

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, JANUARY 24, 2022**

Due to an increase in COVID-Omicron cases, city councilmembers have the option to attend the meeting remotely. Attendees will be required to wear a mask when within social distance (6-feet) of other people. Anyone exhibiting COVID symptoms is requested not to attend the meeting. City Council meetings are streamed live on the City's Facebook and YouTube pages, links are available at <https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/>.

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION-5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

1. ROLL CALL

2. ADOPTION OF THE AGENDA

3. OLD BUSINESS

4. NEW BUSINESS

- a. Fiscal Accountability Agreement between the City of Goldsboro and the Local Government Commission (Mayor)
- b. Fire Department Retention Pay (City Manager)
- c. 2022 Council Retreat Discussion (Mayor)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Pastor Andy Stovall, Bridge Church)
Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES

- A. Minutes of the Work Session and Regular Meeting of January 10, 2022

V. PRESENTATIONS

- B. Employee Performance Awards

VI. PUBLIC HEARING

- C. SU-16-21 County of Wayne – (Above-Ground Fuel Dispensing Facility) North side of Wayne Memorial Dr. and the northeast corner of Eighth and Humphry Streets (Planning)
- D. SU-17-21 Funky Fresh Donuts – South side of Cashwell Dr. between N. Spence Ave. and Eastgate Dr (Planning)

VII. PUBLIC COMMENT PERIOD

VIII. CONSENT AGENDA ITEMS

- E. Operating Budget Amendment FY21-22 (Finance)
- F. Grant Project Budget Amendment for the Stormwater Capital Projects Fund (T2201) (Finance)
- G. Authorization of sale of jointly owned property for 306 N. Carolina St. (Ballard) and 611 & 613 E. Spruce St. (Ross) (Finance)
- H. Establishing a Grant Project Fund Ordinance - NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Asset Inventory and Assessment (AIA) Project No. AIA-D-VUR-0004 and AIA-W-VUR-0004 (S1107) (Finance)
- I. Establishing a Grant Project Fund Ordinance - NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Multi-System Merger/Regionalization Feasibility (MRF) Study (S1108) (Finance)

- J. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 808 and 800 W. Grantham Street from Arista Development, LLC (Finance)
- K. Professional Engineering On-Call Services for Asset Inventory and Assessment (AIA) for City of Goldsboro Drinking Water and Wastewater Systems (Engineering)
- L. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION

X. CITY MANAGER'S REPORT

XI. CEREMONIAL DOCUMENTS

XII. MAYOR AND COUNCILMEMBERS' COMMENTS

XIII. CLOSED SESSION

XIV. ADJOURN



Dale R. Folwell, CPA

**STATE AND LOCAL GOVERNMENT FINANCE DIVISION
AND THE LOCAL GOVERNMENT COMMISSION**

SHARON EDMUNDSON
DEPUTY TREASURER

MEMORANDUM

To: Mayor Ham, Council, Tim Salmon, Manager and Catherine Gwynn, Finance Officer

From: Susan McCullen, Director Fiscal Management Section State and Local Government

RE: Fiscal Accountability Agreement and UAL Monitoring Requirements

Date: January 7, 2022

On January 7, 2022, the Local Government Commission (LGC) staff decided to adopt a Fiscal Accountability Agreement (FAA) with your City. The delayed 2019 and 2020 audits resulted in the unit being placed on our Unit Assistance List (UAL). Because of our concerns with the government's continued late financial audits and the related uncertainty about the City's fiscal health, the Secretary to the Commission decided to execute an FAA with the City. The FAA, which is attached, is an agreement between the Local Government Finance Division staff, acting in its role as staff to the Local Government Commission (LGC) and the City's leadership. The FAA is intended to put a structured monitoring process in place between the unit and the Commission staff. This move is not intended to be punitive but should assist the unit in restoring its fiscal health.

Our goal is to provide some routine assistance to the unit and its governing board so the unit can be restored to fiscal health and ultimately removed from the UAL. The FAA details the future monitoring and requirements for your unit. The FAA has been signed by the Secretary of the LGC, Sharon Edmundson. One copy of the FAA needs to be signed by each member of the board, the finance officer and manager and returned to the LGC by January 31, 2022. The signed FAA should be sent to LGCMonitoring@nctreasurer.com.

Should you have any questions on the items documented, please let us know. LGC staff and I look forward to working with you to improve your financial condition and help you to be removed from the Unit Assistance List. If you have questions, please contact us at LGCMonitoring@nctreasurer.com or call me at 919-814-4302.

Sincerely,

Susan McCullen

Susan McCullen
Director, Fiscal Management Section
State and Local Government Finance Division



Dale R. Folwell, CPA

**FISCAL ACCOUNTABILITY AGREEMENT BETWEEN
THE CITY OF GOLDSBORO AND
THE LOCAL GOVERNMENT COMMISSION**

This Fiscal Accountability Agreement was made and entered into this 7th day of January 2022, between the City of Goldsboro and the Local Government Finance Division staff, acting in its role as staff to the Local Government Commission (LGC).

The monitoring established in this agreement is designed to assist the City of Goldsboro in meeting its obligations and duties under the Local Government Budget and Fiscal Control Act. The terms of this agreement may be modified by the LGC based on the progress of the City in complying with the requirements of this agreement. This agreement was developed based upon concerns of the LGC and statutory failures by the City.

This agreement must be signed by all members of the governing board and other parties listed below and returned to LGC staff by January 31, 2022.

Background:

The City of Goldsboro was originally placed on the 2021 Unit Assistance List (UAL) because of the significant delays in the FY 2019 and 2020 audits. The FY2021 audit is currently past due as well. The audits for years 2016 – 2019 were all submitted late.

Items Required:

1. A copy of the fiscal year 2022 budget as of September 30, 2022, including budget amendments to date.
2. A visit with the Board was conducted on January 10, 2022. A follow up may be scheduled, if necessary.
3. Fiscal Training for board members by LGC staff (details will be sent out in the coming weeks with details about training)
4. Budget to actual reports will be due on the following dates for the General Fund and all Utility Funds:
 - a. 6-month Budget to Actual due January 15, 2022 for review
 - b. 8-month Budget to Actual due March 15, 2022 for review
 - c. 9-month Budget to Actual due April 15, 2022 for review
5. FY2023 draft budget due May 16, 2022 for review



LOCAL GOVERNMENT COMMISSION
STATE AND LOCAL GOVERNMENT
FINANCE DIVISION

SHARON EDMUNDSON
DEPUTY TREASURER

The requested items are to be emailed on or before the due date to LGCMonitoring@nctreasurer.com. LGC staff will review and follow up with the Town with questions related to the items provided. The LGC will be notified of the Town's progress or lack of progress at their monthly meeting. Please contact LGC staff at LGCMonitoring@nctreasurer.com if you have questions on the items required or need assistance in developing the reports requested.

Consequences for Non-Compliance:

Failure to comply with the requirements of this agreement may result in the LGC enforcing NCGS 159-181(c) and assuming control of the financial affairs of the Town.

Should you have any questions or concerns regarding this agreement contact the monitoring team at LGCMonitoring@nctreasurer.com.

This agreement has been entered into by:

Sharon Edmundson, MPA, CPA
Secretary, Local Government Commission



LOCAL GOVERNMENT COMMISSION
STATE AND LOCAL GOVERNMENT
FINANCE DIVISION

SHARON EDMUNDSON
DEPUTY TREASURER

The Honorable David Ham, Mayor

Gene Aycock, Councilman

Bill Broadway, Councilman

Charles Gaylor, Councilman

Hiawatha Jones, Councilwoman

Brandi Matthews, Councilwoman

Taj Polack, Councilman

Tim Salmon, Manager

Catherine Gwynn, Finance Officer

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
JANUARY 10, 2022

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on January 10, 2022.

Call to Order. Mayor Ham called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Charles Gaylor, IV
Councilmember Gene Aycock
Ron Lawrence, City Attorney
Tim Salmon, City Manager
Holly Jones, Deputy City Clerk
Laura Getz, City Clerk

Absent: Councilmember Brandi Matthews

Adoption of the Agenda. Mayor Ham added Closed Session Item: Potential Litigation to the agenda. Upon motion of Councilmember Jones, seconded by Mayor Pro Tem Polack and unanimously carried, Council adopted the agenda.

New Business.

NC Representative Bell Recognition Presentation. Jackie Newton and Tony McEwen with the Eastern NC Recovery and Resiliency Alliance presented NC Representative John Bell with a plaque in recognition of his work. The recognition was for his pursuit of HB 500, and for his initiative and hearing requests in this pursuit. Representative Bell thanked everyone for the recognition.

Stormwater Presentation. Rick Fletcher, Public Works Director shared the following information.

General Overview

- Stormwater Utility Program Benefits
- Stormwater Utility Approval Process
- Stormwater Utility Budget Summary
- Stormwater Division’s Capabilities
- Contracted Projects Accomplished
- Current Projects Identified
- Recommendations

Stormwater Utility Program Update

Richard E. A. Fletcher III, Public Works Director
January 10, 2022



Stormwater Utility Program Benefits

- Provide Funds for Infrastructure Maintenance & Repair (*Obligated*)
- Funding to Map & Assess City’s Stormwater System
- Funding for Major Repair Projects – Contracted
- Mitigate Issues w/Flooding & Erosion
- All Parties Pay the Fee – Government, Churches, Non-profits, Residents, etc.

Not A New Concept

City	Fee (\$)	Revenue	City	Fee (\$)	Revenue
Fayetteville	\$3.75	\$6.7M	Raleigh	\$5.00	\$17.7M
Greenville	\$9.70	\$4.9M	Rocky Mount	\$5.00	\$4.0M
Jacksonville	\$5.00	\$2.0M	Wilmington	\$7.66	\$9.6M
Kinston	\$4.50	\$1.4M	Wilson	\$3.80	\$2.6M
Goldsboro	\$4.50	\$1.5M			

Stormwater Utility Approval Process

- Stormwater Committee Held 1st Meeting Feb 2017 w/four Subsequent Meetings
- Key Recommendations Submitted to Council on 3 April 2017
 - Move forward and approve a stormwater utility fee and Equivalent Residential Unit (ERU) levels, based on assumed infrastructure conditions and needs (\$1.5M - \$2M annually)
 - Assess a \$4.50 residential fee with a 3,000 ft² ERU for commercial property
 - Fund mapping & engineering assessment first or in conjunction with the ramp-up period—hiring personnel, purchasing equipment, etc.
 - Continue annual finding of \$220K from General Fund to subsidize Stormwater Utility Program
- Approved During FY 17/18 Budget Process
 - Implementation started July 1st 2017
 - Full implementation accomplished by May 2018

Stormwater Utility Budget Summary

Stormwater Utility Fund 15 P&L and Fund Balance Analysis												
FY	Revenue (CR)	Services R. Benefits	Operating Expenses	Transfers & Shared Services	Total Expenses	Net Profit/Loss	Fund Balance Beginning	06/30 Per Balance	Fund Balance 06/30	Stormwater Utility Fund 15	Difference: Equity & AE	Adjusted Fund Balance
FY18	\$1,347,041	\$146,000	\$965,847	\$ -	\$965,847	\$381,194	\$997,737	\$997,737	\$9,839	\$ -	(\$97,898)	\$9,839
FY19	\$1,500,000	\$150,700	\$949,404	\$ -	\$949,304	\$550,696	\$1,548,433	\$1,548,433	\$187,549	\$187,549	\$ -	\$187,549
FY20	\$1,600,000	\$160,000	\$940,000	\$ -	\$940,000	\$660,000	\$1,608,433	\$1,608,433	\$187,549	\$187,549	\$ -	\$187,549
FY21	\$1,600,000	\$160,000	\$940,000	\$ -	\$940,000	\$660,000	\$1,608,433	\$1,608,433	\$187,549	\$187,549	\$ -	\$187,549
FY22	\$1,600,000	\$160,000	\$940,000	\$ -	\$940,000	\$660,000	\$1,608,433	\$1,608,433	\$187,549	\$187,549	\$ -	\$187,549

NOTE: FY 22 and FY23 Projections Based on Previous Years Average Revenues and Expenditures - Projections ONLY. Not Confirmed through Finance

Projected Revenue for Utility Fund 15 and Project Fund T2201			
Utility Fund 15	Project Fund T2201		
Current FY23 Fund Balance	\$ (5,295,847)	\$ (497,778)	
Maintain 6-months Expenses in the Utility Fund 15 (\$5,750K) & Move Difference to T2201 (\$497,778)	\$ (5,253,069)	\$ (1,148,605)	
Potential FY23 Additional Funds Pending Final Expenses - Estimated to be \$200K	\$ -	\$ (1,378,605)	Based on Single-Step Expenses & Expenses
Estimated FY23 Potential Project Funds Based on Previous FY Expenditures (\$300K)	\$ -	\$ (1,678,605)	Only if similar Rev. & Exp. in FY23 & FY23
FY 23 Potential Utility Fund 15 and Project Funds (T2201) Available	\$ (5,253,069)	\$ (1,678,605)	Projected through FY23

Stormwater Division's Capabilities

- Staffed and Equipped for Preventative Maintenance & Repairs – 11 Personnel
 - JetVac Operations, Sweeper Operations, Ditch Maintenance/Mowing, Pipe Repairs, etc.
 - February thru November 2021:
 - 1,275 street-miles swept – only 1 of 3 sweepers operational for 5 months
 - 36 cave-ins repaired
 - 26,870 LF of pipe, 145 catch basins and 58 man-holes jet-rodded/cleared
 - Nine (9) new residential pipe installations – 1,100 LF
 - Twelve (12) residential ditches regraded – 6,415 LF
 - 68,265 LF of stormwater ditch mowed
 - 27,150 LF curb and gutter sprayed
 - Assist other divisions
- Vine Street Project
 - 400 LF 18" Pipe between George and Virginia Streets

Contracted Projects Accomplished

- Glenwood Trail Stormwater Infrastructure Repair – \$260K
 - Replaced 1,200 LF of failed 48" CMP with 48" RCP – including 15 junction boxes
- W. Pine Street from 400 S. George to 400 Virginia Street - \$160K
 - Replace 400 LF 12" stormwater pipe & four drainage structures
- E. Pine St from Center to John Street - \$93K
 - Replace 467 LF 12" stormwater pipe & three drainage structures
- 400 Beach St from N. Daisy to Kornegay Street - \$35.5K
 - Replace 485 LF of 18" stormwater pipe & two drainage structures
- Intersection of 1100 Elizabeth St & Maryland St - \$18.5K
 - Replace 40 LF of 15" stormwater pipe and two drainage structures
- Stream Debris Removal Contract - \$48K

Note: \$615K Total Funded with Grants

Current Projects Identified

- Map and Assess City's Stormwater Infrastructure - \$3M +
 - Map only - \$1.6M
- Vine St Pipe Replacement – Scheduled In-house \$45K
 - Replace 400 LF failed 12" VCP pipe with 18" HDPE
- Lockhaven Dr/Gloucester Rd Pipe Replacement - \$300K to \$400K
 - Replace 750 LF failed 56" CMP
- Musgrave Manor Stormwater Upgrade - \$550K
 - Upgrade 1,400 LF of various size pipe to 48" HDPE
- Jackson St Stormwater Upgrade – \$100K
 - Double run 24" HDPE 150 LF
- Virginia Street Stormwater Reroute - \$130K
 - 320 LF 24" HDPE
- Beech St Stormwater Reroute - \$290K
 - Install 920 LF 24" HDPE

Recommendations

- Map the Stormwater Infrastructure & Provide GIS Overlay
 - Better support for maintenance & repair teams
 - Support more efficient and effective use of future funds
 - Required per City's MS4 stormwater permit - *Illicit Discharge Detection & Elimination*
- Fund Repair Projects for Failed Infrastructure
 - Vine St
 - Lockhaven Dr/Gloucester Rd
- Fund Remaining Projects as Funds Become Available
 - Stormwater Funds, Grants, ARPA, Bond, etc.
- Consider Increasing the Stormwater Utility Fee
 - Every .50¢ increase raises annual revenues by ~ \$140K to \$160K

Mayor and Council discussed the assessment. Mr. Fletcher stated that recommendations would be presented later for Council approval.

Consent Agenda Review. Each item was reviewed.

Closed Session Held. Upon motion of Councilmember Gaylor, seconded by Mayor Pro Tem Polack and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until 7:00 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on January 10, 2022.

Mayor Ham called the meeting to order at 7:00 p.m.

Captain John Blevins, Jr. with the Salvation Army provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Charles Gaylor, IV
Councilmember Gene Aycock

Absent: Councilmember Brandi Matthews

Approval of Minutes. Councilmember Aycock made a motion to approve the minutes of the Work Session and Regular Meeting of December 20, 2021. The motion was seconded by Councilmember Jones and unanimously carried.

Presentations.

LGC/Audit. Sharon Edmundson, Deputy Treasurer with State and Local Government Finance Division of the Department of State Treasurer, and Susan McCullen, Director of the Fiscal Management Section, State and Local Government Finance Division, were present to share concerns about the lateness of the City’s annual audit. She stated that the City has been becoming increasingly behind on the annual audit for the past 6 years, with the 2019 audit not being submitted until 2021. Ms. Edmundson stated that the audit provides accountability and measures the fiscal health of the City. She is concerned that submitting the audit late is becoming normal policy, and there seems to be no urgency to catch up or correct the trend. She thanked Finance Director Catherine Gwynn for her dedication to getting the information required to complete the audit as quickly as possible. Ms. Edmundson stated that the City cannot request debt approval

without a current audit submitted, meaning that the City cannot borrow money if an emergency situation arises. Ms. Edmundson stated that the City is requested to enter into a Fiscal Accountability Agreement with the State and Local Finance Division staff and the LGC. The agreement will be a temporary monitoring agreement to help keep closer tabs on the City’s financial situation, by providing a schedule to send in information. The agreement will be brought before Council at a later date. Ms. Edmundson also spoke to the concerns that have been raised regarding the repayment of CARES Acts funds. She stated that the funds required repayment due to expenditures not lining up with Federal requirements or allowances, and suggested it may be more efficient to repay the funds rather than taking time to provide documentation to prove expenditure validity. Council discussed the information. Mayor Pro Tem Polack and Councilmember Jones expressed concern on how to break the late submission cycle. Ms. Edmundson stated that the 2021 audit should be finished by May, a preplan should be created for deadlines to complete the audit, and suggested the use of temporary help to assist with the workload. Councilmember Aycock asked what could be done to reduce the delays of the auditing firm. Ms. McCullen stated that her department could speak with the auditing firm to advocate on behalf of the City to obtain explanations for auditing delays. Council thanked Ms. Edmundson for coming.

Night to Shine Prom for Special Needs Presentation. Donna Countryman shared a video portraying the 2021 Night to Shine event. She stated that this year’s event will be held virtually on February 11, and participants may also attend a ‘shine-through’ parade at First Baptist Church from 1-3 p.m. Ms. Countryman provided volunteer participation and media release forms for those wishing to volunteer at the event.

Public Comment Period. Mayor Ham opened the public comment period. The following people spoke:

- 1. Willie Baptiste asked who represented his area. He shared his continued concern regarding a neighboring home (1402 Lemon Street) that is in disrepair. He also shared his concern that Elm Street needs to be re-paved.
- 2. Melvin Hudgins shared concerns about speeding on New Hope Road.
- 3. Thomas Rice, MLFL, shared that his organization has applied for COVID testing equipment and asked for contact information regarding setting up an isolation area for unsheltered homeless that test positive.

No one else spoke and the public comment period was closed.

Consent Agenda. – Approved as Recommended. City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and a roll call vote. Councilmember Broadway moved the items on the Consent Agenda, Items D-H, be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro Tem Polack and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

SU-13-21 Elondia Grant (Place of Entertainment w/out ABC) – Subject property is located on the south side of E. Mulberry Street between Center Street and John Street. The physical address is 120 E. Mulberry St. Order Adopted. On September 20, 2021, a public hearing was conducted to consider a request by the applicant for the operation of a Place of Entertainment with ABC permits (Hookah Bar and Lounge) within the Historic and Central Business (CBD) zoning districts.

The Planning Commission at their meeting held September 27, 2021 recommended denial without prejudice the Special Use Permit #SU-9-21 as the request did not meet requirements of NCGS 130A-496 (b)(2) regarding “free standing” structures.

On Monday, October 4, 2021, Goldsboro City Council accepted the recommendation of the Planning Commission and denied the applicant’s request for a special use permit without prejudice to allow the operation of a Place of Entertainment (Hookah Bar and Lounge) based on the fact that the request did not meet the following:

- 1. Section 1.2 Authorizations for Special Use Permits; Unified Development Code (UDO); proposal did not meet requirements of NCGS 130A-496(b)(2) regarding “free standing” structures;
- 2. Section 2.4.10 Conditions for Special Use Permits; Unified Development Code (UDO); proposed use could materially endanger the public health or welfare;
- 3. Section 2.4.10 Conditions for Special Use Permits; Unified Development Code (UDO); proposed use could substantially injure the beneficial use or abutting properties;

The applicant is requesting a Special Use Permit to allow the operation of a Place of Entertainment (Hookah Lounge) without ABC permits.

Frontage:	25.68 ft.
Depth:	90.00 ft.
Area:	2,311 sq. ft.

Zoning: Central Business District (CBD)

The property was previously occupied as a restaurant.

The applicant has proposed to up-fit the existing one-story concrete commercial building for the operation of a Hookah Lounge only. There are no food, beverage or alcohol sales proposed in conjunction with the request.

According to officials with the North Carolina Department of Health and Human Services, a hookah establishment that is not permitted by the ABC Commission for alcohol sales and is not inspected by local health department for food sales is not regulated by the state law.

Since the site is located within the Historic District, any exterior improvements to the building will be required to receive a Certificate of Appropriateness from the Historic District Commission. In addition, the applicant will be required to comply with the North Carolina State building code before building permits can be issued.

The applicant's floor plan indicates 14 Hookah Tables that will accommodate up to 56 seats/occupants. Restrooms, storage area and a Hookah prep area are also included within the proposed place of entertainment.

Days/hours of Operation: Monday – Friday
6:00 p.m. – 12:00 a.m.
Saturday – Sunday
12:00pm – 12:00 a.m.

Employees: 6

The Unified Development Ordinance specifies that required parking standards would not apply in the Central Business District within an area bounded by the south side of Ash Street, the east side George Street, the north side of Chestnut Street and the west side of William Street. Since the subject site is located within this area, no off-street parking is required.

The following approval criteria apply for proposed places of entertainment without ABC permits:

1. Upon a finding that there has been an increase in the volume, intensity, or frequency of the use or a use different that set forth in the special use permit, the reviewing authority after a public hearing may modify, suspend or revoke the special use permit.
2. Six copies of the floor plan, drawn to scale, shall be submitted indicating the proposed use within the structure.
3. A satisfactory statement setting forth the method and frequency of litter collection and disposal shall be submitted with the site plan.

At the public hearing held December 20, 2021, no one appeared to speak for or against the request.

The Planning Commission convened after the public hearing and recommended approval of Special Use Permit #SU-13-21 for the operation of a Place of Entertainment without ABC permits (hookah lounge) at 120 E. Mulberry St.

It was recommended that Council accept the recommendation of the Planning Commission and adopt an Order approving the Special Use Permit #SU-13-21 for the operation of a Place of Entertainment without ABC permits (hookah lounge) at 120 E. Mulberry St. Consent Agenda Approval. Broadaway/Polack (6 Ayes)

SU-14-21 Heather Giddens – (Bingo Game Establishments) South side of W. US 70 HWY. between Claridge Nursery Road and Hargrove Streets-Little River Shopping Center. Order Adopted. The applicant is requesting a Special Use Permit for the operation of a bingo hall located at 1316-A W. Grantham St. and within the Shopping Center (SC) zoning district.

Frontage: 244.52 ft.
Area: 15.29 acres
Zoning: Shopping Center (SC)

The existing Little River Shopping Center site plan was approved in 1987. Since that time, City Council has approved special use permits in 2009 and 2015 for the operation of bingo game establishments within the shopping center.

Approval criteria for bingo game establishments are as follows:

1. The applicant shall deliver to the City sufficient evidence that they comply with state requirements for bingo game establishments as specified in NCGS 14-309.5-14.
2. Bingo establishments shall only be permitted in the Office and Institutional-1 District if they are associated with a church and conducted in a religious facility on the same site. (Not applicable)

3. Establishments for Neighborhood Business Districts shall front on a highway having a minimum of four lanes. (Not applicable)

COVID-19 forced the closure of the previous bingo operation in June of 2020. According to the City’s Unified Development Code, all permits for special uses shall become invalid if the use for which the permit was issued is discontinued, abandoned or ceases for one hundred and eighty consecutive days (six months).

The applicant is proposing to reestablish the bingo operation and has submitted a floor plan designating an assembly area consisting of 17 tables and 68 seats. Also included are areas for storage, an office, concessions and restrooms for customers and employees.

Hours of Operation: 2:00 p. m. to 2:00 a. m.
Monday – Sunday
Number of Employees: 3-4
Refuse Collection: Provided privately

At the public hearing held December 20, 2021, no one appeared to speak for or against the request.

The Planning Commission convened after the public hearing and recommended approval of Special Use Permit #SU-14-21 for the operation of a bingo game establishment to be located at 1316-A W. Grantham St.

It was recommended that Council accept the recommendation of the Planning Commission and adopt an Order approving the Special Use Permit #SU-14-21 for the operation of a bingo game establishment to be located at 1316-A W. Grantham St. Consent Agenda Approval. Broadaway/Polack (6 Ayes)

SU-15-21 B.R. Stone (Accessory Dwelling) – Southwest corner of Sunset and Michelle Dawn Drives. Order Adopted. The applicant is requesting a Special Use Permit for the construction of an accessory dwelling located at 100 Michelle Dawn Drive.

According to the City’s Unified Development Code, accessory dwellings are permitted in all single-family zoning districts or developed lots with the exception of the Agriculture (AG) zoning district only after the obtainment of a Special Use Permit approved by City Council.

Approval criteria for accessory dwellings are as follows:

1. Accessory dwellings/apartments must comply with all applicable local, state and federal housing codes. Only one accessory dwelling or apartment may be permitted per lot.
2. The accessory dwelling or accessory apartment shall not exceed forty percent (40%) of the square footage of the livable area of the principle structure or one thousand one hundred square feet of gross floor area, whichever is less.
3. An accessory dwelling shall be sited to the rear of the principle structure. All accessory dwellings shall meet the setback requirements established for the principle structures of the district in which they are located.
4. The exterior of the accessory dwelling shall be compatible with the principle residence in terms of color, siding, roof pitch, window detailing, roofing materials and foundation or skirting appearance. Manufactured homes shall not be pulled up to or attached to the principle residence and be considered an accessory dwelling or accessory apartment.
5. Where there is no public sanitary sewer service to the accessory dwelling, the County Health Department shall approve sanitary sewer services provided to such accessory dwelling before construction begins.

Currently, the applicant has begun construction of a new two-story 3,242 sq. ft. single-family dwelling upon the property. In addition to the new single-family dwelling, the owner proposes to construct a 676 sq. ft. accessory dwelling or guesthouse to be located in the rear yard of the property.

Frontage: 138 ft.
Area: 16,894 sq. ft. or 0.39 acres
Zone: Residential (R-12)

Staff has informed applicant of the fact that the proposed accessory dwelling requires a special use permit and must be constructed to meet the minimum requirements of the North Carolina Building Code, as well as, the supplemental regulations of the City’s Unified Development Code for accessory dwellings.

If the applicant’s request for a special use permit is approved, building elevations, a site plan, floor plan and construction specifications shall be submitted and approved by City staff before building permits can be issued.

At the public hearing held December 20, 2021, no one appeared to speak for or against the request.

The Planning Commission convened after the public hearing and recommended approval of Special Use Permit #SU-15-21 to construct an accessory dwelling at 100 Michelle Dawn Drive.

It was recommended that Council accept the recommendation of the Planning Commission and, adopt an Order approving the Special Use Permit #SU-15-21 to construct an accessory dwelling at 100 Michelle Dawn Drive. Consent Agenda Approval. Broadaway/Polack (6 Ayes)

Z-12-21 Sheila B. Cannon – (R9-R6) – North side of Humphrey St. between Fourth and Aycock St. Ordinance Adopted. The subject property was previously occupied by a single-family dwelling and formerly addressed as 1405 Humphrey St. In 2013, the home was demolished and the lot was cleared.

The applicant requests to rezone the property to Residential (R6) in order to construct a two-family dwelling (duplex) upon the property. The applicant owns the subject property, as well as, the property directly west of the subject property and addressed as 1403 Humphrey St. In order to comply with development regulations for a duplex, the applicant will be required to recombine the properties according to the Residential (R6) zoning requirements.

If the property is rezoned, site and landscape plans will be required and approved by City officials before construction permits can be issued in the future.

Frontage: 50 ft. (Humphrey St.)
Area: 8,103 sq. ft. or 0.19 acres

SURROUNDING ZONING:
North: Residential (R9);
South: Residential (R9);
East: Residential (R9); and
West: Residential (R6)

The subject property is clear and vacant.

The City’s Land Use Plan recommends High-Density Residential development for the property.

The subject property is not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

At the public hearing held December 20, 2021, no one appeared to speak for or against the request.

The Planning Commission convened after the public hearing and recommended approval of the change of zone from Residential (R-9) to Residential (R-6) for the construction of a two-family dwelling (duplex) at 1405 Humphrey St.

It was recommended that Council accept the recommendation of the Planning Commission and,

- 1. Find the request consistent with the City’s adopted Comprehensive Land Use Plan and;
- 2. Find the proposed zoning amendment is reasonable and in the public interest because zoning is compatible with adjacent properties with the surrounding areas and;
- 3. Adopt an Ordinance changing the zoning for the property from Residential (R-9) to Residential (R-6).

Consent Agenda Approval. Broadaway/Polack (6 Ayes)

ORDINANCE NO. 2022-1 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”

Z-13-21 Jason Seeley (Amendment to existing GBCD) – East side of S. Berkeley Blvd., northeast of the intersection of E. Elm and S. Berkeley Blvd./Wright Brothers Ave. Ordinance Adopted. On December 9, 1986, City Council approved a rezoning change from Neighborhood Business (NB) to General Business Conditional District (GBCD) limiting the subject property to the following permitted uses in the General Business zoning district: retail sales, appliance installation and repairs, barber shops, pawn shops, restaurants, bakeries and apparel tailoring/alterations.

On July 13, 2020, City Council approved a rezoning change to General Business Conditional District to amend the permitted uses allowed for the site by adding: pet grooming, laundromats/dry cleaning (personal), health spas, tanning salons, fitness centers, martial arts studios, nail salons, copying/printing services, offices to include business, medical and professional and travel agencies.

The applicant requests a rezoning change to General Business Conditional District (GBCD) to amend the permitted uses allowed for the site by adding: arcades as a Place of Entertainment without ABC permits as a permitted use within the zoning district.

Frontage: 290 ft. (S. Berkeley Blvd.)
Area: 35,397 sq. ft. or 0.19 acres

SURROUNDING ZONING:

North: General Business (GB);
South: SJAFB;
East: SJAFB; and
West: General Business Conditional District (GBCD)/ Shopping Center (SC)

The subject property is occupied by a commercial strip center consisting of seven (7) leasable tenant spaces.

The City’s Land Use Plan recommends Commercial and Mixed-Use development for the property.

The subject property is not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

Base officials have been contacted regarding the change of zone and have no issues or concerns.

At the public hearing held December 20, 2021, no one appeared to speak for or against the request.

The Planning Commission convened after the public hearing and recommended approval of the change of zone from General Business Conditional District (GBCD) to General Business Conditional District (GBCD) to amend the permitted uses allowed for the site by adding arcades as a Place of Entertainment without ABC permits as a permitted use within the zoning district.

It was recommended that Council accept the recommendation of the Planning Commission and,

- 1. Find the request consistent with the City’s adopted Comprehensive Land Use Plan and;
- 2. Find the proposed zoning amendment is reasonable and in the public interest because zoning is compatible with adjacent properties and uses with the surrounding areas; and,
- 3. Adopt an Ordinance changing the zoning for the property from General Business Conditional District (GBCD) to General Business Conditional District (GBCD) to amend the permitted uses allowed for the site by adding arcades as a Place of Entertainment without ABC permits as a permitted use within the zoning district. Consent Agenda Approval. Broadaway/Polack (6 Ayes)

ORDINANCE NO. 2022-2 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”

End of Consent Agenda.

Items Requiring Individual Action.

Professional Engineering On-Call Services for Stormwater Infrastructure Inventory and Condition Assessment. Resolution Adopted as Amended. The Engineering Department provided a request for qualifications concerning professional on-call engineering services. The proposals addressed furnishing professional engineering services for various engineering projects (Water Treatment & Distribution, Wastewater Treatment & Distribution, Stormwater, Transportation, and Construction Inspection).

At the June 7, 2021 City Council Meeting, The Wooten Company, CDM Smith, Inc., and WithersRavenel were selected for each category of engineering services for current and future projects.

Staff requested CDM Smith, Inc. provide cost in reference to Stormwater Infrastructure Inventory and Condition Assessment for the City of Goldsboro.

CDM Smith, Inc. engineering services detailed as follows:

Task Orders 1 and 3: Stormwater GIS Development Preparation and Stormwater GIS Data Development and Implementation	= \$ 153,300
Task Orders 2 and 4: Stormwater System Mapping, Inventory, and Assessment and Unspecified Services Allowance	= \$1,414,600
Total	= \$1,567,900

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in the Stormwater Utility Fund.

It was recommended that Council adopt the following entitled Resolution authorizing the City Manager to execute a Professional Services Agreement with CDM, Smith, Inc. pertaining to Stormwater Infrastructure Inventory and Condition Assessment for an amount not to exceed \$1,567,900.

Council discussed the recommended Resolution. Catherine Gwynn, Finance Director, stated that an agreement will be brought before Council at a later date to approve the fund transfer to the Stormwater Utility Fund. Another agreement will be brought before Council after the beginning of the new fiscal year to approve the remaining balance or other adjustments. Ms. Gwynn confirmed that the Resolution could be amended to state that the amount allocated would not exceed \$1,100,000 in FY22, with the remaining balance of the contract to be allocated in FY23.

Councilmember Broadway made a motion to approve the Resolution as amended, the motion was seconded by Councilmember Gaylor and unanimously carried.

RESOLUTION NO. 2022-1 “RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH CDM SMITH, INC. FOR STORMWATER INFRASTRUCTURE INVENTORY AND CONDITION ASSESSMENT”

City Manager’s Report. Tim Salmon wished Council a Happy New Year, and shared information regarding the most recent number of COVID cases and trends. Mr. Salmon shared that the upcoming Martin Luther King event scheduled to be held at Paramount Theater, will now be held virtually on January 17 at 12 o’clock on the City Facebook page. He recognized Bobby Croom as the new Director of Engineering. Mr. Salmon also recognized Randy Guthrie, who retired on December 31, 2021, for all that he did for the City, naming a number of projects he was in charge of.

Ceremonial Documents.

Ms. Helen Burden Simmons Day Proclamation. Read by Mayor Pro Tem Polack, Mayor David Ham proclaimed January 28, 2022, as MS. HELEN BURDEN SIMMONS DAY in Goldsboro, North Carolina, in honor of Ms. Simmons’ 100th Birthday and called upon all citizens to join in wishing Ms. Simmons many more years of happiness to come.

Resolution Expressing Appreciation for Services Rendered by Randy Guthrie as an Employee of the City of Goldsboro for More Than 17 Years. Resolution adopted. Randy Guthrie retired on January 1, 2022 as the Assistant City Manager with the Mayor and City Managers Office of the City of Goldsboro with more than 17 years of service. Randy began his career on April 7, 2004 as the Planning Director with the Planning Department. On September 4, 2013, Randy was promoted to Assistant City Manager with the City Manager’s Office. On September 4, 2018, Randy was promoted to Interim City Manager with the City Manager’s Office. On April 30, 2019, Randy returned to the position of Assistant City Manager with the City Manager’s Office where he has served until his retirement. Randy has been a valuable asset to the City of Goldsboro and has overseen the following city projects over the years: Center Street Streetscape, Gateway Transfer Center, Union Station Streetscape Improvements, Bryan Multi-Sports Complex, Greenways, Goldsboro Event Center, F-86 Aircraft Restoration and Relocation, W.A. Foster Center Renovation and numerous other projects. Randy has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Randy Guthrie their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Randy our very best wishes for success, happiness, prosperity and good health in his future endeavors. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 10th day of January, 2022.

Upon motion by Mayor Pro Tem Polack, seconded by Councilmember Jones and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION 2022-2 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY RANDY GUTHRIE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 17 YEARS”

Mayor and Councilmembers’ Comments.

Councilmember Jones thanked Bobby Croom for his assistance with getting a speed limit sign installed on Mercer Street; her constituents are very happy. She also thanked John Bell for listening to her concerns about the West Haven area.

Councilmember Broadway thanked Randy Guthrie for all he has done for the City, and wished him the best in his retirement.

Mayor Pro Tem Polack encouraged everyone to be safe regarding the new Omicron variant. He also shared that the new vaccination site has moved to the old Food Lion in the Little River Shopping Center. Mayor Pro Tem Polack also commended Mr. Rice for his consistency in providing assistance to the homeless.

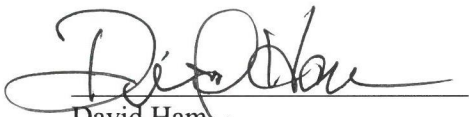
Councilmember Gaylor expressed his appreciation to Randy Guthrie. He also addressed Mr. Baptiste’s issues with code enforcement, speaking to how difficult it is to resolve such issues in a timely yet legal manner.


Councilmember Aycock expressed his thanks to Randy Guthrie for all he has done, and for always answering questions. He also addressed the speeding on New Hope Road. Councilmember Aycock asked citizens to slow down and look out for their fellow person.

Mayor Ham spoke to the comments made by Ms. Edmundson, stating that he has a high level of confidence in the City’s Finance Department. He stated that the City would work to improve its timeliness in submitting annual audits. Mayor Ham shared comments regarding Randy Guthrie, and expressed his sincere best wishes to Randy in the future.

The meeting adjourned at 8:29 p.m.




David Ham
Mayor


Holly Jones
Deputy City Clerk

CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT

THE EMPLOYEE OF THE QUARTER AWARD (2nd Quarter, Fiscal Year 2021-2022)

HAS BEEN AWARDED TO

OFFICER JA'SHAWN FAIRE

FOR
OUTSTANDING ACHIEVEMENT

Officer Faire and his brother founded Impact Teens of Goldsboro, a nonprofit organization created to fill an underlying need for gang intervention, conflict resolution, leadership development, and interpersonal skills. This program strives to provide events aimed at mental and spiritual growth, promoting unity as well as accountability, to develop a roadmap to success. The organization has launched the following programs: A Different World, LeadU Mentoring, Life Talk, Impact Giving (Annual Toy Drive, Food Drive, and Blood Drive), Garments 4 Hope, and the Adopt A Highway. These programs are aimed at keeping our city clean and vibrant, assisting in conflict resolution, putting a stop to bullying, and increasing pride in one's self as well as in the community in which one lives.

In January 2020, Officer Faire also helped establish Hope for Goldsboro, to be a blessing to those in need during a rough patch in their life, through events such as feeding the homeless or filling up blessing boxes.

Officer Faire has shown his drive and commitment to the community by selflessly serving those in need. Although a full-time employee who works rotating shifts, he still finds time to strive towards his goals and serve the citizens of Goldsboro.

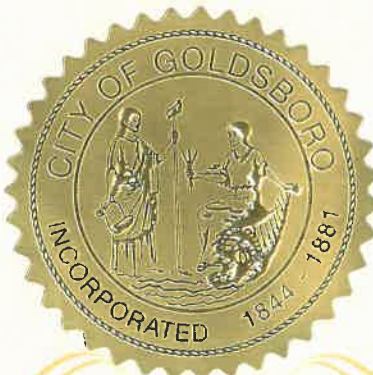
Officer Faire is an outstanding employee, always setting the bar higher for himself and others. Officer Faire's work ethic and accomplishments reflect well on himself and the City of Goldsboro.

AWARDED THIS DAY

JANUARY 24, 2022



DAVID HAM
Mayor
City of Goldsboro



TIMOTHY SALMON
City Manager
City of Goldsboro

CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT

THE SUPERVISOR OF THE QUARTER AWARD (2nd Quarter, Fiscal Year 2021-2022)

HAS BEEN AWARDED TO

MAJOR PAIGE LEARNARD

FOR
OUTSTANDING ACHIEVEMENT

Major Paige Learnard has been with the Goldsboro Police Dept. for 29 years, and has worked her way up to Major of Operations. She goes above and beyond, no matter what position she holds, and promotes a tireless dedication to the Goldsboro Police Dept. and the City of Goldsboro. Major Learnard stays late most days to complete assignments and projects, and is on-call 24/7, answering questions or issues when they arise. She is very well respected by both her colleagues and her subordinates.

Major Learnard gives advice and constructive criticism to motivate, encourage, and mentor in a way that employees are receptive and want to improve. Major Learnard's character is one that everyone would wish to have in any employee. She is honest and fair, kind and professional, positive and encouraging.


Major Learnard recently went to another department to see their exemplary K-9 unit. She came back with new ideas on how to take Goldsboro's K-9 unit to the next level, and is working to try to make this happen. She is always looking for ways to improve the department.

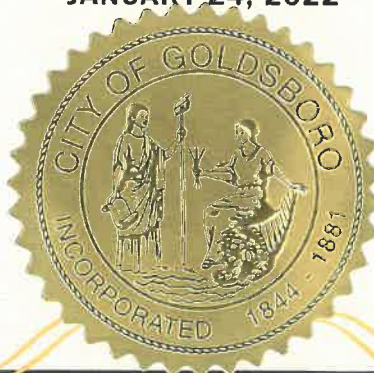
Major Learnard often cooks delicious dishes and goodies for the officers who are working on holidays, to make sure the officers know that they are not forgotten or taken for granted. She voluntarily came in on New Year's Eve to work the streets and help with the over-abundance of calls. It is so encouraging for the officers to have her support, and they recognize that she does so much more than what is expected.


Major Learnard shows dedication and service on a daily basis, always setting the bar higher for herself and others. Major Learnard's work ethic and accomplishments reflect well on herself and the City of Goldsboro.

AWARDED THIS DAY

JANUARY 24, 2022


DAVID HAM
Mayor
City of Goldsboro




TIMOTHY SALMON
City Manager
City of Goldsboro

CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT THE EMPLOYEE OF THE YEAR AWARD

HAS BEEN AWARDED TO

JAMIE METZ
(Computer Systems Administrator II)

FOR
OUTSTANDING ACHIEVEMENT

As a Computer Systems Administrator II in the Information Technology Department, Jamie significantly exceeded expectations by completing the additional duties of department finance obligations and administrative work while conducting her Computer System Administrator duties in an exemplary manner. Most importantly, she assisted with the fiscal year FY20-21 budget preparation and FY19-20 year end closeout that led to an increase in department funding to address the ever increasing IT needs of every City department. Additionally, during this period, Jamie worked diligently on her professional development achieving her Associates in Applied Science - Information Technology, IT Business Support. She also received a number of support and office system certificates to include: MS Office Specialist in Excel and Access, CompTIA Network+, and Fiber Optic Basics. She is awaiting the following certificates: CompTIA A+ Fundamentals, IT Business Support, Database Support, Hardware/Software Support, Operating Systems Support, Systems & Hardware, and Windows Operating Systems.

Jamie's exceptional dedication to the City, professionalism, and focus on internal customers—the City staff—is highly commendable. She is often overloaded with tasks and at times overworked, working extensive hours during the week and on weekends, but she always approaches her work with a smile, positive attitude, and competence that has made the IT department and other City departments better. Jamie Metz accomplishments reflect well on herself and the City of Goldsboro.


AWARDED THIS DAY

JANUARY 24, 2022


DAVID HAM

Mayor
City of Goldsboro




TIMOTHY SALMON

City Manager
City of Goldsboro

CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT

THE SUPERVISOR OF THE YEAR AWARD

HAS BEEN AWARDED TO

DAVID LEE and BRAD HINNANT

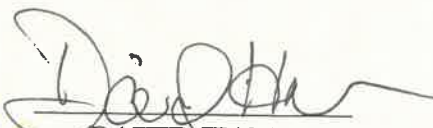
FOR

OUTSTANDING ACHIEVEMENT

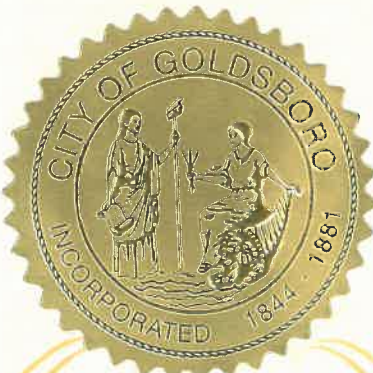
When the City hosted the Raleigh LaxFest at the Bryan Multi-Sports Complex in November 2020, facility plumbing issues led the Complex Manager to personally call David for help. David was at the complex on Saturday night within 10 minutes, and had a VacTruck on site within 30 minutes. David stayed on site to keep the system operational until after 11:00 p.m. During the process, David assessed the cause of the problem and contacted a plumber. They were both promptly on site at 6:00 a.m. Sunday morning. David answers calls after hours every time, and continually shows up knowing what has to be done. David shows his elite competence and performs his duties with courtesy. He is a pleasure to work with and someone that can be called in any situation. David consistently strives to set the example, takes pride in his work and gives 100% all the time. David's accomplishments reflect well upon himself and the City of Goldsboro.

Brad goes above and beyond the call of duty every day. Having to adjust to a new way of life and operational procedures for the City due to COVID-19, Brad responded in a highly efficient, exceptionally timely, and utmost professional manner. Through every virtual meeting, adopting new ways of utilizing technology, Brad enabled the City Council, citizen boards, and employees to accomplish their mission with the transparency expected from local government. Brad has looked for quick solutions that are cost effective and able to be implemented on short notice, with minimal impact on the end users. He has been involved in all aspects of setup and operating the technology behind the scenes. Since October 1, 2020, IT staff have setup 264 virtual meetings, which includes Council and board meetings that are streamed live and staff meetings. Brad has worked extensive hours to ensure these meetings are supported by IT staff, has always proven to be adaptable and has maintained a positive attitude through it all. Brad Hinnant's accomplishments reflect well on himself and the City of Goldsboro.

**AWARDED THIS DAY
JANUARY 24, 2022**


DAVID HAM

Mayor
City of Goldsboro




TIMOTHY SALMON

City Manager
City of Goldsboro

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 24, 2022 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
SU-16-21 COUNTY OF WAYNE – (Above-Ground Fuel Dispensing Facility) North side of Wayne Memorial Dr. and the northeast corner of Eighth and Humphry Streets.

BACKGROUND: The County of Wayne is requesting a Special Use Permit for the operation of an above-ground fuel dispensing facility to be located at 901 Eighth St. and within the General Industry (I-2) zoning district.

According to the City’s Unified Development Code and Section 5.5.4 Special Use Specific Regulations, an above-ground fuel dispensing facility (storage of flammable liquids) is a permitted use in the General Industry (I-2) zoning district only after the obtainment of a Special Use Permit approved by City Council.

Frontage: 470.05 ft.
Area: 3.45 acres or 150,118 sq. ft.
Zoning: General Industry (I-2)

On November 1, 2021, the Goldsboro City Council concurred with the recommendation of the Planning Commission and approved a change of zone for the subject property from Office & Institutional (O&I-II) zoning district to General Industry (I-2) zoning district.

Existing Use: The site is owned by the County of Wayne and is formally known as Wayne Facility Services. More than half of the property currently serves as a fleet maintenance facility for County-owned vehicles and equipment. The remaining portion of property is undeveloped consisting of woodlands.

Approval criteria for the above-ground fuel dispensing facility (storage of flammable liquids) are as follows:

1. The proposed facility shall conform to the requirements of the Fire Prevention Codes of the North Carolina State Building Code, National Board of Fire Underwriters and the latest edition of the “Flammable and Combustible Liquids Code, NFPA 30” of the National Fire Protection Association.

2. A dike that forms a basin equal to the capacity of the largest tank shall surround all tanks constructed above the ground level. All tanks shall be located at least twenty-five feet from any property line or in accordance with Section 6.3.9, whichever is greater.
3. A security fence at least eight feet in height and three strands of barbed or razor wire shall surround all facilities used for the storage and handling of flammable materials.
4. If there is a yard area between the fence and the rear and side property lines, the area not used for customer and employee parking shall be planted with grass and have landscaping composed of large trees spaced not more than forty feet apart and not less than one row of shrubs thirty inches in height, spaced so that they will form a continuous visual and opaque screen six feet in height within three growing seasons.
5. If there is no yard area between the fence and property line, the area within ten feet of the inside of the fence shall have landscaping composed of large trees spaced not more than forty feet apart and not less than one row of UDO Article 5-97 06/07/2021 shrubs thirty inches in height, spaced so that they will form a continuous visual and opaque screen six feet in height within three growing seasons.
6. If the perimeter fence is greater than five hundred linear feet in length, the required planting is waived for the sections of the fence not adjacent to residentially zoned property or not visible from the public right-of-way.
7. The location, size and extent of tanks, pumps and other equipment, setbacks, screening and fencing may be modified as necessary to ensure public safety.

DISCUSSION:

The submitted site plan indicates the proposed location of two above-ground fuel tanks shown between an existing County-owned communications tower, fleet maintenance facility and the southern property line. The site plan indicates the fuel dispensing facility will be gated and surrounded with security fencing as required by the City's Unified Development Code.

Staff has been informed by County officials that one fuel tank will consist of 12,000 gallons of gasoline fuel and the other fuel tank will consist of 12,000 gallons of diesel fuel. Both fuel tanks will be

provided with canopies for protection against elements of weather and 4ft. on-center steel bollards for protection against accidental vehicular collision.

Access: Access to the site will be provided by a 20ft. wide driveway cut from Eighth St. along the southern property line. A 12ft. wide private access drive will allow County employees to enter the site for fuel dispensing purposes and exit the site through a terminus located at the intersection of Humphrey and Eighth St.

Parking: The proposed use does not require additional parking for the site.

Sidewalks: Exterior sidewalks are not required for the site since the building or parking area is not expanded by more than 50% of the original building or parking area.

Interconnectivity: Interconnectivity has not been shown for the site. However, interconnectivity is not required due to the fact that incompatible land uses exist between the subject property and property directly to the east.

Engineering: City water and sewer are available to serve the site. The site is not located in a Special Flood Hazard Area. City Engineering may require approval of storm water calculations and drainage plans prior to issuance of building permits.

Landscaping: A 50 ft. wide, Type D, landscape buffer is required surrounding the fuel dispensing facility. Staff is working with the applicant and site engineer to utilize existing vegetation to meet City landscape requirements.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on February 7, 2022.

Date: _____

Kenny Talton, Planning Director

Date: 220119



Tim Salmon, City Manager

**SU-16-21 COUNTY OF WAYNE
SPECIAL USE PERMIT
REQUEST: THE OPERATION OF AN ABOVE GROUND FUEL DISPENSING**



SPECIAL USE REQUEST:

CASE NO: SU-16-2021
REQUEST: THE OPERATION OF AN ABOVE GROUND FUEL DISPENSING FACILITY
APPLICANT: COUNTY OF WAYNE
OWNER: COUNTY OF WAYNE
LOCATION: 905 EIGHTH STREET



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

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**SU-16-21 COUNTY OF WAYNE
SPECIAL USE PERMIT
REQUEST: THE OPERATION OF AN ABOVE GROUND FUEL DISPENSING**



SPECIAL USE REQUEST:

CASE NO: SU-16-2021
REQUEST: THE OPERATION OF AN ABOVE GROUND FUEL DISPENSING FACILITY
APPLICANT: COUNTY OF WAYNE
OWNER: COUNTY OF WAYNE
LOCATION: 905 EIGHTH STREET

0 100 200 400 Feet



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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 24, 2022 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
SU-17-21 FUNKY FRESH DONUTS – South side of Cashwell Dr.
between N. Spence Ave. and Eastgate Dr.

BACKGROUND: Funky Fresh Donuts is a made to order donuts, coffee, and pastry shop for dine-in or take-out service located in the Crossroads Plaza Shopping Center and addressed as 2830 Cashwell Drive. The business is requesting a Special Use Permit to expand and modify the existing business into a cocktail, dessert and coffee lounge.

According to the City's Unified Development Code and Section 5.5.4 Special Use Specific Regulations, the proposed use would be classified as a Place of Entertainment with ABC permits in the Shopping Center (SC) zoning district. A Place of Entertainment with ABC permits is allowed in the Shopping Center (SC) zoning district only after the obtainment of a Special Use Permit approved by City Council.

Frontage: 75 ft. (Tenant Space)
Area: 13.05 acres or 568,255 sq. ft. (Shopping Center)
Zoning: Shopping Center (SC)

Approval criteria for a Places of Entertainment with ABC are as follows:

1. No establishment shall be located within two hundred feet of any residentially zoned or developed property, church or school. Where the proposed establishment is separated from residentially zoned or developed property by a four-lane highway, the two hundred foot separation shall only apply to the properties along the sides and rear of the establishment. No establishment shall be located within one hundred and fifty feet of any other such establishment.
2. Outdoor activities associated with a place of entertainment must specifically be approved as part of any associated review and approval process. At the time of review, the reviewing body may impose conditions on outdoor activities as necessary to protect the public health, safety and welfare.

3. Upon complaint from any person, a public hearing may be scheduled to determine what additional conditions, if any, may be needed to protect the public health, safety and welfare. Upon a finding, that there has been an increase in the volume, intensity or frequency of the use or a use different than set forth in the special use permit, the reviewing body after the public hearing may modify, suspend or revoke the special use permit.

DISCUSSION: The applicant has submitted a modified floor plan that indicates the existing donut shop with in-dining facilities that accommodates up to 14 occupants including a walk-up order/pickup area, a kitchen, storage and restrooms for patrons of the business.

New leasable space on the floor plan shows a bar that will serve up to 8 occupants and a lounge area with tables and chairs that can seat fourteen 14 occupants. Storage areas for supplies and refrigerated/frozen goods, as well as, bathrooms are shown as new additions to the modified floor plan.

No additional requirements apply to the Special Use Permit request, however, approval is required from Wayne County's Environmental Health Department pertaining to foodservice regulations and from City Inspections pertaining to compliance with the North Carolina State Building Code.

Existing days/hours of operation: Tues.-Sat. 8am - 8pm
Sunday 12Noon – 6pm

Proposed dessert bar and lounge: Tues.-Sat. 8am – 10pm

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on February 7, 2022.

Date: _____

Kenny Talton, Planning Director

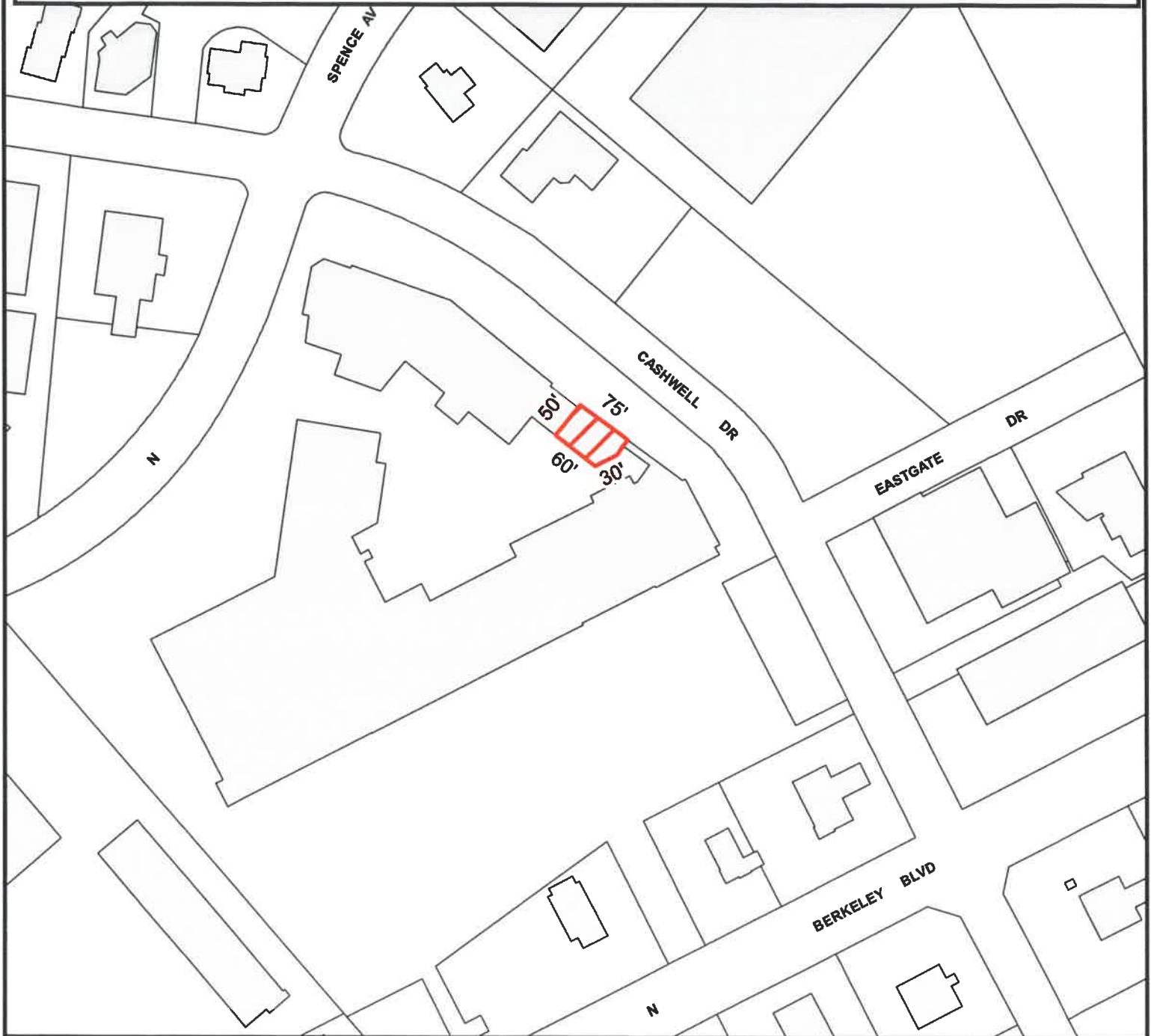
Date: 2/20/19



Tim Salmon, City Manager

**SU-17-21 FUNKY FRESH
SPECIAL USE PERMIT**

**REQUEST: THE OPERATION OF A PLACE OF ENTERTAINMENT WITH ABC
PERMIT WITHIN THE SHOOPING CENTER ZONING DISTRICT**



SPECIAL USE REQUEST:

CASE NO: SU-17-2021
REQUEST: THE OPERATION OF A PLACE OF ENTERTAINMENT WITH ABC
PERMIT WITHIN THE SHOOPING CENTER ZONING DISTRICT
APPLICANT: FUNKY FRESH
OWNER: BL GOLDSBORO LLC & GC GOLDSBORO LLC
LOCATION: 2830 CASHWELL DRIVE



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

0 100 200 400
Feet



**SU-17-21 FUNKY FRESH
SPECIAL USE PERMIT**

**REQUEST: THE OPERATION OF A PLACE OF ENTERTAINMENT WITH ABC
PERMIT WITHIN THE SHOOPING CENTER ZONING DISTRICT**



SPECIAL USE REQUEST:

CASE NO: SU-17-2021
REQUEST: THE OPERATION OF A PLACE OF ENTERTAINMENT WITH ABC
PERMIT WITHIN THE SHOOPING CENTER ZONING DISTRICT
APPLICANT: FUNKY FRESH
OWNER: BL GOLDSBORO LLC & GC GOLDSBORO LLC
LOCATION: 2830 CASHWELL DRIVE



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CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 24, 2022 COUNCIL MEETING

SUBJECT: Operating Budget Amendment FY21-22

BACKGROUND: Council adopted the FY21-22 operating budget at the June 18, 2021 Council meeting. The operating annual budget may be amended from time to time in order to adjust to current operating conditions.

DISCUSSION: Please find attached an ordinance amending the annual operating budget for fiscal year 2022 for the amount of appropriations necessary to fund a transfer out from the Stormwater Fund (15) into the Stormwater Capital Projects Fund (T2201) in the amount of \$640,000.00, and this will be funded with an appropriation of fund balance in the Stormwater Fund.

Also, included in the operating budget amendment is a transfer from the Utility Fund to fund the grant fees for the Viable Utility Reserve Program Asset Inventory and Assessment Grant Project Fund (AIA) (S1107) for \$4,500.00 and Viable Utility Reserve Program Multi-System Merger Regionalization Feasibility Study (MRF) Grant Project Fund (S1108) for \$1,500.00. This will be funded with an appropriation of fund balance from the Utility Fund of \$6,000.00.

Analysis of Appropriated Fund Balance (Operating Funds Only)

Stormwater Fund

Date	Description	Adopted
6/18/2021	Ord 2021-11 FY21-22 Adopted Budget	\$ -
8/2/2021	FY20-21 Purchase Order Rollovers	-
	Current Year Appropriations	<u>\$ -</u>
8/2/2021	Transfer to Stormwater Capital Projects Fund (T2201)	<u>\$ 640,000.00</u>
	Proposed	<u>\$ 640,000.00</u>
	Current Year with Proposed	<u><u>\$ 640,000.00</u></u>

Utility Fund


Date	Description	Adopted
6/18/2021	Ord 2021-11 FY21-22 Adopted Budget	\$ -
8/2/2021	FY20-21 Purchase Order Rollovers	391,761.27
	Current Year Appropriations	<u>\$ 391,761.27</u>
1/24/2022	Transfer to Capital Projects (S1107 and S1108)	<u>\$ 6,000.00</u>
	Proposed	<u>\$ 6,000.00</u>
	Current Year with Proposed	<u><u>\$ 397,761.27</u></u>

RECOMMENDATION:


It is recommended that the City Council, by motion:

1. Adopt the attached FY21-22 Operating Budget amendment for the Stormwater Fund and Utility Fund.

Date: 01/19/2022


Catherine F. Gwynn, Finance Director

Date: 1/19/22


Tim Salmon, City Manager

ORDINANCE NO. 2022 - 3

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE
CITY OF GOLDSBORO FOR THE 2021-22 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2020-21 Annual Operating Budget on June 18, 2021; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the Utility Fund and Stormwater Fund; and

WHEREAS, it is necessary to appropriate funds for a transfer out to fund Stormwater capital projects as approved by City Council to carry out the purpose of the Stormwater fund, and this will be funded with an appropriation of fund balance; and

WHEREAS, it is necessary to appropriate funds for a transfer out to fund Utility capital projects as approved by City Council to carry out an asset inventory and assessment, and a multi-system merger regionalization feasibility study, and this will be funded with an appropriation of fund balance; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Stormwater Fund and Utility Fund be amended as follows:

STORMWATER FUND

Transfers (8101)

FY21-22 Adopted Budget 6/18/21	\$ 110,245.00	\$ 110,245.00	\$ -
Transfers to Capital Projects	237,778.00	877,778.00	640,000.00

Total Expend. - Transfers	\$ 348,023.00	\$ 988,023.00	\$ 640,000.00
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All Other Expenditures	\$ 1,228,177.00	\$ 1,228,177.00	\$ -
Total Expenditures - Stormwater Fund	\$ 1,576,200.00	\$ 2,216,200.00	\$ 640,000.00

Revenues

Charges for Services	\$ 1,575,000.00	\$ 1,575,000.00	\$ -
Capital Returns	1,200.00	1,200.00	-
Appropriated Fund Balance	-	640,000.00	640,000.00

Total Revenues - Stormwater Fund	\$ 1,576,200.00	\$ 2,216,200.00	\$ 640,000.00
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UTILITY FUND

Transfers (8101)

FY21-22 Adopted Budget 6/18/21	\$ 3,097,595.00	\$ 3,097,595.00	\$ -
Transfers to Capital Projects	-	6,000.00	6,000.00

Total Expend. - Transfers	\$ 3,097,595.00	\$ 3,103,595.00	\$ 6,000.00
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All Other Expenditures	\$ 17,641,623.27	\$ 17,641,623.27	\$ -
Total Expenditures - Utility Fund	\$ 20,739,218.27	\$ 20,745,218.27	\$ 6,000.00

Revenues

Revenue from Other Agencies	\$ 2,558,994.00	\$ 2,558,994.00	
Charges for Services	17,455,830.00	17,455,830.00	
Capital Returns	15,400.00	15,400.00	
Miscellaneous Revenue	317,233.00	317,233.00	
Fund Balance	391,761.27	397,761.27	6,000.00

Total Revenues - Utility Fund	\$ 20,739,218.27	\$ 20,745,218.27	\$ 6,000.00
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This Ordinance shall be in full force and effect from and after this 24th day of January, 2022.


Mayor

ATTEST:


City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 24, 2022 COUNCIL MEETING

SUBJECT: Grant Project Budget Amendment for the Stormwater Capital Projects Fund (T2201)

BACKGROUND: At the January 10, 2022 council meeting, City Council was presented with a brief history and an update on the Stormwater Fund from inception to date, including a discussion about the capital projects that the revenues were anticipated to fund. A professional engineering agreement with CDM Smith, Inc. was authorized to be executed with a total cost not exceed \$1,567,900 for the contract period, and not to exceed \$1,100,000 in FY22. The Vine Street project was also approved which will be completed with City force labor.

DISCUSSION: Attached is an ordinance amending the Stormwater Capital Project Fund for the amount of appropriations necessary to fund the Storm Drainage Mapping and GIS Overlay project, and the Vine Street project. This will be funded with a revenue appropriation of Transfer from the Stormwater Fund and a reduction of the Contingency line item.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt the attached amendment to the Stormwater Capital Project Fund (T2201).

Date: 1/19/2022


Catherine F. Gwynn, Finance Director

Date: 1/19/22


Tim Salmon, City Manager

ORDINANCE NO. 2022- 4

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE
STORMWATER CAPITAL PROJECT FUND (T2201)

WHEREAS, the City Council of the City of Goldsboro adopted the creation of the Stormwater enterprise fund with the FY2017-2018 budget ordinance to address mandated Federal and State compliance requirements to ensure responsible water and resource management, environmental protection and regulatory requirements; and

WHEREAS, on June 21, 2021 the City Council of the City of Goldsboro established a grant capital project fund to address forthcoming Stormwater needs that have been identified; and

WHEREAS, on January 10, 2022 City Council was presented with an update and plan to execute the goals of the Stormwater Fund, and Council approved the mapping of the stormwater infrastructure and GIS overlay project, and the Vine Street failed stormwater infrastructure project; and

WHEREAS, these expenditures will be funded with a transfer in from the Stormwater Fund and a reduction in Contingency.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Stormwater Capital Projects Fund (T2201) be amended as follows:

Stormwater Capital Project Fund (T2201)

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Transfer from Stormwater Fund	\$ 488,000.00	\$ 1,128,000.00	\$ 640,000.00
Total Revenues	<u>\$ 488,000.00</u>	<u>\$ 1,128,000.00</u>	<u>\$ 640,000.00</u>
Expenditures:			
Stormwater Drainage Improvements			
Mapping and GIS Overlay	\$ -	\$ 1,088,000.00	\$ 1,088,000.00
Vine Street		40,000.00	40,000.00
Contingency	488,000.00	-	(488,000.00)
Total Expenditures	<u>\$ 488,000.00</u>	<u>\$ 1,128,000.00</u>	<u>\$ 640,000.00</u>

This Ordinance shall be in full force and effect from and after this 24th day of
January, 2022.


Mayor

ATTEST:


City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
January 24, 2022 COUNCIL MEETING

SUBJECT: Authorization of sale of jointly owned property for 306 N. Carolina St. (Ballard) and 611 & 613 E. Spruce St. (Ross)

BACKGROUND: Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property at 306 N. Carolina St. and 611 & 613 E. Spruce Street which was obtained through tax foreclosure. The County conducted the sale under the upset bid process (NCGS §160A-269), and approved at the December 21, 2021 meeting.

DISCUSSION:

306 N. Carolina Street

Buyer: LaShauna Reid Ballard (adjoining property owner)

Sales Price: \$2,000.00

Bid Deposit: \$100.00 (5% of purchase price)

Tax Value: \$3,900.00 Pin #: 2599775683

611 & 613 E. Spruce Street

Buyer: Stephanie Ross

Sales Price: \$2,400.00

Bid Deposit: \$120.00 (5% of purchase price)

Combined Tax Value: \$5,140.00 Pin #: 3509049269 & 3509140217

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt attached resolutions declaring the properties surplus and authorizing City officials to execute instruments necessary to transfer ownership for 306 N. Carolina St. (Ballard) and 611 & 613 E. Spruce St. (Ross).

Date: 01/17/2022



Catherine F. Gwynn, Finance Director

Date: 1/19/22



Timothy M. Salmon, City Manager

RESOLUTION NO. 2022- 3

RESOLUTION AUTHORIZING SALE OF SURPLUS
REAL PROPERTY UNDER NCGS § 160A-269

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain property, 306 N. Carolina Street (NC Pin #2599775683); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and


WHEREAS, the County of Wayne has conducted the upset bid process and approved the sale at the December 21, 2021 Board meeting; and

WHEREAS, the County has requested concurrence from the City on the sale for the winning offer in the amount of \$2,000.00 (Two Thousand Dollars and no/100) from Lashauna Reid Ballard.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute §160A-269.
- 3) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror.
- 4) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.

This resolution shall be in full force and effect from and after this 24th
day of January, 2022.


Mayor

Attested by:


City Clerk



RESOLUTION NO. 2022- 4

RESOLUTION AUTHORIZING SALE OF SURPLUS
REAL PROPERTY UNDER NCGS § 160A-269

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain property, 611 & 613 E. Spruce Street (NC Pin #3509049269 and #3509140217); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County of Wayne has conducted the upset bid process and approved the sale at the December 21, 2021 Board meeting; and

WHEREAS, the County has requested concurrence from the City on the sale for the winning offer in the amount of \$2,400.00 (Two Thousand Four Dollars and no/100) from Stephanie Ross.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute §160A-269.
- 3) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror.
- 4) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.

This resolution shall be in full force and effect from and after this 24th
day of January, 2022.


Mayor

Attested by:


City Clerk



WAYNE COUNTY
STAFF ATTORNEY



WAYNECOUNTY
NORTH CAROLINA

Phone: (919) 705-1713
Fax (919) 988-6495

TO: WAYNE COUNTY BOARD OF COMMISSIONERS

FROM: ANDREW NEAL, STAFF ATTORNEY *AN*

SUBJECT: SALE OF SURPLUS PROPERTY JOINTLY OWNED WITH THE CITY OF
GOLDSBORO; 306 N. CAROLINA STREET, GOLDSBORO (PIN: 2599775683) AND
611/613 E. SPRUCE STREET, GOLDSBORO (PINS: 3509049269 & 3509140217)

DATE: 12/10/2021

CC: CRAIG HONEYCUTT, COUNTY MANAGER

The County and the City of Goldsboro jointly own the properties located at 306 N. Carolina Street and 611/613 E. Spruce Street in Goldsboro. The properties were obtained via tax foreclosure auctions. The County has received offers to purchase the properties pursuant to NCGS §160A-269.

306 N. Carolina Street, Goldsboro (PIN: 2599775683)

Buyer: LaShauna Reid Ballard (adjoining property owner)

Sales Price: \$2,000.00

Tax Value: \$3,900.00

Deposit: \$100.00 (5% of purchase price)

611 & 613 E. Spruce Street, Goldsboro (PINs: 3509049269 & 3509140217)

Buyer: Stephanie Ross

Sales Price: \$2,400.00

Combined Tax Value: \$5,140.00

Deposit: \$120.00 (5% of purchase price)

If the terms are approved by the Board of Commissioners, the offers will be advertised in the News-Argus and upset bids will be accepted for 10 days. Once upset bidding is complete, the sales will be sent to the Goldsboro City Council for City approval. Enclosed please find proposed Resolutions, Public Notices, Tax Cards, and GIS maps.

THE GOOD LIFE. GROWN HERE.

P.O. BOX 227
GOLDSBORO, NC 27533

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2021-45: A RESOLUTION DECLARING SURPLUS REAL
PROPERTY AND AUTHORIZING ITS SALE**

WHEREAS, the County has acquired a property interest a piece of property located at 306 N. Carolina Street, Goldsboro, North Carolina, having parcel identification numbers of 2599775683 and being more particularly described in the deed recorded in Deed Book 3686, Page 107 in the Office of the Register of Deeds for Wayne County ("Property"); and

WHEREAS, the County obtained an interest in this property through tax foreclosure proceedings; and

WHEREAS, the Staff Attorney and County Manager have recommended that this property be declared surplus and sold, following a careful review by the Staff Attorney and the Facilities Services Director that determined the County has no use for these properties; and

WHEREAS, NCGS § 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the properties described above, in the amount of \$2,000, submitted by LaShauna Reid Ballard; and

WHEREAS, LaShauna Reid Ballard has paid the required five percent (5%) deposit on its offer;

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners that:

1. The Board of Commissioners declares the property described above surplus and authorizes the sale of the Property through upset bid procedure of North Carolina General Statute §160A-269.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
3. Any person may submit an upset bid to the Clerk to the Board within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners.


5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The county will return the deposit of the final high bidder at closing.
7. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
8. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate County officials are authorized to refer the matter to the City of Goldsboro by the City Council and, pending approval by said body, execute the instruments necessary to convey the property to LaShauna Reid Ballard.

Passed and adopted this the 21st day of December, 2021.




Joe Daughtery, Chairman
Wayne County Board of Commissioners

ATTEST:


Carol Bowden, Clerk to the Board

PUBLIC NOTICE
SALE OF COUNTY PROPERTY

An offer of \$2,000.00 has been submitted for the purchase of certain property owned by the County of Wayne located at 306 N. Carolina Street, Goldsboro, NC (Wayne County PIN 2599775683) more particularly described as follows:

BEGINNING at an iron stake on the Eastern right of way of Carolina Street, said stake being located South 22 degrees 00 minutes West 220 feet from an iron stake at the most Southeastern intersection corner of Oak Street and said Carolina Street; thence from the beginning South 68 degrees 00 minutes East 150 feet to an iron stake; thence South 22 degrees 00 minutes West 60 feet to an iron stake; thence North 68 degrees 00 minutes West 150 feet to an iron stake in the most Eastern right of way of Carolina Street; thence north 22 degrees 00 minutes East and along the Eastern right of way of Carolina Street 60 feet to the point of beginning; and being part of lot No. 5 as shown on a plat made by C. Beems, Surveyor, in September 1940, showing subdivision of certain lots in the F.K. Borden Subdivision, said plat having been recorded in the Wayne County Registry in Plat Book 5 at page 9.

Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer and the required deposit to the Clerk to the Board of Commissioners, PO Box 227, Goldsboro, NC 27533 by 5:00 P.M. on January 7, 2022. At that time the Clerk to the Board shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

A qualifying higher bid is one that raises the existing offer at least 10% of the first \$1,000 and 5% of the remainder. A qualifying bid must raise the existing offer to an amount not less than \$2,150.00.

A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. If no other bids are made the original offer to purchase of \$2,000.00 will be accepted.

Further information may be obtained at the Wayne County Staff Attorney's Office, 100 S. Ormond Ave., Goldsboro, NC or by telephone at (919) 705-1971 during normal business hours.

Andrew J. Neal
Wayne County Staff Attorney
PO Box 227
Goldsboro, NC 27533
(919) 705-1971
Run date: December 28, 2021

WAYNE COUNTY

12/10/2021 9:10:25 AM

ACTION INVESTMENT GROUP LLC
306 N CAROLINA ST
75336790

Return/Appeal Notes: 2599775683
UNIQ ID 47379
ID NO: 12000068006003

Reval Year: 2019 Tax Year: 2021 CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)
CAROLINA ST
Appraised by 60 on 01702 WEST SIDE DOWNTOWN

CARD NO. 1 of 1
1.000 LT SRC=
TW-12 C-01 EX-AT- LAST ACTION 20180329

CONSTRUCTION DETAIL		MARKET VALUE				DEPRECIATION				CORRELATION OF VALUE										
TOTAL POINT VALUE	USE	MOD	Eff. Area	QUAL	BASE RATE	RC	NE	YB	AYB	CREDENCE TO										
BUILDING ADJUSTMENTS	01	00								% GOOD										
TOTAL ADJUSTMENT FACTOR	TYPE: SINGLE FAMILY RESIDENTIAL																			
TOTAL QUALITY INDEX	STORIES:																			
										DEPR. BUILDING VALUE - CARD				0						
										DEPR. OB/XF VALUE - CARD				0						
										MARKET LAND VALUE - CARD				3,900						
										TOTAL MARKET VALUE - CARD				3,900						
										TOTAL APPRAISED VALUE - CARD				3,900						
										TOTAL APPRAISED VALUE - PARCEL				3,900						
										TOTAL PRESENT USE VALUE - PARCEL				0						
										TOTAL VALUE DEFERRED - PARCEL				0						
										TOTAL TAXABLE VALUE - PARCEL				3,900						
										PRIOR										
										BUILDING VALUE				25,420						
										OBXF VALUE				0						
										LAND VALUE				3,900						
										PRESENT USE VALUE				0						
										DEFERRED VALUE				0						
										TOTAL VALUE				29,320						
PERMIT																				
CODE		DATE		NOTE		NUMBER		AMOUNT												
ROUT: WTRSHD:																				
SALES DATA																				
OFF. RECORD	DATE	DEED	INDICATE SALES																	
BOOK PAGE	MO/YR	TYPE	Q	U/V	I	PRICE														
02708 0533	10 2008	WD	U	I		6500														
02457 0609	9 2006	WD	U	I		11500														
02364 0727	10 2005	WD	U	I		69000														
01219 0130	12 1988	WD	U	I		22000														
00866 0368	1 1975	WD	U	I		0														
HEATED AREA																				
NOTES																				
P9-17 DEMO FOR 2018.																				
SUBAREA		GS	RPL	CODE	QUALITY	DESCRIPTION	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG #	L/B	SIZE FACT	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE
TYPE	AREA	%	CS	TOTAL OB/XF VALUE																
0																				
FIREPLACE																				
SUBAREA																				
TOTALS																				
BUILDING DIMENSIONS																				
LAND INFORMATION																				
HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONTAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJUST	ADJUSTED UNIT PRICE	LAND VALUE	LAND NOTES	
0100	0100	R-6	60	150	1.0000	2	1.0000	RF	AC	LC	TO	OT		65.00	60.000	FF	1.000	65.00	3900	
TOTAL MARKET LAND DATA																			3,900	
TOTAL PRESENT USE DATA																				

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2021-46: A RESOLUTION DECLARING SURPLUS REAL
PROPERTY AND AUTHORIZING ITS SALE**

WHEREAS, the County and the City of Goldsboro have acquired a property interest a piece of property located at 611 and 613 E. Spruce Street, Goldsboro, North Carolina, having parcel identification numbers of 3509049269 and 3509140217 and being more particularly described in the deed recorded in Deed Book 3411 Page 621 in the Office of the Register of Deeds for Wayne County ("Property"); and

WHEREAS, the County and the City of Goldsboro obtained an interest in this property through tax foreclosure proceedings; and

WHEREAS, the Staff Attorney and County Manager have recommended that this property be declared surplus and sold, following a careful review by the Staff Attorney and the Facilities Services Director that determined the County has no use for these properties; and

WHEREAS, NCGS § 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the properties described above, in the amount of \$2,400, submitted by DeAnthony and Stephanie Ross; and

WHEREAS, DeAnthony and Stephanie Ross have paid the required five percent (5%) deposit on its offer;

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners that:

1. The Board of Commissioners declares the property described above surplus and authorizes the sale of the Property through upset bid procedure of North Carolina General Statute §160A-269.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
3. Any person may submit an upset bid to the Clerk to the Board within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board

of Commissioners.


5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The county will return the deposit of the final high bidder at closing.
7. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
8. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate County officials are authorized to refer the matter to the City of Goldsboro by the City Council and, pending approval by said body, execute the instruments necessary to convey the property to DeAnthony and Stephanie Ross.

Passed and adopted this the 21st day of December, 2021.




Joe Daughtery, Chairman
Wayne County Board of Commissioners

ATTEST:


Carol Bowden, Clerk to the Board

PUBLIC NOTICE
SALE OF COUNTY PROPERTY

An offer of \$2,400.00 has been submitted for the purchase of certain property owned by the County of Wayne and City of Goldsboro, located at 611 and 613 E. Spruce Street, Goldsboro (Wayne County PINs 3509049269 & 3509140217) more particularly described as follows:

PIN: 3509049269 / 611 E. Spruce St., Goldsboro

BEGINNING at a stake on East Spruce Street, Annie Fort's Southeast corner, and runs thence with her line Northwardly 85 feet to a stake in the old Fields line; thence Eastwardly 50 feet to Dorothy Peel's Northwest corner; thence Southwardly with her line 85 feet to Spruce Street; thence Westwardly with said street 50 feet to the beginning. Being the same property described in a deed recorded in Book 1364, Page 845 in the Wayne County Registry.

PIN: 3509140217 / 613 E. Spruce Street, Goldsboro

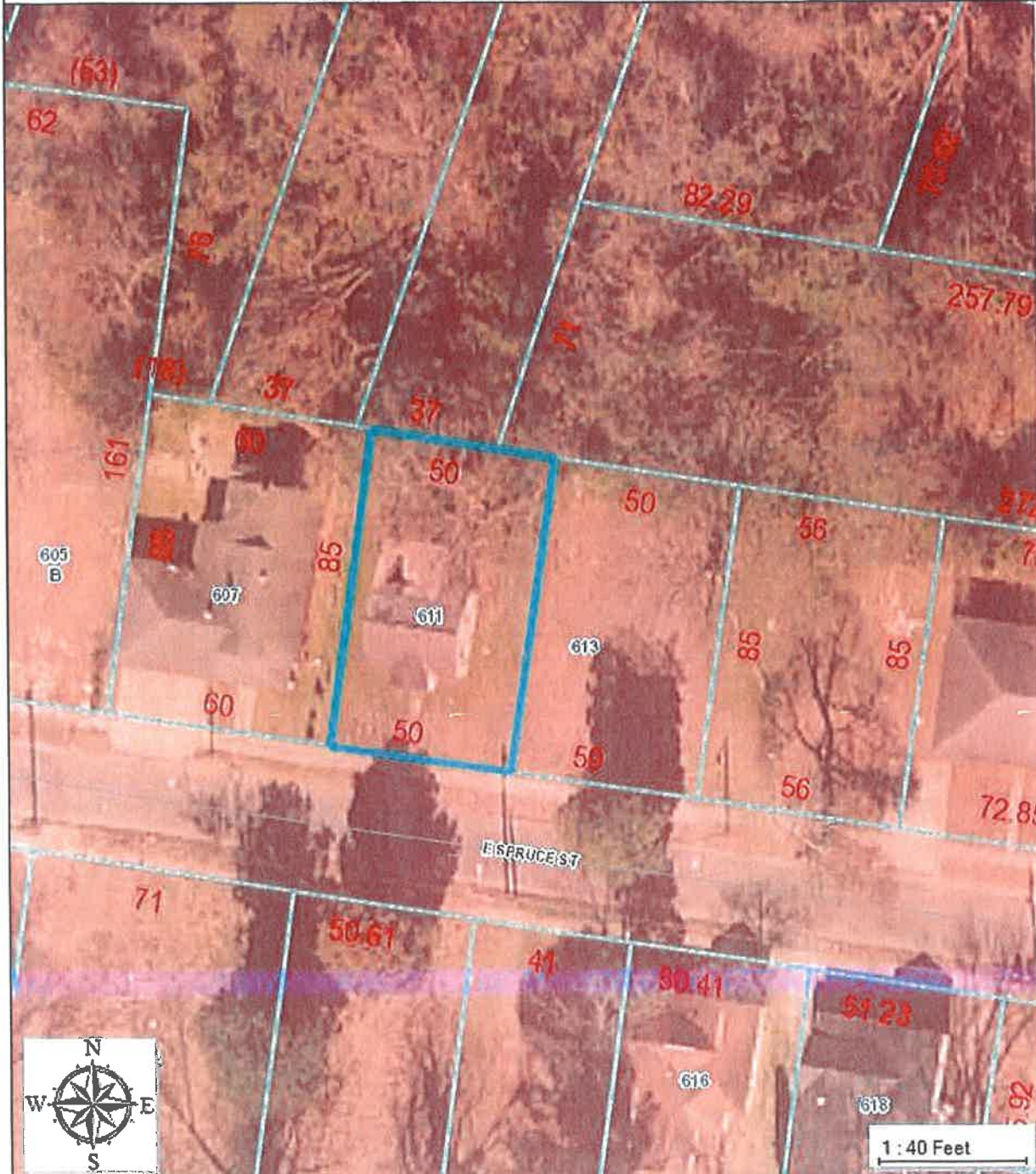
BEGINNING at Margaret Boothe's Southwest corner of East Spruce Street and runs thence with her line Northwardly 85 feet to a stake; thence Westwardly 50 feet to stake in the dividing line between the lot of land herein conveyed and the vacant lot adjoining same on the West; thence Southerly with said line 85 feet to Spruce Street; thence with Spruce Street Eastwardly 50 feet to the beginning. Being the same property described in a deed recorded in Book 822, Page 803 in the Wayne County Registry.

Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer and the required deposit to the office of the Wayne County Staff Attorney, PO Box 227, Goldsboro, NC 27533 by 5:00 P.M. on January 7, 2022. At that time the Clerk to the Board shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

A qualifying higher bid is one that raises the existing offer at least 10% of the first \$1,000 and 5% of the remainder. A qualifying bid must raise the existing offer to an amount not less than \$2,570.00. A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. If no other bids are made the original offer to purchase of \$2,400.00 will be accepted.

Further information may be obtained at the Wayne County Staff Attorney's Office, 100 S. Ormond Ave., Goldsboro, NC or by telephone at (919) 705-1971 during normal business hours.

Andrew J. Neal
Wayne County Staff Attorney
PO Box 227
Goldsboro, NC 27533
(919) 705-1971
Run date: December 28, 2021



Users of the GIS Information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

WAYNE COUNTY

12/2/2021 2:40:54 PM

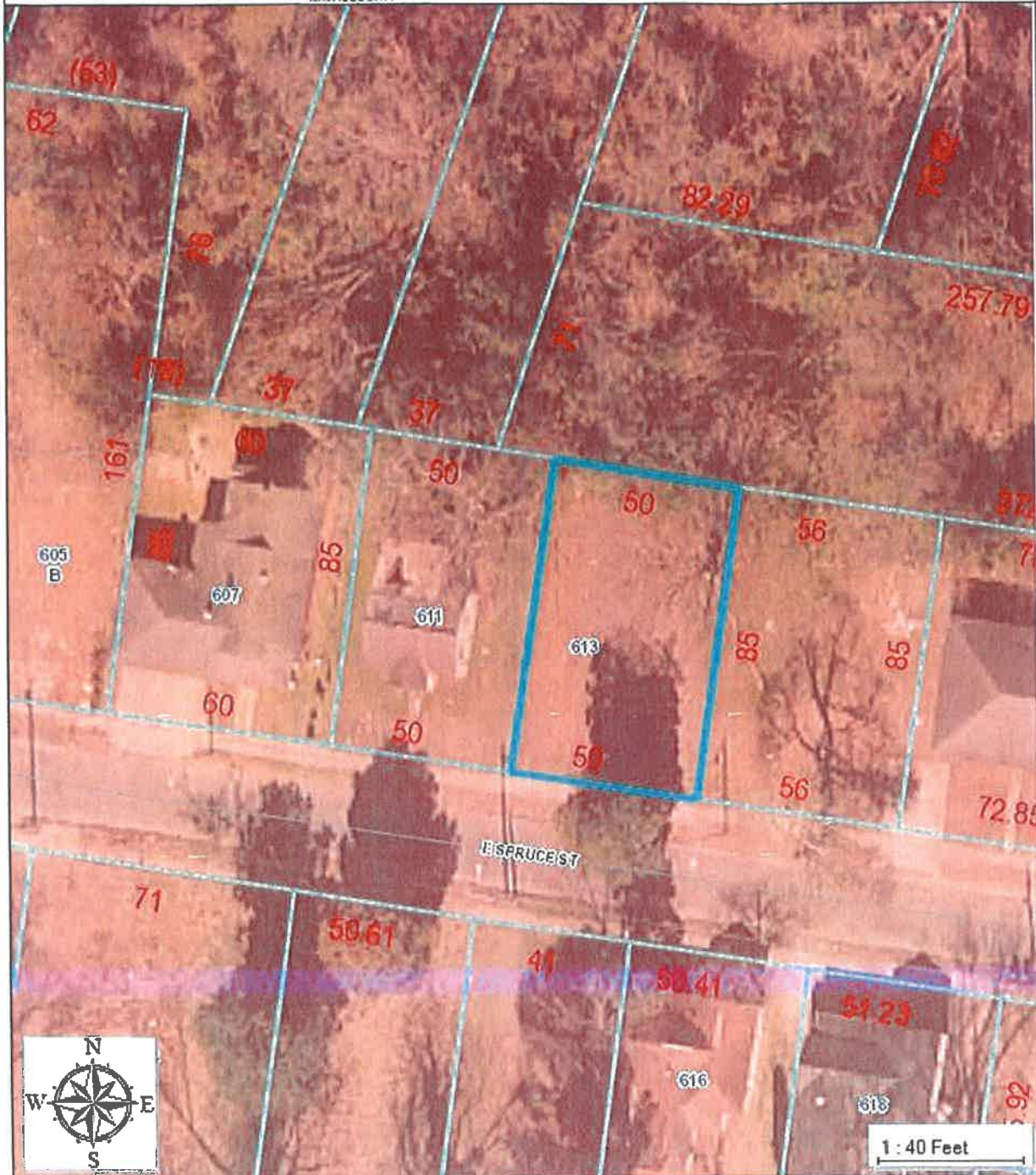
CITY OF GOLDSBORO WAYNE COUNTY
611 E SPRUCE ST
75254500

Return/Appeal Notes: 3509049269
UNIQ ID 50387
ID NO: 12000003002011A

Reval Year: 2019 Tax Year: 2021 E SPRUCE ST
Appraised by on 01502 DOWNTOWN

CARD NO. 1 of 1
1.000 LT
TW-12 SRC=
C-01 EX-2AT- LAST ACTION 20191016

CONSTRUCTION DETAIL		MARKET VALUE				DEPRECIATION				CORRELATION OF VALUE																													
TOTAL POINT VALUE	USE	MOD	Eff. Area	QUAL	BASE RATE	RC	NE	YB	AYB	CREDENCE TO																													
BUILDING ADJUSTMENTS	01	00								% GOOD																													
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FACTOR	TYPE: SINGLE FAMILY RESIDENTIAL																																						
TOTAL QUALITY INDEX	STORIES:																																						
										DEPR. BUILDING VALUE - CARD				0																									
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										TOTAL MARKET VALUE - CARD				2,570																									
										TOTAL APPRAISED VALUE - CARD				2,570																									
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										TOTAL PRESENT USE VALUE - PARCEL				0																									
										TOTAL VALUE DEFERRED - PARCEL				0																									
										TOTAL TAXABLE VALUE - PARCEL				2,570																									
										PRIOR																													
										BUILDING VALUE				13,480																									
										OBXF VALUE				0																									
										LAND VALUE				2,570																									
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										DEFERRED VALUE				0																									
										TOTAL VALUE				16,050																									
PERMIT																																							
CODE		DATE		NOTE		NUMBER		AMOUNT																															
ROUT: WTRSHD:																																							
SALES DATA																																							
OFF. RECORD		DATE		DEED		Q/UV/I		INDICATE SALES																															
BOOK	PAGE	MO	YR	TYPE					PRICE																														
03411	0621	12	2018	WD	C	I			0																														
03230	0668	6	2016	WD	C	I			0																														
03036	0241	7	2013	WD	C	I			0																														
03030	0789	3	2013	WD	A	I			5000																														
01364	0845	1	1993	WD	U	I			0																														
00837	0436	1	1973	WD	U	I			0																														
HEATED AREA																																							
NOTES																																							
3/15-no change. P 6/19 HSE DEMO FOR 2020.																																							
SUBAREA		GS AREA		RPL CS		CODE		QUALITY		DESCRIPTION		LTH		WTH		UNITS		UNIT PRICE		ORIG % COND		BLDG#		L/B		SIZE FACT		AYB		EYB		ANN DEP RATE		OVR		% COND		OB/XF DEPR. VALUE	
TYPE		AREA		CS		TOTAL OB/XF VALUE																																	
FIREPLACE																																							
SUBAREA																																							
TOTALS																																							
BUILDING DIMENSIONS																																							
LAND INFORMATION																																							
HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONTAGE	DEPTH	DEPTH / SIZE	LAND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJST	ADJUSTED UNIT PRICE	LAND VALUE	LAND NOTES																				
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TOTAL MARKET LAND DATA																																							
TOTAL PRESENT USE DATA																																							



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CITY OF GOLDSBORO WAYNE COUNTY										Return/Appeal Notes: 3509140217									
613 E SPRUCE ST										UNIQ ID 50950									
75254500										ID NO: 12000003002011									
CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)										CARD NO. 1 of 1									
Reval Year: 2019 Tax Year: 2021 E SPRUCE ST										1,000 LT SRC=									
Appraised by on 01502 DOWNTOWN										TW-12 C-01 EX-2AT- LAST ACTION 20190104									

CONSTRUCTION DETAIL				MARKET VALUE				DEPRECIATION				CORRELATION OF VALUE				
TOTAL POINT VALUE				USE	MOD	Eff. Area	QUAL	BASE RATE	RC	NEY	BAY	CREDENCE TO				
BUILDING ADJUSTMENTS				01	00							% GOOD				
TOTAL ADJUSTMENT FACTOR				TYPE: SINGLE FAMILY RESIDENTIAL												
TOTAL QUALITY INDEX				STORIES:												
												DEPR. BUILDING VALUE - CARD				0
												DEPR. OB/XF VALUE - CARD				0
												MARKET LAND VALUE - CARD				2,570
												TOTAL MARKET VALUE - CARD				2,570
												TOTAL APPRAISED VALUE - CARD				2,570
												TOTAL APPRAISED VALUE - PARCEL				2,570
												TOTAL PRESENT USE VALUE - PARCEL				0
												TOTAL VALUE DEFERRED - PARCEL				0
												TOTAL TAXABLE VALUE - PARCEL				2,570
												PRIOR				
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												LAND VALUE				2,570
												PRESENT USE VALUE				0
												DEFERRED VALUE				0
												TOTAL VALUE				2,570
												PERMIT				
				CODE	DATE	NOTE	NUMBER	AMOUNT								
ROUT: WTRSHD:																
SALES DATA																
OFF. RECORD		DATE		DEED						INDICATE SALES PRICE						
BOOK	PAGE	MO	YR	TYPE	Q	U	V	I								
03411	0621	12	2018	WD	C	V										
03230	0668	6	2016	WD	C	I										
03036	0241	7	2013	WD	C	I										
03030	0789	3	2013	WD	A	I			5000							
00822	0803	1	1973	WD	U	I										
HEATED AREA																
NOTES																
3/15-no change. poor cond. P1-16 DEMO FOR 2017																

SUBAREA				CODE	QUALITY	DESCRIPTION	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLOG#	L/B	SIZE FACT	AYB	EYB	ANN DEP RATE	% OVR COND	OB/XF DEPR. VALUE
TYPE	GS AREA	%	RPL CS	TOTAL OB/XF VALUE															
FIREPLACE																			
SUBAREA TOTALS																			
BUILDING DIMENSIONS																			
LAND INFORMATION																			
HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONTAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES RF AC LC TO OT				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJUST	ADJUSTED UNIT PRICE	LAND VALUE	LAND NOTES
0100	0100	R-6	50	85	0.7900	2	1.0000						65.00	50.000	FF	0.790	51.35	2568	
TOTAL MARKET LAND DATA																		2,570	
TOTAL PRESENT USE DATA																			

CITY OF GOLDSBORO
AGENDA MEMORANDUM
January 24, 2022 COUNCIL MEETING

SUBJECT: Establishing a Grant Project Fund Ordinance - NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Asset Inventory and Assessment (AIA) Project No. AIA-D-VUR-0004 and AIA-W-VUR-0004 (S1107)

BACKGROUND: City Council authorized staff to apply for the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Study Grant at the June 7, 2021 council meeting.

DISCUSSION: On September 16, 2021, the City received a Letter of Intent to Fund Asset Inventory and Assessment Grant Water AIA (Project No. AIA-D-VUR-0004) for \$150,000. There is a 1.5% grant fee (\$2,250.00) that will also need to be paid by the City.


On September 16, 2021, the City received a Letter of Intent to Fund Asset Inventory and Assessment Grant Wastewater AIA (Project No. AIA-W-VUR-0004) for \$150,000. There is a 1.5% grant fee (\$2,250.00) that will also need to be paid by the City.

Attached is a resolution for the City Council to accept both grant awards. Also, attached is an ordinance to create a grant project fund to appropriate the revenues and expenditures so that the City may begin fulfilling the terms of the grant, and this will be funded with state grant revenue and a transfer from the Utility Fund.


RECOMMENDATION:

1. It is recommended that the City Council adopt the attached resolution to accept the grants from the NC Department of Environmental Quality Division of Water Infrastructure for the Viable Utility Reserve Asset Inventory and Assessment (AIA) Project No. AIA-D-VUR-0004 and AIA-W-VUR-0004 (S1107)
2. It is recommended that the City Council adopt the attached ordinance to establish the grant capital project fund for the same.

Date: 1/19/2022


Catherine F. Gwynn, Finance Director

Date: 1/19/22


Timothy M. Salmon, City Manager

RESOLUTION NO. 2022-5

A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO
TO ACCEPT A GRANT FROM THE
NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY DIVISION OF WATER
INFRASTRUCTURE FOR THE
VIALE UTILITY RESERVE PROGRAM
ASSET INVENTORY AND ASSESSMENT (AIA)
(Project No. AIA-D-VUR-0004 AND AIA-W-VUR-0004) (\$1107)

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of water and wastewater systems of certain units of local government; the Viability Reserve was established in the Water Infrastructure fund to be used for grants to include the study of rates, asset inventory and assessment and/or merger and regionalization options; the State Water Infrastructure Authority and the Local Government Commission have developed criteria to assess local government units and identify distressed unit; and

WHEREAS, the City of Goldsboro intends to conduct a Water and Wastewater Asset Inventory and Assessment Study; and

WHEREAS, the City of Goldsboro will work with other units of government in conducting the asset assessment including the Town of Fremont, Town of Eureka, Town of Pikeville, Town of Mt. Olive, and Wayne County.

WHEREAS, the City of Goldsboro has a need for state grant assistance for the project, and on June 7th, 2021 Council authorized staff to apply for grant funding for the Viable Utility Reserve Program; and

WHEREAS, the grant funds are intended to provide eligible units with assistance conducting the studies and developing a short-term action plan to consider infrastructure repair, maintenance and management; continuing education of the governing board and system operating staff; and a long-term financial management plan; and

WHEREAS, on September 16th, 2021, the City received a Letter of Intent to Fund the Asset Assessment and Inventory Grant for Water in the amount of \$150,000, and Sewer in the amount of \$150,000, and the City Council of the City of Goldsboro desires to accept the grant funds from the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Program, and

WHEREAS, the City of Goldsboro shall comply with the terms of the grant award and with North Carolina state law with regards to allowable expenditures, and shall comply with all local ordinance and policy in executing the grant.

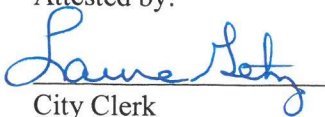
NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. Accepts the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Program for the Asset Inventory and Assessment Study (Project No. AIA-D-VUR-0004 and AIA-w-vur-0004).
2. The Mayor, City Manager, City Clerk and other City staff are hereby authorized to enter into an agreement with the agency.
3. This resolution shall be in full force and effect from and after the 24th day of January 2022.




Mayor

Attested by:


City Clerk

ORDINANCE NO. 2022- 5

AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE
NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY DIVISION OF WATER
INFRASTRUCTURE FOR THE VIABLE UTILITY RESERVE PROGRAM
ASSET INVENTORY AND ASSESSMENT (AIA)
(Project No. AIA-D-VUR-0004 AND AIA-W-VUR-0004) (S1107)

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of water and wastewater systems of certain units of local government; the Viability Reserve was established in the Water Infrastructure fund to be used for grants to include the study of rates, asset inventory and assessment and/or merger and regionalization options; the State Water Infrastructure Authority and the Local Government Commission have developed criteria to assess local government units and identify distressed unit; and

WHEREAS, the City of Goldsboro intends to conduct a Water and Wastewater Asset Inventory and Assessment Study, and

WHEREAS, the City of Goldsboro will work with other units of government in conducting the asset assessment including the Town of Fremont, Town of Eureka, Town of Pikeville, Town of Mt. Olive, and Wayne County.

WHEREAS, the City of Goldsboro has a need for state grant assistance for the project, and on June 7th, 2021 Council authorized staff to apply for grant funding for the Viable Utility Reserve Program; and

WHEREAS, on January 24, 2022, the City Council of the City of Goldsboro accepted the grant funds from the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Program, and

WHEREAS, the City of Goldsboro shall comply with the terms of the grant award and with North Carolina state law with regards to allowable expenditures, and shall comply with all local ordinance and policy in executing the grant.

WHEREAS, it is necessary to appropriate expenditures in order to begin fulfilling the terms of the grant, and this will be funded with state grant revenue and a transfer from the Utility Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Asset Inventory and Assessment (AIA) (S1107) be adopted as follows:

**NC Department of Environmental Quality Division
of Water Infrastructure Viable Utility Reserve
Asset Inventory and Assessment (AIA) Project
No. (AIA-D-VUR-0004 and AIA-W-VUR-0004)
(S1107)**

	<u>Current Budget</u>
Revenues:	
State Grants	\$ 300,000.00
Transfer from Utility Fund	4,500.00
Total Revenues	<u>\$ 304,500.00</u>
Expenditures:	
Asset Inventory & Assessment Grant (AIA)	\$ 304,500.00
Total Expenditures	<u>\$ 304,500.00</u>

This Ordinance shall be in full force and effect from and after this 24th day of January, 2022.

ATTEST:


City Clerk




Mayor

ROY COOPER
Governor

ELIZABETH S. BISER
Secretary

SHADI ESKAF
Director



NORTH CAROLINA
Environmental Quality

September 16, 2021

The Honorable David Ham, Mayor
City of Goldsboro
200 North Center Street
Goldsboro, North Carolina 27530

SUBJECT: Asset Inventory and Assessment Grant
Letter of Intent to Fund
Water AIA
Project No. AIA-D-VUR-0004

Dear Mayor Ham,

The Division of Water Infrastructure has reviewed your application to the Viable Utility Reserve grant program for an Asset Inventory and Assessment (AIA), and the State Water Infrastructure Authority (SWIA) and Local Government Commission (LGC) have approved your application as eligible to receive a grant. The maximum grant amount will be \$150,000. A grant fee of 1.5% will be invoiced with the grant offer. Applications for Merger and Regionalization Feasibility (MRF) and Rate Studies have not been acted on by SWIA or the LGC, pending identification of a single lead applicant for each regional partnership. The Division will work with you and other proposed regional partners to prepare eligible MRF and/or Rate Study applications for future consideration.

The first milestone for the AIA grant is the submittal of a preliminary project scope that includes a cost estimate and schedule for each major task by October 16, 2021. Please email this to Christyn Fertenbaugh at Christyn.Fertenbaugh@ncdenr.gov. Please remember that the AIA scope of work is limited to potential or existing infrastructure supporting interconnections with regional partners. Upon the Division's review and acceptance of this information, we will send the grant agreement and information package for your signature and approval.

Please contact us if you plan to proceed with study work prior to receipt of the Division's grant offer, as such work may later be determined to be ineligible. Additionally, ensure you review past work completed or underway to develop the current scope of work needed.

We look forward to working with you on this project. If you have questions, please email Christyn Fertenbaugh, P.E., Viable Utility Project Manager, at Christyn.Fertenbaugh@ncdenr.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Shadi Eskaf".

Shadi Eskaf, Director
Division of Water Infrastructure

EC: VUR AIA File



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

ROY COOPER

Governor

ELIZABETH S. BISER

Secretary

SHADI ESKAF

Director



NORTH CAROLINA
Environmental Quality

September 16, 2021

The Honorable David Ham, Mayor
City of Goldsboro
200 North Center Street
Goldsboro, North Carolina 27530

SUBJECT: Asset Inventory and Assessment Grant
Letter of Intent to Fund
Wastewater AIA
Project No. AIA-W-VUR-0004

Dear Mayor Ham,

The Division of Water Infrastructure has reviewed your application to the Viable Utility Reserve grant program for an Asset Inventory and Assessment (AIA), and the State Water Infrastructure Authority (SWIA) and Local Government Commission (LGC) have approved your application as eligible to receive a grant. The maximum grant amount will be \$150,000. A grant fee of 1.5% will be invoiced with the grant offer. Applications for Merger and Regionalization Feasibility (MRF) and Rate Studies have not been acted on by SWIA or the LGC, pending identification of a single lead applicant for each regional partnership. The Division will work with you and other proposed regional partners to prepare eligible MRF and/or Rate Study applications for future consideration.

The first milestone for the AIA grant is the submittal of a preliminary project scope that includes a cost estimate and schedule for each major task by October 16, 2021. Please email this to Christyn Fertenbaugh at Christyn.Fertenbaugh@ncdenr.gov. Please remember that the AIA scope of work is limited to potential or existing infrastructure supporting interconnections with regional partners. Upon the Division's review and acceptance of this information, we will send the grant agreement and information package for your signature and approval.

Please contact us if you plan to proceed with study work prior to receipt of the Division's grant offer, as such work may later be determined to be ineligible. Additionally, ensure you review past work completed or underway to develop the current scope of work needed.

We look forward to working with you on this project. If you have questions, please email Christyn Fertenbaugh, P.E., Viable Utility Project Manager, at Christyn.Fertenbaugh@ncdenr.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Shadi Eskaf".

Shadi Eskaf, Director
Division of Water Infrastructure

EC: VUR AIA File



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mall Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

CITY OF GOLDSBORO
AGENDA MEMORANDUM
January 24, 2022 COUNCIL MEETING

SUBJECT: Establishing a Grant Project Fund Ordinance - NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Multi-System Merger/Regionalization Feasibility (MRF) Study (S1108)

BACKGROUND: City Council authorized staff to apply for the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Study Grant at the June 7, 2021 council meeting.

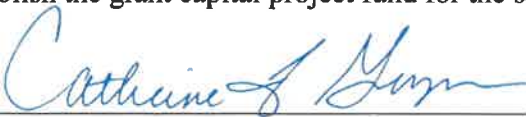
DISCUSSION: On January 13, 2022, the City received a Letter of Intent to Fund the Wayne County Partnership MRF (Project No. MRF-M-VUR-0001) for \$100,000. There is a 1.5% grant fee that will also need to be paid by the City.

Attached is a resolution for the City Council to accept the grant award. Also, attached is an ordinance to create a grant project fund to appropriate the revenues and expenditures so that the City may begin fulfilling the terms of the grant, and this will be funded with state grant revenue and a transfer from the Utility Fund.

RECOMMENDATION:

1. It is recommended that City Council adopt the attached resolution to accept the grant from the NC Department of Environmental Quality Division of Water Infrastructure for the Viable Utility Reserve Multi-System Merger/Regionalization Feasibility (MRF) Study (S1108).
2. It is recommended that the City Council adopt the attached ordinance to establish the grant capital project fund for the same.

Date: 1/19/2022


Catherine F. Gwynn, Finance Director

Date: 1/19/22


Timothy M. Salmon, City Manager

A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO
TO ACCEPT A GRANT FROM THE
NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY DIVISION OF WATER
INFRASTRUCTURE FOR THE
MULTI-SYSTEM MERGER REGIONALIZATION FEASIBILITY STUDY (MRF) (Project No. MRF-M-VUR-001)
(S1108)

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of water and wastewater systems of certain units of local government; the Viability Reserve was established in the Water Infrastructure fund to be used for grants to include the study of rates, asset inventory and assessment and/or merger and regionalization options; the State Water Infrastructure Authority and the Local Government Commission have developed criteria to assess local government units and identify distressed unit; and

WHEREAS, the City of Goldsboro intends to conduct a Rate Study and Merger/Regionalization Feasibility Evaluation; and

WHEREAS, the City of Goldsboro will work with other units of government in conducting the regionalization feasibility, and rate studies including the Town of Fremont, Town of Eureka, Town of Pikeville, Town of Mt. Olive, and Wayne County.

WHEREAS, the City of Goldsboro has a need for state grant assistance for the project, and on June 7th, 2021 Council authorized staff to apply for grant funding for the Viable Utility Reserve Program; and

WHEREAS, the grant funds are intended to provide eligible units with assistance conducting the studies and developing a short-term action plan to consider infrastructure repair, maintenance and management; continuing education of the governing board and system operating staff; and a long-term financial management plan; and

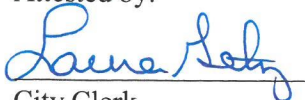
WHEREAS, on January 13, 2022, the City received a Letter of Intent to Fund the Wayne County Partnership MRF in the amount of \$100,000, and the City Council of the City of Goldsboro desires to accept the grant funds from the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Program, and

WHEREAS, the City of Goldsboro shall comply with the terms of the grant award and with North Carolina state law with regards to allowable expenditures, and shall comply with all local ordinance and policy in executing the grant.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. Accepts the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Program Wayne County Partnership MRF (Project No. MRF-M-VUR-0001).
2. The Mayor, City Manager, City Clerk and other City staff are hereby authorized to enter into an agreement with the agency.
3. This resolution shall be in full force and effect from and after the 24th day of January 2022.

Attested by:


City Clerk




Mayor

ORDINANCE NO. 2022- 6

AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE
NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY DIVISION OF WATER
INFRASTRUCTURE FOR THE VIABLE UTILITY RESERVE PROGRAM
MULTI-SYSTEM MERGER REGIONALIZATION FEASIBILITY STUDY (MRF)
(Project No. MRF-M-VUR-001) (S1108)

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of water and wastewater systems of certain units of local government; the Viability Reserve was established in the Water Infrastructure fund to be used for grants to include the study of rates, asset inventory and assessment and/or merger and regionalization options; the State Water Infrastructure Authority and the Local Government Commission have developed criteria to assess local government units and identify distressed unit; and

WHEREAS, the City of Goldsboro intends to conduct a Rate Study and Merger/Regionalization Feasibility Evaluation; and

WHEREAS, the City of Goldsboro will work with other units of government in conducting the regionalization feasibility, and rate studies including the Town of Fremont, Town of Eureka, Town of Pikeville, Town of Mt. Olive, and Wayne County.

WHEREAS, the City of Goldsboro has a need for state grant assistance for the project, and on June 7, 2021 Council authorized staff to apply for grant funding for the Viable Utility Reserve Program; and

WHEREAS, on January 24, 2022, the City Council of the City of Goldsboro accepted the grant funds from the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Program, and

WHEREAS, the City of Goldsboro shall comply with the terms of the grant award and with North Carolina state law with regards to allowable expenditures, and shall comply with all local ordinance and policy in executing the grant.

WHEREAS, it is necessary to appropriate expenditures in order to begin fulfilling the terms of the grant, and this will be funded with state grant revenue and a transfer from the Utility Fund.

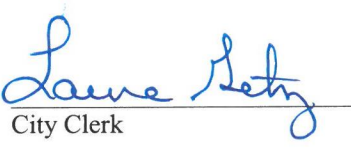
NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Multi-System Merger/Regionalization Feasibility (MRF) Study (S1108) be adopted as follows:

**NC Department of Environmental Quality Division
of Water Infrastructure Viable Utility Reserve
Multi-System Merger Regionalization Feasibility
Study (MRF) (S1108)**

	<u>Current Budget</u>
Revenues:	
State Grants	\$ 100,000.00
Transfer from Utility Fund	1,500.00
Total Revenues	<u>\$ 101,500.00</u>
Expenditures:	
VUR MRF Feasibility Study	<u>\$ 101,500.00</u>
Total Expenditures	<u>\$ 101,500.00</u>

This Ordinance shall be in full force and effect from and after this 24th day of January, 2022.

ATTEST:


City Clerk




Mayor

ROY COOPER
Governor

ELIZABETH S. BISER
Secretary

SHADI ESKAF
Director



NORTH CAROLINA
Environmental Quality

January 13, 2022

The Honorable David Ham, Mayor
City of Goldsboro
200 North Center Street
Goldsboro, North Carolina 27530

SUBJECT: Merger/Regionalization Feasibility Grant
Letter of Intent to Fund
Wayne County Partnership MRF
Project No. MRF-M-VUR-0001

Dear Mayor Ham,

The Division of Water Infrastructure has reviewed your application to the Viable Utility Reserve grant program for a Multi-System (drinking water/sewer) Merger/Regionalization Feasibility (MRF) Study on behalf of the Wayne County partners, and the State Water Infrastructure Authority (SWIA) and Local Government Commission (LGC) have approved your application as eligible to receive a grant. The maximum grant amount will be \$100,000. A grant fee of 1.5% will be invoiced with the grant offer.

The first milestone for the MRF grant is the submittal of a revised project scope that includes a cost estimate and schedule for each major task by February 13, 2022 (please see separate comment letter on the previously submitted scope). Please email this to Christyn Fertenbaugh at Christyn.Fertenbaugh@ncdenr.gov. Upon the Division's review and acceptance of this information, we will send the grant agreement and information package for your signature and approval.

Please contact us if you plan to proceed with study work prior to receipt of the Division's grant offer, as such work may later be determined to be ineligible. Additionally, ensure you review any past work completed or underway to develop the current scope of work needed.

We look forward to working with you on this project. If you have questions, please email Christyn Fertenbaugh, P.E., Viable Utility Project Manager, at Christyn.Fertenbaugh@ncdenr.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Shadi Eskaf".

Shadi Eskaf, Director
Division of Water Infrastructure

CC: VUR MRF File



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

ROY COOPER
Governor

ELIZABETH S. BISER
Secretary

SHADI ESKAF
Director



NORTH CAROLINA
Environmental Quality

January 13, 2022

The Honorable David Ham, Mayor
City of Goldsboro
200 North Center Street
Goldsboro, North Carolina 27530

Subject: Request for Additional Information
Wayne County Partnership
MRF Preliminary Project Scope
Project No. MRF-M-VUR-0001

Dear Mayor Ham:

The Division of Water Infrastructure (Division) has completed its review of the Preliminary Project Scope for your Merger/Regionalization Feasibility (MRF) Grant (MRF-M-VUR-0001) to be funded through the Viable Utility Reserve and offers the following comments:

- The proposed MRF study work should build on the 2018 Wayne County MRF report completed by Freese and Nichols. Please revise to clearly state how this grant will build on the existing study work.
 - The Wayne County Partnership consists of the City of Goldsboro, Wayne County, Town of Fremont, Town of Pikeville, Town of Eureka, and Town of Mount Olive, so this work should expand on the previous work to ensure all entities are included.
 - If any other previous MRF work has been done by any of the LGUs in the Wayne County Partnership (whether funded by the Division or not), please describe the previous work, indicate when it was completed, and explain how this grant will be used to build on that work.
- The scope of work should focus on the development of an alternatives analysis with a final regionalization report as a Deliverable (including financial and feasibility analyses) for the partner LGUs and should not be focused on the stakeholder meetings, as there have already been a series of meetings between the partners over a significant length of time. Please revise to direct the focus of the MRF more clearly to the development of the alternatives analysis report.



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

Request for Additional Information
Wayne County Partnership
MRF Preliminary Scope
January 13, 2022

- Please be specific in the scoping descriptions if any of the proposed work is specific to the drinking water or wastewater systems and clarify which items apply to the work for both.
- Compensation: Please provide additional detailed information regarding the budget expenditures, including group line items for each specified set of tasks, indicating the total amounts to be spent. Additionally, please note that the contract for the MRF work is with Goldsboro and not DEQ, thus any changes or expansions must go through Goldsboro.

Please submit revised project scopes by February 13, 2022, in accordance with this letter and the separate Letter of Intent to Fund dated January 13, 2022. If you have any questions concerning the technical review comments, please contact Christyn Fertenbaugh, PE, at (919) 707-9174 or by email at christyn.fertenbaugh@ncdenr.gov.

Sincerely,



Victor D'Amato, PE, Supervisor
Viable Utility Unit

cc: VUR Files (Funding Commitment)



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

CITY OF GOLDSBORO
AGENDA MEMORANDUM
January 24, 2022 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 808 and 800 W. Grantham Street from Arista Development, LLC

BACKGROUND: Staff has received an offer to purchase city owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received:
Offeror: Arista Development, LLC
Offer: \$800,000.00
Bid Deposit: \$40,000.00
Parcels included in Offer:
1. 808 W. Grantham Street (4.41 acres)
Parcel #: 58793 Pin #: 2690603842
Tax Value: \$681,000.00 Zoning: HB-Highway Business
2. 800 W. Grantham Street (0.11 acres)
Parcel #: 48596 Pin #: 2690613087
Tax Value: \$2,500.00 Zoning: HB-Highway Business

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier's check drawn on an out of state bank. The offeror has additional terms and conditions that entity wishes to negotiate if it is the winning high bidder for the property. The resolution has been drafted to allow for City staff to negotiate the final agreement, and for the Mayor to execute the final contract and/or deed for closing if the original offeror is the winning high bidder.

Offeror is a duly organized company registered with the Massachusetts Secretary of State. It has not been authorized to transact business in the State of North Carolina.

Please note, there are CDBG funds that were expended to demolish and clean up the old Gold's Inn Hotel in 2014 in the amount of \$250,971.00. These funds would be reimbursed to the CDBG fund and utilized for allowable type expenditures related to that special revenue fund. Any remaining proceeds at closing would be credited to the General Fund.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 808 and 800 W. Grantham Street parcel 2690603842 and 2690613087.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 1/19/2022


Catherine F. Gwynn, Finance Director

Date: 1/19/22


Tim Salmon, City Manager

RESOLUTION NO. 2022- 7

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro owns certain real property at 808 W. Grantham Street (Pin #2690603842) and 800 W. Grantham Street (Pin #2690613087); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the properties described above, in the amount of \$800,000.00 (Eight Hundred Thousand Dollars and no/100) submitted by Arista Development, LLC (a Massachusetts Limited Liability Company) (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$40,000.00 (Forty Thousand Dollars and No/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid".
- 6) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 7) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 8) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.
- 9) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high

bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

- 10) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.
- 11) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) Buyer must pay with cash at the time of closing.
 - c) Buyer must pay closing costs.
- 12) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 13) If no qualifying upset bid is received after the initial public notice, City staff is hereby authorized to proceed with negotiating the final terms of the offer with the offeror, and the Mayor is authorized to execute the final contract and/or deed.
- 14) At any point in the process, if the City and offeror are not able to come to mutually agreeable terms, City staff shall bring back to Council for decision on terms or to withdraw property from sale.

This resolution shall be in full force and effect from and after this 24th day of January, 2022.



Mayor

Attested by:



City Clerk



I, ARISTA DEVELOPMENT, LLC would like to offer the
City of Goldsboro the sum of \$800,000.00 for the
purchase of property at the following locations:

Parcels: 2690613087/2690603842

Street: 800 & 808 W. Grantham Street, Goldsboro, NC

Signed: 

Date: 01/06/2022

Name	<u>Scott A. Weymouth; Principal of Arista Development, LLC</u>
Address:	<u>520 Providence Highway</u>
Phone:	<u>781-769-5900</u>
Email:	<u>scott@aristatdevllc.com</u>
Amount of Bid Deposit:	<u>\$40,000.00</u>



Boston, MA 02110

No. 01988241

53-179
113

DATE December 22, 2021

PAY **FORTY THOUSAND DOLLARS AND ZERO CENTS**

*****40,000.00

TO THE
ORDER OF **City of Goldsboro **

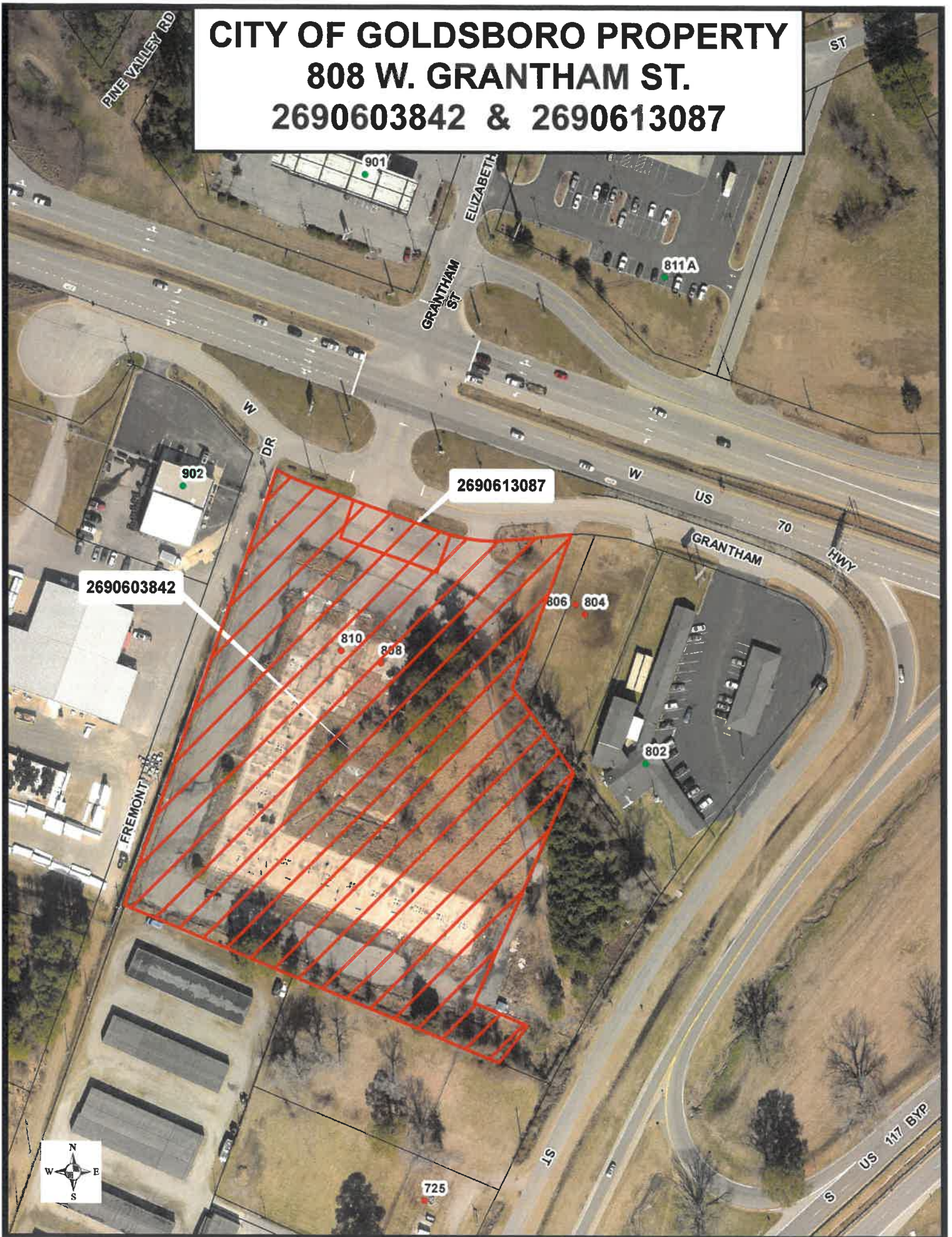
TREASURER'S CHECK

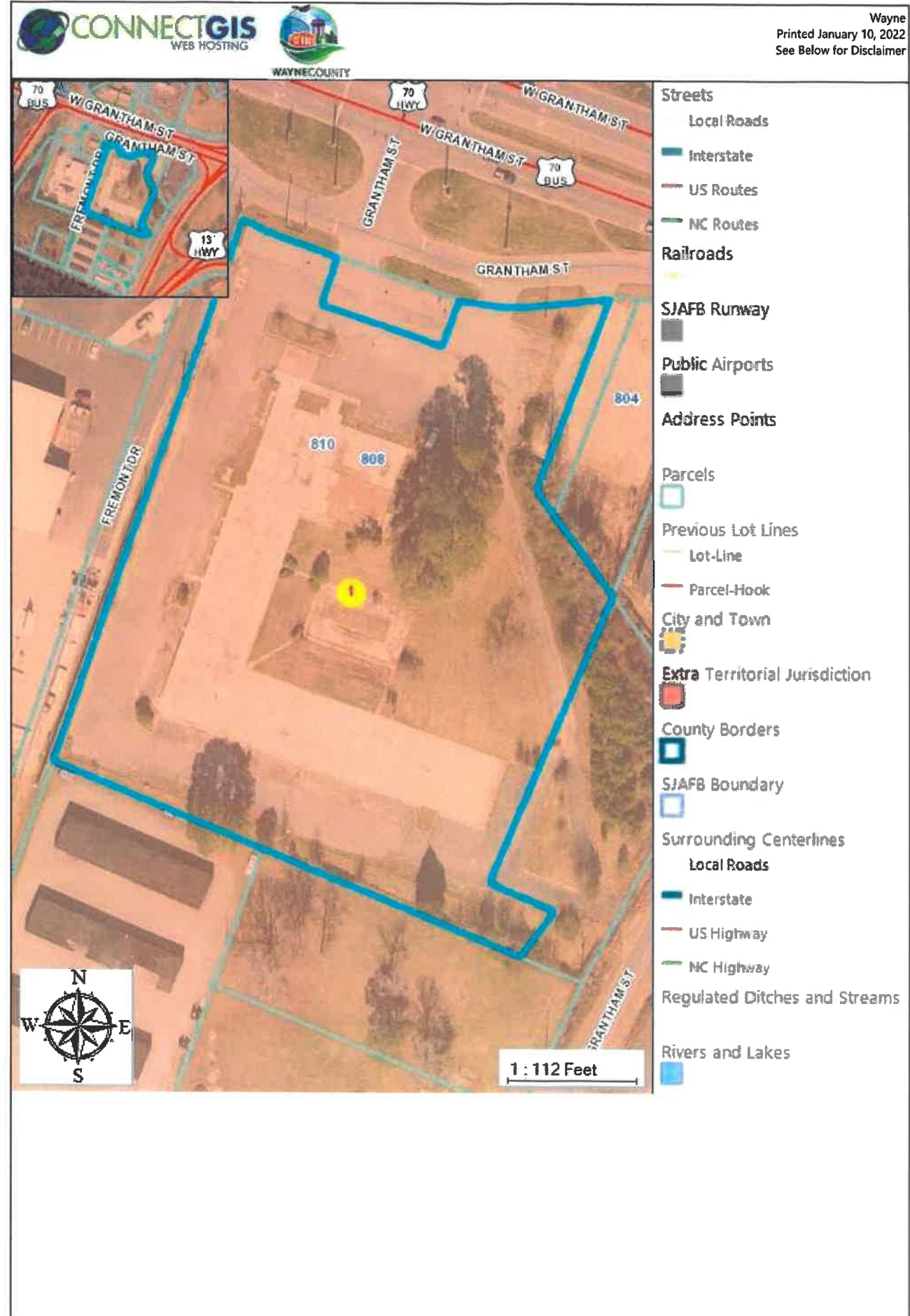
AUTHORIZED SIGNATURE
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AUTHORISED SIGNATURE
[Signature]

RE: Arista Development LLC-808 W Grantham

00 2246 210

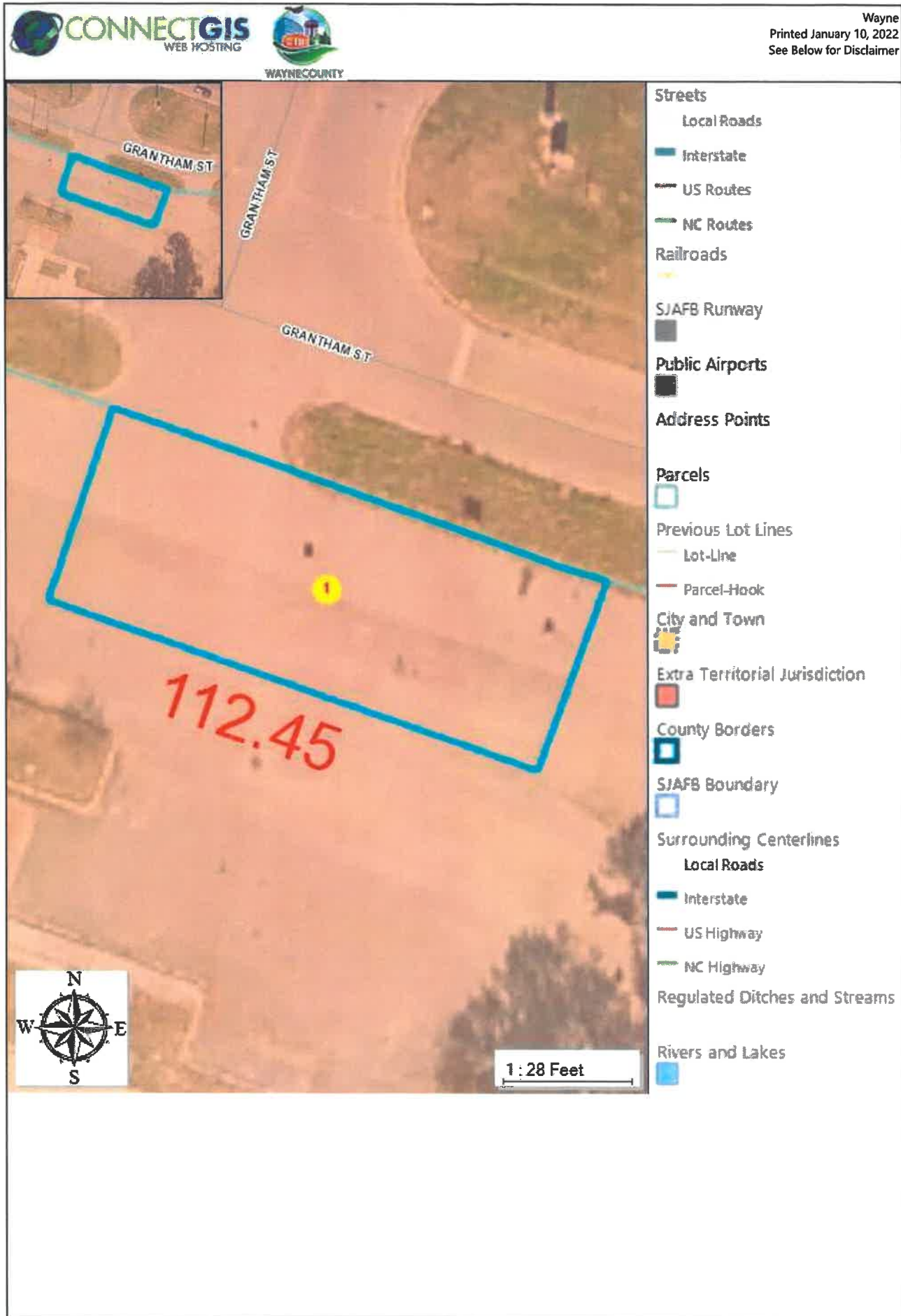
CITY OF GOLDSBORO PROPERTY
808 W. GRANTHAM ST.
2690603842 & 2690613087





<u>OBJECTID</u>	<u>PIN</u>	<u>Owner Name</u>
30913	2690603842	CITY OF GOLDSBORO
<u>Co-Owner Name</u>	<u>Owner Address 1</u>	<u>Owner Address 2</u>
	PO BOX A	
<u>Owner Address 3</u>	<u>Owner City</u>	<u>Owner State</u>
	GOLDSBORO	NC
<u>Owner Zip</u>	<u>Unit or Apt</u>	<u>Deed Date</u>
27533-9701		5/5/2014 12:00:00 AM
<u>REID</u>	<u>Deed Book</u>	<u>Deed Page</u>
0058793	3087	19
<u>Sale Month</u>	<u>Sale Year</u>	<u>Sale Price</u>
5	2014	0
<u>Previous Deed Book</u>	<u>Previous Deed Page</u>	<u>Previous Sale Month</u>
02690	0066	3
<u>Previous Sales Year</u>	<u>Previous Sale Price</u>	<u>Property Use</u>
2009	710000	21 - RESTAURANT
<u>Record Source</u>	<u>Property Address</u>	<u>Legal Description</u>
Owner	808 W GRANTHAM ST	W GRANTHAM ST
<u>Acres</u>	<u>Neighborhood</u>	<u>Account Number</u>
4.54	01801	76121320
<u>Township Code</u>	<u>Building Value</u>	<u>Outbuilding Value</u>
12	0	0
<u>Land Value</u>	<u>Total Market Value</u>	<u>Total Assessed Value</u>
681000	681000	681000
<u>Vacant Or Improved</u>	<u>Vacant or Improved 2</u>	<u>Calculated Acres</u>
V	I	4.41

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.



<u>OBJECTID</u>	<u>PIN</u>	<u>Owner Name</u>
52522	2690613087	CITY OF GOLDSBORO
<u>Co-Owner Name</u>	<u>Owner Address 1</u>	<u>Owner Address 2</u>
	PO BOX A	
<u>Owner Address 3</u>	<u>Owner City</u>	<u>Owner State</u>
	GOLDSBORO	NC
<u>Owner Zip</u>	<u>Unit or Apt</u>	<u>Deed Date</u>
27533-9701		10/8/2020 12:00:00 AM
<u>REID</u>	<u>Deed Book</u>	<u>Deed Page</u>
0048596	3560	320
<u>Sale Month</u>	<u>Sale Year</u>	<u>Sale Price</u>
10	2020	0
<u>Previous Deed Book</u>	<u>Previous Deed Page</u>	<u>Previous Sale Month</u>
01952	0101	4
<u>Previous Sales Year</u>	<u>Previous Sale Price</u>	<u>Property Use</u>
2002	120000	10 - COMMERCIAL
<u>Record Source</u>	<u>Property Address</u>	<u>Legal Description</u>
Owner	800 GRANTHAM ST	LT 25 P L BORDEN FARM
<u>Acres</u>	<u>Neighborhood</u>	<u>Account Number</u>
1	01801	76121320
<u>Township Code</u>	<u>Building Value</u>	<u>Outbuilding Value</u>
12	0	0
<u>Land Value</u>	<u>Total Market Value</u>	<u>Total Assessed Value</u>
2500	2500	2500
<u>Vacant Or Improved</u>	<u>Vacant or Improved 2</u>	<u>Calculated Acres</u>
V	I	0.11

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WAYNE COUNTY

1/10/2022 10:13:42 AM

CITY OF GOLDSBORO
808 W GRANTHAM ST
76121320

Return/Appeal Notes: **2690603842**
UNIQ ID 58793

Reval Year: 2019 Tax Year: 2021 CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)
Appraised by: on 01801 CENTRAL BUSINESS DISTRICT W GRANTHAM ST

CARD NO. 1 of 1
4,540 AC SRC=
TW-12 C-01 EX-5AT- LAST ACTION 20170729

CONSTRUCTION DETAIL		MARKET VALUE						DEPRECIATION		CORRELATION OF VALUE																																																	
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realestate.waynegov.com/ITSNet/AppraisalCard.aspx?idP=1860503&Action=Auto

Corporations Division

Business Entity Summary

ID Number: 562413685

[Request certificate](#)[New search](#)Summary for: **ARISTA DEVELOPMENT, LLC**

The exact name of the Domestic Limited Liability Company (LLC): ARISTA DEVELOPMENT, LLC

Entity type: Domestic Limited Liability Company (LLC)

Identification Number: 562413685

Old ID Number: 000853804

Date of Organization in Massachusetts:
11-10-2003

Last date certain: 12-31-2050

The location or address where the records are maintained (A PO box is not a valid location or address):

Address: 450 STATION AVENUE

City or town, State, Zip code, SOUTH YARMOUTH, MA 02664 USA
Country:

The name and address of the Resident Agent:

Name: GREGORY BOTSIVALES

Address: 450 STATION AVENUE

City or town, State, Zip code, SOUTH YARMOUTH, MA 02664 USA
Country:

The name and business address of each Manager:

Title	Individual name	Address
MANAGER	GREGORY BOTSIVALES	450 STATION AVENUE SOUTH YARMOUTH, MA 02664 USA

In addition to the manager(s), the name and business address of the person(s) authorized to execute documents to be filed with the Corporations Division:

Title	Individual name	Address
SOC SIGNATORY	GREGORY BOTSIVALES	450 STATION AVENUE SOUTH YARMOUTH, MA 02664 USA

The name and business address of the person(s) authorized to execute, acknowledge, deliver, and record any recordable instrument purporting to affect an interest in real property:

Title	Individual name	Address
REAL PROPERTY	GREGORY BOTSIVALES	450 STATION AVENUE SOUTH YARMOUTH, MA 02664 USA

Consent **Confidential Data** **Merger Allowed** **Manufacturing**

View filings for this business entity:

ALL FILINGS

Annual Report

Annual Report - Professional

Articles of Entity Conversion

Certificate of Amendment

Certificate of Incorporation

[View filings](#)

Comments or notes associated with this business entity:

[New search](#)

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

October 28, 2021 02:06 PM

A handwritten signature in cursive script, reading "William Francis Galvin". The signature is written in dark ink and is centered on the page.

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 24, 2022 COUNCIL MEETING

SUBJECT: Professional Engineering On-Call Services for Asset Inventory and Assessment (AIA) for City of Goldsboro Drinking Water and Wastewater Systems

BACKGROUND: The Engineering Department provided a request for qualifications concerning professional on-call engineering services. The proposals addressed furnishing professional engineering services for various engineering projects (Water Treatment & Distribution, Wastewater Treatment & Distribution, Stormwater, Transportation, and Construction Inspection).

At the June 7, 2021 City Council Meeting, The Wooten Company, CDM Smith, and WithersRavenel were selected for each category of engineering services for current and future projects.

DISCUSSION: Staff requested WithersRavenel provide cost in reference to AIA for City of Goldsboro Drinking Water and Wastewater Systems.

WithersRavenel engineering services detailed as follows:

Project Management	\$20,000
Flow Monitoring	\$75,000
Sewer Model Update	\$30,000
Asset Management Plan Development	<u>\$25,000</u>

City of Goldsboro Sewer AIA	=	\$150,000
-----------------------------	---	-----------

Project Management	\$20,000
Field Services	\$40,000
Water Model	\$60,000
Asset Management Plan Development	<u>\$30,000</u>

City of Goldsboro Water AIA	=	<u>\$150,000</u>
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Total	=	\$300,000
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We have reviewed the financing of this project with the Finance Director and determined that funds are available from the Viable Utility Reserve grant program in the capital project budgets (S1107 and W1114) which contain sufficient monies to authorize professional engineering

services with WithersRavenel for the Water and Wastewater AIA Study.

RECOMMENDATION:

Recommend that the City Council, by motion, adopt the attached Resolution authorizing the City Manager to execute a Professional Services Agreement with WithersRavenel pertaining to Asset Inventory and Assessment for City of Goldsboro Drinking Water and Wastewater Systems for an amount not to exceed \$300,000.

Date: 1/18/22


Bobby Croom, PE, CFM, Engineering Director

Date: 1/19/22


Timothy M. Salmon, City Manager

RESOLUTION NO. 2022-8

RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL
ENGINEERING SERVICES AGREEMENT WITH
WITHERS/RAVENEL FOR ASSET INVENTORY AND ASSESSMENT FOR CITY
OF GOLDSBORO DRINKING WATER AND WASTEWATER SYSTEMS

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake Asset Inventory and Assessment (AIA) for Drinking Water and Wastewater Systems; and

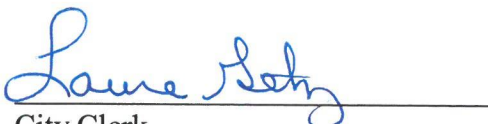
WHEREAS, the City Council of the City of Goldsboro desires to authorize Professional Engineering Services Agreement required for AIA Study based on the scope of services submitted by WithersRavenel;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Professional Engineering Services Agreement for an amount not to exceed \$300,000 with WithersRavenel for professional engineering services pertaining to Asset Inventory and Assessment for City of Goldsboro Drinking Water and Wastewater Systems.
2. This resolution shall be in full force and effect from and after this 24th day of January, 2022.


Mayor

Attested by:


City Clerk



City of Goldsboro
Departmental Monthly Reports
December 2021

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater-GEC
10. Parks and Recreation
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS DEPARTMENT

December 2021

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: January 3, 2022

- The Mayor's Committee for Persons with Disabilities (MCPD) met for its regular monthly meeting on December 16th at the Goldsboro Event Center and included an annual end of year/holiday lunch. The MCPD Education Subcommittee met in-person on December 14th.
- On December 14th, the Commission on Community Relations and Development (CCRD) met for its regular monthly meeting at the Laughing Owl Restaurant and included a holiday/end of year dinner. The MLK Planning subcommittee met on December 7th.
- GYC held its regular meeting on December 1st. GYC provided its annual Christmas gift wrapping at Berkeley Mall on December 20th, 22nd, and 23rd. A total of \$554 was made and will assist with attendance to State Youth Council Conferences.
- Community Relations Activities:
 1. By request, Staff met with United Way Director and new staff on December 3rd to discuss future collaborations.
 2. By request, Staff met with WCPL Director on December 6th to discuss ideas for MLK 2022.
 3. Staff met with Public Information Officer on December 7th to discuss planning for MLK 2022.
 4. Staff met with Paramount Theatre Director on December 8th to discuss planning for MLK 2022.
 5. By request, Staff met with Mr. Roderick White (NC Dept. of Military Affairs) on December 13th to discuss future collaborations.
 6. Staff provided community service to Community Supporting Schools' Sentencing Circles Program on December 15th at the Chamber of Commerce.
- Community Relations department monthly staff meeting was held on December 2nd.
- Community Development Activities:
 1. Staff met with Procurement Manager, Tim Wood, on December 6th to finalize the bid package for the Essential Single-Family Disaster Recovery Program.
 2. Staff attended the virtual Region 10 Continuum of Care meeting and presented HOME-ARP to the group.
 3. Staff engaged in 5 phone consults with HUD Representative for the month of December.
- The Department received zero (0) housing complaints and thirteen (13) requests for assistance for the month of December. *Please refer to Community Relations Addendum for a detailed summary.

2021 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	0	4	2	0	4	5	1	8	9	2	2	0	4
Consumer & Other	2	8	21	10	12	9	12	10	16	10	30	13	13

COMMUNITY RELATIONS DEPARTMENT *Addendum*

December 2021

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: January 3, 2022

Complaints/Grievances

*No complaints/grievances received for the month of December

Assistance with Resources

Resource Requested	Number of Requests	Resolution
Home Repair	6	Referred all to Hope Restoration Rehabilitation Program
First-Time Homebuyer	4	Provided application packet
Rollingwood Neighborhood Grant	1	Referred to Wayne County Commissioner A. Williams
Rent & Utility Assistance	1	Provided Community Resource List
Emancipation for son	1	Consulted with Wayne County JCPC Attorneys and Juvenile Court Counselors
Total Requests:	13	

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 4 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 15 different times.
- DGDC Annual Campaign
- Merchant Planning Session
- Committee Work Plan Task Assignments
- Property Transfer Discussions

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- GWTA Concourse Roof Addition Grant Agreement Update
- NC Main Street Annual Assessment
- Tiger Grant Reporting
- S. Center RFP Document Completion
- 209 W Walnut closed
- Continued preparation and restore on the new DGDC office
- Committee Work Plans completed
- The Holiday Trolley Rides were very popular again this year

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board Meeting (12/15) , DGDC Executive Committee Meeting (12/14) ,DGDC Design, DGDC EV, DGDC Merchants Committee Meeting, and DGDC Promotions Committee Meeting (12/14).
- Staff worked with DGMA, a new branch of the DGDC and developed a work plan.
- Completed the Downtown Drive-In Series
- Annual Evaluations

Upcoming Events/Activities:

- LFNC Planning, including next steps for economic development plan & RFP development for 400 block of S. Center.
- Will work with IT in redesigning and refreshing the DGDC Website in the next 6 months.
- Rehab development project.
- Preparing for the NC Main Street Conference, being held in Statesville, March 8-9.
- Goldsboro Union Station Adaptive Reuse

Businesses Opening/Properties Purchased

Other

- Chubby's Diner opened at 115 E Walnut St
- Downtown Goldsboro's Facebook page followers/likes grew from 13,229 to 13,313 in the month of December
- Jay's Downtown to open soon

ENGINEERING DEPARTMENT

December 2021

Prepared by: Bobby Croom, P. E.

Date Prepared: 01-18-22

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Staff submitted final plans and specifications for NCDOT approval.

Phase IV Sewer Collection Rehabilitation

- Project is complete with the exception of receiving final pay application from the contractor.

2019 Infrastructure Recovery (Golden Leaf Foundation)

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- Final payment submitted to contractor on 12-13-21;
- Staff and Golden Leaf are working together to close this project out.

2021 Street Resurfacing

- The resurfacing project is 99% complete;
- Contract completion date is March 8, 2022;
- Contractor is working on punch list items.

2017 Wastewater System Improvements - FB2020-002

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 99% complete;
- Final walk-through scheduled for January 2022.

2017 Water System Improvements

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications anticipated for approval by NCDEQ in January 2022.

Ash Street/Alabama Avenue Sidewalk

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold.

2019 Water Improvements Project

- The Wooten Company engineering agreement provides services for preliminary engineering report and environmental report for substandard City of Goldsboro water lines;
- PER/EID Report approved by DWI.

Little/Big Cherry Pump Station Relocation and Improvement

- WithersRavenel engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report submitted to DWI for review and approval.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Construction Inspector completed and received SCM Certification in October;
- Stormwater Control Measure Inspections will resume starting January 2022.

FINANCE
DECEMBER 2021
Prepared By: Andrea Thompson
Date Prepared: January 19, 2022

	<u>FY 20-21</u>		<u>FY 21-22</u>	
	Actual to Date		Actual to Date	YTD %
Revenues	November-20	Adjusted Budget	November-21	Collected
General Fund	\$ 13,957,028	\$ 45,835,802	\$ 16,104,913	35.14%
Utility Fund	7,694,243	20,739,218	8,612,548	41.53%
Downtown District Fund	37,643	95,174	35,136	36.92%
Occupancy Tax Fund	366,473	1,139,668	473,531	41.55%
Stormwater Fund	645,547	1,576,200	910,638	57.77%
Total	\$ 22,700,934	\$ 69,386,062	\$ 26,136,765	37.67%
Expenditures				
General Fund	\$ 15,084,711	\$ 45,835,802	\$ 16,501,994	36.00%
Utility Fund	5,921,871	20,739,218	5,285,014	25.48%
Downtown District Fund	3,794	95,174	46,609	48.97%
Occupancy Tax Fund	182,111	1,139,668	286,567	25.14%
Stormwater Fund	396,579	1,576,200	601,118	38.14%
Total	\$ 21,589,066	\$ 69,386,062	\$ 22,721,303	32.75%

MAJOR CATEGORIES				
	<u>FY 20-21</u>		<u>FY 21-22</u>	
Revenues	Actual to Date		Actual to Date	YTD %
	November-20	Adjusted Budget	November-21	Collected
Property/Occupancy Taxes	\$ 7,995,608	\$ 18,876,693	\$ 8,468,031	44.86%
Charges for Services	9,940,625	23,836,557	10,566,342	44.33%
Revenue Other Agencies	2,445,951	19,483,742	2,961,735	15.20%
Other Revenues	795,272	3,282,836	2,536,737	77.27%
Fund Balance	-	698,394	-	0.00%
Shared Services	1,523,479	3,207,840	1,603,920	50.00%
Total	\$ 22,700,934	\$ 69,386,062	\$ 26,136,765	37.67%
Expenditures				
Labor	\$ 11,415,581	\$ 32,064,318	\$ 11,556,361	36.04%
Non-Labor	10,173,485	37,321,744	11,164,942	29.92%
Total	\$ 21,589,066	\$ 69,386,062	\$ 22,721,303	32.75%

SELECTED OTHER INFORMATION			
	<u>FY 20-21</u>	Actual	Total
Collections	Actual	November-21	Collected F-YTD
Debt Setoff	\$ 44,690	\$ 147	\$ 3,698
Surplus	\$ 58,361	\$ 3,992	\$ 3,992

FIRE DEPARTMENT

December 2021

Prepared By: Ron Stempien

Date Prepared: January 7, 2022

- The cause of fire incidents was determined 77.3% of the time. 22.7% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:38.
- The full response within 8 minutes occurred 95.5% of all calls.
- 76.9% of Inspection Violations were cleared within 90 days.
- There were 2 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries, and 0 Fire Service deaths.
- The American Red Cross assisted 2 families due to displacement because of fire damage.
- Fire prevention and community service activities including: Car Seat Safety Checks with Safe Kids of Wayne County, Station 1 Tour, Smoke Detector Installation, Jingle All the Ways at Herman Park, and the Christmas Parade in Downtown Goldsboro.

<u>2021</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	234	173	227	214	251	240	227	229	240	244	265	237	232	2781
Structure Fires:	6	4	6	4	3	3	3	5	6	2	7	6	5	55
EMS Calls:	89	68	87	83	106	106	84	104	86	86	82	88	89	1069
Vehicle Accidents:	36	30	34	35	35	40	33	33	33	40	40	33	35	422
Fire Alarms:	49	31	41	40	42	41	54	45	56	52	65	38	46	554
Other:	54	40	59	52	65	50	53	42	59	64	71	72	57	681
Training Hours:	3006	3155	3010	2730	2029	1894	1633	1833	1600	1923	1591	1075	2123	25479
Safety Car Seat Checks:	1	0	1	0	1	6	3	3	2	4	2	1	2	24
Inspections:	121	157	217	172	180	237	194	204	179	160	155	109	174	2085
<u>2020</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	198	187	166	111	118	208	213	213	233	203	204	225	190	2279
Structure Fires:	10	4	2	1	4	4	2	2	6	2	1	3	3	41
EMS Calls:	70	81	73	7	21	74	89	68	80	88	76	88	68	815
Vehicle Accidents:	35	22	26	25	26	29	27	42	34	34	33	35	31	368
Fire Alarms:	46	29	26	38	33	46	45	49	69	41	46	39	42	507
Other:	37	51	39	40	34	55	50	52	44	38	48	60	46	548
Training Hours:	2969	3061	3626	2426	2289	2254	2351	2244	2522	2514	2032	1962	2521	30250
Safety Car Seat Checks:	3	9	2	0	2	1	0	0	0	0	2	0	2	19
Inspections:	129	119	143	73	108	134	151	108	119	140	124	132	123	1480

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- HR staff coordinated with payroll to send via email the Wellness Benefit forms to all staff to be completed and returned to HR for processing for the upcoming 2022 calendar year.
- HR staff assisted with the preparation and the certificates for the Service Award Breakfast event on December 21st. The event was a huge success!
- HR staff continuing to work with several departments for staffing needs including interviews, job description review, and recruitment strategies.

Safety

- December City Hall Fire Extinguisher / Defibrillator inspections
- Working with Finance to have a smooth record of accident reports.
- Field observation with Distribution and Collection division on John Street
- Planning a Defensive Driving Class at the first of the New Year.
- Confirming all CDL drivers for the City and running queries for DOT.
- Quarterly updates to COE Management Group reference CDL Drug Testing
- Field Safety with private contractors
- Field Safety with crews

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 89 clinic visits this month. There were 5 random Non-DOT drug screens, 8 random DOT and 2 breathalyzer (all negative) and 1 DOT post-accident drug screen this month.

MONTHLY STATISTICS

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557	554	550	550	544	537	534	537	553
Vacancies	12	8	26	21	18	19	21	26	23	22	27	24	20
Applications	183	119	203	245	267	299	233	150	164	204	173	131	203
Applicant Notices	214	203	167	66	71	177	94	140	106	196	17	1	132
New Hires	8	2	1	3	4	3	2	8	1	3	1	9	3
Resignations	1	2	3	3	6	6	7	8	6	8	3	4	5
Retirements	0	3	2	0	2	0	0	0	0	2	1	2	1.00
Terminations	0	0	0	0	1	0	1	0	1	0	0	0	.27
Turnover Rate	.18%	.88%	.89%	.53%	1.44%	1.08%	1.09%	1.45	1.10	1.49	.19	.74	.94%
Vehicle Accidents	2	5	2	7	3	1	3	1	0	3	4	2	3
Workers' Compensation	0	4	2	3	5	4	3	0	0	0	0	0	2.1
FFCRA Leave	41	5	5	3	5	5	2	1	20	9	2	5	9
Telework	27	28	25	23	13	12	11	11	11	11	11	11	17

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561	560	562	568
Vacancies	21	23	28	16	12	13	12	13	19	12	9	18	17
Applications	480	367	208	158	73	124	227	225	262	177	44	278	213
Applicant Notices	277	295	110	259	117	384	106	94	122	111	135	140	183
New Hires	9	6	5	3	1	3	3	4	2	5	3	7	4
Resignations	1	3	2	4	1	5	3	6	4	4	1	1	3
Retirements	4	2	1	0	1	0	3	1	1	1	1	4	2
Terminations	0	1	0	0	0	0	0	0	1	0	2	0	.36
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%	.89%	.36%	.89%	0.79%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0	0	1	2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0	0	0	0.25
FFCRA Leave			0	10	6	20	20	11	17	13	6	31	13
Telework			37	39	35	32	32	32	33	24	19	25	31

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

December 2021

Prepared By: Scott Williams

Date Prepared: January 07, 2022

- Assisted with Fire Department Assessment.
- Completed account migration for two lift stations.
- Administrative Assistant III and CSA II interviews and assessments.
- Completed Downtown Lights Up Drone flights.
- Fixed Getac offloading issue.
- Completed HR Office moves.
- Edited GPD Promo Video
- Completed O365 & SharePoint Migration for IT.
- Restored Firehouse server with no lost data.
- Reconfigured the CAD Monitor service.
- Tested fiber connectivity at TC Coley.
- Connected Willowdale Cemetery to the City Fiber Network. Prepared for phone migration.
- Completed the ESO Kickoff call for software migration.
- Supported large in-person and virtual event at GEC.
- Completed spec for DGDC wiring and connectivity.
- Verified install of CAT6 cables for DGDC.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	562	564	634	468	473	500	530	526	374	439	348	280	475	5,698
Tickets Closed	447	615	612	436	528	571	490	547	384	388	306	327	471	5,651
Open Tickets	473	422	444	476	421	350	390	369	359	410	452	405	414	

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	551	656	595	618	448	578	641	533	495	532	457	414	555	6,518
Tickets Closed	524	684	560	680	425	632	705	502	447	529	427	529	556	6,644
Open Tickets	511	483	518	456	479	425	361	392	440	443	473	358	445	

INSPECTIONS

Dec 2021

Prepared By: Allen Anderson, Jr.

Date Prepared 01/04/22

The valuation of all permits issued for December totaled \$4,845,458. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$24,050. Of the permit fees collected for the month, \$2,775 was collected in technology fees. Plan review fees collected during the month totaled \$680. Business Registration fees collected totaled \$960.

The Inspectors did a total of 583 inspections for the month. During the month of December, two (2) business inspections were completed. A total of 242 permits were issued for the month. Twenty-six (26) plan reviews were completed for December.

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6	\$4.4	\$5.9	\$6.4	\$7.5	\$4.9	\$8.4	\$7.7	\$6.5	\$4.8	\$7.4
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5	\$1.1	\$4.8	\$3.9	\$4.3	\$3.7	\$5.7	\$5.3	\$4.7	\$2.9	\$5.2
Residential \$ (K)	\$1.2M	\$900	\$1.2M	\$250	\$1.1M	\$3.1M	\$1.4M	\$1.1M	\$480	\$2.5M	\$1.7M	\$428	\$1.3M
Misc \$ (M)	\$1	\$1.9	\$3.5	\$3.4	\$1.1	\$2.5	\$3.2	\$1.1	\$2.7	\$2.4	\$1.8	\$2.0	\$2.2
Permit Fee \$ (K)	\$26.6	\$32.5	\$57	\$34	\$21	\$38	\$29	\$26	\$36	\$45	\$28	\$24	\$33.1
Inspections	398	462	625	538	483	424	483	472	590	681	529	583	522
Permits Issued	215	295	359	296	254	308	324	267	311	332	262	242	289
Plan Reviews	48	94	71	68	45	51	59	50	45	45	93	26	58
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$14	\$5.3	\$2.7	\$5.1	\$3.2	\$8.9	\$4.7	\$10.9	\$28.8	\$7.3	\$4.6	\$6.3	\$8.5
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7	\$2.9	\$3.5	\$6.2
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3	\$1.1	\$191	\$1.1
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6	\$1.7	\$2.80	\$2.3
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37	\$30	\$30	\$39
Inspections	597	351	612	430	474	502	619	532	709	625	484	492	536
Permits Issued	271	249	257	229	251	273	268	277	294	238	230	227	255
Plan Reviews	17	43	41	45	50	46	36	48	63	31	24	30	40
Min Housing	134	136	157	157	157	157							
In Process													

PARAMOUNT & GEC
December 2021
Prepared by: Adam Twiss
Date Prepared: 1/10/2022

-----PARAMOUNT THEATRE-----

- **December capacity unrestricted; masks required.**
- **December activity included 19 rental/use days, including 16 public performances.**
- **December COVID-19 cancelled/rescheduled programming includes: 11 days, 5 public perfs.**
- **Repairs and Maintenance works in progress:**
Sound repairs (Foundation funded), awning replacement (Foundation split), Roof (under review)

-----FINANCIAL-----

Expenses –\$110,177: Labor - \$37,011 / Operations – \$6,629 / Artist&Renter Payout – \$66,537
Revenues - \$85,238: Tickets -\$84,433 / Rentals- \$0 (not in system yet) / Concession- \$805

	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$53,123	\$32,009	\$38,135	\$55,769	\$47,860	\$110,177							\$337,073	\$56,179
Rev	\$2,881	\$11,843	\$11,014	\$14,718	\$46,585	\$85,238							\$172,279	\$28,713
Grants			\$76,235	\$145,036	\$110,636	\$5,250							\$337,157	
	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	FY 21 Total	Average
Exp	\$31,420	\$29,780	\$18,774	\$23,883	\$31,146	\$49,123	\$36,588	\$26,876	\$44,093	\$52,183	\$42,371	\$91,817	\$478,053	\$39,838
Rev	\$1,218	<\$633>	\$1,625	\$635	\$1,508	\$2,260	\$15,982	\$4,697	\$5,712	\$8,874	\$58,020	\$69,591	\$169,509	\$14,126

-----GOLDSBORO EVENT CENTER-----

- **December capacity unrestricted; masks required.**
- **December activity included 10 event rental days, including 5 non-revenue City events.**
- **December COVID-19 cancelled or postponed include 5 event rental days.**
- **Repairs and Maintenance in progress or under consideration:**
Landscaping, tree-trimming, and front garden improvements. Parking lot lighting improvements.

-----FINANCIAL-----

Expenses – \$11,547: Labor - \$7,959 / Operational – \$3,588
Revenues – \$4,331: Rentals - \$2,445 / Amenities - \$459 / F&B – \$1,427
City Use – \$3,775 Value of Non-revenue City use of facility - \$3775

	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$4,602	\$10,442	\$8,520	\$15,505	\$10,679	\$11,547							\$61,295	\$10,216
Rev	\$0	\$5,673	\$6,192	\$9,203	\$11,925	\$4,331							\$37,324	\$6,221
City	\$2,400	\$0	\$2,205	\$4,550	\$775	\$3,775							\$13,705	\$2,284
	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	FY 21 Total	Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931	\$6,727	\$14,807	\$8,153	\$11,245	\$13,874	\$7,339	\$9,469	\$14,556	\$136,278	\$11,356
Rev	\$0	<\$3,694>	\$541	\$6,894	\$6,122	\$12,067	<\$1,732>	\$4,695	\$5,778	\$3,737	\$5,168	\$3,765	\$43,941	\$3,662
City	\$0	\$0	\$0	\$0	\$1,925	\$850	\$0	\$0	\$775	\$775	\$750	\$1,250	\$6,325	\$527

-
- Goldsboro Golf Course assisted with the Wayne County Chamber of Commerce's Annual Christmas Parade – several of our golf carts were used to assist with the parade
 - Jingle Express was held on Friday, December 3rd at Herman Park. Approximately 400 cars took part in this drive thru event – **1,200 participants**
 - Jingle in the Park was held on Saturday, December 4th in Herman Park – **5,000 participants**
 - Our Winter Youth Basketball League registration concluded in December; youth ages 4-15 will play on teams in January – **41 teams**
 - Splash Pad construction at our Bryan Multi-Sports Complex (MSCX) has concluded
 - The Golden Agers Senior Luncheon for December was held at Herman Park Center on Wednesday, December 8th; P&R staff cooked the turkeys and hams for the luncheon – **50 participants**
 - Goldsboro Golf Course hosted a toy and food drive through December 23rd. The collected items were delivered to the Soup Kitchen on December 24th
 - Park Maintenance Staff continue to clean three (3) park restrooms and the restrooms at the HUB daily; the other older park restrooms have been closed/winterized as they were not built to be open during the winter months
 - Park Maintenance Staff continue to tend to the landscaping on Center Street
 - As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff and Seasonal staff

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$220	\$530	\$390	\$230	\$5,860	\$1,250	\$810	\$410	\$120	\$305	\$270	\$150	\$879
Rental Revenue	\$0	\$330	\$0	\$1,110	\$270	\$750	\$1,245	\$170	\$1,550	\$1,350	\$70	\$1,035	\$657
Facility Usage	152	193	287	187	294	405	455	172	249	358	259	252	272
Expenditures	\$3,487	\$1,054	\$1,538	\$405	\$384	\$1304	\$12,189	\$15,981	\$5,095	\$4,812	\$5,042	\$9,172	\$5,039
WA Foster Rec Center													
Program Revenue	\$185	\$190	\$535	\$195	\$250	\$2,110	\$825	\$140	\$120	\$85	\$50	\$120	\$400
Rental Revenue	\$450	\$0	\$285	\$690	\$2100	\$1,200	\$538	\$1193	\$1,110	\$750	\$3,100	\$1,200	\$1,058
Facility Usage	660	924	1304	1,378	1,475	1,478	1,793	867	1043	983	1,171	1,308	1,199
Expenditures	\$4,429	\$2,992	\$4,610	\$8,413	\$3,586	\$7,447	\$20,580	\$25,305	\$14,427	\$19,173	\$16,232	\$22,925	\$12,510
T. C. Coley Community Center													
Rental Revenue	\$578	\$450	\$450	\$585	\$578	\$578	\$607	\$578	\$578	\$705	\$548	\$578	\$568
Expenses	\$4,797	\$1416	\$0	\$1,848	\$0	\$0	\$0	\$4041	\$0	\$0	\$0	\$1,989	\$1,174
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42	\$0	\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	0	73	92	0	5	31	\$34	18	103	178	114	136	65
Expenditures	\$1,048	\$737	\$1,049	\$0	\$0	\$0	\$461	\$288	\$2945	\$5,523	\$5,857	\$8,599	\$2,203
Senior Programs & Pools													
Program Revenue	\$140	\$140	\$140	\$140	\$897	\$4,707	\$7,690	\$2284	\$140	\$1,168	\$140	\$140	\$1,477
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$25
Facility Usage	200	371	310	720	608	2,245	1,176	1,251	448	525	268	302	702
Expenditures	\$1,591	\$2435	\$1,048	\$1,642	\$6,203	\$13,483	\$22,041	\$17,647	\$7,327	\$762	\$854	\$1,992	\$6,419
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$1,550	\$10,200	\$14,891	\$3,760	\$7,185	\$4,880	\$9,056	\$13,708	\$1,755	\$2,860	\$21,090	\$4,110	\$7,920
Field / Shelter Rental \$	\$400	\$200	\$1,675	\$450	\$1,555	\$480	\$1,305	\$0	0	\$750	\$650	\$2,400	\$766
Facility Usage	8,612	13,825	15,500	14,339	29,339	15,533	8,476	7,525	11,253	43,298	30,123	30,123	18,996
Expenditures	\$6,866	\$9,515	\$11,471	\$28,210	\$33,191	\$33,230	\$23,614	\$24,926	\$17,977	\$72,084	\$21,726	\$21,976	\$25,399
Golf Course													
Revenues	\$36,583	\$9,209	\$53,613	\$66,926	\$72,876	\$54,559	\$61,379	\$59,850	\$66,788	\$62,129	\$34,965	\$53,716	\$52,716
Expenditures	\$32,349	\$35,969	\$36,825	\$40,143	\$54,594	\$67,883	\$32,255	\$48,088	\$50,243	\$38,778	\$38,890	\$43,335	\$43,281
Rounds of Golf	486	596	1,714	2,120	2,641	2,421	2,556	2,819	2,097	2,232	2,087	1752	1,960
Net	\$4,235	-26,760	\$16,788	\$26,782	\$18,282	-13,325	\$29,124	\$11,762	\$16,545	\$23,351	-3,925	\$10,361	\$13,895
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$2,666	\$979	\$170	\$0	\$475	\$0	\$0	\$358
Participation	0	0	434	0	0	153	0	44	0	50	30	6200	576
Expenditures	\$0	0	\$171	\$110	\$110	\$1,980	\$1,538	\$110	\$110	\$1,630	\$110	\$370	\$520
TOTAL REVENUE	\$40,106	\$21,249	\$71,979	\$74,086	\$91,571	\$73,260	\$84,734	\$78,503	\$72,161	\$69,902	\$60,925	\$63,449	\$66,827
TOTAL EXPENSES	\$54,567	\$54,118	\$56,712	\$80,77,	\$98,069	\$125,327	\$112,612	\$136,276	\$98,014	\$142,762	\$88,711	\$110,378	\$96,545
TOTAL REVENUE	\$801,924												
TOTAL EXPENSES	\$1,158,537												

****Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275	\$80	\$20	\$587
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235	\$0	\$137	\$258
Facility Usage	418	1,082	267	0	0	0	0	0	36	97	42	69	168
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593	\$614	\$1,459	\$2,056
WA Foster Rec Center													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195	\$290	\$275	\$72
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048	\$113	\$0	\$655
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150	549	737	810
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069	\$2,677	\$3,650	\$4,434
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460	\$0	\$0	\$38
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
Facility Usage	354	339	197	0	0	0	0	0	0	126	22	10	87
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694	\$393	\$88	\$610
Senior Programs & Pools													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140	\$846	\$140	\$1,072
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104	184	137	774
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596	\$1683	\$450	\$6,712
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400	\$3,788	\$440	\$1,959
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750	\$0	\$0	\$638
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781	20,274	5,839	7,328
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321	\$7,725	\$8,110	\$12,413
Golf Course													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039	\$46,994	\$24,172	\$48,625
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101	\$45,288	\$43,392	\$51,263
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871	1,542	922	1,618
Net	-\$2,608	-\$7,251	-\$7,065	\$11,995	\$18,454	-\$115,197	\$38,311	\$3,589	\$19,683	\$25,938	\$1,706	\$19,220	-\$2,639
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$210	\$0	\$40
Participation	0	0	130	0	0	0	0	0	0	175	32	3,489	319
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132	\$1,204	\$1,095	\$457
TOTAL REVENUE	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$52,291	\$25,184	\$53,945
TOTAL REVENUE FOR THE YEAR	\$647,335												

GOLDSBORO POLICE DEPARTMENT

December 2021

Prepared By: Michael D. West

Date Prepared: January 6, 2022

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for December 2021 were 154, compared to 175 for December 2020.

Property with an estimated value of \$247,963 was reported stolen, while property with an estimated value of \$68,997 was recovered.

Officers arrested 100 people and issued 266 citations during the month. There were 31 drug-related charges.

There was 1 report(s) of assault(s) on officer(s).

Revenue collected for December 2021 included:

Police Reports	\$ 240.00
Fingerprints	\$ 70.00
Special Events	\$ 00.00
Total	\$ 310.00

PART I CRIME COMPARISON & TREND														
2021	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	1	0	0	0	1	1	0	1	1	1	0	0	6	0.5
Rape	3	0	1	2	1	0	1	0	0	2	1	1	12	1.0
Robbery	7	3	2	1	8	3	5	4	1	5	0	1	40	3.3
Aggravated Assault	10	11	10	24	12	13	15	18	16	9	18	8	164	13.6
Breaking & Entering	26	19	18	30	25	34	21	23	15	12	16	17	256	21.3
Larceny	88	70	87	83	114	90	90	116	99	96	92	119	1144	95.3
Motor Vehicle Theft	8	9	5	7	11	10	7	7	12	7	6	8	97	8.1
Arson	0	0	1	0	0	0	1	0	0	1	0	0	3	0.3
TOTALS	143	112	124	147	172	151	140	169	144	133	133	154	1722	143.4
2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	1	0	1	0	0	2	0.2
Rape	1	1	0	1	0	0	5	0	0	3	1	1	13	1.1
Robbery	5	7	2	0	4	6	4	5	1	4	1	7	46	3.8
Aggravated Assault	11	12	14	9	9	19	25	20	28	23	15	13	198	16.5
Breaking & Entering	29	27	21	23	18	27	30	36	25	25	38	39	338	28.2
Larceny	112	122	113	97	79	104	108	136	94	113	105	108	1291	107.6
Motor Vehicle Theft	9	8	7	6	6	11	6	10	7	5	7	6	88	7.3
Arson	0	0	0	0	0	1	0	1	0	0	0	1	3	0.3
TOTALS	166	177	157	136	116	168	178	209	155	174	167	175	1979	165

mw
1-6-22

PUBLIC UTILITIES DEPARTMENT

December

Prepared By: Robert Sherman

Date Prepared: January 17, 2022

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - The SWPP and Risk & Resiliency Plans for the WTP has been completed and was certified to the EPA on December 21, 2021
 - WTP is fully staffed and all are certified.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been demanding. The average daily flows for December is 6.69-MGD. The yearly average flow 11.38-MGD. In 2021, the WRF finished the year operating at 80% capacity.
 - All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows,
 - Big Cherry's generator automatic transfer switch has been repaired and back to normal operation.
 - Remote communication with the obsolete telemetry system continues to be prepared for an upgrade. Failed telemetry radios have delayed emergency response, but no violations have occurred during each event. Monies were approved with ARP funds to repair.
 - One uncertified operator is working towards certification.

Compost Facility

- One-hundred and twenty-seven cubic yards of compost and mulch were sold in December 2021.
- Insurance claim for the Fire damage that had happen in September at the Compost Facility has been finalized. The damage did not meet the claim deductible of \$50,000.00. The claim cost for the damage was \$43,473.68. The damage consisted of equipment parts, equipment fluids and some cosmetic damage on the walls and roof. The cause of the fire was due to spontaneous combustion of compost.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month. The results for October are estimated, due to all the results are not in for the month.

2021 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.878	6.348	6.000	5.996	6.619	6.066	6.149	5.872	5.854	5.660	5.70	5.64	5.981
Sewer**	16.73	19.28	14.68	10.97	8.61	12.99	12.74	12.44	7.98	7.00	6.52	6.69	11.38
Compost	297	109	733	1406	902	529	286	133	283	76	472	127	420

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2020 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368	6.109	5.953	6.386
Sewer**	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84	13.87	12.87	11.16
Compost	283	950	824	914	727	570	237	389	286	830	428	329	563

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

December 2021

Prepared by: Chad Edge

Date Prepared: 18 January 2022

Monthly Highlights

Buildings & Grounds: Multiple electrical, plumbing, structural, etc. repairs Citywide- Completed wiring for Splash Pad; Completed data cabling for new DGDC office location.

Distribution & Collections: Call duty responded to 17 after hour calls—total of 38 hours; Completed 99 work orders total.

Streets & Stormwater: Call duty responded to two after hour calls- total of 3.5 hours; Three (3) Streets/Stormwater staff attended NC State Pesticides Safety training class.

Departments		2021												AVG	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	11.4	2.3	14.9	5.4	13.1	4.5	7.2	2.3	12.3	9	12.1	8.3	
	Lines Camera'd (1000-ft)	8.6	6.6	3.6	2.3	3.1	2.0	1.0	2.4	15.1	1.0	1.0	1.0	4.0	
	Water Repairs	17	27	22	22	21	17	20	24	26	37	35	24	24.3	
	Sewer Repairs	18	11	13	27	14	13	17	18	18	21	9	10	15.8	
	Hydrants Replaced/Fixed	9	4	6	8	4	3	1	2	6	2	3	6	4.5	
	Meter Install/Changed	18	14	12	28	34	27	18	26	22	18	16	24	21.4	
Bldg & Grounds	Radio, Electrical, Bldg	52	45	44	42	40	41	46	47	35	52	46	51	45.1	
	Sign Repairs	14	Signing responsibilities transferred to Engineering Department												14.0
	ROW Mowing (ac)	0	0	60	127	95	86.1	98.2	98	144	77.8	43.6	16.5	70.5	
	City-Owned Lots Mowing (ac)	0	10	41	94.6	85.4	149.6	126.5	122.9	121	56.2	0	0	67.3	
Garage	Total Work Orders	294	288	286	263	243	248	310	280	198	257	224	215	258.8	
	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56	\$ 51	\$ 40	\$ 53	\$ 65	\$ 59	\$ 52	\$ 50	\$ 49	\$ 51	52.0	
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.1	0.9	1.2	1.1	1.2	1.0	1.0	1.0	1.0	1.032	
	Recyclables (tons)	97	82	89	94	81	97	58	38	12	7	20	58	61.2	
	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7	0.7	0.6	0.8	0.6	0.6	0.5	0.6	0.5	1.0	0.638	
Cemetery Funerals		11	1	8	4	7	4	6	5	5	7	2	3	5.3	
Street & Storm	Utility Cut Repairs	0	5	30	31	26	19	6	8	11	10	6	14	13.8	
	Pot Hole Repairs	83	65	39	65	18	34	57	39	23	45	30	74	47.7	
	Streets Swept (miles)	175	81	120.8	178	117	135	137	125	101.8	76.6	92.9	107.1	120.6	
	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16	0.00	1.44	3.05	0.00	0.82	0.00	0.20	0.46	0.00	2.191	
	Ditch mowing (1000-ft)	14.00	0.48	0.00	0.28	12.82	14.02	0.18	1.17	9.45	7.25	0.00	0.00	4.970	
	Storm Pipe Repairs	1	3	2	4	5	6	9	2	2	3	3	3	3.6	
2020															
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8	11.8	12.9	18.8	
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5	4.7	4.2	8.2	
	Water Repairs	27	22	27	19	9	16	30	24	20	26	15	26	21.8	
	Sewer Repairs	12	10	29	19	12	9	17	5	16	19	5	7	13.3	
	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6	4	44	9.0	
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13	17	18	26.3	
Bldg & Grounds	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47	37	51	50.4	
	Sign Repairs	78	56	54	23	24	24	51	48	53	56	31	46	45.3	
	ROW Mowing (ac)	0	0	44	73	101.6	98	149	135	115	52	32.5	0	66.7	
	City-Owned Lots Mowing (ac)	0	0	50	92	89	88	110	64	70	89	12	0	55.3	
Garage	Total Work Orders	228	357	209	296	245	277	292	288	285	247	280	251	271.3	
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60	\$ 52	\$ 56	\$ 70	\$ 53	\$ 64	\$ 52	\$ 52	\$ 50	56.2	
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0	1.0	1.1	1.0	
	Recyclables (tons)	103	79	93	88	88	88	117	18	62	107	66	115.18	85.3	
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.9	0.9	0.7	0.8	0.7	0.6	0.8	0.7	1.1	0.7	
Cemetery Funerals		5	3	9	4	2	6	5	5	6	6	9	10	5.8	
Street & Storm	Utility Cut Repairs	0	0	18	29	10	24	26	26	34	15	10	0	16.0	
	Pot Hole Repairs	49	83	30	28	35	50	64	30	17	39	41	75	45.1	
	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93	123.1	137	110.5	
	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08	0.01	0.24	1.4	
	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28	9.30	0.00	3.9	
	Storm Pipe Repairs	1	7	5	5	5	4	5	5	5	3	8	3	4.7	

- Inquiries were fulfilled for the month of November by the TTO-461 e-inquiries.
- Total hotel revenue generated in December was \$1,972,723, which is up 32.5% YOY. December revenue not yet released.
- For the month, TTO Facebook page had 97 page likes and 108 new follows. Instagram page had 58 new followers, with 560 overall post interactions including likes, comments, saves and shares.
- T&T has been working with Symetra Marketing to establish relationships with Blue Cross NC, the title sponsor of the 2022 Carolina Golf Classic, an LPGA Tour consisting of 142 women from throughout the world competing. A site visit organized by T&T for Symetra and Blue Cross NC was held on Dec. 15 at Walnut Creek Country Club.
- Goldsboro-Wayne County has been chosen to host LPGA 2022 Carolina Golf Classic Tournament presented by Blue Cross NC in June 2022 at Walnut Creek Country Club & Golf Course. The T&T office will be meeting with Symetra and Walnut Creek Country Club to establish all the logistics.
- Goldsboro-Wayne County has been chosen to host the 2022 US Quidditch Mid-Atlantic Regional Championships in November 2022. They made their formal announcement to the public on Dec. 20. T&T is waiting for an official press release statement from US Quidditch.
- T&T collaborated with the Arts Council of Wayne County for a Call for Entries for the publication of a new 2022 Visitors Guide. The winner of the call will have their artwork featured inside of the Visitors Guide.
- T&T has launched their bi-annual Tourism Assistance Program that offers applicants the ability to utilize up to \$3,000 for marketing towards events that will bring outside visitation and room nights to the Goldsboro-Wayne County area.

City Occupancy Tax Collections
 *December occupancy tax information not yet released.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2021-22	\$77,369	\$89,826	\$83,501	\$62,587	\$81,019	\$	\$	\$	\$	\$	\$	\$	\$394,302	\$78,860
2020-21	\$63,053	\$79,612	\$70,672	\$86,804	\$58,755	103,416	\$65,157	\$54,670	\$61,336	\$94,544	\$75,710	\$93,168	\$906,897	\$75,575