opportune time to move back to a Development Services Department. Over the next few months, critical openings with the City will need to be filled such as the Director of Engineering and Assistant Planning Director. Staff have carefully studied the Development Services model in other similar sized cities such as New Bern to better understand their effectiveness.

There are several advantages to the unified development services model. Notably, the Development Services Director will be responsible for the oversight and integration of all development related activities. The Development Services Director along with his or her team will be responsible for streamlining and improving development service-related activities, goals, objectives, and priorities as set by City management and the City Council.

Implementing a Development Service Model can initially be done rather seamlessly. Our plan is to re-classify the Director of Engineering position to that of Development Services Director. Filling this position will be challenging. Specifically, the City seeks to recruit an individual with several years of management experience that has a solid understanding of Planning, Community Development, Engineering, and Inspections departments.

RECOMMENDATION: This item is presented as information only; however, City management welcomes any questions, comments, or concerns that Council may have on the proposed way ahead.

Date: 8-17-23


Matthew Livingston, Assistant City Manager

Date: 8/17/23


Timothy Salmon, City Manager

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
AUGUST 7, 2023

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on August 7, 2023.

Call to Order. Mayor Ham called the meeting to order at 5:00 p.m.

Roll Call.

- Present: Mayor David Ham, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Bill Broadway
Councilman Charles Gaylor, IV
Councilman Greg Batts
- Also Present: Tim Salmon, City Manager
Matt Livingston, Assistant City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Councilwoman Jones requested the addition of a discussion regarding 200 North Carolina Street. Mayor Ham stated the discussion will be added to the work session agenda under old business. Upon motion of Councilman Broadway, seconded by Councilwoman Jones, and unanimously carried, Council adopted the amended agenda.

Old Business.

200 N. Carolina Street Discussion. Councilwoman Jones stated this property is in her district and she understands this was joint property between the city and the county and was deemed surplus by the county. City Manager Salmon shared the property was not deemed surplus because we are looking at it for future development. Councilwoman Jones asked if the council has the opportunity to deem it surplus and shared concerns why Council wasn't brought before council to discuss. The Downtown Development Department deemed the property as not surplus. Councilwoman Jones shared the county deemed the property surplus and agreed that Mr. Uzzell could purchase the property. Shared concerns why the Council wasn't given an opportunity to discuss the property. Council discussed the issue with Mr. Salmon. Councilwoman Jones made a motion to make the property on 200 North Carolina Street surplus property and available for offer to purchase. The motion was seconded by Mayor Pro Tem Matthews. Council continued the discussion about the property. The property will go through the upset bid process. Mayor Ham, Mayor Pro Tem Matthews, Councilwoman Jones, Councilman Broadway, and Councilman Batts voted for the motion. Councilman Gaylor voted against the motion. The motion passed 5:1.

New Business.

NCORR Affordable Housing. Matt Whittle, Habitat for Humanity Executive Director shared the following presentation.



**Habitat for Humanity
of Goldsboro-Wayne**

*Serving Wayne County since 2001
and now serving Lenoir County*



Vision
A community in which everyone
has a decent place to live.

Mission
To work with our neighbors to share
God's love by building homes, communities
& hope through affordable home ownership.



HABITAT'S IMPACT – TO DATE

- 95 new homes built
- 8 homes recycled
- 40 home repairs
- Served 143 families locally



**Where have we been building?
Our Marshall Street Neighborhood!**




707 & 709
N. Georgia Ave.



600 & 602
Marshall St.

Where have we been building? Our Marshall Street Neighborhood!




714, 712 & 710
N. Alabama Ave.


NCORR Grant Project

Our McNair Heights Neighborhood!


Off of Dr. H.E. McNair Street
(formerly Poplar Street)



NCORR: Affordable Housing Development Fund McNair Heights



NCORR: Affordable Housing Development Fund McNair Heights



NCORR: Affordable Housing Development Fund Overview

- Project Scope: Infrastructure for the extension of Berry Street to serve 26 anticipated homes. Construction of 8 of those 26 homes. Homes should be sold to families under 80% of AMI
- Total Project Budget: \$4,545,250 (estimated)
- Total Requested Amount: \$3,369,250 (estimated)

Council discussed the request. Assistant City Manager Livingston shared if the grant is awarded, he would administer the grant. Council and City Manager Salmon discussed the infrastructure with Mr. Whittle. Mr. Whittle shared Habitat will be responsible for contracting all the roadwork, and water/sewer work. Councilman Gaylor made a motion that the City of Goldsboro be the primary applicant for the grant for the construction of the McNair Heights Project. The motion was seconded by Councilman Broadway. Councilman Gaylor asked if this would be a fixed based design build contract. Mr. Whittle was not sure at this time. Councilman Gaylor shared he supported us going in a fixed price development contract format. After the further discussion, the motion passed unanimously.

Insurance Waiver for Butts Mobile Home Movers to Relocate the City’s Modular Building. Rick Fletcher, Public Works Director presented the following item.

The modular building located at Fire Station 4 is scheduled to be relocated to the Public Works complex and repurposed for IT office space and storage. All efforts to find a single contractor capable of relocating and setting up the modular building, and who also meets all the City’s insurance requirements, have been exhausted.

Butts Mobile Home Movers Inc. is the only local contractor that has shown any interest in, or who is capable of, completing the entire relocation and set-up project. In fact, they accomplished the initial relocation and setup of the modular currently at Fire Station 4 and the Signal Shop modular in the Public Works compound in 2017. Since 2017, the City has updated the General Liability (GL) and Workers Compensation (WC) insurance requirements for anyone working on City property. Mr. Butts meets the auto insurance requirements, but not the GL or WC. According to the City’s insurance carrier (AJG), auto liability is the largest exposure to risk.

Mr. Butts accomplished two previous modular relocations for the City in 2017 and is capable of accomplishing the current relocation. Hiring a general contractor who meets the GL and WC requirements to oversee the removal, transport and installation of the modular will more than likely double the cost to \$50K or \$60K.

Staff recommended council waive the Workers Compensation and General Liability requirements for Butts Mobile Home Movers, so they can be awarded the contract to relocate the City’s modular unit.

Councilman Batts made a motion to waive the Workers Compensation and General Liability requirements for Butts Mobile Home Movers to relocate the City’s modular building. The motion was seconded by Councilman Broadway and unanimously carried.

Public Safety Complex Repairs. Jamie Stanley, Deputy Public Works Director presented the following item.

The original 50-year-old building and the subsequent four building additions have sinking foundations causing structural separation between the roof and walls which has allowed water infiltration throughout the facility. Many windows have gaps along the sill that allow visible light to show through due to the shifting of the foundation and walls. Excessive water during rain and moisture from humidity is causing HVAC problems. Some new HVAC equipment has been installed, but the excessive moisture overwhelms the system. Portions of the facility are currently closed due to mold and the inability to regulate the interior atmosphere. Some interior electrical outlets and internet connections have flowing water inside them. The interior floor slab is sinking in multiple locations causing significant plumbing issues. An initial cost estimate to repair the existing facility is \$2 – 3M. A new 50,000 SF facility is estimated to cost \$10 – 15M.

Options to consider: 1) Repair the identified problems in the current facility; 2) Replace all but the newest building addition; 3) Build an entirely new complex. To make repairs, the next step will be to send out a Request for Proposal (RFP) to firms for competitive bids to create the project information and all bid items that will be required for the total project. Then the project management firm will follow that process with a formal bid to general contractors to perform all work identified.

Staff will produce an RFP for current building envelope and HVAC repairs to better inform Council of the expected costs.

Public Safety Complex Update

Key Facts

- The original building is 50 years old, along with the core plumbing and electrical.
- The foundation is still sinking.
- The foundation failure is causing structural failure of the interior and exterior walls.
- The roof connections to the supporting walls have separated due to foundation and wall movement.
- The roof and many windows have numerous water infiltration locations.
- The interior floor slab is sinking, causing significant plumbing and flooring issues.
- Some existing duct work is positive for mold.
- Some repairs will require asbestos abatement.

Public Safety Complex Update

Current Assessment Activities

- LynchMykins Structural Assessment Recommendations
 - Helical Pier Installation
 - Hire Building Envelope Consultant (waterproofing)
 - Remove cracked brick and block and repoint all cracked joints
- Turner & Townsend Heery Proposal for Owner's Representation Services
- Ram Jack Helical Pier Foundation Stabilization
 - 160 Helical Piers
 - 24 Slab Supports

Foundation Repairs

Public Safety Complex Update

Estimated Costs

• Structural Assessment – LynchMykins	\$ 2,500.00
• Scope Development – Turner & Townsend	\$ 17,000.00
• Foundation Stabilization – Ram Jack	\$ 550,000.00
• HVAC System Total Replacement	\$ 1,250,000.00
• Building Envelope Repair (Roof, Walls, Windows)	TBD
• Exterior Brick and Interior Block Repair	TBD
• Plumbing and Electrical Repairs	TBD
• Interior Finishes (floors-ceilings-fixtures)	TBD

- New Public Safety Complex \$10-15 million

- Helical Piers 160
- Column Piers 6
- Slab Supports 24
- Slab Repairs 2
- Step Rem/Rep

8/4/2023

Mayor Ham discussed the issue and shared he has contacted Senator Tillis' office to seek help in funding the project. Mr. Stanley discussed the conditions of the building and stated the helical piers will not fix any item; it will only prevent the building from further settling. Assistant City Manager Livingston discussed the options for the building. There were no further comments.

Wastewater Reclamation Facility Expansion Engineering Design Services. Matt Livingston, Assistant City Manager presented the following item.

Approximately one year ago the City of Goldsboro was under a NC Department of Environmental Quality (DEQ) temporary sewer moratorium as the Water Reclamation Facility (WRF) exceeded 80% capacity by 1% (see attached NCDEQ memorandum). Much of the flow was due to water inflow and infiltration (I&I) into the sewer system during a very rain intensive year. The City worked with state officials to lift the moratorium by demonstrating the ongoing efforts to reduce I&I and received NCDEQ approval to permit projects up to 90% of the WRF capacity. Calendar Year 2023 WRF flows average 61% (9mgd of 14.2mgd) capacity in part due to drier conditions. While the City currently has some available capacity to support growth, that amount is quickly being used up as new development gets approved and is dependent on weather conditions. The City is permitted to discharge up to 17.6mgd but that is not adequate to meet expected future wastewater treatment needs.

In the FY23 budget, \$632,806 was approved for WRF expansion engineering design services. Staff seeks Council concurrence to design a plant that will increase our operational treatment capacity by at least 7mgd.

It was recommended that on-call engineering services be used for Wastewater Treatment Plant engineering design services to expand the existing facility by at least 7mgd while concurrently seeking a wastewater flow permit increase.

Council discussed the proposal. Council gave consensus for Assistant City Manager Livingston to move forward with the actions discussed.

Consent Agenda Review. Items G - I on the consent agenda were reviewed. Further discussion included the following:

Item H. Authorization of sale of substandard lots to adjacent property owner under Session Law 2004-94 (Senate Bill 1370) for 100 Whitfield Drive and S. Alabama Street (John H. Oliver, Jr.) Catherine Gwynn, Finance Director presented the item.

Mayor Pro Tem Mathews made a motion to accept the offer. The motion was seconded by Councilman Batts and unanimously carried.

Closed Session.
Upon motion of Mayor Pro Tem Matthews, seconded by Councilman Gaylor and unanimously carried, Council went into Closed Session for litigation purposes.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

Mayor Ham recessed the meeting at 6:29 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on August 7, 2023.

Mayor Ham called the meeting to order at 7:00 p.m.

Pastor Ronnie E. Spruill with Have Faith Ministries provided the invocation. The Pledge of Allegiance followed.

Roll Call.

- Present:
- Mayor David Ham, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Bill Broadaway
Councilman Charles Gaylor, IV
Councilman Greg Batts
- Also Present:
- Tim Salmon, City Manager
Matt Livingston, Assistant City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Approval of Minutes. Councilman Broadaway made a motion to approve the Minutes of the Work Session and Regular Meeting of July 17, 2023 and the Revised Minutes of the Work Session and Regular Meeting of May 15, 2023. The motion was seconded by Councilwoman Jones and unanimously carried.

Presentations.

Employee/Supervisor of Year Recognition. City Manager Salmon presented the following awards:

The Employee of the Year Award: Luke Miller. Officer Luke Miller put his training to use on June 6, 2023. He was flagged down by a mother whose 13-year-old daughter was having an anaphylactic reaction due to food allergies. The 13-year-old was not breathing on her own, giving the universal sign for choking or not being able to breathe by putting her hands around her neck. The mother had an EpiPen but did not know how to utilize it. Officer Miller took the EpiPen, correctly utilized it, providing the child with some relief to her allergic reaction.

Officer Miller called for EMS and kept an eye on the daughter. He also took the time to educate the mother on how to properly utilize the remaining EpiPen, in the event it would be needed in the future. EMS took several minutes to arrive on scene, and had Officer Miller not properly utilized the EpiPen, the outcome for the 13-year-old could have been worse.

Officer Miller’s work ethic and accomplishments reflect well on himself and the City of Goldsboro.

The Supervisor of the Year Award: Joshua Shockley. As the Event Center Manager, Josh Shockley has exhibited professionalism, integrity, and customer-focus as we continue to work through and out of the pandemic. He continues to go above and beyond to serve the citizens of Goldsboro and many other guests that visit the Goldsboro Golf Course and Event Center.

Josh continues daily, weekly, and monthly to put in place protocols for the Event Center to run as smoothly as possible. He and his staff work together to take care of their patrons daily. The citizens and guests of Goldsboro are continuously relaying

compliments regarding the service and professionalism they receive during their functions at the Event Center. The number of referrals and compliments continue to be a great asset to the success of the Event Center.

Josh has only been the Event Center Manager for a year, yet has accomplished a 67% increase in events over any year that the City of Goldsboro has owned the Event Center. For the month of January 2023, Josh brought in revenue in excess of \$21,000 for the month; this is 72.5% more than any other month in the history of the City owning and operating the Event Center.

Josh's work ethic, professionalism, integrity, and customer-focus reflect well on himself and the City of Goldsboro.

Susan Thornton Recognition. Recognize Susan Thornton, Senior Human Resources Consultant, for the Myers Johnson New Member Award presented at the Public Sector Human Resource Association’s annual meeting on March 16, 2023.

Since 1906, the Public Sector Human Resource Association has been a resource for comprehensive and timely HR industry news, jobs, policies, resources, education, and professional development opportunities.

The PSHRA has four distinguished awards that are given at their annual conference, among them is the Myers Johnson New Member Award. “The purpose of this award is to give appreciation and recognition to an individual for their meritorious contributions and energy as a new member of PSHRA. It is presented annually at the PSHRA Annual Conference. The recipient has graciously volunteered for a number of projects, is always eager to work for the good of the organization, willingly takes on tasks that others would prefer not to volunteer for and is generally able to work well under pressure.”

The City of Goldsboro was honored when Susan Thornton, Senior Human Resources Consultant. was the recipient of Myers Johnson New Member Award at the Marth 16th awards banquet. Ms. Thornton joined PSHRA in 2019 and was recognized for her many accomplishments with the chapter to include serving on the Achievement & Recognition, Social, Technology, and Conference Planning Committees. It is a distinction for the City to know that we have the best of the best in Human Resources professionals as judged by her peers. Ms. Thornton has been an invaluable asset to the City as we further our efforts to become a role model in the state of North Carolina for good governance.

Bernadette Dove, Human Resources Director presented a plaque to Ms. Thornton.

Justin Cates Recognition. Mayor Ham presented the following letter to Justin Cates and congratulated him on his success.



Public Hearings.

Z-10-23 Meares Bluff Village (Residential 20 A to Residential 6 CZ) – North of US 70 on the east side of N NC 111 (Meares Bluff Subdivision). Rezoning Request Withdrawn. The item was presented by Kenny Talton, Planning Director.

ADDRESS: Pickens Dr. & N NC 111
PARCEL #: 3611048404 & 3601933033
OWNER/APPLICANT: CE2, LLC

The applicant is requesting a conditional rezoning from the Residential 20 Agriculture Zoning District to the Residential 6 (R-6) Conditional Zoning District. The purpose of the Residential 6 (R-6) Conditional Zoning District is to accommodate both single and multi-family residential uses and to prohibit all activities of a commercial nature.

Access: Pickens Dr.
Area: 22.4 acres
Single-Family lots: 79 (3 phase construction)

Phase A – 35
Phase B – 21
Phase C - 23

North: Residential 20 Agriculture
South: Residential 20 Agriculture
East: Residential 20 Agriculture
West: Residential 16 & Residential 20 Agriculture

The properties are currently vacant.

The City’s Land Use Plan locates these parcels within the Low-Density Residential designation.

This designation is intended to locate in areas where development pressures are the least.

The Residential 6 (R-6) Conditional Zoning District is not identified as a corresponding district for the Low-Density Residential land use designation. The application states that in 2008, the developer purchased sewer capacity on the Stoney Creek Church force main in anticipation for future development.

This is a conditional rezoning proposal to establish a single-family residential planned unit development consisting of 79 single-family lots, this development is proposed to be built out in three separate phases. The adjacent uses are the Meares Bluff Subdivision and the Whispering Woods Subdivision. The parcels would have access off Pickens Dr. which is off of N NC 111. The development proposes to incorporate 25% open space.

Staff has distributed this proposed conditional rezoning to several different departments as well as Seymour Johnson Air Force Base and NCDOT. There are no comments at this time, based off the concept design. If approved, this will require Site Plan submittal and will undergo TRC Review.

Staff is recommending approval of the conditional rezoning request based on the fact that this would aid in satisfying the growing demand for housing in the City of Goldsboro and would not be out of character with the surrounding area which is also residential in nature. The availability of water and sewer does support a higher density development which is allowed in the Residential 6 district.

The City of Goldsboro Planning Commission met on June 26, 2023, to review and make a recommendation regarding the rezoning request. Planning Commission voted 6 in favor 0 against.

At the July 17, 2023 Council meeting, the Mayor closed the public hearing and Council continued the vote until August 7, 2023 Council meeting.

On August 3, 2023, the applicant submitted a request for withdrawal of the rezoning application (Z-10-23).

Council shall vote to approve or deny the withdrawal request. If approved, no further action is required. If the withdrawal request is denied, Council shall vote to adopt the recommendation for approval and consistency statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the consistency statement, or council shall vote to deny and adopt the Ordinance to Deny with the inclusion of a statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Councilman Broadway made a motion to approve the withdrawal request. The motion was seconded by Councilwoman Jones and unanimously carried.

Public Hearing to Consider an Economic Development Agreement with ALTA Foods LLC and Wayne County.
Public Hearing Held and Resolution Adopted. The item was presented by Tim Salmon, City Manager.

ALTA Foods LLC desires to install certain machinery and equipment and expand its existing facility located in Goldsboro. This represents a total non-depreciated investment of at least \$2,000,000 in personal and real property, and is proposed to create at least seventeen (17) new jobs at this facility on or before December 31, 2025, with incremental achievement goals starting December 31, 2023.

The Goldsboro City Council believes the location of new industries and the expansion of existing industries is vital to the economic health of Goldsboro and to the welfare of its citizens. The City Council wishes to encourage such development by means of offering incentives to recruit new industries and to aid in the expansion of existing industries. Such incentives are predicated on the notion of expanding Goldsboro’s tax base and providing additional jobs for Goldsboro citizens that pay wages higher than the current prevailing average hourly wage in the particular industry.

Pursuant to NC General Statue 158-7.1, a public hearing is being held on a proposal to provide economic incentives to ALTA Foods, LLC, totaling \$30,000 (\$14,700 by the City and \$15,300 by the County) over a 3-year period based on an incentive agreement with a \$2,000,000 personal and real property investment and the creation of at least 17 jobs.

Following the public hearing and depending on comments received, staff recommended Council consider adopting a Resolution authorizing the Mayor and City Clerk to execute the attached economic development agreement with ALTA Foods, LLC.

Mayor Ham opened the public hearing. No one spoke and the public hearing was closed.

Councilman Batts made a motion to adopt a Resolution authorizing the Mayor and City Clerk to execute the economic development agreement with ALTA Foods, LLC. The motion was seconded by Councilman Gaylor and unanimously carried. Council adopted the following entitled Resolution.

RESOLUTION 2023-52 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN ECONOMIC DEVELOPMENT AGREEMENT WITH ALTA FOODS, LLC.”

Public Comment Period. Mayor Ham opened the public comment period, no one spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. City Manager Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilman Gaylor moved the items on the Consent Agenda, Items G-I be approved as recommended by the City Manager and staff. The motion was seconded by Councilman Batts and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Amending a Grant Project Fund Ordinance – 2010 Sewer Bonds (S1104). Ordinance Adopted. The item was presented by Catherine Gwynn, Finance Director.

Council adopted a grant project budget ordinance for the 2010 Sewer Bonds at the May 17, 2010 council meeting in the amount of \$8,605,000 for various sewer system improvements. The fund has been amended several times over the years to appropriate investment income on the unspent proceeds.

In FY21, the City had to repair the Seymour Johnson Air Force Base sewer outfall and in order to utilize remaining 2010 bond proceeds the project was accounted for in Fund S1104. The original bond proceeds were recognized in the Utility Fund, so a transfer of funds was budgeted in FY21 in the Utility Fund and transferred to the 2010 Sewer Bonds project fund (S1104). This amendment recognizes the appropriation of revenues and expenses in the project fund. This amendment will also close this project fund.

It was recommended that Council adopt the following entitled Grant Project Ordinance amendment for the 2010 Sewer Bonds Capital Project Fund (S1104). Consent Agenda Approval. Gaylor/Batts (6 Ayes)

ORDINANCE 2023-47 “AN ORDINANCE AMENDING THE 2010A SANITARY SEWER IMPROVEMENTS CAPITAL PROJECT FUND”

Authorization of sale of substandard lots to adjacent property owner under Session Law 2004-94 (Senate Bill 1370) for 100 Whitfield Drive and S. Alabama Street (John H. Oliver, Jr.) Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

Staff has received an offer to purchase on city-owned property deemed substandard lots. Council must either accept or reject the offer, and if accepted authorize City officials to execute instruments necessary to transfer ownership. (Session Law 2004-94 Senate Bill 1370)

The following offer has been received:

- 100 Whitfield Drive
Offeror: John H. Oliver, Jr.
Offer: \$1.00
Bid Deposit: \$1.00
Parcel #: 46657
Tax Value: \$3,110.00
Pin #: 2599557808
Zoning: R-6
- S. Alabama Avenue
Offeror: John H. Oliver, Jr.
Offer: \$1.00
Bid Deposit: \$1.00
Parcel #: 46648
Tax Value: \$350.00
Pin #: 2599556817
Zoning: R-6

These are both substandard lots as determined by the Planning department, therefore the minimum offer is \$1.00 per lot. If the offers are accepted by Council, the Planning Department will notify the adjacent property owner(s) to determine if there is an interest in the lot. If there is, procedures of SL 2004-94 will be followed. If not, City staff will execute documents necessary to transfer title to Mr. Oliver. The earnest money deposit of \$1.00 per lot has been received in the form of a money order.

It was recommended that the City Council accept or reject offer on 100 Whitfield Drive and S. Alabama Street and if accepted, adopt the following entitled resolution. Consent Agenda Approval. Gaylor/Batts (6 Ayes)

RESOLUTION NO. 2023-53 “RESOLUTION AUTHORIZING SALE OF SURPLUS SUBSTANDARD REAL PROPERTY UNDER SESSION LAW 2004-94 SENATE BILL 1370”

Operating Budget Amendment FY23-24. Ordinance Adopted. The item was presented by Catherine Gwynn, Finance Director.

Council adopted the FY23-24 annual operating budget on June 20, 2023.

Public Works – Building & Grounds

The Public Works Building and Grounds division has been asked to handle the mowing of the enhancement areas previously managed by Planning. The original funding was moved from Planning to Parks and Recreation with the creation of the FY24 budget. Upon further analysis of the duties required, Ms. Felicia Brown, Parks and Recreation director determined that her department could not manage the enhancement areas outside of the Welcome Signs so the task was assigned to Public Works. In order to accomplish the additional work responsibilities, Mr. Rick Fletcher, Public Works Director requested an additional \$16,000 in part-time temporary labor for Buildings and Grounds. The additional appropriation will be funded with a reduction of part-time temporary labor in the Parks and Recreation department.

Solid Waste

At the June 20, 2023 council meeting, Mr. Rick Fletcher, Public Works Director, requested an appropriation of \$231,000 for the purchase of a new trash compactor for the transfer station to replace the existing compactor that is approximately 40 years old. Mr. Fletcher has received an estimate for the replacement of the compactor at approximately \$349,000. As discussed at the June 20th meeting, the remaining balance of \$119,000 to purchase the compactor must be appropriated in the FY24 budget. This will be funded with an appropriation of fund balance.

Transfers – General Fund

At the June 20, 2023 council meeting, an amendment to the Community Relations Special Revenue Fund (G1108) was presented to address some minor corrections needed to the fund. There was an allocation error made in June, 2020 when creating the fund and it was shorted \$1,720.60. I was not able to include that in the final budget amendment for FY23. I have included the transfer appropriation in the current budget, and it will be funded with an appropriation of investment income.

Agency Support

At the July 17, 2023 council meeting, Ms. Sherry Archibald, Executive Director of United Way of Wayne County, Inc., presented the FY24 non-profit funding recipients. The list was approved by Council as presented.

Agency	Approved Amount
4Day Movement	\$9,000.00
WAGES	\$11,000.00
Boys & Girls Club	\$9,000.00
Communities in Schools	\$13,500.00
Literacy Connections	\$5,000.00
Arts Council	\$6,000.00
Wayne County Museum	\$5,000.00
WISH	\$11,500.00
WATCH	\$15,000.00
Total	\$90,000.00

Stormwater Fund

In preparing the budget estimates for the debt service, I inadvertently made an error in coding a section of the new debt service to the General Fund when it should have been the Stormwater Fund. The debt service in Stormwater is short by \$78,391.00 and needs to be appropriated. This will be funded with a reduction of contingency.

Purchase Order Rollover

Included in the attached ordinance amending the annual operating budget for fiscal year 2024 are the appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2023 that will be honored in the new fiscal year (FY24). Also provided is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in mid-July after submitting final invoices for June 30 to allow Finance a chance to clear out prior year bill payments. It was requested that rollover requests should be more than \$5,000. An analysis of fund balance appropriated is also attached.

Items/services on the list represent construction contracts or service contracts that require significant time to completion or implementation which extends beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for project funds are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds.

The Local Government Commission of the State Treasurer’s Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances. Although it is an acceptable method, the LGC does not recommend the use of this method.

Analysis of Appropriated Fund Balance (Operating Funds Only)
General Fund

Date	Description	Adopted
6/20/2023	Ord 2023-43 FY23-24 Adopted Budget	\$ 1,500,000.00
	Current Year Appropriations	<u>\$ 1,500,000.00</u>
8/7/2023	FY22-23 Purchase Order Rollovers	\$ 2,063,324.43
8/7/2023	Balance of trash compactor for Solid Waste	119,000.00
	Proposed	\$ 2,182,324.43
	Current Year with Proposed	<u><u>\$ 3,682,324.43</u></u>

Stormwater Fund

Date	Description	Adopted
6/20/2023	Ord 2023-43 FY23-24 Adopted Budget	\$ -
	Current Year Appropriations	<u>\$ -</u>
8/7/2023	FY22-23 Purchase Order Rollovers	\$ 136,455.00
	Proposed	\$ 136,455.00
	Current Year with Proposed	<u><u>\$ 136,455.00</u></u>

Utility Fund

Date	Description	Adopted
6/20/2023	Ord 2023-43 FY23-24 Adopted Budget	\$ -
	Current Year Appropriations	<u>\$ -</u>
8/7/2023	FY22-23 Purchase Order Rollovers	\$ 2,911,751.35
	Proposed	\$ 2,911,751.35
	Current Year with Proposed	<u><u>\$ 2,911,751.35</u></u>

Downtown MSD Fund

Date	Description	Adopted
6/20/2023	Ord 2023-43 FY23-24 Adopted Budget	\$ -
	Current Year Appropriations	<u>\$ -</u>
8/7/2023	FY22-23 Purchase Order Rollovers	\$ 9,531.51
	Proposed	\$ 9,531.51
	Current Year with Proposed	<u><u>\$ 9,531.51</u></u>

Analysis of Purchase Order Rollovers by Fund (FY23 to FY24)

General Fund	\$ 2,063,324.43
Stormwater Fund	136,455.00
Utility Fund	2,911,751.35
Downtown MSD Fund	9,531.51
Total Operating Funds	<u>\$ 5,121,062.29</u>

Smeal Aerial Fire Truck	\$ 1,117,653.00
Police Evidence & Fire Station Renovation	47,303.85
TIGER Streetscape	11,072.72
VUR MRF Feasibility Grant	67,974.00
Stormwater Drainage Projects	421,318.51

Total Project Funds	<u>\$ 1,665,322.08</u>
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Total All Fund Types	<u>\$ 6,786,384.37</u>
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There are now over 40 Social Districts in NC

Albemarle - Asheboro - Cary (approved) - Charlotte – Southend & Plaza Midwood - Cornelius – expanded - Davidson - Durham - Elkin (approved) - Elon- Fayetteville- Franklinton- Garner- Gastonia- Greensboro x2- Greenville- Hickory- High Point- Huntersville- Kannapolis- Lake Norman- Laurinburg- Lenoir- Madison- Manteo- Marion (approved)- Monroe– Newton- Norwood- Oxford- Pilot Mountain- Raleigh – expanded- Rutherfordton (approved)- Salisbury- Selma- Statesville- Sylva- Tarboro- Washington- Wendell- Whiteville- Wilson- Youngsville



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Why Social Districts

- The fastest growing downtown development program in the State
- **Proven Economic driver** for increased revenue for downtown businesses
- Attracts new events and new visitors
- Attracts more businesses to downtown
- Incentivizes retail establishments to stay open later
- Increases pedestrian activity and provides a variety of experiences
- **Low implementation cost, low maintenance cost**



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Who Can Sell Alcohol in a Social District?

Only ABC permittees holding approved **on-premises ABC permits** may sell alcohol to be consumed in a social district.

Special One-time ABC permits used for non-profit organization events at the HUB or Freedom Field are **not legally approved** to sell alcohol into the Social District.

This results in 3 options for events held inside the Social District such as the HUB or Freedom Field.

1. An event that **chooses to sell alcohol with a Special One-time ABC permit** must be **closed to the Social District**. Therefore, events serving alcohol will operate as they have in the past – no alcohol comes in and no alcohol goes out of the defined event space.
2. An event that **chooses NOT to sell alcohol at their event** may choose to be **open to the Social District** – people with alcohol legally obtained from and acting in accordance with the Social District may attend
3. An event that **chooses NOT to sell alcohol at their event** may choose to be **closed to the Social District**, meaning no alcohol is allowed inside their event space

Revised Social District Boundary and Hours

Proposed Area to include current ABC Permittees

Center St from Ash to Spruce
James to John on:
Mulberry, Walnut, Chestnut, Spruce

Space around City Hall buildings will be excluded

10am – 10pm

Monday through Sunday

Only on-premise ABC permittees can sell alcohol to the Social District

Mostly restaurants open at 10 am

Sunday 10am to accommodate Brunch Bill
Goldsboro City Council approved the sale of alcohol at 10 am on Sunday in 2017



Most Common Question

If my business is in the social district, but I **do not** want customers coming into the business with alcoholic beverages, do I have to allow it?

No - any business located in, or contiguous to, the designated social district has the option to participate, or not, in allowing customers with beverages to enter their premises- These window/door decals display preferences - Information also posted on the city Social District website



Additional Rules for ABC Permittees to Sell Alcohol in the Social District

- Alcoholic beverages that are being sold to be consumed in a social district **can only be sold in an official container** that meets all the following requirements:
 - ✓ The container clearly displays the ABC permittee from which the alcoholic beverage was purchased
 - ✓ The container clearly displays a logo or some other mark that is unique to the social district in which it will be consumed
 - ✓ The container clearly displays the date the beverage was purchased
 - ✓ The container displays, in no less than 12 -point font, the statement, "Drink Responsibly – Be 21"
 - ✓ The container is not made of glass
 - ✓ The container cannot hold more than sixteen fluid ounces



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What Requirements Do Customers Have to Follow Within a Social District?

- ✓ Any alcoholic beverages consumed in the social district outside of the approved ABC permitted business **must be consumed from an official container**
- ✓ A person can only possess and consume alcoholic beverages purchased from an approved ABC permittee located in the social district **A person cannot bring their own personal alcohol into the social district for consumption**
- ✓ **A person cannot pour their alcoholic beverage into any personal type of container**



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City performed research & due diligence

- ✓ Key city departments held several meetings with various stakeholders to discuss pros and cons of implementing Social Districts including City management, Planning, Downtown Development and Goldsboro Police Department (GPD)
- ✓ GPD reached out to several neighboring communities who already implemented Social Districts and found no major concerns resulting from implementation
- ✓ The City Attorney has reviewed the proposed ordinance and found no issues
- ✓ The majority of ABC permitted businesses support implementing a Social District



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City performed research & due diligence

- The majority (95%) of downtown merchants inside the Social District support implementing a Social District

Based on your new understanding, do you agree with establishing some form of Social District in Goldsboro this year?
21 responses



Yes
No
Maybe



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Any questions??



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Council discussed the presentation regarding Social Districts. Mr. Mills, Council, City Attorney Lawrence and City Manager Salmon discussed the effective date of the social districts. Councilman Batts made a motion to adopt the Ordinance amending Chapter 115, which will take effect 60 days from the day of approval. The motion was seconded by Councilman Gaylor. City Manager Salmon clarified that City Hall would not be included in the Social District. Council unanimously approved the following entitled Ordinance.

ORDINANCE NO. 2023-50 “AN ORDINANCE AMENDING CHAPTER 115: ALCOHOLIC BEVERAGE PERMITS, OF THE CITY OF GOLDSBORO’S CODE OF ORDINANCES, AND CREATING THE DOWNTOWN GOLDSBORO SOCIAL DISTRICT”

City Manager's Report.

City Manager Tim Salmon thanked the Goldsboro Police Department, the Wayne County Sheriff's Office, and everybody else that participated in the National Night Out on August 1st. He shared the Goldsboro Golf Course hosted the Wayne County Amateur Tournament; there were 142 golfers and thanked Obie and everybody that made that happen. North Carolina Freedom Fest will be held September 8th and 9th, in downtown Goldsboro.

Mayor and Councilmembers' Comments.

Mayor Ham shared the following comments: I'd like to read something in memory of Mr. Thomas Rice. On July 18th of this year someone well known in our community, Mr. Thomas Rice, unexpectedly passed away. Many of us knew Mr. Rice as a man who was passionate about helping those unhoused men and women in our community. Thomas was optimistic and confident that his dream of providing a program of temporary housing, medical and addiction treatment, would eventually happen. Those of us who knew him respected his tireless efforts and persistence to accomplish his goal. The restoration of Hope Village was his dream. Although not completed, Thomas did see the beginning of his dream before his passing. He had planned a Community Day Event this past Saturday to provide medical evaluation and counseling to those in need and bring the issue of their plight to the public's attention. Although Thomas was not there, two of his ardent supporters, Mr. David Simmons and Archbishop Slater, made sure that it happened. The location was a nearby homeless encampment. It was well attended, with service providers from Kinston, Lenoir County, Campbell University, and many local organizations. As I walked around and spoke to the many service providers and visitors, it was very evident that the spirit of Thomas was present. Mrs. Rice was present, and expressed her delight that the event was carried on in his memory. I'm sure Thomas was looking down on the assembled group with a big smile.

Councilman Batts had no comment.

Councilman Gaylor shared the following comments: The healthcare fair this past Saturday; they did a phenomenal job. Ms. Donna Rice, Archbishop Slater, his business partner David Simmons, and all the volunteers that came together to pull that off in his honor and in his memory. A huge thank you to them for the work that they put in trying to figure out all the little notes that Thomas kept in his head and didn't keep in a little notepad for people to be able to see who was supposed to pick up porta potties; great job guys, I appreciate it. National Night Out, echoing the City Manager's comments, huge success. Anytime you walk down the street, and you see that many people in Herman Park, and it's that positive environment; Target's giving away stuff, you've got kids playing, the Kiwanis train is running. Just a fantastic use of the park and I could not be more grateful to our law enforcement for being willing to put in that time and that energy, and I realize a lot of those folks were there off hours and I realize how exhausting it was; it was hot, but thank you so much for being there. Next, we approved an economic development package tonight, a little incentive package for something, and we see those come before council quite often, but I want to draw a little bit of significance to this one. It wasn't the biggest one you are ever going to see approved, but to me it was pretty meaningful because it was a local family; a local multigenerational entrepreneurial family. They live here in Goldsboro, they pay taxes here in Goldsboro, their business is located here in Goldsboro, other members of their executive team live here in Goldsboro. This isn't going out and trying to recruit and steal from somebody else; this is growing our own. I always look forward to being able to celebrate and to grow those folks that have not just invested some money here, but also put their own personal flag and their personal brand in the ground here. And lastly to Mr. Justin Cates, I don't think folks realize how special you are when you actually get to the point of being paid to play a sport. Being in that 1% or a 10th of 1% that ever actually get to cash a check. Just thinking about guys that I that I knew and went to high school with; Montrell Coley got drafted by the Saints, Jimmy Graham who got drafted originally by the Saints, Manny who originally got drafted by the 49ers, you've got Justin, he's played in Canada. There's a lot of athletic talent here in Goldsboro and that's pretty neat that we got to add to that list of professional athletes tonight, so congratulations to him and his family for all the work and hopefully it's paying off.

Mayor Pro Tem Matthews shared the following comments: I want to publicly say happy personal holiday to our Clerk, who works really, really hard to personally keep me straight and the rest of us straight. I also wanted to invite District 4 to come swim with me tomorrow at Mina Weil Pool; I'll be there from 12:30 to 3:00. Adults, you'll have to pay your way, but the kids get to swim on me tomorrow; look forward to celebrating those kids who finished summer school, and then as they prepare to start the new school year. Be safe tonight, thank you.

Councilman Broadway shared the following comments: I'd like to also say Happy Birthday to our City Clerk, and also congratulations to our employee and supervisor of the year; they're emblematic of the quality of people we have working here in Goldsboro; the effort they put out. Congratulations.

Councilwoman Jones shared the following comments: Happy Birthday Laura. May you have many, many more. I also would say blessings to those students that started school back today; you're very, very important to this community. You're going to be our young citizens and our future, and I'm praying that your educational experience will cause you to want to go on to a higher journey; and blessings to you. I also want to say to the community, please continue to follow safety procedures. We are, all of us, I think all of our districts are working on community crime watching and trying to make sure and trying to stay safe and trying to help our Police Department. Also, I've had the opportunity along with many of us here on this dais to attend the Purple Heart ceremony; it was a really beautiful event. This time it was bittersweet because my relative is no longer here with us, but I was still there. The speaker challenged me to be all the things that he went through, and just how dynamic he is challenged me to do and be even more.

Mayor Ham shared the following further comments: Councilwoman Jones, as you mentioned, some of us were there and it was very inspirational to hear guest speakers speak. A man who was severely wounded in Afghanistan, and has endured years of suffering, and getting through his wounds, but has a spirit that we all, I'm sure came away from thinking, boy I wished I had that spirit in me; it was motivating to hear him speak. Also, as Councilman Broadaway mentioned, our National Night Out. It was a great turn out this year, probably the largest one we've had that I can remember going to, and the weather was fine. I want to thank our Police Department, all the members of our Police Department and other services that participated, all of our vendors that were out there that gave away free food, or if they charged any at all it was a very minimal amount of money. We had the Sheriff's Department out there. This is a great event that has been ongoing for 40 years now, this is the 40th anniversary of National Night Out, and I'm just pleased with the participation by our citizens that went out to this. Let me just add to the congratulations Mrs. Getz. You know, every organization has a key person in it that keeps the wheels turning, keeps everybody in the place they're supposed to be, keeps their paperwork, their schedules, and all that stuff happening; you're the cog in the wheel that makes this happen, Laura. We love you, we appreciate you daily, and even though today is your birthday we're going to celebrate it again tomorrow with lunch. So, thank you so much for all you do for us, and for me personally.

There being no further business, Mayor Ham adjourned the meeting at 7:59 p.m.



A handwritten signature in black ink, appearing to read "David Ham", written over a horizontal line.

David Ham
Mayor

A handwritten signature in blue ink, appearing to read "Laura Getz", written over a horizontal line.

Laura Getz
City Clerk

**RESOLUTION 2023-54****RESOLUTION COMMENDING AND EXPRESSING APPRECIATION TO TAJ POLACK
FOR SERVING ON THE GOLDSBORO CITY COUNCIL FOR MORE THAN THREE YEARS**

WHEREAS, Taj Polack has served this community and the City of Goldsboro in numerous capacities, including three and a half years as a member of the Goldsboro City Council representing District Three and 21 Months as Mayor Pro Tem, since December 2019; and

WHEREAS, these years of service have been marked by exemplary dedication to the best interests of the community as he has worked constantly for the betterment of its economic, cultural, and aesthetic development; and

WHEREAS, during these years of service, Councilman Polack has gained the admiration and respect of local officials and citizens for his untiring efforts in improving the lives of citizens in District Three; and

WHEREAS, during his term in office, Councilman Polack has served as a member of the Law and Finance Committee and Military Liaison Committee, and as Ex-Officio member on the Historic District Commission and Parks & Recreation Advisory Commission; and


WHEREAS, many projects have commenced and been completed by the City during Councilman Polack's years of service, including construction of the Center Street Streetscape Project-Phase III, the HUB, Safety Complex, renovation of Fire Station 4, sewer rehabilitation, and street resurfacing throughout the city.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that the Mayor and City Council express to you, Taj Polack, on behalf of themselves, city employees, and the citizens of the City of Goldsboro, our appreciation and gratitude for your unselfish, devoted, and invaluable service and contributions rendered to the Council and the City of Goldsboro in the many capacities in which you have served; and

BE IT FUTHER RESOLVED that we offer you our very best wishes for success, happiness, prosperity, and good health in your future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of August, 2023.




David Ham, Mayor

***INTERNATIONAL OVERDOSE AWARENESS DAY
PROCLAMATION***

WHEREAS, International Overdose Awareness Day is recognized on August 31st to raise awareness of drug overdoses, reduce the stigma of drug-related deaths, and acknowledge the grief felt by families and friends by remembering those who have died or had a permanent injury because of a drug overdose; and

WHEREAS, It is important to recognize the signs of someone struggling with substance abuse as such person will often have personality changes, health problems, relationship problems, difficulty at work, and financial hardships; and

WHEREAS, Addiction touches people of all backgrounds; despite race, religion, education, or social class, people from all walks of life have suffered from substance abuse or known someone who has; and

WHEREAS, The people who suffer from substance abuse are mothers, fathers, sisters, brothers, and friends to many, and it is up to the community to make strides to reduce the stigma associated with substance abuse to bring about education and healing; and

WHEREAS, The Coalition for Addiction and Life Management, also known as CALM, has committed to working within all layers of the community to promote understanding, enhance knowledge, and seek opportunity for change in the face of this community scourge.

NOW THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim the 31st of August as

INTERNATIONAL OVERDOSE AWARENESS DAY

and call upon our community to observe this day with compelling programs and events that support this year's observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Goldsboro, North Carolina, to be affixed this 21st day of August, 2023.



David Ham
Mayor

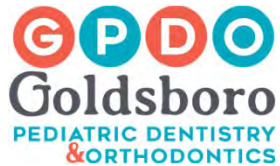


Military & 1st Responders Appreciation Festival

• 2023 Sponsors... NC FREEDOM FEST



Edward Jones



NC FREEDOM FEST

- NC Freedom Fest **2023** event elements –
 - **Thursday, 9/7/23**
 - Taste of Wayne – United Way of Wayne County
 - Paramount Theatre – Top Gun – FREE!
 - **Friday, 9/8/23**
 - Freedom Friday / RED = Remember Everyone Deployed
 - **Saturday, 9/9/23**
 - NC FF
 - Military Appreciation Awards
 - Art Contest – Arts Council & WCPS
 - Flyover
 - Car & Bike Show
 - Craft Vendors
 - Static Displays
 - Kids Activities
 - Food Trucks
 - Live Music



NC FREEDOM FEST

- Schedule...
 - 3 – 9:30 – Main event
 - 3 -7
 - Car show
 - Craft vendors
 - Static displays



NC FREEDOM FEST

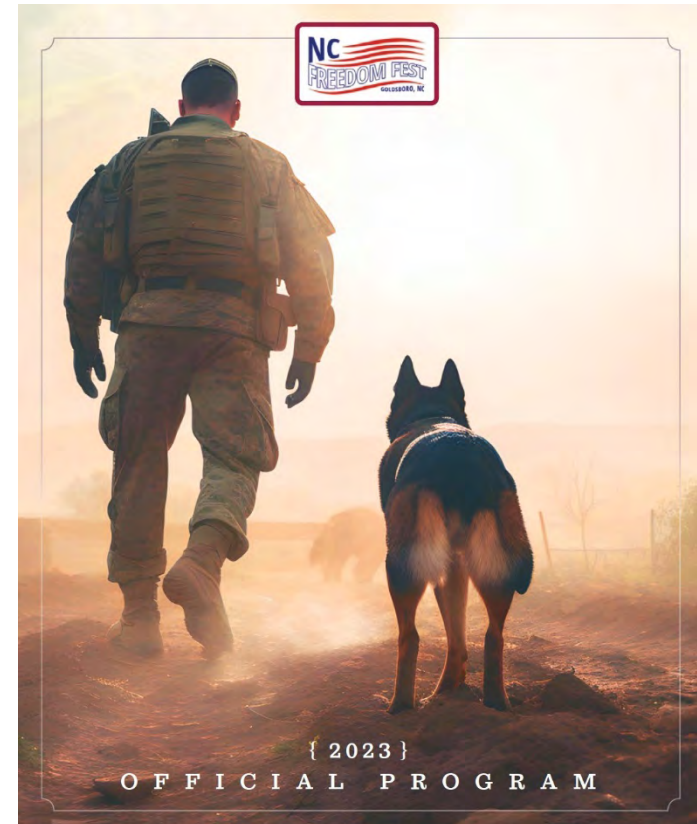
- Artists

- 3 – 4:30 – Wood & Steel – street fair stage
- 3 – 4:15/4:30 – Pink Slips
- 4:30 – 6:15'ish – Soul Psychedelique
- 6:15 – 6:28 – Sponsor announcement / awards
- 6:28 – flyover
- 6:30 – 7:45 – Tyler Davis & Band
- 7:45 – closing comments / raffle / TY's
- 8:00 – 9:30 – Elvie Shane



NC FREEDOM FEST

- Marketing...
 - Sponsor / merchant engagement program
 - TWC
 - Curtis Media
 - Social media
 - Official Program
 - Billboards
 - Posters
 - Bring a friend



NC FREEDOM FEST

- Event moments
 - RED (Remember Everyone Deployed) Friday
 - Opening
 - Art Contest
 - Military appreciation awards
 - Flyover
 - Flag salute
 - Headliner



NC FREEDOM FEST

- Volunteers...
 - United Way is supporting our online recruiting -
 - 50'ish needed for the event
 - Will promote the needs & sign-up system...
 - Vols will use a link to visit a site with the positions noted
 - They select open slots & enter email & phone #
 - System generated reminders



NC FREEDOM FEST

- Thank you – City of Goldsboro
 - Event support
 - Parks & Rec, PD, FD, Public works, DGDC, Travel & Tourism
 - Paramount
 - The Hub & Freedom Field
- Lots to be done for a successful 2023 event...



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 21, 2023 COUNCIL MEETING**

**SUBJECT: PUBLIC HEARING AND FINAL COUNCIL ACTION (CONTINUANCE
FROM JULY 17, 2023 COUNCIL MEETING)**

SU-5-23 Cemetery – T-intersection of Herbert St. and S. John St. ext.

ADDRESS: (TBD)

PARCEL #: 2598792758

OWNER: Goldsby Memorial Gardens Inc.

APPLICANT: Timothy Goldsby

BACKGROUND: The applicant requests a Special Use Permit for the establishment of a private cemetery located in the General Industry (I-2) Zoning District. The General Industry Zoning district is established to accommodate the widest range of manufacturing, wholesale, and distribution uses.

According to the City's Unified Development Code, a cemetery is a permitted use in the General Industry Zoning District only after obtaining a Special Use Permit from Goldsboro City Council. In addition, the following are approval criteria for the proposed use:

1. Chapels, mortuaries, mausoleums, administrative offices, and maintenance buildings may be developed within the cemetery. Access to all buildings shall be from within the cemetery. The minimum setback for all structures, excluding gatehouses is one hundred feet from any exterior property line. Gatehouses are excluded from any minimum setback.
2. The minimum setback for any grave or burial plot is fifty feet from any exterior property line, except that any grave or burial plot shall be allowed within three feet of a property line of an abutting parcel containing an existing cemetery.
3. Where a cemetery abuts a residentially developed or zoned property, it shall be screened in accordance with Section 6.3 (Landscaping, Screening, and Buffering Standards).

Zoning: General Industry (I-2)

Floodplain: 100-year

Existing Use: Vacant woodland.

Acres: 2.9

Land Use Plan: The City's Land Use Plan locates this parcel within the Industrial land use designation. The City of Goldsboro Comprehensive Land Use Plan emphasizes that the purpose of this sector is to establish and protect industrial areas for the use of prime industrial operations and for the distribution of products at wholesale. The General Industry (I-2) Zoning District is a corresponding district in the Industrial land use designation.

DISCUSSION: According to the applicant's submitted site plan, the proposed cemetery will consist of a total of 2,250 grave sites.

Hours of Operation/Days: 24 hours/7days a week

Employees: 1

TRC REVIEW: City Engineering was asked to review and provide comment since the location of the proposed cemetery was in the 100-year floodplain. In addition, the applicant was requested to provide additional information for how the impacts of potential flooding in a private cemetery could be mitigated.

If the Special Use Permit is approved, a TRC review will be conducted, and site plan approval will be required. In addition to permit approval requirements, compliance with the City's Unified Development Ordinance will be necessary in order to operate the private cemetery.

REQUIRED

ACTION: On July 17, 2023, Planning staff presented City Council with a report and power point presentation in regard to SU-13-23. Staff recommended that for each grave site, an engineered certification would be necessary to ensure that coffins will not float.

Afterwards, the Mayor opened the public hearing.

The applicant, Timothy Goldsby, requested that Council continue the public hearing to August 21, 2023, in order to allow him time to gather additional information necessary for Council to make a decision on his request.


Council voted to continue the public hearing to August 21, 2023.

After Public Hearing is closed, City Council shall enter into deliberation and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition.

Date: 8/15/23


Kenny Talton, Planning Director

Date: 8/15/23


Tim Salmon, City Manager

**CITY COUNCIL WORK SHEET
SU-5-23 CEMETERY
S. JOHN ST. EXT.**

Staff comments in red.

The proposal is to establish a cemetery. Planning staff is recommending that for each grave site, an engineered certification will be necessary to ensure that coffins will not float. In addition, a floodplain development permit will be required and approved by City Engineering before any grave site can be utilized.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

5-1 ☒ Yes, the use will not materially endanger the public health or safety. The applicant will be required to provide an engineered certification for each grave site to ensure that coffins will not float. In addition, the applicant will be required to obtain a floodplain development permit approved by City Engineering before any grave site can be utilized.

☐ No, the use will materially endanger the public health or safety

1. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

5-1 ☒ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property

☐ No, the use will substantially injure the beneficial use of adjoining or abutting property

2. The proposed use will be located in the General Industry Zoning District. The proposed use would be in harmony with existing development and uses within the area in which it is located.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

4-2 ☒ Yes, the use will be in harmony with existing development and uses within the area in which it is located

☐ No, the use will not be in harmony with existing development and uses within the area in which it is located

3. The Land Use Plan shows the property as being in the Industrial land-use designation. The proposed use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

4-2 ☒ Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

☐ No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

6-0 Approved with conditions

SU-5-23 Cemetery



REZONING REQUEST:

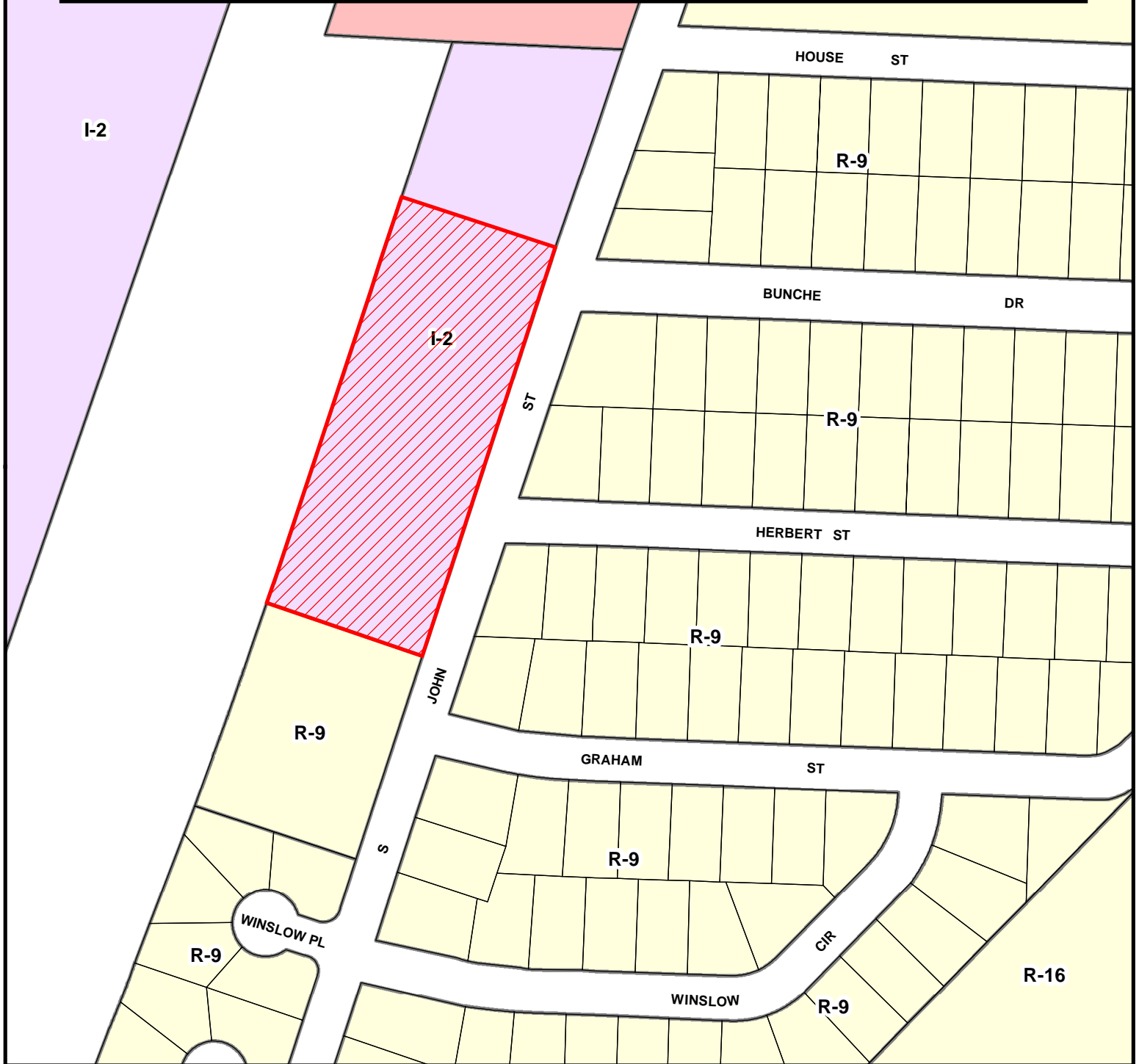
CASE NO: SU-5-23
APPLICANT: Timothy Goldsby
REQUEST: Cemetery
LOCATION: Timothy Goldsby
T-intersection of Herbert St. and S. John St. ext
PIN #: 2598792758

0 100 200 400
Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

SU-5-23 Cemetery



REZONING REQUEST:

CASE NO: SU-5-23
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SU-5-23 Cemetery

Industrial

Industrial

HOUSE ST

HDR

BUNCHE DR

HDR

HERBERT ST

HDR

GRAHAM ST

HDR

HDR

WINSLOW PL

CIR

WINSLOW

HDR

OI

REZONING REQUEST:

CASE NO: SU-5-23
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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 21, 2023 COUNCIL MEETING**

Continued to 9/18/23

SUBJECT: PUBLIC HEARING AND FINAL COUNCIL ACTION
SU-13-23 Special Event Venue (POE/No ABC)– South of US 70W between Hargrove St. and Claridge Nursery Rd.

ADDRESS: 1316 W. Grantham St., Unit A & B

PARCEL #: 2690228003

PROPERTY OWNER: Woodmont Goldsboro, LLC.

APPLICANT: Heather Giddens

BACKGROUND: The applicant requests a Special Use Permit for the establishment of special event venues to include weddings, birthday parties, anniversaries, etc.

The proposed Place of Entertainment w/no ABC permit is located in the Shopping Center Zoning District. The Shopping Center Zoning District is established to provide for a mix of office, retail, and service establishments in one development. The district is intended to promote high quality, unified and accessible developments serving the needs of the community and surrounding area.

According to the City's Unified Development Code, Places of Entertainment w/no ABC are permitted only after obtaining a Special Use Permit from Goldsboro City Council. In addition, the following are approval criteria for the proposed use:

1. Upon a finding that there has been an increase in the volume, intensity or frequency of the use or a use different than set forth in the special use permit, the reviewing authority after a public hearing may modify, suspend or revoke the special use permit.
2. Six copies of the floor plan, drawn to scale, shall be submitted indicating the proposed uses within the structure including the location and number of all games and amusements.
3. A satisfactory statement setting forth the method and frequency of litter collection and disposal shall be submitted with the site plan.

Frontage: Approx. 40 ft.

Zoning: Shopping Center

Existing Use: The property currently consists of a commercial structure with individual tenant spaces occupied for business. The tenant spaces proposed for use as a special event venue were formerly occupied as a bingo hall.

Land Use Plan Recommendation: The City's Land Use Plan locates this parcel within the Commercial land use designation. The Shopping Center Zoning District is a corresponding district for the Commercial land use designation.

DISCUSSION: The proposed Place of Entertainment w/no ABC permit will provide two large assembly areas, restrooms and storage area for customers of the facility. Occupancy of the facility will be determined by the Goldsboro's Chief Building Inspector in accordance with the North Carolina State Building Code.

Hours of Operation

- Monday-Sunday: 12:00 PM – 10:00 PM

Employees: TBD

TRC REVIEW: Due to the nature of this proposal, TRC was not asked to review. If the Special Use Permit is approved, a building permit and final inspection will be required for the upfit of the existing tenant space to ensure that all life and safety codes have been satisfied before occupancy of the facility.

REQUIRED

ACTION: Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the August 21, 2023, City Council meeting.

Date: 8/15/23


Kenny Talton, Planning Director

Date: 8/15/23


Tim Salmon, City Manager

CITY COUNCIL WORK SHEET
SU-13-23 HEATHER GIDDENS
1316 W. GRANTHAM ST., UNITS A & B
PLACE OF ENTERTAINMENT/ NO ABC PERMIT

Staff comments in red.

1. The proposal is to establish a Place of Entertainment with no ABC permits. Specifically, the proposal is for the establishment of special event venues to include weddings, birthday parties, anniversaries, etc.
 - This use would not pose any immediate threat to public health or safety.
 - Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
 - Discuss conditions, if any that Council might impose in order to make this finding.
 - For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
 - Consider any conditions to be applied to the application.

___ **Yes, the use will not materially endanger the public health or safety**

___ **No, the use will materially endanger the public health or safety**

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.
 - Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
 - Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
 - Discuss conditions, if any, that Council might impose to make this a finding.
 - For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
 - Consider any conditions to be applied to the application.

___ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property**

___ **No, the use will substantially injure the beneficial use of adjoining or abutting property**

3. The proposed use will be located in the Shopping Center Zoning District. The proposed use of a Place of Entertainment with no ABC permit would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

_____ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

_____ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The Land Use Plan shows the property as being in the Commercial designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

_____ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

_____ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

SU-13-23 SPECIAL USE PERMIT REQUEST: Event Space



SPECIAL USE REQUEST:

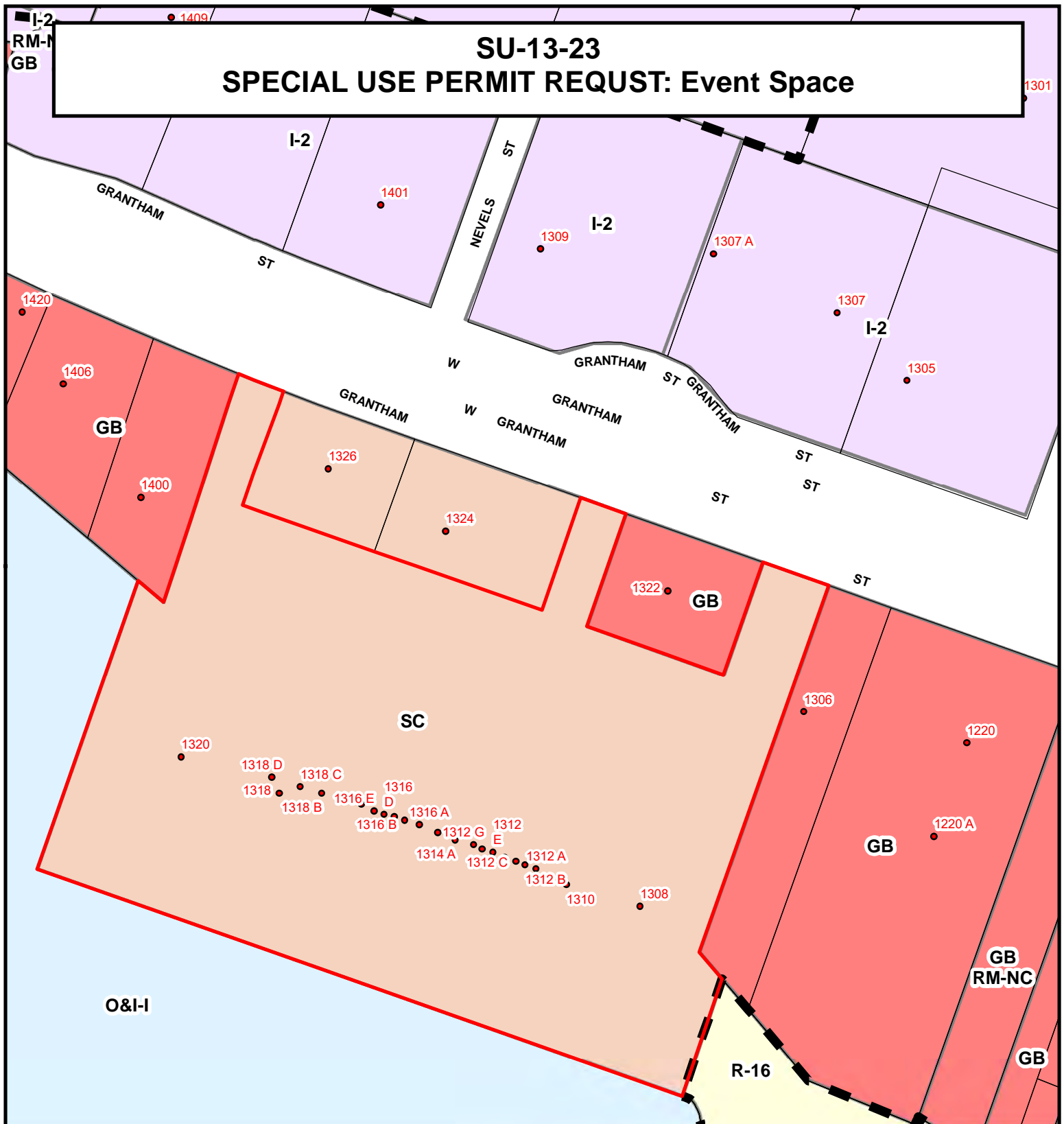
CASE NO: SU-13-23
REQUEST: Event Space
APPLICANT: Heather Giddens
PIN: 2690-22-8003

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SU-13-23 SPECIAL USE PERMIT REQUEST: Event Space



SPECIAL USE REQUEST:

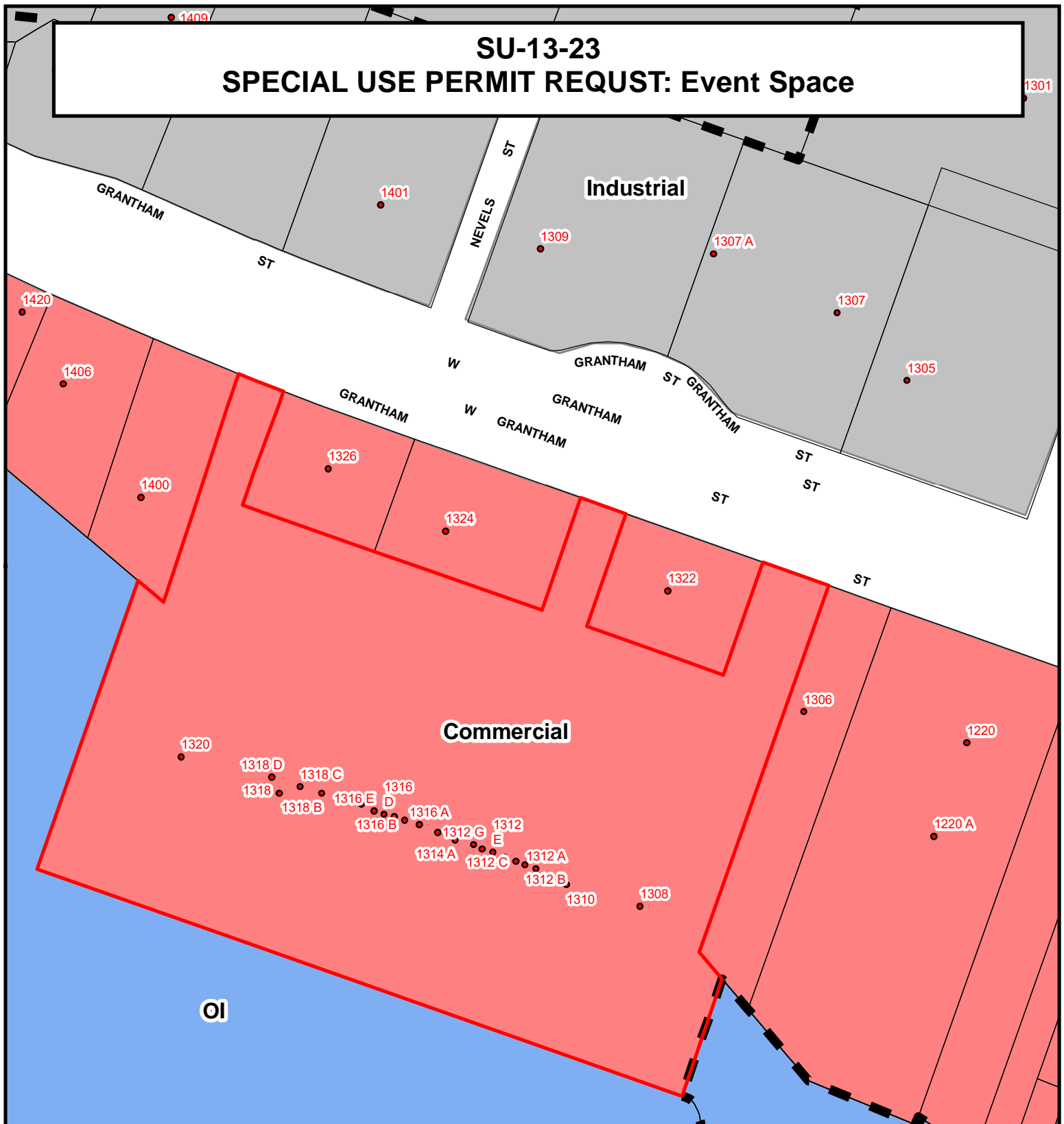
CASE NO: SU-13-23
REQUEST: Event Space
APPLICANT: Heather Giddens
PIN: 2690-22-8003

0 100 200 400 Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

SU-13-23 SPECIAL USE PERMIT REQUEST: Event Space



SPECIAL USE REQUEST:

CASE NO: SU-13-23
REQUEST: Event Space
APPLICANT: Heather Giddens
PIN: 2690-22-8003

0 100 200 400 Feet



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CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 21, 2023 COUNCIL MEETING

SUBJECT: CDBG Housing Rehabilitation Program Guidelines & Application

BACKGROUND: The City receives federal funds to administer CDBG and HOME programs to assist low to moderate income persons with housing and non-housing needs.

DISCUSSION: The purpose of the CDBG Housing Rehabilitation Program is to foster and maintain affordable, decent, safe, and sanitary housing in the city. The program is available to eligible low-to-moderate income owner-occupied single residence homes within the city limits. Assistance to approved owner-occupied single-family homeowners will be provided in the form of 0% interest, deferred payment loans, not to exceed a maximum of \$30,000. The loan will have an affordability period of five (5) years and will be forgiven at a rate of twenty (20) percent per year. Qualifying homeowners will be served on a first-come, first-served basis, as funds are available each fiscal year. Once funds are exhausted, eligible applicants will be placed on a waitlist.

The Community Relations & Development department has developed a more thorough and detailed program guide and application.

RECOMMENDATION: By motion, adopt the newly developed CDBG Housing Rehabilitation Program Guidelines & Application.

Date: 8-15-23

Felecia D. Williams
Felecia Williams, Community Relations & Development Director

Date: 8/15/23

Timothy Salmon
Timothy Salmon, City Manager



CDBG Housing Rehabilitation Program

City of Goldsboro
200 N. Center Street, Goldsboro, NC 27530

Program Guidelines & Application

Program Overview

The City of Goldsboro receives Community Development Block Grant (CDBG) funds annually from the U.S. Department of Housing & Urban Development (HUD) to develop viable communities. These funds are being administered by the City to rehabilitate owner-occupied properties of qualifying homeowners, as funds are available. Assistance will be provided to low to moderate-income households with significant home repair needs.

This document includes the Program Guidelines & Application Form for Goldsboro's CDBG Housing Rehabilitation Program. Homeowners interested in applying for assistance are encouraged to carefully review the enclosed guidelines, which cover topics including program goals and objectives, eligible rehabilitation projects, application and eligibility requirements, income requirements, terms of financial assistance, etc.

Please note that homeowners must submit a completed application to be considered. An application will be considered incomplete if it does not contain all required forms and documentation on the checklist.

Please note that although we wish to help everyone with a need, we have limited funding and can only assist qualifying households on a first-come, first-served basis per year. If your household is eligible and funds have been exhausted, your application will be placed on a waitlist.

The Community Relations & Development Staff is available to answer any questions you may have about the program and the application process. Please find staff contact on Page 13.

Program Guidelines

Program Goals & Objectives:

The purpose of Goldsboro's CDBG Housing Rehabilitation Program is to rehabilitate owner-occupied homes in Goldsboro that have significant maintenance needs. In the context of this program, "rehabilitation" means taking an existing home and bringing it up to the required standards set by the U.S. Department of Housing & Urban Development (HUD).

Quick Summary of Financial Assistance:

Assistance will be provided in the form of a no-cost, zero percent-interest, deferred forgivable loan of up to \$30,000. This means that most recipients will be expected to pay zero dollars toward the loan, which will typically be forgiven once certain requirements are met. Individual project costs will vary depending on the physical condition of the home and other factors. The City's Procurement Manager and Community Relations & Development Staff will competitively bid construction projects to qualifying contractors and will select contractors to complete the work. For more information about the terms of financial assistance and loan forgiveness, see page 6.

Eligible Rehabilitation Activities:

Funds may be used to finance the rehabilitation of privately-owned single-family homes. Funds can be used for labor, materials, and associated rehabilitation costs for the following projects (including but not necessarily limited to):

- ☐ Repairs to address moderate to severe deterioration of building systems caused by deferred maintenance (e.g., foundations, floors, walls, roofs, plumbing, electrical, HVAC, windows/doors, egress, etc.).
- ☐ Replacement of principal fixtures and components of the existing structure (e.g., built-in appliances like sinks, toilets, and bathtubs; fans, light fixtures, smoke, and carbon monoxide detectors, etc.).
- ☐ Installation of security devices, including smoke detectors and dead bolt locks.
- ☐ Renovation through alterations, addition to, or enhancements of the home.
- ☐ Abatement of lead hazards, if necessary.
- ☐ Improvements to increase the efficient use of energy in the structure through such as means as installation of storm windows and doors, siding, wall and attic

insulation, and conversion, modification, or replacement of heating and cooling equipment.

- ☐ Improvements to increase the efficient use of water through such means as water saving faucets and shower heads and repair of water leaks.
- ☐ Improvements designed to remove material and architectural barriers that restrict mobility and accessibility of elderly or disabled persons.

Because program funds are being used to bring homes up to required standards, rehabilitation projects will be designed to accomplish the following minimum targets. Each home should:

- ✓ Contain a safe, sanitary kitchen for the storage and preparation of food.
- ✓ Contain a bathroom with permanent and properly operating fixtures.
- ✓ Be properly treated for and free of insects and pests.
- ✓ Have structurally sound building systems (foundation, floors, walls, roof, plumbing, electrical, HVAC, windows/doors, egress, etc.).
- ✓ Have doors for proper entry and exit.
- ✓ Have electrical wiring and fixtures that are safe and operating properly.
- ✓ Have plumbing fixtures and piping that are safe and operating properly.
- ✓ Have a properly operating HVAC system.
- ✓ Have a properly operating smoke and carbon monoxide detection system.
- ✓ Be free of lead-based paint hazards and other environmental hazards.
- ✓ Meet the physical needs of disabled or elderly persons through improvements like widened doorways, ramps, level entry and doorways, handicap grab bars, etc.).

Please note that achieving the above minimum standards will take priority in all rehab projects. Given limited funding, purely aesthetic, architectural or design improvements that are not necessarily tied to remediating a problem with a major building system may not receive funding.

Evaluating Housing Condition:

As part of the application review process, an independent contractor will evaluate the physical condition of the applicant's home and will decide on the overall need for assistance. Given limited funding, priority will be given to households with the greatest overall need. Although we wish to help everyone, funding is limited and only a certain number of applicants will be selected for the program.

A house may have a combination of severe and moderate conditions. For a condition to count as either severe or moderate, there must be several occurrences of the condition, or the condition must be overwhelming.

The evaluation will be carried out by a licensed and certified contractor. During the evaluation, the contractor will determine the condition of the following building systems:

- ☐ **Foundation System**
- ☐ **Floor System**
- ☐ **Exterior Wall System**
- ☐ **Roof System**
- ☐ **Plumbing System**
- ☐ **Electrical System**
- ☐ **HVAC System (Heating/Chimneys)**
- ☐ **Interior Wall System**
- ☐ **Windows/Doors System**
- ☐ **Egress System (Exits/Stairs/Porches/Stoops)**

During the evaluation, the contractor will consider the following key questions to determine the severity of the home's condition:

Foundation System	<ul style="list-style-type: none">✓ Is the foundation incapable of supporting normal use load?✓ Is there major deterioration of wood support members?✓ Are foundation supports unstable and subject to movement?✓ Do any foundation walls need to be repaired or replaced?
Floor System	<ul style="list-style-type: none">✓ Are there holes in the subfloors?✓ Is there buckling in floors and/or severely unlevel floors?✓ Is there noticeable floor movement under walking stress?✓ Is there separation or disfigurement of flooring?✓ Is there damage to subfloor, joists, or girders?✓ Is the floor insulated?

Exterior Wall System	<ul style="list-style-type: none"> ✓ Are walls leaning or buckling? ✓ Are there cracks or holes in the walls? ✓ Is the siding deteriorated, loose, or missing? ✓ Are the exterior walls weather-tight?
Roof System	<ul style="list-style-type: none"> ✓ Is the roof sagging or structurally unsound? ✓ Are there cracks or holes in the roof? ✓ Is the roof leaking? ✓ If metal, is the roof rusted? ✓ Are there any loose or damaged shingles? ✓ Is there deteriorated or loose flashing?
Plumbing System	<ul style="list-style-type: none"> ✓ Is there hot and cold running water? ✓ Is there a shower/tub, lavatory, or toilet? ✓ Is the plumbing non-repairable? (i.e., leaking galvanized pipes) ✓ Are existing plumbing fixtures and/or pipes repairable? ✓ Is the hot water heater malfunctioning?
Electrical System	<ul style="list-style-type: none"> ✓ Less than 100 AMP service and lack of main disconnect for house? ✓ Does the entire electrical system need to be changed to meet appropriate code requirements? ✓ Is the existing electrical wiring system unsafe? ✓ Is there an adequate number of outlets in the house? ✓ Are the existing outlets malfunctioning or repairable?
HVAC System	<ul style="list-style-type: none"> ✓ Does the house require installation of new HVAC system? ✓ Is there an adequate heating system in the house? ✓ Is the existing heating system unvented? ✓ Is the heating system unable to heat habitable rooms and bathrooms to 70 degrees Fahrenheit? ✓ Does the chimney need to be removed, repaired, or replaced? ✓ Is the chimney severely leaning? ✓ Are there missing bricks or essential parts in the chimney? ✓ Is there a need to replace or repair component parts of the HVAC system, such as re-hanging of loose ductwork, replacement of supply registers, thermostats, etc.? ✓ Is the existing vented heating system defective but repairable? ✓ Are there excessive leaks in heat duct system?

The number of building systems in your home where there is a moderate or severe condition, and the severity of the condition, will be carefully considered in the evaluation process. For more information on the application review and selection process, see page 10.

Terms of Financial Assistance:

It is vitally important for all applicants to carefully review these Program Guidelines, including the financial terms and conditions for assistance. Although most recipients will be expected to pay zero dollars for receiving assistance, there are some limited circumstances in which repayment of some portion of a loan may be required. Additionally, applicants should be aware that the assistance provided by this program is secured by a lien on the recipient's home. More information is provided below.

What is the form of assistance? Assistance will be provided in the form of a no-cost, zero percent-interest, **deferred loan**, also known as a **deferred forgivable loan**, subject to certain ownership and occupancy conditions. The assistance is secured by a lien on the recipient's home. Recipients will sign loan documents including a Promissory Note and Deed of Trust covering the cost of rehabilitation.

What is a deferred forgivable loan? These are loans in which the entire principal and interest payments are deferred to a future date with terms to forgive the entire repayment amount. The loan is forgiven incrementally, such as forgiving one-fifth of the loan each year over five (5) years until the end of the repayment term. At the end of the repayment term, the repayment amount is reduced to zero, and the recipient has paid a total of zero dollars.

What are the ownership and occupancy conditions? The recipient must maintain the property as their primary residence for the entire repayment term. For example, if a recipient's loan repayment period is five (5) years, the recipient must continue to live in the home for five (5) years. If the recipient sells the home within the repayment period, a certain portion of the loan must be repaid. In most cases, selling the home "early" is the only circumstance in which a recipient will be expected to repay a portion of the loan. ***Important Note: For heirs of property, documentation of ownership must be provided with application.**

What is a lien and how will it impact me? In the context of this program, a contractual lien is a security interest or legal right in one's property by a lender **with the consent of the property owner**. The lien gives the lender the right to collect money from the sale of the property if the property is sold within the repayment period, as explained above. The lien is **mutually agreed** upon between the recipient/homeowner and the lender and is secured through a written agreement, like a mortgage.

This type of contractual lien is not like other types of liens, such as tax liens, which are forced liens acquired by court order because of failure to pay taxes. Instead, a contractual lien is more like a mortgage, where the home is security for a loan. The lien generally stays in effect until the underlying obligation to the lender is satisfied. In the context of this program, the underlying obligation will be satisfied once the repayment period has elapsed, and the repayment has been reduced to zero. At that point, the loan has been forgiven and the lien is removed.

In simple terms, a recipient of assistance through this program will be expected to pay zero dollars toward the loan if they maintain the property as their primary residence for the entire repayment period.

Determining Your Eligibility to Apply

Title Search:

Please Note: The City Attorney will perform a title search on your property to ensure there are no outstanding liens or judgments on the property. In the event of such, the department will have to reconsider approving your application.

Income Requirements:

Please Note: The Community Relations & Development Staff is available to answer any questions you may have about financial eligibility, income calculation, and income limits. Please contact John Wilson or Krystal Fuller, Community Relations & Development Staff, at (919) 580-4359 / (919) 580-4318.

The information in the section below is provided to help you make some basic determinations about whether you might qualify. The Application Form, enclosed with these Program Guidelines, includes a checklist of financial documents that must be submitted with the application. The Community Relations & Development Staff will calculate your annual income and determine your income category based on the documentation you submit.

What is the income limit to apply? Only applicants in certain income categories are eligible to apply for assistance through this program. Most households earning less than 80% of Median Family Income (MFI) are eligible to apply. Your income is based on the number of persons in your family and the household's total annual income.

How will my income be determined? There are three (3) eligible Income Categories:

- ☐ **Low Income (80% of Median Family Income)**
- ☐ **Very Low Income (50% of Median Family Income)**
- ☐ **Extremely Low Income (30% of Median Family Income)**

Step 1. Calculate Annual Income. First, staff will calculate your household's **Annual Income**. This is defined as the gross amount of income of all adults (over 18) household members that is expected to be received during the coming 12-month period. It includes all amounts going to the family head or spouse or to any other family member, or which are anticipated to be received from a source outside the family. The official definition of annual income is established in federal regulation 24 CFR 5.609.

Annual income includes, but is not limited to:

- ✓ The full amount, before any payroll or deductions, of wages and salaries, overtime pay, commissions, fees, tips and bonuses, and other compensation for personal services.
- ✓ The net income from the operation of a business or profession.
- ✓ Interests, dividends, and other net income of any kind from real or personal property.
- ✓ The full number of periodic payments received from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits, and other similar types of periodic receipts, including a lump-sum amount or prospective monthly amounts for the delayed start of a periodic amount.
- ✓ Payments in lieu of earnings, such as unemployment and disability compensation, worker's compensation and severance pay.
- ✓ Welfare assistance payments not subject to exclusions. This includes, but is not limited to, periodic and determinable allowances, such as alimony and child support payments, etc.

Annual income does not include the following (see 24 CFR 5.609 for complete list):

- ⊗ Income from the employment of children under 18 years of age.
- ⊗ Payments received for the care of foster children or foster adults (usually persons with disabilities unrelated to the tenant family who are unable to live alone).
- ⊗ Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property loss.
- ⊗ Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member.
- ⊗ The full amount of student financial assistance paid directly to the student or to the educational institution.
- ⊗ Temporary, nonrecurring, or sporadic income (including gifts).
- ⊗ Earnings more than \$480 for each full-time student 18 years or older (excluding the head of household and spouse).

Note: It is important to provide an accurate income because knowingly submitting false financial information may disqualify you from receiving assistance.

Step 2. Determine Your Income Category. Once staff have calculated your annual income, we will use the chart below to determine your Income Category. Your Income Category is based on your annual income and the number of persons in your household. Find the column with the number of people in your household, then move down the rows until you find the row corresponding to your annual income. If your income is higher than the bottom row (80%), then your income is too high to receive assistance under this program.

(The U.S. Department of Housing & Urban Development (HUD) annually publishes income calculations for each county in North Carolina. The chart below is specific to Goldsboro).

FY 2023 Income Limits for Goldsboro, NC Based on Median Family Income of \$72,600								
FY 2023 Income Limit	Persons in Household							
	1	2	3	4	5	6	7	8
Extremely Low (0%-30%)	\$14,550	\$16,600	\$18,700	\$20,750	\$22,450	\$24,100	\$25,750	\$27,400
Very Low (31%-50%)	\$24,250	\$27,700	\$31,150	\$34,600	\$37,400	\$40,150	\$42,950	\$45,700
Low (51%-60%)	\$29,100	\$33,240	\$37,380	\$41,520	\$44,880	\$48,180	\$51,540	\$54,840
Moderate (61%-80%)	\$38,750	\$44,300	\$49,850	\$55,350	\$59,800	\$64,250	\$68,650	\$73,100

Examples:

- ✓ If your family of four (4) has an annual income of \$49,900, you **are eligible** to apply because you make less than \$55,350, which is the income limit for a family of that size. You are in the Moderate-Income Category.
- ✓ If your family of two (2) has an annual income of \$26,000, you **are eligible** to apply because you make less than \$27,700, which is the income limit for a family of that size. You are in the Very Low-Income Category.
- ⊗ If your family of four (4) has an annual income of \$65,000, you **are not eligible** to apply because you make more than \$55,350, which is the income limit for a family of that size. Your income is too high to receive assistance under this program.

Other Basic Requirements:

Finally, applicants should check that they meet the other basic eligibility requirements:

- ✓ The applicant must be the owner of the property to be assisted.
- ✓ The applicant must use the property as their primary residence.
 - This program is limited to owner-occupied residences. Rental properties and similar investment properties are not eligible.
- ✓ The applicant must be low-moderate income based on the area median family income in the chart on Page 9 of this program guide.
- ✓ The applicant must have current homeowners' insurance policy.
- ✓ The applicant cannot be more than 1 year delinquent in Wayne County property taxes.

Application Review Process:

1. **Initial Screening.** Once an application is submitted, the Community Relations & Development Staff will review it for completeness. **Incomplete applications will not be considered.** An application is considered incomplete if it omits required information and/or documentation, including income information, signed authorizations, current mortgage statement, homeowners' insurance policy, etc.
2. **Eligibility Review.** Fully completed applications will be reviewed to confirm the applicant's eligibility. If the applicant does not meet one or more requirements, the Community Relations & Development Staff will notify the applicant in writing. The notice will list the reasons the applicant is ineligible to receive assistance.

What happens if my home is selected?

If your application is approved, congratulations! There are several steps remaining before work can get started. Please carefully review the information below.

1. **Conference with Staff.** During the conference, the program guidelines will be reviewed, and the homeowner will sign an acknowledgement of the review. Also, a written agreement must be signed between the homeowner and the City of Goldsboro, who is responsible for administering funds provided by HUD. This agreement will define the amount of financial assistance being provided, the scope of work to be performed, the date of completion and the rehabilitation standards to be met.
2. **Pre-Rehabilitation Inspection.** The construction contractor may want to visit the home again to conduct a more comprehensive inspection. All parts of the home must be made accessible for inspection, including the attic and crawlspace. The owner should report any known problems such as electrical short circuits, blinking lights, roof leaks, etc. Each unit will be evaluated for energy-saving opportunities and for any additional

environmental concerns, such as lead-based paint hazards, radon, and asbestos.

3. **Finalizing the Scope of Work & Cost Estimate.** The licensed contractor will prepare a complete and detailed written work specification (known as a “work write- up”). This document will outline the entire Scope of Work of the rehabilitation project. The contractor will also prepare a final cost estimate.
4. **Competitive Bidding.** The Work Write-Up & Bid Documents will be conveyed to all contractors from the approved contractor’s registry who will be given no less than seven (7) days in which to inspect the property and prepare a construction bid.
Construction Contractors will need access to all parts of the house in order to prepare a bid. A bid opening will be conducted at a specified date, time, and location, with all bidders invited to attend.
5. **Contractor Selection.** In making a final selection for the award of the general construction contract, consideration will be given to the proposed subcontractors, their past work, general qualifications, financial stability, etc.
6. **Loan Closing & Contract Execution.** Loan documents (Promissory Note and Deed of Trust) will be prepared by the City of Goldsboro as lender and executed by the homeowner. (By law, homeowners have the right to hire legal representation of their choosing at a loan closing). Rehabilitation contract documents will be executed by the homeowner and construction contractor with the City signing on as an interested third party prior to the commencement of any construction. The City of Goldsboro will facilitate the loan closing and recordation of these documents at the Wayne County Register of Deeds office.
7. **Pre-Construction Conference.** A pre-construction conference will be held at a predetermined location. At this time, the homeowner, construction contractor, the Community Relations & Development Staff, and other appropriate program representatives, will discuss the program guidelines, details of the work to be completed, including material and finish selections. Starting and ending dates for construction will be finalized, along with any special arrangements such as weekend or evening work hours and disposition of items to be removed from the home. Once completed, a “Proceed Order” will be issued, formally instructing the construction contractor to begin work by the agreed-upon start date. If applicable to the property, Lead Safe Housing will be discussed as well.
8. **Construction.** The construction contractor is responsible for obtaining and posting all permits for the project before beginning work. The Community Relations & Development Staff will closely monitor the construction contractor during the construction period and City of Goldsboro Inspections and Code Enforcement will help inspect the work. To protect personal property, the homeowner will be responsible for working with the construction contractor toward clearing work areas of personal property as needed as much as practicable. The construction contractor will be responsible for all clearing and

cleaning activities necessary due to construction activities.

9. **Change Orders (if needed).** All changes to the Scope of Work must be approved by the owner, the construction contractor, and the Community Relations & Development Staff. The change must be reduced in writing as a contract amendment (“Change Order”). The owner, construction contractor, and two program representatives must execute any change order agreements to the construction contract.
10. **Inspection.** Once the rehabilitation work has been completed, City of Goldsboro Inspections and Community Relations & Development Staff will work with homeowners to schedule a date for a required final inspection of the work completed.
11. **Project Completion & Closeout Certifications.** When both the homeowner and Community Relations & Development Staff are satisfied that the contract has been fulfilled, the homeowner, Community Relations & Development Staff, and City of Goldsboro Chief Inspector “sign off” on the work. These documents will certify that the project has been completely and satisfactorily completed. All material and workmanship will be guaranteed by the contractor for a period of one (1) year from the date of completion of the work as established by the date on the final pay requisition.
12. **Post-Construction Conference.** Following construction, the contractor and the Community Relations & Development Staff will sit down with the Homeowner one more time. At this conference, the contractor will hand over all owner’s manuals and warranties on equipment and materials to the homeowner, if applicable. The contractor and Community Relations & Development Staff will review operating and maintenance requirements for the new equipment, materials, and appliances and discuss general maintenance of the home with the homeowner. The homeowner will have the opportunity to ask any final questions about the work.
13. **Final Loan Amount Determination.** If, upon completion of all rehabilitation work, the contractor price has changed because of change orders, the City of Goldsboro will prepare an estoppel for a loan reduction or modification agreement for loan increases as necessary at the time of closeout of the unit to modify the loan amount. The loan will remain the property of the City, with original documents remaining at Goldsboro City Hall for storage and servicing.
14. **Warranty Period.** It is very important that any problems with the work that was performed be reported by the homeowner to the Community Relations & Development Staff as soon as possible, in writing. All bona fide defects in materials and workmanship reported within one (1) year of completion of construction will be corrected free of charge by the contractor.

Our top priority is to ensure a successful project. We are committed to providing a high level of customer service and attention to detail so that you feel satisfied with the rehabilitation work completed at your home. If you have any questions, comments, or concerns, please contact the Community Relations & Development Staff.

Staff Name	Phone	Email
John "Bradley" Wilson Sr. CR&D Specialist	(919) 580-4359	JWilson@goldsboronc.gov
Krystal Fuller CR&D Specialist	(919) 580-4318	KMFuller@goldsboronc.gov
Felecia D. Williams CR&D Director	(919) 580-4360	FDWilliams@goldsboronc.gov



Application Instructions

An Application Form is enclosed with these Program Guidelines. Applicants are strongly encouraged to review the application form carefully and fully along with the attached official notices, privacy statement, and authorization forms prior to beginning the application.

In addition to the application, the City of Goldsboro is also required by the Department of Housing and Urban Development (HUD) to obtain the following documentation from each applicant. **Documentation should be from the current year.** Please do not submit outdated information, as this will delay the application review process.

Any documentation submitted to the City of Goldsboro is kept strictly confidential.

<u>Application Checklist: CDBG Housing Rehabilitation Program</u>	
<input type="checkbox"/>	Last 3 paycheck stubs of anyone living in your home that is employed.
<input type="checkbox"/>	Proof of any supplemental income such as child support, retirement, rent income, supplemental security income, commissions, overtime pay, severance pay, etc.
<input type="checkbox"/>	Last 2 years 1040 tax forms, if required to file.
<input type="checkbox"/>	Last 2 months checking/savings account statements.
<input type="checkbox"/>	Current mortgage statement, if applicable.
<input type="checkbox"/>	Current homeowners' insurance policy.
<input type="checkbox"/>	Current utility bill (electric, water, etc.)
<input type="checkbox"/>	Driver's license or State Issued ID.
<input type="checkbox"/>	General Warranty Deed
<input type="checkbox"/>	Receipt that taxes on property have been paid (no more than 1 year delinquent)

Once you have gathered all the above documents and completed the attached application form (beginning on the next page), please submit your application to Community Relations & Development Staff at City Hall.

Please Note: Eligibility does not guarantee the receipt of financial assistance.



Official Application Form

CDBG Housing Rehabilitation Program

City of Goldsboro · 200 N. Center Street, Goldsboro NC 27530

Case No: <i>(Office Use Only)</i>		Type of Assistance:	0% Interest, Deferred Forgivable Loan
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Instructions: Please complete all fields in this application form to the best of your ability. If you have any questions, please contact the Community Relations & Development Staff at (919) 580-4359 or (919) 580-4318.

Section 1. Property Condition

Type of Assistance Requested (Primary Needs): Considering the condition of your home, which **building systems** are in moderate to severe need of repair? Please select all that apply. (Later in the review process, a licensed contractor will visit your home to determine if any other building systems are in need of repair.)

<input type="checkbox"/> Foundation & Floors	<input type="checkbox"/> Roof	<input type="checkbox"/> HVAC/AC
<input type="checkbox"/> Interior Walls	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Windows/Doors
<input type="checkbox"/> Exterior Walls	<input type="checkbox"/> Electrical	<input type="checkbox"/> Egress (Exits)

Other Needs: Using the space below, please briefly describe any other major repair needs you have. Please refer to the Program Guidelines for more information on Eligible Rehabilitation Activities.

Section 2. Applicant & Household Information

<u>Applicant / Head of Household</u>		<u>Spouse/Partner/Other</u>	
Name:		Name:	
Present Address:		Present Address:	
City/State/Zip:		City/State/Zip:	
Telephone Number:		Telephone Number:	
Marital Status:		Marital Status:	
Date of Birth:		Date of Birth:	
Age:		Age:	
Sex:		Sex:	

<u>Applicant / Head of Household</u> (Continued)		<u>Spouse/Other</u> (Continued)	
Race:		Race:	
Social Security No.:		Social Security No.:	
Email Address:		Email Address:	
Name of Employer:		Name of Employer:	
Address of Employer:		Address of Employer:	
City/State/Zip:		City/State/Zip:	
Years Employed:		Years Employed:	
<u>Other Household Information</u>			
Total number of persons living in the household:			
Have you ever applied for or received assistance from any HUD funded program? (Y/N)			
Has the home previously been improved by use of a Federal Grant and/or a Federally subsidized loan for housing improvements? (Y/N) If yes, please provide date.			
<u>Section 3. Property Information</u>			
Homeowners Insurance?	() Yes	() No	Insurance Company:
Is this your Primary Residence?		Permanent Foundation?	() Yes () No
Owner-Occupied?	() Yes	() No	Deed in Name of:
Address of Owner (if different from above):			
Heir to Property?	() Yes	() No	Name of Heir:
Address of Heir (Street/City/State/Zip):			
Date of Ownership?		Date of Occupancy?	
Year Built:	No. Rooms:	No. Bedrooms:	No. Baths:
Family Room/Den:	Living Area:	SF Garage/Carport:	AC:
Other Real Estate:		Value:	
Is there an existing mortgage on the property?		() Yes	() No
Name/Address of Mortgage Lender:			
Original Mortgage Amount (\$):		Unpaid Balance (\$):	

Have you ever been obligated on a home loan, or a home improvement loan, which resulted in foreclosure, deed in lieu of foreclosure, or judgement? (Y/N)		() Yes	() No
If yes, please provide the Name & Property Address of Lender:			
Do you own any other real estate?		() Yes	() No
If yes, please list address(es):		Property # 1:	
Property # 2:		Property # 3:	
(Section Below - Office Use Only. Skip to Section 4. Income Information)			
Tax Map:		Parcel Number:	
Tax Value of Property Per Tax Statement (\$):		Female Head of Household?	
Remaining economic life of structure:			
If new resident, has applicant occupied home 90 days or longer?			
Estimated cost of general property improvements included in request for assistance:			
Type of Assistance Needed:			
Section 4. Income Information			
Annual Income. "Annual Income" is defined in 24 CFR Part 5 as the gross amount of income of all adult household members that is expected to be received during the coming 12-month period.			
	<u>Head of Household</u>	<u>Spouse/Partner or Other Income Producer</u>	<u>Other Income Producer</u>
Job # 1:			
Job # 2:			
Job # 3:			
Social Security:			
Retirement:			
Public Assistance:			
V.A.:			
Rent Income			
Interest/Investments:			
Other Income # 1:			
Other Income # 2:			
Totals (Sum Column):			
Total Calculated Income of All Persons in Household (\$):			

Section 5. Dependents & Other Information

Dependent # 1

Name:	Age:
Relationship:	Social Security Number:
If over eighteen (18), please explain dependency:	

Dependent # 2

Name:	Age:
Relationship:	Social Security Number:
If over eighteen (18), please explain dependency:	

Dependent # 3

Name:	Age:
Relationship:	Social Security Number:
If over eighteen (18), please explain dependency:	

Dependent # 4:

Name:	Age:
Relationship:	Social Security Number:
If over eighteen (18), please explain dependency:	

Other Income Producing Household Members

Name:	Social Security Number:
Name:	Social Security Number:

Nearest Relative Not Living With You

Name:	Relationship:
Address:	Telephone:
Name:	Relationship:
Address:	Telephone:



CDBG Housing Rehabilitation Program

PERSONAL INFORMATION RELEASE AUTHORIZATION

To Whom It May Concern:

I/We hereby authorize the release of any personal and financial information requested, including:

Employment and income records

Checking account & savings deposit records and balances

Mortgage loan balance and payment history

A photographic copy of this authorization may be deemed to be the equivalent of the original and may be used as a duplicate original.

Acknowledgment

I acknowledge that I have received a copy of CDBG Housing Rehabilitation Program Privacy Statement.

Date _____

Signature

Date _____

Signature

CDBG Housing Rehabilitation Program

PRIVACY STATEMENT

We recognize and respect the privacy expectations of today's consumers and the requirements of applicable federal and state privacy laws. We believe that making you aware of how we use your non-public personal information ("Personal Information"), and to whom it is disclosed, will form the basis for a relationship of trust between us and the public that we serve. This Privacy Statement provides that explanation. We reserve the right to change this Privacy Statement from time to time consistent with applicable privacy laws.

In the course of our business, we may collect Personal Information about you from the following sources:

- From applications or other forms we receive from you or your authorized representative;
- From your transactions with, or from the services being performed by, us, our affiliates, or others;
- From the public records maintained by governmental entities that we either obtain directly from those entities, or from our affiliates or others; and

Our Policies Regarding the Protection of the Confidentiality and Security of Your Personal Information

We maintain physical, electronic, and procedural safeguards to protect your Personal Information from unauthorized access or intrusion. We limit access to the Personal Information only to those employees who need such access in connection with providing products or services to you or for other legitimate business purposes.

Our Policies and Practices Regarding the Sharing of Your Personal Information

We may share your Personal Information with our affiliates, such as insurance companies, agents, and other real estate settlement service providers. We also may disclose your Personal Information:

- to agents, brokers or representatives to provide you with services you have requested;
- to third-party contractors, mortgage lenders, insurance agents, or service providers who provide services on our behalf; and
- to others who provide products or services that we believe you may find of interest.

In addition, we will disclose your Personal Information when you direct or give us permission, when we are required by law to do so, or when we suspect fraudulent or criminal activities. We also may disclose your Personal Information when otherwise permitted by applicable privacy laws such as, for example, when disclosure is needed to enforce our rights arising out of any agreement, transaction, or relationship with you.

One of the important responsibilities of some of our affiliated companies is to record documents in the public domain. Such documents may contain your Personal Information.

APPLICANT COPY

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 21, 2023, COUNCIL MEETING

SUBJECT: NC Freedom Fest – Temporary Street Closure

BACKGROUND: NC Freedom Fest has a mission to honor military personnel and first responders with an inclusive, family-friendly festival.

DISCUSSION: Beginning on Thursday night (September 7th), we will kick off with the Taste of Wayne event at the Hub featuring food vendors & live entertainment. Friday night "Freedom Friday/Wear R.E.D." will all take place in the big lot (Freedom Field) with entertainment from Joe Brown & The Band as well as food vendors. The following day, the main event (festival) will feature a free kid's zone (inflatables), food trucks, live entertainment, static displays, street fair vendors, the Mt. Olive Pickle train, and a car and bike show. The Parks and Recreation Department is requesting the following street closures:

- 09/07/2023 The Northbound Lane of South Center Street from Spruce Street to Chestnut Street from 1:00pm – 9:00pm.
- 09/08/2023 No street closure request
- 09/09/2023 The North and Southbound lanes of Center Street from Ash Street to Chestnut Street from 10:00am – 10:00pm, the North and Southbound lanes of Center Street from Chestnut Street to Pine Street from 8:00am – 10:00pm, Spruce Street between Center and James Street from 10:00am – 10:00pm, and Chestnut Street between James and John Street from 10:00am – 10:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. Certificate of Insurance meeting city requirements will be provided in advance of the event to the city finance director and city manager.

RECOMMENDATION: By motion, grant the requested temporary street closings of Center Street, Spruce Street, and Chestnut Street as stated above.

Date: 8-8-2023


Mike West, Police Chief

Date: 8/15/23


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☒ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: NC FREEDOM FEST

Event Date(s): September 7th - 9th, 2023 **Event Website:** www.ncfreedomfest.org

Inclement Weather/Rain Date(s): n/a

Description of Event (Please briefly describe the event.)

Our mission is to celebrate all who serve us locally and abroad as members of the United States Armed Forces and First Responders. Beginning on Thursday night, we will kickoff with the Taste of Wayne event at the Hub featuring food vendors & live entertainment. Friday night "Freedom Friday/Wear R.E.D." will all take place in the big lot (Freedom Field) with entertainment from Joe Brown & The Band as well as food vendors. The following day, the main event (festival) will feature a free kids zone (inflatables), food trucks, live entertainment, static displays, street fair vendors, the mt. olive pickle train, and a car and bike show.

Requested Event Location: **Thursday:** The Hub + Northbound Lane of S. Center Street (Hub Block)

Friday: Big Lot (Freedom Field)

Saturday: 200 N. Center Street to 300 S. Center Street, The Hub, and Big Lot (Freedom Field)

Event Start Time/End Time: **9/7/23:** 5:00 pm - 7:30 pm; **9/8/23:** 6 pm - 9 pm; **9/9/23:** 3:00 pm - 9:30 pm

Set-Up: Date & Time (start/end): **9/6/23:** 7 am - Until (Site Prep Large Lot); **9/7/23:** 7 am - Until Site Prep (Large Lot + Hub); **9/8/23:** 7 am - 4 pm Site Set-Up Large Lot; **9/9/23:** 7 am - 3 pm Entire Site Map

Dismantle (Completion): Date & Time (start/end): **9/9/23:** 9:30 pm - 12 am; **9/10/23:** 8 am - 12 pm

Estimated Daily Attendance: **9/7/23:** 1,000; **9/8/23:** 2,500; **9/9/23:** 7-10,000

Will this event require street closures? ☒ Yes ☐ No **Closure Times** _____

If yes, please list the streets that you are requesting to be closed:

9/7/23: Intersections: Spruce/Center & Chestnut/Center (1 pm - 9 pm) (Block between the Hub & Fire/Police Complex) Northbound Lane Only
9/8/23: None

9/9/23: All of Center Street between Ash & Pine including the following intersections: Mulberry/Center and Walnut/Center (10 am - 10 pm), & Chestnut/Center, Spruce/Center, and Pine/Center (8 am - 10 pm). Additionally, request for Spruce Street between Center/James Street, James Street between Spruce/Chestnut, & Chestnut Street between James & John to all be closed from 10 am - 10 pm. ***See Site Map***

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: NC Freedom Fest, Inc./ City of Goldsboro

Are you a non-profit? ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Jordan Walker **Title:** Marketing & Special Events Supervisor - COG P&R

Address: 903 E. Ash Street

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-344-1287

Cell Phone: 919-922-5687 **Email:** JWALKER@GOLDSBORONC.GOV AND INFO@NCFREEDOMFEST.ORG

Day of Event Contact:Name: Jordan Walker Phone: 919-344-1287**III. Event Map**

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**See Attached Detailed Maps:

2023 NC Freedom Fest Site Map

2023 NC Freedom Fest Site Map: Taste of Wayne

2023 NC Freedom Fest Site Map: Freedom Friday/Wear R.E.D.

Supplemental Attachments:

- o Picture of Static Display Set Up - Statics in Spaces on Center Street, not inhibiting safe flow of pedestrian traffic or in case of emergency, and will keep minimum 14 ft space to accommodate Emergency Vehicles.
- o Picture of Car Show Set Up - Cars in Spaces on Center Street, not inhibiting safe flow of pedestrian traffic or in case of emergency, and will keep minimum 14 ft space to accommodate Emergency Vehicles.
- o Copy of 2023 Street Closure Notice for Residents, Visitors, Downtown Merchants
 - Copy of Special Event Insurance (Will be supplied later, ASAP)
 - DGDC will be supplying the Special Event Alcohol permit, and MOPR will be supplying insurance for Pickle Train
- o Copy of R&R Special Event Permit (Taste of Wayne + NCFF)
- o Copy of United Wayne Insurance
- o If any supplemental information (or pictures) are needed, feel free to contact Jordan Walker, jwalker@goldsboronc.gov, info@ncfreedomfest.org, or 919-344-1287

Note for Thursday/Taste of Wayne:

- o Entire event will take place in the Hub. Center Street will used for overflow purposes. This event will have a similar footprint as a Center Street Jam.

Note for Friday/Freedom Friday:

- o Entertainment will take place in large lot (Freedom Field) on main stage (SJAFB Stage) from 6 pm - 9 pm. No impact to traffic, or street closures required. This event will mimic a Center Street Jam.

Note for Saturday/Festival:

- o Entertainment will take place in large lot (Freedom Field) on 2 stages; SJAFB Stage & City Stage, from 3 pm - 9:30 pm, as well as in the circle on the south side of the fountain at the intersection of mulberry/center on a small platform from 4 pm -5:30 pm.
- o Statics will be on display from 3 pm - 9:30 pm in South Center Street Spots
- o Car Show will take place from 3 pm - 7 pm between Center/Chestnut and Center/Mulberry
- o Pickle Train will operate from 3 pm - 7:15 pm in barricaded/blocked spruce street between James & Center.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)**One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.**How do you plan to handle restroom services? ☒ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets, 919-735-9402 & Permanent Stalls at The Hub

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Parks & Recreation Maintenance Staff

V. Event Details: Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food?
- ☒ Yes ☐ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☒ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 80
 - Approximate Sizes: 10 x 10, 10 x 20, 40 x 40
 - Will any tent exceed 400 sq. feet in area? ☒ Yes ☐ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☒ Yes ☐ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: Taste of Wayne - \$15 Per Advanced Ticket: \$20 Day-Of
No Cost for Freedom Friday or Festival on Saturday
- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: Artisans, & Commercial: \$125; Informational: \$100
Food Vendors: \$150 - \$225
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? _____
Available Downtown Parking Lots, Side Streets, and City Lots

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event is required. This Proof of insurance or applicable rider ***MUST*** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Carnival applicants must provide proof of liability insurance of at least \$5 million. The city must be listed as an additional insured on the Certificate of Insurance and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public.

Application Fee:

An application fee of \$100.00 for special events and \$200.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.

5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Jordan Walker Date: 7/24/23

Organization: NC Freedom Fest, Inc./City of Goldsboro

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

Steven Powers

For Inner Office Use Only:

Michael D. West
Michael D. West (Jul 31, 2023 07:55 EDT)
Goldsboro Police Department Representative

Erin Fonseca
Erin Fonseca (Aug 4, 2023 12:28 EDT)
Downtown Goldsboro Representative

Richard Fletcher
Richard Fletcher (Aug 7, 2023 07:45 EDT)
Public Works Department Representative

Felicia L. Brown
Felicia L. Brown (Aug 7, 2023 08:15 EDT)
Parks and Recreation Department Representative

Catherine A. Brown
Finance Director

T. J. [Signature]
City Manager's Signature
(Use of City Owned Lots/Non-Street Closings and Carnivals)

Jul 31, 2023
Date
James Farfour
James Farfour (Jul 31, 2023 11:33 EDT)
Deputy Fire Chief

Aug 4, 2023
Date

Aug 7, 2023
Date

Aug 7, 2023
Date

Aug 7, 2023
Date

Aug 7, 2023
Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

NC Freedom Fest, Inc./City of Goldsboro

from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 24th day of July, 2023 .

Jordan Walker

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



	RESTROOMS+ HAND WASH STATIONS		ROAD CLOSURE/BLOCKADES
	FOOD VENDORS		STATIC DISPLAYS
	STREET FAIR VENDORS		STAGES (MAIN, CITY, STREET)
	SPONSORS		COCKTAIL/PICNIC TABLES
	PICKLE TRAIN	PUBLIC PARKING WILL TAKE PLACE IN ALL NON-PRIVATE CITY LOTS. BEYOND THE STREET CLOSURES, A LIST OF ALL OF THESE POTENTIAL PARKING AREAS IS AVAILABLE FOR THE PUBLIC ON OUR WEBSITE (SAFETY AT HCFP FAL, AS WELL AS LISTED ON THE FESTIVAL MAP).	
	CAR & BIKE SHOW		

- WHITE BORDER BEHIND FOOD VENDORS DEPICTS WATER LINE THAT P&R TEAM WILL INSTALL.
- KIDS ZONE DISPLAY DOES NOT DEPICT ACTUAL OR EXACT INFLATABLES, BUT SHOWS GENERAL AREA.
- UNDETERMINED VEHICLES FOR STATIC DISPLAYS, BUT WILL HAVE VEHICLES FROM SJA&F, NATIONAL GUARD, GPO, GFD, AND WCSC.
- PICKLE TRAIL WILL OPERATE IN BLOCKED AREA FROM SPRUCE/CENTER+ SPRUCE/JAMES.
- CAR & BIKE SHOW WILL BE ON BOTH SIDES OF CENTER, FROM WELL TRAVELLED TO MULBERRY (IF NEEDED).
- HANDICAP PARKING WILL BE AVAILABLE AT GOLDSBORO PEDIATRIC DENTISTRY & ORTHODONTICS.






- EMS + PUBLIC SAFETY STAGING AREA WILL BE BEHIND STAGESNIP TENT IN EMPTY AREA.
- EXACT ALCOHOL AREA WILL BE DETERMINED PRIOR TO FESTIVAL. PENDING CITY COUNCIL SOUTHERN DISTRICT DECISION/IMPLEMENTATION. ALL PARTIES WILL BE UPDATED ACCORDINGLY, AND IN DUE TIME. THIS INCLUDES ALCOHOL PERMITS.
- CERTIFICATE OF INSURANCE WILL ALSO BE SUPPLIED AT LATER DATE. PENDING ALCOHOL INFORMATION/DETAILS.
- **ANY AND ALL CHANGES/UPDATES TO PLANS WILL BE RELAYED TO ALL PARTIES INVOLVED.**

2023 NC FREEDOM FEST SITE PLAN

FREEDOM FRIDAY/WEAR R.E.D., FRIDAY, SEPTEMBER 8TH, 2023

KICKOFF TO NC FREEDOM FEST 2023 | DOWNTOWN GOLDSBORO

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	RESTROOMS+ HAND WASH STATIONS
	FOOD VENDORS
	STAGES (MAIN, CITY)
	SPONSORS
	COCKTAIL/PICNIC TABLES

- ANTICIPATING 2,000 EVENT-GOERS
- PUBLIC PARKING WILL TAKE PLACE IN ALL NON-PRIVATE CITY LOTS AND CITY STREETS.
- WHITE BORDER BEHIND FOOD VENDORS DEPICTS WATER LINE THAT P&R TEAM WILL INSTALL.
- EXACT ALCOHOL AREA WILL BE DETERMINED PRIOR TO FESTIVAL, PENDING CITY COUNCIL SOCIAL DISTRICT DECISION/IMPLEMENTATION. ALL PARTIES WILL BE UPDATED ACCORDINGLY, AND IN DUE TIME. THIS INCLUDES ALCOHOL PERMITS.
- CERTIFICATE OF INSURANCE WILL ALSO BE SUPPLIED AT LATER DATE, PENDING ALCOHOL INFORMATION/DETAILS.
- ANY AND ALL CHANGES/UPDATES TO PLANS WILL BE RELAYED TO ALL PARTIES INVOLVED.



2023 NC FREEDOM FEST SITE PLAN

UNITED WAY TASTE OF WAYNE, THURSDAY, SEPTEMBER 7TH, 2023

KICKOFF TO NC FREEDOM FEST 2023 | DOWNTOWN GOLDSBORO

C
Z
W
(!)
W
...

F	FOOD VENDORS
W	WATER STATIONS
UW	UNITED WAY/CHECK-INTENT
	BEER SALES

- FIRST EVENT OF THE 3-DAY WEEKEND OF THE 2023 NC FREEDOM FEST
- EXPECTING A CROWD OF 1,000 EVENT-GOERS AT TASTE OF WAYNE
- ANTICIPATING 30+ PARTICIPATING FOOD VENDORS IN FOOD TRUCKS AND TENTS RANGING FROM 10x10 TO MAXIMUM 10x20.
- REQUESTING NORTH-BOUND LANE OF SOUTH CENTER STREET, BETWEEN SPRUCE AND CHESTNUT, TO BE CLOSED FROM 1 PM TO 8:30 PM TO ALLOW FOR EVENT SET-UP, VENDOR OVERFLOW AREA, AND BREAKDOWN OF EVENT.
- REQUESTING 2 POLICE OFFICERS TO BE PRESENT AT EVENT DUE TO ALCOHOL BEING SERVED.







NOTICE

THE NC FREEDOM FEST
WILL BE HELD ON CENTER STREET ON
SATURDAY, SEPTEMBER 9TH, 2023.
ALL CARS MUST BE REMOVED FROM THE
STREET NO LATER THAN 10 AM OR CARS
WILL BE TOWED AT OWNERS' EXPENSE.

THANK YOU FOR YOUR COOPERATION
THE CITY OF GOLDSBORO

B@ (916
FBAHC
BSC
K464 L-E
L5-C
N5-e
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L?GA+
B516C
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SKSS-3MB
OTLH"
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R#GURECUT%6(K2)HGB Q R

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UNITWAY-01

LMUSSELMAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/25/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Crawford-Henderson, Inc. PO Box 10885 Goldsboro, NC 27532	CONTACT NAME: Lisa Musselman	
	PHONE (A/C, No, Ext): (919) 778-9400 FAX (A/C, No): (919) 751-2142	
	E-MAIL ADDRESS: lisam@crawhen.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : The Cincinnati Casualty Co.	28665
INSURED United Way of Wayne Co. Inc. 2803-N Cashwell Drive PO Box 10893 Goldsboro, NC 27532-0893	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> TRUCK <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		ECP 0275963	9/15/2022	9/15/2023	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 2,000,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
							COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
PROPERTY DAMAGE (Per accident)	\$							
	\$							
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Liquor Liability			ECP 0275963	9/15/2022	9/15/2023	Incident	1,000,000
A	Liquor Liability			ECP 0275963	9/15/2022	9/15/2023	Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Taste of Wayne County event September 7, 2023 at The Hub on N. Center Street, Goldsboro, NC. The City of Goldsboro is additional insured.

CERTIFICATE HOLDER

CANCELLATION

City of Goldsboro
P O Drawer A
Goldsboro, NC 27533

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lisa B. Musselman

2023 NCFF Special Events Permit Application

Final Audit Report

2023-08-07

Created:	2023-07-25
By:	Steven Powers (spowers@goldsboronc.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAACZ2fe3vb9jxY8L6ipn6aOv4dTKRYXoDF

"2023 NCFF Special Events Permit Application" History



Document created by Steven Powers (spowers@goldsboronc.gov)

2023-07-25 - 6:07:53 PM GMT



Document e-signed by Steven Powers (spowers@goldsboronc.gov)

Signature Date: 2023-07-25 - 6:12:18 PM GMT - Time Source: server



Document emailed to mwest@goldsboronc.gov for signature

2023-07-25 - 6:12:20 PM GMT



Email viewed by mwest@goldsboronc.gov

2023-07-28 - 6:19:23 PM GMT



Signer mwest@goldsboronc.gov entered name at signing as Michael D. West

2023-07-31 - 11:55:27 AM GMT



Document e-signed by Michael D. West (mwest@goldsboronc.gov)

Signature Date: 2023-07-31 - 11:55:29 AM GMT - Time Source: server



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2023-07-31 - 11:55:31 AM GMT



Email viewed by jfarfour@goldsboronc.gov

2023-07-31 - 3:33:03 PM GMT



Signer jfarfour@goldsboronc.gov entered name at signing as James Farfour

2023-07-31 - 3:33:43 PM GMT



Document e-signed by James Farfour (jfarfour@goldsboronc.gov)

Signature Date: 2023-07-31 - 3:33:45 PM GMT - Time Source: server



Document emailed to efonseca@goldsboronc.gov for signature

2023-07-31 - 3:33:48 PM GMT



Adobe Acrobat Sign

 Email viewed by efonseca@goldsboronc.gov

2023-08-04 - 4:27:24 PM GMT

 Signer efonseca@goldsboronc.gov entered name at signing as Erin Fonseca

2023-08-04 - 4:28:18 PM GMT

 Document e-signed by Erin Fonseca (efonseca@goldsboronc.gov)

Signature Date: 2023-08-04 - 4:28:20 PM GMT - Time Source: server

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2023-08-04 - 4:28:23 PM GMT

 Email viewed by rfletcher@goldsboronc.gov

2023-08-07 - 11:44:41 AM GMT

 Signer rfletcher@goldsboronc.gov entered name at signing as Richard Fletcher

2023-08-07 - 11:45:41 AM GMT

 Document e-signed by Richard Fletcher (rfletcher@goldsboronc.gov)

Signature Date: 2023-08-07 - 11:45:43 AM GMT - Time Source: server

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2023-08-07 - 11:45:45 AM GMT

 Email viewed by fbrown@goldsboronc.gov

2023-08-07 - 12:12:24 PM GMT

 Signer fbrown@goldsboronc.gov entered name at signing as Felicia L. Brown

2023-08-07 - 12:15:21 PM GMT

 Document e-signed by Felicia L. Brown (fbrown@goldsboronc.gov)

Signature Date: 2023-08-07 - 12:15:23 PM GMT - Time Source: server

 Document emailed to Catherine Gwynn (cgwynn@goldsboronc.gov) for signature

2023-08-07 - 12:15:25 PM GMT

 Email viewed by Catherine Gwynn (cgwynn@goldsboronc.gov)

2023-08-07 - 7:39:08 PM GMT

 Document e-signed by Catherine Gwynn (cgwynn@goldsboronc.gov)

Signature Date: 2023-08-07 - 7:39:57 PM GMT - Time Source: server

 Document emailed to tsalmon@goldsboronc.gov for signature

2023-08-07 - 7:40:00 PM GMT

 Email viewed by tsalmon@goldsboronc.gov

2023-08-07 - 7:51:42 PM GMT



Adobe Acrobat Sign



Signer tsalmon@goldsborong.gov entered name at signing as Tim Salmon

2023-08-07 - 7:58:14 PM GMT



Document e-signed by Tim Salmon (tsalmon@goldsborong.gov)

Signature Date: 2023-08-07 - 7:58:16 PM GMT - Time Source: server



Agreement completed.

2023-08-07 - 7:58:16 PM GMT



Adobe Acrobat Sign

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 21st, 2023 COUNCIL MEETING

SUBJECT: US DEPT. OF JUSTICE: EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT (JAG) FORMULA PROGRAM:
LOCAL SOLICITATION

BACKGROUND: The Goldsboro Police Department has been notified that Federal grant funds are available from the 2023 Edward Byrne Memorial Justice Assistance Grant (JAG). This is the same grant that was applied for in 2022.

DISCUSSION: The total amount of the grant is \$47,007.00. As in 2022, the Grant requires that the application be filed on behalf of both the Goldsboro Police Department and the Wayne County Sheriff's Office. The Goldsboro Police Department will be eligible to receive \$29,433.00 and the Wayne County Sheriff's Office will be eligible to receive \$18,269.00.

The grant requires the application be submitted to the City Council for review only, no fewer than 30 days prior to the application submission, or before the grant will be awarded.

The Goldsboro Police Department has proposed to purchase In-Car camera systems and IFAK (Individual First Aid Kits) and the Wayne County Sheriff's Office has proposed to purchase IFAK kits for their deputies.

RECOMMENDATIONS: It is recommended that the attached resolution be adopted supporting the Police Department applying for this grant.

DATE: 8-15-23


Michael West, Chief of Police

DATE: 8/15/23


Timothy M. Salmon, City Manager

RESOLUTION NO. 2023- 55

**A RESOLUTION SUPPORTING THE 2023 EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT (JAG) APPLICATION**

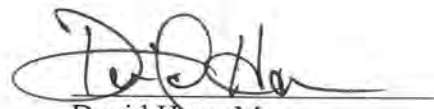
WHEREAS, the City of Goldsboro wishes to submit an application for the 2023 Justice Assistance Grant Funds; and

WHEREAS, the Goldsboro Police Department wishes to purchase (4) Four in-car camera systems and IFAK (individual first aid kits) for officers, in the amount of \$29,433.00. This will be used to document officer and citizen interactions and rendering aid to officers in the event of violence or injury to the officer.

WHEREAS, the Wayne County Sheriff's Office wishes to utilize their \$18,269.00 allotted portion of the grant funds towards the purchase of IFAK kits for their deputies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Goldsboro Police Department is authorized to apply for the 2023 JAG Funds in the amount of \$47,007.00.
2. This resolution shall be in full force and effect from and after the 21st day of August, 2023.


David Ham, Mayor

Attested by:


Laura Getz, City Clerk



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 21, 2023 COUNCIL MEETING**

SUBJECT: Deed of Easement between the City of Goldsboro and BPR Goldsboro, LLC

BACKGROUND: BPR Goldsboro, LLC needs a 1,374 sq feet designated easement for the purpose of locating their dumpster to serve the Homewood Suites of Goldsboro which is currently under construction. This proposed dumpster easement will be located within an existing 30' access and utility easement that was established by a plat located in Plat Cabinet P Slide 47-E.

DISCUSSION: The approved site plan for Homewood Suites locates the dumpster and screening area within the area that NCDOT will be occupying in its right-of-way expansion which is a component of project U-4753. The relocation of the Homewood Suites dumpster and screening area to the proposed dumpster easement would mitigate impacts from project U-4753 and provide a location for a shared dumpster site to be utilized by both the Homewood Suites and whomever occupies the adjacent property owned by the City of Goldsboro (PIN # 3610446826) in the future. The Deed of Easement to BPR Goldsboro, LLC will include a reversion clause which allows the City of Goldsboro the right to have access to the easement area after 60 days' notice.

RECOMMENDATION: Staff is recommending City Council adopt the attached resolution authorizing the Mayor and City Clerk to execute a Deed of Easement granting an easement to BPR Goldsboro, LLC.

Date: 8/15/23


Kenny Talton, Planning Director

Date: 8/15/23


Timothy Salmon, City Manager

RESOLUTION NO. 2023 - 56

**RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF
EASEMENT GRANTING AN EASEMENT TO BPR GOLDSBORO, LLC**

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to grant an easement to BPR Goldsboro, LLC; and

WHEREAS, the relocation of the dumpster site for the Homewood Suites, due to NCDOT right-of-way expansion requires that the City of Goldsboro grant an easement to BPR Goldsboro, LLC; and

WHEREAS, the dumpster easement is an area of approximately 1,374 sq feet and is located within an existing access and utility easement that was established in Plat Cabinet P Slide 47-E; and

WHEREAS, upon 60 days' notice the City of Goldsboro shall have access to the dumpster easement area, per the reversion clause located in the legal deed that grants this easement to BPR Goldsboro, LLC; and

WHEREAS, the written description of the dumpster easement is;

Beginning at an existing iron rebar on the right of way of N.C.S.R. 1003 New Hope Road, and being the north east corner of Lot #1, and being the north west corner of Lot #2, as recorded in Plat Cabinet P, Slide 47-E, in the Wayne County Registry, thence South 38° 01' 30" West, 58.32 feet, a tie line to a new 60d nail in the line of a new dumpster easement, thence following the new dumpster easement, North 45° 02' 50" West, 15.11 feet, to a new 60d nail, thence, South 38° 01' 30" West, 47.65 feet, to a new 60d nail, thence, South 51° 58' 30" East, 30.00 feet, to a new 60d nail, thence, North 38° 01' 30" East, 44.00 feet, to a new 60d nail, thence, North 45° 02' 50" West, 15.11 feet, to the new dumpster easement beginning point and containing 1,374 square feet, 0.031 acres.


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina:

1. That the Mayor and City Clerk are hereby authorized and directed to execute a deed of easement granting an easement to BPR Goldsboro, LLC along City property on West New Hope Road (Parcel # 3610446826).
2. That this resolution shall be in full force and effect from and after this 21st day of August, 2023.

Attested by:


Laura Getz, City Clerk




David Ham, Mayor

This instrument
drafted by:

Alex Lewis of
Everett, Womble, &
Lawrence, LLP

After recording, mail
to:

The City of Goldsboro
PO Drawer A
Goldsboro, NC 27532

STATE OF NORTH CAROLINA
COUNTY OF WAYNE

DEED OF EASEMENT

This deed, made this 21st day of August, 2023, by and between The City of Goldsboro (A North Carolina Municipal Corporation), ("Grantor"), whose address is PO Drawer A, Goldsboro, NC 27532 and BPR Goldsboro, LLC ("Grantee"), whose address is 2485 Penny Road, Suite 140, High Point, NC 27265.

WITNESSETH:

That whereas, the said Grantor is the owner of a certain lot of land in the City of Goldsboro, the same being the land conveyed to them by deed recorded in Book 1892, Page 813 in the office of the Register of Deeds of Wayne County; and whereas, the said Grantee is the owner of a certain lot of land conveyed to them by deed recorded in Book 3677, Page 451, in the office of the Register of Deeds of Wayne County; both of said deeds are hereby referred to for greater certainty of description; and

Now, therefore, the said Grantor, for and in consideration of the sum of Ten Dollars (\$10.00), and other good and valuable consideration, to them in hand paid, do hereby grant, bargain, sell, and convey unto the said Grantee an easement to construct and maintain across and upon said land of Grantors a dumpster or dumpster(s) on property more particularly described as follows:

Beginning at an existing iron rebar on the right of way of N.C.S.R. 1003 New Hope Road, and being the north east corner of Lot #1, and being the north west corner of Lot #2, as recorded in Plat Cabinet P, Slide 47-E, in the Wayne County Registry, thence South 38° 01' 30" West, 58.32 feet, a tie line to a new 60d nail in the line of a new dumpster easement, thence following the new dumpster easement, North 45° 02' 50" West, 15.11 feet, to a new 60d nail, thence, South 38° 01' 30" West, 47.65 feet, to a new 60d nail, thence, South 51° 58' 30" East, 30.00 feet, to a new 60d nail, thence, North 38° 01' 30"

East, 44.00 feet, to a new 60d nail, thence, North 45° 02' 50" West, 15.11 feet, to the new dumpster easement beginning point and containing 1,374 square feet, 0.031 acres.

And to go upon said lands whenever the same is reasonably necessary for the purpose of inspecting, maintaining, and repairing said Dumpster or Dumpsters; provided, that in installing, constructing and repairing said Dumpster or Dumpsters the said Grantee remove all surplus earth, make level the surface of the ground at or around said Dumpster or Dumpster(s), and interfere as little as is reasonably possible with any plants, fences, or other improvements upon the land of Grantor.

This conveyance is SUBJECT TO THE FOLLOWING

REVERSIONARY CLAUSE: IN THE EVENT THE EASEMENT HEREIN CONVEYED IS CONVEYED OR TRANSFERRED TO A THIRD (3RD) PARTY WHO WILL NOT USE THE ABOVE-DESCRIBED PROPERTY FOR A DUMPSTER OR DUMPSTER(S), THE EASEMENT HEREIN CONVEYED SHALL AUTOMATICALLY REVERT BACK TO THE CITY OF GOLDSBORO. THIS PROVISION DOES NOT APPLY TO AN EASEMENT CONVEYED FOR PUBLIC UTILITIES OR A STREET/ROAD WIDENING PROJECT.

REVOCABLE LICENSE: IN THE EVENT THE CITY OF GOLDSBORO DEEMS IT NECESSARY TO USE THE EASEMENT OR ABOVE-DESCRIBED PROPERTY FOR PUBLIC USE, THE CITY OF GOLDSBORO HEREBY RESERVES THE RIGHT TO REVOKE ANY AND ALL RIGHTS CONVEYED HEREIN UPON SIXTY (60) DAYS' WRITTEN NOTICE TO THE GRANTEE.

To have and to hold said right and easement to them the said Grantee and their successors in title; it being agreed that the right and easement hereby granted is appurtenant to and runs with the land now owned by the Grantee and hereinabove referred to.

In Testimony Whereof, the said Grantor has hereunto set their hands and seals the day and year first above-written.

CITY OF GOLDSBORO

BY:

(SEAL)

David Ham, Mayor

ATTEST:

Laura Getz, Clerk

STATE OF NORTH CAROLINA

COUNTY OF WAYNE

This the ____ day of _____, 2021, Laura Getz, personally came before me, a Notary Public, in and for said State and County, who by me duly sworn, acknowledges that she, the said Clerk, knows the common seal of the CITY OF GOLDSBORO and is acquainted with David Ham, who is the Mayor of said municipal corporation; and that she, the said Clerk, saw the Mayor sign the foregoing instrument; and that she, the said Clerk, saw the said common seal of said corporation affixed thereto, and that she, the said Clerk, signed her name in attestation of said instrument in the presence of said Mayor of said municipal corporation.

Notary Public

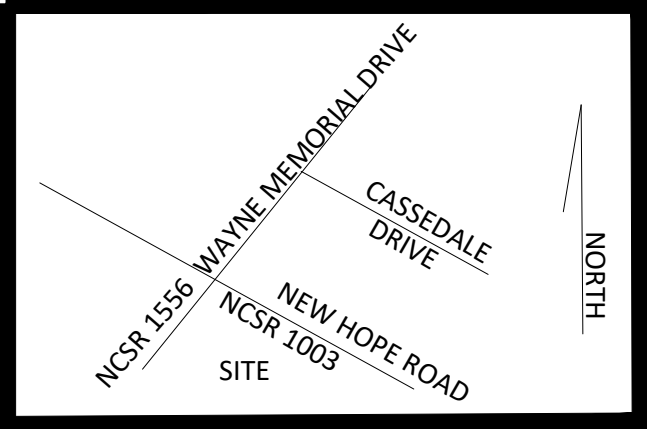
Printed Name of Notary

My Commission Expires: _____

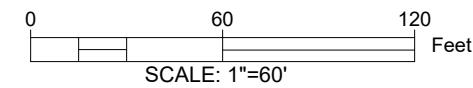
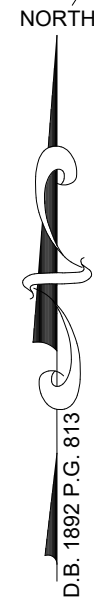
Dumpster Easement



200 100 0 200 Feet



VICINITY MAP
NOT TO SCALE



N.C.S.R. 1556 WAYNE MEMORIAL DRIVE
VARIABLE R/W

N.C.S.R. 1003 NEW HOPE ROAD
VARIABLE R/W

LINE TABLE		
LINE	DIRECTION	DISTANCE
L1	S38° 01' 30"W	30.12'
L2	N45° 02' 50"W	15.11'
L3	S38° 01' 30"W	47.65'
L4	S51° 58' 30"E	30.00'
L5	N38° 01' 30"E	44.00'
L6	N45° 02' 50"W	15.11'

PROPOSED TOTAL EASEMENT
AREA: 1,374 SQUARE FEET

LOT #1
BPR GOLDSBORO, LLC.
PLAT CABINET P, SLIDE 47-E
DB. 3677 PG. 451
PIN: 3610456176

LOT #2
CITY OF GOLDSBORO
PLAT CABINET P, SLIDE 47-E
DB. 1892 PG. 813
PIN: 3610446826

LOT #3
CITY OF GOLDSBORO
PLAT CABINET P, SLIDE 47-E
DB. 1892 PG. 813
PIN: 3610446826

EXISTING
MAG
NAIL

EXISTING
MAG
NAIL

EXISTING
MAG
NAIL

CURVE DATA:
RADIUS = 188.00'
CHORD DISTANCE = 59.62'
CHORD BEARING = N76°19'23"W

N85° 26' 53"W
19.13'

N85° 26' 53"W
397.63'

EXISTING
IRON
REBAR

NOTE:
PROJECT CONTROL:
ALL COORDINATES ARE BASED ON THE
NORTH CAROLINA STATE PLANE NAD
83(2011) DATUM.

CONTROL IRON #B
X=2,315,073.711 Y=604,877.730

EXISTING
IRON
REBAR

NOTE:
PROJECT CONTROL:
ALL COORDINATES ARE BASED ON THE
NORTH CAROLINA STATE PLANE NAD
83(2011) DATUM.

CONTROL IRON #A
X=2,314,864.887 Y=604,561.379

LEGEND

- WATER LINE
- SANITARY SEWER
- STORM SEWER
- CABLE TV LINE
- UNDERGROUND TELEPHONE LINE
- UNDERGROUND POWER LINE
- RIGHT-OF-WAY LINE
- GAS LINE
- DITCH or SWALE
- FENCE
- RAILROAD
- EDGE OF CONCRETE OR PAVEMENT
- EASEMENT
- STORM SEWER MANHOLE
- SANITARY SEWER MANHOLE
- IRON STAKE FOUND or NAIL SET
- WATER METER
- POWER POLE
- FIRE HYDRANT
- TREE
- BUSH
- VALVE
- CURB INLET
- YARD INLET
- SIGN
- CONCRETE MONUMENT
- CLEAN OUT

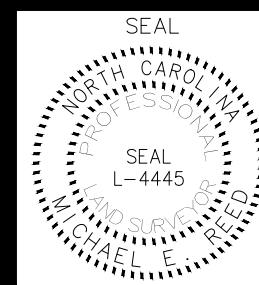
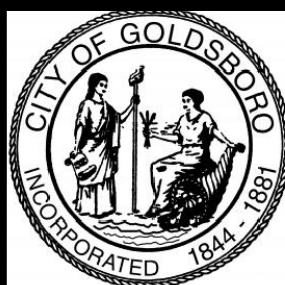
REFERENCES:
DEED BOOK 1892, PAGE 813
PLAT CABINET L, SLIDE 70-1
PLAT CABINET O, SLIDE 39-H
PLAT CABINET P, SLIDE 47-E

NOTES:
1. EXISTING EASEMENTS CAN BE
FOUND ON PLAT CABINET P,
SLIDE 47-E
2. NCDOT EASEMENT
REFERENCE INFORMATION
TAKEN FROM PROJECT U-4753

I, MICHAEL E. REED, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 1892, PAGE 813, ETC.); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION REFERENCED HEREON, THAT THE PRECISION OR POSITIONAL ACCURACY AS CALCULATED IS 1:10,000+, THAT THIS SURVEY WAS PREPARED USING INFORMATION GATHERED WITH GPS AND THE FOLLOWING INFORMATION WAS USED:
CLASS OF SURVEY: CLASS A
POSITIONAL ACCURACY: +/-0.05'
TYPE OF GPS PROCEDURE: RTK
DATES OF SURVEY: 6-13-23
DATUM: NAD83 (2011)
FIXED CONTROL: NCVRS SYSTEM
GEOID: GEOID 2018
COMBINED GRID FACTOR: AS NOTED
UNITS: US SURVEY FEET
THAT THE AREA OF THE NEW EASEMENT WAS CALCULATED BY THE DMD METHOD.
THAT THIS PLAT MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600), AND THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED, WITNESS MY HAND AND SEAL THIS 10TH DAY OF JULY, 2023.
I, MICHAEL E. REED, CERTIFY THAT THIS SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND OR ONE OR MORE EXISTING EASEMENTS AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.

PROFESSIONAL LAND SURVEYOR L-4445

REV. NO.	REVISIONS	DATE	DRAWN BY: MER	FILE NAME: NEWEASEMENTDWG18X24.dwg



HOMWOOD SUITES NEW DUMPSTER EASEMENT	DATE: 7-10-23
STONEY CREEK TOWNSHIP	WAYNE COUNTY
NORTH CAROLINA	
BEING A PORTION OF THAT CERTAIN TRACT OF LAND AS DESCRIBED IN DEED BOOK 1892, PAGE 813 AND A PORTION OF TRACTS 1 AND 2 AS RECORDED IN PLAT CABINET P, SLIDE 47-E	
SCALE 1"=60'	PROJECT NO. - 2023-05
SHEET NO. 1 OF 1	

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 17, 2023 COUNCIL MEETING**

SUBJECT: Sale of City Right-of-Way for NCDOT Project U-4753

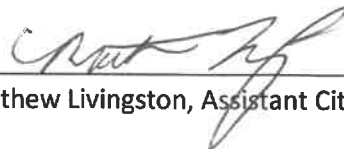
BACKGROUND: U-4753 is a very significant NCDOT project that widens Wayne Memorial Drive from New Hope Road to US 70 bypass from two lanes to four lanes while adding turning lanes on New Hope Road that require utility relocations and the acquisition of right of way.

DISCUSSION: DOT needs to acquire a small amount of right-of-way from two City owned parcels. The first parcel is number 3610446826 and listed as 2.8 acres. The attached review summary sheets indicates the land needed is roughly .3 acres reducing the property to roughly 2.5 acres which does not adversely affect the proposed future buildout of the property. The project requires the contractor to replace portions of the walking trail that runs along New Hope Road. As required by DOT practices an appraisal on the property was performed and the fair market value offered for the above easements and right-of-way is \$161,650. The second parcel is number 3610546722. This is the City right of way area that contains the heavily used multi-purpose path that runs adjacent to New Hope Road. This path will need to be relocated but it will be put back in place per the contract. The amount of determined value for this .740 parcel is \$75,325 of which \$56,850 is for land acquisition and \$18,475 for acquired improvements. The total offer for both acquisitions is \$236,975.

Staff consulted with a licensed commercial real estate broker who confirmed in their professional opinion that the NCDOT appraisal offer was an accurate fair market representation of property worth.

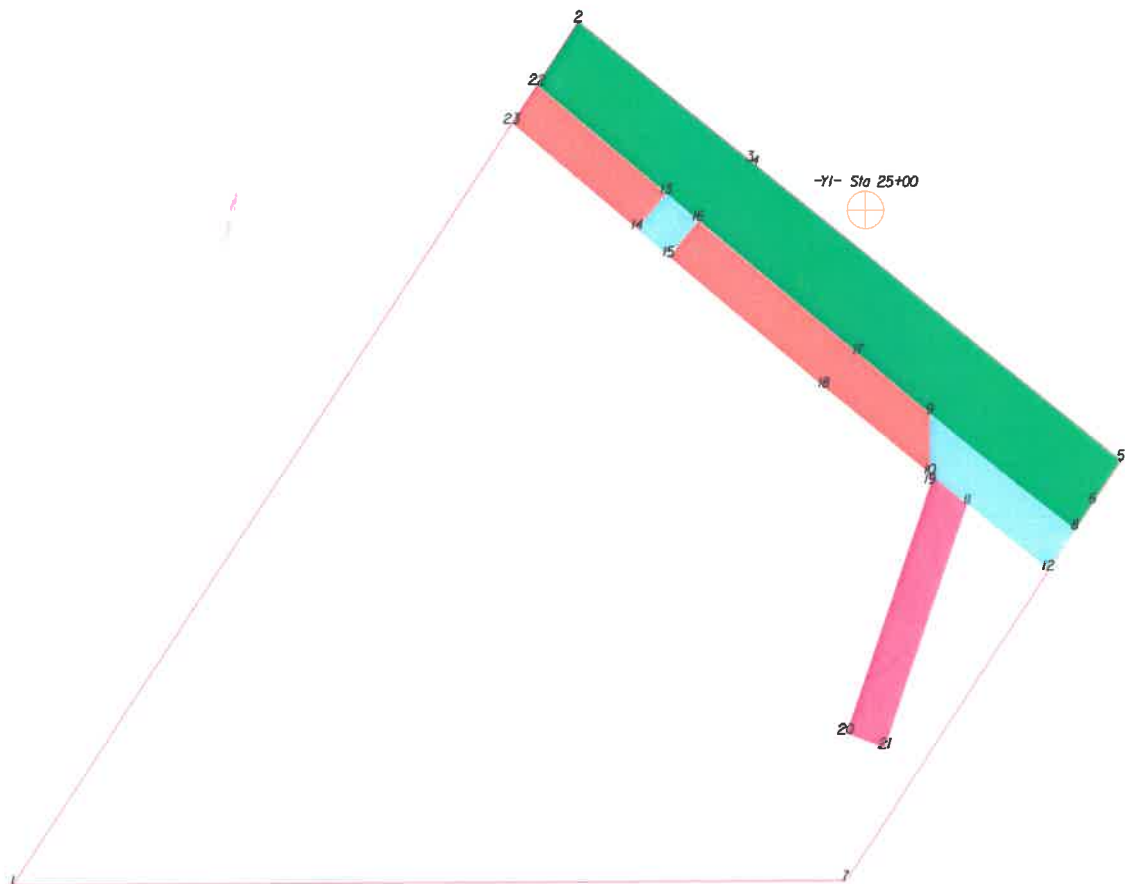
RECOMMENDATION: City management recommends that the city accept the NCDOT appraisal offer and move ahead with NCDOT project U-4753 as soon as possible.

Date: 8/16/23


Matthew Livingston, Assistant City Manager

Date: 8/16/23


Timothy Salmon, City Manager



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NORTH CAROLINA DEPARTMENT OF TRANSPORTATION	
RIGHT OF WAY BRANCH	
CITY OF GOLDSBORO	08-23-2022
PARCEL * 004	SACADDU4753\DDRAFT\U-4753_Rd
DB 1892 PG 8/3	UNKNOWN SCALE

	SQR FT	ACRES	SQR M	HECTARES
DUE Right	1834724	0.042	170.452	0.07
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta 25+00 - 8	182.582	55.651	S 33°21'50.0" E	
8 - 9	88.992	27.125	N 51°21'21.9" W	3875.000
9 - 10	28.886	8.804	S 05°28.8" E	1181.02
10 - 11	22.905	6.981	S 50°58'44.5" E	88.994
11 - 12	50.161	15.289	S 50°58'44.5" E	27.125
12 - 8	23.268	7.092	N 33°20'54.1" E	

	SQR FT	ACRES	SQR M	HECTARES
DUE Right	447.064	0.010	41.534	0.004
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta 25+00 - 13	95.531	29.118	N 85°17'32.6" W	
13 - 14	22.313	6.801	S 39°51'30.0" W	
14 - 15	19.995	6.095	S 49°52'43.6" E	
15 - 16	22.405	6.829	N 39°51'30.0" E	
16 - 13	19.995	6.094	N 50°8'30.0" W	

	SQR FT	ACRES	SQR M	HECTARES
PUE Right	3463.95	0.080	321.743	0.032
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta 25+00 - 17	68.865	20.990	S 25°17'38.2" W	
17 - 16	99.557	30.345	N 50°8'30.0" W	
16 - 15	22.405	6.829	S 39°51'30.0" W	
15 - 18	96.873	29.527	S 49°52'43.6" E	
18 - 10	65.639	20.007	S 50°58'44.5" E	
10 - 9	28.886	8.804	N 05°28.8" W	
9 - 17	44.400	13.533	N 50°28'11.7" W	3875.000
				1181.02
				44.401
				13.533

	SQR FT	ACRES	SQR M	HECTARES
PDE Right	2529.901	0.058	235.036	0.024
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta 25+00 - 10	129.651	39.518	S 13°46'3.3" E	
10 - 19	4.635	1.413	S 05°28.8" E	
19 - 20	126.363	38.515	S 18°55'30.6" W	
20 - 21	19.856	6.052	S 69°26'52.0" E	
21 - 11	123.438	37.624	N 18°59'44.3" E	
11 - 10	22.905	6.981	N 50°58'44.5" W	

	SQR FT	ACRES	SQR M	HECTARES
ROW Right	12847.251	0.295	1193.553	0.119
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta 25+00 - 8	182.582	55.651	S 33°21'50.0" E	
8 - 6	15.150	4.618	N 33°20'54.1" E	
6 - 5	24.430	7.446	N 33°20'54.1" E	
5 - 4	224.517	68.433	N 51°6'36.3" W	
4 - 3	3.231	0.985	N 51°7'43.4" W	4970.000
3 - 2	105.542	32.169	N 51°11'5.9" W	154.859
2 - 22	36.081	10.997	S 33°22'7.5" W	3.231
22 - 13	80.731	24.607	S 50°8'30.0" E	0.985
13 - 16	19.995	6.094	S 50°8'30.0" E	
16 - 17	99.557	30.345	S 50°8'30.0" E	
17 - 8	133.388	40.657	S 51°7'40.2" E	3875.000
				1181.02
				133.394
				40.659

	SQR FT	ACRES	SQR M	HECTARES
PUE Right	1758.981	0.040	163.415	0.016
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta 25+00 - 22	168.093	51.235	N 69°14'26.0" W	
22 - 23	22.096	6.735	S 33°22'7.5" W	
23 - 14	78.234	23.846	S 49°52'43.6" E	
14 - 13	22.313	6.801	N 39°51'30.0" E	
13 - 22	80.731	24.607	N 50°8'30.0" W	

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NORTH CAROLINA DEPARTMENT OF TRANSPORTATION	
RIGHT OF WAY BRANCH	
CITY OF GOLDSBORO	08-23-2022
PARCEL * 004	S:\CADD\14753\DDRAFT\1-4753_Rd
DB 1892 PG 813	UNKNOWN SCALE

TYPE	COUNT	SQR FEET	ACRES
Parcel	1	121907.441	2.799
DUE Right	2	2281.788	0.052
PUE Right	2	5222.177	0.120
PDE Right	1	2529.901	0.058
ROW Right	1	12847.251	0.295
ROW Left	0	0.000	0.000
PDE Left	0	0.000	0.000
TDE Left	0	0.000	0.000
TDE Right	0	0.000	0.000
TCE Left	0	0.000	0.000
TCE Right	0	0.000	0.000
PUE Left	0	0.000	0.000
TSE Left	0	0.000	0.000
TSE Right	0	0.000	0.000
DUE Left	0	0.000	0.000
DTE Left	0	0.000	0.000
DTE Right	0	0.000	0.000
AUE Left	0	0.000	0.000
AUE Right	0	0.000	0.000
PCE Left	0	0.000	0.000
PCE Right	0	0.000	0.000
TUE Left	0	0.000	0.000
TUE Right	0	0.000	0.000
REM Left	0	0.000	0.000
REM Right	0	0.000	0.000
Other Left	0	0.000	0.000
Other Right	0	0.000	0.000
PE Left	0	0.000	0.000
PE Right	0	0.000	0.000

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NORTH CAROLINA DEPARTMENT OF TRANSPORTATION	
RIGHT OF WAY BRANCH	
CITY OF GOLDSBORO	08-23-2022
PARCEL * 004	S:\CADD\14753\DDRAFT\1-4753_Rd
DB 1892 PG 813	UNKNOWN SCALE

7-AUG-2022 12:23
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06/27/99

7-AUG-2022 12:23
\\J-4\apps\proj\NW-4753-Rdy-pub-04.dgn

MATCH LINE -L- STA 9+00.00 SEE THIS SHEET

BEGIN TIP PROJECT U-4753
-L- POT Sta. 9+15.15

MATCH LINE -YI- STA 15+00 SEE SHEET 8

MATCH LINE -YI- STA 24+50 SEE SHEET 8

MATCH LINE -L- STA 23+00 SEE SHEET 5

ALSO PREPARED BY:

PARSONS

RALEXON, NORTH CAROLINA, 9931 854-434
NC LICENSE NO. F-0246
FOR NORTH CAROLINA DBP, OF TRANSPORTATION

SUNGATE DESIGN GROUP, P.A.

 THE JOHN H. PARSONS ROAD
200, 9931 NORTH CAROLINA 9709
TEL: 919-666-2040 FAX: 919-666-2040

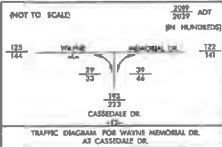
PROJECT REFERENCE NO.	SHEET NO.
U-4753	4
RW SHEET NO.	

RW SHEET NO.	
ROADWAY DESIGN ENGINEER	HYDRAULICS ENGINEER

DOCUMENT NOT CONSIDERED FINAL
UNLESS ALL SIGNATURES COMPLETED

DENOTES SIGNAL

-YI-
PI Sta 14+96.24
 $\Delta = 112^{\circ} 22' 45.7" \text{ IRT}$
 $D = 154' 35.5"$
 $L = 595.82'$
 $T = 298.89'$
 $R = 3,000.00'$
 $P.O. = 144'$
 $SE = .05$
 $DS = 60 \text{ MPH}$



③
MARGUERITE H COX

END C&G
+27.45 -Y2- LT.

8=10'
+77.54 -Y2-
0.15' LT

END CONSTRUCTION
-Y2- POT Sta.11+30.00

SEE SHEET 10 FOR -L- PROFILE
SEE SHEET 12 FOR -Y1 PROFILE
SEE SHEET 13 FOR -Y2 PROFILE

15

8/17/24

REVISIONS

06/07/2022 - ADDED PARCEL 37A
06/07/2022 - ADDED PARCEL 37A

VP-03\U-7533.dwg, pax, Bb.dgn

-YI-
P/SIG 14+56.24
Δ = 11.22° 45.7' (RT)
D = 154' 35.5"
L = 595.82'
T = 556.89'
R = 3,000.00'
R.D. = 144'
SE = 04'
DS = 50 MPH

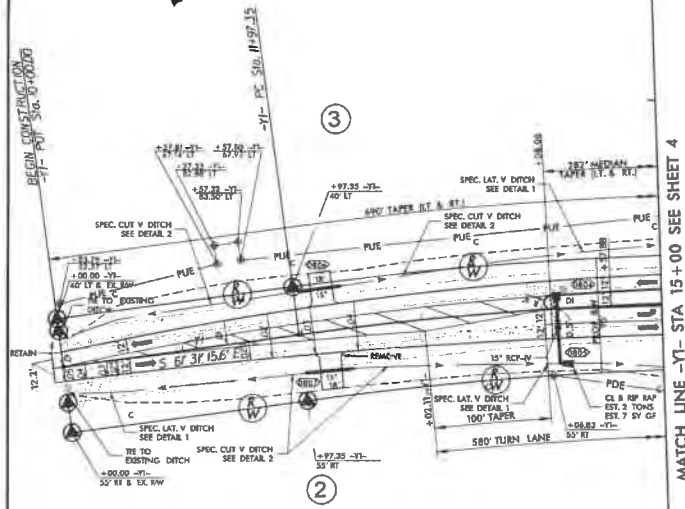
-YI-
P/SIG 26+51.04
Δ = 3° 17' 12.0' (LT)
D = 129' 59.6"
L = 291.3'
T = 109.59'
R = 3,820.00'
R.D. = 72'
SE = 03'
DS = 50 MPH

-YI-
P/SIG 30+53.96
Δ = 2° 19' 05.7' (RT)
D = 129' 59.6"
L = 154.56'
T = 77.23'
R = 3,820.00'
R.D. = 72'
SE = 03'
DS = 50 MPH



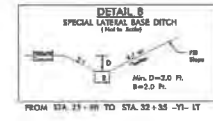
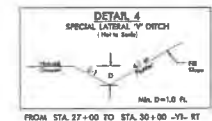
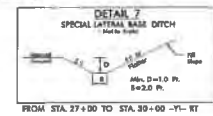
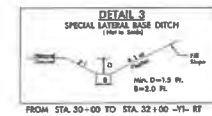
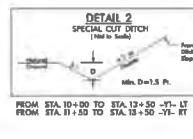
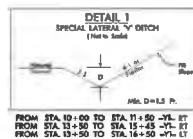
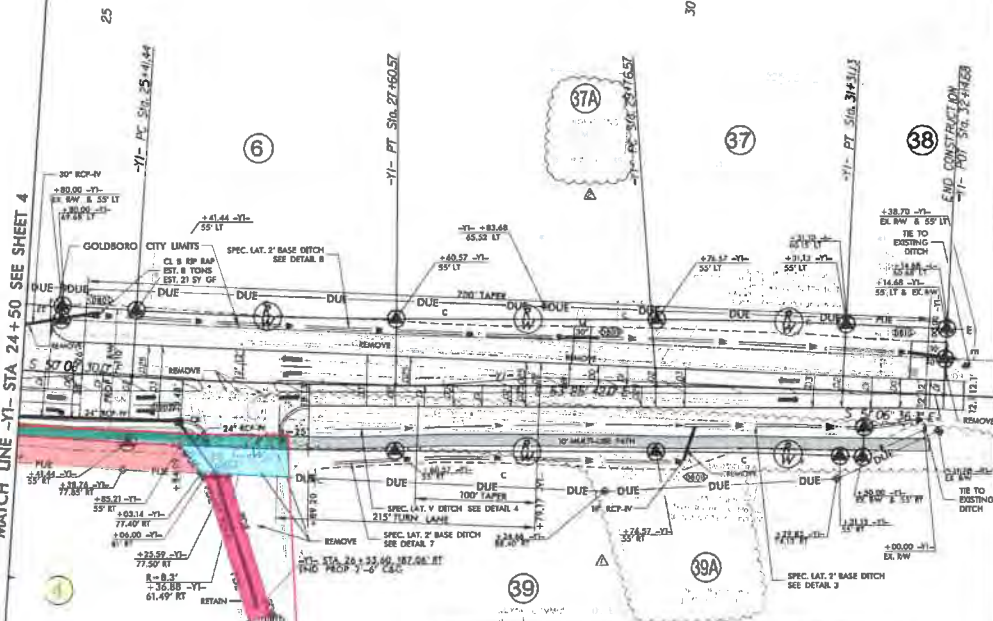
PROJECT REFERENCE NO.	SHEET NO.
U-4753	8
ROADWAY DESIGN ENGINEER	HYDRAULICS ENGINEER

DOCUMENT NOT CONSIDERED FINAL
UNLESS ALL SIGNATURES COMPLETED

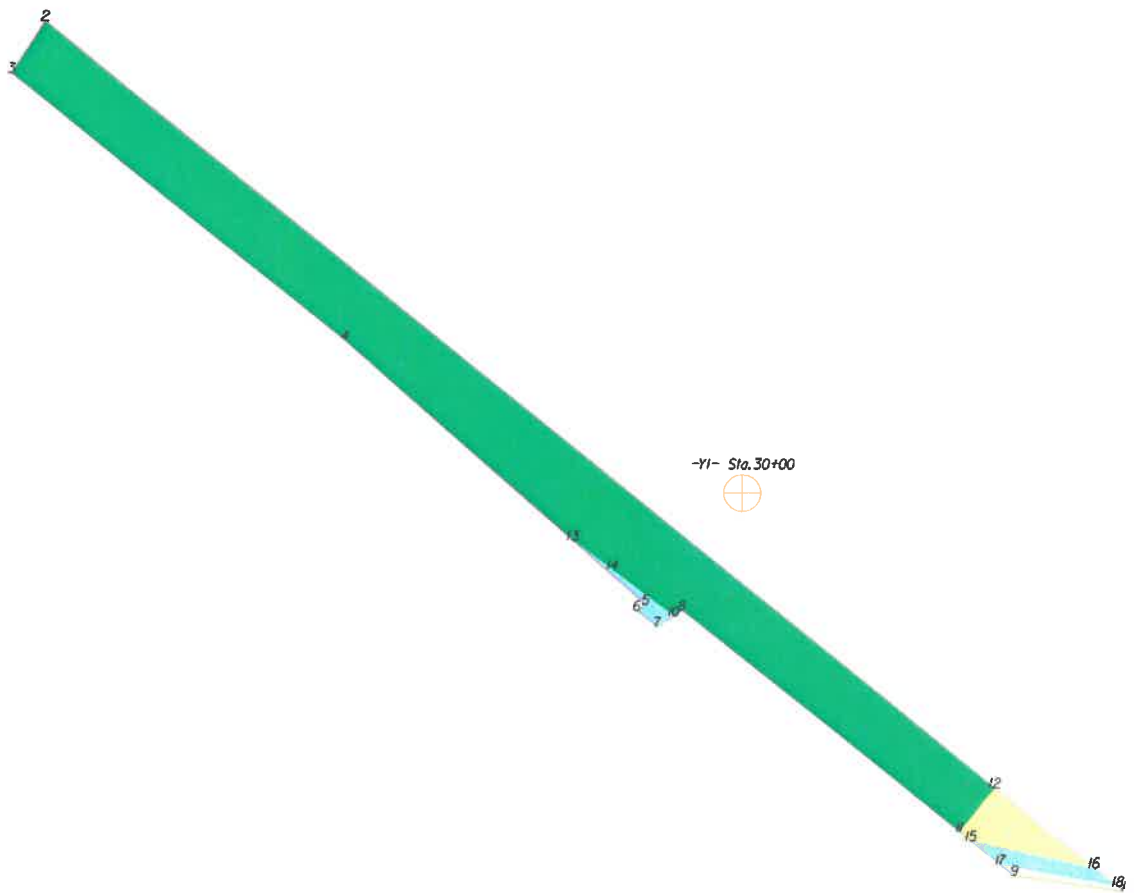


MATCH LINE -YI- STA 15+00 SEE SHEET 4

MATCH LINE -YI- STA 24+50 SEE SHEET 4



NOTE:
SEE SHEET 12 FOR -YI- PROFILE



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NORTH CAROLINA DEPARTMENT OF TRANSPORTATION	
RIGHT OF WAY BRANCH	
CITY OF GOLDSBORO	06-28-2022
PARCEL # 39A	S:\CADD\4753\DDRAFT\U-4753_Rd
DB 3195 PG 517	UNKNOWN SCALE

ROW Left	SQR FT 11802.060	ACRES 0.271	SQR M 1096.452	HECTARES 0.10
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta. 30+00 - 10	55.487 16.912	S 29°22'58.5" W		
10 - 8	4.076 1.242	N 56°3'47.1" E		
8 - 11	139.609 42.553	S 5°27'38.9" E		
11 - 12	22.226 6.775	N 38°53'23.7" E		
12 - 2	479.658 146.200	N 5°16'36.3" W		
2 - 3	24.430 7.446	S 33°20'54.1" W		
3 - 4	167.620 51.091	S 51°13'39.9" E		
4 - 13	119.334 36.373	S 48°45'40.9" E		
13 - 14	19.298 5.882	S 53°25'42.0" E		
14 - 10	30.374 9.258	S 53°11'50.0" E	3765.000 1147.574	30.374 9.258

DUE Left	SQR FT 136.351	ACRES 0.003	SQR M 12.667	HECTARES 0.001
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta. 30+00 - 10	55.487 16.912	S 29°22'58.5" W		
10 - 14	30.374 9.258	N 53°11'50.0" W	3765.000 1147.574	30.374 9.258
14 - 13	19.298 5.882	N 53°25'42.0" W		
13 - 5	381.36 116.24	S 48°45'40.9" E		
5 - 6	4.250 1.295	S 56°3'47.1" W		
6 - 7	10.510 3.203	S 51°52'28.9" E		
7 - 10	7.714 2.351	N 56°3'47.1" E		

TCE Left	SQR FT 617.211	ACRES 0.014	SQR M 57.341	HECTARES 0.006
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta. 30+00 - 11	158.082 48.83	S 32°40'49.9" E		
11 - 15	5.616 1.712	S 5°27'38.9" E		
15 - 16	49.622 15.125	S 77°40'30.5" E		
16 - 12	50.000 15.240	N 5°16'36.3" W		
12 - 11	22.226 6.775	S 38°53'23.7" W		

DUE Left	SQR FT 294.871	ACRES 0.007	SQR M 27.395	HECTARES 0.003
FROM - TO	DISTANCE (FT/M)	BEARING	RADIUS (FT/M)	CURVE LENGTH (FT/M)
-Y1- Sta. 30+00 - 17	177.827 54.202	S 34°49'50.2" E		
17 - 18	46.559 14.191	S 79°26'48.6" E		
18 - 16	117.02 3.567	N 5°16'36.3" W		
16 - 15	49.622 15.125	N 77°40'30.5" W		
15 - 17	15.106 4.604	S 5°27'38.9" E		

TYPE	COUNT	SQR FEET	ACRES
Parcel	1	12957.295	0.297
ROW Left	1	11802.060	0.271
DUE Left	2	431.222	0.010
TCE Left	1	617.211	0.014
ROW Right	0	0.000	0.000
PDE Left	0	0.000	0.000
PDE Right	0	0.000	0.000
TDE Left	0	0.000	0.000
TDE Right	0	0.000	0.000
TCE Right	0	0.000	0.000
PUE Left	0	0.000	0.000
PUE Right	0	0.000	0.000
TSE Left	0	0.000	0.000
TSE Right	0	0.000	0.000
DUE Right	0	0.000	0.000
DTE Left	0	0.000	0.000
DTE Right	0	0.000	0.000
AUE Left	0	0.000	0.000
AUE Right	0	0.000	0.000
PCE Left	0	0.000	0.000
PCE Right	0	0.000	0.000
TUE Left	0	0.000	0.000
TUE Right	0	0.000	0.000
REM Left	0	0.000	0.000
REM Right	0	0.000	0.000
Other Left	0	0.000	0.000
Other Right	0	0.000	0.000
PE Left	0	0.000	0.000
PE Right	0	0.000	0.000

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NORTH CAROLINA DEPARTMENT OF TRANSPORTATION	
RIGHT OF WAY BRANCH	
CITY OF GOLDSBORO	06-28-2022
PARCEL # 39A	S:\CADD\4753\DDRAFT\U-4753_Rd
DB 3195 PG 517	UNKNOWN SCALE

B-17-199

REVISIONS

06/07/2022 - ADDED PARCEL 37A
06/07/2022 - ADDED PARCEL 37A

06/07/2022 - ADDED PARCEL 37A
06/07/2022 - ADDED PARCEL 37A

-YI-
PISlo 14456.24
A = 1122.457 (RT)
D = 156.355
L = 595.92
T = 298.89
R = 3000.00
RD = 144
SE = D4
DS = 50 MPH

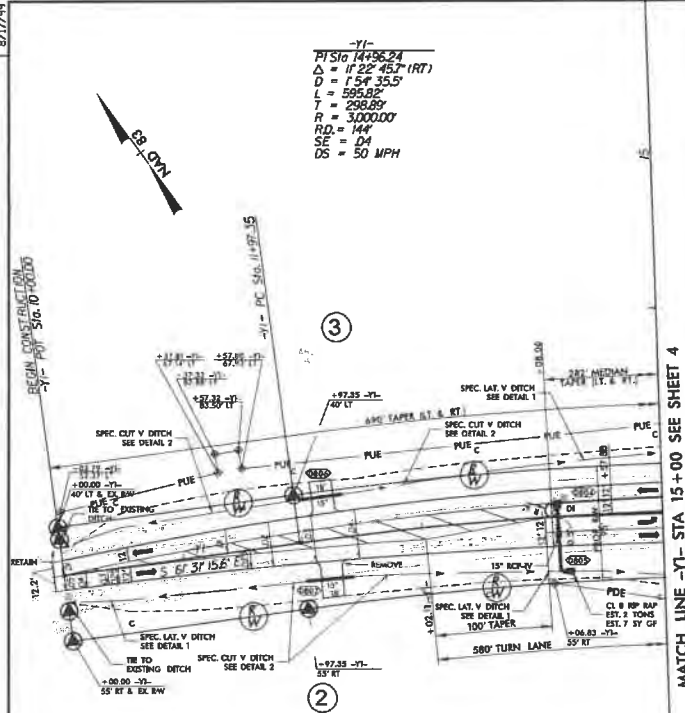
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D = 129.596
L = 293.17
T = 195.9
R = 3820.00
RD = 72
SE = D3
DS = 50 MPH

-YI-
PISlo 30453.86
A = 278.057 (RT)
D = 129.596
L = 154.56
T = 77.29
R = 3820.00
RD = 72
SE = D3
DS = 50 MPH



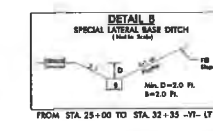
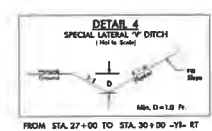
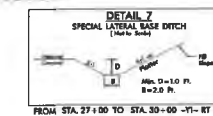
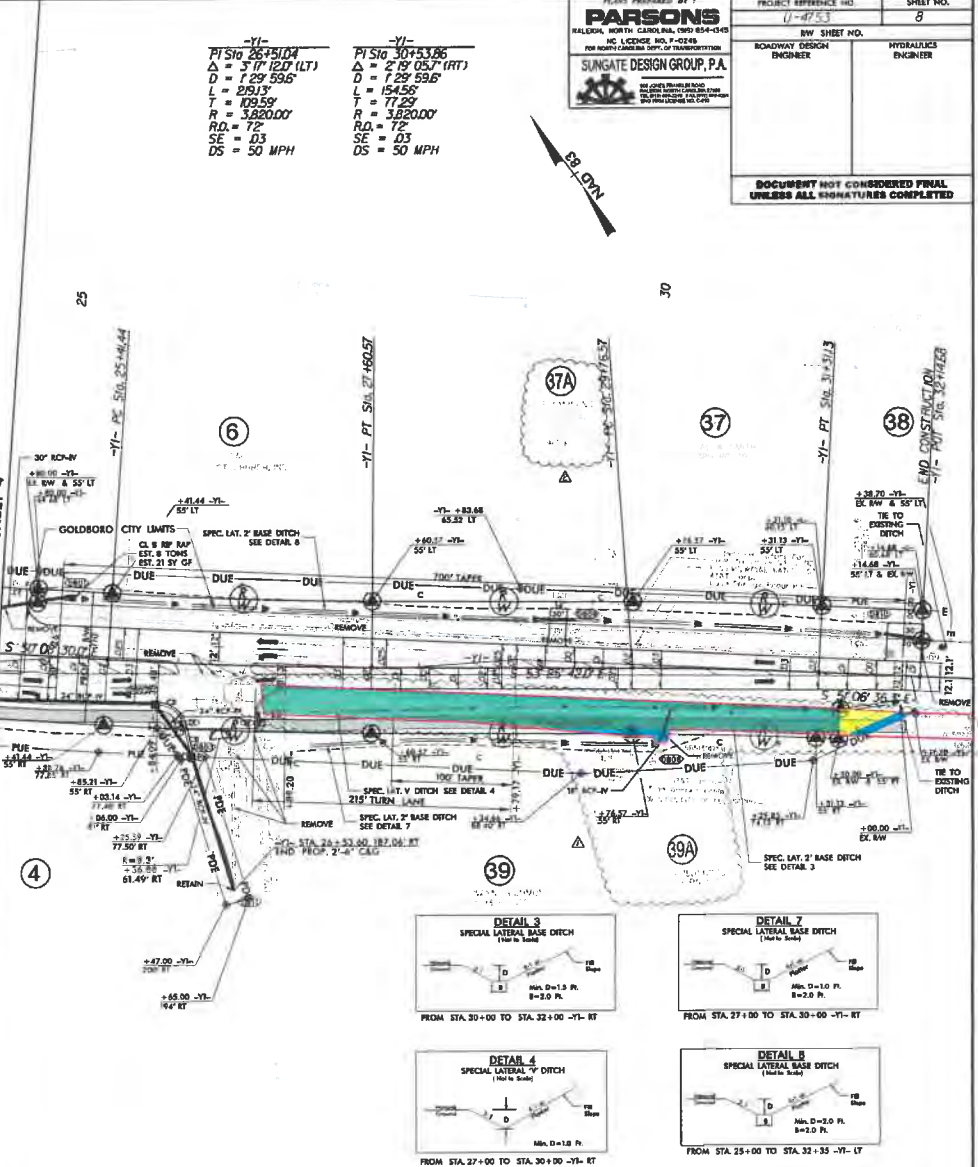
PROJECT REFERENCE NO.	U-4753
SHEET NO.	8
RW SHEET NO.	
ROADWAY DESIGN ENGINEER	
HYDRAULICS ENGINEER	

DOCUMENT NOT CONSIDERED FINAL
UNLESS ALL SIGNATURES COMPLETED



MATCH LINE -YI- STA 15+00 SEE SHEET 4

MATCH LINE -YI- STA 24+50 SEE SHEET 4



NOTE:
SEE SHEET 12 FOR -YI- PROFILE

STIP U-4753 Project Overview

- Currently in R-O-W acquisition
- Widen to four lanes from W. New Hope to Hwy 70 Bypass is 3/4 mile
- Road widening and extensive utility relocation on West New Hope adjacent to future hotel running southwest past George Wood Drive
- Is roughly a 10-million-dollar project
- Estimated 8.5 million construction 1.5 ROW cost
- Construction scheduled to begin in 2025



R-O-W Offer to Purchase Tract A near hotel

- Parcel Number 3610446826
- Planned future restaurant site
- Impact to property is negligible
- Future propose use not impacted
- Improved due to turning lane?
- Plans call for rebuild of walking path
- Total tract currently 2.8 acres
- Needed for ROW .3
- Remaining 2.5 acres
- DOT Offer \$161,650 (Tract A)



Site Pictures Tract A





To be replaced

W NEW HOPE RD

Site Pictures Tract B Greenway Trail R-O-W





R-O-W Details (B)

- Parcel Number 3610546722
- Consists of ROW for walking trail
- Impact to property is negligible
- Future propose use is not impacted
- Plans call for rebuild of walking path
- Needed for ROW (B) .740 acres
- Land \$56,850
- Improvements \$18,475
- DOT Offer \$75,325 (Tract B)
- \$161,650 (Tract A)
- Total offer \$236,975

The End

- Questions, Comments, Concerns

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 21, 2023 COUNCIL MEETING**

SUBJECT: Resolution Approving the City Fiscal Policy Guidelines

BACKGROUND: The City Fiscal Policy Guidelines were adopted April 19, 2010, revised February 15, 2012, and changed by Council on July 17, 2023. This resolution officially adopts those changes as revisions to the policy.

DISCUSSION: Policy revisions are as follows: General Fund (GF) available fund balance target equal to 15%, revised to unassigned fund balance equal to at least 15%; Utility Fund (UF) reserve target goal of 50% of expenditures, revised to cash and investments equal to at least 50% of expenditures and at no time shall cash and investments fall below 30% of UF operating expenditures without Council approval; a bond rating policy was added to maintain a very strong/high bond rating to be considered a “low-risk” borrower when obtaining funding for projects.

RECOMMENDATION: Staff recommends Council adopt the attached Resolution approving the City Fiscal Policy Guidelines with the July 17, 2023 revisions.

Date: 8/15/23



Timothy Salmon, City Manager

RESOLUTION NO. 2023- 57

RESOLUTION APPROVING THE CITY FISCAL POLICY GUIDELINES

WHEREAS, the City Fiscal Policy Guidelines were adopted April 19, 2010, revised February 15, 2012, updated July 17, 2023, and revised August 21, 2023; and

WHEREAS, policy revisions are as follows: General Fund (GF) available fund balance target equal to 15%, revised to unassigned fund balance equal to at least 15%; Utility Fund (UF) reserve target goal of 50% of expenditures, revised to cash and investments equal to at least 50% of expenditures and at no time shall cash and investments fall below 30% of UF operating expenditures without Council approval; a bond rating policy was added to maintain a very strong/high bond rating to be considered a "low-risk" borrower when obtaining funding for projects.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that the City Fiscal Policy Guidelines are hereby approved and effective as of this date.


This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of August, 2023.

Attested by:


Laura Getz, City Clerk




David Ham, Mayor

	Subject: Fiscal Policy Guidelines			Department: City Manager's Office		
	Policy #: CMOP-004	Adopted: 08/21/2023	Effective: 08/21/2023	Supersedes: 02/15/2012	Resolution #: NA	Approved by: City Council

FISCAL POLICY GUIDELINES - OBJECTIVES

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practice of the City of Goldsboro, North Carolina. A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. Effective fiscal policy:

- Contributes significantly to the City's ability to insulate itself from fiscal crisis,
- Enhances short term and long-term financial credit ability by helping to achieve the highest credit and bond ratings possible,
- Promotes long-term financial stability by establishing clear and consistent guidelines,
- Directs attention to the total financial picture of the City rather than single issue areas,
- Promotes the view of linking long-run financial planning with day-to-day operations, and
- Provides the City Council, citizens, and the City's professional management a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

To these ends, the following fiscal policy statements are presented.

CAPITAL IMPROVEMENT BUDGET POLICIES


The City will prioritize all capital improvements in accordance with an adopted capital improvement plan (CIP).

1. The City will develop a 10-year plan for capital improvements and review and update the plan annually. Additional projects can be added to the CIP at any time, but funding for projects added in this manner are subject to normal operating budget constraints.
2. The City will coordinate development of the CIP with development of the operating budget.
3. The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
4. The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.
5. The City will attempt to determine the least costly and most flexible financing method for all new projects.

DEBT POLICIES

General

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except where approved justification is provided.

	Subject: Fiscal Policy Guidelines			Department: City Manager's Office		
	Policy #: CMOP-004	Adopted: 08/21/2023	Effective: 08/21/2023	Supersedes: 02/15/2012	Resolution #: NA	Approved by: City Council

2. The City will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and current-year (pay-as-you-go) appropriations.
3. When the City finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be calculated annually and included in the review of financial trends.
4. Where feasible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
5. The City will retire tax anticipation debt, if any, annually and will retire bond anticipation debt within six months after completion of the project.

Tax Supported Debt

6. Direct net debt as a percentage of the total assessed value of taxable property should not exceed 2.5%. Direct net debt is defined as City-issued debt that is tax supported.
7. The ratio of direct net debt service expenditures as a percent of total governmental fund expenditures should not exceed 15% with an aggregate ten-year principal payout ratio target of 55% or better.
8. The City recognizes the importance of underlying and overlapping debt in analyzing financial condition. The City will regularly analyze total indebtedness including underlying and overlapping debt.
9. The City will target a minimum amount of equity funding of 10% of the CIP on a five-year rolling average.


Self-Supported Debt

10. The City will target a minimum amount of equity funding in the Water and Sewer Fund of 15% of the capital improvement plan on a five-year rolling average.
11. The City will strive to maintain a Debt Service Coverage Ratio in the Water and Sewer Fund at a minimum of 1.25x.

RESERVE POLICIES

The City of Goldsboro will strive to maintain the unassigned fund balance in the General Fund at a level sufficient to meet its objectives. The City will target an unassigned fund balance at the close of each fiscal year equal to at least 15% of General Fund operating expenditures and transfers out; at no time shall the unassigned fund balance fall below 10% of General Fund operating expenditures and transfers out without Council approval.

1. The City Council may, from time-to-time, appropriate fund balances that will reduce unassigned fund balances below the 10% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of Goldsboro. In such circumstances, the Council will adopt a plan to restore the unassigned fund balances to the policy level within 36 months from the date of the appropriation. If restoration

	Subject: Fiscal Policy Guidelines			Department: City Manager's Office		
	Policy #: CMOP-004	Adopted: 08/21/2023	Effective: 08/21/2023	Supersedes: 02/15/2012	Resolution #: NA	Approved by: City Council

cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.

2. The City has adopted a comprehensive strategy for the long-term stability and financial health of the Utility Fund. The City of Goldsboro will strive to maintain Utility Fund cash and investments at the close of each fiscal year equal to at least 50% of the Utility Fund operating expenditures; at no time shall cash and investments fall below 30% of Utility Fund operating expenditures without Council approval.
3. The City Council may, from time-to-time, appropriate Utility Fund cash and investments below the 30% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of Goldsboro. In such circumstances, the Council will adopt a plan to restore cash and investments to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.

BOND RATING POLICY. The City will maintain a very strong/high bond rating to be considered a “low-risk” borrower when obtaining funding for projects. The City will target the Standard and Poor’s AA+/Moody’s Aa1 rating; at no time shall the rating drop below AA/Aa2 without Council notification. In such circumstances, the Council will adopt a plan to restore the bond rating to the policy level within 36 months from the date of the lower or lost bond rating. If restoration cannot be accomplished within such time period without severe hardship to the City, then Council will establish a different but appropriate time period.


BUDGET DEVELOPMENT POLICIES

1. The City will develop its annual budgets in such a manner so as to incorporate historic trend analysis for revenues and expenditures with an adjustment for current financial trends and developments as appropriate.
2. Utility rates will be established at the appropriate level to enable the related funds to be self-supporting.
3. One-time or other special revenues will not be used to finance continuing City operations but instead will be used for funding special projects.
4. The City will pursue an aggressive policy seeking the collection of delinquent utility, license, permit and other fees due to the City.
5. The City Council will receive a financial report at the end of each quarter showing year-to-date revenues and expenditures.
6. Budget amendments will be brought to City Council for consideration as needed.

**Subject:** Fiscal Policy Guidelines**Department:** City Manager's Office**Policy #:**
CMOP-004**Adopted:**
08/21/2023**Effective:**
08/21/2023**Supersedes:**
02/15/2012**Resolution #:**
NA**Approved by:**
City Council**CASH MANAGEMENT AND INVESTMENT POLICIES**

1. It is the intent of the City that public funds will be invested to the extent possible to reduce the need for property tax revenues. Funds will be invested with the chief objectives of safety of principal, liquidity, and yield, in that order. All deposits and investments of City funds will be in accordance with N.C.G.S. 159.
2. The City will use a Central Depository to maximize the availability and mobility of cash for all funds that can be legally and practically combined.
3. Liquidity: No less than 20% of funds available for investment will be maintained in liquid investments at any point in time.
4. Maturity: All investments will mature in no more than thirty-six (36) months from their purchase date.
5. Custody: All investments will be purchased "payment-versus-delivery" and if certificated will be held by the Finance Officer in the name of the City. All non-certificated investment will be held in book-entry form in the name of the City with the City's third-party Custodian (Safekeeping Agent).
6. Authorized Investments: The City may deposit City Funds into: Any Board approved Official Depository if such funds are secured in accordance with NCGS-159 (31). The City may invest City Funds in the North Carolina Capital Management Trust, US Treasury Securities, US Agency Securities specifically authorized in GS-159 and rated no lower than "AAA", and Commercial Paper meeting the requirements of NCGS-159 plus having a national bond rating.
7. Diversification: No more than 5% of the City's investment funds may be invested in a specific company's commercial paper and no more than 20% of the City's investment funds may be invested in commercial paper. No more than 25% of the City's investments may be invested in any one US Agency's Securities.
8. Allocation: Investment income will be allocated to each participating fund or account based on a fair and equitable formula determined by the Finance Director.
9. Reporting: The City Council will receive an investment report at the end of each quarter showing current investment holdings.

Adopted this 21st day of August, 2023.


David Ham, Mayor

City of Goldsboro
Departmental Monthly Reports
July 2023

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

July 2023

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: August 11, 2023

- The Commission on Community Relations and Development (CCRD) met for a regular monthly meeting on July 11th. The MLK Subcommittee met on July 28th.
- The Mayor's Committee for Persons with Disabilities (MCPD) resumed meeting on July 20th.
- Community Relations Activities:
 1. Staff conducted two Lead for NC Fellow interviews on July 2nd.
 2. Staff attended the monthly Executive Board meeting of CALM on July 18th.
 3. Staff engaged in 3 department staff meetings in July.
- Community Development Activities:
 1. Staff attended a Special Choice Neighborhood/Council meeting on July 6th.
 2. Staff facilitated a meeting with City Attorney on July 11th.
 3. Staff attended Choice Neighborhood Planning meetings on July 13th & 19th.
 4. Staff attended Region 10 Continuum of Care (CoC) monthly meeting on July 12th and Region 10 Coordinated Entry weekly case conference meetings on July 12th & 19th.
 5. Staff conducted a HUD Housing Quality Standards property Inspection for Homebuyer Assistance Approved Applicant on July 12th.
 6. Staff attended a Development meeting with Habitat & Planning on July 20th.
 7. Staff engaged with HUD for an onsite HOME Monitoring of FY17 & FY19 HOME funded activities on July 24th-July 28th.
 8. Staff engaged in 3 virtual consultations with HUD for the month of July.
- The Department received two (2) housing complaints and thirty-two (32) requests for assistance for the month of July. *Please refer to Community Relations & Development Addendum for a detailed summary.

2023 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	1	1	1	1	4	0	2						2
Consumer/Other Requests	27	36	14	15	19	25	32						28

2022 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	3	0	0	0	3	1	1	0	1	0	0	1	3
Consumer & Other Requests	24	36	25	141	69	43	27	32	27	19	20	20	40

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

July 2023

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: August 11, 2023

Complaints/Grievances

Nature of Complaint	Resolution
Housing – Water Pressure & Discoloration Issue *Cuyler Spring Apartments	Complaint Filed – Resolution ongoing (Consulted Public Works, Property Manager, Public Utilities)
Housing – Issues with toilet not flushing	Consulted HACG who resolved; Consulted 4Day Movement who provided temporary lodging

Assistance with Resources

Resource Requested	Number of Requests	Resolution
Home Repair	13	Application provided /Application follow-up provided
First-Time Homebuyer	4	Provided program information and/or update on submitted application
Rental assistance	3	Provided Community Resources Listing
Seeking Low-income Rental Housing	1	Referred to current LMI Rental Properties in the city
City Property Purchase Inquiry	1	Notified caller that HUD funds previously assisted the property and shared regulatory requirements for property
Summer Youth Employment	1	Could not reach when call returned
Seeking Housing	3	Provided Community Resources Listing & Referred to 4Day Movement
Financial Assistance (Electric, Funding a school, Appeal Eviction)	3	Provided Community Resources Listing
GYC Application Inquiry	2	Advised on application procedures
Tree issue in Yard	1	Referred to Public Works
Total Requests:	32	

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 15 potential new property acquisition projects/persons and/or business interest regarding downtown. Met with 17 existing business owners.
- Social District preparation – Update presented during the July 17 Council meeting. Vote postponed to August.
- South Center Street Development planning. Intent to advertise RFQ in July/August.
- Union Station discussions regarding stabilization, fair market value and potential reuse. Appraisal was delivered in March. Exploring grant opportunities to ease the cost of rehabilitation.
- NC Main Street Annual Statistics completed July 31.
- NC Main Street conference prep and inventory of downtown maintenance needs.
- Parking Commission discussions.
- Merchant/Property Information Mgmt – Integrating to new website.
- Staff continuing to work with Choice Neighborhoods Team, attending bi-weekly calls. Attended two visioning sessions.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff is meeting with NC Main Street staff monthly re: 2024 NC Main Street Conference, March 12-14.
- Mural wall primed with ARPA arts grant. Preparing to apply for a grassroots grant to complete the mural wall in the fall.
- Staff hosted the Public Art Steering selection process and narrowed selections for 13 for public input. Feedback concludes July 12; pieces will be installed September 22.
- Staff is preparing nominations for the 2022-23 Annual Downtown Awards. Awards Dinner will be held on Oct 13.
- Other Meetings: Chamber of Commerce Board Meeting, Social District Discussions, NCFF Board and Planning Mtgs, Transformation Grant Discussion, TRC with Planning

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- DGDC Merchants on July 11, Design, Economic Vitality and Promotions Committees on July 11, Executive Committee on July 12 and DGDC Board of Directors on July 19.
- Center Street Jam – every other Thursday, May 4 - August 10
- Sprinkler Fun Days – June 8 – August 17
- Downtown Annual Awards Dinner preparations
- Staff is supporting NCFF team with planning and preparation.

Upcoming Events/Activities:

- HUB Events: Center Street Jam, Choice Neighborhoods Community Event- July 8, International Overdose Awareness Event – Aug 31, Taste of Wayne – Sept 7, Freedom Friday – Sept 8, NC Freedom Fest – Sept 9

Businesses Opening/Properties Purchased & Other Updates

- New Businesses: Stacey's Sugaring & Skin Care; Arts Council opened new location at 139 W Walnut
- Coming Soon, Labrar to reopen in September; The Firm at 156 S. Center; Spice Bouquet - 112 E Mulberry; WOLF Unlimited – 138 N Center; Owl-amo Pool Hall – 122 S Center; Lola's Vintique – 154 S Center; Brick's Woodfired Pizza
- Downtown Goldsboro's Facebook page followers: 15K; 20.5K reach

ENGINEERING DEPARTMENT

July 2023

Prepared by: Bobby Croom, P. E.

Date Prepared: 08-10-23

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- This project is 99% complete;
- Waiting on final payment and project close out.

Phase IV Sewer Collection Rehabilitation

- Staff is working with DWI to close out this project.

Mount Olive Pickle Expansion

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is under construction and will take approximately a year to complete.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections are completed for July 2023.

Wayne County Utility Merger/Regionalization Feasibility

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County.

Stormwater Inventory Project

- Projected completion October 2023.

2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Offer and acceptance documentation was submitted by staff in September 2022;
- Staff is working on the design phase of this project.

Lead and Copper Inventory

- Staff is coordinating the information required by EPA for lead and copper inventories;
- Project is scheduled to open bids on August 31, 2023.

SJAFB MAG Meter

- This project is in the design phase;
- Staff working with on-call engineers to obtain pricing for task order.

NCSU Floodprint Project

- Staff is working with NCSU on potential project applications for Fall 2023.

2023 Resurfacing Project

- Staff is preparing bid documents;
- Project is scheduled to open bids on August 31, 2023.

FINANCE
JULY 2023
Prepared By: Andrea Lovelace
Date Prepared: August 14, 2023

	FY 21-22		FY 22-23	
	Actual to Date		Actual to Date	YTD %
Revenues	June-22	Adjusted Budget	June-23	Collected
General Fund	\$ 48,536,582	\$ 46,793,187	\$ 43,672,214	93.33%
Utility Fund	20,090,612	24,909,666	24,013,838	96.40%
Downtown District Fund	98,010	117,019	105,744	90.37%
Occupancy Tax Fund	1,116,324	1,211,098	1,242,702	102.61%
Stormwater Fund	1,899,115	2,248,123	2,035,847	90.56%
Total	\$ 71,740,644	\$ 75,279,092	\$ 71,070,344	94.41%
Expenditures				
General Fund	\$ 38,240,778	\$ 46,793,187	\$ 42,453,362	90.73%
Utility Fund	14,609,687	24,909,666	17,461,341	70.10%
Downtown District Fund	69,354	117,019	86,056	73.54%
Occupancy Tax Fund	1,103,615	1,211,098	1,174,653	96.99%
Stormwater Fund	1,890,493	2,248,123	1,902,455	84.62%
Total	\$ 55,913,927	\$ 75,279,092	\$ 63,077,867	83.79%

MAJOR CATEGORIES				
	FY 21-22		FY 22-23	
Revenues	Actual to Date		Actual to Date	YTD %
	June-22	Adjusted Budget	June-23	Collected
Property/Occupancy Taxes	\$ 19,215,094	\$ 19,281,704	\$ 19,531,999	101.30%
Charges for Services	25,944,802	30,095,807	28,607,065	95.05%
Revenue Other Agencies	17,597,615	16,800,402	14,458,885	86.06%
Other Revenues	5,775,293	3,757,881	5,143,399	136.87%
Fund Balance	-	2,014,301	-	0.00%
Shared Services	3,207,840	3,328,996	3,328,996	100.00%
Total	\$ 71,740,644	\$ 75,279,092	\$ 71,070,344	94.41%
Expenditures				
Labor	\$ 25,706,322	\$ 29,733,052	\$ 30,609,229	102.95%
Non-Labor	30,207,604	45,546,040	32,468,638	71.29%
Total	\$ 55,913,927	\$ 75,279,092	\$ 63,077,867	83.79%

SELECTED OTHER INFORMATION			
	FY 21-22	Actual	Total
Collections	Actual	June-23	Collected F-YTD
Debt Setoff	\$ 27,778	\$ 2,268	\$ 46,249
Surplus	\$ 154,548	\$ 77,634	\$ 81,510



Prepared Date:	8/4/23 7:40 AM
Prepared By:	Terrie Webber
Reviewed Date:	8/13/23 9:08 PM
Reviewed By:	Catherine F. Gwynn

Catherine F. Gwynn

Monthly Cash & Investment Report
July 31, 2023

Financial Institution	Current Month 7/31/2023	Prior Month 6/30/2023	Prior Year 7/31/2022	Rate of Return
PNC - General Operating	\$ 2,129,040.46	\$ 2,655,738.12	\$ 1,416,850.75	0.00%
PNC - Money Market	\$ 6,104,093.07	\$ 8,084,987.99	\$ 7,433,064.28	3.09%
PNC - Debit Account	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	0.00%
Southern Bank - CD	\$ 625,599.52	\$ 624,873.05	\$ 15,092,358.00	1.52%
NCCMT - MM - 2010 Sewer Bond D#001	\$ 260,613.35	\$ 259,499.69	\$ 250,433.66	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 9,182,949.69	\$ 9,143,708.97	\$ 4,419,496.14	n/a
NCCMT - MM - Regular	\$ 4,558,784.25	\$ 4,539,303.54	\$ 4,380,703.82	n/a
Truist MMA	\$ 25,002,610.73	\$ 24,936,358.96	\$ -	3.25%
Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock		\$ -	\$ 414,249.13	0.01%
Truist (BB&T) - Escrow FY23 Rolling Stock	\$ 2,380,304.32	\$ 2,380,284.10	\$ -	0.01%
Webster (Sterling National Bank) - Escrow	\$ 340,250.00	\$ 340,182.27	\$ 1,868,836.26	0.25%
Totals	\$ 50,586,245.39	\$ 52,966,936.69	\$ 35,276,992.04	

Grant Project Budgets Monthly Report - July 2023

Prepared: tlw 8/8/2023 7:47 AM

Red Font-Not formally accepted by Council at this time.

Reviewed: cfg 8/13/2023 9:29 PM

														INFLOWS		OUTFLOWS			
Granting Agency	Granting Agency (Full)	Grant Description	Source (Full)	S	Date Received	Grant Portion Budget Amount	Budget Total	Current Amount Rec'd	Amount Rec'd Project to Date	Current Amount Spent	Amount Spent to Project to Date	Positive (Negative) Cash Flow	Fund						
HUD	HOME	FY16-17 Entitlement	Federal	F		\$ 22,201	\$ 22,201	\$ -	\$ 22,201	\$ -	\$ 22,201	\$ -	C3101						
HUD	HOME	FY17-18 Entitlement	Federal	F		\$ 73,557	\$ 73,557	\$ -	\$ 67,480	\$ -	\$ 67,995	\$ (515)	C3101						
HUD	CDBG	FY18-19 Entitlement	Federal	F		\$ 19,523	\$ 19,523	\$ -	\$ 19,523	\$ -	\$ 19,523	\$ -	C2101						
HUD	HOME	FY18-19 Entitlement	Federal	F		\$ 22,910	\$ 22,910	\$ -	\$ 22,910	\$ -	\$ 22,910	\$ -	C3101						
HUD	CDBG	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 353,346	\$ 353,346	\$ -	\$ 216,456	\$ -	\$ 216,456	\$ -	C2101						
HUD	HOME	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 214,732	\$ 214,732	\$ -	\$ 49,554	\$ -	\$ 49,554	\$ -	C3101						
HUD	CDBG	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 351,643	\$ 351,643	\$ -	\$ 170,649	\$ -	\$ 170,649	\$ -	C2101						
HUD	HOME	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 245,547	\$ 245,547	\$ -	\$ 28,472	\$ -	\$ 28,472	\$ -	C3101						
HUD	CDBG	FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$ 427,303	\$ 427,303	\$ -	\$ 133,792	\$ -	\$ 133,792	\$ -	C2102						
HUD	CDBG	FY21-22 Entitlement	Federal	F		\$ 354,302	\$ 354,302	\$ -	\$ 87,559	\$ -	\$ 87,559	\$ (0)	C2101						
HUD	HOME	FY21-22 Entitlement	Federal	F		\$ 252,710	\$ 252,710	\$ -	\$ 32,592	\$ -	\$ 32,592	\$ 0	C3101						
HUD	CDBG	FY22-23 Entitlement	Federal	F		\$ 358,697	\$ 358,697	\$ -	\$ 25,149	\$ -	\$ 25,149	\$ -	C2101						
HUD	HOME	FY22-23 Entitlement	Federal	F		\$ 280,171	\$ 280,171	\$ -	\$ 27,467	\$ -	\$ 27,467	\$ -	C3101						
HUD	CDBG	ARP Funding (M21-MP370209)	Federal	F		\$ 907,913	\$ 907,913	\$ -	\$ 36,436	\$ -	\$ 36,436	\$ -	C3102						
NCHFA	NCHFA URP-19	Urgent Repair	State	S	4/18/2019	\$ 100,000	\$ 100,000	\$ -	\$ 96,570	\$ -	\$ 96,570	\$ -	C2101						
NCHFA	NCHFA ESFRLP	ESFRLP Rehabilitation Loan Pool	State	S	1/24/2017	\$ 150,000	\$ 150,000	\$ -	\$ 117,975	\$ -	\$ 117,975	\$ -	22						
FEMA	FEMA	Hurricane Florence	Federal	F	6/1/2019	\$ 2,340,773	\$ 4,604,077	\$ -	\$ 4,982,838	\$ -	\$ 4,179,246	\$ 803,592	R1102						
DOJ	Dept. of Justice	Federal Forfeiture	Federal	F	Ongoing	\$ 274,138	\$ 274,138	\$ 1,338	\$ 275,476	\$ -	\$ 106,537	\$ 168,939	P3101						
DOJ	NC Dept of Justice/US DOJ	2017 GPD Gang Equipment Grant	Federal	S	1/3/2019	\$ 21,366	\$ 21,366	\$ -	\$ 18,408	\$ -	\$ 18,408	\$ 0	P3102						
DOJ	Dept. of Justice	2019 JAG Equipment Grant	Federal	F	9/25/2019	\$ 47,003	\$ 47,003	\$ -	\$ 42,435	\$ -	\$ 42,435	\$ -	P3102						
DOJ	Dept. of Justice	2020 JAG Equipment Grant	Federal	F	9/19/2020	\$ 34,766	\$ 34,766	\$ -	\$ 30,381	\$ -	\$ 30,381	\$ -	P3102						
DOJ	Dept. of Justice	FY20 CRF Equipment Grant	Federal	F	6/8/2020	\$ 87,179	\$ 87,179	\$ -	\$ 87,179	\$ -	\$ 87,179	\$ (0)	P3106						
DOJ	Dept. of Justice	FY22 JAG Equipment Grant	Federal	F	12/19/2022	\$ 23,574	\$ 23,574	\$ 2,045	\$ 16,413	\$ 20	\$ 16,433	\$ (20)	P3102						
FTA	Federal Transportation Admin.	202106 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018	\$ 6,751,751	\$ 7,189,383	\$ -	\$ 7,385,809	\$ -	\$ 6,527,315	\$ 858,494	R1103						
FEMA	FEMA GO	FEMA GO-Source Capture Exhaust Systems FS 1, 2, 3,	Federal	F	7/24/2020	\$ 202,083	\$ 202,083	\$ -	\$ 202,083	\$ -	\$ 202,083	\$ -	R1104						
UST/Wayne Co	US Treasury-Wayne Co.	CARES Act Funding	Federal	F	9/9/2020	\$ 966,688	\$ 966,688	\$ -	\$ 966,688	\$ -	\$ 966,688	\$ (0)	R1105						
NC Tourism	NC Tourism Recovery Grant	CARES Act Funding - Marketing Travel & Tourism	Federal	F	10/6/2020	\$ 25,750	\$ 25,750	\$ -	\$ 25,750	\$ -	\$ 25,750	\$ -	R1106						
Triangle YMCA	Triangle YMCA	Remote Learning Grant Parks & Recreation	Federal	F	11/18/2020	\$ 19,681	\$ 19,681	\$ -	\$ 19,681	\$ -	\$ 19,681	\$ -	R1106						
UST	US Treasury	ARP Funding	Federal	F	3/11/2021	\$ 8,813,514	\$ 8,813,514	\$ 39,241	\$ 9,182,950	\$ -	\$ 5,279,797	\$ 3,903,153	R1107						
SRF/DWI	EPA/NCDENR	CWSRF-Phase IV Sewer Rehab	Federal	F	11/26/2019	\$ 8,905,676	\$ 9,083,790	\$ -	\$ 4,851,571	\$ -	\$ 8,519,172	\$ (3,667,601)	S1102						
SRF/DWI	EPA/NCDENR	CWSRF-Sewer Rehab (Big Ditch & Carolina)	Federal	F	3/24/2021	\$ 1,235,100	\$ 1,259,802	\$ -	\$ 639,892	\$ -	\$ 730,989	\$ (91,097)	S1103						
Debt	Debt Funded	2010 Sewer GO Bonds D#001-E	Debt	D	2010	\$ 8,605,000	\$ 8,684,163	\$ 1,114	\$ 489,662	\$ -	\$ 466,382	\$ 23,280	S1104						
Goldenleaf	Goldenleaf Foundation	Hurr. Matthew Recovery Stormwater Drain. & Swr. R	Private	P	10/11/2017	\$ 598,574	\$ 598,574	\$ -	\$ 598,574	\$ -	\$ 598,574	\$ (0)	S1105						
SRF/DWI	EPA/NCDENR	Little Cherry Big Cherry Pump Station Relocation	Federal	F	Not Accepted Yet	\$ 3,058,000	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	S1106						
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-000	State	S	1/24/2022	\$ 300,000	\$ 304,500	\$ -	\$ 4,500	\$ -	\$ 302,300	\$ (297,800)	S1107						
DWI	NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$ 100,000	\$ 101,500	\$ -	\$ 1,500	\$ -	\$ 33,526	\$ (32,026)	S1108						
SRF/DWI	EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Station Insta	Federal	F	6/6/2019	\$ 32,400	\$ 265,513	\$ -	\$ 233,113	\$ -	\$ 265,513	\$ (32,400)	W1111						
SRF/DWI	EPA/NCDENR	CWSRF-Plate Settlers Project	Federal	F	3/7/2021	\$ 1,484,909	\$ 1,484,909	\$ -	\$ 1,519,536	\$ -	\$ 1,517,550	\$ 1,986	W1112						
SRF/DWI	EPA/NCDENR	CWSRF-2" Galvanized Water Line Replacement	Federal	F	Not Accepted Yet	\$ 5,999,395	\$ 6,029,395	\$ -	\$ 30,000	\$ -	\$ 25,000	\$ 5,000	W1113						
Debt	Debt Funded	Herman Park Center	Debt	D	Not Issued yet	\$ 11,150,000	\$ 11,150,000	\$ -	\$ -	\$ -	\$ 376,000	\$ (376,000)	G1102						
Donation	Private Donations	1919 LaFrance Fire Truck Restoration	Private	P	Ongoing	\$ 80,000	\$ 80,000	\$ -	\$ 32,691	\$ -	\$ -	\$ 32,691	G1103						
Donation/Gr	Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY24	Private	P	Ongoing	\$ 632,943	\$ 632,943	\$ -	\$ 557,943	\$ -	\$ 251,072	\$ 306,871	G1104						
Debt	Debt Funded	2018 Street Bonds (Debt #026-G)	Debt	D	Ongoing	\$ 5,048,522	\$ 5,048,522	\$ -	\$ 5,046,649	\$ -	\$ 4,980,164	\$ 66,485	G1105						
Debt	Debt Funded	Police/Fire Renovation (Debt #025-G)	Debt	D	Ongoing	\$ 6,417,326	\$ 6,417,323	\$ 396,000	\$ 6,813,323	\$ -	\$ 6,259,362	\$ 553,961	G1106						
Donation/Gr	Private Donations and Grants	Parks & Rec Special Revenue Fund	Private	P	Ongoing	\$ 45,636	\$ 45,636	\$ 750	\$ 46,386	\$ 166	\$ 42,284	\$ 4,102	G1107						
Donation/Gr	Private Donations, Grants and City	Community Relations Special Revenue Fund	Private	P	Ongoing	\$ 18,252	\$ 18,252	\$ -	\$ 16,531	\$ -	\$ 14,477	\$ 2,054	G1108						
NC OSBM	NC Office State Mgmt & Budget	State Grants Misc-OSBM FY23 St Approp	State	S	2/2/2023	\$ 50,000	\$ 50,000	\$ 349	\$ 50,603	\$ 575	\$ 7,144	\$ 43,459	G1109						
Donation/Gr	Private Donations, Grants and City	Police Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 62,183	\$ 62,182	\$ 2,550	\$ 64,823	\$ -	\$ 19,487	\$ 45,336	P3104						
City Fees	Stormwater Fees	Stormwater Drainage Projects	City Fees	C	Ongoing	\$ 1,594,366	\$ 1,594,366	\$ 267,114	\$ 1,861,258	\$ -	\$ 1,173,046	\$ 688,212	T2201						
Debt	Debt Funded	Smeal Aerial Fire Truck	Debt	D	9/2022	\$ 1,151,600	\$ 1,151,600	\$ -	\$ 1,136,500	\$ -	\$ 8,537	\$ 1,127,963	F3111						
Donation/Gr	Private Donations, Grants and City	Fire Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 4,050	\$ 4,050	\$ 1,205	\$ 4,786	\$ -	\$ 66	\$ 4,720	F3110						
Total						\$ 80,316,753	\$ 80,540,776	\$ 711,706	\$ 48,420,714	\$ 761	\$ 44,277,876	\$ 4,142,837							

Grant Source Legend:
F = Federal S= State D = Debt P = Private C = City Fees

Notes:
* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.



Report of Budget Funds Transfers - July, 2023 through June, 2024

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
		None for July 2022		
		Transfers - ALL FUNDS - Jul 2022		
		Transfers - ALL FUNDS - Jul 2022-Jul 2022		



Blue = Hide for final report

Donations Received Report
Fiscal Year 2022-23 Totals
Quarter Ending 6/30/2023

Account	Fund Name	Date	From	For	Ck#	Amount
FY22-23						
P3104-0006-8230	Police-Other Restricted Funds	8/25/2022	Walmart	Police Services		\$ 1,531.50
				Quarter 1 Ended 9/30/2022 - Total Donations		\$ 1,531.50
P3104-0006-56101	Police Other Restricted Funds	10/7/2022	Pat Pearce	Police Services	cash	\$ 50.00
P3104-0006-56101	Police Other Restricted Funds	10/28/2022	Pat Pearce	Police Services	cash	\$ 50.00
P3104-0006-56101	Police Other Restricted Funds	11/19/2023	Pat Pearce	Police Services	cash	\$ 50.00
P3104-0006-8230	Police Other Restricted Funds	10/26/2022	Walmart	Police Services	1542032	\$ 1,100.00
P3104-0006-8230	Police Other Restricted Funds	11/2/2022	Walmart	Police Services	1551366	\$ 1,000.00
P3104-0006-8230	Police Other Restricted Funds	12/8/2022	Walmart	Police Services	1598090	\$ 1,500.00
G1107-0006-8223	Parks & Rec Special Revenue Fund	12/1/2022	NCTA	P & R	13452	\$ 4,000.00
				Quarter 2 Ended 12/31/2022 - Total Donations		\$ 7,750.00
11-0006-56101	Donations	12/6/2022	Anne H Scott	Cemetery Maintenance	1052	\$ 900.00
P3104-0006-56101	Police Other Restricted Funds	1/4/2023	Pat Pearce	Police Services	cash	\$ 120.00
P3104-0006-56101	Police Other Restricted Funds	1/11/2023	Pat Pearce	Police Services	cash	\$ 50.00
P3104-0006-56101	Police Other Restricted Funds	2/9/2023	Pat Pearce	Police Services	cash	\$ 50.00
P3104-0006-56101	Police Other Restricted Funds	3/8/2023	Pat Pearce	Police Services	cash	\$ 50.00
G1107-0006-8223	Parks & Rec Special Revenue Fund	2/1/2023	Wayne Co United Soccer Club	P & R	38393012	\$ 2,060.48
F3110-0006-56103A	Fire Special Revenue Fund	11/21/2022	Walmart	Fire Services	22-010867470	\$ 531.35
F3110-0006-56103A	Fire Special Revenue Fund	11/21/2022	Walmart	Fire Services	22-002362566	\$ 500.00
F3110-0006-56103A	Fire Special Revenue Fund	11/21/2022	Walmart	Fire Services	22-002362742	\$ 500.00
F3110-0006-56103B	Fire Special Revenue Fund	3/20/2023	E Smith DDS	Fire Services (Summer Camp)	5047	\$ 500.00
F3110-0006-56103B	Fire Special Revenue Fund	2/22/2023	Haithcock, Barfield, Hulse & King PLLC	Fire Services (Summer Camp)	47447	\$ 1,000.00
F3110-0006-56103B	Fire Special Revenue Fund	3/27/2023	Bicycle World	Fire Services (Summer Camp)	19557	\$ 100.00
				Quarter 3 Ended 3/31/2023 - Total Donations		\$ 6,361.83
P3104-0006-56101	Police Other Restricted Funds	4/12/2023	Pat Pearce	Police Services	cash	\$ 50.00
P3104-0006-56101	Police Other Restricted Funds	5/17/2023	Pat Pearce	Police Services	cash	\$ 50.00
P3104-0006-56101	Police Other Restricted Funds	6/7/2023	Pat Pearce	Police Services	cash	\$ 90.00
F3110-0006-56103B	Fire Special Revenue Fund	5/6/2023	Seegars	Fire Services (Summer Camp)	57276	\$ 250.00
F3110-0006-56103B	Fire Special Revenue Fund	6/2/2023	WPC	Fire Services (Summer Camp)	5460	\$ 200.00
				Quarter 4 Ended 6/30/2023 - Total Donations		\$ 640.00
				Fiscal Year to Date - Total Donations		\$ 16,283.33

Noncash Donation

One February 22, 2023 the Fire department received a 65" TLC TV from Ms. Tonya Sykes and Ms. Rachel Nash valued at \$650.00

- The cause of fire incidents was determined 50% of the time. 50% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 5:04.
- A full response within 8 minutes occurred 95% of all calls.
- There were 0 Civilian injuries, 0 Civilian deaths, 1 Fire Service injury and 0 Fire Service deaths.
- The American Red Cross assisted 0 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Station Tours, Birthday Parades, Sprinkler Fun Days, The First Annual Health and Wellness Housing Fair Event, Choice Neighborhood Summer Extravaganza, Truck Displays, and Center Street Jam. We reached 114 Adults and 367 Children with fire prevention materials.

2023	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	July	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	277	222	229	262	263	277	389						274	1919
Structure Fires:	2	3	7	4	4	4	4						4	28
EMS Calls:	117	94	93	86	103	116	203						116	812
Vehicle Accidents:	31	26	28	36	42	27	31						32	221
Fire Alarms:	42	38	33	55	45	58	67						48	338
Other:	85	61	68	81	69	72	84						74	520
Training Hours:	3118	2873	3074	2218	2063	1777	1707						2404	16830
Safety Car Seat Checks:	7	4	0	1	0	5	4						3	21
Inspections:	115	116	155	149	110	88	105						120	838
2022	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	216	195	226	231	236	264	246	264	280	231	255	296	245	2490
Structure Fires:	5	6	8	5	4	1	3	3	1	1	5	1	4	43
EMS Calls:	79	78	80	92	83	86	99	124	103	73	79	82	88	1058
Vehicle Accidents:	22	23	22	26	32	38	27	24	33	31	30	35	29	343
Fire Alarms:	44	35	48	53	63	56	57	53	73	59	67	78	57	686
Other:	66	53	68	54	54	83	60	60	70	68	74	100	67	811
Training Hours:	2757	2806	2884	2260	1704	1715	1452	1700	1647	1835	1742	1214	1976	23716
Safety Car Seat Checks:	0	0	4	3	5	2	5	3	2	5	1	2	3	32
Inspections:	132	123	153	136	143	187	112	142	145	135	134	80	135	1622

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Coordinated Occupational Health Nurse Interview Panel
- Researching background check companies for competitive pricing
- Researching SJAFB Skilled Bridge Program
- Participated in Choice Neighborhood Community Engagement Event
- Participated in Second Chance Employment & Resource Fair
- Assisted with Public Works/Garage Interviews
- Established standing medical orders for Immediate Care with Dr. Grant
- Researching and preparing benchmarks for Police Department Salaries
- Preparing for New Hire Orientation on August 16, 2023
- Coordinating Hike to the Mountains – Presented by Wellness Committee
- Preparing for Supervisors Training scheduled for August 1-3
- Preparing for Pierce Insurance 2024 Open Enrollment for Supplemental Benefits for October 16 – 27, 2023
- Preparing for BCBS State Health Plan 2024 Open Enrollment scheduled for October 9 – 27, 2023
- Preparing for American Red Cross Blood Drive in September 18, 2023

Safety

- July City Hall Fire and Defibrillator Inspections.
- Investigated The Hub storage problems.
- WRF safety check
- Investigated an accident involving a solid waste vehicle.
- Investigated an accident involving a Police Officer.
- NC Prima Regional meeting on July 21 in Durham.
- Visited crews on Leslie Street and Walnut Street doing water line construction.
- Met with John Albert concerning needs for his division in the upcoming year.
- Did field inspections check on crews during the Heat advisory.
- Field Safety for private contractors
- Field Safety with crews

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 104 clinic visits this month.

DRUG SCREENS = 18 TOTAL	
New Hire CDL: 1 New Hire non- CDL: 3 Promotion CDL: 0 Promotion non-CDL: 3	Post-Accident DOT: 0 Post-Accident Non- DOT: 0
Instant Drug Screens: 3	
Random Safety Sensitive Drug Screen: 1 Random Safety Sensitive Breath Alcohol Test: 0	Random DOT Drug Screens: 7 Random DOT Breath Alcohol Test: 1

Health Training Sessions:

- 5 routine BP checks
- 18 Drug Screens
- 2 Breath Alcohol test
- 2 Audiograms performed
- 1 Tetanus vaccine
- 1 Hepatitis B vaccine
- 1 Finger stick Blood sugar checks
- Email to all employees: "Importance of Vitamin D"
- CPR- Public Utilities -8 employees certified in CPR/ AED training (July 12th)
- EAP pamphlets distributed at Police Department to all staff July 18th
- Hearing Reviews @ Public Works – July 18th
- TB skin test July 11th- Fire Dept C shift (13 employees)
- Email sent July 28th to all employees requesting particular topics they'd like discussed in monthly Health presentations by nurse

Meetings:

- Wellness Committee meeting – July 27th

Other health-related information pertinent to employees include:

- 1 employee COVID positive/Quarantined
- 2 employees started FMLA
- 8 Workplace injuries (4 were OSHA recordable)
- 2 EAP referrals

MONTHLY STATISTICS

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	428	430	428	426	427	431	432						429
Employees – Part Time	92	89	91	94	110	121	125						103
Total Employees	520	519	519	520	538	552	557						532
Male	402	402	400	399	412	419	422						408
Female	118	117	119	121	126	133	135						124
Ethnicity – White (Not Hisp or Latino)	317	318	318	318	325	331	332						323
Ethnicity – Black or African American	179	173	172	175	183	188	193						180
Ethnicity – Hispanic or Latino	15	16	16	16	19	21	20						18
Ethnicity – Asian	4	4	4	3	3	3	3						3
Ethnicity – Other	7	7	8	8	8	9	9						8
Vacancies	39	45	41	41	37	37	38						40
Applications	137	389	354	320	185	138	363						269
Applicant Notices	43	90	218	173	63	127	185						128
New Hires	10	4	8	1	12	4	12						7
Promotions	0	0	0	0	10	1	3						2
Resignations	3	8	4	4	5	6	6						5
Retirements	1	1	1	1	0	0	0						1
Terminations - Involuntary	1	0	0	0	0	2	1						1
Turnover Rate	1.2%	2.1%	1.2%	1.2%	1.2%	1.9%	1.4%						1.5%
Vehicle Accidents	3	3	2	2	4	1	3						3
Workers' Comp	0	2	3	2	5	2	8						3
FFCRA Leave/ Covid Related	13	3	3	0	0	0	1						3
Telework	13	14	14	14	14	14	14						14

MONTHLY STATISTICS

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	423	427	418	417	420	427	424	422	427	427	423	431	424
Employees – Part Time	116	111	113	117	137	143	143	144	137	125	106	100	124
Total Employees	539	536	531	534	557	570	567	566	564	552	529	531	548
Male	411	412	409	411	420	428	426	425	429	417	404	408	417
Female	128	124	122	123	137	142	141	141	135	135	125	123	131
Ethnicity – White (Not Hisp or Latino)	321	324	321	325	332	340	339	338	334	324	316	321	328
Ethnicity – Black or African American	195	190	188	187	200	204	203	202	206	207	189	188	197
Ethnicity – Hispanic or Latino	18	17	17	17	19	19	18	18	16	16	15	16	17
Ethnicity – Asian	1	1	1	1	1	2	2	2	2	2	2	2	2
Ethnicity – Other	4	4	4	4	5	5	5	5	6	6	7	7	5
Vacancies	24	25	30	31	31	33	26	36	34	35	35	27	31
Applications	308	179	386	215	251	392	121	317	146	309	123	94	237
Applicant Notices	141	147	90	90	230	173	92	97	476	126	69	43	148
New Hires	6	4	9	9	7	9	7	7	7	4	4	6	7
Promotions	3	0	4	4	3	3	0	2	6	8	6	2	3
Resignations	6	10	9	9	3	8	8	6	7	5	3	3	6
Retirements	2	2	2	2	1	2	2	1	1	0	2	5	2
Terminations - Involuntary	2	1	0	0	0	1	0	1	1	1	1	1	1
Turnover Rate	2.4%	3.0%	2.6%	2.1%	1.0%	2.6%	2.4%	1.9%	2.1%	1.4%	1.4%	2.1%	2.1%
Vehicle Accidents	5	1	4	1	4	2	3	4	0	0	2	3	3
Workers' Comp	0	0	0	0	0	0	0	0	1	0	1	0	0
FFCRA Leave/ Covid Related	76	7	1	1	9	14	23	3	9	7	1	8	13
Telework	11	11	11	11	11	12	13	13	13	13	13	13	12

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

July 2023

Prepared By: Angela Price

Date Prepared: August 5, 2023

- Setup sculptures site for DGDC.
- Replaced faulty memory in SAN.
- Upgraded Video Servers for Security Cameras.
- Installed TVs in Large Conference Room and at BMSC.
- Resolved SCADA issues.
- Replaced Printer and UPS at Compost.
- Repaired issue with City Hall HVAC.
- Installed Cameras at TC Coley and City Hall.
- Upgrades computer setup for Vice.
- Upgraded audio/video for Council Chambers and LCR.
- Updated GETAC for GPD.
- Replaced Cameras at GEC and City Hall.
- Upgrades Web Server software.
- Replaced Agitator PC at Compost.

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	825	719	842	692	730	689	710						744	5207
Tickets Closed	776	840	805	694	694	778	746						762	5335
Open Tickets	433	312	349	347	383	294	258						339	

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	379	353	430	362	451	503	562	523	624	749	663	656	521	6,255
Tickets Closed	310	304	466	398	392	540	464	548	590	686	689	795	515	6,182
Open Tickets	474	523	487	451	510	473	571	546	580	643	617	478	529	

INSPECTIONS

July 2023

Prepared By: Allen Anderson, Jr.

Date Prepared 08/03/23

The valuation of all permits issued for July totaled \$36,509,307. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$61,209. Of the permit fees collected for the month, \$4,275 was collected in technology fees. Plan review fees collected during the month totaled \$4,710. Business Registration fees collected totaled \$3,940.

The Inspectors did a total of 709 inspections for the month. During the month of July, ten (10) business inspections were completed. A total of 359 permits were issued for the month. Seventy-five (75) plan reviews were completed for July.

2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.7	\$43.8	\$23.8	\$9.2	\$10.4	\$7.6	\$36.5						\$19.9
All Bldgs \$ (M)	\$3.5	\$42.1	\$6.3	\$5.0	\$6.7	\$5.3	\$25.8						\$13.5
Residential \$ (K)	\$1.5M	\$652	\$2.8M	\$2.6M	\$4.1M	\$2.9M	\$4.3M						\$2.7M
Misc \$ (M)	\$4.2	\$1.7	\$17.5	\$4.2	\$3.7	\$2.3	\$10.7						\$6.3
Permit Fee \$ (K)	\$31	\$40	\$65	\$39	\$50	\$35	\$61						\$46
Inspections	511	517	626	542	717	781	709						629
Permits Issued	287	413	347	414	333	348	359						357
Plan Reviews	49	35	49	53	83	58	75						57
2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$3.9	\$11.1	\$5.4	\$6.7	\$5.1	\$9.6	\$17.8	\$6.5	\$9.7	\$10.7	\$8.6	\$5.6	\$8.4
All Bldgs \$ (M)	\$2.1	\$9.1	\$3.9	\$5.0	\$2.4	\$7.6	\$15.4	\$3.3	\$6.5	\$9.4	\$6.4	\$2.3	\$6.1
Residential \$ (K)	\$813	\$3M	\$472	\$4.4M	\$341	\$1.3M	\$0	\$300	\$3.1M	\$1.1M	\$1.1M	\$1.1M	\$1.4M
Misc \$ (M)	\$1.8	\$2	\$1.4	\$1.7	\$2.7	\$2.0	\$2.4	\$3.2	\$3.1	\$1.3	\$2.3	\$3.3	\$2.3
Permit Fee \$ (K)	\$39	\$43	\$43	\$35	\$43	\$41	\$36	\$48	\$43	\$42	\$33	\$29	\$40
Inspections	460	551	654	614	584	730	531	661	621	587	836	512	612
Permits Issued	258	281	288	281	336	344	253	306	488	306	288	208	303
Plan Reviews	38	66	79	39	45	48	58	56	74	57	33	23	51

PARAMOUNT
July 2023
Prepared by: Adam Twiss
Date Prepared 8/14/2023

-----PARAMOUNT THEATRE-----

- **July activity included 17 rental/use days, including 5 public performances.**
 - Notable Activity:
 - Norwayne Fundraiser Event
 - StageStruck 2-week camp residency with 4 public performances
- **July cancelled/rescheduled programming includes 6 days, 4 public performances**
- **Repairs and Maintenance:**
 - Façade Elements removed due to deterioration, to be reattached by TA Loving.
 - HVAC Controls upgrade budgeted and being coordinated with Piedmont.
 - Wheelchair lift – To be revisited in 2024.
 - Sound System repair and upgrade – Foundation to fund.
 - Roof repairs have held; interior ceiling stains and water damage to be repaired.

-----FINANCIAL-----

Expenses: \$25,165: Labor: \$23,157 / Operations: \$858 / Artist and Renter box office Payout: \$1,150

Revenues: \$15,366: Tickets: -\$13,284 / Building Rentals: -\$495 / Concession: \$1587

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY 24 Total	Average
Exp	\$25,165												\$25,165	\$25,165
Rev	\$15,366												\$15,366	\$15,366
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677	\$52,943	\$64,232	\$38,325	\$149,481	\$63,274	\$46,490	\$66,591	\$75,399	\$100,423	\$110,336	\$849,210	\$70,768
Rev	-\$867	\$9,685	\$27,448	\$27,531	\$54,098	\$99,030	\$49,176	\$12,457	\$67,200	\$47,572	\$77,666	\$71,398	\$542,394	\$45,200

- Our Bryan Multi-Sports Complex (MSCX) was used as a site for a soccer camp put on by North Carolina State University (NCSSU) – **400 participants**
- Both Mina Weil Pool and Peacock Pool operated on their regular schedules in July – **2,500+ participants**
- Sensory Swim was offered on Tuesdays in July – **20 participants**
- Goldsboro Parks and Recreation (GPR) offered Group Swim Lessons in July for a fee - **23 participants**
- Goldsboro Event Center (GEC) hosted fifteen (15) events during July – **1,810 guests** and four (4) City of Goldsboro events – **206 guests**
- Staff at the GEC had to turn away **27 patrons** due to dates already being booked
- Our Annual Tube the Neuse was held on July 15th – **101 participants**
- Goldsboro Golf Course hosted several tournaments this month including Wayne County Amateur – **143 golfers** and Seymour Johnson AFB Leagues – **30 golfers**
- Youth Karate Program at WA Foster Center in July – **116 participants**
- Attendance in our Youth and Adult Game Rooms at WA Foster Center – **356 visitors**
- Full-Day Camp for 7-12 year olds and Half-Day Camp for 5-6 year olds held at WA Foster Center – **200+ participants**
- Senior Card Group Play at TC Coley Community Center – **125 participants**
- Gym Open Play at WA Foster Center for Adults and Youth during July – **755 participants**
- Park Maintenance Staff continue to clean the park restrooms and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$21,154	\$17,487	\$22,241	\$18,705	\$11,441	\$11,359	\$12,152						\$16,363
Facility Usage	1250	1975	1802	3225	2065	2165	2016						2071
Expenditures	\$6,742	\$8,122	\$7,537	\$6,475	\$13,627	\$17,384	\$8,527						\$9,773
W. A. Foster Recreation Center													
Program Revenue	\$2,860	\$2,977	\$2,195	\$1,170	\$1,165	\$14,570	\$825						\$3,680
Rental Revenue	\$948	\$1,827	\$2,918	\$1,088	\$625	\$308	\$2,195						\$1,416
Facility Usage	2633	1632	2022	2651	2983	1546	2077						2221
Expenditures	\$6,989	\$12,076	\$12,603	\$11,993	\$8,585	\$26,741	\$19,668						\$14,094
T. C. Coley Community Center													
Program Revenue	\$497	\$1,130	\$539	\$280	\$250	\$167	\$211						\$439
Rental Revenue	\$1,890	\$720	\$450	\$450	\$450	\$1,015	\$1,015						\$856
Facility Usage	197	73	170	193	210	154	177						168
Expenditures	\$1,874	\$1,379	\$2,203	\$3,934	\$6,644	\$14,466	\$6,706						\$5,315
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$36	\$18						\$8
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Facility Usage	190	182	98	98	45	74	166						122
Expenditures	\$7,618	\$8,447	\$6,350	\$6,729	\$7,462	\$11,736	\$8,627						\$8,138
Senior Programs & Pools													
Program Revenue	\$0	\$185	\$0	\$140	\$11	\$4,082	\$8,749						\$1,881
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$400	\$875						\$182
Facility Usage	166	251	295	210	212	2383	2720						891
Expenditures	\$3,749	\$5,489	\$4,688	\$3,818	\$5,927	\$20,543	\$21,611						\$9,404
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$65	\$32,120	\$23,050	\$1,142	\$5,780	\$2,565	\$45						\$9,252
Rental Revenue	\$6,136	\$0	\$85	\$0	\$900	\$0	\$0						\$1,017
Facility Usage	17550	19750	21900	22350	36285	21222	14380						21920
Expenditures	\$4,917	\$9,557	\$10,461	\$10,886	\$10,456	\$33,132	\$7,678						\$12,441
Golf Course													
Revenues	\$37,930	\$32,709	\$55,850	\$48,454	\$56,560	\$73,812	\$61,821						\$52,448
Expenditures	\$63,976	\$35,563	\$52,218	\$36,482	\$53,315	\$60,208	\$31,528						\$47,613
Rounds of Golf	1200	1592	2788	1941	2309	2120	2110						2009
Net	-\$26,046	-\$2,854	\$3,632	\$11,972	\$3,245	\$13,603	\$30,293						\$4,835
Special Events													
Revenues / Sponsorships	\$0	\$2,000	\$0	\$0	\$1,600	\$1,730	\$1,659						\$998
Participation	0	200	70	152	160	101	101						112
Expenditures	\$18	\$911	\$511	\$94	\$3,170	\$2,194	\$1,551						\$1,207
TOTAL REVENUE	\$71,480	\$91,155	\$107,328	\$71,429	\$78,782	\$110,044	\$89,565						\$88,540
TOTAL EXPENSES	\$95,883	\$81,544	\$96,571	\$80,411	\$109,186	\$186,404	\$105,896						\$107,985
TOTAL REVENUE FOR THE YEAR			\$619,783										
TOTAL EXPENSES FOR THE YEAR			\$755,895										

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Recreation Center													
Program Revenue	\$1,910	\$520	\$720	\$978	\$2,050	\$27,880	\$3,200	\$1,190	\$720	\$1,710	\$1,505	\$990	\$3,614
Rental Revenue	\$735	\$1,475	\$1,530	\$2,350	\$520	\$1,366	\$1,013	\$1,895	\$0	\$0	\$450	\$450	\$982
Facility Usage	250	189	243	188	159	1475	470	224	286	468	390	292	386
Expenditures	\$7,135	\$5,287	\$6,294	\$6,126	\$5,142	\$8,344	\$17,670	\$8,333	\$4,855	\$5,048	\$4,652	\$4,485	\$6,948
WA Foster Recreation Center													
Program Revenue	\$895	\$295	\$505	\$430	\$2,453	\$3,750	\$1,475	\$1,185	\$1,108	\$1,258	\$563	\$1,952	\$1,322
Rental Revenue	\$900	\$2,820	\$1,800	\$3,058	\$2,163	\$1,653	\$2,950	\$1,025	998	\$1,238	\$513	\$1,377	\$1,625
Facility Usage	1595	1565	1565	2051	1814	2495	2268	2814	1825	1719	1579	2325	1779
Expenditures	\$18,218	\$18,684	\$16,911	\$16,186	\$12,952	\$13,819	\$29,738	\$15,471	\$8,798	\$11,022	\$9,556	\$10,764	\$15,177
T.C. Coley Community Center													
Rental Revenue	\$518	\$450	\$518	\$518	\$880	\$948	\$525	\$698	\$855	\$585	\$585	\$585	\$639
Expenses	\$1,848	\$0	\$0	\$0	\$80	\$0	\$100	\$0	\$0	\$42	\$0	\$357	\$202
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$39	\$0	\$3
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	95	119	152	58	360	220	203	211	222	230	160	123	179
Expenditures	\$5,865	\$5,592	\$5,921	\$5,620	\$4,039	\$4,761	\$6,253	\$2,946	\$2,064	\$10,867	\$11,985	\$6,856	\$6,064
Senior Programs & Pools													
Program Revenue	\$105	\$105	\$105	\$105	\$1,807	\$8,484	\$4,936	\$2,594	\$190	\$190	\$462	\$190	\$1,606
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	232	376	375	1013	1243	3492	3287	1870	268	256	194	271	1073
Expenditures	\$1,027	\$2,257	\$1,874	\$1,722	\$2,437	\$11,092	\$37,817	\$30,044	\$13,284	\$5,555	\$3,114	\$5,234	\$9,621
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$5,555	\$16,145	\$10,338	\$3,319	\$19,384	\$2,790	\$3,155	\$27,200	\$27,200	\$2,990	\$7,460	\$1,362	\$10,575
Field / Shelter Rental \$	\$0	\$0	\$0	\$150	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$44
Facility Usage	10673	14935	23858	29346	44914	36785	11450	13125	13125	23100	23000	13425	21478
Expenditures	\$22,418	\$15,209	\$16,761	\$19,436	\$34,794	\$10,597	\$16,635	\$11,609	\$9,099	\$8,745	\$13,479	\$5,587	\$15,364
Golf Course													
Revenues	\$15,988	\$33,437	\$50,876	\$63,756	\$68,934	\$61,883	\$51,301	\$56,058	\$50,749	\$58,366	\$34,376	\$26,979	\$47,725
Expenditures	\$31,667	\$37,653	\$43,486	\$35,649	\$38,279	\$49,110	\$57,300	\$80,153	\$43,513	\$41,316	\$34,791	\$43,762	\$44,723
Rounds of Golf	433	1296	1724	2502	1936	1976	1816	1401	1291	1699	1120	541	1478
Net	-\$15,680	-\$4,216	\$7,390	\$28,107	\$30,655	\$12,773	-\$5,999	-\$24,100	\$7,236	\$17,051	-\$415	-\$16,782	\$3,002
Special Events													
Revenues / Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,975	\$0	\$0	\$300	\$370	\$0	\$0	\$220
Participation	0	0	0	1600	0	110	0	0	75	766	0	5000	629
Expenditures	\$2,013	\$110	\$110	\$285	\$0	\$1,599	\$0	\$0	\$472	\$472	\$0	\$1,861	\$577
TOTAL REVENUE	\$26,606	\$55,247	\$66,392	\$74,664	\$98,266	\$110,729	\$68,555	\$91,845	\$81,122	\$66,707	\$45,952	\$34,185	\$820,269
TOTAL EXPENSES	\$90,191	\$84,792	\$91,357	\$85,024	\$97,723	\$99,322	\$165,513	\$148,556	\$82,085	\$83,067	\$77,577	\$78,905	\$1,184,112
TOTAL REVENUE FOR THE YEAR				\$820,269									
TOTAL EXPENSES FOR THE YEAR				\$1,184,112									

**Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas except for our Golf Course. All these costs are included in our Golf Course Expenditures.

PLANNING

July 2023

Prepared By: Rachael Smith

Date Prepared: August 10, 2023

Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff continues compliance with the NCGS Legislative 160D updates. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports.

2023

2023	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level														
Site Plans	4	0	1	3	5		11							
Subdivision	3	2	1	3	0	0	2							
Planning/City Council														
Rezoning	3	2	1	2	3	4	1							
Special Use	1	3	1	0	2	2	1							
Annexation	1	0	0	0	0	0	0							
Home Occupation	1	0	0	0	0	1	0							
Historic District Commission														
Commission Review	0	3	2	2	3	3	2							
Staff Review	0	0	2	2	1	2	2							
UDO Violations														
Notice of Violations				4	10	0	0							
Violations with Payments				1	0	0	0							
Code Enforcement														
Notice of Violations (Require Lot Cut)	0	0	0	0	38									
Notice of Violations (Total NOV's Issued)				119	125									
Grass Cutting Payments to Contractor	\$0.00	\$0.00	\$0.00	\$0.00	\$2,600									
Unsightly Lot Payments to Contractor				\$490.00	\$4,600									
Tagged Vehicles	0	1	0	3	4									
Illegal Signs Removed	56	102	222	156	333									
Bags of Litter Picked Up	128	303	189	271	189									

2022

2022	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level														
Site Plans	0	0	3	4	0	6	2	3	1	5	3	0	27	2
Subdivison	0	0	2	2	0	4	0	1	1	0	1	0	11	1
Planning/City Council														
Rezoning	0	2	4	3	5	2	1	3	2	2	3	1	28	2
Special Use	3	1	0	1	2	1	3	3	2	2	3	0	21	2
Annexation	-	-	-	-	-	-	-	-	-	-	1	1	2	0
Historic District Commission														
Commission Review	1	1	1	0	2	0	3	1	0	1	1	2	13	1
Staff Review	1	2	1	2	1	1	2	1	0	0	2	0	13	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	0	0	85	79	47	64	55	28	4	362	45
Grass Cutting Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$4,565	\$2,755	\$3,675	\$2,924	\$1,435	\$ 784.00	\$16,138	\$2,017
Tagged Vehicles	48	25	18	13	3	7	9	6	15	18	3	12	177	15
Illegal Signs Removed	56	92	102	202	88	127	266	79	96	45	29	36	1218	102
Bags of Litter Picked Up	202	165	222	286	198	400	326	422	332	247	114	208	3122	260

GOLDSBORO POLICE DEPARTMENT

July 2023

Prepared By: Michael D. West

Date Prepared: August 8, 2023

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for July 2023 was 213, compared to 168 for July 2022.

Property with an estimated value of \$500,746 was reported stolen, while property with an estimated value of \$156,239 was recovered and property damaged was \$42,310.

Officers arrested 86 people and issued 267 citations during the month. There were 12 drug-related charges.

There was 0 report(s) of assault(s) on officer(s).

Revenue collected for July 2023 included:

Police Reports	\$ 572.00
Fingerprints	\$ 40.00
Special Events	\$ 300.00
Total	\$ 912.00

PART I CRIME COMPARISON & TREND														
2023	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	0	1	2	2	0	0						5	
Rape	0	2	1	2	0	0	0						5	
Robbery	2	1	4	1	5	4	2						19	
Aggravated Assault	15	17	26	16	20	17	23						134	
Breaking & Entering	22	16	12	18	29	24	30						151	
Larceny	112	88	110	114	160	148	135						867	
Motor Vehicle Theft	10	10	16	12	9	9	23						89	
Arson	0	0	0	0	1	0	0						1	
TOTALS	161	134	170	165	226	202	213						1271	
2022	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	1	2	0	0	2	0	0	1	0	0	1	7	
Rape	1	2	1	3	1	1	1	1	2	0	3	3	19	
Robbery	1	2	6	3	5	3	8	2	2	2	5	2	41	
Aggravated Assault	11	12	20	31	27	20	20	19	25	16	13	13	227	
Breaking & Entering	25	19	18	26	19	28	24	16	24	17	10	10	236	
Larceny	92	86	95	118	94	117	106	127	103	162	102	112	1314	
Motor Vehicle Theft	6	6	7	5	15	21	9	7	9	14	15	6	120	
Arson	0	1	0	1	0	0	0	0	0	0	0	0	2	
TOTALS	136	129	149	187	161	192	168	172	166	211	148	147	1966	

PUBLIC UTILITIES DEPARTMENT

July

Prepared By: Robert Sherman

Date Prepared: August 11, 2023

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - Currently implementing Capital Projects for the replacements of the ATs at the WTP and at the NRPS.
 - 1 uncertified operator, but the Water Treatment Plant is fully staffed.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for June is 7.87-MGD. The yearly average flow for the WRF is 8.57-MGD. This puts the WRF at 60% capacity.
 - All the city's 26 pump stations are operating well. No major issues to report.
 - Working on implementation several Capital Improvements projects: Bar screen at New Hope L/S, Generator at Westbrook L/S, replacement of the underdrain system for Sand filter #2 and Upgrade of the Public Utilities Telemetry System Replace Transfer Switches at the Neuse River Pump Station and WTP, Replace Bulk Storage Tank at the WRF, Construct Bay 8 enclosure at the Compost Facility and Replace flow meters at the WTP.
 - 5 uncertified operators at the WRF, but the Water Reclamation Facility is fully staffed.
 - Ash St. Lift Station upgrade with MOPCO is in service. River Bend Lift Station construction has started. The River Bend lift station will replace Big and Little Cherry lift stations.

Compost Facility

- Eight hundred and twenty-two cubic yards of compost and mulch were sold in July 2023.
- 1 Compost operator with no Class B driver's license, but the Compost Facility is fully staffed.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2023 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.82	5.80	6.32	5.35	5.58	6.76	6.29						5.99
Sewer**	7.23	9.94	7.81	9.94	8.64	7.87	9.69						8.77
Compost	163	358	835	1509	888	866	822						777

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2022 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.608	5.487	5.60	5.53	5.91	6.15	6.304	6.330	6.254	5.97	5.80	6.086	5.92
Sewer**	9.15	9.32	8.63	7.86	7.57	6.56	7.85	7.34	7.05	6.99	6.48	6.67	7.62
Compost	165	972	663	1,287	995	278	419	204	491	619	830	262	599

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

July 2023

Prepared by: Jamie Stanley

Date Prepared: 11 August 2023

Monthly Highlights

Buildings & Grounds: Buildings & Grounds: Pressure washing City Hall buildings and sidewalks, several lighting, electrical and plumbing issues consumed a majority of Building Maintenance's time. Grounds added Royal Ave mowing and trimmed the Crepe Myrtle and assisted in 2 Center St. Jams.

Distribution & Collections: Call duty responded to 13 after hour calls--total of 23 hours. Completed 118 work orders.

Streets & Stormwater: Repaired 15 Utility cuts totaling 136.9 SY and 88 potholes, 10 trees in roadway, 3 separate concrete pours, removed 368 tons of sediment and vegetation from Big Ditch, 386 LF of small ditches cleaned, Swept 229.2 curb miles, Jet Rod 3,296 LF storm pipe, cleaned 12 Manholes and 17 Catch Basins.

Departments		2023												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	10.7	17.6	11.3	9.8	19.0	20.0	24.5						16.1
	Lines Camera'd (1000-ft)	1.6	5.2	3	3.3	4.6	3.7	2.5						3.4
	Water Repairs	30	22	23	24	31	16	21						23.9
	Sewer Repairs	12	12	18	16	24	10	17						15.6
	Hydrants Replaced/Fixed	12	3	5	3	2	3	5						4.7
	Meter Install/Changed	3	5	8	5	4	8	6						5.6
Bldg & Grounds	Radio, Electrical, Bldg	49	61	63	33	44	39	39						46.9
	ROW Mowing (ac)	0	0	0	61	91	82	97						47.3
	City-Owned Lots Mowing (ac)	0	15	69	75	276	102	67						86.3
Garage	Total Work Orders	249	207	265	245	279	213	228						240.9
	Total Fuel Cost (x1000)	\$ 79	\$ 74	\$ 76	\$ 75	\$ 86	\$ 77	\$ 87						79.1
Solid Waste	Refuse (x1000 tons)	1.08	0.91	1.10	0.98	1.08	1.03	1.11						1.041
	Recyclables (tons)	0	38	0	37	71	56	39						34.5
	Leaf-n-Limbs (x1000 tons)	0.9	0.8	0.6	0.6	0.5	0.5	0.4						0.589
Cemetery Funerals		5	4	5	5	4	0	1						3.4
Street & Storm	Utility Cut Repairs	9	8	23	17	32	20	15						17.7
	Pot Hole Repairs	70	65	105	145	113	110	88						99.4
	Streets Swept (miles)	49.7	102	170.8	130.2	190	196.5	229.2						152.6
	Pipe&Open Ditch Maint(1000-ft)	4.05	2.07	2.16	2.43	0.00	0.40	0.38						1.6
	Ditch mowing (1000-ft)	0.00	2.85	0.00	0.00	50.48	7.91	3.68						9.3
	Storm Pipe Repairs	1	3	1	7	4	0	3						2.7
		2022												
Distribution & Collections	Utility Line Maint (1000-ft)	9.1	4.7	9.0	14.8	12.9	15.3	37.1	31.0	4.5	5	11.9	6.4	13.5
	Lines Camera'd (1000-ft)	2.3	1.9	2.2	1.9	3.5	7.1	3.0	4.1	4.1	3.5	4	2.4	3.3
	Water Repairs	33	37	25	26	19	27	25	24	14	25	26	21	25.2
	Sewer Repairs	20	19	20	14	25	17	28	11	12	6	18	6	16.3
	Hydrants Replaced/Fixed	2	2	2	1	8	3	2	32	3	5	10	6	6.3
	Meter Install/Changed	12	27	16	6	12	15	4	8	5	5	8	6	10.3
Bldg & Grounds	Radio, Electrical, Bldg	41	53	42	35	38	48	46	41	29	29	38	34	39.5
	ROW Mowing (ac)	32	15	55.5	74.2	92.8	65.6	90.6	53.3	96.8	38.5	0	0	51.2
	City-Owned Lots Mowing (ac)	0	10	39.2	84	195.9	226.7	147.5	165.7	86.8	11	0	0	80.6
Garage	Total Work Orders	295	200	257	212	224	244	227	253	219	232	204	165	227.7
	Total Fuel Cost (x1000)	\$ 49	\$ 48	\$ 57	\$ 52	\$ 117	\$ 141	\$ 112	\$ 111	\$ 98	\$ 93	\$ 89	\$ 70	86.4
Solid Waste	Refuse (x1000 tons)	1.07	0.91	1.11	0.98	1.04	1.09	0.96	1.16	0.97	0.81	0.91	1.05	1.0
	Recyclables (tons)	20	38	0	0	0	0	0	41	68	87	51	55	30.0
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.5	0.5	0.5	0.9	0.5	0.4	0.5	0.6	0.6	0.8	0.6
Cemetery Funerals		4	5	4	2	2	5	4	3	2	3	8	5	3.9
Street & Storm	Utility Cut Repairs	0	36	23	16	13	9	17	16	9	15	14	0	14.0
	Pot Hole Repairs	65	51	116	14	56	15	33	57	23	16	16	39	41.8
	Streets Swept (miles)	78.2	156.1	177.2	127.8	166.28	191	133.9	209.2	152.3	138.4	69.2	63.4	138.6
	Pipe&Open Ditch Maint(1000-ft)	0.14	0.00	3.00	0.00	0.20	0.31	0.13	0.02	0.44	0	0.2	0.2	0.4
	Ditch mowing (1000-ft)	0.00	0.40	0.00	0.00	19.28	44.50	9.43	31.60	17.38	20.04	3.08	0.00	12.4
	Storm Pipe Repairs	6	2	2	2	3	3	1	7	3	1	4	1	2.9

- Total hotel revenue generated in June was \$2,452,706 which is up 709% YOY. July revenue not yet released.
- Site sessions increased 25% and the average session duration has increased 54% compared to the same period last year. The search term “downtown goldsboro nc” moved up 1 spot to rank #1
- Site Visit with Phenom Sports
- Hosted Hoteliers meeting on 8/20 to discuss group RFP process.
- NCAF&E Board Meeting via Zoom Call
- Attended monthly Freedom Fest Meeting
- Met with Dustin Pike and Scott Satterfield to discuss office lease.
- Met with HR Intern to discuss day to day operations of Travel and Tourism

City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2022-23	\$77,698	\$88,942	\$92,884	\$105,264	\$98,050	\$90,136	\$70,276	\$64,615	\$81,123	\$88,849	\$86,324	\$100,063	\$1,044,224	\$87,018
2021-22	\$77,369	\$89,826	\$83,501	\$62,587	\$81,019	\$99,449	\$62,630	\$52,059	\$71,272	\$83,367	\$84,805	\$91,505	\$939,388	\$78,282