

REVISED
GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, APRIL 18, 2022

At least one of the city councilmembers may attend the meeting remotely. Citizens can view the meeting in person at City Hall, or remotely using the link below. The meeting will be streamed live on the City's Facebook and YouTube pages at <https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/>.

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION-5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

1. ROLL CALL

2. ADOPTION OF THE AGENDA

3. OLD BUSINESS

- a. 309 Walnut Street Sewer Issue (Zachary E. Lilly)
- b. NPO Support Process (Mayor)

4. NEW BUSINESS

- c. Dillard/Goldsboro Alumni and Friends Homecoming Support Request

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Rev. David Elliott, St. James AME Zion Church)
Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES

- A. Minutes of the Work Session and Regular Meeting of April 4, 2022

V. PRESENTATIONS

- B. Employee Performance Awards (City Manager)
- C. National Volunteer Appreciation Week Proclamation
- D. Community College Month Proclamation
- E. Fair Housing Month Proclamation

VI. PUBLIC HEARING

- F. SU-2-22 William Wooten – (Outdoor Storage) E. side of N. George Street between Holly and Vine Streets (Planning)
- G. SU-3-22 Gregory Sakas– (Retail Sales) North side of E. US 70 HWY. between Millers Chapel Rd. and E. Ash St. Extension (Planning)
- H. Z-5-22 WithersRavenel – N. Oak Forest Rd. between Central Heights Rd. and Gateway Dr. and located primarily in the City's one-mile ETJ (Planning)

PLANNING COMMISSION EXCUSED

- I. Public Hearing to Ratify the Actions Taken Regarding an Agreement with Wayne County and the Wayne County Development Alliance (City Manager)

VII. PUBLIC COMMENT PERIOD

VIII. CONSENT AGENDA ITEMS

- J. Contiguous Annexation Petition – Magnolia Grove – Located on the east side of Eleventh St. between Norwood Ave. and Englewood Dr. (Planning)
- K. Authorization of sale of jointly owned property for 209 and 213 N. Georgia Avenue (2 lots) (Coe) (Finance)
- L. Grant Project Budget Amendment for Community Development Block Grant (CDBG) and HOME Investment Partnership Program Special Revenue Fund (C2101) (Finance)

- M. Annual Operating Budget Amendment FY21-22 (Finance)
- N. Resolution to Withdraw 211 S. Slocumb Street (Finance)
- O. Downtown Development Department Office Lease Agreement (Downtown)
- P. Approval of Resolutions to Request Funding through State Grants (American Rescue Plan Act – ARPA) (Engineering)
- Q. Contract Award for Consulting Services – HOME-ARP (Community Relations)
- R. Center Street Jam Concert Series – Temporary Street Closure (Police)
- S. Dillard/Goldsboro Alumni Parade – Temporary Street Closure (Police)
- T. Jamz Out Juneteenth – Temporary Street Closure (Police)
- U. NC Freedom Fest – Temporary Street Closure (Police)
- V. Wayco Center Street Takeover – Temporary Street Closure (Police)
- W. Wayne County Crime Stoppers Caper Chase – Temporary Street Closing (Police)
- X. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION

X. CITY MANAGER'S REPORT

XI. CEREMONIAL DOCUMENTS

XII. MAYOR AND COUNCILMEMBERS' COMMENTS

XIII. CLOSED SESSION

XIV. ADJOURN

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
APRIL 4, 2022

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on April 4, 2022.

Call to Order. Mayor Ham called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilwoman Hiawatha Jones (participating via Zoom)
Councilman Bill Broadaway
Councilwoman Brandi Matthews
Councilman Charles Gaylor, IV
Councilman Gene Aycock

Also Present: Tim Salmon, City Manager
Laura Getz, City Clerk
Ron Lawrence, City Attorney

Adoption of the Agenda. Councilwoman Jones requested adding Sponsorship of Dillard Alumni to the agenda. Councilwoman Matthews requested the addition of a Reentry Month Proclamation to the agenda. Councilman Aycock requested moving Item F, Z-3-22 to Items Requiring Individual Action. City Manager Salmon requested the removal of Item H from the agenda. Mayor Pro Tem Polack requested moving Item E, Z-2-22 to Items Requiring Individual Action. Upon motion of Mayor Pro Tem Polack, seconded by Councilman Aycock and unanimously carried, Council adopted the agenda. A roll call vote was held.

Old Business.

NPO Support Discussion. Mayor Ham discussed the nonprofit support request process. He proposed that council defer the actual dollar figure to a later time due to staff not having sufficient information at the time to determine what is available to allocate to non-profits. At the last meeting, it was suggested to use an outside organization to distribute the money after they vetted the applicants. This process wasn't acceptable to the majority of the council. Mayor Ham suggested the formation of a vetting committee to include one representative from each district as well as a mayor appointee. This committee would establish the criteria for vetting and awarding the monies to the applicants. Mayor Pro Tem Polack was in favor of having a representative from each district. Councilwoman Jones made a motion to develop a committee with representation of each district to vet the nonprofits with an at large position. The motion was seconded by Councilman Gaylor. Councilwoman Matthews stated the decision needed to stay with the Council. Councilwoman Jones shared that she was referring to representation from the council. Councilwoman Jones made a motion to develop a committee consisting of each city council person, representative of each city council person to vet the NPO. Council discussed the non-profits and holding a special meeting to vet the NPO's. Council will continue to vet the NPO's. Mayor Ham shared they need to come up with criteria to select, qualify and fund organizations. The Mayor will begin to formulate the process of qualifications before a special meeting is held and requested that Council submit any suggestions. The original motion was withdrawn by Councilwoman Jones.

GWTA Board Vacancy Discussion. Council discussed the GWTA board. Councilman Broadaway made a motion to appoint Ms. Carter, Ms. Jones and Mr. Aycock back to their December timeframe for their appointment, that we reappoint to those time frames. Councilman Aycock seconded the motion. The mayor called for discussion. Councilwoman Matthews shared concerns regarding the application process for the GWTA board and suggested that council set a standard for employees and/or councilmembers that leave the city.

Councilwoman Jones made a motion to appoint Shycole Simpson-Carter to the GWTA board through 12-19-22. The motion was seconded by Councilman Aycock. After a roll call vote was held, Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilman Gaylor and Councilman Aycock voted for the motion. Councilwoman Matthews voted against the motion. The motion passed 6:1.

Mayor Pro Tem Polack made a motion to appoint Councilman Aycock and Councilwoman Jones to a term beginning April 5, 2022 through 12-31-22. The motion was seconded by Councilman Aycock and a roll call vote resulted in all members voting in favor of the motion.

New Business.

Non-Resident Fees. Felicia Brown, Parks and Recreation Director shared the following presentation:

www.goldsboronc.gov

4/1/2022



4/1/2022

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CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on April 4, 2022.

Mayor Ham called the meeting to order at 7:00 p.m.

Roll Call.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilwoman Hiawatha Jones (participating via Zoom)
Councilman Bill Broadaway
Councilwoman Brandi Matthews
Councilman Charles Gaylor, IV
Councilman Gene Aycock

Also Present: Tim Salmon, City Manager
Laura Getz, City Clerk
Ron Lawrence, City Attorney

Pastor Stanley Kelly with Fellowship Baptist Church provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Mayor Pro Tem Polack made a motion to approve the minutes of the Work Session and Regular Meeting of March 7, 2022 and the minutes of the Work Session and Regular Meeting of March 21, 2022. The motion was seconded by Councilman Aycock and unanimously carried after a roll call vote was held.

Presentations.

Homefront Room Revival Presentation. Katelyn Tinsley shared the following presentation:

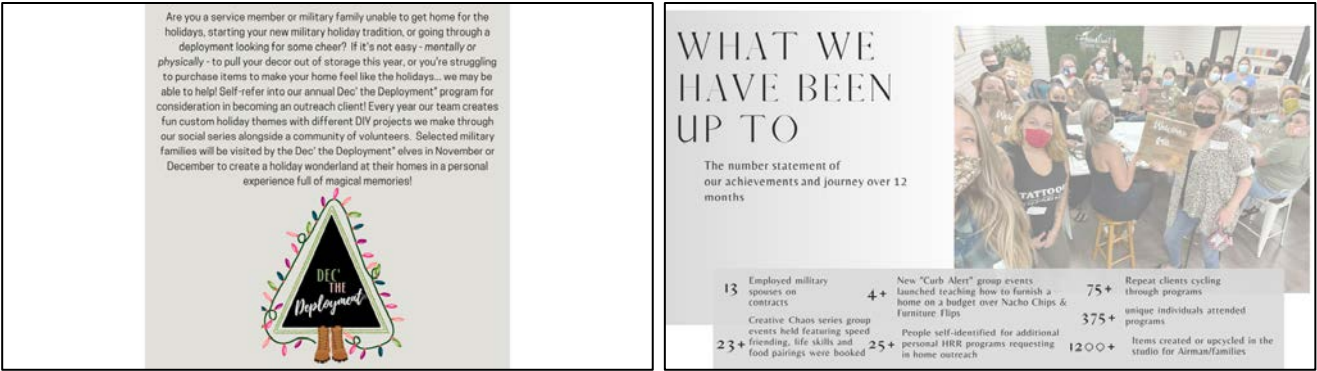
THE PROCESS

Looking for a place to get connected, meet new friends and learn some cool new stuff? Come on in! We make meaning out of chaos through turning it into the creative kind! Our form of CHAOS stands for Coaching Healing Activities of Outreach and Socializing. Our team is here for conversations, help pointing you in the right direction for resources and to create positive personal experiences through coaching new life skills for creative outlets to better cope! Self-refer into one of our outreach programs if you are in need or join in the fun through one of our various social events as we connect Friends, Foodies, DIYs & Repeat!

CURB ALERT! WE REPEAT, CURB ALERT!

How many times have you seen furniture stacked on a base curb during a military move? This culture of decluttering inspired our entire upcycling program! We work with community partners and source for free donations to turn one man's trash into a custom piece to treasure for Airman and families in need. Self-refer into our program for one of our group Curb Alert upcycling socials (Furniture Flips & Nacho Chips or Furniture Flips & French Toast Sticks) or apply for consideration in as an outreach client if you are in need. If selected as a client, our team will work with you to source for, and recreate, a home furnishing donation into your own custom missing home necessity. All you have to do is want to learn and give a little sweat equity into recreating a masterpiece that we will lead you to dream up!

Come play in mud and have some fun! Don't like the creation you made? We encourage you to break it then and reinvent it in our pottery studio! We use the art of 'kintsugi' to create something new out of our broken pieces in this program. Come de-stress, make a mess and eat some breakfast for dinner in our signature Pottery & Pancakes social event!



Mrs. Tinsley shared a video, which can be viewed on the SJAFB Facebook page and discussed the Homefront Room Revival. They are located in the New Connections Center on Seymour Johnson AFB. Mayor Ham spoke about the program. Mrs. Tinsley stated that donations are welcome.

Month of the Military Child Proclamation. Read by Councilman Broadaway, Mayor Ham proclaimed April 2022 as the MONTH OF THE MILITARY CHILD and April 8th as Purple Up Day for Wayne County Public Schools. He encouraged all school personnel and City of Goldsboro residents to recognize the contributions of our military families and to celebrate the spirit of military children across our city and nation by wearing purple on April 8th as an outward symbol of appreciation for our youngest heroes.

Re-Entry Month Proclamation. Read by Councilwoman Matthews, Mayor Ham proclaimed April as Re-Entry Month in Goldsboro, North Carolina and encouraged residents to observe this month and recognize the efforts of those who work to improve rehabilitation and reintegration of formerly incarcerated individuals. Councilwoman Matthews presented the proclamation to Ms. Renita Dawson, member of the Wayne County Reentry Council.

Public Comment Period. Mayor Ham opened the public comment period. The following people spoke:

1. Willie Baptiste, 1403 E. Elm Street shared concerns regarding traffic lights. He shared comments regarding the property on 1402 Lemmon Street. He shared comments regarding his appointment to the Golf Course Committee. He also shared comments regarding a police issue.
2. Gary Packer, National President of the Goldsboro Alumni and Friends, Inc. requested \$10,000 for the 67th Annual Dillard Alumni homecoming event. He stated that the event is a four-day event, every City venue and hotel is full during the event. He shared the financial impact is on low side of \$3.8 or \$4 million dollars every year they have their presentation.
3. Sherwood Williford shared comments regarding an article concerning Goldsboro native, Ruth Whitehead Whaley. He stated a historical marker for Ms. Ruth Whitehead Whaley has been approved by Raleigh and will be installed in mid-May.
4. Al Strickland, 1009 Corbett Street, shared comments and concerns regarding agenda item Z-3-22. He requested that Council not remove the single-family home designation off the zoning.
5. Henry Battle, 312, 314, 316 S. James Street, shared comments regarding a recent property that was sold by the city for \$1.00 when the city is raising the utility rates 20%. He shared concerns about properties on Virginia Street and that the city should auction the properties off.
6. Trey Taylor, attorney with Warren, Kerr, Walston, Taylor and Smith, shared he is here for the property owner, Land Branch Development. He shared comments regarding item Z-3-22. He shared the use would be 107 townhomes and made comments regarding the proposed townhomes and the property owners.
7. Jennifer Scott, representing RBV Investments, shared comments regarding the rezoning item Z-3-22.
8. Craig Daughtery shared comments and concerns regarding item Z-3-22 and property values of their homes.

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Item E, Z-2-22 Eastern Hill, Inc. – South side of E. Elm Street between Crawford St. and Beale St. and within the corporate City limits and Item F, Z-3-22 RBV Investments, LLC. – North side of E. US 70 Hwy. between Corbett St. and N. Oak Forest Dr. and located in the corporate City limits were moved to Items Requiring Individual Action during the adoption of the agenda. Item H, Contract Extension for Goldsboro-Wayne Transportation Authority (GWTA) Marketing and Public Relations Services with Quest Corporation of America, Inc. was removed from the agenda during the adoption of the agenda. Mayor Pro Tem Polack moved the items on the Consent Agenda, Items D, G, I, J and K be approved as recommended by the City Manager and staff. The motion was seconded by Councilman Broadaway and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Z-1-22 Angelita Morrisroe – East of N. William Street between Wilson St. and E. US 70 Hwy. service road and within the corporate City limits. Ordinance Adopted. The applicant is requesting a change of zone from Residential (R6) to General Business (GB) for two (2) private lots which are of continuous frontage and under single ownership within the Residential (R6) zoning district.

If approved, the owner will be required to recombine the lots into one for commercial development purposes meeting the requirements of the General Business (GB) zoning district.

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| Frontage: | 92 ft. (Wilson St.) 90 ft. (E. Hwy. 70 SR) |
| Area: | 18,030 sq. ft. or 0.41 acres |
| North: | Residential (R-6) |
| East: | Residential (R-6) |
| West: | General Business (GBCZ) |

One of the two private lots is currently vacant. The other lot is occupied by a single-family dwelling.

The City’s Land Use Plan (CLUP) recommends High-Density Residential development for the property.

Although the (CLUP) recommends High Density Residential Development, the requested change of zone would be compatible with existing commercial zoning and uses in proximity to the site.

City water and sewer are available to serve the property. The subject property is not located in a Special Flood Hazard Area. Grading and drainage plans may be required.

At the public hearing held March 21, 2022, no one spoke in favor of or against the request.

On Monday, March 28, 2022, the Goldsboro Planning Commission recommended approval of the change of zone request from Residential (R6) to General Business (GB).

Although the Planning Commission’s recommendation is inconsistent with the City’s Comprehensive Land Use Plan (CLUP), the request would be compatible, and therefore, reasonable with existing commercial zoning and uses in proximity to the site.

It was recommended that Council accept the recommendation of the Planning Commission and;

1. Find the proposed zoning amendment inconsistent with the City’s adopted Comprehensive Land Use Plan however, the request would be compatible, and therefore, reasonable with existing commercial zoning and uses in proximity to the site.
2. Find the proposed zoning amendment would be in the public interest because the zoning would allow uses that are compatible with adjacent properties within the surrounding areas and;
3. Adopt an Ordinance changing the zoning for the property from Residential (R6) to General Business (GB). Consent Agenda Approval. Polack/Broadaway (7 Ayes)

ORDINANCE NO. 2022-9 “AN ORDINANCE AMENDING THE ZONING MAP, COMPREHENSIVE LAND-USE MAP AND UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Z-4-22 KRP Investments, LLC. – East side of Wayne Memorial Dr. between Fourth St. and Gracie Pl. and located in the corporate City limits. Ordinance Adopted. The applicant is requesting a change of zone for a portion of the subject property (approximately 3 acres) from Office and Institutional (O & I-1) to Residential (R-6CZ) Conditional Zoning district limiting the use of the property to a three (3) story multi-family development complex consisting of sixty-three (63) units for individuals fifty-five (55) years of age and older. Remaining acreage will be reserved for future development.

According to the City’s UDO, the proposed development shall meet the Multi-Family and Townhome development design standards of the R-6 zoning district.

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| Frontage: | +40.8 ft. (Fourth St.) |
| Area: | 631,620 sq. ft. or 14.5 acres |
| North: | Office and Institutional (O & I-1) |
| South: | Office and Institutional (O & I-1), Residential (R-9), Neighborhood Business (NB) |
| East: | Residential (R-9) |
| West: | Residential (R-9)/Office and Institutional (O & I-1) |

The property currently consists of agricultural farmland and woodlands.

The City’s Land Use Plan recommends Office and Institutional development. Multi-family developments are a permitted use in the Office and Institutional (O & I-1) zoning district and must meet the development requirements of

the closest, most restrictive zoning district. According to the City's Land Use Plan, higher residential densities are recommended and should be encouraged since City water and sewer are available to serve the property.

The submitted preliminary site plan indicates one, three-story apartment building containing a total of 63 units.

Access to the site will be directly from the E. Fourth Street terminus. The applicant intends to construct and formally dedicate a public road built to City standards approximately 800 ft. eastward to the site and incorporate into the City's street network.

Parking for the site requires two spaces per unit for 1 and 2 BR apartments. 24 of the 63 total units will be 1-bedroom units and 39 will be 2-bedroom units. A total of 126 parking spaces are required and only 71 spaces have been shown on the preliminary site plan. Staff is working with developer to meet the City's commercial parking ordinance.

A common area equal to twenty percent (20%) of the entire development (excluding rights-of-way) shall be preserved, maintained and improved by the development owner for active recreational use by residents of the development. The required open space shall be held in common ownership, for the perpetual benefit of residents of the development, by a legally established corporation, association or other legal entity, or be dedicated to the City of Goldsboro as a public park. Staff is working with the developer to ensure compliance with this requirement.

External City sidewalks are required and are not shown for the proposed development. Staff is working with the developer to meet this requirement.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Subject property is located within the City limits of Goldsboro. As such, City water and sewer are available to serve the property. The property is not located within a special flood hazard area. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along the private access drive leading to the senior living facility. A Type B 15 ft. wide landscape buffer is required along all property lines with the exception of the eastern property line which will require a Type A 10 ft. wide buffer yard. Vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Building elevations been submitted. Roofing will consist of architectural shingles. Wall siding will consist of fiber cement cedar shakes, decorative brackets and brick-veneer.

Staff will ensure all multi-family development design standards are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

According to the City's Land Use Plan, higher residential densities are recommended and should be encouraged since City water and sewer are available to serve the property.

The City's Land Use Plan recommends Office and Institutional development. Multi-family developments are a permitted use in commercially-zoned districts such as General Business (GB), Office and Institutional (O & I-1), Neighborhood Business (NB), Shopping Center (SC), and Highway Business (HB) and must meet the development requirements of the closest, most restrictive residential zoning district.

At the public hearing held March 21, 2022, no one spoke in favor of or against the proposal.

On Monday, March 28, 2022, the Goldsboro Planning Commission recommended approval of the change of zone request for a portion of the subject property (approximately 3 acres) from Office and Institutional (O & I-1) to Residential (R-6CZ) Conditional Zoning district limiting the use of the property to a three (3) story multi-family development complex consisting of sixty-three (63) units for individuals fifty-five (55) years of age and older.

It was recommended that Council accept the recommendation of the Planning Commission and;

1. Find the proposed zoning amendment consistent with the City's adopted Comprehensive Land Use Plan.
2. Find the proposed zoning amendment reasonable and in the public interest because the proposed zoning would allow for infill and multi-family development which is compatible with existing properties in the surrounding area.

3. Find that City water and sewer are available to serve the property and that higher residential densities should be encouraged and considered for the site.
4. Adopt an Ordinance changing the zoning for the property for a portion of the subject property (approximately 3 acres) from Office and Institutional (O & I-1) to Residential (R-6CZ) Conditional Zoning district limiting the use of the property to a three (3) story multi-family development complex consisting of sixty-three (63) units for individuals fifty-five (55) years of age and older. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

ORDINANCE NO. 2022-10 “AN ORDINANCE AMENDING THE ZONING MAP, COMPREHENSIVE LAND-USE MAP AND UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Municipal Agreement with the North Carolina Department of Transportation for Inspection of Bridges on the Municipal Street System. Resolution Adopted. The Surface Transportation Assistance Act of 1978 requires that all bridges open for public use must be inspected on an interval not to exceed two years. The bridges on the municipal street system in Goldsboro were last inspected in 2020. Thus, they are due to be reinspected during 2022.

With the inspections, the City at its option may: (1) inspect the bridges with its own staff; (2) employ a consultant firm to accomplish the inspections; or (3) have the Department of Transportation (DOT) or a consultant employed by DOT to make the inspections. Should the City elect either (1) or (2), the DOT will reimburse the City the 80% federal-aid share of the cost. Should the City elect (3), DOT will bill the City for the 20% local share of the cost upon completion of the work. Under any of the three options, no work can be done until a municipal/state agreement is properly executed by both the City Council and the Department of Transportation.

Goldsboro’s City bridges are as follows:

1. Best Street over Long Branch
2. Harris Street over Long Branch
3. Berry Street over Long Branch
4. Wayne Avenue over Big Ditch
5. Retha Street over Big Ditch
6. Slocumb Street over Stoney Creek

DOT anticipates the inspections to cost the City of Goldsboro approximately \$650 per structure for a total estimate of \$3,900. The actual cost is based on the work being performed, therefore the final invoice amount will not be known until the work is complete.

The Engineering Department does not have a licensed Bridge Inspector. The proposed FY2022-23 budget includes funds to meet this financial responsibility.

It was recommended that Council adopt the following entitled resolution authorizing the Mayor and City Clerk to sign an agreement with the N. C. Department of Transportation for the inspection of bridges on the municipal street system. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

RESOLUTION NO. 2022-32 “RESOLUTION AUTHORIZING AN AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE INSPECTION OF BRIDGES ON THE MUNICIPAL STREET SYSTEM”

Professional Engineering On-Call Services to conduct a study for Utility Merger/Regionalization Feasibility (MRF). Resolution Adopted. CDM Smith, Inc., WithersRavenel, and The Wooten were selected for on-call engineering services for various engineering projects relating to Water Treatment & Distribution, Wastewater Treatment & Distribution, Stormwater, Transportation, and Construction Inspection.

Staff requested CDM Smith, Inc. provide costs in reference to conducting a study for Utility Merger/Regionalization Feasibility (MRF) pertaining to the City of Goldsboro, Wayne County, Town of Pikeville, Town of Eureka, Town of Fremont, and Town of Mount Olive.

CDM Smith engineering services detailed as follows:

- Data Collection and Data Review
- Identify Top 3 Alternatives for Analysis
- Alternatives Feasibility and Financial Analysis
- Prepare Report and Meeting to Review Comments
- Project Management and Administration

Total Costs Not To Exceed= \$100,000

We have reviewed the financing of this project with the Finance Director and determined that funds are available from a grant from the NC Department of Environmental Quality Division of Water Infrastructure.

It was recommend that Council adopt the following entitled Resolution authorizing the City Manager to execute a Professional Engineering Services Agreement with CDM Smith, Inc. pertaining to conducting a MRF Study for an amount not to exceed \$100,000. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

RESOLUTION NO. 2022-33 “RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH CDM SMITH, INC. FOR UTILITY MERGER/REGIONALIZATION FEASIBILITY (MRF) STUDY”

Approve PO for Computer Replacement Plan. Approved. The City Council approved the expenditure in the current fiscal year budget. In December 2021, Council approved the financing for our replacement plan to replace staff computers for the City of Goldsboro.

G.S. 143-129 requires formal bidding when the estimated expenditure of public money is greater than \$90,000 for apparatus, supplies, materials or equipment, and further requires that the governing body must award the contract. The statute allows the governing body to delegate the authority to award contracts, reject bids, or readvertise bids on behalf of the unit to the manager or other employee. City Council authorized the City Manager or the Finance Director this authority on April 19, 2021 in RES 2021-30.

The procurement of the IT equipment was done through State Contract as allowed by law. As per internal memorandum dated April 19, 2021, the City Manager and Finance Director stipulate that the delegated authority limit is \$250,000, and contracts over this amount shall be presented to City Council for approval and award. The purchase order amount is \$510,931.15 to Netcom Business Solutions, Inc.

It was recommended that Council authorize the award of IT equipment to Netcom Business Solutions, Inc. in the amount of \$510,931.15 as documented on P2200827. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

End of Consent Agenda.

Items Requiring Individual Action.

Z-2-22 Eastern Hill, Inc. – South side of E. Elm Street between Crawford St. and Beale St. and within the corporate City limits. Ordinance Adopted. The applicant is requesting a change of zone from Residential (R6) to General Business (GB) for three (3) private lots which are of continuous frontage and under single ownership within the Residential (R6) zoning district.

If approved, the owner will be required to recombine the lots into one for commercial development purposes meeting the requirements of the General Business (GB) zoning district.

In addition, a variance will be required for one of the three lots consisting of an existing non-conforming commercial building which does not meet the required front setback of 20ft. along E. Elm, Crawford and Hugh St.

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| Frontage: | 159.4 ft. (E. Elm St.), 97.3 ft. (Crawford St.) and 146.3 ft. (Hugh St.) |
| Area: | 14,385 sq. ft. or 0.33 acres |
| North: | General Business (GB) |
| South: | Residential (R-6) |
| East: | Residential (R-6) |
| West: | General Business (GB) |

Two of the three lots fronting E. Elm St. are vacant. The third lot at the corner of E. Elm and Crawford consists of an existing non-conforming, one-story brick-veneer and concrete block commercial building of approximately 1,782 sq. ft.

The City’s Land Use Plan (CLUP) recommends High-Density Residential development for the property.

Although the (CLUP) recommends High Density Residential Development, the requested change of zone would be compatible with existing commercial zoning and uses in proximity to the site.

However, staff recommends a more restrictive zone such as Neighborhood Business (NB) to serve as a more appropriate transitional buffer between commercial and residential development.

The applicant intends to rehabilitate the existing commercial building for office-use; business and professional services are preferred.

City water and sewer are available to serve the property. The subject property is not located in a Special Flood Hazard Area. Grading and drainage plans may be required.

At the public hearing held March 21, 2022, no one spoke in favor of or against the request.

On Monday, March 28, 2022, the Goldsboro Planning Commission recommended approval of the change of zone request from Residential (R6) to Neighborhood Business (NB).

Although the Planning Commission’s recommendation is inconsistent with the City’s Comprehensive Land Use Plan (CLUP), the request would be compatible, and therefore, reasonable with existing commercial zoning and uses in proximity to the site.

It was recommended that Council accept the recommendation of the Planning Commission and,

- 1. Find the proposed zoning amendment inconsistent with the City’s adopted Comprehensive Land Use Plan however, the request would be compatible, and therefore, reasonable with existing commercial zoning and uses in proximity to the site.
- 2. Find the proposed zoning amendment would be in the public interest because the zoning would allow uses that are compatible with adjacent properties within the surrounding areas and;
- 3. Adopt an Ordinance changing the zoning for the property from Residential (R6) to Neighborhood Business (NB).

Councilwoman Matthews made a motion to adopt the Planning Commission’s recommendation of approval of Z-2-22. The motion was seconded by Councilman Gaylor and a roll call vote resulted in all members voting in favor of the motion.

ORDINANCE NO. 2022-11 “AN ORDINANCE AMENDING THE ZONING MAP, COMPREHENSIVE LAND-USE MAP AND UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Z-3-22 RBV Investments, LLC. – North side of E. US 70 Hwy. between Corbett St. and N. Oak Forest Dr. and located in the corporate City limits. Ordinance Adopted. The applicant is requesting a change of zone for the subject property from Residential Single-Family Conditional Zoning (R-9SFCZ) to Residential Conditional Zoning (R-9CZ) limiting the property to a townhome development complex consisting of one-hundred and seven (107) units.

According to the City’s UDO, the proposed development shall meet the Multi-Family and Townhome development design standards of the R-9 zoning district.

| | |
|-----------|--|
| Frontage: | +400 ft. (Corbett St.) |
| Area: | 599,385 sq. ft. or 13.7 acres |
| North: | Office and Institutional (O &I-1) |
| South: | Residential (R-16/R-12SF), Office and Institutional (O &I-1) |
| East: | Residential (R-16) |
| West: | Residential (R-16)/Neighborhood Business (NB) |

On November 4, 2013, the Goldsboro City Council concurred with the recommendation of the Planning Commission and adopted an ordinance changing the zoning for the subject property from Residential (R-12SF) to Residential (R-9 SFCZ) and approved a conceptual plan for a total of 42 single-family lots. The site was never developed.

Currently, the property consists of agricultural farmland.

The City’s Land Use Plan recommends Commercial and Industrial development.

The submitted preliminary site plan indicates a total of one-hundred and seven (107) townhome units.

Access to the site will be directly from the Corbett St. terminus off of McClain St. The applicant intends to extend Corbett St. and construct two new roads built to City standards for formal dedication and acceptance into the City’s street network.

Parking for the site requires two spaces per unit for 1 and 2 BR apartments and three spaces for units over 3 BRs. Staff is working with developer to ensure compliance with the City’s parking ordinance.

A common area equal to twenty percent (20%) of the entire development (excluding rights-of-way) shall be preserved, maintained and improved by the development owner for active recreational use by residents of the development. The site plan shows open space equal to forty-four percent (44%) of the developed area.

In addition, the required open space shall be held in common ownership, for the perpetual benefit of residents of the development, by a legally established corporation, association or other legal entity, or be dedicated to the City of Goldsboro as a public park.

External City sidewalks are required and are shown for the proposed development utilizing handicap accessible slopes and ramps. Additional sidewalks will be required along interconnecting streets for future development purposes.

A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Interconnectivity has been shown for the site off of Corbett St. and Seymour Village Dr.

Subject property is located within the City limits of Goldsboro. As such, City water and sewer are available to serve the property. The property is not located within a special flood hazard area. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along the proposed townhome street network. A Type B 15 ft. wide landscape buffer is required along all property lines and has been shown for the development.

All utilities shall be underground.

At least twenty-four square feet of individual enclosed storage space shall be provided for each dwelling unit.

Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Building elevations have not been submitted. Staff will ensure all townhome development design standards are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

According to the City's Land Use Plan, higher residential densities are recommended and should be encouraged since City water and sewer are available to serve the property.

The City's CLUP recommends Commercial development for the property. Multi-family developments are a permitted use in commercially-zoned districts such as General Business (GB), Office and Institutional (O & I-1), Neighborhood Business (NB), Shopping Center (SC), and Highway Business (HB) and must meet the development requirements of the closest, most restrictive residential zoning district.

At the public hearing held March 21, 2022, one person spoke against the proposal and requested City Council not to change the existing residential zone from single-family residential use.

On Monday, March 28, 2022, the Goldsboro Planning Commission recommended approval of the change of zone request from Residential Single-Family Conditional Zoning (R-9SFCZ) to Residential Conditional Zoning (R-9CZ) limiting the property to a townhome development complex consisting of one-hundred and seven (107) units.

It was recommended that Council accept the recommendation of the Planning Commission and;

1. Find the proposed zoning amendment consistent with the City's adopted Comprehensive Land Use Plan.
2. Find the proposed zoning amendment reasonable and in the public interest because the proposed zoning would allow for infill and townhome/multi-family development which are compatible with existing properties in the surrounding area.
3. Find that City water and sewer are available to serve the property and that higher residential densities should be encouraged and considered for the site.
4. Adopt an Ordinance changing the zoning for the property from Residential Single-Family Conditional Zoning (R-9SFCZ) to Residential Conditional Zoning (R-9CZ) limiting the property to a townhome development complex consisting of one-hundred and seven (107) units.

Mayor Ham asked that Attorney Lawrence speak to the signatures on the petition. Attorney Lawrence shared that the petition shared with the Planning Department could have been submitted at the Public Hearing and cannot be submitted tonight.

Councilman Aycock shared his concerns regarding the item.

Councilman Aycock made a motion to deny the zoning request. There was no second and the motion failed.

Council discussed the proposed development with Kenny Talton, Planning Director.

Councilman Gaylor made a motion to follow the Planning Council recommendation and approve the zoning request. The motion was seconded by Mayor Pro Tem Polack. After a roll call vote was held, Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadway, Councilwoman Matthews and Councilman Gaylor voted for the motion. Councilman Aycock voted against the motion. The motion passed 6:1.

ORDINANCE NO. 2022-12 "AN ORDINANCE AMENDING THE ZONING MAP, COMPREHENSIVE LAND-USE MAP AND UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA"

City Manager's Report. Tim Salmon thanked Roe O'Donnell, Temporary Assistant City Manager and congratulated Scott Satterfield, next Wayne County Chamber of Commerce. He shared the city would be turning the fountain purple for Purple Up Day.

Ceremonial Documents.

Week of the Young Child Proclamation. Read by Councilman Gaylor, Mayor Ham proclaimed April 10-16, 2022, as WEEK OF THE YOUNG CHILD and commended its observance to all citizens of the City of Goldsboro.

Mayor and Councilmembers' Comments.

Councilwoman Jones had no comments.

Councilman Broadaway had no comments.

Mayor Pro Tem Polack shared that it is imperative that we support the Goldsboro Dillard Alumni with all they contribute to the city.

Councilwoman Matthews had no comments.


Councilman Gaylor shared comments regarding the zoning item that was approved. He also shared that he would like to see the open area in the proposed project added to our Parks and Recreation asset sheet.

Councilman Aycock shared he thinks the property approved tonight was for tax dollars, and for that, he did not feel comfortable.

Mayor Ham thanked council for their work tonight.

The meeting adjourned at 8:17 pm.




David Ham
Mayor


Laura Getz, MMC/NCCMC
City Clerk

CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT

THE EMPLOYEE OF THE QUARTER AWARD

(2nd Quarter, Fiscal Year 2021-2022)

HAS BEEN AWARDED TO

LEROY LEWIS

FOR

OUTSTANDING ACHIEVEMENT

Leroy has demonstrated competence, resourcefulness, courtesy, and has been instrumental in assisting with the transition of management of the Goldsboro Event Center. His knowledge of the Event Center, such as where things are, how to transition from one event to another, and his customer service skills, along with how things should be run professionally, make him a true asset to the Event Center. Leroy ensures contracts are completed, performs walk-throughs for potential events, and ensures events are properly set up and fully staffed.

Leroy is an outstanding employee, always setting the bar higher for himself and others. Leroy's work ethic and accomplishments reflect well on himself and the City of Goldsboro.

AWARDED THIS DAY

APRIL 18, 2022



DAVID HAM
Mayor
City of Goldsboro



TIMOTHY SALMON
City Manager
City of Goldsboro

CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT

THE EMPLOYEE OF THE QUARTER AWARD (2nd Quarter, Fiscal Year 2021-2022)

HAS BEEN AWARDED TO

VICTORIA NELSON


FOR

OUTSTANDING ACHIEVEMENT

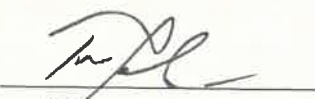
Victoria has been instrumental in the transition of the new Lab Supervisor at the Water Reclamation Facility. She is always eager to take on new tasks and consistently finds ways to increase the efficiency of current duties in order to reduce the time needed to complete required tasks. She is a true asset to the Water Reclamation Facility.

Victoria is an outstanding employee, always setting the bar higher for herself and others. Victoria's work ethic and accomplishments reflect well on herself and the City of Goldsboro.

AWARDED THIS DAY
APRIL 18, 2022


DAVID HAM
Mayor
City of Goldsboro




TIMOTHY SALMON
City Manager
City of Goldsboro

**NATIONAL VOLUNTEER APPRECIATION WEEK
PROCLAMATION**

WHEREAS, a sense of caring and a desire to share have motivated many men and women to volunteer their time and services to the needs of others in the Goldsboro community; and

WHEREAS, volunteers help the sick, the needy, the disabled, and enrich our lives through the arts, recreation and cultural activities; and

WHEREAS, the City of Goldsboro has many dedicated volunteers who give their time and expertise on boards and committees that benefit our citizens; and

WHEREAS, volunteer action is a powerful force for the solution of problems and volunteers are increasingly recognized as an important partner with governmental agencies.

WHEREAS, volunteers have become an essential part of any prosperous community and volunteer services help expand programs and stretch our tax dollars.

WHEREAS, Governor Roy Cooper and the Volunteer NC recognizes volunteers across the state for their contributions to each 100 counties.


NOW, THEREFORE, I, David Ham, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim the week of April 17-22, 2022 as

NATIONAL VOLUNTEER APPRECIATION WEEK

and urge all citizens to recognize and thank our volunteers across this country and within Goldsboro as we acknowledge the importance of our volunteers and take the time to officially thank them for all they do.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 18th day of April, 2022.




David Ham, Mayor

**COMMUNITY COLLEGE MONTH
PROCLAMATION**

200 North Center Street, 27530

P 919.580.4362

WHEREAS, the United States of America is home to more than one thousand two-year, associate degree-granting institutions that serve nearly 12 million students; and

WHEREAS, community colleges are a uniquely American educational model designed to guarantee access to affordable, high-quality higher education for all people; and

WHEREAS, community colleges guarantee fair admissions for all students, attracting the most demographically and socioeconomically diverse students, and

WHEREAS, without community colleges, many American students would not be able to access higher education; and

WHEREAS, North Carolina's "Great 58" community colleges provide opportunities for more than 500,000 students annually; and

WHEREAS, Goldsboro's own Wayne Community College, which regularly proves itself to be "the best of the 58," improves the lives of students with education and training, helps businesses and industries stay current and grow, offers community members cultural experiences, and serves as a vital center of the community; all efforts designed to meet the diverse needs of the people it serves; and

WHEREAS, for every dollar that students invest in their education at Wayne Community College, they receive a return of \$5.30 in higher future earnings; and

WHEREAS, Wayne Community College not only contributes to the personal growth, health, and success of Goldsboro's residents, it also added \$114.2 million in income to Wayne County's economy in fiscal year 2019-20; and

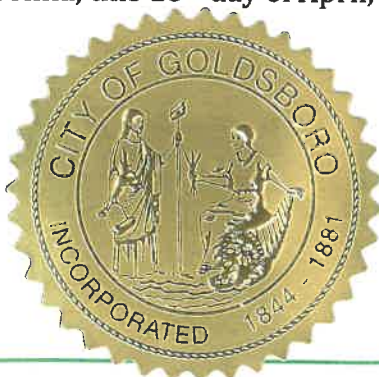
WHEREAS, the Congress, by Senate Joint Resolution 158, created National Community College Month to recognize the institutions' significant contributions to the strength, vitality, and prosperity of our nation; and


NOW, THEREFORE, I, David Ham, Mayor of the City of Goldsboro, North Carolina, do proclaim the month of April 2022 as

COMMUNITY COLLEGE MONTH

in the City of Goldsboro and encourage all citizens to observe this month by learning about Wayne Community College's myriad offerings and its value to our economy and our community.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 18th day of April, 2022.




 David Ham, Mayor

FAIR HOUSING MONTH PROCLAMATION

WHEREAS, It is illegal to discriminate in the sale or rental of housing, including against individuals seeking a mortgage or housing assistance, or in other housing-related activities; and

WHEREAS, The Fair Housing Act prohibits discrimination because of race, color, national origin, religion, sex (including gender, gender identity, sexual orientation, and sexual harassment), familial status, and disability; and

WHEREAS, A variety of other federal civil rights laws, including Title VI of the Civil Rights Act, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act, prohibit discrimination in housing and community development programs and activities, particularly those that are assisted with U.S. Department of Housing and Urban Development funding such as the City of Goldsboro; and

WHEREAS, Each year Fair Housing Month is observed in April to commemorate the landmark 1968 Fair Housing Act in which U.S. law was established that prohibited discrimination in housing; and

WHEREAS, The 2022 theme for the month - "Fair Housing: More Than Just Words" - underscores the need to commitment to and strive toward advancing equity in housing and securing equal access to housing opportunities for all.

NOW, THEREFORE, I, David Ham, Mayor of the City of Goldsboro, North Carolina, do proclaim the month of April 2022 as FAIR HOUSING MONTH in the City of Goldsboro and encourage the people of Goldsboro to learn more about their rights and responsibilities under the Fair Housing Act for the benefit of themselves and their neighbors.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 18th day of April, 2022.




David Ham, Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING**

- SUBJECT: PUBLIC HEARING**
SU-2-22 William Wooten – (Outdoor Storage) E. side of N. George Street between Holly and Vine Streets.
- BACKGROUND:** The applicant is requesting a Special Use Permit for outside storage associated with an automobile towing and recovery operation to be located at 514 N. George St. and within the General Business (GB) zoning district.
- According to the City’s Unified Development Code and Section 5.5.4 Special Use Specific Regulations, outdoor storage is a permitted use in the General Business (GB) zoning district only after the obtainment of a Special Use Permit approved by City Council.
- Frontage: ±110 ft.
Area: 20,787 sq. ft. or 0.48 acres
Zoning: General Business (GB)
- Existing Use: The site is currently vacant and undeveloped.
- Approval criteria: Approval criteria for outdoor storage is as follows:
1. All outdoor storage areas shall be located in the rear and side yards.
 2. The entire outdoor storage area shall be enclosed by an 8 ft. high solid fence set back from adjoining property lines as required by Section 6.3.9 of this code. The height of the fence may be reduced to 6 ft. if the applicant provides evidence or written confirmation to the Planning Director that the items proposed to be stored will not exceed 5 ft. in height.
 3. No loading or unloading of materials shall occur outside of the fenced area.
 4. Materials shall not be stacked to be visible from any public road right-of-way or adjoining property line.
- DISCUSSION:** The existing storage lot has remained vacant for over ten years. The applicant intends to develop the lot for use as an automobile towing and recovery operation providing a comprehensive range of services to include:
1. 24/7 Emergency towing services
 2. Car and Truck towing
 3. Motorcycle towing

4. Local/long-distance towing
5. Auto Wrecker Services
6. Fast Accident Response
7. Winch outs
8. Auto Recovery Services

According to the Unified Development Code, a Special Use Permit is required since outdoor storage is the primary use for the site. The applicant intends to store automobiles on the property for a temporary period of time until the automobiles have been cleared for re-assignment or possession by their rightful owner or designated agent. The applicant states that automobiles will not be stored for salvage or parts.

Currently, the applicant is investigating on-site modular office units which are North Carolina Building Code approved structures that will serve as the primary facility for transacting business with the general public. Site plan approval will be required before set-up and building permits can be issued.

The applicant intends to comply with the supplemental regulations for outdoor storage in accordance with the approval criteria of the City's Unified Development Code until a commercial office facility can be secured in the future.

Access: Access to the site will be provided by a 24ft. wide driveway cut from N. George St.

Parking: The proposed use does not require additional parking for the site.

Engineering: City water and sewer are available to serve the site. The site is not located in a Special Flood Hazard Area.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on May 2, 2022.

Date: 4/15/22


Kenny Talton, Planning Director

Date: 4/13/22


Tim Salmon, City Manager

**SU-2-22 WILLIAM WOOTEN
SPECIAL USE PERMIT
REQUEST: THE OPERATION OF AN AUTOMOBILE TOWING
AND RECOVERY BUSINESS LOCATED IN THE GENERAL
BUSINESS(GB) ZONING DISTRICT**



SPECIAL USE REQUEST:

CASE NO: SU-2-22

REQUEST: THE OPERATION OF AN AUTOMOBILE TOWING
AND RECOVERY BUSINESS LOCATED IN THE GENERAL
BUSINESS(GB) ZONING DISTRICT

OWNER: WILLIAM WOOTEN

LOCATION: 514 N GEORGE ST



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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
SU-3-22 Gregory Sakas – (Retail Sales) North side of E. US 70 HWY. between Millers Chapel Rd. and E. Ash St. Extension.

BACKGROUND: The applicant is requesting a Special Use Permit for retail sales to be located at 4265 E. US HWY. 70, Goldsboro, North Carolina and within the Airport Business (AB) zoning district.

According to the City’s Unified Development Code, Table 5.4 Permitted Uses and Section 5.5.4 Special Use Specific Regulations, retail sales is a permitted use in the Airport Business (AB) zoning district only after the obtainment of a Special Use Permit approved by City Council.

Frontage: ±115 ft.
Area: 32,760 sq. ft. or 0.75 acres
Zoning: Airport Business (AB); SJAFB APZ-1/NOC 75-80dnl.

Existing Use: The site formerly operated as Down East Video. It is currently vacant and unoccupied.

DISCUSSION: According to the Unified Development Code, a Special Use Permit is required since the proposed use of retail sales is located within the Airport Business (AB) zoning district. The applicant intends to sell tobacco products, as well as, food and miscellaneous sundries. Site plan approval will be required before building permits can be issued.

Access: Access to the site will be provided by an existing 20ft. wide driveway cut from 70 E. HWY.

Parking: The proposed use of retail sales requires a minimum of eight (8) parking spaces for the site. Parking spaces shall be appropriately striped and shall include spacing for handicap accessibility purposes.

Landscaping: City Staff is working with the applicant to insure compliance with the City’s landscaping ordinance.

Engineering: City water and sewer are available to serve the site. The site is not located in a Special Flood Hazard Area.

SJAFB: Base officials have been contacted regarding the proposed use since it is located in the Accident Potential Zone (APZ-1) and the Noise Overlay Contour (75-80dnl). Once an official response has been submitted to the City, Staff will insure compliance with SJAFB development regulations.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on May 2, 2022.

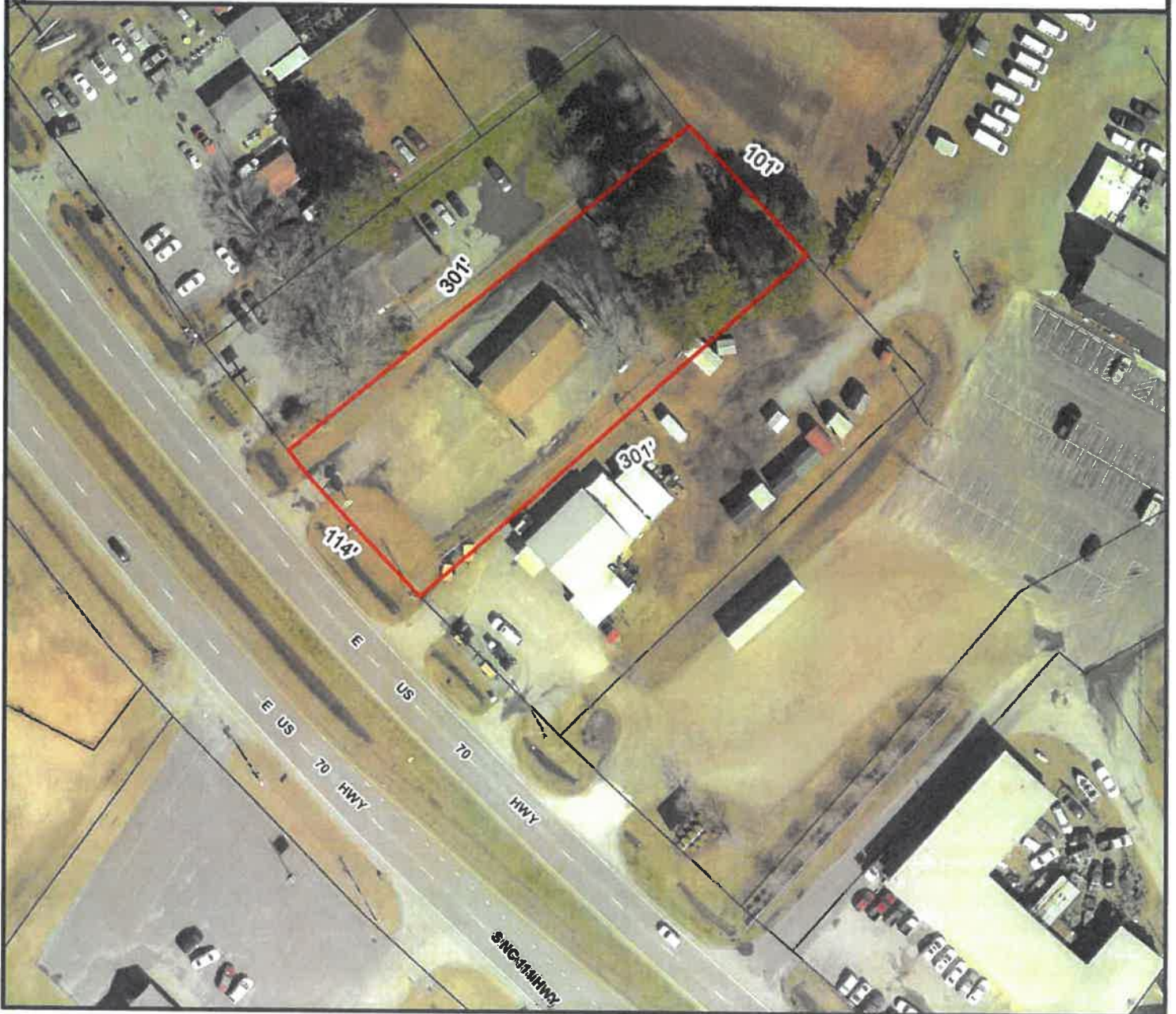
Date: 4/12/22


Kenny Talton, Planning Director

Date: 4/12/22


Tim Salmon, City Manager

**SU-3-22 GREGORY SAKAS
SPECIAL USE PERMIT
REQUEST: OPERATION OF A RETAIL SALES OPERATION LOCATED IN
THE AIRPORT BUSINESS ZONING DISTRICT**



SPECIAL USE REQUEST:

CASE NO: SU-3-22
REQUEST: OUTSIDE STORAGE IN CONJUNCTION WITH
THE OPERATION OF A RETAIL SALES
OPERATION LOCATED IN THE AIRPORT
BUSINESS DISTRICT
APPLICANT: GREGORY SAKAS
LOCATION: 4265 E US 70 HWY



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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
Z-5-22 WithersRavenel– N. Oak Forest Rd. between Central Heights Rd. and Gateway Dr. and located primarily in the City's one-mile ETJ.

BACKGROUND: The applicant is requesting a change of zone for the subject property from Residential (R16) to Residential Conditional Zoning (R6CZ) limiting the property to a multi-family development complex consisting of three hundred and twelve (312) apartments.

According to the City's UDO, the proposed development shall meet the multi-family development design standards of the R-6 zoning district.

Frontage: ±722 ft. (N. Oak Forest Rd.-South)

±598 ft. (N. Oak Forest Rd.-East)

Area: 1,085,950 sq. ft. or 24.93 acres

SURROUNDING ZONING:

North: General Business (GB);

South: Office and Institutional (O & I-1)/ Industrial Business Park (IBP-1);

East: Industrial Business Park (IBP-1);

West: Residential (R-6CZ)/Office and Institutional (O & I-1)

On April 4, 2022, the Goldsboro City Council concurred with the recommendation of the Planning Commission and adopted an ordinance changing the zoning for property directly west and adjacent to the subject property from Residential (R-9SF) to Residential (R-6CZ) limiting the use of the property to a townhome development complex consisting of one-hundred and seven units.

Existing Use: Currently, the property consists of agricultural farmland.

Land Use Plan Recommendation: The City's Land Use Plan recommends Industrial development.

DISCUSSION:

The submitted preliminary site plan indicates a total of thirteen (13) buildings and a total of 312 apartments.

Access: Access to the site will be directly from N. Oak Forest Rd.- South and through interconnectivity from property directly north and adjacent to subject property. Staff is working with the developer to determine alternatives to the proposed interconnectivity network.

Parking: Parking for the site requires two spaces per unit for 1 and 2 BR apartments and three spaces for units over 3 BRs. A total number of 509 parking spaces are required. The submitted site plan shows a total of 541 parking spaces for the site.

Open Space and Ownership: A common area equal to twenty percent (20%) of the entire development (excluding rights-of-way) shall be preserved, maintained and improved by the development owner for active recreational use by residents of the development.

In addition, the required open space shall be held in common ownership, for the perpetual benefit of residents of the development, by a legally established corporation, association or other legal entity, or be dedicated to the City of Goldsboro as a public park.

Sidewalks: External and internal City sidewalks are required for the proposed development utilizing handicap accessible slopes and ramps. Internal sidewalks are shown for residents of the facility. Additional sidewalks will be required along interconnecting streets for future development purposes.

Lighting Plan: A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Interconnectivity: Interconnectivity has been shown for the site.

Engineering: Subject property is located outside of the City limits of Goldsboro. Since City water and sewer are available to serve

the property, the site will require annexation into the City limits. The property is not located within a special flood hazard area. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Landscaping: Street trees will be required along N. Oak Forest Rd. and along the internal access drive for the apartment complex. A Type B 15 ft. wide landscape buffer is required along all property lines and has been shown for the development.

Utilities: All utilities shall be underground.

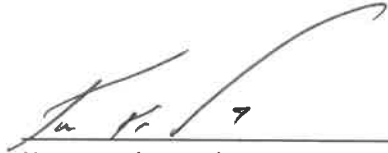
Storage: At least twenty-four square feet of individual enclosed storage space shall be provided for each dwelling unit.

Refuse: Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Building elevations: Building elevations have not been submitted. Staff will ensure all multi-family development design standards are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on May 2, 2022.

Date: 4/12/22


Kenny Talton, Planning Director

Date: 4/12/22


Tim Salmon, City Manager

Z-5-22 WITHERS RAVENEL

Residential (R16) to Residential (R6 CZ)



REZONING REQUEST:

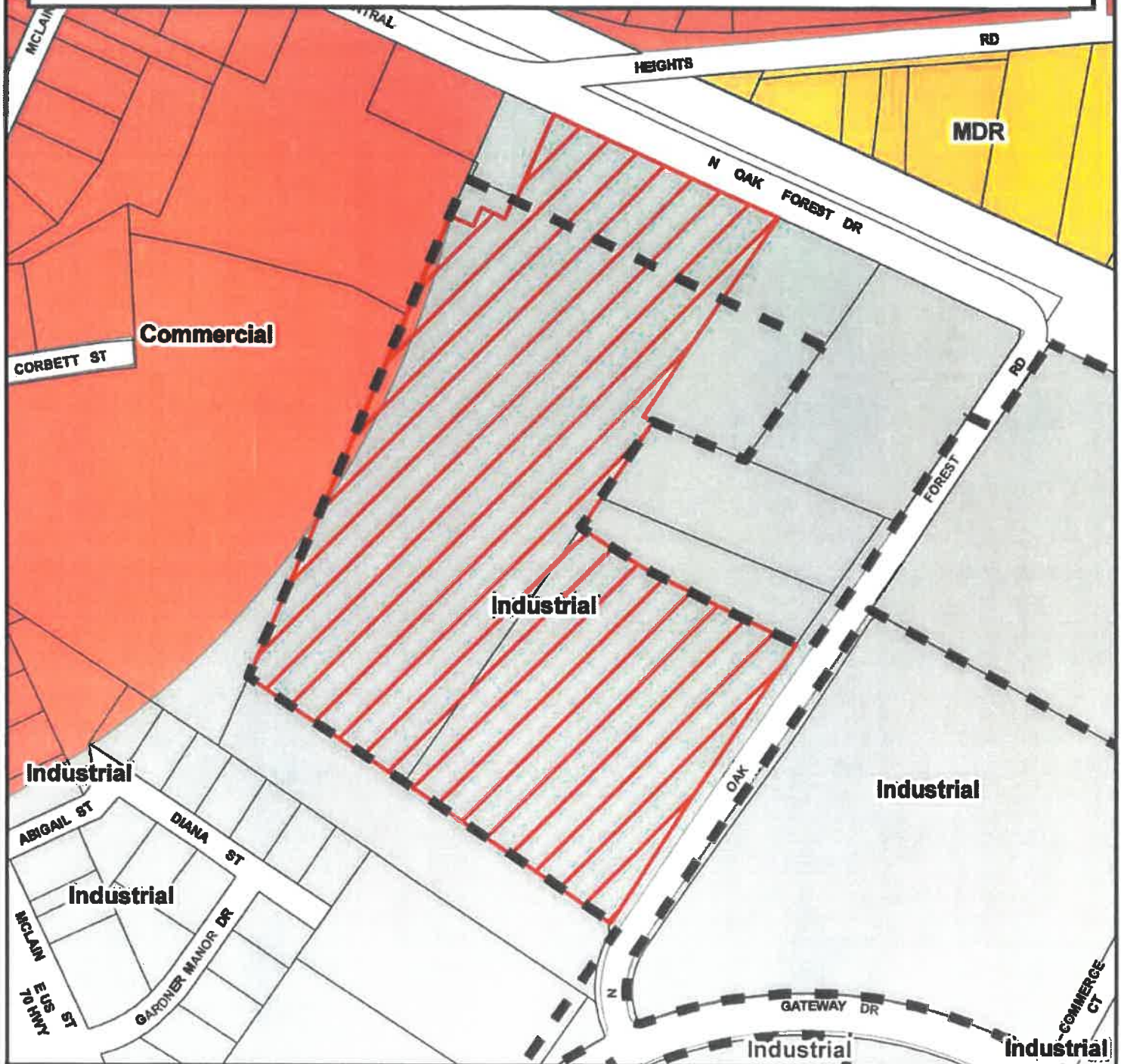
CASE NO: Z-5-2022
OWNER: WITHERS RAVENEL
REQUEST: FROM R16 1 TO R-6 CZ
LOCATION: N. OAK FOREST RD.
PIN #: 3519839488 & 3519922922

0 100 200 400
Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z-5-22 WITHERS RAVENEL
Residential (R16) to Residential (R6 CZ)



REZONING REQUEST:

CASE NO: Z-5-2022
OWNER: WITHERS RAVENEL
REQUEST: FROM R16 1 TO R-6 CZ
LOCATION: N. OAK FOREST RD.
PIN #: 3519839488 & 3519922922



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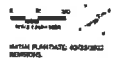
| SITE DATA TABLE | |
|------------------------|--|
| SIZE/ADDRESS: | 1000 N. OAK FOREST ROAD, GOLDSBORO, NC 27534 |
| PARCEL/ADDRESS: | 1000 N. OAK FOREST ROAD, SUITE 100, GOLDSBORO, NC 27534 |
| PROPERTY OWNER: | WILSON'S DEVELOPMENT, LLC |
| OWNER'S PHONE AND FAX: | 757.811.1111 |
| OWNER'S E-MAIL: | WILSON@WILSONDEVELOPMENT.COM |
| TOTAL SITE ACRES: | 1.00 ACRES |
| EXISTING USE: | VACANT LAND |
| PROPOSED USE: | RESIDENTIAL, MULTIFAMILY |
| BUILDING INFORMATION: | PROPOSED BUILDING: 15,000 SQ. FT. TYPE 1 & TYPE 2 BUILDING HEIGHT: 40' TOTAL GROSS FLOOR AREA: 15,000 SQ. FT. TOTAL NUMBER OF UNITS: 13 TOTAL NUMBER OF BEDROOMS: 13 |
| PARKING CALCULATION: | MINIMUM PARKING REQUIREMENTS: - 1.5 SPACES PER EACH ONE-BEDROOM UNIT - 2 SPACES PER EACH TWO OR MORE BEDROOM UNIT - 1.5 SPACES PER EACH BEDROOM OVER TWO BEDROOMS MINIMUM REQUIRED CALCULATION: 13 UNITS x 1.5 SPACES = 19.5 SPACES - 24 SPACES x 1.5 SPACES = 36 SPACES - 24 SPACES x 1.5 SPACES = 36 SPACES 60 SPACES (24 SPACES x 1.5 SPACES AND 36 SPACES) |
| PROVIDED: | |

WithersRavenel
Engineers | Planners
1000 N. OAK FOREST ROAD, SUITE 100, GOLDSBORO, NC 27534
757.811.1111
WWW.WITHERSRAVENEL.COM

CANNON & CATS
ARCHITECTS
1000 N. OAK FOREST ROAD, SUITE 100, GOLDSBORO, NC 27534
757.811.1111
WWW.CANNONANDCATS.COM

GOLDSBORO - OAK FOREST
1000 N. OAK FOREST ROAD, GOLDSBORO, NC 27534 | WAYNE COUNTY

PRELIMINARY
NOT APPROVED
FOR CONSTRUCTION



VP: JPM/MS
DATE: 06/11/2019
DWG: 1000 N. OAK FOREST ROAD, SUITE 100, GOLDSBORO, NC 27534

OVERALL SITE PLAN

C1.00



BUILDING TYPE 1 - FRONT ELEVATION



BUILDING TYPE 2 - FRONT ELEVATION

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: Public Hearing to Ratify the Actions Taken Regarding an Agreement with Wayne County and the Wayne County Development Alliance

BACKGROUND: The City of Goldsboro entered into an agreement with Wayne County and the Wayne County Development Alliance (WCDA) for the construction of a shell industrial building in Park East Industrial Park. The Agreement was approved at the Goldsboro City Council meeting on June 5, 2017 and was signed on June 6, 2017.

The agreement was entered into without the proper notice and resolution requirements being met. The information below describes the agreement date, and the name of the company the city entered into the agreement with.

- a. Location – Park East Industrial Park – Lot #8, Goldsboro, NC
- b. The City agrees to reimburse the County \$425,000 of the cost of the building. \$125,000 of this contribution is recognized as fulfilling the City of Goldsboro's commitment to contribute to an economic development project with the WCDA during the current Impact Wayne Campaign.
- c. The City agrees that any annexation into the City limits will not be effective until seven years after the ownership of the shell building has been transferred to a private party. The County commits that property will not be conveyed or leased to a private party unless the private party signs an agreement with the City that it is requesting annexation as of seven years after obtaining the title to Lot #8 or leasing Lot #8.
- d. The source of funding for the project will be appropriated from the General Fund.

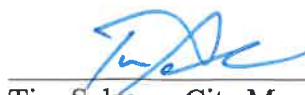
DISCUSSION: Pursuant to NC General Statute 158-7.1(c), staff is requesting that council ratify the actions of the city council at their meeting on June 5, 2017 and approve the agreement with Wayne County and the WCDA.

The public hearing notice was advertised in the Goldsboro News-Argus and on the City of Goldsboro's website on Wednesday, April 6, 2022.

RECOMMENDATION: It is recommended that Council adopt the attached resolution ratifying the actions taken by council at the June 5, 2017 meeting, and approve the agreement with Wayne County and the WCDA. The original agreement is attached.

Date:

4/13/22


Tim Salmon, City Manager

RESOLUTION NO. 2022 – 34

**RESOLUTION RATIFYING THE ACTIONS OF THE GOLDSBORO CITY COUNCIL AND
APPROVING AN AGREEMENT FOR THE CONSTRUCTION OF A SHELL
INDUSTRIAL BUILDING IN PARK EAST INDUSTRIAL PARK**

WHEREAS, the city has entered into an agreement with Wayne County and the Wayne County Development Alliance (WCDA) for the construction of a shell industrial building in Park East Industrial Park; and

WHEREAS, pursuant to NC General Statute 158-7.1(c), staff is requesting that council ratify the actions of the city council at their meeting on June 5, 2017 and approve the agreement with Wayne County and the WCDA; and

WHEREAS, the agreement, dated June 6, 2017, was entered into without the proper notice and resolution requirements being met.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro North Carolina, this Resolution ratifies the actions taken by council at the meeting on June 5, 2017 and approves the agreement with Wayne County and the Wayne County Development Alliance.

This resolution shall be in full force and effect from and after the 18th day of April, 2022.


David Ham, Mayor


Laura Getz, City Clerk



WAYNE COUNTY, NORTH CAROLINA

AN AGREEMENT REGARDING THE CONSTRUCTION OF A SHELL INDUSTRIAL
BUILDING IN PARK EAST INDUSTRIAL PARK, WAYNE COUNTY, NORTH CAROLINA

THIS AGREEMENT entered into this 6th day of June, 2017, by and between the County of Wayne, North Carolina, hereinafter called "County", the City of Goldsboro, North Carolina, hereinafter called "City" and the Wayne County Development Alliance, Inc., hereinafter called "WCDA",

WITNESSETH:

WHEREAS, County, City and WCDA wish to finance and construct a shell industrial building for the purpose of recruiting industry to Wayne County; and

WHEREAS, new industries will provide jobs for citizens of Wayne County who live both inside and outside of the City of Goldsboro; and

WHEREAS, NCGS 160A-461 et. seq. authorizes two or more local government units to enter into contracts or agreements with each other in order to execute any undertaking; and

WHEREAS, County and City helped create and financially support the WCDA as a non-profit organization engaged in economic development activities;

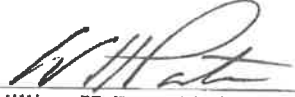
NOW THEREFORE, it is hereby agreed by and between County, City and WCDA as follows:


1. The parties agree to have the County construct a 50,000-60,000 square feet shell industrial building on Lot #8 of the Park East Industrial Park, at an estimated cost of \$1,700,000. The design criteria shall be those established by the WCDA.
2. The County will own the facility, and the WCDA will market it. Any profits from the sale or lease of the building and property will be used by WCDA for product development such as another shell industrial building. Any profits from the sale or lease of the building and property will be adjusted proportionately to the value of the property and funds paid by each party. The City reserves the right to determine how its share of the profits will be used.
3. County agrees to pay six hundred fifty thousand dollars (\$650,000) that it has reserved for economic development, which is the proceeds from the sale of a building to Mount Olive Pickle Company.
4. WCDA agrees to pay four hundred forty-two thousand dollars (\$442,000) from its sale of four acres of land in the Park East Industrial Park.

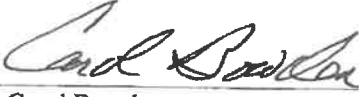
5. WCDA agrees to pay fifty thousand dollars (\$50,000) from Impact Wayne funds toward this project.
6. County agrees to pay the remainder five hundred fifty-eight thousand dollars (\$558,000).
7. City agrees to reimburse County four hundred twenty-five thousand dollars (\$425,000) of the cost of this building, in three equal payments of \$141,666.66 beginning on the tenth day of the twenty-fifth month after the building has been accepted by the County, and continuing every 12 months thereafter until fully paid. One hundred twenty-five thousand dollars (\$125,000) of this contribution is recognized as fulfilling the City's commitment to contribute to an economic development project with WCDA during the current Impact Wayne Campaign.
8. The parties acknowledge that the WCDA already has agreed to pay for the site improvements, estimated at one hundred eighty thousand dollars (\$180,000), and hereby commits in this document to that work.
9. The City agrees that any annexation into the city limits will not be effective until seven years after ownership of the shell building has been transferred to a private concern.
10. The County commits that property will not be conveyed or leased to a private party unless the private party signs an agreement with City that it is requesting annexation as of seven years after obtaining title to Lot #8 or leasing Lot #8. The Deed or lease will have restrictions requiring that the property must be annexed seven years after the conveyance or lease of the property.
11. By executing this agreement, each party to this agreement hereby certifies that it is, and will remain in compliance with the E Verify program operated by the United States Department of Homeland Security and other federal agencies, as required by North Carolina General Statutes regarding contracts and agreements.
12. By executing this agreement, each party to this agreement hereby certifies that as of the date of this agreement, it is not listed on the Final Iran Divestment List created by the NC State Treasurer pursuant to NCGS 143-6A-4.
13. This agreement cannot be terminated until the building has been erected, conveyed to a third party for private use, all payments have been made as set forth herein, and the seven-year waiting period for annexation has expired.
14. This interlocal agreement is authorized under NCGS 160A-460 through -466, and must be approved by written resolution of all governing bodies. It shall be governed and interpreted under the laws of the State of North Carolina. It may only be amended by mutual agreement of the parties, with said amendment being approved by further resolutions of all governing bodies.


This agreement represents the entire agreement of the parties, and no party may rely on any other considerations or understandings not set out in this agreement. All signatories to this agreement attest that they are fully authorized by their respective entities to execute this agreement.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers the day and year first above written.


William H. Pate, Chairman
Wayne County Board of Commissioners


Chuck Allen, Mayor
City of Goldsboro

ATTEST: 
Carol Bowden
Clerk to the Wayne County Board
Of Commissioners

ATTEST: 
Melissa Corser
City Clerk

CERTIFICATION:

This agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Allison W. Speight
Allison Speight
Wayne County Finance Director

Date: 6-12-17

John Kornegay
Robert Kornegay, Chairman
Wayne County Development Alliance, Inc.

ATTEST: Crystal Gettys
Crystal Gettys
President

CERTIFICATION:

This agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Kaye Scott
Kaye Scott
City of Goldsboro Finance Director

Date: 2-13-17

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING**

- SUBJECT:** Contiguous Annexation Petition – Magnolia Grove
Located on the east side of Eleventh St. between Norwood Ave.
and Englewood Dr.
- BACKGROUND:** The applicant is requesting that contiguous property described by
metes and bounds in Item 2 of the attached petition be annexed
to the City of Goldsboro. Maps showing the property proposed to
be annexed are attached. City council approved the change of
zones request for the above property on October 7, 2019.
- A change of zone request from Residential (R16 and R9)
Conditional District to Residential (R6CZ) Conditional District was
approved for a 303-lot cluster subdivision. Wayne Co. Tax Id:
3600-62-9842 (portion of), 3600-73-1567 (portion of), 3600-64-
2938 and 3600-65-2125. Separate site plan approval was
required.
- A change of zone request from Residential (R16) to Residential
(R6CZ) was approved for a multi-family development. Wayne Co.
Tax Id: 3600-53-6324. Separate site plan approval was required.
- A change of zone request from Residential (R9CZ) and Residential
(R16) to Office and Institutional was approved for future
commercial development. Wayne Co. Tax Id: 3600-73-1567
(portion of) and 3600-62-9842 (portion of). Separate site plan
approval was required.
- DISCUSSION:** Pursuant to G.S. 160A-31, City Council shall fix a date for public
hearing on the proposed annexation if the petition is considered
sufficient by the City Clerk.
- The City Council, at their meeting on April 18, 2022 would request
the City Clerk to determine the sufficiency of the petition. If the
petition is determined to be sufficient, a public hearing would be
scheduled and a report would be prepared by the Planning

Department, in conjunction with other City departments, for submission to the Council.

RECOMMENDATION: By motion, request that the City Clerk examine the annexation petition to determine its sufficiency.

Date: 4/12/22


Kenny Talton, Planning Director

Date: 4/12/22


Tim Salmon, City Manager

PETITION FOR ANNEXATION
OF CONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

Date Submitted: 02/22/2022


To the City Council of the City of Goldsboro, North Carolina:

1. The undersigned, owner(s) of the contiguous real property respectfully request that the area described in Paragraph 2 below be annexed to the City of Goldsboro, North Carolina.

2. The area requested to be annexed is contiguous to the City of Goldsboro and is described by metes and bounds as follows: (Attach separate sheets if necessary.)

see attached

3. We acknowledge that any zoning vested rights acquired pursuant to G. S. 160A-385.1 or G. S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

| <u>Name and Signature of Owner(s)</u> | <u>Address</u> | <u>Phone</u> | <u>Do you declare vested rights? (Indicate Yes or No)</u> |
|---|---------------------------------------|--------------|---|
| KG Plaza, LLC | 8620 River Road, Wilmington, NC 28412 | | No |
|  | | | |

Contact Person: Fields Carlisle Phone No. 919-514-8353

ALL INFORMATION MUST BE LEGIBLE AND CORRECT.
IF THE PETITION IS NOT CURRENTLY THE LEGAL OWNER OF THE PROPERTY,
THE LEGAL OWNER MUST SIGN THE PETITION.

PLEASE SUBMIT ORIGINAL PETITION TO THE
OFFICE OF THE CITY CLERK

Metes and Bounds description for Annexation of Magnolia Grove into City of Goldsboro, NC

Beginning at a point whose Northing is 602582.167 and whose Easting is 2306808.067 ;
thence bearing N 35-55-54.447 W a distance of 525.509 feet ;
thence bearing N 35-56-14.294 W a distance of 495.892 feet ;
thence bearing N 35-54-50.793 W a distance of 249.183 feet ;
thence bearing N 35-40-31.480 W a distance of 14.362 feet ;
thence bearing S 47-13-26.682 W a distance of 364.160 feet ;
thence bearing S 55-33-8.033 E a distance of 281.520 feet ;
thence bearing S 40-8-9.258 W a distance of 529.030 feet ;
thence bearing N 58-17-20.328 W a distance of 731.550 feet ;
thence bearing N 44-17-40.690 E a distance of 1072.870 feet ;
thence bearing N 35-56-25.194 W a distance of 356.969 feet ;
thence bearing N 36-57-13.816 W a distance of 46.140 feet ;
thence bearing N 41-14-14.495 W a distance of 50.241 feet ;
thence bearing N 49-16-28.495 W a distance of 54.274 feet ;
thence bearing N 44-34-24.777 E a distance of 33.156 feet ;
thence bearing N 41-24-29.360 W a distance of 212.149 feet ;
thence bearing N 48-28-55.977 E a distance of 532.355 feet ;
thence bearing N 41-34-41.031 W a distance of 308.604 feet ;
thence bearing N 60-32-40.408 E a distance of 187.735 feet ;
thence bearing N 49-32-11.134 E a distance of 38.660 feet ;
thence bearing N 39-4-56.760 W a distance of 93.150 feet ;
thence bearing N 55-30-16.499 E a distance of 1408.511 feet ;
thence bearing S 13-2-31.503 E a distance of 92.753 feet ;
thence bearing S 15-23-34.764 W a distance of 15.720 feet ;
thence bearing S 18-37-21.236 E a distance of 174.760 feet ;
thence bearing S 31-11-28.236 E a distance of 86.220 feet ;
thence bearing S 1-28-31.236 E a distance of 21.230 feet ;
thence bearing S 54-3-45.236 E a distance of 18.160 feet ;
thence bearing S 41-43-5.236 E a distance of 22.690 feet ;
thence bearing S 18-5-4.236 E a distance of 26.540 feet ;
thence bearing S 29-44-43.236 E a distance of 26.760 feet ;
thence bearing S 12-45-1.236 E a distance of 23.190 feet ;
thence bearing S 1-8-50.764 W a distance of 28.180 feet ;
thence bearing S 17-31-27.764 W a distance of 33.720 feet ;
thence bearing S 20-51-7.236 E a distance of 53.510 feet ;
thence bearing S 17-6-5.236 E a distance of 16.880 feet ;
thence bearing S 25-23-5.236 E a distance of 40.290 feet ;
thence bearing S 29-9-31.764 W a distance of 50.150 feet ;
thence bearing S 5-5-18.764 W a distance of 105.634 feet ;
thence bearing S 47-43-57.292 W a distance of 6.737 feet ;
thence bearing S 47-43-57.292 W a distance of 888.198 feet ;
thence bearing S 41-8-52.663 E a distance of 381.635 feet ;
thence bearing S 48-27-18.820 W a distance of 333.570 feet ;
thence bearing S 41-14-26.605 E a distance of 290.652 feet ;
thence bearing N 53-2-57.585 E a distance of 107.536 feet ;
thence bearing N 45-20-4.002 E a distance of 100.839 feet ;
thence bearing N 26-27-26.869 E a distance of 247.255 feet ;
thence bearing N 43-59-50.947 E a distance of 330.176 feet ;
thence bearing N 71-41-49.111 E a distance of 65.099 feet ;
thence bearing N 80-44-53.767 E a distance of 230.230 feet ;

DRAFT

DRAFT

thence bearing N 80-44-53.767 E a distance of 6.456 feet ;
thence bearing S 20-14-44.236 E a distance of 1.717 feet ;
thence bearing S 20-14-44.236 E a distance of 219.800 feet ;
thence bearing S 9-48-15.236 E a distance of 37.050 feet ;
thence bearing S 64-27-22.764 W a distance of 30.840 feet ;
thence bearing S 82-8-10.764 W a distance of 20.840 feet ;
thence bearing S 27-41-29.764 W a distance of 12.040 feet ;
thence bearing S 36-47-15.236 E a distance of 51.850 feet ;
thence bearing S 18-16-12.236 E a distance of 35.760 feet ;
thence bearing S 31-34-21.236 E a distance of 25.160 feet ;
thence bearing S 39-32-55.236 E a distance of 58.420 feet ;
thence bearing S 21-24-49.236 E a distance of 72.630 feet ;
thence bearing S 53-0-45.236 E a distance of 37.520 feet ;
thence bearing S 25-34-36.236 E a distance of 87.880 feet ;
thence bearing S 45-16-1.236 E a distance of 107.080 feet ;
thence bearing S 43-12-6.236 E a distance of 131.990 feet ;
thence bearing S 37-58-58.236 E a distance of 21.400 feet ;
thence bearing S 53-23-50.236 E a distance of 28.430 feet ;
thence bearing S 44-56-30.236 E a distance of 2.810 feet ;
thence bearing S 44-56-30.236 E a distance of 30.960 feet ;
thence bearing S 36-27-20.236 E a distance of 52.640 feet ;
thence bearing S 44-17-49.236 E a distance of 38.340 feet ;
thence bearing S 48-43-1.236 E a distance of 21.260 feet ;
thence bearing S 64-46-22.236 E a distance of 26.740 feet ;
thence bearing S 41-50-50.236 E a distance of 48.650 feet ;
thence bearing S 37-45-30.236 E a distance of 30.520 feet ;
thence bearing S 53-43-45.236 E a distance of 23.590 feet ;
thence bearing S 29-12-51.236 E a distance of 12.220 feet ;
thence bearing S 44-27-4.236 E a distance of 38.220 feet ;
thence bearing S 49-24-31.236 E a distance of 40.050 feet ;
thence bearing S 43-52-48.236 E a distance of 40.570 feet ;
thence bearing S 38-8-20.236 E a distance of 44.280 feet ;
thence bearing S 52-29-30.236 E a distance of 30.950 feet ;
thence bearing S 46-42-8.236 E a distance of 41.750 feet ;
thence bearing S 35-2-35.236 E a distance of 34.690 feet ;
thence bearing S 49-1-57.236 E a distance of 75.977 feet ;
thence bearing S 54-11-13.770 W a distance of 1148.812 feet ;
thence bearing S 87-54-2.292 W a distance of 72.221 feet ;
thence bearing S 54-9-16.011 W a distance of 199.919 feet ;
thence bearing N 35-46-41.604 W a distance of 100.041 feet ;
thence bearing S 54-10-19.331 W a distance of 232.499 feet to the point of beginning.

LESS AND EXCEPT:

Beginning at a point whose Northing is 603791.601 and whose Easting is 2306768.398 ;
thence bearing N 42-59-35.586 W a distance of 66.111 feet ;
thence bearing N 55-50-41.513 E a distance of 609.824 feet ;
thence bearing S 42-53-8.196 E a distance of 66.000 feet ;
thence bearing S 31-47-35.808 E a distance of 420.000 feet ;
thence bearing S 63-0-55.220 W a distance of 239.926 feet ;
thence bearing N 31-51-40.141 W a distance of 390.130 feet ;
thence bearing S 55-48-42.693 W a distance of 369.942 feet to the point of beginning.



SCALE 1" = 100'

PRELIMINARY SKETCH FOR:
MAGNOLIA GROVE
 RESIDENTIAL SUBDIVISION

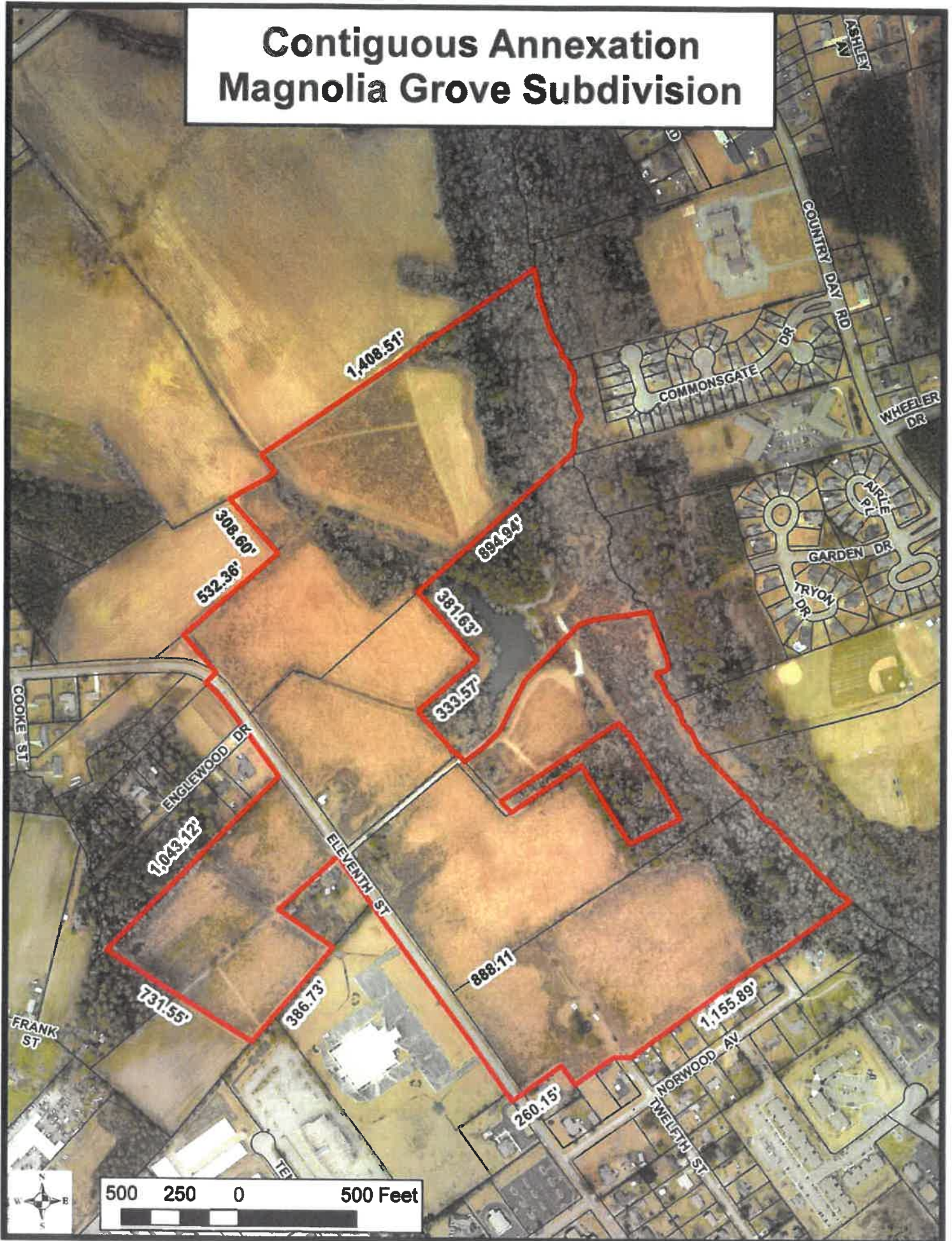
DATE: 01/01/00
 SCALE: 1" = 100'
 DRAWN BY: JRM
 JOB NUMBER: 000000
 DRAWING FILE: 000000
 LAYOUT TAB: LAYOUT

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| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 |
|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----|

JOYCE KERRY, P.L.L.C.
 PLANNING & DESIGN
 10000 N. 10TH AVE., SUITE 100
 DENVER, CO 80231
 (303) 751-1000
 FAX (303) 751-1001
 WWW.JOYCEKERRY.COM

PRELIMINARY
 NOT FOR CONSTRUCTION
 SKETCH

Contiguous Annexation Magnolia Grove Subdivision



CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: Amending a Grant Project Fund Ordinance – Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101)

BACKGROUND: The Department of Housing and Urban Development has granted funding for the CDBG, HOME and CDBG-CV programs for 2021 to the City of Goldsboro as an entitlement city. These grants will be managed by the Community Relations department.

DISCUSSION: This fund has been established as a grant project (G.S. § 159-13.2) fund to satisfy the federal grant requirements which call for the City to establish a means of tracking the expenditures for Single Audit purposes so that external auditors can verify compliance with the various Federal and State grant guidelines in the compliance supplements. The allocations for 2021 have been issued by HUD and accepted by the City as follows:

| | |
|---------------------------------|-------------------|
| CDBG 2021 (B21-MC-37-0019) | \$ 354,122 |
| HOME 2021 (M21-MC370209) | \$ 250,738 |
| CDBG-CV3 (B-20-MW-37-0019) | \$ 220,749 |
| HOME ARP Funding (M21-MP370209) | <u>\$ 907,913</u> |
| Total Funding | \$1,733,522 |

Staff requests that the Council appropriate expenditures in the amount of \$1,733,522 so that the terms of the grant agreements may be carried out. The allocation of the expenditures was based on recommendations from Ms. Felecia Williams, Community Relations Director and any limits placed on the funds by HUD.

Also, as program activities for the CDBG 2019 and 2020, as well as HOME 2019 and 2020 have been carried out for the past two years, it is necessary to reallocate expenses to align with actual expenses among the objects of expenditures. There is no overall net change in the grant amount for each of the years presented for amendment.

RECOMMENDATION:

1. By motion, Council adopt the attached Grant Project Ordinance amendment for the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101) in the amount of \$1,733,522.

Date: 4/16/2022


Catherine F. Gwynn, Finance Director

Date: 4/18/22


Timothy M. Salmon, City Manager

ORDINANCE NO. 2022- 13

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT
PARTNERSHIP PROGRAM SPECIAL REVENUE FUND (C2101)

WHEREAS, the City of Goldsboro has been designated an “Entitlement City”, and desires to provide support of housing and non-housing community development projects and activities while leveraging through public-partnerships and other grant opportunities and to reinvest program income in higher potential projects and activities for low-to-moderate income individuals and families; and

WHEREAS, the City received and accepted funding awards from the Department of Housing and Urban Development for CDBG 2021(B-21-MC-37-0019) \$354,122, HOME 2021 (M21-MC370209) \$250,738, CDBG CV (round 3) (B-20-MW-37-0019) \$220,749, and HOME ARP (M21-MP370209) \$907,913 to assist in carrying out the approved FY21-22 Annual Action Plan approved by Council on May 3, 2021; and

WHEREAS, the grant periods are as follows: CDBG 2021(B-21-MC-37-0019) July 1, 2021 until September 1, 2028; HOME 2021 (M21-MC370209) September 22, 2021 until September 1, 2029; CDBG-CV (round 3) (B-20-MW-37-0019) September 10, 2020 until September 10, 2026; HOME ARP (M21-MP370209) September 20, 2021 until September 30, 2030; and there is no required match for the program; and

WHEREAS, it is necessary to appropriate expenditures in order to begin fulfilling the terms of the grant, and this will be funded with federal grant revenue; and

WHEREAS, the City Council previously appropriated revenues and expenditures for the CDBG 2019 (B-19-MC-370019), CDBG 2020 (B-20-MC-37-0019), HOME 2019 (M19-MC-370209) and HOME 2020 (M20-MC-370209) grant periods, and expenses need to be reallocated between objects of expenditures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101) be amended as follows:

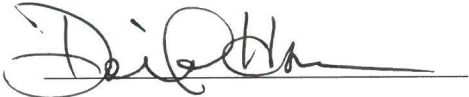
Community Development Block Grant (CDBG) and HOME Investment
Partnership Program FY20-FY29 Special Revenue Fund (C2101)

| | Current Budget | Amended Budget | Increase (Decrease) |
|---|------------------------|------------------------|------------------------|
| Revenues: | | | |
| Federal Grants CDBG FY19-20 (B-19-MC-37-0019) | \$ 328,479.00 | \$ 328,479.00 | \$ - |
| Federal Grants HOME FY19-20 (M19-MC-370209) | 214,732.00 | 214,732.00 | - |
| Federal Grants CDBG FY20-21 (B-20-MC-37-0019) | 351,137.00 | 351,137.00 | - |
| Federal Grants HOME FY20-21 (M20-MC-370209) | 237,076.00 | 237,076.00 | - |
| Federal Grants CDBG FY21-22 (B-21-MC-37-0019) | - | 354,122.00 | 354,122.00 |
| Federal Grants HOME FY21-22 (M21-MC-370209) | - | 250,738.00 | 250,738.00 |
| Federal Grants CDBG-CV (B-20-MW-37-0019) | 206,554.00 | 427,303.00 | 220,749.00 |
| HOME ARP (M21-MP370209) | - | 907,913.00 | 907,913.00 |
| State Grants-NC Housing Finance - URP | 100,000.00 | 100,000.00 | - |
| CDBG Program Income - Principal | 5,740.00 | 5,740.00 | - |
| CDBG Program Income - Interest | 500.00 | 500.00 | - |
| HOME Program Income - Principal | 6,898.00 | 6,898.00 | - |
| HOME Program Income - Interest | 1,198.00 | 1,198.00 | - |
| Total Revenues | \$ 1,452,314.00 | \$ 3,185,836.00 | \$ 1,733,522.00 |
| Expenditures: | | | |
| <u>CDBG FY19-20</u> | | | |
| Administration - Salaries & Benefits | \$ 76,390.00 | \$ 54,083.72 | \$ (22,306.28) |
| Rehabilitation - Salaries & Benefits | - | 23,759.26 | 23,759.26 |
| Consultant Services (Admin) | 10,000.00 | 5,548.32 | (4,451.68) |
| Advertising Legal Display | - | 5,359.23 | 5,359.23 |
| Transitional Housing | - | 1,371.12 | 1,371.12 |
| Rehabilitation | 3,120.00 | 9,865.00 | 6,745.00 |
| Public Facilities - W.A. Foster Debt Principal Contribution | 208,454.00 | 191,280.73 | (17,173.27) |
| Afterschool Enrichment | 33,635.00 | 39,626.89 | 5,991.89 |
| Operational Supplies | - | 674.83 | 674.83 |
| Office Supplies | - | 29.90 | 29.90 |
| Subtotal - CDBG FY19-20 | \$ 331,599.00 | \$ 331,599.00 | \$ 0.00 |

**Community Development Block Grant (CDBG) and HOME Investment
Partnership Program FY20-FY29 Special Revenue Fund (C2101)**

| | <u>Current Budget</u> | <u>Amended Budget</u> | <u>Increase (Decrease)</u> |
|---|------------------------|------------------------|--------------------------------|
| Home FY19-20 | | | |
| Administration - Salaries & Benefits | \$ 20,694.00 | \$ 19,595.55 | \$ (1,098.45) |
| Consultant Services (Admin) | - | 1,877.45 | 1,877.45 |
| Office Supplies (Admin) | 779.00 | - | (779.00) |
| CHDO Set Aside | 107,307.00 | 107,307.00 | - |
| Homebuyer Assistance | 90,000.00 | 90,000.00 | - |
| Subtotal - Home FY19-20 | \$ 218,780.00 | \$ 218,780.00 | \$ (0.00) |
| CDBG FY20-21 | | | |
| Administration - Salaries & Benefits | \$ 70,227.00 | \$ 66,056.40 | \$ (4,170.60) |
| Rehabilitation - Salaries & Benefits | - | 9,538.97 | 9,538.97 |
| Advertising Legal Display | 38,120.00 | 1,241.50 | (36,878.50) |
| Consultant Services | - | 28,581.03 | 28,581.03 |
| Rehabilitation | 85,195.00 | 85,195.00 | - |
| Public Facilities - W.A. Foster Debt Principal Contribution | 160,715.00 | 160,715.00 | - |
| Afterschool Enrichment | - | - | - |
| Operational Supplies | - | 2,929.10 | 2,929.10 |
| Subtotal - CDBG FY20-21 | \$ 354,257.00 | \$ 354,257.00 | \$ (0.00) |
| Home FY20-21 | | | |
| Administration - Salaries & Benefits | \$ 23,708.00 | \$ 23,550.86 | \$ (157.14) |
| Office Supplies | - | 157.14 | 157.14 |
| CHDO Set Aside | 41,609.00 | 41,609.00 | - |
| Homebuyer Assistance | 62,000.00 | 62,000.00 | - |
| Rehabilitation | 113,807.00 | 113,807.00 | - |
| Subtotal - Administration - Salaries & Benefits | \$ 241,124.00 | \$ 241,124.00 | \$ 0.00 |
| CDBG FY21-22 | | | |
| Administration - Salaries & Benefits | \$ - | \$ 66,944.50 | \$ 66,944.50 |
| Consultant Services | - | 2,910.00 | 2,910.00 |
| Advertising Legal Display | - | 969.50 | 969.50 |
| Economic Development | - | 30,000.00 | 30,000.00 |
| Rehabilitation | - | 50,000.00 | 50,000.00 |
| Homeowner Rehab-Project Delivery | - | 20,000.00 | 20,000.00 |
| Public Facilities - W.A. Foster Debt Principal Contribution | - | 150,000.00 | 150,000.00 |
| Afterschool Enrichment | - | 33,298.00 | 33,298.00 |
| Subtotal - CDBG FY21-22 | \$ - | \$ 354,122.00 | \$ 354,122.00 |
| Home FY21-22 | | | |
| Administration - Salaries & Benefits | \$ - | \$ 21,074.00 | \$ 21,074.00 |
| Consultant Services | - | 4,000.00 | 4,000.00 |
| CHDO Set Aside | - | 53,247.00 | 53,247.00 |
| Homebuyer Assistance | - | 100,000.00 | 100,000.00 |
| Affordable Housing | - | 72,417.00 | 72,417.00 |
| Subtotal - Administration - Salaries & Benefits | \$ - | \$ 250,738.00 | \$ 250,738.00 |
| CDBG-CV FY20-21 (CRF COVID-19) | | | |
| Administration | \$ 41,308.00 | \$ 73,457.00 | \$ 32,149.00 |
| Consultant Services | - | 12,000.00 | 12,000.00 |
| Non-Profits | 165,246.00 | 341,846.00 | 176,600.00 |
| Subtotal - CDBG-CV FY20-21 (CRF COVID-19) | \$ 206,554.00 | \$ 427,303.00 | \$ 220,749.00 |
| CDBG ARP Funding (M21-MP370209) | | | |
| Administration | \$ - | \$ 45,395.65 | \$ 45,395.65 |
| Homelessness Prevention | - | 862,517.35 | 862,517.35 |
| Subtotal - CDBG ARP Funding (M21-MP370209) | \$ - | \$ 907,913.00 | \$ 907,913.00 |
| NC Housing Finance Agency - URP19 | | | |
| Rehabilitation | \$ 100,000.00 | \$ 100,000.00 | \$ - |
| Subtotal - NC Housing Finance Agency - URP19 | \$ 100,000.00 | \$ 100,000.00 | \$ - |
| Total Expenditures | \$ 1,452,314.00 | \$ 3,185,836.00 | \$ 1,733,522.00 |

This Ordinance shall be in full force and effect from and after this 18th day of April, 2022.



David Ham
Mayor

ATTEST:


City Clerk

Funding Approval/Agreement

Title I of the Housing and Community
Development Act (Public Law 930383)
HI-00515R of 20515R



U.S. Department of Housing and Urban Development

Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No. 2506-0193
exp 5/31/2018

| | | |
|--|--|--|
| 1. Name of Grantee (as shown in item 5 of Standard Form 424) Goldsboro | 3a. Grantee's 9-digit Tax ID Number 566000228 | 3b. Grantee's 9-digit DUNS Number 091564419 |
| 2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 200 N Center St Goldsboro, NC 27530-3623 | 4. Date use of funds may begin 07/01/2021 | |
| | 5a. Project/Grant No. 1 B-21-MC-37-0019 | 6a. Amount Approved \$354,122 |
| | 5b. Project/Grant No. 2 | 6b. Amount Approved |

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

| | | | |
|--|--------------------|---|---------------------------------|
| U.S. Department of Housing and Urban Development (By Name) Matthew T. King | | Grantee Name (Contractual Organization) Goldsboro (City of Goldsboro) | |
| Title CPD Director | | Title Mayor | |
| Signature  | Date 09/22/2021 | Signature  | Date (mm/dd/yyyy) 09/24/2021 |

| | | | |
|---|---|---|--|
| 7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b) | 8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached | 9a. Date HUD Received Submission 04/14/2021 | 10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number |
| | | 9b. Date Grantee Notified 9/22/2021 | |
| | | 9c. Date of Start of Program Year (07/01/2021) | |
| 11. Amount of Community Development Block Grant | | | |
| a. Funds Reserved for this Grantee | | FY 2021 | |
| b. Funds now being Approved | | \$354,122 | |
| c. Reservation to be Cancelled (11a minus 11b) | | | |

| | |
|---|---|
| 12a. Amount of Loan Guarantee Commitment now being Approved N/A | 12b. Name and complete Address of Public Agency City of Goldsboro 222 N Center St Goldsboro, NC 27530-3623 |
| Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it. | 12c. Name of Authorized Official for Designated Public Agency |
| | Title |
| | Signature X |

HUD Accounting use Only

| Batch | TAC | Program | Y | A | Reg | Area | Document No. | Project Number | Category | Amount | Effective Date (mm/dd/yyyy) | F |
|-------------------------------|-----|---------------------------------|---|--------------|-----|------------------|--------------|----------------|----------|-------------|--------------------------------|---|
| | 153 | | | | | | | | | | | |
| | 176 | | | | | | | | | | | |
| | | | Y | | | | | Project Number | | Amount | | |
| | | | Y | | | | | Project Number | | Amount | | |
| Date Entered PAS (mm/dd/yyyy) | | Date Entered LOCCS (mm/dd/yyyy) | | Batch Number | | Transaction Code | | Entered By | | Verified By | | |

8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2028. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2028.
- (b) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

| <u>Administering Department/Agency</u> | <u>Indirect cost rate</u> | <u>Direct Cost Base</u> |
|--|---------------------------|-----------------------------|
| _____ | _____ % | _____ |
| _____ | _____ % | _____ |
| _____ | _____ % | _____ |
| _____ | _____ % | _____ |
| _____ | _____ % | _____ |

Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or

highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- (g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).

Funding Approval and HOME Investment Partnerships Agreement

Title II of the National Affordable Housing Act

Assistance Listings #14.239 – HOME Investment Partnerships Program

| | | | |
|---|---------------------------|--|--|
| 1. Grantee Name (must match name associated with 3b.) and Address City of Goldsboro 200 N Center St Goldsboro, NC 27530-3623 | | 2. Grant Number (Federal Award Identification Number (FAIN)) M21-MC370209 | |
| | | 3a. Tax Identification Number 566000228 | 3b. Unique Entity Identifier (formerly DUNS) 091564419 |
| | | 4. Appropriation Number 861/40205 | 5. Budget Period Start and End Date FY 2021 through FY 2029 |
| 6. Previous Obligation (Enter "0" for initial FY allocation) | | | \$0.00 |
| a. Formula Funds | | | \$ |
| b. Community Housing Development Org. (CHDO) Competitive | | | \$ |
| 7. Current Transaction (+ or -) | | | \$250,738 |
| a. Formula Funds | | | \$250,738 |
| 1. CHDO (For deobligations only) | | | \$ |
| 2. Non- CHDO (For deobligations only) | | | \$ |
| b. CHDO Competitive Reallocation or Deobligation | | | \$ |
| 8. Revised Obligation | | | \$ |
| a. Formula Funds | | | \$ |
| b. CHDO Competitive Reallocation | | | \$ |
| 9. Special Conditions (check applicable box) <input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Attached | | 10. Federal Award Date (HUD Official's Signature Date) 09/22/2021 | |
| 11. Indirect Cost Rate* | | 12. Period of Performance 09/22/2021 - 09/01/2029 | |
| <u>Administering Agency/Dept.</u> | <u>Indirect Cost Rate</u> | <u>Direct Cost Base</u> | |
| — | —% | | |
| — | —% | | |
| — | —% | | |
| — | —% | | |

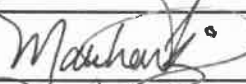


* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The Grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

| | | |
|---|--|------------------------|
| 13. For the U.S. Department of HUD (Name and Title of Authorized Official) Matthew T. King, CPD Director | 14. Signature  | 15. Date 09/22/2021 |
| 16. For the Grantee (Name and Title of Authorized Official)  Mayor | 17. Signature  | 18. Date 9/24/2021 |

19. Check one:
☒ Initial Agreement ☐ Amendment #

| 20. Funding Information: HOME | | | |
|-------------------------------|--------------------|----------|-----------|
| Source of Funds | Appropriation Code | PAS Code | Amount |
| 2021 | 861/40205 | HMF (J) | \$249,061 |
| 2020 | 860/30205 | HMF (H) | \$1,519 |
| 2019 | 869/20205 | HMF (G) | \$ 158 |

Funding Approval/Agreement

Title I of the Housing and Community
Development Act (Public Law 930383)
HI-00515R of 20515R

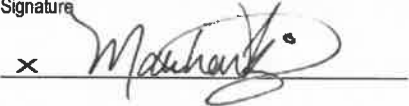
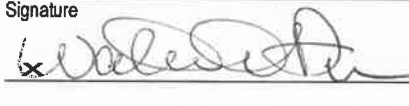
U.S. Department of Housing and Urban Development

Office of Community Planning and Development
Community Development Block Grant Program

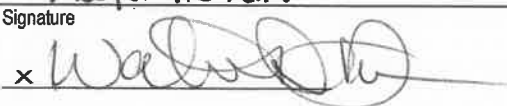
OMB Approval No. 2506-0193
exp 5/31/2018

| | | |
|--|---|--|
| 1. Name of Grantee (as shown in item 5 of Standard Form 424) Goldsboro | 3a. Grantee's 9-digit Tax ID Number 566000228 | 3b. Grantee's 9-digit DUNS Number 091564419 |
| 2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 222 N Center St Goldsboro, NC 27530-3623 | 4. Date use of funds may begin (mm/dd/yyyy) 09/10/2020 | |
| | 5a. Project/Grant No. 1 B-20-MW-37-0019 | 6a. Amount Approved \$427,303 |
| | 5b. Project/Grant No. 2 | 6b. Amount Approved |

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

| | | | |
|--|---------------------------------|---|---------------------------------|
| U.S. Department of Housing and Urban Development (By Name) Matthew King | | Grantee Name (Contractual Organization) Goldsboro (City Of Goldsboro) | |
| Title CPD Director | | Title Mayor Pro Tem | |
| Signature  | Date (mm/dd/yyyy) 08/17/2021 | Signature  | Date (mm/dd/yyyy) 08/25/2021 |

| | | | |
|---|---|---|---|
| 7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b) | 8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached | 9a. Date HUD Received Submission (mm/dd/yyyy) 07/19/2021 | 10. check one <input type="checkbox"/> a. Orig. Funding Approval <input checked="" type="checkbox"/> b. Amendment Amendment Number |
| | | 9b. Date Grantee Notified (mm/dd/yyyy) 08/17/2021 | |
| | | 9c. Date of Start of Program Year (07/01/2020) | |
| 11. Amount of Community Development | | | |
| Block Grant | | FY (2020) | |
| a. Funds Reserved for this Grantee | | \$427,303 | |
| b. Funds now being Approved | | | |
| c. Reservation to be Cancelled (11a minus 11b) | | | |

| | |
|---|---|
| 12a. Amount of Loan Guarantee Commitment now being Approved N/A | 12b. Name and complete Address of Public Agency City Of Goldsboro 222 N Center St Goldsboro, NC 27530-3623 |
| Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it. | 12c. Name of Authorized Official for Designated Public Agency Walter David Ham |
| | Title Mayor Pro Tem |
| | Signature  |

HUD Accounting use Only

| Batch | TAC | Program | Y | A | Reg | Area | Document No. | Project Number | Category | Amount | Effective Date (mm/dd/yyyy) | F |
|-------|-----|---------|---|---|-----|------|--------------|----------------|----------|--------|--------------------------------|---|
| | 153 | | | | | | | | | | | |
| | 176 | | | | | | | | | | | |
| | | | Y | | | | | Project Number | | Amount | | |
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| Date Entered PAS (mm/dd/yyyy) | Date Entered LOCCS (mm/dd/yyyy) | Batch Number | Transaction Code | Entered By | Verified By |
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ADDITIONAL CDBG-CV REQUIREMENTS

In addition to the terms and conditions in the Funding Approval/Agreement, the following requirements apply to Grantees receiving CDBG-CV funds in accordance with the Coronavirus Aid, Relief and Economic Security Act (CARES Act) (Pub. L. 116-136).

- 1) The Grantee agrees to comply with the requirements in the CARES Act that apply to CDBG-CV grants and must use the CDBG-CV grant funds to prevent, prepare for and respond to coronavirus.
- 2) The grantee agrees to comply with the requirements of the Housing and Community Development Act of 1974 (42 USC 5301 et seq.) and implementing regulations at 24 CFR part 570, as now in effect and as may be amended from time to time, and as modified by the rules, waivers and alternative requirements published by HUD from time to time. Rules, waivers and alternative requirements of Federal Register notices applicable to CDBG-CV grants are hereby incorporated into and made a part of the grant agreement.
- 3) The Grantee may use CDBG-CV funds as reimbursement for previously incurred costs, provided that those costs are allowable and consistent with the CARES Act's purpose to prevent, prepare for and respond to coronavirus.
- 4) The grantee agrees to establish and maintain adequate procedures to prevent any duplication of benefits as required by section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155), as amended by section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115-254; 132 Stat. 3442).
- 5) The period of performance for the funding assistance specified in the Funding Approval/Agreement ("Funding Assistance") shall be six years. It shall begin on the date specified in item 4 in the Funding Approval/Agreement and shall end six years later, on the month and day specified in item 4. The Grantee shall not incur any obligations to be paid with the Funding Assistance after this period of performance.
- 6) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Funding Approval/Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Funding Approval/Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

| Administering | | Direct |
|--------------------------|---------------------------|------------------|
| <u>Department/Agency</u> | <u>Indirect cost rate</u> | <u>Cost Base</u> |
| _____ | _____ % | _____ |
| _____ | _____ % | _____ |
| _____ | _____ % | _____ |
| _____ | _____ % | _____ |
| _____ | _____ % | _____ |

INSTRUCTIONS: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

- 7) In addition to the conditions contained in the Funding Approval/Agreement (form HUD 7082), the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- 8) The grantee shall ensure that no CDBG-CV funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.
- 9) The Grantee or unit of general local government that directly or indirectly receives CDBG-CV funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- 10) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- 11) CDBG-CV funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - This condition is included as requirement on the use of fiscal year 2020 CDBG funds by the Community Development Fund heading, Department of Housing and Urban Development Appropriations Act, 2020, Public Law 116-94, and is made applicable to this grant by the CARES Act).

HOME ARP Grant Agreement

Title II of the Cranston-Gonzalez National Affordable Housing Act
Assistance Listings #14.239 – HOME Investment Partnerships Program

| | | | |
|---|---------------------------|--|---|
| 1. Grantee Name and Address Goldsboro 222 N Center Street Goldsboro, NC 27530-3623 | | 2. Grant Number (Federal Award Identification Number (FAIN)) M21-MP370209 | |
| | | 3a. Tax Identification Number 566000228 | 3b. Unique Entity Identifier (formerly DUNS) 091564419 |
| | | 4. Appropriation Number 861/50205 | 5. Budget Period Start and End Date FY 2021 – 09/30/2030 |
| 6. Previous Obligation (Enter "0" for initial FY allocation) | | | \$0 |
| a. Formula Funds | | | \$ |
| 7. Current Transaction (+ or -) | | | \$907,913.00 |
| a. Administrative and Planning Funds Available on Federal Award Date | | | \$45,395.65 |
| b. Balance of Administrative and Planning Funds | | | \$90,791.30 |
| c. Balance of Formula Funds | | | \$771,726.05 |
| 8. Revised Obligation | | | \$ |
| a. Formula Funds | | | \$ |
| 9. Special Conditions (check applicable box) <input type="checkbox"/> Not applicable <input type="checkbox"/> Attached | | 10. Federal Award Date (HUD Official's Signature Date) 09/20/2021 | |
| 11. Indirect Cost Rate* | | 12. Period of Performance 09/20/2021 - 09/30/2030 | |
| <u>Administering Agency/Dept.</u> | <u>Indirect Cost Rate</u> | <u>Direct Cost Base</u> | |
| — | —% | | |
| — | —% | | |
| — | —% | | |
| — | —% | | |

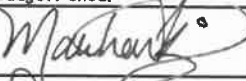

* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

The HOME-ARP Grant Agreement (the "Agreement") between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.) and Section 3205 of the American Rescue Plan (P.L. 117-2) (ARP). HUD regulations at 24 CFR part 92 (as may be amended from time to time), the CPD Notice entitled "Requirements for the Use of Funds in the HOME-American Rescue Plan Program" (HOME-ARP Implementation Notice), the Grantee's HOME-ARP allocation plan (as of the date of HUD's approval), and this HOME-ARP Grant Agreement, form HUD-40093a, including any special conditions (in accordance with 2 CFR 200.208), constitute part of this Agreement. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502 and the HOME-ARP Implementation Notice. To the extent authorized by HUD regulations at 24 CFR part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in HOME-ARP activities under the HOME-ARP Implementation Notice are repayable in accordance with the requirements of the HOME-ARP Implementation Notice. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58, as well as the HOME-ARP Implementation Notice.

The Grantee must comply with the applicable requirements at 2 CFR part 200, as amended, that are incorporated by the program regulations and the HOME-ARP Implementation Notice, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations or HOME-ARP Implementation Notice, activities carried out under the grant after the effective date of the 2 CFR part 200 amendments will be governed by the 2 CFR part 200 requirements, as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

Funds remaining in the grantee's Treasury account after the end of the budget period will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552, the Grantee shall not incur any obligations to be paid with such assistance after the end of the Budget Period.

| | | | |
|---|--|--|------------------------|
| 13. For the U.S. Department of HUD (Name and Title of Authorized Official) Matthew T. King, CPD Director | | 14. Signature  | 15. Date 09/22/2021 |
| 16. For the Grantee (Name and Title of Authorized Official) David Ham - Mayor | | 17. Signature  | 18. Date 9-23-2021 |

19. Check one: ☒ Initial Agreement ☐ Amendment #

20. Funding Information: HOME ARP
Source of Funds Appropriation Code PAS Code Amount
2021 861/50205 HMX \$907,913.00

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: Operating Budget Amendment FY21-22

BACKGROUND: Council adopted the FY21-22 operating budget at the June 18, 2021 Council meeting. The operating annual budget may be amended from time to time in order to adjust to current operating conditions.

DISCUSSION: Please find attached an ordinance amending the annual operating budget for fiscal year 2022 for multiple items that have arisen during the current budget year.

Insurance

As a point of reference, the City expended approximately \$627K in multi-peril insurance, \$193K in auto liability insurance, \$150K in worker's compensation insurance, and \$207K in flood insurance for a total of \$1,177K in non-health insurance related coverage. The City carries insurance policies for general liability, public officials, employment practices, liquor, property, auto, crime, inland marine, law enforcement liability, umbrella, security bonds, worker's compensation, drone, cyber liability and flood.

With the new insurance broker, Arthur J. Gallagher, we have been able to better identify direct costs to the departments instead of past methods being used. When the insurance accounts were initially budgeted for FY22, amounts were based on prior budget amounts. We received detailed allocations of the various costs and are correcting those allocations with this budget amendment. We found that the insurance costs were skewed in favor of the general fund, and costs did go up this past year in worker's compensation (19.24%), auto (89.67%), general liability (30.90%), property (12.53%), and umbrella 78.82%.

Costs are charged to each department and the reallocation of budget included in this amendment is broken down by fund is as follows:

| | | |
|---------------|-------------|---------------|
| General Fund | Multi-Peril | \$155,437 |
| General Fund | Auto | \$ 15,818 |
| Stormwater | Multi-Peril | \$ 4,781 |
| Stormwater | Auto | \$ 12,665 |
| Utility Fund | Multi-Peril | \$(8,906) |
| Utility Fund | Auto | \$ 8,906 |
| Occupancy Tax | Multi-Peril | <u>\$ 567</u> |
| Total | | \$189,268 |

| | | |
|---------------|---------------|---------------|
| General Fund | Worker's Comp | \$124,490 |
| Utility Fund | Worker's Comp | \$ 17,845 |
| Occupancy Tax | Worker's Comp | <u>\$ 988</u> |
| Total | | \$136,467 |

Additional expenditures were funded with prior year loan proceeds that were received in FY22 in both the General Fund and Stormwater Fund. Cell tower lease revenues funded additional worker's compensation insurance in the Utility Fund, and Utility Fund reduced expenditures in multi-peril to cover the additional costs in auto. Miscellaneous revenue in the Occupancy Tax Fund funded the additional insurance expenditures, and the

Paramount Theater

Additional expenditure appropriations have been requested by the director, Mr. Adam Twiss, to fund operations until June 30. The Paramount has experienced revenue levels that have increased back to pre-pandemic levels. Revenues were budgeted conservatively in FY22 at approximately \$173K, and Mr. Twiss has estimated that revenues will increase \$282K to a total of approximately \$455K. That is not in addition to the SBA ARPA grant received of \$332K for the Paramount. This amendment requests revenue appropriations of \$158K to allow the Paramount to execute necessary programming through the rest of the fiscal year. The remainder will be allowed to roll into fund balance.

Goldsboro Event Center

In similar fashion, the Events center has experienced significant growth this year above what was estimated in the FY22 budgeting process. Mr. Twiss has requested additional expenditure appropriations of \$22K in order to fund operations through the end of FY22, and this will be funded with additional charges for services. The revenues from the GEC were budgeted at approximately \$41K and through March have exceeded \$54K.

Telephone Costs

Earlier this year we began a project to better identify and capture Verizon device costs across the City. We partnered with IT to go through the list of almost 300 devices used by the City on the Verizon network. We were able to identify the correct cost centers and have charged these departments according to their device usage. A number of the costs were paid for by IT. We have reallocated approximately \$85K in expenditures to these departments and it is being funded with a reduction in expenditures in telephone in the IT department. The 2 largest departments are Police at \$56K and Fire at \$16K.

Fuel Costs

The City's fuel costs have risen dramatically this past quarter with no indications of easing in near future. The gas and diesel expenditure accounts are depleted, and additional appropriations are necessary so that we may continue to fuel our fleet. An increase of \$146K in gas and \$58K in diesel is recommended. This will be offset by charges for services that are billed out to each department, and also to the GWTA. This will increase the estimated year end total to approximately \$904K for gas and diesel.

Garage

The outside repairs account in the Garage is depleted. There was a major repair to a fire truck for approximately \$55K that is included in the outside repairs. Additional expenditures for outside repairs are requested to allow the Garage to finish the remaining fiscal year. This will be offset by charges for services that are billed out to each department monthly. The additional cost of the motor for the Fire Department will be funded with prior year loan proceeds.

Property Tax Fees

Additional property tax listing and collection fees are requested to finish out the fiscal year in the amount of \$9.7K. This will be funded with an appropriation of additional tax revenues.

Land Sales

Expenses for the sale of real property in the amount of \$26.6K are requested to pay for proceeds split with Wayne County and advertising. This will be paid for with an appropriation of sales of land revenue.

Golf

It is necessary to appropriate additional expenditures for alcohol for resale in the Golf division in the amount of \$5K. There were no revenues budgeted for alcohol sales for Golf, however revenues have exceeded \$10K through March 31.

Repairs Cost for Insurance Claims

The City has had several insurance claims regarding City property this fiscal year. We do not budget for insurance revenue or insurance repairs expense during the budget process since we have no way of knowing what department might be involved in an accident involving city property. At this time, we are requesting expenditure appropriations to cover costs to repair city property in the amount of \$103K and this will be funded with an appropriation of insurance proceeds revenue. The breakdown by fund is as follows:

| | |
|--------------|-----------|
| General Fund | \$ 80,574 |
| Utility Fund | \$ 22,963 |
| Total | \$103,537 |

Personnel – Police to IT

In order to assist with the ever growing needs of City for IT services, the Manager has authorized the transfer of a position in Police to the IT department. There is no increase in the total number of FTE's. The FY22 Adopted Budget was approved with 482 FTE's. Council authorized the addition of 7 additional positions to assist Finance and IT earlier this year, bringing the total to 489 FTE's.

Funding will be accomplished by reducing salaries in Police approximately \$20K to transfer to the IT salary expenditure line item.

Access Drive at the Maxwell Center

At the September 20, 2021 council meeting, City Council authorized improvements associated with the realignment of the access drive at the Maxwell Center with a cost not to exceed \$50K (Res 2021-71). It is necessary to appropriate the expenditures for this improvement, and it will be funded with prior year loan proceeds.

Forfeited Performance Bond

Planning has requested that a performance bond for Preservation North Carolina for 302 S. John Street be appropriated to pay for a demolition on this property. The bond was received 7/15/15 in the amount of \$6,950.00. The demolition was paid for by the City on 11/4/21 to Corbett Clearing and Demolition, LLC in the amount of \$5,000. It is necessary to appropriate expenditures to cover this cost, and it will be funded with forfeited performance bond revenue.

General Fund – Other

There are several other expenditures that have arisen during the current fiscal year making it necessary to appropriate expenditures. These items will be funded will be funded with prior year loan proceeds. Major items are listed below:

| | | |
|-----------------------|-------------------------|------------------|
| Solid Waste | Overtime | \$ 21,000 |
| Fire | Overtime | \$ 58,000 |
| Fire | Vacation Pay Out | \$ 29,000 |
| Finance | Audit Fees | \$ 17,300 |
| Multiple Departments | Natural Gas | \$ 23,500 |
| Parks & Recreation | T.C. Coley | \$ 5,000 |
| Parks & Recreation | Fleet Charges | \$ 8,000 |
| Non-recurring Capital | Wayne Co Shell Building | <u>\$142,000</u> |
| Total | | \$303,800 |

Fund Balance Appropriated – General Fund

Presented below is the Appropriated Fund Balance for the General Fund as it currently stands.

| Date | Description | Adopted |
|-------------|------------------------------------|----------------------|
| 6/18/2021 | Ord 2021-11 FY21-22 Adopted Budget | \$ - |
| 8/2/2021 | FY20-21 Purchase Order Rollovers | <u>156,632.76</u> |
| | Current Year Appropriations | <u>\$ 156,632.76</u> |
| | | |
| | Proposed | \$ - |
| | Current Year with Proposed | <u>\$ 156,632.76</u> |

Utility Fund – Transfer to Capital Project

In the past fiscal year, the City completed the \$1.5M upgrade to the Water Treatment Plant to increase the water production capacity through the Plate Settlers Project. The City was responsible for paying the debt issuance costs to DWI in the amount of \$34,627. This amount needs to be transferred from the Utility Fund to the Plate Settlers Capital Project Fund (W1112), and this will be funded with an appropriation of cell tower lease revenue.

Occupancy Tax Fund

The Occupancy Tax Fund received a reimbursement of \$2,237.49 from NC Sports Association for the Boys NC Laxfest, and this miscellaneous revenue will be used to offset various items in the Travel & Tourism budget.

In preparing the FY23 budget, we must also estimate the current revenues and expenditures. While working on the Occupancy Tax fund, it was estimated that revenues for the Civic Center (80%) and Travel & Tourism (20%) were going to be higher than originally budgeted, which also means that the expenditure to pay Wayne County (40% of both revenues) was going to be slightly short. An expenditure appropriation of \$36K is being requested to cover the expenditure for the remainder of FY22 with the balance of \$54K being allocated to Contingency. This will be funded with additional revenue for Civic Center (80%) \$61K and Travel & Tourism (20%) \$28K.

Summary

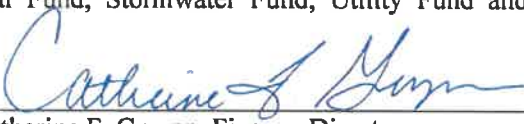
| | <u>Revenues</u> | <u>Expenditures</u> |
|-------------------------------|-----------------------|-----------------------|
| General Fund | \$1,073,636.32 | \$1,073,636.32 |
| Stormwater Fund | \$17,446.00 | \$17,446.00 |
| Utility Fund | \$75,435.00 | \$75,435.00 |
| Occupancy Tax Fund | \$92,129.00 | \$92,129.00 |
| Total Budget Amendment | \$1,258,646.32 | \$1,258,646.32 |

RECOMMENDATION:

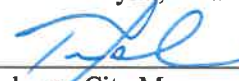
It is recommended that the City Council, by motion:

1. Adopt the attached FY21-22 Operating Budget amendment for the General Fund, Stormwater Fund, Utility Fund and Occupancy Tax Fund.

Date: 4/17/2022


Catherine F. Gwynn, Finance Director

Date: 4/18/22


Tim Salmon, City Manager

ORDINANCE NO. 2022 - 14

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE
CITY OF GOLDSBORO FOR THE 2021-22 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2020-21 Annual Operating Budget on June 18, 2021; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the General Fund, Stormwater Fund, Utility Fund and Occupancy Tax Fund; and

WHEREAS, it is necessary to appropriate funds for reallocated costs of multi-peril, auto and worker's compensation insurance in the General Fund, Stormwater Fund, Utility Fund and Occupancy Tax Fund, and this will be funded with an appropriation prior year loan proceeds, cell tower revenues, other miscellaneous revenues, and a reduction of other operating expenditures; and

WHEREAS, it is necessary to appropriate funds for additional operating expenditures to conduct business for the Paramount Theater and Goldsboro Events Center, and this will be funded with additional charges for services; and

WHEREAS, it is necessary to appropriate funds for operating expenditures for telephone and communications services in multiple departments in the General Fund, and this will be funded with reductions of telephone and communication services expenditures in the Information Technology department; and

WHEREAS, it is necessary to appropriate funds for operating expenditures for gas and diesel fuel costs in the Public Works Garage division, and this will be funded with additional charges for services billed to the departments and GWTA on a monthly basis; and

WHEREAS, it is necessary to appropriate funds for operating expenditures for outside repairs in the Public Works Garage division, and this will be funded with additional charges for services billed to the departments on a monthly basis; and

WHEREAS, it is necessary to appropriate funds for operating expenditures for property tax fees in the Finance department, and this will be funded with additional tax revenues; and

WHEREAS, it is necessary to appropriate funds for operating expenditures for land sales in the Non-Recurring Capital Outlay department, and this will be funded with land sales revenues; and

WHEREAS, it is necessary to appropriate funds for operating expenditures for resale items in the Parks & Recreation Golf division, and this will be funded with alcohol sales revenues; and

WHEREAS, it is necessary to appropriate funds for operating expenditures for insurance repairs expense in multiple departments in the General Fund and Utility Fund, and this will be funded with insurance proceeds revenues; and

WHEREAS, it is necessary to appropriate funds for salaries in the Information Technology department for the transfer of an FTE from Police to Information Technology, and this will be funded with reduction in salaries in the Police department; and

WHEREAS, it is necessary to appropriate funds for expenditures for access drive at the Maxwell Center as per Resolution 2021-71 in the Non-recurring Capital Outlay department, and this will be funded with prior year loan proceeds; and

WHEREAS, it is necessary to appropriate funds for expenditures for demolition costs at 302 S. John Street in the Planning department, and this will be funded with forfeited performance bond revenue from Preservation North Carolina; and

WHEREAS, it is necessary to appropriate funds for expenditures for overtime in Solid Waste and Fire, vacation pay out for Fire, audit fees in Finance, natural gas expenses in multiple departments, T.C. Coley and fleet charges expense in Parks & Recreation, various other expense reallocations, and the first payment for the Wayne County shell building in Non-recurring Capital Outlay, and this will be funded with prior year loan proceeds; and

WHEREAS, it is necessary to appropriate funds for a transfer to cover debt issuance costs in the Plate Settlers Project (W1112) in the Utility Fund, and this will be funded with cell tower lease revenues; and

WHEREAS, it is necessary to appropriate funds for expenditures for additional costs for Wayne County's share of Occupancy tax and other miscellaneous expenses, and this will be funded with additional occupancy tax and miscellaneous revenues.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the General Fund, Stormwater Fund, Utility Fund, and Occupancy Tax Fund be amended as follows:

| <u>GENERAL FUND</u> | <u>Current</u> | <u>Amended</u> | <u>Difference</u> |
|---------------------------------------|----------------------|----------------------|----------------------|
| <u>City Manager (1012)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 785,598.50 | \$ 785,598.50 | \$ - |
| Worker's Comp Claims Cost | 1,550.00 | - | (1,550.00) |
| Worker's Compensation Insurance | - | 3,710.00 | 3,710.00 |
| Telephone & Communication Services | 2,200.00 | 3,150.00 | 950.00 |
| Total Expend. - City Manager | <u>\$ 789,348.50</u> | <u>\$ 792,458.50</u> | <u>\$ 3,110.00</u> |
| <u>Human Resources (1016)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 669,211.97 | \$ 669,211.97 | \$ - |
| Worker's Comp Claims Cost | 1,571.00 | - | (1,571.00) |
| Worker's Compensation Insurance | - | 2,813.00 | 2,813.00 |
| Total Expend. - Human Resources | <u>\$ 670,782.97</u> | <u>\$ 672,024.97</u> | <u>\$ 1,242.00</u> |
| <u>Community Relations (1017)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 148,629.45 | \$ 148,629.45 | \$ - |
| Worker's Comp Claims Cost | 919.00 | - | (919.00) |
| Worker's Compensation Insurance | - | 382.00 | 382.00 |
| Total Expend. - Community Relations | <u>\$ 149,548.45</u> | <u>\$ 149,011.45</u> | <u>\$ (537.00)</u> |
| <u>Paramount Theater (1018)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 359,944.96 | \$ 359,944.96 | \$ - |
| Salaries & Wages Overtime | 2,250.00 | 4,250.00 | 2,000.00 |
| Salaries & Wages Part-Time | 25,000.00 | 45,000.00 | 20,000.00 |
| Salaries & Wages Bonus | 1,550.00 | 3,100.00 | 1,550.00 |
| Worker's Comp Claims Cost | 254.00 | - | (254.00) |
| Worker's Compensation Insurance | - | 1,571.00 | 1,571.00 |
| Bank Fees | 680.00 | 1,000.00 | 320.00 |
| Cleaning Supplies | 2,473.00 | 3,023.00 | 550.00 |
| Food & Beverage Reslae | 1,821.00 | 3,021.00 | 1,200.00 |
| Alcohol for Resale | 1,000.00 | 1,800.00 | 800.00 |
| Operational Supplies | 4,500.00 | 7,500.00 | 3,000.00 |
| Telephone & Communication | 400.00 | 525.00 | 125.00 |
| Electricity | 25,000.00 | 41,500.00 | 16,500.00 |
| Natural Gas | 550.00 | 1,850.00 | 1,300.00 |
| Printing | 1,200.00 | 2,500.00 | 1,300.00 |
| Paramount Ticket Payments | 150,000.00 | 260,000.00 | 110,000.00 |
| Total Expend. - Paramount Theater | <u>\$ 576,622.96</u> | <u>\$ 736,584.96</u> | <u>\$ 159,962.00</u> |
| <u>Goldsboro Events Center (1020)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 102,926.26 | \$ 102,926.26 | \$ - |
| Salaries & Wages Part-Time | 8,000.00 | 8,598.00 | 598.00 |
| Salaries & Wages Bonus | - | 598.00 | 598.00 |
| Wellness Earnings | - | 125.00 | 125.00 |
| Vacation Pay Out | - | 3,175.00 | 3,175.00 |
| Worker's Comp Claims Cost | 127.00 | - | (127.00) |
| Worker's Compensation Insurance | - | 428.00 | 428.00 |
| Bank Fees | 800.00 | 3,975.00 | 3,175.00 |
| Alcohol for Resale | 3,000.00 | 4,500.00 | 1,500.00 |
| Telephone & Communication | - | 1,025.00 | 1,025.00 |
| Electricity | 13,200.00 | 24,200.00 | 11,000.00 |
| Natural Gas | 2,500.00 | 3,300.00 | 800.00 |
| Fees & Dues | - | 1,000.00 | 1,000.00 |
| Total Expend. - Goldsboro Events Ctr. | <u>\$ 130,553.26</u> | <u>\$ 153,850.26</u> | <u>\$ 23,297.00</u> |

GENERAL FUND

Inspections (1024)

| | <u>Current</u> | <u>Amended</u> | <u>Difference</u> |
|---------------------------------|----------------------|----------------------|-------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 581,008.56 | \$ 581,008.56 | \$ - |
| Worker's Comp Claims Cost | 2,677.00 | - | (2,677.00) |
| Worker's Compensation Insurance | - | 2,674.00 | 2,674.00 |
| Telephone & Communication | 6,848.00 | 7,108.00 | 260.00 |
| Total Expend. - Inspections | <u>\$ 590,533.56</u> | <u>\$ 590,790.56</u> | <u>\$ 257.00</u> |

Downtown Development (1025)

| | | | |
|-----------------------------------|----------------------|----------------------|--------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 319,495.76 | \$ 319,495.76 | \$ - |
| Telephone & Communication | - | 1,550.00 | 1,550.00 |
| Total Expend. - Downtown Develop. | <u>\$ 319,495.76</u> | <u>\$ 321,045.76</u> | <u>\$ 1,550.00</u> |

Information Technology (1030)

| | | | |
|-----------------------------------|------------------------|------------------------|-----------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 1,964,920.14 | \$ 1,964,920.14 | \$ - |
| Salaries | 593,400.20 | 613,300.20 | 19,900.00 |
| Worker's Comp Claims Cost | 2,000.00 | - | (2,000.00) |
| Worker's Compensation Insurance | - | 4,243.00 | 4,243.00 |
| Telephone & Communication | 259,768.00 | 174,668.00 | (85,100.00) |
| Multi-Peril Insurance | 1,100.00 | 21,637.00 | 20,537.00 |
| Total Expend. - Information Tech. | <u>\$ 2,821,188.34</u> | <u>\$ 2,778,768.34</u> | <u>\$ (42,420.00)</u> |

Public Works Administration (1111)

| | | | |
|-------------------------------------|----------------------|----------------------|--------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 454,101.11 | \$ 454,101.11 | \$ - |
| Worker's Comp Claims Cost | 641.00 | - | (641.00) |
| Worker's Compensation Insurance | - | 1,417.00 | 1,417.00 |
| Telephone & Communication | 2,033.00 | 2,733.00 | 700.00 |
| Natural Gas | 30,000.00 | 32,500.00 | 2,500.00 |
| Total Expend. - Public Works Admin. | <u>\$ 486,775.11</u> | <u>\$ 490,751.11</u> | <u>\$ 3,976.00</u> |

Garage (1114)

| | | | |
|---------------------------------|----------------------|----------------------|---------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 1,352,505.69 | \$ 1,352,505.69 | \$ - |
| Garage Credits (1115) | (780,075.00) | (860,075.00) | (80,000.00) |
| Fuel Credits (1115) | (732,350.00) | (868,350.00) | (136,000.00) |
| Worker's Comp Claims Cost | 3,193.00 | 471.75 | (2,721.25) |
| Worker's Compensation Insurance | - | 4,137.00 | 4,137.00 |
| Gas | 450,000.00 | 596,000.00 | 146,000.00 |
| Diesel | 250,000.00 | 308,000.00 | 58,000.00 |
| Repairs-Insurance Claims | - | 726.00 | 726.00 |
| Outside Repairs | 136,069.71 | 216,069.71 | 80,000.00 |
| Total Expend. - Garage | <u>\$ 679,343.40</u> | <u>\$ 749,485.15</u> | <u>\$ 70,141.75</u> |

Building & Grounds (1133)

| | | | |
|------------------------------------|----------------------|----------------------|---------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 730,941.12 | \$ 730,941.12 | \$ - |
| Worker's Comp Claims Cost | 2,000.00 | 673.57 | (1,326.43) |
| Worker's Compensation Insurance | - | 2,803.00 | 2,803.00 |
| Telephone & Communication | 2,100.00 | 2,600.00 | 500.00 |
| Repairs (Insurance Claims) | 5,787.87 | 7,167.87 | 1,380.00 |
| Multi-Peril Insurance | 5,785.00 | 35,396.00 | 29,611.00 |
| Total Expend. - Building & Grounds | <u>\$ 746,613.99</u> | <u>\$ 779,581.56</u> | <u>\$ 32,967.57</u> |

GENERAL FUND

Cemetery (1142)

| | <u>Current</u> | <u>Amended</u> | <u>Difference</u> |
|---------------------------------|----------------------|----------------------|-------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 352,304.79 | \$ 352,304.79 | \$ - |
| Worker's Comp Claims Cost | 1,690.00 | - | (1,690.00) |
| Worker's Compensation Insurance | - | 1,119.00 | 1,119.00 |
| Telephone & Communication | 1,501.00 | 2,326.00 | 825.00 |
| Total Expend. - Cemetery | <u>\$ 355,495.79</u> | <u>\$ 355,749.79</u> | <u>\$ 254.00</u> |

Finance (2111)

| | | | |
|---------------------------------|------------------------|------------------------|---------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 1,395,074.00 | \$ 1,395,074.00 | \$ - |
| Office Supply Credits | (7,257.00) | (7,257.00) | - |
| Postage Credits | (32,542.00) | (32,542.00) | - |
| Worker's Comp Claims Cost | 3,975.00 | - | (3,975.00) |
| Worker's Compensation Insurance | - | 5,641.00 | 5,641.00 |
| Audit | 32,643.00 | 49,943.00 | 17,300.00 |
| Telephone & Communication | 1,367.00 | 1,542.00 | 175.00 |
| Tax Listing Fees | 270,000.00 | 277,900.00 | 7,900.00 |
| Multi-Peril Insurance | 400.00 | 48,120.00 | 47,720.00 |
| Tax Listing Fees NCVTS | 70,000.00 | 71,800.00 | 1,800.00 |
| Total Expend. - Finance | <u>\$ 1,733,660.00</u> | <u>\$ 1,810,221.00</u> | <u>\$ 76,561.00</u> |

Planning (3151)

| | | | |
|---------------------------------|------------------------|------------------------|--------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 1,255,082.62 | \$ 1,255,082.62 | \$ - |
| Worker's Comp Claims Cost | 4,532.00 | 180.00 | (4,352.00) |
| Worker's Compensation Insurance | - | 2,526.00 | 2,526.00 |
| Demolition | 32,845.00 | 37,845.00 | 5,000.00 |
| Total Expend. - Planning | <u>\$ 1,292,459.62</u> | <u>\$ 1,295,633.62</u> | <u>\$ 3,174.00</u> |

Street Maintenance (4134)

| | | | |
|------------------------------------|------------------------|------------------------|----------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 1,057,500.72 | \$ 1,057,500.72 | \$ - |
| Worker's Comp Claims Cost | 6,993.00 | 2,460.00 | (4,533.00) |
| Total Expend. - Street Maintenance | <u>\$ 1,064,493.72</u> | <u>\$ 1,059,960.72</u> | <u>\$ (4,533.00)</u> |

Solid Waste (4143)

| | | | |
|---------------------------------|------------------------|------------------------|---------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 3,928,064.50 | \$ 3,928,064.50 | \$ - |
| Salaries & Wages Overtime | 10,000.00 | 31,000.00 | 21,000.00 |
| Worker's Comp Claims Cost | 12,861.00 | 69,500.00 | 56,639.00 |
| Worker's Compensation Insurance | - | 8,375.00 | 8,375.00 |
| Telephone & Communication | 8,000.00 | 11,300.00 | 3,300.00 |
| Auto Liability | 36,599.00 | 43,730.00 | 7,131.00 |
| Total Expend. - Solid Waste | <u>\$ 3,995,524.50</u> | <u>\$ 4,091,969.50</u> | <u>\$ 96,445.00</u> |

Engineering (4172)

| | | | |
|---------------------------------|------------------------|------------------------|--------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 1,099,652.85 | \$ 1,099,652.85 | \$ - |
| Worker's Comp Claims Cost | 2,217.00 | - | (2,217.00) |
| Worker's Compensation Insurance | - | 4,188.00 | 4,188.00 |
| Repairs (Insurance Claims) | - | 5,863.00 | 5,863.00 |
| Total Expend. - Engineering | <u>\$ 1,101,869.85</u> | <u>\$ 1,109,703.85</u> | <u>\$ 7,834.00</u> |

Non-Recurring Capital Outlay (7315)

| | | | |
|---|----------------------|----------------------|----------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 407,190.75 | \$ 407,190.75 | \$ - |
| EDA - Wayne Co Shell Building | - | 142,000.00 | 142,000.00 |
| Maxwell Center Property | - | 50,000.00 | 50,000.00 |
| Expenses for Sale of Real Property | - | 26,582.00 | 26,582.00 |
| Total Expend. - Non-Recurring Cap. Out. | <u>\$ 407,190.75</u> | <u>\$ 625,772.75</u> | <u>\$ 218,582.00</u> |

GENERAL FUND

Parks and Recreation (7460)

| | <u>Current</u> | <u>Amended</u> | <u>Difference</u> |
|--------------------------------------|------------------------|------------------------|---------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 3,067,621.75 | \$ 3,067,621.75 | \$ - |
| Worker's Comp Claims Cost | 10,347.00 | - | (10,347.00) |
| Worker's Compensation Insurance | - | 11,987.00 | 11,987.00 |
| Fleet Charges | 10,000.00 | 18,000.00 | 8,000.00 |
| Telephone & Communication | 4,000.00 | 7,440.00 | 3,440.00 |
| Natural Gas | 7,500.00 | 11,500.00 | 4,000.00 |
| T.C. Coley | 2,000.00 | 7,000.00 | 5,000.00 |
| Multi-Peril Insurance | 16,543.00 | 29,778.00 | 13,235.00 |
| Total Expend. - Parks and Recreation | <u>\$ 3,118,011.75</u> | <u>\$ 3,153,326.75</u> | <u>\$ 35,315.00</u> |

Golf Course (7461)

| | | | |
|---------------------------------|----------------------|----------------------|--------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 516,940.22 | \$ 516,940.22 | \$ - |
| Worker's Comp Claims Cost | 3,088.00 | - | (3,088.00) |
| Worker's Compensation Insurance | - | 1,546.00 | 1,546.00 |
| Concessionaire Resale | 11,421.00 | 16,421.00 | 5,000.00 |
| Total Expend. - Golf Course | <u>\$ 531,449.22</u> | <u>\$ 534,907.22</u> | <u>\$ 3,458.00</u> |

Fire (5120)

| | | | |
|---------------------------------|------------------------|------------------------|----------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 6,006,384.54 | \$ 6,006,384.54 | \$ - |
| Salaries & Wages Overtime | 140,000.00 | 198,000.00 | 58,000.00 |
| Vacation Pay Out | 12,500.00 | 41,500.00 | 29,000.00 |
| Worker's Comp Claims Cost | 23,146.00 | 50,336.00 | 27,190.00 |
| Worker's Compensation Insurance | - | 29,945.00 | 29,945.00 |
| Fleet Charges | 56,625.00 | 111,725.00 | 55,100.00 |
| Telephone & Communication | 5,500.00 | 21,700.00 | 16,200.00 |
| Natural Gas | 6,000.00 | 7,000.00 | 1,000.00 |
| Repairs (Insurance Claims) | - | 59,605.00 | 59,605.00 |
| Multi-Peril Insurance | 64,202.00 | 80,921.00 | 16,719.00 |
| Total Expend. - Fire | <u>\$ 6,314,357.54</u> | <u>\$ 6,607,116.54</u> | <u>\$ 292,759.00</u> |

Police (6121)

| | | | |
|---------------------------------|------------------------|------------------------|---------------------|
| FY21-22 Adopted Budget 6/18/21 | \$ 4,295,586.97 | \$ 4,295,586.97 | \$ - |
| Salaries | 5,142,013.64 | 5,122,113.64 | (19,900.00) |
| Worker's Comp Claims Cost | 78,000.00 | 31,304.00 | (46,696.00) |
| Worker's Compensation Insurance | - | 34,985.00 | 34,985.00 |
| Telephone & Communication | 1,800.00 | 58,350.00 | 56,550.00 |
| Natural Gas | 17,070.00 | 33,070.00 | 16,000.00 |
| Repairs (Insurance Claims) | 767.00 | 13,767.00 | 13,000.00 |
| Multi-Peril Insurance | 67,530.00 | 95,145.00 | 27,615.00 |
| Auto Liability | 19,696.00 | 28,383.00 | 8,687.00 |
| Total Expend. - Police | <u>\$ 9,622,463.61</u> | <u>\$ 9,712,704.61</u> | <u>\$ 90,241.00</u> |

All Other Expenditures

| | | | |
|-----------------------------------|------------------------|------------------------|-------------|
| Total Expenditures - General Fund | <u>\$ 8,338,019.11</u> | <u>\$ 8,338,019.11</u> | <u>\$ -</u> |
|-----------------------------------|------------------------|------------------------|-------------|

Revenues

| | | | |
|-------------------------------|-------------------------|-------------------------|------------------------|
| Tax Revenues | \$ 17,825,544.00 | \$ 17,835,244.00 | \$ 9,700.00 |
| Licenses and Permits | 378,450.00 | 378,450.00 | - |
| Revenue from Other Agencies | 16,896,255.00 | 16,896,255.00 | - |
| Charges for Services | 4,805,727.00 | 5,059,718.00 | 253,991.00 |
| Capital Returns | 2,484,326.00 | 3,208,697.32 | 724,371.32 |
| Miscellaneous Revenue | 81,027.00 | 166,601.00 | 85,574.00 |
| Shared Services | 3,207,840.00 | 3,207,840.00 | - |
| Appropriated Fund Balance | 156,632.76 | 156,632.76 | - |
| Total Revenues - General Fund | <u>\$ 45,835,801.76</u> | <u>\$ 46,909,438.08</u> | <u>\$ 1,073,636.32</u> |

| <u>STORMWATER FUND</u> | <u>Current</u> | <u>Amended</u> | <u>Difference</u> |
|--|------------------------|------------------------|--------------------------|
| <u>Stormwater Division (4137)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 1,045,590.00 | \$ 1,045,590.00 | \$ - |
| Multi-Peril Insurance | 101.00 | 4,882.00 | 4,781.00 |
| Auto Liability | 729.00 | 13,394.00 | 12,665.00 |
| Total Expend. - Stormwater | <u>\$ 1,046,420.00</u> | <u>\$ 1,063,866.00</u> | <u>\$ 17,446.00</u> |
| All Other Expenditures | \$ 1,169,780.00 | \$ 1,169,780.00 | \$ - |
| Total Expenditures - Stormwater Fund | <u>\$ 2,216,200.00</u> | <u>\$ 2,233,646.00</u> | <u>\$ 17,446.00</u> |
| <u>Revenues</u> | | | |
| Charges for Services | \$ 1,575,000.00 | \$ 1,575,000.00 | \$ - |
| Capital Returns | 1,200.00 | 18,646.00 | 17,446.00 |
| Appropriated Fund Balance | 640,000.00 | 640,000.00 | - |
| Total Revenues - Stormwater Fund | <u>\$ 2,216,200.00</u> | <u>\$ 2,233,646.00</u> | <u>\$ 17,446.00</u> |
| <u>UTILITY FUND</u> | | | |
| <u>Billing, Meter & Inventory Services (4174)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 747,513.43 | \$ 747,513.43 | \$ - |
| Worker's Compensation Insurance | - | 1,182.00 | 1,182.00 |
| Multi-Peril Insurance | 179.00 | 1,140.00 | 961.00 |
| Total Expend. - Billing, Meter & Inventory Services | <u>\$ 747,692.43</u> | <u>\$ 749,835.43</u> | <u>\$ 2,143.00</u> |
| <u>Distribution & Collections (4175)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 2,668,121.47 | \$ 2,668,121.47 | \$ - |
| Worker's Compensation Insurance | - | 5,961.00 | 5,961.00 |
| Repairs (Insurance Claims) | 1,792.00 | 8,104.00 | 6,312.00 |
| Multi-Peril Insurance | 3,187.00 | 9,094.00 | 5,907.00 |
| Auto Liability | 8,080.00 | 16,986.00 | 8,906.00 |
| Total Expend. - Distrib. & Collections | <u>\$ 2,681,180.47</u> | <u>\$ 2,708,266.47</u> | <u>\$ 27,086.00</u> |
| <u>Water Treatment (4176)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 4,518,503.64 | \$ 4,518,503.64 | \$ - |
| Worker's Compensation Insurance | - | 3,827.00 | 3,827.00 |
| Multi-Peril Insurance | 72,321.00 | 91,500.00 | 19,179.00 |
| Total Expend. - Water Treatment | <u>\$ 4,590,824.64</u> | <u>\$ 4,613,830.64</u> | <u>\$ 23,006.00</u> |
| <u>Water Reclamation (4177)</u> | | | |
| FY21-22 Adopted Budget 6/18/21 | \$ 4,786,419.57 | \$ 4,786,419.57 | \$ - |
| Worker's Compensation Insurance | - | 5,228.00 | 5,228.00 |
| Repairs (Insurance Claims) | 500.00 | 10,536.00 | 10,036.00 |
| Multi-Peril Insurance | 248,237.00 | 213,284.00 | (34,953.00) |
| Total Expend. - Water Reclamation | <u>\$ 5,035,156.57</u> | <u>\$ 5,015,467.57</u> | <u>\$ (19,689.00)</u> |

UTILITY FUND

Utility Fund Capital Expense (4178)

| | | | | | | |
|--|----|------------|----|------------|----|----------|
| FY21-22 Adopted Budget 6/18/21 | \$ | 270,600.00 | \$ | 270,600.00 | \$ | - |
| Repairs (Insurance Claims) | | - | | 6,615.00 | | 6,615.00 |
| Total Expend. - Util. Fd. Capital Exp. | \$ | 270,600.00 | \$ | 277,215.00 | \$ | 6,615.00 |

Compost (4179)

| | | | | | | |
|---------------------------------|----|------------|----|------------|----|----------|
| FY21-22 Adopted Budget 6/18/21 | \$ | 738,869.16 | \$ | 738,869.16 | \$ | - |
| Worker's Compensation Insurance | | - | | 1,647.00 | | 1,647.00 |
| Total Expend. - Compost | \$ | 738,869.16 | \$ | 740,516.16 | \$ | 1,647.00 |

Transfers (8101)

| | | | | | | |
|--------------------------------|----|--------------|----|--------------|----|-----------|
| FY21-22 Adopted Budget 6/18/21 | \$ | 3,097,595.00 | \$ | 3,097,595.00 | \$ | - |
| Transfers to Capital Projects | | 6,000.00 | | 40,627.00 | | 34,627.00 |
| Total Expend. - Transfers | \$ | 3,103,595.00 | \$ | 3,138,222.00 | \$ | 34,627.00 |

| | | | | | | |
|-----------------------------------|----|---------------|----|---------------|----|-----------|
| All Other Expenditures | \$ | 6,680,895.00 | \$ | 6,680,895.00 | \$ | - |
| Total Expenditures - Utility Fund | \$ | 20,745,218.27 | \$ | 20,820,653.27 | \$ | 75,435.00 |

Revenues

| | | | | | | |
|-------------------------------|----|---------------|----|---------------|----|-----------|
| Revenue from Other Agencies | \$ | 2,558,994.00 | \$ | 2,558,994.00 | \$ | - |
| Charges for Services | | 17,455,830.00 | | 17,455,830.00 | | - |
| Capital Returns | | 15,400.00 | | 67,872.00 | | 52,472.00 |
| Miscellaneous Revenue | | 317,233.00 | | 340,196.00 | | 22,963.00 |
| Fund Balance | | 397,761.27 | | 397,761.27 | | - |
| Total Revenues - Utility Fund | \$ | 20,745,218.27 | \$ | 20,820,653.27 | \$ | 75,435.00 |

OCCUPANCY TAX FUND

Civic Center (9076)

| | | | | | | |
|--------------------------------|----|------------|----|------------|----|-----------|
| FY21-22 Adopted Budget 6/18/21 | \$ | 446,622.00 | \$ | 446,622.00 | \$ | - |
| County's Share Occupancy Tax | | 312,000.00 | | 347,956.40 | | 35,956.40 |
| Contingency | | - | | 53,934.60 | | 53,934.60 |
| Total Expend. - Civic Center | \$ | 758,622.00 | \$ | 848,513.00 | \$ | 89,891.00 |

Travel & Tourism (9077)

| | | | | | | |
|----------------------------------|----|------------|----|------------|----|----------|
| FY21-22 Adopted Budget 6/18/21 | \$ | 380,967.63 | \$ | 380,967.63 | \$ | - |
| Clothing Allowance | | - | | 86.00 | | 86.00 |
| Vacation Pay Out | | - | | 380.00 | | 380.00 |
| Worker's Compensation Insurance | | - | | 988.00 | | 988.00 |
| Bank Fees | | 21.00 | | 238.00 | | 217.00 |
| Multi-Peril Insurance | | 57.00 | | 624.00 | | 567.00 |
| Total Expend. - Travel & Tourism | \$ | 381,045.63 | \$ | 383,283.63 | \$ | 2,238.00 |

| | | | | | | |
|------------------------------------|----|--------------|----|--------------|----|-----------|
| Total Expend. - Occupancy Tax Fund | \$ | 1,139,667.63 | \$ | 1,231,796.63 | \$ | 92,129.00 |
|------------------------------------|----|--------------|----|--------------|----|-----------|

Revenues

| | | | | | | |
|-------------------------------------|----|--------------|----|--------------|----|-----------|
| Revenue from Other Agencies | \$ | 28,493.00 | \$ | 28,493.00 | \$ | - |
| Charges for Services | | 955,975.00 | | 1,045,866.00 | | 89,891.00 |
| Capital Returns | | 200.00 | | 200.00 | | - |
| Miscellaneous Revenue | | 5,000.00 | | 7,238.00 | | 2,238.00 |
| Appropriated Fund Balance | | 150,000.00 | | 150,000.00 | | - |
| Total Revenues - Occupancy Tax Fund | \$ | 1,139,668.00 | \$ | 1,231,797.00 | \$ | 92,129.00 |

This Ordinance shall be in full force and effect from and after this 18th day of April, 2022.

ATTEST:
Laura Setty City Clerk

David Ham
Mayor David Ham



CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: Resolution to withdraw 211 S. Slocumb Street

BACKGROUND: Council previously authorized staff to conduct a sale of real property under the upset bid statute on Resolution 2020-44 (G.S. 160A-266 and 160A-269) after receiving an offer from Ms. Imari Olliver.

DISCUSSION: The item was presented on July 13, 2020 and approved by Council. No upset bids were received. It was approved by Wayne County on July 21, 2021. The property and bidder information is summarized below.

211 S. Slocumb Street

Offeror: Imari Olliver

Offer: \$2,500.00

Bid Deposit: \$125.00 (cash)

Parcel #: 21850

Pin #: 3509141295

Tax Value: \$4,200.00

Zoning: 01-Single Family Residential


The City Attorney's office has tried multiple times to contact Ms. Imari Olliver so that a closing on the property at 211 S. Slocumb Street can be finalized. The last attempt set a deadline of April 1st.

At this time the City Manager's office has requested that steps be taken to put the property back on the market for sale.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt the attached resolution to withdraw the sale of 211 S. Slocumb Street and return the earnest money deposit to Ms. Imari Olliver.

Date: 4/17/2022


Catherine F. Gwynn, Finance Director

Date: 4/18/22


Timothy M. Salmon, City Manager

RESOLUTION NO. 2022- 35

RESOLUTION WITHDRAWING PROPERTY FOR SALE

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **211 S. Slocumb Street (Pin #3509141295)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City Council approved the surplus and upset bid process on July 13, 2020, and conducted the upset bid process and received no upset bids, and was approved by the Wayne County Board of Commissioners on July 21, 2021; and

WHEREAS, the original offerer was the winning bidder for the property described above, in the amount of **\$2,500.00 (Two Thousand Five Hundred Dollars and no/100)** submitted by **Imari Olliver (Offeror)**; and

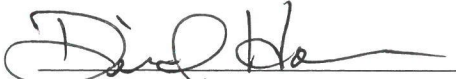
WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$125.00 (One Hundred Twenty Five Dollars and no/100)**; and

WHEREAS, attempts have been made to contact the offeror without success, and it is the desire of the City Council withdraw the property from sale as it is authorized to do in Resolution 2020-44.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council hereby withdraws the property for sale to Ms. Olliver.
- 2) The Finance Director shall return the earnest money deposit to the Offeror, Ms. Imari Olliver.
- 3) The City Manager's office shall be able to offer the property for sale to other interested buyers.

This resolution shall be in full force and effect from and after this 18th day of April, 2022.


Mayor David Ham

Attested by:


City Clerk



RESOLUTION NO. 2020- 44

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 211 S. Slocumb Street (Pin #3509141295); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$2,500.00 (Two Thousand Five Hundred Dollars and no/100) submitted by Imari Olliver (Offeror); and

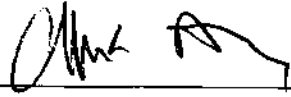
WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$125.00 (One Hundred Twenty Five Dollars and no/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 2) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 3) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 4) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 5) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 6) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 7) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash at the time of closing.
 - d) Buyer must pay closing costs.
- 8) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 9) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby

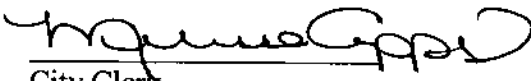
accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 13th day of July, 2020.



Mayor

Attested by:



City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: Downtown Development Department Office Lease Agreement

BACKGROUND: The Downtown Development Department has been a department of the City since 1993, when the existing Downtown Goldsboro Development Corporation partnered with the City to form a public-private partnership. The two entities have worked successfully together to create and carryout our downtown development efforts as a North Carolina Main Street Community for nearly 20 years. Main Street utilizes an approach to preservation-based economic development to drive growth in over 3000 historic downtowns across the country. Using the Main Street approach, the DGDC and DDD have spurred a significant amount of economic development, resulting in more than \$66M in public and private investment, 167 building renovations, 400 net new jobs and 68 net new businesses just since 2013.

The Main Street approach prompts the DGDC and DDD to work closely together, as they have done since 1993. The DGDC is comprised of a private non-profit board, with 24 volunteer members, and four volunteer-led committees – Design, Economic Vitality, Promotions and Merchants. The Board and Committees are supported by DDD staff, including the Downtown Development Director, Business and Property Development Specialist and a Marketing and Administrative Assistant.

In 2008, the City of Goldsboro supported the DGDC's decision to develop a vacant property behind City Hall – 219 N. John St. This calculated-risk on behalf of the DGDC was taken in an effort to encourage further development in the block, which led to \$60,000 of revenue for the City of Goldsboro, after the sale of the remaining buildings in the block. By 2020, all four properties surrounding DGDC were rehabbed for a total private investment of \$2M.

In 2013, the Downtown Development Staff moved in to the newly-rehabilitated 219 N. John Street. In support of DDD staff, the city agreed to cover utilities, including power, water, refuse, phone, and internet access, as well as janitorial services, and insurance of city-owned property within the building. The DGDC provides the office space at no cost to the city, including a large conference room on the 2nd floor.

DISCUSSION: In 2019, the DGDC Board of Directors began discussions of replicating this effort, realizing the impact their investment had on the surrounding properties, and the example it set for other investors. As a result, the DGDC purchased the former Record Rack property at 116 N. Center Street – vacant for 14 years and in need of rehabilitation. The final investment will be around \$600,000 and includes an office space on the first floor and an upper-story residential space. The current space generates \$920.76 in City and MSD tax revenue, with the expected potential city tax revenue of more than \$4,500.

The DGDC has proposed to enter into the same arrangement with the City of Goldsboro, providing office space for DDD staff, as well as shared use of storage and kitchen space and a conference room. While no lease was formally-produced for the current office, staff has produced a formal lease agreement between DGDC and the City of Goldsboro for Council's review.

With support from the DGDC, DDD staff recommends that the City enter into an agreement that includes the following:

- 1) The DGDC will provide no-cost leasing of office space for staff of the Downtown Development Department in perpetuity, until one of the parties opts out.
- 2) The City will cover the cost of power, water/refuse, phone, wifi, custodial services, minor maintenance and insurance of city-owned property.

RECOMMENDATION: By motion, accept the Downtown Development staff's recommendation to enter into an agreement with the Downtown Goldsboro Development Corporation for placement of Downtown Development staff consistent to the aforementioned terms.

Date: 4/12/22


Downtown Goldsboro Development Corp. Director

Date: 4/13/22


City Manager

NORTH CAROLINA

WAYNE COUNTY

THIS LEASE AGREEMENT, is made this the 18 day of April, 2022, by and between the Downtown Goldsboro Development Corporation, a N.C. non-profit corporation, hereinafter called "Landlord", and City of Goldsboro for its Downtown Development Department, hereinafter called "Tenant";

W I T N E S S E T H:

The parties hereto agree for themselves, their successors and assigns as follows:

1. PREMISES. Landlord hereby leases to Tenant, and Tenant hereby accepts and leases from Landlord, the first floor of 116 N. Center Street, Goldsboro, NC, together with the nonexclusive right to use all entranceways, conference room, and other common facilities, all subject to such reasonable and uniform rules and regulations as may be prescribed by Landlord. The premises leased herein consist of approximately 600 square feet of office space for Tenant's exclusive use and approximately 1800 square feet of space for common use.

TO HAVE AND TO HOLD, the said demised premises and appurtenances upon the terms and conditions hereinafter set forth:

2. TERM. The commencement date of this lease shall begin on May 1, 2022, on an open-ended term, continuing on a month-to-month tenancy. The Landlord or Tenant must give the other party a written 30-day notice of Lease non-renewal.

3. RENTAL. Tenant shall be entitled to occupy the demised premises free of charge, in exchange for utilities, janitorial and other services listed herein.

4. TAXES. Landlord agrees to pay all taxes and assessments upon the demised premises, except as otherwise expressly provided herein. Tenant shall pay all taxes or assessments assessed upon its fixtures, equipment, or other property installed in the demised premises or brought thereon by the Tenant.

5. INSURANCE. Landlord will maintain and pay for adequate fire insurance, with extended hazards coverage on the demised premises. Tenant will provide and pay for all insurance on its own contents in the demised premises.

6. USE OF THE DEMISED PREMISES. Tenant shall use the demised premises only as an office for its Downtown Development Department and for other such purposes as the Landlord may agree. Tenant shall comply with all laws, ordinances, orders or regulations of any lawful authority having jurisdiction over the demised premises. The Tenant shall not do any act or follow any practice in or about the demised premises which shall constitute a nuisance or detract from or impair the reputation of the building or which may increase the Landlord's cost of insurance or create the potential for uninsured losses. Tenant shall at all times keep the demised premises and all adjoining entryways, sidewalks and delivery areas in a neat and orderly condition. Tenant shall not cause any noxious, disturbing or offensive odors, fumes or gases, or any smoke, dust, steam, or vapors, or any loud or disturbing noise or vibrations to originate in or be emitted from the demised premises.

7. LANDLORD'S COVENANT TO MAINTAIN. Tenant agrees that it will be responsible for all

repairs within the demised premises with a per repair cost (valued at the time of its discovery) of \$100 or less AND such other repairs that may be required as a result of misuse, abuse, intentional damage or negligence of the Tenant or Tenant's or its employees and agents family, guests and invitees. Except those repairs that are described as the responsibility of the Tenant, the Landlord will, at its own expense, keep and maintain in good order and repair during the full term of this lease those areas of the demised premises exclusively leased to the Tenant, including without limitation all window glass, interior and exterior doors, wiring and electrical system. The Landlord shall also be equally responsible for the maintenance of the areas of the demised premises which are is common space. Finally, the Landlord will keep and maintain in good order and repair during the term of this lease the heating and air conditioning system. It is specifically provided that at the end of the term of this lease, the Tenant will deliver the demised premises to the Landlord in as good condition as they were in when received by Tenant, excepting only normal wear and tear and repairs required to be made by the Landlord under the terms hereof. Landlord agrees that it will be responsible for changing light bulbs and/or tubes as necessary. However, Landlord shall in no event be liable for any incidental or consequential damages resulting from its failure to perform repairs on a timely basis or in a good and workmanlike manner.

8. DAMAGE OR DESTRUCTION BY CASUALTY. If the demised premises are damaged or destroyed during the term of this lease by fire or other casualty covered by an ordinary fire insurance policy with extended coverage, Landlord will reconstruct the demised premises or repair such damage as promptly as is reasonably practicable, however, that if the demised premises shall be damaged or destroyed by casualty to the extent of fifty percent (50%) or more of their replacement value, Landlord shall thereupon have an option to terminate this lease.

9. UTILITIES, JANITORIAL AND OTHER SERVICE. During the term of this lease, the total cost of all light, heat, water, and other utilities shall be paid by the Tenant. The Tenant shall also bear the expense of routine janitorial service and supplies, which will be provided by the City of Goldsboro. Additionally, the City of Goldsboro will cover costs related to phone, Wi-Fi, pest control, and fire/alarm system.

10. FIXTURES AND PERSONAL PROPERTY. Any trade fixtures, equipment and other personal property, installed or attached to the demised premises by or at the expense of the Tenant shall remain the property of the Tenant. The Tenant at the end of the lease, shall restore the demised premises to the same condition in which they were at the time Tenant took possession, ordinary wear and tear excepted.

11. LANDLORD'S ENTRY. The Landlord shall have the right to enter upon the Tenant's premises at all reasonable times during the term of this lease for the purposes of inspection, maintenance, repair and alteration.

12. REASONABLE USE: Tenant certifies and agrees that it has made inspection prior to the lease inception and that the utilities including the electrical service into the leased premises are fully adequate for the Tenant's purposes. Tenant agrees that it shall not overload the electrical service available, and will use all utilities in a conservative and reasonable manner. Except with the prior written consent, space heaters or additional air conditioning systems shall not be used on the premises.

13. ASSIGNMENT AND SUBLEASE. Tenant may not assign this lease or sublet the demised premises or any portion thereof without the prior written consent of the Landlord which shall not be unreasonably withheld.

14. TENANT'S RIGHT TO ALTER AND IMPROVE. The Tenant shall have the right, from

time to time, to make all such alterations and improvements to and decoration of, the interior of the demised premises exclusively leased to the Tenant that shall be reasonably necessary or appropriate in the Tenant's judgment, subject to the approval of Landlord.

15. NOTICES. All notices provided for in this lease shall be in writing and shall be deemed to be given when sent by prepaid registered or certified mail to the parties as follows:

If to Landlord: DGDC
 116 N Center Street
 Goldsboro, NC 27530

If to Tenant: City of Goldsboro – Downtown Development Department
 PO Drawer A
 Goldsboro, NC 27533

Either party may, from time to time, by notice as herein provided designate a different address to which notices to it shall be sent.

16. SUBORDINATION. Tenant will, upon request by Landlord, subject and subordinate all of its rights under this lease to any and all mortgages and deeds of trust now existing or hereafter placed on the property of which the demised premises are a part; provided, however, the Tenant will not be disturbed in the use or enjoyment of the demised premises. Tenant agrees that this lease shall remain in full force and effect notwithstanding any default or foreclosure under any such mortgage or deed of trust and that it will attorn to the mortgagee, trustee, or beneficiary of such mortgage or deed of trust, and their successors and assigns, and to the purchaser or assignee under any such foreclosure. Tenant will, upon request by Landlord, execute and deliver to Landlord, or to any other person designated by Landlord, any instrument or instruments required to give effect to the provisions of this article.

17. WARRANTY. Landlord covenants and represents that it has a leasehold interest in the demised premises and that Tenant shall peacefully and quietly hold and enjoy the demised premises for the full term hereof so long as he does not default in the performance of any of his covenants hereunder.

18. NATURE AND EXTENT OF AGREEMENT. This instrument contains the complete agreement of the parties regarding the terms and conditions of the lease of the demised premises, and there are no oral or written conditions, terms, understandings, or other agreements pertaining thereto which have not been incorporated herein. This instrument creates only the relationship of Landlord and Tenant between the parties hereto as to the demised premises; and nothing herein shall in any way be construed to impose upon either party hereto any obligations or restrictions not herein expressly set forth.

19. BINDING EFFECT. This lease shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

20. USE OF COMMON AREAS. As additional consideration for this lease, the Tenant will be entitled to use shared facilities including shared bathroom, conference rooms, kitchen, storage spaces, and hallways. All use of the common areas must be with full recognition of the fact that these are shared facilities, and they must be used in a manner not to unreasonably interfere with enjoyment of the same by others entitled thereto.

IN WITNESS WHEREOF, the Landlord has caused duplicate originals of this instrument to be executed in its name by its President by authority of the Board of Directors duly given, and the Tenant has caused duplicate originals of this instrument to be executed by its Mayor by authority of the Goldsboro City Council duly given, or where not independently incorporated, the Tenant's duly authorized representative has executed this instrument on behalf of his organization, with a fully executed original being retained by each party hereto, this day and year first above written.

Landlord: Downtown Goldsboro Development Corporation

By: Doug M. O'Neil (Seal)
President

Tenant: City of Goldsboro

By: Deirdre (Seal)

Title: Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: Approval of Resolutions to Request Funding through State Grants (American Rescue Plan Act – ARPA)

BACKGROUND: Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government. The State Water Infrastructure Authority and the Local Government Commission have developed criteria to assess local government units and identify distressed units.

DISCUSSION: The City of Goldsboro has been designated as a distressed unit and intends to make grant applications for the following projects:

- Conduct the rehabilitation of approximately 20,000 linear feet of more than 40-year-old sanitary sewer main. This project will use various methods including CIPP, pipe bursting, and open-cut to rehab this old infrastructure. The City also proposes to rehab approximately 260 sewer services using T-Liner with CIPP, and open-cut. Approximately 130 manholes will be either replaced or lined using a cementitious liner material.
- Modify our current loan to a grant for the 2019 Water Improvements project consisting of various locations of 2-inch diameter water lines (galvanized) as well as existing asbestos water lines that require replacement.
- Apply for reimbursement of design fees for the 2017 Water System Improvements project paid out to The Wooten Company. Staff intends to submit an application using the Pre-Construction Planning Grant – without construction.

The NC Division of Water Infrastructure (DWI) is hosting a funding round for the Clean Water SRF and Drinking Water SRF programs. Applications are due May 2, 2022. Staff recommends applying for assistance through DWI funding for the projects listed above.

Funding requests for the projects detailed above require the adoption of resolutions authorizing the City Manager to execute and file applications on behalf of the City of Goldsboro. Any grants received would be brought back to City Council for approval.

RECOMMENDATION: By motion, adopt the attached three (3) resolutions authorizing the City Manager to execute and file

applications on behalf of the City Goldsboro with the State of North Carolina.

Date: 4/11/22



Bobby Croom, PE, CFM, Engineering Director

Date: 4/13/22



Timothy M. Salmon, City Manager

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION
TO THE NC DIVISION OF WATER INFRASTRUCTURE FOR WASTEWATER
SYSTEM IMPROVEMENTS

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government;

WHEREAS, the State Water Infrastructure Authority and the Local Government Commission has developed criteria to assess local government units and identify distressed units;

WHEREAS, the City of Goldsboro has been designated as a distressed unit and intends to conduct wastewater system improvements through rehabilitation of approximately 20,000 linear feet of more than 40-year-old sanitary sewer main; and

WHEREAS, the City of Goldsboro has need for State grant assistance for the project;

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO:

1. The City of Goldsboro, the Applicant, will complete the viable requirements in Sec. 159G-45(b) by:
 - (a) Conducting an asset assessment and rate study.
 - (b) Participate in a training and education program.
 - (c) Develop a short-term and long-term action plan considering all of the following: infrastructure repair, maintenance, and management; continuing education of the governing board and system operating staff; and, long-term financial management plan.
2. That the City of Goldsboro, the Applicant, acknowledges that the State Water Infrastructure Authority and Local Government Commission can impose specific conditions on grants from the Viable Utility Reserve.
3. That the City of Goldsboro will provide adequate access to staff, documents, equipment, and other resources pertinent to complete the project, and upon completion of the project provide good faith effort to implement the short-term and long-term plan to achieve viable utility infrastructure measures.
4. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Goldsboro with the State of North Carolina for a grant to aide in the completion of the project described above.
5. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make

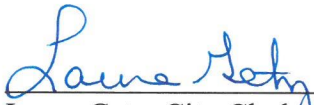
the assurances as contained above; and to execute such other documents as may be required in connection with the application.

6. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.

7. Adopted this the 18th day of April, 2022 at City Hall, Goldsboro, North Carolina.


David Ham, Mayor

Attested by:


Laura Getz, City Clerk



RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION
TO THE NC DIVISION OF WATER INFRASTRUCTURE FOR 2019 WATER
IMPROVEMENTS PROJECT

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government;

WHEREAS, the State Water Infrastructure Authority and the Local Government Commission has developed criteria to assess local government units and identify distressed units;

WHEREAS, the City of Goldsboro has been designated as a distressed unit and intends to switch our current loan to a grant for the 2019 Water Improvements Project; and

WHEREAS, the City of Goldsboro has need for State grant assistance for the project;

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO:

1. The City of Goldsboro, the Applicant, will complete the viable requirements in Sec. 159G-45(b) by:
 - (a) Conducting an asset assessment and rate study.
 - (b) Participate in a training and education program.
 - (c) Develop a short-term and long-term action plan considering all of the following: infrastructure repair, maintenance, and management; continuing education of the governing board and system operating staff; and, long-term financial management plan.
2. That the City of Goldsboro, the Applicant, acknowledges that the State Water Infrastructure Authority and Local Government Commission can impose specific conditions on grants from the Viable Utility Reserve.
3. That the City of Goldsboro will provide adequate access to staff, documents, equipment, and other resources pertinent to complete the project, and upon completion of the project provide good faith effort to implement the short-term and long-term plan to achieve viable utility infrastructure measures.
4. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Goldsboro with the State of North Carolina for a grant to aide in the completion of the project described above.
5. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make

the assurances as contained above; and to execute such other documents as may be required in connection with the application.

6. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.

7. Adopted this the 18th day of April, 2022 at City Hall, Goldsboro, North Carolina.


David Ham, Mayor

Attested by:


Laura Getz, City Clerk



RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION
TO THE NC DIVISION OF WATER INFRASTRUCTURE FOR REIMBURSEMENT
OF DESIGN FEES FOR THE 2017 WATER SYSTEM IMPROVEMENTS

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government;

WHEREAS, the State Water Infrastructure Authority and the Local Government Commission has developed criteria to assess local government units and identify distressed units;

WHEREAS, the City of Goldsboro has been designated as a distressed unit and intends to apply for reimbursement of design fees paid out to The Wooten Company for the 2017 Water System Improvements Project; and

WHEREAS, the City of Goldsboro has need for State grant assistance for the project;

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO:

1. The City of Goldsboro, the Applicant, will complete the viable requirements in Sec. 159G-45(b) by:
 - (a) Conducting an asset assessment and rate study.
 - (b) Participate in a training and education program.
 - (c) Develop a short-term and long-term action plan considering all of the following: infrastructure repair, maintenance, and management; continuing education of the governing board and system operating staff; and, long-term financial management plan.
2. That the City of Goldsboro, the Applicant, acknowledges that the State Water Infrastructure Authority and Local Government Commission can impose specific conditions on grants from the Viable Utility Reserve.
3. That the City of Goldsboro will provide adequate access to staff, documents, equipment, and other resources pertinent to complete the project, and upon completion of the project provide good faith effort to implement the short-term and long-term plan to achieve viable utility infrastructure measures.
4. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Goldsboro with the State of North Carolina for a grant to aide in the completion of the project described above.
5. That Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make

the assurances as contained above; and to execute such other documents as may be required in connection with the application.

6. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.

7. Adopted this the 18th day of April, 2022 at City Hall, Goldsboro, North Carolina.


David Ham, Mayor

Attested by:


Laura Getz, City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: Contract Award for Consulting Services – HOME-ARP

BACKGROUND: The City of Goldsboro seeks consultant services to produce an Allocation Plan describing the planned use of federal funds for housing and community development purposes, particularly for homelessness initiatives, throughout the city. The development of the Allocation Plan will follow additional consultative processes as required by HUD. Per federal regulations issued by HUD, the City will have to cover the upfront cost of the consultant services, and once the Allocation Plan is approved, the City can request reimbursement from the HOME-ARP funding.

DISCUSSION: Per the City's Procurement Process, the three HOME-ARP Consultant Proposals received were evaluated and scored by the Community Relations Department staff. Based on results of the scores, Washington Business Dynamics won the competitive bid. Washington Business Dynamics proposes an engagement of several months to manage the process of soliciting resident and stakeholder engagement, producing an Allocation Plan, and working with City staff to create a final plan suitable for City Council approval and submission to HUD.

The engagement includes:

- Data Collection, to include Citizen Participation events (Public Hearings, Comment Period, etc.)
- Performing a Gap Analysis and Priority Needs Assessment
- Planning & Design to include implementation of a HOME-ARP Compliance Matrix and drafting an outline of the Allocation Plan
- Drafting the required Allocation Plan
- Presentations to City Council

The engagement begins at Council approval and ends when scope of of services are completed.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached Resolution authorizing the Mayor and City Clerk to execute a contract not to exceed \$33,290 with Washington Business Dynamics, for the development of the HOME-ARP Allocation Plan.

Date: 4-12-22


Felecia D. Williams, Community Relations Director

Date: 4/13/22


Tim Salmon, City Manager

RESOLUTION NO. 2022 – 39

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION
OF A CONTRACT FOR THE HOME-ARP ALLOCATION PLAN

WHEREAS, The City of Goldsboro seeks consultant services to produce an Allocation Plan describing the planned use of federal funds for housing and community development purposes throughout the city; and


WHEREAS, This Allocation Plan will be directly aligned with the federal requirements of U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, Washington Business Dynamics proposes an engagement of several months to manage the process of soliciting resident and stakeholder engagement, produce an Allocation Plan, and work with City staff to create a final plan suitable for City Council approval and submission to HUD.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract not to exceed \$33,290 with Washington Business Dynamics, for the HOME-ARP Allocation Plan.

2. This Resolution shall be in full force and effect from and after this 18th day of April, 2022.


David Ham
Mayor

Attested by:


City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

- SUBJECT:** Center Street Jam Concert Series – Temporary Street Closure
- BACKGROUND:** The City of Goldsboro's Downtown Development Dept., in conjunction with the Downtown Goldsboro Development Corporation looks forward to hosting the annual Center Street Jam Summer Concert Series. The Center Street Jam is a community-favorite event, bringing crowds of 1500 – 3500 to enjoy live music, fellowship and food from local vendors. As always, Center Street Jam concerts are free, family-friendly and open to the public.
- DISCUSSION:** The events will be hosted every other Thursday from 6:00pm – 9:00pm at The HUB in the 200 block of South Center Street. Event dates are May 5th, May 20th, June 2nd, June 16th, June 30th, July 14th, July 28th, and August 11. For the safety of event-goers, the Downtown Development Department and DGDC are requesting the closure of the northbound lane of South Center Street from Spruce to Chestnut and a partial closure of East Chestnut from Center Street to the Chestnut Street PD parking lot entrance from 4:00pm – 9:30pm.
- As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:
1. All intersections remain open for Police Department traffic control.
 2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
 3. All activities, change in plans, etc., will be coordinated with the Police Department.
 4. The Police and Fire Departments and Public Works Departments are to be involved in the logistical aspects of the Event.
- RECOMMENDATION:** By motion, grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street and a partial closure of East Chestnut Street from Center Street to the Chestnut Street PD parking lot entrance, as stated above.

Date: 4-11-22


Mike West, Police Chief

Date: 4/13/22


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☒ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: Center Street Jam Summer Concert Series

Event Date(s): May 5, 20, June 2, 16, 30, July 14, 28, Aug 11 **Event Website:** www.downtowngoldsboro.com

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

Free, outdoor summer concert series, includes live music, food vendors, beverage sales and kids' activities.

Requested Event Location: HUB - 200 S Center Street

Event Start Time/End Time: 6pm - 9pm

Set-Up: Date & Time (start/end): 8am on the day of each event

Dismantle (Completion): Date & Time (start/end): 9:30pm - 10pm

Estimated Daily Attendance: 2000+

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 4pm - 9:30pm

If yes, please list the streets that you are requesting to be closed:

S. Center Street, northbound lane only, from Spruce to Chestnut

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Downtown Goldsboro Development Corporation/COG

Are you a non-profit? ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Erin Fonseca **Title:** COG Downtown Development Director

Address: 219 N John St

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-735-4959

Cell Phone: _____ **Email:** efonseca@goldsboronc.gov

Day of Event Contact:

Name: Erin Fonseca Phone: 919-735-4959

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

Attached.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

HUB Restrooms

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

City receptacles

V. Event Details: Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food?
- ☒ Yes ☐ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 6
 - Approximate Sizes: 10x10
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: _____
- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: \$100, food vendors only
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Public Parking

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee:

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: *Erin Fonseca* Date: 3/29/2022

Organization: Downtown Goldsboro Development Corporation/COG

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:


Goldsboro Police Department Representative

4/6/2022
Date

Erin Fonseca
Downtown Goldsboro Representative

4/1/2022
Date


Finance Director

4/12/2022
Date


City Manager's Signature
(Use of City Owned Lots/Non-Street Closings and Carnivals)

4/13/22
Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Downtown Goldsboro Development Corporation from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 29 day of March, 2022.

Erin Fonseca

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

- SUBJECT:** Dillard/Goldsboro Alumni Parade – Temporary Street Closure
- BACKGROUND:** The Dillard-Goldsboro Alumni & Friends, Inc. 67th Homecoming has events scheduled through the weekend to include the Dillard/Goldsboro Alumni & Friends, Inc. Annual Homecoming Parade.
- DISCUSSION:** The street closing request for Saturday, May 28, 2022 is as follows:
- Parade Route: North on Center Street at Spruce Street to Mulberry Street, going around the traffic circle heading South on Center Street back to Spruce Street, ending at Spruce Street.
- Staging Areas (streets closed for staging): Pine Street between James Street and John Street; Spruce Street between James Street and Center Street; Center Street between Elm and Center Streets.
- Additional Closures recommended by the Police Department to manage traffic flow will encompass: Mulberry Street from James Street to John Street; Walnut Street from James Street to John Street; Chestnut Street from James Street to John Street; Spruce Street from James Street to John Street; Pine Street from James Street to John Street; and Center Street at Elm Street.
- Parking Restrictions: No parallel parking on Center Street from Pine Street to Ash Street.
- The time requested for the street closing is from 8:00am to 11:30pm. Police have indicated that traffic will be restricted from 7:00am until 9:30am and all traffic stopped at 9:30am. The actual parade will begin at 10:00am and end at approximately 11:30pm.
- As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:
1. All intersections remain open for Police Department traffic control.
 2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
 3. All activities, change in plans, etc., will be coordinated with the Police Department.
 4. The Police and Fire Departments should be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary street closures of the sections of Pine Street, John Street, Center Street, James Street, Spruce Street, Chestnut Street, Walnut Street, and Mulberry Street for the Dillard-Goldsboro Alumni & Friends, Inc. 67th Homecoming Parade staging area and parade route from 8:00am to 11:30am on Saturday, May 28, 2022, as stated above.

Date: 4-4-22


Mike West, Police Chief

Date: 4/13/22


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☒ Parade ☐ Run/Walk ☐ Festival ☐ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: Dillard/Boldsboro Alumni Parade

Event Date(s): 5/28/2022 **Event Website:** DBAI- Inc.org

Inclement Weather/Rain Date(s): Rain or Shine

Description of Event (Please briefly describe the event.)

Homecoming Parade

Requested Event Location: _____

Event Start Time/End Time: 10:00 am

Set-Up: Date & Time (start/end): 5/28/2022 @ 8:00 AM

Dismantle (Completion): Date & Time (start/end): 100-200 Entries

Estimated Daily Attendance: _____

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 8:00 AM - 11:30 AM

If yes, please list the streets that you are requesting to be closed:

Staging Area at 8:00 - 11:30 AM, Parade Route 9:30 AM - 11:30 AM

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Dillard/Boldsboro Alumni

Are you a non-profit? ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Gary Packer **Title:** National Pres.

Address: 146 S. Marion Dr

City: Goldsboro **State:** NC **Zip:** 27534 **Phone:** 919-221-4176

Cell Phone: _____ **Email:** gypacker19@gmail.com

Day of Event Contact:

Name: Kevin Davis Phone: 984-227-7921

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

Staging Street Closure @ 8:00AM.
Pine St/John St, Center St./Elm St, Pine St./James St.
Spruce St./James St.
Route (Parade)
Start. Center Street/Spruce Street travel north on Center St.
Turn around the round about on ~~Center~~ Mulberry St.
and proceed south on Center St. to Spruce St.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

V. Event Details: Please answer the following questions regarding your event.

☐ Yes ☒ No Does the event involve the sale of food?

☐ Yes ☒ No Does the event involve the sale of alcohol?

If "YES", has the health department been notified?

- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
- The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700

☒ Yes ☐ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

- Amplification? ☐ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 1

- Approximate Sizes: 4 x 8

- Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

☐ Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

☐ Yes ☒ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?

If "YES", please provide the schedule of fees: _____

☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event?

Public Parking

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee:

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

*(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)*

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Kevin Davis Date: 3-16-22

Organization: Dillard / Goldsboro Alumni

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

[Signature]
Goldsboro Police Department Representative

4/1/2022
Date

Erin Fonseca
Downtown Goldsboro Representative

4/4/22
Date

Catharine J. Gynn
Finance Director

4/12/2022
Date

[Signature]
City Manager's Signature
(Use of City Owned Lots/Non-Street Closings and Carnivals)

4/13/22
Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

DCAF

from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 14 day of March, 2022.

Kevin W Davis

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|--|--|
| PRODUCER Evans and Associates 2904 North Heritage Street PO Box 1437 Kinston NC 28503 | CONTACT NAME: Angela Eubanks, CISR PHONE (A/C, No, Ext): (252) 523-3137 FAX (A/C, No): (252) 523-2146 E-MAIL ADDRESS: aeubanks@evansandassoc.net |
| INSURED Dillard/Goldsboro Alumni & Friends, Inc. PO Box 372 Social Circle GA 30025 | INSURER(S) AFFORDING COVERAGE INSURER A: Graphic Arts Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: |

COVERAGES **CERTIFICATE NUMBER:** CL223208902 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | Y | | 5143514 | 04/06/2022 | 04/06/2023 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 |
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| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A | | | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As required by Permit, City of Goldsboro is an additional insured with respect to the General Liability. Form attached.
Dillard Goldsboro Alumni & Friends, Inc., Parade May 28, 2022.

CERTIFICATE HOLDER

CANCELLATION

| | |
|--|---|
| City of Goldsboro PO Drawer A Goldsboro NC 27533 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|---|

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

GENERAL LIABILITY EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

1. INCIDENTAL MALPRACTICE

- a. The definition of "bodily injury" in **SECTION V - DEFINITIONS** is amended to include injury arising out of rendering or failing to render medical or paramedical services to persons by any physician, dentist, nurse, emergency medical technician or paramedic who is employed by you to provide such services.
- b. Paragraph 2.a.(1)(d) of **SECTION II - WHO IS AN INSURED** does not apply to nurses, emergency medical technicians or paramedics described in paragraph a. above.
- c. Part (1) of the **Employers Liability** exclusion under Paragraph 2. **Exclusions**, of **SECTION - I COVERAGE A** does not apply to injury to the emotions or reputation of a person arising out of such services.

This Incidental Malpractice Coverage does not apply if you are engaged in the business or profession of providing services described in paragraph a. above.

2. EXTENDED PROPERTY DAMAGE

Under Paragraph 2. **Exclusions** of **SECTION - I COVERAGE A**, the **Expected Or Intended Injury** exclusion is replaced by the following:

Expected Or Intended Injury

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

3. NONOWNED AIRCRAFT AND WATERCRAFT

Under Paragraph 2. **Exclusions** of **SECTION - I COVERAGE A**, the **Aircraft, Auto or Watercraft** is replaced by the following:

Aircraft, Auto or Watercraft

"Bodily injury" or "property damage" arising out of the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft owned or operated by or rented or loaned to any insured. Use includes operation and "loading or unloading."

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" involved the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft that is owned or operated by or rented or loaned to any insured.

This exclusion does not apply to:

(1) An aircraft that is:

- (a) Hired, chartered or loaned to an insured with a paid crew; and
- (b) Not owned by an insured;

(2) A watercraft while ashore on premises you own or rent;

(3) A watercraft you do not own that is:

- (a) Less than 51 feet long; and
- (b) Not being used to carry persons or property for a charge;

Exceptions (1) and (3) to this exclusion g. do not apply, and exclusion g. is fully applicable, to any aircraft or watercraft to which any other insurance covering "bodily injury" or "property damage" is available to the insured. This is so whether the other insurance applies on a primary, excess, contingent or any other basis.

(4) Parking an "auto" on, or on the ways next to, premises you own or rent, provided the "auto" is not owned by or rented or loaned to you or the insured;

(5) Liability assumed under any "insured contract" for the ownership, maintenance or use of aircraft or watercraft; or

(6) "Bodily injury" or "property damage" arising out of:

- (a) The operation of machinery or equipment that is attached to, or part of, a land vehicle that would qualify under the definition of "mobile equipment" if it were not subject to a compulsory or financial responsibility law or other motor vehicle insurance law in the state where it is licensed or principally garaged; or
- (b) The operation of any of the machinery or equipment listed in Paragraph f.(2) or f.(3) of the definition of "mobile equipment".

4. PROPERTY DAMAGE LIABILITY - ELEVATORS, BORROWED EQUIPMENT and LIMITED COVERAGE FOR DAMAGE TO PERSONAL PROPERTY IN YOUR CARE, CUSTODY OR CONTROL

- a. Under Paragraph 2. Exclusions of **SECTION - I COVERAGE A**, part (4) of the **Damage To Property** exclusion applies as follows:
 - (1) This exclusion always applies to "property damage" to property of others which occurs at premises you own, rent or control.
 - (2) With respect to "property damage" to personal property of others which occurs away from premises you own, rent or control, this exclusion will apply only when the "property damage" is:
 - (a) To property which you have contracted to install;
 - (b) The direct result of the property being raised, lowered or otherwise moved by a crane;
 - (c) To "mobile equipment" or an "auto";
 - (d) To that particular part of property which you are attempting to service or repair; or
 - (e) Covered by other insurance which will pay for the "property damage."
 - (3) This exclusion does not apply to "property damage" to borrowed equipment while not being used to perform operations at the job site.
- b. Parts (3), (4) and (6) of the **Damage To Property** exclusion do not apply to the use of elevators.
- c. The insurance afforded by this section is excess over any valid and collectible property insurance (including any deductible portion thereof) available to the insured whether primary, excess, contingent or on any other basis, and the **OTHER INSURANCE** condition is deemed changed accordingly.

5. CONTRACTUAL PERSONAL AND ADVERTISING INJURY

Under Paragraph 2. Exclusions of **SECTION - I COVERAGE B**, the **Contractual Liability** exclusion is deleted. However, the coverage provided by this section will not apply if **COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY** is excluded by any of the exclusions or other provisions of the Coverage Form or by any endorsement.

6. FIRE, LIGHTNING OR EXPLOSION DAMAGE

- a. The last paragraph of **SECTION I - COVERAGE A** (after the exclusions) is replaced by the following:

Exclusions c. through n. do not apply to damage by fire, lightning or explosion to premises rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in **SECTION III - LIMITS OF INSURANCE**.
- b. Paragraph 6. of Section III - Limits Of Insurance is replaced by the following:

6. Subject to 5. above, the greater of:

 - (1) \$500,000; or
 - (2) The **Damage To Premises Rented To You** Limit shown in the **Declarations**;

is the most we will pay under Coverage **A** for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, lightning or explosion, while rented to you, or temporarily occupied by you with permission of the owner.

The **Damage To Premises Rented To You** Limit applies to all loss or damage caused by or resulting from fire, lightning, or explosion; or any combination of these causes
- c. Under **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, OTHER INSURANCE**, the **Excess Insurance** provision pertaining to fire insurance for premises rented to you or temporarily occupied by you with permission of the owner is replaced by the following:

That is Fire and Extended Coverage insurance for premises rented to you or temporarily occupied by you with permission of the owner;

7. SUPPLEMENTARY PAYMENTS

Under SUPPLEMENTARY PAYMENTS - COVERAGES A AND B:

- a. The most we will pay for the cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies is increased by \$2,250.
- b. The most we will pay for actual loss of earnings because of time off from work is increased by \$250.

8. BROADENED COVERAGE - EMPLOYEES/VOLUNTEERS

The following replaces paragraph 2.a. under SECTION II - WHO IS AN INSURED:

2. Each of the following is also an insured:

- a. Your "volunteer workers" only while performing duties related to the conduct of your business, or your "employees", other than either your "executive officers" (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company), but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, none of these:

(1) "Employees" is an insured for:

- (a) "Personal and advertising injury":
 - (i) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
 - (ii) To the spouse, child, parent, brother or sister of that co-"employee" or "volunteer worker" as a consequence of Paragraph (1)(a)(i) above;

- (iii) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs (1)(a)(i) or (ii) above; or

- (iv) Arising out of his or her providing or failing to provide professional health care services. However, if you have "employees" who are pharmacists in your retail druggist or drugstore operation, they are insured with respect to their providing or failing to provide professional health care services.

(b) "Property damage" to property:

- (i) Owned, occupied or used by,
- (ii) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by you, any of your "employees", "volunteer workers", any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).

(2) "Volunteer workers" is an insured for:

- (a) "Bodily injury" or "personal and advertising injury":
 - (i) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
 - (ii) To the spouse, child, parent, brother or sister of that co-"employee" or "volunteer worker" as a consequence of Paragraph (2)(a)(i) above;

- (iii) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs (2)(a)(i) or (ii) above; or
 - (iv) Arising out of his or her providing or failing to provide professional health care services.
- (b) "Property damage" to property:
- (i) Owned, occupied or used by,
 - (ii) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by
- you, any of your "employees", "volunteer workers", any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).

9. NEWLY FORMED OR ACQUIRED ORGANIZATIONS

Paragraph 3. under **SECTION II - WHO IS AN INSURED**, is replaced by the following:

- 3. Any organization you newly acquire or form; other than a partnership, joint venture or limited liability company; and over which you maintain ownership or majority interest, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:
 - a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier; and
 - b. Coverage under this provision does not apply to:
 - (1) "Bodily injury" or "property damage" that occurred; or
 - (2) "Personal and advertising injury" arising out of an offense committed; before you acquired or formed the organization.

10. SUBSIDIARIES

The following is added under **SECTION II - WHO IS AN INSURED**:

- a. Any organization, not shown in the Declarations as a Named Insured, which is a legally incorporated entity, if you own more than 50% of the outstanding securities representing the present right to vote for the election of its directors; or
- b. Any organization, not shown in the Declarations as a Named Insured, which is a legally incorporated entity, if more than 50% of the outstanding securities representing the present right to vote for the election of its directors is owned by an organization described in paragraph 10.a. above; is also an insured.

The insurance afforded under paragraphs 10.a. and 10.b. applies only if no other insurance of any kind is available to such entity for this kind of liability.

11. ADDITIONAL INSURED - BY CONTRACT, AGREEMENT OR PERMIT - INCLUDING LESSOR OF LEASED EQUIPMENT, OWNER OF LEASED LAND, MANAGERS OR LESSORS OF PREMISES, ENGINEERS, ARCHITECTS AND SURVEYORS AND VENDORS

The following is added to **SECTION II - WHO IS AN INSURED**:

- a. **Additional Insureds - By Contract, Agreement or Permit**
 - (1) Any person or organization with whom you have entered into a written contract, agreement or permit requiring you to provide insurance such as is afforded by this Commercial General Liability Coverage Form will be an additional insured, but only:
 - (a) To the extent that such additional insured is held liable for acts or omissions committed by you or your subcontractors during the performance of your ongoing operations for the additional insured.
 - (b) With respect to property owned or used by, or rented or leased to, you.

The insurance afforded any additional insured under this paragraph 11.a.(1) will be subject to all applicable exclusions or limitations described in paragraphs 11.b.(1), (2), (3) and (4) and in 11.c.(1), (2), (3), (4), (5) and (6) below.

(2) Such insurance as is provided by paragraph 11.a.(1) for any additional insured will be primary, if so required by the written contract, agreement or permit. Any other insurance available to such person or organization shall be excess over this insurance.

(3) A person's or organization's status as an additional insured in connection with a written contract, agreement or permit under paragraphs 11.a.(1), (2) and (3) ends when your operations for that additional insured are completed or the written contract, agreement or permit is terminated or expires.

b. Additional Exclusions or Limitations

(1) Lessor of Leased Equipment

If an equipment lessor is an additional insured as a result of the provisions of paragraphs 11.a.(1), (2) and (3) above, the following additional exclusion applies:

This insurance does not apply to "bodily injury" or "property damage" arising out of the sole negligence of such additional insured.

(2) Owner of Leased Land

If an owner or other interest from whom land has been leased is an additional insured as a result of the provisions of paragraphs 11.a.(1), (2) and (3) above, the following additional exclusions apply:

This insurance does not apply to:

- (a) Any "occurrence" that takes place after you cease to lease that land; or
- (b) Structural alterations, new construction or demolition operations performed by or for the owner or other interest from whom the land was leased.

(3) Managers or Lessors of Premises

If a manager or lessor of premises you rent or lease is an additional insured as a result of the provisions of paragraphs 11.a.(1), (2) and (3) above, the following additional exclusions apply:

This insurance does not apply to:

- (a) Any "occurrence" that takes place after you cease to be a tenant in those premises; or
- (b) Structural alterations, new construction or demolition operations performed by or for the manager or lessor of those premises.

(4) Engineers, Architects or Surveyors

If an engineer, architect or surveyor is an additional insured as a result of the provisions of paragraphs 11.a.(1), (2) and (3) above, the following additional exclusions apply:

This insurance does not apply to "bodily injury," "property damage," "personal and advertising injury" arising out of the rendering or failing to render any professional services by or for you, including:

- (a) The preparing, approving, or failing to approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- (b) Giving directions or instructions, or failing to give them, if that is the primary cause of injury.

(5) Vendors of "Your Products"

If a vendor of "your products" is an additional insured under this Coverage Part, such insurance as is provided to the additional insured applies only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and subject to the following additional exclusions:

- (a) This insurance afforded the vendor does not apply to:
 - (i) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability that the vendor would have in the absence of the contract or agreement;
 - (ii) Any express warranty unauthorized by you;
 - (iii) Any physical or chemical change in the product made intentionally by the vendor;
 - (iv) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

- (v) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
 - (vi) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product; or
 - (vii) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor.
- (b) This insurance afforded the vendor does not apply to any person or organization from whom you have acquired such products, or any ingredient, part or container entering into, accompanying or containing such products.

No insurance will be provided under this Vendors coverage if "bodily injury" or "property damage" under the "products-completed operations hazard" is excluded by any of the exclusions or other provisions of this Coverage Form or by any endorsement.

- c. Such insurance as is afforded for any additional insured under paragraph 11.a. or b. above is subject to all applicable exclusions of 2. Exclusions, **COVERAGE A** (Section I), other than exclusion b. **Contractual Liability**, to all exclusions or limitations stated with the coverage language, and to the following additional exclusions:

This insurance does not apply to:

- (1) The independent acts or omissions of such additional insured.
- (2) Any liability arising from injury or damage in connection with a contract or agreement executed or permit issued subsequent to:
 - (a) The occurrence of any "bodily injury" or "property damage"; or
 - (b) The commission of any offense which caused "personal and advertising injury."

- (3) Construction or demolition activities within 50 feet of any railroad property and affecting any railroad bridge or trestle, track, road-bed, tunnel, underpass or crossing.
- (4) Any liability arising from injury or damage in connection with a permit issued by a state or political subdivision if the liability is from operations performed for the state or political subdivision.
- (5) Any liability from "bodily injury" or "property damage" arising out of "your work" which is included in the "products-completed operations hazard."

This additional exclusion 11.c.(5) does not apply with respect to such Vendors coverage as is provided under 11.b.(5) above.
- (6) Any person or organization included as an insured under any other provision of Section II - **Who Is An Insured** or included as an additional insured by any endorsement to this policy.

12. INSUREDS - NONOWNED WATERCRAFT

The following is added to **SECTION II - WHO IS AN INSURED**:

With respect to any watercraft you do not own that is:

- a. Less than 51 feet long; and
- b. Not being used to carry persons or property for a charge;

any person who uses or is responsible for the use of such watercraft, with your express or implied consent, is an insured.

Any other person or organization responsible for the conduct of such person is also an insured, but only with respect to liability arising out of the operation or use of the watercraft, and only if no other insurance of any kind is available to that person or organization for this liability. However, no person or organization is an insured with respect to:

- (1) "Bodily injury" to a co-"employee" of the person operating or using the watercraft; or
- (2) "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

13. MEDICAL PAYMENTS

Paragraph 7. of **SECTION III - LIMITS OF INSURANCE** is replaced by the following:

7. Subject to 5. above, the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person is the Medical Expense Limit which is the greater of:
 - a. \$15,000; or
 - b. The Medical Expense Limit shown in the Declarations.

14. PRIORITY CONDITION

The following paragraph is added to **SECTION III - LIMITS OF INSURANCE**:

8. In the event a claim or "suit" is brought against more than one insured, due to "bodily injury" or "property damage" from the same "occurrence", or "personal and advertising injury" from the same offense, the Limits of Insurance will apply in the following order:
 - a. You;
 - b. Your "executive officers", directors, stockholders or "employees", and
 - c. Any other insureds in any order that we choose.

15. DUTIES IN THE EVENT OF OCCURRENCE, OFFENSE, CLAIM OR SUIT

Under **SECTION IV - COMMERCIAL LIABILITY CONDITIONS, DUTIES IN THE EVENT OF OCCURRENCE, OFFENSE, CLAIM OR SUIT** is replaced by the following:

Duties In The Event Of Occurrence, Offense, Claim Or Suit

- a. You must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:
 - (1) How, when and where the "occurrence" or offense took place;
 - (2) The names and addresses of any injured persons and witnesses; and
 - (3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

This paragraph a. applies only if one of the following knows of the "occurrence" or offense:

- (1) You;
- (2) A partner or member, if you are a partnership or joint venture;

- (3) A member or manager, if you are a limited liability company; or

- (4) An "executive officer" or insurance manager, if you are an organization other than a partnership, joint venture or limited liability company.

- b. If a claim is made or "suit" is brought against any insured, you must:

- (1) Immediately record the specifics of the claim or "suit" and the date received; and

- (2) Notify us as soon as practicable.

You must see to it that we receive written notice of the claim or "suit" as soon as practicable.

This paragraph b. will be considered to have been violated only if the violation occurs after the claim or "suit" is known to:

- (1) You;

- (2) A partner or member, if you are a partnership or joint venture;

- (3) A member or manager, if you are a limited liability company; or

- (4) An "executive officer" or insurance manager, if you are an organization other than a partnership, joint venture or limited liability company.

- c. You and any other involved insured must:

- (1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";

- (2) Authorize us to obtain records and other information;

- (3) Cooperate with us in the investigation, or settlement of the claim or defense against the "suit"; and

- (4) Assist us, upon our request, in the enforcement of any right against any person or organization that may be liable to the insured because of injury or damage to which this insurance may also apply.

- d. No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense, other than for first aid, without our consent.

16. WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

Under **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**, the following replaces **Transfer Of Rights Of Recovery Against Others To Us**:

If the insured has rights to recover all or part of any payment we have made under this policy, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.

We waive any right of recovery we may have under such a transfer of rights against any person or organization holding a waiver under a written contract with the insured if such contract was executed prior to the loss which generated such right of recovery.

17. NOTICE TO COMPANY

The following is added to **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**:

Notice To Company

If the insured reports an "occurrence" or offense to its Workers Compensation insurer and such "occurrence" or offense later becomes a claim under this Coverage Part, failure to report such "occurrence" or offense to us at the time of the "occurrence" or offense will not be considered a violation of the **Duties in the Event of Occurrence, Offense, Claim or Suit** Condition, only if:

- a. Such failure or omission is not intentional; and
- b. You notify us as soon as practicable when you become aware that the "occurrence" or offense has become a liability claim.

18. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

The following is added to **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**:

Unintentional Failure To Disclose Hazards

Failure of the insured to disclose all hazards existing as of the inception date of the policy shall not prejudice the rights of the insured as respects the insurance afforded by this policy if such failure or omission is not intentional.

19. COVERAGE TERRITORY

Under the **Definitions** Section, "coverage territory" is replaced by the following:

"Coverage territory" means:

- a. The United State of America (including its territories and possessions), Puerto Rico and Canada;

- b. International waters or airspace, provided the injury or damage does not occur in the course of travel or transportation to or from any place not included in a. above; or
- c. All other parts of the world if:

- 1) The injury or damage arises out of:

- a) Goods or products made or sold by you in the territory described in a. above;
- b) The activities of a person whose home is in the territory described in a. above, but is away for a short time on your business; or
- c) "Personal and advertising injury" offenses that take place through the Internet or similar electronic means of communication; and

- 2) The insured's responsibility to pay damages is determined in a "suit" on the merits, in:

- a) The territory described in a. above;
- b) The Commonwealth of the Bahamas, Bermuda, Cayman Islands, and British Virgin Islands; or in a settlement we agree to.

20. BODILY INJURY DEFINITION

Under the **Definitions** Section, "bodily injury" is replaced by the following:

"Bodily injury" means:

- a. Bodily injury, sickness or disease sustained by a person, including death resulting from any of these at any time; or
- b. Shock, mental anguish or mental injury, including death resulting therefrom, to a person who sustained bodily injury, sickness or disease, provided the shock, mental anguish or mental injury is a consequence of the bodily injury, sickness or disease.

21. PERSONAL AND ADVERTISING INJURY LIABILITY EXTENSION

Under the **Definitions** Section, "personal and advertising injury" is replaced by the following:

"Personal and advertising injury" means injury including mental anguish, shock or humiliation other than "bodily injury" arising out of one or more of the following offenses:

1. False arrest, detention or imprisonment;
2. Malicious prosecution or abuse of process;
3. Wrongful entry into, or eviction of a person from, a room, dwelling or premises that the person occupies;
4. Oral or written publication, in any manner, of material that slanders or libels a person or organization or disparages a person's or organization's goods, products or services;

5. Oral or written publication, in any manner, of material that violates a person's right of privacy;
6. The use of another's advertising idea in your "advertisement";
7. Infringing upon another's copyright, trade dress or slogan in your "advertisement"; or
8. Discrimination.

As used in this form, discrimination means the act of differentiation based on age, race, color, sex, religion, national origin, physical handicap or sexual preference which violates any applicable federal, state or local statute which pertains to discrimination.

But discrimination does not include acts of differentiation that cause injury to:

- a. A person arising out of any:
 - (1) Refusal to employ that person;
 - (2) Termination of that person's employment; or
 - (3) Employment-related practices, policies, acts or omissions, such as coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation or discrimination directed at that person; or
- b. The spouse, child, parent, brother or sister of that person as a consequence of "bodily injury" to that person at whom any of the employment-related practices described in paragraphs (1), (2) or (3) above as directed.

Paragraphs a. and b. above apply:

- (1) Whether the "insured" may be liable as an employer or in any other capacity; and
- (2) To any obligation to share damages with or repay someone else who must pay damages because of the injury.

22. IMPAIRED PROPERTY

- a. Under the **Definitions** Section, the definition of "impaired property" does not apply.
- b. Exclusions m. and n. under **SECTION I - COVERAGE A** are replaced by the following:

m. Loss Of Use Of Tangible Property

Loss of use of tangible property which has not been physically injured or destroyed, resulting from:

- (1) A delay in or lack of performance by you or anyone on your behalf of any contract or agreement; or
- (2) The failure of "your product" or "your work" to meet the level of performance, quality, fitness or durability warranted or represented by or on your behalf.

This exclusion does not apply to loss of use of other tangible property resulting from the sudden or accidental physical injury to or destruction of:

- (1) "Your product"; or
- (2) "Your work";

after such product or work has been put to its intended use.

n. Recall Of Products, Work Or Other Property

Damage claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

- (1) "Your product";
- (2) "Your work"; or
- (3) Any property of which "your product" or "your work" forms a part;

if such product, work, or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it.

23. LIBERALIZATION

If we adopt any revision that would broaden the coverage under this Coverage Part without additional premium within 45 days prior to or during the policy period, the broadened coverage will immediately apply to this Coverage Part.

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62898

RECEIVED OF

OR

NUMBER

3.30.22
Dillard Alumni Parade
Special Events Parade

TOTAL AMOUNT PAID

\$ 50.00

Desk Sgt.

By

g. j. j. j.

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62899

RECEIVED OF

OR

NUMBER

TOTAL AMOUNT PAID

\$

Desk Sgt.

By

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62900

RECEIVED OF

OR

NUMBER

TOTAL AMOUNT PAID

\$

Desk Sgt.

By

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: Jamz Out Juneteenth – Temporary Street Closure

BACKGROUND: A celebration of black freedom – Music artist, bouncy houses, vendors and food trucks.


DISCUSSION: The event will be hosted in the vacant lot next to Well-Travelled Beer from 12:00pm – 5:00pm on South Center Street on June 18, 2022. The event is sponsored by Curtis Media and they are requesting the closure of the southbound lane of South Center Street from Chestnut Street to Spruce Street from 11:00am – 6:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments should be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of S. Center Street from Chestnut Street to Spruce Street as stated above.

Date: 4-4-22


Mike West, Police Chief

Date: 4/13/22


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☐ Street Closure ☐ Carnival ☐ Other (explain):

Event Name: Jamz Out Juneteenth

Event Date(s): June 18, 2022 **Event Website:** Jamzoutjuneteenth.com

Inclement Weather/Rain Date(s): _____

Description of Event (Please briefly describe the event.)

Celebration of black freedom - music a.t.t., bouncy houses, vendors and food trucks

Requested Event Location: Freedon field - Empty Lot next to Well Travelled Beer

Event Start Time/End Time: 12p - 5p

Set-Up: Date & Time (start/end): June 18, 2022 @ 7am

Dismantle (Completion): Date & Time (start/end): June 18, 2022 5p - 7p

Estimated Daily Attendance: 2500

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 11:00a - 6:00p

If yes, please list the streets that you are requesting to be closed: Partial Street closure Well Travelled Beer on Center to Elm.

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Curtis Media - Goldsboro, NC

Are you a non-profit? Yes ☒ No ☐ If yes are you: 501c (3) 501c (6) Place of worship

Applicant Name: Curtis Media Group **Title:** (Liza Covatta Sales Manager)

Address: 2581 115 Highway 10 West

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-736-1150

Cell Phone: 919-750-1115 **Email:** lgovana@curtismedia.com

Day of Event Contact:

Name: Liza Govan

Phone: 919-750-1115

Alternate - Bryce Wilson 919-696-4237

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: N/A

For Run/Walk/Parade/Carnivals- STARTING POINT: N/A

For Run/Walk/Parade/Carnival- ENDING POINT: N/A

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

See Attached. Requesting use, setup and
Breakdown of the City's
Stage

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

Requesting assistance from the City of Goldsboro

If no portable toilets will be provided, how will these requirements be handled?

Requesting use of Hub lavatories and one portable toilet

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Requesting assistance from City of Goldsboro

V. Event Details: Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food? (Food Trucks with Valid Permit)
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☒ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 20
 - Approximate Sizes: 10x14 and 10x10
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- City of Goldsboro Inspections Department (919) 580-4385
- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: _____
- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: Various Sponsor Levels
Ranging between \$250 - \$5000
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.*

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? City of Goldsboro
Public Parking

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee:

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

*(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)*

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: [Signature] Date: January 18, 2022
 Organization: Curtis Media Group - Goldsboro

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
 Community Police Services
 204 S. Center Street
 Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

[Signature]
 Goldsboro Police Department Representative

4/1/2022
 Date

Erin Fonseca
 Downtown Goldsboro Representative

4/11/2022
 Date

[Signature]
 Finance Director

4/12/2022
 Date

[Signature]
 City Manager's Signature
 (Use of City Owned Lots/Non-Street Closings and Carnivals)

4/13/22
 Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Curtis Media Group from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 17 day of March, 20 22.

Liza Govan, [Signature], [Signature] (SEAL)
(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER USI Insurance Services, LLC 6100 Fairview Rd Ste 1400 Charlotte, NC 28210 704 543-0258 | CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No): | | | | | | | | | | | | | | |
|--|---|-------------------------------|--------|---|-------|---|-------|--|-------|-------------|--|-------------|--|-------------|--|
| INSURED Curtis Media Group, Inc. 3012 Highwoods Blvd Ste 201 Raleigh, NC 27604-1031 | <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Hartford Accident & Indemnity Company</td> <td>22357</td> </tr> <tr> <td>INSURER B : Hartford Casualty Insurance Company</td> <td>29424</td> </tr> <tr> <td>INSURER C : Hartford - WC Multiple Issuing Cos</td> <td>00914</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : Hartford Accident & Indemnity Company | 22357 | INSURER B : Hartford Casualty Insurance Company | 29424 | INSURER C : Hartford - WC Multiple Issuing Cos | 00914 | INSURER D : | | INSURER E : | | INSURER F : | |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A : Hartford Accident & Indemnity Company | 22357 | | | | | | | | | | | | | | |
| INSURER B : Hartford Casualty Insurance Company | 29424 | | | | | | | | | | | | | | |
| INSURER C : Hartford - WC Multiple Issuing Cos | 00914 | | | | | | | | | | | | | | |
| INSURER D : | | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|---------------|-------------------------|-------------------------|---|
| A | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER | | 22UENZ12913 | 08/01/2021 | 08/01/2022 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Comp/Coll. <input checked="" type="checkbox"/> \$1,000 Ded. | | 22UENZ12913 | 08/01/2021 | 08/01/2022 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| B | UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. RETENTION \$ | | 22RHUZ12686 | 08/01/2021 | 08/01/2022 | EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$ |
| C | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | 22WBEH9185 | 08/01/2021 | 08/01/2022 | PER STATUTE OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

General Liability aggregate limit applies per location, where required by written contract.

CERTIFICATE HOLDER

CANCELLATION

| | |
|--|---|
| Curtis Media Group, Inc. 3012 Highwoods Blvd. Suite 201 Raleigh, NC 27604 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Paula B. Bulman</i> |
|--|---|

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ACORD 111

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/17/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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| | | | |
|--|--|---|-------------------------------|
| PRODUCER USI Insurance Services, LLC 6100 Fairview Rd Ste 1400 Charlotte, NC 28210 704 543-0258 | | CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____ | |
| | | INSURER(S) AFFORDING COVERAGE | |
| | | INSURER A: Hartford Accident & Indemnity Company | NAIC # 22357 |
| | | INSURER B: Hartford Casualty Insurance Company | 29424 |
| | | INSURER C: Hartford - WC Multiple Issuing Cos | 00914 |
| | | INSURER D: _____ | |
| | | INSURER E: _____ | |
| | | INSURER F: _____ | |

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL/SUBR INSR /WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|---|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER | | 22UENZ12913 | 08/01/2021 | 08/01/2022 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Comp/Coll. <input checked="" type="checkbox"/> \$1,000 Ded. <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | 22UENZ12913 | 08/01/2021 | 08/01/2022 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| B | <input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ | <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE | 22RHUZ12686 | 08/01/2021 | 08/01/2022 | EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$ |
| C | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> A | 22WBEH9185 | 08/01/2021 | 08/01/2022 | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

General Liability aggregate limit applies per location, where required by written contract.

City of Goldsboro is additional insured with regards to general liability coverage, when required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Goldsboro
 City Hall
 200 North Center Street
 Goldsboro, NC 27530

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Paula B. Bulman

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: NC Freedom Fest – Temporary Street Closure

BACKGROUND: NC Freedom Fest has a mission to celebrate military personnel with an inclusive, family-friendly festival honoring all who serve in the United States Armed Forces.

DISCUSSION: Beginning on Friday night (May 20th), the kid's zone (inflatables) will open in the large empty lot on S. Center Street, during which time food fenders, and the "Grub at the Hub event" featuring the band "Soul Psychedelique" will take place. The following day, the main event (festival) will feature the same kid's zone, food trucks, live entertainment, street fair vendors, the Mt. Olive Pickle train, and a car and bike show. The Parks and Recreation Department is requesting the following street closures:

05/20/2022 The North and Southbound lanes of South Center Street from Spruce Street to Chestnut Street from 5:00pm – 9:00pm.

05/21/2022 The North and Southbound lanes of Center Street from Ash Street to Spruce Street; the 100 block of W. Spruce Street between Center Street and James Street; and Chestnut Street between John Street and James Street. All closure will be from 12:00pm – 9:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. Certificate of Insurance meeting city requirements will be provided in advance of the event to the city finance director and city manager.

RECOMMENDATION: By motion, grant the requested temporary closings of the North and Southbound lanes of Center Street as stated above.

Date: 4-11-22


Mike West, Police Chief

Date: 4/13/22


Tim Salmon, City Manager

CITY OF GOLDSBORO **SPECIAL EVENTS/PARADE/STREET CLOSING** **PERMIT APPLICATION**

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade
 ☐ Run/Walk
 ☒ Festival
 ☒ Street Closure
 ☒ Carnival
 ☐ Other (explain): _____

Event Name: NC FREEDOM FEST

Event Date(s): May 20th & 21st, 2022 **Event Website:** www.ncfreedomfest.org

Inclement Weather/Rain Date(s): n/a

Description of Event (Please briefly describe the event.)

Our mission is to celebrate military personnel with an inclusive, family-friendly festival honoring all who serve in the United States Armed Forces. Beginning on Friday night, the kids zone (inflatables) will open in the large empty lot on S.Center, during which time we will also have a "Grub at the Hub event" featuring the band "Soul Psychedelique," as well as food vendors. The following day, the main event (festival) will feature the same kids zone (inflatables), food trucks, live entertainment, feature street fair vendors, food trucks, the mt. olive pickle train, and a car and bike show.

Requested Event Location: 200 N Center Street to 200 S Center Street

Event Start Time/End Time: 5/20/22: 6 pm - 9 pm; 5/21/22: 4 pm - 9 pm

Set-Up: Date & Time (start/end): 5/19/22: 8 am - Until (Site Set-Up ONLY in Large Lot; Not Affecting Traffic)
5/20/22: 7 am - Until (Site Set-Up ONLY Large Lot); 5/21/22: 7 am - 4 pm Site Set-Up

Dismantle (Completion): Date & Time (start/end): 5/21/22: 9 pm - 11 pm

Estimated Daily Attendance: 5/20/22: 2500; 5/21/22: 7-10,000

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 5/20/22: 5 pm - 9 pm
5/21/22: 12 pm - 9 pm

If yes, please list the streets that you are requesting to be closed:

5/20/22: Intersections: Spruce/Center & Chestnut/Center (5 pm - 9 pm) (Block between the Hub & Fire/Police Complex)

5/21/22: All of Center Street between Ash & Spruce, including the following intersections: Mulberry/Center, Walnut/Center, Chestnut/Center, Spruce/Center (12 pm - 9 pm). Additionally, request for Spruce Street between Center/James Street to be closed from 12 pm - 9 pm, and Chestnut Street between James & John to be closed from 12 pm - 9 pm.

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: NC Freedom Fest / City of Goldsboro

Are you a non-profit? ☒ Yes ☐ No If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Jordan Walker **Title:** Marketing & Special Events Supervisor - COG P&R

Address: 901 E. Ash Street

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 910-247-0772

Cell Phone: 919-922-5687 **Email:** jwalker@goldsboronc.gov and info@ncfreedomfest.org

Day of Event Contact:

Name: Jordan Walker Phone: 910-247-0772

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: Kids Zone: 200 S. Center (Large Open Lot)

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

See Detailed Maps:

2022 NC Freedom Fest Map + Timeline

2022 NC Freedom Fest Site Map

Also Attached:

Picture of Vendor Set Up (10x10 Spaces - Limit 40 - Northbound Lane of Center Street, not inhibiting safe flow of pedestrian traffic or in case of emergency.)

Picture of Car Show Set Up - Cars in Spaces on Center Street, not inhibiting safe flow of pedestrian traffic or in case of emergency.

Picture of Food Vendor Set Up, with water pipes depicted in image.

Copy of Street Closure Notice for Residents, Visitors, Downtown Merchants

Copy of Special Event Insurance (Will be supplied later, ASAP).

DGDC will be supplying the Alcohol permit, and MOPR will be supplying insurance for pickle train

Note:

Entertainment will take place in large lots on 2 stages; SJAFB Stage & City Stage, from 4 pm - 9 pm, as well as in the crosswalk on the west side of the fountain at the intersection of mulberry/center on a small platform from 4 pm - 5:30 pm.

Pickle Train will operate from 4 pm - 7:15 pm in barricaded/blocked spruce street between James & Center.

If any supplemental information (or pictures) are needed, feel free to contact me - Jordan Walker, jwalker@goldsboronc.gov, info@ncfreedomfest.org, or 910-247-0772

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets 919-735-9402

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Parks & Recreation Maintenance Staff

V. Event Details: Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food?
☒ Yes ☐ No Does the event involve the sale of alcohol?
If "YES" has the health department been notified?

- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
- The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700

- ☒ Yes ☐ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

- Amplification? ☒ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 80
- Approximate Sizes: 10 x 10 ; 40 x 40
- Will any tent exceed 400 sq. feet in area? ☒ Yes ☐ No Possible, not guaranteed

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

- ☐ Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?

If "YES", please provide the schedule of fees: Food, Artisans, & Commercial: \$125; Informational: \$100

- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Available Downtown parking lots

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee:

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

*(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)*

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Jordan Walker Date: 4/7/22

Organization: NC Freedom Fest / City of Goldsboro Parks & Recreation

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

Goldsboro Police Department Representative Date

Downtown Goldsboro Representative Date

Finance Director Date

City Manager's Signature Date
(Use of City Owned Lots/Non-Street Closings and Carnivals)



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of NC Freedom Fest / City of Goldsboro from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 7th day of April, 20 22.

Jordan Walker

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



NCFREED-01

LMUSSELMAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|--|--------------------------------------|
| PRODUCER Crawford-Henderson, Inc. PO Box 10885 Goldsboro, NC 27532 | CONTACT NAME: PHONE (A/C, No, Ext): (919) 778-9400 | | FAX (A/C, No): (919) 751-2142 |
| | E-MAIL ADDRESS: contact@crawhen.com | | |
| | INSURER(S) AFFORDING COVERAGE | | NAIC # |
| | INSURER A : Philadelphia Insurance Co. | | |
| | INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : | | |

INSURED

NC Freedom Fest
PO Box 562
Goldsboro, NC 27533

COVERAGES

CERTIFICATE NUMBER:
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|--------------|---------------|-------------------------|-------------------------|--|
| A | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | X | | EV8612 | 5/19/2022 | 5/22/2022 | EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below | | N / A | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
NC Freedom Fest held 5/19-23/2022 at The Hub and Center Street, Goldsboro, NC,
The City of Goldsboro and Sister Hazel are additional Insured.

CERTIFICATE HOLDER

CANCELLATION

The City of Goldsboro
200 N. Center Street
Goldsboro, NC 27530

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lisa B. Musselman

NCFF 2022



KIDS
ZONE

ART

PICKLE TRAIN

FOOD

STAGES & VIP

SPONSORS

FOOD

STATIC DISPLAYS

VENDORS
VENDORS

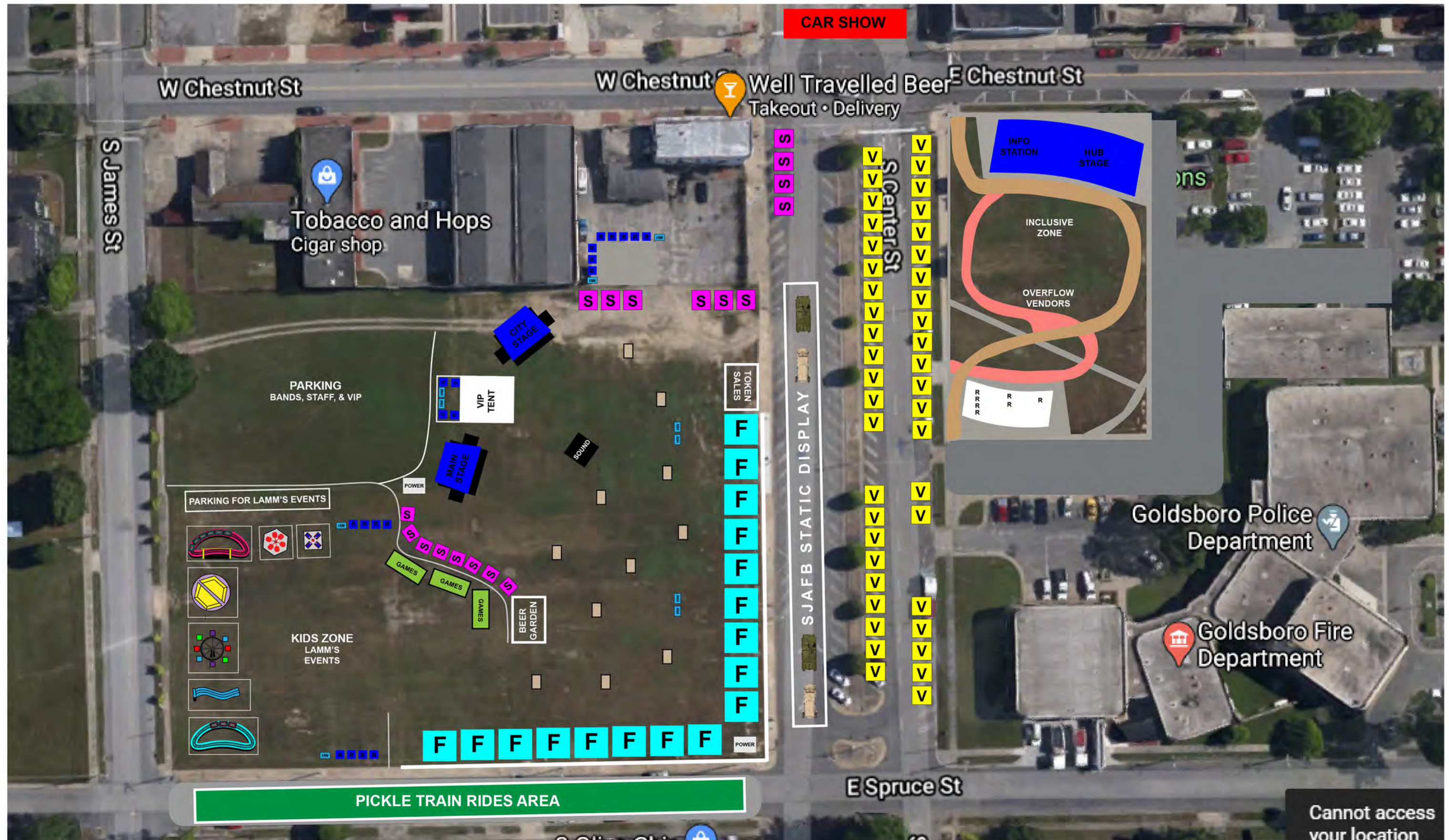
INCLUSIVE
ZONE
& VENDOR
OVERFLOW

CAR SHOW

CAR SHOW

2022 NC FREEDOM FEST MAIN SITE PLAN

BIG LOT - HUB - SOUTH CENTER
SEE LARGE MAP (FULL EVENT MAP) FOR COMPLETE SITE PLAN



LEGEND

| | |
|--------|--------------------------------|
| HW R R | RESTROOMS + HAND WASH STATIONS |
| F | FOOD VENDORS |
| V | STREET FAIR VENDORS |
| S | SPONSORS |
| | PICKLE TRAIN |
| | CAR SHOW (BEYOND THIS POINT) |

** WHITE BORDER BEHIND FOOD VENDORS DEPICTS WATER LINE THAT P&R TEAM WILL INSTALL.

KIDS ZONE DISPLAY DOES NOT DEPICT ACTUAL OR EXACT INFLATABLES, BUT SHOWS AREA TO GIVE IDEA.

UNDETERMINED VEHICLES FOR STATIC DISPLAYS, BUT WILL HAVE VEHICLES FROM SJAFOB, NATIONAL GUARD, GPD, AND GFD.

PICKLE TRAIN WILL OPERATE IN BLOCKED AREA FROM SPRUCE/CENTER + SPRUCE/JAMES.

CAR & BIKE SHOW WILL BE ON CENTER STREET ON BOTH SIDES, FROM WELL TRAVELLED TO ASH (IF WARRANTED)

TAN RECTANGLES IN LARGE FIELD DEPICT 11+ COCKTAIL-HEIGHT PICNIC TABLES THAT WILL BE DISPERED IN 'CONCERT AREA', ALONG WITH TRASH RECEPTACLES AND SANITIZING STATIONS.

EMS + PUBLIC SAFETY STAGING AREA WILL BE BEHIND STAGE/CARNIVAL RIDES IN EMPTY AREA.

HANDICAP PARKING WILL BE AVAILABLE AT GOLDSBORO PEDIATRIC DENTISTRY & ORTHODONTICS







NOTICE

**THE NC FREEDOM FEST
WILL BE HELD ON CENTER STREET ON
SATURDAY, MAY 21ST, 2022.
ALL CARS MUST BE REMOVED FROM THE
STREET NO LATER THAN 12 PM OR CARS
WILL TOWED AT OWNERS' EXPENSE.**

**THANK YOU FOR YOUR COOPERATION
THE CITY OF GOLDSBORO**

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 18, 2022 COUNCIL MEETING

SUBJECT: Wayco Center Street Takeover – Temporary Street Closure

BACKGROUND: Thompson and Son Group, LLC is sponsoring a Wayco Center Street Takeover to include music, food trucks, and small businesses.

DISCUSSION: The events will be hosted at The Hub from 11:00am – 6:00pm on South Center Street on May 14, 2022. Thompson and Son Group, LLC is requesting the closure of the South Center Street, to include both lanes of S. Center Street from Elm Street to Chestnut Street from 9:00am – 7:30pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

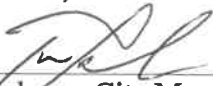
1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments should be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of S. Center Street from Elm to Chestnut Street as stated above.

Date: 4-14-22


Mike West, Police Chief

Date: 4/14/22


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☐ Festival ☒ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: Wayco Center Street Jam Takeover

Event Date(s): May 14th, 2022 **Event Website:** _____

Inclement Weather/Rain Date(s): May 15, 2022

Description of Event (Please briefly describe the event.)

Food trucks, Small business with tents

Requested Event Location: Hub

Event Start Time/End Time: 11am- 6pm

Set-Up: Date & Time (start/end): 9am- 10:30am

Dismantle (Completion): Date & Time (start/end): 6:00pm- 7:30 pm

Estimated Daily Attendance: 400- 600 people

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 9- 7:30 pm

If yes, please list the streets that you are requesting to be closed:

Center- Chestnut Chestnut -Elm

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Thompson and Son Group LLC

Are you a non-profit? ☐ Yes ☒ No If yes, are you: ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Myella Thompson **Title:** President/CEO

Address: 701 S. George street STE 8

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 980-214-7640

Cell Phone: _____ **Email:** the info@thompsonandsongroup.com

Day of Event Contact:

Name: Miyelle Thompson Phone: 919-980-214-7646

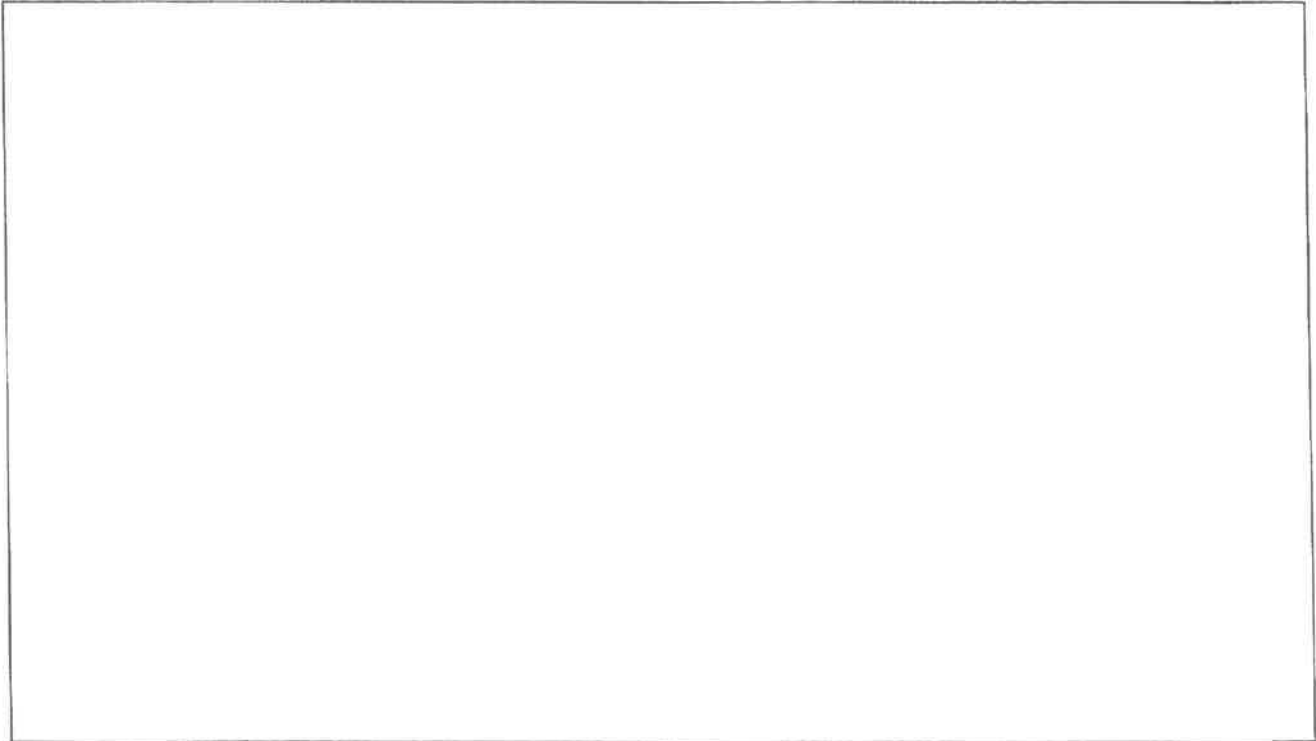
III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**



IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Hub bathrooms

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

V. Event Details: Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
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- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☒ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 50
 - Approximate Sizes: 400 sq
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: _____
- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: \$ 75-\$300.00
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Center street and field and surrounding parking

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee:

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Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature:  Date: 3-22-22

Organization: Thompson and son Group

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:


Goldsboro Police Department Representative

4/1/2022
Date

Erin Fonseca
Downtown Goldsboro Representative

4/4/2022
Date


Finance Director

4/12/2022
Date


City Manager's Signature
(Use of City Owned Lots/Non-Street Closings and Carnivals)

4/13/22
Date

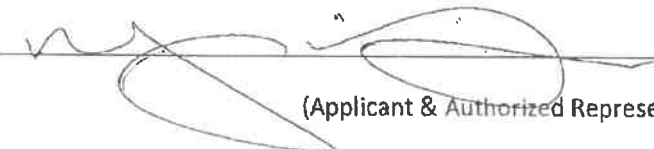


Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Thompson and Son Group LLC from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 22 day of March, 20 22.

 (Applicant & Authorized Representative of Event) (SEAL)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|---|------------------------|
| PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945 | CONTACT NAME: Will Maddux PHONE (A/C, No, Ext): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | NAIC # 35378 |
| INSURED Thompson and Son Group LLC Myelle Thompson 701 S George Street STE 8 Goldsboro NC 27530 | | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|--|------------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Host Liquor Liability Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | Y | 3DS5473-M2863576 | 05/14/2022 12:01 AM | 05/15/2022 12:01 AM | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 1,000 |
| | AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ | <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE | | | | EACH OCCURRENCE \$ AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input type="checkbox"/> N/A | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19.

Attendance: 200, Event Type: Event Vendor.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|---|
| City of Goldsboro 200 N Center Street Goldsboro NC 27530 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|---|

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EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

City of Goldsboro
200 N Center Street
Goldsboro, NC 27530

- A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62894

2-28-22

Thompson + Son
Special Events

RECEIVED OF

FOR

NUMBER

Desk Sgt.

\$ 25.00

By

Byron

TOTAL AMOUNT PAID

CITY OF GOLDSBORO
AGENDA MEMORANDUM
April 18, 2022 COUNCIL MEETING

- SUBJECT:** Wayne County Crime Stoppers Caper Chase – Temporary Street Closing
- BACKGROUND:** An application was received from the Goldsboro Wayne Crime Stoppers, requesting permission to hold their 2nd annual Wayne Crime Stoppers Caper Chase on Saturday, June 25, 2022 from 8:00am to 12:00pm.
- DISCUSSION:** The race is scheduled to begin at Spruce Street on Center Street and end between Chestnut Street and Spruce Street on Center Street and runs through the downtown area of Walnut Street, Jefferson Street, and Mulberry Street. The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.
- The race has three race routes they will be using for the 10K, 5K, and 1-mile runs. All three routes will start and finish in the same area and will have staggered start times. The time requested for the closing is from 7:00 a.m. to 11:00 a.m.
- Staff recommends approval of this request subject to the following conditions:
1. All intersections remain open for Police Department traffic control.
 2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
 3. All activities, changes in plans, etc. will be coordinated with the Police Department.
 4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the Council approve the street closing of sections of Center Street at Pine Street, Spruce Street, Chestnut Street, Walnut Street, and Mulberry Street for the 2nd annual Wayne Crime Stoppers Caper Chase on Saturday, June 25, 2022 from 8:00am to 12:00pm.

DATE: 4-11-22


Mike West, Police Chief

DATE: 4/13/22


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☒ Run/Walk ☐ Festival ☐ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: Wayne Crime Stoppers Capers Chase

Event Date(s): June 25, 2022 **Event Website:** _____

Inclement Weather/Rain Date(s): none

Description of Event (Please briefly describe the event.)

1 mile, 5K, 10K Road Race - downtown Goldsboro
with setup on Center Street. Fundraiser for the
Wayne Crime Stoppers

Requested Event Location: downtown with a start/finish on Center Street

Event Start Time/End Time: 8:00 A.M. / 12 pm

Set-Up: Date & Time (start/end): 5 a.m. - June 25, 2022

Dismantle (Completion): Date & Time (start/end): 12 pm - June 25

Estimated Daily Attendance: 250

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 8 AM - 11 AM

If yes, please list the streets that you are requesting to be closed:

Center Street north/south at Pine Street, Spruce Street,
Chestnut Street, Walnut Street, Mulberry Street

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Goldsboro Wayne Crime Stoppers

Are you a non-profit? ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Judy Lane **Title:** Executive Director

Address: 308 N. William Street

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-734-8177

Cell Phone: 919-705-3420 **Email:** director@gwcrimestoppers.com

Day of Event Contact:

Name: Phil Hardy Phone: 919-920-3287

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

See Attached - 10K and 5K maps

1 mile route - Start Spruce Street at Center Street
north on Center St to Mulberry Street
Around circle south on Center Street
Around circle at Pine Street and
finish between Chestnut Street and
Spruce Street on Center Street

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Volunteers collecting and policing for cleanup

V. Event Details: Please answer the following questions regarding your event.

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☒ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 8
 - Approximate Sizes: 8x8 and 10x10
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- City of Goldsboro Inspections Department (919) 580-4385
- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: _____
- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: _____
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? nearby downtown parking lots/spaces

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event / Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of Insurance or applicable rider **MUST** be attached before submitting. Contact your Insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee:

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

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No firearms or illegal drugs are allowed.

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(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
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****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: *John R. Rye* Date: 3/15/2022

Organization: Goldsboro Wine Crime Stoppers

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsborongov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsborongov.

For Inner Office Use Only:

[Signature]
Goldsboro Police Department Representative

4/11/2022
Date

Erin Fonseca
Downtown Goldsboro Representative

4/11/2022
Date

Catherine J. Horn
Finance Director

4/12/2022
Date

[Signature]
City Manager's Signature
(Use of City Owned Lots/Non-Street Closings and Carnivals)

4/13/22
Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Goldsboro Wayne Crime Stoppers from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 15 day of March, 2022.

Judy Lane

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

Goldsboro 1-Loop 10k

Goldsboro, NC

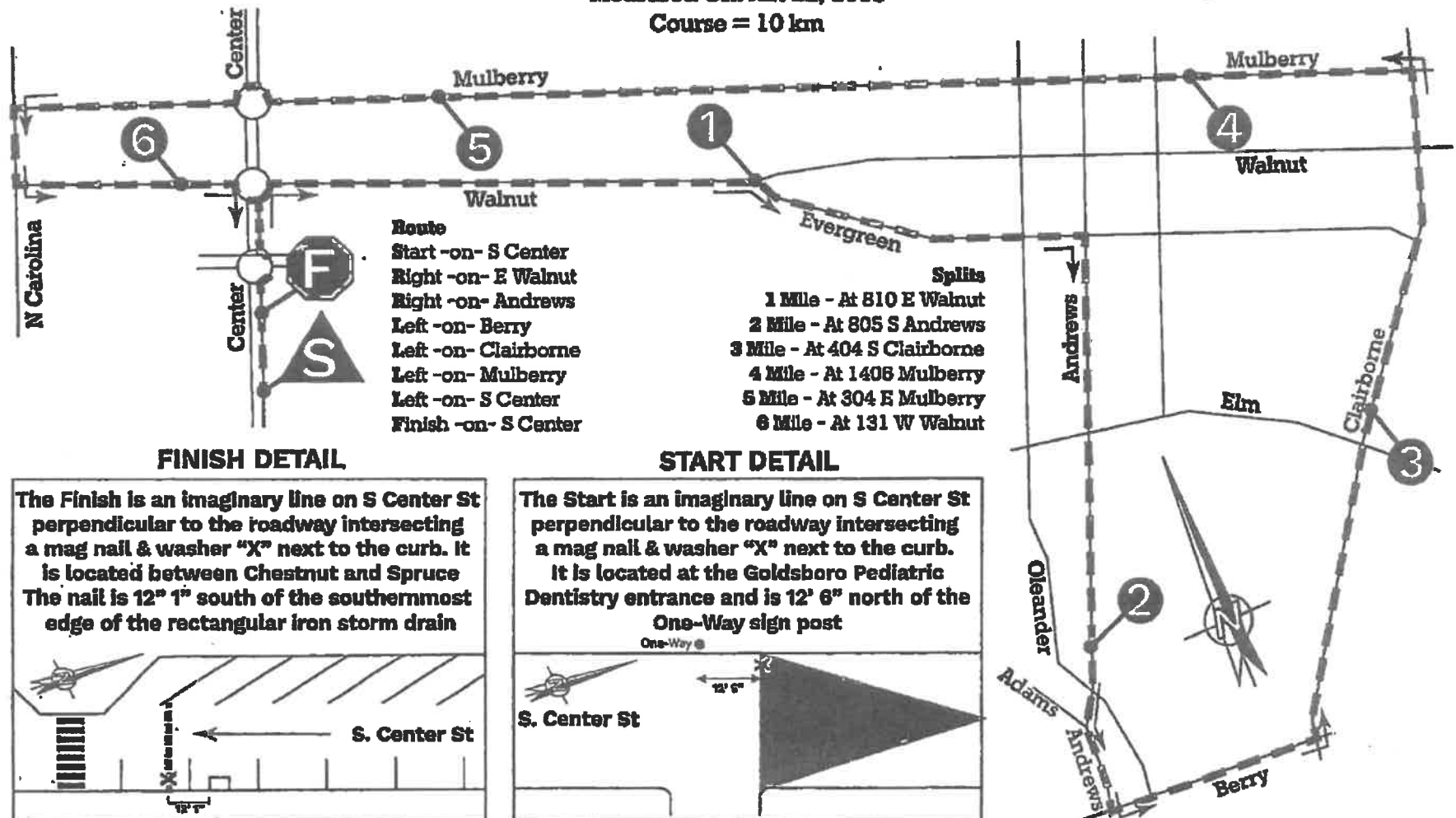
Route is 100% unrestricted
Runners have full use of all
roads curb-to-curb

Brandon Wilson

Measured By: Brandon Wilson
USATF / RRTC Certifier
IAAF / AIMS Grade A

Measured On: Jan 22, 2018
Course = 10 km

USATF Certificate #NC18003BW
Effective Jan 22, 2018 to Dec 31, 2028

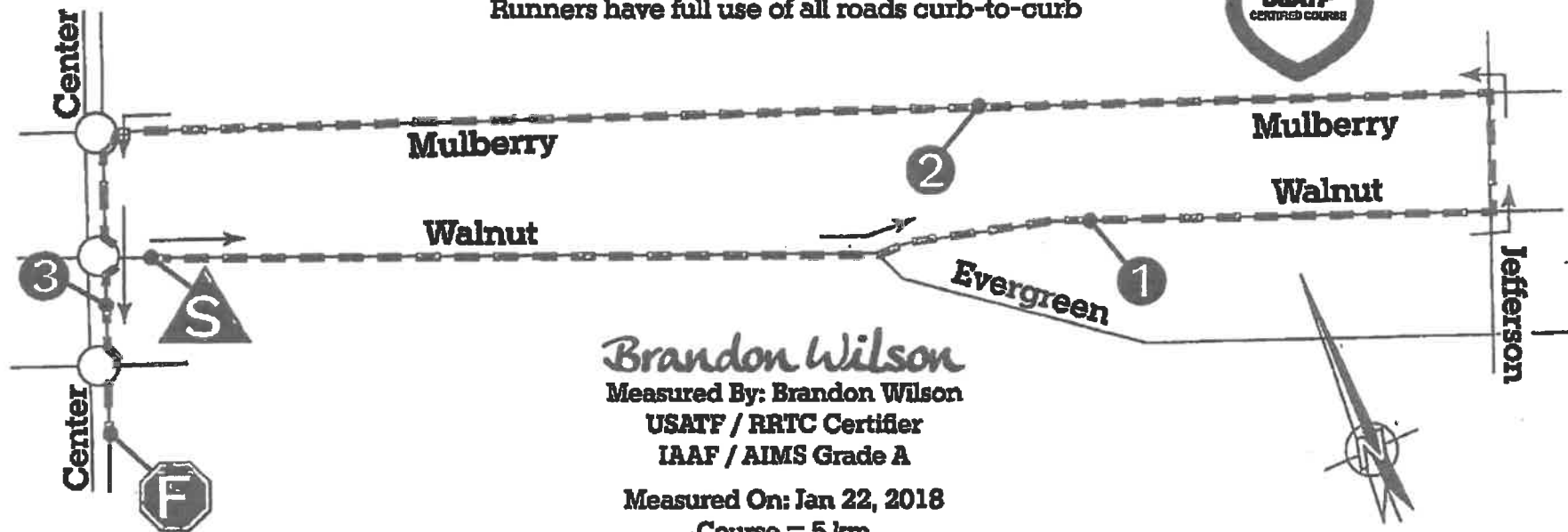


Goldsboro, NC

Goldsboro 5k

USATF Certificate #NC18001BW
Effective Jan 22, 2018 to Dec 31, 2028

Route is 100% unrestricted
Runners have full use of all roads curb-to-curb

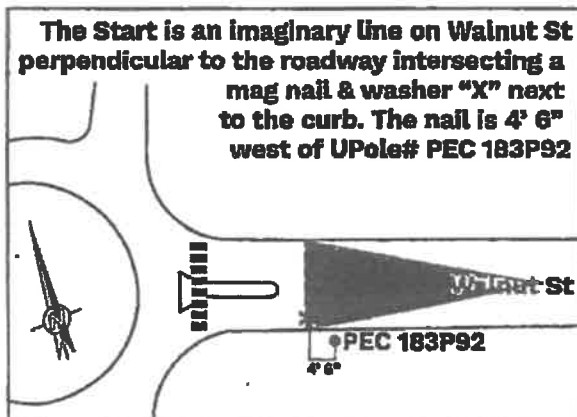


Brandon Wilson

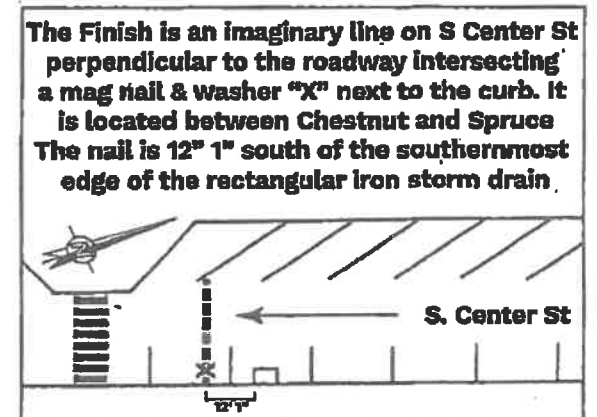
Measured By: Brandon Wilson
USATF / RRTC Certifier
IAAF / AIMS Grade A

Measured On: Jan 22, 2018
Course = 5 km

START DETAIL



FINISH DETAIL



Route

Start -on- E Walnut
Left -on- Jefferson
Left -on- E Mulberry
Left -on- S Center
Finish -on- S Center

Splits

1 Mile - At 1108 B E Walnut
2 Mile - At 1000 E Mulberry
3 Mile - At 116 S Center



GRIMSTO-01

LMUSSELMAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
Crawford-Henderson, Inc.
PO Box 10885
Goldsboro, NC 27532

CONTACT

NAME:
PHONE
(A/C, No, Ext): (919) 778-9400

FAX
(A/C, No): (919) 751-2142

E-MAIL
ADDRESS: contact@crawhen.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: The Cincinnati Insurance Co.

10677

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Crime Stoppers of Wayne County
Inc. DBA Goldsboro-Wayne Crime
P.O. Box 1116
Goldsboro, NC

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSQ WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|-------------|---|--|---------------|----------------------------|----------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER: | | ENP 0122091 | 3/1/2022 | 3/1/2023 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000 \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$ | <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | | | | PER STATUTE <input type="checkbox"/> OTH- ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Road Run - June 25, 2022

CERTIFICATE HOLDER

CANCELLATION

City of Goldsboro
P O Drawer A
Goldsboro, NC 27533

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62896

3-15-22

RECEIVED OF

FOR

NUMBER

Crime Stopper Capers Chase
Special Events

2/63

Desk Sgt.

TOTAL AMOUNT PAID

\$25.00

B

pw

City of Goldsboro
Departmental Monthly Reports
March 2022

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater-GEC
10. Parks and Recreation
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS DEPARTMENT

March 2022

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: April 4, 2022

- The Mayor's Committee for Persons with Disabilities (MCPD) met for its regular monthly meeting on March 18th, but did not have a quorum. The MCPD Disability Walk Subcommittee met in person on March 8th.
- On March 6th, the Commission on Community Relations and Development (CCRD) met for its regular monthly meeting, to include a scheduled Public Meeting for the FY22 Annual Action Plan. There was no quorum, therefore the regular meeting and public meeting were not held. The CCRD Executive Board did not meet in March. The CCRD hosted a Women's History/Black History month event on March 26th.
- Goldsboro Youth Council (GYC) held its regular meeting on March 2nd. GYC participated and provided volunteer service for SJAFB's Softball Tournament/Family Field Day on March 26th.
- Community Relations Activities:
 1. Staff supported the 2022 Citizens Academy sessions on March 3rd and March 10th.
 2. By invitation, Staff attended Clergy Day at SJAFB on March 1st.
 3. Staff attended the initial planning meeting for Freedom Fest 2022 on March 3rd.
 4. Staff facilitated the initial planning meeting for Juneteenth 2022 on March 14th.
 5. Staff attended a Utility Assistance virtual meeting w/CM, COG staff, and other municipalities on March 31st.
- Community Development Activities:
 1. Staff attended Community Development Academy (UNC-SOG) on March 2nd, 9th, 16th, 23rd, and 30th.
 2. Staff completed an internal audit of CDBG-CV files on March 4th.
 3. Staff attended the monthly Region 10 Continuum of Care meeting virtually on March 9th.
 4. Staff facilitated Community Development training with department staff on March 9th and March 10th.
 5. Staff attended an Affordable Housing Webinar on March 15th.
 6. Staff met with Thomas Rice/MLFL, Inc. to review application for CDBG-CV funding on March 15th.
 7. Staff attended a virtual HUD All Grantee meeting on March 16th.
 8. Staff met with Public Information Officer to work on AAP 22-23 Needs Assessment Survey on March 3rd.
 9. Staff completed a draft of the FY22 Annual Action Plan. The plan was made available to the public on March 30th and will be available for review for 30 days.
 10. Staff engaged in 5 phone/virtual consults with HUD Representative for the month of March.
 11. Staff engaged in 4 consults with Procurement Manager for the month of March.
- The Department received zero (0) housing complaints and twenty-five (25) requests for assistance for the month of March. *Please refer to Community Relations Addendum for a detailed summary.

| 2022 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | AVG |
|--------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Housing Complaints | 3 | 0 | 0 | | | | | | | | | | 0 |
| Consumer & Other | 24 | 36 | 25 | | | | | | | | | | 7 |

COMMUNITY RELATIONS DEPARTMENT *Addendum*

March 2022

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: April 4, 2022

Complaints/Grievances

| Nature of Complaint | Resolution |
|----------------------------|-------------------|
| None | |

Assistance with Resources

| Resource Requested | Number of Requests | Resolution |
|---------------------------------|---------------------------|---|
| Home Repair | 15 | Referred to Hope Restoration & Habitat's Rehabilitation Program |
| First-Time Homebuyer | 6 | Provided application packet |
| Back taxes | 1 | Referred to Wayne County Tax Office |
| Rent-Utility-Housing Assistance | 1 | Provided Community Resource List |
| Summer Youth Employment | 2 | Referred to Parks & Recreation |
| Total Requests: | 25 | |

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 18 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 50+ times.
- DGDC Annual Campaign – completed on March 25
- Committee Work Plan Task Review & Assignments
- Merchant/Property Information Management Review and Research for Current Project
- New Website Development – Intended Rollout Pending Content Management Software Decision
- Economic Development Assessment Planning

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- COG 22/23 FY budget prep & year-end spending planning
- Rehab Development Project Completed – The View at Wayne National Bank
- GWTA Concourse Roof Addition Grant Agreement Update & Exploration of Additional Funding
- Tiger Grant Reporting
- Continued preparation and restoration on the new DGDC office – anticipated completion month, May
- Preparation for new Marketing & Administrative Assistant – Start date, April 20.
- Departure of Business & Property Development Specialist – last day April 8. Position posted on April 12.
- Potential Arts District discussions and public forum planning - April
- Economic Development Assessment work group scheduled to meet in late April

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Downtown Beautification Project in JC Penney Parking Lot on April 2. 20 Volunteers participated.
- Facilitated and attended the following monthly meetings: DGDC Board Meeting (3/16) , DGDC Executive Committee Meeting (3/9) ,DGDC Design (3/8), DGDC EV (3/8), DGDC Merchants Committee Meeting (3/1), and DGDC Promotions Committee Meeting (3/8)
- Center Street Jam promotion began. Applications being completed for ABC permit and HUB use. Vendor & volunteer recruiting
- NC Freedom Fest planning to assist with volunteer management and merchandise sales.

Upcoming Events/Activities:

- Litter Sweep planned for April 30th.
- Website redesign for smooth integration of businesses and properties.
- Goldsboro Union Station Adaptive Reuse – soliciting appraisals.
- Grant solicitations for Duke Energy & Wells Fargo
- Downtown Events in April/May – Greater Goldsboro Road Race, Mayor’s Committee with Disabilities Walk, Three Eagles Beer Fest, NC Freedom Fest, Dillard Alumni Parade

Businesses Opening/Properties Purchased & Other Updates

- Shopper’s Delight opened at 129 E. Walnut St. – Ribbon Cutting April 12th
- Barrister’s Loft AirBnB coming in April
- Chubby’s Ribbon Cutting planned for April 18th
- Downtown Goldsboro’s Facebook page followers/likes: 13,531

ENGINEERING DEPARTMENT

March 2022

Prepared by: Bobby Croom, P. E.

Date Prepared: 4-8-22

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Staff submitted final plans and specifications for NCDOT approval.

Phase IV Sewer Collection Rehabilitation

- Project is complete with the exception of receiving final pay application from the contractor.

2017 Wastewater System Improvements – FB2020-002

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 99% complete;
- Staff working with contractor on final payment.

Ash Street/Alabama Avenue Sidewalk

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold.

2019 Water Improvements Project

- The Wooten Company engineering agreement provides services for preliminary engineering report and environmental report for substandard City of Goldsboro water lines;
- PER/EID Report approved by DWI;
- Staff coordinating with DWI to move project from loan to grant status.

Little/Big Cherry Pump Station Relocation and Improvement

- WithersRavenel engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report submitted to DWI for review and approval;
- Project is a candidate to be included in the Mount Olive Pickle Plant Expansion Project.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections were completed for March 2022.

Phase III Wastewater System Improvements

- Staff is coordinating application to secure grant funding, preparation of design, and permits.

Water System Asset Inventory and Assessment

- Kick off meeting has occurred with WithersRavenel starting project work.

Wastewater System Asset Inventory and Assessment

- Kick off meeting has occurred with WithersRavenel starting project work.

Wayne County Utility Merger/Regionalization Feasibility

- Contract being routed to officially start the project.

Stormwater Inventory Project

- Kick off meeting has been held with CDM Smith;
- Staff is working with the engineering firm for preliminary project data.

2" Galvanized Water Line Project

- Staff is working with The Wooten Company to have the project converted from a loan to ARPA grant funding.

Water Treatment Plant Assessment

- Staff routed contract and sent PO to WithersRavenel and their sub-consultant, Summit Engineering.

FINANCE
MARCH 2022
Prepared By: Andrea Thompson
Date Prepared: April 11, 2022

| | FY 20-21 | | FY 21-22 | |
|------------------------|-----------------------|------------------------|-----------------------|------------------|
| | Actual to Date | | Actual to Date | YTD % |
| Revenues | February-21 | Adjusted Budget | February-22 | Collected |
| General Fund | \$ 28,776,027 | \$ 45,835,802 | \$ 34,040,597 | 74.27% |
| Utility Fund | 12,396,030 | 20,745,218 | 13,500,935 | 65.08% |
| Downtown District Fund | 82,976 | 95,174 | 89,477 | 94.01% |
| Occupancy Tax Fund | 638,504 | 1,139,668 | 701,011 | 61.51% |
| Stormwater Fund | 1,042,909 | 2,216,200 | 1,353,689 | 61.08% |
| Total | \$ 42,936,444 | \$ 70,032,062 | \$ 49,685,709 | 70.95% |
| Expenditures | | | | |
| General Fund | \$ 25,280,885 | \$ 45,835,802 | \$ 26,817,435 | 58.51% |
| Utility Fund | 9,538,569 | 20,745,218 | 8,820,138 | 42.52% |
| Downtown District Fund | 18,456 | 95,174 | 64,991 | 68.29% |
| Occupancy Tax Fund | 669,729 | 1,139,668 | 713,586 | 62.61% |
| Stormwater Fund | 743,742 | 2,216,200 | 1,572,805 | 70.97% |
| Total | \$ 36,251,380 | \$ 70,032,062 | \$ 37,988,955 | 54.25% |

| MAJOR CATEGORIES | | | | |
|--------------------------|-----------------------|------------------------|-----------------------|------------------|
| | FY 20-21 | | FY 21-22 | |
| Revenues | Actual to Date | | Actual to Date | YTD % |
| | February-21 | Adjusted Budget | February-22 | Collected |
| Property/Occupancy Taxes | \$ 16,752,501 | \$ 18,876,693 | \$ 17,570,928 | 93.08% |
| Charges for Services | 16,041,005 | 23,836,557 | 16,887,937 | 70.85% |
| Revenue Other Agencies | 6,414,004 | 19,483,742 | 7,359,451 | 37.77% |
| Other Revenues | 1,443,717 | 3,282,836 | 5,461,513 | 166.37% |
| Fund Balance | - | 1,344,394 | - | 0.00% |
| Shared Services | 2,285,218 | 3,207,840 | 2,405,880 | 75.00% |
| Total | \$ 42,936,444 | \$ 70,032,062 | \$ 49,685,709 | 70.95% |
| Expenditures | | | | |
| Labor | \$ 19,571,969 | \$ 32,073,685 | \$ 19,483,068 | 60.74% |
| Non-Labor | 16,679,411 | 37,958,377 | 18,505,887 | 48.75% |
| Total | \$ 36,251,380 | \$ 70,032,062 | \$ 37,988,955 | 54.25% |

| SELECTED OTHER INFORMATION | | | |
|-----------------------------------|-----------------|--------------------|------------------------|
| | FY 20-21 | Actual | Total |
| Collections | Actual | February-22 | Collected F-YTD |
| Debt Setoff | \$ 44,690 | \$ 891 | \$ 5,037 |
| Surplus | \$ 58,361 | \$ - | \$ 52,153 |

Report of Budget Funds Transfers - July, 2021 through March, 2022

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

| Department | Department Head | Account | Account Name | Transfers In | Transfers Out |
|---|-----------------|---------|----------------------------------|-----------------|-------------------|
| City Manager | Timothy Salmon | 2203 | Employee Christmas Party | | \$ (58) |
| City Manager | Timothy Salmon | 4918 | National League Of Cities | \$ 58 | |
| Transfers - Mar 2022 - City Manager | | | | \$ 58 | \$ (58) |
| Human Resources | Bernadette Dove | 3121 | Travel | \$ 1,000 | |
| Human Resources | Bernadette Dove | 3425 | Health Fair | | \$ (1,000) |
| Transfers - Mar 2022 - Human Resources | | | | \$ 1,000 | \$ (1,000) |
| Paramount | Adam Twis | 1275 | Salaries & Wages Bonus | \$ 1,550 | |
| Paramount | Adam Twis | 2121 | Uniforms | | \$ (200) |
| Paramount | Adam Twis | 2601 | Office Supplies | | \$ (200) |
| Paramount | Adam Twis | 2926 | Food & Beverage Resale-PARAMOUNT | \$ 500 | |
| Paramount | Adam Twis | 2993 | Operational Supplies | \$ 1,000 | |
| Paramount | Adam Twis | 3121 | Travel | | \$ (500) |
| Paramount | Adam Twis | 3210 | Telephone | \$ 400 | |
| Paramount | Adam Twis | 3330 | Natural Gas | | \$ (1,000) |
| Paramount | Adam Twis | 3700 | Advertising | | \$ (1,550) |
| Paramount | Adam Twis | 1262 | Salaries & Wages Perm. Part-Time | | \$ (2,250) |
| Paramount | Adam Twis | 1220 | Salaries & Wages Overtime | \$ 2,250 | |
| Transfers - Mar 2022 - Paramount | | | | \$ 5,700 | \$ (5,700) |
| GEC | Felicia Brown | 1260 | Salaries & Wages Part-Time | \$ 3,000 | |
| GEC | Felicia Brown | 1262 | Salaries & Wages Perm. Part-Time | | \$ (3,000) |
| Transfers - Mar 2022 - GEC | | | | \$ 3,000 | \$ (3,000) |
| PW Cemetery | Rick Fletcher | 2993 | Operational Supplies | | \$ (18) |
| PW Cemetery | Rick Fletcher | 3321 | Heating Fuel | \$ 18 | |
| Transfers - Mar 2022 - PW Cemetery | | | | \$ 18 | \$ (18) |
| Finance | Catherine Gwynn | 1275 | Salaries & Wages Bonus | \$ 6,343 | |
| Finance | Catherine Gwynn | 1280 | Vacation Pay Out | \$ 104 | |
| Finance | Catherine Gwynn | 1932 | Medical Exams | \$ 288 | |
| Finance | Catherine Gwynn | 2323 | Other Training | \$ 1,506 | |
| Finance | Catherine Gwynn | 2601 | Office Supplies | \$ 1,336 | |
| Finance | Catherine Gwynn | 2993 | Operational Supplies | \$ 4,200 | |
| Finance | Catherine Gwynn | 3121 | Travel | \$ 1,207 | |
| Finance | Catherine Gwynn | 3210 | Telephone | \$ 1,367 | |
| Finance | Catherine Gwynn | 3250 | Postage | \$ 71 | |
| Finance | Catherine Gwynn | 3410 | Printing | \$ 1,350 | |

Report of Budget Funds Transfers - July, 2021 through March, 2022

Budget Transfers

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| Department | Department Head | Account | Account Name | Transfers In | Transfers Out |
|--|-----------------|---------|-----------------------------------|------------------|--------------------|
| Finance | Catherine Gwynn | 3950 | Education Reimbursement | \$ 2,500 | |
| Finance | Catherine Gwynn | 9561 | Office Supplies | \$ 200 | |
| Finance | Catherine Gwynn | 1911 | Audit | | \$ (21,857) |
| Finance | Catherine Gwynn | 2912 | Data Processing Forms | \$ 977 | |
| Finance | Catherine Gwynn | 3812 | Cash Over/Short | \$ 303 | |
| Finance | Catherine Gwynn | 4531 | Security Bonds | \$ 105 | |
| Transfers - Mar 2022 - Finance | | | | \$ 21,857 | \$ (21,857) |
| PW Streets | Rick Fletcher | 2993 | Operational Supplies | | \$ (142) |
| PW Streets | Rick Fletcher | 5672 | Utility Trailer | \$ 142 | |
| Transfers - Mar 2022 - PW Streets | | | | \$ 142 | \$ (142) |
| Fire | Ron Stempien | 2391 | First Aid | \$ 528 | |
| Fire | Ron Stempien | 2993 | Operational Supplies | | \$ (528) |
| Fire | Ron Stempien | 3421 | Copy Machine Cost | \$ 900 | |
| Fire | Ron Stempien | 3521 | Office Machine Maintenance | | \$ (900) |
| Transfers - Mar 2022 - Fire | | | | \$ 1,428 | \$ (1,428) |
| Parks & Recreation | Felicia Brown | 1932 | Medical Exams | \$ 400 | |
| Parks & Recreation | Felicia Brown | 2111 | Cleaning Supplies | | \$ (3,000) |
| Parks & Recreation | Felicia Brown | 2601 | Office Supplies | | \$ (400) |
| Parks & Recreation | Felicia Brown | 2989 | Operational Supplies - Maint. | | \$ (4,000) |
| Parks & Recreation | Felicia Brown | 2993 | Operational Supplies | \$ 10,000 | |
| Parks & Recreation | Felicia Brown | 3522 | Machine/Equipment Maintenance | | \$ (10,000) |
| Parks & Recreation | Felicia Brown | 3914 | Contract Services | \$ 7,000 | |
| Transfers - Mar 2022 - Parks & Recreation | | | | \$ 17,400 | \$ (17,400) |
| Distribution & Collection | Rick Fletcher | 1932 | Medical Exams | \$ 69 | |
| Distribution & Collection | Rick Fletcher | 2502 | Vehicle Fuel | \$ 17 | |
| Distribution & Collection | Rick Fletcher | 2993 | Operational Supplies | | \$ (14,536) |
| Distribution & Collection | Rick Fletcher | 3121 | Travel | | \$ (6,500) |
| Distribution & Collection | Rick Fletcher | 3593 | Street Repairs | \$ 6,500 | |
| Distribution & Collection | Rick Fletcher | 2501A | Vehicle Maintenance-Fleet Charges | \$ 20,000 | |
| Distribution & Collection | Rick Fletcher | 5697 | Pipe Inspection Camara | \$ 14,450 | |
| Distribution & Collection | Rick Fletcher | 3523 | Fire Hydrants/Water Valve Repl | | \$ (20,000) |
| Transfers - Mar 2022 - Distribution & Collections | | | | \$ 41,036 | \$ (41,036) |
| Water Treatment | Bert Sherman | 3522 | Machine/Equipment Maintenance | | \$ (55) |
| Water Treatment | Bert Sherman | 5401 | Administrative Car | \$ 55 | |

Report of Budget Funds Transfers - July, 2021 through March, 2022

Budget Transfers

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| Department | Department Head | Account | Account Name | Transfers In | Transfers Out |
|--|-----------------|---------|-------------------------------|-------------------|---------------------|
| Transfers - Mar 2022 - Water Treatment | | | | \$ 55 | \$ (55) |
| Water Reclamation | Bert Sherman | 3511 | Building Maintenance | \$ 6,000 | |
| Water Reclamation | Bert Sherman | 3522 | Machine/Equipment Maintenance | | \$ (8,400) |
| Water Reclamation | Bert Sherman | 5401 | Administrative Car | \$ 2,400 | |
| Transfers - Mar 2022 - Water Reclamation | | | | \$ 8,400 | \$ (8,400) |
| Compost | Bert Sherman | 3511 | Building Maintenance | | \$ (8,000) |
| Compost | Bert Sherman | 4391 | Equipment Rent | \$ 8,000 | |
| Transfers - Mar 2022 - Compost | | | | \$ 8,000 | \$ (8,000) |
| Downtown MSD | Erin Fonseca | 2993 | Operational Supplies | \$ 1,605 | |
| Downtown MSD | Erin Fonseca | 2113 | Beautification Program | | \$ (1,605) |
| Transfers - Mar 2022 - Downtown MSD | | | | \$ 1,605 | \$ (1,605) |
| Occupancy Tax | Amanda Justice | 1932 | Medical Exams | \$ 125 | |
| Occupancy Tax | Amanda Justice | 2993 | Operational Supplies | \$ 3,000 | |
| Occupancy Tax | Amanda Justice | 3410 | Printing | | \$ (3,125) |
| Transfers - Mar 2022 - Occupancy Tax | | | | \$ 3,125 | \$ (3,125) |
| Transfers - ALL FUNDS - Mar 2022 | | | | \$ 112,824 | \$ (112,824) |
| Transfers - ALL FUNDS - Jul 2021-Mar 2022 | | | | \$ 638,526 | \$ (638,526) |

Grant Project Budgets Monthly Report - Mar 2022

Prepared: 4/11/2022 6:29 PM

Red Font-Not formally accepted by Council at this time.

| S | Date Received | INFLOWS | | | | OUTFLOWS | | | | Note | Granting Agency | Grant Description | Dept |
|-------|------------------|----------------------|---------------|-------------------------|---------------|--------------|----------------------------|-------------------------------|---|---------------|---|-------------------|------|
| | | Grant Portion Budget | | Amount Rec'd Project to | Amount Rec'd | Amount Spent | Amount Spent to Project to | Positive (Negative) Cash Flow | | | | | |
| | | Amount | Budget Total | | | | | | | | | | |
| F | 8/27/2019 | \$ 328,479 | \$ 328,479 | \$ - | \$ 247,706 | \$ - | \$ 317,270 | \$ (69,564) | | HUD | FY19-20 Entitlement | Comm. Rel. | |
| F | 8/27/2019 | \$ 214,732 | \$ 214,732 | \$ - | | \$ - | \$ 89,438 | \$ (89,438) | | HUD | FY19-20 Entitlement | Comm. Rel. | |
| F | 10/7/2020 | \$ 351,137 | \$ 351,137 | \$ - | \$ 210,577 | \$ - | \$ 230,726 | \$ (20,148) | | HUD | FY20-21 Entitlement | Comm. Rel. | |
| F | 10/7/2020 | \$ 237,076 | \$ 237,076 | \$ - | | \$ (35,000) | \$ 37,377 | \$ (37,377) | | HUD | FY20-21 Entitlement | Comm. Rel. | |
| F | 10/7/2020 | \$ 206,654 | \$ 206,654 | \$ - | \$ 31,056 | \$ 119 | \$ 49,824 | \$ (18,767) | | HUD | FY20-21 Entitlement CV Funding (Round 2) | Comm. Rel. | |
| F | 9/11/2020 | \$ 220,749 | \$ 220,749 | \$ - | \$ - | \$ - | \$ - | \$ - | | HUD | FY20-21 Entitlement CV Funding (Round 3) | Comm. Rel. | |
| F | | \$ 907,913 | \$ 907,913 | \$ - | \$ - | \$ 331 | \$ 331 | \$ (331) | | HUD | ARP Funding (M21-MP370209) | Comm. Rel. | |
| S | 4/18/2019 | \$ 100,000 | \$ 100,000 | \$ - | \$ 96,570 | \$ - | \$ 108,965 | \$ (12,395) | | NCHFA | Urgent Repair | Comm. Rel. | |
| S | 1/24/2017 | \$ 150,000 | \$ 150,000 | \$ - | | \$ - | \$ - | \$ - | | NCHFA | ESFRLP Rehabilitation Loan Pool | Comm. Rel. | |
| F | 6/1/2019 | \$ 2,340,773 | \$ 4,604,077 | \$ - | \$ 4,530,644 | \$ - | \$ 4,179,246 | \$ 351,397 | | FEMA | Hurricane Florence | Finance | |
| F | Ongoing | \$ 188,813 | \$ 200,815 | \$ - | \$ 217,343 | \$ 5,611 | \$ 77,891 | \$ 139,451 | | DOJ | Federal Forfeiture | Police | |
| S | 1/3/2019 | \$ 21,366 | \$ 21,366 | \$ - | \$ 18,408 | \$ - | \$ 18,408 | \$ - | | DOJ | 2017 GPD Gang Equipment Grant | Police | |
| F | 9/25/2019 | \$ 47,003 | \$ 47,003 | \$ - | \$ 28,120 | \$ - | \$ 28,120 | \$ - | | DOJ | 2019 JAG Equipment Grant | Police | |
| F | 9/19/2020 | \$ 34,766 | \$ 34,766 | \$ - | \$ 13,906 | \$ - | \$ 13,906 | \$ - | | DOJ | 2020 JAG Equipment Grant | Police | |
| F | 6/8/2020 | \$ 108,628 | \$ 108,628 | \$ - | \$ 64,822 | \$ - | \$ 84,666 | \$ (19,844) | | DOJ | FY20 CRF Equipment Grant | Police | |
| F | 10/1/2018 | \$ 6,751,751 | \$ 7,189,383 | \$ - | \$ 7,385,809 | \$ - | \$ 6,527,315 | \$ 858,494 | | FTA | FY2016 TIGER VIII Center Street & Streetscape | Downtown Dev. | |
| F | 7/24/2020 | \$ 202,083 | \$ 202,083 | \$ - | \$ 202,083 | \$ - | \$ 202,083 | \$ - | | FEMA | FEMA GO-Source Capture Exhaust Systems FS 1, 2, 3, 5 | Fire | |
| F | 9/9/2020 | \$ 966,688 | \$ 966,688 | \$ - | \$ 966,688 | \$ - | \$ 959,792 | \$ 6,896 | | UST/Wayne Co | CARES Act Funding | City Manager | |
| F | 10/6/2020 | \$ 25,750 | \$ 25,750 | \$ - | \$ 25,750 | \$ - | \$ 25,750 | \$ - | | NC Tourism | CARES Act Funding - Marketing Travel & Tourism | T&T | |
| F | 11/18/2020 | \$ 94,616 | \$ 94,616 | \$ - | \$ 19,681 | \$ - | \$ 19,681 | \$ - | | Triangle YMCA | Remote Learning Grant Parks & Recreation | Parks & Rec. | |
| F | 3/11/2021 | \$ 8,813,514 | \$ 8,813,514 | \$ - | \$ 4,406,757 | \$ - | \$ - | \$ 4,406,757 | | UST | ARP Funding | Finance | |
| F | 11/26/2019 | \$ 8,905,676 | \$ 9,083,790 | \$ - | \$ 4,851,571 | \$ - | \$ 7,883,090 | \$ (3,031,519) | * | SRF/DWI | CWSRF-Phase IV Sewer Rehab | Engineering | |
| F | 3/24/2021 | \$ 1,235,100 | \$ 1,259,802 | \$ - | \$ - | \$ 1,610 | \$ 658,361 | \$ (658,361) | * | SRF/DWI | CWSRF-Sewer Rehab (Big Ditch & Carolina) | Engineering | |
| D | 2010 | \$ 8,605,000 | \$ 8,684,163 | \$ - | \$ 8,695,113 | \$ - | \$ 8,367,780 | \$ 327,333 | | Debt | 2010 Sewer GO Bonds D#001-E | Engineering | |
| P | 10/11/2017 | \$ 961,307 | \$ 961,307 | \$ - | \$ 598,574 | \$ - | \$ 596,216 | \$ 2,357 | | Goldenleaf | Hurr. Matthew Recovery Stormwater Drain. & Swr. Rehab | Engineering | |
| F | Not Accepted Yet | \$ 3,058,000 | \$ 30,000 | \$ - | \$ 30,000 | \$ - | \$ 30,000 | \$ - | | SRF/DWI | Little Cherry Big Cherry Pump Station Relocation | Engineering | |
| S | 1/24/2022 | \$ 300,000 | \$ 304,500 | \$ - | \$ 4,500 | \$ 1,050 | \$ 1,050 | \$ 3,450 | | DWI | VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-0004 | Engineering | |
| S | 1/24/2022 | \$ 100,000 | \$ 101,500 | \$ - | \$ 1,500 | \$ - | \$ - | \$ 1,500 | | DWI | VUR MRF Project MRF-M-VUR-0001 | Engineering | |
| F | 6/6/2019 | \$ 3,610,000 | \$ 3,717,200 | \$ - | \$ 35,000 | \$ - | \$ 265,513 | \$ (230,513) | | SRF/DWI | CWSRF-Waterline Repl. & Booster Pump Station Install. | Engineering | |
| F | 3/7/2021 | \$ 1,797,360 | \$ 2,114,307 | \$ - | \$ 1,245,273 | \$ - | \$ 1,519,535 | \$ (274,262) | | SRF/DWI | CWSRF-Plate Settlers Project | Engineering | |
| F | Not Accepted Yet | \$ 2,998,000 | \$ 30,000 | \$ - | \$ 30,000 | \$ - | \$ 25,000 | \$ 5,000 | | SRF/DWI | CWSRF-2" Galvanized Water Line Replacement | Engineering | |
| D | Not Issued yet | \$ 11,150,000 | \$ 11,150,000 | \$ - | \$ - | \$ - | \$ 358,000 | \$ (358,000) | | Debt | Herman Park Center | City Manager | |
| P | Ongoing | \$ 80,000 | \$ 80,000 | \$ 575 | \$ 32,691 | \$ - | \$ - | \$ 32,691 | | Donation | 1919 LaFrance Fire Truck Restoration | Fire | |
| P | Ongoing | \$ 627,393 | \$ 627,393 | \$ - | \$ 492,393 | \$ - | \$ 246,072 | \$ 246,321 | | Donation/Gr | Parks & Rec Capital Project Fund FY19-FY24 | Parks & Rec. | |
| D | Ongoing | \$ 5,048,522 | \$ 5,048,522 | \$ 3 | \$ 5,046,606 | \$ 95,637 | \$ 4,980,164 | \$ 66,441 | | Debt | 2018 Street Bonds (Debt #026-G) | Engineering | |
| D | Ongoing | \$ 6,417,326 | \$ 6,417,326 | \$ - | \$ 6,417,323 | \$ - | \$ 6,223,717 | \$ 193,606 | | Debt | Police/Fire Renovation (Debt #025-G) | City Manager | |
| P | Ongoing | \$ 30,166 | \$ 30,164 | \$ 1,363 | \$ 39,201 | \$ - | \$ 22,668 | \$ 16,532 | | Donation/Gr | Parks & Rec Special Revenue Fund | Parks & Rec. | |
| P | Ongoing | \$ 15,858 | \$ 15,858 | \$ - | \$ 15,643 | \$ - | \$ 14,182 | \$ 1,461 | | Donation/Gr | Community Relations Special Revenue Fund | Comm. Rel. | |
| P | Ongoing | \$ 46,025 | \$ 46,025 | \$ 7 | \$ 56,301 | \$ - | \$ 16,741 | \$ 39,560 | | Donation/Gr | Police Other Restricted Special Revenue Fund | Police | |
| C | Ongoing | \$ 1,128,000 | \$ 1,128,000 | \$ - | \$ 1,127,778 | \$ 1,525 | \$ 1,525 | \$ 1,126,253 | | City Fees | Stormwater Drainage Projects | Public Works | |
| Total | | \$ 78,426,223 | \$ 75,855,285 | \$ 1,948 | \$ 47,185,386 | \$ 70,883 | \$ 44,180,404 | \$ 3,004,982 | | | | | |

Grant Source Legend:

F = Federal S = State D = Debt P = Private C = City Fees

Notes:

* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.



Prepared Date:
Prepared By:
Reviewed Date:
Reviewed By:

4/8/22 10:24 AM
Kelley May
4/12/22 5:44 PM
Catherine F. Gwynn

Catherine F. Gwynn

Monthly Cash & Investment Report
March 31, 2022

| Financial Institution | <u>Current Month</u> 3/31/2022 | <u>Prior Month</u> 2/28/2022 | <u>Prior Year</u> 3/31/2021 | Rate of Return |
|---|-----------------------------------|---------------------------------|--------------------------------|----------------|
| PNC - General Operating | \$ 2,814,084.27 | \$ 943,834.20 | \$ 908,487.05 | 0.00% |
| PNC - Money Market | \$ 10,524,904.25 | \$ 11,524,814.04 | \$ 6,524,386.05 | 0.01% |
| PNC - Debit Account | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 0.00% |
| Southern Bank - CD | \$ 15,084,187.97 | \$ 15,082,112.68 | \$ 11,064,010.67 | 0.18% |
| NCCMT - MM - 2010 Sewer Bond D#001 | \$ 249,743.78 | \$ 249,727.46 | \$ 551,472.71 | n/a |
| NCCMT - MM - American Rescue Plan 2021 | \$ 4,407,321.50 | \$ 4,407,033.52 | | |
| NCCMT - MM - Regular | \$ 4,368,633.89 | \$ 4,368,535.40 | \$ 4,376,910.94 | n/a |
| NCCMT - MM - Street Bonds 2018 | \$ 48,080.48 | \$ 48,077.34 | \$ 2,058,409.26 | n/a |
| Truist (BB&T) - Escrow | \$ 1,650,652.30 | \$ 1,650,638.28 | | 0.01% |
| Webster (Sterling National Bank) - Escrow | \$ 1,868,212.43 | \$ 1,868,180.26 | | 0.02% |
| Totals | \$ 41,016,820.87 | \$ 40,143,953.18 | \$ 25,484,676.68 | |

FIRE DEPARTMENT

March 2022

Prepared By: Ron Stempien

Date Prepared: April 8, 2022

- The cause of fire incidents was determined 63% of the time. 37% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:24.
- The full response within 8 minutes occurred 95.6% of all calls.
- 66.8% of Inspection Violations were cleared within 90 days.
- There were 1 Civilian injury, 0 Civilian deaths, 0 Fire Service injuries, and 0 Fire Service deaths.
- The American Red Cross assisted 1 family due to displacement because of fire damage.
- Fire prevention and community service activities including: Car Seat Safety Checks with Safe Kids of Wayne County, Smoke Detector and CO Detector Installations, Station Tours, Health Fair at Brookdale Berkeley, and Birthday Parades. We reached 33 Adults and 61 Children with fire prevention materials.

| 2022 | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>July</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
|--------------------------------|-------------|-------------|-------------|-------------|------------|-------------|-------------|-------------|--------------|-------------|-------------|-------------|-------------|--------------|
| Total Incidents: | 216 | 195 | 226 | | | | | | | | | | 212 | 637 |
| Structure Fires: | 5 | 6 | 8 | | | | | | | | | | 6 | 19 |
| EMS Calls: | 79 | 78 | 80 | | | | | | | | | | 79 | 237 |
| Vehicle Accidents: | 22 | 23 | 22 | | | | | | | | | | 22 | 67 |
| Fire Alarms: | 44 | 35 | 48 | | | | | | | | | | 42 | 127 |
| Other: | 66 | 53 | 68 | | | | | | | | | | 62 | 187 |
| Training Hours: | 2709 | 2806 | 2884 | | | | | | | | | | 2800 | 8399 |
| Safety Car Seat Checks: | 0 | 0 | 4 | | | | | | | | | | 1 | 4 |
| Inspections: | 132 | 123 | 153 | | | | | | | | | | 136 | 408 |
| 2021 | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>Jul.</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
| Total Incidents: | 234 | 173 | 227 | 214 | 251 | 240 | 227 | 229 | 240 | 244 | 265 | 237 | 232 | 2781 |
| Structure Fires: | 6 | 4 | 6 | 4 | 3 | 3 | 3 | 5 | 6 | 2 | 7 | 6 | 5 | 55 |
| EMS Calls: | 89 | 68 | 87 | 83 | 106 | 106 | 84 | 104 | 86 | 86 | 82 | 88 | 89 | 1069 |
| Vehicle Accidents: | 36 | 30 | 34 | 35 | 35 | 40 | 33 | 33 | 33 | 40 | 40 | 33 | 35 | 422 |
| Fire Alarms: | 49 | 31 | 41 | 40 | 42 | 41 | 54 | 45 | 56 | 52 | 65 | 38 | 46 | 554 |
| Other: | 54 | 40 | 59 | 52 | 65 | 50 | 53 | 42 | 59 | 64 | 71 | 72 | 57 | 681 |
| Training Hours: | 3006 | 3155 | 3010 | 2730 | 2029 | 1894 | 1633 | 1833 | 1600 | 1923 | 1591 | 1075 | 2123 | 25479 |
| Safety Car Seat Checks: | 1 | 0 | 1 | 0 | 1 | 6 | 3 | 3 | 2 | 4 | 2 | 1 | 2 | 24 |
| Inspections: | 121 | 157 | 217 | 172 | 180 | 237 | 194 | 204 | 179 | 160 | 155 | 109 | 174 | 2085 |

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Coordinated & Presented the New Hire Orientation on March 21, 2022
- Reviewing Personnel Policy Update – Article III Section - Reclassifications
- Updated New Hire Orientation Training, Evaluations, and Social Media Policy
- Reviewed & Verified Fire Engineer Promotion process
- Completed Neogov Training – e forms & Learn modules
- Completed Reclassifications and New Positions for the upcoming FY22/23 budget
- Coordinating members and preparing for Wellness Committee meeting
- Updated Employee Phone Directory
- Provided assistance to employees to complete FMLA training scheduled for March 2022
- Preparing to implement training for hiring supervisors and department heads to revamp Neogov processes and to utilize additional features.
- Scheduled First Amendment Audit Training for April 12, 2022
- Preparing for the upcoming Administrative Professionals Day Luncheon on April 27, 2022

Safety

- March City Hall Fire Extinguisher / Defibrillator Inspections.
- March 3 – Committee Meeting for the North Carolina Freedom Festival
- Compost & Water Reclamation safety visit
- March 14 – John Street construction visit for water line break.
- March 16 – Police Department meeting with Octavius and Roe O'Donnell concerning the structure damage to facility.
- March 17 – Met with Woody at Police Department to look at water drainage grate installed wrong by contractors.
- March 17 – Investigated an MVA on Spring Street involving a solid waste vehicle.
- March 21 – Orientation Presenter for new hires at Goldsboro Event Center
- March 22 – Met with Rick Sumner concerning stage placement for North Carolina Freedom Festival
- March 24 – Teleconference call with Kurt Pfister production manager for Sister Hazel concerning the concert May 21.
- March 25 – Investigated a MVA on Holly Street involving a solid waste vehicle.
- March 29 – Safety and Accident Review Committee Meeting. Heard four cases involving MVA's
- Setting up more 30-minute safety briefings with departments.
- March 31 – Met with Fire training chief about upcoming Trench/excavation class at PW.
- Field safety with crews
- North Carolina Department of Labor elevator inspections are being done in March 2022.
- Daily office duties

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. Health and Safety review sessions with Safety Officer regarding health beat/training sessions. Provided CPR and First Aid training for Public Works. There were 131 clinic visits this month. There were 6 random Non-DOT drug screens, 0 random DOT and 2 breathalyzer (all negative) and 0 DOT post-accident drug screen this month.

MONTHLY STATISTICS

| 2022 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|--|------|------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Employees – FT & PPT | 423 | 427 | 418 | | | | | | | | | | 423 |
| Employees – Part Time | 116 | 111 | 113 | | | | | | | | | | 113 |
| Total Employees | 539 | 536 | 531 | | | | | | | | | | 535 |
| Male | 411 | 412 | 409 | | | | | | | | | | 411 |
| Female | 128 | 124 | 122 | | | | | | | | | | 125 |
| Ethnicity – White (Not Hispanic or Latino) | 321 | 324 | 321 | | | | | | | | | | 322 |
| Ethnicity – Black or African American | 195 | 190 | 188 | | | | | | | | | | 191 |
| Ethnicity – Hispanic or Latino | 18 | 17 | 17 | | | | | | | | | | 17 |
| Ethnicity – Asian | 1 | 1 | 1 | | | | | | | | | | 1 |
| Ethnicity – Other | 4 | 4 | 4 | | | | | | | | | | 4 |
| Vacancies | 24 | 25 | 30 | | | | | | | | | | 26 |
| Applications | 308 | 179 | 386 | | | | | | | | | | 291 |
| Applicant Notices | 141 | 147 | 90 | | | | | | | | | | 126 |
| New Hires | 6 | 4 | 9 | | | | | | | | | | 6 |
| Promotions | 3 | 0 | 4 | | | | | | | | | | 2 |
| Resignations | 6 | 10 | 9 | | | | | | | | | | 8 |
| Retirements | 2 | 2 | 2 | | | | | | | | | | 2 |
| Terminations - Involuntary | 2 | 1 | 0 | | | | | | | | | | 2 |
| Turnover Rate | 2.4% | 3.0% | 2.6% | | | | | | | | | | 2.7% |
| Vehicle Accidents | 5 | 1 | 4 | | | | | | | | | | 3 |
| Workers' Compensation | 0 | 0 | 0 | | | | | | | | | | 0 |
| FFCRA Leave | 76 | 7 | 1 | | | | | | | | | | 28 |
| Telework | 11 | 11 | 11 | | | | | | | | | | 11 |

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

| 2021 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|-----------------------|------|----------|------|----------|-----------|-------|-----------|------|------|------|-----|-----|------|
| Total Employment | 569 | 566 | 562 | 562 | 557 | 554 | 550 | 550 | 544 | 537 | 534 | 537 | 553 |
| Vacancies | 12 | 8 | 26 | 21 | 18 | 19 | 21 | 26 | 23 | 22 | 27 | 24 | 20 |
| Applications | 183 | 119 | 203 | 245 | 267 | 299 | 233 | 150 | 164 | 204 | 173 | 131 | 203 |
| Applicant Notices | 214 | 203 | 167 | 66 | 71 | 177 | 94 | 140 | 106 | 196 | 17 | 1 | 132 |
| New Hires | 8 | 2 | 1 | 3 | 4 | 3 | 2 | 8 | 1 | 3 | 1 | 9 | 3 |
| Resignations | 1 | 2 | 3 | 3 | 6 | 6 | 7 | 8 | 6 | 8 | 3 | 4 | 5 |
| Retirements | 0 | 3 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 2 | 1 | 2 | 1.00 |
| Terminations | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | .27 |
| Turnover Rate | .18% | .88 % | .89% | .53 % | 1.44 % | 1.08% | 1.09 % | 1.45 | 1.10 | 1.49 | .19 | .74 | .94% |
| Vehicle Accidents | 2 | 5 | 2 | 7 | 3 | 1 | 3 | 1 | 0 | 3 | 4 | 2 | 3 |
| Workers' Compensation | 0 | 4 | 2 | 3 | 5 | 4 | 3 | 0 | 0 | 0 | 0 | 0 | 2.1 |
| FFCRA Leave | 41 | 5 | 5 | 3 | 5 | 5 | 2 | 1 | 20 | 9 | 2 | 5 | 9 |
| Telework | 27 | 28 | 25 | 23 | 13 | 12 | 11 | 11 | 11 | 11 | 11 | 11 | 17 |

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

March 2022

Prepared By: Scott Williams

Date Prepared: April 13, 2022

- Setup a third site for Disaster Recovery migration.
- Prepared equipment for replacement of Servers and Storage.
- Streamed/Recorded the City Council Retreat.
- Presented for the Citizen's Academy.
- Upgraded video storage for security footage.
- Updated security certificates for two City sites.
- Completed IT Budget for FY 22-23.
- Filled one CSA I position.
- Scheduled additional CSA I interviews.
- Updated SPEDE for GPD.
- Repaired Public Works WiFi.
- Installed Trend AV on MDTs for Police and Fire.
- Repaired Padtrax issue with RMS.
- Retrieved Tsunami footage for GPD review/analysis.
- Attended NCLGISA Regional Meeting (2 staff).
- Attended Nutanix Boot Camp (2 staff).

| 2022 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Tickets Opened | 379 | 353 | 430 | | | | | | | | | | 387 | 1162 |
| Tickets Closed | 310 | 304 | 466 | | | | | | | | | | 360 | 1080 |
| Open Tickets | 474 | 523 | 487 | | | | | | | | | | 495 | |

| 2021 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Tickets Opened | 562 | 564 | 634 | 468 | 473 | 500 | 530 | 526 | 374 | 439 | 348 | 280 | 475 | 5,698 |
| Tickets Closed | 447 | 615 | 612 | 436 | 528 | 571 | 490 | 547 | 384 | 388 | 306 | 327 | 471 | 5,651 |
| Open Tickets | 473 | 422 | 444 | 476 | 421 | 350 | 390 | 369 | 359 | 410 | 452 | 405 | 414 | |

INSPECTIONS

Mar 2022

Prepared By: Allen Anderson, Jr.

Date Prepared 04/03/22

The valuation of all permits issued for March totaled \$5,355,800. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$43,408. Of the permit fees collected for the month, \$3,885 was collected in technology fees. Plan review fees collected during the month totaled \$2,105. Business Registration fees collected totaled \$1,220.

The Inspectors did a total of 654 inspections for the month. During the month of March, nine (9) business inspections were completed. A total of 288 permits were issued for the month. Seventy-nine (79) plan reviews were completed for March.

| 2022 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Avg |
|-------------------------|--------|--------|--------|-------|--------|--------|--------|--------|-------|--------|--------|-------|--------|
| All Permit Valu. \$ (M) | \$3.9 | \$11.1 | \$5.4 | | | | | | | | | | \$6.8 |
| All Bldgs \$ (M) | \$2.1 | \$9.1 | \$3.9 | | | | | | | | | | \$5.0 |
| Residential \$ (K) | \$813 | \$3M | \$472 | | | | | | | | | | \$1.4M |
| Misc \$ (M) | \$1.8 | \$2 | \$1.4 | | | | | | | | | | \$1.7 |
| Permit Fee \$ (K) | \$39 | \$43 | \$43 | | | | | | | | | | \$42 |
| Inspections | 460 | 551 | 654 | | | | | | | | | | 555 |
| Permits Issued | 258 | 281 | 288 | | | | | | | | | | 276 |
| Plan Reviews | 38 | 66 | 79 | | | | | | | | | | 61 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| 2021 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Avg |
| All Permit Valu. \$ (M) | \$7.9 | \$18.2 | \$6 | \$4.4 | \$5.9 | \$6.4 | \$7.5 | \$4.9 | \$8.4 | \$7.7 | \$6.5 | \$4.8 | \$7.4 |
| All Bldgs \$ (M) | \$6.8 | \$16.3 | \$2.5 | \$1.1 | \$4.8 | \$3.9 | \$4.3 | \$3.7 | \$5.7 | \$5.3 | \$4.7 | \$2.9 | \$5.2 |
| Residential \$ (K) | \$1.2M | \$900 | \$1.2M | \$250 | \$1.1M | \$3.1M | \$1.4M | \$1.1M | \$480 | \$2.5M | \$1.7M | \$428 | \$1.3M |
| Misc \$ (M) | \$1 | \$1.9 | \$3.5 | \$3.4 | \$1.1 | \$2.5 | \$3.2 | \$1.1 | \$2.7 | \$2.4 | \$1.8 | \$2.0 | \$2.2 |
| Permit Fee \$ (K) | \$26.6 | \$32.5 | \$57 | \$34 | \$21 | \$38 | \$29 | \$26 | \$36 | \$45 | \$28 | \$24 | \$33.1 |
| Inspections | 398 | 462 | 625 | 538 | 483 | 424 | 483 | 472 | 590 | 681 | 529 | 583 | 522 |
| Permits Issued | 215 | 295 | 359 | 296 | 254 | 308 | 324 | 267 | 311 | 332 | 262 | 242 | 289 |
| Plan Reviews | 48 | 94 | 71 | 68 | 45 | 51 | 59 | 50 | 45 | 45 | 93 | 26 | 58 |
| | | | | | | | | | | | | | |

PARAMOUNT & GEC
March 2022
Prepared by: Adam Twiss
Date Prepared 4/11/2022

-----PARAMOUNT THEATRE-----

- **March capacity unrestricted; masks no longer required.**
- **March activity included 23 rental/use days, including 10 public performances.**
- **March COVID-19 cancelled/rescheduled programming includes 3 days, 3 public perfs.**
- **Repairs and Maintenance works in progress:**
Sound repairs (Foundation funded), Roof (under review), wheelchair lift (under review)

-----FINANCIAL-----

Expenses – \$73,052: Labor - \$30,066 / Operations – \$7,220 / Artist&Renter Payout – \$35,766
Revenues - \$35,192: Tickets – 32,216 / Rentals- \$2717 / Concession- \$259

| | 21-Jul | 21-Aug | 21-Sep | 21-Oct | 21-Nov | 21-Dec | 22-Jan | 22-Feb | 22-Mar | 22-Apr | 22-May | 22-Jun | FY 22 Total | Average |
|--------|----------|----------|----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|----------|-------------|----------|
| Exp | \$53,123 | \$32,009 | \$38,135 | \$55,769 | \$47,860 | \$110,177 | \$69,919 | \$27,119 | \$73,052 | | | | \$507,163 | \$56,351 |
| Rev | \$2,881 | \$11,843 | \$11,014 | \$14,718 | \$46,585 | \$85,238 | \$67,668 | \$10,947 | \$35,192 | | | | \$286,086 | \$31,787 |
| Grants | \$0 | \$0 | \$76,235 | \$145,036 | \$110,636 | \$5,250 | \$0 | \$0 | \$0 | | | | \$337,157 | |
| | 20-Jul | 20-Aug | 20-Sep | 20-Oct | 20-Nov | 20-Dec | 21-Jan | 21-Feb | 21-Mar | 21-Apr | 21-May | 21-Jun | FY 21 Total | Average |
| Exp | \$31,420 | \$29,780 | \$18,774 | \$23,883 | \$31,146 | \$49,123 | \$36,588 | \$26,876 | \$44,093 | \$52,183 | \$42,371 | \$91,817 | \$478,053 | \$39,838 |
| Rev | \$1,218 | <\$633> | \$1,625 | \$635 | \$1,508 | \$2,260 | \$15,982 | \$4,697 | \$5,712 | \$8,874 | \$58,020 | \$69,591 | \$169,509 | \$14,126 |

-----GOLDSBORO EVENT CENTER-----

- **Transition from Paramount to GGC oversight of operation underway.**
- **March capacity unrestricted; masks no longer required.**
- **March activity consisted of 9 event rental days, including 4 non-revenue City events.**
- **March cancellations/postponements due to COVID-19 & weather included 3 rental days.**
- **Repairs and Maintenance in progress or under consideration:**
Landscaping, tree-trimming, and front garden improvements. Parking lot lighting improvements.

-----FINANCIAL-----

Expenses – \$16,065: Labor - \$4973 (includes vacation payout) / Operational – \$11,092
Revenues – \$1130: Rental Bldg. - \$710 / Rental Amenities - \$190 / F&B – \$230
City Use – \$3020 Value of Non-revenue City use of facility - \$3020

| | 21-Jul | 21-Aug | 21-Sep | 21-Oct | 21-Nov | 21-Dec | 22-Jan | 22-Feb | 22-Mar | 22-Apr | 22-May | 22-Jun | FY 22 Total | Average |
|------|----------|-----------|----------|----------|----------|----------|-----------|----------|----------|---------|---------|----------|-------------|----------|
| Exp | \$4,602 | \$10,442 | \$8,520 | \$15,505 | \$10,679 | \$11,547 | \$12,663 | \$8,556 | \$16,065 | | | | \$98,579 | \$10,953 |
| Rev | \$0 | \$5,673 | \$6,192 | \$9,203 | \$11,925 | \$4,331 | \$8,047 | \$4,597 | \$1,130 | | | | \$51,098 | \$5,678 |
| City | \$2,400 | \$0 | \$2,205 | \$4,550 | \$775 | \$3,775 | \$0 | \$4,145 | \$3,020 | | | | \$20,870 | \$2,319 |
| | 20-Jul | 20-Aug | 20-Sep | 20-Oct | 20-Nov | 20-Dec | 21-Jan | 21-Feb | 21-Mar | 21-Apr | 21-May | 21-Jun | FY 21 Total | Average |
| Exp | \$12,499 | \$13,295 | \$16,383 | \$7,931 | \$6,727 | \$14,807 | \$8,153 | \$11,245 | \$13,874 | \$7,339 | \$9,469 | \$14,556 | \$136,278 | \$11,356 |
| Rev | \$0 | <\$3,694> | \$541 | \$6,894 | \$6,122 | \$12,067 | <\$1,732> | \$4,695 | \$5,778 | \$3,737 | \$5,168 | \$3,765 | \$43,941 | \$3,662 |
| City | \$0 | \$0 | \$0 | \$0 | \$1,925 | \$850 | \$0 | \$0 | \$775 | \$775 | \$750 | \$1,250 | \$6,325 | \$527 |

-
- Winter Youth Basketball League concluded in March
 - Indoor Soccer Program for Youth and Adults concluded in March
 - Park Maintenance Staff dyed the fountain on Center Street **green** for St. Patrick's Day
 - Youth Spring Sports registration concluded this month with **848** participants for soccer and **435** participants for baseball/softball .. season starts in April
 - Several P&R staff attended the Women's Leadership Conference held March 16-18th in Durham, NC
 - Golf Course Maintenance Staff repaired fencing along property line
 - P&R staff provided materials to assist with a neighborhood greenway cleanup held on March 19th
 - Park Maintenance Staff dyed the fountain on Center Street **blue** on March 21st
 - P&R Director presented at New Hire Orientation held at the Goldsboro Event Center on March 21st
 - Annual Shad Fishing Tournament held on March 26th – **119** participants
 - Opening Ceremony and field events for the Wayne County Senior Games occurred at our Bryan MSCX on Wednesday, March 30th with several councilmembers in attendance
 - Park Maintenance Staff de-winterized the older park restrooms this month; all park restrooms and the restrooms at the HUB are now cleaned daily
 - Park Maintenance Staff continue to tend to the landscaping on Center Street, prepping for Spring planting
 - As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff and Seasonal staff

| 2022 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|---|------------|-----------|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|----------|
| Herman Park Rec Center | | | | | | | | | | | | | |
| Program Revenue | \$1,910 | \$520 | \$720 | | | | | | | | | | \$1,050 |
| Rental Revenue | \$735 | \$1,475 | \$1,530 | | | | | | | | | | \$1,247 |
| Facility Usage | 250 | 189 | 243 | | | | | | | | | | 227 |
| Expenditures | \$7,135 | \$5,287 | \$6,294 | | | | | | | | | | \$6,239 |
| WA Foster Rec Center | | | | | | | | | | | | | |
| Program Revenue | \$895 | \$295 | \$505 | | | | | | | | | | \$565 |
| Rental Revenue | \$900 | \$2,820 | \$1,800 | | | | | | | | | | \$1,840 |
| Facility Usage | 1,595 | 1,565 | 1,565 | | | | | | | | | | 1,5875 |
| Expenditures | \$18,218 | \$18,684 | \$16,911 | | | | | | | | | | \$17,938 |
| T. C. Coley Community Center | | | | | | | | | | | | | |
| Rental Revenue | \$518 | \$450 | \$518 | | | | | | | | | | \$495 |
| Expenses | \$1,848 | \$0 | \$0 | | | | | | | | | | \$616 |
| Specialized Recreation | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$0 | \$0 | | | | | | | | | | \$0 |
| Rental Revenue | \$0 | \$0 | \$0 | | | | | | | | | | \$0 |
| Facility Usage | 95 | 119 | 152 | | | | | | | | | | 122 |
| Expenditures | \$5,865 | \$5,592 | \$5,921 | | | | | | | | | | \$5,793 |
| Senior Programs & Pools | | | | | | | | | | | | | |
| Program Revenue | \$105 | \$105 | \$105 | | | | | | | | | | \$105 |
| Rental Revenue | \$0 | \$0 | \$0 | | | | | | | | | | \$0 |
| Facility Usage | 232 | 376 | 375 | | | | | | | | | | 328 |
| Expenditures | \$1,027 | \$2,257 | \$1,874 | | | | | | | | | | \$1,719 |
| Athletics, Field & Picnic Shelters, BMSC | | | | | | | | | | | | | |
| Program Revenue | \$5,555 | \$16,145 | \$10,338 | | | | | | | | | | \$10,679 |
| Field / Shelter Rental \$ | \$0 | \$0 | \$0 | | | | | | | | | | \$0 |
| Facility Usage | 10,673 | 14,935 | 23,858 | | | | | | | | | | 16,489 |
| Expenditures | \$22,418 | \$15,209 | \$16,761 | | | | | | | | | | \$18,129 |
| Golf Course | | | | | | | | | | | | | |
| Revenues | \$16,137 | \$33,437 | \$57,813 | | | | | | | | | | \$35,796 |
| Expenditures | \$31,184 | \$36,837 | \$42,071 | | | | | | | | | | \$36,697 |
| Rounds of Golf | 433 | 1,296 | 1,724 | | | | | | | | | | 1151 |
| Net | (\$15,046) | (\$3,400) | \$15,741 | | | | | | | | | | (\$902) |
| Special Events | | | | | | | | | | | | | |
| Sponsorships / Revenue | \$0 | \$0 | \$0 | | | | | | | | | | \$0 |
| Participation | \$0 | 0 | 0 | | | | | | | | | | \$0 |
| Expenditures | \$2,013 | \$110 | \$110 | | | | | | | | | | \$744 |
| TOTAL REVENUE | \$26,755 | \$55,247 | \$73,329 | | | | | | | | | | \$12,944 |
| TOTAL EXPENSES | \$89,708 | \$83,976 | \$89,942 | | | | | | | | | | \$21,969 |
| TOTAL REVENUE | \$155,331 | | | | | | | | | | | | |
| TOTAL EXPENSES | \$263,629 | | | | | | | | | | | | |

****Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

| 2021 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|---|--------------------|----------|----------|----------|----------|-----------|-----------|-----------|----------|-----------|----------|-----------|----------|
| Herman Park Rec Center | | | | | | | | | | | | | |
| Program Revenue | \$220 | \$530 | \$390 | \$230 | \$5,860 | \$1,250 | \$810 | \$410 | \$120 | \$305 | \$270 | \$150 | \$879 |
| Rental Revenue | \$0 | \$330 | \$0 | \$1,110 | \$270 | \$750 | \$1,245 | \$170 | \$1,550 | \$1,350 | \$70 | \$1,035 | \$657 |
| Facility Usage | 152 | 193 | 287 | 187 | 294 | 405 | 455 | 172 | 249 | 358 | 259 | 252 | 272 |
| Expenditures | \$3,487 | \$1,054 | \$1,538 | \$405 | \$384 | \$1304 | \$12,189 | \$15,981 | \$5,095 | \$4,812 | \$5,042 | \$9,172 | \$5,039 |
| | | | | | | | | | | | | | |
| WA Foster Rec Center | | | | | | | | | | | | | |
| Program Revenue | \$185 | \$190 | \$535 | \$195 | \$250 | \$2,110 | \$825 | \$140 | \$120 | \$85 | \$50 | \$120 | \$400 |
| Rental Revenue | \$450 | \$0 | \$285 | \$690 | \$2100 | \$1,200 | \$538 | \$1193 | \$1,110 | \$750 | \$3,100 | \$1,200 | \$1,058 |
| Facility Usage | 660 | 924 | 1304 | 1,378 | 1,475 | 1,478 | 1,793 | 867 | 1043 | 983 | 1,171 | 1,308 | 1,199 |
| Expenditures | \$4,429 | \$2,992 | \$4,610 | \$8,413 | \$3,586 | \$7,447 | \$20,580 | \$25,305 | \$14,427 | \$19,173 | \$16,232 | \$22,925 | \$12,510 |
| | | | | | | | | | | | | | |
| T. C. Coley Community Center | | | | | | | | | | | | | |
| Rental Revenue | \$578 | \$450 | \$450 | \$585 | \$578 | \$578 | \$607 | \$578 | \$578 | \$705 | \$548 | \$578 | \$568 |
| Expenses | \$4,797 | \$1416 | \$0 | \$1,848 | \$0 | \$0 | \$0 | \$4041 | \$0 | \$0 | \$0 | \$1,989 | \$1,174 |
| | | | | | | | | | | | | | |
| Specialized Recreation | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$42 | \$0 | \$0 |
| Rental Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Facility Usage | 0 | 73 | 92 | 0 | 5 | 31 | \$34 | 18 | 103 | 178 | 114 | 136 | 65 |
| Expenditures | \$1,048 | \$737 | \$1,049 | \$0 | \$0 | \$0 | \$461 | \$288 | \$2945 | \$5,523 | \$5,857 | \$8,599 | \$2,203 |
| | | | | | | | | | | | | | |
| Senior Programs & Pools | | | | | | | | | | | | | |
| Program Revenue | \$140 | \$140 | \$140 | \$140 | \$897 | \$4,707 | \$7,690 | \$2284 | \$140 | \$1,168 | \$140 | \$140 | \$1,477 |
| Rental Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$300 | \$0 | \$0 | \$0 | \$0 | \$0 | \$25 |
| Facility Usage | 200 | 371 | 310 | 720 | 608 | 2,245 | 1,176 | 1,251 | 448 | 525 | 268 | 302 | 702 |
| Expenditures | \$1,591 | \$2435 | \$1,048 | \$1,642 | \$6,203 | \$13,483 | \$22,041 | \$17,647 | \$7,327 | \$762 | \$854 | \$1,992 | \$6,419 |
| | | | | | | | | | | | | | |
| Athletics, Field & Picnic Shelters, BMSC | | | | | | | | | | | | | |
| Program Revenue | \$1,550 | \$10,200 | \$14,891 | \$3,760 | \$7,185 | \$4,880 | \$9,056 | \$13,708 | \$1,755 | \$2,860 | \$21,090 | \$4,110 | \$7,920 |
| Field / Shelter Rental \$ | \$400 | \$200 | \$1,675 | \$450 | \$1,555 | \$480 | \$1,305 | \$0 | 0 | \$750 | \$650 | \$2,400 | \$766 |
| Facility Usage | 8,612 | 13,825 | 15,500 | 14,339 | 29,339 | 15,533 | 8,476 | 7,525 | 11,253 | 43,298 | 30,123 | 30,123 | 18,996 |
| Expenditures | \$6,866 | \$9,515 | \$11,471 | \$28,210 | \$33,191 | \$33,230 | \$23,614 | \$24,926 | \$17,977 | \$72,084 | \$21,726 | \$21,976 | \$25,399 |
| | | | | | | | | | | | | | |
| Golf Course | | | | | | | | | | | | | |
| Revenues | \$36,583 | \$9,209 | \$53,613 | \$66,926 | \$72,876 | \$54,559 | \$61,379 | \$59,850 | \$66,788 | \$62,129 | \$34,965 | \$53,716 | \$52,716 |
| Expenditures | \$32,349 | \$35,969 | \$36,825 | \$40,143 | \$54,594 | \$67,883 | \$32,255 | \$48,088 | \$50,243 | \$38,778 | \$38,890 | \$43,335 | \$43,281 |
| Rounds of Golf | 486 | 596 | 1,714 | 2,120 | 2,641 | 2,421 | 2,556 | 2,819 | 2,097 | 2,232 | 2,087 | 1752 | 1,960 |
| Net | \$4.235 | -26,760 | \$16,788 | \$26,782 | \$18,282 | -13,325 | \$29,124 | \$11,762 | \$16,545 | \$23,351 | -3,925 | \$10,361 | \$13,895 |
| | | | | | | | | | | | | | |
| Special Events | | | | | | | | | | | | | |
| Sponsorships / Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,666 | \$979 | \$170 | \$0 | \$475 | \$0 | \$0 | \$358 |
| Participation | 0 | 0 | 434 | 0 | 0 | 153 | 0 | 44 | 0 | 50 | 30 | 6200 | 576 |
| Expenditures | \$0 | 0 | \$171 | \$110 | \$110 | \$1,980 | \$1,538 | \$110 | \$110 | \$1,630 | \$110 | \$370 | \$520 |
| | | | | | | | | | | | | | |
| TOTAL REVENUE | \$40,106 | \$21,249 | \$71,979 | \$74,086 | \$91,571 | \$73,260 | \$84,734 | \$78,503 | \$72,161 | \$69,902 | \$60,925 | \$63,449 | \$66,827 |
| TOTAL EXPENSES | \$54,567 | \$54,118 | \$56,712 | \$80,77, | \$98,069 | \$125,327 | \$112,612 | \$136,276 | \$98,014 | \$142,762 | \$88,711 | \$110,378 | \$96,545 |
| TOTAL REVENUE | \$801,924 | | | | | | | | | | | | |
| TOTAL EXPENSES | \$1,158,537 | | | | | | | | | | | | |

PLANNING

March 2022

Prepared By: Rachael Smith

Date Prepared: April 7, 2022

Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff continues compliance with the NCGS Legislative 160D updates. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports.

| 2022 | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | Average |
|-------------------------------------|--------|--------|--------|-----|-----|------|------|-----|------|-----|-----|-----|-------|---------|
| Planning Dept. | | | | | | | | | | | | | | |
| Staff Level | | | | | | | | | | | | | | |
| Site Plans | 0 | 0 | 3 | | | | | | | | | | 3 | 0 |
| Subdivison | 0 | 0 | 2 | | | | | | | | | | 2 | 0 |
| Planning/City Council | | | | | | | | | | | | | | |
| Rezoning | 0 | 2 | 4 | | | | | | | | | | 6 | 1 |
| Special Use | 3 | 1 | 0 | | | | | | | | | | 4 | 0 |
| Historic District Commission | | | | | | | | | | | | | | |
| Commission Review | 1 | 1 | 1 | | | | | | | | | | 3 | 0 |
| Staff Review | 1 | 2 | 1 | | | | | | | | | | 4 | 0 |
| Code Enforcement | | | | | | | | | | | | | | |
| Grass Cutting # Lots | 0 | 0 | 0 | | | | | | | | | | 0 | 0 |
| Grass Cutting Payments | \$0.00 | \$0.00 | \$0.00 | | | | | | | | | | \$0 | \$0 |
| Tagged Vehicles | 48 | 25 | 18 | | | | | | | | | | 91 | 8 |
| Illegal Signs Removed | 56 | 92 | 102 | | | | | | | | | | 250 | 21 |
| Bags of Litter Picked Up | 202 | 165 | 222 | | | | | | | | | | 589 | 49 |

2021

| 2021 | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | Average |
|------------------------------|--|--------|----------|------------|---------|---------|---------|---------|---------|---------|-------|------|----------|---------|
| Planning Dept. | | | | | | | | | | | | | | |
| Staff Level | *Adoption of 160D has allowed all Site Plans & Subdivisions to be reviewed at staff level no longer needing Planning/City Council review. Monthly report updated to reflect current process. | | | | | | | | | | | | | |
| Site Plans | | | | | | | 0 | 4 | 4 | 1 | 0 | 1 | 10 | 1 |
| Subdivision | | | | | | | 6 | 3 | 2 | 0 | 0 | 2 | 13 | 1 |
| Planning/City Council | | | | | | | | | | | | | | |
| Rezoning | 0 | 0 | 3 | 0 | 1 | 3 | 4 | 0 | 2 | 0 | 2 | 2 | 17 | 1 |
| Special Use | *Adoption of 160D changed Conditional Use permits to Special Use permits. These were not previously reported. Monthly report updated to reflect current process. | | | | | | 2 | 1 | 0 | 3 | 3 | 1 | 10 | 1 |
| Historic District Commission | | | | | | | | | | | | | | |
| Commission Review | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 0 |
| Staff Review | 1 | 0 | 0 | 1 | 0 | 2 | 1 | 0 | 1 | 0 | 3 | 2 | 11 | 1 |
| Code Enforcement | | | | | | | | | | | | | | |
| Grass Cutting # Lots | 0 | 0 | 1 | 36 | 68 | 43 | 33 | 58 | 37 | 35 | 19 | 0 | 330 | 41 |
| Grass Cutting Payments | \$0.00 | \$0.00 | \$175.00 | \$1,420.00 | \$2,430 | \$2,190 | \$1,740 | \$3,025 | \$1,965 | \$1,770 | \$955 | \$ - | \$15,670 | \$1,959 |
| Tagged Vehicles | 25 | 15 | 12 | 21 | 23 | 25 | 11 | 24 | 15 | 1 | 0 | 22 | 194 | 16 |
| Illegal Signs Removed | 52 | 77 | 380 | 36 | 30 | 174 | 147 | 155 | 189 | 222 | 192 | 88 | 1742 | 145 |
| Bags of Litter Picked Up | 210 | 186 | 231 | 232 | 204 | 206 | 253 | 212 | 261 | 239 | 244 | 216 | 2694 | 225 |

GOLDSBORO POLICE DEPARTMENT

March 2022

Prepared By: Michael D. West

Date Prepared: April 5, 2022

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for March 2022 were 149, compared to 124 for March 2021.

Property with an estimated value of \$247,523 was reported stolen, while property with an estimated value of \$70,027 was recovered.

Officers arrested 100 people and issued 263 citations during the month. There were 28 drug-related charges.

There was 1 report(s) of assault(s) on officer(s).

Revenue collected for March 2022 included:

| | |
|----------------|------------------|
| Police Reports | \$ 104.00 |
| Fingerprints | \$ 60.00 |
| Special Events | \$ 250.00 |
| Total | \$ 414.00 |

| PART I CRIME COMPARISON & TREND | | | | | | | | | | | | | | |
|--|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|--------------|
| 2022 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total | AVG |
| OFFENSE | | | | | | | | | | | | | | |
| Homicide | 0 | 1 | 2 | | | | | | | | | | 3 | 1 |
| Rape | 1 | 2 | 1 | | | | | | | | | | 4 | 1.3 |
| Robbery | 1 | 2 | 6 | | | | | | | | | | 9 | 3 |
| Aggravated Assault | 11 | 12 | 20 | | | | | | | | | | 43 | 14.3 |
| Breaking & Entering | 25 | 19 | 18 | | | | | | | | | | 62 | 21 |
| Larceny | 92 | 86 | 95 | | | | | | | | | | 273 | 91 |
| Motor Vehicle Theft | 6 | 6 | 7 | | | | | | | | | | 19 | 6.3 |
| Arson | 0 | 1 | 0 | | | | | | | | | | 1 | 0.3 |
| TOTALS | 136 | 129 | 149 | | | | | | | | | | 414 | 138.2 |
| 2021 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total | AVG |
| OFFENSE | | | | | | | | | | | | | | |
| Homicide | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 1 | 1 | 1 | 0 | 0 | 6 | 0.5 |
| Rape | 3 | 0 | 1 | 2 | 1 | 0 | 1 | 0 | 0 | 2 | 1 | 1 | 12 | 1.0 |
| Robbery | 7 | 3 | 2 | 1 | 8 | 3 | 5 | 4 | 1 | 5 | 0 | 1 | 40 | 3.3 |
| Aggravated Assault | 10 | 11 | 10 | 24 | 12 | 13 | 15 | 18 | 16 | 9 | 18 | 8 | 164 | 13.6 |
| Breaking & Entering | 26 | 19 | 18 | 30 | 25 | 34 | 21 | 23 | 15 | 12 | 16 | 17 | 256 | 21.3 |
| Larceny | 88 | 70 | 87 | 83 | 114 | 90 | 90 | 116 | 99 | 96 | 92 | 119 | 1144 | 95.3 |
| Motor Vehicle Theft | 8 | 9 | 5 | 7 | 11 | 10 | 7 | 7 | 12 | 7 | 6 | 8 | 97 | 8.1 |
| Arson | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 3 | 0.3 |
| TOTALS | 143 | 112 | 124 | 147 | 172 | 151 | 140 | 169 | 144 | 133 | 133 | 154 | 1722 | 143.4 |

PUBLIC UTILITIES DEPARTMENT

March

Prepared By: Robert Sherman

Date Prepared: April 11, 2022

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - WTP is fully staffed and all are certified.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing normal since September 2021. January through April is our wet season. Higher flows are expected during this time, but currently for January, February, and March are unusually low considering the time of year. The average daily flow for March is 8.63-MGD. The yearly average flow at the WRF is 9.03-MG. This puts the City at 70% capacity versus 90% capacity that we received last year at this time.
 - All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows from 2021.
 - Remote communication with the obsolete telemetry system continues to be prepared for an upgrade. Failed telemetry radios have delayed emergency response, but no violations have occurred during each event. Monies were approved with ARP funds to repair.
 - One uncertified operator is working towards certification.
 - Two Operator I positions open.

Compost Facility

- Six hundred and sixty-three cubic yards of compost and mulch were sold in March 2021.
- Dwight Tyndall retired on March 31st.
- Compost Mechanic Position is open.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month. The results for October are estimated, due to all the results are not in for the month.

| 2022 MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Monthly Average |
|----------------|-------|-------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------------------|
| Water* | 5.608 | 5.487 | 5.60 | | | | | | | | | | 5.548 |
| Sewer** | 9.15 | 9.32 | 8.63 | | | | | | | | | | 9.03 |
| Compost | 165 | 972 | 663 | | | | | | | | | | 569 |

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

| 2021 MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Monthly Average |
|----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|------|--------------------|
| Water* | 5.878 | 6.348 | 6.000 | 5.996 | 6.619 | 6.066 | 6.149 | 5.872 | 5.854 | 5.660 | 5.70 | 5.64 | 5.981 |
| Sewer** | 16.73 | 19.28 | 14.68 | 10.97 | 8.61 | 12.99 | 12.74 | 12.44 | 7.98 | 7.00 | 6.52 | 6.69 | 11.38 |
| Compost | 297 | 109 | 733 | 1406 | 902 | 529 | 286 | 133 | 283 | 76 | 472 | 127 | 420 |

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department
March 2022
Prepared by: Chad Edge
Date Prepared: 11 April, 2022

Monthly Highlights

Buildings & Grounds: Multiple electrical, plumbing, structural, etc. repairs Citywide- Grounds crews have started mowing lots.

Distribution & Collections: Call duty responded to 13 after hour calls—total of 25.5 hours; Completed 133 work orders total.

Streets & Stormwater: Call duty responded to zero(0) after hour calls; Repaired drainage box and replaced ~35 feet of 48 inch pipe in Handley Acres; Four employees attended "Management Techniques for Experienced Supervisors" through N NCSU LTAP program.

****Solid Waste Refuse and Recycle tonnages were not available at time of report submittal.**

| Departments | | 2022 | | | | | | | | | | | | AVG |
|----------------------------|--------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 9.1 | 4.7 | 9.0 | | | | | | | | | | 7.6 |
| | Lines Camera'd (1000-ft) | 2.3 | 1.9 | 2.2 | | | | | | | | | | 2.1 |
| | Water Repairs | 33 | 37 | 25 | | | | | | | | | | 31.7 |
| | Sewer Repairs | 20 | 19 | 20 | | | | | | | | | | 19.7 |
| | Hydrants Replaced/Fixed | 2 | 2 | 2 | | | | | | | | | | 2.0 |
| | Meter Install/Changed | 12 | 27 | 16 | | | | | | | | | | 18.3 |
| Bldg & Grounds | Radio, Electrical, Bldg | 41 | 53 | 42 | | | | | | | | | | 45.3 |
| | ROW Mowing (ac) | 32 | 15 | 55.5 | | | | | | | | | | 34.2 |
| | City-Owned Lots Mowing (ac) | 0 | 10 | 39.2 | | | | | | | | | | 16.4 |
| Garage | Total Work Orders | 295 | 200 | 257 | | | | | | | | | | 250.7 |
| | Total Fuel Cost (x1000) | \$ 49 | \$ 48 | \$ 57 | | | | | | | | | | 51.3 |
| Solid Waste | Refuse (x1000 tons) | 1.1 | 0.9 | | | | | | | | | | | 0.990 |
| | Recyclables (tons) | 20 | 38 | | | | | | | | | | | 29.0 |
| | Leaf-n-Limbs (x1000 tons) | 0.6 | 0.5 | 0.5 | | | | | | | | | | 0.513 |
| Cemetery Funerals | | 4 | 5 | 4 | | | | | | | | | | 4.3 |
| Street & Storm | Utility Cut Repairs | 0 | 36 | 23 | | | | | | | | | | 19.7 |
| | Pot Hole Repairs | 65 | 51 | 116 | | | | | | | | | | 77.3 |
| | Streets Swept (miles) | 78.2 | 156.1 | 177.2 | | | | | | | | | | 137.2 |
| | Pipe&Open Ditch Maint(1000-ft) | 0.14 | 0.00 | 3.00 | | | | | | | | | | 1.046 |
| | Ditch mowing (1000-ft) | 0.00 | 0.40 | 0.00 | | | | | | | | | | 0.133 |
| | Storm Pipe Repairs | 6 | 2 | 2 | | | | | | | | | | 3.3 |
| | | 2021 | | | | | | | | | | | | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 4.5 | 11.4 | 2.3 | 14.9 | 5.4 | 13.1 | 4.5 | 7.2 | 2.3 | 12.3 | 9 | 12.1 | 8.3 |
| | Lines Camera'd (1000-ft) | 8.6 | 6.6 | 3.6 | 2.3 | 3.1 | 2.0 | 1.0 | 2.4 | 15.1 | 1.0 | 1.0 | 1.0 | 4.0 |
| | Water Repairs | 17 | 27 | 22 | 22 | 21 | 17 | 20 | 24 | 26 | 37 | 35 | 24 | 24.3 |
| | Sewer Repairs | 18 | 11 | 13 | 27 | 14 | 13 | 17 | 18 | 18 | 21 | 9 | 10 | 15.8 |
| | Hydrants Replaced/Fixed | 9 | 4 | 6 | 8 | 4 | 3 | 1 | 2 | 6 | 2 | 3 | 6 | 4.5 |
| | Meter Install/Changed | 18 | 14 | 12 | 28 | 34 | 27 | 18 | 26 | 22 | 18 | 16 | 24 | 21.4 |
| Bldg & Grounds | Radio, Electrical, Bldg | 52 | 45 | 44 | 42 | 40 | 41 | 46 | 47 | 35 | 52 | 46 | 51 | 45.1 |
| | ROW Mowing (ac) | 0 | 0 | 60 | 127 | 95 | 86.1 | 98.2 | 98 | 144 | 77.8 | 43.6 | 16.5 | 70.5 |
| | City-Owned Lots Mowing (ac) | 0 | 10 | 41 | 94.6 | 85.4 | 149.6 | 126.5 | 122.9 | 121 | 56.2 | 0 | 0 | 67.3 |
| Garage | Total Work Orders | 294 | 288 | 286 | 263 | 243 | 248 | 310 | 280 | 198 | 257 | 224 | 215 | 258.8 |
| | Total Fuel Cost (x1000) | \$ 48 | \$ 50 | \$ 56 | \$ 51 | \$ 40 | \$ 53 | \$ 65 | \$ 59 | \$ 52 | \$ 50 | \$ 49 | \$ 51 | 52.0 |
| Solid Waste | Refuse (x1000 tons) | 0.9 | 0.9 | 1.1 | 1.1 | 0.9 | 1.2 | 1.1 | 1.2 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| | Recyclables (tons) | 97 | 82 | 89 | 94 | 81 | 97 | 58 | 38 | 12 | 7 | 20 | 58.04 | 61.2 |
| | Leaf-n-Limbs (x1000 tons) | 0.5 | 0.5 | 0.7 | 0.7 | 0.6 | 0.8 | 0.6 | 0.6 | 0.5 | 0.6 | 0.5 | 1.0 | 0.6 |
| Cemetery Funerals | | 11 | 1 | 8 | 4 | 7 | 4 | 6 | 5 | 5 | 7 | 2 | 3 | 5.3 |
| Street & Storm | Utility Cut Repairs | 0 | 5 | 30 | 31 | 26 | 19 | 6 | 8 | 11 | 10 | 6 | 14 | 13.8 |
| | Pot Hole Repairs | 83 | 65 | 39 | 65 | 18 | 34 | 57 | 39 | 23 | 45 | 30 | 74 | 47.7 |
| | Streets Swept (miles) | 175 | 81 | 120.8 | 178 | 117 | 135 | 137 | 125 | 101.8 | 76.6 | 92.9 | 107.1 | 120.6 |
| | Pipe&Open Ditch Maint(1000-ft) | 17.33 | 0.84 | 2.16 | 0.00 | 1.44 | 3.05 | 0.00 | 0.82 | 0.00 | 0.20 | 0.46 | 0.00 | 2.2 |
| | Ditch mowing (1000-ft) | 14.00 | 0.48 | 0.00 | 0.28 | 12.82 | 14.02 | 0.18 | 1.17 | 9.45 | 7.25 | 0.00 | 0.00 | 5.0 |
| | Storm Pipe Repairs | 1 | 3 | 2 | 4 | 5 | 6 | 9 | 2 | 2 | 3 | 3 | 3 | 3.6 |

- Inquiries were fulfilled for the month of February by the TTO—552 e-inquiries.
- Total hotel revenue generated in January was \$1,640,969, which is up 18.6% YOY. March revenue not yet released.
- For the month, TTO Facebook page had 135 new follows, reached 73,992 people and had 14,747 engagements. Instagram page had 48 new followers, with 187 overall post interactions including likes, comments, saves and shares and reached 4,734 accounts.
- The SJAFB tours had 25 attendees
- Filming took place on March 11th for Video #1 – International Cuisine for the T&T Youtube branding series
- Debut of Goldsboro-Wayne County's featured episode of WRAL Out & About took place March 4th and can be viewed here: <https://www.wral.com/out-and-about-tv-march-2022/20168868/>
- T&T collaborated with NC Pickle Festival to establish the inaugural NC Picklefest Pickleball Tournament. A tournament director from Raleigh, NC has joined the project to run the tournament on April 23 and April 24. Registration details and information regarding the event can be found here: <https://www.eventeny.com/events/applications/application/?id=855>

City Occupancy Tax Collections

| | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June | YTD | Average |
|----------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------------------|-----------------|
| 2021-22 | \$77,369 | \$89,826 | \$83,501 | \$62,587 | \$81,019 | \$99,449 | \$62,630 | \$52,059 | \$71,272 | \$ | \$ | \$ | \$679,712 | \$75,524 |
| 2020-21 | \$63,053 | \$79,612 | \$70,672 | \$86,804 | \$58,755 | 103,416 | \$65,157 | \$54,670 | \$61,336 | \$94,544 | \$75,710 | \$93,168 | \$906,897 | \$75,575 |

CITY OF GOLDSBORO
AGENDA MEMORANDUM
April 18, 2022 COUNCIL MEETING

DEFERRED

SUBJECT: Authorization of sale of jointly owned property for 209 and 213 N. Georgia Avenue (2 lots) (Coe)

BACKGROUND: Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property at 209 and 213 N. Georgia Avenue (2 lots) which was obtained through tax foreclosure. The County conducted the sale under the upset bid process (NCGS §160A-269), and approved at the April 5, 2022 meeting.

DISCUSSION:

Buyer: Torwanna Coe
Sales Price: \$6,000.00 (combined)
Bid Deposit: \$300.00 (5% of purchase price)

209 N. Georgia Avenue

Tax Value: \$4,480.00 Pin #: 2599677450

213 N. Georgia Avenue

Tax Value: \$3,970.00 Pin #: 2599677562

N. Georgia Avenue

Tax Value: \$3,160.00 Pin #: 2599678507

RECOMMENDATION:

It is recommended that the City Council, by motion:

1. Adopt attached resolutions declaring the properties surplus and authorizing City officials to execute instruments necessary to transfer ownership for 209 N. Georgia, 213 N. Georgia and Georgia Avenue to Torwanna Coe.

Date: 4/12/2022



Catherine F. Gwynn, Finance Director

Date: 4/13/22



Timothy M. Salmon, City Manager

RESOLUTION NO. 2022- _____

RESOLUTION AUTHORIZING SALE OF SURPLUS
REAL PROPERTY UNDER NCGS § 160A-269

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain property, **209 & 213 N. Georgia Avenue (NC Pin #2599677450, 2599677562, and 2599678507)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County of Wayne has conducted the upset bid process and approved the sale at the April 5, 2022 Board meeting; and

WHEREAS, the County has requested concurrence from the City on the sale for the winning offer in the amount of **\$6,000.00 (Six Thousand Dollars and no/100)** from **Torwanna Coe**.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares the properties as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute §160A-269.
- 3) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror.
- 4) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.

This resolution shall be in full force and effect from and after this _____ day of _____, 2022.

Mayor

Attested by:

City Clerk

WAYNE COUNTY
STAFF ATTORNEY



WAYNE COUNTY
NORTH CAROLINA

Phone: (919) 705-1713

Fax (919) 988-6495

TO: WAYNE COUNTY BOARD OF COMMISSIONERS

FROM: ANDREW NEAL, STAFF ATTORNEY *AN*

SUBJECT: SALE OF SURPLUS PROPERTY JOINTLY OWNED WITH THE CITY OF
GOLDSBORO; 209 & 213 N. GEORGIA AVE., GOLDSBORO (PINS: 2599677450,
2599677562, 2599678507)

DATE: 3/25/2022

CC: CRAIG HONEYCUTT, COUNTY MANAGER

The County and the City of Goldsboro jointly own the properties located at 209 and 213 N. Georgia Ave., Goldsboro. The properties were obtained via tax foreclosure auction. The County has received an offer to purchase the properties pursuant to NCGS §160A-269.

209 & 213 N. Georgia Ave., Goldsboro (PINS: 2599677450, 2599677562, 2599678507)

Buyer: Torwanna Coe

Sales Price: \$6,000.00

Combined Tax Value: \$11,610.00

Deposit: \$300.00 (5% of purchase price)

If the offer is approved by the Board of Commissioners, the offer will be advertised in the News-Argus and upset bids will be accepted for 10 days. Once upset bidding is complete, the offer will be sent to the Goldsboro City Council for approval. All adjoining property owners have been notified of the offer and the procedure for submitting an upset bid. Enclosed please find proposed the Resolution, Public Notice, Tax Card, and GIS map.

THE GOOD LIFE. GROWN HERE.

PO BOX 227
GOLDSBORO, NC 27533

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2022- 15 : A RESOLUTION DECLARING SURPLUS REAL
PROPERTY AND AUTHORIZING ITS SALE**

WHEREAS, the County has acquired a property interest in the properties located at 209 and 213 N. Georgia Street, Goldsboro, North Carolina, having parcel identification numbers of 2599677450, 2599677562, and 2599678507 and being more particularly described in the deeds recorded in Deed Book 3190, Page 642 and Deed Book 3257, Page 139 in the Office of the Register of Deeds for Wayne County ("Property"); and

WHEREAS, the County obtained an interest in this property through tax foreclosure proceedings; and

WHEREAS, the Staff Attorney and County Manager have recommended that this property be declared surplus and sold, following a careful review by the Staff Attorney and the Facilities Services Director that determined the County has no use for these properties; and

WHEREAS, NCGS § 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the properties described above, in the amount of \$6,000, submitted by Torwanna Cole; and

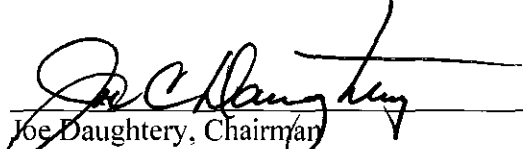
WHEREAS, Torwanna Cole has paid the required five percent (5%) deposit on its offer;

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners that:

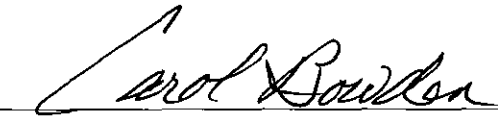
1. The Board of Commissioners declares the property described above surplus and authorizes the sale of the Property through upset bid procedure of North Carolina General Statute §160A-269.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
3. Any person may submit an upset bid to the Clerk to the Board within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners.

5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The county will return the deposit of the final high bidder at closing.
7. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
8. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate County officials are authorized to refer the matter to the City of Goldsboro by the City Council and, pending approval by said body, execute the instruments necessary to convey the property to Torwana Coe.

Passed and adopted this the 5th day of April, 2022.


Joe Daughtery, Chairman
Wayne County Board of Commissioners

ATTEST:


Carol Bowden, Clerk to the Board



PUBLIC NOTICE
SALE OF COUNTY PROPERTY

An offer of \$6,000.00 has been submitted for the purchase of certain property owned by the County of Wayne located at 209 and 213 N. Georgia Ave., Goldsboro, NC (Wayne County PINs 2599677450, 2599677562, and 2599678507) more particularly described as follows:

209 N. Georgia Ave., Goldsboro, NC (PIN: 2599677450)

COMMENCING at an iron stake at the Northwest intersectional corner of Mulberry Street and Georgia Avenue and runs thence with Georgia Avenue N. 22 degrees 41 minutes E. 220.00 feet to an iron stake, the point of beginning; thence from said point of beginning N. 67 degrees 19 minutes W. 133.00 feet to an iron stake; thence N. 22 degrees 41 minutes E. 10.00 feet to an iron stake; thence North 67 degrees 19 minutes W. 55.00 feet to an iron stake; thence North 22 degrees 41 minutes E. 55.00 feet to an iron stake in the line of Lot No. 3; thence with the line of Lot No. 3, S. 67 degrees 19 minutes E. 188.00 feet to an iron stake found in the western right of way of Georgia Avenue; thence with Georgia Avenue S. 22 degrees 41 minutes W. 65 feet to the beginning.

213 N. Georgia Ave. Goldsboro, NC (PINs: 2599677562 & 2599678507)

BEING the house and lot together with the vacant lot known and identified as 213 North Georgia Avenue and being Lots 1 and 2 of Block 21 of the F.K. Borden Subdivision as shown on a plat recorded in Plat Cabinet B, Slide 197 in the Wayne County Registry. And being those same lots or parcels of land conveyed to Ronyar, LLC by deed recorded in Book 1652 at Page 403 of the Wayne County Registry.

Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer and the required deposit to the Clerk to the Board of Commissioners, PO Box 227, Goldsboro, NC 27533 by 5:00 P.M. on April 19, 2022. At that time the Clerk to the Board shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

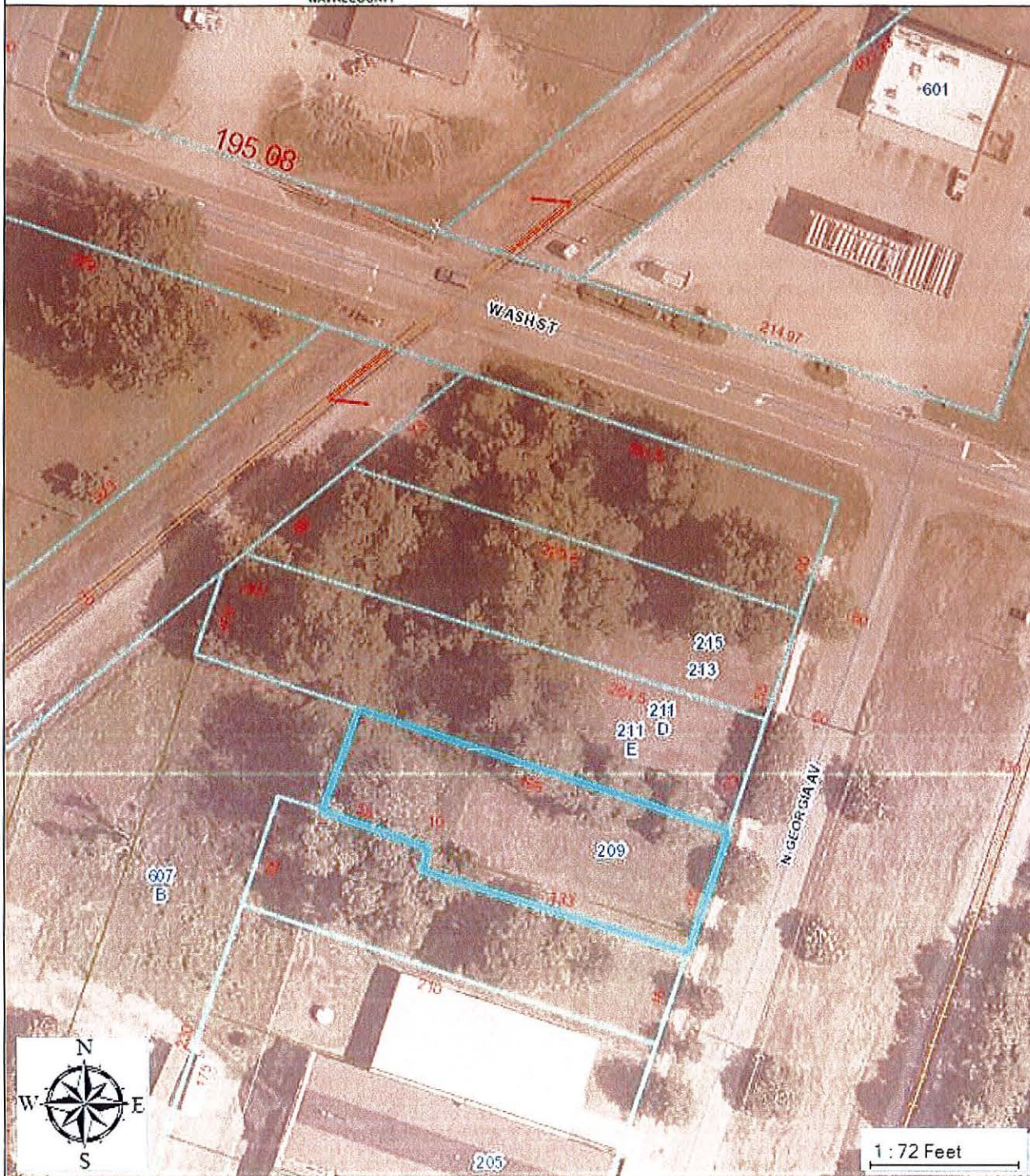
A qualifying higher bid is one that raises the existing offer at least 10% of the first \$1,000 and 5% of the remainder. A qualifying bid must raise the existing offer to an amount not less than \$6,350.00.

A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. If no other bids are made the original offer to purchase of \$6,000.00 will be accepted.

Further information may be obtained at the Wayne County Staff Attorney's Office, 100 S. Ormond Ave., Goldsboro, NC or by telephone at (919) 705-1971 during normal business hours.

Andrew J. Neal
Wayne County Staff Attorney

PO Box 227
Goldsboro, NC 27533
(919) 705-1971
Run date: April 9, 2022



Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

WAYNE COUNTY

3/21/2022 11:56:37 AM

WAYNE COUNTY &
209 N GEORGIA AVE
79266550

CITY OF GOLDSBORO

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

Reval Year: 2019 Tax Year: 2022 N GEORGIA AVE

Appraised by 60 on 01601 BYPASS WEST

Return/Appeal Notes: 2599677450

UNIQU ID 46985

ID NO: 12000069006004

CARD NO. 1 of 1

1.000 LT

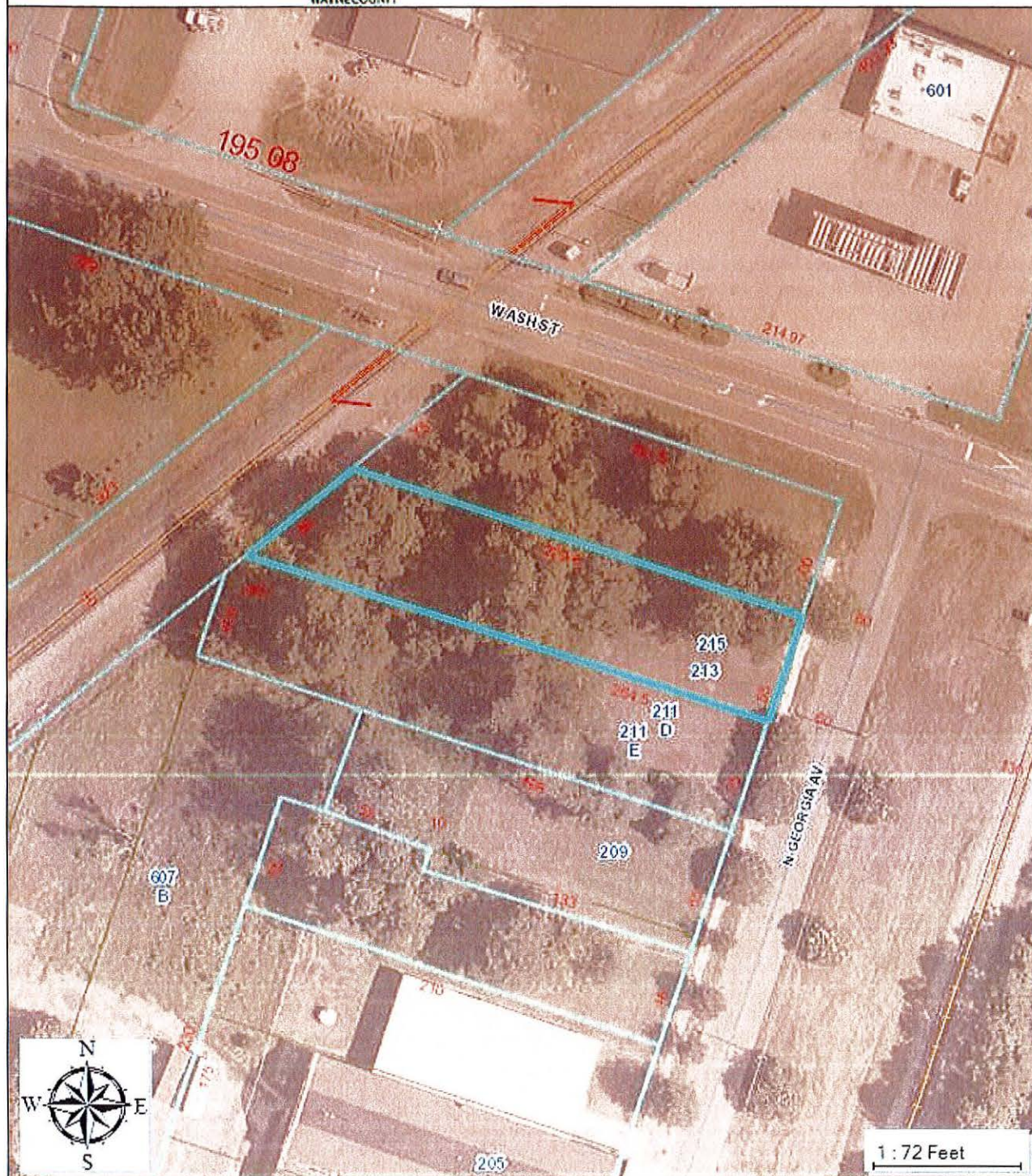
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TW-12

C-01 EX-2 AT-

LAST ACTION 20170729

| CONSTRUCTION DETAIL | | MARKET VALUE | | | | | | DEPRECIATION | | | | CORRELATION OF VALUE | | | | | | | | | |
|-------------------------|---------------------------------|--------------|----------|-------------------|----------------|-------------|-----------|-----------------------------|-------|------------|-------------|----------------------------------|-----------------------------|------------------|---------|-------------|---------------------|------------|------------|-------------------|---|
| TOTAL POINT VALUE | USE | MOD | EFF. | Area | QUAL | BASE | RATE | RC | NE | YB | AYB | CREDENCE TO | | | | | | | | | |
| BUILDING ADJUSTMENTS | 01 | 00 | | | | | | | | | | % GOOD | | | | | | | | | |
| TOTAL ADJUSTMENT FACTOR | TYPE: SINGLE FAMILY RESIDENTIAL | | | | | | | | | | | | DEPR. BUILDING VALUE - CARD | | 0 | | | | | | |
| TOTAL QUALITY INDEX | STORIES: | | | | | | | | | | | | DEPR. OB/XF VALUE - CARD | | 0 | | | | | | |
| | | | | | | | | | | | | MARKET LAND VALUE - CARD | | 4,480 | | | | | | | |
| | | | | | | | | | | | | TOTAL MARKET VALUE - CARD | | 4,480 | | | | | | | |
| | | | | | | | | | | | | TOTAL APPRAISED VALUE - CARD | | 4,480 | | | | | | | |
| | | | | | | | | | | | | TOTAL APPRAISED VALUE - PARCEL | | 4,480 | | | | | | | |
| | | | | | | | | | | | | TOTAL PRESENT USE VALUE - PARCEL | | 0 | | | | | | | |
| | | | | | | | | | | | | TOTAL VALUE DEFERRED - PARCEL | | 0 | | | | | | | |
| | | | | | | | | | | | | TOTAL TAXABLE VALUE - PARCEL | | 4,480 | | | | | | | |
| | | | | | | | | | | | | PRIOR | | | | | | | | | |
| | | | | | | | | | | | | BUILDING VALUE | | 0 | | | | | | | |
| | | | | | | | | | | | | OBXF VALUE | | 0 | | | | | | | |
| | | | | | | | | | | | | LAND VALUE | | 4,480 | | | | | | | |
| | | | | | | | | | | | | PRESENT USE VALUE | | 0 | | | | | | | |
| | | | | | | | | | | | | DEFERRED VALUE | | 0 | | | | | | | |
| | | | | | | | | | | | | TOTAL VALUE | | 4,480 | | | | | | | |
| PERMIT | | | | | | | | | | | | | | | | | | | | | |
| CODE | | DATE | | NOTE | | NUMBER | | AMOUNT | | | | | | | | | | | | | |
| ROUT: WTRSHD: | | | | | | | | | | | | | | | | | | | | | |
| SALES DATA | | | | | | | | | | | | | | | | | | | | | |
| OFF. RECORD | DATE | DEED | | | INDICATE SALES | | | | | | | | | | | | | | | | |
| BOOK | PAGE | MO/YR | TYPE | Q | UV | I | PRICE | | | | | | | | | | | | | | |
| 03190 | 0642 | 11 2015 | WD | C | V | | | | | | 0 | | | | | | | | | | |
| 01703 | 0596 | 3 1999 | WD | U | I | | | | | | 26500 | | | | | | | | | | |
| 01446 | 0568 | 9 1994 | WD | U | I | | | | | | 28000 | | | | | | | | | | |
| 01411 | 0749 | 1 1994 | WD | U | I | | | | | | 40000 | | | | | | | | | | |
| 01314 | 0062 | 11 1991 | WD | U | I | | | | | | 22000 | | | | | | | | | | |
| 01051 | 0071 | 1 1983 | WD | U | I | | | | | | 12000 | | | | | | | | | | |
| HEATED AREA | | | | | | | | | | | | | | | | | | | | | |
| NOTES | | | | | | | | | | | | | | | | | | | | | |
| P6-05 HSE DEMO FOR 2007 | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | GS | RPL | CODE | QUALITY | DESCRIPTION | LTH | WTH | UNITS | UNIT PRICE | ORIG % COND | BLDG# | L/B | SIZE | AYB | EYB | ANN DEP RATE | % OVR | COND | OB/XF DEPR. VALUE | |
| TYPE | AREA | % | CS | TOTAL OB/XF VALUE | | | | | | | | | | | | | | | | | 0 |
| FIREPLACE | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | | | | | | | | | | | | | | | | | | | | |
| TOTALS | | | | | | | | | | | | | | | | | | | | | |
| BUILDING DIMENSIONS | | | | | | | | | | | | | | | | | | | | | |
| LAND INFORMATION | | | | | | | | | | | | | | | | | | | | | |
| HIGHEST AND BEST USE | USE CODE | LOCAL ZONING | FRONTAGE | DEPTH | DEPTH / SIZE | LND MOD | COND FACT | OTHER ADJUSTMENTS AND NOTES | | | | ROAD TYPE | LAND UNIT PRICE | TOTAL LAND UNITS | UNT TYP | TOTAL ADJST | ADJUSTED UNIT PRICE | LAND VALUE | LAND NOTES | | |
| 0100 | 0100 | R-6 | 55 | 188 | 1.0700 | 2 | 1.0000 | | | | | | 65.00 | 55.000 | FF | 1.070 | 69.55 | 3825 | | | |
| 0100 | 0100 | R-6 | 10 | 133 | 1.0000 | 0 | 1.0000 | | | | | | 65.00 | 10.000 | FF | 1.000 | 65.00 | 650 | | | |
| TOTAL MARKET LAND DATA | | | | | | | | | | | | | | | | | | | 4,480 | | |
| TOTAL PRESENT USE DATA | | | | | | | | | | | | | | | | | | | | | |



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WAYNE COUNTY &
213 N GEORGIA AVE
79266550

CITY OF GOLDSBORO

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)
GEORGIA AVE

Return/Appeal Notes: 2599677562
UNIQ ID 46986
ID NO: 12000069006002

Reval Year: 2019 Tax Year: 2022

Appraised by on 01601 BYPASS WEST

CARD NO. 1 of 1

1.000 LT

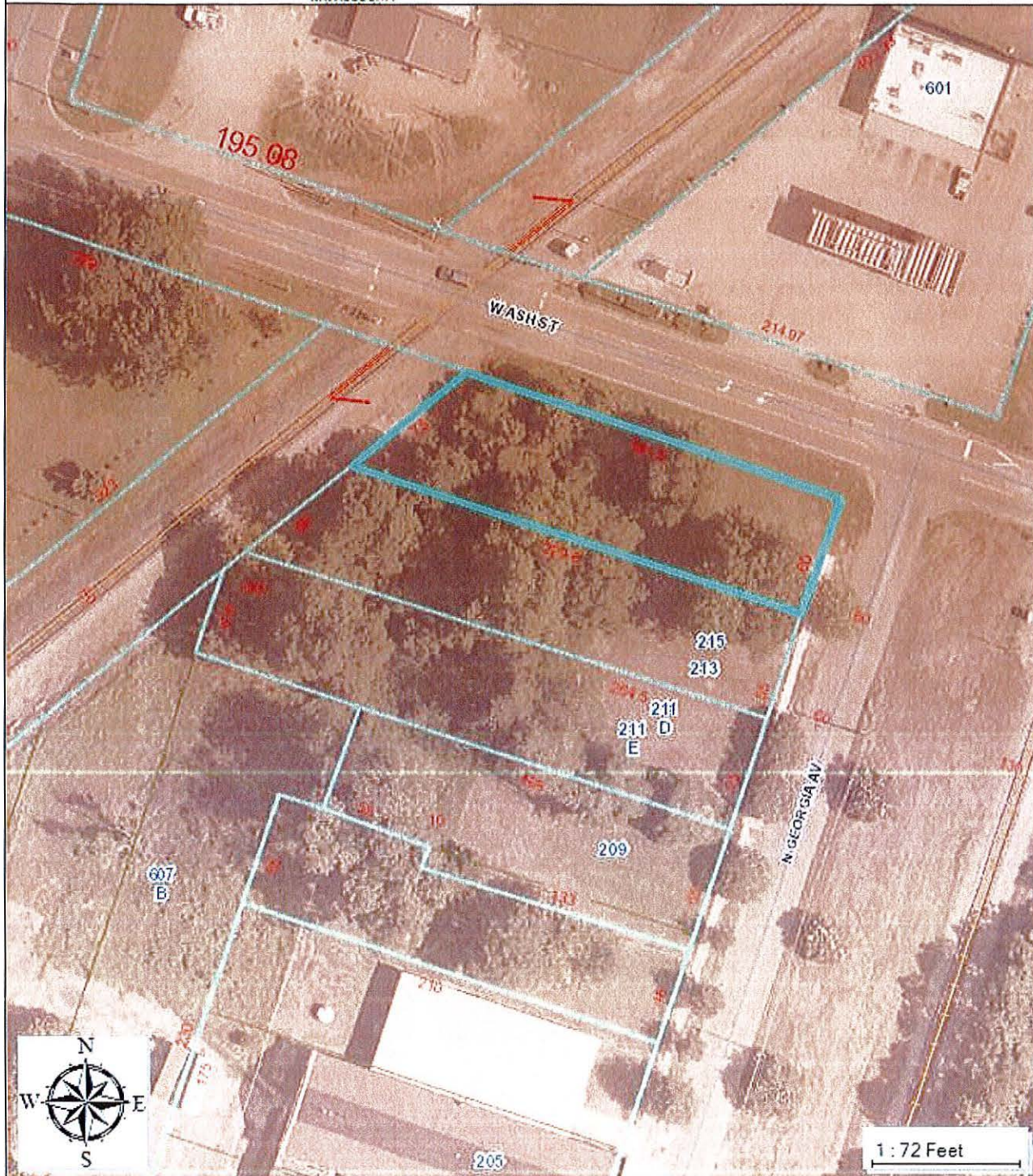
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C-01 EX-2AT-

LAST ACTION 20170729

| CONSTRUCTION DETAIL | | MARKET VALUE | | | | DEPRECIATION | | | | CORRELATION OF VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------|----------------------|--------------|-----------|-------|--------------|--------------|-----------|-----------------------------|----------------------------------|----------------------|--|-----------|-----------------|------------------|---------|-------------|---------------------|------------|------------|-------------|--|-------|--|-----|--|------|--|------|--|-----|--|-----|--|--------------|--|-----|--|--------|--|-------------------|--|
| TOTAL POINT VALUE | USE | MOD | Eff. Area | QUAL | BASE RATE | RCN | EYB | AYB | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BUILDING ADJUSTMENTS | 06 | 00 | | | | | | | % GOOD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL ADJUSTMENT FACTOR | TYPE: DUPLEX/TRIPLEX | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL QUALITY INDEX | STORIES: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | CREDENCE TO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | DEPR. BUILDING VALUE - CARD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | DEPR. OB/XF VALUE - CARD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | MARKET LAND VALUE - CARD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | TOTAL MARKET VALUE - CARD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | TOTAL APPRAISED VALUE - CARD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | TOTAL APPRAISED VALUE - PARCEL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | TOTAL PRESENT USE VALUE - PARCEL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | TOTAL VALUE DEFERRED - PARCEL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | TOTAL TAXABLE VALUE - PARCEL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PRIOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BUILDING VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OBXF VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LAND VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PRESENT USE VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DEFERRED VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PERMIT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CODE | | DATE | | NOTE | | NUMBER | | AMOUNT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ROUT: WTRSHD: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SALES DATA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OFF. RECORD | | DATE | | DEED | | | | INDICATE SALES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BOOK | PAGE | MO | YR | TYPE | Q/U/V/I | PRICE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03257 | 0139 | 10 | 2016 | WD | C V | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01652 | 0403 | 6 | 1998 | WD | U I | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01636 | 0059 | 2 | 1998 | WD | U I | 35000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01467 | 0043 | 2 | 1995 | WD | U I | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01448 | 0172 | 10 | 1994 | WD | U I | 25000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01217 | 0180 | 9 | 1988 | WD | U I | 16000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HEATED AREA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NOTES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| P6-12 DEMO FOR 2013. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | GS | | RPL | | CODE | | QUALITY | | DESCRIPTION | | LTH | | WTH | | UNITS | | UNIT PRICE | | ORIG % COND | | BLDG# | | L/B | | SIZE | | FACT | | AYB | | EYB | | ANN DEP RATE | | OVR | | % COND | | OB/XF DEPR. VALUE | |
| TYPE | | AREA | | % | | CS | | TOTAL OB/XF VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FIREPLACE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BUILDING DIMENSIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LAND INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HIGHEST AND BEST USE | USE CODE | LOCAL ZONING | FRONTAGE | DEPTH | DEPTH / SIZE | LND MOD | COND FACT | OTHER ADJUSTMENTS AND NOTES | | | | ROAD TYPE | LAND UNIT PRICE | TOTAL LAND UNITS | UNT TYP | TOTAL ADJST | ADJUSTED UNIT PRICE | LAND VALUE | LAND NOTES | | | | | | | | | | | | | | | | | | | | | | |
| 0800 | 0800 | I-5 | 55 | 250 | 1.1100 | 2 | 1.0000 | | | | | | 65.00 | 55.000 | FF | 1.110 | 72.15 | 3968 | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL MARKET LAND DATA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL PRESENT USE DATA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

WAYNE COUNTY

WAYNE COUNTY & CITY OF GOLDSBORO

N GEORGIA AVE

79266550

Reval Year: 2019 Tax Year: 2022

Appraised by 60 on 01601 BYPASS WEST

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

GEORGIA AVE

Return/Appeal Notes: 2599678507

UNIQ ID 46988

ID NO: 12000069006001

CARD NO. 1 of 1

1.000 LT

TW-12

SRC=

C-01 EX-2AT-

LAST ACTION 20170729

3/21/2022 11:57:52 AM

CONSTRUCTION DETAIL

TOTAL POINT VALUE

BUILDING ADJUSTMENTS

TOTAL ADJUSTMENT FACTOR

TOTAL QUALITY INDEX

MARKET VALUE

USE MOD

Eff. Area

QUAL

BASE RATE

RCN

EYB

AYB

DEPRECIATION

% GOOD

CORRELATION OF VALUE

CREDENCE TO

DEPR. BUILDING VALUE - CARD

DEPR. OB/XF VALUE - CARD

MARKET LAND VALUE - CARD

TOTAL MARKET VALUE - CARD

TOTAL APPRAISED VALUE - CARD

TOTAL APPRAISED VALUE - PARCEL

TOTAL PRESENT USE VALUE - PARCEL

TOTAL VALUE DEFERRED - PARCEL

TOTAL TAXABLE VALUE - PARCEL

PRIOR

BUILDING VALUE

OBXF VALUE

LAND VALUE

PRESENT USE VALUE

DEFERRED VALUE

TOTAL VALUE

PERMIT

CODE

DATE

NOTE

NUMBER

AMOUNT

ROUT: WTRSHD:

SALES DATA

OFF. RECORD

DATE

DEED TYPE

Q/UV/I

INDICATE SALES PRICE

BOOK

PAGE

MO/YR

DEED TYPE

Q/UV/I

INDICATE SALES PRICE

03257

0139

10 2016

WD

C V

0

01652

0403

6 1998

WD

U I

0

01636

0059

2 1998

WD

U I

35000

01467

0043

2 1995

WD

U I

0

01448

0172

10 1994

WD

U I

25000

01217

0180

9 1988

WD

U I

16000

HEATED AREA

NOTES

SUBAREA

GS AREA

RPL CS

CODE

QUALITY

DESCRIPTION

LTH

WTH

UNITS

UNIT PRICE

ORIG % COND

BLDG# L/B

SIZE FACT

AYB

EYB

ANN DEP RATE

% OVR COND

OB/XF DEPR. VALUE

TYPE

AREA

%

CS

TOTAL OB/XF VALUE

FIREPLACE

SUBAREA

TOTALS

BUILDING DIMENSIONS

LAND INFORMATION

HIGHEST AND BEST USE

USE CODE

LOCAL ZONING

FRON TAGE

DEPTH

DEPTH / SIZE

LND MOD

COND FACT

OTHER ADJUSTMENTS AND NOTES

ROAD TYPE

LAND UNIT PRICE

TOTAL LAND UNITS

UNT TYP

TOTAL ADJST

ADJUSTED UNIT PRICE

LAND VALUE

LAND NOTES

0100

0100

I-5

60

210

1.0800

2

0.7500

TOPO/BSL

65.00

60.000

FF

0.810

52.65

3159

TOTAL MARKET LAND DATA

TOTAL PRESENT USE DATA

From: [Carol Bowden](#)
To: [Catherine Gwynn](#); [Andrew Neal](#)
Subject: Surplus Property Sale (Georgia Avenue)
Date: Wednesday, April 6, 2022 9:20:36 AM
Attachments: [Surplus Prop Sale Georgia Ave.pdf](#)

CAUTION: External Email. Be careful when clicking links or opening attachments.

Good morning Catherine,

Please find attached the signed resolution and accompanying paperwork for the Sale of Surplus Property on Georgia Avenue. The Board approved the sale last night.

Thank you,

Carol Bowden, NCCCC, CMC

Clerk to the Board of Commissioners

Assistant to the County Manager

carol.bowden@waynegov.com

919-731-1445