

**GOLDSBORO CITY COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, AUGUST 15, 2022**



*(Please turn off, or silence, all cellphones upon entering the Council Chambers)*

**I. WORK SESSION-5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

**1. ROLL CALL**

**2. ADOPTION OF THE AGENDA**

**3. DISTRICT 6 SWEARING-IN CEREMONY**

**4. OLD BUSINESS**

- a. Non-Profit Agencies Discussion (Mayor)

**5. NEW BUSINESS**

- b. Field Teams and Drum Corps (D.R. Halliday)  
c. ReBuild NC Buyout Program Presentation (Maggie Battaglin)

**II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

Invocation (Pastor Aaron McNair, II, Deeper Life Church Ministries)  
Pledge of Allegiance

**III. ROLL CALL**

**IV. APPROVAL OF MINUTES**

- A. 1. Minutes of the Special Meeting of July 25, 2022  
2. Minutes of the Work Session and Regular Meeting of August 1, 2022

**V. PRESENTATIONS**

- B. Employee Performance Awards

**VI. PUBLIC COMMENT PERIOD**

**VII. CONSENT AGENDA ITEMS**

- C. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 300 Wayne Avenue to Larry D. Coley, Jr. (Finance)  
D. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 900 North Virginia Street to Janice Johnson DBA J.M. Fields Enterprises (Finance)  
E. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 901 North Virginia Street to Janice Johnson DBA J.M. Fields Enterprises (Finance)  
F. Operating Budget Amendment FY22-23 (Finance)  
G. Request authorization to purchase Vactor 2100i Positive Displacement Blower Sewer Cleaner Unit on a HV607 Chassis (Jet-Vac) (Public Works)  
H. ReBuild NC Buyout Program (Planning)  
I. Memorandum of Understanding (MOU) with Wayne County for Records Management System (RMS) and Computer Aided Dispatch (CAD) software costs and support (Information Technology)  
J. Departmental Monthly Reports

**VIII. ITEMS REQUIRING INDIVIDUAL ACTION**

**IX. CITY MANAGER'S REPORT**

**X. CEREMONIAL DOCUMENTS**

**XI. MAYOR AND COUNCILMEMBERS' COMMENTS**

**XII. CLOSED SESSION**

**XIII. ADJOURN**

FY 2022-23 Agency Requests										
Agency	FY 21-22 Adopted Allocation	FY 22-23 Requested		Mayor Ham Rec.	MPT Polack Rec.	CW Jones Rec.	CM Broadaway Rec.	CW Matthews Rec.	CM Gaylor Rec.	Councilmember Recommended Allocations
Arts Council	24,500	35,000		23,000	25,000	7,000	24,500	8,889	24,990	18,896
Boys & Girls Club	15,500	15,000		13,000	12,000	14,000	17,500	8,889	15,810	13,533
Communities in Schools	15,500	20,000		18,000	8,000	12,000	15,500	8,889	15,810	13,033
HGDC Community Crisis Ctr.	6,500	25,000		6,500	5,000	7,000	8,500	8,889	6,630	7,086
Literacy Connections	11,000	20,000		13,000	8,000	10,000	6,500	8,889	11,220	9,601
Rebuilding Broken Places	15,500	25,000		15,000	17,000	14,000	11,000	8,889	15,810	13,616
WAGES	-	20,000		6,000	10,000	12,000	14,000	8,889	10,000	10,148
W.A.T.C.H.	-	25,000		20,000	15,000	12,000	24,000	8,889	10,000	14,981
W.I.S.H.	11,000	15,000		13,000	11,000	12,000	13,000	8,889	11,220	11,518
Wayne County Museum	15,500	16,500		15,500	14,000	13,000	15,500	8,889	15,810	13,783
New Request for FY22-23										
4 Day Movement	-	21,150		13,000	5,000	7,000	6,000	8,889	4,500	7,398
Freedom Fam Youth Uhuru	-	10,000		-	7,000	6,000	1,000	8,889	-	3,815
MLFL	-	40,000		1,000	5,000	5,000	1,000	8,889	4,500	4,231
Passionate Beginnings Resource Center	-	10,000		1,000	3,000	5,000	1,000	8,889	4,500	3,898
Vision of David	-	71,000		1,000	5,000	5,000	-	8,889	4,500	4,065
Warm Body Warm Soul Help Center	-	15,000		1,000	5,000	11,000	1,000	8,889	4,500	5,231
Wayne Pregnancy Center/Cry Freedom Missions	-	65,000		-	5,000	-	-	8,889	-	2,315
Waynesborough Model RR Club Inc.	-	20,000		-	-	-	-	8,889	-	1,481
TOTALS	115,000	468,650		160,000	160,000	152,000	160,000	160,000	159,800	158,633



NORTH CAROLINA OFFICE OF RECOVERY AND RESILIENCY

**NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY**

OFFICE OF RECOVERY AND RESILIENCY

# Strategic Buyout Program Update

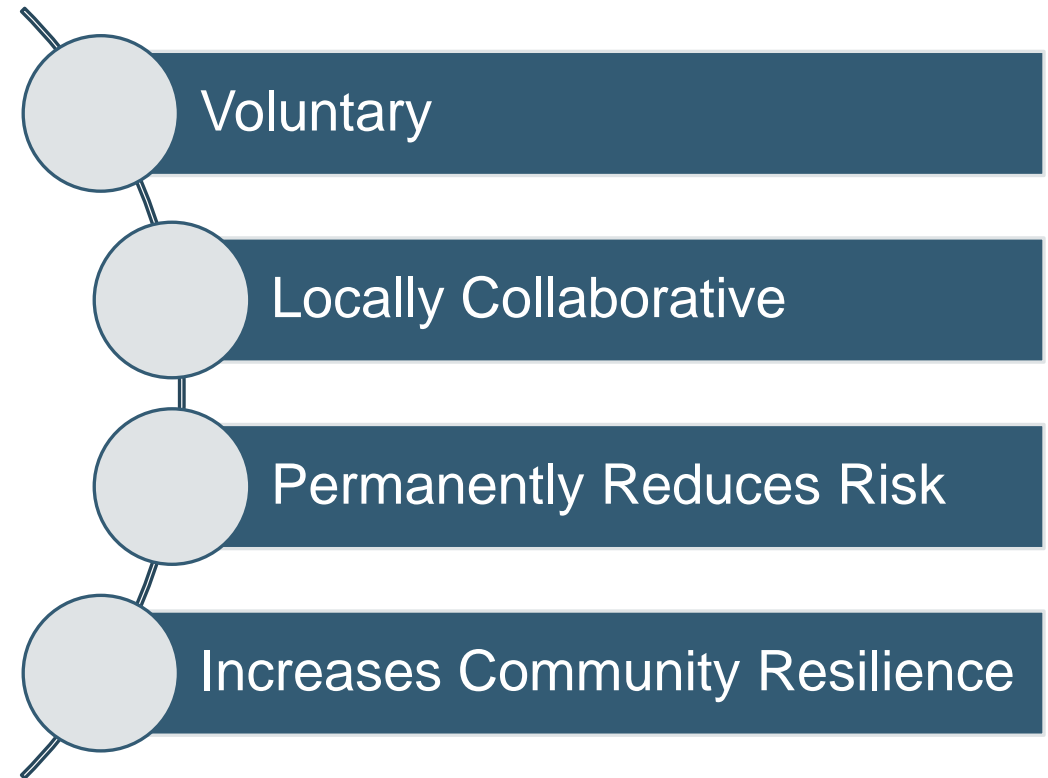
## Goldsboro

### August 2022

Maggie Battaglin  
Buyout Manager

# Strategic Buyout Program

The Strategic Buyout Program is a **voluntary program** that works to permanently reduce the risk to life and property of North Carolinians by **purchasing storm impacted and at-risk properties**. These properties are afterward owned by the local government and their structures demolished, with the land held as open space in perpetuity.





# Program Benefits

Reduce risk to life  
and property of  
North Carolinians

Buyouts are a permanently mitigative risk reduction strategy. Buyout reduces the need for emergency services during a weather event.

Preserve  
community  
character and tax  
base

This is achieved through spatially targeted buyouts and monetary incentives that reward people for staying in their county.

Support high need  
areas

SBP targets areas that are at least 40% low-to-moderate income and have demonstrated flood risk

Support community  
planning and  
resiliency

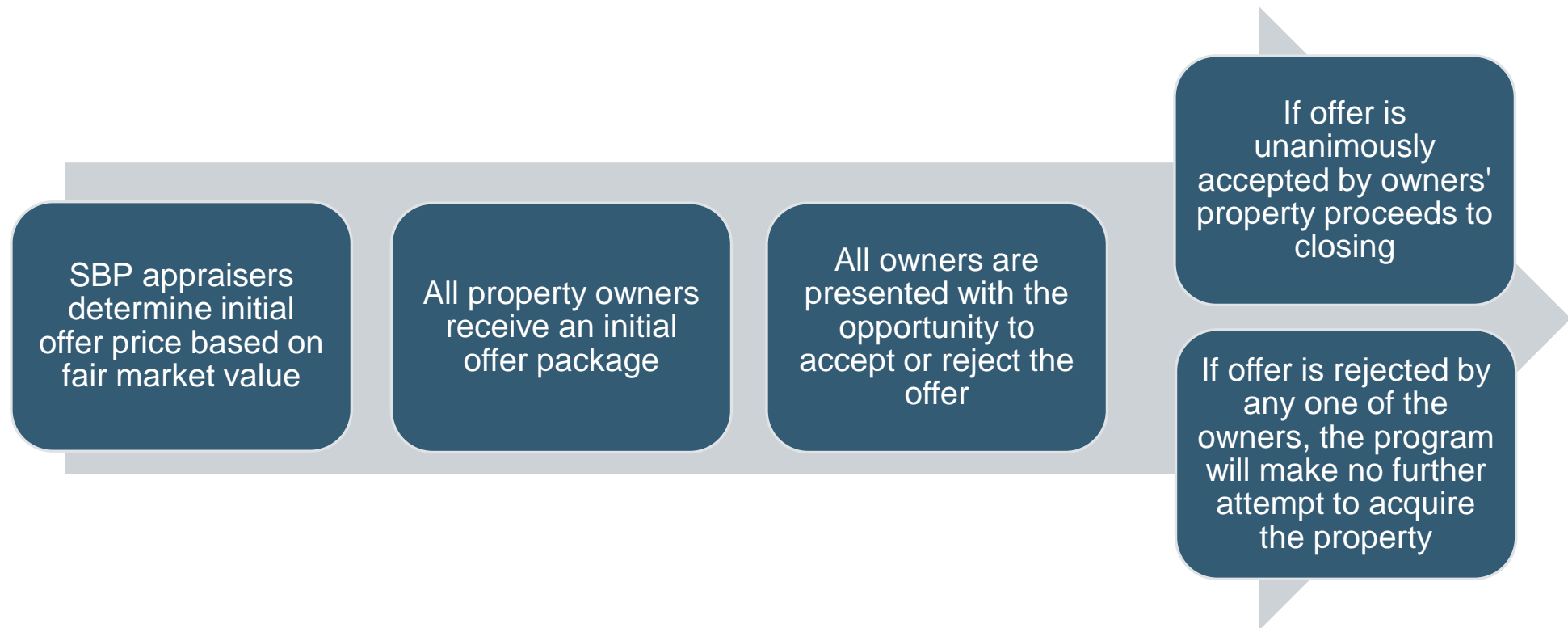
Buyouts are most effective when integrated into community resilience planning. The land once acquired can be used to support nature-based flooding solutions.

# Program Administration

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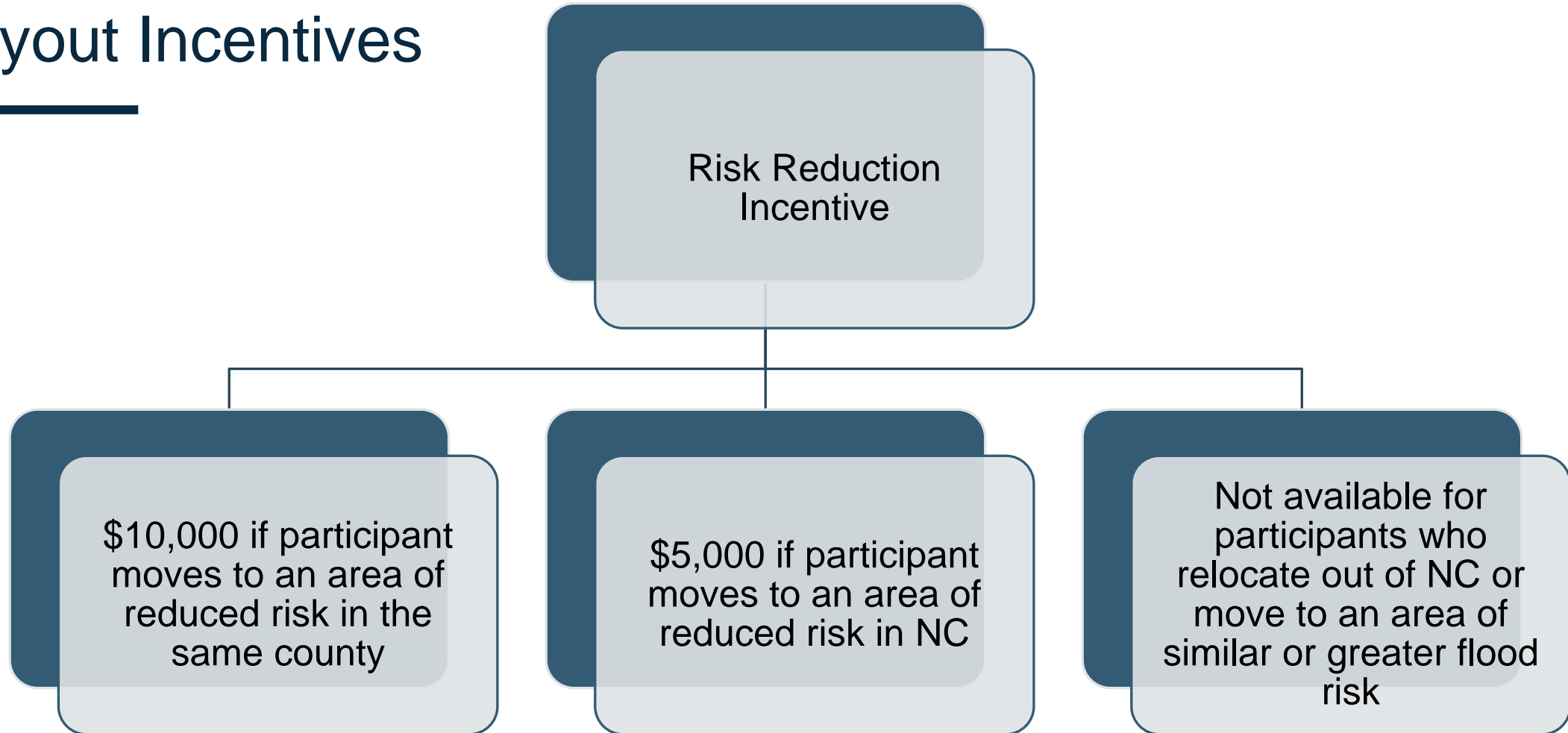
- Program funded by HUD's Community Development Block Grant – Mitigation (CDBG-MIT)
- NCORR works with communities to identify buyout zones, enters into Cooperative Agreement
- Once Cooperative Agreement signed, application intake begins
- NCORR provides case management to work with applicants and ensures that all program requirements are met. This includes title services, required inspections (boundary survey, appraisal, lead based paint and asbestos testing, environmental review), and making an offer
- Once an offer is accepted by all owners, the program will arrange the closing, where ownership of the property will go directly from the applicant to the local government with funding provided by the grant
- NCORR will demolish the structure, clear the site and ensure it is graded and seeded
- The local government will be responsible for ongoing maintenance
- Parcels must comply with federal requirements to remain as open space in perpetuity

# Offer Overview



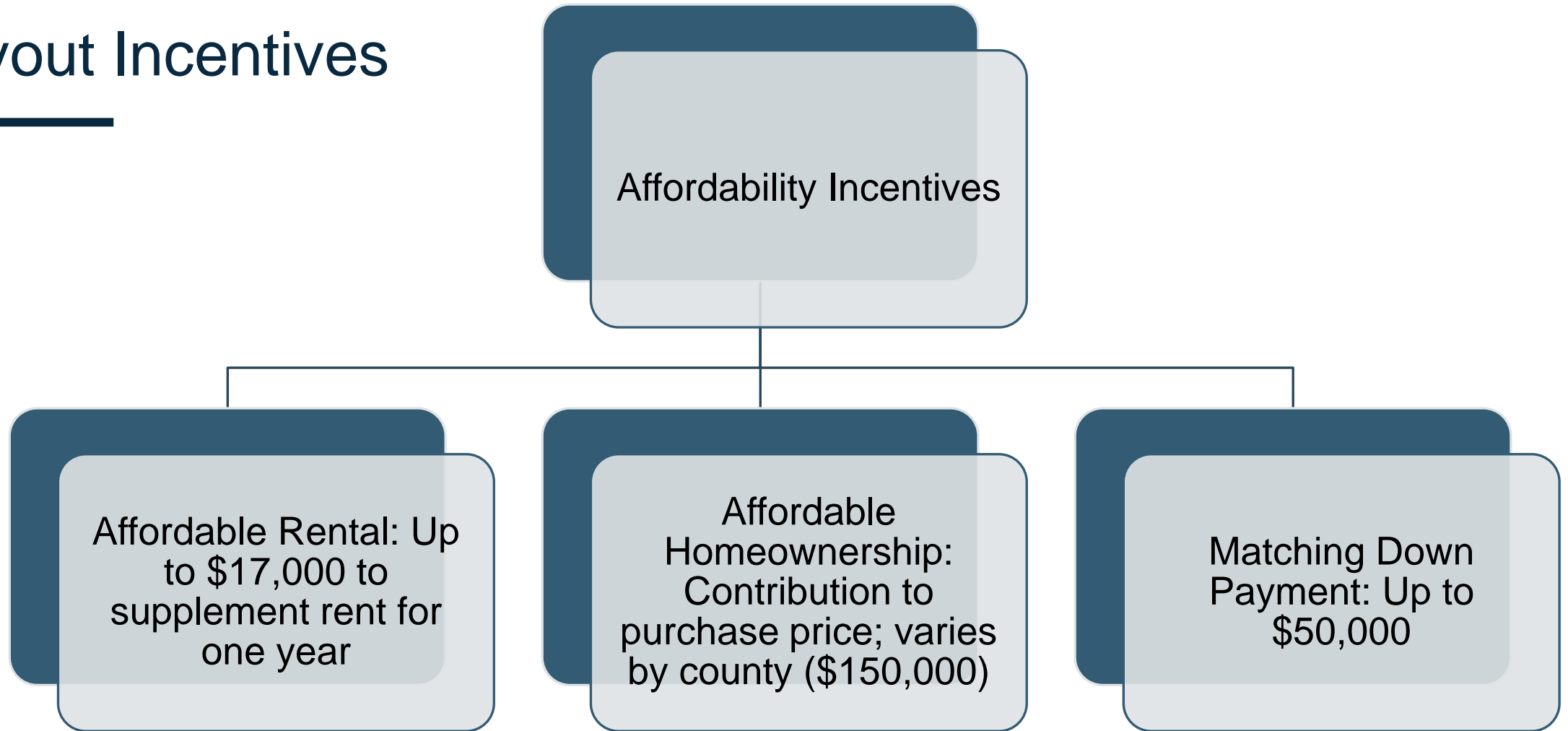
# Buyout Incentives

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# Buyout Incentives

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# West Goldsboro Buyout Zone



- 30 total applications
- 2<sup>nd</sup> most applications by buyout zone
- Builds off significant investment by FEMA's Hazard Mitigation Grant Program (HMGP) after Hurricane Matthew
  - Properties have already been purchased as indicated by orange dots
- First two buyouts are within this buyout zone.



## South Goldsboro Buyout Zone

- 10 total applications
- We have had difficulty contacting some property owners in this area, leading to lower participation rates
- Significant government ownership / HMGP participation in this area
- No offers made or accepted yet



## Local Partnership

While NCORR staff are responsible for program implementation, our local government partnerships are the backbone of the program allowing us to pursue **voluntary, targeted, and impactful** buyouts.

December 2019  
Goldsboro and  
NCORR begin to meet  
to discuss the Strategic  
Buyout Program

March 2020 City of  
Goldsboro and  
NCORR enter into  
Cooperative  
Agreement

August 2022 City  
Council passes  
resolution to accept  
first two buyout  
properties





NORTH CAROLINA OFFICE OF RECOVERY AND RESILIENCY

**NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY**  
OFFICE OF RECOVERY AND RESILIENCY

Thank you!

Maggie Battaglin  
Maggie.Battaglin@ncdps.gov

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL  
JULY 25, 2022

The City Council of the City of Goldsboro, North Carolina, held a Special Meeting called by Mayor Pro Tem Polack and Councilman Gaylor to review Choice Neighborhoods Planning Grant funding in Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on Monday, July 25, 2022.

**Call to Order.** Mayor Pro Tem Polack called the meeting to order at 5:00 p.m.

**Roll Call.**

Present: Mayor Pro Tem Taj Polack, Presiding  
Councilwoman Hiawatha Jones  
Councilman Bill Broadaway  
Councilman Charles Gaylor, IV

Absent: Mayor David Ham  
Councilwoman Brandi Matthews

Also Present: Tim Salmon, City Manager  
Ron Lawrence, City Attorney  
Laura Getz, City Clerk

**Choice Neighborhoods Planning Grant Letter of Financial Commitment. Resolution Adopted.**

Felecia Williams, Community Relations Director shared the following information. The City of Goldsboro recently signed a Memorandum of Understanding agreeing to serve as Co-applicant for the HUD Choice Neighborhoods Planning Grant application, with the Housing Authority of the City of Goldsboro (HACG) serving as Lead Applicant.

The Choice Neighborhoods Planning Grant applicant(s) must demonstrate financial community support for the comprehensive planning effort. The City of Goldsboro has been asked by the HACG consultant to commit \$55,000 of its Community Development Block Grant (CDBG) funds towards the specific purpose of completing a HUD-eligible Choice Neighborhoods planning activity to enhance the likelihood the application will be approved. The Choice Neighborhoods Planning grant application is due to HUD by July 28, 2022.

While currently developing the City’s FY2022-2023 Annual Action Plan, the Community Relations Department will incorporate the HUD-eligible Choice Neighborhood activity once it has been identified.

It was recommended that Council adopt a resolution approving \$55,000 of Community Development Block Grant (CDBG) funds be committed to a HUD-eligible Choice Neighborhoods planning activity and authorize the Mayor Pro Tem to sign a letter of financial commitment to accompany the HUD Choice Neighborhoods Planning Grant application.

FY22-23 PROGRAM BUDGET							
Program Activity	CDBG	HOME	CDBG CV	HOME- ARP	CDBG Prior Year (as of 6/29/2022)	HOME Prior Year (as of 6/29/2022)	Total Funding
Homebuyer Assistance	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Demolition & Clearance	\$50,000	\$0	\$0	\$0	\$100,000	\$0	\$150,000
Public Services	\$53,805	\$0	\$0	\$0	\$0	\$0	\$53,805
CHDO Reserve	\$0	\$42,026	\$0	\$0	\$0	\$0	\$42,026
Administration	\$71,739	\$28,017	\$54,405	\$45,396	\$0	\$0	\$199,557
Homeowner Rehab.	\$163,153	\$37,710	\$0	\$0	\$0	\$100,000	\$300,863
Homeowner Rehab. Project Delivery	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Affordable Housing (Rental/Homeownership)	\$0	\$72,418	\$0	\$0	\$55,000	\$804,597	\$932,015
Public Facility Improvement (drainage, sidewalks, water/sewer, etc.)	\$0	\$0	\$0	\$0	\$288,415	\$0	\$288,415
CDBG-CV Public Facility-Broadband Installation	\$0	\$0	\$180,000	\$0	\$0	\$0	\$180,000
CDBG-CV Undesignated	\$0	\$0	\$60,518	\$0	\$0	\$0	\$60,518
Activity Totals	\$358,697	\$280,171	\$294,923	\$45,396	\$443,415	\$904,597	\$2,327,198

\*Choice Neighborhood Leverage of \$55,000 taken from CDBG Prior Year / Public Facility Improvement & applied to CDBG Prior Year / Affordable Housing (Rental/Homeownership)

Attachment 16 - Choice Neighborhoods Planning Grant Budget

Applicant: The Housing Authority of the City of Goldsboro  
Neighborhood Name: The West Haven Neighborhood

Line No.	Cat. #	Budget Line Item and Proposed Activities	Total CNI Planning Grant Budget		Grant Funds (HUD)	HACG Leverage	City of Goldsboro Leverage
			Line Items	Subtotals			
1	1408	Management Improvements/Capacity Building					
a		Resident Ambassador Stipends and Costs;	\$10,000		\$0	\$10,000	
b		North Carolina A & T Student Expense Reimbursement	\$20,000		\$20,000		
c		North Carolina A & T Student Summer Internship	\$10,000		\$10,000		
		Management Improvements/Capacity Building Subtotal		\$40,000	\$30,000	\$10,000	
2	1410	Administration <sup>1</sup>					
a		Choice Convenings and Related Travel	\$10,000		\$0	\$5,000	\$5,000
b		HACG Employee Dedicated to the Choice Planning Process	\$100,000		\$50,000	\$50,000	
c		Printing and postage for materials and publications	\$7,000		\$0	\$7,000	
d		Funds for separate consultant work for: 1)Phase One Environmental Assessment; and 2) Market Assessment <sup>4</sup>	\$40,000		\$20,000	\$0	\$20,000
e		Community Engagement & Event Costs	\$20,000		\$0	\$20,000	\$0
		Administrative Subtotal <sup>2</sup>		\$177,000	\$70,000	\$82,000	\$25,000
3	1430	Fees and Costs					
		Planning Coordinator Services <sup>3</sup>	\$250,000				
a		Project Launch	\$20,000		\$20,000		
b		Existing Conditions	\$15,000		\$15,000		
c		Visioning	\$30,000		\$30,000		
d		Strategies	\$25,000		\$25,000		
e		Neighborhood Plan	\$30,000		\$30,000		
f		Housing Plan	\$30,000		\$30,000		
g		People Plan	\$30,000		\$30,000		
h		Milestones / Deliverables	\$50,000		\$50,000		
i		Meeting Expenses & Travel	\$20,000		\$20,000		
		Additional Planning Activities	\$190,000				
		Doing While Planning/Early Action Projects <sup>5</sup>	\$190,000		\$150,000	\$10,000	\$30,000
		Planning Activities Subtotal		\$440,000	\$440,000	\$10,000	\$30,000
Total Grant Budget					\$500,000	\$102,000	\$55,000
17	1430	Early Action Projects: Projects TBD			\$150,000	\$10,000	\$30,000
		Management, Administrative and Planning Total		\$467,000			
		Early Action Projects Total		\$190,000			
		PROJECT TOTAL BUDGET		\$657,000			
Signature of Lead Applicant/Grantee Executive Officer:			Date:				

1 Secure training and technical assistance needed for the HACG and City and its partners to formulate a comprehensive and feasible Transformation Plan.  
2 The grant funds for administration do not exceed 20% of HUD requested grant funds for the Applicant  
3 Planning Coordinator Services include travel and materials  
4 Phase 1 Environmental and Market Study needed as separate technical studies.  
5 The early action projects will be selected via community input

Councilwoman Jones inquired about CDBG funds. Ms. Williams explained the city has 6 years to expend CDBG funds and 8 years to expend HOME funds. Council discussed the application and funding. Bill James with Camiros shared the following comments. He explained this is a commitment contingent upon HUD granting an award for this application and that the parties that committed leverage funds make good on the commitment over the two years of the planning process. The application will get maximum points for leverage if the total leverage commitment is 30% of the grant amount requested. We requested \$500,000 so if we provide a total of \$150,000 of leverage funds, we will get maximum points. The Housing Authority has agreed to provide over \$100,000 of leverage commitment and the city is being requested to contribute \$55,000 of leverage commitment.

City Manager Salmon asked if there was a commitment from the city as a co-applicant for the implementation. Mr. James shared there is no commitment on leverage funds for implementation, that would be subject to a separate grant application. Council discussed the \$55,000 commitment.

Councilman Gaylor asked about the request for additional leverage. Mr. Anthony Goodson shared the process the Housing Authority has been following regarding the grant.


Mr. James shared information regarding the proposed budget (listed above).

Councilman Broadway made a motion to approve \$55,000 of Community Development Block Grant (CDBG) funds be committed to a HUD-eligible Choice Neighborhoods planning activity and authorize the Mayor Pro Tem to sign the letter of financial commitment to accompany the HUD Choice Neighborhoods Planning Grant application. The motion was seconded by Councilman Gaylor. Mayor Pro Tem Polack, Councilman Broadway, and Councilman Gaylor voted for the motion. Councilwoman Jones voted against the motion. The motion passed 3:1.

*RESOLUTION NO. 2022-69 "RESOLUTION APPROVING A PORTION OF COMMUNITY DEVELOPMENT  
BLOCK GRANT FUNDS ALLOCATION FOR CHOICE NEIGHBORHOODS PLANNING ACTIVITY"*

The meeting adjourned at 5:26 pm.



  
Taj Polack  
Mayor Pro Tem

  
Laura Getz, MMC/NCCMC  
City Clerk

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL  
AUGUST 1, 2022

## WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on August 1, 2022.

**Call to Order.** Mayor Ham called the meeting to order at 5:00 p.m.

### Roll Call.

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Taj Polack  
Councilwoman Hiawatha Jones  
Councilman Bill Broadaway  
Councilwoman Brandi Matthews  
Councilman Charles Gaylor, IV

Also Present: Tim Salmon, City Manager  
Ron Lawrence, City Attorney  
Holly Jones, Deputy City Clerk  
Laura Getz, City Clerk

**Adoption of the Agenda.** Tim Salmon, City Manager, requested a Closed Session concerning economic development, personnel, and potential litigation. Upon motion of Councilman Broadaway, seconded by Mayor Pro Tem Polack, and unanimously carried, Council adopted the agenda.

## Old Business.

**Redistricting Of Current Electoral Districts. Resolution Adopted.** Boundaries for the City of Goldsboro's six current Electoral Districts were last revised and amended in 2011 to more accurately balance population changes experienced because of the 2010 Census.

With new data becoming available based on the 2020 Census, there is now a significant population imbalance within the City's current Electoral Districts which may affect equal representation for its citizens and the one person, one vote principle guaranteed in the United States Constitution.

The City of Goldsboro contracted with Poyner Spruill, LLP to analyze the current 2020 Census data and prepare revised Electoral District boundaries and maps to correct population imbalances.

A public hearing was conducted on July 11, 2022 to review three (3) redistricting maps, titled A, B and C. The purpose of the hearing was to allow comment by members of the public and City Council on the proposed redistricting maps created by Poyner Spruill, LLP.

Poyner Spruill, LLP and Bill Gilkeson will be presenting a new alternative map, titled B-1, in response to requests from City Council in previous meetings.

It was recommended that the City Council vote to approve one (1) of the four (4) redistricting maps that have been presented by Poyner Spruill, LLP and Bill Gilkeson.

Bill Gilkeson with Poyner-Spruill presented the following information:

Goldsboro City Council  
Alternative Redistricting Maps

Local Redistricting Service  
August 1, 2022  
Marshall Hurley, Attorney, Marshall Hurley PLLC  
Caroline Mackie, Attorney, Boyner Spruill  
Bill Gilkeson, Mapmaker

## Standard Disclaimers

- We did not use partisan considerations or look at partisan election data in drawing these alternative maps.
- We did not talk with any individual board member about drawing these maps outside of a public meeting. (More about this later.)

Criteria followed:

- We used the corrected Census data for Goldsboro’s population. We included the 593 people incorrectly counted in a sliver outside the city limits next to Neuse Correctional Center.
- We observed the legal requirements of one person one voteall the districts are within the deviation range of plus or minus 5% from the ideal district population number. Using the corrected Census data, that ideal number for the six City Council districts in Goldsboro is 5,708.
- We avoided pairing incumbents- none of the three options pair incumbents. Each of the six incumbents would keep the same district number as now.
- We tried to preserve the cores of existing districts in all three alternatives. In all the options, we kept District 6 exactly the sameas now. Because it was not possible to leave both District 3 and District 4 untouched in the same plan, we left District 3 the same in Option A and left District 4 the same in Option B. In Options B1 and C, only District 6 was left alone. (The new Option B1 will be described later.)

Additional goals:

- Try to make the districts compact.
- Avoid dilution of minority voting strength.
- Avoid racial gerrymandering.

Current Districts



Current districts’ population deviations



District Number	Corrected 2020 Total Pop	Ideal Dist Pop	Raw Number Deviation from Ideal Pop	Percent Deviation from Ideal Pop
1	4,999	5,708	-709	-12.42%
2	6,347	5,708	+639	+11.19%
3	5,669	5,708	-39	-0.68%
4	5,532	5,708	-176	-3.08%
5	6,024	5,708	+316	+5.54%
6	5,679	5708	-29	-0.51%
City Total	34,250			

Basis for drawing a fourth option:

- Our policy requires us to take instruction from the Council members in public meetings.
- In the July 11 public meeting, Council Member Hiawatha Jones said she liked Option B, but asked that we draw a change to it so that Centre Street was in District 3 rather than in District 1, and District 1 took in more territory in the north of the city. She wanted to see if that could be done. We agreed to try.
- In the June 20 public meeting, Mayor David Ham and Council Member Bill Broadawayraised concerns about the splitting of neighborhoods in some of the plans. Those concerns were referred to again in the July 11 public meeting.
- In response to Member Jones’s request, we amended Option B. While we were doing it, we made some changes to address the concerns about split neighborhoods. The result is Option B1.

Demographic Comparison for all maps

Black % of Total Population							
District	Current	Uncorrected	Corrected	Option A	Option B	Option C	Option B1
1	63.96	63.37	65.28	63.92	64.91	65.73	
2	40.96	40.96	44.83	42.68	43.53	43.37	
3	69.34	69.31	69.31	68.91	68.31	68.25	
4	64.01	64.01	55.47	64.01	60.23	61.40	
5	57.79	57.77	57.86	53.00	57.90	54.83	
6	42.10	42.10	42.10	42.10	42.10	42.10	
Black % of Voting Age Population							
District	Current	Uncorrected	Corrected	Option A	Option B	Option C	Option B1
1	60.17	60.00	62.12	61.11	62.21	62.49	
2	39.93	39.93	42.68	41.83	41.06	41.03	
3	66.42	66.39	66.39	65.46	64.96	65.06	
4	63.22	63.22	56.04	63.22	60.09	61.17	
5	54.39	54.38	54.43	49.66	54.32	51.52	
6	41.10	41.10	41.10	41.10	41.10	41.10	

White % of Total Population							
District	Current	Uncorrected	Corrected	Option A	Option B	Option C	Option B1
1	29.69	30.51	28.41	29.47	28.42	28.08	
2	45.77	45.77	42.65	43.60	44.54	44.82	
3	22.92	22.88	22.88	23.42	24.21	23.72	
4	26.48	26.48	33.71	26.48	29.63	28.62	
5	32.82	32.80	32.79	37.56	32.73	35.31	
6	45.04	45.04	45.04	45.04	45.04	45.04	
White % of Voting Age Population							
District	Current	Uncorrected	Corrected	Option A	Option B	Option C	Option B1
1	33.56	33.99	31.84	32.77	31.61	31.58	
2	48.21	48.21	46.14	46.03	47.47	47.73	
3	26.35	26.32	26.32	26.89	27.98	27.08	
4	27.51	27.51	33.50	27.51	29.96	29.12	
5	36.78	36.84	36.76	41.58	36.78	39.44	
6	47.22	47.22	47.22	47.22	47.22	47.22	

A word about public housing neighborhoods

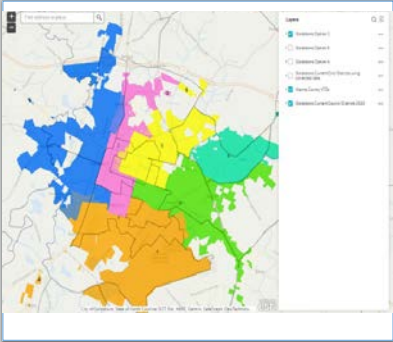
- Except for the small Woodcrest Terrace, the public housing neighborhoods are unsplit by districts in allthe maps. Woodcrest Terrace is split in the current map and Options A and C, but not in B or B1.
- Elmwood Terrace and Lincoln Court, two big communities, are entirely in District 3 in all maps.
- Little Washington and West Haven, two other big communities, are entirely in District 1 in all maps.
- The Fairview Apartments, another big community, is entirely in District 5 in all maps.
- Of the smaller communities, Walnut Street School apartments and Trinity Court are in District 3 in all maps, and Oleander Avenue (one building) is in District 2 in all maps but Option B1, which has it in District 5.

Next Steps

- Discuss alternative maps
- Vote on selected plan and adopt resolution
- We will export final plan to Board of Elections

Interactive Map

- <https://mapfigurenc.maps.arcgis.com/apps/webappviewer/index.html?id=75d5abcdeeb9471fa2f4452124d04540>



Questions/Discussion

Council discussed the pros and cons of each presented option and stated the changes they had hoped to see. Councilwoman Jones requested that a new map be drawn to place all of Center Street in District 3, without too much change to the other Districts. Mr. Gilkeson and his team went into the Ante Room to draw the new requested map but could not place all of Center Street in District 3 without creating other unwanted changes.

A motion was made by Councilwoman Jones to adopt the redistricting resolution for Option C. The motion was seconded by Mayor Pro Tem Polack, and unanimously carried. Council adopted the following entitled Resolution.

*RESOLUTION NO. 2022-70 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO ADOPTING ELECTORAL DISTRICT BOUNDARIES (OPTION C)*



**Consent Agenda Review.** Each item was reviewed.

**Closed Session Held.** Upon motion of Mayor Pro Tem Polack, seconded by Councilman Broadaway and unanimously carried, Council convened into Closed Session to discuss economic development, personnel, and potential litigation issues.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

Mayor Ham recessed the meeting at 6:52 pm.

**CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on August 1, 2022.

Mayor Ham called the meeting to order at 7:00 p.m.

Associate Pastor Mason Campbell with Fellowship Baptist Church provided the invocation. The Pledge of Allegiance followed.

**Roll Call.**

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Taj Polack  
Councilwoman Hiawatha Jones  
Councilman Bill Broadaway  
Councilwoman Brandi Matthews  
Councilman Charles Gaylor, IV

Also Present: Tim Salmon, City Manager  
Ron Lawrence, City Attorney  
Holly Jones, Deputy City Clerk  
Laura Getz, City Clerk

**Approval of Minutes.** Mayor Pro Tem Polack made a motion to approve the minutes of the Work Session and Regular Meeting of July 11, 2022, and the minutes of the Recessed Meeting of July 15, 2022. The motion was seconded by Councilman Broadaway, and unanimously carried.

**Presentations.**

**Goldsboro/Wayne Purple Heart Proclamation.** Read by Councilman Broadaway, the Goldsboro City Council and the Wayne County Board of Commissioners honored the service and sacrifice of our nation’s men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans, and commended the Board of Directors of the Goldsboro/Wayne Purple Heart Foundation for honoring Purple Heart recipients at its annual banquet on August 6, 2022 as a special tribute to those service members who have received the Purple Heart and the families of Purple Heart recipients who are deceased.

**Vacant Council Seat for District 6 Discussion.**

Mayor Ham asked if Council had enough information to vote on the appointment for the vacant council seat for District 6. Mayor Pro Tem Polack made the following motion: that with all the provided information we have, we make a decision tonight based on the ballot majority system for the candidates of District 6, Councilman Broadaway seconded the motion, and the motion unanimously carried.

The ballots were distributed to the Mayor and Councilmembers by the City Clerk. The Mayor and Councilmembers marked their ballot.

The City Clerk retrieved the ballots and read the following results of the ballot voting:

Hiawatha Jones, District One -- Gregory Batts  
Bill Broadaway, District Two -- Gregory Batts  
Taj Polack, District Three -- Charles Wright  
David Ham, Mayor -- Gregory Batts  
Brandi Matthews, District Four -- Charles Wright  
Charles Gaylor, IV, District Five -- Gregory Batts

Councilman Broadaway made a motion that Council accept the tabulation of votes as stated, Councilman Gaylor seconded the motion. Mayor Ham, Councilwoman Jones, Councilman Broadaway, and Councilman Gaylor voted for the motion. Mayor Pro Tem Polack and Councilwoman Matthews voted against the motion. The motion passed 4:2. Mayor Ham stated that Gregory Batts has been voted on and will become our District 6 Councilmember.

**Public Hearings.**

**Z-17-22 Elma Garcia (R12 to RM9) – West side of US 13N between Central Heights Rd. and Tommy’s Rd.  
Public Hearing Held. Ordinance Adopted.**

ADDRESS: Non-addressed  
PARCEL #: 3620-72-0938  
PROPERTY OWNER: Elma Garcia  
APPLICANT: Elma Garcia

The applicant is requesting a change of zone for the subject property from the Residential (R12) to Residential-Manufactured (RM9) Zoning District. The purpose of the Residential (RM9) district is to provide property owners the opportunity to place manufactured homes on private lots.

Frontage: Existing access easement off US 13N; approximately 210 ft.  
Area: 56,101 sq. ft. or 1.29 acres

**SURROUNDING ZONING:**

North: Residential (R12/R12RM-NC);  
South: Residential (R12/R12RM-NC);  
East: Residential (R12/R12RM-NC), General Business (GB); and  
West: Residential (R12/R12RM-NC)

The parcel proposed to be rezoned is currently vacant and has been used for agricultural-related purposes.

The City’s Land Use Plan recommends Medium-Density development for the property. The location of residential land uses is based on existing residential development patterns, constraints to development (i.e. floodplains, wetlands, etc.) and the location of infrastructure such as water, sewer, and a transportation network.

The corresponding zoning districts for the Medium-Density designation is as follows: Residential (R9SF, RM9, R12SF, R16 and R10) with Residential (R15) in Wayne County.

This is a conventional rezoning and all potential uses allowed in the Residential-Manufactured (RM9) Zoning District, as well as the proposed rezonings compatibility with the Goldsboro Comprehensive Land Use Plan are to be considered. Any use of the property will be required to comply with the Goldsboro Unified Development Ordinance.

The property proposed to be rezoned is adjacent to and located across the street from existing private lots currently occupied by manufactured homes. If rezoned, the property would satisfy a component of the Residential-Manufactured (RM9) Zoning District which is to allow property owners the opportunity to place manufactured homes on individual lots.

Subject property is not located within the City limits of Goldsboro. As such, City water and sewer are not available to serve the property. The property is not located within a special flood hazard area.

Staff is recommending approval of the rezoning request based on the fact the proposed rezoning would be compatible with existing residential manufactured development adjacent to and in close proximity to the subject property, as well as, would satisfy the purpose of the Residential-Manufactured (RM9) Zoning District by allowing manufactured homes on individual lots.

At the July 25, 2022 meeting, the Planning Commission voted to recommend approval of the rezoning request and voted in favor of the Consistency Statement (attached).

Council shall conduct the public hearing and at the conclusion of the public hearing, Council shall vote to adopt the recommendation for approval and consistency statement that the Planning Commission has provided, and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or Council shall vote to deny and adopt the Ordinance to Deny with the inclusion of a statement that deems this rezoning request to be inconsistent.

Mayor Ham opened the public hearing. The following people spoke:

1. Elma Garcia. Applicant. An information sheet was passed out to the Councilmembers. Ms. Garcia stated that when she purchased the property, her realtor stated there were no zoning restrictions and she would be able to place mobile homes on the property. She asked Council to please approve the rezoning.

No one else spoke and the public hearing was closed.

A motion was made by Councilman Broadway to adopt the Ordinance approving the rezoning request. The motion was seconded by Councilman Gaylor, and unanimously carried. Council adopted the following entitled Ordinance.

*ORDINANCE NO. 2022-38 “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP AND COMPREHENSIVE LAND USE MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA”*



**Public Comment Period.**

Mayor Ham opened the public comment period. The following people spoke:

- 1. Commissioner Antonio Williams stated that a \$50,000 grant had been approved for the Patrick Best Dillard Track, when he served on the Council, but nothing has been done. Council stated they would look into it.
- 2. Yvonnia Moore thanked the community for coming to the Heart of Fun event at The Ice Storm. She shared comments regarding the receptacles on Center Street and that they do not work.
- 3. D.R. Halliday shared that he has an idea to help the City, and he will return at another time to make a presentation on the idea.

No one else spoke and the public comment period was closed.

**Consent Agenda – Approved as Recommended.** City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mayor Pro Tem Polack moved the items on the Consent Agenda, Items E-I, be approved as recommended by the City Manager and staff. The motion was seconded by Councilman Gaylor, and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

**FY2022-2023 Annual Action Plan and Recommended Budget. Approved.** City Council action is needed to accept FY22-23 allocation of funds by the United States Department of Housing and Urban Development (HUD) from the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Program. In addition, City Council must approve the FY22-23 Annual Action Plan and budget recommendations in preparation for HUD’s submission deadline on August 16, 2022.

HUD has awarded \$358,697 in CDBG and \$280,170 in HOME funds to the City of Goldsboro for use to develop viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, mainly for persons of low-to-moderate income. Additionally, the City will have available approximately \$443,415 in prior year CDBG funds, \$904,597 in prior year HOME funds, and \$248,247 in prior year CDBG-CV funds (prior balances as of July 31, 2022).


Community Relations Department staff have properly executed the City’s Citizens Participation Plan by successfully noticing and facilitating one (1) public meeting, held on June 21, 2022 during the regular meeting of the Commission on Community Relations and Development, one (1) public hearing, held on July 11, 2022 during the regular meeting of the Goldsboro City Council, made available a Community Needs Assessment survey to the public for several months, and provided a thirty-(30) day comment period of the draft plan from June 29, 2022 to July 28, 2022.

The 2022-2023 Annual Action Plan is the third year of implementing the Five-Year Consolidated Plan for 2020-2024. A summary of the 2022-2023 Annual Action Plan proposed activities and use of funds is included below. Accomplishments will be reported in the annual CAPER.

It was recommended that Council accept the FY22-23 allocation of funds by HUD from the CDBG and HOME programs and;

- 1. Approve the FY22-23 Annual Action Plan and budget recommendations presented during City Council’s Regular Meeting of August 1, 2022 in preparation for HUD’s submission deadline on August 16, 2022.
- 2. Authorize the Mayor and staff to execute and file the Annual Action Plan, along with the required Certifications, the SF-424, and Grant Agreements that are required to receive CDBG and HOME funding for and on behalf of the City of Goldsboro, and to make necessary changes to those documents where required by HUD.


Felecia Williams, Community relations Director presented the following information:




COMMUNITY RELATIONS AND DEVELOPMENT

ANNUAL ACTION PLAN (DRAFT)  
PROGRAM YEAR 2022-2023

City of Goldsboro City Hall, 214 N. Center Street, Goldsboro, NC 27530



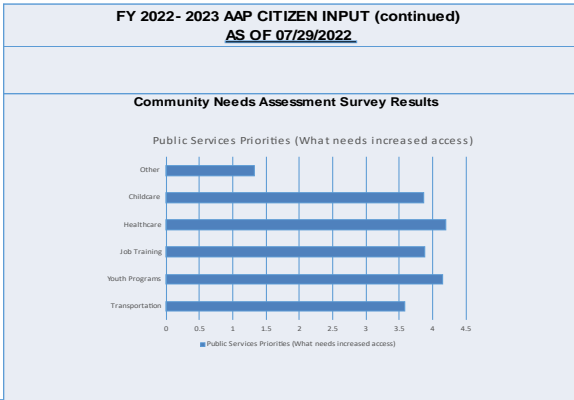
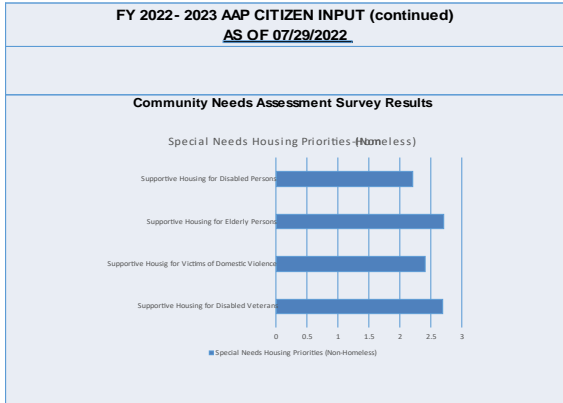
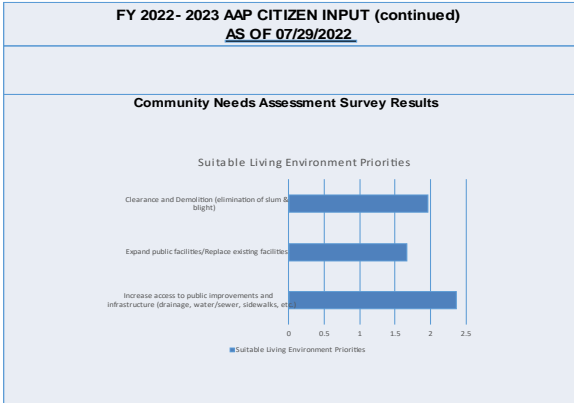
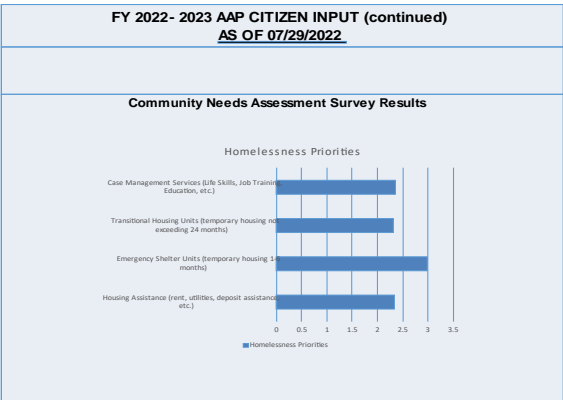
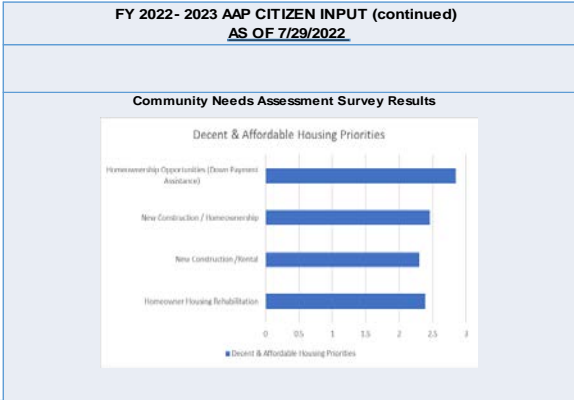
2022 ANNUAL ACTION PLAN (DRAFT) CITY OF GOLDSBORO



- ❑ 2022-2023 ANNUAL ACTION PLAN – Represents 3<sup>rd</sup> Year of Consolidated Plan
- ❑ Continues to Address Priorities Identified In Consolidated Plan
- ✓ **Attainable Housing Development & Preservation** (through New Construction, Acquisition, and/or Rehabilitation Activities)
- ✓ **Neighborhood Stabilization** (through preservation/creation of affordable housing and attracting investments for new businesses that can create jobs, business expansion, and business development within designated Opportunity Zones, Census Tracts 15,18,19)
- ✓ **Non-Housing Community Development** (through providing and expanding essential services, such as education, employment, training programs, health services, homeless services, to name a few, as well as improving public infrastructure to support low-to-moderate income individuals and families)
- ✓ **Equity & Affirmatively Furthering Fair Housing** (through reducing barriers to fair housing choice and fostering equity in neighborhoods)

FY 2022- 2023 AAP CITIZEN PARTICIPATION	
Activity	Date Scheduled/Held
Public Meeting Notice – Commission on Community Relations & Development	Published: • Goldsboro NewsArgus - 6/8/2022
Community Needs Assessment Survey	Published: • City Website- 6/8/2022 • City Facebook- 6/9/2022 • Goldsboro Daily News 6/17/2022 (will run for 30 days)
Public Meeting	Commission on Community Relations & Development regular meeting - 6/21/2022
Public Hearing Notice - Public Hearing & AAP 30-Day Public Review/Comment Period	Published: • Goldsboro NewsArgus - 6/29/2022 • City Website - 6/29/2022
30-Day Public Review & Comment Period	Locations Available: • City Website & City Facebook • Goldsboro City Hall • Public Library • Goldsboro Housing Authority
Draft Available for Public Review – 6/29/2022 thru 7/28/2022	
Public Hearing	Goldsboro City Council regular meeting – 7/11/2022 @ 7pm

FY 2022- 2023 AAP CITIZEN INPUT (continued) AS OF 7/29/2022	
TYPE	
Community Needs Assessment Survey	
<ul style="list-style-type: none"> <li>Distributed via City website and available in public locations</li> <li>Respondents asked to rank from highest to lowest priority within the following priority categories <ul style="list-style-type: none"> <li>Decent &amp; Affordable Housing Priorities</li> <li>Homelessness Priorities</li> <li>Suitable Living Environment Priorities</li> <li>Special Needs Housing (non-homeless) Priorities</li> <li>Public Services Priorities</li> </ul> </li> <li>Received - 154</li> </ul>	



FY2022-2023 FUNDING ALLOCATIONS	
Source of Funds	Expected Amount
Community Development Block Grant (CDBG)	Annual Allocation: \$ 358,697 Program Income: \$ 0 Prior Year Resources: \$ 443,415
	<b>Total: \$ 802,112</b>
HOME Investment Partnership (HOME)	Annual Allocation: \$ 280,170 Program Income: \$ 1,920 Prior Year Resources: \$ 904,597
	<b>Total: \$ 1,186,687</b>
Community Development Block Grant - Coronavirus (CDBG-CV)	Annual Allocation: \$ 0 Program Income: \$ 0 Prior Year Resources: \$ 396,247
	<b>Total: \$ 396,247</b>
<b>TOTAL RESOURCES</b>	<b>\$2,385,046</b>

FY22-23 PROGRAM BUDGET						
Program Activity	CDBG	HOME	CDBG CV	HOME-ARP	CDBG Prior Year (as of 6/29/2022)	HOME Prior Year (as of 6/29/2022)
Homebuyer Assistance	\$0	\$100,000	\$0	\$0	\$0	\$0
Demolition & Clearance	\$50,000	\$0	\$0	\$0	\$100,000	\$0
Public Services	\$53,805	\$0	\$0	\$0	\$0	\$0
CHDO Reserve	\$0	\$42,026	\$0	\$0	\$0	\$0
Administration	\$71,739	\$28,017	\$54,405	\$45,396	\$0	\$0
Homeowner Rehab.	\$163,153	\$37,710	\$0	\$0	\$0	\$100,000
Homeowner Rehab. Project Delivery	\$20,000	\$0	\$0	\$0	\$0	\$0
Affordable Housing (Rental/Homeownership)	\$0	\$72,418	\$0	\$0	\$55,000	\$804,597
Public Facility Improvement (drainage, sidewalks, water/sewer, etc.)	\$0	\$0	\$0	\$0	\$288,415	\$0
CDBG-CV Public Facility-Broadband Installation	\$0	\$0	\$180,000	\$0	\$0	\$0
CDBG-CV Undesignated	\$0	\$0	\$60,518	\$0	\$0	\$0
<b>Activity Totals</b>	<b>\$358,697</b>	<b>\$280,171</b>	<b>\$294,923</b>	<b>\$45,396</b>	<b>\$443,415</b>	<b>\$904,597</b>

**Homebuyer Assistance Program Policy. Policy Adopted.** The City receives federal funds to administer CDBG and HOME programs to assist low to moderate income persons with housing and non-housing needs.

Revisions to the policy and procedures for the Homebuyer Assistance Program were adopted by Council on October 18, 2021. These policies and procedures serve as general guidelines for implementation of the program’s activities.

As part of the City’s Homebuyer Assistance Program, eligible low to moderate income persons may receive down payment and closing costs assistance associated with the purchase of a single-family dwelling located within the city limits of Goldsboro, and for principal reduction to increase buyer affordability. Due to updates in HUD’s federal regulations pertaining to the Homebuyer Program, it was necessary for the Community Relations and Development Department to make necessary revisions to the program’s policy and procedures.

On November 19, 2007, Council moved to approve an increase of the maximum amount of assistance from \$10,000 to \$30,000. On October 18, 2021, Council moved to approve the maximum amount of assistance from \$30,000 to \$20,000. The Community Relations Department currently seeks to serve more applicants with the program and is asking Council to consider the maximum amount of assistance to be set at \$10,000 per applicant.

It was recommended that Council adopt the revised HOMEBUYER ASSISTANCE PROGRAM policy and procedures dated August 1, 2022. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

**Contract Award for 2022 Flood Barrier Footers WTP – Formal Bid No. IFB 2022-005. Resolution Adopted.** On Thursday, May 12, 2022, two sealed bids were received for the 2022 Flood Barrier Project.

T. A. Loving submitted the low bid for the 2022 Flood Barrier Project for a total cost of \$168,200.00. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
T. A. Loving, Goldsboro, NC	\$168,200.00
Allen Grading Company, Goldsboro, NC	\$255,000.00

The amount for this project in the budget FY 22-23 is short \$49,000. Funding is available in the Utility Capital Reserve.

The purpose work consist of construction of new flood barrier foundation for flood barriers at the Water Treatment Plant. New cast-in-place foundations for the flood barriers, to include:

- Excavation, relocation of existing 16” well vent
- Demolition and disposal of masonry structure and well vent
- Demolition and disposal of existing concrete curb, gutter, and asphalt, as required for installation of new concrete
- Provide and install raiser at two (2) existing valve boxes
- Required frame work, reinforcing steel, concrete and other accessories for the cast-in-place concrete foundations
- Backer rod and caulk at expansion joints
- Four 6” PVC Sch 80 drain assemblies through new concrete foundations
- Clean-up and restoration of work area

The Finance Director will allocate \$49,000 from the Utility Capital Reserve to fully fund this project.

It was recommended that the City Council adopt the following entitled resolution authorizing the City Manager to execute the contract in the amount of \$168,200.00 with T.A. Loving Company to construct new flood barrier foundation for flood barriers. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

*RESOLUTION NO. 2022-71 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR FLOOD BARRIER FOOTERS PROJECT”*

**Contract Award for 2022 Clear Well #2 Exterior Coating Project – Formal Bid No. IFB 2022-016. Resolution Adopted.** On Thursday, May 19, 2022, four sealed bids were received for the 2022 Clear Well #2 Exterior Coating Project.

Carolina Management Team, LLC submitted a bid for the 2022 Clear Well #2 Exterior Coating Project for a total cost of \$110,768.00. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Carolina Management Team High Point, NC	\$110,768.00
Enhanced Protective Industrial Coatings, LLC Greensboro, NC	\$49,269.00

CROM, LLC Raleigh, NC	\$173,100.00
Creative Resurfacing, LLC High Point, NC	\$146,600.00

The purpose work consist of coating Clear Well #2 at the Water Treatment Plant. Preparing surface per SCPC-SP1 Solvent cleaning. Trim up extra joint material. Caulk all cracks using BASF MasterSeal NP1. Apply one coat using Sherwin-Williams Loxon XP (90-115 SF per gallon). Apply two coats using Sherwin-Williams Loxon XP (14-3 mils DFT per coat).

Enhanced Protective Industrial Coatings was the lowest bid but the bid was not correct on cost. This disqualified them from the bid process.

It was recommended that the City Council adopt the following entitled resolution authorizing the City Manager to execute the contract in the amount of \$110,768.00 with Carolina Management Team for the exterior coating project for Clear Well #2. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

*RESOLUTION NO. 2022-72 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR CLEAR WELL #2 EXTERIOR COATING PROJECT”*

**SU-6-22 Indoor Playground – South side of Wayne Memorial Drive, between E. Lockhaven Drive and E. US 70 Hwy. Order Approved.** This Special Use Permit was voted on and approved at the July 11, 2022, meeting and is not eligible for further deliberation or discussion.

Council reviewed the Order to Approve, and Mayor Ham shall sign the order. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

**End of Consent Agenda.**

**Items Requiring Individual Action.**

**Z-14-22 Smith Douglas Homes (CS & R20 to R9) – South side of Ditchbank Rd. between Woodpeck Rd. and S. NC 111 HWY. Ordinance Adopted.**

ADDRESS: Ditchbank Rd.  
PARCEL#: 3527-27-3569 (Portion of)  
PROPERTY OWNER: J J Daniels Farming Enterprises  
APPLICANT: Smith Douglas Homes

The subject property consists of agricultural farmland and woodlands. It is currently vacant and undeveloped.

Frontage: Approximately 1620 ft. (Ditchbank Rd.)  
Approximately 749 ft. (S. NC 111 HWY.)  
Acreage: Approximately 1,551,013 sq. ft. or 35.62 acres

**SURROUNDING ZONING:**

North: Wayne Co. Community Shopping (CS); Wayne Co. Residential-Agricultural (RA30);  
South: Wayne Co. Residential-Agricultural (RA30);  
East: Wayne Co. Residential-Agricultural (RA30); and  
West: Wayne Co. Residential-Agricultural (RA30) and Shopping Center (SC)

The City’s Land Use Plan recommends Commercial development for a portion of the property that fronts S. NC 111 HWY. and Ditchbank Rd. The remaining property along Ditchbank Rd. is identified for Rural Residential/Agricultural development.

The applicant requests to rezone the property from Community Shopping (CS) and Residential (R20CD) to Residential (R9). The purpose of the Residential (R9) zoning district is to accommodate both single and multifamily residential uses and to prohibit all activities of a commercial nature. If developed in the future, site and landscape plans will be required and approved by City officials before construction permits can be issued.

The corresponding zoning districts for the Commercial designation are as follows: Neighborhood Business (NB), Highway Business (HB), Shopping Center, General Business (GB), and Airport Business (AB). The district’s intent is to prohibit commercial encroachment upon existing residential neighborhoods while controlling strip development and emphasizing infill development in existing commercial locations. The corresponding zoning districts for the Rural Residential Agricultural designation are as follows: Agricultural (AG), Residential (R20A), Residential-Agriculture District (RA20 Wayne Co.) and Residential-Agriculture District (RA30 Wayne Co.) The district’s intent is to support/protect agricultural areas. Infringement by non-agricultural uses should be discouraged. The proposed Residential (R9) is not a corresponding district in the Commercial or Rural/Residential Agriculture designation.

This is a conventional rezoning and all potential uses allowed in the Residential (R9) zoning district, as well as the proposed rezoning’s compatibility with the Goldsboro Comprehensive Land Use Plan are to be considered. Any use of the property will be required to comply with the Goldsboro Unified Development Ordinance.

Most of the subject property is satellite annexed into the City limits. A portion of the subject property is located in Wayne County which is outside of the City’s one mile ETJ.

City records indicate that a portion of the subject property was originally rezoned by Goldsboro City Council on July 15, 2013 to Residential (R20CD) for the purposes of developing the a 36-lot residential cluster subdivision. Consequently, the site was never developed.

Although the City’s Comprehensive Land Use Plan recommends Commercial and Rural Residential development for the subject area, the Plan also supports medium to high density development where plans to extend City utilities exist.

City of Goldsboro water and sanitary sewer lines are not available to serve the subject property. Eastern Wayne Sanitary District has a water line on the east side of HWY 111S. The City’s existing 12-inch sanitary sewer line terminates at Sheridan Forest Road and can be extended at the expense of the developer. The subject property is not located in a Special Flood Hazard Area.

Since the property is within 1,000 ft. of City utilities, the owner/developer will be required to connect to available utilities and satellite annex all new development into the City limits of Goldsboro. The owner/developer will be required subdivide the property in accordance with the City’s subdivision ordinances.

Base officials have been contacted regarding the conditional zoning proposal. Although a very small portion on the southern side of the subject property falls within the 65-69 day-night average sound level (DNL) noise zone, most of the property falls within the 70-74 DNL noise zone. According to the AICUZ report, residential use in this area is strongly discouraged. However, if the City determines that there is a community need for housing in the area, measures to achieve an outdoor to indoor noise level reduction (NLR) of at least 30 decibels should be required.

Staff is recommending approval of the rezoning request based on existing residential development patterns, limited constraints to development and the fact that the City Comprehensive Land Use Plan supports higher density residential development as it pertains to the location of infrastructure to the site such as City utilities and a transportation network.

On July 25, 2022, the Planning Commission voted to recommend approval of the rezoning request and voted in favor of the Consistency Statement (attached).

It was recommended that Council vote to adopt the recommendation for approval and consistency statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or vote to deny and adopt the Ordinance to Deny with the inclusion of a statement that deems this rezoning request to be inconsistent.

A motion was made by Councilman Gaylor to adopt the Ordinance approving the rezoning request. The motion was seconded by Mayor Pro Tem Polack, and unanimously carried. Council adopted the following entitled Ordinance.

*ORDINANCE NO. 2022-39 “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP AND COMPREHENSIVE LAND USE MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA”*

**Z-16-22 Greenleaf Christian Church (GB & R6 to O&I-1) – East side of N. William St. located north of Orange St. Ordinance Adopted.**

ADDRESS: 2110 N. William St.  
PARCEL #: 3600342975, 3600343969, 3600351150, 3600352150  
PROPERTY OWNER: Greenleaf Christian Church  
APPLICANT: E. Scott Edwards

The applicant is requesting a change of zone for the subject properties from the General Business (GB) and Residential (R-6) Zoning District to the Office & Institutional (O&I-1) Zoning District. The purpose of the Office & Institutional district is to provide for the development of office and community institutions that have similar development characteristics and require locations close to residential and commercial uses. This district discourages commercial uses and forbids industrial uses.

Frontage: Approximately 300’ of total frontage on N. William St.  
Area: Approximately 2.06 acres (total of all four parcels)

SURROUNDING ZONING:  
North: Office & Institutional (O&I-1)  
South: General Business (GB) & Residential (R-6)

East: Residential (R-6)  
West: General Business (GB)

The parcels proposed to be rezoned currently are vacant.

The City's Land Use Plan locates these parcels within two separate land use designations. Three parcels are located within the Commercial land use designation. The corresponding zoning districts for the Commercial designation are as follows; Neighborhood Business (NB), Highway Business (HB), Shopping Center, General Business (GB), and Airport Business (AB). This districts intent is to prohibit commercial encroachment upon existing residential neighborhoods while controlling strip development and emphasizing infill development in existing commercial locations. The other parcel falls within the High-Density Residential designation. The corresponding zoning districts for the High-Density Residential designation are as follows; Residential (R-6), Residential (RM-8), Residential (R-9) and Residential (R-12). This district was designated based off existing residential land uses, residential development patterns, and existing infrastructure or where plans exist to extend infrastructure. The proposed Office & Institutional (O&I-1) Zoning District is not a corresponding zoning district with the Commercial designation or the High-Density Residential designation.

This is a conventional rezoning and all potential uses allowed in the Office & Institutional (O&I-1) Zoning District, as well as the proposed rezonings compatibility with the Goldsboro Comprehensive Land Use Plan are to be considered. Any use of the property will be required to comply with the Goldsboro Unified Development Ordinance. The properties proposed to be rezoned are adjacent to an existing O&I-1 zoned property which has a Church located upon it. All properties are under the same ownership as the church and if rezoned, they would satisfy a component of the O&I-1 Zoning District purpose which is to provide office and community institutions in locations close to residential and commercial use.

Staff has distributed this proposed rezoning to several different departments as well as Seymour Johnson Air Force Base and NCDOT. During the review process Seymour Johnson indicated that this proposal is located within the Outer Horizontal Surface and the recommended maximum height above sea level in this area is 559 feet. NCDOT driveway permits would be needed in the future once the use of the properties is determined.

Subject property is located within the City limits of Goldsboro. As such, City water and sewer are available to serve the property. The property is not located within a special flood hazard area.

At the July 25, 2022, meeting, the Planning Commission voted to recommend approval of the rezoning request and voted in favor of the Consistency Statement (attached).

Staff is recommending approval of the rezoning request based on the fact there is adjacent O&I-1 zoning and this proposed rezoning would satisfy a component of the purpose of the O&I-1 Zoning District by providing office and community institutions in locations close to residential and commercial use.

It was recommended that Council vote to adopt the recommendation for approval and consistency statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or vote to deny and adopt the Ordinance to Deny with the inclusion of a statement that deems this rezoning request to be inconsistent.

A motion was made by Councilman Broadaway to adopt the Ordinance approving the rezoning request. The motion was seconded by Councilman Gaylor, and unanimously carried. Council adopted the following entitled Ordinance.

*ORDINANCE NO. 2022-40 "AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP AND COMPREHENSIVE LAND USE MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA"*

**Amendment to the Friends of Seymour Agreement. Resolution Adopted.** In order to raise funds to help support its efforts to preserve, grow and maintain its relationship with Seymour Johnson Air Force Base, members of the Military Affairs Committee founded Seymour Support Council, Inc., a non-profit corporation, which is currently known by its registered assumed name, Friends of Seymour Johnson AFB.

Friends of Seymour Johnson AFB has proven its value in building and maintaining relationships with Senior Leadership of the United States Air Force, in directing lobbying efforts in support of Seymour Johnson Air Force Base, and in identifying and helping to eliminate or mitigate development that would restrict, limit or diminish the quality of training or the performance of missions at Seymour Johnson Air Force Base.

The original agreement was approved at the Goldsboro City Council meeting on January 21, 2014, executed on March 3, 2014 and was a joint agreement with the County of Wayne.

The amended and restated agreement will be signed by the City of Goldsboro independent of the County of Wayne.

Revisions to the agreement include:

1. A two-year agreement;



2. Transfer of the supervision and payment of consultants from the Friends of Seymour to the City and the County of Wayne;
3. Update the financial compensation and travel for the representative of the Friends of Seymour;
4. Update the financial compensation for administrative expenses to Friends of Seymour, which is currently provided by the Chamber of Commerce of Wayne County;
5. Expenses amount to \$16,125 per year. \$15,875 was appropriated in FY21-22; \$16,125 is appropriated in FY22-23.

It was recommended that Council adopt the following entitled Resolution authorizing the City Manager to sign the amended agreement with the Friends of Seymour.

A motion was made by Councilman Broadway to adopt the resolution authorizing the City Manager to sign the amended agreement with the Friends of Seymour. The motion was seconded by Mayor Pro Tem Polack, and unanimously carried. Council adopted the following entitled Resolution.

*RESOLUTION NO. 2022-73 "RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN THE AMENDED AGREEMENT WITH THE FRIENDS OF SEYMOUR"*

**City Manager's Report.** Tim Salmon shared that the Wayne County COVID-19 Community Level remains "High", and that the Mayor plans to follow Governor Cooper by lifting the State of Emergency on August 15<sup>th</sup>. He shared updates regarding the employee COVID-19 mask policy, state water infrastructure grants, and Parks and Recreation events. Mr. Salmon shared that leaf collection was back on track, while limb collection was approximately three days behind. He also shared updates on the Water Treatment Plant repairs and costs. Mr. Salmon shared that National Night Out is August 2, 2022, from 6-8 PM at the Herman Park Center. He also shared his condolences for the three Wayne County Deputy Sheriffs shot while serving papers on August 1, 2022. Mr. Salmon also congratulated Mr. Batts on being appointed as the District 6 Councilmember, and thanked the other applicants for applying.

**Mayor and Councilmembers' Comments.**

Councilman Gaylor shared that the violent weekend has spread to today, and acknowledged the difficult job of law enforcement. He thanked all citizens that take risks as either law enforcement or informants, and asked all citizens to look after each other.

Councilwoman Matthews thanked Community Relations Director Felecia Williams and the Mayor's Committee for Persons with Disabilities for helping a resident in need. She shared concern over a lack of response in discussing funding for non-profits and asked for an explanation regarding the delay. Mayor Ham stated it would be put on the Agenda for the next meeting. Ms. Matthews apologized to the candidates not chosen to fill the District 6 seat. She stated that she was fed up with the same old same old, and advised the candidates and all other residents to get involved. Ms. Matthews invited all District 4 residents to a enjoy live entertainment and free food at the grand opening of Bachelor Brothers Funeral Establishment on August 6<sup>th</sup> from 12-4 PM.

Mayor Pro Tem Polack asked that everyone be safe in light of the increased number of COVID cases. He stated that he will have the date of the back-to-school giveaway at the next meeting, and that any students in need of help with resources can contact him. Mr. Polack encouraged others to see the condition of tent city. He also thanked the two candidates not chosen for the District 6 seat for applying to be part of the Council.

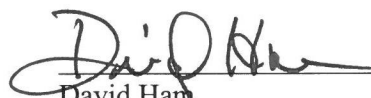
Councilman Broadway congratulated the Council on supporting the Friends of Seymour. He also encouraged citizens to use Crime Stoppers to report any information on crime they may have.

Councilwoman Jones asked the community to join her in prayer for the Deputies that were injured, and thanked all those that serve. She congratulated Mr. Batts for being voted onto the Council, and thanked the other candidates for applying. Ms. Jones asked everyone to continue to pray for the City and to join the Tommy Foundation if they would like to assist in serving the tent city and unhoused of Wayne County.

Mayor Ham added his prayers for the three Deputies that were shot and their families. He thanked the candidates for applying to serve on the Council, and congratulated Mr. Batts on being chosen for the position.

The meeting adjourned at 7:59 p.m.



  
David Ham  
Mayor

  
Holly Jones  
Deputy City Clerk

# CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT

## THE EMPLOYEE OF THE QUARTER AWARD

(4<sup>th</sup> Quarter, Fiscal Year 2021-2022)

HAS BEEN AWARDED TO

**KASEY MORRIS**

FOR

OUTSTANDING ACHIEVEMENT

Kasey operates the Water Reclamation Facility (WRF). Recently, Seymour Johnson Air Force Base accidentally spilled firefighting foam into our sewer system, which could have been a huge problem, but Kasey drew on all of her training, and applied defoamer to the spill. She was able to divert the spill into pond #1 at the WRF, preventing any upsets to the tender biological system.


Kasey often volunteers to cover shifts when we are short-handed, particularly in light of recent staff turnovers. Kasey also demonstrates an extraordinary ability to teach new employees. She is incredibly patient, and instills to the new staff to leave the plant in better shape than at the beginning of their shift.

Kasey recently compiled a list of equipment, parts, and part numbers from the WRF, Wetland, Spray Field, and Lift Stations into CityWorks. She stayed focused with this rather large task and handled it in a detailed and orderly fashion.


Kasey is integral to the functioning of the WRF. She exudes professionalism, integrity and customer-focus. Kasey is an outstanding employee, always setting the bar higher for herself and others. Kasey's work ethic and accomplishments reflect well on herself and the City of Goldsboro.

AWARDED THIS DAY

AUGUST 15, 2022



**DAVID HAM**  
Mayor  
City of Goldsboro



**TIMOTHY SALMON**  
City Manager  
City of Goldsboro



# CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT

## THE SUPERVISOR OF THE QUARTER AWARD

(4<sup>th</sup> Quarter, Fiscal Year 2021-2022)

HAS BEEN AWARDED TO

**DEMETRIUS COGDELL**

FOR

OUTSTANDING ACHIEVEMENT

Demetrius Cogdell is the Solid Waste Division's Commercial Operations Section Supervisor. Demetrius is responsible for overseeing all commercial refuse collection operations and managing the City's transfer station operations. He has always strived to do his best, and when the Refuse and Recycle Section's Supervisor resigned in December 2021, Demetrius readily stepped up and took on the additional role and responsibilities of supervising all refuse and recycle operations and staff.

Demetrius is one of the most dependable and reliable Supervisors in the Public Works Department. Even while overseeing and supervising two separate sections within the Solid Waste Division, he still regularly operates equipment to service both residential and commercial customers. Demetrius's work ethic, steadfast dedication, and determination have enabled him to work through and resolve significant personnel and equipment shortages, and ensure all routes are completed on schedule. On May 17, 2022, a customer called praising Demetrius for his outstanding customer service, because he returned to collect her garbage cans when her neighbors were blocking the cans when he first came by.

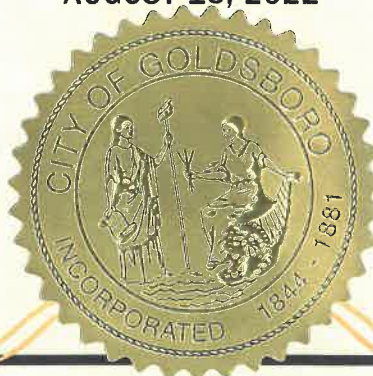
Demetrius is an outstanding employee, always setting the bar higher for himself and others. Goldsboro is a better place because of employees like Demetrius that are passionate about their work and want to serve our citizens in the way they deserve to be served. Demetrius's work ethic and accomplishments reflect well on himself and the City of Goldsboro.

AWARDED THIS DAY

AUGUST 15, 2022



**DAVID HAM**  
Mayor  
City of Goldsboro



**TIMOTHY SALMON**  
City Manager  
City of Goldsboro

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 15, 2022 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 300 Wayne Avenue to Larry D. Coley, Jr.

BACKGROUND: Staff has received an offer to purchase city owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

300 Wayne Avenue

Offeror: Larry D. Coley, Jr.

Offer: \$1,590.00

Bid Deposit: \$80.00

Parcel #: 47540

Pin #: 2599819073

Tax Value: \$3,180.00

Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of cash.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 300 Wayne Avenue.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 8/8/2022



Catherine F. Gwynn, Finance Director

Date: 8/10/22



Timothy M. Salmon, City Manager

RESOLUTION NO. 2022- 74

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro owns certain real property at 300 Wayne Avenue (Pin #2599819073); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$1,590.00 (One Thousand Five Hundred and Ninety Dollars and no/100) submitted by Larry D. Coley, Jr. (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$80.00 (Eight Dollars and No/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a **sealed bid** with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.
- 6) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 7) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 8) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.
- 9) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by

check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

- 10) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.
- 11) The terms of the final sale are:
  - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
  - b) Buyer must pay with cash at the time of closing.
  - c) Buyer must pay closing costs.
- 12) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 13) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 15<sup>th</sup> day of August, 2022.

  
David Ham, Mayor

Attest:

  
Laura Getz, City Clerk





I, Larry D. Coley Jr would like to offer the

City of Goldsboro the sum of \$ 1590 for the

purchase of property at the following location:

Parcel: 2599819073

Street: 300 Wayne Ave

Signed: [Signature]

Date: 7/21/22

Name Larry Coley

Address: 300 Wayne Ave

Phone: 956-249-9262

Email: lcoley\_996@hotmail.com

Amount of Bid Deposit: \$1590 79.50 \$80.00  
LC LC

Cash payment  
7/21/2022  
[Signature]

CITY OF GOLDSBORO  
FINANCE DEPARTMENT

2022 JUL 21 AM 11:48

RECEIVED

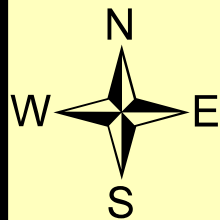
**Address: 300 Wayne Avenue**  
**PIN #:2599-81-9073**  
**Zoning: R-6**  
**Substandard**

DORSEY ST

INGTON AV

SYCAMORE ST

WAYNE AV



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

WAYNE COUNTY

CITY OF GOLDSBORO

300 WAYNE AVE

76121320

Return/Appeal Notes:

Parcel: 2599819073

PLAT: / UNIQ ID 47540

ID NO: 12000021011001

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

CARD NO. 1 of 1

1.000 LT

TW-12

SRC=

CI-01 FR-00 EX-5

AT-

LAST ACTION 20170729

Reval Year: 2019 Tax Year: 2022

WAYNE AVE

Appraised by 60 on 01501 DIXIE TRAIL

CONSTRUCTION DETAIL		MARKET VALUE								DEPRECIATION				CORRELATION OF VALUE											
TOTAL POINT VALUE		USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB					CREDENCE TO											
BUILDING ADJUSTMENTS		01	00							% GOOD				DEPR. BUILDING VALUE - CARD											
TOTAL ADJUSTMENT FACTOR		TYPE: SINGLE FAMILY RESIDENTIAL																DEPR. OB/XF VALUE - CARD							
TOTAL QUALITY INDEX		STYLE:																MARKET LAND VALUE - CARD							
																		TOTAL MARKET VALUE - CARD							
																		TOTAL APPRAISED VALUE - CARD							
																		TOTAL APPRAISED VALUE - PARCEL							
																		TOTAL PRESENT USE VALUE - PARCEL							
																		TOTAL VALUE DEFERRED - PARCEL							
																		TOTAL TAXABLE VALUE - PARCEL \$							
																		PRIOR							
																		BUILDING VALUE							
																		OBXF VALUE							
																		LAND VALUE							
																		PRESENT USE VALUE							
																		DEFERRED VALUE							
																		TOTAL VALUE							
																		PERMIT							
																		CODE DATE NOTE NUMBER AMOUNT							
																		ROUT: WTRSHD:							
																		SALES DATA							
																		OFF. RECORD DATE DEED TYPE Q/UV/I INDICATE SALES PRICE							
																		BOOK PAGE MOYR							
																		01247 0782 6 1989 WD U I							
																		HEATED AREA							
																		NOTES							

SUBAREA				CODE	QUALITY	DESCRIPTION	COUNT	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	SIZE FACT	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE	
TYPE				GS AREA	%	RPL CS	TOTAL OB/XF VALUE														0
FIREPLACE																					
SUBAREA																					
TOTALS																					

BUILDING DIMENSIONS

LAND INFORMATION

HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRON TAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJST	ADJUSTED UNIT PRICE	LAND VALUE	OVERRIDE VALUE	LAND NOTES
0100	0100	R-6	52	123	0.9400	2	1.0000	RF	AC	LC	TO	OT		65.00	52.000	FF	0.940	61.10	3177	
TOTAL MARKET LAND DATA																			3,180	
TOTAL PRESENT USE DATA																				

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 15, 2022 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 900 North Virginia Street to Janice Johnson DBA J.M. Fields Enterprises

BACKGROUND: Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

900 North Virginia Street

Offeror: Janice Johnson DBA J.M. Fields Enterprises

Offer: \$1,620.00

Bid Deposit: \$81.00

Parcel #: 48774

Pin #: 2690809009

Tax Value: \$3,240.00

Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check.

RECOMMENDATION: It is recommended that the City Council, by motion:

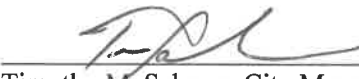
1. Accept or reject offer on 900 North Virginia Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 8/8/2022



Catherine F. Gwynn, Finance Director

Date: 8/10/22



Timothy M. Salmon, City Manager



RESOLUTION NO. 2022- 75

**RESOLUTION AUTHORIZING UPSET BID PROCESS**

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 900 North Virginia Street (Pin #2690809009); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$1,620.00 (One Thousand Six Hundred Twenty Dollars and no/100) submitted by Janice Johnson DBA J.M. Fields Enterprises (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$81.00 (Eighty One Dollars and No/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a **sealed bid** with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.
- 6) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 7) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 8) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.
- 9) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by

check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

- 10) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.
- 11) The terms of the final sale are:
  - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
  - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
  - c) Buyer must pay with cash at the time of closing.
  - d) Buyer must pay closing costs.
- 12) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 13) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 15<sup>th</sup> day of August, 2022.

  
David Ham, Mayor

Attest:

  
Laura Getz, City Clerk



I, Janice Johnson / BA J.M. Fields Enterprises would like to offer the  
City of Goldsboro the sum of 1,620.00 for the  
purchase of property at the following location:

Parcel: 2690809009

Street: 900 North Virginia Street, Goldsboro, NC

Signed: Janice F. Johnson  
Date: 7/12/2022

Name Janice F. Johnson  
Address: 300 Tonya Drive, Goldsboro, NC  
Phone: 919-738-1716  
Email: jmfilds921@yahoo.com  
Amount of Bid Deposit: 81.00

2022 JUL 12 PM 4:11  
CITY OF GOLDSBORO  
FINANCE DEPARTMENT

RECEIVED



J M FIELDS ENTERPRISES  
P O BOX 1181  
GOLDSBORO NC 27533

1376

7/12/2022 Date



Pay to the  
Order of City of Goldsboro

\$ 156.00

One Hundred Fifty Six Dollars and 00/100



 First Citizens Bank

For \_\_\_\_\_

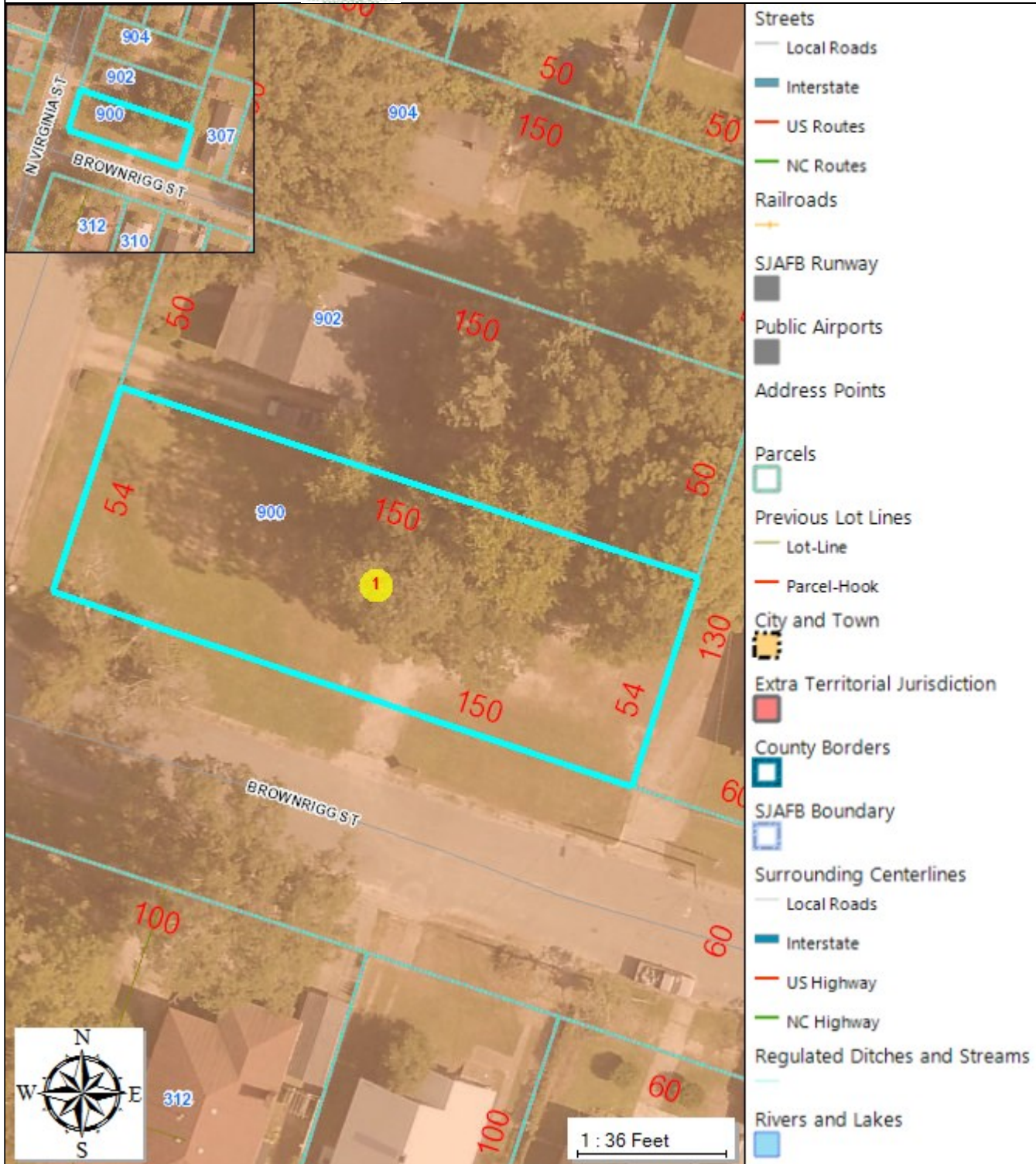
Janice A Johnson MP

01376

Harland Clark



Wayne  
Printed August 08, 2022  
See Below for Disclaimer





<b><u>OBJECTID</u></b>	<b><u>PIN</u></b>	<b><u>Owner Name</u></b>
22403	2690809009	WAYNE COUNTY &
<b><u>Co-Owner Name</u></b>	<b><u>Owner Address 1</u></b>	<b><u>Owner Address 2</u></b>
CITY OF GOLDSBORO	PO BOX 227	
<b><u>Owner Address 3</u></b>	<b><u>Owner City</u></b>	<b><u>Owner State</u></b>
	GOLDSBORO	NC
<b><u>Owner Zip</u></b>	<b><u>Unit or Apt</u></b>	<b><u>Deed Date</u></b>
27533-0227		5/27/2015 12:00:00 AM
<b><u>REID</u></b>	<b><u>Deed Book</u></b>	<b><u>Deed Page</u></b>
0048774	3158	103
<b><u>Sale Month</u></b>	<b><u>Sale Year</u></b>	<b><u>Sale Price</u></b>
5	2015	0
<b><u>Previous Deed Book</u></b>	<b><u>Previous Deed Page</u></b>	<b><u>Previous Sale Month</u></b>
03154	0496	5
<b><u>Previous Sales Year</u></b>	<b><u>Previous Sale Price</u></b>	<b><u>Property Use</u></b>
2015	0	01 - SINGLE FAMILY RESIDENTIAL
<b><u>Record Source</u></b>	<b><u>Property Address</u></b>	<b><u>Legal Description</u></b>
Owner	900 N VIRGINIA ST	LT 10 BLK C OAK HGTS
<b><u>Acres</u></b>	<b><u>Neighborhood</u></b>	<b><u>Account Number</u></b>
1	01801	79266550
<b><u>Township Code</u></b>	<b><u>Building Value</u></b>	<b><u>Outbuilding Value</u></b>
12	0	0
<b><u>Land Value</u></b>	<b><u>Total Market Value</u></b>	<b><u>Total Assessed Value</u></b>
3240	3240	3240
<b><u>Vacant Or Improved</u></b>	<b><u>Vacant or Improved 2</u></b>	<b><u>Calculated Acres</u></b>
I	I	0.18

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WAYNE COUNTY & CITY OF GOLDSBORO

900 N VIRGINIA ST  
79266550

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

Reval Year: 2019 Tax Year: 2022 LT 10 BLK C OAK HGTS

Appraised by 60 on 01801 CENTRAL BUSINESS DISTRICT

Return/Appeal Notes: Parcel: 2690809009

PLAT: / UNIQ ID 48774

ID NO: 12000074009001

CARD NO. 1 of 1

1.000 LT

TW-12

SRC=

CI-01 FR-00 EX-2 AT-

LAST ACTION 20190411

CONSTRUCTION DETAIL		MARKET VALUE						DEPRECIATION				CORRELATION OF VALUE									
TOTAL POINT VALUE		USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB	CREDENCE TO											
BUILDING ADJUSTMENTS		01	00							DEPR. BUILDING VALUE - CARD 0											
TOTAL ADJUSTMENT FACTOR		TYPE: SINGLE FAMILY RESIDENTIAL									DEPR. OB/XF VALUE - CARD 0										
TOTAL QUALITY INDEX		STYLE:									MARKET LAND VALUE - CARD 3,240										
											TOTAL MARKET VALUE - CARD 3,240										
											TOTAL APPRAISED VALUE - CARD 3,240										
											TOTAL APPRAISED VALUE - PARCEL 3,240										
											TOTAL PRESENT USE VALUE - PARCEL 0										
											TOTAL VALUE DEFERRED - PARCEL 0										
											TOTAL TAXABLE VALUE - PARCEL \$ 3,240										
											PRIOR										
											BUILDING VALUE 21,230										
											OBXF VALUE 0										
											LAND VALUE 3,240										
											PRESENT USE VALUE 0										
											DEFERRED VALUE 0										
											TOTAL VALUE 24,470										
											PERMIT										
		CODE		DATE		NOTE		NUMBER		AMOUNT											
		ROUT: WTRSHD:																			
		SALES DATA																			
		OFF. RECORD		DATE		DEED TYPE		Q/UV/I		INDICATE SALES PRICE											
		BOOK	PAGE	MO	YR																
		03158	0103	5	2015	WD	C	I						0							
		03154	0496	5	2015	WD	C	I						0							
		01172	0699	7	1987	WD	U	I						16000							
		01133	0824	6	1986		U	I						6000							
		HEATED AREA																			
		NOTES																			
		5-18 demo house.																			

SUBAREA		CODE	QUALITY	DESCRIPTION	COUNT	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	SIZE FACT	AYB	EYB	ANN DEP RATE	% OVR	COND	OB/XF DEPR. VALUE
TYPE		GS AREA	%	RPL CS	TOTAL OB/XF VALUE 0													
FIREPLACE																		
SUBAREA TOTALS																		

BUILDING DIMENSIONS

LAND INFORMATION

HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONTAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJUST	ADJUSTED UNIT PRICE	LAND VALUE	OVERRIDE VALUE	LAND NOTES
0100	0100	R-6	54	150	1.0000	2	1.0000	RF	AC	LC	TO	OT		60.00	54.000	FF	1.000	60.00	3240	0
TOTAL MARKET LAND DATA																			3,240	
TOTAL PRESENT USE DATA																				

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 15, 2022 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 901 North Virginia Street to Janice Johnson DBA J.M. Fields Enterprises

BACKGROUND: Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

901 North Virginia Street

Offeror: Janice Johnson DBA J.M. Fields Enterprises

Offer: \$1,500.00

Bid Deposit: \$75.00

Parcel #: 48763

Pin #: 2690807116

Tax Value: \$3,000.00

Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 901 North Virginia Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 8/8/2022



Catherine F. Gwynn, Finance Director

Date: 8/10/22



Timothy M. Salmon, City Manager

RESOLUTION NO. 2022- 76

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **901 North Virginia Street (Pin #2690807116)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$1,500.00 (One Thousand Five Hundred Dollars and no/100)** submitted by **Janice Johnson DBA J.M. Fields Enterprises (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$75.00 (Seventy Five Dollars and No/100)**;


NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a **sealed bid** with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.
- 6) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 7) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 8) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.
- 9) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by

check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

- 10) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.
- 11) The terms of the final sale are:
  - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
  - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
  - c) Buyer must pay with cash at the time of closing.
  - d) Buyer must pay closing costs.
- 12) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 13) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 15<sup>th</sup> day of August, 2022.

  
David Ham, Mayor

Attest:

  
Laura Getz, City Clerk



I, Janice Johnson/DBA J.M. Fields Enterprises would like to offer the

City of Goldsboro the sum of 51,500.00 for the

purchase of property at the following location:

Parcel: 269080 7116

Street: 901 North Virginia Street, Goldsboro, NC

Signed: Janice F. Johnson

Date: July 12, 2022

Name Janice F. Johnson

Address: 300 Tonya Drive, Goldsboro

Phone: 919-738-1716

Email: jmfilds921@yahoo.com

Amount of Bid Deposit: 75.00

CITY OF GOLDSBORO  
FINANCE DEPARTMENT

2022 JUL 12 PM 4:11

RECEIVED

J M FIELDS ENTERPRISES  
P O BOX 1181  
GOLDSBORO NC 27533

1376

7/12/2022  
Date

CHECK ARMOR  
MICRO PROTECTION

Pay to the  
Order of

City of Goldsboro

\$ 156.00

One Hundred Fifty Six Dollars <sup>00/100</sup>



Photo  
Safe  
Deposit  
Details on back



First Citizens Bank

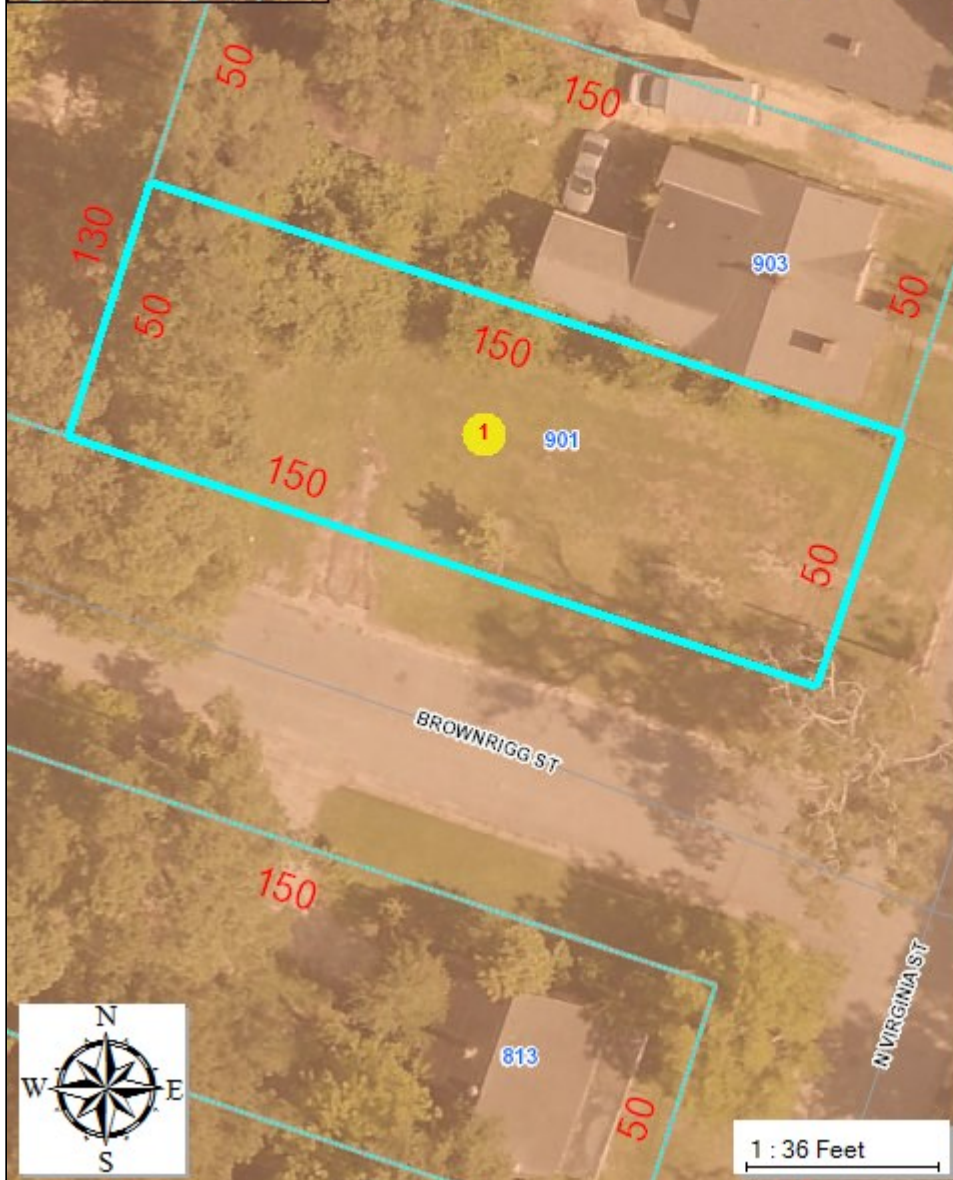
For \_\_\_\_\_

Janice A Johnson

MP

01376





## Streets

Local Roads

Interstate

US Routes

NC Routes

## Railroads

SJAFB Runway

Public Airports

Address Points

## Parcels

Previous Lot Lines

Lot-Line

Parcel-Hook

City and Town

Extra Territorial Jurisdiction

County Borders

SJAFB Boundary

## Surrounding Centerlines

Local Roads

Interstate

US Highway

NC Highway

## Regulated Ditches and Streams

Rivers and Lakes

<b><u>OBJECTID</u></b>	<b><u>PIN</u></b>	<b><u>Owner Name</u></b>
7941	2690807116	WAYNE COUNTY &
<b><u>Co-Owner Name</u></b>	<b><u>Owner Address 1</u></b>	<b><u>Owner Address 2</u></b>
CITY OF GOLDSBORO	PO BOX 227	
<b><u>Owner Address 3</u></b>	<b><u>Owner City</u></b>	<b><u>Owner State</u></b>
	GOLDSBORO	NC
<b><u>Owner Zip</u></b>	<b><u>Unit or Apt</u></b>	<b><u>Deed Date</u></b>
27533-0227		10/30/2015 12:00:00 AM
<b><u>REID</u></b>	<b><u>Deed Book</u></b>	<b><u>Deed Page</u></b>
0048763	3188	885
<b><u>Sale Month</u></b>	<b><u>Sale Year</u></b>	<b><u>Sale Price</u></b>
10	2015	0
<b><u>Previous Deed Book</u></b>	<b><u>Previous Deed Page</u></b>	<b><u>Previous Sale Month</u></b>
02247	0751	9
<b><u>Previous Sales Year</u></b>	<b><u>Previous Sale Price</u></b>	<b><u>Property Use</u></b>
2004	50000	01 - SINGLE FAMILY RESIDENTIAL
<b><u>Record Source</u></b>	<b><u>Property Address</u></b>	<b><u>Legal Description</u></b>
Owner	901 N VIRGINIA ST	LT 1 BLK G OAK HGTS
<b><u>Acres</u></b>	<b><u>Neighborhood</u></b>	<b><u>Account Number</u></b>
1	01801	79266550
<b><u>Township Code</u></b>	<b><u>Building Value</u></b>	<b><u>Outbuilding Value</u></b>
12	0	0
<b><u>Land Value</u></b>	<b><u>Total Market Value</u></b>	<b><u>Total Assessed Value</u></b>
3000	3000	3000
<b><u>Vacant Or Improved</u></b>	<b><u>Vacant or Improved 2</u></b>	<b><u>Calculated Acres</u></b>
I	I	0.17

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WAYNE COUNTY

WAYNE COUNTY & CITY OF GOLDSBORO

901 N VIRGINIA ST  
79266550

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

Reval Year: 2019 Tax Year: 2022 LT 1 BLK G OAK HGTS

Appraised by 60 on 01801 CENTRAL BUSINESS DISTRICT

Return/Appeal Notes: Parcel: 2690807116

PLAT: / UNIQ ID 48763

ID NO: 12000074006013

CARD NO. 1 of 1

1.000 LT

TW-12

SRC=

CI-01 FR-00 EX-2 AT-

LAST ACTION 20190411

BUILDING DIMENSIONS

LAND INFORMATION

HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRON TAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES	ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJST	ADJUSTED UNIT PRICE	LAND VALUE	OVERRIDE VALUE	LAND NOTES
0100	0100	R-6	50	150	1.0000	2	1.0000			60.00	50.000	FF	1.000	60.00	3000		0

TOTAL MARKET LAND DATA

TOTAL PRESENT USE DATA

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 15, 2022 COUNCIL MEETING

**SUBJECT:** Operating Budget Amendment FY22-23

**BACKGROUND:** As part of the FY22-23 Budget Ordinance, the City includes a provision to allow for unfulfilled purchase orders to be carried over and appropriated in the new fiscal year. (G.S. §159-13).

**DISCUSSION:** Please find attached an ordinance amending the annual operating budget for fiscal year 2023 for the amount of appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2022 that we intend to honor in the new fiscal year (FY 2023). Also, enclosed is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in mid-July after submitting final invoices for June 30 to allow Finance a chance to clear out prior year bill payments. It was requested that rollover requests should be more than \$5,000. Also, please find attached a fund balance appropriated analysis reflecting the Purchase Order Rollovers.

Items/services on the list represent construction contracts or service contracts that require significant time to completion or implementation which extends beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for **project funds** are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds.

The Local Government Commission of the State Treasurer's Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances. Although it is an acceptable method, the LGC does not recommend the use of this method.

**Analysis of Appropriated Fund Balance (Operating Funds Only)**

**GENERAL FUND**

<b>Date</b>	<b>Description</b>	<b>Adopted</b>
6/20/2022	Ord 2022-31 FY22-23 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/15/2022	FY21-22 Purchase Order Rollovers	\$ 1,183,863.21
	Proposed	\$ 1,183,863.21
	Current Year with Proposed	\$ 1,183,863.21

**STORMWATER FUND**

<b>Date</b>	<b>Description</b>	<b>Adopted</b>
6/20/2022	Ord 2022-31 FY22-23 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/15/2022	FY21-22 Purchase Order Rollovers	\$ 62,900.00
	Proposed	\$ 62,900.00
	Current Year with Proposed	\$ 62,900.00

**UTILITY FUND**

<b>Date</b>	<b>Description</b>	<b>Adopted</b>
6/20/2022	Ord 2022-31 FY22-23 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/15/2022	FY21-22 Purchase Order Rollovers	\$ 514,411.71
	Proposed	\$ 514,411.71
	Current Year with Proposed	\$ 514,411.71

**DOWNTOWN MSD FUND**

<b>Date</b>	<b>Description</b>	<b>Adopted</b>
6/20/2022	Ord 2022-31 FY22-23 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/15/2022	FY21-22 Purchase Order Rollovers	\$ 20,631.51
	Proposed	\$ 20,631.51
	Current Year with Proposed	\$ 20,631.51

**Analysis of Purchase Order Rollovers by Fund (FY22 to FY23)**

General Fund	\$ 1,183,863.21
Stormwater Fund	62,900.00
Utility Fund	514,411.72
Downtown MSD Fund	20,631.51
<b>Total Operating Funds</b>	<b>\$ 1,781,806.44</b>

Herman Park Center	\$ 377,950.00
Police Evidence & Fire Station Renovation	20,968.62
Federal & State Forfeiture	29,363.71
JAG	17,587.40
TIGER Streetscape	11,072.72
Phase IV Sewer Rehab SRF	1,342,720.14
Sewer Rehab SRF W-17-0110	83,472.02
VUR AIA Water & Sewer Grant	186,410.00
VUR MRF Feasibility Grant	100,000.00
Stormwater Drainage Projects	1,039,963.53

<b>Total Project Funds</b>	<b>\$ 3,209,508.14</b>
----------------------------	------------------------

<b>Total All Fund Types</b>	<b>\$ 4,991,314.58</b>
-----------------------------	------------------------

**RECOMMENDATION:**

It is recommended that the City Council, by motion:

1. Adopt the attached ordinance to amend the FY22-23 Operating Budget.

Date: 08/08/2022



Catherine F. Gwynn, Finance Director

Date: 8/10/22



Tim Salmon, City Manager



ORDINANCE NO. 2022 - 41

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE  
CITY OF GOLDSBORO FOR THE 2022-23 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2022-23 Annual Operating Budget on June 20, 2022; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the General Fund, Stormwater Fund, Utility Fund, and Downtown Municipal Service District Fund; and

WHEREAS, the City follows the preferred practice of the Local Government Commission (Division of the State Treasurer's Office) which recommends following the Reserve for Encumbrances method to honor prior year encumbrances; and

WHEREAS, it is necessary to appropriate funds for expenditures to provide for continuing contracts previously entered into in the prior fiscal year but not filled prior to June 30, 2022, and this will be funded with an appropriation of fund balance in each respective fund; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the General Fund, Stormwater Fund, Utility Fund, and Downtown Municipal Service District Fund be amended as follows:

<u>GENERAL FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<b><u>Mayor &amp; Council (1011)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 318,748.00	\$ 318,748.00	\$ -
Consultant Fees	40,000.00	56,125.00	16,125.00
Total Expend. - Mayor & Council	<u>\$ 358,748.00</u>	<u>\$ 374,873.00</u>	<u>\$ 16,125.00</u>
<b><u>Paramount Theater (1018)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 694,999.00	\$ 694,999.00	\$ -
Building Maintenance	40,207.00	62,707.00	22,500.00
Furnace/Electric/Air Conditioner	28,500.00	62,524.43	34,024.43
Total Expend. - Paramount Theater	<u>\$ 763,706.00</u>	<u>\$ 820,230.43</u>	<u>\$ 56,524.43</u>
<b><u>Information Technology (1030)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 2,378,948.00	\$ 2,378,948.00	\$ -
Building Maintenance	18,200.00	44,339.88	26,139.88
Technology Lease FY21	-	103,375.98	103,375.98
Total Expend. - Information Tech.	<u>\$ 2,397,148.00</u>	<u>\$ 2,526,663.86</u>	<u>\$ 129,515.86</u>
<b><u>Garage (1114)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 1,422,504.00	\$ 1,422,504.00	\$ -
Garage Credits (1115)	(770,500.00)	(770,500.00)	-
Outside Repairs	125,000.00	148,218.18	23,218.18
Total Expend. - Garage	<u>\$ 777,004.00</u>	<u>\$ 800,222.18</u>	<u>\$ 23,218.18</u>
<b><u>Building &amp; Grounds (1133)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 777,830.00	\$ 777,830.00	\$ -
Pickup Truck	-	29,184.74	29,184.74
Total Expend. - Building & Grounds	<u>\$ 777,830.00</u>	<u>\$ 807,014.74</u>	<u>\$ 29,184.74</u>
<b><u>Cemetery (1142)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 338,768.00	\$ 338,768.00	\$ -
Building Maintenance	3,000.00	3,922.07	922.07
Total Expend. - Cemetery	<u>\$ 341,768.00</u>	<u>\$ 342,690.07</u>	<u>\$ 922.07</u>

<u>GENERAL FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<b><u>Planning (3151)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 1,020,128.00	\$ 1,020,128.00	\$ -
Consultant Fees	25,000.00	33,750.00	8,750.00
Transportation Planning Grant	352,543.00	492,468.00	139,925.00
Total Expend. - Planning	<u>\$ 1,397,671.00</u>	<u>\$ 1,546,346.00</u>	<u>\$ 148,675.00</u>
<b><u>Street Maintenance (4134)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 797,557.00	\$ 797,557.00	\$ -
Tandem Dump Truck	30,000.00	178,560.00	148,560.00
Crew Cab Truck	-	54,922.10	54,922.10
Total Expend. - Street Maintenance	<u>\$ 827,557.00</u>	<u>\$ 1,031,039.10</u>	<u>\$ 203,482.10</u>
<b><u>Solid Waste (4143)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 3,861,329.00	\$ 3,861,329.00	\$ -
Garbage Packer	200,000.00	397,987.00	197,987.00
Total Expend. - Solid Waste	<u>\$ 4,061,329.00</u>	<u>\$ 4,259,316.00</u>	<u>\$ 197,987.00</u>
<b><u>Engineering (4172)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 1,112,480.00	\$ 1,112,480.00	\$ -
Signs & Markings Maintenance Materials	25,000.00	28,888.57	3,888.57
Maintenance Materials	50,000.00	62,013.45	12,013.45
Total Expend. - Engineering	<u>\$ 1,187,480.00</u>	<u>\$ 1,203,382.02</u>	<u>\$ 15,902.02</u>
<b><u>Parks and Recreation (7460)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 3,157,985.00	\$ 3,157,985.00	\$ -
Supplies	106,000.00	109,202.50	3,202.50
Total Expend. - Parks and Recreation	<u>\$ 3,263,985.00</u>	<u>\$ 3,267,187.50</u>	<u>\$ 3,202.50</u>
<b><u>Golf Course (7461)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 592,680.00	\$ 592,680.00	\$ -
Driving Range Effluent Irrigation	-	30,952.48	30,952.48
Total Expend. - Golf Course	<u>\$ 592,680.00</u>	<u>\$ 623,632.48</u>	<u>\$ 30,952.48</u>
<b><u>Fire (5120)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 6,324,549.00	\$ 6,324,549.00	\$ -
Uniforms	40,000.00	44,424.79	4,424.79
Protective Clothing	70,000.00	108,329.87	38,329.87
Other Training	35,280.00	41,787.48	6,507.48
Vehicle Repairs	75,000.00	86,946.98	11,946.98
Supplies	65,000.00	73,676.64	8,676.64
Repairs (Insurance Claims)	-	53,429.03	53,429.03
Building Maintenance	44,000.00	46,102.23	2,102.23
Fire Hose	19,600.00	33,495.65	13,895.65
Total Expend. - Fire	<u>\$ 6,673,429.00</u>	<u>\$ 6,812,741.67</u>	<u>\$ 139,312.67</u>
<b><u>Police (6121)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 9,573,602.00	\$ 9,573,602.00	\$ -
Vehicle Equipment	36,538.00	45,794.67	9,256.67
Supplies	120,000.00	142,651.76	22,651.76
Administrative Car	100,664.00	257,614.73	156,950.73
Total Expend. - Police	<u>\$ 9,830,804.00</u>	<u>\$ 10,019,663.16</u>	<u>\$ 188,859.16</u>
All Other Expenditures	<u>\$ 11,712,871.00</u>	<u>\$ 11,712,871.00</u>	<u>\$ -</u>
Total Expenditures - General Fund	<u>\$ 44,964,010.00</u>	<u>\$ 46,147,873.21</u>	<u>\$ 1,183,863.21</u>

<b><u>GENERAL FUND</u></b>	<b><u>Current</u></b>	<b><u>Amended</u></b>	<b><u>Difference</u></b>
<b><u>Revenues</u></b>			
Tax Revenues	\$ 17,989,167.00	\$ 17,989,167.00	
Licenses and Permits	402,275.00	402,275.00	
Revenue from Other Agencies	16,004,866.00	16,004,866.00	
Charges for Services	6,118,579.00	6,118,579.00	
Capital Returns	989,827.00	989,827.00	
Miscellaneous Revenue	130,300.00	130,300.00	
Shared Services	3,328,996.00	3,328,996.00	
Appropriated Fund Balance	-	1,183,863.21	1,183,863.21
Total Revenues - General Fund	<u>\$ 44,964,010.00</u>	<u>\$ 46,147,873.21</u>	<u>\$ 1,183,863.21</u>
<b><u>STORMWATER FUND</u></b>	<b><u>Current</u></b>	<b><u>Amended</u></b>	<b><u>Difference</u></b>
<b><u>Stormwater Division (4137)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 1,313,142.00	\$ 1,313,142.00	\$ -
Consultant Fees	30,900.00	39,800.00	8,900.00
Utility Vehicle	21,000.00	75,000.00	54,000.00
Total Expend. - Stormwater	<u>\$ 1,365,042.00</u>	<u>\$ 1,427,942.00</u>	<u>\$ 62,900.00</u>
All Other Expenditures	\$ 553,586.00	\$ 553,586.00	\$ -
Total Expenditures - Stormwater Fund	<u>\$ 1,365,042.00</u>	<u>\$ 1,427,942.00</u>	<u>\$ 62,900.00</u>
<b><u>Revenues</u></b>			
Charges for Services	\$ 1,601,528.00	\$ 1,601,528.00	\$ -
Capital Returns	312,100.00	312,100.00	-
Miscellaneous Revenue	5,000.00	5,000.00	-
Appropriated Fund Balance	-	62,900.00	62,900.00
Total Revenues - Stormwater Fund	<u>\$ 1,918,628.00</u>	<u>\$ 1,981,528.00</u>	<u>\$ 62,900.00</u>
<b><u>UTILITY FUND</u></b>	<b><u>Current</u></b>	<b><u>Amended</u></b>	<b><u>Difference</u></b>
<b><u>Billing, Meter &amp; Inventory Services (4174)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 451,952.00	\$ 451,952.00	\$ -
Contract Services	138,900.00	147,700.00	8,800.00
Total Expend. - Distrib. & Collections	<u>\$ 590,852.00</u>	<u>\$ 599,652.00</u>	<u>\$ 8,800.00</u>
<b><u>Distribution &amp; Collections (4175)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 2,363,696.00	\$ 2,363,696.00	\$ -
Machine Equipment Maintenance	50,000.00	62,411.39	12,411.39
Utility Valve Truck	-	200,583.37	200,583.37
Total Expend. - Distrib. & Collections	<u>\$ 2,413,696.00</u>	<u>\$ 2,626,690.76</u>	<u>\$ 212,994.76</u>
<b><u>Water Treatment (4176)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 2,827,155.00	\$ 2,827,155.00	\$ -
Consultant Fees	642,000.00	680,224.00	38,224.00
Machine Equipment Maintenance	457,700.00	485,566.73	27,866.73
Elevated Tank Asset Management	490,000.00	612,439.28	122,439.28
Total Expend. - Water Treatment	<u>\$ 4,416,855.00</u>	<u>\$ 4,605,385.01</u>	<u>\$ 188,530.01</u>
<b><u>Water Reclamation (4177)</u></b>			
FY22-23 Adopted Budget 6/20/22	\$ 3,690,509.00	\$ 3,690,509.00	\$ -
Consultant Fees	32,000.00	88,878.38	56,878.38
Machine Equipment Maintenance	833,782.00	856,102.36	22,320.36
Pump Stations Maintenance	200,000.00	224,152.19	24,152.19
Wastewater Analysis	25,000.00	25,736.02	736.02
Total Expend. - Water Reclamation	<u>\$ 4,781,291.00</u>	<u>\$ 4,885,377.95</u>	<u>\$ 104,086.95</u>
All Other Expenditures	\$ 12,723,772.00	\$ 12,723,772.00	\$ -
Total Expenditures - Utility Fund	<u>\$ 24,926,466.00</u>	<u>\$ 25,440,877.72</u>	<u>\$ 514,411.72</u>

**UTILITY FUND****Revenues**

	Current	Amended	Difference
Revenue from Other Agencies	\$ 1,974,038.00	\$ 1,974,038.00	\$ -
Charges for Services	22,310,200.00	22,310,200.00	
Capital Returns	142,228.00	142,228.00	
Miscellaneous Revenue	500,000.00	500,000.00	
Fund Balance	-	514,411.72	514,411.72
Total Revenues - Utility Fund	\$ 24,926,466.00	\$ 25,440,877.72	\$ 514,411.72

**DOWNTOWN MSD FUND****Downtown District (8350)**

	Current	Amended	Difference
FY22-23 Adopted Budget 6/20/22	\$ 81,587.00	\$ 81,587.00	\$ -
Incentive Grant Program	10,000.00	21,100.00	11,100.00
Technology Lease Group	-	9,531.51	9,531.51
Total Expend. - Downtown District	\$ 91,587.00	\$ 112,218.51	\$ 20,631.51


**Transfers (8101)**

FY22-23 Adopted Budget 6/20/22	\$ 4,800.00	\$ 4,800.00	\$ -
Total Expend. - Transfers	\$ 4,800.00	\$ 4,800.00	\$ -
Total Expend. - Downtown District	\$ 96,387.00	\$ 117,018.51	\$ 20,631.51

**Revenues**


Tax Revenues	\$ 96,387.00	\$ 96,387.00	
Capital Returns	-	-	
Appropriated Fund Balance	-	20,631.51	20,631.51
Total Revenues - Downtown MSD Fund	\$ 96,387.00	\$ 117,018.51	\$ 20,631.51

This Ordinance shall be in full force and effect from and after this 15<sup>th</sup> day of August, 2022.

  
David Ham, Mayor



ATTEST:

  
Laura Getz, City Clerk

**Purchase Order Rollovers FY21 to FY22**

P.O. #	Vendor ID	Vendor Name	For?	Date	Original Amount	Remaining Balance	Justification
P2201066	27152	Friends of Seymour Johnson AFB	Friends of Seymour Invoice for FY21-22	23-Jun-22	16,125.00	16,125.00	
P2201067	257	Wayne Roofing and Sheet Metal	Roof Repair - Paramount Theatre	29-Jun-22	22,500.00	22,500.00	Essential repair delayed in FY 22 due to material availability-anticipated FY23
P2201049	20615	Piedmont Service Group	RFP 2022-007 Mini-Split HVAC Install	2-Jun-22	34,024.43	34,024.43	Cost-saving system upgrade delayed in FY 22 due to material availability-anticipated FY23
P2200923	32650	Brady Integrated Security, Inc.	Acc Control to 5 Doors Connected to Existing Syst.	22-Apr-22	23,072.95	23,072.95	Supply chain issues impacting materials; missing boards for card readers
P2200925	32650	Brady Integrated Security, Inc.	Add Acc Control to Door 233B to Existing System	22-Apr-22	3,066.93	3,066.93	Supply chain issues impacting materials; missing boards for card readers
P2200817	33933	Brooks Network Services, LLC	Panasonic Toughbook MD	15-Mar-22	45,424.70	5,339.97	Supply chain issues impacting materials; keyboards eta is before end of Aug 2022
P2200827	24615	NETcom Business Solutions, Inc.	HP ProBook 450 G8 Rugg	17-Mar-22	510,931.15	98,036.01	Supply chain issues impacting materials; no eta as of today
P2006285	592	White's Tractor & Truck		31-Jul-19	13,567.32	39.71	
P2200927	695	Quality Equipment, LLC	OVERHAUL ENGINE (REBUILD) E-1238	25-Apr-22	10,154.97	10,154.97	Solid Waste Leaf machine engine overhaul--delays in acquiring overhaul kit pushed final repairs into FY23. Engine went down in FY 21/22 and should be repaired with FY 21/22 funds. No specific funds were requested or approved in FY23 for the repairs.
P2200956	695	Quality Equipment, LLC	OVERHAUL (REBUILD) ENGINE E-1094	29-Apr-22	7,686.00	7,686.00	Solid Waste Leaf machine engine overhaul--delays in acquiring overhaul kit pushed final repairs into FY23. Engine went down in FY 21/22 and should be repaired with FY 21/22 funds. No specific funds were requested or approved in FY23 for the repairs.
P2201065	592	White's Tractor & Truck	TROUBLESHOOT / REPAIR ECM & SENSORS ON G-1200	15-Jun-22	5,337.50	5,337.50	Solid Waste Rear loader - at facility being repaired. Went down in FY 21/22 and should be repaired with FY 21/22 funds. No specific funds were requested or approved in FY23 for the repairs.
P2200603	1159	Capital Ford	2022 Ford F150 Super Cab 4x4 (X1E)	3-Jan-22	29,184.74	29,184.74	Funds approved in FY 21/22 budget--delays in ordering and manufacturing pushed delivery into FY 23. No funds approved in FY23 budget to purchase.

**Purchase Order Rollovers FY21 to FY22**

P.O. #	Vendor ID	Vendor Name	For?	Date	Original Amount	Remaining Balance	Justification
P2200891	38216	Richards Building Supply Co	1050 Single Hung Window	7-Apr-22	922.07	922.07	Part of larger "in-House" termite repair project. It took a few months, longer than normal, to have them added as vendor. When the PO was submitted 7 April, they said it would be at least August before we would receive the windows due to supply issues—common theme these days. Cemetery has a very small and lean budget—especially for building maintenance. They have been repairing a lot of termite damage and remodeling the facility in-house, just buying materials to stretch their resources and making the repairs themselves. \$1K doesn't sound like much, but when the total line item is funded at \$3K it matters
P2200393	25614	Poyner Spruill LLP	Redistricting 2021	29-Sep-21	17,500.00	8,750.00	Project completion anticipated for Fall of 2022.
P2201064	38235	Kittelson & Associates, Inc	Ash St Corridor Traffic Pattern Study	15-Jun-22	139,925.00	139,925.00	Project completion anticipated for Spring of 2023. Outstanding invoices to be paid once rollover complete.
P2201068	18855	Piedmont Truck Center, Inc.	10 Ton Dump Truck	30-May-22	148,560.00	148,560.00	Funds approved in FY 21/22 were insufficient by the the time the order was placed. The difference was requested in the FY 23 budget to add to the original amount (\$148,560) in order to purchase. This PO must carry over to have sufficient funds.
P2200377	18855	Piedmont Truck Center, Inc.	2022 Ford F-350 Crew Cab 4x4	22-Sep-21	54,922.10	54,922.10	Funds approved in FY 21/22 were insufficient by the the time the order was placed. The difference was requested in the FY 23 budget to add to the original amount (\$147,604 ) in order to purchase. This PO must carry over to have sufficient funds.
P2200581	4673	Carolina Environmental Systems, Inc	2022 International HV607 SBA Trk w/ HEIL DuraPack Garbage Truck	17-Dec-21	197,987.00	197,987.00	Funds approved in FY 21/22 budget. No FY23 funds approved to purchase or pay for equipment. Scheduled to be delivered in September 2022.
P2200753	19341	4S Sign & Supply, Inc.	24X30X.080 HIP STANDA Road Signs	24-Feb-22	3,888.57	3,888.57	Traffic Signal staff emailed invoice on 7-19-22 for submittal to Finance
P2200735	4816	R A I Products	EDI Model 2010 Conflict Monitors	17-Feb-22	4,901.97	4,901.97	Shipment received and purchase order signed on 7-13-22
P2201003	38233	Skidril Industries, LLC	Sign & Traffic Tools	17-May-22	7,111.48	7,111.48	Order partially complete. One item backordered.
P2201041	32649	Reads Uniforms Inc	Uniform Jackets for All Personnel	1-Jun-22	4,424.79	4,424.79	These items have been received and processed. Advised not to enter in banner and process as a rollover by Catherine.



**Purchase Order Rollovers FY21 to FY22**

P.O. #	Vendor ID	Vendor Name	For?	Date	Original Amount	Remaining Balance	Justification
P2200383	4932	NAFECO	Turnout Gear Coats and Pants	24-Sep-21	32,626.58	32,626.58	Replacement gear purchased. Delays due to supply chain and lack of reflective red trim. Expected August 2022.
P2200745	4932	NAFECO	2 Sets of Lion Turnout Gear	18-Feb-22	5,703.29	5,703.29	Replacement gear purchased. Delays due to supply chain and lack of reflective red trim. Expected late 2022/early 2023
P2201031	2665	Newton's Fire & Safety Equipment In	Elkhart XD shut off with head and tip for TG	27-May-22	6,507.48	6,507.48	Nozzells purchased after annual hose testing for new hose. This will always be an end of year expenditure due to hose testing schedule. Expected late 2022/early 2023.
P2200359	18591	#1 Testing	Fire Engine 2 - Repair/replace Water Tank	16-Sep-21	11,946.98	11,946.98	Necessary repair on front line truck that has been out of service for an extended period of time. Tank has arrived and is awaiting being set in truck. Expected July 2022.
P2201042	2665	Newton's Fire & Safety Equipment In	Nozzles for Fire Engines	1-Jun-22	8,676.64	8,676.64	Nozzells purchased after annual hose testing for new hose. This will always be an end of year expenditure due to hose testing schedule. Expected late 2022/early 2023.
P2200716	4932	NAFECO	Replacement Turnout Gear - Case Farms fire	10-Feb-22	39,923.02	39,923.02	Gear purchased on Case Farms Ins. Claim. Supply chain issues and is expected in late 2022/early 2023.
P2200717	2665	Newton's Fire & Safety Equipment In	Replacement Fire Gear - Case Farms fire	10-Feb-22	13,506.01	13,506.01	These items have been received and processed. Advised not to enter in banner and process as a rollover by Catherine.
P2201034	3400	Carolina Overhead Doors	Bay Door Operator and Transmitter	1-Jun-22	2,102.23	2,102.23	These items have been received and processed. Advised not to enter in banner and process as a rollover by Catherine.
P2201030	2665	Newton's Fire & Safety Equipment In	Replacement Fire Hose	27-May-22	13,895.65	13,895.65	Hose purchased after annual hose testing. This will always be an end of year expenditure due to hose testing schedule. Expected late 2022/early 2023.
P2200892	25214	B&G Electronics and Communications,	Inner Edge Twelve LED Light Bar	8-Apr-22	9,256.67	9,256.67	Need invoice to pay, Chief's Tahoe upfit.
P2101207	25464	Dana Safety Supply	NCRA223BSTAY Win 55 Gr Suprm Ball Slvrtip/100Rd CS	1-Jun-21	13,083.28	7,813.57	Ammo has 12-18 month lead time when order is placed
P2200640	6457	Lawmen's Safety Supply, Incorporate	FCCP40HST1 Federal Cartridges 40 S&W 180 GR (Duty)	13-Jan-22	22,258.62	6,883.27	Ammo has 12-18 month lead time when order is placed
P2200644	25464	Dana Safety Supply	NCUSA223R1KY Win 223 Rem 55 FMJ 1000 RDS/CS	13-Jan-22	11,696.75	7,954.92	Ammo has 12-18 month lead time when order is placed
P2200455	5055	Ilderton Dodge Chrysler Jeep Ram	2022 Dodge Charger Pursuit RWD	25-Oct-21	27,313.00	27,313.00	Originally in the FY21 budget. Per CFG-Roll to FY23. Debt Service 037
P2200457	5055	Ilderton Dodge Chrysler Jeep Ram	2022 Jeep Compass Sport 4x2	25-Oct-21	24,344.00	24,344.00	Originally in the FY21 budget. Per CFG-Roll to FY23. Debt Service 037
P2200887	38221	Parks Ford	2022 Ford Mustang 2dr Fastback GT (P8C)	6-Apr-22	37,073.29	37,073.29	Approved VICE vehicle for FY22. Vehicle in production now as of 7.13.22
P2200888	31680	Performance Automotive Group, Inc	2022 Ford PI Utility, AWD Police Pursuit SSV	6-Apr-22	34,110.22	34,110.22	Approved S.S. vehicles for FY22. Waiting on Ford production date as of 7.13.22

**Purchase Order Rollovers FY21 to FY22**

P.O. #	Vendor ID	Vendor Name	For?	Date	Original Amount	Remaining Balance	Justification
P2200889	31680	Performance Automotive Group, Inc	2022 Ford PI Utility, AWD Police Pursuit SSV	6-Apr-22	34,110.22	34,110.22	Approved S.S. vehicles for FY22. Waiting on Ford production date as of 7.13.22
P2201043	1503	AccuCopy Of Goldsboro	Summer Camp Shirts for Attendants & Staff	1-Jun-22	3,202.50	3,202.50	Please rollover; City Council approved purchase and waiting for company to submit updated COI before move forward with payment
P2201062	6288	Smith Turf & Irrigation Company	Toro Irrigation System for Golf Course	9-Jun-22	30,952.48	30,952.48	Please rollover; City Council approved purchase and waiting for company to submit updated COI before move forward with payment
<b>Total General Fund</b>						<b>1,183,863.21</b>	
P2200284	31000	ES&GS Services, PLLC	Phase II Stormwater Management Program	19-Aug-21	30,900.00	8,900.00	On-going project (Partial payment made on 7-14-22)
P2201069	18855	Piedmont Truck Center, Inc.	2022 Ford F-350 Crew Cab 4x4	30-Jun-22	54,000.00	54,000.00	Funds approved in FY 21/22 were insufficient by the time the order was placed. The difference was requested in the FY 23 budget to add to the original amount (\$54,000) in order to purchase. This PO must carry over to have sufficient funds.
<b>Total Stormwater Fund</b>						<b>62,900.00</b>	
P2201060	16855	The MAPS Group	PAY AND CLASSIFICATION STUDY - City of Goldsboro	7-Jun-22	8,800.00	8,800.00	Pay study is in progress
P2200849	19624	Bobcat of Wilson	Hydraulic Breaker (Part # 7115923)	25-Mar-22	12,411.39	12,411.39	Equipment needed to perform utility cuts in streets for water and sewer repairs. Main breaker assembly was delivered in June 2022, but hydraulic hoses weren't received until July. No funds set aside or approved in FY 23.
P2101026	4667	Deacon Jones Ford Lincoln, Inc	Ford F-550 4x4 192" Wheelbase Oxford White	28-Apr-21	52,979.00	52,979.00	Chasis for the valve truck body to be installed on once completed. Funds aproved in FY 21/22 budget, but delays in manufacturing the chasis prevented timely completion. Chasis Scheduled to be completed by December and will be sent to Ohio to have the valve truck body and support equipment installed. No additional funds were budgetted in FY23 budget to purchase.
P2101085	7919	EH Wachs Company	Water Valve maintenance Truck	5-May-21	147,604.37	147,604.37	Funds aproved in FY 21/22 budget, but delays in manufacturing the chasis prevented timely completion. Chasis Scheduled to be completed by December and completed valve truck by Spring 2023. No additional funds were budgetted in FY23 budget to purchase.
P2200095	37456	STANTEC CONSULTING SERVICES INC	WTP/WRF Rate Study Analysis - Fiscal Year 2022	12-Jul-21	22,192.00	11,724.00	Ongoing project

Purchase Order Rollovers FY21 to FY22

P.O. #	Vendor ID	Vendor Name	For?	Date	Original Amount	Remaining Balance	Justification
P2200814	32526	WithersRavenel, Inc.	Eng. Services-Water Plan	14-Mar-22	26,500.00	26,500.00	On-going project (No payments made to date)
P2200944	5776	Electric Motor Shop	ESTIMATED Emergency Repair - On Going VFD Problems.	26-Apr-22	8,369.20	8,369.20	Waiting on new VFD. (supply issues)
P2201048	33933	Brooks Network Services, LLC	EtherHaul-1200FX ODU w/ ANT Port	2-Jun-22	16,339.48	16,339.48	Supply chain issues inpacting materials; no eta as of today
P2201057	8005	CDW-G	Palo Alto Networks PA-410-Security Appliance	3-Jun-22	3,158.05	3,158.05	Supply chain issues inpacting materials; earliest estimate is end of July 2022
P2200402	8065	Utility Service Company, Inc.	Master Service Agreement - 4 City Water Tanks	5-Oct-21	489,757.00	122,439.28	Maintenance service for the water tanks. Contractor not finished with the work for FY22.
P2101036	23464	Azteca Systems, Inc. (Cityworks)	Cityworks Implementation for Asset Management -	14-Apr-21	64,103.38	56,878.38	Ongoing project
P2200676	1033	Pearson Pump Sales & Service Incorp	New Hope L/S-Remove leaking shutoff valve &	28-Jan-22	5,337.50	5,337.50	Contractor still waiting on parts to arrive to fix the L/S
P2200940	2423	Pete Duty & Associates Inc	Sulzer/ABS XFP150G, CB1.2, PE110/6, 1200RPM	25-Apr-22	16,982.86	16,982.86	This pump is still on order with the vendor
P2200323	2423	Pete Duty & Associates Inc	ABS/Sulzer 150E, PE90/4 12HP 6" Pump 1760 RPM,	8-Sep-21	8,961.66	8,961.66	We have the pump but have not been invoiced. Have reached out to them.
P2200568	2423	Pete Duty & Associates Inc	ABS Sulzer 100E-CB1.4a PE75/4, 10HP, 230V, 3PH Pump	16-Dec-21	9,216.80	9,216.80	This pump is still on order with the vendor
P2200939	2423	Pete Duty & Associates Inc	Sulzer ABS XFP100C-CB1.5-PE28/4, 3.75HP,23	25-Apr-22	5,973.73	5,973.73	This pump is still on order with the vendor
P2006023	24895	Pace Analytical Services, Inc.		8-Jul-19	2,500.00	736.02	
Total Utility Fund						514,411.72	
P2201054	38226	Goroski,Darren Scott.	Create Business Directory webpages on DDD Website	3-Jun-22	2,500.00	2,500.00	Email Erin Fonseca to CFG 5/31/22. She was supposed to touch base with Tim to get PO setup.
P2201056	38236	CUBE84, Inc	provide online management that streamlines propert	3-Jun-22	8,600.00	8,600.00	Email Erin Fonseca to CFG 5/31/22. She was supposed to touch base with Tim to get PO setup.
P2201058	8005	CDW-G	Ruckus T310 Series Wireless Access Point	3-Jun-22	9,531.51	9,531.51	Supply chain issues inpacting materials; no eta as of today
Total Downtown MSD Fund						20,631.51	
P2100411	829	T A Loving Company	Phase I Design-Herman Park Center RES-2018-87	22-Sep-20	735,950.00	377,950.00	This is in a special fund and I think this needs to rollover; this money has been committed towards the new Herman Park Center project that City Council approved
P2006286	32650	Brady Integrated Security, Inc.	Proposal-Security System	1-Jul-19	33,085.81	20,968.62	Supply chain issues inpacting materials; expected to be finished by end of Aug 2022
P2200743	25464	Dana Safety Supply	FT Men's V2 Tactical Pant	18-Feb-22	3,021.03	3,021.03	Most of product received, ERT was inadverly holding received shipping lists.
P2200746	6457	Lawmen's Safety Supply, Incorporate	Tactical Carrier/Safariland	21-Feb-22	26,342.68	26,342.68	ERT Ballistic Entry armor, long lead time, a shipment arrived as completing this
P2201021	1917	Galls, LLC	XL Imperial Elite Upper Body Protect System/TP837	25-May-22	17,587.40	17,587.40	JAG grant Most has recently been received awaiting Invoice.
P2100777	22009	David E. Gall, Architect P.A.	Concourse Roof Addition-GWTA Transfer Center	22-Jan-21	42,055.06	11,072.72	
P2006289	829	T A Loving Company	Phase IV Sewer Collection Rehabilitation	1-Aug-19	6,160,317.27	1,330,973.98	Staff reviewing final pay app for submittal to Finance Department
P2006538	18168	McKim & Creed, Inc.	Ph IV Sewer Coll Sys Rehab Addendum 1	1-Jul-19	89,687.46	11,746.16	Project (No payment made since 8-13-21) Per CFG-Roll to FY23



**Purchase Order Rollovers FY21 to FY22**

P.O. #	Vendor ID	Vendor Name	For?	Date	Original Amount	Remaining Balance	Justification
P2100330	18856	AM Liner East, Inc.	FB2020-002 Wastewater System Improvements	28-Aug-20	563,612.00	83,472.02	Contractor awaiting lien waivers before submitting final pay application
P2200785	32526	WithersRavenel, Inc.	AlA-City of Goldsboro Dr	7-Mar-22	300,000.00	186,410.00	On-going project (Partial payment made on 6-30-22)
P2201055	38215	CDM Smith Inc	Eng. Services-Utility Merger/Regionalization Study	3-Jun-22	100,000.00	100,000.00	On-going project (No payments made to date)
P2200870	38215	CDM Smith Inc	SW Infrastructure Inventory/Condition Assessment	31-Mar-22	1,100,000.00	1,032,236.87	On-going project (Partial payment made on 6-30-22)
P2200760	5017	Super Cast Inc	18" HDPE pipe in 20 ft le	28-Feb-22	9,819.81	7,726.66	The account number for the Vine Street Project is: T2201-8487-77703. The budget was \$40,000.00. Delays in acquiring supplies pushed them into FY23.
<b>Total Project Funds</b>						<b>3,209,508.14</b>	
<b>Total All Funds</b>						<b>4,991,314.58</b>	

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
August 15, 2022 COUNCIL MEETING

**SUBJECT:** Request authorization to purchase Vactor 2100i Positive Displacement Blower Sewer Cleaner Unit on a HV607 Chassis (Jet-Vac)

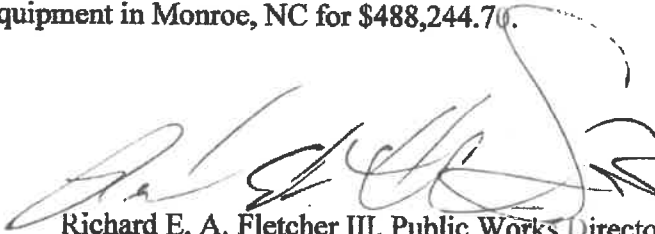
**BACKGROUND:** The Jet-Vac purchase was approved in the FY23 budget for \$480K.

**DISCUSSION:** Due to the continuing supply chain issues, acquiring any new equipment continues to be very challenging with build times averaging 12 – 24 months. We were able to locate one provider, Joe Johnson Equipment, with the resources on hand to complete the Jet-Vac build and deliver it within six months for \$488,244.70. The quote and award are through Sourcewell (a government purchasing cooperative), therefore no formal bid process is required.


The difference in cost of \$8,244.70 will be funded with operational funds approved in the FY23 budget, precluding the need for a formal Utility Fund budget amendment. We have submitted a Letter of Intent for purchase to hold the Jet-Vac for 30 days, pending City Council final approval.

**RECOMMENDATION:** By motion, approve purchase of the Jet-Vac from Joe Johnson Equipment in Monroe, NC for \$488,244.70.

Date: 8/15/22

  
Richard E. A. Fletcher III, Public Works Director

Date: 8/10/22

  
Timothy Salmon, City Manager

**RESOLUTION NO. 2022- 77**

**RESOLUTION OF INTENT TO  
PURCHASE A NEW JET-VAC**

**WHEREAS**, funds to purchase a new Jet-Vac for \$480K were approved during the FY23 budget process; and,

**WHEREAS**, ongoing supply chain issues are extending equipment build times; and,

**WHEREAS**, extended equipment build times of 12 – 24 months are limiting availability of new equipment to purchase in a reasonable timeframe; and,

**WHEREAS**, limited availability of new equipment is driving prices up; and,

**WHEREAS**, Joe Johnson Equipment in Monroe, NC can provide a new Jet-Vac within six months for \$488,244.70;

**WHEREAS**, the additional cost of \$8,244.70 will be funded with operational funds approved in the FY23 budget, precluding the need for a formal Utility Fund budget amendment;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City of Goldsboro shall approve the purchase of a new Jet-Vac from Joe Johnson Equipment in Monroe, NC in the amount of \$488,244.70, and,
2. This Resolution shall be in full force and effect from and after this the 15th day of August, 2022.



David Ham

Mayor

Attested by:



Laura Getz  
City Clerk





August 5, 2022

Joe Johnson Equipment  
4519 Old Charlotte Hwy  
Monroe NC 28110

Dear Joe Johnson Equipment,

This Letter of Intent sets forth the mutual interest of City of Goldsboro ("Buyer"), and Joe Johnson Equipment ("Seller") regarding the possible acquisition by Buyer of certain assets and liabilities of a Vactor 2100i Positive Displacement (PD) Blower Sewer Cleaner Unit mounted on a 2023 InternationalHV607 Chassis ("Jet-Vac"), wholly-owned by Seller. The Parties agree that their goal and interest herein is to bring about a sale and transfer of Jet-Vac, and thus, each Party promises to negotiate in good faith, for the period set forth below, a definitive purchase agreement (the "Purchase Agreement") to include the terms and conditions set forth in the Letter and such other representations, warranties, conditions, covenants, indemnities and other terms as the Parties may agree upon.

1. **Closing Date.** The closing of the Transaction ("Closing") shall occur on or before September 7, 2022, when the Purchase Agreement is executed.
2. **Purchase Price.** The purchase price for the Transaction shall be \$488,244.70 ("Purchase Price"). The purchase price is set through Sourcewell (a government purchasing cooperative), therefore no formal bid process is required.
3. **Adjustments.** Adjustments to the Purchase Price, such as working capital adjustments, may be determined, and reflected in the Purchase Agreement, after the completion of all due diligence and other investigative provisions under this Letter.
4. **Conditions.** The Transaction shall be subject to the satisfaction of the following conditions prior to Closing:
  - a. The approval of the Transaction by the City of Goldsboro Council.
  - b. The execution by the Parties of the Purchase Agreement and ancillary agreements.
5. **Governing Law.** This Letter and all matters related thereto shall be governed by and construed in accordance with the laws of the State of North Carolina without giving effect to its conflict of laws principles.
6. **Termination.** This Letter will automatically terminate upon the earliest of:

- a. The execution of the Purchase Agreement by the parties
- b. Either party can terminate with written notice.
- c. September 7, 2022

7. **Non-binding.** The Letter is intended only as a reflection of the intention of the Parties, and neither this Letter nor its acceptance shall constitute or create any legally binding or enforceable obligation on any party, except with regards to paragraphs regarding Governing Law and Termination hereof. No agreement or obligation regarding the Jet-Vac and/or the Transaction shall be deemed to exist between the parties and any of their respective affiliates, unless and until the Purchase Agreement has been executed and delivered, and then only in accordance with the terms and conditions of such Purchase Agreement.
8. **Miscellaneous.** This Letter contains the entire understanding between the parties and supersedes all previous agreements, if any, between the parties concerning the same or substantially similar subject matter. This Letter may be amended, supplemented, or otherwise modified only in a writing signed by duly authorized representatives of each party. This Letter may be executed in counterparts, each of which shall be deemed an original and all of which together, shall constitute one and the same document. The section headings are for reference purposes only and shall not otherwise affect the meaning, construction or interpretation of any provision in this Letter.

If the foregoing terms and conditions are acceptable, please sign and return this Letter to the undersigned.

Respectfully,



Timothy M. Salmon  
City Manager  
City of Goldsboro

Agreed to and accepted this \_\_\_\_ day of August 2022 by:

\_\_\_\_\_  
Sellers Name

\_\_\_\_\_  
Sellers Signature

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 15, 2022 COUNCIL MEETING**

**SUBJECT: ReBuild NC Buyout Program**

**BACKGROUND:** On March 18, 2020, the City of Goldsboro entered into a Cooperative Agreement between the North Carolina Department of Public Safety, Office of Recovery and Resiliency (NCORR) to assist NCORR in carrying out the ReBuild NC Buyout Program by accepting ownership of buyout properties damaged by Hurricanes Matthew and Florence from program applicants to carry out strategic and high-impact activities to mitigate disaster risks and reduce future losses.

**DISCUSSION:** The North Carolina Department of Public Safety, Office of Recovery and Resiliency (NCORR) has negotiated the buyout of two properties identified as **707 W. Chestnut St.**, Goldsboro, North Carolina and **306 S. Alabama Ave.**, Goldsboro, North Carolina and is now requesting that the City accept ownership of the identified properties in accordance with the conditions outlined in the ReBuild NC Buyout Program.

**707 W. Chestnut St.**

Owner: James Grady Best

Wayne County Tax Parcel ID#: 2599-56-5594

Acreage: Approx. 7,536 sq. ft. or 0.17 acres

Zoning: Residential (R6) and 100-year floodplain

**306 S. Alabama Ave.**

Beverly C. Best

Wayne County Tax Parcel ID#: 2599-55-5401

Acreage: Approx. 10,416 sq. ft. or 0.24 acres

Zoning: Residential (R6) and 100-year floodplain

**STAFF**

**RECOMMENDATION:** Staff is recommending that City Council accept the properties identified above and take all necessary measures to achieve compliance with the conditions outlined in the NC Buyout Program.

**REQUIRED ACTION:** Council shall vote to approve/deny the recommendation of Planning Staff and Resolution of Acceptance of Properties Targeted by the ReBuild NC Buyout Program Within the Jurisdiction of The City of Goldsboro.

Date: 8-10-22

  
Kenny Talton, Planning Director

Date: 8/10/22

  
Tim Salmon, City Manager

**RESOLUTION OF ACCEPTANCE OF PROPERTIES TARGETED BY THE REBUILD NC BUYOUT PROGRAM WITHIN THE JURISDICITON OF THE CITY OF GOLODSBORO**

**WHEREAS**, on October 8-9, 2016, Hurricane Matthew devastated eastern North Carolina with record-breaking rainfall that created 1,000-year flood events that affected the people, infrastructure, businesses, and schools of entire communities; and

**WHEREAS**, on September 7, 2018, Hurricane Florence devastated central and eastern North Carolina with record-breaking rainfall that created 1,000-year flood events that further affected people, infrastructure, businesses, and schools of new and previously impacted communities; and

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) has allocated Community Development Block Grant Disaster Recovery funds (CDBG-DR) to the State of North Carolina under the Further Continuing and Security Assistance Appropriations Act of 2017 (Public Law 114-254), the Consolidated Appropriations Act of 2017 (Public Law 115-31), the FAA Reauthorization Act of 2018 (Public Law 115-254) and the Additional Supplemental Appropriations for Disaster Relief Act of 2019 (Public Law 116-20) for the purpose of assisting recovery in the most impacted and distressed areas declared a major disaster due to Hurricane Matthew and Hurricane Florence; and

**WHEREAS**, on March 18, 2020, the City of Goldsboro entered into a Cooperative Agreement between the North Carolina Department of Public Safety, Office of Recovery and Resiliency (NCORR) to assist NCORR in carrying out the ReBuild NC Buyout Program by accepting ownership of buyout properties damaged by Hurricanes Matthew and Florence from program applicants to carry out strategic and high-impact activities to mitigate disaster risks and reduce future losses; and

**WHEREAS**, the North Carolina Department of Public Safety, Office of Recovery and Resiliency (NCORR) has negotiated the buyout of two properties identified as **707 W. Chestnut St.**, Goldsboro, North Carolina and **306 S. Alabama Ave.**, Goldsboro, North Carolina and is now requesting that the City accept ownership of the identified properties in accordance with the conditions outlined in the ReBuild NC Buyout Program; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that the City of Goldsboro does hereby accept the properties identified above herein as identified as 707 W. Chestnut St., Goldsboro, North Carolina and 306 S. Alabama Ave., Goldsboro, North Carolina and shall take all measures necessary for acceptance in accordance with the conditions outlined in the ReBuild NC Buyout Program.

This Resolution shall be in full force and effect from and after August 15, 2022.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk





TO:

James Grady Best  
707 W Chestnut Street  
Goldsboro, North Carolina 27530

DATE:

July 1, 2022

P.O. Box 110465  
Durham, NC 27709

APPLICATION ID:

APP-04849

[www.rebuild.nc.gov](http://www.rebuild.nc.gov)

833-ASK-RBNC

INITIAL OFFER LETTER

Dear James Grady Best:

**Initial Offer**

We are pleased to extend to you and any other property owners an initial offer for the storm-impacted property located at 707 W Chestnut St Goldsboro, NC 27530. Your **estimated** initial offer price amount is **\$110,000.00**.

To arrive at the **estimated** initial offer price of **\$110,000.00**, the Strategic Buyout Program appraised your property and determined the current fair market value of your property to be **\$110,000.00**. In accordance with program policy, the program cannot provide funds that exceed the Federal Housing Administration's (FHA) Loan Limits. Based on your property's location in **Wayne County** and because the property contains one housing unit(s), the applicable FHA Lending Limit is **\$420,680.00**. Based on this, the program determined that your initial offer price is the lesser of your CMV and the FHA Loan Limit for the county in which your property is located, and the number of units in that property. Therefore, your estimated initial offer price is **\$110,000.00**. *Please find enclosed a copy of your appraisal.*

**This is not an Offer to Purchase, and your acceptance of this initial offer does not create any contractual rights or obligations or bind any party. In addition, the initial offer is an estimate and in no way should be relied upon as a final offer amount.**

**Summary of Title Report**

Please note that the liens and ownership percentages listed below will be considered when determining what each owner receives individually.

**Liens.** First, all mortgages, liens, and taxes associated with the property must be satisfied at or before closing. While you may choose to pay off these liens on your own, you are also permitted to use up to the initial offer price amount of your property to satisfy these debts at the time of closing, in accordance with program policies. **Please note that these liens, any changes to them, and any additional liens, must be satisfied at or before closing, and the initial offer price amount (not to exceed the current fair market value of the property) may be used to do so.** In addition, any new debts on the property incurred between the time of this notice and the date of closing may impact your eligibility and initial offer amount.

Based on a title report completed on 6/23/2022, the program identified that you (☐ do or ☒ do not) have liens associated with the property that must be satisfied at or before closing.



**Ownership.** Next, all sale proceeds shall be divided amongst the property owners at closing according to each person's percentage ownership interest in the property, as shown by the program's title report. The program has identified the following owners and their ownership percentage in the property based on a title report completed on 6/23/2022.

	Name of Current Owner	Interest of Party
1.	James Grady Best	100%

### Other Property Information

Your property was also evaluated for the presence of asbestos and, if applicable, lead-based paint. The results of those inspections are summarized below. If all owners accept this initial offer and the property is purchased, the program will ensure that any hazardous materials concerning lead-based paint or asbestos are properly disposed of in accordance with all applicable federal, state, and local regulations during the demolition of the property. However, if all owners do not accept, or the property is not purchased, the program will take no further steps to remediate any lead-based paint or asbestos-containing materials. *Full lead-based paint and asbestos inspection reports are available (if applicable) upon request by reaching out to your assigned case manager.*

- Lead Based Paint – No
- Asbestos Containing Materials– No

### Tenant-Occupants and the URA

Please be advised that, in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA), owner-occupants who move as a result of a voluntary acquisition are not eligible for relocation assistance. However, tenant-occupants of the property displaced as a result of a voluntary acquisition of your property may be entitled to relocation assistance that is paid for and provided by the program under the URA. If there are any tenants occupying your property that are entitled to URA benefits, this will not impact your initial offer. Upon the acceptance of this offer by all owners, tenant-occupants will be given ninety (90) days' notice to move from the date of this acceptance. Tenant-occupants may then move at any time prior to closing without penalty. If this offer is not accepted by all owners, tenant-occupants will receive a Notice of Non-Displacement and will not be provided benefits to move.

### Next Steps

The Strategic Buyout Program is completely voluntary, and you are not required to sell your property. If you do not agree to this offer, we will take no further steps to acquire your property. However, should you choose to participate, all current owners must agree to the sale of the property. Co-owners of the property will receive an initial offer package and must also accept in order to move forward. The program requires all owners to return the attached **Selections and Confirmation Form** to the program within thirty (30) days of the date of this package.

- If you are interested in moving forward, please return the enclosed **Selections and Confirmation Form** indicating your acceptance.
- If you do not wish to move forward, please return the **Selections and Confirmation Form** indicating your desire to withdraw your application.
- If you are not satisfied with the initial offer, the applicant and co-applicant may submit a written appeal using the enclosed **Request for Appeal Form**, according to the enclosed **Appeals Procedures**. **Non-applicant owners may not appeal the initial offer or any other part of this initial offer package.**
- If you have any questions or concerns regarding this notice, you may consult with your case manager, **Brazlon Martin**, at (919) 293-1926 or [Brazlon.Martin@Rebuild.nc.gov](mailto:Brazlon.Martin@Rebuild.nc.gov) or call 833-ASK-RBNC (833-275-7262) for additional information.



On behalf of the entire Strategic Buyout Program team, we look forward to helping you as you continue forward with your recovery efforts.

Sincerely,

**ReBuild NC Strategic Buyout Program**

**Enclosures:**

- Selections and Confirmation Form
- Frequently Asked Questions (FAQs)
- Boundary Survey
- Appraisal
- Title Report
- Request for Appeal Form
- Appeal Procedures

## SELECTIONS AND CONFIRMATIONS FORM

**Directions:** Please select the appropriate box below that reflects your decision. All identified owners must submit an executed copy of this form. In order to move forward with the Strategic Buyout Program, all identified owners must select Accept below within thirty (30) days of this notice.

If you choose to Accept or Reject / Withdraw: select the appropriate box below and sign this document, then either drop off the signed documents at a ReBuild NC Center nearest to you, email the documents to [SBP.Offers@rebuild.nc.gov](mailto:SBP.Offers@rebuild.nc.gov), or mail the documents to:

ReBuild NC  
ATTN: Strategic Buyout, North Carolina Office of Recovery and Resiliency  
PO Box 110465  
Durham, North Carolina 27709

If you choose to Appeal: select the appropriate box below and sign this document, then follow the Appeals Procedures attached to this notice.

Your assigned Case Manager, Brazlon Martin, will be in touch to consult with you on the contents of this initial offer package. If you have any questions, please contact them at (919) 293-1926 or [Brazlon.Martin@Rebuild.nc.gov](mailto:Brazlon.Martin@Rebuild.nc.gov) for more information.

<b>ACCEPT</b>
<input type="checkbox"/> I accept the calculation and wish to move forward with the Strategic Buyout Program
<b>REJECT / WITHDRAW</b>
<input type="checkbox"/> I reject the calculation and wish to withdraw my application from the Strategic Buyout Program
<b>APPEAL</b>
<input type="checkbox"/> I disagree with the calculations made by the Strategic Buyout Program. As a result, I am electing to exercise my right to appeal. By selecting this option, I am initiating the appeal process and will follow the Strategic Buyout Program appeals procedure, enclosed herein.

**By signing below, you acknowledge your receipt and understanding of this initial offer letter.**

_____ <i>Applicant Print Name</i>	_____ <i>Applicant Signature</i>	_____ <i>Date</i>
_____ <i>Co-Applicant Print Name</i>	_____ <i>Co-Applicant Signature</i>	_____ <i>Date</i>

## SELECTIONS AND CONFIRMATIONS FORM

**Directions:** Please select the appropriate box below that reflects your decision. All identified owners must submit an executed copy of this form. In order to move forward with the Strategic Buyout Program, all identified owners must select Accept below within thirty (30) days of this notice.

If you choose to Accept or Reject / Withdraw: select the appropriate box below and sign this document, then either drop off the signed documents at a ReBuild NC Center nearest to you, email the documents to [SBP.Offers@rebuild.nc.gov](mailto:SBP.Offers@rebuild.nc.gov), or mail the documents to:

ReBuild NC  
ATTN: Strategic Buyout, North Carolina Office of Recovery and Resiliency  
PO Box 110465  
Durham, North Carolina 27709

If you choose to Appeal: select the appropriate box below and sign this document, then follow the Appeals Procedures attached to this notice.

Your assigned Case Manager, Brazlon Martin, will be in touch to consult with you on the contents of this initial offer package. If you have any questions, please contact them at (919) 293-1926 or [Brazlon.Martin@Rebuild.nc.gov](mailto:Brazlon.Martin@Rebuild.nc.gov) for more information.

<b>ACCEPT</b>
<input checked="" type="checkbox"/> I accept the calculation and wish to move forward with the Strategic Buyout Program
<b>REJECT / WITHDRAW</b>
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<b>APPEAL</b>
<input type="checkbox"/> I disagree with the calculations made by the Strategic Buyout Program. As a result, I am electing to exercise my right to appeal. By selecting this option, I am initiating the appeal process and will follow the Strategic Buyout Program appeals procedure, enclosed herein.

By signing below, you acknowledge your receipt and understanding of this initial offer letter.

**James G Best**

Applicant Print Name

*James G. Best*

Applicant Signature

**07/05/2022**

Date

Co-Applicant Print Name

Co-Applicant Signature

Date



**707 W Chestnut St.  
Proposed for Acceptance in Accordance with ReBuild NC Buyout  
Program**



**Proposed for Acceptance in Accordance  
with ReBuild NC Buyout Program:**

**OWNER:** James Grady Best  
**PIN #:** 2599565594  
**LOCATION:** 707 W Chestnut St.

0 50 100 200  
Feet



**GOLDSBORO**  
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



TO:

**Beverly C. Best  
306 S Alabama Avenue  
Goldsboro, North Carolina 27530**

DATE:

**July 1, 2022**

P.O. Box 110465

Durham, NC 27709

APPLICATION ID:

**APP-09061**

[www.rebuild.nc.gov](http://www.rebuild.nc.gov)

833-ASK-RBNC

**INITIAL OFFER LETTER**

Dear Beverly C. Best:

**Initial Offer**

We are pleased to extend to you and any other property owners an initial offer for the storm-impacted property located at **306 S Alabama Avenue Goldsboro, North Carolina 27530**. Your **estimated** initial offer price amount is **\$52,250.00**.

To arrive at the **estimated** initial offer price of **\$52,250.00**, the Strategic Buyout Program appraised your property and determined the current fair market value of your property to be **\$52,250.00**. In accordance with program policy, the program cannot provide funds that exceed the Federal Housing Administration's (FHA) Loan Limits. Based on your property's location in **Wayne County** and because the property contains one housing unit(s), the applicable FHA Lending Limit is \$420,680.00. Based on this, the program determined that your initial offer price is the lesser of your CMV and the FHA Loan Limit for the county in which your property is located, and the number of units in that property. Therefore, your estimated initial offer price is **\$52,250.00**. *Please find enclosed a copy of your appraisal.*

**This is not an Offer to Purchase, and your acceptance of this initial offer does not create any contractual rights or obligations or bind any party. In addition, the initial offer is an estimate and in no way should be relied upon as a final offer amount.**

**Summary of Title Report**

Please note that the liens and ownership percentages listed below will be considered when determining what each owner receives individually.

**Liens.** First, all mortgages, liens, and taxes associated with the property must be satisfied at or before closing. While you may choose to pay off these liens on your own, you are also permitted to use up to the initial offer price amount of your property to satisfy these debts at the time of closing, in accordance with program policies. **Please note that these liens, any changes to them, and any additional liens, must be satisfied at or before closing, and the initial offer price amount (not to exceed the current fair market value of the property) may be used to do so.** In addition, any new debts on the property incurred between the time of this notice and the date of closing may impact your eligibility and initial offer amount.

Based on a title report completed on **6/23/2022**, the program identified that you (☐ do or ☒ do not) have liens associated with the property that must be satisfied at or before closing.



**Ownership.** Next, all sale proceeds shall be divided amongst the property owners at closing according to each person's percentage ownership interest in the property, as shown by the program's title report. The program has identified the following owners and their ownership percentage in the property based on a title report completed on 6/23/2022.

	Name of Current Owner	Interest of Party
1.	Beverly C. Best	100%

### Other Property Information

Your property was also evaluated for the presence of asbestos and, if applicable, lead-based paint. The results of those inspections are summarized below. If all owners accept this initial offer and the property is purchased, the program will ensure that any hazardous materials concerning lead-based paint or asbestos are properly disposed of in accordance with all applicable federal, state, and local regulations during the demolition of the property. However, if all owners do not accept, or the property is not purchased, the program will take no further steps to remediate any lead-based paint or asbestos-containing materials. *Full lead-based paint and asbestos inspection reports are available (if applicable) upon request by reaching out to your assigned case manager.*

- Lead Based Paint – N/A
- Asbestos Containing Materials– No

### Tenant-Occupants and the URA

Please be advised that, in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA), owner-occupants who move as a result of a voluntary acquisition are not eligible for relocation assistance. However, tenant-occupants of the property displaced as a result of a voluntary acquisition of your property may be entitled to relocation assistance that is paid for and provided by the program under the URA. If there are any tenants occupying your property that are entitled to URA benefits, this will not impact your initial offer. Upon the acceptance of this offer by all owners, tenant-occupants will be given ninety (90) days' notice to move from the date of this acceptance. Tenant-occupants may then move at any time prior to closing without penalty. If this offer is not accepted by all owners, tenant-occupants will receive a Notice of Non-Displacement and will not be provided benefits to move.

### Next Steps

The Strategic Buyout Program is completely voluntary, and you are not required to sell your property. If you do not agree to this offer, we will take no further steps to acquire your property. However, should you choose to participate, all current owners must agree to the sale of the property. Co-owners of the property will receive an initial offer package and must also accept in order to move forward. The program requires all owners to return the attached **Selections and Confirmation Form** to the program within thirty (30) days of the date of this package.

- If you are interested in moving forward, please return the enclosed **Selections and Confirmation Form** indicating your acceptance.
- If you do not wish to move forward, please return the **Selections and Confirmation Form** indicating your desire to withdraw your application.
- If you are not satisfied with the initial offer, the applicant and co-applicant may submit a written appeal using the enclosed **Request for Appeal Form**, according to the enclosed **Appeals Procedures**. **Non-applicant owners may not appeal the initial offer or any other part of this initial offer package.**
- If you have any questions or concerns regarding this notice, you may consult with your case manager, **Dennis Miller**, at 919-293-1925 or [Dennis.Miller@Rebuild.nc.gov](mailto:Dennis.Miller@Rebuild.nc.gov) or call 833-ASK-RBNC (833-275-7262) for additional information.



On behalf of the entire Strategic Buyout Program team, we look forward to helping you as you continue forward with your recovery efforts.

Sincerely,

**ReBuild NC Strategic Buyout Program**

**Enclosures:**

- Selections and Confirmation Form
- Frequently Asked Questions (FAQs)
- Boundary Survey
- Appraisal
- Title Report
- Request for Appeal Form
- Appeal Procedures

## SELECTIONS AND CONFIRMATIONS FORM

**Directions:** Please select the appropriate box below that reflects your decision. All identified owners must submit an executed copy of this form. In order to move forward with the Strategic Buyout Program, all identified owners must select Accept below.

**If you choose to Accept or Reject / Withdraw:** select the appropriate box below and sign this document, then either drop off the signed documents at a ReBuild NC Center nearest to you, email the documents to [SBP.Offers@rebuild.nc.gov](mailto:SBP.Offers@rebuild.nc.gov), or mail the documents to:

ReBuild NC  
ATTN: Strategic Buyout, North Carolina Office of Recovery and Resiliency  
PO Box 110465  
Durham, North Carolina 27709

**If you choose to Appeal:** select the appropriate box below and sign this document, then follow the Appeals Procedures attached to this notice.

Your assigned Case Manager, **Dennis Miller**, will be in touch to consult with you on the contents of this initial offer package. If you have any questions, please contact them at 919-293-1925 or [Dennis.Miller@Rebuild.nc.gov](mailto:Dennis.Miller@Rebuild.nc.gov) for more information.

<b>ACCEPT</b>
<input type="checkbox"/> I accept the calculation and wish to move forward with the Strategic Buyout Program
<b>REJECT / WITHDRAW</b>
<input type="checkbox"/> I reject the calculation and wish to withdraw my application from the Strategic Buyout Program
<b>APPEAL</b>
<input type="checkbox"/> I disagree with the calculations made by the Strategic Buyout Program. As a result, I am electing to exercise my right to appeal. By selecting this option, I am initiating the appeal process and will follow the Strategic Buyout Program appeals procedure, enclosed herein.

**By signing below, you acknowledge your receipt and understanding of this initial offer letter.**

_____ <i>Applicant Print Name</i>	_____ <i>Applicant Signature</i>	_____ <i>Date</i>
_____ <i>Co-Applicant Print Name</i>	_____ <i>Co-Applicant Signature</i>	_____ <i>Date</i>

## SELECTIONS AND CONFIRMATIONS FORM

**Directions:** Please select the appropriate box below that reflects your decision. All identified owners must submit an executed copy of this form. In order to move forward with the Strategic Buyout Program, all identified owners must select Accept below.

If you choose to **Accept** or **Reject / Withdraw**, select the appropriate box below and sign this document, then either drop off the signed documents at a ReBuild NC Center nearest to you, email the documents to [SBP.Offers@rebuild.nc.gov](mailto:SBP.Offers@rebuild.nc.gov), or mail the documents to:

ReBuild NC  
ATTN: Strategic Buyout, North Carolina Office of Recovery and Resiliency  
PO Box 110465  
Durham, North Carolina 27709

If you choose to **Appeal**, select the appropriate box below and sign this document, then follow the Appeals Procedures attached to this notice.

Your assigned Case Manager, **Dennis Miller**, will be in touch to consult with you on the contents of this initial offer package. If you have any questions, please contact them at 919-293-1925 or [Dennis.Miller@Rebuild.nc.gov](mailto:Dennis.Miller@Rebuild.nc.gov) for more information.

<b>ACCEPT</b>
<input checked="" type="checkbox"/> I accept the calculation and wish to move forward with the Strategic Buyout Program
<b>REJECT / WITHDRAW</b>
<input type="checkbox"/> I reject the calculation and wish to withdraw my application from the Strategic Buyout Program
<b>APPEAL</b>
<input type="checkbox"/> I disagree with the calculations made by the Strategic Buyout Program. As a result, I am electing to exercise my right to appeal. By selecting this option, I am initiating the appeal process and will follow the Strategic Buyout Program appeals procedure, enclosed herein.

By signing below, you acknowledge your receipt and understanding of this initial offer letter.

Beverly Best  
Applicant Print Name

Beverly C. Best  
Applicant Signature

July 19, 2022  
Date

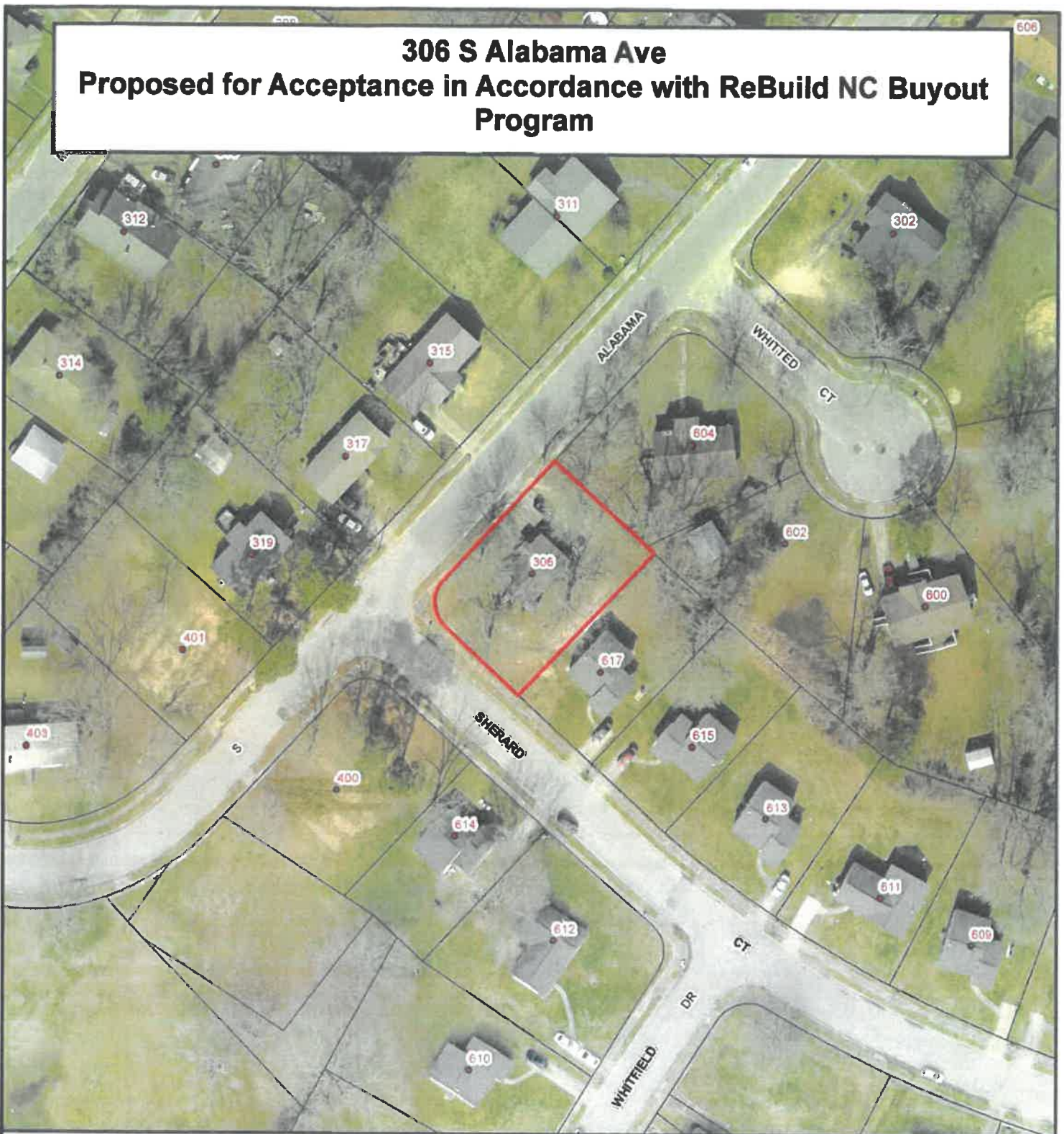
\_\_\_\_\_  
Co-Applicant Print Name

\_\_\_\_\_  
Co-Applicant Signature

\_\_\_\_\_  
Date



**306 S Alabama Ave**  
**Proposed for Acceptance in Accordance with ReBuild NC Buyout Program**



**Proposed for Acceptance in Accordance**  
**with ReBuild NC Buyout Program:**

**OWNER:** Beverly C Best  
**PIN #:** 2599555401  
**LOCATION:** 306 S Alabama Ave

0 50 100 200  
Feet



**GOLDSBORO**  
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 15, 2022 COUNCIL MEETING

**SUBJECT:** Memorandum of Understanding (MOU) with Wayne County for Records Management System (RMS) and Computer Aided Dispatch (CAD) software costs and support.

**BACKGROUND:** The City of Goldsboro and Wayne County had an active MOU for RMS and CAD that has expired. This MOU was established to outline the financial and support roles for each entity as it related to Public Safety Software.

**DISCUSSION:** NCGS 160A-61 authorizes one or more units of local government to enter into interlocal agreements. This MOU defines the interlocal agreement to outline responsibilities for payment, maintenance, administration, support, implementation, and use of Central Square RMS and CAD Software.

The City is responsible for 25% of the overall implementation costs and 25% of the annual maintenance. Any modules purchased solely for the City of Goldsboro are paid for by the City.


This MOU also defines the costs to the City of Goldsboro and the roles of each entities staff and the support the City will receive from the County.

**RECOMMENDATION:** It is recommended that Council adopt the attached resolution authorizing the City Manager to sign the MOU with Wayne County for RMS and CAD Software.

Date: 8/10/22

  
Scott Williams, IT Director

Date: 8/10/22

  
Timothy M. Salmon, City Manager

**RESOLUTION NO. 2022 - 79**

**RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING  
WITH WAYNE COUNTY FOR RMS AND CAD SOFTWARE**

**WHEREAS**, the City of Goldsboro and Wayne County had an active MOU for RMS and CAD that has expired; and

**WHEREAS**, this MOU was established to outline the financial and support roles for each entity as it related to Public Safety Software; and

**WHEREAS**, NCGS 160A-61 authorizes one or more units of local government to enter into interlocal agreements; and

**WHEREAS**, this MOU defines the interlocal agreement to outline responsibilities for payment, maintenance, administration, support, implementation, and use of Central Square RMS and CAD Software; and

**WHEREAS**, the City is responsible for 25% of the overall implementation costs and 25% of the annual maintenance, and any modules purchased solely for the City of Goldsboro are paid for by the City; and

**WHEREAS**, this MOU also defines the costs to the City of Goldsboro and the roles of each entities staff and the support the City will receive from the County.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized to sign the Memorandum of Understanding for the MOU with Wayne County for RMS and CAD Software.
2. This Resolution shall be in full force and effect from and after August 15, 2022.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk





STATE OF NORTH CAROLINA

COUNTY OF WAYNE

MEMORANDUM OF UNDERSTANDING

THIS agreement made and entered into as of the 1 day of August, 2022 by COUNTY OF WAYNE ("County"), a body politic and corporate organized under the laws of the State of North Carolina and CITY OF GOLDSBORO ("City"), a North Carolina Municipal corporation in the County of Wayne, State of North Carolina.

WITNESSETH

WHEREAS, County utilizes a records management system (hereinafter "RMS") and a computer-aided dispatch system (hereinafter "CAD") as part of its regularly operations;

WHEREAS, County currently contracts with CentralSquare Technologies, LLC (hereafter "CentralSquare") for RMS services and provides City access to the software;

WHEREAS, City contracts with CentralSquare directly for additional RMS modules which the County does not require;

WHEREAS, County and City desire to implement and jointly utilize new CentralSquare CAD Software in addition to their use of CentralSquare RMS technology;

WHEREAS, the initial cost for the implementation of CAD software to County will total approximately \$207,770.68, and the annual maintenance fees of CAD software will total approximately \$123,271.78;

WHEREAS, RMS and CAD software require periodic upgrades for which CentralSquare may charge additional costs;

WHEREAS, it is necessary to outline the responsibilities for the payment, maintenance, administration, support, implementation, and use of CentralSquare RMS and CAD software; and

WHEREAS, NCGS §160A-461 authorizes one or more units of local government to enter into interlocal agreements.

NOW, THEREFORE, in consideration of the mutual covenants contained herein the parties hereto agree as follow:

1. City will reimburse County for twenty-five percent (25%) of the implementation costs of the new CAD system and as well as the annual maintenance costs for CAD and RMS systems. County will pay CentralSquare directly for all implementation and annual maintenance fees then invoice City for reimbursement. Reimbursement requests to City will be issued on an annual basis upon County's receipt of CentralSquare invoices.


2. City shall be responsible for payment of all RMS modules that are covered under City's contract with CentralSquare.
3. County will provide host servers for the storage of CAD and RMS software and will facilitate all software upgrades for City and County with software developer.
4. County will make necessary arrangements with CentralSquare to assure that City is a reporting customer with the ability to create tickets and has the ability to engage in troubleshooting activities with software developer. To the extent necessary, County will facilitate troubleshooting efforts between software developer and City.
5. Excluding the modules for which City contracts directly with CentralSquare, County will act as administrator for the RMS and CAD systems and software, will respond to requests for service within twenty-four hours of initial requests, will resolve the issue within twenty-four hours or will assist City in reporting issues to the software developer in a timely manner to assure creation of a "ticket" for service, and provide information to City on planned "patches" and updates at least 72 hours in advance of implementation of the same.
6. City will act as administrator for the RMS modules covered under its contract with CentralSquare.
7. City will provide its own staff to administer the software for its law enforcement agency.
8. This Memorandum of Understanding will begin effective August 1, 2022 and will expire on June 30, 2027; unless otherwise extended by the parties in writing.
9. Any prior memorandums of understanding with regards to this matter and this software are hereby revoked, and this memorandum may only be amended in writing executed by both parties.
10. This Agreement shall be governed and interpreted under the laws of the State of North Carolina. Exclusive venue for any dispute shall be the General Court of Justice in Wayne County, North Carolina.
11. This interlocal agreement shall be approved by the governing bodies of County and City and reflected in the minutes of the respective bodies.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

**CITY OF GOLDSBORO**

By:   
Tim Salmon, City Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By:   
Catherine Gwynn, Finance Officer

**WAYNE COUNTY**

By: \_\_\_\_\_  
Chip Crumpler, County Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: \_\_\_\_\_  
Allison Speight, Finance Officer

STATE OF NORTH CAROLINA

MEMORANDUM OF UNDERSTANDING

COUNTY OF WAYNE

THIS agreement made and entered into as of the 15th day of November, 2019 by COUNTY OF WAYNE ("County"), a body politic and corporate organized under the laws of the State of North Carolina and CITY OF GOLDSBORO ("City"), a North Carolina Municipal corporation in the County of Wayne, State of North Carolina.

WITNESSETH

WHEREAS, the County the City desire to implement and jointly utilize Central Square Software ("hereinafter "software") for their respective law enforcement entities;

WHEREAS, there is the necessity to outline the responsibilities for the payment, maintenance, administration, support, implementation, and use of the software;

WHEREAS, the initial cost for the implementation of the software will total approximately \$161,900.00, and the annual maintenance fees of the software will total approximately \$17,680.00;

WHEREAS, the City's share of the implementation of the software will be approximately \$40,475.00, and the City's share of the annual maintenance fees of the software will be approximately \$4,420.00;

WHEREAS, the County's share of the implementation of the software will be approximately \$121,425.00, and the County's share of the annual maintenance fees of the software will be approximately \$13,260.00;

WHEREAS, the software will require upgrades from time to time and there will be costs associated with the upgrades;

WHEREAS, the implementation of the software should take approximately two years, therefore an agreement is needed between the parties to cover the period of November 1, 2019 through October 31, 2021;


NOW, THEREFORE, in consideration of the mutual covenants contained herein the parties hereto agree as follow:

1. Each party will pay their respective costs associated with the implementation and annual maintenance of the software.
2. The County will provide host servers for the storage of the software and will facilitate all software upgrades for City and County with software developer.

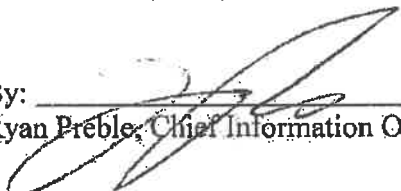
3. The County will make necessary arrangements with software developer to assure that the City is a reporting customer with the ability to create tickets and has the ability to engage in troubleshooting activities with software developer. To the extent necessary, the County will facilitate troubleshooting efforts between software developer and the City.
4. The County will act as administrator for the entire system and software (including for its law enforcement agency), will respond to requests for service within twenty-four hours of initial requests, will resolve the issue within twenty-four hours or will assist the City in reporting issues to the software developer in a timely manner to assure creation of a "ticket" for service, and provide information to the City on planned "patches" and updates at least 72 hours in advance of implementation of the same.
5. The City will provide its own staff to administer the software for its law enforcement agency.
6. This Memorandum of Understanding will begin effective November 1, 2019 and will expire on October 31, 2021; unless otherwise extended by the parties in writing.
7. Any prior memorandums of understanding with regards to this matter and this software is hereby revoked, and this memorandum may only be amended in writing executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF GOLDSBORO

By:   
Scott Williams, Information Technology Director

WAYNE COUNTY

By:   
Ryan Preble, Chief Information Officer

City of Goldsboro  
Departmental Monthly Reports  
July 2022

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism



COMMUNITY RELATIONS DEPARTMENT

July 2022

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: August 1, 2022

- The Mayor's Committee for Persons with Disabilities (MCPD) did not have a quorum for the month of July.
- The Commission on Community Relations and Development (CCRD) met for a regular monthly meeting on July 12, 2022,
- Goldsboro Youth Council (GYC) does not meet during the summer.
- Community Relations Activities:
  1. Staff and interview panel conducted 2 department interviews on July 13<sup>th</sup>.
  2. Staff attended the virtual executive board meeting for CALM on July 19<sup>th</sup>.
- Community Development Activities:
  1. Staff facilitated a Choice Neighborhoods telephone consult with the City of Fayetteville on July 6<sup>th</sup>.
  2. Staff attended 3 Choice Neighborhoods meetings during the month of July.
  3. Staff attended the monthly Region 10 Continuum of Care virtual meeting on July 13<sup>th</sup>.
  4. Staff attended 4 HOME-ARP virtual agency sessions during the month of July.
  5. Staff facilitated a HUD monitoring prep consult with Finance, by phone, on July 22<sup>nd</sup>.
  6. Staff attended HUD's Fair Housing webinar on July 26<sup>th</sup>.
  7. Staff attended HUD's CAPER webinar on July 27<sup>th</sup>.
  8. Staff engaged in 2 phone/virtual consults with HUD Representative for the month of July.
- The Department received one (1) housing complaint and twenty-seven (27) requests for assistance for the month of July. \*Please refer to Community Relations Addendum for a detailed summary.

<b>2022 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	3	0	0	0	3	1	1						1
Consumer/Other Requests	24	36	25	141	69	43	27						52

## COMMUNITY RELATIONS DEPARTMENT *Addendum*

July 2022

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: August 1, 2022

### Complaints/Grievances

<b>Nature of Complaint</b>	<b>Resolution</b>
Housing (HVAC installed with URP17 not working properly)	Advised that warranties are only guaranteed at 1 year for the URP.

### Assistance with Resources

<b>Resource Requested</b>	<b>Number of Requests</b>	<b>Resolution</b>
Home Repair	5	Referred to Hope Restoration & Wages *Informed City's CDBG Rehab. Program will begin FY22
First-Time Homebuyer	9	Provided program information and/or application packet
Tree down	1	Referred to personal contractor who cut the tree
Nonprofit Assistance (funding for acquiring old ReNu Life building and starting a nursing home)	1	Referred to NC Dept. of Commerce
Wheelchair	1	Consulted MCPD; Wheelchair provided by MCPD member
Urgent Repair Program	1	Informed that the City was not approved for URP22
Summer Youth Employment Program	1	Advised that the City is not facilitating the program this year
Housing for single parent	1	Referred to 4Day Movement
Trash Pickup	2	Referred to Public Works
Volunteer at the Soup Kitchen	1	Referred to the Community Soup Kitchen
Clarity on URP19 document	1	Provided program clarity
How to get into the program	1	Inquired which program
GYC application inquiry	1	Provided additional information
Food Pantries	1	Left Voicemail / no return call
<b>Total Requests:</b>	<b>27</b>	

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**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Met with (or conversed by email/phone) 5 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 10 times.
- Committee Work Plan Task Review & Assignments
- Working with the Assistant City Manager to facilitate administrative needs of the GWTA Roof Addition.
- Economic Development Assessment with NC Commerce.
- Merchant/Property Information Management – Integrating to new website. In testing phase. Intended Rollout in August 2022.
- Preparation for new Launch Cohort

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Staff met participated in quarterly meeting with DOT regarding GWTA Concourse Roof Addition.
- COG 22/23 FY budget & year-end spending planning
- Tiger Grant Reporting
- Business & Property Development Specialist – open until filled
- Staff participated in housing discussion regarding outstanding needs of SJAFB.
- Downtown Merchant & Community Police Meeting -
- Staff is working on updated downtown event rental guidelines for the HUB and adjacent lot.
- Staff met with necessary internal and external parties regarding Choice Neighborhoods planning grant and provided requested documents to consultant.
- Meeting with Planning, Code Enforcement, CM and ACM to discuss neighborhood revitalization needs.
- Public Art Steering Committee assembled and initial selections have been made.
- Staff attended Transportation Breakfast.

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Facilitated and attended the DGDC Design, Promotions & EV (7/12), Executive Committee (7/13) and DGDC Board (7/20).
- Center Street Jam prep and promotion. Jams held July 14<sup>th</sup> & 28<sup>th</sup>. Continued Vendor & volunteer recruiting.
- Sprinkler Fun Days – began June 9<sup>th</sup>; partnered with GFD to host through Aug 18<sup>th</sup>.
- DGDC Board & Committee Member Application Process through August 5<sup>th</sup>.

**Upcoming Events/Activities:**

- Goldsboro Union Station Adaptive Reuse – soliciting appraisals.
- Grant solicitations for Duke Energy & Wells Fargo. Exploring Additional Grants
- Upcoming HUB Events–Goldsboro Optimist Club Kids Fun Day, August 6<sup>th</sup> , Best of the Boot, DGDC Annual Dinner, September 16<sup>th</sup> and RIDE the City, October 15<sup>th</sup>. Four events hosted at the HUB in July.

**Businesses Opening/Properties Purchased & Other Updates**

- New Businesses Coming Soon to 116 – 120 E Mulberry St
- Arts Council Relocation to 123 N Center Street is Underway
- Downtown Goldsboro’s Facebook page followers/likes: 14,073

**ENGINEERING DEPARTMENT**

**July 2022**

**Prepared by: Bobby Croom, P. E.**

**Date Prepared: 8-08-22**

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**Stoney Creek Greenway**

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Project is scheduled for a bid opening on August 8, 2022.

**Phase IV Sewer Collection Rehabilitation**

- Final pay application from the contractor has been submitted to the Finance Department.

**2017 Wastewater System Improvements – FB2020-002**

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital Campus;
- Staff working with contractor on final payment.

**Ash Street/Alabama Avenue Sidewalk**

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold.

**2019 Water Improvements Project**

- The Wooten Company engineering agreement provides services for preliminary engineering report and environmental report for substandard City of Goldsboro water lines;
- PER/EID Report approved by DWI;
- Staff was awarded an ARPA grant in the amount of \$300,200 for design fees.

**Little/Big Cherry Pump Station Relocation and Improvement**

- WithersRavenel engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report submitted to DWI for review and approval;
- Project is a candidate to be included in the Mount Olive Pickle (MOP) Plant Expansion Project and staff is working with MOP, WithersRavenel, and TA Loving through the design process.

**Stormwater Control Measure (SCMs) Inspections**

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections were completed for July 2022.

### **Phase III Wastewater System Improvements**

- Staff is completing final design in-house.
- Staff was not approved for an ARPA grant for this project (~\$8.5 million), however a new application will be submitted during the Fall funding round.

### **Water System Asset Inventory and Assessment**

- WithersRavenel project work in progress.

### **Wastewater System Asset Inventory and Assessment**

- WithersRavenel project work in progress.

### **Wayne County Utility Merger/Regionalization Feasibility**

- CDM Smith is waiting on scope approval from DWI.

### **Stormwater Inventory Project**

- Pilot area work has begun;
- Staff continues to work with CDM Smith on project data and details.

### **2" Galvanized Water Line Project**

- Staff has submitted an application to transfer the currently awarded loan (which we cannot accept due to the City's audit status) to an ARPA grant.

### **Water Treatment Plant Assessment**

- Final report is complete.

FINANCE

JULY 2022

Prepared By: Andrea Lovelace

Date Prepared: August 8, 2022

	<b><u>FY 20-21</u></b>		<b><u>FY 21-22</u></b>	
	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>	<b>June-21</b>	<b>Adjusted Budget</b>	<b>June-22</b>	<b>Collected</b>
General Fund	\$ 42,687,934	\$ 47,578,007	\$ 45,025,671	94.64%
Utility Fund	21,497,067	21,737,995	20,290,689	93.34%
Downtown District Fund	95,001	95,174	98,010	102.98%
Occupancy Tax Fund	1,043,454	1,231,797	1,116,324	90.63%
Stormwater Fund	1,605,933	2,483,751	1,901,832	76.57%
<b>Total</b>	<b>\$ 66,929,390</b>	<b>\$ 73,126,724</b>	<b>\$ 68,432,526</b>	<b>93.58%</b>
<b>Expenditures</b>				
General Fund	\$ 39,431,986	\$ 47,578,007	\$ 40,355,686	84.82%
Utility Fund	16,326,799	21,737,995	14,859,743	68.36%
Downtown District Fund	37,114	95,174	73,625	77.36%
Occupancy Tax Fund	1,119,971	1,231,797	1,126,972	91.49%
Stormwater Fund	1,782,721	2,483,751	1,857,437	74.78%
<b>Total</b>	<b>\$ 58,698,591</b>	<b>\$ 73,126,724</b>	<b>\$ 58,273,463</b>	<b>79.69%</b>

<b>MAJOR CATEGORIES</b>				
	<b><u>FY 20-21</u></b>		<b><u>FY 21-22</u></b>	
<b>Revenues</b>	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
	<b>June-21</b>	<b>Adjusted Budget</b>	<b>June-22</b>	<b>Collected</b>
Property/Occupancy Taxes	\$ 18,409,612	\$ 18,976,284	\$ 19,215,094	101.26%
Charges for Services	25,840,028	24,550,548	25,980,466	105.82%
Revenue Other Agencies	15,993,082	19,982,399	14,178,202	70.95%
Other Revenues	3,639,710	5,065,258	5,850,925	115.51%
Fund Balance	-	1,344,394	-	0.00%
Shared Services	3,046,957	3,207,840	3,207,840	100.00%
<b>Total</b>	<b>\$ 66,929,390</b>	<b>\$ 73,126,724</b>	<b>\$ 68,432,526</b>	<b>93.58%</b>
<b>Expenditures</b>				
Labor	\$ 29,834,631	\$ 32,577,874	\$ 28,643,767	87.92%
Non-Labor	28,863,960	40,548,850	29,629,696	73.07%
<b>Total</b>	<b>\$ 58,698,591</b>	<b>\$ 73,126,724</b>	<b>\$ 58,273,463</b>	<b>79.69%</b>

<b>SELECTED OTHER INFORMATION</b>			
	<b><u>FY 20-21</u></b>	<b>Actual</b>	<b>Total</b>
<b>Collections</b>	<b>Actual</b>	<b>June-22</b>	<b>Collected F-YTD</b>
Debt Setoff	\$ 44,690	\$ 4,155	\$ 27,778
Surplus	\$ 58,361	\$ 12,901	\$ 154,548



Prepared Date:  
Prepared By:  
Reviewed Date:  
Reviewed By:

7/5/22 6:14 PM  
Kelley May  
Catherine F. Gwynn  
July 13, 2022

*Catherine F. Gwynn*

**Monthly Cash & Investment Report**  
**June 30, 2022**

Financial Institution	<u>Current Month</u> 6/30/2022	<u>Prior Month</u> 5/30/2022	<u>Prior Year</u> 6/30/2021	Rate of Return
PNC - General Operating	\$ 2,756,215.55	\$ 2,167,135.43	\$ 2,293,448.81	0.00%
PNC - Money Market	\$ 9,428,286.75	\$ 8,425,511.76	\$ 3,524,479.94	0.39%
PNC - Debit Account	\$ 1,000.00	\$ 881.84	\$ 1,000.00	0.00%
Southern Bank - CD	\$ 15,090,281.59	\$ 15,088,272.43	\$ 11,068,976.98	0.18%
NCCMT - MM - 2010 Sewer Bond D#001	\$ 250,111.64	\$ 249,910.54	\$ 551,486.45	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 4,413,813.25	\$ 4,410,264.42		n/a
NCCMT - MM - Regular	\$ 4,375,070.53	\$ 4,371,552.67	\$ 4,368,442.02	n/a
NCCMT - MM - Street Bonds 2018	\$ 2.90	\$ 48,112.59	\$ 1,790,627.71	n/a
BB&T - Escrow	\$ 414,245.61	\$ 414,242.21		0.01%
Sterling National Bank - Escrow	\$ 1,868,562.72	\$ 1,868,396.13		0.11%
<b>Totals</b>	<b>\$ 38,597,590.54</b>	<b>\$ 37,044,280.02</b>	<b>\$ 23,598,461.91</b>	





Prepared Date:  
Prepared By:  
Reviewed Date:  
Reviewed By:

8/8/22 10:17 AM  
Kelley May  
8/9/22 2:37 PM  
Catherine F. Gwynn

*Catherine F. Gwynn*

**Monthly Cash & Investment Report**  
**July 31, 2022**

Financial Institution	<u>Current Month</u> 7/31/2022	<u>Prior Month</u> 6/30/2022	<u>Prior Year</u> 7/31/2021	Rate of Return
PNC - General Operating	\$ 1,416,850.75	\$ 2,756,215.55	\$ 1,340,935.06	0.00%
PNC - Money Market	\$ 7,433,064.28	\$ 9,428,286.75	\$ 2,524,508.78	0.65%
PNC - Debit Account	\$ 1,000.00	\$ 1,000.00	\$ 722.26	0.00%
Southern Bank - CD	\$ 15,092,358.00	\$ 15,090,281.59	\$ 11,070,669.31	0.18%
NCCMT - MM - 2010 Sewer Bond D#001	\$ 250,433.66	\$ 250,111.64	\$ 249,712.96	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 4,419,496.14	\$ 4,413,813.25	\$ 4,406,777.53	n/a
NCCMT - MM - Regular	\$ 4,380,703.82	\$ 4,375,070.53	\$ 4,368,094.70	n/a
NCCMT - MM - Street Bonds 2018	\$ -	\$ 2.90	\$ 1,611,779.85	n/a
BB&T - Escrow	\$ 414,249.13	\$ 414,245.61	\$ 1,650,542.40	0.01%
Webster (Sterling National Bank) - Escrow	\$ 1,868,836.26	\$ 1,868,562.72		0.17%
<b>Totals</b>	<b>\$ 35,276,992.04</b>	<b>\$ 38,597,590.54</b>	<b>\$ 27,223,742.85</b>	

## Grant Project Budgets Monthly Report - June 2022

Prepared: KM 7/20/2022

Red Font-Not formally accepted by Council at this time.

Granting Agency	Granting Agency (Full)	Grant Description	Source (Full)	S	Date Received	Grant Portion Budget Amount	Budget Total	INFLOWS		OUTFLOWS		Positive (Negative) Cash Flow	Dept
								Current Amount Rec'd	Amount Rec'd Project to Date	Current Amount Spent	Amount Spent to Project to Date		
HUD	CDBG	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 328,479	\$ 328,479	\$ -	\$ 283,528	\$ -	\$ 283,528	\$ -	Comm. Rel.
HUD	HOME	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 214,732	\$ 214,732	\$ -	\$ 89,438	\$ -	\$ 89,438	\$ -	Comm. Rel.
HUD	CDBG	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 351,137	\$ 351,137	\$ -	\$ 244,815	\$ -	\$ 244,815	\$ -	Comm. Rel.
HUD	HOME	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 237,076	\$ 237,076	\$ -	\$ 72,377	\$ -	\$ 72,377	\$ -	Comm. Rel.
HUD	CDBG	FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$ 427,303	\$ 427,303	\$ 81,422	\$ 153,999	\$ 81,422	\$ 153,999	\$ -	Comm. Rel.
HUD	CDBG	FY21-22 Entitlement	Federal	F		\$ 354,122	\$ 354,122	\$ 4	\$ 114,384	\$ 4	\$ 114,381	\$ 4	Comm. Rel.
HUD	HOME	FY21-22 Entitlement	Federal	F		\$ 250,738	\$ 250,738	\$ 4	\$ 54,908	\$ 4	\$ 54,908	\$ -	Comm. Rel.
HUD	CDBG	ARP Funding (M21-MP370209)	Federal	F		\$ 907,913	\$ 907,913	\$ -	\$ 600	\$ -	\$ 600	\$ -	Comm. Rel.
NCHFA	NCHFA URP-19	Urgent Repair	State	S	4/18/2019	\$ 100,000	\$ 100,000	\$ -	\$ 108,965	\$ -	\$ 108,965	\$ -	Comm. Rel.
NCHFA	NCHFA ESFRP	ESFRP Rehabilitation Loan Pool	State	S	1/24/2017	\$ 150,000	\$ 150,000	\$ -	\$ 91,175	\$ -	\$ 91,175	\$ -	Comm. Rel.
FEMA	FEMA	Hurricane Florence	Federal	F	6/1/2019	\$ 2,340,773	\$ 4,604,077	\$ -	\$ 4,530,644	\$ -	\$ 4,179,246	\$ 351,397	Finance
DOJ	Dept. of Justice	Federal Forfeiture	Federal	F	Ongoing	\$ 188,813	\$ 200,815	\$ 363	\$ 224,242	\$ 2,537	\$ 80,428	\$ 143,813	Police
DOJ	NC Dept of Justice/US DOJ	2017 GPD Gang Equipment Grant	State	S	1/3/2019	\$ 21,366	\$ 21,366	\$ -	\$ 18,408	\$ -	\$ 18,408	\$ -	Police
DOJ	Dept. of Justice	2019 JAG Equipment Grant	Federal	F	9/25/2019	\$ 47,003	\$ 47,003	\$ -	\$ 28,120	\$ -	\$ 28,120	\$ -	Police
DOJ	Dept. of Justice	2020 JAG Equipment Grant	Federal	F	9/19/2020	\$ 34,766	\$ 34,766	\$ -	\$ 13,906	\$ -	\$ 13,906	\$ -	Police
DOJ	Dept. of Justice	FY20 CRF Equipment Grant	Federal	F	6/8/2020	\$ 108,628	\$ 108,628	\$ -	\$ 84,666	\$ 2,513	\$ 87,179	\$ (2,513)	Police
FTA	Federal Transportation Admin.	FY2016 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018	\$ 6,751,751	\$ 7,189,383	\$ -	\$ 7,385,809	\$ -	\$ 6,527,315	\$ 858,494	Downtown Dev.
FEMA	FEMA GO	FEMA GO-Source Capture Exhaust Systems FS 1, 2, 3, 5	Federal	F	7/24/2020	\$ 202,083	\$ 202,083	\$ -	\$ 202,083	\$ -	\$ 202,083	\$ -	Fire
UST/Wayne Co	US Treasury-Wayne Co.	CARES Act Funding	Federal	F	9/9/2020	\$ 966,688	\$ 966,688	\$ -	\$ 966,688	\$ -	\$ 966,688	\$ (0)	City Manager
NC Tourism	NC Tourism Recovery Grant	CARES Act Funding - Marketing Travel & Tourism	Federal	F	10/6/2020	\$ 25,750	\$ 25,750	\$ -	\$ 25,750	\$ -	\$ 25,750	\$ -	T&T
Triangle YMCA	Triangle YMCA	Remote Learning Grant Parks & Recreation	Federal	F	11/18/2020	\$ 94,616	\$ 94,616	\$ -	\$ 19,681	\$ -	\$ 19,681	\$ -	Parks & Rec.
UST	US Treasury	ARP Funding	Federal	F	3/11/2021	\$ 8,813,514	\$ 8,813,514	\$ -	\$ 4,406,757	\$ -	\$ -	\$ 4,406,757	Finance
SRF/DWI	EPA/NCDENR	CWSRF-Phase IV Sewer Rehab	Federal	F	11/26/2019	\$ 8,905,676	\$ 9,083,790	\$ -	\$ 4,851,571	\$ -	\$ 7,883,090	\$ (3,031,519)	Engineering
SRF/DWI	EPA/NCDENR	CWSRF-Sewer Rehab (Big Ditch & Carolina)	Federal	F	3/24/2021	\$ 1,235,100	\$ 1,259,802	\$ -	\$ -	\$ -	\$ 659,235	\$ (659,235)	Engineering
Debt	Debt Funded	2010 Sewer GO Bonds D#001-E	Debt	D	2010	\$ 8,605,000	\$ 8,684,163	\$ -	\$ 8,695,113	\$ -	\$ 8,367,780	\$ 327,333	Engineering
Goldenleaf	Goldenleaf Foundation	Hurr. Matthew Recovery Stormwater Drain. & Swr. Rehab	Private	P	10/11/2017	\$ 961,307	\$ 961,307	\$ -	\$ 598,574	\$ -	\$ 596,216	\$ 2,357	Engineering
SRF/DWI	EPA/NCDENR	Little Cherry Big Cherry Pump Station Relocation	Federal	F	Not Accepted Yet	\$ 3,058,000	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	Engineering
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-0004	State	S	1/24/2022	\$ 300,000	\$ 304,500	\$ -	\$ -	\$ 30,900	\$ 113,590	\$ (113,590)	Engineering
DWI	NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$ 100,000	\$ 101,500	\$ -	\$ -	\$ -	\$ -	\$ -	Engineering
SRF/DWI	EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Station Install.	Federal	F	6/6/2019	\$ 3,610,000	\$ 3,717,200	\$ -	\$ 35,000	\$ -	\$ 265,513	\$ (230,513)	Engineering
SRF/DWI	EPA/NCDENR	CWSRF-Plate Settlers Project	Federal	F	3/7/2021	\$ 1,797,360	\$ 2,114,307	\$ -	\$ 1,484,909	\$ -	\$ 1,517,550	\$ (32,641)	Engineering
SRF/DWI	EPA/NCDENR	CWSRF-2" Galvanized Water Line Replacement	Federal	F	Not Accepted Yet	\$ 2,998,000	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 25,000	\$ 5,000	Engineering
Debt	Debt Funded	Herman Park Center	Debt	D	Not Issued yet	\$ 11,150,000	\$ 11,150,000	\$ -	\$ -	\$ -	\$ 358,000	\$ (358,000)	City Manager
Donation	Private Donations	1919 LaFrance Fire Truck Restoration	Private	P	Ongoing	\$ 80,000	\$ 80,000	\$ -	\$ 32,691	\$ -	\$ -	\$ 32,691	Fire
Donation/Gr	Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY24	Private	P	Ongoing	\$ 627,393	\$ 627,393	\$ 550	\$ 542,943	\$ -	\$ 246,072	\$ 296,871	Parks & Rec.
Debt	Debt Funded	2018 Street Bonds (Debt #026-G)	Debt	D	Ongoing	\$ 5,048,522	\$ 5,048,522	\$ 3	\$ 5,046,641	\$ -	\$ 4,980,164	\$ 66,476	Engineering
Debt	Debt Funded	Police/Fire Renovation (Debt #025-G)	Debt	D	Ongoing	\$ 6,417,326	\$ 6,417,326	\$ -	\$ 6,417,323	\$ 3,013	\$ 6,226,730	\$ 190,593	City Manager
Donation/Gr	Private Donations and Grants	Parks & Rec Special Revenue Fund	Private	P	Ongoing	\$ 30,166	\$ 30,164	\$ -	\$ 39,576	\$ 1,470	\$ 25,487	\$ 14,088	Parks & Rec.
Donation/Gr	Private Donations, Grants and City	Community Relations Special Revenue Fund	Private	P	Ongoing	\$ 15,858	\$ 15,858	\$ 354	\$ 15,923	\$ -	\$ 15,297	\$ 626	Comm. Rel.
Donation/Gr	Private Donations, Grants and City	Police Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 46,025	\$ 46,025	\$ -	\$ 56,351	\$ -	\$ 16,791	\$ 39,560	Police
City Fees	Stormwater Fees	Stormwater Drainage Projects	City Fees	C	Ongoing	\$ 1,128,000	\$ 1,128,000	\$ -	\$ 1,127,778	\$ 66,094	\$ 81,249	\$ 1,046,529	Public Works
Total						\$ 79,030,983	\$ 76,460,045	\$ 82,699	\$ 48,125,334	\$ 187,956	\$ 44,770,753	\$ 3,354,580	

### Grant Source Legend:

F = Federal S= State D = Debt P = Private C = City Fees

### Notes:

\* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

## Grant Project Budgets Monthly Report - July 2022

Prepared: KM 8/8/2022

Red Font-Not formally accepted by Council at this time.

Granting Agency	Granting Agency (Full)	Grant Description	Source (Full)	S	Date Received	Grant Portion Budget Amount	Budget Total	INFLOWS		OUTFLOWS		Positive (Negative) Cash Flow	Dept
								Current Amount Rec'd	Amount Rec'd Project to Date	Current Amount Spent	Amount Spent to Project to Date		
HUD	CDBG	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 328,479	\$ 328,479	\$ -	\$ 283,528	\$ -	\$ 283,528	\$ -	Comm. Rel.
HUD	HOME	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 214,732	\$ 214,732	\$ -	\$ 89,438	\$ -	\$ 89,438	\$ -	Comm. Rel.
HUD	CDBG	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 351,137	\$ 351,137	\$ -	\$ 244,815	\$ -	\$ 244,815	\$ -	Comm. Rel.
HUD	HOME	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 237,076	\$ 237,076	\$ -	\$ 97,339	\$ -	\$ 72,377	\$ 24,962	Comm. Rel.
HUD	CDBG	FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$ 427,303	\$ 427,303	\$ -	\$ 31,056	\$ -	\$ 153,999	\$ (122,942)	Comm. Rel.
HUD	CDBG	FY21-22 Entitlement	Federal	F		\$ 354,122	\$ 354,122	\$ -	\$ 86,510	\$ 194	\$ 114,578	\$ (28,068)	Comm. Rel.
HUD	HOME	FY21-22 Entitlement	Federal	F		\$ 250,738	\$ 250,738	\$ -	\$ -	\$ -	\$ 54,908	\$ (54,908)	Comm. Rel.
HUD	CDBG	ARP Funding (M21-MP370209)	Federal	F		\$ 907,913	\$ 907,913	\$ -	\$ -	\$ -	\$ 600	\$ (600)	Comm. Rel.
NCHFA	NCHFA URP-19	Urgent Repair	State	S	4/18/2019	\$ 100,000	\$ 100,000	\$ -	\$ 96,570	\$ -	\$ 108,965	\$ (12,395)	Comm. Rel.
NCHFA	NCHFA ESFRP	ESFRP Rehabilitation Loan Pool	State	S	1/24/2017	\$ 150,000	\$ 150,000	\$ -	\$ 79,175	\$ -	\$ 91,175	\$ (12,000)	Comm. Rel.
FEMA	FEMA	Hurricane Florence	Federal	F	6/1/2019	\$ 2,340,773	\$ 4,604,077	\$ -	\$ 4,530,644	\$ -	\$ 4,179,246	\$ 351,397	Finance
DOJ	Dept. of Justice	Federal Forfeiture	Federal	F	Ongoing	\$ 188,813	\$ 200,815	\$ 440	\$ 224,242	\$ -	\$ 80,428	\$ 143,813	Police
DOJ	NC Dept of Justice/US DOJ	2017 GPD Gang Equipment Grant	State	S	1/3/2019	\$ 21,366	\$ 21,366	\$ -	\$ 18,408	\$ -	\$ 18,408	\$ -	Police
DOJ	Dept. of Justice	2019 JAG Equipment Grant	Federal	F	9/25/2019	\$ 47,003	\$ 47,003	\$ -	\$ 28,120	\$ -	\$ 28,120	\$ -	Police
DOJ	Dept. of Justice	2020 JAG Equipment Grant	Federal	F	9/19/2020	\$ 34,766	\$ 34,766	\$ -	\$ 13,906	\$ -	\$ 13,906	\$ -	Police
DOJ	Dept. of Justice	FY20 CRF Equipment Grant	Federal	F	6/8/2020	\$ 108,628	\$ 108,628	\$ -	\$ 84,666	\$ 2,513	\$ 87,179	\$ (2,513)	Police
FTA	Federal Transportation Admin.	FY2016 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018	\$ 6,751,751	\$ 7,189,383	\$ -	\$ 7,385,809	\$ -	\$ 6,527,315	\$ 858,494	Downtown Dev.
FEMA	FEMA GO	FEMA GO-Source Capture Exhaust Systems FS 1, 2, 3, 5	Federal	F	7/24/2020	\$ 202,083	\$ 202,083	\$ -	\$ 202,083	\$ -	\$ 202,083	\$ -	Fire
UST/Wayne Co	US Treasury-Wayne Co.	CARES Act Funding	Federal	F	9/9/2020	\$ 966,688	\$ 966,688	\$ -	\$ 966,688	\$ -	\$ 966,688	\$ (0)	City Manager
NC Tourism	NC Tourism Recovery Grant	CARES Act Funding - Marketing Travel & Tourism	Federal	F	10/6/2020	\$ 25,750	\$ 25,750	\$ -	\$ 25,750	\$ -	\$ 25,750	\$ -	T&T
Triangle YMCA	Triangle YMCA	Remote Learning Grant Parks & Recreation	Federal	F	11/18/2020	\$ 94,616	\$ 94,616	\$ -	\$ 19,681	\$ -	\$ 19,681	\$ -	Parks & Rec.
UST	US Treasury	ARP Funding	Federal	F	3/11/2021	\$ 8,813,514	\$ 8,813,514	\$ -	\$ 4,406,757	\$ -	\$ -	\$ 4,406,757	Finance
SRF/DWI	EPA/NCDENR	CWSRF-Phase IV Sewer Rehab	Federal	F	11/26/2019	\$ 8,905,676	\$ 9,083,790	\$ -	\$ 4,851,571	\$ -	\$ 7,883,090	\$ (3,031,519)	Engineering
SRF/DWI	EPA/NCDENR	CWSRF-Sewer Rehab (Big Ditch & Carolina)	Federal	F	3/24/2021	\$ 1,235,100	\$ 1,259,802	\$ -	\$ -	\$ -	\$ 659,235	\$ (659,235)	Engineering
Debt	Debt Funded	2010 Sewer GO Bonds D#001-E	Debt	D	2010	\$ 8,605,000	\$ 8,684,163	\$ -	\$ 8,695,113	\$ -	\$ 8,367,780	\$ 327,333	Engineering
Goldenleaf	Goldenleaf Foundation	Hurr. Matthew Recovery Stormwater Drain. & Swr. Rehab	Private	P	10/11/2017	\$ 961,307	\$ 961,307	\$ -	\$ 598,574	\$ -	\$ 596,216	\$ 2,357	Engineering
SRF/DWI	EPA/NCDENR	Little Cherry Big Cherry Pump Station Relocation	Federal	F	Not Accepted Yet	\$ 3,058,000	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	Engineering
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-0004	State	S	1/24/2022	\$ 300,000	\$ 304,500	\$ -	\$ -	\$ 30,900	\$ 113,590	\$ (113,590)	Engineering
DWI	NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$ 100,000	\$ 101,500	\$ -	\$ -	\$ -	\$ -	\$ -	Engineering
SRF/DWI	EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Station Install.	Federal	F	6/6/2019	\$ 3,610,000	\$ 3,717,200	\$ -	\$ 35,000	\$ -	\$ 265,513	\$ (230,513)	Engineering
SRF/DWI	EPA/NCDENR	CWSRF-Plate Settlers Project	Federal	F	3/7/2021	\$ 1,797,360	\$ 2,114,307	\$ -	\$ 1,484,909	\$ -	\$ 1,517,550	\$ (32,641)	Engineering
SRF/DWI	EPA/NCDENR	CWSRF-2" Galvanized Water Line Replacement	Federal	F	Not Accepted Yet	\$ 2,998,000	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	Engineering
Debt	Debt Funded	Herman Park Center	Debt	D	Not Issued yet	\$ 11,150,000	\$ 11,150,000	\$ -	\$ -	\$ -	\$ 358,000	\$ (358,000)	City Manager
Donation	Private Donations	1919 LaFrance Fire Truck Restoration	Private	P	Ongoing	\$ 80,000	\$ 80,000	\$ -	\$ 32,691	\$ -	\$ -	\$ 32,691	Fire
Donation/Gr	Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY24	Private	P	Ongoing	\$ 627,393	\$ 627,393	\$ 550	\$ 542,943	\$ -	\$ 246,072	\$ 296,871	Parks & Rec.
Debt	Debt Funded	2018 Street Bonds (Debt #026-G)	Debt	D	Ongoing	\$ 5,048,522	\$ 5,048,522	\$ 3	\$ 5,046,641	\$ -	\$ 4,980,164	\$ 66,476	Engineering
Debt	Debt Funded	Police/Fire Renovation (Debt #025-G)	Debt	D	Ongoing	\$ 6,417,326	\$ 6,417,326	\$ -	\$ 6,417,323	\$ 3,013	\$ 6,226,730	\$ 190,593	City Manager
Donation/Gr	Private Donations and Grants	Parks & Rec Special Revenue Fund	Private	P	Ongoing	\$ 30,166	\$ 30,164	\$ -	\$ 39,576	\$ 1,470	\$ 25,487	\$ 14,088	Parks & Rec.
Donation/Gr	Private Donations, Grants and City	Community Relations Special Revenue Fund	Private	P	Ongoing	\$ 15,858	\$ 15,858	\$ 354	\$ 15,923	\$ -	\$ 15,297	\$ 626	Comm. Rel.
Donation/Gr	Private Donations, Grants and City	Police Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 46,025	\$ 46,025	\$ -	\$ 56,351	\$ -	\$ 16,791	\$ 39,560	Police
City Fees	Stormwater Fees	Stormwater Drainage Projects	City Fees	C	Ongoing	\$ 1,128,000	\$ 1,128,000	\$ 59,053	\$ 1,188,996	\$ 2,164	\$ 83,414	\$ 1,105,582	Public Works
Total						\$ 79,030,983	\$ 76,460,045	\$ 60,401	\$ 47,980,794	\$ 40,254	\$ 44,778,115	\$ 3,202,679	

### Grant Source Legend:

F = Federal S= State D = Debt P = Private C = City Fees

### Notes:

\* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

## Report of Budget Funds Transfers - July, 2021 through June, 2022

### Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
City Manager	Timothy Salmon	Travel	\$ -	\$ (2,000)
City Manager	Timothy Salmon	Public Notices	\$ 2,000	\$ -
		<b>Transfers - Jun 2022 - City Manager</b>	<b>\$ 2,000</b>	<b>\$ (2,000)</b>
Community Relations	Felecia Williams	Medical Exams	\$ 29	\$ -
Community Relations	Felecia Williams	Other Training	\$ -	\$ (29)
		<b>Transfers - Jun 2022 - Community Relations</b>	<b>\$ 29</b>	<b>\$ (29)</b>
Paramount	Adam Twis	Cleaning Supplies	\$ 282	\$ -
Paramount	Adam Twis	Electricity	\$ -	\$ (4,025)
Paramount	Adam Twis	Building Maintenance	\$ -	\$ (282)
Paramount	Adam Twis	Furnace/Electric Air Conditioner	\$ 4,025	\$ -
		<b>Transfers - Jun 2022 - Paramount</b>	<b>\$ 4,307</b>	<b>\$ (4,307)</b>
Downtown Developme	Erin Fonseca	Travel	\$ -	\$ (850)
Downtown Developme	Erin Fonseca	Copy Machine Cost	\$ 250	\$ -
Downtown Developme	Erin Fonseca	Building Maintenance	\$ 600	\$ -
		<b>Transfers - Jun 2022 - Downtown Development</b>	<b>\$ 850</b>	<b>\$ (850)</b>
IT	Scott Williams	Operational Supplies	\$ 5,700	\$ -
IT	Scott Williams	Telephone	\$ -	\$ (6,225)
IT	Scott Williams	Contract Services	\$ 525	\$ -
		<b>Transfers - Jun 2022 - IT</b>	<b>\$ 6,225</b>	<b>\$ (6,225)</b>
PW Garage	Rick Fletcher	Uniforms	\$ 1,850	\$ -
PW Garage	Rick Fletcher	Car Wash	\$ -	\$ (1,850)
		<b>Transfers - Jun 2022 - PW Garage</b>	<b>\$ 1,850</b>	<b>\$ (1,850)</b>
PW Buildings & Grounc	Rick Fletcher	Vehicle Operation/Maintenance	\$ 5	\$ -
PW Buildings & Grounc	Rick Fletcher	Batteries	\$ 12	\$ -
PW Buildings & Grounc	Rick Fletcher	Operational Supplies	\$ 2,300	\$ -
PW Buildings & Grounc	Rick Fletcher	Travel	\$ 387	\$ -
PW Buildings & Grounc	Rick Fletcher	Radio Maintenance	\$ 22	\$ -
PW Buildings & Grounc	Rick Fletcher	Equipment Expense	\$ 1	\$ -
PW Buildings & Grounc	Rick Fletcher	Vehicle Maintenance-Fleet Charges	\$ 65	\$ -
PW Buildings & Grounc	Rick Fletcher	Salaries & Wages Overtime	\$ -	\$ (3,032)
PW Buildings & Grounc	Rick Fletcher	Shoes-Steel Toe	\$ 240	\$ -
		<b>Transfers - Jun 2022 - PW Buildings &amp; Grounds</b>	<b>\$ 3,032</b>	<b>\$ (3,032)</b>
Finance	Catherine Gwynn	Salaries & Wages Regular	\$ 12,188	\$ -
Finance	Catherine Gwynn	Salaries & Wages Bonus	\$ 1	\$ -
Finance	Catherine Gwynn	Hospital Insurance	\$ 61	\$ -
Finance	Catherine Gwynn	Other Training	\$ 692	\$ -

## Report of Budget Funds Transfers - July, 2021 through June, 2022

### Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
Finance	Catherine Gwynn	Operational Supplies	\$ 1,500	\$ -
Finance	Catherine Gwynn	Office Machine Maintenance	\$ 1,451	\$ -
Finance	Catherine Gwynn	Contract Services	\$ 3,021	\$ -
Finance	Catherine Gwynn	Salaries & Wages Perm. Part-Time	\$ -	\$ (26,114)
Finance	Catherine Gwynn	Postage Machine Supplies	\$ 4,000	\$ -
Finance	Catherine Gwynn	Bank Fees	\$ 3,000	\$ -
Finance	Catherine Gwynn	Postage-Internal Charges only!	\$ 158	\$ -
Finance	Catherine Gwynn	Group Term Life Insurance Coverage	\$ 42	\$ -
<b>Transfers - Jun 2022 - Finance</b>			<b>\$ 26,114</b>	<b>\$ (26,114)</b>
PW Solid Waste	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ (41,018)
PW Solid Waste	Rick Fletcher	Salaries & Wages Part-Time	\$ 19,500	\$ -
PW Solid Waste	Rick Fletcher	Vacation Pay Out	\$ 4,100	\$ -
PW Solid Waste	Rick Fletcher	Worker's Compensation	\$ 12,400	\$ -
PW Solid Waste	Rick Fletcher	Electricity	\$ 211	\$ -
PW Solid Waste	Rick Fletcher	Security Bonds	\$ 76	\$ -
PW Solid Waste	Rick Fletcher	Salaries & Wages Overtime	\$ 4,500	\$ -
PW Solid Waste	Rick Fletcher	Shoes-Steel Toe	\$ 30	\$ -
PW Solid Waste	Rick Fletcher	Postage-Internal Charges only!	\$ 201	\$ -
<b>Transfers - Jun 2022 - PW Solid Waste</b>			<b>\$ 41,018</b>	<b>\$ (41,018)</b>
Fire	Ron Stempien	Operational Supplies	\$ -	\$ (4,811)
Fire	Ron Stempien	Vehicle Repairs	\$ 4,811	\$ -
<b>Transfers - Jun 2022 - Fire</b>			<b>\$ 4,811</b>	<b>\$ (4,811)</b>
Police	Mike West	Cleaning Supplies	\$ -	\$ (2,435)
Police	Mike West	Insurance Deductible Claims	\$ 2,435	\$ -
<b>Transfers - Jun 2022 - Police</b>			<b>\$ 2,435</b>	<b>\$ (2,435)</b>
Parks & Recreation	Felicia Brown	Cleaning Supplies	\$ -	\$ (2,000)
Parks & Recreation	Felicia Brown	Operational Supplies - Maint.	\$ -	\$ (13,500)
Parks & Recreation	Felicia Brown	Operational Supplies	\$ 6,000	\$ -
Parks & Recreation	Felicia Brown	Building Maintenance	\$ -	\$ (2,000)
Parks & Recreation	Felicia Brown	Contract Services	\$ 8,000	\$ -
Parks & Recreation	Felicia Brown	Education Reimbursement	\$ 1,000	\$ -
Parks & Recreation	Felicia Brown	Equipment Rent	\$ -	\$ (2,000)
Parks & Recreation	Felicia Brown	Fees & Dues	\$ 8,500	\$ -
Parks & Recreation	Felicia Brown	Tree Service	\$ -	\$ (1,500)
Parks & Recreation	Felicia Brown	Bank Fees	\$ -	\$ (2,500)
<b>Transfers - Jun 2022 - Parks &amp; Recreation</b>			<b>\$ 23,500</b>	<b>\$ (23,500)</b>
Golf	Felicia Brown	Uniforms	\$ -	\$ (100)
Golf	Felicia Brown	Operational Supplies	\$ 4,700	\$ -

## Report of Budget Funds Transfers - July, 2021 through June, 2022

### Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
Golf	Felicia Brown	Travel	\$ -	\$ (1,000)
Golf	Felicia Brown	Advertising	\$ 100	\$ -
Golf	Felicia Brown	Contract Services	\$ -	\$ (1,700)
Golf	Felicia Brown	Bank Fees	\$ -	\$ (2,000)
<b>Transfers - Jun 2022 - Golf</b>			<b>\$ 4,800</b>	<b>\$ (4,800)</b>
Debt Service	Catherine Gwynn	Lease Purchase Payment	\$ 260	\$ -
Debt Service	Catherine Gwynn	Arbitrage Rebate Fees	\$ -	\$ (260)
<b>Transfers - Jun 2022 - Debt Service</b>			<b>\$ 260</b>	<b>\$ (260)</b>
Utility Billing, Meter &	Catherine Gwynn	Cell Phone Stipend	\$ 333	\$ -
Utility Billing, Meter &	Catherine Gwynn	Hospital Insurance	\$ 570	\$ -
Utility Billing, Meter &	Catherine Gwynn	Travel	\$ 14	\$ -
Utility Billing, Meter &	Catherine Gwynn	Contract Services	\$ -	\$ (10,750)
Utility Billing, Meter &	Catherine Gwynn	Software License Fees	\$ 1	\$ -
Utility Billing, Meter &	Catherine Gwynn	Auto Liability	\$ 193	\$ -
Utility Billing, Meter &	Catherine Gwynn	Fees & Dues	\$ 51	\$ -
Utility Billing, Meter &	Catherine Gwynn	Equipment Expense	\$ 500	\$ -
Utility Billing, Meter &	Catherine Gwynn	Vehicle Maintenance-Fleet Charges	\$ 396	\$ -
Utility Billing, Meter &	Catherine Gwynn	Bank Fees	\$ 8,609	\$ -
Utility Billing, Meter &	Catherine Gwynn	Vehicle Fuel-Internal Charges	\$ 83	\$ -
<b>Transfers - Jun 2022 - Utility Billing, Meter &amp; Inventory</b>			<b>\$ 10,750</b>	<b>\$ (10,750)</b>
Water Treatment	Bert Sherman	Salaries & Wages Bonus	\$ 100	\$ -
Water Treatment	Bert Sherman	Natural Gas	\$ 730	\$ -
Water Treatment	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (830)
<b>Transfers - Jun 2022 - Water Treatment</b>			<b>\$ 830</b>	<b>\$ (830)</b>
Water Reclamation	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (1,500)
Water Reclamation	Bert Sherman	Fees & Dues	\$ 1,500	\$ -
<b>Transfers - Jun 2022 - Water Reclamation</b>			<b>\$ 1,500</b>	<b>\$ (1,500)</b>
Compost	Bert Sherman	Salaries & Wages Bonus	\$ 100	\$ -
Compost	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (100)
<b>Transfers - Jun 2022 - Compost</b>			<b>\$ 100</b>	<b>\$ (100)</b>
Downtown MSD	Erin Fonseca	Printing	\$ -	\$ (660)
Downtown MSD	Erin Fonseca	Advertising	\$ 2,000	\$ -
Downtown MSD	Erin Fonseca	Rent Incentive Grant Program	\$ -	\$ (1,340)
<b>Transfers - Jun 2022 - Downtown MSD</b>			<b>\$ 2,000</b>	<b>\$ (2,000)</b>
<b>Transfers - ALL FUNDS - Jun 2022</b>			<b>\$ 135,411</b>	<b>\$ (135,411)</b>
<b>Transfers - ALL FUNDS - Jul 2021-Jun 2022</b>			<b>\$ 1,019,973</b>	<b>\$ (1,019,973)</b>



**Report of Budget Funds Transfers - July, 2022 through June, 2023**

**Budget Transfers**

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
Parks & Recreation	Felicia Brown	Machine/Equipment Maintenance	\$ -	\$ (160)
Parks & Recreation	Felicia Brown	72" Deck Mower	\$ 160	\$ -
			<b>\$ 160</b>	<b>\$ (160)</b>
Water Treatment	Bert Sherman	Disp/Legal Services-Admin	\$ 10,400	\$ -
Water Treatment	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (10,400)
			<b>\$ 10,400</b>	<b>\$ (10,400)</b>
Occupancy Tax	Amanda Justice	Medical Exams	\$ 100	\$ -
Occupancy Tax	Amanda Justice	Operational Supplies	\$ 1,500	\$ -
Occupancy Tax	Amanda Justice	Travel	\$ -	\$ (1,500)
Occupancy Tax	Amanda Justice	Postage	\$ -	\$ (100)
		<b>Transfers - Jul 2022 - Occupancy Tax</b>	<b>\$ 1,600</b>	<b>\$ (1,600)</b>
		<b>Transfers - ALL FUNDS - Jul 2022</b>	<b>\$ 12,160</b>	<b>\$ (12,160)</b>
		<b>Transfers - ALL FUNDS - Jul 2022-Jul 2022</b>	<b>\$ 12,160</b>	<b>\$ (12,160)</b>

- ✦ The cause of fire incidents was determined 84.5% of the time. 15.5% of fire incidents were classified as undetermined or still under investigation.
- ✦ The average response time of first arriving unit was 4:34.
- ✦ The full response within 8 minutes occurred 94.6 % of all calls.
- ✦ Number of Inspection Violations were cleared within 90 days- N/A.
- ✦ There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries, and 0 Fire Service deaths.
- ✦ The American Red Cross assisted 0 families due to displacement because of fire damage.
- ✦ Fire prevention and community service activities including Car Seat Safety Checks with Safe Kids of Wayne County, Sprinkler Fun Days, Birthday Parades, Truck Displays, and the Ice Storm Anniversary Celebration. We reached 67 Adults and 139 Children with fire prevention materials.

<b>2022</b>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<b>July</b>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
<b>Total Incidents:</b>	216	195	226	231	236	264	246						231	1614
<b>Structure Fires:</b>	5	6	8	5	4	1	3						5	32
<b>EMS Calls:</b>	79	78	80	92	83	86	99						85	597
<b>Vehicle Accidents:</b>	22	23	22	26	32	38	27						27	190
<b>Fire Alarms:</b>	44	35	48	53	63	56	57						51	356
<b>Other:</b>	66	53	68	55	54	83	60						63	439
<b>Training Hours:</b>	2757	2806	2884	2260	1704	1715	1452						2225	15578
<b>Safety Car Seat Checks:</b>	0	0	4	3	5	2	5						3	19
<b>Inspections:</b>	132	123	153	136	143	187	112						141	986
<b>2021</b>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
<b>Total Incidents:</b>	234	173	227	214	251	240	227	229	240	244	265	237	232	2781
<b>Structure Fires:</b>	6	4	6	4	3	3	3	5	6	2	7	6	5	55
<b>EMS Calls:</b>	89	68	87	83	106	106	84	104	86	86	82	88	89	1069
<b>Vehicle Accidents:</b>	36	30	34	35	35	40	33	33	33	40	40	33	35	422
<b>Fire Alarms:</b>	49	31	41	40	42	41	54	45	56	52	65	38	46	554
<b>Other:</b>	54	40	59	52	65	50	53	42	59	64	71	72	57	681
<b>Training Hours:</b>	3006	3155	3010	2730	2029	1894	1633	1833	1600	1923	1591	1075	2123	25479
<b>Safety Car Seat Checks:</b>	1	0	1	0	1	6	3	3	2	4	2	1	2	24
<b>Inspections:</b>	121	157	217	172	180	237	194	204	179	160	155	109	174	2085

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

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Human Resources

- Completed Succession Plan Policy
- Implementing 401K/457 Electronic Enrollment
- Assisted and Completed Multi Sports Complex Manager Interviews
- Assisted and Completed Community Relations Interviews
- Updating Personnel Policy – Section 5 – Voluntary Retirement
- Reviewing recruitment strategies
- Promoting Drink More Water Initiative
- Preparing to Implement Electronic Filing System
- Preparing for Walk to the Beach Competition for September 1 – October 5, 2022
- Preparing for Health/Benefits Fair scheduled for October 6, 2022
- Preparing for BCBS State Health Plan 2023 Open Enrollment scheduled for October 10 – 28, 2022

Safety

- July City Hall Fire Extinguisher / Defibrillator Inspections.
- July 12 – Accident investigation involving Police Officer
- July 17 – Accident investigation involving a Police Officer
- July 12 – Assisted the DGDC with getting equipped with new fire extinguishers and knox box.
- the field with D&C crew on Vine Street project
- 
- July 18 – Safety and Accident Review Committee meeting. Heard three cases all involving motor vehicle incidents. Two employees received points on city driving record.
- July 19 – OSHA inspections at Water Plant and WRF
- July 20 – OSHA inspections at Compost and Park Maintenance
- July 21 – Meeting with new city nurse
- Briefings with crews about extreme heat conditions.
- Hung warning signs concerning the rise of COVID19
- Scheduled Duke Life Flight for October 6 Wellness Fair
- Assisted City nurse on cleaning old files out of office
- Field Safety for private contractors
- Field Safety with crews
- Daily office duties

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. Provided Sharps container training and Narcan training at Police Department on July 6th. There

were 89 clinic visits this month. There were 3 random Non-DOT drug screens, 1 random DOT, 1 promotion and 0 breathalyzer (all negative) and 0 DOT post-accident drug screen this month.

Other health-related information pertinent to employees include:

- Total of 13 have been Quarantined since 7/18
- 9 employees tested positive for COVID from 7/18 -7/29/22
- 2 Workplace injury events from 7/21/22 -7/29/22 (one seeking medical treatment)

**MONTHLY STATISTICS**

<b>2022</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	423	427	418	417	420	427	424						422
Employees – Part Time	116	111	113	117	137	143	143						126
Total Employees	539	536	531	534	557	570	567						548
Male	411	412	409	411	420	428	426						417
Female	128	124	122	123	137	142	141						131
Ethnicity – White (Not Hispanic or Latino)	321	324	321	325	332	340	339						329
Ethnicity – Black or African American	195	190	188	187	200	204	203						195
Ethnicity – Hispanic or Latino	18	17	17	17	19	19	18						18
Ethnicity – Asian	1	1	1	1	1	2	2						1
Ethnicity – Other	4	4	4	4	5	5	5						4
Vacancies	24	25	30	31	31	33	26						29
Applications	308	179	386	215	251	392	121						265
Applicant Notices	141	147	90	90	230	173	92						138
New Hires	6	4	9	9	7	9	7						7
Promotions	3	0	4	4	3	3	0						2
Resignations	6	10	9	9	3	8	8						8
Retirements	2	2	2	2	1	2	2						2
Terminations - Involuntary	2	1	0	0	0	1	0						2
Turnover Rate	2.4%	3.0%	2.6%	2.1%	1.0%	2.6%	2.4%						2.3%
Vehicle Accidents	5	1	4	1	4	2	3						3
Workers' Compensation	0	0	0	0	0	0	0						0
FFCRA Leave	76	7	1	1	9	14	23						19
Telework	11	11	11	11	11	12	13						11

*Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.*

<b>2021</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557	554	550	550	544	537	534	537	553
Vacancies	12	8	26	21	18	19	21	26	23	22	27	24	20
Applications	183	119	203	245	267	299	233	150	164	204	173	131	203
Applicant Notices	214	203	167	66	71	177	94	140	106	196	17	1	132
New Hires	8	2	1	3	4	3	2	8	1	3	1	9	3
Resignations	1	2	3	3	6	6	7	8	6	8	3	4	5
Retirements	0	3	2	0	2	0	0	0	0	2	1	2	1.00
Terminations	0	0	0	0	1	0	1	0	1	0	0	0	.27
Turnover Rate	.18%	.88%	.89%	.53%	1.44%	1.08%	1.09%	1.45%	1.10	1.49	.19	.74	.94%
Vehicle Accidents	2	5	2	7	3	1	3	1	0	3	4	2	3
Workers' Compensation	0	4	2	3	5	4	3	0	0	0	0	0	2.1
FFCRA Leave	41	5	5	3	5	5	2	1	20	9	2	5	9
Telework	27	28	25	23	13	12	11	11	11	11	11	11	17

***Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.***

Information Technology

July 2022

Prepared By: Angela Price

Date Prepared: August 10, 2022

- Configured and deployed new computers to Human Resources, Community Relations, the City Manager's Office, Finance and Goldsboro Fire Department stations 1-5.
- Completed ESO Migration from Firehouse.
- Updated GETAC Server Licenses.
- Updated Hydrant Inspections for GFD.
- Repaired video device at DGDC.
- Resolved Call Forwarding issues.
- Mitigated potential virus infection on several PCs.
- Installed new cameras at Water Treatment Plant and Reservoir.
- Replaced Card Readers at DGDC; Resolved wireless issues at DGDC.
- Resolved Faro issues for GFD.

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	379	353	430	362	451	503	562						434	3,040
Tickets Closed	310	304	466	398	392	540	464						411	2,874
Open Tickets	474	523	487	451	510	473	571						498	

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	562	564	634	468	473	500	530	526	374	439	348	280	475	5,698
Tickets Closed	447	615	612	436	528	571	490	547	384	388	306	327	471	5,651
Open Tickets	473	422	444	476	421	350	390	369	359	410	452	405	414	



## INSPECTIONS

July 2022

Prepared By: Allen Anderson, Jr. *AAJ*

Date Prepared 08/02/22

The valuation of all permits issued for July totaled \$17,818,470. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$35,632. Of the permit fees collected for the month, \$3,255 was collected in technology fees. Plan review fees collected during the month totaled \$2,145. Business Registration fees collected totaled \$4,320.

The Inspectors did a total of 531 inspections for the month. During the month of July, four (4) business inspections were completed. A total of 253 permits were issued for the month. Fifty-eight (58) plan reviews were completed for July.

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$3.9	\$11.1	\$5.4	\$6.7	\$5.1	\$9.6	\$17.8						\$8.5
All Bldgs \$ (M)	\$2.1	\$9.1	\$3.9	\$5.0	\$2.4	\$7.6	\$15.4						\$6.5
Residential \$ (K)	\$813	\$3M	\$472	\$4.4M	\$341	\$1.3M	\$0						\$1.7M
Misc \$ (M)	\$1.8	\$2	\$1.4	\$1.7	\$2.7	\$2.0	\$2.4						\$2.0
Permit Fee \$ (K)	\$39	\$43	\$43	\$35	\$43	\$41	\$36						\$40
Inspections	460	551	654	614	584	730	531						589
Permits Issued	258	281	288	281	336	344	253						292
Plan Reviews	38	66	79	39	45	48	58						53
2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6	\$4.4	\$5.9	\$6.4	\$7.5	\$4.9	\$8.4	\$7.7	\$6.5	\$4.8	\$7.4
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5	\$1.1	\$4.8	\$3.9	\$4.3	\$3.7	\$5.7	\$5.3	\$4.7	\$2.9	\$5.2
Residential \$ (K)	\$1.2M	\$900	\$1.2M	\$250	\$1.1M	\$3.1M	\$1.4M	\$1.1M	\$480	\$2.5M	\$1.7M	\$428	\$1.3M
Misc \$ (M)	\$1	\$1.9	\$3.5	\$3.4	\$1.1	\$2.5	\$3.2	\$1.1	\$2.7	\$2.4	\$1.8	\$2.0	\$2.2
Permit Fee \$ (K)	\$26.6	\$32.5	\$57	\$34	\$21	\$38	\$29	\$26	\$36	\$45	\$28	\$24	\$33.1
Inspections	398	462	625	538	483	424	483	472	590	681	529	583	522
Permits Issued	215	295	359	296	254	308	324	267	311	332	262	242	289
Plan Reviews	48	94	71	68	45	51	59	50	45	45	93	26	58

PARAMOUNT  
July 2022  
Prepared by: Adam Twiss  
Date Prepared 8/8/2022

-----PARAMOUNT THEATRE-----

- **July capacity unrestricted; masks and distancing recommended, not required.**
- **July activity included 16 rental/use days, including 8 public performances.**
- **Higher than usual July activity with successful performances resulted in future bookings:**
  - Dusty's Circus – first time rental, 5 perfs.
  - Norwayne Alumni Fashion Show – first time rental (parking issue/confusion resolved with neighboring business.)
  - StageStruck: 2-week performing arts camp collaboration.
  - Princess of NC pageant; first time rental for new management.
- **July COVID-19 cancelled/rescheduled programming includes 3 days, 3 public perfs.**
- **Repairs and Maintenance:**
  - Annual stage-rigging inspection (no concerns)
  - HVAC:
    - mechanical and controls preventative maintenance visits.
    - Mini-split installation waiting on equipment delivery
    - Controls upgrade meeting with Piedmont, Paramount, and IT:
      - they will provide analysis and detailed quote for essential system upgrades.
  - In progress:
    - Sound Equipment repairs and enhancements (foundation funded)
    - Roof – waiting on Wayne Roofing to schedule
    - Wheelchair lift – to be resolved with elevator service vendor

-----FINANCIAL-----

**Expenses: \$47,039:** Labor: \$33,369 / Operations: \$13,670 / Artist and Renter box office Payout: \$0

**Revenues: -\$867:** Tickets: -\$467 / Rentals: -\$400 / Concession: \$0

**NOTE:** Paramount July revenue will be posted to BANNER in August.

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039												\$47,039	\$47,039
Rev	-\$867												-\$867	-\$867
	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$53,123	\$32,009	\$38,135	\$55,769	\$47,860	\$110,177	\$69,919	\$27,119	\$73,052	\$65,217	\$56,198	\$72,730	\$701,308	\$58,442
Rev	\$2,881	\$11,843	\$11,014	\$14,718	\$46,585	\$85,238	\$67,668	\$10,947	\$35,192	\$57,493	\$56,429	\$55,513	\$455,521	\$37,960

- 
- Our Summer Day Camps and Summer Sports Camps continued through this month. All of our camps were at capacity for each of the weeks they were held this month
  - Goldsboro Event Center (GEC) hosted ten (10) events during this month – **1,060 guests** and one (1) City event (Police Dept.) – **60 guests**
  - GEC brought in **\$8,905** in revenue during this month
  - There are only four (4) Saturdays that are open (no contract) at the GEC for the rest of 2022
  - Mina Weil Pool and Peacock Pool had close to **3,000** visitors during this month
  - Sensory Swim, open swim time for those with sensory sensitivities is held each Tuesday at Peacock Pool – **11 participants** this month
  - Goldsboro Golf Course finished punching the greens on July 7<sup>th</sup> and spot punched throughout the rest of the month
  - Bryan Multi-Sports Complex (MSCX) was the host site for an NC State Youth Soccer Camp held the week of July 18<sup>th</sup> – **1,500 participants**
  - Bryan MSCX hosted two (2) Olympic Develop Programs (ODPs) for Youth Soccer during this month – **350 participants**
  - Berkeley Memorial Park hosted two (2) USSSA softball tournaments this month – **500 participants**
  - Registration for Youth Fall Sports of Soccer, Flag Football, T-Ball, Baseball and Softball started this month and will continue through August
  - WA Foster Center was the host site for a professional AML Wrestling production on Sunday, July 31st – **500 participants**
  - Park Maintenance Staff continue to clean all park restrooms and the restrooms at the HUB daily
  - Park Maintenance Staff continue to tend to the landscaping on Center Street
  - As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff and Seasonal staff

<b>2022</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>AVG</b>
<b>Herman Park Recreation Center</b>													
Program Revenue	\$1,910	\$520	\$720	\$978	\$2,050	\$27,880	\$3,200						\$5,323
Rental Revenue	\$735	\$1,475	\$1,530	\$2,350	\$520	\$1,366	\$1,013						\$1,284
Facility Usage	250	189	243	188	159	1475	470						425
Expenditures	\$7,135	\$5,287	\$6,294	\$6,126	\$5,142	\$8,344	\$17,670						\$8,000
<b>WA Foster Recreation Center</b>													
Program Revenue	\$895	\$295	\$505	\$430	\$2,453	\$3,750	\$1,475						\$1,400
Rental Revenue	\$900	\$2,820	\$1,800	\$3,058	\$2,163	\$1,653	\$2,950						\$2,192
Facility Usage	1595	1565	1565	2051	1814	2495	2268						1908
Expenditures	\$18,218	\$18,684	\$16,911	\$16,186	\$12,952	\$13,819	\$29,738						\$18,073
<b>T.C. Coley Community Center</b>													
Rental Revenue	\$518	\$450	\$518	\$518	\$880	\$948	\$525						\$623
Expenses	\$1,848	\$0	\$0	\$0	\$80	\$0	\$100						\$290
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Facility Usage	95	119	152	58	360	220	203						173
Expenditures	\$5,865	\$5,592	\$5,921	\$5,620	\$4,039	\$4,761	\$6,253						\$5,436
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$105	\$105	\$105	\$105	\$1,807	\$8,484	\$4,936						\$2,235
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Facility Usage	232	376	375	1013	1243	3492	3287						1431
Expenditures	\$1,027	\$2,257	\$1,874	\$1,722	\$2,437	\$11,092	\$37,817						\$8,318
<b>Athletics, Field &amp; Picnic Shelters, Bryan MSCX</b>													
Program Revenue	\$5,555	\$16,145	\$10,338	\$3,319	\$19,384	\$2,790	\$3,155						\$8,670
Field / Shelter Rental \$	\$0	\$0	\$0	\$150	\$75	\$0	\$0						\$33
Facility Usage	10673	14935	23858	29346	44914	36785	11450						24566
Expenditures	\$22,418	\$15,209	\$16,761	\$19,436	\$34,794	\$10,597	\$16,635						\$19,408
<b>Golf Course</b>													
Revenues	\$15,988	\$33,437	\$50,876	\$63,756	\$68,934	\$61,883	\$51,301						\$49,454
Expenditures	\$31,667	\$37,653	\$43,486	\$35,649	\$38,279	\$49,110	\$57,300						\$41,878
Rounds of Golf	433	1296	1724	2502	1936	1976	1816						1669
Net	<b>-\$15,680</b>	<b>-\$4,216</b>	\$7,390	\$28,107	\$30,655	\$12,773	<b>-\$5,999</b>						\$7,576
<b>Special Events</b>													
Revenues / Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,975	\$0						\$283
Participation	0	0	0	1600	0	110	0						244
Expenditures	\$2,013	\$110	\$110	\$285	\$0	\$1,599	\$0						\$589

TOTAL REVENUE	\$26,606	\$55,247	\$66,392	\$74,664	\$98,266	\$110,729	\$68,555	\$0	\$0	\$0	\$0	\$0	\$71,495
TOTAL EXPENSES	\$90,191	\$84,792	\$91,357	\$85,024	\$97,723	\$99,322	\$165,513	\$0	\$0	\$0	\$0	\$0	\$101,989
TOTAL REVENUE FOR THE YEAR		\$500,459											
TOTAL EXPENSES FOR THE YEAR		\$713,922											

\*\*Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.

<b>2021</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
<b>Herman Park Rec Center</b>													
Program Revenue	\$220	\$530	\$390	\$230	\$5,860	\$1,250	\$810	\$410	\$120	\$305	\$270	\$150	\$879
Rental Revenue	\$0	\$330	\$0	\$1,110	\$270	\$750	\$1,245	\$170	\$1,550	\$1,350	\$70	\$1,035	\$657
Facility Usage	152	193	287	187	294	405	455	172	249	358	259	252	272
Expenditures	\$3,487	\$1,054	\$1,538	\$405	\$384	\$1304	\$12,189	\$15,981	\$5,095	\$4,812	\$5,042	\$9,172	\$5,039
<b>WA Foster Rec Center</b>													
Program Revenue	\$185	\$190	\$535	\$195	\$250	\$2,110	\$825	\$140	\$120	\$85	\$50	\$120	\$400
Rental Revenue	\$450	\$0	\$285	\$690	\$2100	\$1,200	\$538	\$1193	\$1,110	\$750	\$3,100	\$1,200	\$1,058
Facility Usage	660	924	1304	1,378	1,475	1,478	1,793	867	1043	983	1,171	1,308	1,199
Expenditures	\$4,429	\$2,992	\$4,610	\$8,413	\$3,586	\$7,447	\$20,580	\$25,305	\$14,427	\$19,173	\$16,232	\$22,925	\$12,510
<b>T. C. Coley Community Center</b>													
Rental Revenue	\$578	\$450	\$450	\$585	\$578	\$578	\$607	\$578	\$578	\$705	\$548	\$578	\$568
Expenses	\$4,797	\$1416	\$0	\$1,848	\$0	\$0	\$0	\$4041	\$0	\$0	\$0	\$1,989	\$1,174
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42	\$0	\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	0	73	92	0	5	31	\$34	18	103	178	114	136	65
Expenditures	\$1,048	\$737	\$1,049	\$0	\$0	\$0	\$461	\$288	\$2945	\$5,523	\$5,857	\$8,599	\$2,203
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$140	\$140	\$140	\$140	\$897	\$4,707	\$7,690	\$2284	\$140	\$1,168	\$140	\$140	\$1,477
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$25
Facility Usage	200	371	310	720	608	2,245	1,176	1,251	448	525	268	302	702
Expenditures	\$1,591	\$2435	\$1,048	\$1,642	\$6,203	\$13,483	\$22,041	\$17,647	\$7,327	\$762	\$854	\$1,992	\$6,419
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$1,550	\$10,200	\$14,891	\$3,760	\$7,185	\$4,880	\$9,056	\$13,708	\$1,755	\$2,860	\$21,090	\$4,110	\$7,920
Field / Shelter Rental \$	\$400	\$200	\$1,675	\$450	\$1,555	\$480	\$1,305	\$0	0	\$750	\$650	\$2,400	\$766
Facility Usage	8,612	13,825	15,500	14,339	29,339	15,533	8,476	7,525	11,253	43,298	30,123	30,123	18,996
Expenditures	\$6,866	\$9,515	\$11,471	\$28,210	\$33,191	\$33,230	\$23,614	\$24,926	\$17,977	\$72,084	\$21,726	\$21,976	\$25,399
<b>Golf Course</b>													
Revenues	\$36,583	\$9,209	\$53,613	\$66,926	\$72,876	\$54,559	\$61,379	\$59,850	\$66,788	\$62,129	\$34,965	\$53,716	\$52,716
Expenditures	\$32,349	\$35,969	\$36,825	\$40,143	\$54,594	\$67,883	\$32,255	\$48,088	\$50,243	\$38,778	\$38,890	\$43,335	\$43,281
Rounds of Golf	486	596	1,714	2,120	2,641	2,421	2,556	2,819	2,097	2,232	2,087	1752	1,960
Net	\$4,235	-26,760	\$16,788	\$26,782	\$18,282	-13,325	\$29,124	\$11,762	\$16,545	\$23,351	-3,925	\$10,361	\$13,895
<b>Special Events</b>													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$2,666	\$979	\$170	\$0	\$475	\$0	\$0	\$358
Participation	0	0	434	0	0	153	0	44	0	50	30	6200	576
Expenditures	\$0	0	\$171	\$110	\$110	\$1,980	\$1,538	\$110	\$110	\$1,630	\$110	\$370	\$520
<b>TOTAL REVENUE</b>	\$40,106	\$21,249	\$71,979	\$74,086	\$91,571	\$73,260	\$84,734	\$78,503	\$72,161	\$69,902	\$60,925	\$63,449	\$66,827
<b>TOTAL EXPENSES</b>	\$54,567	\$54,118	\$56,712	\$80,77,	\$98,069	\$125,327	\$112,612	\$136,276	\$98,014	\$142,762	\$88,711	\$110,378	\$96,545
<b>TOTAL REVENUE</b>	\$801,924												
<b>TOTAL EXPENSES</b>	\$1,158,537												



## PLANNING

July 2022

Prepared By: Rachael Smith

Date Prepared: August 8, 2022

Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff continues compliance with the NCGS Legislative 160D updates. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports.

2022	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
<b>Planning Dept.</b>														
<b>Staff Level</b>														
Site Plans	0	0	3	4	0	6	2						15	1
Subdivision	0	0	2	2	0	4	0						8	1
<b>Planning/City Council</b>														
Rezoning	0	2	4	3	5	2	1						17	1
Special Use	3	1	0	1	2	1	3						11	1
<b>Historic District Commission</b>														
Commission Review	1	1	1	0	2	0	3						8	1
Staff Review	1	2	1	2	1	1	2						10	1
<b>Code Enforcement</b>														
Grass Cutting # Lots	0	0	0	0	0	85	79						164	21
Grass Cutting Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$4,565						\$4,565	\$571
Tagged Vehicles	48	25	18	13	3	7	9						123	10
Illegal Signs Removed	56	92	102	202	88	127	266						933	78
Bags of Litter Picked Up	202	165	222	286	198	400	326						1799	150

## 2021

2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level	*Adoption of 160D has allowed all Site Plans & Subdivisions to be reviewed at staff level no longer needing Planning/City Council review. Monthly report updated to reflect current process.													
Site Plans							0	4	4	1	0	1	10	1
Subdivision							6	3	2	0	0	2	13	1
Planning/City Council														
Rezoning	0	0	3	0	1	3	4	0	2	0	2	2	17	1
Special Use	*Adoption of 160D changed Conditional Use permits to Special Use permits. These were not previously reported. Monthly report updated to reflect current process.						2	1	0	3	3	1	10	1
Historic District Commission														
Commission Review	0	0	1	0	0	0	0	0	0	0	0	1	2	0
Staff Review	1	0	0	1	0	2	1	0	1	0	3	2	11	1
Code Enforcement														
Grass Cutting # Lots	0	0	1	36	68	43	33	58	37	35	19	0	330	41
Grass Cutting Payments	\$0.00	\$0.00	\$175.00	\$1,420.00	\$2,430	\$2,190	\$1,740	\$3,025	\$1,965	\$1,770	\$955	\$ -	\$15,670	\$1,959
Tagged Vehicles	25	15	12	21	23	25	11	24	15	1	0	22	194	16
Illegal Signs Removed	52	77	380	36	30	174	147	155	189	222	192	88	1742	145
Bags of Litter Picked Up	210	186	231	232	204	206	253	212	261	239	244	216	2694	225

**GOLDSBORO POLICE DEPARTMENT**

July 2022

Prepared By: Michael D. West

Date Prepared: August 4, 2022

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for July 2022 were 168, compared to 140 for July 2021.

Property with an estimated value of \$237,703 was reported stolen, while property with an estimated value of \$78,972 was recovered.

Officers arrested 88 people and issued 270 citations during the month. There were 14 drug-related charges.

There was 2 report(s) of assault(s) on officer(s).

Revenue collected for July 2022 included:

Police Reports	\$ 146.00
Fingerprints	\$ 80.00
Special Events	\$ 75.00
<b>Total</b>	<b>\$ 301.00</b>

<b>PART I CRIME COMPARISON &amp; TREND</b>														
<b>2022</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	<b>AVG</b>
<b>OFFENSE</b>														
Homicide	0	1	2	0	0	1	0						4	0.57
Rape	1	2	1	3	1	1	1						10	1.4
Robbery	1	2	6	3	5	3	8						28	4
Aggravated Assault	11	12	20	31	27	20	20						141	20.1
Breaking & Entering	25	19	18	26	19	28	24						159	22.7
Larceny	92	86	95	118	94	117	106						708	101.1
Motor Vehicle Theft	6	6	7	5	15	21	9						69	9.9
Arson	0	1	0	1	0	0	0						2	0.3
<b>TOTALS</b>	<b>136</b>	<b>129</b>	<b>149</b>	<b>187</b>	<b>161</b>	<b>191</b>	<b>168</b>						<b>1121</b>	<b>160.07</b>
<b>2021</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	<b>AVG</b>
<b>OFFENSE</b>														
Homicide	1	0	0	0	1	1	0	1	1	1	0	0	6	0.5
Rape	3	0	1	2	1	0	1	0	0	2	1	1	12	1.0
Robbery	7	3	2	1	8	3	5	4	1	5	0	1	40	3.3
Aggravated Assault	10	11	10	24	12	13	15	18	16	9	18	8	164	13.6
Breaking & Entering	26	19	18	30	25	34	21	23	15	12	16	17	256	21.3
Larceny	88	70	87	83	114	90	90	116	99	96	92	119	1144	95.3
Motor Vehicle Theft	8	9	5	7	11	10	7	7	12	7	6	8	97	8.1
Arson	0	0	1	0	0	0	1	0	0	1	0	0	3	0.3
<b>TOTALS</b>	<b>143</b>	<b>112</b>	<b>124</b>	<b>147</b>	<b>172</b>	<b>151</b>	<b>140</b>	<b>169</b>	<b>144</b>	<b>133</b>	<b>133</b>	<b>154</b>	<b>1722</b>	<b>143.4</b>

**PUBLIC UTILITIES DEPARTMENT**

July

Prepared By: Robert Sherman

Date Prepared: August 3, 2022

**Water Treatment Plant**

- The Water Treatment Plant operations are proceeding smoothly.
  - WTP will be fully staffed by August 10<sup>th</sup>.
  - Harris St. Water tank painting is complete.
  - Contracts approved for the WTP concrete footing for the flood barriers project and for the WTP exterior coating for Clear Well #2 project.

**Water Reclamation Facility**

- The Water Reclamation Facility (WRF) operations have been performing normal since September 2021. The average daily flow for July is 7.85-MGD. The yearly average flow for the City is 8.13-MG. This puts the WRF at 57% capacity.
  - All of the city's 26 pump stations are operating well. No major issues to report.
  - Remote communication with the obsolete telemetry system continues to be prepared for an upgrade. Monies were approved with ARP funds to repair.
  - Currently there are 3 uncertified operators who will be testing in September.

**Compost Facility**

- Four hundred and nineteen cubic yards of compost and mulch were sold in July 2022.
- Compost Operator Position open.

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month. The results for October are estimated, due to all the results are not in for the month.**

<b>2022 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	5.608	5.487	5.60	5.53	5.91	6.15	6.304						5.798
<b>Sewer**</b>	9.15	9.32	8.63	7.86	7.57	6.56	7.85						8.13
<b>Compost</b>	165	972	663	1,287	995	278	419						682

\*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD

<b>2021 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	5.878	6.348	6.000	5.996	6.619	6.066	6.149	5.872	5.854	5.660	5.70	5.64	5.981
<b>Sewer**</b>	16.73	19.28	14.68	10.97	8.61	12.99	12.74	12.44	7.98	7.00	6.52	6.69	11.38
<b>Compost</b>	297	109	733	1406	902	529	286	133	283	76	472	127	420

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

**Public Works Department**

July 2022

Prepared by: Chad Edge

Date Prepared: 08 August 2022

**Monthly Highlights**

**Buildings & Grounds:** Multiple electrical, plumbing, structural, etc. repairs Citywide. Supported two Center St Jam events. Grounds crews are mowing lots and right of ways on a regular rotation; focused on a section of Berkley Blvd sidewalk and Low tree limbs on Nannie Ryals St.

**Distribution & Collections:** Call duty responded to 13 after hour calls- total of 21 hours; Completed 122 work orders.

**Streets & Stormwater:** Call duty responded to 3 after hour calls- total of 8.25-hrs; Vine Street work is at 95% completion, Assisting with Storm Water Mapping Project by providing traffic control and mitigating access issues with structures, Removed seven (7) trees impeding traffic on City roadways

Departments		2022												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	9.1	4.7	9.0	14.8	12.9	15.3	37.1						14.7
	Lines Camera'd (1000-ft)	2.3	1.9	2.2	1.9	3.5	7.1	3.0						3.1
	Water Repairs	33	37	25	26	19	27	25						27.4
	Sewer Repairs	20	19	20	14	25	17	28						20.4
	Hydrants Replaced/Fixed	2	2	2	1	8	3	2						2.9
	Meter Install/Changed	12	27	16	6	12	15	4						13.1
Bldg & Grounds	Radio, Electrical, Bldg	41	53	42	35	38	48	46						43.3
	ROW Mowing (ac)	32	15	55.5	74.2	92.8	65.6	90.6						60.8
	City-Owned Lots Mowing (ac)	0	10	39.2	84	195.9	226.7	147.5						100.5
Garage	Total Work Orders	295	200	257	212	224	244	227						237.0
	Total Fuel Cost (x1000)	\$ 49	\$ 48	\$ 57	\$ 52	\$ 117	\$ 141	\$ 112						82.3
Solid Waste	Refuse (x1000 tons)	1.07	0.91	1.11	0.98	1.04	1.09	0.96						1.024
	Recyclables (tons)	20	38	0	0	0	0	0						8.3
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.5	0.5	0.5	0.9	0.5						0.550
Cemetery Funerals		4	5	4	2	2	5	4						3.7
Street & Storm	Utility Cut Repairs	0	36	23	16	13	9	17						16.3
	Pot Hole Repairs	65	51	116	14	56	15	33						50.0
	Streets Swept (miles)	78.2	156.1	177.2	127.8	166.28	191	133.9						147.2
	Pipe&Open Ditch Maint(1000-ft)	0.14	0.00	3.00	0.00	0.20	0.31	0.13						0.540
	Ditch mowing (1000-ft)	0.00	0.40	0.00	0.00	19.28	44.50	9.43						10.696
	Storm Pipe Repairs	6	2	2	2	3	3	1						2.7
2021														
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	11.4	2.3	14.9	5.4	13.1	4.5	7.2	2.3	12.3	9	12.1	8.3
	Lines Camera'd (1000-ft)	8.6	6.6	3.6	2.3	3.1	2.0	1.0	2.4	15.1	1.0	1.0	1.0	4.0
	Water Repairs	17	27	22	22	21	17	20	24	26	37	35	24	24.3
	Sewer Repairs	18	11	13	27	14	13	17	18	18	21	9	10	15.8
	Hydrants Replaced/Fixed	9	4	6	8	4	3	1	2	6	2	3	6	4.5
	Meter Install/Changed	18	14	12	28	34	27	18	26	22	18	16	24	21.4
Bldg & Grounds	Radio, Electrical, Bldg	52	45	44	42	40	41	46	47	35	52	46	51	45.1
	ROW Mowing (ac)	0	0	60	127	95	86.1	98.2	98	144	77.8	43.6	16.5	70.5
	City-Owned Lots Mowing (ac)	0	10	41	94.6	85.4	149.6	126.5	122.9	121	56.2	0	0	67.3
Garage	Total Work Orders	294	288	286	263	243	248	310	280	198	257	224	215	258.8
	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56	\$ 51	\$ 40	\$ 53	\$ 65	\$ 59	\$ 52	\$ 50	\$ 49	\$ 51	52.0
Solid Waste	Refuse (x1000 tons)	0.92	0.91	1.08	1.09	0.93	1.16	1.13	1.22	0.99	0.97	0.98	1.01	1.0
	Recyclables (tons)	97	82	89	94	81	97	58	38	12	7	20	58.04	61.2
	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7	0.7	0.6	0.8	0.6	0.6	0.5	0.6	0.5	1.0	0.6
Cemetery Funerals		11	1	8	4	7	4	6	5	5	7	2	3	5.3
Street & Storm	Utility Cut Repairs	0	5	30	31	26	19	6	8	11	10	6	14	13.8
	Pot Hole Repairs	83	65	39	65	18	34	57	39	23	45	30	74	47.7
	Streets Swept (miles)	175	81	120.8	178	117	135	137	125	101.8	76.6	92.9	107.1	120.6
	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16	0.00	1.44	3.05	0.00	0.82	0.00	0.20	0.46	0.00	2.2
	Ditch mowing (1000-ft)	14.00	0.48	0.00	0.28	12.82	14.02	0.18	1.17	9.45	7.25	0.00	0.00	5.0
	Storm Pipe Repairs	1	3	2	4	5	6	9	2	2	3	3	3	3.6

- Inquiries were fulfilled for the month of July by the TTO—669 e-inquiries.
- Total hotel revenue generated in June was \$2,241,740, which is up 10.6% YOY. July revenue not yet released.
- For the month, organic sessions made up 60.82% of overall website traffic. The average page session is up .30 % YOY, the average time on our site increased 13.07% YOY, and the bounce rate has dropped 7.63%. The top landing page is the Top 50 things to do in Goldsboro-Wayne County.
- There were 40 attendees for the July SJAFB Tour
- Candace Clarkson, the new Communications and Creative Services Manager started July 27<sup>th</sup>.
- T&T attended The Wayne County Chamber's Transportation update
- T&T met with Co-operative Extension to discuss participating in the Visit NC Agritourism App

### City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
<b>2022-23</b>														
<b>2021-22</b>	\$77,369	\$89,826	\$83,501	\$62,587	\$81,019	\$99,449	\$62,630	\$52,059	\$71,272	\$83,367	\$84,805	\$91,505	<b>\$939,388</b>	<b>\$78,282</b>