

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, MAY 17, 2021**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

Due to COVID-19, attendance at the City Council meeting is limited to 15 citizens in the Council Chambers to allow for social distancing. Overflow seating is available in the Anteroom, located in City Hall and the Large Conference Room, City Hall Addition. The meeting will also be streamed live on the City's Facebook and YouTube pages, links are available at <https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/>, and broadcast on the Downtown Center Street speakers.

I. WORK SESSION-5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

1. ROLL CALL

2. ADOPTION OF THE AGENDA

3. OLD BUSINESS

- a. Public Utilities Infrastructure Projects Update (Engineering)

4. NEW BUSINESS

- b. Donation of Property to Hope Restorations, Inc. (Assistant to the City Manager)
- c. Clearpoint Strategy Presentation (Assistant to the City Manager)
- d. Golf Course Presentation (Golf Director)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES (*Motion/Second)

A.1 Minutes of the Work Session and Regular Meeting of April 5, 2021

A.2 Minutes of the Work Session and Regular Meeting of April 19, 2021

V. PRESENTATIONS

B. Presentation of the FY2018-2019 Audited Financial Statements (Finance)

C. Resolution Expressing Appreciation to Melissa Capps for Service to the City of Goldsboro for More than 16 Years

VI. PUBLIC HEARINGS (*Motion/Second)

D. CU-6-21 David L. Hood (Accessory Dwelling) – West side of S. Andrews Avenue between Laurel Street and E. Pine Street (Planning)

E. Z-4-21 Faith Christian Academy (From GB to O&I-1) – South side of W. US 70 Highway between Hargrove Street and US 117 Highway (Planning)

F. Ordinance Major Amendment – Update of the Unified Development Ordinance (UDO) (Planning)

VII. PUBLIC COMMENT PERIOD

VIII. CONSENT AGENDA ITEMS (**Motion/Second--Roll Call*)

- G. Amend Contract for Audit Services for Fiscal Year Ending June 30, 2019 (Finance)
- H. Award Contract for FY 2019-2020 Audit Services to Dixon Hughes Goodman LLP (Finance)
- I. Authorization for Disposal of Real Property under G.S. §160A-279 (Sale of property to entities carrying out a public purpose) for 807 Nile Street to Hope Restorations, Inc. (Finance)
- J. Resolution Accepting the Federal American Rescue Plan Act of 2021 Funding for the City of Goldsboro (Finance)
- K. Contract Award for 2021 Bituminous Concrete Resurfacing Project – Formal Bid No. 2021-002 (Engineering)
- L. Amending a Capital Project Fund Ordinance – Street Improvements Capital Project Fund (G1105) (Finance)
- M. Change Order No. 28 – Phase IV Sewer Collection Rehabilitation – Formal Bid No. 2018-004 (Engineering)
- N. Update Chapter 92 Entitled “Cemeteries” of the Code of Ordinances (Public Works)
- O. Update of Cemetery Fees (Public Works)
- P. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION (**Motion/Second*)

X. CITY MANAGER’S REPORT

XI. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS

- Q. Resolution Expressing Appreciation for Services Rendered by Theresa Chiero as an Employee of the City of Goldsboro for More than 27 Years

XII. CLOSED SESSION

XIII. ADJOURN

Public Utilities Infrastructure Projects Update

City Engineer: Marty Anderson
Public Utilities Director: Mike Wagner

May 17, 2021



www.goldsboronc.gov

Utility Project Summary

- We have spent ~\$5.1M over the past 5 years on completing several wastewater lines replacement/rehabilitation
- We currently have ~\$15.2M in water and wastewater lines replacement/rehabilitation under construction
- We currently have ~\$2.4M in various utility projects
- We have ~\$11.3M in water and wastewater lines replacement/rehabilitation in near-future projects to complete
- We have ~\$3.2M in budget requests for the WTP, WRF, pump stations and Master Utility Plan
- We have ~\$187.2M in water and wastewater un-funded projects

Engineering Past Projects

- **Phase I Sewer Rehabilitation Project \$400,000**
 - Sewer Bonds to rehabilitate approximately 3,600 linear feet of sanitary sewer lines, approximately 75 manholes and associated laterals within the greater downtown area
 - Prism Engineers & Contractors was the contractor with a completion of January 2016
- **Phase II Sewer Rehabilitation Project \$1.3M**
 - Sewer Bonds to rehabilitate approximately 9,300 linear feet of sanitary sewer lines and approximately 205 laterals within the greater downtown area
 - Herring-Rivenbark was the contractor with a completion of March 2017
- **Stoney Creek Sanitary Sewer Outfall Rehabilitation Project \$3.4M**
 - CWSRF Loan used to rehabilitate approximately 11,000 linear feet of 24"-48" sanitary sewer lines & 40 manholes along Stoney Creek from Taylor Street to Westbrook Road pump station
 - Insituform was the contractor with a completion of April 2017

Engineering Current Projects

- **Phase IV Sewer Rehabilitation Project \$8.4M**
 - CWSRF Loan to rehabilitate approximately 30,000 linear feet of sanitary sewer lines, approximately 1,000 manholes and associated laterals within the greater downtown area
 - TA Loving is the contractor with an estimated completion of July 2021
- **2019 Infrastructure Recovery Project \$900,000**
 - Golden Leaf Foundation Grant to rehabilitate approximately 4,000 linear feet of sanitary sewer lines & approximately 1,000 linear feet of storm drainage lines along Jefferson Street and Beech Street
 - Herring-Rivenbark is the contractor with an estimated completion of June 2021
- **2020 Wastewater System Improvements Project \$624,000**
 - Sewer Bonds used to rehabilitate approximately 2,000 linear feet of sanitary sewer lines & 5 manholes
 - Vortex is the contractor with an estimated completion of May 2021
- **2017 Wastewater System Improvements Project \$600,000**
 - CWSRF Loan used to rehabilitate approximately 3,000 linear feet of sanitary sewer line & 12 manholes along CSX Railroad at George Street and along Carolina Street and near Little River at Cherry Hospital
 - AMLiner is the contractor with an estimated completion of May 2021

Engineering Current Projects (con't)

- **2017 Water System Improvements Project \$3.6M**
 - DWSRF Loan to upgrade the water line along Salem Church Road from Fedelon Trail to Lane Tree Subdivision, to upgrade the water line along Elm Street from Madison Avenue to Lee Drive, to upgrade the water line along Ash Street from William Street to Herman Street, to upgrade the water line along Slocumb Street from Westbrook Road to SJAFB, and to create a new pressure zone in the New Hope area with a booster station, RPZ's and associated piping
 - The Wooten Company is the Engineering Consultant working on the design with an estimated design and permitting completion of July 2021 and an estimated start of construction of December 2021/January 2022
- **NCDOT U-2714 North William Street Widening Project \$2.2M (\$1.1M is our 50% portion of the cost)**
 - NCDOT project involving City of Goldsboro utility relocations associated with the widening of North William Street from US13/US70 to Goldsboro Bypass
 - Project completion of approximately September 2022?

Engineering Future Projects

- **2019 Water System Improvements Project \$3.1M**
 - DWSRF Loan to replace/abandon approximately 4,000 linear feet of 2" galvanized and lead joint water lines through out the greater downtown area (#2 ARP priority project)
 - Engineering Consultant to be selected in June 2021
 - Estimated completion of May 2024
- **Little Cherry/Big Cherry Pump Station Relocation & Force Main Project \$3M**
 - ASADRA Loan to combine and relocate the Little Cherry and Big Cherry pump stations to outside the floodplain
 - Estimated completion of March 2024
- **Phase III Sewer Rehabilitation \$5.2M**
 - Recommend use of ARP funds to rehabilitate approximately 20,000 linear feet of sanitary sewer line & 1,000 manholes along the Big Ditch Outfall from Carolina Commerce Drive to Royall Avenue (#1 ARP priority project)
 - Engineering Consultant to be selected in June 2021
 - Once approved for funding project completion estimated at 18 months
- **Unfunded Utility Projects \$25.4M (from CIP)**
 - US 117 Pump Station Improvements (\$14.3M)
 - Harris Street Wastewater System Improvements (\$1.2M)
 - Jefferson Street Wastewater System Improvements (\$1.1M)
 - Big Ditch Wastewater System Improvements (\$2.2M)
 - Oak Street Wastewater System Improvements (\$3.2M)
 - Grantham Street Wastewater System Improvements (\$3.4M)
 - Upcoming NCDOT roadway improvement involving utility relocations (\$???)

Public Utilities Current Projects

- **1135 Weir Project with US Army Corps of Engineers \$600,000**
 - Non-federal sponsor to rebuild and raise the weir in the Neuse River cutoff channel
 - Contractor can enter river after July 1, 2021 with estimated completion by February 28, 2022
- **Water Treatment Plant Plate Settler Project \$1.8-million**
 - This is the last project to increase capacity of the WTP from 12-MGD to 14-MGD
 - This project is expected to be complete May 2021

P.U. Projects if approved in FY21-22

- **Update Utility Master Plan: Est. \$500,000**
 - Condition assessments of Water and Wastewater Plants, Update water and sewer models for demand, Conduct water audit, Develop CIP for current and future assets, 80/90 Rule evaluation
- **Pump Stations**
 - Replace barscreens at 117, Little Cherry and New Hope \$225k each
 - Replace Westbrook Pump Station generator \$500k
- **Water Treatment Plant**
 - Replace Automatic Transfer Switches for generators at WTP and Neuse River Pump Station \$250k
 - Replace 40-year old storage building \$100k
 - Repair cracks in clearwell #2
- **Water Reclamation Facility**
 - Replace U.V. System \$1-million, Replace sand in 1-filter \$65k, Dredge sludge in Basin #2 \$200k, Rebuild Aerator gear drive \$90k (1of4)

Future P.U. Large Projects

- Replace WRF filters / \$3-million / FY2023
 - Filters have previously been rebuilt. Better filtration technology will optimize treatment for TSS, BOD, and Nitrogen
- Replace 2-Belt Filter Presses / FY2023 and 2024 / \$800k (each)
 - Life expectancy of a belt filter press is 20-years. Recent increase in motor, bearing, belt, and roller failures
- Replace Emergency Generators at WRF / FY2024 / \$650k (each)
- Engineering Design for “new” Water Treatment Plant / FY2025 / \$5,000,000
- Engineering Design for Water Reclamation Facility Expansion / FY2024 / \$1.5-million
 - Maybe sooner if exceed 80/90 rule for plant capacity

To be determined

- WRF Expansion \$35-million 2025?
- New WTP \$85-million 2028?
- EQ Basin 3, 4, & 5 removal and plant upgrades \$30-million

Questions?

CoG Surplus Property Recommended for Donation

Octavius Murphy, Assistant to the City Manager

Monday, May 17, 2021



807 Nile St. - Pin#3509232855

- Tax Value: \$25,450.00
- City owned property (Wayne County recently convey their 50% interest)
- For Sale - 4 years
- Recommended for demolition

807 Nile St – Front view



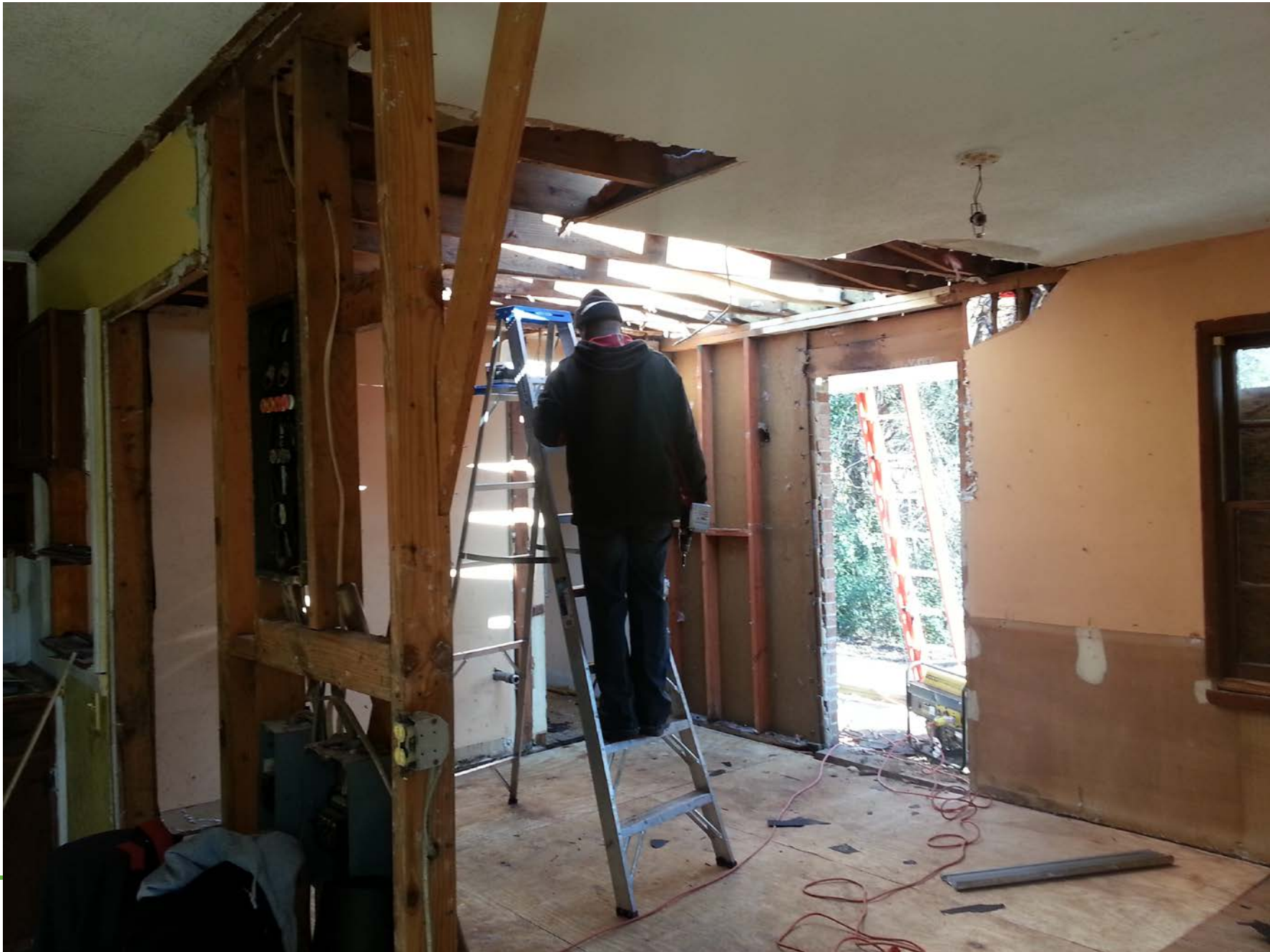
807 Nile St. - Pin#3509232855

- Sherriff Larry Pierce and Machelie Bass
- Tim Chase - Hope Restorations, Inc.









5/19/2021







Questions

- Staff recommendation – Approve Consent Agenda item

ClearPoint Strategy

Octavius Murphy, Assistant to the City Manager

Monday, May 17, 2021



ClearPoint Strategy ROI

- ClearPoint is an all-in-one strategic planning, performance management, project management, and reporting software.
- The tool allows leaders to assign accountability to team members for easier management, streamlining the process of tracking progress toward your goals and keeping teams aligned.
- With ClearPoint, we can automate 70% of manual reporting work to **save time and expand our bandwidth.**

ClearPoint for Goldsboro- Inside Our Account

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Scorecard ▾

Goals_ ▾

Objectives ▾

Metrics ▾

Initiatives ▾

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Welcome
City of Goldsboro

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Mission

The City provides services, promotes equality, and protects the well-being of all residents and visitors to enhance our quality of live everyday.

Vision

An extraordinary, diverse experience

Values

Professionalism
Integrity
Customer-Focused

Goals	Objectives	Metrics	Metric Series Name	Metric Series Status
Goal 1: Safe & Secure Community Healthy environment, engaged youth, trust-worthy community that fosters kindness and good deeds	🟡 Engage youth to promote positive outcomes	🔴 Crime rate	Actual	61.40
			Target	32.50
	🟡 Build community trust	🔴 Crime rate	Actual	61.40
			Target	32.50
	🟢 Reduce drug related activity			
	🟢 Provide holistic/comprehensive solutions to complex issues	🟢 Fire Cause Determination	Actual	
			Target	

Administrator

👤 City of Goldsboro » Welcome

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ClearPoint Strategy ROI: ClearPoint Community



- Strong NC Community
- Leaders from the above governments meet regularly to discuss challenges and share best practices.
- ClearPoint's Measure Library is a platform within ClearPoint that allows governments from across the country to share the measures they are tracking, in the hopes of encouraging increased collaboration and improved performance among municipalities.

ClearPoint Onboarding & Partnership

We've Got Your Back From Day One

The ClearPoint Onboarding Process

- 1** Even before you sign the contract, you will be assigned a dedicated account manager who is ready to help you succeed.
- 2** Your account manager will work with you to build a custom implementation timeline to meet your goals.
- 3** During kick off, you'll configure your account and set up your initial training and rollout plan.
- 4** Your account manager will then help you onboard and train the rest of your team to begin executing on your strategic plan.

“ Tricia is always professional, excellent to work with, and extremely efficient. Our ability to maximize ClearPoint wouldn't be nearly as efficient without the service Tricia provides.



Ryan Locicero
Clean Water Services

I love working with our customers every day to help them optimize their use of ClearPoint. It's always fun to catch up and share stories about our pets too!

”

Tricia Jessee
ClearPoint Customer Success team



ClearPoint Professional Package

- 20 full users
- Onboarding & Premium Support
- Automation to save our team time
- Web-based dashboard for transparency

Deliverable	Description	Pilot May 12-Aug 12	Price Aug 12, 21 – Aug 12, 22
ClearPoint SaaS Software User Licenses Base Annual Rate	20 Licensed users	free	\$15,600
	25 view-only users		
	1 named contact		
Premium Support			
Total		No cost	\$15,600.00

Professional Package Discounts

Length of Initial Commitment Term	Base Annual Rate	Discounted Annual Rate
Less than 2 Years	\$15,600	\$15,600
2+ Years (5% Discount)	\$15,600	\$14,820
3+ Years (10% Discount)	\$15,600	\$14,040
4+ Years (15% Discount)	\$15,600	\$13,260
5+ Years (20% Discount)	\$15,600	\$12,480

ClearPoint Training

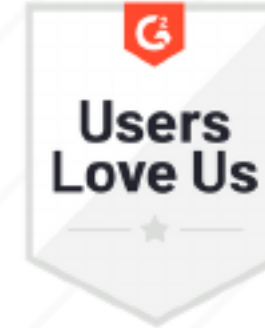
- In addition to account setup support included in the Professional Package, both web-based and onsite training is available upon request by Goldsboro.
- All training will be jointly designed and administered by a Goldsboro designated administrator and the ClearPoint trainer to meet the specific needs of the Goldsboro Users.

ClearPoint Support

"My experience with ClearPoint has been outstanding since the first phone call. The platform is easy to use, highly customizable, and the customer service is exceptional."



"The ClearPoint team delivers excellent service. They are incredibly responsive, and truly take an interest in understanding the customer's needs and goals. Their drive to help their customers succeed doesn't end with the initial onboarding with the software."



"Learning ClearPoint is easy. The program is powerful, and simple to use and manage. The ClearPoint team is extremely helpful and kind, they are quick to respond on the online chat and your personal liaison will check in with you on a regular basis. Their customer service is one of the best."



ClearPoint pilot will accelerate our strategic initiatives.

- Strategic Plan Initiatives:
 - Summer Intern – Management Analyst
 - Collin Malpass (Senior at ECU)
 - Intern focus areas (supported by ClearPoint team)
 - Department Metrics & Budget
 - CIP
 - UNC School of Government Benchmarks
- COVID 19 Initiatives:
 - CRF
 - ARP
 - PU Infrastructure needs
 - Homelessness Issues
 - AJP
 - AFP





GOLDSBORO GOLF COURSE

PERFORMANCE REVIEW & UPDATE

BY OBIE AGBASI, GOLF DIRECTOR

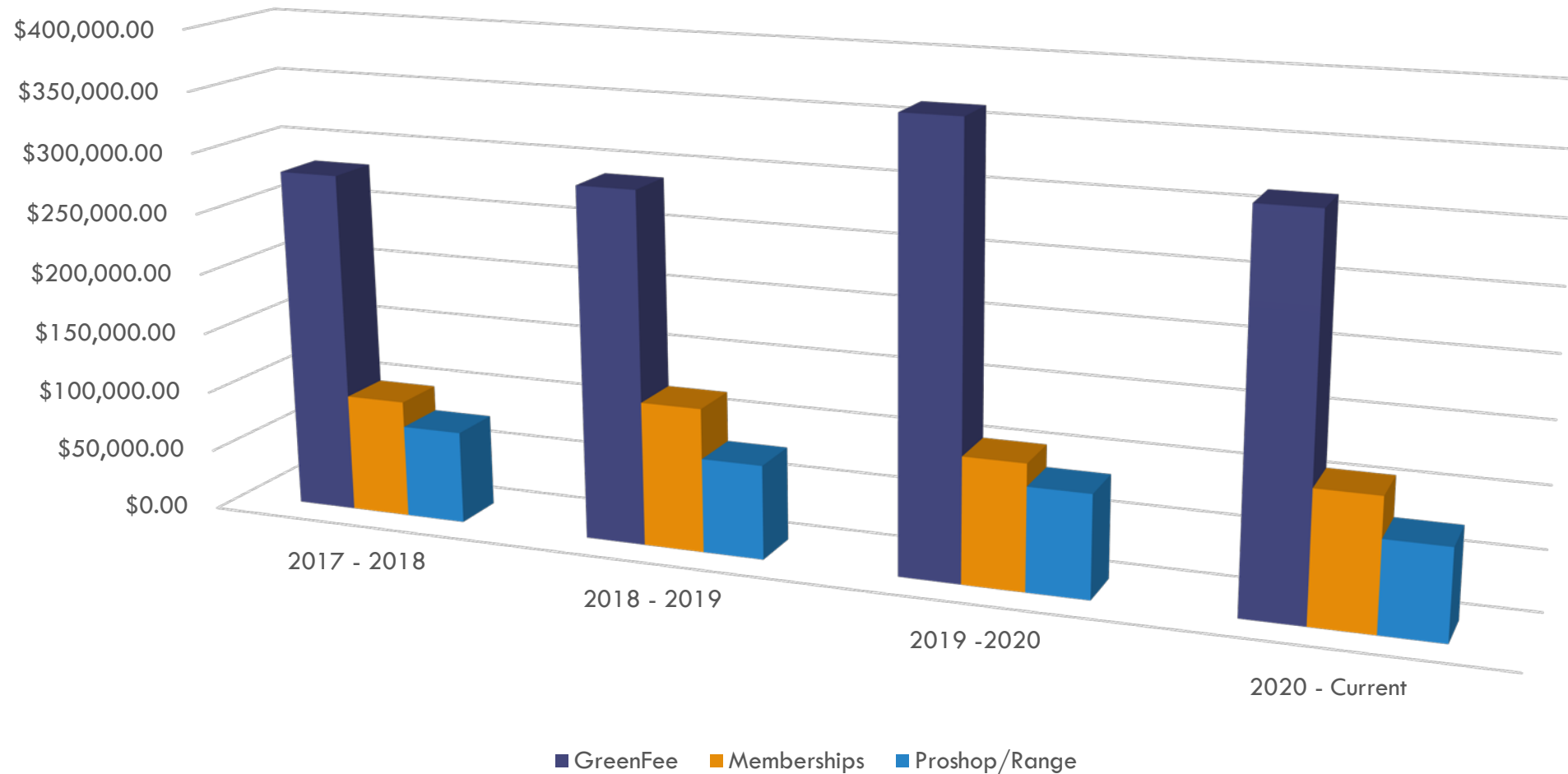
5/17/2021



GOLDSBORO
BE MORE DO MORE SEYMOUR

www.goldsboronc.gov

Golf Course Performance



CURRENT REVENUE & EXPENDITURES

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY20/21
Cart Fees	\$ 28,627.63	\$ 22,278.40	\$ 28,508.55	\$ 25,716.65	\$ 23,075.70	\$ 11,588.86	\$ 6,197.39	\$ 3,184.51	\$ 19,988.36	\$ 27,798.20			\$ 196,964.25
Concessions	\$ 3,784.04	\$ 3,398.72	\$ 3,888.58	\$ 3,814.11	\$ 3,219.00	\$ 1,316.16	\$ 852.13	\$ 550.63	\$ 3,552.34	\$ 4,247.95			\$ 28,623.66
Green Fees	\$ 12,706.00	\$ 11,428.00	\$ 15,750.00	\$ 11,271.00	\$ 12,533.00	\$ 7,212.00	\$ 4,886.00	\$ 2,164.00	\$ 15,233.00	\$ 15,827.00			\$ 109,010.00
Membership Dues	\$ 20,975.34	\$ 5,285.99	\$ 5,192.61	\$ 11,280.77	\$ 3,506.72	\$ 2,549.64	\$ 22,196.83	\$ 2,139.17	\$ 7,914.18	\$ 11,401.76			\$ 92,443.01
Driving Range Fees	\$ 2,244.00	\$ 1,515.00	\$ 2,486.00	\$ 2,462.00	\$ 1,664.00	\$ 586.00	\$ 1,160.00	\$ 440.00	\$ 2,178.00	\$ 2,562.00			\$ 17,297.00
Pro Shop Sales	\$ 2,866.82	\$ 2,824.82	\$ 4,285.59	\$ 2,844.55	\$ 2,935.87	\$ 919.30	\$ 1,291.14	\$ 531.04	\$ 4,027.37	\$ 4,908.76			\$ 27,435.26
Golf Tournament Rev	\$ -	\$ -	\$ 510.00	\$ 1,650.00	\$ 60.00	\$ -	\$ -						\$ 2,220.00
Merchandise Sales	\$ -	\$ -	\$ 390.00	\$ -	\$ -	\$ -	\$ -						\$ 390.00
Golf Lessons	\$ 100.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ 720.00	\$ 180.00			\$ 1,250.00
REVENUES	\$ 71,303.83	\$ 46,780.93	\$ 61,011.33	\$ 59,039.08	\$ 46,994.29	\$ 24,171.96	\$ 36,583.49	\$ 9,209.35	\$ 53,613.25	\$ 66,925.67	\$ -	\$ -	\$ 475,633.18
EXPENDITURES	\$ 32,879.05	\$ 43,191.91	\$ 43,509.35	\$ 33,101.40	\$ 45,623.64	\$ 43,241.21	\$ 32,348.53	\$ 35,969.49	\$ 36,825.01	\$ 39,423.95			\$ 386,113.54
NET	\$38,424.78	\$3,589.02	\$17,501.98	\$25,937.68	\$1,370.65	(\$19,069.25)	\$4,234.96	(\$26,760.14)	\$16,788.24	\$27,501.72	\$0.00	\$0.00	\$89,519.64

5/17/2021

CURRENT PROJECTS

- NEW GOLF POINT OF SALE SOFTWARE
- DRAINAGE
- DRIVING RANGE — CART PATH, BOUNDARIES
- ON-COURSE TREE WORK
- GREENS — PATCH WORK

UP COMING PROJECTS, OPPORTUNITIES & BUDGETARY NEEDS

- Staffing – Pro Shop/Maintenance
- Golf Carts
- Maintenance Equipment
- Merchandising

Target Market(s)/Plan

Implement and refine the Marketing & Advertising Plan to increase visibility through a variety of methods and communications. All marketing will drive people to the City of Goldsboro golf web page for information on pricing and specials. Every communication and promotion is intended to inform, seek repeated participation and provide reasons to patronize.

Target Audience

Short term:

- New members and new daily green fee paying players.
- Existing Municipal Players encouraged to play more often
- Youth

Mid to Long Term: New Demographics

- Youth
- Women
- Seniors
- Beginners



Marketing Channels

- Effective, dynamic and current municipal golf webpage
- Radio spots, print/hot spot ads, on-line, social media, membership mailers and email blast
- Free local media spots: Opening day, Masters connection, Men's Invitational Tournament
- Co-promote with other Parks & Recreation teams, Goldsboro service organizations, area practice facilities, post-secondary schools
- Window posters at clubhouses regarding special retail promotions
- Consider the need for a special events/tournament and promotions, position to promote events and drive new revenue
- Improved social media plan
- Posters at all community centers and libraries promoting the golf courses

SWOT Analysis

Strengths:

- Goldsboro Downtown District location
- Practice facility
- Accessibility
- Course maintenance and overall quality
- Guaranteed tee time/pace of play
- Many services for a public golf course
- Exceptional customer service
- New, easier fee structure
- Free/ample parking
- Competitive rates
- Knowledgeable staff
- Enhanced image

Weaknesses:

- Boundaries of course
- “Municipal” golf course perception
- Funding
- Occasional course vandalism

Opportunities:

- Expansion of clubhouse
- Offer unique program through growth of the game initiative otherwise not offered at competing facilities
- Golf Simulator

GOLF COMMITTEE

Members:

Gina Price...	Chair
Lisa Pope...	Secretary
Joe Thomas...	Member
Ken Loftin...	Member
Rick Farfour...	Member
Chip Spiron...	Member

the link to the community

HIGHLIGHTS

Community Golf Outreach Programs ...

- Back to School Drive
- Canned Food Drive

Constructive Golf Course Recommendations



5/17/2021



5/17/2021

10

THANK YOU

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD
APRIL 5, 2021

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on April 5, 2021 with attendance as follows:

Present:

Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember Gene Aycock
Ron Lawrence, City Attorney
Tim Salmon, City Manager
Melissa Capps, City Clerk

Absent: Mayor Chuck Allen

Call to Order. Mayor Pro Tem Ham called the meeting to order at 5:00 p.m.

Adoption of the Agenda. Councilmember Polack made a motion to adopt the agenda. The motion was seconded by Councilmember Broadaway. Mayor Pro Tem Ham, Councilmembers Jones, Broadaway, Polack and Aycock voted in favor of the motion. Councilmember Matthews did not vote, however, pursuant to G.S. 160A-75, Councilmember Matthews' vote would be considered an affirmative vote. Council adopted the agenda.

Closed Session Held. Upon motion of Councilmember Aycock, seconded Councilmember Polack and unanimously carried, Council convened into Closed Session to discuss an economic development matter, potential litigation matters and a personnel matter.

Council came out of Closed Session.

Councilmember Matthews stepped out at 5:55 p.m.

Mayor Pro Tem Ham asked that Item L. Location of the hotel at the Maxwell Center and associated items be added to the agenda under Items Requiring Individual Action.

Upon motion of Councilmember Polack, seconded by Councilmember Jones and unanimously carried, Council added Item L. Location of the Hotel at the Maxwell Center and Associated Items to Items Requiring Individual Action.

Council Committees/GWTA Appointment Discussion. Mayor Pro Tem Ham stated there is a vacancy on the GWTA Board. There is also a vacancy on the Law and Finance Committee.

Upon motion of Councilmember Aycock, seconded by Councilmember Broadaway and unanimously carried, Council appointed Councilmember Hiawatha Jones to the GWTA Board.

Upon motion of Councilmember Jones, seconded by Councilmember Broadaway and unanimously carried, Council appointed Councilmember Polack to Law and Finance Committee.

Coronavirus Relief Fund Update Presentation. Mr. Octavius Murphy presented the following information:

Council Approved Expenditures

#1 – Medical expenses: \$0

#2 – Personal Protective Equipment: \$36,363
 #3 – Payroll Expenses: \$196,692
 #4 – Public Health Measures: \$387,737
 #5 – Public Economic Support: \$100,000
 #6 – Impact on Residential REFUSE & Recycle Collections: \$45,897
 #7 – Grants to Nonprofits: \$200,000

Total: \$966,688

Public Economic Support (PES)

- Expenses associated with the provision of economic support in connection with COVID 19 public health emergency:
- \$100,000.00
 - Small Business Grant **19 Grants Awarded; \$57,500 = Balance \$42,500**
 - Fund Details:
 - Approximately 30 grantees based on a randomized lottery system
 - \$2,500 to employers with 2-8 employees
 - \$5,000 to employers with 9-15 employees
 - Grant funds can be used for rent, payroll and/or COVID-19 related material expenses
 - Up to \$1,500 in business support services available through the SBC

Grants to Nonprofits

Expenses provide food, rent, utilities, supplies, case management & facility accommodations to adjust for virtual learning and social distancing.

\$200,000.00	AVAILABLE BALANCE = \$3,879.31
WAGES: \$40,000	0
Salvation Army: \$40,000	0
Wayne County YMCA: \$25,000	0
Boys and Girls Club of Wayne County: \$15,000	0
Three is One Family Center: \$15,000	\$1,128.22
A lot of Direction Love & Affection (ADLA): \$15,000	0
Rebuilding Broken Places: \$12,500	0
4 Day Movement: \$12,500	0
Wayne Uplift Resource Center: \$12,500	\$2,751.09
Society of St. Vincent de Paul St. Mary Conference: \$12,500	0

Councilmember Matthews stepped back in at 6:02 p.m.

Public Comment Period Discussion. Councilmember Matthews stated the majority voted to reduce the public comments to once a month due to COVID. Restrictions are being lifted and now we are back in the Chambers, this was to be temporary and I think it is something we should revisit and go back to twice a month.

Councilmember Polack made a motion to accept that, to go back to having public comment period twice a month. Councilmember Polack asked with once a month we were at 35 minutes, do we reconvene back to the 3 minutes.

Additional discussion included amount of time per speaker, guidelines and amendments to the public comment policy.

Attorney Lawrence suggested the clerk send out the old policy and the new policy for Council to look at.

Councilmember Matthews seconded the motion. Councilmember Jones stated I think if we are going to agree to have it two times a month then we need to agree on how we are going to have it; as I said previously, I think we all want to hear what our constituents say. Councilmember Jones stated my concern is; I want it to be structured and diplomatic. Discussion continued. Attorney Lawrence asked Council to clarify the motion, Councilmember Polack did you want

that to be twice a month beginning May. Councilmember Polack stated that is correct. Attorney Lawrence suggested any member who has changes or questions to the policy to send them to him before the next meeting so that he has time to review. Discussion continued regarding time allotted for speakers, structure for the public comment period and minutes for the portion of the public comment period. Mayor Pro Tem Ham called for a vote on the motion by Councilmember Polack to reconvene the public comment period twice a month beginning in May and seconded by Councilmember Matthews. Councilmembers Polack and Matthews voted in favor of the motion. Mayor Pro Tem Ham, Councilmembers Jones, Broadaway and Aycock voted against the motion. The motion failed 2:4.

Parks and Recreation Marker or Memorial Policy. Ms. Felicia Brown reviewed the following suggested changes for Requirements for the Placement of Markers or Memorials on City of Goldsboro Park Areas:

1. All nominations must be submitted, in writing, to the office of the ~~Recreation & Parks~~ **Parks and Recreation** Department Director for consideration by the Recreation & Parks Advisory Commission. Nomination forms are available at the **Parks and Recreation Office, located at 901 E. Ash Street, Goldsboro.**
2. Definition:
 - a. Marker - a monument or plaque commemorating the life of a Goldsboro resident.
 - b. Memorial - any piece of equipment, parcel of land, or facility conducive to park development that is marked in a manner appropriate to eternalize the memory of a deceased individual.
 - c. ~~Living Memorial - such items as trees, tree groves, arboretums, and flower or plant beds.~~
3. Eligibility Requirements:
 - a. ~~Markers, memorials, and living memorials~~ shall be allowed on City of Goldsboro Park areas for individuals who rendered outstanding volunteer service as an appointed member to a City board or Commission or who were active supporters of leisure activities or who lived exemplary lives within the community.
 - b. To be eligible to receive a marker on a City of Goldsboro Park area, an individual must be deceased ~~and must have been a resident of the City of Goldsboro for a minimum of ten years.~~
 - c. To be eligible to receive a memorial ~~or a living memorial~~, an individual must be deceased **and a resident of the City of Goldsboro at some point in their life.**
4. Marker Specifications:
 - a. No marker shall have dimensions greater than 24"x 24".
 - b. Markers shall be of stone, marble, bronze, aluminum, or standard plaque composition metal. Wood or painted markers will not be considered.
 - c. All lettering must be engraved or permanently attached.
 - d. Installation must be of a permanent nature and must be in accordance with the manufacturer's specifications.
 - e. No marker or memorial may contain any advertisements.
 - f. No marker or memorial shall be illuminated.
5. Sponsor Responsibilities -
 - a. All expenses incurred relative to the purchase and installation of a marker or memorial shall be borne by the sponsor.
 - b. ~~Upon establishing a living memorial, the sponsor shall be required to satisfy one of the following, if needed, for the care and maintenance of said living memorial.~~
 1. ~~Establish with the City of Goldsboro a perpetual care fund in an amount sufficient to meet the annual expenses of caring for the living memorial.~~

~~This amount shall be set after consultation with area nurserymen and shall be renewable on each anniversary of the establishment of the living memorial.~~

~~2. The sponsor may execute a legally binding agreement with the City of Goldsboro whereby said sponsor accepts responsibility for the care and upkeep of the living memorial, subject to previously set standards.~~

6. Procedure for the establishment of a marker or memorial:
- a. All nominations must be submitted in writing on forms provided by the **Parks and Recreation** Department.
 - b. Nominations must include a full description, including a detailed, scale drawing of the proposed marker. Exact wording proposed for the marker must be included.
 - c. Nominations must specify the park area and exact location of the proposed marker or memorial. A site visit with the Director of the **Parks and Recreation** Department or **her/his** representative will be required as a follow up to this written information. The Recreation & Parks Advisory Commission ~~reserves the right to approve~~ **make a recommendation on** the location of each marker or memorial.

7. Approval
- a. All nomination proposals shall be acted on by the Recreation & Parks Advisory Commission within 90 days of receipt of the fully completed proposal.
 - b. The Recreation & Parks Advisory Commission reserves the right to **recommend** approval or disapproval of any or all proposals.
 - c. **The recommendation will then go before the Goldsboro City Council for their decision on the matter.**
 - ~~d. Appeal of a decision by the Recreation & Parks Advisory Commission shall be made in writing directly to the Goldsboro City Council.~~
 - e. Any marker or memorial may be removed **if it is deemed unsafe by Parks and Recreation staff or** ~~for cause~~ upon the recommendation of the Recreation & Parks Advisory ~~Council~~ **Commission** and the approval of the Goldsboro City Council.

CITY OF GOLDSBORO
PARKS AND RECREATION DEPARTMENT
Park Area Marker/Memorial Nomination Proposal

1. Sponsor Information:

Name_____

Address_____

Phone Number_____

2. Honoree Information:

Name_____

Address_____

Date of Death_____

Years lived in Goldsboro_____

3. Please list all appropriate volunteer services the honoree may have contributed to City Boards or Commissions, civic organizations, public agencies, or to the community.
4. Please describe, in detail, your reasons for honoring this individual. Use additional sheets if necessary.
5. Please indicate on which park the proposed marker/memorial is to be placed and describe the exact location within this park. A site visit with the Director of the **Parks and Recreation** Department or **her**/his representative will be required before this proposal can be considered by the Recreation Parks Advisory Commission.
6. Please provide a detailed, scaled drawing of the proposed marker. Include exact lettering proposed. If a memorial ~~or living memorial~~ is proposed, please ~~give a detailed written description~~ **indicate choice from catalog provided**.

Councilmember Aycock asked who pays for the memorial or the marker. Ms. Brown stated the requestor.

Staff will bring back the proposed changes for Council's approval at the next meeting.

Consent Agenda Review. Each item was reviewed.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on April 5, 2021 with attendance as follows:

Present: Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember Gene Aycock

Absent: Mayor Chuck Allen

Mayor Pro Tem Ham called the meeting to order at 7:00 p.m.

Pastor Dan Baer with St. Luke United Methodist Church provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Upon motion of Councilmember Broadaway, seconded by Councilmember Aycock and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of February 15, 2021 and the Minutes of the Council Retreat of February 24-25, 2021.

Mayor Pro Tem Ham read the following Proclamation.

Child Abuse Prevention Month Proclamation. Mayor Pro Tem Ham proclaimed April as Child Abuse Prevention Month and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Councilmember Matthews read the following Proclamation.

Week of the Young Child Proclamation. Mayor Pro Tem Ham of the City of Goldsboro, North Carolina, proclaimed April 10-16, 2021, as “WEEK OF THE YOUNG CHILD,” and commend its observance to all citizens of the City of Goldsboro.

Public Comment Period. Mayor Pro Tem Ham opened the public comment period. The following person spoke:

1. Ilene Henderson spoke regarding the proposed apartments on Cuyler Best and shared concerns regarding the last Planning Commission Meeting, traffic on Cuyler Best and needed improvements.

Councilmember Polack shared I used to work in that fire district and traffic was a concern of mine as well. Councilmember Polack stated I took it upon myself to go through this past week during different peak hours and I have seen there is a bottleneck.

Councilmember Aycock shared information regarding New Hope Road and the MPO.

2. Mack Sullivan expressed concerns regarding safety and traffic on Cuyler Best Road and asked Council not to allow apartments to be built until there is infrastructure in place.
3. Dustin Mills shared commends regarding New Hope Place apartments, provided comments regarding traffic and road improvements. NCDOT has an annual average daily traffic count of about 9800 cars and capacity is 12,000.

Councilmember Matthews asked about sidewalks.

Mr. Mills stated I can tell you in our proposal we asked to pay a fee in lieu, that would be up to the board if they allowed that.

Attorney Lawrence stated the public hearing was held at the last meeting. Comments are welcome, but technically, you are not supposed to consider the comments made tonight, because that was the reason for the public hearing.

No one else spoke and the public hearing was closed.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Polack moved the items on the Consent Agenda, Items D, E, and F be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Jones. Councilmember Matthews stated I think it is necessary to move Item E. Authorization of an Agreement with Goldsboro Football Club Youth Academy for use of Bryan Multi-Sports Complex and other Fields for Soccer Games and Practices to Items Requiring Individual Action. Councilmember Polack withdrew his motion.

Councilmember Polack made a motion to remove Item E. from the Consent Agenda and placed under Items Requiring Individual Action. Councilmember Matthews seconded the motion. Mayor Pro Tem Ham, Councilmembers Jones, Broadway, Polack and Matthews voted in favor of the motion. Councilmember Aycock voted against the motion. The motion carried 5:1

Councilmember Jones made a motion to approve the items on the Consent Agenda, Items D and F. Councilmember Polack seconded the motion and a roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

Change Order No. 1 for Wastewater System Improvements Formal Bid No. 2020-002. Resolution Adopted. The Wastewater System Improvements project consists of rehabilitation of approximately 3,215 feet of gravity sewer line and repair/replacement of manholes.

Staff requested the contractor, AM Liner East, Inc., provide costs for additional work to repair the Carolina Street sewer main and the 36-inch Big Ditch sanitary sewer outfall line. AM-Liner East submitted an estimated cost of \$61,325.00.

This additional work will require the contract completion time to be extended by 90 days. The amended contract completion date for the remaining rehabilitation work is June 22, 2021.

Staff recommends issuing a change order to the current contract with AM-Liner East, Inc. for the Wastewater System Improvements Project. We have reviewed this change order with the Finance Director and determined that funds are available from SRP loan reimbursement.

It is recommended the City Council adopt the following entitled resolution authorizing the City Manager to execute a change order for \$61,325.00 with Am-Liner East, Inc., contingent upon DWI approval. Consent Agenda Approval. Jones/Polack (6 Ayes)

RESOLUTION NO. 2021-RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER WITH AM-LINER EAST, INC. FOR WASTEWATER SYSTEM IMPROVEMENTS PROJECT FORMAL BID #2020-002

A Drummers World Drumline Video Promo-Temporary Street Closing. Approved. An application was received from A Drummers World, requesting permission to shoot a promotion video on Thursday, April 22, 2021 from 6:00 p.m. to 7:30 p.m.

The video shoot is scheduled to begin at Chestnut Street on Center Street, run north in the north bound section of Center Street to Walnut Street, and circle back in the same north bound section to end at Chestnut Street. The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

The time requested for the closing is from 6:00 p.m. to 7:30 p.m.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It is recommended that the Council approve the street closing of the north bound section of Center Street at Chestnut Street and Walnut Street for the promotional video shoot of A Drummers World Drumline from 6:00 p.m. to 7:30 p.m. on Thursday, April 22, 2021. Consent Agenda Approval. Jones/Polack (6 Ayes)

End of Consent Agenda.

Z-1-21 MC Morgan & Associates (Shannon View) West side of New Hope Road between Cuyler Best Road and N. Harding Drive. Denied. Associated Conditional Use Permit – CU-4-21 Shannon View 84 unit Senior Apartments. Denied. The applicant requests a change of zone for a portion of the subject property from Residential (R-12) to Residential (R-9CZ) Conditional Zoning limiting the use to an 84-unit senior apartment

complex. In conjunction with the request, the applicant is requesting a Conditional Use permit (CU-4-21) for the construction of the senior apartment complex in the Residential (R-9) zoning district.

Frontage: +360 ft. (W. New Hope Rd.)
+188 ft. (Cuyler Best Rd.)
Area: +10.2 Acres

Surrounding Zoning:

North: Neighborhood Business (NB)/Shopping Center (SC)
South: Residential (R-6CZ)
East: Residential (R-16/R-12SF)
West: Office & Institutional (O&I-1)/Residential (R-12)

The property is partially wooded and cleared farmland.

On March 3, 2003, Goldsboro City Council approved a change of zone from Residential (R-16) to Residential (R-6CZ) for the construction of 216 apartments upon property directly south of the proposed development and formally known as The Reserve at Bradbury Place. If the proposed change of zone is approved, the applicant will be required to obtain a Conditional Use Permit approved by City Council for the proposed senior apartment complex.

The City's Land Use Plan recommends Mixed-Use development. Proposed zoning for the property is compatible with adjacent properties in the area. Since City water and sewer are available to serve the area, higher residential densities are encouraged.

The submitted preliminary site plan (associated with CU-4-21) indicates one three-story senior apartment building containing a total of 84 units.

Access to the site will be directly from W. New Hope Road. W. New Hope Road is a state-maintained road. Officials with NCDOT have been contacted and are recommending that the access drive for the senior apartments align with Shelley Drive to avoid conflicting left turns off of W. New Hope Road.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. 51 units will be 2-bedroom units and 33 units will be 1-bedroom units. A total of 168 parking spaces are required. 84 parking spaces are shown on the submitted site plan. The applicant is requesting a modification of the City's parking requirement due to the fact that the North Carolina Finance Agency requires only 1 parking space per senior apartment unit.

External City sidewalks are required for new development, however, the City's Pedestrian Facilities Plan does not recommend sidewalks for the area. Frontage along W. New Hope Road is approximately 360 ft. and approximately 188 ft. along Cuyler Best Road. The developer will be required to install sidewalks or pay a fee in lieu of in the amount of approximately \$9,864 to the City of Goldsboro.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Interconnectivity has not been shown for the site. The applicant is requesting a modification of the interconnectivity requirement. The applicant believes interconnectivity is not practical due to the proposed site layout of the senior adult facility. In addition, traffic from existing single and multi-family developments could cause unnecessary congestion and reduce pedestrian safety for the residents of the facility.

City water and sewer are available to serve the subject property. The property is not located within a special flood hazard area. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along W. New Hope Road and vehicular surface area landscape requirements must be met. A Type B 15' landscape buffer is required along all property lines with the exception of a Type C 20' landscape buffer adjacent to single family development along the western property line for approximately 267 feet. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and fiber-cement shake siding. Roofing materials will be architectural shingles. Staff will ensure all multi-family development design standards, including 20% open space requirement, are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

A majority of the subject property is located outside the City limits. Since City utilities are located within 1,000 ft. of the site, the developer will be required to connect to City water and sewer, as well as, annex into the City limits.

At the public hearing held on March 15, 2021, the applicant came forward in support of the request citing the 84 units would be restricted to 55 years and older population. Five citizens spoke in opposition primarily citing traffic congestion, safety concerns and potential off-site runoff.

The Planning Commission, at their meeting held on March 29, 2021, recommended approval of the change of zone request for a portion of the subject property from Residential (R-12) to Residential (R-9CZ) Conditional Zoning limiting the use to an 84-unit senior apartment complex.

The Planning Commission also recommended approval of the Conditional Use permit (CU-4-21) request for construction of an eighty-four (84) unit senior apartment complex in the Residential (R-9) zoning district.

Councilmember Aycock made a motion to deny the rezoning request. The motion was seconded by Councilmember Polack. Councilmembers Jones, Broadaway, Polack, Matthews and Aycock voted in favor of the motion to deny the rezoning request. Mayor Pro Tem Ham and Councilmember Broadaway voted against the motion. The motion passed 4:2.

Councilmember Polack made a motion to deny the associated Conditional Use Permit – CU-4-21 Shannon View 84 unit Senior Apartments. Councilmember Aycock seconded the motion. Councilmembers Jones, Broadaway, Polack, Matthews and Aycock voted in favor of the motion to deny the associated conditional use permit. Mayor Pro Tem Ham and Councilmember Broadaway voted against the motion. The motion passed 4:2.

Z-2-21 MC Morgan & Associates (Tiffany Gardens – Phase II) West side of Thoroughfare Road between Central Heights Road and NC Railroad. Denied. Associated Conditional Use Permit – CU-5-21 Tiffany Gardens – Phase II 84 unit Apartment Complex. Denied. The applicant requests a change of zone for a portion of the subject property from Residential (R-16) to Residential (R-6 CZ) Conditional Zoning limiting the use to an 84-unit apartment complex. In conjunction with the request, the applicant is requesting a Conditional Use permit (CU-5-21) for the construction of the apartment complex in the Residential (R-6 CZ) zoning district.

Frontage: +500 ft. (Thoroughfare Road)

Depth: +300 ft.
Area: +7.7 Acres

SURROUNDING ZONING:

North: Residential (R-16) RM-NC/Residential (R-12CZ); Residential (R-9)
South: Residential (R-16/R-12)
East: Residential (R-16/R-9)
West: Residential (R-16/R-12CZ)

On April 1, 2019, Goldsboro City Council accepted the recommendation of the Goldsboro Planning Commission and adopted an Ordinance (Z-14-19) changing the zone for property directly north of subject property from Residential (R-16 and R-12) to Residential (R-12CZ) Conditional Zoning limiting the use of the property to an eighty-four unit apartment complex. Now, the same developer is proposing a second phase of residential development consisting of another eighty-four (84) unit apartment complex. If the zoning is approved, the applicant will be required to obtain a Conditional Use Permit approved by City Council for the proposed apartment complex.

The property is currently vacant.

The City's Land Use Plan recommends Medium Density Residential (MDR) development. In addition, the Plan recommends that higher densities should be encouraged since City water and sewer are available to serve the property.

The submitted preliminary site plan (associated with CU-5-21) indicates three (3), three-story apartment buildings containing a total of 84 units. In addition, a community building is also being proposed on site.

Access to the site will be directly from Thoroughfare Road. Since Thoroughfare Road is a state-maintained road, NCDOT officials have been contacted and are requiring driveway permits, as well as, left and right turn lanes along Central Heights Road as a result of Phase I development.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. 36 of the 84 total units will be 3-bedroom units, 35 units will be 2-bedroom units and the remaining 13 units will be 1-bedroom units. A total of 176 parking spaces are required and 176 spaces have been shown on the preliminary site plan.

External City sidewalks are required for new development, however, the City's Pedestrian Facilities Plan does not recommend sidewalks for the area. Frontage along Thoroughfare Road is approximately 460 ft. The developer will be required to install sidewalks or pay a fee in lieu of in the amount of \$8,280 to the City of Goldsboro.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance. Interconnectivity: Interconnectivity has been shown west of the site as adjacent property is currently being developed for multi-family use.

City water and sewer are available to serve the subject property. The property is not located within a special flood hazard area. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Thoroughfare Road and vehicular surface area landscape requirements must be met. A Type B 15' landscape buffer is required along the western property line and a portion of the southern property line. A Type C 20' landscape buffer is required adjacent to single family development along a portion of the southern, northern and eastern property lines. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and fiber-cement shake siding. Roofing materials will be architectural shingles. Staff will ensure all multi-family development design standards, including 20% open space requirement, are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

The subject property is located outside the City limits. Since City utilities are located within 1,000 ft. of the site, the developer will be required to connect to City water and sewer, as well as, annex into the City limits.

At the public hearing held on March 15, 2021, the applicant came forward in support of the request citing the project is a continuation of a previously approved multi-family project known as Tiffany Garden Phase I. Four citizens spoke in opposition primarily citing traffic congestion, safety concerns and drainage issues.

The Planning Commission, at their meeting held on March 29, 2021, recommended approval for the requested change of zone for a portion of the subject property from Residential (R-16) to Residential (R-6 CZ) Conditional Zoning limiting the use to an 84-unit apartment complex. The Planning Commission also recommended approval for Conditional Use permit (CU-5-21) for the construction of an 84-unit apartment complex in the Residential (R-6) zoning district.

Councilmember Jones made a motion to deny the rezoning request. The motion was seconded by Councilmember Polack. Councilmembers Jones, Broadaway, Polack, Matthews and Aycock voted in favor of the motion to deny the rezoning request. Mayor Pro Tem Ham and Councilmember Broadaway voted against the motion. The motion passed 4:2.

Councilmember Polack made a motion to deny the associated Conditional Use Permit. Councilmember Jones seconded the motion. Councilmembers Jones, Broadaway, Polack, Matthews and Aycock voted in favor of the motion to deny the associated conditional use permit. Mayor Pro Tem Ham and Councilmember Broadaway voted against the motion. The motion passed 4:2.

Z-3-21 Barnes Jewelers Building - South side of Eastgate Drive between Mall Road and Cashwell Drive The applicant requests a change of zone for the subject property from **Shopping Center (SC) to General Business (GB). Denied.** In conjunction with the request, the applicant has submitted a Conditional Use permit application (CU-2-21) for the operation of an internet café (electronic gaming facility) for property addressed as 502, C-2 Eastgate Drive.

Frontage: 215 ft. (Mall Rd.)
193 ft. (Eastgate Dr.)
Area: 39,342 sq. ft. or 0.90 acres

SURROUNDING ZONING:

North: Shopping Center (SC)
South: Shopping Center (SC)
East: Shopping Center (SC)
West: Shopping Center (SC)

The property is occupied by a commercial strip center consisting of three separate buildings totaling approximately 12,000 sq. ft. and containing five tenant spaces currently consisting of a jewelry store, nail salon, hair salon, restaurant and one tenant space currently for rent or lease. If the change of zone is approved, a Conditional Use Permit approved by City Council will be required for the proposed operation of the internet café (electronic gaming facility).
Land Use Plan Recommendation: The City's Land Use Plan recommends commercial development for the site.

At the public hearing held on March 15, 2021, the property owner was present and indicated he was available for any questions the Council may have however he did not voice support or opposition. No other persons came forward to speak for or against the request.

The Planning Commission, at their meeting held on March 29, 2021, recommended denial of the requested change of zone of the subject property from Shopping Center (SC) to General Business (GB). Even though consistent with the City's Comprehensive Land Use Plan the Planning Commission found the proposed zoning not compatible with adjacent zoning districts and existing developments.

Councilmember Aycock made a motion to accept the recommendation of the Planning Commission and deny the requested zoning change from Shopping Center (SC) to General Business (GB). Although consistent with the City's Comprehensive Land Use Plan, the proposed zoning request would not be compatible with adjacent zoning districts and existing developments. The motion was seconded by Councilmember Broadaway. Mayor Pro Tem Ham, Councilmembers Jones, Broadaway, Polack and Aycock voted in favor of the motion. Councilmember Matthews voted against the motion. The motion passed 5:1.

CU-2-21 A&M Café – (Electronic Gaming Facility) South side of Eastgate Drive between Mall Road and Cashwell Drive. Denied. The applicant is requesting a Conditional Use Permit for the operation of an internet café (electronic gaming facility). Subject property is located at 502-C2 Eastgate Drive.

In conjunction with the request, the applicant has requested a change of zone for the subject property (Z-3-21) which is part of a larger parcel of privately-owned property from Shopping Center (SC) to General Business (GB) zoning district.

Internet cafés are allowed in the General Business (GB) zoning districts only after the obtainment of a Conditional Use Permit approved by City Council.

On May 8, 2017, City Council amended the City's Electronic Gaming Ordinance. The following requirements were approved as they pertain to new gaming establishments proposed for operation in the City of Goldsboro's planning jurisdiction:

- (1) Electronic gaming operations are permitted only in the General Business (GB) zoning district after the obtainment of a Conditional Use Permit approved by City Council.
- (2) No establishment shall be located within five hundred (500) feet of any residentially zoned or developed property, church, school, day care, playground or public park. Where the proposed establishment is separated from residentially zoned or developed property by a four-lane highway, the five hundred (500) foot separation shall only apply to the properties along the sides and rear of the establishment.
- (3) No such establishment shall be located within one mile (5,280 ft.) of another such establishment.
- (4) The hours of operation for such operations shall be limited to 7:00 a. m. to 2:00 a. m.

City Council made no changes to the existing parking requirement of 1.5 spaces per gaming machine.

The applicant is requesting a Conditional Use Permit for the operation of an internet café consisting of eighteen (18) gaming machines.

Frontage: 16.5 ft. (Mall Rd.)
Area (Tenant Space): 950 sq. ft. or .02 acres

Access to the commercial strip center is provided by two driveways; one 25 ft. wide driveway along Mall Road and one 20 ft. wide driveway along Eastgate Drive.

Parking is required at 1.5 spaces per gaming machine. Based on 18 proposed computer gaming stations, 27 parking spaces are required for the internet gaming operation.

Currently, there are 49 parking spaces for the commercial shopping center. Staff has conducted a parking evaluation of current businesses, which operate within the existing shopping center. If the internet café is approved, a total of 65 parking spaces will be required for the site. A parking modification will be necessary or applicant would need to obtain a share parking agreement to meet parking requirements. At this time, the applicant has not been successful with obtaining a parking agreement.

At the public hearing held on March 15, 2021, the attorney representing the applicant spoke in favor of the request. No other persons came forward to speak for or against the request. The Planning Commission, at their meeting held on March 29, 2021, recommended denial of a Conditional Use Permit for the operation of an internet café with 18 game units located within the Shopping Center (SC) zoning district as it does not meet the criteria set forth in the Unified Development Ordinance #2017-23 Internet Café/Sweepstakes Facilities – Electronic Gaming Operations.

Councilmember Aycock made a motion to accept the recommendation of the Planning Commission and adopt an Order denying the Conditional Use Permit #CU-2-21 operation of an internet café with 18 game units located within the Shopping Center (SC) zoning district. Such operations are only permitted in the General Business (GB) zoning districts and the rezoning request Z-3-21 Barnes Jewelers was denied. The motion was seconded by Councilmember Broadaway. Mayor Pro Tem Ham, Councilmembers Jones, Broadaway, Polack and Aycock voted in favor of the motion. Councilmember Matthews voted against the motion. The motion passed 5:1.

CU-3-21 New Hope Place Apartments (Multi-Family Dwellings) – North side of Cuyler Best Road between Oxford Boulevard and Glenda’s Drive. Denied. The applicant requests a Conditional Use Permit for the construction of an 80-unit apartment complex located in the R-9 (Residential) zoning district.

According to the City’s Unified Development Code, multi-family dwellings are a permitted use in the Residential (R-9) zoning district, however, a Conditional Use Permit approved by City Council is required for the construction of the apartment complex.

Frontage: 460 ft. (Thoroughfare Road)
Area: 13.9 Acres

In November of 2016, Goldsboro City Council approved site and landscape plans for the construction of 50 senior apartments directly west of the subject property and formally known as the Cuyler Springs Senior Living Community.

The property consist of woodlands.

The submitted preliminary site plan indicates four (4), three-story apartment buildings containing a total of 80 units. In addition, a community building is also being proposed on site.

Access to the site will be directly from Cuyler Best Road. Since Cuyler Best Road is a state-maintained road, NCDOT officials have been contacted and are requiring driveway permits, as well as, left and right turn lanes along Cuyler Best Road.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. 18 of the 80 total units will be 3-bedroom units, 62 units will be 1 and 2-bedroom units. A total of 169 parking spaces are required and 169 spaces have been shown on the preliminary site plan.

The submitted site plan shows 5 ft. wide external sidewalks for the site, however, the developer has requested to pay a fee in lieu of in the amount of \$8,280 since the area is not recommended for sidewalks according to the City’s Recommended Pedestrian Plan.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Interconnectivity has not been shown for the site. The developer is requesting a modification of the City requirement due to the nature of adjacent developments and their existing site conditions.

City water and sewer are available to serve the subject property. A portion of the property is located within special flood hazard areas known as the 100, 500-year floodplains, as well as, within the floodway. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Cuyler Best Road. A Type A 10' wide landscape buffer is required along all property lines and vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Commercial dumpsters will be utilized for garbage collection and have been identified on the submitted site plans. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and cedar-shake faux-vinyl siding. Roofing materials will be 30-year architectural shingles. Staff will ensure all multi-family development design standards, including 20% open space requirement, are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

The subject property is located outside the City limits. Since City utilities are located within 1,000 ft. of the site, the developer will be required to connect to City water and sewer, as well as, annex into the City limits.

At the public hearing held on March 15, 2021, the applicant came forward in support of the request and specified a rezoning was not necessary for the proposed use. He indicated 133 units were allowed with the Conditional Use Permit request however, the developer is proposing a maximum of 80 units. Six citizens spoke in opposition primarily citing traffic congestion, safety concerns and potential off-site runoff.

The Planning Commission, at their meeting held on March 29, 2021, recommended approval of a Conditional Use Permit for the construction of an 80-unit apartment complex located in the R-9 (Residential) zoning district.

Councilmember Aycock made a motion to deny the conditional use permit request. The motion was seconded by Councilmember Polack. Councilmembers Jones, Broadaway, Polack, Matthews and Aycock voted in favor of the motion to deny the associated conditional use permit. Mayor Pro Tem Ham and Councilmember Broadaway voted against the motion. The motion passed 4:2.

Authorization of an Agreement with Goldsboro Football Club Youth Academy for Use Of Bryan Multi-Sports Complex And Other City Fields For Soccer Games And Practices. Approved. The City of Goldsboro was approached by the Goldsboro Football Club Youth Academy, a North Carolina nonprofit organization interested in using our fields. GFCYA would like to make use of City fields for their practices and games, including the Bryan Multi-Sports Complex.

The City of Goldsboro constructed the Bryan Multi-Sports Complex for local play and as a venue for sports tourism. Goldsboro Football Club Youth Academy proposes to exchange

volunteer hours at sports events in lieu of payment for field usage. Allowing Goldsboro Football Club Youth Academy to use the fields support our commitment to sports tourism.

Councilmember Matthews asked if the use of the fields included the lights and if they were a local group. Ms. Brown stated yes and they are a local group.

Upon motion of Councilmember Jones, seconded by Councilmember Polack and unanimously carried, Council authorized the Mayor and City Clerk to enter into an agreement with the Goldsboro Football Club Youth Academy for a 6-year term that includes an option for either organization to cancel the agreement with 90 day's written notice.

City Manager's Report. Mr. Salmon stated the NCDHHS "County Alert System" depicts Wayne County as: "Moderate Impact/Community Spread" (only one NC county is rated lower/low impact). The Daily Positive Tests - slightly up from 8 to 9; Active Cases - down from 127 to 95 (~10% of post-holiday high). COVID vaccinations are available. The County is moving to Group 4 (Adults at Higher Risk for Exposure and Increased Risk of Severe Illness) and Group 5, which is anybody, if you would like a vaccine, please contact the health department. I would like to commend the Goldsboro Fire Department, the water rescue team assisted many units in Wayne County to find the two drowning victims this past week. Parks and Recreation did an Easter Bag giveaway on March 31st at the Bryan MSCX, 300+ Easter bags were provided during the drive-thru event. I would also like to recognize the Goldsboro Police Department, Public Works and IT Department who over Easter fixed some communication repairs. The Litter sweep is scheduled for April 17th. Code Enforcement staff will assist in volunteer coordination and provide supplies. You may contact Rachel Smith at 919-580-4313 by April 12th to sign up to help with this effort.

Mayor and Councilmembers' Reports and Recommendation.

Councilmember Aycock stated no comment.

Councilmember Matthews stated I would like to thank everyone who came and participated in the Parade of Love for the Poplar Street Apartments. It was a beautiful event, it mattered a lot to me you being there, but it mattered even more to the residents. I also want to thank the Fire Department from the mighty Station 4 in District 4 came out and lead the procession. Thank you to the city manager for taking the time out to participate as well. Best wishes to the seniors, senior games started this past week and they are excited and fired up.

Councilmember Matthews read the following Proclamation.

Women's History Month Proclamation. Mayor Pro Tem Ham proclaimed the month of March 2021 as "Women's History Month" in the City of Goldsboro and encourage all citizens to observe this month by participating in and supporting all festivities celebrating the proud history and many accomplishments of women.

Councilmember Polack stated first I would like to applaud Councilmember Matthews on the event you had, I would have been there if I would have had the car seat for the baby. I also want to give a shout out to Ms. Linda Jordan for her organizational outreach within her community. I had a note on my windshield to call immediately and it was about establishing a cleanup initiative named Adopt a Block. Councilmember Polack shared information regarding the cleanup initiative. I think it is going to be a collaborative effort that we will see grow. I implore everyone to be safe throughout this time.

Councilmember Broadaway I just want to say a huge note of appreciation to Dr. Stackhouse and everyone at the health department with the way they have organized the Bussman Building. We are now ahead of the pack; anyone can go down there to get a COVID shot. Anyone can get a shot. A lot of EMT's have worked, a lot of volunteers, makes you proud of Wayne County.

Councilmember Jones stated I would like to thank the individuals who did not give up on looking for that father and son. Thank you so much, even though the outcome was not what we

wanted it to be, at least they did not give up. I want to thank the individuals who have volunteered for District 1 cleanup. There is monies available for funeral expenses, COVID Funeral Assistance, families can apply for up to \$7,000 for burial. COVID has really changed our lives, we have lost loved ones, if you need assistance, I do have that on my page or I can email.

Mayor Pro Tem Ham stated I would like to speak of the appreciation to our Fire Department, all the other agencies, volunteers, businesses, who have contributed their time, effort, food, or whatever to the search of the father and son who drowned last week. It was a very sad situation, the rescuers never gave up until they found them. Litter pickup, I had an opportunity last week to speak to the base commander and one of the things we talked about was litter. That was also one of Mayor Allen's big issues that we heard him talk about. We need to give our best effort to try to keep litter off the streets. Finally, I learned today, we lost a member of our community, Wilbur Shirley. His name is synonymous with Goldsboro. My heart goes out to the family, he will be missed.

The meeting adjourned at 8:19 p.m.

David Ham
Mayor Pro Tem

Melissa Capps, MMC/NCCMC
City Clerk

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD
APRIL 19, 2021

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on April 19, 2021 with attendance as follows:

Present: Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember Gene Aycock
Ron Lawrence, City Attorney
Tim Salmon, City Manager
Melissa Capps, City Clerk

Absent: Mayor Chuck Allen

Call to Order. Mayor Pro Tem Ham called the meeting to order at 5:00 p.m.

Adoption of the Agenda. Upon motion of Councilmember Broadaway, seconded by Councilmember Aycock and unanimously carried, Council adopted the agenda.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Councilmember Polack and unanimously carried, Council convened into Closed Session to discuss economic development, potential litigation and personnel matters.

Council came out of Closed Session.

NC Freedom Fest. Mr. Doug McGrath provided the following information:

Military (& 1stResponders) Appreciation Festival

- Military (& 1stResponders) Appreciation Festival for the City of Goldsboro
- Brings the base and community together in a family-friendly setting downtown Goldsboro
 - One community...
- With strategic partnerships with the Goldsboro Elks, DGDC, SJAFB, Parks & Rec, Travel & Tourism, Downtown Merchants Association, the Arts Council and the Military Affairs Committee

Current Sponsors...

- Georgia-Pacific
- Jernigan Furniture
- Seymour Johnson AFB Military Affairs Committee
- Goldsboro Pediatric Dentistry & Orthodontics
- Bekins
- Wayne UNC Health Care
- Curtis Media Group
- Coastal Beverage Co.
- Zaxby's
- Hampton Inn
- Mt. Olive Pickle
- Elks USA
- Goldsboro
- The Buzz
- Atlantic Casualty
- Downtown Goldsboro Development Corp

Concept

- Week long series of events
- Sept 15 -18, culminating in main event on Saturday, **Sept 18, 2021** (Birthday of the USAF)
 - Family friendly
 - Free admission
 - Regional draw
 - Led by a new non-profit with support from community partners
 - Finance –Event costs covered with a sponsorship campaign

Event elements

- Sat, 8/14 –Kick-off party
- Thurs, 8/26 History Night @ the Museum
- Weds, 9/15 Golf Tournament during the day
- Movie night at the Paramount Theatre -evening
- Thurs, 9/16 Light programming to drive traffic to downtown Merchants
- Fri, 9/17 Grub @ the Hub (similar to Center Street Jam)
- Sat, 9/18 (Main Event)
 - 5k fun run
 - Bike & Car Show
 - Craft Vendors
 - Kids Activities
 - Static Displays
 - Corn Hole Tournament
 - Chicken Wing Cook-off
 - Military Appreciation Awards
 - **Live Music**

Live Music

- Friday, 9/17 –
 - Soul Psychedelic
- Sat, 9/18 (Main Event)
 - Tyler Davis
 - Drummer's World
 - Sayer McShane
 - Brooke McBride

Site...

- Center Street
- Main events
 - The Hub
 - The empty lot @ 207 S. Center Street
 - Main stage provided by SJAFB
 - Kids zone –Southwest corner of empty lot
- Will request street closures at a later date

Issues

- The Kids zone is an essential element
- This was a recommendation from SJAFB based upon their history of events
- The cost is significant & with the following event enhancements we can cover the cost
- A dedicated sponsor (GPDO) has been added with funding which covers part of our cost
- We add days for the Carnival Rides (fee based to the public)
- **Requesting Council approval to open Thursday & Friday hours which conflicts with 50 year old statute.**
- Saturday will be free to the public from 4 –7 & fee based from 7 until close

Summary

- Military (& 1st Responders) Appreciation festival hosted by NC Freedom Fest, Inc (a 501-c) with approval from the City of Goldsboro with strategic partners
- Brings the base & community together in a family-friendly setting downtown Goldsboro
- Coordinated series of events from Sept 15 - 18 (Birthday of the USAF)
- Eliminates the redundancy / overlap from prior year events
- Funded thru a sponsorship campaign and strategic partnerships

- Need Council approval to add two fee based days for Kids zone

Mr. Salmon shared information regarding the City's Code of Ordinances Chapter 111 which addresses Amusements to include Carnivals. This Chapter of the code was adopted on March 15, 1971 and currently prohibits the holding of a carnival in the city limits.

Council discussed the code. Council is generally in support of carnivals in the city, come to city manager for approval and do not have to be a city sponsored event.

Councilmember Matthews asked about the fee and what it might be. Mr. McGrath shared information regarding the proposed fee for rides. Mr. Salmon shared those rides would be free on Saturday.

Public Comment Period Discussion. Council discussed the current public comment period policy. Councilmember Jones shared concerns regarding the current policy which included #5, #4 and #7. Council's discussion included decorum, conduct and the term reasonable.

Councilmember Polack made a motion that we reconvene back to our twice a month meeting at 30 minute time period with 3 minutes per 10 people. Also recommended provision with decorum in relation # 5 on Ms. Jones decorum concern. Councilmember Aycock seconded the motion.

Councilmember Polack retracted the motion to say we allow 30 minutes with the necessary correction. After discussion, Mayor Pro Tem Ham asked for a reinstated motion.

Councilmember Polack made a motion that we reconvene back to our 30 minutes time frame, twice a month meetings, each person having 3 minutes talking maximum. Councilmember Aycock seconded the motion. Mayor Pro Tem Ham, Councilmembers Jones, Polack and Aycock voted in favor of the motion. Councilmembers Broadway and Matthews voted against the motion. The motion carried 4-2.

CU-3-21 New Hope Place Apartments (Multi-Family Dwellings) – North side of Cuyler Best Road between Oxford Boulevard and Glenda's Point. Attorney Lawrence shared at the last meeting there was a motion to deny the conditional use permit, however, no criteria was listed. Attorney Lawrence reviewed Section 2.2.8 and Section 2.2.12(2) of the Goldsboro Unified Development Ordinance which stated "shall propose specific findings, based upon the evidence submitted, justifying such a conclusion." There was not sufficient information to draft an order denying the conditional use permit so we had to put it back on the agenda to bring back before you, so that you could go through the necessary steps to back the determination if you can deny it, then you have to base it on the criteria in the ordinance.

City Council may deny the permit if it concludes, based upon information submitted at the public hearing that if completed as proposed the development:

1. Will materially endanger the public health or welfare; or
2. Will substantially injure the beneficial use of adjoining or abutting property; or
3. Will not be in harmony with existing development and uses within the area in which it is located; or
4. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.

Council discussed.

Mayor Pro Tem Ham made a motion to accept the recommendation of the Planning Commission and approve the Conditional Use Permit for the construction of an 80-unit apartment complex located in the R-9 (Residential) zoning district. The motion was seconded by Councilmember Broadway. Councilmember Matthews stated Ron, so there is really no choice, I understand why we made the decision we made but because we cannot substantiate. Attorney Lawrence stated that is correct. Additional discussion included Tiffany Gardens project and Attorney Lawrence shared that was a rezoning request. Mayor Pro Tem Ham called for a vote. Mayor Pro Tem Ham, Councilmembers Jones, Polack and Aycock voted in favor of the motion. Councilmembers Matthews and Aycock voted against the motion. The motion passed 4:2.

Consent Agenda Review. Each item was reviewed.

Upon motion of Councilmember Polack, seconded by Councilmember Aycock and unanimously carried, Council recessed at 6:54 p.m. until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on April 19, 2021 with attendance as follows:

Present: Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember Gene Aycock

Absent: Mayor Chuck Allen

Mayor Pro Tem Ham called the meeting to order at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church Ministries provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Upon motion of Councilmember Broadaway, seconded by Councilmember Jones and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of March 1, 2021.

Mr. Durwood Stevenson, Executive Director, US 70 Corridor Commission presented the following Resolution.

I-42 Naming Dedication Resolution. Resolution Adopted. Transportation facilities in Eastern North Carolina are essential to the expedient movement of goods, services and residents of the Great State of North Carolina. The City of Goldsboro has served as the Lead Planning Agency for transportation in the Goldsboro Urban Area which encompasses a majority of Wayne County. The City of Goldsboro and Wayne County have successfully partnered in their efforts to influence the allocation of funds for the location of superior transportation facilities which would enhance the attractiveness of the area to new business and industry. Chuck Allen, a local business owner in Goldsboro, who served the public in the capacities as a City of Goldsboro Councilmember and Mayor, was instrumental in supporting and promoting the planning and construction of a future interstate highway which would connect I-40 to Morehead City through Wayne County. As a public servant, Chuck served his constituents well by recognizing that transportation is the key to North Carolina's economic growth and recruitment of jobs. Chuck Allen, has been involved in the promotion, design and planning of the Goldsboro Bypass, or future I-42 corridor within Wayne County through service on various committees including his role as Chairman of the Transportation Advisory Committee and a founding member of the Highway 70 Corridor Commission. Chuck put forth his dedication to making the Goldsboro Bypass, or future I-42 corridor project a reality through his extensive service to his fellow citizens. On May 27, 2016 Governor Pat McCrory and the North Carolina Department of Transportation joined state and local officials and members of the Highway 70 Corridor Commission to open the completed Goldsboro Bypass, or future I-42. It would be most fitting for the State of North Carolina and the City of Goldsboro to recognize him in a permanent, public manner. The Council hereby recommends honoring Chuck Allen by requesting that the North Carolina Department of Transportation dedicate and name a portion of the future I-42 corridor in Goldsboro, Wayne County, North Carolina, extending from US 13 approximately 5 miles to the vicinity of SR 1719 North Beston Road in honor of Mr. Chuck Allen.

Upon motion of Councilmember Aycock, seconded by Councilmember Broadaway and unanimously carried, Council approved the following entitled Resolution:

RESOLUTION 2021-27 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO REQUESTING THAT THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION DEDICATE AND NAME A WAYNE COUNTY PORTION OF FUTURE I-42 IN GOLDSBORO, WAYNE COUNTY, NORTH CAROLINA IN HONOR OF CHUCK ALLEN”

Mayor Allen arrived at 7:05 p.m.

Special Presentation – Order of the Long Leaf Pine. Since 1963, North Carolina’s governors have reserved their highest honor, The Order of the Long Leaf Pine award, for persons who have made significant contributions to the state and their communities through their exemplary service and exceptional accomplishments. Persons named to The Order become North Carolina “Ambassadors” with their names and award dates recorded on a Roster maintained by The Order of the Long Leaf Pine Society.

Mr. Phil Baddour provided comments and presented the Order of the Long Leaf Pine to Mayor Chuck Allen.

A video of Governor Roy Cooper congratulating Mayor Allen on receiving the Order of the Long Leaf Pine was played.

Representative John R. Bell, IV provided comments and presented Mayor Allen with a Certificate and a framed NC Flag.

Upon motion of Councilmember Broadaway, seconded by Councilmember Aycock and unanimously approved, Mayor Allen was excused from the remainder of the meeting.

Mayor Allen left at 7:15 p.m.

Mayor Pro Tem Ham read the following:

Marty Tschetter Day Proclamation. Mayor Pro Tem Ham proclaimed April 20, 2021 as “Marty Tschetter Day” in Goldsboro, North Carolina.

Councilmember Jones read the following Proclamation.

National Service Recognition Day Proclamation. Mayor Pro Tem Ham proclaimed April 6, 2021, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities.

Employee Performance Awards. Employee of the Quarter. Rodney Exum sets the example for others to follow. He assisted the "Meals on Wheels" cause and donated his time to deliver meals to residents of the City of Goldsboro. Rodney assisted with an emergency bypass line installation. His efforts averted sewage from entering the Neuse River and saved the City approximately \$25,000 per day in environmental fines. He used cameras to examine a total of 1,325 feet of building sewers. He also identified the cause of and resolved sewer stoppage issues to five customers’ homes. Rodney has worked diligently to receive Water Distribution & Sewer Pipeline Assessment certifications. He has significantly increased his job proficiency in the Distribution & Collections section. Rodney's selflessness and attention to detail are excellent examples for his peers to follow. He is a proven performer with a bright future ahead of him. Rodney Exum’s accomplishments reflect well on himself and the City of Goldsboro.

Supervisor of the Quarter. Brad goes above and beyond the call of duty every day. Having to adjust to a new way of life and operational procedures for the City due to COVID-19, Brad responded in a highly efficient, exceptionally timely, and utmost professional manner. Through every virtual meeting, adopting new ways of utilizing technology, Brad enabled the City Council, citizen boards, and employees to accomplish their mission with the transparency expected from local government. Brad has looked for quick solutions that are cost effective and able to be implemented on short notice, with minimal impact on the end users. He has been involved in all aspects of setup and operating the technology behind the scenes. Since October 1, 2020, IT staff have setup 264 virtual meetings, which includes Council and board meetings that

are streamed live and staff meetings. Brad has worked extensive hours to ensure these meetings are supported by IT staff, has always proven to be adaptable and has maintained a positive attitude through it all. Brad Hinnant's accomplishments reflect well on himself and the City of Goldsboro.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items G, H, I, J, K, L and M be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway. A roll call vote resulted In Mayor Pro Tem Ham, Councilmembers Jones, Broadaway, Polack and Aycock voting in favor of the motion. Councilmember Matthews voted against the motion. The motion passed 5:1. The items on the Consent Agenda were as follows:

Authorizing Finance Director to Purchase from the BuyBoard National Purchasing Cooperative. Resolution Adopted. The BuyBoard National Purchasing Cooperative is a cooperative formed between the National School Boards Association (NSBA) and several state school boards associations to streamline the buying process for schools, municipalities, and other public entities.

Developed to comply with state laws that require governmental entities to make purchases from an approved list of vendors who have gone through a competitive procurement process. General Statute 143-129 establishes the State bidding requirements and within this statute, section (e) provides exceptions to these requirements. Paragraph (3) of the exceptions allows purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing services at discount prices to two or more public agencies.

The cooperative requires that each Cooperative Member's participation is duly authorized by its governing body. A copy of the interlocal participation agreement and the bylaws were provided for reference.

The City is implementing a preventative maintenance program that will extend the life of water valves and fire hydrants by "exercising" them on a regular schedule. The valve truck is being purchased through the Distribution and Collections division of Public Works and was funded in the fiscal year 2021 budget for a cost of \$147,500. The equipment that is required to perform this program is called a Vactruck, and is offered on an existing competitive bid award with BuyBoard.

It is recommended the following entitled resolution authorizing the Finance Director to enter into the interlocal participation agreement with BuyBoard National Purchasing Cooperative be approved. Consent Agenda Approval. Aycock/Broadaway (5 Ayes : 1 Nay)

RESOLUTION NO. 2021-28 "A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH BUYBOARD NATIONAL PURCHASING COOPERATIVE"

Resolution – Intent to Standardize Christmas Wreath Decorations. Resolution Adopted. The City of Goldsboro currently owns forty-four, 4.5 foot wreaths made by Mosca Design, catalog number BC-362 for decorating City streets during the holidays. The City wishes to increase the number of wreaths and to maintain uniformity of the decorations. However, size, design, and mounting hardware varies greatly between manufacturers.

General Statute 143-129 establishes the State bidding requirements for purchase of apparatus, supplies, materials, or equipment. Subsection (e)(6)(iii) grants the city authority to exempt purchases from the bidding requirements when standardization or compatibility is the overriding consideration.

The Council may standardize the current design and re-evaluate if the design is discontinued, and additionally at 5 year intervals.

It is recommended the Council authorize the standardization of the wreaths to the Mosca Design catalog number BC-362 4.5 foot in order to maintain uniformity of decorations along the City streets and adopt the following entitled Resolution. Consent Agenda Approval. Aycock/Broadaway (5 Ayes : 1 Nay)

RESOLUTION NO. 2021-29 “RESOLUTION OF INTENT TO STANDARDIZE CHRISTMAS WREATH DECORATIONS”

Resolution - Approval or Rejection Authority for Purchase Contracts. Resolution Adopted. General Statute 143-129 establishes the State bidding requirements for the purchase of apparatus, supplies, materials, or equipment, and subsection (a) paragraph 2 provides that the governing body may, subject to any dollar restriction, or other condition the body elects to impose, the ability to delegate to the city manager or manager’s designee authority to award purchase contracts, reject bids, or re-advertise to receive bids on behalf of the City.

The budgeting process of the city, with Council’s approval allocates funds for the purchase of certain apparatus, supplies, materials, or equipment. The State purchasing laws require the council to approve the procedures for letting of purchase contracts when the expenditure exceeds \$90,000.

By granting the city manager authority to award or reject bids in the purchase contract “formal range,” it would expedite the procurement of goods and equipment for departments, and assist with their daily responsibilities.

It is recommended the Council grant the city manager or the manager’s designee authority to award purchase contracts, reject bids, or re-advertise to receive bids on behalf of the City and adopt the following entitled Resolution. Consent Agenda Approval. Aycock/Broadaway (5 Ayes : 1 Nay)

RESOLUTION NO. 2021-30 “A RESOLUTION DELEGATING TO THE CITY MANAGER OR MANAGER’S DESIGNEE APPROVAL AND REJECTION AUTHORITY FOR PURCHASE CONTRACTS”

Marker or Memorial Policy for Goldsboro Parks and Recreation. Resolution Adopted. The current policy requires nominees for markers to have been at least 70 years old and a resident of the City of Goldsboro a minimum of 30 years. The current policy does not have a residency or time requirement for memorials.

Staff recommends updating the policy by removing the age requirement and the living memorial option. In addition, staff recommends all nominees be a resident of the City of Goldsboro at some point in their life (see attached policy).

It is recommended Council adopt the following entitled resolution amending the policy governing the acceptance and placement of markers and memorials within City parks and play areas. Consent Agenda Approval. Aycock/Broadaway (5 Ayes : 1 Nay)

RESOLUTION NO. 2021-31 “A RESOLUTION AMENDING A POLICY GOVERNING THE ACCEPTANCE AND PLACEMENT OF MARKERS AND MEMORIALS WITHIN CITY PARKS AND PLAY AREAS”

Commission on Community Relations and Development Appointment. Resolutions Adopted. Ms. Hiawatha Jones was appointed to the Commission on Community Relations and Development on December 17, 2018 with her term to expire on December 31, 2021. Ms. Jones was appointed to the District 1 Council seat on February 24, 2021 and therefore her position on the Commission on Community Relations and Development is now vacant.

Mr. Ahmad Pittman has submitted an application to serve on the Commission on Community Relations and Development. At the Council Work Session on March 15, 2021 Council discussed the vacancy and selected Ahmad Pittman to fill the vacancy.

Staff recommends Council adopt the following entitled Resolutions:

1. Appointing Mr. Ahmad Pittman to the Commission on Community Relations and Development.
2. Commending Ms. Hiawatha Jones who has served on the Commission on Community Relations and Development. Consent Agenda Approval. Aycock/Broadaway (5 Ayes : 1 Nay)

RESOLUTION NO. 2021-32 “ RESOLUTION APPOINTING A MEMBER TO AN ADVISORY BOARD AND COMMISSION”

RESOLUTION NO. 2021-33 “RESOLUTION COMMENDING AN INDIVIDUAL WHO HAS SERVED ON THE COMMISSION ON COMMUNITY RELATIONS AND DEVELOPMENT OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUAL WITH A CERTIFICATE OF APPRECIATION”

Resolution Authorizing the Mayor and City Clerk to Execute a Second Amendment to the Memorandum of Understanding with the County of Wayne. Resolution Adopted.

The City of Goldsboro and the County of Wayne entered into a Memorandum of Understanding in October 8, 2019, for the County to market 2.5 acres for the development of a hotel to compliment events at the Maxwell Center. On March 1, 2021, the City of Goldsboro and the County of Wayne amended the Memorandum of Understanding with the following changes:

1. The County will be solely responsible for marketing 2.65 acres for future hotel development of the property.
2. The County may only market the 2.65 acres for hotel development and may offer the property for sale at no cost to potential developers.
3. The County will continue to oversee hotel marketing for three years from the date of execution of the original Agreement. If the County is unable to secure a developer after such three-year period, the City shall resume marketing responsibilities of the 2.65 acres.
4. The City will begin the marketing of the remaining 3.35 acres as depicted in Exhibit A for restaurant and/or retail development. The Parties agree that, to maximize marketability of this remaining acreage, any location of the hotel shall be designed and placed on the parcel such that the remaining acreage shall be able to accommodate two (2) restaurants; and also such that the line of sight of the Maxwell Center from Wayne Memorial Drive shall be maximized.
5. Although the City will repay County the \$138,000 indebtedness for the retaining pond out of the proceeds of the sale of the remaining 3.35 acres, the County agrees to consider reducing said sum as the City is agreeing for the marketing and use of a potential hotel the additional 0.15 acres to the original agreement. In no event shall said reduction exceed \$60,500.00.

The City of Goldsboro and the County of Wayne wish to amend the agreement entered previously dated March 1, 2021, with changes to include updating the wording to clarify the amended agreement and the following changes:

1. The City agrees to convey, via a General Warranty Deed, up to 4.0 acres identified as Lot 1 to the County as depicted in the attached Exhibit A which is incorporated herein by reference. A more precise description of Lots 1, 2, and 3, shall be determined by a surveyor and depicted in a recorded plat with the Wayne County Registry so that the parties may effectuate a General Warranty Deed.
2. Upon recordation of the General Warranty Deed, the County will excuse Sixty-Nine Thousand Dollars (\$69,000.00) of the money owed by the City to the County for the construction of the retention pond on the property.

3. The City will market Lot 2 and Lot 3 in Exhibit A for restaurant and/or retail development.
4. The City will repay County the remaining \$69,000 owed for the retention pond upon the sale of Lots 2 and 3.

A copy of the Second Amendment to the Memorandum of Understanding was provided.

It is recommended Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a second amendment to the Memorandum of Understanding with the County of Wayne as described above. Consent Agenda Approval. Aycock/Broadaway (5 Ayes : 1 Nay)

RESOLUTION NO. 2021-34 “A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF WAYNE”

Departmental Monthly Reports. Accepted as Information. The various departmental reports for March 2021 were submitted for the Council’s approval. It was recommended Council accept the reports as information. Consent Agenda Approval. Aycock/Broadaway (5 Ayes : 1 Nay)

End of Consent Agenda.

City Manager’s Report. Mr. Salmon stated the Paramount over the last two weeks had 13 rental/use days; 7 public performances; 5 livestream events. They are open for business at 50% capacity. The GEC is open as well. The Fire Department did an excellent job of recognizing the new firefighters graduating from the Fire Academy Class on Thursday night at the GEC. I’d like to mention the Litter Sweep that went on Saturday, we had 7 groups, an estimated 100 plus volunteers supporting the clean-up activities. Thank you very much for that.

Mayor and Councilmembers’ Reports and Recommendations.

Councilmember Jones stated the litter sweep turned out really well for District 1. I would like to thank Bobby Harvey and my church family for coming out and helping move some of the harder things. I would like to thank the Bridge Church for supplying food and drinks afterwards. Thank you so much. We have just begun working in our district. I will be talking to with you even more, I do want to hear from my constituents. Look for a newsletter soon.

Councilmember Broadaway stated I would like to congratulate all who received awards. I just have to say something about Chuck Allen and what a special person he has been. I know of no one who loves Goldsboro more than he did. All the things he did for Goldsboro that very few people knew about. He gave his salary for awards for employees at the city. The only thing he did bad was drive. No one loved Goldsboro more than Chuck Allen. Now more than anything, I ask that we all pray for Chuck and his family.

Councilmember Polack stated I would like to continue to pray that the nation, that justice will be served in this country as we are living in a climate where black and brown are being targeted and killed by some of those sworn to protect us. I myself was followed and pulled by an officer the later part of last week; I was infuriated, but more importantly was scared due to the killing of a young black man that occurred two days prior to my stop due to a similar situation. I was however able to follow-up on the stop and was reassured it there was a glitch in the system, the driver’s license side of it, and the officer was very courteous. But it is a sad time when an individual has done nothing wrong to be in fear, so I solicit local and widespread prayer moving forward to correct the injustices that we are seeing across the nation. We need healing at this time. I also would like to say congratulations to the fire academy that just recently graduated, I wish I could have been a part of that ceremony. Good luck and best wishes moving forward. Thank you for what you do.

Councilmember Matthews stated no comment.

Councilmember Aycock stated no comment.

Mayor Pro Tem Ham stated we witnessed achievements by two special individuals in Goldsboro. One was with us tonight, Mayor Allen. The other one should have been here but he passed away too early in life. These are two individuals in their separate endeavors that tried to devote their lives in their separate endeavors that tried to devote their life to making Goldsboro a better place. Mayor Allen is still with us, he looked great, it was nice to see him tonight. I saw the love for this man exhibited by tears by people during the ceremony. We have a lot more people like that in Goldsboro. We hope that continues to make Goldsboro a better place.

The meeting adjourned at 7:39 p.m.

David Ham
Mayor Pro Tem

Melissa Capps, MMC/NCCMC
City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
May 17, 2021 COUNCIL MEETING

SUBJECT: Presentation of the FY2018-2019 audited financial statements.

BACKGROUND: G.S. §159-34, Annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant. The auditor shall be selected by, and shall report directly to the governing board.

DISCUSSION: Partner in charge, Mr. John Frank, CPA, and Mr. Chad Cook, CPA will present a summary of the FY2018-2019 audited financial statements to Council.


RECOMMENDATION: No action necessary.

Date: 5/12/2021



Catherine F. Gwynn, Finance Director

Date: 5/12/21



Timothy M. Salmon, City Manager

DHG

GOVERNMENT

Board Presentation

City of Goldsboro

May 17, 2021

We have audited the financial statements of the City of Goldsboro as of June 30, 2019.

Our responsibility is to express an opinion on these financial statements and perform an audit to obtain reasonable assurance the financials are free from material misstatement.

Services Performed:

- Audit of the 2019 basic financial statements
- Compliance audit in accordance with the Uniform Guidance
- Pension examination for 2019

Independent Auditors' Report

- Our report on the 2019 financial statements expresses an unmodified opinion on the fair presentation of the basic financial statements in all material respects in accordance the accounting principles generally accepted in the United States of America. Our report can be found on Page 1 of the Comprehensive Annual Financial Report
- An “Emphasis of Matter” paragraph is included in our report which draws attention to restatements made to beginning net position in the governmental activities, and business-type activities (Utility Fund) to correct errors noted in capital assets, long-term debt and various receivable balances. Restatements were also made to beginning fund balances in the General Fund and other governmental funds to correct errors in various receivable balances and interfund balances. Our opinions are not modified with respect to these changes.

Summary of Prior Period Restatements

<u>Government-Wide Level</u>			
	Governmental		Business-Type
	<u>Activities</u>		<u>Activities</u>
Net position at June 30, 2018:			
Balances as previously reported	\$ 45,243,910		\$ 58,094,974
Adjustments:			
Capital assets, net	1,268,260		1,108,594
Receivable and reserve adjustments	643,348		(40,543)
Notes receivable and accrued interest receivable	330,000		-
Notes payable allocation	<u>(195,491)</u>		<u>207,691</u>
Balances as restated	<u>\$ 47,290,027</u>		<u>\$ 59,370,716</u>

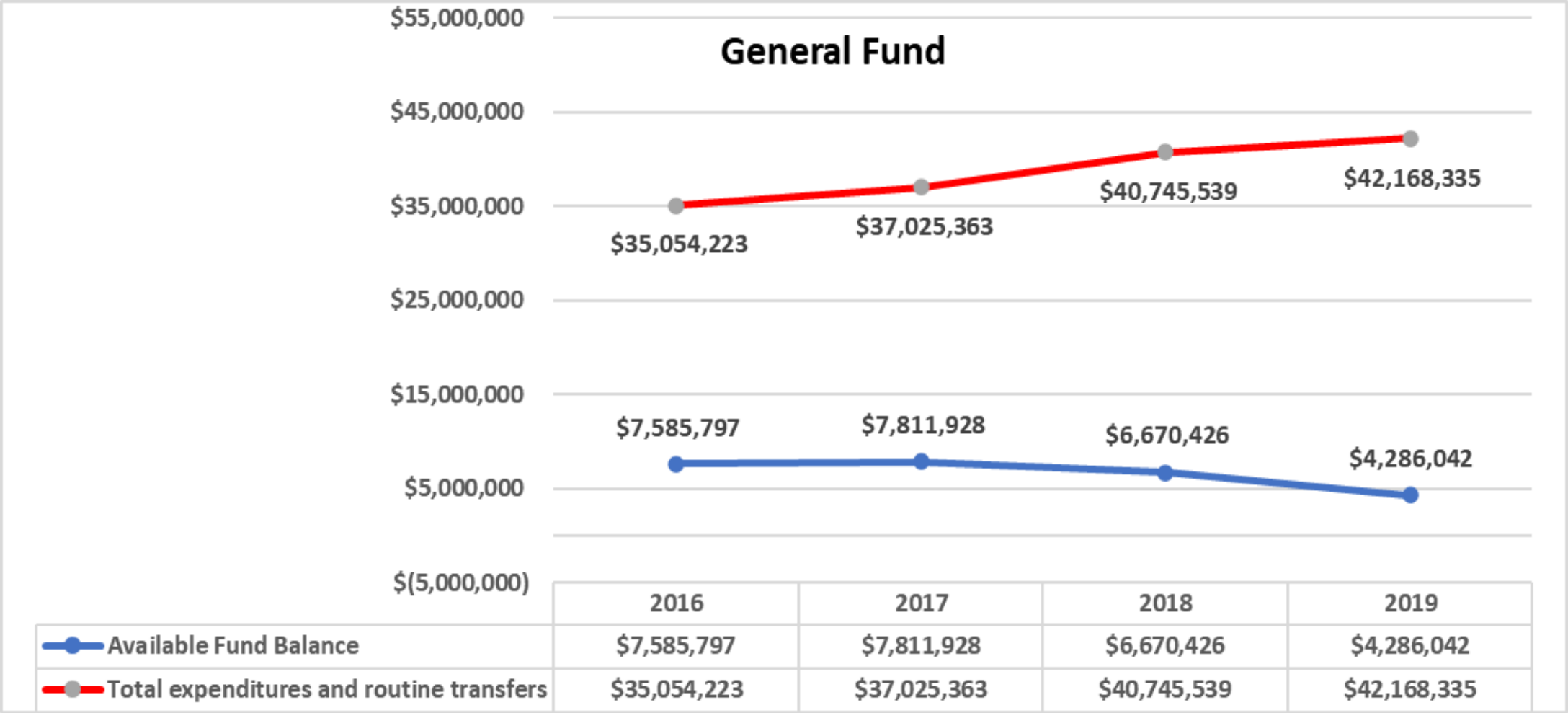
Summary of Prior Period Restatements

<u>Fund Level</u>				
			Other	
	General		Governmental	Utility
	<u>Fund</u>		<u>Funds</u>	<u>Fund</u>
Fund balances / net position at June 30, 2018:	\$ 12,274,765		\$ 1,245,119	\$ 57,698,435
Balances as previously reported				
Adjustments:				
Due to/from	(100,000)		100,000	-
Capital project closure	297,086		(297,086)	-
Capital assets, net	-		-	1,108,594
Receivable and reserve adjustments	643,348		-	(40,543)
Notes payable allocation	<u>-</u>		<u>-</u>	<u>207,691</u>
Balances as restated	<u>\$ 13,115,199</u>		<u>\$ 1,048,033</u>	<u>\$ 58,974,177</u>

General Fund - Fund Balance Summary

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Total fund balance - General Fund	\$ 10,983,836	\$ 13,646,593	\$ 12,274,765	\$ 10,787,621
Less:				
Nonspendable fund balance	(589,493)	(564,291)	(606,124)	(187,925)
Restricted fund balance	<u>(2,808,546)</u>	<u>(5,270,374)</u>	<u>(4,998,215)</u>	<u>(6,313,654)</u>
Fund balance available for appropriation	<u>\$ 7,585,797</u>	<u>\$ 7,811,928</u>	<u>\$ 6,670,426</u>	<u>\$ 4,286,042</u>
Total expenditures and routine transfers	<u>\$ 35,054,223</u>	<u>\$ 37,025,363</u>	<u>\$ 40,745,539</u>	<u>\$ 42,168,335</u>
Available fund balance as a percentage of expenditures and transfers to other funds	<u>21.6%</u>	<u>21.1%</u>	<u>16.4%</u>	<u>10.2%</u>

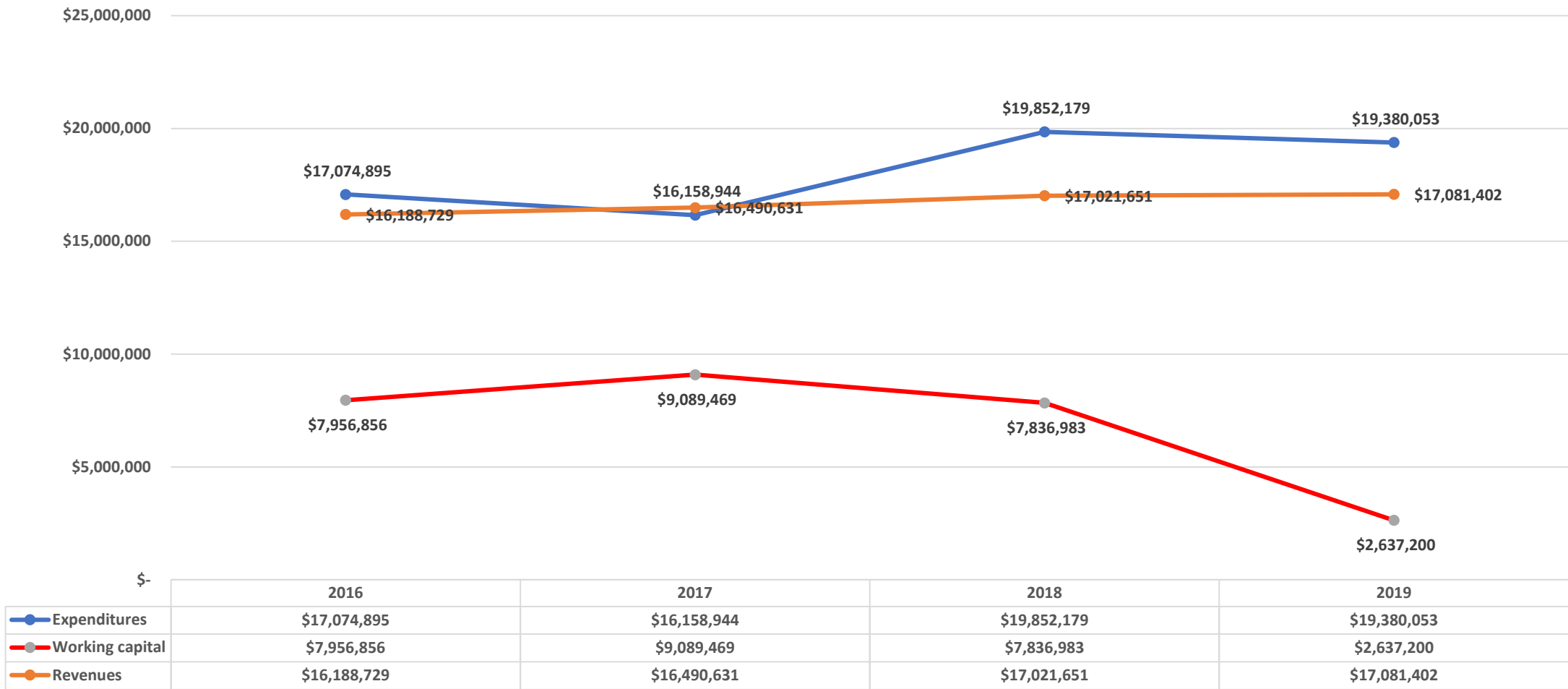
General Fund - Fund Balance Summary



Utility Fund

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Revenues (budgetary basis)	<u>\$ 16,188,729</u>	<u>\$ 16,490,631</u>	<u>\$ 17,021,651</u>	<u>\$ 17,081,402</u>
Expenditures (budgetary basis)	<u>\$ 17,074,895</u>	<u>\$ 16,158,944</u>	<u>\$ 19,852,179</u>	<u>\$ 19,380,053</u>
Working capital *	<u>\$ 7,956,856</u>	<u>\$ 9,089,469</u>	<u>\$ 7,836,983</u>	<u>\$ 2,637,200</u>
* - Working capital consists of current assets (excluding restricted cash) minus current liabilities				

Utility Fund



Compliance Reporting

- **Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards**
 - ***Finding 2019-01*** – Material Weakness – Multiple errors were identified that required restatement to prior year's balances. Audit completed late.
 - ***Management's response:*** Caused by a number of factors including retirement of two key management personnel, deficiency in succession planning, and inadequate written procedures. Current management has added staff and documented procedures. Several part-time positions still need to be filled.
 - ***Finding 2019-02*** – Material Weakness, Material Non-Compliance – City did not file annual disclosure of certain financial and statistical data for fiscal 2019 by deadline of 1/31/2020.
 - ***Management's Response:*** Finance director has created written documentation and reminders to ensure future compliance.

Compliance Reporting

- **Report on Compliance for each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance.**
 - ***Finding 2019-03*** – Significant Deficiency – Financial and compliance audits for fiscal 2019 were not completed by extended deadline.
 - ***Management's response:*** Written procedures have been put in place to ensure annual reporting requirements are completed in a timely manner.
 - No material weakness were identified.

Compliance Reporting

- **Report on Compliance for each Major State Program and on Internal Control Over Compliance Required by the Uniform Guidance.**
 - No findings, unmodified opinion on compliance
 - No material weakness or significant deficiencies

DHG

Questions?

The information set forth in this presentation contains the analysis and conclusions of the author(s) based upon his/her/their research and analysis of industry information and legal authorities. Such analysis and conclusions should not be deemed opinions or conclusions by DHG or the author(s) as to any individual situation as situations are fact specific. The reader should perform its own analysis and form its own conclusions regarding any specific situation. Further, the author(s) conclusions may be revised without notice with or without changes in industry information and legal authorities. © 2020 Dixon Hughes Goodman LLP. All rights reserved.

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RESOLUTION 2021-

**RESOLUTION EXPRESSING APPRECIATION TO
MELISSA CAPPS FOR SERVICE TO THE CITY OF GOLDSBORO
FOR MORE THAN SIXTEEN YEARS**

WHEREAS, On July 1, 2005, Melissa Capps began her career with the City of Goldsboro as an Office Assistant II with the City Manager's Office; and

WHEREAS, On March 22, 2006, Melissa's position was reclassified as Deputy City Clerk with the City of Goldsboro; and

WHEREAS, On March 19, 2007, Melissa was promoted to City Clerk with the City of Goldsboro; and

WHEREAS, Melissa holds the prestigious Master Municipal Clerk Certification through the International Association of Municipal Clerks and the North Carolina Certified Municipal Clerk through the North Carolina Association of Municipal Clerks; and

WHEREAS, Melissa has served the North Carolina Association of Municipal Clerks on the Board of Directors, has served two terms as District 4 Director, and has served on numerous committees with the association; and

WHEREAS, Melissa also serves as a board member on the North Carolina League of Municipalities; and

WHEREAS, Melissa has served the citizens and staff of the City of Goldsboro with a smile, a positive attitude, and infectious laugh and will be missed by her friends, colleagues, the Mayor, City Council and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor, City Council and City Manager would like to recognize the contribution that Melissa has made to the City of Goldsboro over the past 16 years.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that the Mayor and City Council express to you, Melissa Capps, on behalf of themselves, city employees and the citizens of the City of Goldsboro, our appreciation and gratitude for your unselfish, devoted and invaluable service and contributions rendered to the City of Goldsboro.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of May, 2021.

Mayor Pro Tem

Attested by:

City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 17, 2021 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING**
CU-6-21 DAVID L. HOOD – (Accessory Dwelling) West side of South Andrews Avenue between Laurel Street and E. Pine Street.

BACKGROUND: The applicant is requesting a Conditional Use Permit for the construction of an accessory dwelling located at 307 S. Andrews Avenue.

According to the City's Unified Development Code, accessory dwellings are permitted in all single-family zoning districts or developed lots with the exception of the Agriculture (AG) zoning district only after the obtainment of a Conditional Use Permit approved by City Council.

Approval criteria for accessory dwellings are as follows:

1. Accessory dwellings/apartments must comply with all applicable local, state and federal housing codes. Only one accessory dwelling or apartment may be permitted per lot.
2. The accessory dwelling or accessory apartment shall not exceed forty percent (40%) of the square footage of the livable area of the principle structure or one thousand one hundred square feet of gross floor area, whichever is less.
3. An accessory dwelling shall be sited to the rear of the principle structure. All accessory dwellings shall meet the setback requirements established for the principle structures of the district in which they are located.
4. The exterior of the accessory dwelling shall be compatible with the principle residence in terms of color, siding, roof pitch, window detailing, roofing materials and foundation or skirting appearance. Manufactured homes shall not be pulled up to or attached to the principle residence and be considered an accessory dwelling or accessory apartment.
5. Where there is no public sanitary sewer service to the accessory dwelling, the County Health Department shall

approve sanitary sewer services provided to such accessory dwelling before construction begins.

DISCUSSION:

According to the submitted application, the applicant is requesting a Conditional Use Permit for the construction of a 12 ft. wide by 24 ft. deep (288 sq. ft.) accessory dwelling to be located in the rear yard of the property. Currently, the property is occupied by a single-story 1,264 sq. ft. single-family dwelling.

Frontage: 60 ft.

Area: 11,017 sq. ft. or .25 acres

Zone: (R-6) Residential

Staff has informed applicant of the fact that the proposed accessory dwelling must be constructed to meet the minimum requirements of the North Carolina Building Code, as well as, the supplemental regulations of the City's Unified Development Code for accessory dwellings.

If the applicant's request for a conditional use permit is approved, building elevations, a site plan, floor plan and construction specifications shall be submitted and approved by City staff before building permits can be issued.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on June 7, 2021.

Date: 5/10/21



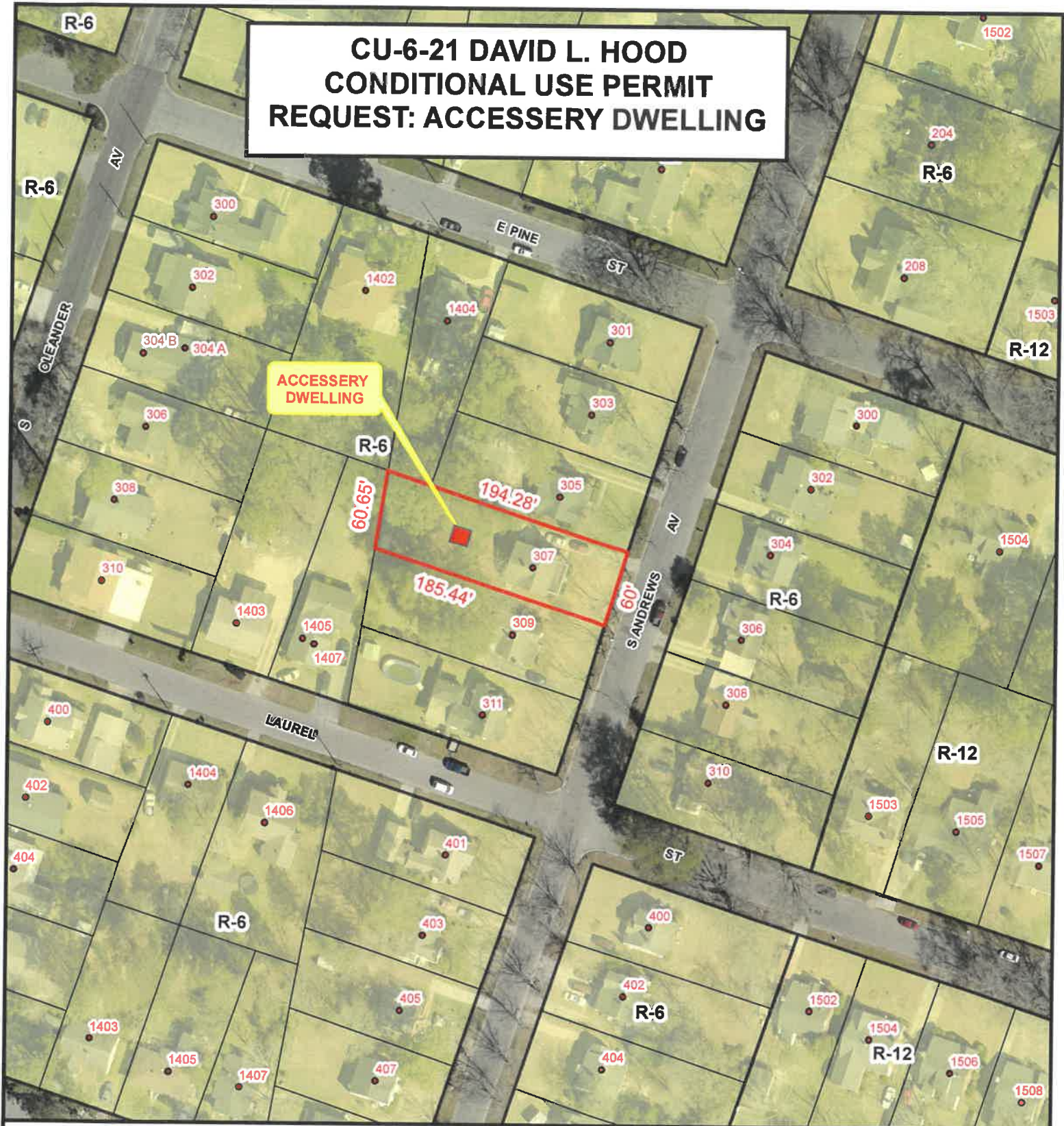
Planning Director

Date: 5/10/21



City Manager

**CU-6-21 DAVID L. HOOD
CONDITIONAL USE PERMIT
REQUEST: ACCESSORY DWELLING**



CONDITONAL USE REQUEST:

CASE NO: CU-6-2021
REQUEST: ACCESSORY DWELLING
APPLICANT: DAVID HOOD
OWNER: DAVID HOOD
LOCATION: 307 S. ANDREWS AVE.

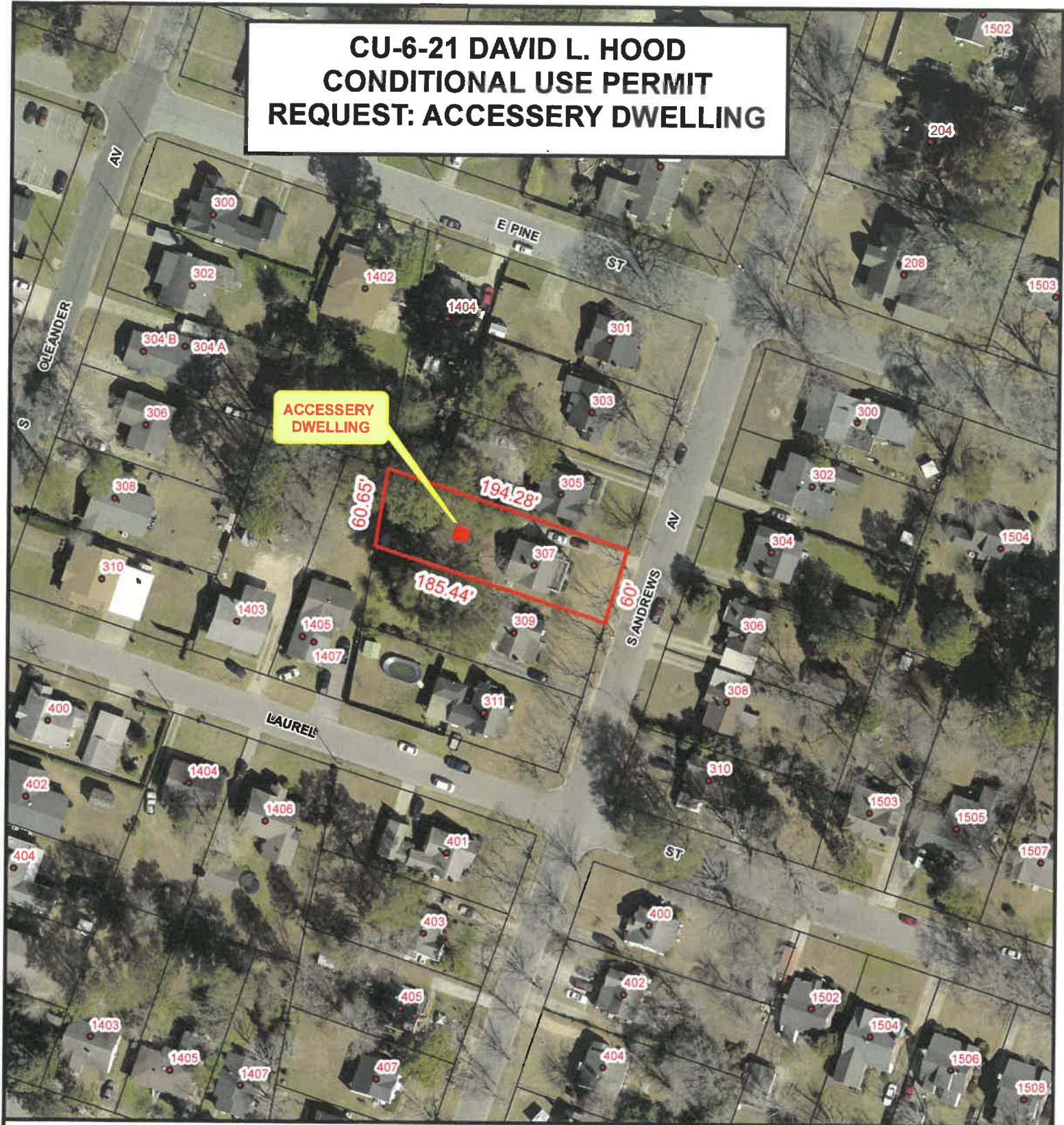
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GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

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**CU-6-21 DAVID L. HOOD
CONDITIONAL USE PERMIT
REQUEST: ACCESSORY DWELLING**



CONDITONAL USE REQUEST:

CASE NO: CU-6-2021
REQUEST: ACCESSORY DWELLING
APPLICANT: DAVID HOOD
OWNER: DAVID HOOD
LOCATION: 307 S. ANDREWS AVE.

0 50 100 200 Feet



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BE MORE DO MORE SEYMOUR
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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 21, 2021 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
Z-4-21 FAITH CHRISTIAN ACADEMY (GB – O&I1) – South side of W. US 70 Hwy. between Hargrove Street and US 117 Hwy.

BACKGROUND: The subject properties are adjacent to a larger tract owned by the applicant currently zoned Office and Institutional. The subject properties are associated with the operation of a private school and church formally known as Faith Christian Academy and Faith Freewill Baptist Church.

DISCUSSION: The applicant requests a change of zone for three parcels of property from General Business (GB) to Office and Institutional (O&I-1) for the construction of a multi-purpose soccer field.

If the change of zone is approved, City staff will require a recombination of the individual properties into one parcel, as well as, site plan approval for the proposed multi-purpose soccer field before construction permits are issued.

Frontage: + 375 ft. (W. Grantham St.)
Area: ± 3.65 acres

SURROUNDING ZONING:

North:	General Business (GB);
South:	Office and Institutional (O&I-1);
East:	General Business (GB); and
West:	Office & Institutional (O&I-1)

Existing Use: The subject properties were previously used for pre-k classroom facilities, playgrounds, student loading/unloading zones and staff parking. The existing facilities were relocated to the rear of the site and now the subject properties are clear and vacant.

Land Use Plan Recommendation: The City's Land Use Plan recommends Commercial development. Proposed zoning for the property is compatible with the principle use and adjacent properties in the area.

Floodplain: The subject properties are located in a Special Flood Hazard Area known as the City's 100-year floodplain. Any proposed development must meet City Engineering requirements before construction permits can be issued.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on June 7, 2021.

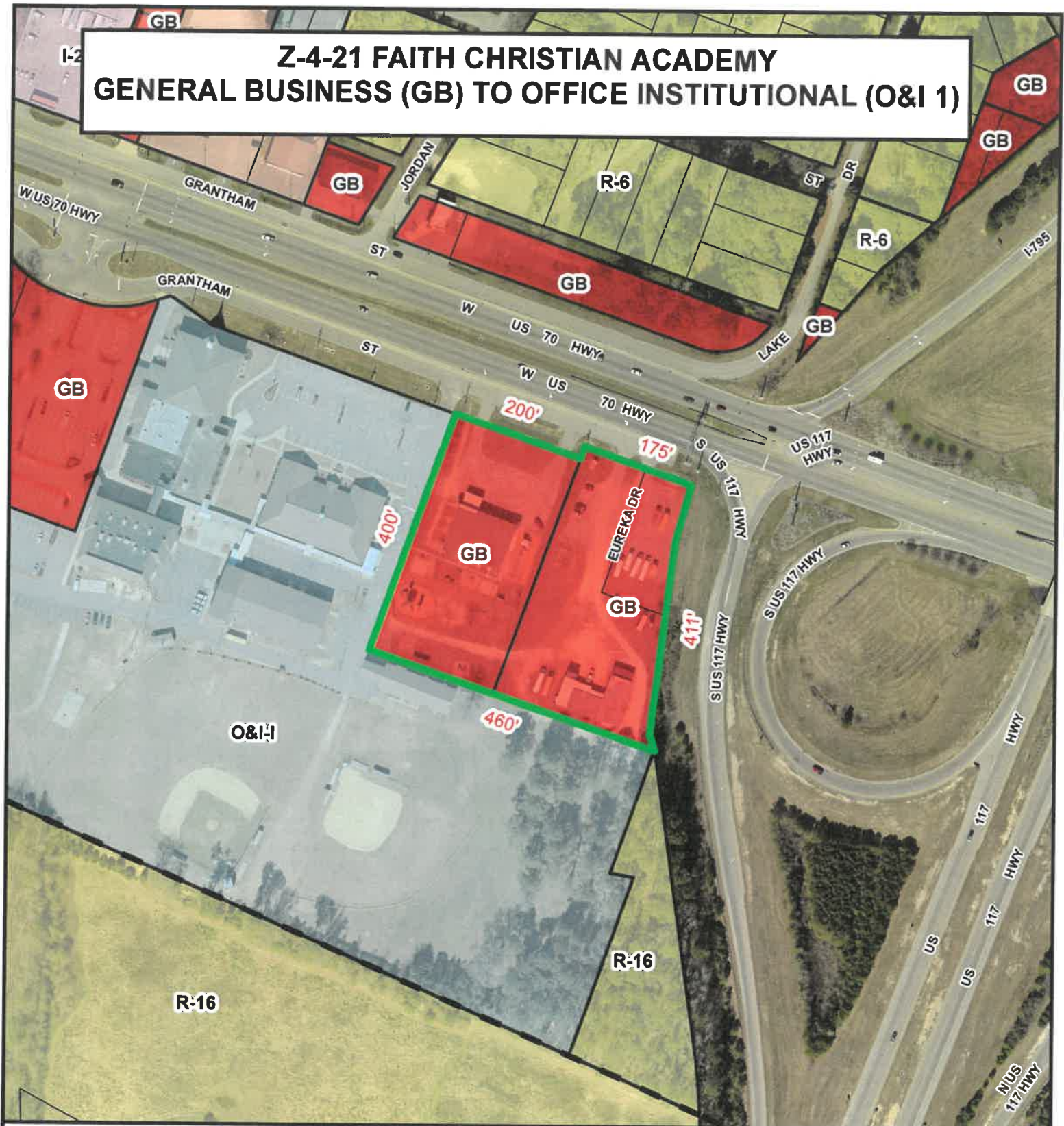
Date: 5/10/21


Planning Director

Date: 5/11/21


City Manager

Z-4-21 FAITH CHRISTIAN ACADEMY GENERAL BUSINESS (GB) TO OFFICE INSTITUTIONAL (O&I 1)



CONDITONAL USE REQUEST:

CASE NO: Z-4-2021
REQUEST: FAITH FREE WILL BAPTIST CHURCH INC.
APPLICANT: GREEN ENGINEERING
OWNER: GB TO O&I 1
LOCATION: 1200 W GRANTHAM ST
PIN: 2690416527, 2690418415 & 2690418589

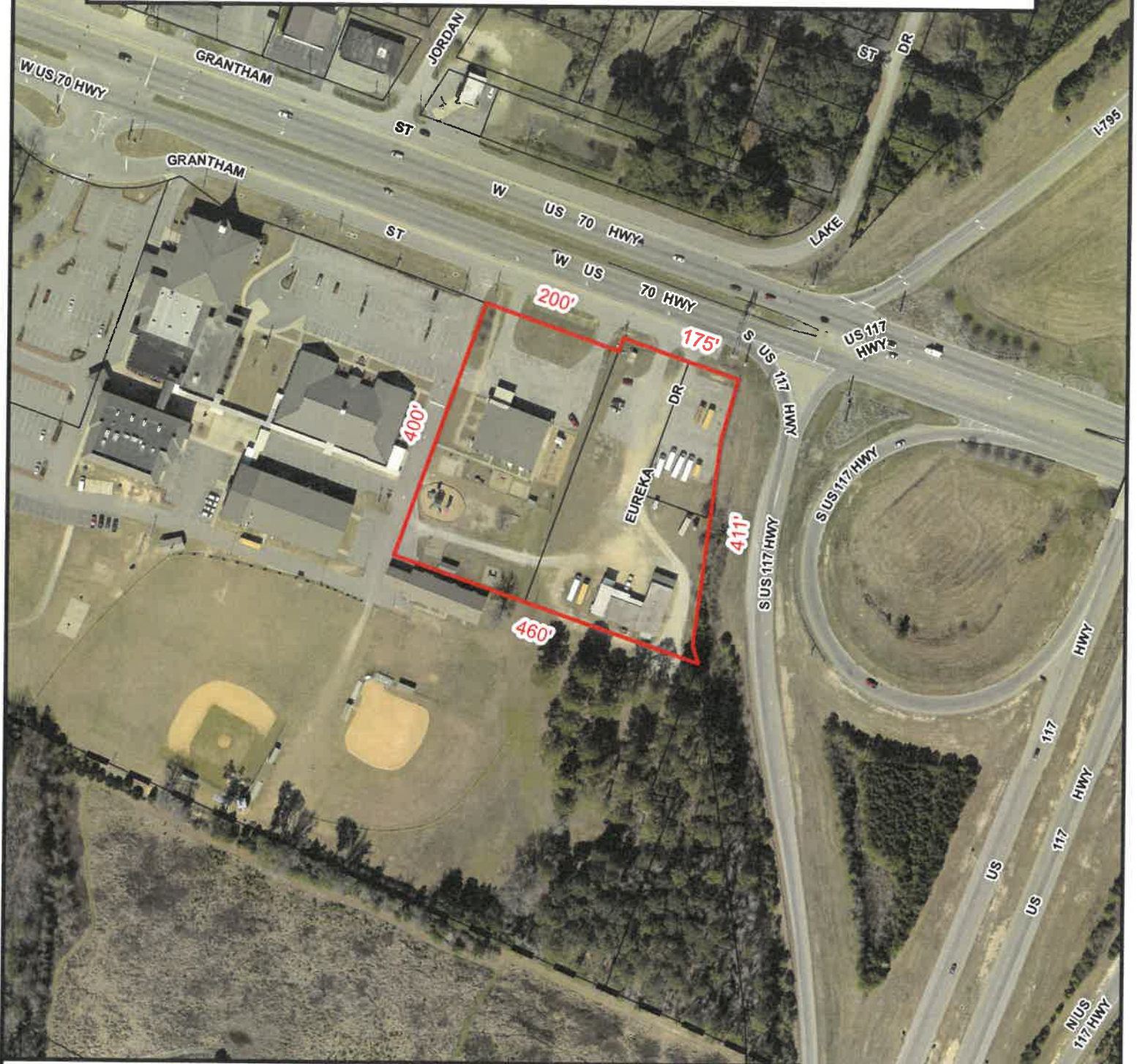
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GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

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Z-4-21 FAITH CHRISTIAN ACADEMY GENERAL BUSINESS (GB) TO OFFICE INSTITUTIONAL (O&I 1)



CONDITONAL USE REQUEST:

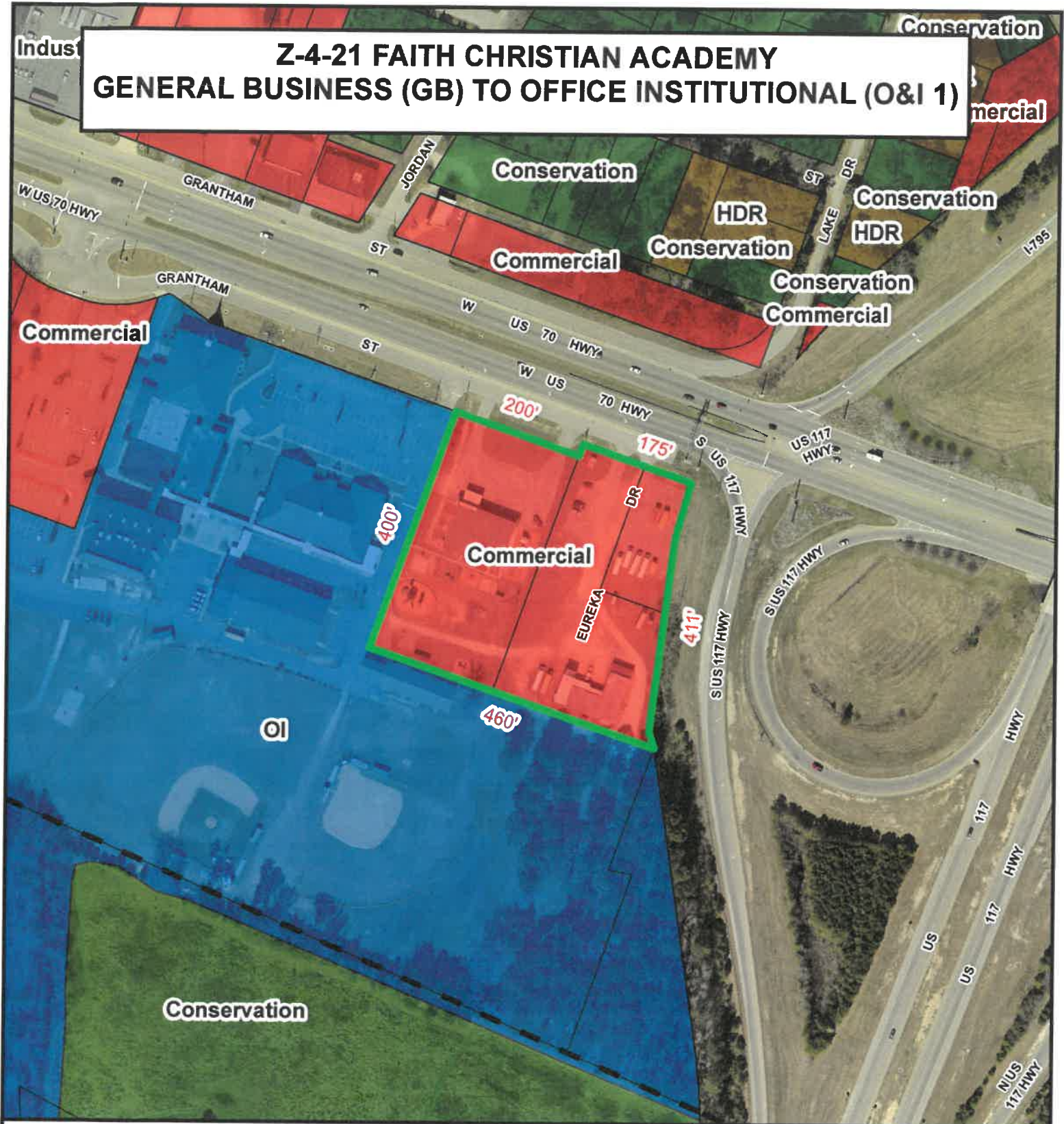
CASE NO: Z-4-2021
REQUEST: FAITH FREE WILL BAPTIST CHURCH INC.
APPLICANT: GREEN ENGINEERING
OWNER: GB TO O&I 1
LOCATION: 1200 W GRANTHAM ST
PIN: 2690416527, 2690418415 & 2690418589

0 50 100 200
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Z-4-21 FAITH CHRISTIAN ACADEMY GENERAL BUSINESS (GB) TO OFFICE INSTITUTIONAL (O&I 1)



CONDITIONAL USE REQUEST:

CASE NO: Z-4-2021
REQUEST: FAITH FREE WILL BAPTIST CHURCH INC.
APPLICANT: GREEN ENGINEERING
OWNER: GB TO O&I 1
LOCATION: 1200 W GRANTHAM ST
PIN: 2690416527, 2690418415 & 2690418589

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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 17, 2021 COUNCIL MEETING**

- SUBJECT:** **PUBLIC HEARING**
Unified Development Ordinance Update
- BACKGROUND:** City Council at their meeting held December 7, 2020 adopted a resolution authorizing the Mayor and City Clerk to execute a contract with Stewart Inc., for the Unified Development Ordinance Update Assistance to reflect the Chapter 160D reorganization. In 2019, the NC General Assembly adopted a complete reorganization of the state's planning and development regulation statutes and named it Chapter 160D. To conform to this new regulatory and statutory framework, every city and county development regulation in the state of North Carolina must update his or her ordinances by July 1, 2021.
- DISCUSSION:** The City of Goldsboro first adopted its Unified Development Ordinance (UDO) in 2005 and has amended it from time to time over the past 15 years. The main purpose of the update is to focus on the reorganization mandated by Chapter 160D as reflected within Article 2 – Approvals, however, the update also includes necessary revisions of the following Articles within the existing UDO:
- Article 5 – Zoning, as it relates to general setback, height and area standards, table of permitted uses, supplemental use regulations, and Historic Preservation Overlay District;
 - Article 6 – Supplemental Design Standards, as it relates to parking standards;
 - Article 8 – Administrative Agencies, to ensure all Boards and Commissions reflect the recent updates of the City's Code of Ordinances Chapter 32 and;
 - Article 9 – Definitions, to reflect changes and update terminology used within the ordinance.
- Stewart proposed a work program that divided the update into three phases. Phase 1 – Project Initiation, Phase 2 – UDO Preparation and Composition and Phase 3 - Adoption. City

Council was brief early March and gave guidance to the consultant and staff regarding the preparation of the final draft. The draft is now available for public review and will be presented to the Planning Commission for a recommendation at their May 24, 2021 meeting.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on June 7, 2021.

Date: 5/10/21



Planning Director

Date: 5/11/21



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 17, 2021 COUNCIL MEETING

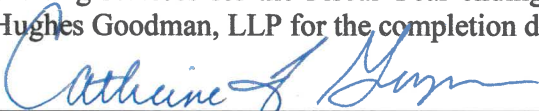
SUBJECT: Amend Contract for Audit Services for Fiscal Year Ending June 30, 2019

BACKGROUND: The City changed auditors for the FY19 audit from Carr, Riggs & Ingram to Dixon Hughes Goodman, LLP. This was the first time auditors had been changed in 22 years.

DISCUSSION: The Finance staff has worked the past 23 months to complete the FY19 audit in conjunction with the auditors Dixon Hughes Goodman, LLP. The financial audit has been completed and issued dated May 12, 2021. The auditors have requested a final amendment in order to close out this engagement, and the LGC requires the Council approve all extensions of time.

RECOMMENDATION: Council approve the attached resolution to amend the contract for the auditing services for the Fiscal Year ending June 30, 2019 to Dixon Hughes Goodman, LLP for the completion date of May 18, 2021.

Date: 05/13/2021


Catherine F. Gwynn, Finance Director

Date: 5/13/21


Timothy M. Salmon, City Manager

RESOLUTION NO. 2021-

A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT AMENDMENT
NO. 4 BETWEEN THE CITY OF GOLDSBORO AND DIXON HUGHES GOODMAN, LLP FOR
THE EXTENSION OF THE AUDIT OF CITY'S ACCOUNTS
FOR THE FISCAL YEAR ENDING JUNE 30, 2019

WHEREAS, Council authorized the City to enter into a contract with Dixon Hughes Goodman, LLP on March 16, 2019 for the audit of the City's accounts for the year ending June 30, 2019; and

WHEREAS, there have been delays in finalizing the audit beyond the Local Government Commissions due date of December 31, 2019, and additional time is needed to complete the audit; and

WHEREAS, it is requested that an extension be granted until May 18, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro authorizes the Mayor and City Clerk to execute an amendment to the contract for an extension of time to complete the audit until May 18, 2021.
2. This resolution shall be in full force and effect from and after the _____ day of _____ 2021.

Mayor

Attested by:

City Clerk

Whereas	Primary Government Unit
and	Discretely Presented Component Unit (DPCU) (if applicable)
and	Auditor

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for	Fiscal Year Ending	and originally due on	Audit Report Due Date
-----	--------------------	-----------------------	-----------------------

hereby agree that it is now necessary that the contract be modified as follows.

Modification to due date:

Modification to fee:

Original due date	Modified due date
Original fee	Modified fee

EXPLANATION OF MODIFIED CONTRACT TERMS

Please provide an explanation for the modification to due date and/or fees.

If the amendment is submitted to extend the due date, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

SIGNATURE PAGE**AUDIT FIRM**

Audit Firm*	
Authorized Firm Representative* (typed or printed)	Signature*
Date*	Email Address

GOVERNMENTAL UNIT

Governmental Unit*	
Date Primary Government Unit Governing Board Approved <u>Amended</u> Audit Contract* (If required by governing board policy)	
Mayor/Chairperson* (typed or printed)	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE***ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT***

(Pre-audit certificate not required for charter schools or hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer*	Signature*
Date of Pre-Audit Certificate*	Email Address*

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU	
Date DPCU Governing Board Approved <u>Amended</u> Audit Contract (If required by governing board policy)	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for charter schools or hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

CITY OF GOLDSBORO
AGENDA MEMORANDUM
May 17, 2021 COUNCIL MEETING

SUBJECT: Award contract for audit services for fiscal year ending June 30, 2020 to Dixon Hughes Goodman LLP.

BACKGROUND: G.S. §159-34, Annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant. The auditor shall be selected by, and shall report directly to the governing board.

DISCUSSION: In May, 2019 the City conducted a request for qualifications and a request for proposal for audit services for fiscal year ending June 30, 2019, and selected Dixon Hughes Goodman, LLP.

The cost of the audit as per the proposal is:

Fy2020	\$53,200
Fy2021	\$54,500
Fy2022	\$55,800


Dixon, Hughes, Goodman, LLP (the firm) is active and in good standing with the North Carolina State Board of Certified Public Accountant Examiners. The partner in charge, John Frank, CPA, is also in active good standing with the same as a Certified Public Accountant. They have a current peer review and have provided insurance information, Form W9 and e-verify compliance.

Once approved by City Council, the contract will be executed and sent to the Local Government Commission for final approval before any field work can commence on the FY20 audit.

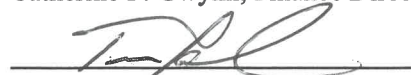
RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt attached resolution authorizing the award for contract for audit services for fiscal year ending June 30, 2020 to Dixon, Hughes, Goodman, LLP.

Date: 5/3/2021


Catherine F. Gwynn, Finance Director

Date: 5/11/21


Timothy M. Salmon, City Manager

RESOLUTION NO. 2021-

**RESOLUTION APPROVING DIXON HUGHES GOODMAN LLP AS OFFICIAL AUDITOR
OF THE CITY'S ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

WHEREAS, North Carolina General Statute §159-34, annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant; and

WHEREAS, it is the duty of the Council to select an auditor, and approve the Mayor or his designee, and Finance Officer to enter into a contract for the audit of the City accounts for the fiscal year ending; and

WHEREAS, City staff conducted a competitive request for qualifications and request for proposal process and it has been determined that Dixon Hughes Goodman LLP to be the top scoring firm with the required qualifications needed to conduct the City's audit of accounts in a competent and thorough manner; and

WHEREAS, both the firm, Dixon Hughes Goodman LLP, and the partner in charge, John Frank, CPA, are both in good standing with the North Carolina Board of Certified Public Accountant Examiners; and

WHEREAS, City staff recommends that the contract to audit the accounts of the City of Goldsboro for the fiscal year ending June 30, 2020 be awarded to Dixon Hughes Goodman LLP.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. Dixon Hughes Goodman LLP is hereby selected as the auditor for the City of Goldsboro for the fiscal year ending, June 30, 2020
2. The Mayor or Mayor Pro Tem and Finance Director and other staff as required are authorized to execute the necessary documents and contracts for the audit of the City accounts.

This Resolution is effective upon its adoption this ____ day of _____, 2021.

David Ham
Mayor Pro Tem

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
May 17, 2021 COUNCIL MEETING

SUBJECT: Authorization for disposal of real property under G.S. §160A-279 (Sale of property to entities carrying out a public purpose) for 807 Nile Street to Hope Restorations, Inc.

BACKGROUND: Staff has received a request from Wayne County to approve the transfer of real property, and if approved, authorize City staff to execute instruments necessary to transfer ownership.

DISCUSSION: The non-profit, Hope Restorations, Inc., has requested that the parcel known as 807 Nile Street be donated to the group for purposes of carrying out its mission to provide housing for those in need. The organization is registered as a 501(c)3 non-profit with the Internal Revenue Service. They are registered with the North Carolina Secretary of State as a non-profit corporation and their status is current-active.


The Wayne County Board of Commissioners has approved the donation and transfer of the parcel as requested. This is conducted under General Statute § 160A-279 Sale of property to entities carrying out a public purpose.

807 Nile Street
Parcel #: 51382 Pin#: 3509232855
Tax Value: \$25,450.00

RECOMMENDATION: City Council, by motion:

1. Approve the disposal and donation of 807 Nile Street to Hope Restorations, Inc. (a non-profit), and adopt attached resolution authorizing City staff to execute instruments necessary to transfer ownership.

Date: 5/11/2021


Catherine F. Gwynn, Finance Director

Date: 5/11/21


Timothy M. Salmon, City Manager

RESOLUTION NO. 2021- _____

**RESOLUTION CONCURRING WITH DISPOSAL OF
REAL PROPERTY JOINTLY OWNED WITH WAYNE COUNTY
UNDER GENERAL STATUTE § 160A-279**

WHEREAS, the County of Wayne and City of Goldsboro jointly own certain real property, **807 Nile Street (Pin #3509232855)**; and

WHEREAS, North Carolina General Statute § 160A-279 permits the local governments to dispose of surplus real property to entities carrying out a public purpose after receipt of an offer for the property; and

WHEREAS, the County of Wayne received and accepted said offer to transfer and donate the property described above, in the amount of **\$1.00 (One Dollars and no/100)** to **Hope Restorations, Inc.(Offeror)**; and

WHEREAS, Hope Restorations, Inc. is registered as 501(c)3 with the Internal Revenue Service. The entity is also registered with the North Carolina Secretary of State as a non-profit corporation and has a current-active status; and

WHEREAS, the County of Wayne has properly accepted and approved the final transfer and donation to the Offeror as required in General Statute § 160A-279; and

WHEREAS, the County of Wayne now requests the City of Goldsboro as joint owner of the property to approve the final transfer and donation.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council hereby declares the property surplus.
- 2) Further the City Council approves and authorizes the transfer and donation of the property described above.
- 3) The terms of the final sale are:
 - a) Buyer must pay with cash at the time of closing.
 - b) Buyer must pay closing costs.
- 4) The appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor

Attested by:

City Clerk

WAYNE COUNTY

CITY OF GOLDSBORO

807 NILE ST

75254500

WAYNE COUNTY

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

807 NILE ST

01403 SOUTHSIDE

Return/Appeal Notes:

3509232855

UNIQ ID 51382

ID NO: 12000004006009

CARD NO. 1 of 1

1.000 LT

TW-12

SRC=

C-01 EX-2AT-

LAST ACTION 20170729

CONSTRUCTION DETAIL

Foundation - 3

Continuous Footing

5.00

Sub Floor System - 5

Woo w/ Sub Floor

6.00

Exterior Walls - 08

Masonite on Sheathing

30.00

Roofing Structure - 03

Gable

4.00

Roofing Cover - 03

Asphalt or Comp Shingle

4.00

Interior Wall Construction - 5

Drywall/Sheetrock

27.00

Interior Floor Cover - 08

Sheet Vinyl

9.00

Interior Floor Cover - 14

Carpet

0.00

Heating Fuel - 04

Electric

1.00

Heating Type - 04

Forced Air-Ducted

4.00

Air Conditioning Type - 01

None

0.00

Bedrooms/Bathrooms/Half-Bathrooms

2/1/0

6.00

Bedrooms

BAS - 2 FUS - 0 LL - 0

Bathrooms

BAS - 1 FUS - 0 LL - 0

Half-Bathrooms

BAS - 0 FUS - 0 LL - 0

Office

BAS - 0 FUS - 0 LL - 0

0

TOTAL POINT VALUE

96.000

BUILDING ADJUSTMENTS

Quality

5

Average

1.0000

Shape/Design

1

Market Adjustment

1.0000

Size

Size

Size

1.1500

TOTAL ADJUSTMENT FACTOR

1.150

TOTAL QUALITY INDEX

110

MARKET VALUE

USE

MOD

Area

QUAL

BASE RATE

RCN

EYB

AYB

Standard

0.40000

% GOOD

35.0

TYPE: SINGLE FAMILY RESIDENTIAL

STORIES: 1 - 1.0 Story

Single Family Residential

DEPRECIATION

EOBS

Economic Obsolescence

0.05000

AP

Additional Physical

0.20000

CORRELATION OF VALUE

CREDENCE TO

MARKET

DEPR. BUILDING VALUE - CARD

23,960

DEPR. OB/XF VALUE - CARD

0

MARKET LAND VALUE - CARD

1,490

TOTAL MARKET VALUE - CARD

25,450

TOTAL APPRAISED VALUE - CARD

25,450

TOTAL APPRAISED VALUE - PARCEL

25,450

TOTAL PRESENT USE VALUE - PARCEL

0

TOTAL VALUE DEFERRED - PARCEL

0

TOTAL TAXABLE VALUE - PARCEL

25,450

PRIOR

BUILDING VALUE

25,760

OBXF VALUE

0

LAND VALUE

1,490

PRESENT USE VALUE

0

DEFERRED VALUE

0

TOTAL VALUE

27,250

PERMIT

CODE

DATE

NOTE

NUMBER

AMOUNT

ROUT: WTRSHD:

SALES DATA

OFF. RECORD

DATE

DEED

TYPE

Q/UV/I

INDICATE SALES PRICE

03310

0004

6

2017

WD

C

I

0

02323

0626

4

2004

WD

U

I

0

00873

0021

1

1975

WD

U

I

0

HEATED AREA 768

NOTES

2010-NEEDS REPAIR

SUBAREA

TYPE

GS AREA

%

RPL CS

CODE

QUALITY

DESCRIPTION

LTH

WTH

UNITS

UNIT PRICE

ORIG % COND

BLDG#

L/B

SIZE FACT

AYB

EYB

ANN DEP RATE

% OVR COND

OB/XF DEPR. VALUE

TOTAL OB/XF VALUE

0

BAS

768

100

67584

FOP

32

030

880

FIREPLACE

1 - None

0

SUBAREA TOTALS

800

68,464

BUILDING DIMENSIONS

BAS=W32S24E12E20N24Area:768;FOP=S4E8N4W8Area:32;TotalArea:800

LAND INFORMATION

HIGHEST AND BEST USE

USE CODE

LOCAL ZONING

FRONTAGE

DEPTH

DEPTH / SIZE

LND MOD

COND FACT

OTHER ADJUSTMENTS AND NOTES

ROAD TYPE

LAND UNIT PRICE

TOTAL LAND UNITS

UNT TYP

TOTAL ADJST

ADJUSTED UNIT PRICE

LAND VALUE

LAND NOTES

0100

0100

R-6

50

147

0.9900

2

1.0000

30.00

50.000

FF

0.990

29.70

1485

TOTAL MARKET LAND DATA

1,490

TOTAL PRESENT USE DATA



<u>OBJECTID</u>	<u>PIN</u>	<u>Owner Name</u>
9396	3509232855	CITY OF GOLDSBORO
<u>Co-Owner Name</u>	<u>Owner Address 1</u>	<u>Owner Address 2</u>
WAYNE COUNTY	PO DRAWER A	
<u>Owner Address 3</u>	<u>Owner City</u>	<u>Owner State</u>
	GOLDSBORO	NC
<u>Owner Zip</u>	<u>Unit or Apt</u>	<u>Deed Date</u>
27533-9701		6/29/2017 12:00:00 AM
<u>REID</u>	<u>Deed Book</u>	<u>Deed Page</u>
0051382	3310	4
<u>Sale Month</u>	<u>Sale Year</u>	<u>Sale Price</u>
6	2017	0
<u>Previous Deed Book</u>	<u>Previous Deed Page</u>	<u>Previous Sale Month</u>
02323	0626	4
<u>Previous Sales Year</u>	<u>Previous Sale Price</u>	<u>Property Use</u>
2004	0	01 - SINGLE FAMILY RESIDENTIAL
<u>Record Source</u>	<u>Property Address</u>	<u>Legal Description</u>
Owner	807 NILE ST	807 NILE ST
<u>Acres</u>	<u>Neighborhood</u>	<u>Account Number</u>
1	01403	75254500
<u>Township Code</u>	<u>Building Value</u>	<u>Outbuilding Value</u>
12	23960	0
<u>Land Value</u>	<u>Total Market Value</u>	<u>Total Assessed Value</u>
1490	25450	25450
<u>Vacant Or Improved</u>	<u>Vacant or Improved 2</u>	
I	I	

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

• Upload a PDF Filing • Order a Document Online • Add Entity to My Email Notification List • View Filings

Non-Profit Corporation

Legal Name

Hope Restorations, Inc.

Information

SosId: 1430223
Status: Current-Active ⓘ
Date Formed: 3/3/2015
Citizenship: Domestic
Annual Report Due Date:
Registered Agent: Jenkins, William Christopher

Addresses

Mailing	Principal Office	Reg Office	Reg Mailing
4106 Sharon Church Road Kinston, NC 28501	4106 Sharon Church Road Kinston, NC 28501	500 North Queen Street Suite 307 Kinston, NC 28501	500 North Queen Street Suite 307 Kinston, NC 28501

Officers

807 NILE ST
PIN# 3509232855



CITY OF GOLDSBORO
AGENDA MEMORANDUM
May 17, 2021 COUNCIL MEETING

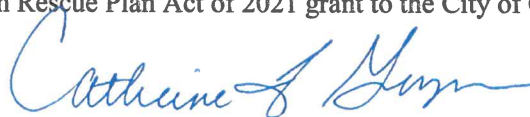
SUBJECT: Resolution accepting the federal American Rescue Plan Act of 2021 funding for the City of Goldsboro

BACKGROUND: On March 11, 2021 the American Rescue Plan Act of 2021 (ARP) was signed into law by President Biden. The \$1.88 trillion dollar coronavirus relief package allocated \$350 billion dollars in state and local fiscal recovery funds of which \$2.034 billion dollars was allocated directly to North Carolina counties and \$1.3 billion dollars was allocated to municipalities. There is no match required for the grant.


DISCUSSION: The City of Goldsboro as an entitlement city is scheduled to receive \$8,813,514 directly from the federal government as part of the \$1.3 billion dollar allocation to North Carolina municipalities. City Council should formally accept the federal grant funds.

RECOMMENDATION: It is recommended that City Council adopt the attached resolution to accept the American Rescue Plan Act of 2021 grant to the City of Goldsboro.

Date: 5/13/2021


Catherine F. Gwynn, Finance Director

Date: 5/13/21


Timothy M. Salmon, City Manager

RESOLUTION NO. 2021-

A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO
TO ACCEPT A GRANT FROM
THE FEDERAL AMERICAN RESCUE PLAN ACT OF 2021 (ARP)

WHEREAS, on March 11, 2021, the American Rescue Plan Act of 2021 (ARP) was signed into law by President Biden; and

WHEREAS, the American Rescue Plan allocates \$8,813,514 for the City of Goldsboro as an entitlement city; and

WHEREAS, the grant funds are intended to provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, and more equitable economy as the country recovers; and

WHEREAS, the City of Goldsboro as recipient may use these funds to support public health expenditures, address negative economic impacts caused by the public health emergency, replace lost public sector revenue, provide premium pay for essential workers, and to invest in water, sewer, and broadband infrastructure, and

WHEREAS, the City Council of the City of Goldsboro desires to accept the grant funds from the American Rescue Plan Act of 2021 and understands that the grant funds will be available through December 31, 2024; and

WHEREAS, the City of Goldsboro shall comply with the terms of the grant award and with North Carolina state law with regards to allowable expenditures, and shall comply with all local ordinance and policy in executing the grant.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. Accepts the federal American Rescue Plan Act of 2021 grant for the City of Goldsboro, an entitlement City.
2. The Mayor Pro Tem, City Clerk and Finance Director are hereby authorized to enter into an agreement with the federal authorities for the American Rescue Plan Act of 2021.
3. The Finance Director shall be named as the authorized representative for the City for the American Rescue Plan Act of 2021 grant and to request funding from the U.S. Treasury.
4. This resolution shall be in full force and effect from and after the ____ day of _____ 2021.

Mayor Pro Tem

Attested by:

City Clerk

OMB Approved No.:1505-0271
Expiration Date: 11/30/2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUND

Recipient name and address: City of Goldsboro , North Carolina	DUNS Number: Taxpayer Identification Number: Assistance Listing Number and Title: 21.019
--	--

Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient:

Authorized Representative:

Title:

Date signed:

U.S. Department of the Treasury:

Authorized Representative:

Title:

Date signed:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.

- a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.

3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.

4. Maintenance of and Access to Records

- a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
- c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.

7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of section 602 of the Act, regulations adopted by Treasury pursuant to section 602(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
 - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
 - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.

- v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
 - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
 - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
 - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
 - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. **Remedial Actions.** In the event of Recipient's noncompliance with section 602 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 602(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 602(e) of the Act and any additional payments may be subject to withholding as provided in sections 602(b)(6)(A)(ii)(III) of the Act, as applicable.
11. **Hatch Act.** Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. **False Statements.** Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. **Publications.** Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. **Debts Owed the Federal Government.**
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to sections 602(e) and 603(b)(2)(D) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
 - b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.
15. **Disclaimer.**

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Treasury employee responsible for contract or grant oversight or management;
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS
ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the "Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.
4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal

financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.

7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.
10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

City of Goldsboro
Recipient

Date

Signature of Authorized Official

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

ITEM K

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 17, 2021 COUNCIL MEETING

SUBJECT: Contract Award for 2021 Bituminous Concrete Resurfacing Project - Formal Bid No. 2021-002

BACKGROUND: On Tuesday, April 13, 2021, four sealed bids were received for the 2021 Bituminous Concrete Resurfacing Project.

Barnhill Contracting submitted the low bid for the 2021 Bituminous Concrete Resurfacing for a total cost of \$1,786,716.78. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Barnhill Contracting Co. Kinston, NC	\$1,786,716.78
Turner Asphalt, Inc. Raleigh, NC	\$2,005,594.28
J. Smith Civil, LLC Goldsboro, NC	\$2,115,800.00
S. T. Wooten Corp. Wilson, NC	\$2,196,628.55

DISCUSSION: The proposed work consists of approximately 80,500 square yards of bituminous concrete resurfacing and approximately 51,200 square yards of milling asphalt pavement.

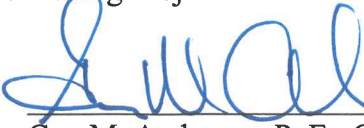
The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order. Due to insufficient funds for street resurfacing, staff negotiated with Barnhill Contracting to reduce the scope of the project and reduce the contract price to \$1,653,500.

We have reviewed the financing of this project with the Finance Director and determined that a \$1,466,000 allocation is included for this project in Street Bonds. A budget ordinance is required for the additional \$187,500 for the 2021 Bituminous Concrete Resurfacing Project. Finance Department will present a budget ordinance in a separate agenda item.

RECOMMENDATION: Recommend the City Council, by motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$1,653,500 with Barnhill

Contracting Company for the 2021 Bituminous Concrete
Resurfacing Project.

Date: 10 May 21



Guy M. Anderson, P. E., City Engineer

Date: 11 May 21



Timothy M. Salmon, City Manager

RESOLUTION NO. 2021 –

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION
OF A CONTRACT FOR 2021 BITUMINOUS CONCRETE RESURFACING
FORMAL BID REQUEST NO. 2021-002

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to make certain street resurfacing improvements; and

WHEREAS, sealed bids were received on April 13, 2021 for the 2021 Bituminous Concrete Resurfacing Project; and

WHEREAS, the low bid was submitted by Barnhill Contracting Company of Kinston, North Carolina in the amount of \$1,786,716.78 and negotiated to reduce the scope of the project and reduce the contract price to \$1,653,500; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contract to Barnhill Contracting Company in the amount of \$1,653,500 for the 2021 Bituminous Concrete Resurfacing Project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Barnhill Contracting Company in the amount of \$1,653,500 for the 2021 Bituminous Concrete Resurfacing Project;

2. This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 17, 2021 COUNCIL MEETING

SUBJECT: Amending a Capital Project Fund Ordinance – Street Improvements Capital Project Fund (G1105)

BACKGROUND: On August 18, 2018, City Council established the Street Improvements Capital Project Fund to administer street improvements construction funded by general obligation bonds in the amount of \$4,500,000 sold on July 24, 2018.


DISCUSSION: The Engineering department has completed the formal bid process on the last remaining funds in this project. The low bid came in just over the remaining funds available in the project, and in order to award the contract, it is necessary to fund the difference with a transfer from the General Fund. The General Fund will reduce a current operating line item for paving multi-use areas that was allocated for an NCDOT project that will not be used in fiscal year 2021. The amount of the transfer is \$187,500.

It is also necessary to appropriate revenues earned on the investment of the debt proceeds in the amount of \$118,200. This will fund debt issuance costs in the amount of \$108,256.71 incurred when the bonds were issued in 2018. The remainder will offset any additional construction costs.

RECOMMENDATION:

1. By motion, Council adopt the attached Capital Project Ordinance amendment for the Street Improvements Capital Project Fund (G1105) in the amount of \$305,700.00.

Date: 5/11/2021


Catherine F. Gwynn, Finance Director

Date: 5/11/21


Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE AMENDING THE
STREET IMPROVEMENTS CAPITAL PROJECT FUND (G1105)

WHEREAS, the City of Goldsboro established the Street Improvements Capital Project Fund on August 20, 2018 to administer street improvements construction funded by general obligation bonds in the amount of \$4,500,000 sold on July 24, 2018; and

WHEREAS, it is necessary to appropriate expenditures for the additional construction costs and debt issuance costs for the project; and

WHEREAS, this will be funded with a transfer from the General Fund, and investment income earned on the proceeds from the loan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following capital project fund is hereby amended:

Street Improvements Capital Project Fund (G1105)

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Loan Proceeds - General Obligation Bonds	\$ 4,500,000.00	\$ 4,500,000.00	\$ -
Revenues - G.O. Bond Premiums	242,822.25	242,822.25	-
Investment Income	-	118,200.00	118,200.00
Transfer from General Fund	-	187,500.00	187,500.00
Total Revenues	<u>\$ 4,742,822.25</u>	<u>\$ 5,048,522.25</u>	<u>\$ 305,700.00</u>
Expenditures:			
Loan Expense	\$ -	\$ 108,256.71	\$ 108,256.71
Construction-Street Improvements	4,742,822.25	4,940,265.54	197,443.29
Total Expenditures	<u>\$ 4,742,822.25</u>	<u>\$ 5,048,522.25</u>	<u>\$ 305,700.00</u>

This Ordinance shall be in full force and effect from and after the _____ day of _____ 2021.

Mayor

Attest:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 17, 2021 COUNCIL MEETING

SUBJECT: Change Order No. 28 - Phase IV Sewer Collection Rehabilitation - Formal Bid No. 2018-004

BACKGROUND: The Phase IV Sewer Rehab Project provides for installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications. City Council approved the original contract for approximately \$9.3M.

DISCUSSION: Staff requested the contractor, T. A. Loving Company, provide costs for additional work to mill and resurface 2-inches of asphalt on East Mulberry Street between William Street and Daisy Street due to extensive sewer rehabilitation along this section of street. T. A. Loving Company submitted costs totaling \$95,056.23.

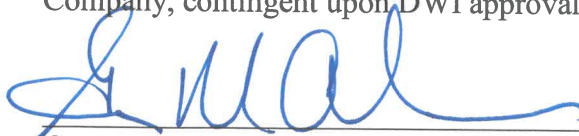
This additional work will require the contract completion time to be extended by five (5) days.

Staff recommends issuing a change order to the current contract with T. A. Loving Company for Phase IV Sewer Collection Rehabilitation Project. The Department of Water Infrastructure has given verbal approval of 70% participation from the Clean Water Revolving Fund Loan.

We have reviewed this change order with the Finance Director and determined that funds are available from the Clean Water Revolving Fund Loan.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached resolution authorizing the City Manager to execute a change order for \$95,056.23 with T. A. Loving Company, contingent upon DWI approval.

Date: 10 May 21


Guy M. Anderson, P. E., City Engineer

Date: 12 May 21


Timothy M. Salmon, City Manager

RESOLUTION NO. 2021-

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
CHANGE ORDER NO. 28 WITH T. A. LOVING COMPANY FOR
PHASE IV SEWER COLLECTION REHABILITATION PROJECT
FORMAL BID #2018-004

WHEREAS, the City Council of the City of Goldsboro awarded a contract on July 16, 2018 to T. A. Loving Company for the Phase IV Sewer Collection Rehabilitation Project; and

WHEREAS, the City Council of the City of Goldsboro recommends additional work for the rehabilitation project; and

WHEREAS, T. A. Loving Company submitted a cost of \$95,056.23 for the additional work; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to issue Change Order No. 28 to Contract #2018-004 with T. A. Loving Company for \$95,056.23, contingent upon DWI approval;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Change Order No. 28 for \$95,056.23 with T. A. Loving Company for Phase IV Sewer Collection Rehabilitation Project, contingent upon DWI approval.
2. This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 17, 2021 COUNCIL MEETING

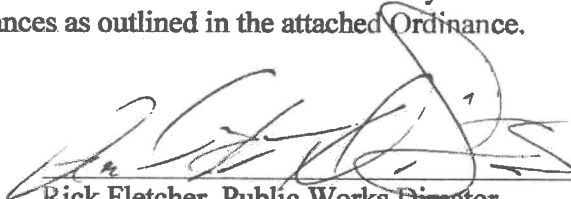
SUBJECT: Update Chapter 92 Entitled "Cemeteries" of the Code of Ordinances.

BACKGROUND: Chapter 92 of the City's Code of Ordinances has multiple sections that are dated and ambiguous. Several specific areas of concern that have been raised recently involve the number of interments per gravesite, installation of footings and memorials, number and type of memorials per gravesite, disposition of flowers and arrangements left on gravesites, etc.

DISCUSSION: To better accommodate families and avoid any ambiguity with regards to City cemetery operations and general provisions, Chapter 92 of the Code of Ordinances needs to be updated. Fourteen (14) of the twenty-seven (27) sections have recommended changes.

RECOMMENDATION: It is recommended City Council adopt the suggested updates to Chapter 92 entitled "Cemeteries" of the City of Goldsboro's Code of Ordinances as outlined in the attached Ordinance.

Date: 5-13-21


Rick Fletcher, Public Works Director

Date: 13 May 21


Tim Salmon, City Manager

ORDINANCE NO. 2021-__

AN ORDINANCE AMENDING CHAPTER 92 ENTITLED “CEMETERIES” OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, the Code of Ordinances includes Chapter 92 entitled “Cemeteries” that summarizes all general provisions involved in the daily operations of the cemetery; and

WHEREAS, multiple sections of Chapter 92 have not been reviewed or updated recently, resulting in them being somewhat dated and ambiguous; and

WHEREAS, staff would recommend Council update Chapter 92 entitled “Cemeteries” of the Code of Ordinances of the City of Goldsboro, North Carolina;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that Chapter 92 entitled “Cemeteries” of the City of Goldsboro, North Carolina, be and is hereby amended in its entirety as follows:

§ 92.01 LOT TO BE PAID FOR PRIOR TO MAKING IMPROVEMENTS.

No improvements of any nature, such as erecting ~~monuments, markers and copings of planting shrubs or flowers~~ **memorials or installing footings or corner markers** will be permitted on any lot until the full purchase price for the lot is paid.

All work in connection with digging and filling graves shall be done by cemetery employees.

('70 Code, § 6-1) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.02 ENCLOSURE PROHIBITED; CORNER MARKERS.

No enclosure of any nature, such as fences, copings, hedges or ditches shall be around any lot. The boundaries of lots will be marked by ~~cornerstones~~ **center and corner markers**, which will be set by the cemetery employees. ~~Cornerstones~~ **markers** must not project above the ground and must not be altered or removed.

('70 Code, § 6-2) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.03 INTERMENTS IN CEMETERY ONLY; FULL PURCHASE PRICE OF GRAVE SPACE REQUIRED PRIOR TO INTERMENT.

(A) No interment shall be made within the city other than in the cemetery.

(B) No interment will be permitted in any grave space until the full purchase price of said grave space is paid.

('70 Code, § 6-3) (Ord. 1977-45, passed 9-19-77; Am. Ord. 1980-36, passed 6-16-80) Penalty, see § 10.99

§ 92.04 NUMBER OF INTERMENTS PER GRAVE.

~~Only one interment shall be made in a grave, except a mother and infant or two children may be interred in one coffin.~~

- (A) Grave spaces can be used for either direct burial or cremation burials, but not both.
- (1) Direct burial sites will have only one interment per grave space. The only exceptions will be that a mother and infant or two children may be interred in one coffin.
 - (2) Grave spaces used solely for cremation burials can have up to three interments per grave space.

('70 Code, § 6-4) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.05 NOTICE OF INTERMENT.

(A) Requests for interment must be made ~~Monday through Friday~~ during normal business hours **and at least 24 hours prior to interment.**

(B) ~~All requests must be made at least 24 hours prior to interment to allow time for gravesite preparations.~~ **Requests for weekend interments must be made no later than close of business on the preceding Thursday.**

(C) **All interment requests must include a completed interment request form to allow sufficient time for gravesite location and preparation.**

(D) Any exceptions regarding notice of interment will be at the discretion of the **Cemetery Superintendent and/or** Public Works Director.

('70 Code, § 6-5) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2016-40, passed 7-18-16)

§ 92.06 BY WHOM DISINTERMENTS MADE.

No disinterments shall be made except by cemetery employees **and only after obtaining with the direct** consent of the Public Works Director ~~and upon consent of burial plot lot owner or nearest of kin.~~ **Furthermore, the funeral home director must be present and provide the required disinterment permit.**

('70 Code, § 6-6) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15)

§ 92.07 PERMIT REQUIRED TO REMOVE CORPSE FROM CITY.

No corpse shall be carried from the city for any reason without a permit from the County Registrar of Deeds.

('70 Code, § 6-7) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.08 WORK TO BE PERFORMED BY CEMETERY EMPLOYEES.

All work involving the opening and closing of graves shall be done by cemetery employees.

('70 Code, § 6-8) (Ord. 1977-45, passed 9-19-77)

§ 92.09 VAULTS, LINERS, MAUSOLEUMS, CRYPTS; MATERIAL TO BE USED; MINIMUM LOT SIZE; PERMITS.

(A) No ~~direct burial~~ interment shall be made in any cemetery owned or operated by the city without the use of **reinforced concrete, metal or composite** burial vaults or ~~concrete or steel liners. When final disposition entails interment~~**Furthermore**, the top of the uppermost part of the burial vault or grave liner shall be a minimum of 18 inches below the ground surface. ~~This section does not apply to burials where no part of the burial vault or other encasement containing remains is touching the ground.~~

(B) No portion of any mausoleum or crypt shall be constructed of any material other than cut stone or bronze.

(C) No crypt or mausoleum shall be on any lot less than 400 square feet in area.

('70 Code, § 6-9)

(D) ~~(4)~~ No crypts or mausoleums shall be constructed in the cemetery without written permission of the Public Works Director.

~~(21)~~ Complete, detailed scale drawings for all proposed crypts or mausoleums shall be submitted to the Public Works Director for approval 30 days prior to desired construction date.

~~(32)~~ Approved designs for crypts and mausoleums shall not be altered in any way without consent of the Public Works Director.

('70 Code, § 6-10)

(Ord. 1977-45, passed 9-19-77; Am. Ord. 1995-72, passed 10-2-95; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.10 ~~MONUMENTS AND HEADSTONES.~~ MEMORIALS, HEADSTONES, MONUMENTS, MARKERS AND CORNERSTONES

~~(A) Foundations.~~

~~(1) Foundations for all monuments, headstones and the like shall be built by the cemetery at the expense of the lot owner, and ten days' notice shall be given for the building of foundations. The cost of such foundations shall be paid in advance.~~

~~(2) All foundations for monuments shall:~~

~~(a) Be at least one inch wider and one inch longer than the base stone resting upon it;~~

~~(b) Not project above the surface of the ground; and~~

~~(c) Extend as low as the Public Works Director may require for safety and permanence.~~

(A) Memorials are defined as any headstone, monument, marker or other object memorializing the deceased.

(B) Headstones are the most common form of memorial for a grave site to mark a single grave. The headstone is typically a piece of rock (usually granite or marble) that

sits erect on the ground, allowing individuals who walk past to easily identify the individual. Information carved into the headstone can range from a person's name, to birth date and death date, to a quote or saying, to an engraving or inscription. A headstone is typically less ornate than true monuments, and often times are smaller. It is common to have one headstone per family (mother and father).

(C) Monuments are grander memorials, defined as larger upright headstones or family burial lot markers, to identify two or more graves. They can come in various shapes and sizes depicting saints, angles, animals, people, etc. Depending on their size, they may require extensive or engineered foundations for proper support. Such monuments will require the family or responsible party to hire a reputable and qualified monument company to ensure proper installation.

(D) Markers are smaller memorials that often sit flat, and can only be read when standing straight above them. The same basic information carved into a headstone can be printed or carved into a cemetery marker.

(E) Cornerstones are only permitted on burial lots with four or more grave spaces, typically 10'x20' or larger. They shall be granite or marble and must be installed flush with the ground.

(F) All third party and/or contractor work, including installation, maintenance, repair, cleaning, etc. of memorials, must be coordinated through the Cemetery Superintendent.

(G) All authorized memorials must have foundations that shall:

- (1) Be preapproved by the Cemetery Superintendent through the submission of a "Permit to Install Cemetery Memorials."
- (2) Be installed by a reputable contractor or monument company hired/contracted by the burial plot owner or nearest of kin.
- (3) Be at least one-inch wider and one-inch longer than the base stone resting upon it.
- (4) Not project above the surface of the ground.
- (5) Extend as low as the Cemetery Superintendent and/or Public Works Director may require for safety and permanence.

('70 Code, § 6-11)

~~(B) Plans, number and location. In making and enforcing rules for the placing of monuments and grave markers, the city seeks to protect the interest of all the lot owners, and with a view to making and keeping the cemetery as a whole uniform and beautiful.~~ The following guidance regarding memorial plans, quantity and location must be followed to protect the interest of all lot owners and ensure the City 's cemeteries remain uniform and attractive:

~~(1) No monument or marker may be erected in the cemetery unless the specifications, plans and location be first submitted to and approved in writing by the Public Works Director, if he so requests.~~

(1) No memorial may be erected in the cemetery unless a City of Goldsboro "Permit to Install Cemetery Memorials" has been submitted by the burial plot owner or nearest of kin and approved by the Cemetery Superintendent. Memorial specifications, plans and location must be included as part of the permit request and approval process. Once the initial permit is received and approved, the requester and/or their representative/contractor must coordinate with the Cemetery Superintendent to have the four corners and center of the footing location marked.

(2) Cemetery staff will not be responsible for excavating or pouring any footings or installing memorials. A reputable contractor or monument company must be hired by the burial plot owner or nearest of kin to pour footings and install the memorials. Once the contractor or monument company has excavated and formed up the footing location, they must acquire final approval from the Cemetery Superintendent prior to setting/pouring the concrete.

(23) Only one monument will be permitted on a family burial lot and shall not be more than ½ the width of the lot in height, and shall be of granite or marble. No monument shall cover more than 7% of the ground space of the lot or lots. All monuments, except upon agreement in writing signed by the Public Works Director, shall be placed in the center of lots.

('70 Code, § 6-12)

~~(C) Specifications. Only one stone or marker shall be allowed for each grave and shall be placed at the head of the grave. All markers and stones shall be of granite or marble at least five inches in length, not less than four inches nor more than eight inches in thickness, and not more than 18 inches in width and 24 inches to 30 inches in length. In all cases, the top of the marker shall be flushed and flat with the ground, and set to the contour of the ground. Headstones and footstones standing on end are prohibited. All lettering on individual grave markers shall be of the incised type, and in no case will raised letters be permitted on these slabs.~~

(4) Only one memorial shall be allowed for each direct burial grave space and shall be placed at the head of the grave. Grave spaces used solely for cremation burials may have a total of three memorials, but only one can be an upright headstone. The others must be flat grave markers. The only exception would be for family burial lots where a monument has been installed in the center of the burial lot. In such cases, all respective direct burial and/or cremation memorials within the burial lot must be flat markers. Individual grave spaces used solely for cremation burials may still have up to three flat markers.

(5) All headstones and markers shall be granite or marble, at least five inches in length, not less than four inches nor more than eight inches in thickness, and not more than 18 inches in width and 24 inches to 30 inches in length. All markers shall be level and set to the contour of the land. Headstones and footstones standing on end are prohibited. All lettering on individual grave markers shall be of the incised type, and in no case will raised letters be permitted on these slabs.

('70 Code, § 6-13)

(D6) Restrictions on ornaments. Grave markers with porcelain or other photographs are not permitted; however, laser etched inscriptions and photos are allowed. All inscriptions and photos must be respectful and conservative in nature. ~~nor is any form of ornamentation allowed which is in the opinion of the Public Works Director, grotesque, freakish or unusual in size or appearance.~~ Any photos or inscriptions the Cemetery Superintendent determines to be outlandish, freakish or unusual in size or appearance will not be allowed. ('70 Code, § 6-14)
(Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.11 GRAVE MOUNDS AND STONE ENCLOSURES PROHIBITED.

Grave mounds shall not be allowed, nor shall stone or other enclosure around graves be permitted. No lots shall be raised above nor lowered below the established grade.
(('70 Code, § 6-15) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.12 IRON WORK, SEATS, VASES PROHIBITED EXCEPT WITH PUBLIC WORKS DIRECTOR'S PERMISSION.

No iron or wire work and no seats or vases shall be allowed on lots except by permission of the Public Works Director. ~~and when any such articles so placed are approved and~~ begin to rust or otherwise become unsightly, they ~~same~~ shall be removed from the cemetery.
(('70 Code, § 6-16) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.13 TREES AND SHRUBS NOT TO BE CUT, BROKEN OR REMOVED.

No trees, ornamental shrubbery, plants or flowers shall be cut, broken or otherwise damaged or removed from the cemetery without the written consent of the Public Works Director ~~nor shall any ornamental shrubbery, plants or other flowers be cut, broken or otherwise interfered with except with the consent of the Public Works Director and then only from on the lot or lots of the owned by the person doing such act owner requesting such work.~~
(('70 Code, § 6-17) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.14 SPEED LIMIT.

It shall be unlawful to drive any vehicle in the cemeteries at a greater rate of speed than 15 miles per hour.
(('70 Code, § 6-18) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.15 BOISTEROUS CONDUCT.

No loud or boisterous talking or laughing, indecent conversation, drinking or immoral conduct of any kind shall be permitted in the cemetery.

('70 Code, § 6-19) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.16 VISITING HOURS; ENTRANCES TO BE USED.

No person shall enter the cemetery except through the gates or provided entrances, which shall be opened from 8:00 a.m. to sunset, unless prior permission has been granted by the Public Works Director.

('70 Code, § 6-20) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.17 CHARGES FOR SERVICES RENDERED BY THE CEMETERY DIVISION.

Charges for services rendered by the Public Works Department, Cemetery Division, shall be set by resolution of the City Council.

(Am. Ord. 2015-4, passed 2-2-15)

§ 92.18 DISPOSITION OF SPENT FLOWERS AND ARRANGEMENTS.

(A) All flower pots or ~~arrangements~~ ~~flower designs left upon~~ ~~on~~ grave site, for a period of ~~more than~~ two weeks following the interment service shall be removed and disposed of by the cemetery ~~staff~~ ~~Division and shall be disposed of by the Cemetery Division~~ unless prior permission for a longer display period has been granted ~~approved~~ by the Cemetery superintendent and/or Public Works Director. ~~for a longer display period.~~

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(B) All artificial decorations, including breakable standing vases, potted plants, balloons of any type, solar lights, fences, signs, statues, stones, pinwheels, small trees, bird houses, dolls, alcohol bottles, etc., are strictly prohibited in any City cemetery. All floral designs or floral arrangements, other than those placed in a permanently attached vase or container, are prohibited during the grass mowing season from March 1 to November 1. Any exceptions for displaying decorations must be coordinated through the Cemetery Superintendent.

('70 Code, § 6-22) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15)

§ 92.19 REAL PROPERTY.

(A) ~~Interment restriction.~~ The cost of the grave space will be paid in full prior to interment.

('70 Code, § 6-23)

(B) ~~Financing.~~ A single grave space may be financed over a 12-month period. A ~~The~~ lot with ~~multigrave~~ ~~multiple grave~~ spaces may be financed over a 24-month period. Payments may be made either on a monthly or quarterly basis as agreed upon in the cemetery lot sales contract. No interest will be assessed if the conditions of the sales contract are satisfied within 60 days of the date of the contract. Interest at the rate of 8% per annum will be assessed from the date of the contract on the outstanding balance. A delinquency of 90 days in making a specified payment will modify the contract making the entire balance immediately due and payable. At the 180th day of delinquency the sales contract is void and unused grave spaces revert to the city. All

payments made on contracts that are voided for payment delinquency will not be refunded.

('70 Code, § 6-24)

(Ord. 1977-45, passed 9-19-77; Am. Ord. 1980-36, passed 6-16-80; Am. Ord. 2001-112, passed 8-20-01)

§ 92.20 SERVICES; WHEN PAYMENT OF CHARGES DUE.

~~The charges for all cemetery services provided by the city are due and payable in 30 days after services are rendered. Interest at the rate of 8% per annum will be assessed on all past due cemetery service accounts.~~

The charges for all cemetery services provided by the city are due at the time of service completion, unless prior arrangements have been made and approved by the Cemetery Superintendent. Any charges not paid in full 30 days after service completion date will be considered past due and assessed interest at the rate of 8% per annum.

('70 Code, § 6-25) (Ord. 1977-45, passed 9-19-77; Am. Ord. 1980-36, passed 6-16-80)

§ 92.22 LOTS SOLD SUBJECT TO RULES AND REGULATIONS.

All lots in city-owned cemeteries are sold subject to rules and regulations now in force or which may hereafter be adopted and they shall be used for no other purpose than for the burial of the human dead.

('70 Code, § 6-28) (Ord. 1977-45, passed 9-19-77)

§ 92.23 INSURANCE REQUIREMENTS.

Everyone performing service of any type ~~on City property~~ within the cemetery grounds ~~must submit to the cemetery a current certificate of insurance for the following types of insurance coverage~~ is required to provide General Liability and Workers' Comp at a minimum. Although Workers' Comp is not required by the State of North Carolina if the employer has less than 3 employees, it shall be required by the City of Goldsboro since the employer still has liability to cover employees/self-employed. The other types of coverage may be required as determined by the City depending on the type of labor/service being procured. The City of Goldsboro shall be listed as an additional insured on the Certificate of Insurance required to be submitted to the cemetery listing the following types of insurance coverage as applicable:

(A) Workman's compensation and Employer's Liability in the amounts of \$500,000 each accident, \$500,000 each employee for injury by disease and \$500,000 aggregate for injury by disease.

(B) ~~Comprehensive automobile, bodily injury, and property damage liability coverage in the amounts of \$100,000, \$300,000, and \$25,000 respectively.~~ Automobile Liability Coverage Must apply to all owned, non-owned and hired autos used by the Vendor in the amount of \$1,000,000 each accident.

Deleted: § 92.21 LOTS SOLD SUBJECT TO PERPETUAL CARE; CITY COUNCIL TO DIRECT USE OF FUND.¶

~~(A) All lots sold in city-owned cemeteries after February 5, 1962, are subject to ordinary perpetual care and a portion of the purchase price received from the sale of each lot will be turned over to the Commissioner of the Cemetery Trust Fund, such amount to be determined by the City Council. The Cemetery Trust Fund shall be invested as the City Council may direct and the income from such fund shall be used for perpetual upkeep of city-owned cemeteries. All work shall be done under the direction of the Public Works Director by the cemetery employees except when permission is given otherwise. ('70 Code, § 6-26)¶~~

~~(B) Lot owners desiring to enter their lot for perpetual care may do so by depositing the required cost with the City Collection Division. ('70 Code, § 6-27)¶~~
(Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15)¶

(C) ~~Standard comprehensive general liability insurance policy covering operation, products, and completed operation coverage in the amount of \$300,000 aggregate and \$100,000 per occurrence.~~ Commercial General Liability including Premises & Operation, Independent Contractors, Blanket Contractual, Personal Injury, Products/Completed Operations Liability. Coverage must include Physical or Sexual Abuse Liability in the limits stated. Coverage amounts include \$1,000,000 any one occurrence, \$1,000,000 any one person or organization (Personal Injury), \$2,000,000 products/completed operations aggregate and \$2,000,000 general aggregate (Per Project).

(D) The cemetery is to be notified by the installer's insurance carrier thirty (30) days in advance of any cancellation or material changes made in the company's coverage.

WILLOWDALE CEMETERY

§ 92.35 CERTAIN LAND DESIGNATED AS CEMETERY.

All land used for cemetery purposes south of Elm Street shall be known as Willowdale Cemetery.

('70 Code, § 6-33) (Ord. 1977-45, passed 9-19-77)

§ 92.36 CHARGES FOR GRAVE SPACES OR BURIAL LOTS.

Charges for graves or burial lots located in Willowdale Cemetery shall be set by resolution of the City Council.

ELMWOOD CEMETERY

§ 92.45 CERTAIN LAND DESIGNATED AS CEMETERY.

All land used for cemetery purposes located west of U.S. Highway 117 and south of the Southern Railroad new mainline shall be known as Elmwood Cemetery.

('70 Code, § 6-48) (Ord. 1977-45, passed 9-19-77)

§ 92.46 CHARGES FOR GRAVE SPACES OR BURIAL LOTS.

Charges for graves or burial lots located in Elmwood Cemetery shall be set resolution of the City Council.

This Ordinance shall be in full force and effect from and after its adoption this the 17th day of May, 2021

Mayor

Attested by:

City Clerk

General Provisions

- 92.01 Lot to be paid for prior to making improvements
- 92.02 Enclosure prohibited; corner markers
- 92.03 Interments in cemetery only; full purchase price of grave space required prior to interment
- 92.04 Number of interments per grave
- 92.05 Notice of interment
- 92.06 By whom disinterments made
- 92.07 Permit required to remove corpse from city
- 92.08 Work to be performed by cemetery employees
- 92.09 Vaults, liners, mausoleums, crypts; material to be used; minimum lot size; permits
- 92.10 Memorials, headstones, monuments, markers and cornerstones
- 92.11 Grave mounds and stone enclosures prohibited
- 92.12 Iron work, seats, vases prohibited except with Public Works Director's permission
- 92.13 Trees and shrubs not to be cut, broken or removed
- 92.14 Speed limit
- 92.15 Boisterous conduct
- 92.16 Visiting hours; entrances to be used
- 92.17 Charges for services rendered by the Cemetery Division
- 92.18 Disposition of spent flowers and arrangements; Artificial decorations
- 92.19 Real property
- 92.20 Services; when payment of charges due
- 92.21 Lots sold subject to perpetual care; City Council to direct use of fund
- 92.22 Lots sold subject to rules and regulations
- 92.23 Insurance requirements

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Willowdale Cemetery

92.35 Certain land designated as cemetery

92.36 Charges for grave spaces or burial lots

Elmwood Cemetery

92.45 Certain land designated as cemetery

92.46 Charges for grave spaces or burial lots

GENERAL PROVISIONS

§ 92.01 LOT TO BE PAID FOR PRIOR TO MAKING IMPROVEMENTS.

No improvements of any nature, such as erecting memorials or installing footings or corner markers, will be permitted on any lot until the full purchase price for the lot is paid.

All work in connection with digging and filling graves shall be done by cemetery employees. ('70 Code, § 6-1) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.02 ENCLOSURE PROHIBITED; CORNER MARKERS.

No enclosure of any nature, such as fences, copings, hedges or ditches shall be around any lot. The boundaries of lots will be marked by center and corner markers, which will be set by the cemetery employees. Corner markers must not project above the ground and must not be altered or removed.

('70 Code, § 6-2) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

92.03 INTERMENTS IN CEMETERY ONLY; FULL PURCHASE PRICE OF GRAVE SPACE REQUIRED PRIOR TO INTERMENT.

(A) No interment shall be made within the city other than in the cemetery.

(B) No interment will be permitted in any grave space until the full purchase price of said grave space is paid.

('70 Code, § 6-3) (Ord. 1977-45, passed 9-19-77; Am. Ord. 1980-36, passed 6-16-80) Penalty, see § 10.99

§ 92.04 NUMBER OF INTERMENTS PER GRAVE.

(A) Grave spaces can be used for either direct burial or cremation burials, but not both.

(1) Direct burial sites will have only one interment per grave space. The only exceptions will be that a mother and infant or two children may be interred in one coffin.

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(2) Grave spaces used solely for cremation burials can have up to three interments per grave space.

('70 Code, § 6-4) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.05 NOTICE OF INTERMENT.

(A) Requests for weekday interments must be made during normal business hours and at least 24 hours prior to interment.

(B) Requests for weekend interments must be made no later than close of business on the preceding Thursday.

(C) All interment requests must include a completed interment request form to allow sufficient time for gravesite location and preparation.

(D) Any exceptions regarding notice of interment will be at the discretion of the Cemetery Superintendent and/or Public Works Director.

('70 Code, § 6-5) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2016-40, passed 7-18-16)

§ 92.06 BY WHOM DISINTERMENTS MADE.

No disinterment shall be made except by cemetery employees with the direct consent of the Public Works Director and of the burial plot owner or nearest of kin. Furthermore, the funeral home director must be present and provide the required disinterment permit.

('70 Code, § 6-6) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15)

§ 92.07 PERMIT REQUIRED TO REMOVE CORPSE FROM CITY.

No corpse shall be carried from the city for any reason without a permit from the County Registrar.

('70 Code, § 6-7) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.08 WORK TO BE PERFORMED BY CEMETERY EMPLOYEES.

All work involving the opening and closing of graves shall be done by cemetery employees.

('70 Code, § 6-8) (Ord. 1977-45, passed 9-19-77)

§ 92.09 VAULTS, LINERS, MAUSOLEUMS, CRYPTS; MATERIAL TO BE USED; MINIMUM LOT SIZE; PERMITS.

(A) No direct burial interment shall be made in any cemetery owned or operated by the city without the use of reinforced concrete, metal or composite burial vaults or liners. Furthermore, the top of the uppermost part of the burial vault or grave liner shall be a minimum of 18 inches below the ground surface.

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(B) No portion of any mausoleum or crypt shall be constructed of any material other than cut stone or bronze.

(C) No crypt or mausoleum shall be on any lot less than 400 square feet in area.
(’70 Code, § 6-9)

(D) No crypts or mausoleums shall be constructed in the cemetery without written permission of the Public Works Director.

(1) Complete, detailed scale drawings for all proposed crypts or mausoleums shall be submitted to the Public Works Director for approval 30 days prior to desired construction date.

(2) Approved designs for crypts and mausoleums shall not be altered in any way without consent of the Public Works Director.

(’70 Code, § 6-10)

(Ord. 1977-45, passed 9-19-77; Am. Ord. 1995-72, passed 10-2-95; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.10 MEMORIALS, HEADSTONES, MONUMENTS, MARKERS AND CORNERSTONES

(A) Memorials are defined as any headstone, monument, marker or other object memorializing the deceased.

(B) Headstones are the most common form of memorial for a grave site to mark a single grave. The headstone is typically a piece of rock (usually granite or marble) that sits erect on the ground, allowing individuals who walk past to easily identify the individual. Information carved into the headstone can range from a person's name, to birth date and death date, to a quote or saying, to an engraving or inscription. A headstone is typically less ornate than true monuments, and often times are smaller. It is common to have one headstone per family (mother and father).

(C) Monuments are grander memorials, defined as larger upright headstones or family burial lot markers, to identify two or more graves. They can come in various shapes and sizes depicting saints, angles, animals, people, etc. Depending on their size, they may require extensive or engineered foundations for proper support. Such monuments will require the family or responsible party to hire a reputable and qualified monument company to ensure proper installation.

(D) Markers are smaller memorials that often sit flat and can only be read when standing straight above them. The same basic information carved into a headstone can be printed or carved into a cemetery marker.

(E) Cornerstones are only permitted on burial lots with four or more grave spaces, typically 10’x20’ or larger. The shall be granite or marble and must be installed flush with the ground.

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(F) All third party and/or contractor work, including installation, maintenance, repair, cleaning, etc. of memorials, must be coordinated through the Cemetery Superintendent.

(G) All authorized memorials must have foundations that shall:

- (1) Be preapproved by the Cemetery Superintendent through the submission of a "Permit to Install Cemetery Memorials."
- (2) Be installed by a reputable contractor or monument company hired/contracted by the burial plot owner or nearest of kin.
- (3) Be at least one-inch wider and one-inch longer than the base stone resting upon it.
- (4) Not project above the surface of the ground.
- (5) Extend as low as the Cemetery Superintendent and/or Public Works Director may require for safety and permanence.

('70 Code, § 6-11)

(H) The following guidance regarding memorial plans, quantity and location must be followed to protect the interest of all lot owners and ensure the City's cemeteries remain uniform and attractive.

(1) No memorial may be erected in the cemetery unless a City of Goldsboro "Permit to Install Cemetery Memorials" has been submitted by the burial plot owner or nearest of kin and approved by the Cemetery Superintendent. Memorial specifications, plans and location must be included as part of the permit request and approval process. Once the initial permit is received and approved, the requester and/or their representative/contractor must coordinate with the Cemetery Superintendent to have the four corners and center of the footing location marked.

(2) Cemetery staff will not be responsible for excavating or pouring any footings or installing memorials. A reputable contractor or monument company must be hired by the burial plot owner or nearest of kin to pour footings and install the memorials. Once the contractor or monument company has excavated and formed up the footing location, they must acquire final approval from the Cemetery Superintendent prior to setting/pouring the concrete.

(3) Only one monument will be permitted on a family burial lot and shall not be more than ½ the width of the lot in height, and shall be of granite or marble. No monument shall cover more than 7% of the ground space of the lot or lots. All monuments, except upon agreement in writing signed by the Public Works Director, shall be placed in the center of lots.

('70 Code, § 6-12)

(4) Only one memorial shall be allowed for each direct burial grave space and shall be placed at the head of the grave. Grave spaces used solely for cremation burials may

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have a total of three memorials, but only one can be an upright headstone. The others must be flat grave markers. The only exception would be for family burial lots where a monument has been installed in the center of the burial lot. In such cases, all respective direct burial and/or cremation memorials within the burial lot must be flat markers. Individual grave spaces used solely for cremation burials may still have up to three flat markers.

(5) All headstones and markers shall be granite or marble, at least five inches in length, not less than four inches nor more than eight inches in thickness, and not more than 18 inches in width and 24 inches to 30 inches in length. All markers shall be level and set to the contour of the land. Headstones and footstones standing on end are prohibited. All lettering on individual grave markers shall be of the incised type, and in no case will raised letters be permitted on these slabs.

('70 Code, § 6-13)

(6) Restrictions on ornamentation. Grave markers with porcelain or other raised photographs are not permitted; however, laser etched inscriptions and photos are allowed. All inscriptions and photos must be respectful and conservative in nature. Any photos or inscriptions the Cemetery Superintendent determines to be outlandish, freakish or unusual in size or appearance will not be allowed.

('70 Code, § 6-14)

(Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.11 GRAVE MOUNDS AND STONE ENCLOSURES PROHIBITED.

Grave mounds shall not be allowed, nor shall stone or other enclosures around graves be permitted. No lots shall be raised above nor lowered below the established grade.

('70 Code, § 6-15) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.12 IRON WORK, SEATS, VASES PROHIBITED EXCEPT WITH PUBLIC WORKS DIRECTOR'S PERMISSION.

No iron or wire work and no seats or vases shall be allowed on lots except by permission of the Public Works Director. When such articles are approved and begin to rust or otherwise become unsightly, they shall be removed from the cemetery.

('70 Code, § 6-16) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.13 TREES AND SHRUBS NOT TO BE CUT, BROKEN OR REMOVED.

No trees, ornamental shrubbery, plants or flowers shall be cut, broken or otherwise damaged or removed from the cemetery without the written consent of the Public Works Director and then only on the lot or lots of the owner requesting such work.

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§ 92.14 SPEED LIMIT.

It shall be unlawful to drive any vehicle in the cemeteries at a greater rate of speed than 15 miles per hour.

('70 Code, § 6-18) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.15 BOISTEROUS CONDUCT.

No loud or boisterous talking or laughing, indecent conversation, drinking or immoral conduct of any kind shall be permitted in the cemetery.

('70 Code, § 6-19) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.16 VISITING HOURS; ENTRANCES TO BE USED.

No person shall enter the cemetery except through the gates or provided entrances, which shall be opened from 8:00 a.m. to sunset, unless prior permission has been granted by the Public Works Director.

('70 Code, § 6-20) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.17 CHARGES FOR SERVICES RENDERED BY THE CEMETERY DIVISION.

Charges for services rendered by the Public Works Department's Cemetery Division, shall be set by resolution of the City Council.

(Am. Ord. 2015-4, passed 2-2-15)

§ 92.18 DISPOSITION OF SPENT FLOWERS AND ARRANGEMENTS; ARTIFICIAL DECORATIONS.

(A) All flower pots or arrangements left on a grave site for more than two weeks following the interment service shall be removed and disposed of by Cemetery staff, unless prior permission for a longer display period has been approved by the Cemetery Superintendent and/or Public Works Director.

(B) All artificial decorations, including breakable standing vases, potted plants, balloons of any type, solar lights, fences, signs, statues, stones, pinwheels, small trees, bird houses, dolls, alcohol bottles, etc., are strictly prohibited in any City cemetery. All floral designs or floral arrangements, other than those placed in a permanently attached vase or container, are prohibited during the grass mowing season from March 1 to November 1. Any exceptions for displaying decorations must be coordinated through the Cemetery Superintendent.

('70 Code, § 6-22) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15)

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§ 92.19 REAL PROPERTY.

(A) The cost of the grave space will be paid in full prior to interment.

('70 Code, § 6-23)

(B) A single grave space may be financed over a 12-month period. A lot, with multiple grave spaces, may be financed over a 24-month period. Payments may be made either on a monthly or quarterly basis as agreed upon in the cemetery lot sales contract. No interest will be assessed if the conditions of the sales contract are satisfied within 60 days of the date of the contract. Interest at the rate of 8% per annum will be assessed from the date of the contract on the outstanding balance. A delinquency of 90 days in making a specified payment will modify the contract making the entire balance immediately due and payable. At the 180th day of delinquency the sales contract is void and unused grave spaces revert to the city. All payments made on contracts that are voided for payment delinquency will not be refunded.

('70 Code, § 6-24)

(Ord. 1977-45, passed 9-19-77; Am. Ord. 1980-36, passed 6-16-80; Am. Ord. 2001-112, passed 8-20-01)

§ 92.20 SERVICES; WHEN PAYMENT OF CHARGES DUE.

The charges for all cemetery services provided by the city are due at the time of service completion, unless prior arrangements have been made and approved by the Cemetery Superintendent. Any charges not paid in full 30 days after service completion date will be considered past due and assessed interest at the rate of 8% per annum.

('70 Code, § 6-25) (Ord. 1977-45, passed 9-19-77; Am. Ord. 1980-36, passed 6-16-80)

§ 92.22 LOTS SOLD SUBJECT TO RULES AND REGULATIONS.

All lots in city-owned cemeteries are sold subject to rules and regulations now in force or which may hereafter be adopted and they shall be used for no other purpose than for the burial of the human dead.

('70 Code, § 6-28) (Ord. 1977-45, passed 9-19-77)

§ 92.23 INSURANCE REQUIREMENTS.

Everyone performing service of any type on City property within the cemetery grounds is required to provide General Liability and Workers' Comp at a minimum. Although Workers' Comp is not required by the State of North Carolina if the employer has less than 3 employees, it shall be required by the City of Goldsboro since the employer still has liability to cover employees/self-employed. The other types of coverage may be required as determined by the City depending on the type of labor/service being procured. The City of Goldsboro shall be

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(A) All lots sold in city-owned cemeteries after February 5, 1962, are subject to ordinary perpetual care and a portion of the purchase price received from the sale of each lot will be turned over to the Commissioner of the Cemetery Trust Fund, such amount to be determined by the City Council.

The Cemetery Trust Fund shall be invested as the City Council may direct and the income from such fund shall be used for perpetual upkeep of city-owned cemeteries. All work shall be done under the direction of the Public Works Director by the cemetery employees except when permission is given otherwise. ¶
('70 Code, § 6-26) ¶

(B) Lot owners desiring to enter their lot for perpetual care may do so by depositing the required cost with the City Collection Division. ¶
('70 Code, § 6-27) ¶
(Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) ¶

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listed as an additional insured on the Certificate of Insurance required to be submitted to the cemetery listing the following types of insurance coverage as applicable:

(A) Workman's Compensation and Employer's Liability in the amounts of \$500,000 each accident, \$500,000 each employee for injury by disease and \$500,000 aggregate for injury by disease.

(B) Automobile Liability Coverage Must apply to all owned, non-owned and hired autos used by the Vendor in the amount of \$1,000,000 each accident.

(C) Commercial General Liability including Premises & Operation, Independent Contractors, Blanket Contractual, Personal Injury, Products/Completed Operations Liability. Coverage must include Physical or Sexual Abuse Liability in the limits stated. Coverage amounts include \$1,000,000 any one occurrence, \$1,000,000 any one person or organization (Personal Injury), \$2,000,000 products/completed operations aggregate and \$2,000,000 general aggregate (Per Project).

(D) The cemetery is to be notified by the installer's insurance carrier thirty (30) days in advance of any cancellation or material changes made in the company's coverage.

WILLOWDALE CEMETERY

§ 92.35 CERTAIN LAND DESIGNATED AS CEMETERY.

All land used for cemetery purposes south of Elm Street shall be known as Willowdale Cemetery.

('70 Code, § 6-33) (Ord. 1977-45, passed 9-19-77)

92.36 CHARGES FOR GRAVE SPACES OR BURIALS LOTS.

Charges for graves or burial lots located in Willowdale Cemetery shall be set by resolution of the City Council.

ELMWOOD CEMETERY

§ 92.45 CERTAIN LAND DESIGNATED AS CEMETERY.

All land used for cemetery purposes located west of U.S. Highway 117 and south of the Southern Railroad new mainline shall be known as Elmwood Cemetery.

('70 Code, § 6-48) (Ord. 1977-45, passed 9-19-77)

§ 92.46 CHARGES FOR GRAVE SPACES OR BURIAL LOTS.

Charges for graves or burial lots located in Elmwood Cemetery shall be set resolution of the City Council.

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(C) Standard comprehensive general liability insurance policy covering operation, products, and completed operation coverage in the amount of \$300,000 aggregate and \$100,000 per occurrence.¶

(D) The cemetery is to be notified by the installer's insurance carrier thirty (30) days in advance of any cancellation or material changes made in the company's coverage.¶

(Insurance requirements for contractors has changed, so the ordinance needs to reflect such requirements) Do we require anyone who is conducting a paid service within the cemetery to follow insurance guidelines even if they aren't providing the service for the city?¶

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 17, 2021 COUNCIL MEETING

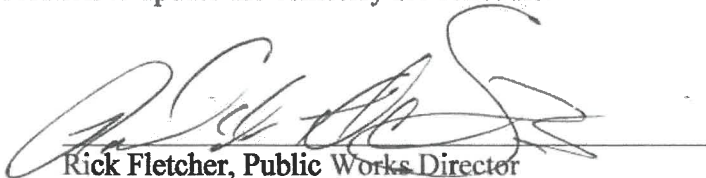
SUBJECT: Update of Cemetery Fees

BACKGROUND: Chapter 92 entitled "Cemeteries" of the Code of Ordinances of the City of Goldsboro was recently updated, subsequently requiring the cemetery fees to be updated. Additionally, all fees reflected in the proposed resolution have been reviewed to ensure they are comparable to current rates in the local area.

DISCUSSION: The attached resolution of the Cemetery fee schedule reflects the most recent reviewed and updated cemetery fees. The only update was replacing the "Foundation for Monuments" fee with a "Permit to Install Cemetery Memorial" fee. Approval of the attached resolution would update the fee schedule to coincide with the most recent changes to Chapter 92 entitled "Cemeteries" of the Code of Ordinances.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached resolution to update the cemetery fee schedule.

Date: 5-13-21


Rick Fletcher, Public Works Director

Date: 13 May 21


Tim Salmon, City Manager

RESOLUTION NO. 2021-

RESOLUTION UPDATING AND CONFIRMING THE CEMETERY FEE SCHEDULE
FOR CEMETERY SERVICES PROVIDED BY THE CITY OF GOLDSBORO

WHEREAS, the Public Works Department maintains and operates Elmwood and Willowdale cemeteries; and

WHEREAS, the Code of Ordinances, Chapter 92.17, allows cemetery fees to be set and/or updated by City Council by means of a resolution; and

WHEREAS, the City Council has an adopted fee schedule for cemetery services; and

WHEREAS, these adopted fees need to be updated periodically to ensure they are fair and appropriate for all parties; and

WHEREAS, recent revisions to Chapter 92 of the City's ordinances requires the cemetery fees to be updated.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that the cemetery services fee schedule be modified and adopted as follows, effective May 17, 2021.

1. **Funeral Services** (includes opening and closing grave)

a. Standard Grave Site Preparation

Adult	\$900
Youth	\$700
Infant, birth – 1 year	\$500
Cremation Services (all)	\$300

b. Weekend/Holiday Surcharge: For any funerals scheduled on weekends or holidays there is an additional service surcharge of \$200 added to the above applicable fee(s).

c. After-Hour Surcharge: For any funeral service that continues past 5:00 p.m. during periods in which Daylight Savings Time is observed or 4:00 p.m. during non-Daylight Savings Time periods there will be a \$50 per hour surcharge added to the applicable fee(s).

2. Disinterment (Adult and Youth) \$700

3. Disinterment (Infant) \$400

4. Permit to Install Cemetery Memorial \$50

Mayor

Attested by:

City Attorney

PERMIT TO INSTALL CEMETERY MEMORIALS
(Headstones, Monuments & Markers)

200 North Center Street, 27530

P 919.580.4362

Cemetery: ☐ Willowdale ☐ Elmwood

Lot # _____ Lot Owner(s) _____

Memorial Type/Description (Include Materials & Dimensions) _____

Drawing(s) Attached: Yes ☐ No ☐

Name(s) Incribed: _____

Proposed Installation Date(s): Foundation _____ Memorial _____

Installing Company: _____

Installing Company Contact Person: _____ Phone _____

Family Contact Person: _____ Phone _____

Family Contact Mailing Address: _____

Family Contact E-mail Address: _____

Signed: Monument Company Representative / Date

Signed: Family Member or Legal Representative / Date

Initial Permit Request Approved _____ / _____
Cemetery Superintendent/Representative Date

Final Footing Location Approved _____ / _____
Cemetery Superintendent/Representative Date

Signed: Monument Company Representative / Date

Signed: Family Member or Legal Representative / Date

Following are the requirements for placing a memorial of any type in any City-owned cemetery:

- Installation of any foundation or memorial without a permit will be subject to removal and assessment of a fine, penalty or other action as warranted by the City of Goldsboro. All fines, penalties and actions assessed shall be the responsibility of the lot owner.
- The lot owner may hire any reputable monument company/contractor to install foundations and/or memorials.
- A foundation is required for all memorials and a completed/signed permit is required prior to any install.
- Concrete foundations must be designed specifically to support larger memorials/monuments.
- At a minimum, all memorial foundations shall be 4 inches deep, and at least 1 inch longer and wider than the monument being placed thereon.
- Any improperly installed foundation shall be repaired or replaced by the monument company who installed the monument at no cost to the City. If said company is no longer in business, the lot owner shall be responsible.
- All memorials and cornerstones must be installed in an approved location as determined by the Cemetery Superintendent.
- Only one monument is permitted on a family burial lot and it shall not cover more than 7% of the lot's ground space.
- Only one memorial shall be allowed for each direct burial grave space and shall be placed at the head of the grave.
- Grave spaces used solely for cremation burials may have up to three memorials. Only one can be an upright headstone.
- Family burial lots with a monument installed in the center are restricted from having upright headstones. In such cases, all direct burial and/or cremation memorials within the burial lot must be flat markers.
- All memorials and cornerstones must be crafted from granite or marble.
- Cornerstones must be flush with the ground and are only permitted on burial lots with four or more grave spaces.
- Neither cemetery staff nor the City shall be responsible for any accidental damage to any memorial or cornerstone.

Item P

City of Goldsboro
Departmental Monthly Reports
April 2021

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater-GEC
10. Parks and Recreation
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS DEPARTMENT

April 2021

Prepared by: Felecia Williams, *Interim* Community Development & Relations Director

Date Prepared: May 7, 2021

- On April 15, 2021 the Mayor's Committee for Persons with Disabilities (MCPD) met in person (and virtually) to discuss official business involving persons with disabilities. The Disability Awareness Walk Subcommittee met virtually on April 7, 2021 to discuss the upcoming walk. The Education Subcommittee met in person on April 13, 2021 discussing ways in which the MCPD can educate the community on various disabilities. On April 7, 2021 MCPD Member Dr. Kelly Alves spoke at the Kiwanis Club meeting on behalf of the MCPD Education Subcommittee and provided a presentation on Autism.
- On April 13, 2021 the Commission on Community Relations and Development (CCRD) met in person for the regular monthly meeting. The CCRD Executive Board met on April 9, 2021 and discussed new subcommittees and the upcoming monthly meeting. The Economic Development Subcommittee met in person on April 27, 2021 and discussed developing a purpose, mission, and scope of work for the group.
- The Goldsboro Youth Council met in person on April 7, 2021 at 5:00 pm for a regular session at Herman Park. After conducting official business, members engaged in a photo scavenger hunt which promoted team building. On April 10, 2021 the State Youth Council held its annual Spring Convention virtually.
- The Department engaged in community relations by volunteering with CALM at a Ride for Sobriety fundraiser on April 17, 2021 and also attending the virtual monthly Juvenile Crime Prevention Council of Wayne County meeting, as a regular member, on April 9, 2021.
- The Department held the second public hearing for the Annual Action Plan FY 2021-2022 (virtually) on April 13, 2021. The public hearing was led by consultant Lea Henry of Two Rivers Development Partners, LLC. There was 1 citizen in attendance, but he provided no comments.
- The Department received no (0) housing complaints and received eighteen (18) requests for assistance for the month of April. The requests for assistance involved recovery after house fire, homelessness, home repairs, and homebuyer assistance.

2021 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing Complaints	0	4	2	0	0	0	0	0	0	0	0	0	2
Consumer & Other	2	8	21	18	0	0	0	0	0	0	0	0	12
2020 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	2	2	1	3	4	2	5	3	4	7	8	0	3
Consumer & Other	2	2	10	7	0	6	9	5	4	3	10	0	5

ENGINEERING DEPARTMENT

April 2021

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 05-07-2021

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Plans submitted to NCDOT for review and approval;
- Staff is working with NCDOT to make a few small changes.

Phase IV Sewer Collection Rehabilitation

- This project is 95% complete;
- Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
- A final change order will be created to address overruns and underruns in the bid line items and will be taken to City Council in June 2021.

2019 Infrastructure Recovery (Golden Leaf Foundation)

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- This project is 98% complete;
- Remaining work to complete cured in placed pipe for two sewer mains;
- Installation of the manhole on Grantham Street near Franklin Bakery is completed;
- Currently waiting for Tri-State to finish the CIPP of mains.

2020 Street Improvements Project

- This paving project includes:
 1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
 2. East Chestnut Street from South Slocumb Street to South Leslie Street;
 3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
 4. Mimosa Street from Claiborne Street to Randolph Street;
- Paving project is underway with contractor performing work on each street as follows:
Oak Hill Drive and Hawthorne Street paving completed;
Undercutting of 2 feet was required for East Chestnut and Mimosa Streets to help stabilize the roads;
Stone placed on East Chestnut Street and the road closed for grading;
Currently contractor is digging out for curb and gutter on Mimosa Street.
- This project is 85% complete.

2021 Street Resurfacing

- Four (4) sealed bids were received at the April 13, 2021 bid opening;
- Staff is reviewing bids for a recommendation to City Council at the May 17, 2021 Council Meeting.

2020 Wastewater System Improvements - SJAFB Sewer Outfall Improvements – FB2020-003

- In addition to SJAFB Sanitary Sewer Outfall Improvements, this project includes Glen Oak Drive Sanitary Sewer Outfall Connection;
- Punch list is complete and contractor scheduled to return the week of May 10th to complete list;
- Project is 98% complete;

2017 Wastewater System Improvements – FB2020-002

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 90% complete;
- Staff received DWI approval of Change Order No 1 and contractor scheduled the week of May 17th to commence work included in this change order;
- Contract completion date is June 22, 2021.

2017 Water System Improvements

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications are anticipated to be approved by NCDEQ by June/July 2021.

Ash Street/Alabama Avenue Sidewalk

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold by NCDOT.

Professional Engineering On-Call Services

- Requests for qualifications for professional engineering on-call services were received from 24 engineering firms on April 23, 2021;
- The engineering services will require a qualified engineering consultant to conduct on-call activities for a variety of services: water distribution system projects; water production projects; wastewater collection projects; wastewater treatment projects; stormwater projects; transportation projects; and, inspection services for each of the above categories;
- Staff is reviewing qualifications submitted by each firm and will select up to three (3) firms for each category for approval by City Council at the June 7th Council Meeting.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPs have been constructed to date;
- All BMP inspections are temporarily on hold pending replacement of construction inspector.

FINANCE
APRIL 2021
Prepared By: Andrea Thompson
Date Prepared: May 11, 2021

OVERALL SUMMARY				
	FY 19-20		FY 20-21	
	Actual to Date		Actual to Date	YTD %
Revenues	March-20	Adjusted Budget	March-21	Collected
General Fund	\$ 30,391,400	\$ 42,862,916	\$ 31,737,404	74.04%
Utility Fund	14,616,626	18,545,322	14,359,359	77.43%
Downtown District Fund	90,424	117,898	90,781	77.00%
Occupancy Tax Fund	849,305	1,199,844	731,056	60.93%
Stormwater Fund	1,167,306	1,775,600	1,205,180	67.87%
Total	\$ 47,115,061	\$ 64,501,580	\$ 48,123,781	74.61%
Expenditures				
General Fund	\$ 31,302,562	\$ 42,862,916	\$ 28,235,687	65.87%
Utility Fund	13,133,066	18,545,322	10,231,517	55.17%
Downtown District Fund	151,780	117,898	20,652	17.52%
Occupancy Tax Fund	766,770	1,199,844	730,466	60.88%
Stormwater Fund	757,199	1,775,600	1,096,003	61.73%
Total	\$ 46,111,378	\$ 64,501,580	\$ 40,314,324	62.50%

MAJOR CATEGORIES				
	FY 19-20		FY 20-21	
	Actual to Date		Actual to Date	YTD %
Revenues	March-20	Adjusted Budget	March-21	Collected
Property/Occupancy Taxes	\$ 17,131,835	\$ 18,282,005	\$ 17,282,063	94.53%
Charges for Services	18,585,691	24,538,399	18,564,052	75.65%
Revenue Other Agencies	7,491,757	15,014,633	8,387,664	55.86%
Other Revenues	1,719,878	2,850,026	1,604,784	56.31%
Fund Balance	-	769,560	-	0.00%
Shared Services	2,185,899	3,046,957	2,285,218	75.00%
Total	\$ 47,115,061	\$ 64,501,580	\$ 48,123,781	74.61%
Expenditures				
Labor	\$ 22,317,279	\$ 31,673,986	\$ 21,994,593	69.44%
Non-Labor	23,794,100	32,827,594	18,319,732	55.81%
Total	\$ 46,111,378	\$ 64,501,580	\$ 40,314,324	62.50%

SELECTED OTHER INFORMATION			
	FY 19-20	Actual	Total
Collections	Actual	March-21	Collected F-YTD
Debt Setoff	\$ 46,538	\$ 26,479	\$ 34,386
Surplus	\$ 57,818	\$ -	\$ 51,641

FIRE DEPARTMENT

April 2021

Prepared By: James Farfour

Date Prepared: May 6, 2021

- The cause of fire incidents was determined 66.7% of the time. 33.3% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:15.
- The full response within 8 minutes occurred 98% of all calls.
- 72% of Inspection Violations were cleared within 90 days.
- There were 0 Civilian casualties and 0 Fire Service casualties.
- The American Red Cross assisted 2 families due to displacement because of fire damage.
- Fire personnel assisted in installing 7 smoke alarms.
- Fire prevention and community service activities included several celebration parades, 1 truck display for a local homeschool group, and a Community Day event. 64 adults and 83 children received fire prevention education.

2021	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	173	227	214									212
Structure Fires:	6	4	6	4									5
EMS Calls:	89	68	87	83									82
Vehicle Accidents:	36	30	34	35									34
Fire Alarms:	49	31	41	40									40
Other:	54	40	59	52									51
Training Hours:	3006	3143	3010	2730									2972
Safety Car Seat Checks:	1	0	1	0									1
Inspections:	118	149	215	167									162
2020	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	198	187	166	111	118	208	213	213	233	203	204	225	190
Structure Fires:	10	4	2	1	4	4	2	2	6	2	1	3	3
EMS Calls:	70	81	73	7	21	74	89	68	80	88	76	88	68
Vehicle Accidents:	35	22	26	25	26	29	27	42	34	34	33	35	31
Fire Alarms:	46	29	26	38	33	46	45	49	69	41	46	39	42
Other:	37	51	39	40	34	55	50	52	44	38	48	60	46
Training Hours:	2969	3061	3626	2426	2289	2254	2351	2244	2522	2514	2032	1962	2521
Safety Car Seat Checks:	3	9	2	0	2	1	0	0	0	0	2	0	2
Inspections:	129	119	143	73	108	134	151	108	119	140	124	132	123

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Staff has worked diligently benchmarking positions in various departments and performing salary analyses to determine market rates and equity among position classifications.
- Administrative Professionals' Day was recognized on April 21. Administrative staff received \$50.
- This month's on-line training dealt with sexual harassment. 87% completed the courses as of April 30, 2021.
- The City's first virtual job fair will be held May 5, 2021.

Safety

- City Hall fire extinguisher/defibrillator inspections.
- April 5 – Safety inspection performed at Bryan Sports Complex.
- April 6 – Field work with crew performing technology cable restructure project.
- OSHA consultative visits scheduled for Water Treatment Plant, Water Reclamation Facility and Compost Facility May 18-19.
- April 8 – Meeting with City Manager concerning an OSHA informal meeting on April 15.
- April 9 – Final documents sent to Zurich Risk Services following their recommendations after an evaluation.
- April 14 – Meeting with Rod Pace concerning a citation at Compost Facility.
- April 14 – In the field with a work crew on Williams Street
- April 15 – Informal meeting with Neesia Hill, supervisor for the Department of Labor, concerning a citation we received about the Compost facility.
- Evaluated the train used at Herman Park and consulted with John Albert concerning its safety.
- Informal inspection at Public Works for obvious safety violations.
- April 21- 23 – Investigated motor vehicle accidents.
- April 28 – Meeting with Rod Pace concerning the citation from OSHA. Finalizing all paperwork to submit to OSHA.
- April 29 – Safety and Accident Review Committee meeting. Seven cases reviewed: All motor vehicle accidents. One (1) employee found At-Fault and received points; six (6) employees not at fault.
- April 29 – Fieldwork with a private company that did not comply with OSHA regulations.
- April 29 – Meeting with Scottie Tadlock Department of Transportation.
- April 30 – Scheduled OSHA consultative services to visit Public Works and Herman Park Center.

Occupational Health

There was no health beat this month. Total clinic visits: 89. Notices sent regarding COVID vaccine distribution sites. One post-accident drug test performed; result was negative. The City will sponsor a blood drive in May at Public Works.

MONTHLY STATISTICS

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562									565
Vacancies	12	8	26	21									17
Applications	183	119	203	245									188
Applicant Notices	214	203	167	66									163
New Hires	8	2	1	3									4
Resignations	1	2	3	3									2
Retirements	0	3	2	0									1
Terminations	0	0	0	0									0
Turnover Rate	.18%	.88%	.89%	.53%									.62%
Vehicle Accidents	2	5	2	7									4
Workers' Compensation	0	0	0	0									0
FFCRA Leave	41	5	5	3									14
Telework	27	28	25	23									26

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561	560	562	568
Vacancies	21	23	28	16	12	13	12	13	19	12	9	18	17
Applications	480	367	208	158	73	124	227	225	262	177	44	278	213
Applicant Notices	277	295	110	259	117	384	106	94	122	111	135	140	183
New Hires	9	6	5	3	1	3	3	4	2	5	3	7	4
Resignations	1	3	2	4	1	5	3	6	4	4	1	1	3
Retirements	4	2	1	0	1	0	3	1	1	1	1	4	2
Terminations	0	1	0	0	0	0	0	0	1	0	2	0	.36
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%	.89%	.36%	.89%	0.79%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0	0	1	2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0	0	0	0.25
FFCRA Leave			0	10	6	20	20	11	17	13	6	31	13
Telework			37	39	35	32	32	32	33	24	19	25	31

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

INSPECTIONS

April 2021

Prepared By: Allen Anderson, Jr.

Date Prepared 05/05/21

The valuation of all permits issued for April totaled \$4,436,048. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$33,905. Of the permit fees collected for the month, \$3,915 was collected in technology fees. Plan review fees collected during the month totaled \$2,480. Business Registration fees collected totaled \$1,780.

The Inspectors did a total of 538 inspections for the month. During the month of April, nine (9) business inspections were completed. A total of 296 permits were issued for the month. Sixty-eight (68) plan reviews were completed for April.

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6	\$4.4									\$9.1
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5	\$1.1									\$6.7
Residential \$ (K)	\$1.2M	\$900	\$1.2M	\$250									\$1M
Misc \$ (M)	\$1	\$1.9	\$3.5	\$3.4									\$2.5
Permit Fee \$ (K)	\$26.6	\$32.5	\$57	\$34									\$37.5
Inspections	398	462	625	538									506
Permits Issued	215	295	359	296									291
Plan Reviews	48	94	71	68									70
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$14	\$5.3	\$2.7	\$5.1	\$3.2	\$8.9	\$4.7	\$10.9	\$28.8	\$7.3	\$4.6	\$6.3	\$8.5
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7	\$2.9	\$3.5	\$6.2
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3	\$1.1	\$191	\$1.1
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6	\$1.7	\$2.80	\$2.3
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37	\$30	\$30	\$39
Inspections	597	351	612	430	474	502	619	532	709	625	484	492	536
Permits Issued	271	249	257	229	251	273	268	277	294	238	230	227	255
Plan Reviews	17	43	41	45	50	46	36	48	63	31	24	30	40
Min Housing	134	136	157	157	157	157							
In Process													

-----PARAMOUNT THEATRE-----

- April capacity restricted by Executive Order; max 50% with 6' distancing, masks.
- April activity included 13 days rental, 8 public performances.
- April COVID-19 cancelled/rescheduled programming includes: 16 days, 10 public perfs.
- Spring rentals strong; we continue to scale fees to restricted capacity.
- Repairs and Maintenance:
 - Safety inspections: one follow-up item with wheelchair lift loading plate.
 - Roofing; temporary repairs holding, permanent repairs in discussion with contractor.

-----FINANCIAL-----

- Expenses –\$52,183: Labor - \$21,813 / Operations – \$7,566 / Renter BO Payout – \$22,804
- Revenues - \$8,874: Tickets -\$1,328 / Rentals- \$7,546 / Concession- \$0

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$31,420	\$29,780	\$11,774	\$23,883	\$31,146	\$49,123	\$36,588	\$26,876	\$44,093	\$52,183			\$338,836	\$33,887
Rev	\$1,218	<\$633>	\$1,625	\$635	\$1,508	\$2,260	\$15,982	\$4,697	\$5,712	\$8,874			\$41,898	\$4,182
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$21,916	\$41,241	\$43,600	\$50,200	\$32,374	\$66,748	\$61,859	\$56,489	\$65,545	\$23,792	\$113,559	\$23,856	\$598,037	\$49,836
Rev	\$8,423	\$8,090	\$7,824	\$12,301	\$16,740	\$28,934	\$83,453	\$88,232	\$27,544	\$15,415	\$43,468	\$1,781	\$289,574	\$24,131

-----GOLDSBORO EVENT CENTER-----

- April capacity restricted by Executive Order; max 50% with 6' distancing, masks, seated.
- April activity included 4 event rental days, 2 non-revenue City event.
- April COVID-19 cancelled/rescheduled include 3 event rental days
- Late-spring bookings remain strong; we are offering additional space for distancing.
- Repairs and Maintenance:
 - Replaced ballroom lighting cans; greater brightness and dimming range.
 - Front garden beds being cleaned, pruned, mulched
 - Seeking quotes on façade repairs.

-----FINANCIAL-----

- Expenses – \$7,339: Labor - \$5,226 / Operational – \$2,113
- Revenues – \$3,737: Rentals - \$2,728/Amenities - \$150 / Food and Bev – \$859
- Value of City Use – \$775:

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931	\$6,727	\$14,807	\$8,153	\$11,245	\$13,874	\$7,339			\$112,253	\$11,225
Rev	\$0	<\$3,694>	\$541	\$6,894	\$6,122	\$12,067	<\$1,732>	\$4,695	\$5,778	\$3,737			\$34,408	\$3,441
City	\$0	\$0	\$0	\$0	\$1,925	\$850	\$0	\$0	\$775	\$775			\$4,325	\$433
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$6,887	\$10,356	\$9,001	\$13,055	\$6,916	\$13,636	\$7,740	\$21,673	\$19,737	\$9,130	\$8,164	\$7,677	\$134,542	\$11,212
Rev	\$2,000	\$8,369	\$12,579	\$7,439	\$7,799	\$11,371	\$9,590	\$7,825	\$1,383	-\$548	\$1,916	\$2,038	\$73,799	\$6,150
City	\$2,075	\$2,700	\$4,700	\$10,076	\$6,483	\$9,436	\$6,800	\$4,964	\$375	\$0	\$0	\$375	\$47,984	\$3,999

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- Parks Maintenance Staff staff dyed the fountain purple in honor of Month of the Military Child.
 - Spring Break Camp was held the week of April 5th-9th at WA Foster Center – **20 participants**.
 - Bryan Multi-Sports Complex hosted an Olympic Development Program (ODP) Soccer Training on April 11th – **150 participants**.
 - Goldsboro Police Department (GPD) hosted a community kickball game on our ballfields in Mina Weil Park.
 - Top Gun Baseball Tournaments were held at Mina Weil Park and Greenwood Ballfields on April 10th-11th and 24th-25th – total of **21 teams**.
 - Youth Spring Sports Leagues started play this month. T-ball, Coach Pitch, Baseball, Softball and Soccer are the youth sports offered. We have **56** youth soccer teams and **37** youth baseball/softball teams.
 - Scoreboards (3) were installed on Fields 5, 6 and 8 at our Bryan Multi-Sports Complex.
 - Morning exercise classes, mid-day line dance classes and afternoon Pickleball play are continuing at Herman Park Center.
 - Jr Golf Academy held on Wednesdays at our Goldsboro Golf Course, led by our golf pro. We had **26 participants**, ranging in age from 7-15.
 - Wayne County Senior Games held during the month of April at various City of Goldsboro P&R facilities. Citizens 50+ participated in various sports such as pickleball, cornhole, billiards, tennis and golf. The golf tournament was held at our Goldsboro Golf Course on Monday, April 26th (ladies) and Tuesday, April 27th (men).
 - Parks Maintenance Staff prepared our two (2) outdoor pools for their annual inspection that takes place in May.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$220	\$530	\$390	\$230									\$343
Rental Revenue	\$0	\$330	\$0	\$1,110									\$360
Facility Usage	152	193	287	187									205
Expenditures	\$3,487	\$1,054	\$1,538	\$405									\$1,621
WA Foster Rec Center													
Program Revenue	\$185	\$190	\$535	\$195									\$276
Rental Revenue	\$450	\$0	\$285	\$690									\$356
Facility Usage	660	924	1304	1,378									1,067
Expenditures	\$4,429	\$2,992	\$4,610	\$8,413									\$5,111
T. C. Coley Community Center													
Rental Revenue	\$578	\$450	\$450	\$585									\$516
Expenses	\$4,797	\$1416	\$0	\$1,848									\$2,015
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0									\$0
Rental Revenue	\$0	\$0	\$0	\$0									\$0
Facility Usage	0	73	92	0									41
Expenditures	\$1,048	\$737	\$1,049	\$0									\$709
Senior Programs & Pools													
Program Revenue	\$140	\$140	\$140	\$140									\$140
Rental Revenue	\$0	\$0	\$0	\$0									\$0
Facility Usage	200	371	310	720									400
Expenditures	\$1,591	\$2435	\$1,048	\$1,642									\$1,679
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$1,550	\$10,200	\$14,891	\$3,760									\$7,600
Field / Shelter Rental \$	\$400	\$200	\$1,675	\$450									\$681
Facility Usage	8,612	13,825	15,500	14,339									13,069
Expenditures	\$6,866	\$9,515	\$11,471	\$28,210									\$14,016
Golf Course													
Revenues	\$36,583	\$9,209	\$53,613	\$66,926									\$41,583
Expenditures	\$31,237	\$35,105	\$36,628	\$39,424									\$35,599
Rounds of Golf	486	596	1,714	2,120									1,229
Net	\$5,347	-25,896	\$16,985	\$27,502									\$5,985
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0									\$0
Participation	0	0	434	0									109
Expenditures	\$0	0	\$171	\$110									\$70
TOTAL REVENUE	\$40,106	\$21,249	\$71,979	\$74,086									\$51,855
TOTAL EXPENSES	\$53,455	\$53,254	\$56,415	\$80,052									\$60,819
TOTAL REVENUE FOR THE YEAR													\$207,420
TOTAL EXPENSES FOR THE YEAR													\$243,276

****Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275	\$80	\$20	\$587
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235	\$0	\$137	\$258
Facility Usage	418	1,082	267	0	0	0	0	0	36	97	42	69	168
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593	\$614	\$1,459	\$2,056
WA Foster Rec Center													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195	\$290	\$275	\$72
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048	\$113	\$0	\$655
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150	549	737	810
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069	\$2677	\$3,650	\$4,434
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460	\$0	\$0	\$38
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
Facility Usage	354	339	197	0	0	0	0	0	0	126	22	10	87
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694	\$393	\$88	\$610
Senior Programs & Pools													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140	\$846	\$140	\$1,072
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104	184	137	774
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596	\$1683	\$450	\$6,712
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400	\$3,788	\$440	\$1,959
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750	\$0	\$0	\$638
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781	20,274	5,839	7,328
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321	\$7,725	\$8,110	\$12,413
Golf Course													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039	\$46,994	\$24,172	\$48,625
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101	\$45,288	\$43,392	\$51,263
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871	1,542	922	1,618
Net	- \$2,608	\$-7,251	-\$7,065	\$11,995	\$18,454	-\$115,197	\$38,311	\$3,589	\$19,683	\$25,938	\$1,706	\$19,220	-\$2,639
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$210	\$0	\$40
Participation	0	0	130	0	0	0	0	0	0	175	32	3,489	319
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132	\$1,204	\$1,095	\$457
TOTAL REVENUE	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$52,291	\$25,184	\$53,945
TOTAL REVENUE FOR THE YEAR	\$647,335												

PLANNING

April 2021

Prepared By: Debra Creighton

Date Prepared: May 10, 2021

During the month of April, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff is in the process for compliance with the NCGS Legislative 160D updates, a Consultant has been selected to assist with the legislative updates to the Unified Development Ordinance (UDO) updates to become effective July 1, 2021. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of April, nine (9) tickets were issued.

Parked in Wrong Direction	7
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	1
Other (Bus Loading Zone, Crosswalk, Sidewalk, Alley)	1

2021

2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	1	3	3	0									7	1
Staff Level	3	3	3	3									12	1
Rezoning														
Rezoning	0	0	3	0									3	0
Historic District Commission														
Commission Review	0	0	1	0									1	0
Staff Review	1	0	0	1									2	0
Code Enforcement														
Grass Cutting # Lots	0	0	1	36									37	5
Grass Cutting Payments	0	0	175	1420									\$1,595	\$199
Junk Vehicles	18	8	21	38									85	7
Tagged Vehicles	25	15	12	21									73	6
Illegal Signs Removed	52	77	380	36									545	45
Bags of Litter Picked Up	210	186	231	232									859	72

2020

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	2	4	2	3	2	1	3	3	2	1	7	3	33	3
Staff Level	0	2	1	1	1	2	2	1	2	3	3	3	21	2
Rezoning	2	1	1	0	0	1	0	0	2	3	2	1	13	1
Historic District Commission														
Commission Review	1	1	0	0	1	0	1	1	1	1	1	1	9	1
Staff Review	1	0	1	2	2	1	0	2	2	2	1	2	16	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	36	53	28	82	119	53	124	35	0	530	66
Grass Cutting Payments	0	0	0	\$2,115	\$3,025	\$2,205	\$4,025	\$6,850	\$2,870	\$5,340	\$1,905	\$ -	\$28,335	\$3,542
Junk Vehicles	0	7	2	2	27	0	0	0	2	3	10	16	69	6
Tagged Vehicles	0	43	7	47	2	5	25	50	26	21	25	25	276	23
Illegal Signs Removed	0	0	143	67	13	38	80	900	24	44	247	166	1722	144
Bags of Litter Picked Up	292	2438	261	187	224	197	211	250	737	419	209	328	5753	479

PUBLIC UTILITIES DEPARTMENT

April 2021

Prepared By: Michael Wagner

Date Prepared: May 7, 2021

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - The Neuse River dropped to a safe level for divers to enter the river and repair a hole in the intake screen. The intake screen remains covered in sand with the bypass open until a river dredge can take place.
 - The plate settler project is wrapping up. A walkthrough was conducted with the engineer and contractor on April 30, 2021 and a small punch list was prepared. The project is expected to be completed in May.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been demanding. For the first third of the year, the plant is operating at 109% capacity. The average daily flows for April were 10.97-MGD.
 - All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows, and communication with the obsolete telemetry system continues to be prepared for an upgrade.

Compost Facility

- One thousand four-hundred and six cubic yards of compost and mulch were sold in April 2021.
 - Agitator #2 remains out of service due to hydraulic pumping failure. The agitator has been out of service since 2016, as staff works to rehabilitate the equipment internally.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2021 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.878	6.348	6.000	5.996									6.055
Sewer**	16.73	19.28	14.68	10.97									15.41
Compost	297	109	733	1406									636

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2020 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368	6.109	5.953	6.386
Sewer**	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84	13.87	12.87	11.16
Compost	283	950	824	914	727	570	237	389	286	830	428	329	563

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

April 2021

Prepared by: Chad Edge

Date Prepared: 10 May 2021

Monthly Highlights

Buildings & Grounds: Assisted with installation of scoreboards at MultiSports Complex for Parks & Rec. ; Installed seven bike racks for DGDC around downtown area.

Distribution & Collections: Continuing to maintain 24 hr bypass pumping of compromised sewer line at Cherry Hospital; Call duty responded to 27 after hour calls—total of 36 hours.; Installed 2 inch water line on Marion Street.

Streets & Stormwater: Repaired and regraded six unpaved streets; ; New Street Sweeper placed into operation; Completed 120 feet of pipe replacement in 2000 block of Azalea Drive.

Departments		2021												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	11.4	2.3	14.9									8.3
	Lines Camera'd (1000-ft)	8.6	6.6	3.6	2.3									5.3
	Water Repairs	17	27	22	22									22.0
	Sewer Repairs	18	11	13	27									17.3
	Hydrants Replaced/Fixed	9	4	6	8									6.8
	Meter Install/Changed	18	14	12	28									18.0
Bldg & Grounds	Radio, Electrical, Bldg	52	45	44	42									45.8
	Sign Repairs	14	Signing responsibilities transferred to Engineering Department											14.0
	ROW Mowing (ac)	0	0	60	127									46.8
	City-Owned Lots Mowing (ac)	0	10	41	94.6									36.4
Garage	Total Work Orders	294	288	286	263									282.8
	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56	\$ 51									51.3
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.1									1.001
	Recyclables (tons)	97	82	89	94									90.6
	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7	0.7									0.566
Cemetery Funerals		11	1	8	4									6.0
Street & Storm	Utility Cut Repairs	0	5	30	31									16.5
	Pot Hole Repairs	83	65	39	65									63.0
	Streets Swept (miles)	175	81	120.8	178									138.7
	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16	0.00									5.082
	Ditch mowing (1000-ft)	14.00	0.48	0.00	0.28									3.690
	Storm Pipe Repairs	1	3	2	4									2.5
2020														
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8	11.8	12.9	18.8
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5	4.7	4.2	8.2
	Water Repairs	27	22	27	19	9	16	30	24	20	26	15	26	21.8
	Sewer Repairs	12	10	29	19	12	9	17	5	16	19	5	7	13.3
	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6	4	44	9.0
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13	17	18	26.3
Bldg & Grounds	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47	37	51	50.4
	Sign Repairs	78	56	54	23	24	24	51	48	53	56	31	46	45.3
	ROW Mowing (ac)	0	0	44	73	101.6	98	149	135	115	52	32.5	0	66.7
	City-Owned Lots Mowing (ac)	0	0	50	92	89	88	110	64	70	89	12	0	55.3
Garage	Total Work Orders	228	357	209	296	245	277	292	288	285	247	280	251	271.3
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60	\$ 52	\$ 56	\$ 70	\$ 53	\$ 64	\$ 52	\$ 52	\$ 50	56.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0	1.0	1.1	1.0
	Recyclables (tons)	103	79	93	88	88	88	117	18	62	107	66	115.18	85.3
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.9	0.9	0.7	0.8	0.7	0.6	0.8	0.7	1.1	0.7
Cemetery Funerals		5	3	9	4	2	6	5	5	6	6	9	10	5.8
Street & Storm	Utility Cut Repairs	0	0	18	29	10	24	26	26	34	15	10	0	16.0
	Pot Hole Repairs	49	83	30	28	35	50	64	30	17	39	41	75	45.1
	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93	123.1	137	110.5
	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08	0.01	0.24	1.4
	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28	9.30	0.00	3.9
	Storm Pipe Repairs	1	7	5	5	5	4	5	5	5	3	8	3	4.7

- Inquiries were fulfilled for the month of April by the TTO-565 e-inquiries.
- Total hotel revenue generated in March was \$2,207,929, which is up 41.0% YOY. April revenue not yet released.
- For the month, TTO Facebook page had 175 new page follows and 169 page likes. Instagram page has 62 new followers.
- The GTC and WCTDA held a special meeting on Feb 8 to discuss the Tourism Master Plan. The meeting had guests from different industries and towns across Wayne County for their input. The consultant for the master plan advised next steps for getting public input from stakeholders and residents in Wayne County. A resident survey was released to all Wayne County residents (active March 12 - April 12) via a flyer in their city water bill, on Visit Goldsboro social media accounts, a press release to local media representatives including City of Goldsboro, Wayne County Government, and Seymour Johnson Air Force Base. In its completion, 800 resident responses were received and 63 stakeholder responses. All information received from the survey is currently being analyzed for review.
- May is National BBQ Month and the Visit Goldsboro, NC social media channels will be featuring barbecue restaurants throughout Wayne County, with content supplied by each restaurant. On schedule is Wilbers BBQ, McCalls Seafood & BBQ, Adam's Roadside & Downtown BBQ locations, Stonewall's Restaurant & Grill and Grady's BBQ.

City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2020-21	\$63,053	\$79,612	\$70,672	\$86,804	\$58,755	\$103,416	\$65,157	\$54,670	\$61,336	\$94,544	\$	\$	\$738,019	\$73,802
2019-20	\$82,004	\$88,424	\$92,348	\$85,480	\$81,911	\$72,631	\$61,017	\$71,071	\$73,114	\$54,362	\$38,523	\$54,254	\$855,139	\$71,262

RESOLUTION NO. 2021-36

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY THERESA CHIERO
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 27 YEARS**

WHEREAS, Theresa Chiero retires on June 1, 2021 as a Police Captain with the Goldsboro Police Department with more than 27 years of service; and

WHEREAS, Theresa began her career on February 9, 1994 as a Police Officer with the Goldsboro Police Department; and

WHEREAS, On December 1, 1999, Theresa was promoted to Police Investigator with the Goldsboro Police Department; and

WHEREAS, On June 25, 2003, Theresa was promoted to Police Sergeant with the Goldsboro Police Department; and

WHEREAS, On August 26, 2009, Theresa was promoted to Police Shift Supervisor with the Goldsboro Police Department; and

WHEREAS, On April 2, 2014, Theresa's position was reclassified as Police Captain with the Goldsboro Police Department where she has served until her retirement; and

WHEREAS, Theresa has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Theresa Chiero their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Theresa our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of May, 2021.

Mayor

Attested by:

City Clerk