



**AGENDA**  
**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL**  
**CITY OF GOLDSBORO**  
**COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET**  
**APRIL 16, 2018**



*(Please turn off, or silence, all cellphones upon entering the Council Chambers)*

**I. ADOPTION OF THE AGENDA**

**II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**  
**OLD BUSINESS**

- a. Summer Youth Employment Program Update (Community Relations)
- b. Street Resurfacing Discussion (Engineering)

**NEW BUSINESS**

- c. Workforce Development Presentation (Craig Foucht, Wayne Community College)
- d. Multi-Family/Conditional Use Permit-Residential Zoning Districts (Planning)
- e. Police Compliant Numbers (Police)
- f. CU-1-18 SWR Properties, LLC – Discussion (Council)
- g. Presentation of State Flag and USCT Discussion (Councilmember Stevens)

**III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Pastor Jonathan Smith, Freedom Baptist Church)  
Pledge to the Flag

**IV. ROLL CALL**

**V. APPROVAL OF MINUTES (\*Motion/Second)**

- A. Minutes of the Work Session and Regular Meeting of March 5, 2018

**VI. PRESENTATIONS**

- B. Resolution Expressing Appreciation For Services Rendered By Dale Foster As An Employee Of The City Of Goldsboro For More Than 26 Years
- C. Resolution Expressing Appreciation For Services Rendered By Teresa Cox As An Employee Of The City Of Goldsboro For More Than 25 Years
- D. Golden STAR Award Recipient (Human Resources)
- E. Relay for Life Proclamation
- F. National Day of Prayer Proclamation

**VII. PUBLIC HEARINGS**

- G. Z-5-18 Fortina Alcala-Hernandez – Northeast corner of Tommy's Road and Clara Monte Drive (Planning)
- H. Z-6-18 SWR Properties – East side of Carolina Commerce Drive between US 70 Bypass and Tommy's Road (Planning)

**PLANNING COMMISSION EXCUSED**

**VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**

**IX. CONSENT AGENDA ITEMS (\*Motion/Second--Roll Call)**

- I. Reconstruction of Former W.A. Foster Center – Change Order (Finance)
- J. Budget Amendment – IT Equipment (Finance)
- K. Audit Services for Fiscal Year Ending June 30, 2018 (Finance)
- L. Stream Debris Removal Project Contract – Change Order (Finance)
- M. Consider the Authorization of an Installment Financing Contract for the purchase of City Vehicles (Finance)
- N. Naming the Multi-Sports Complex (Parks and Recreation)
- O. Setting Public Hearing--Revision of Chapter 151-Flood Damage Prevention Ordinance (Engineering)

- P. Professional Engineering Services for Water and Wastewater System Improvements (Engineering)
- Q. Federal Property Forfeiture Program State Controlled Substance Tax Remittance (Police)
- R. Advisory Board and Commission Appointments (City Manager)
- S. Departmental Monthly Reports

**X. ITEMS REQUIRING INDIVIDUAL ACTION (\*Motion/Second)**

- T. Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive (Planning)

**XI. CITY MANAGER'S REPORT**

**XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**

**XIII. CLOSED SESSION**

**XIV. ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD  
MARCH 5, 2018

**WORK SESSION**

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on March 5, 2018 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem David Ham
- Councilmember Antonio Williams
- Councilmember Bill Broadaway
- Councilmember Mark Stevens
- Councilmember Bevan Foster
- Councilmember Gene Aycock
- Ron Lawrence, Attorney
- Scott Stevens, City Manager
- Melissa Corser, City Clerk
- Laura Getz, Deputy Clerk
- Randy Guthrie, Assistant City Manager
- Octavius Murphy, Assistant to the City Manager
- Jennifer Collins, Interim Planning Director
- Kaye Scott, Finance Director
- Rick Fletcher, Public Works Director
- Chad Edge, Assistant Public Works Director
- Mike West, Police Chief
- Mike Wagner, Deputy Public Works Director – Utilities
- Bernadette Carter-Dove, HR Director
- Scott Barnard, P&R Director
- Felicia Brown, Assistant P&R Director
- Scott Williams, IT Director
- James Farfour, Interim Fire Chief
- Shycole Simpson-Carter, Community Relations Director
- Julie Metz, DGDC Director
- Rochelle Moore, Goldsboro News-Argus (arrived at 5:07 p.m.)
- Ken Conners, News Director-Curtis Media Group East
- Lonnie Casey, Citizen
- Bobby Mathis, Citizen
- Della Mathis, Citizen
- Shirley Edwards, Citizen
- Sylvia Barnes, Citizen (arrived at 6:08 p.m.)

**Call to Order.** The meeting was called to order by Mayor Allen at 5:00 p.m.

**Adoption of the Agenda.** Councilmember Broadaway made a motion to move Item L. CU-1-18 SWR Properties, LLC – North side of Patetown Road between Industry Court and North William Street to Items Requiring Individual Action. The motion was seconded by Councilmember Stevens. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, Broadaway, Stevens, and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated motion passed 6:1.

Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Broadaway and unanimously carried, Council adopted the agenda.

**TIGER VIII Grant Update.** Ms. Julie Metz provided an update on the TIGER VIII Grant and shared the following information:

**TIGER VIII Grant**

- Center Street Streetscape Phase III
- Cornerstone Commons

- Wayfinding Signage Fabrication & Installation
- GWTA Concourse

Timeline to Date

Late July 2016:	Notice of Award
Late September 2016:	Assigned to FTA
Oct. – Dec. 2016:	Draft Agreements
February 2017:	City Authorized Agreement
March 2017:	Notified of Potential Non-Eligible Elements
April – November 2017:	Discussions about Flagged Items.
December 2017:	USDOT/FTA Site Visit
January 2018:	City Given Pre-Award Authority to Proceed

Ms. Metz shared they recommended combining Center Street Streetscape & Cornerstone Commons and use a design/build method.

Center Street Streetscape Phase III

- RFQ Released 1/16
- Submittal Due Date 2/16
- Interviews Scheduled 2/8
- Recommendation for Award March 19 Council Meeting
- Mid-April to Late-August Design Phase

Wayfinding Signage Project

- RFP Release Planned for Mid-March
- Bids Due Mid-April
- Council Recommendation May 7 Council Meeting
- Fabrication June – September
- Installation October – December

	Amount	%	
<b>TIGER Grant Amount:</b>	\$5,000,000.00	74%	
<b>City:</b>	\$1,755,751.00	26%	
<b>Total:</b>	\$6,755,751.00	100.00%	
<b>Projects and Source of Funds Table</b>			
Project	Cost	TIGER	City
<b>Wayfinding Signage</b>	\$450,000.00	\$360,000.00	\$90,000.00
<b>Center Street Streetscape</b>	\$3,250,000.00	\$2,600,000.00	\$650,000.00
<b>Cornerstone Commons</b>	\$2,000,000.00	\$1,500,000.00	\$500,000.00
<b>GWTA Concourse</b>	\$600,000.00	\$480,000.00	\$120,000.00
<b>Contingency (8.2%)</b>	\$455,750.00	\$60,000.00	\$395,751.00
<b>Totals</b>	<b>\$6,755,751.00</b>	<b>\$5,000,000.00</b>	<b>\$1,755,751.00</b>

Councilmember Williams asked if everyone was notified of the bid opportunity. Ms. Metz replied yes, everyone who bid on the last portion was notified.

**Summer Youth Employment Update.** Ms. Shycole Simpson-Carter provided the following information:

Background: Dissemination of the City of Goldsboro 2018 Summer Youth Employment Initiative (SYEI) Program launched mid December 2017. The process for recruiting SYEI Applicants for youth employment and worksite designation officially opened January 9, 2018 until February 9, 2018. Three mandatory information sessions were held at WCC (January 9<sup>th</sup>, 11<sup>th</sup> and 30<sup>th</sup>) for the upcoming program year. The number of youth that attended one of the three mandatory information sessions was 130.



Based on HR Department’s NEOGOV database, the number of hits or views of the Summer Youth Employment job posting on the City’s job opportunities page, from January 9<sup>th</sup> through February 9<sup>th</sup> was 961. Since December 18<sup>th</sup> over 80 paper applications have been picked up from the department. The number of views on the department’s webpage since the mid December 2017 release of SYEI program information until February 9<sup>th</sup> has been 1,253. It should be noted that last fiscal cycle during the same timeframe the number of views to the department’s webpage was 506 this is a 40% increase. The program has received 74 applications (16 online and 58 paper).

Snapshot 1:  
SYEI Program Eligibility Requirements

\*Age 14-18 currently enrolled in-school youth; generally, one participant within a household for this program; \*Age 16-24 high school dropouts; will receive additional consideration and requirements for potential employed through Wayne Community College’s Workforce Innovation and Opportunity Act (WIOA) program; \*Live within the Goldsboro city limits; \*Attend only one of the three scheduled mandatory orientations at WCC; \*Income-Based (i.e., 2 in a household cannot exceed \$32,400)

2018 Program Schedule

Track 1 – June 11<sup>th</sup> – July 20<sup>th</sup>

Track 2 – July 9<sup>th</sup> – August 17<sup>th</sup>

*\*The two tracks will overlap two weeks from July 9<sup>th</sup> – July 20<sup>th</sup>.*

Excursions

Track 1	June 20 <sup>th</sup> – Capital Trip
	July 18 <sup>th</sup> – Joint Beaufort Trip for Track 1 & 2
Track 2	August 15 <sup>th</sup> – Capital Trip

Trainings

Track 1	June 13 <sup>th</sup> ; June 27 <sup>th</sup> ; July 3 <sup>rd</sup> & July 11 <sup>th</sup>
Track 2	July 11 <sup>th</sup> ; July 25 <sup>th</sup> ; Aug. 1 <sup>st</sup> & Aug. 8 <sup>th</sup>

Snapshot 2: Eligibility for Youth Applicants

Total Applications Received Eligible for Interview	30
Total Applications Received Not Eligible for Interview due to Residence	21
Total Applications Received Not Eligible for Interview due to Over Income	6
Total Applications Received that did not attend one of the three Info. Sessions	5
Total Applications Received Missing Income Information	17

*\*Several attempts have been made to obtain missing income info. and will continue unless instructed otherwise.*

Snapshot 3: Age and District Youth Applicant

Age 13	0
Age 14	15
Age 15	20
Age 16	18
Age 17	15
Age 18	6
Age 19+	0
No Age	<u>0</u>
Total Apps Received	74

District 1	5
District 2	4
District 3	12
District 4	11
District 5	11
District 6	10
County	<u>21</u>
Total Apps Received	74

Councilmember Foster expressed concerns regarding the process and stated he just wanted to be sure the process was fair to everyone.

Councilmember Williams expressed concerns regarding the marketing of the program and participation levels. He stated kids want to work, they need help with the application process.

Ms. Simpson-Carter suggested Council consider relaxing the income requirements and opening back up the application process.

Council discussed. Council consensus was to open the application process back up for an additional thirty days and relax income requirements with low-mod income applicants receiving priority.

**City Council Retreat Topics.** Mr. Scott Stevens shared the following topics received for the Council Retreat:

- Council Topics:
  - Environmental Service Salaries
  - Additional Mechanic Positions
  - Summer in the Zone
  - Paramount Theater Operations Cost
  - Gym in District 1
  - Internships
- Staff Topics:
  - New Positions
  - Boards and Commissions
  - Street Resurfacing Phase II
  - Financial Forecasting
  - Herman Park Center
  - Strategic Plan
  - Downtown Sanitation Services
  - Annual Police Department Report

Mr. Stevens asked if there was anything Council would like to add. Mayor Allen asked to add Historic District boundaries and Councilmember Stevens asked to add new industry recruitment.

**John Street – Willowdale Clean Up Discussion.** Mr. Chad Edge shared the following information:

- City owned properties along John Street, adjacent to Willowdale Cemetery, have grown up and become unsightly and are subject to illegal dumping of trash. See attached map of area highlighting properties.
- Propose to clean up trash and other man made materials from site and create a more presentable and naturalized stand of vegetation.
- Area “A” (highlighted in Orange) is approximately 4.3 acres and is proposed to be cleaned up of any woody debris, dead or damaged trees, undergrowth, and trash and then establish a turf grass around the remaining trees to be maintained (mowed) by the Cemetery. The portion of these properties along Elm Street are currently maintained by the Cemetery staff.
- Area “B” (highlighted in Blue) is approximately 5 acres and is proposed to be cleaned up of any woody debris, trash, old fence, and two large concrete pads and then stabilized with grass for erosion control until naturalized via planted trees (Tree Type TBD).
- Proposed work is to utilize Public Works Staff and equipment. It is anticipated that an additional piece of equipment, a bulldozer with root rake, will need to be rented.
- Estimated costs associated with the cleanup:

Landfill Tipping Fees	\$20,000
Bull Dozer rental	\$ 5,000
Erosion Control/ Seed	\$ 4,000
Trees for Area “B”	<u>\$ 1,000</u>
Total	\$30,000
- Currently Public Works is able to take concrete debris to the landfill free of charge. If this changes then additional costs will be incurred.

- Recommend that trees are planted in the fall or when appropriate for the species selected.

Council consensus was staff could move forward.

**Animal Control Discussion.** Chief West stated the city's Animal Control Officer retired at the end of 2016, and the Animal Control duties became the responsibility of the Police Department's Fleet Maintenance Coordinator and police officers.

In January of 2017, the city advertised for the Animal Control position. During this time, the county approached us (the city) and offered to take over the city's Animal Control services.

Around March of 2017, the county took over Animal Control services for the city on a trial basis. Since then, Wayne County Animal Control has been serving the citizens of Goldsboro for animal control issues.

The County Manager has notified the City Manager of the county's intent to stop handling Animal Control for the City effective July 1, 2018.

In order for the Police Department to resume Animal Control for the city, the creation of a non-sworn position at the Police Department will need approval by the council. The Animal Control position is a pay grade 70, with a starting salary of \$32,607.00. The total cost of the position with benefits is \$44,389.00.

In 2016, a new truck was purchased for Animal Control and that truck was reassigned to Fleet Maintenance in 2017 when Wayne County took over Animal Control for the city. The 1989 Chevrolet Truck, which was used for Fleet Maintenance, was then taken out of service for daily use. The current Fleet Maintenance vehicle will be reassigned back to Animal Control; however, a new Fleet Maintenance truck will need to be purchased at a cost of approximately \$18,713.39.

The Police Department currently has equipment on hand, apart from traps, to resume Animal Control for the city once the position is filled. In addition to the equipment on hand, it is recommended that the police department purchase six (6) medium size traps that include a small trap at a unit price of \$29.99 each for a total cost of \$179.94. It is also recommended that two (2) large dog traps are purchased at a unit cost of \$277.99 each for a total cost of \$555.98.

The total cost to the city to resume Animal Control is \$63,688.37, with an annual recurring cost of approximately \$44,389.00.

Council discussed. Mayor Allen asked what about after hours and Chief West replied an officer would respond. Council consensus was staff could proceed.

**NC Governor's Crime Commission Body Camera Grant.** Chief West shared although the application process will be open until May 2018, awards are being made on a first-come, first serve basis. The body cameras must also be purchased prior to June 30, 2018. The maximum request is \$100,000 and the grant is a 50/50 match.

Chief West share the department intends to purchase up to 96 body cameras and related accessories (docking stations, chargers, trigger boxes for vehicles, etc.) as well as a primary and back-up serve for storage.

The department purchased 35 body cameras in May 2017 through 2016 JAG Grant. With the current cameras being used, there are generally, on average about 5 that are out of service for repairs. These additional cameras will allow the department to outfit street officers and investigators with a body camera and allow for spares while others are being repaired.

First body cameras were purchased from Digital Ally. Those purchased through this grant, if approved would be GETAC. Total amount requested is \$178,276.42. As a part

of the 50/50 match requirement, the City would provide \$89,138.21. The reoccurring annual fees would be approximately \$13,700 for maintenance. As a part of the purchase, GETAC will replace all the cameras after two years. Following that, the department would be responsible for camera replacements, as needed.

These are monies from the State Appropriations Committee and are not a part of any federal funds. Other grants utilizing federal funds are now on hold, and money is not being disbursed, due to pending litigation with Sanctuary Cities.

Council discussed lifespan of the body cameras and what other departments used. Council consensus was staff could proceed.

**Minutes.** Ms. Melissa Corser shared she received a call from Ms. Constance Coram who stated she attended the Work Session on January 8<sup>th</sup> and January 22<sup>nd</sup>. Ms. Corser stated she added Ms. Coram to the list of those present.

**Consent Agenda Review.** Each item on the Consent Agenda was reviewed. Additional discussion included the following:

**Item F. Ordinance Amending Section 97:31 Parks and Recreation**

**Department.** Councilmember Foster stated he pointed this out over a year ago and we should know the rules and regulations. He stated he has a problem with it and would like for it to be removed from the Consent Agenda.

Councilmember Foster made a motion to remove Item F. Ordinance Amending Section 97:31 Parks and Recreation from the Consent Agenda. The motion was seconded by Councilmember Williams. Councilmembers Fosters and Williams voted in favor of the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway, Stevens and Aycock voted against the motion. Mayor Allen stated the motion failed 2:5.

**Closed Session Held.** Upon motion of Councilmember Stevens, seconded by Councilmember Williams and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

**CITY COUNCIL MEETING**

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on March 5, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem David Ham  
Councilmember Antonio Williams  
Councilmember Bill Broadaway  
Councilmember Mark Stevens  
Councilmember Bevan Foster  
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Mason Campbell with Fellowship Baptist Church provided the invocation. The Pledge to the Flag followed.

**Approval of the Minutes.** Councilmember Williams made a motion to approve the Minutes of the Work Session and Regular Meeting of January 8, 2018, Minutes of the Joint Meeting of the Goldsboro City Council and Wayne County Commissioners of January 10, 2018 and the Minutes of the Work Session and Regular Meeting of January 22, 2018 as submitted. Councilmember Broadaway seconded the motion. Mayor Allen,

Mayor Pro Tem Ham, Councilmembers Williams, Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 6:1.

**Parks and Recreation Recognition.** Mr. Andy Richards with USSSA (United States Specialty Sports Association) shared information regarding tournaments held at Berkeley Park in Goldsboro and the working relationship he has with Mr. Russell Stephens. Mr. Richards presented Mr. Stephens with a plaque for the 2017 Parks and Recreation of the Year Award.

**Proclamation – Brain Injury Awareness Month.** Mayor Allen proclaimed March 2018 as “Brain Injury Awareness Month” in Goldsboro, North Carolina and called upon all citizens and interested groups to observe the month with appropriate ceremonies and activities that promote awareness and prevention of brain injuries.

Mayor Allen presented a framed copy of the Proclamation to Renu Life representatives. Ms. Pier Tarrant and Mr. Ken Jones with Renu Life thanked Council for their support and shared information regarding Renu Life.

**Comprehensive Annual Financial Audit Presentation.** Ms. Kaye Scott shared the General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. The City has contracted with the firm of Carr, Riggs and Ingram, LLC to conduct the annual review. The Audit examines, by fund, all categories of the City’s revenues and expenditures. It also illustrates revenues and expenditures by reporting the amounts on the original budget plus the final budget compared to the amounts that were actually received and spent throughout the Fiscal Year.

Mr. Dean Horne with Carr, Riggs, and Ingram provided a brief overview of the audit and pointed out fund balances did increase. Mr. Horne stated if Council has any questions to feel free to contact him.

Councilmember Williams asked if our ratings are still the same. Mr. Horne replied at this time they are the same. Ms. Scott shared we will be going back to the rating agencies this summer.

**Public Comment Period.** Mayor Allen opened the public comment period and the following person spoke:

Diane Hammond along with Kali Kobb with Impact Teens and Rev. Mary Reese with St. Andrew's Episcopal Church invited Council to attend A Story and Conversation with 9-11 Hate Crime Survivor Rais Bhuiyan. In collaboration with a World Without Hate, a presentation about tragedy and triumph is scheduled for April 7<sup>th</sup> at the Goldsboro Event Center at 2:00 p.m.

No one else spoke and the public comment period was closed.

**Consent Agenda - Approved as Recommended.** City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item L. CU-1-18 SWR Properties, LLC – North side of Patetown Road between Industry Court and North William Street. Councilmember Williams moved the items on the Consent Agenda, Items E, F, G, H, I, J, K and M be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Ham. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended with a 6:1 vote. The items on the Consent Agenda were as follows:

**Authorization of an Agreement with McKim & Creed Engineering for Professional Services on Equalization Basins #3, #4, & #5 Enhancement Study at the WRF. Resolution & Ordinance Adopted.** WRF Equalization Basin #5 at the near the end of Seymour Johnson Air Force Base’s runway is designated as a Clear Zone and Basins #3 and #4 are designated as Accident Potential Zone I. It is the City’s intention to drain the water, remove the sludge from EQ Basins #3, #4, & #5, and mitigate the basins, reducing the attraction to waterfowl and enhancing the WRF process. The City would also continue its bird harassment program with USDA Wildlife Services.

The City of Goldsboro advertised for Requests for Qualifications from engineering firms and received two responsive RFQs on August 2, 2017. Both companies were invited to present on the project on August 30, 2017.

The City is interested to get an estimated cost to implement the Equalization Basins #3, #4, #5 Enhancement Project. A proposal has been received from McKim & Creed Engineering for these services in an amount not to exceed \$158,000.

The City allocated \$50,000 in its current FY 17-18 for these services. The additional amount of \$108,000 will need to be appropriated from the unassigned fund balance of the Utility Fund.

It is recommended that Council:

1. Adopt the following entitled resolution authorizing the City Manager to execute a contract with McKim & Creed not to exceed \$158,000 to provide engineering services for the feasibility and cost estimate for the Equalization Basins #3, #4, & #5 Enhancement Study.
2. Adopt the following entitled budget ordinance allocating the additional \$108,000 from the unassigned fund balance from the Utility Fund for this professional services contract. Consent Agenda Approval. Williams/Aycock (6:1 Foster)

RESOLUTION NO. 2018-6 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT WITH MCKIM & CREED FOR PROFESSIONAL SERVICES ON THE EQUALIZATION BASINS #3, #4, & #5 ENHANCEMENT STUDY”

ORDINANCE NO. 2018-9 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR”

**Ordinance Amending Section 97.31 Parks and Recreation Department. Ordinance Adopted.** The Parks and Recreation Department has been the managing department of the Goldsboro Municipal Golf Course since its renovation in 1999. Ordinance language from 1970 refers to the management of the golf course not being the responsibility of the Parks and Recreation Department. In 1970, the golf course was operated by an individual through a management agreement and thus not a division of a city department.

Based on the above information, staff feels it is necessary to update the language of the City Ordinance to delete the section that takes the management of the Goldsboro Municipal Golf Course from the Parks and Recreation Department.

It is recommended Council accept the staff’s recommendation and adopt the amendment deleting the “Powers vested in the Department” Section D of 97.31 that refers to powers provided to the Parks and Recreation Department, other than the municipal golf course. Consent Agenda Approval. Williams/Aycock (6:1 Foster)

ORDINANCE NO. 2018-10 “AN ORDINANCE AMENDING CHAPTER 97 ENTITLED “PARKS AND RECREATION” SECTION 97.31 PARKS AND RECREATION DEPARTMENT OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

**Site and Landscape Plan - Wave of Glory, Inc. (Addition of Day Care).**  
**Approved.** The property is located on the west side of McDaniel Avenue Carver Boulevard and US Highway 117 South.

Applicant proposes to locate a metal commercial building in the side yard of an existing lot currently occupied by Wave of Glory Church for the purpose of operating a child daycare center.

Frontage: 350 ft.  
Depth: 350 ft. (Average)  
Area: Approx. 4.091 acres  
Zoning: Office and Institutional-1

The submitted site plan indicates the placement of a (55 ft. x 50 ft.) 2,750 sq. ft. metal building to be constructed in the side yard of the existing church. The building will serve as a daycare center for approximately 50 children.

The City’s Code allows no more than 50% of the exterior building materials to be smooth face concrete or prefabricated steel panels. Staff is working with the applicant to insure compliance with this regulation.

Hours of operation: 6:00 a. m. – 6:00 p. m. (Monday-Friday)

Adding the building is considered an expansion to the existing site. Since the expansion is greater than 50% of the gross floor area of the existing church (4,493 sq. ft.), the City’s Unified Development Code will require that the entire site meet current development regulations.

An existing paved parking lot which contains 40 spaces will serve both the church and the proposed day care operation. Based on UDO regulations, a total of nine parking spaces are required for the day care along with an area for loading and unloading capable of stacking four vehicles. Circulation through the parking area will allow for stacking more than four vehicles. Customers will access the new day care building through 5 ft. wide concrete pedestrian sidewalks leading from the church.

Two existing curb cuts provide paved ingress and egress to the parking lot.

A 3,750 sq. ft. fenced play area is proposed adjacent to the day care building. This will meet the City’s requirement of 75 sq. ft. per child.

The submitted landscape plan shows a total of 14 Autumn Fantasy Maples to serve as street trees along both U.S. Highway 117 to the rear and McDaniel Avenue.

A 5 ft. wide landscape buffer yard exists along the southern property line. An existing wooded area exists along the northern property line.

Since the impervious surface ratio is less than .20, no interior parking lot landscaping is required.

A dry detention pond is shown between the daycare building and McDaniel Avenue. The pond will be appropriately screened by evergreen shrubs.

The site is located within a Special Flood Hazard Area known as the 100-year floodplain and will be subject to the City’s floodplain regulations.

Drainage plans and stormwater calculations will be required and subject to City Engineering approval before a building permit can be issued.

The Planning Commission, at their meeting on February 26, 2018, recommended approval of the development plans subject to approval of stormwater calculations and drainage plans.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans as submitted subject to approval of stormwater calculations and drainage plans by the City’s Engineering Department. Consent Agenda Approval. Williams/Aycock (6:1 Foster)

**Site and Landscape Plans – Wayne County ABC Store. Approved.** The property is located on the east side of Wayne Memorial Drive between Best Avenue and Tommy’s Road. Site is immediately adjacent to the rear of the Wal-Mart Neighborhood Market.

Frontage:	176 ft.
Depth:	420 ft. (average)
Area:	1.8 Acres (approx..)
Zoning:	Shopping Center

Zoning for the property was changed from Office and Institutional-1 to Shopping Center on February 6, 2012.

The property was annexed on December 31, 2015.

The submitted site plan indicates a 5,000 sq. ft. building and a parking lot containing 33 parking spaces (includes 2 handicapped spaces). A total of 25 spaces are required based on one space per 200 sq. ft. of gross floor area. Interior walkways leading from the parking area to the building have been shown.

One curb cut will provide access from Wayne Memorial Drive. During site plan approval for the adjacent Wal-Mart, an additional private drive extended to the property line and will be utilized for internal access between the two sites.

NCDOT is currently reviewing the plans to determine whether any street improvements along Wayne Memorial Drive will be necessary.

A loading dock and ramp is shown at the rear of the property along with a screened dumpster corral. An extended driveway at the rear will provide space for trucks to maneuver between those two areas.

The submitted landscape plan shows the installation of four Pin Oaks to serve as street trees. Additional Pin Oaks will be installed along with a variety of large and small shrubs within parking lot end aisles. Shrubs will include Wax Myrtles, Yaupon Hollies and Indian Hawthorns.

A Type C (20 ft. wide) buffer is shown to screen the parking area along that portion of the property line which abuts residentially-zoned property to the south. A portion of this property line follows a Blue Line Ditch which requires a 50 ft. setback for any construction and a 30 ft. setback for the planted buffer.

Where the property abuts O&I-1 or Shopping Center zoning, a Type A (10 ft. wide) buffer is shown.

The developer will be required to pay a fee in lieu of sidewalk installation in the amount of \$2,235.

Stormwater calculations have been submitted to the City’s Engineering Department. A wet detention pond is shown at the rear of the site which will be screened appropriately. No building permits will be issued until the stormwater calculations have been approved.

A lighting plan has not been submitted although there is a note included on the site plan indicating that all outdoor lighting will be faced downward away from residential properties. Staff will require the submission and in-house approval of a detailed lighting plan.



The submitted elevation plans shows a masonry, stone and brick veneer exterior with metal awnings over windows and a metal seam roof.

The Planning Commission, at their meeting held on February 26, 2018, recommended approval of the site, landscape and building elevation plans subject to approval of stormwater calculations.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for the ABC Store site subject to approval of stormwater calculations. Consent Agenda Approval. Williams/Aycock (6:1 Foster)

**Site and Landscape Plans – E Park, LLC Property. Approved.** The property is located on the south side of Graves Drive between Berkeley Boulevard and Malloy Street.

On March 6, 2017, Council approved a zoning change for the property from Shopping Center to General Business Conditional District. At that time, no use was proposed and development plan approval was required before occupying the site. The property was previously occupied by Century Uniforms.

The property contains an existing 4,750 sq. ft. masonry block and metal commercial building formerly occupied by Century Uniforms.

Frontage: 100 ft.  
Depth: 200 ft.  
Area: 20,000 sq. ft., or 0.46 acres

The property owner is working with a tenant who wishes to occupy the site. The tenant is a catering company that proposes utilizing the front portion of the building as a display area and the rear as the “commissary” associated with the business.

No changes to the existing site are proposed.

The site plan indicates a 4,750 sq. ft. masonry block and metal commercial building and a total of 18 parking spaces. Based on the use, only 14 spaces are required.

Street trees and buffers are existing on the site, however, a Type A (5 ft. wide) buffer will be required along the western property line.

A 20 ft. wide asphalt driveway provides access to the site from Graves Drive. Interconnectivity is existing to the east.

At their meeting held on February 26, 2018, the Planning Commission recommended approval of the site and landscape plans subject to the addition of a 5 ft. wide buffer along the western property line.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans subject to the 5 ft. wide landscape buffer being installed along the western property line. Consent Agenda Approval. Williams/Aycock (6:1 Foster)

**Site and landscape Plan – Addition to Mt. Carmel Church. Approved.** The property is located on the west side of N. John Street between Basil Street and Greenleaf Street.

Applicant proposes to locate a modular approved commercial building in the rear yard of an existing lot currently occupied by a church.

Frontage: 140 ft.  
Depth: 178 ft.  
Area: 65,340 sq. ft. or 1.5 acres

Zoning: Office and Institutional-1

The submitted site plan indicates the placement of a 39 ft. by 70 ft. (2,730 sq. ft.) modular building behind an existing church containing approximately 3,770 sq. ft. The modular unit will serve as offices and classrooms by staff and members of the church.

The proposed modular building is considered an expansion to the existing site. Since the expansion is greater than 50% of the gross floor area of the existing church, the City's Unified Development Code will require that the entire site meet current development regulations.

The existing church was constructed prior to adoption of City ordinances pertaining to setbacks. As a result, a modification of the front yard setback from 25 ft. to 15 ft. for the existing church structure will be required.

The submitted site plan shows the proposed modular unit located approximately 20 ft. from the rear property line. A modification of the rear setback from 25 ft. to 20 ft. will be required.

A total of 67 parking spaces are required for the church. There are 13 unpaved parking spaces on the church lot and space for more than 60 spaces available on property owned by the church across Greenleaf Street. Both lots are accessible through graveled driveways.

Since the City's Unified Development Code requires paved and striped vehicular surface areas, the applicant has requested a modification for a period of two years.

The submitted site plan shows a total of 10 street trees to be installed along North John and Greenleaf Streets. Modifications of buffer yards along the northern, southern and western property lines have been requested. There is a slatted fence located along the southern property line, adjacent to the iron and metal recycling business and the applicant wishes to install a 5 ft. wide buffer along the northern property line as the adjacent property is vacant.

A modification of the vehicular surface area and vehicular surface buffers has been requested until the parking lots are paved. Drainage plans and stormwater calculations will be required at time of paving.

The applicant requests the following modifications.

1. Modification of church front setback requirement from 25 ft. to 15 ft.
2. Modification of the modular unit's rear setback requirement from 25 ft. to 20 ft.
3. Modification of the parking lot paving and striping requirement for a period of two years.
4. Modification of landscape buffers, parking lot vehicular surface area and vehicular surface buffer.

The Planning Commission, at their meeting held on February 26, 2018, recommended approval of the site and landscape plan with the requested modifications.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans for the addition of a modular unit at Mt. Carmel Church with the following modifications.

1. Modification of front setback requirement for the existing church building from 25 ft. to 15 ft.
2. Modification of the modular unit's rear setback requirement from 25 ft. to 20 ft.
3. Modification of the parking lot paving and striping requirement for a period of two years.

4. Modification of landscape buffers, parking lot vehicular surface area and vehicular surface buffer. Consent Agenda Approval. Williams/Aycock (6:1 Foster)

**S-5-85 Wayne Dental Center (Amendment of Preliminary Subdivision Plat and Site Plan Revision). Approved.** The property is located on the southeast corner of Wayne Memorial Drive and Lockhaven Drive.

On February 20, 1989, Wayne Dental Center converted the existing medical office complex into a condominium office development (PUD) where each individual unit was sold for use as offices.

In 2006, Council approved a revision to the preliminary subdivision plat and site plan to include a 727 sq. ft. office addition within Lot no. 4. This addition was never done.

The applicant now proposes to relocate a staircase from inside the building to the rear of the building on Lot No. 7 of the Dental Office Complex. No additional doctors will be added as a result of the proposed addition, therefore, no additional parking is required or shown.

A minimum lot size requirement of 5 acres is established for all Planned Unit Developments. Wayne Dental Center has a total lot area of 2.28 acres. A modification of that requirement was previously issued.

A modification of the minimum open space requirement from 2 acres to .467 acres will be necessary.

Hours of operation are from 8:00 a. m. to 5:00 p. m. Monday through Thursday and from 8:00 a. m. to 12:00 noon on Friday.

No changes to existing landscaping are proposed.

Sidewalks are not required since the expansion does not exceed 50% of the total building value.

The Planning Commission, at their meeting on February 26, 2018 recommended approval of the revised subdivision plat and site plan.

Staff recommended Council accept the recommendation of the Planning Commission and approve the preliminary subdivision plat and site plan revision as submitted. Consent Agenda Approval. Williams/Aycock (6:1 Foster)

**Fourth Annual Downtown Goldsboro Kilt Fun Run – Temporary Street Closing Request. Approved.** The Flying Shamrock Irish Pub is requesting permission to close a portion of certain City streets on Saturday, March 17, 2018 from 11:00 a.m. to 12:00 p.m. in order to hold their fourth annual kilt fun run.

The street closing request is as follows:

Parade Route: John Street beginning at 115 North John Street, right on E. Walnut Street, right on N. Center Street, right on E. Mulberry Street, right on N. John Street to 115 North John Street.

Staging area: 115 North John Street

The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.

2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It is recommended that the City Council by motion, grant street closings on Walnut, John, Mulberry, and Center Streets on March 17, 2018 from 11:00 a.m. to 12:00 p.m. in order that the Fourth Annual Downtown Goldsboro Kilt Fun Run may take place, subject to the above conditions. Consent Agenda Approval. Williams/Aycock (6:1 Foster)

#### **End of Consent Agenda.**

**CU-1-18 SWR Properties, LLC - North side of Patetown Road between Industry Court and North William Street. Postponed.** Applicant requests a Conditional Use Permit to allow the construction and operation of a concrete business.

Frontage: 730.75 ft. (Patetown Road)  
750.83 ft. (Industry Court)  
Area: 11.9 acres  
Zone: I-2 General Industry

A concrete business is permitted within the I-2 zoning district after the issuance of a Conditional Use Permit approved by City Council.

The site was formerly occupied by Americal Corporation and was purchased by the applicant in 2004.

The site is occupied by a 52,000 sq. ft. masonry block, brick and metal commercial building divided into individual tenant spaces for lease. Uses within the building include a restaurant, nail spa, electrical supply and hardware company.

The applicant now proposes to locate a concrete plant directly behind the main commercial building.

Number of employees: 11  
Hours of Operation: 7:30 a.m. - 5:30 p.m. (Monday-Saturday)

While there is existing access to the site through two curb cuts on Patetown Road, the applicant proposes that the main access to the concrete business will be provided through a 20 ft. wide gated asphalt driveway to the site off Industry Court.

Parking is based on 1 space per 2 employees and 1 space for each vehicle stored on site. Sufficient paved parking exists at the rear of the building for employees of the concrete business as well as the 3 vehicles that are anticipated to be stored on the site.

Site is subject to stormwater and drainage regulations as required by the City Engineering Department.

The submitted site plan shows a proposed 14 ft. by 14 ft. office building located adjacent to a 62.94 ft. tall concrete silo, belt conveyor and batch hopper for transporting aggregates for cement production.

According to the City's Unified Development Code, any structure exceeding 50 ft. in height in a non-residential district shall be setback from the adjoining property lines a minimum distance of 150% of the structure's height. Based on the height of the concrete silo (62.94 ft.) a minimum setback of 94.5 ft. from each property line is required. The site plan has been revised to reflect this distance.

An existing 6 ft. tall chain-link fence with barbed wire encloses the site. Applicant will install privacy slats within the existing fence to meet this requirement.

Street trees are shown along both Patetown Road and Industry Court. Additional landscaping is shown along the western property line and Industry Court.

The City's UDO requires that a concrete plant may not be located less than 1,000 ft. from residentially zoned or developed property. Residentially-zoned property exists immediately to the southeast across Patetown Road, as well as to the north and west. A modification of the 1,000 ft. requirement will be necessary.

At the public hearing held on February 19, 2018, no one spoke either for or against the request.

At their meeting held on February 26, 2018, the Planning Commission recommended approval of the request with the distance modification from residential property.

Upon motion of Councilmember Foster, seconded by Councilmember Williams and unanimously carried, Council postponed the consideration of this item for two weeks.

**City Manager's Report.** Mr. Scott Stevens stated he would like to congratulate the Wayne County Commissioners and the City Council on the opening of the Maxwell Center.

#### **Mayor and Councilmembers' Reports and Recommendations.**

Councilmember Aycock shared he attended the grand opening, it is a magnificent building.

Councilmember Foster stated no comment.

Mayor Pro Tem Ham commented on Black History Month events and articles.

Councilmember Stevens congratulated Ms. Jacobs and expressed his support for the expansion of arts throughout the City. He also expressed condolences to Rev. Billy Graham's family.

Councilmember Broadaway stated no comment.

Councilmember Williams thanked all the citizens who applied for the boards and commissions. There are still positions available for Historic District Commission. He also encouraged teenagers to follow-up on the Summer Youth Employment Program.

Mayor Allen recognized Mike Myrick with the ABC Commission. He also commented on events for Black History Month and stated he felt we did a better job this year recognizing Black History Month. Mayor Allen shared we did reopen the application process for the next month for the Summer Youth Employment Program and relaxed income requirements. Mayor Allen stated the Maxwell Center is a game changer for Goldsboro and Wayne County. He stated he is proud of the partnership between the county, the city and agricultural community. Mayor Allen commended Kaye and her staff for the excellent work they do and for receiving a clean audit report.

Councilmember Ham recognized Ms. Brandi Matthews.

There being no further business, the meeting adjourned at 7:33 p.m.

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Chuck Allen  
Mayor

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Melissa Corser, MMC/NCCMC  
City Clerk



# City of Goldsboro

P.O. Drawer A  
North Carolina  
27533-9701

## RESOLUTION NO. 2018-13

### **RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DALE FOSTER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 26 YEARS**

**WHEREAS**, Dale Foster retires on May 1, 2018 as a Police Sergeant with the Goldsboro Police Department of the City of Goldsboro with more than 26 years of service; and

**WHEREAS**, Dale began his career on September 25, 1991 as a Police Officer with the Goldsboro Police Department; and

**WHEREAS**, on January 5, 2000, Dale was promoted to Investigator with the Goldsboro Police Department; and

**WHEREAS**, on June 17, 2009, Dale was promoted to Police Sergeant with the Goldsboro Police Department where he has served until his retirement; and


**WHEREAS**, Dale has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Dale Foster their deep appreciation and gratitude for the service rendered by him to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Dale Foster for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Dale our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16<sup>th</sup> day of April, 2018.



  
Chuck Allen, Mayor

**RESOLUTION NO. 2018-13****RESOLUTION EXPRESSING APPRECIATION  
FOR SERVICES RENDERED BY DALE FOSTER  
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO  
FOR MORE THAN 26 YEARS**

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3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16<sup>th</sup> day of April, 2018.

Approved as to Form Only:

Reviewed by:

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City Attorney

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City Manager





# City of Goldsboro

P.O. Drawer A  
North Carolina  
27533-9701

## RESOLUTION NO. 2018-14

### RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY TERESA COX AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 25 YEARS

**WHEREAS**, Teresa Cox retires on May 1, 2018 as a Police Captain with the Goldsboro Police Department of the City of Goldsboro with more than 25 years of service; and

**WHEREAS**, Teresa began her career on April 26, 1993 as a Police Officer with the Goldsboro Police Department; and

**WHEREAS**, on April 4, 2001, Teresa was promoted to Police Corporal in the Crime Prevention Unit with the Goldsboro Police Department; and

**WHEREAS**, on February 27, 2008, Teresa was promoted to Police Sergeant in the Crime Prevention Unit with the Goldsboro Police Department; and

**WHEREAS**, on September 19, 2012, Teresa was promoted to Police Captain with the Goldsboro Police Department where she has served until her retirement; and

**WHEREAS**, Teresa has proven herself to be a dedicated and efficient public servant who gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Teresa Cox their deep appreciation and gratitude for the service rendered by her to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to our deep appreciation and gratitude to Teresa Cox for the dedicated service rendered during her tenure with the City of Goldsboro.
2. We offer Teresa our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16<sup>th</sup> day of April, 2018.



  
Chuck Allen, Mayor



**RESOLUTION NO. 2018-14**

**RESOLUTION EXPRESSING APPRECIATION  
FOR SERVICES RENDERED BY TERESA COX  
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO  
FOR MORE THAN 25 YEARS**

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**WHEREAS**, Teresa has proven herself to be a dedicated and efficient public servant who gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Teresa Cox their deep appreciation and gratitude for the service rendered by her to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to our deep appreciation and gratitude to Teresa Cox for the dedicated service rendered during her tenure with the City of Goldsboro.
2. We offer Teresa our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16<sup>th</sup> day of April, 2018.

Approved as to Form Only:

Reviewed by:

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City Attorney

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City Manager



## City of Goldsboro

P.O. Drawer A  
North Carolina  
27533-9701

### ***RELAY FOR LIFE MONTH PROCLAMATION***

**WHEREAS**, the Relay for Life is the American Cancer Society's signature activity offering our community a chance to participate in the fight against cancer; and

**WHEREAS**, Cancer is one of the leading causes of death in the State of North Carolina where an estimated 55,130 new cases will be diagnosed in 2018; and

**WHEREAS**, every citizen is at risk of developing Cancer; and

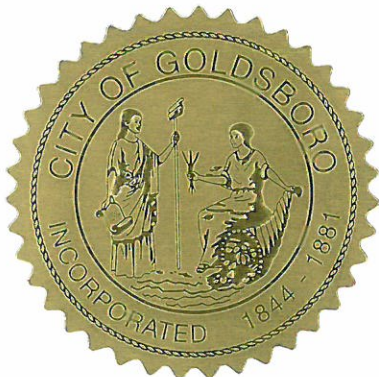
**WHEREAS**, the Relay for Life is a community gathering that helps raise awareness and funds for the American Cancer Society to continue to do research and to assist with patient services, education and advocacy in the mission to eliminate Cancer as a health risk;

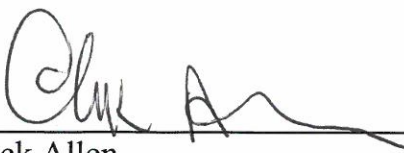
**NOW THEREFORE**, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim the month of May as

#### ***"Relay for Life Month"***

in the City of Goldsboro, North Carolina, and urge all citizens to show their support for the American Cancer's Society annual RELAY FOR LIFE, to be held May 18, 2018, by wearing their Relay for Life T-shirts to work on Friday, May 4<sup>th</sup>, participating in Survivor Sunday on May 6<sup>th</sup> and by displaying their purple ribbons in support of "Show Your Purple Week" the entire week prior to the Relay event.

**IN WITNESS, WHEREOF**, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 16<sup>th</sup> day of April, 2018.



  
\_\_\_\_\_  
Chuck Allen  
Mayor



## City of Goldsboro

P.O. Drawer A  
North Carolina  
27533-9701

*Office of the Mayor*

### ***NATIONAL DAY OF PRAYER PROCLAMATION***

**WHEREAS**, civic prayers and national days of prayer have a long and venerable history in our constitutional republic, dating back to the First Continental Congress in 1775; and

**WHEREAS**, the Declaration of Independence, our first statement as Americans of national purpose and identity, made "the Laws of Nature and Nature's God" the foundation of our United States of America and asserted that people have inalienable rights that are God-given; and

**WHEREAS**, created in 1952 by a joint resolution of the United States Congress, and signed into law by President Harry S. Truman, the mission and purpose is to encourage prayer for our country and personal repentance; and

**WHEREAS**, in 1988, legislation setting aside the first Thursday in May of each year as a National Day of Prayer was passed unanimously by both Houses of Congress and signed by President Ronald Reagan; and

**WHEREAS**, the Supreme Court has affirmed the right of state legislatures to open their sessions with prayer and the Supreme Court and the U.S. Congress themselves begin each day with prayer; and

**WHEREAS**, this year, Wayne County United in Prayer is hosting its annual local National Day of Prayer event; and

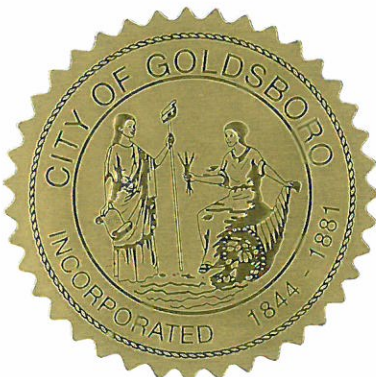
**WHEREAS**, the National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and her citizens.


**NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim Thursday, May 3, 2018 as**

### ***A NATIONAL DAY OF PRAYER***

in observance of the National Day of Prayer in the City of Goldsboro, North Carolina, and commend this observance to our citizens.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 16<sup>th</sup> day of April, 2018.



  
\_\_\_\_\_  
Chuck Allen  
Mayor



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

**SUBJECT:** PUBLIC HEARING  
Z-5-18 Fortina Alcala-Hernandez – Northeast corner of  
Tommy's Road and Clara Monte Drive

**BACKGROUND:** The applicant requests a zoning change from R-20A  
Residential to RM-9 Residential Manufactured Home.

Frontage: 145 ft.  
Depth: 497 ft. (approx.)  
Area: 0.88 acres

Surrounding Zoning:	North: R-16 Residential
	South: R-20A and RM-9 Manufactured Home
	East: R-16 Residential
	West: R-16 Residential

Existing Use: The property is currently vacant.

Proposed Use: The requested RM-9 Residential zone would permit the placement of one manufactured (mobile) home on the property.

Comprehensive Plan Recommendation: The City's adopted Land Use Plan recommends Low-Density Residential development for the subject property. The request to RM-9 would be consistent with the Plan.

**DISCUSSION:** Engineering Comments: City water and sewer lines are not available to serve the subject property.

Property to the east of the subject site was rezoned from R-20A to RM-9 on January 23, 1995.

The RM-9 zoning district would require masonry underpinning, pitched roof and horizontal siding. It will be required to have working windows and no rust and have the appearance of a site-built home.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on May 7, 2018.

Date: 04/10/18

  
Interim Planning Director

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING  
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL  
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at 7:00 p. m. on Monday, April 16, 2018.

✓ Z-5-18 Fortina Alcala-Hernandez – Northeast corner of Tommys Road and Clara Monte Drive

The Wayne County Tax Identification No. 3620-15-8463. The property has a frontage of 145 ft., an approximate depth of 497 ft. and a total area of approximately 0.88 acres. The present zoning classification is R-20A Residential. The proposed zoning classification is RM-9 Residential Manufactured Home.

Z-6-18 SWR Properties – East side of Carolina Commerce Drive between US 70 Bypass and Tommy's Road


The Wayne County Tax Identification No. is 3601-30-5778. The property has a total frontage of approximately 692 ft., an average depth of approximately 340 ft. and a total area of approximately 230,000 sq. ft., or 5.0 acres. The present zoning classifications are General Business and R-16 Residential. The proposed zoning classification is I-2 General Industry Conditional District to allow the development and operation of a concrete plant.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.

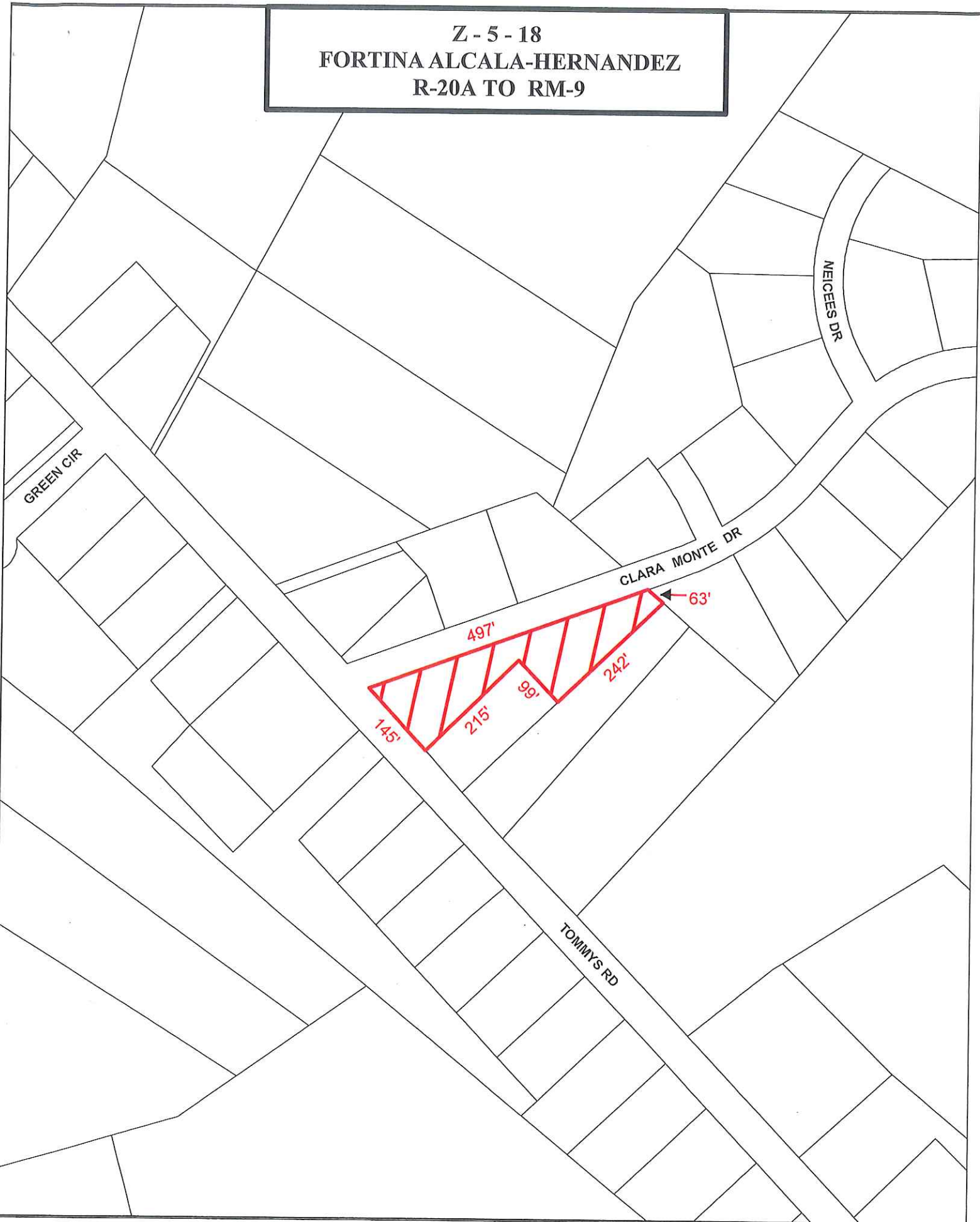
  
Melissa Corser, City Clerk

PUBLISH: March 29, 2018  
April 5, 2018

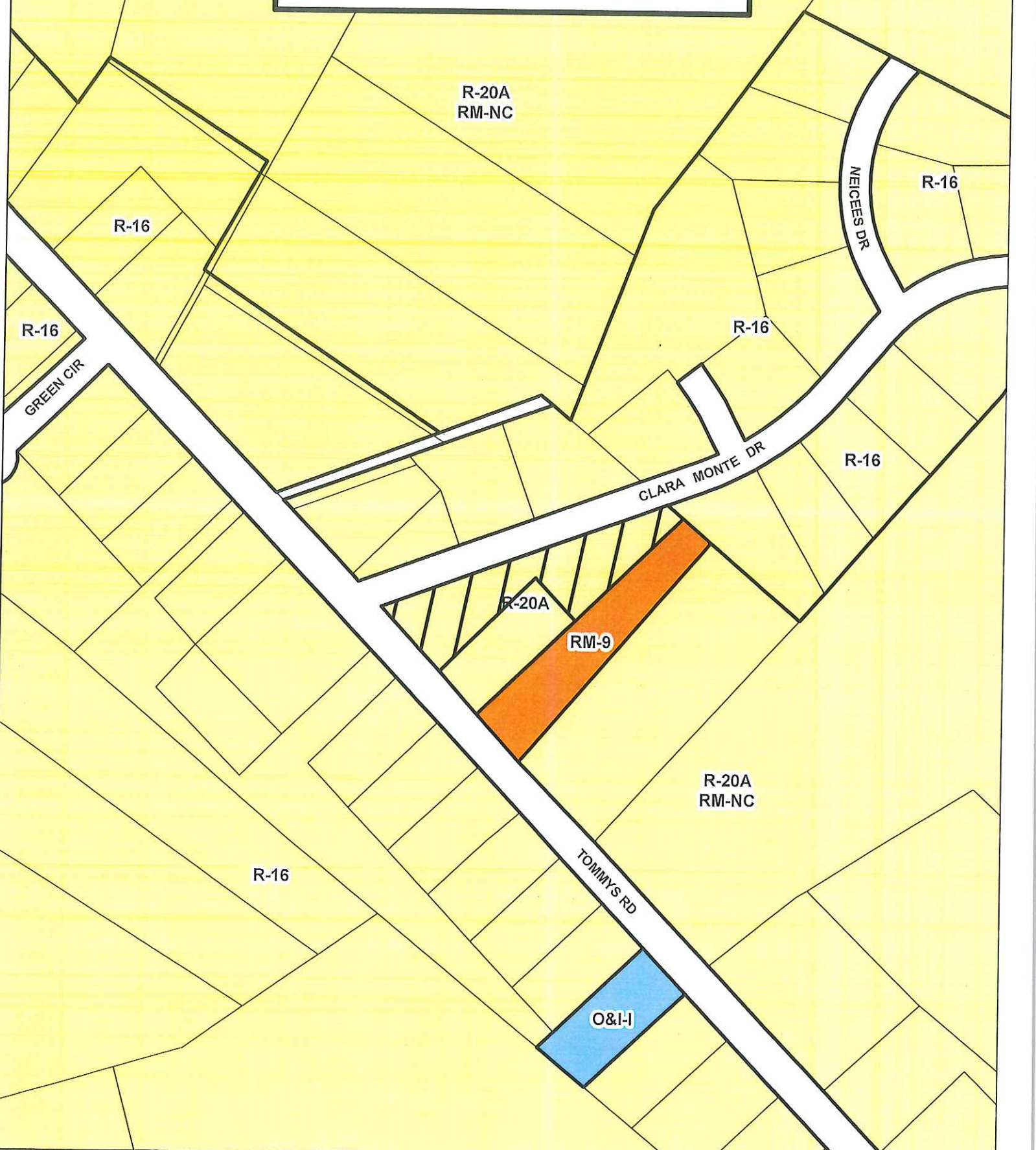
  
Ronald T. Lawrence, City Attorney



Z - 5 - 18  
FORTINA ALCALA-HERNANDEZ  
R-20A TO RM-9



**Z - 5 - 18**  
**FORTINA ALCALA-HERNANDEZ**  
**R-20A TO RM-9**





Z - 5 - 18  
FORTINA ALCALA-HERNANDEZ  
R-20A TO RM-9





CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

**SUBJECT:** PUBLIC HEARING  
Z-6-18 SWR Properties – East side of Carolina Commerce  
Drive between US 70 Bypass and Tommy's Road

**BACKGROUND:** The applicant initially requested a zoning change from  
General Business and R-16 Residential to I-2 General  
Industry but has now requested withdrawal of the  
application.

**DISCUSSION:** Since the request was advertised, posted and notices  
mailed out to adjacent owners in accordance with State law,  
the public hearing has to be held as scheduled and final  
action taken by the Council.

**RECOMMENDATION:** By motion, after the public hearing, deny the applicant's  
request without prejudice.

Date: 04/10/18

  
Interim Planning Director

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING  
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL  
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at 7:00 p. m. on Monday, April 16, 2018.

Z-5-18 Fortina Alcala-Hernandez – Northeast corner of Tommys Road and Clara Monte Drive.

The Wayne County Tax Identification No. 3620-15-8463. The property has a frontage of 145 ft., an approximate depth of 497 ft. and a total area of approximately 0.88 acres. The present zoning classification is R-20A Residential. The proposed zoning classification is RM-9 Residential Manufactured Home.

✓ Z-6-18 SWR Properties – East side of Carolina Commerce Drive between US 70 Bypass and Tommy's Road

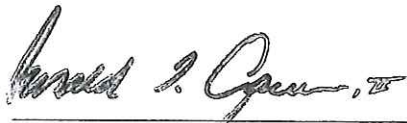
The Wayne County Tax Identification No. is 3601-30-5778. The property has a total frontage of approximately 692 ft., an average depth of approximately 340 ft. and a total area of approximately 230,000 sq. ft., or 5.0 acres. The present zoning classifications are General Business and R-16 Residential. The proposed zoning classification is I-2 General Industry Conditional District to allow the development and operation of a concrete plant.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.

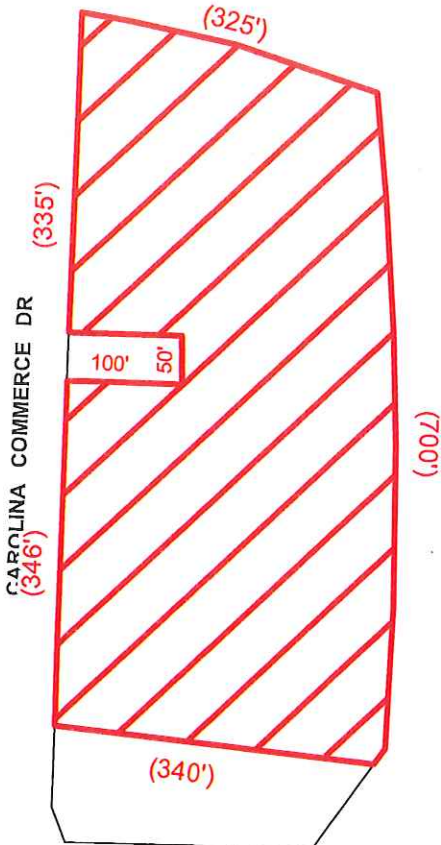
  
Melissa Corser, City Clerk

PUBLISH: March 29, 2018  
April 5, 2018

  
Ronald T. Lawrence, City Attorney

**Z - 6 - 18**  
**SWR PROPERTIES**  
**R-16 & GB TO I-2 CD**  
**(Concrete Plant)**

US 70 BYP

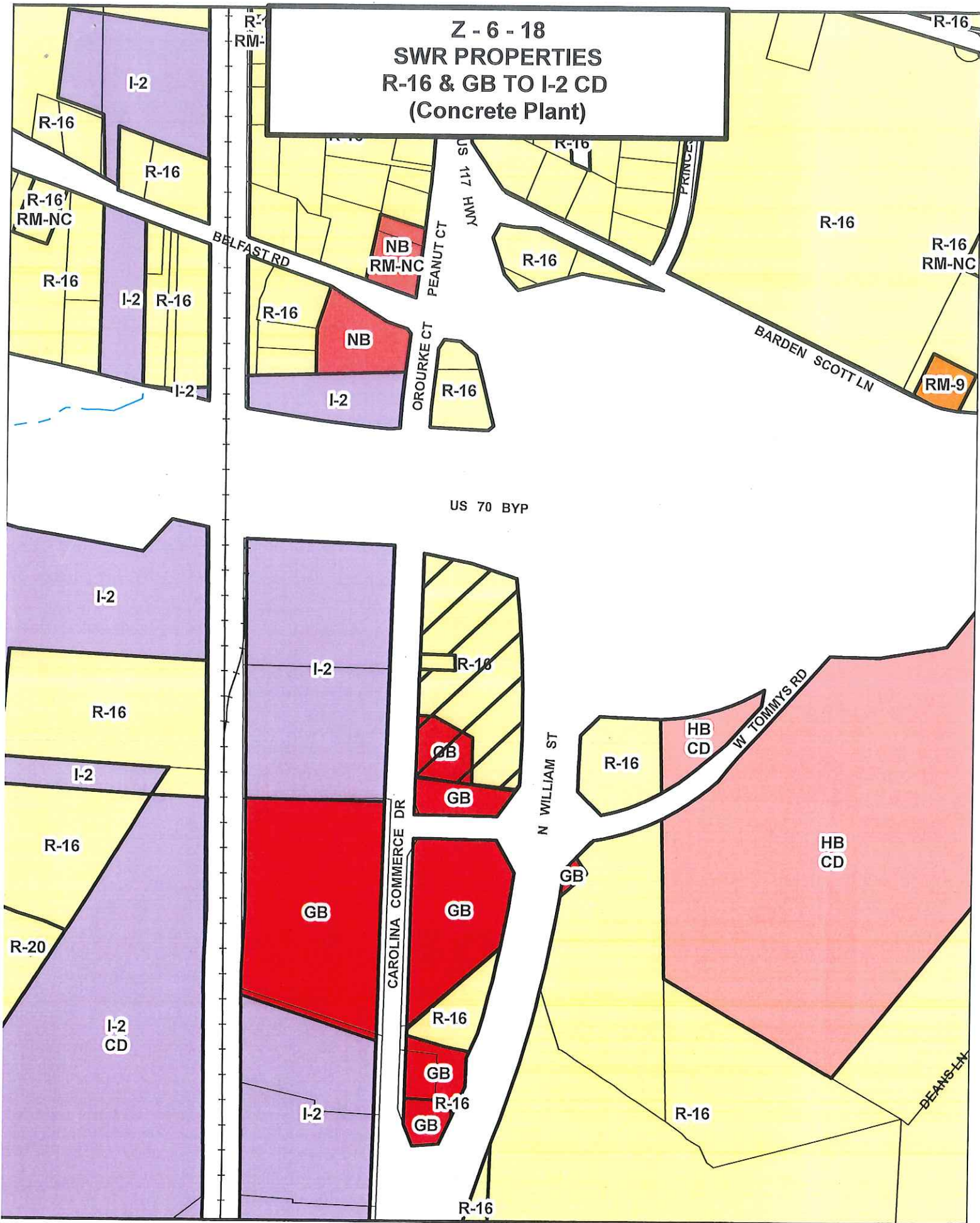


N WILLIAM ST

W TOMMYS RD



**Z - 6 - 18**  
**SWR PROPERTIES**  
**R-16 & GB TO I-2 CD**  
**(Concrete Plant)**





**Z - 6 - 18**  
**SWR PROPERTIES**  
**R-16 & GB TO I-2 CD**  
**(Concrete Plant)**





CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

**SUBJECT:** Reconstruction of Former W.A. Foster Center – Change Order

**BACKGROUND:** On February 5, 2018, the City awarded the renovations contract to the Former W.A. Foster Center to Billy Brock Construction, Inc. in the amount of \$118,390. Council indicated that \$200,000 was the approved budget for this project. To date, the City has spent \$179,615 for design, asbestos removal, monitoring and reconstruction.

**DISCUSSION:** The following is a listing of additional renovations requested for this facility:

<b><u>DESCRIPTION</u></b>	<b><u>TOTAL</u></b>
Clean existing gutters	\$ 700.00
Replace ceiling tile in the large game room	4,822.00
Replace missing vents	350.00
Fix vinyl on back that has fallen off and missing vinyl in front	600.00
Remove Christmas lights in the gym area	100.00
Base cabinets for the kitchen including new sink and oven	4,545.00
Vinyl Plank flooring in room 12 instead of VCT	10,090.00
Vinyl Plank flooring in room 11 instead of perma crete	59.00
Vinyl Plank flooring in room 8 instead of perma crete	299.00
Vinyl Plank flooring in room 13 instead of VCT	615.00
Vinyl Plank flooring in room 16 instead of VCT	431.00
Vinyl Plank flooring in room 17 instead of VCT	410.00
<b>Total</b>	<b>\$23,021.00</b>

The City's current budget does not have sufficient funding for these additional renovations. It will be necessary to appropriate the \$23,021 for this change order.

**RECOMMENDATION:** It is recommended that:

1. Council authorize the City Manager to sign the change order in the amount of \$23,021 from Bill Brock Construction, Inc.

2. Council adopt the attached budget ordinance decreasing the unassigned fund balance from the General Fund in the amount of \$23,021.

Date: \_\_\_\_\_  
Kaye Scott, Finance Director

Date: \_\_\_\_\_  
Scott Stevens, City Manager



ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE  
CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL YEAR

WHEREAS, the City Council is supportive of renovations of the former W. A. Foster Recreation Center; and

WHEREAS, the City wishes to authorize additional renovations to the former W. A. Foster Center; and

WHEREAS, the change order is in the amount of \$23,021 with Billy Brock Construction, Inc.; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies for these renovations, the City of Goldsboro needs to appropriate \$23,021 from the unassigned fund balance of the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2017-2018 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$23,021.
2. Increasing the line item entitled "WA Foster Renovation" (11-7460-3910) in the Parks & Recreation's Department in the amount of \$23,021.
3. This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Approved as to form only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

SUBJECT: Budget Amendment – IT Equipment

BACKGROUND: At the February 19, 2016 meeting, the City Council approved the installment financing with SunTrust Equipment Finance and Leasing Corporation in the amount of \$478,000.

DISCUSSION: The following are the items included in the lease agreement:

1.	90 MDT Laptops for the Police and Fire Vehicles	\$360,000
2.	Storage for City Network	60,000
3.	2 Servers to Host Virtual Environment	10,000
4.	Phone System Upgrade	30,000
5.	2 Large Format Plotters/Printers for Bldg. Maint.	<u>18,000</u>
	Total	\$478,000

The City closed on this lease agreement on March 23, 2018. With the lease agreement, the City will need to update the budget to reflect the revenues and expenditures.

RECOMMENDATION: It is recommended that the attached ordinance be adopted to show an increase in General Fund revenues and an increase in the operating expenditures of the Information Technology Division's budget by a total of \$478,000.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kaye Scott, Director of Finance

Date: \_\_\_\_\_

\_\_\_\_\_  
Scott Stevens, City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE  
CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL YEAR

WHEREAS, the Goldsboro City Council authorized the installment financing with Suntrust Equipment Finance and Lease Corporation to purchase and upgrade the City's network; and

WHEREAS, the City of Goldsboro entered into this installment purchase financing on March 23 2018; and

WHEREAS, the City's budget must be amended to allow for the expenditures and escrow funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2017-2018 be amended by:

1. Establishing a revenue line item entitled "Escrow Proceeds - IT" (11-0004-8974) in the amount of \$478,000.
2. Establishing the expenditure line item entitled "Network Equipment" (11-1030-5219) in the Information Technology's budget of the General Fund in the amount of \$478,000.
3. This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Approved as to form only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

SUBJECT: Audit Services for Fiscal Year Ending June 30, 2018

**BACKGROUND:** The General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. The Audit examines, by fund, all categories of the City's revenues and expenditures. It also illustrates revenues and expenditures by reporting the amounts on the original budget plus the final budget compared to the amounts that were actually received and spent throughout the Fiscal Year.

DISCUSSION: The CPA firm of Carr, Riggs and Ingram, LLC has performed the City's audit for the past several years, and they are very familiar with the City's financial records. Mr. Dean Horne, CPA, has provided a quote of \$45,000 and it is felt that this price is accurate for the amount of work that is essential and the requirements placed upon the auditors by the Local Government Commission, and the quality of the reports provided by this firm. This figure does include the single auditing requirements for grant funding and FEMA.

RECOMMENDATION: It is recommended that the Council, by motion, award the auditing services for the Fiscal Year ending June 30, 2018 to Carr, Riggs and Ingram, LLC.

Date: \_\_\_\_\_

Kaye Scott, Finance Director

Date: \_\_\_\_\_  
 \_\_\_\_\_  
 Scott Stevens, City Manager

Item :     L    

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 – COUNCIL MEETING

SUBJECT: Stream Debris Removal Project Contract – Change Order

BACKGROUND: The City of Goldsboro applied for a grant with the North Carolina Department of Agriculture and Consumer Services for stream debris removal resulting from Hurricane Matthew. On May 15, 2017, Council authorized the City Manager to enter into an agreement on behalf of the City for \$105,355 under the Disaster Recovery Act of 2016 with the North Carolina Department of Agriculture and Consumer Services.

DISCUSSION: The City was approved for the vegetative debris and downed trees at the Big Ditch, Howell Creek, Mimosa Park Ditch, Stoney Creek and Little River Arbitrary. On February 19, 2018, the City Council approved the contract with Three Deuces, Inc. for \$48,222 for the removal of debris in these areas. Since grant funding is available to cover additional debris removal, staff asked that Three Deuces submit pricing for the Little River and Stoney Creek areas. The costs submitted were \$56,775. Attached is the map to illustrate current and proposed areas.

There are adequate grant funds available to cover the cost of this contract.

RECOMMENDATION: It is recommended that Council adopt the attached resolution authorizing the City Manager and City Clerk to sign the change order with Three Deuces, Inc. in the amount of \$56,775.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kaye Scott, Finance Director

Date: \_\_\_\_\_

\_\_\_\_\_  
Scott Stevens, City Manager

RESOLUTION NO. 2018-

RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO  
SIGN CHANGE ORDER WITH THREE DEUCES, INC.

WHEREAS, the City of Goldsboro wishes to sign a change order with Three Deuces, Inc. for the Stream Debris Removal Project for Little River and Stoney Creek; and

WHEREAS, Three Deuces, Inc. cost for the additional work is \$56,775.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and City Clerk are hereby authorized to sign a change order with Three Deuces, Inc.
2. This Resolution shall be in full force and effect from and after this the \_\_\_\_ day of \_\_\_\_\_ 2018.

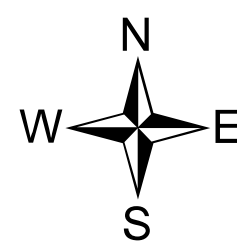
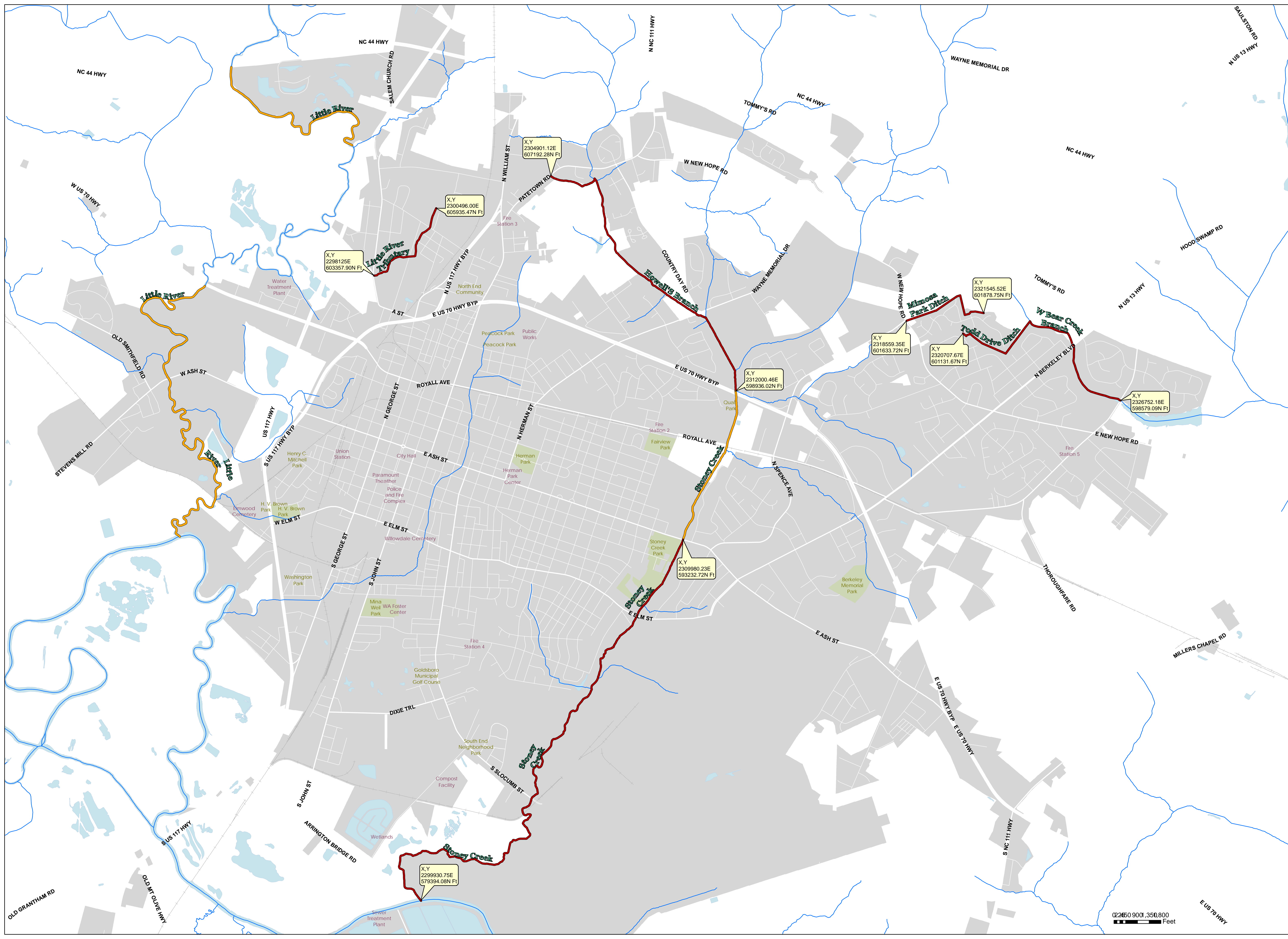
Approved as to Form Only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager





# City of Goldsboro Stream Debris Clean Out

Legend

Current Project

Proposed Addition

0 250 500 750 1000 Feet



**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING**

**SUBJECT:** Consider the Authorization of an Installment Financing Contract for the purchase of City Vehicles

**BACKGROUND:** The following vehicles were listed to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

	Description	Department	Quantity	Amount
1	2018 Ford F150 Regular Cab	Inspections	1	\$ 20,000
2	2018 Dodge Durango	Garage	1	29,000
3	2018 Dodge Ram 2500 Crew Cab	Bldg. & Traffic	1	35,000
4	2017 Ford F150 Crew Cab	Planning	1	27,000
5	Caterpillar 930M Wheel Loader	Streets & Storms	1	210,000
6	Limb Loader Grapppler Truck	Solid Waste	1	147,000
7	2018 Ford F10 Supercab	Engineering	1	23,000
8	2018 Ford Escape	Fire	1	19,000
9	2018 Dodge Chargers	Police	8	194,000
10	2018 Chevrolet Tahoe	Police	4	134,000
11	Equipment for Police Vehicles	Police		226,000
12	E63 T4 Bobcat Compact Excavator	Maintenance	1	75,000
13	2017 Rampant 16,000 Trailer	Maintenance	1	5,400
14	2018 Tandem Dump Mack GU713	Maintenance	1	170,000
15	2018 Cheverolet Silverado	Water Plant	1	27,000
16	Hyundai Wheel Loader	Compost	1	140,000
17	Vactor 2112 Comb Truck	Stormwater Utility	1	425,000
18	Skid Steet Mulcher	Stormwater Utility	1	21,000
19	Caterpillar 308E2 Excavator	Stormwater Utility	1	127,000
20	2017 Ford F-250 XL	Golf Course	1	27,000
21	2018 F-350 SD Super Cab	Parks & Recreation	1	35,000
22	2018 Trailer	Parks & Recreation	1	7,400
23	2018 F-250 SD Super Cab	Parks & Recreation	1	30,000
24	Field Rake	Parks & Recreation	1	14,000
25	Utility Club Cart	Parks & Recreation	1	10,600
26	Heavy Duty Mower (7 gang)	Parks & Recreation	1	79,000
27	Total			\$ 2,257,400

Since these vehicles were needed before financing could be finalized, reimbursement resolutions were adopted by Council at previous meetings.



DISCUSSION:

Request for Proposals (RFP's) was mailed on March 19, 2018 with 21 different financial institutions responding on April 5, 2018. A listing of the proposals is attached for Council's information. Under section 265(b) of the IRS Code, make issue loans with a Bank Qualification designation. In order to meet the designation, the City cannot issue tax-exempt debt in excess of 10 million in a calendar year. Based on the current debt issuance plans, the City does anticipate issuing over the \$10 million. Therefore, the City must concern only the Non-Bank Qualified proposals.

The bids submitted by all responding institutions comply with the City's RFP. The bid proposed by Banc of America Public Capital Corp presents the most attractive proposal based on the lower Non-Bank Qualified total cost to the City with an interest rate of 2.7893% over the 58 month term.

RECOMMENDATION:

By motion, the Council adopt the attached resolution authorizing the City Manager, City Clerk and Finance Director to enter into the installment financing contract with Banc of America Public Capital Corp in the amount of not to exceed \$2,300,000.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kaye Scott, Finance Director

Date: \_\_\_\_\_

\_\_\_\_\_  
Scott Stevens, City Manager

RESOLUTION NO. 2018-\_\_\_\_\_

RESOLUTION TO APPROVE AN INSTALLMENT PURCHASE CONTRACT

WHEREAS, the City Council desires to enter into an installment contract for the funding of vehicles and equipment; and

WHEREAS, request for proposals were received from twenty-one financial institutions; and

WHEREAS, bids have been received and evaluated to determine the lowest non-bank qualified total cost to the City during the 58-month contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro that:

1. The City of Goldsboro proposes to enter into installment financing for the following vehicles and equipment:
  - a) (1) 2018 Ford F150 Regular Cab
  - b) (1) 2018 Dodge Durango
  - c) (1) 2018 Dodge Ram 2500 Crew Cab
  - d) (1) 2017 Ford F150 Crew Cab
  - e) (1) Caterpillar 930M Wheel Loader
  - f) (1) Limb Loader Grappler Truck
  - g) (1) 2018 Ford F10 Supercab
  - h) (1) 2018 Ford Escape
  - i) (8) 2018 Dodge Chargers
  - j) (4) 2018 Chevrolet Tahoe
  - k) Equipment for Police Vehicles
  - l) (1) E63 T4 Bobcat Compact Excavator
  - m) (1) 2017 Rampant 16,000 Trailer
  - n) (1) 2018 Tandem Dump Mack GU713
  - o) (1) 2018 Chevrolet Silverado
  - p) (1) Hyundai Wheel Loader
  - q) (1) Vactor 2112 Comb Truck
  - r) (1) Skid Steer Mulcher
  - s) (1) Caterpillar 308E2 Excavator
  - t) (1) 2017 Ford F-250 XL
  - u) (1) 2018 F-350 SD Super Cab
  - v) (1) 2018 Trailer
  - w) (1) 2018 F-250 SD Super Cab
  - x) (1) Field Rake
  - y) (1) Utility Club Cart
  - z) (1) Heavy Duty Mower (7 gang)

2. After consideration, the governing body has determined that the most advantageous manner of financing thereof is by an installment contract pursuant to Section 160A-20 of the General Statutes of North Carolina.
3. Pursuant to said Section 160A-20, the City of Goldsboro is authorized to finance this Project by installment contract that create a security interest in the property financed to secure repayment of the financing.
4. Banc of America Public Capital Corp (“BAPCC”) has proposed that they finance the equipment pursuant to an Installment Purchase Contract between the City and BAPCC.
5. The governing body hereby authorizes and directs the City Manager and Director of Finance to execute, acknowledge and deliver the Contract on behalf of the City in such form and substance as the person executing and delivering such instruments on behalf of the City shall find acceptable. The Clerk is hereby authorized to affix the official seal of the City of Goldsboro to the Contract.
6. The proper officers of the City are authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this Resolution and the Contract.
7. Notwithstanding any provision of the Contract, no deficiency judgment may be rendered against the City in any action for breach of a contractual obligation under the Contract and the taxing power of the City is not and may not be pledged directly or indirectly to secure any moneys due under the Contract, the security provided under the Contract being the sole security for BAPCC in such instance.
8. The City covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended (the “Code”) as required so that interest on the City’s obligations under the Contract will not be included in the gross income of BAPCC.
9. The City hereby represents that it reasonably expects that all subordinate entities thereof and all entities issuing obligations on behalf of the City will issue in the aggregate will be more than \$10,000,000.00 of tax exempt obligations (not counting private-activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2018. The City hereby designates the Contract and its obligations under the Contract as a “non-qualified tax-exempt obligation” for the purpose of the Code.

10. This Resolution shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Approved As to Form Only:

Reviewed By:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager



# Summary of Interest Rates

A Lender	B Interest Rate		C
	Bank Qualified	Non-Bank Qualified	
1 Zions Bank	2.7000%		
2 Bank of America Public Capital Corp	2.8442%	2.7893%	
3 US Bank	2.8960%	2.8960%	
4 City National Bank	2.9300%	2.9300%	
5 Capital One Public Funding	2.9400%	2.9400%	
6 KeyBank	2.9400%	2.9400%	
7 PNC Equipment Finance	2.8700%	2.9500%	
8 Whitney Bank	2.9650%	2.9650%	
9 SunTrust Equipment Finance	2.9700%	2.9700%	
10 Sterling National Bank	3.0000%	3.0000%	
11 Signature Public Funding	3.0400%	3.0400%	
12 Pinnacle Public Finance	3.1300%	3.1300%	
13 KS Bank	3.1900%	3.1900%	
14 Santander Bank, N.A.	3.2000%	3.2000%	
15 BB&T	2.9600%	3.2100%	
16 First Citizens Bank	3.1100%	3.3100%	
17 CresCom Bank	3.3500%	3.3500%	
18 Southern Bank	3.2200%	3.4700%	
19 United Community Bank	3.2900%	3.8000%	
20 Baystone Government Finance	3.6100%	3.8100%	
21 Wells Fargo	3.8600%	3.8600%	

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

SUBJECT: Naming the Multi-Sports Complex

BACKGROUND: The City of Goldsboro is completing construction of an eight (8) field multi-sports complex and has solicited sponsorships to support the facility.

DISCUSSION: The agreement states the naming rights will be granted for 15 years. Also, over the next 10 years, the Bryan Foundation has agreed to contribute \$300,000 for naming rights at the Multi-Sports Complex. The first payment in the amount of \$50,000 will be made on or before the agreement is executed. In years two through four, payments of \$50,000 will be made on each anniversary date. The remainder of the payments will be \$10,000.00 per year beginning on the fifth anniversary and continuing in the same amount through the ninth anniversary. At the conclusion, the total sum of \$300,000.00 will have been paid.

RECOMMENDATION: By motion, adopt the resolution naming the Multi-Sports Complex at 501. S. Oak Forest Drive the Bryan Multi-Sports Complex with a contribution from the Bryan Foundation in the amount of \$300,000 and authorize the Mayor and City Clerk to execute an agreement on behalf of the City of Goldsboro.

Date: \_\_\_\_\_  
Scott Barnard, Parks and Recreation Director

Date: \_\_\_\_\_  
Scott Stevens, City Manager

RESOLUTION NO. 2018- \_\_\_\_\_

RESOLUTION NAMING THE BRYAN MULTI-SPORTS COMPLEX

WHEREAS, the Multi-Sports Complex officially opens with a Ribbon Cutting on April 23, 2018; and

WHEREAS, the Bryan Foundation has expressed an interest in sponsoring the complex; and

WHEREAS, the Bryan family has been an active part of the City of Goldsboro for many years; and

WHEREAS, the Bryan Foundation has agreed to pay \$300,000 over the next 10 years; and

WHEREAS, the Bryan Foundation will have naming rights for a 15 year period; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized to enter into an agreement with the Bryan Foundation to name the Multi-Sports Complex the Bryan Multi-Sports Complex.
2. This Resolution shall be in full force and effect from and after this the \_\_\_\_ day of \_\_\_\_\_ 2018.

Approved as to Form Only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

NORTH CAROLINA

WAYNE COUNTY

**MULTI-SPORTS COMPLEX NAMING AGREEMENT**

This Multi-Sports Complex Center Naming Agreement is entered into this \_\_\_\_ day of March, 2018, by and between the City of Goldsboro, a political subdivision of the State of North Carolina (the "City") with a business address at P.O. Drawer A, Goldsboro, North Carolina 27533; Attn.: City Manager (with a copy to the City Attorney at the same address) and the R.A. Bryan Foundation, Inc., a North Carolina corporation ("Bryan Foundation") with an office address at P.O. Box 919, Goldsboro, NC 27533.

**WITNESSETH**

WHEREAS, the City has proposed the design and construction of a multi-use sports complex (the "Sports Complex") to be located on the real property described on Exhibit A (all of such property and the improvements thereon being defined as the "Project"); and

WHEREAS, Bryan Foundation, desires to make a meaningful contribution to the cultural and recreational life of the City by contributing a significant amount of money toward the construction and completion of the Project; and

WHEREAS, the City wishes to recognize the contribution of the Bryan Foundation by naming the new Project and complex in honor of the family that founded and continues to operate said foundation and to acknowledge the Bryan family's commitment to the civic and recreational life of the community, the City and the State of North Carolina;

NOW THEREFORE, in consideration of the above premises and of the covenants contained herein, and for other valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. Term. The term of this Agreement shall commence on the date of this Agreement and shall remain in full force and effect for fifteen (15) years (the "Term").

2. Bryan Foundation's Contribution. Bryan Foundation hereby agrees to contribute a total of Three Hundred Thousand and No/100 Dollars (\$300,000.00) consisting of cash or other immediately available funds to the City from the Bryan Foundation and/or one or more of its subsidiaries or affiliated companies to be used toward the planning, design, and construction of the Project on the terms and conditions set forth herein as follows:

2.1 The first payment of not less than Fifty Thousand and No/100 Dollars (\$50,000.00) shall be made on or before the execution of this agreement.

2.2 On or prior to the one (1) year anniversary of the date of this agreement, the second payment shall be made in an amount of Fifty Thousand and No/100 Dollars (\$50,000.00), and then like payments shall be made on the second (2<sup>nd</sup>), third(3<sup>rd</sup>) and fourth (4<sup>th</sup>) anniversaries of



the date of this agreement in the same amount; and then payments shall be made in the amount of Ten Thousand and No/100 dollars (\$10,000.00) beginning on the fifth (5<sup>th</sup>) anniversary of the date of this agreement and continuing in the same amount through the ninth (9<sup>th</sup>) anniversary of this said agreement; at the conclusion of which the total sum of Three Hundred Thousand and No/100 Dollars (\$300,000.00) would have been paid.

Notwithstanding anything to the contrary contained in this Agreement, the Bryan Foundation's obligation to make the contribution shall cease if the construction of the Project is abandoned prior to construction completion.

3. Granting of Naming Rights; Other Agreements.

3.1 Name. In exchange for the contributions contemplated in this Agreement, the City shall cause the Project to be named "BRYAN MULTI-SPORTS COMPLEX" (the "Name") for said fifteen (15) year period. No additions, replacements, modifications, or changes to the Project shall result in a change or modification of the Name. For the avoidance of doubt, the Name shall apply to the entire Project; except as set forth below.

3.2 Other Agreements. The City may enter additional naming agreements for the amenities and individual structures, including but not limited to: individual athletic fields, playground areas, bathhouses, shelters, facilities, amenities, etc. within the Project.

3.3 Construction and Maintenance of Complex. The City shall construct the Project substantially in accordance with the schematic drawing previously provided to the Bryan Foundation. Bryan Foundation shall be allowed the opportunity to consult on any modifications to the schematic drawing or any design or construction drawings created for the Project. The City shall keep and maintain the Complex and all other aspects of the Project in a first-class condition.

3.4 Media. In furtherance of its agreements above, during the Term of this Agreement the City shall, to the extent it is within its power, use its best efforts to cause or permit or to make no objection to, as the case maybe, the following:

3.4.1 All promotions and advertisements, whether on television or radio, in print, posters, flyers, newspapers, websites, social media or other media shall refer to the Project as Bryan Multi-Sports Complex.

3.4.2 All video promotions for events at the Project placed or controlled by the City shall include both audio and visual identification of the Bryan Multi-Sports Complex.

3.5 Granting of Other Naming Rights. Areas within the Project that have other names shall not dilute the significance of the Project name of Bryan Multi-Sports Complex. The Bryan Foundation shall be given at least seven (7) days prior notice to the entering into of any such naming agreement and be given the opportunity to provide comments to such agreements during such seven (7) day period. The Bryan Foundation will have the right to enter into naming

agreements for areas within the Project on the same basis as others are given.

4. Signage. To the extent within its control, the City agrees to use its best efforts to cause or permit or make no objection, as the case may be, with respect to the following:
  - 4.1.1 All interior signage in the Project that refer to the complex or Project in general shall reflect the Name (for the avoidance of doubt, other signage that refers to specific fields, amenities and/or facilities shall not be subject to this sentence).
  - 4.1.2 Any exterior signs allowed by the law and in close proximity to the Project shall contain the Name; and may contain other names as herein stated.

The location of any signage with the Name shall be a collaborative effort with the Bryan Foundation designee having the right to approve such location. The graphic logo of the Name shall be a collaborative effort with the Bryan Foundation designee having the right to approve such graphic logo. As used herein, the "Bryan Foundation designee" shall initially be Stephen C. Bryan but can be changed by written notice from the Bryan Foundation to the City.

5. Renaming by Bryan Foundation. Notwithstanding anything to the contrary contained herein, the Bryan Foundation may change the "Bryan" in the Name to add other related family names (e.g., to "Bryan-Smith Multi-Sports Complex") or to recognize the corporate name of the Bryan family, T.A. Loving Company, or any subsidiary or affiliate (e.g., to "T.A. Loving Multi-Sports Complex). The Bryan Foundation shall reimburse the City for any costs or expenses in connection with any such renaming requested.
6. Use of Fields, Facilities and Amenities. Subject to availability, the City shall allow the Bryan Foundation to use fields, facilities and/or amenities at the Project that are generally made available to the public. Such use shall be subject to the City's rules and regulations generally applicable to such fields, facilities and/or amenities.
7. Agreement to Cooperate. The parties agree, upon request of the other, to execute, acknowledge and deliver such further documents or instruments and perform such further acts as may be necessary, desirable or appropriate to carry out more effectively the purposes of this Agreement.
8. Default. In the event that either party fails to perform any of its material obligations under this Agreement, or if any material representations, warranties, or covenants made by either party are untrue or incorrect, OR if any actions and/or omissions on the part of an immediate member of the Bryan family shall engage in conduct which is criminal, of disrepute, immoral or any other act or omission that would cause the Bryan family name to be diluted or besmirched then such shall be deemed default by the Bryan Foundation; and the other party shall notify the offending party in writing of the default, breach or misstatement and the offending party shall have thirty (30) days in which to cure said default, breach or misstatement. Neither party's action in pursuing any remedy hereunder will act to deprive that party of the right to pursue any other remedies available to him or

it, as the case may be at law or equity, including, without limitation, injunctive relief.

9. Representations and Warranties of the City. The City hereby represents and warrants to the Bryan Foundation that:

9.1 Due Organization, etc. It is duly organized, validly existing, and in good standing under the laws of North Carolina with the full power and authority to carry on its business as it is now being conducted.

9.2 Authority to enter this Agreement. It has full power, authority and legal capacity to enter into this Agreement and to consummate the transactions contemplated in this Agreement, and the execution and delivery of, and performance under, this Agreement does not conflict with or violate any provision contained in its Charter, Resolutions, Bylaws or Ordinances, or with any provision of any other agreement, instrument, judgment, or order of law to which it is a party or to which it is bound. The City has not granted any other person or organization any rights or privileges with respect to the naming of the Project inconsistent with this Agreement.

10. General.

10.1 Entire Agreement. This Agreement sets forth the entire Agreement and understanding of the parties relating to the subject matter herein and, except as otherwise contemplated herein, supersedes all prior agreements, written or oral, relating to the subject matter thereof.

10.2 Modification and Waiver. No modification of or amendment to this Agreement, nor any waiver of any rights under this Agreement, shall be effective unless it is in writing and signed by authorized representatives of both parties.

10.3 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of North Carolina. The venue of any legal action by either party concerning or in any way pertaining to this Agreement shall be Wayne County, North Carolina. The State of North Carolina shall have personal jurisdiction over the parties for all matters arising from or related to this Agreement.

10.4 Relationship of the Parties. Nothing herein contained shall be construed to make the parties partners, joint venturers, employer and employee, or principal and agent.

10.5 Severability. If any part of this Agreement is deemed unenforceable or voided as a matter of law, the remainder of the Agreement shall remain in full force and effect, and shall be construed and given effect to the maximum extent permitted by law.

10.6 Binding Effect; Assignment. This Agreement shall be binding on, and inure to the benefit of the heirs, executors, and administrators of Bryan Foundation, and the successors and assigns of the City. The City and the Bryan Foundation agree that neither shall assign its rights or obligations under this Agreement without the consent of the other; provided, however, that the Bryan Foundation may transfer its rights in this Agreement to any subsidiary or affiliate or any entity into which the Bryan Foundation is merged or that purchases all or

substantially all of its assets without the consent of the City.

10.7 Headings. Section headings and captions in this Agreement are included for convenience and reference only and do not constitute a part of this Agreement for any other purpose.

10.8 Notice. All notices and other communications required or permitted under this Agreement shall be in writing and shall be deemed given when delivered personally, by overnight courier, or five (5) days after being deposited in the United States mail, certified, return receipt requested. All notices shall be addressed to the addresses set forth in the first paragraph of this Agreement or to such other address as to which notice has been given in accordance with the provisions hereof.

10.9 Trademark. This Agreement does not give the City the right to use the trademark or other intellectual property of Bryan Foundation or any of its subsidiaries or affiliated companies or any trademark or other intellectual property of the Bryan family.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed as of the day and year first above written.

R.A. BRYAN FOUNDATION, INC.

\_\_\_\_\_(SEAL)  
Stephen C. Bryan

CITY OF GOLDSBORO, NORTH CAROLINA

\_\_\_\_\_(SEAL)  
Title: Mayor, City of Goldsboro

Witnessed and Attested to by Melissa Corser, City clerk:

\_\_\_\_\_(SEAL)

This instrument has been pre-audited in the manner required by the local governmental budget and fiscal control act.

\_\_\_\_\_(SEAL)  
Kaye Scott, Finance director

Approved as to form:

\_\_\_\_\_(SEAL)  
Ronald T. Lawrence, II, City Attorney



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

SUBJECT: Setting Public Hearing  
Revision of Chapter 151-Flood Damage Prevention Ordinance

BACKGROUND: The purpose of the Flood Damage Prevention Ordinance is to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas.


DISCUSSION: The City was notified of new standards for the National Flood Insurance Program by the Federal Emergency Management Agency. The new standards concern new flood maps that were produced through a partnership between the State and the Federal Emergency Management Agency. The North Carolina Division of Emergency Management has revised the North Carolina Model Flood Damage Prevention Ordinance to meet new language requirements related to the use and adoption of the new maps and to comply with the North Carolina Flood Act of 2000.

The City's Flood Damage Prevention Ordinance has been revised by the Engineering Department in accordance with the State's Model Flood Damage Prevention Ordinance.

The City must adopt the revised Flood Damage Prevention Ordinance and have it approved by FEMA's regional staff by June 20, 2018 to avoid suspension from the National Flood Insurance Program.

RECOMMENDATION: By motion, set a public hearing for May 21, 2018 for the hearing of concerned citizens and considering adoption of the revised Flood Damage Prevention Ordinance.

Date: 5 Apr 18

  
Guy M. Anderson, P. E., City Engineer

Date: \_\_\_\_\_

\_\_\_\_\_  
Scott A. Stevens, City Manager

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

SUBJECT: Professional Engineering Services for Water and  
Wastewater System Improvements

BACKGROUND: The City of Goldsboro was awarded a \$3,610,000 DWSRF loan from the NC Division of Water Infrastructure in March 2018 to undertake water system improvements in the City. The proposed scope of improvements includes 17,800 feet of water line replacements and the addition of a booster pump station. The objective of the work is to replace aging infrastructure and resolve pressure issues within the system.

The City of Goldsboro was awarded a \$1,235,100 CWSRP loan from the NC Division of Water Infrastructure in March 2018 to undertake wastewater system improvements in the City. The proposed scope of improvements includes 3,370 feet of 8-inch, 12-inch, and 36-inch gravity sewer rehabilitation, rehabilitate 15 manholes, and replacement of 25 service laterals. The objective of the work is to replace aging infrastructure and resolve I/I issues within the system.

DISCUSSION: The Engineering Department provided a request for qualifications concerning the provision of professional engineering services relating to the preliminary design of water and wastewater system improvements. The proposals addressed furnishing professional engineering services for preparation of preliminary engineering report and environmental assessment.

Withers-Ravenel submitted a proposal for engineering services pertaining to water system improvements only. The Wooten Company submitted proposals for water and wastewater system improvements for a total cost not to exceed \$50,000 for the preliminary engineering report and environmental assessment. The additional costs associated with the design and bid documents will be presented at a later meeting.

The City's Policy for Selection of Professional Services, Procurement of Supplies, and Contracting for Construction Repairs was used for evaluating the proposals. The following factors were considered:

- a. Engineer's demonstrated understanding of municipal real property systems for facilities such as streets, buildings, utilities, etc. and knowledge of the applicable

- city, state, and federal statutes and regulations governing their construction and or design.
- b. Prior experience of the Engineer comparable to capabilities needed for the project under consideration.
  - c. Education, skill and ability of specified person(s) in the firm who will be performing the technical services comparable to the capabilities needed for the project under consideration.
  - d. Contract price.
  - e. Time responsiveness to accomplish the project under consideration.
  - f. Amount of back-up expertise in case of sickness or incapacitation of key personnel.

Engineering staff reviewed proposals and based on the expertise and knowledge required for both water and wastewater projects, the Wooten Company is recommended to provide professional engineering services for both projects.

We have reviewed the financing of this project with the Finance Director and determined that the operating budget for the 2017-18 Fiscal Year does not contain sufficient monies to award this engineering agreement. A budget ordinance and reimbursement resolution is required for the financing of this project.

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt the attached Budget Ordinance appropriating \$50,000 from the unassigned fund balance of the Utility Fund.
2. Since the water and wastewater projects will not be finalized until December 3, 2018, it is necessary that the attached reimbursement resolution be adopted declaring the City's intent to use those funds for repayment to the City.
3. Adopt the attached Resolution authorizing the Mayor and City Clerk to execute a professional services agreement for an amount not to exceed \$50,000 with The Wooten Company for professional engineering services required for water and wastewater system improvements.

Date: \_\_\_\_\_  
Guy M. Anderson, P. E., City Engineer

Date: \_\_\_\_\_  
Scott A. Stevens, City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE  
CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL YEAR

WHEREAS, the City of Goldsboro wishes to undertake water and wastewater system improvements; and

WHEREAS, the City of Goldsboro recommends The Wooten Company for the professional engineering services for these projects; and

WHEREAS, the cost for the preparation of the preliminary engineering report and environmental assessment is not to exceed \$50,000; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$50,000 from the Utility Fund; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2017-18 be amended by:

1. Decreasing the Unappropriated Fund Balance of the Utility Fund in the amount of \$50,000.
2. Increasing the line item entitled "Consultant Fees" (61-4178-1991) in the amount of \$50,000 in the Utility Capital Projects Division.
3. This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Approved as to form only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

RESOLUTION NO. 2018-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO,  
NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE  
CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF  
THE FINANCING FOR THE WATER AND WASTEWATER SYSTEM  
IMPROVEMENTS

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for the Water and Wastewater System Improvements; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the Water and Wastewater System Improvements in the amount of \$50,000.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$50,000.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this \_\_\_\_ day of \_\_\_\_\_, 2018.

Approved as to Form Only:

Reviewed by:

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City Attorney

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City Manager



RESOLUTION NO. 2018-

RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL  
ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY AND THE  
WOOTEN COMPANY FOR WATER & WASTEWATER SYSTEM  
IMPROVEMENTS

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake water and wastewater system improvements; and

WHEREAS, the City Council of the City of Goldsboro desires to obtain professional engineering services required for preparation of preliminary engineering report and environmental assessment for water and wastewater system improvements based on the scope of services submitted by The Wooten Company;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor is hereby authorized and directed to execute a professional engineering services agreement for an amount not to exceed \$50,000 with The Wooten Company for professional engineering services required for water and wastewater system improvements.
2. This resolution shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Approved as to Form Only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

SUBJECT: FEDERAL PROPERTY FORFEITURE PROGRAM  
STATE CONTROLLED SUBSTANCE TAX REMITTANCE

BACKGROUND: The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

DISCUSSION: Based on State of North Carolina guidelines, Substance Tax Remittance funds totaling \$2,096.32 can be reimbursed to the City for:

10/16/17 #45PR0000680643	\$ 294.02
11/15/17 #45PR0000682817	\$1,386.58
12/13/17 #45PR0000685080	\$ 146.58
01/17/18 #45PR0000686550	\$ 209.25
02/15/18 #45PR0000688963	\$ 59.89

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

RECOMMENDATION: It is recommended that the attached ordinance be adopted to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$2,096.32.

Date: \_\_\_\_\_

\_\_\_\_\_  
Michael D. West  
Chief of Police

Date: \_\_\_\_\_

\_\_\_\_\_  
Scott A. Stevens  
City Manager

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR  
THE CITY OF GOLDSBORO FOR 2017-2018 FISCAL YEAR

WHEREAS, the United States Department of Justice administers a program to transfer a portion of the property seized by local law enforcement agencies back to the agency for drug-related programs and the State of North Carolina administers a program whereby taxes are levied on those unlicensed individuals involved in the sale of controlled substances; and

WHEREAS, the City of Goldsboro Police Department recently concluded several drug operations and has made several arrests of such unlicensed individuals; and

WHEREAS, drug related monies were seized by our agency and taxes levied on unlicensed individuals; and

WHEREAS, the City of Goldsboro Police Department will receive \$2,096.32 in controlled substance tax remittance; and

WHEREAS, the City of Goldsboro will use these additional funds for police and drug – related operations.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2017-18 Fiscal Year be and is hereby amended by:
  - a. Increasing the revenue line item in the General Fund entitled “N.C. Controlled Substance Tax Refund” (11-0003-8149) in the amount of \$2,096.32
  - b. Increasing the expense line item entitled “Drug Forfeiture-State (11-6121-3984) in the Police Department Budget of the General Fund in the amount of \$2,096.32
2. This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Approved as to Form only:

Reviewed By:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

SUBJECT: Advisory Board and Commission Appointments

BACKGROUND: There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies. Applications were solicited from the general public at large.

DISCUSSION: The City Council met during the Council Work Session on April 2, 2018, to review vacancies and applications received to fill the current vacancies. With these appointments, one vacancy on the Mayor's Committee for Persons with Disabilities and one student vacancy on the Parks and Recreation Advisory Commission remains.

RECOMMENDATION: Staff recommends Council adopt the attached Resolution appointing members to various Advisory Boards and Commissions in the City of Goldsboro.

Date: \_\_\_\_\_  
Melissa Corser, City Clerk

Date: \_\_\_\_\_  
Scott Stevens, City Manager

RESOLUTION NO. 2018- \_\_\_\_\_

RESOLUTION APPOINTING MEMBERS  
TO ADVISORY BOARDS AND COMMISSIONS

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, the terms of several members on the City's Advisory Boards and Commissions have expired or been vacated due to members moving or resigning; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the indicated Board or Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the specified Boards and Commissions. The terms of the appointees shall expire on the dates indicated:

**Commission on Community Relations and Development**

**Filling an Unexpired Term**

Sergio Sanchez	Term Expires	12-31-18
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**First Term Appointee**

Steven D. Taylor	Term Expires	12-31-20
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**Goldsboro Historic District Commission**

**First Term Appointee**

Ravonda Jacobs	Term Expires	12-31-18
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**Alternate--First Term Appointee**

Alicia Pierce	Term Expires	12-31-18
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Robert Pinder	Term Expires	12-31-19
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2. This Resolution shall be in full force and effect from and after this 16<sup>th</sup> day of April, 2018.

Approved as to Form Only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager



## Departmental Monthly Reports March 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

# Human Resources Management Department

## MONTHLY REPORT – MARCH 2018

Prepared by: *Pamela C. Leake*

The Human Resources Department posted 23 job vacancies and processed 266 applications. 169 notices were sent to applicants not selected for an interview and 12 notices were sent to applicants interviewed but not selected for hire. New hire orientation was held March 6 at City Hall Annex. Ten employees attended the session. Six new hires came on board this month: three full-time: **Julian Carlisle (Operator I, Water Treatment)**; **Michael Langley (Cemetery Supervisor, Public Works)** and **Herman Worthington (Utility Maintenance Technician, Public Works)** and three part-time: **James Gentry – Custodian (Paramount)**; **Sarah Macut-Martin (Administrative Assistant I, Downtown Development)**, and **Hayden Ware (Club House Assistant, Golf Course)**. There were five resignations: three full-time – **Jonathan Chestnutt (Police Officer)**; **Elizabeth Rutland (Business & Property Development Specialist, Downtown Development)**, and **Elijah Slater (Police Officer)** and two part-time – **Jessica Bylsma (Office Assistant, Downtown Development)** and **Darren Young (Building Attendant, Paramount)**. There was one retirement: **Linwood Battle (Equipment Operator, Public Works – Streets/Storms)**. Human Resources staff attended job fairs at Lenoir Community College, Mount Olive University, NC Central University, and the **March to Work Job Fair** in Fayetteville. Several representatives from the City also attended the Wayne County Middle Schools Career Fair sponsored by the Wayne County Chamber of Commerce. **Total employment for March: 547** (456 full time and 91 part-time).

The Wellness Campaign is underway. Committee members were asked to take their ideas to their departments and provide feedback at the next meeting. Plans are also being made for this year's health and wellness fair. The City has been enrolled in Health Fair Connections in order to increase participation and secure more vendors. Invitations have also been sent to last year's vendors. The new benefit booklets arrived early March and are being distributed to full-time new hires. The benefits booklet is now available on the intranet. Staff is preparing for the City's annual recognition of our administrative support staff. A luncheon will be held in their honor on Administrative Professionals' Day, which is April 25.

The Safety Coordinator attended various training sessions this month. Chainsaw Safety training was held at Public Works on March 1. 43 employees from Public Works and Parks and Recreation attended the session. Public Works also sponsored an eight hour hazardous chemical spill class on March 13. Active Shooter Training was held at The Event Center on March 19; 10 employees attended. The Eastern Safety and Health School board meeting was held in Greenville on March 1 and March 21; Active Shooter Training was held at the former Cooper Bussman facility on Dixie Trail, and First Aid/CPR/AED training was held at City Hall on March 15. On-line LocalGovU training was completed for PPE, Active Shooter, and Workplace Ergonomics. This month's inspections included fire extinguisher checks at Old City Hall and City Hall Annex and site visits at the multi-sports complex and water fountain on Center Street. Consultations were made with affected staff and follow-up visits will be made for corrective action. The Safety Committee reviewed four cases on March 29 (three personal injury and one vehicle accident). Recommendations will be sent to the City Manager for review. Plans to replace committee members due to expired terms were also discussed. Information and guidelines for the Transportation Notification System were received. This software will be used to monitor license status of employees who drive city vehicles. Notifications were sent to all employees regarding required information. A Workplace Violence Policy has been drafted and will be distributed for review. Active Shooter Training for all fire stations will be held in April.

This month's health beat was **Hearing Conservation**. 148 employees participated. The nurse administered 75 TB skin tests. CPR Training was held March 8 and 15. 20 employees attended the sessions. There were 60 clinic visits this month.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 7 tested; 2 breathalyzers – All negative	Non-DOT: None tested
DOT: No tests this month.	DOT: None tested

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266										259
New Hires*	9	2	3										5
Separations*	3	3	3										3
Vehicle Accidents	3	0	1										1
Workers Compensation	2	0	3										2

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135	104	241
New Hires*	12	6	1	7	2	3	3	10	3	3	1	6	5
Separations*	3	0	2	2	3	5	2	2	3	3	2	3	2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1	3	2
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2	2	1

\*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

- Due to lack of a quorum, the scheduled Community Affairs Commission meeting for Tuesday, March 13, 2018 was adjourned with no official business discussed. The next scheduled meeting is Tuesday, May 8, 2018 at 6:00pm under the newly combined Commission on Community Relations and Development.
- Community Relations received nine (9) housing complaints. The alleged violations by citizens under the Minimum Housing/Landlord Tenant Laws included: one (1) complaint against landlord for black mold, leaks, substandard flooring of rental property; one (1) complaint against landlord for inadequate plumbing of rental property, seven (7) complaints against mutli-family residential for infestation of bed bugs. All complaints were submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- Dissemination of the City of Goldsboro 2018 Summer Youth Employment Initiative Program launched mid December 2017. The process for recruiting SYEI applications and relaxing the income requirement with LMI youth given high priority was reopened March 6, 2018 until April 6, 2018 to obtain additional youth employees. The program will provide one final Mandatory Information Session on April 24<sup>th</sup> to youth with applications submitted that have not attend one of the three previous Mandatory Information Sessions. As of March 31<sup>st</sup>, the program has received **84** applications (**16** online and **68** paper).

**Snapshot 2: Eligibility for Youth Applicants**

*Requirement relaxed on  
3-5-18, w/priority LMI*

Total Apps Rec'd Eligible for Interview	Total Apps Rec'd Not Eligible for Interview due to <b>Residence</b>	Total Apps Rec'd Not Eligible for Interview due to <b>Over Income</b>	Total Apps Rec'd that did not attend one of three <b>Info. Sessions</b>	Total Apps Rec'd <b>Missing Income Information</b>
52	21	0	14	11

*Will provide one additional Session after April 6th*

**Snapshot 3: Age & District for Youth Applicants**

*Several attempts have been made to obtain missing income info. and will continue unless instructed otherwise.*

Age 13	Age 14	Age 15	Age 16	Age 17	Age 18	Age 19+	No Age	Total Apps Rec'd
0	18	25	18	16	7	0	0	84

District 1	District 2	District 3	District 4	District 5	District 6	County	Total Apps Rec'd
6	7	13	14	12	11	21	84

- The Department facilitated the City's 44<sup>th</sup> Annual Human Relations Awards Banquet on Friday, March 16, 2018 at the Goldsboro Event Center. Over 130 guest attended the event. The City recognized publicly the youth, leaders, advocates, role models, and innovators who make Goldsboro/Wayne County a better place through positive human relations.
- The Goldsboro Mayor's Youth Council (GYC) met on Wednesday, March 7<sup>th</sup>, but the Wednesday March 21<sup>st</sup> meeting was cancelled. The next scheduled meetings are Wednesday, April 4<sup>th</sup> and 18<sup>th</sup> at 7:00 pm.
- The Mayor's Committee for Persons with Disabilities met on Thursday, March 15<sup>h</sup> to plan the upcoming Mayor's Disability Walk scheduled for May 17<sup>th</sup>. The next scheduled meeting is Thursday, April 19<sup>th</sup> at 12:00 pm.

2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9										6
Consumer	1	2	0										1
2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5	7	4
Consumer	2	0	3	1	0	0	0	0	1	0	0	0	1



## Monthly Report- March 2018

Prepared by: Sherry Archibald, Director

- The Paramount was booked every day in March.
- Stage Struck rehearsed and performed five performances of The Little Mermaid. Goldsboro Ballet rehearsed and performed three performances of Aladdin and Dance for Christ rehearsed and performed eight events.
- Four school performances brought students from Wayne, Lenoir and Johnston County.
- The Paramount's Classic Movie series brought the movie Remember the Titans.
- Kingdom Hall rented the theatre for their annual Easter Service.
- The City of Goldsboro & Paramount Theatre was invited to continue in the South Arts sponsored Dance Touring Initiative. This invitation provides three additional years of grant funding at \$5,000.00 per year for professional dance as well as professional staff development and travel funds.
- The City of Goldsboro participated with the United Way of Wayne County for the first annual Fill the Seats Food Drive. It was a huge success with 500+seats filled with bags and boxes of non-perishable foods. The United Way facilitated the disbursement to multiple organizations in the community.
- Paramount staff participated in the following meetings, presentations or training: Dance Touring Initiative Conference Call, Chamber's Junior Leadership Council, NC Presenters Consortium Board Meeting, Rotary Presentation, NC Main Street Conference, Human Relations Banquet, and Maxwell Center Ribbon Cutting & Opening Gala.
- Expenses -March \$48,050.29 Labor -\$35,253.79/Operational - \$12,796.50  
Revenue -March \$35,001.27 Rentals -\$33,656.25/Tickets \$1,345.02/Concession\$

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$32,968	\$25,012	\$48,050										\$35,343	\$106,030
Rev	\$16,549	\$7,471	\$35,001										\$19,673	\$59,021
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732	\$18,825	\$39,124	\$23,925	\$31,356	\$44,428	\$54,422	\$32,621	\$33,992	\$407,906
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670	\$5,648	\$6,097	\$18,040	\$3,454	\$21,841	\$17,422	\$24,984	\$14,305	\$171,671



- The Goldsboro Event Center was utilized for twelve uses in March including three birthday parties, six meetings, a banquet and a wedding. Five of the events were internal use; therefore, non-income producing.
- City of Goldsboro Safety representative Brian Walls conducted an Active Shooter Training session for GEC personnel.
- GEC Manager, Ben Farlow is providing daily tours for drop-in guests and contacting future renters with an introduction and confirmation of rental details.
- Expenses-March \$14,096.21 Labor -\$7,525.43/Operational - \$6,570.78  
Revenues-March \$ 7,526.10 Rentals -\$7,526.10 /Concessions - \$

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$5,379	\$7,310	\$14,096										\$8,928	\$26,785
Rev	\$2,890	\$5,556	\$7,526										\$5,324	\$15,972
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882	\$9,201	\$12,472	\$8,056	\$9,183	\$17,808	\$9,840	\$14,042	\$14,022	\$168,265
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356	\$5,077	\$9,924	\$8,073	\$6,221	\$5,052	\$13,174	\$7,788	\$7,956	\$95,479

\*March 2017 expenses reflect improvements to HVAC system \*October 2017 expense reflects utility bill paid twice

# Goldsboro Inspections Department

## Monthly Report – Mar 2018

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of March totaled \$2,613,707. Five (5) of these permits were new residential single-family dwellings at a valuation of \$1,345,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,620,895.

All permit fees collected for the month totaled \$30,112. Of the permit fees collected for the month, \$3,420 was collected in technology fees. Plan review fees collected during the month totaled \$1,025. Business Registration fees collected \$560.

The Inspectors did a total of 544 inspections for the month. During the month of March nine (9) business inspections were completed. A total of 284 permits were issued for the month. Fifty-two (52) plan reviews were completed for March. We now have a total of 143 residential structures in the Minimum Housing Process and 19 commercial structures in the Demolition by Neglect Process.

<b>2018</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13	\$3										\$9
Residential (thousands)	\$848	\$518	\$1345										\$904
Miscellaneous**(millions)	\$2	\$2	\$2										\$2
Permit Fees (thousands)	\$31	\$33	\$30										\$31
Inspections (total)	524	539	544										536
Permits Issued (total)	258	263	284										268
Plan Reviews Completed	75	41	52										56
Minimum Housing in Process	163	163	143										156

<b>2017</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9	\$3	\$3	\$7	\$23	\$3	\$2	\$2	\$9
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m	\$1m	\$451	\$0	\$1m	\$2m	\$0	\$39	\$784
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2	\$2	\$1	\$8	\$10	\$4	\$1	\$1	\$4
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35	\$46	\$42	\$50	\$51	\$43	\$25	\$23	\$38
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568	431	634
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246	197	315
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52	44	57
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155	155	181



**Downtown Development Department  
March 2018**

**Prepared By: Julie Metz, Director**

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**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Staff presented 'Lighter, Cheaper, Quicker- Small Scale Design Projects that Can Change Your Downtown' at the NC Main Street Conference on March 13<sup>th</sup>.
- Staff submitted budget requests for the 2018-2019 fiscal year.
- Staff continued to work through TIGER VIII developments. RFQ interviews took place on March 9 and March 12. Staff also released an RFP for the Wayfinding Signage Fabrication & Installation project.
- Staff worked through contracts and schedules for the Union Station Roof Replacement Project. A Pre-Construction Meeting is planned April 3<sup>rd</sup>. The clay roof tiles have been ordered and expect a 10 week delivery.
- Staff selected six crosswalk artists for the Made on Main grant. Staff also attended weekly check-in meetings for the grant and selected possible locations for the crosswalk and wall murals.
- Staff worked with Community Relations on the Community Prosper Zone initiative.
- Julie attended the Human Relations Banquet on March 16<sup>th</sup>.
- Staff prepared a Wells Fargo Foundation grant on behalf of the DGDC to support the 135<sup>th</sup> Colored Troop and Living History events.
- Staff met with 13 potential property owners and/or business interests regarding downtown.
- Staff met with and visited 16 current business owners during the month.

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Staff created ads for Go, Buzz, WGBR, 107.9, digital billboards and News-Argus for upcoming city and DGDC events and filmed WGTN and WRAL segments.
- Staff attended an RIFF meeting with Visit Goldsboro, the Paramount, and Parks & Recreation on March 1<sup>st</sup>.
- Staff attended the Merchants Association Meeting on March 6<sup>th</sup>.
- Staff attended a Marketing Committee meeting on March 14<sup>th</sup>.
- Staff attended a Newcomer's Orientation at SJAFB on March 20<sup>th</sup>.
- Staff attended a Sunrise Kiwanis meeting on March 28<sup>th</sup>.
- Staff attended a Travel & Tourism board meeting on March 28<sup>th</sup>.
- Julie coordinated a Downtown Day at the Halifax Mall in coordination with the NC Downtown Development Association on March 28<sup>th</sup>.
- Staff attended a Hotelier Meeting at the Lantern Inn on March 29<sup>th</sup>.

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Staff facilitated and attended the following monthly meetings; DGDC Board (3/21), DGDC Executive Committee (3/14), DGDC Promotions Committee (3/13), DGDC EV Committee (3/13), DGDC Design Committee (3/13).
- DGDC/Downtown Annual Sponsorship Campaign: Began January 2018. An effort to raise \$80,000 to fund Center Street Jams and other DGDC Board downtown events and activities for the year. Staff began invoicing sponsors for quarterly and full payments.
- Staff attended "Meet Me Downtown" on March 6<sup>th</sup> at The Loft Salon.
- Staff attended the 2018 NC Main Street Conference (March 13<sup>th</sup>-15<sup>th</sup>) with several board members and award winners from Downtown Goldsboro.

**Upcoming Events/Activities:**

- Available Properties Open House on April 5<sup>th</sup> from 12:00 p.m. to 1:00 p.m.
- Meet Me Downtown at Artisan Village on April 16<sup>th</sup> at 5:00 p.m.
- The Mulberry Ribbon Cutting on April 17<sup>th</sup> from 11:30 a.m. - 1:00 p.m.
- Made on Main Community Event on April 21<sup>st</sup> from 2:00 p.m. – 6:00 p.m.

**Businesses Opening/Properties Purchased:**

- Artistic Dance Academy – 228 N. Center Street – Coming soon
- Downtown Pharmacy/Mulberry Marketplace/The Mulberry Apartments – 151 N. Center Street –Opening in April
- CrossFit Bohica/Bear Fox Studio – 109 E. Ash Street – Coming Soon
- Gas Station on 118 W. Chestnut Street- Purchased
- The Direct Carpet Building, actually four buildings comprising a complex at 233 N. Center Street - Purchased

Prepared by: Tyler Mooring

Prepared by: Tyler Mooring

- Trained administrative personnel on the Capital Improvement Plan submission and Personnel Action Form submission features of the in-house developed software CoDa.
- Went live with electronic Capital Improvement Plan submission via the in-house developed software CoDa.
- Compiled and submitted necessary documents for the FY 18-19 Budget and Capital Improvement Plan to the Finance Department.
- Photographed the Child Abuse Proclamation Ceremony and distributed photographs to City Social Media sites to spread awareness.
- Flew the drone above City owned streams to get an aerial view of any obstructions caused by branches or debris. Footage will be used by the Public Works Streets and Storms Division so they can properly address the issues and pinpoint the locations more efficiently. This should expedite their work on clearing debris.
- Did weekly drone flights at the multi-sports complex site to show the construction progress.
- Flew drone above the Water Reclamation Facility to get images to make comparisons of the ponds at the plant last year vs their current status.
- Upgraded .NET Framework on all Police MDTs to facilitate use of Spillman updates.
- Assisted the Inspections Department in creating new 2018 ABC License Renewal Letters.
- Finished working with vendor for the meter exchange process to allow for the addition of new water meters and the conversion to gallons.
- Installed two new security cameras to create the Police Department's Internet Exchange Site.
- Completed the migration of Code Enforcement to the latest version of Energov.
- Setup a test environment for the next version of Energov to allow for testing and preparation for our next upgrade that will occur over the summer.
- Upgraded the email filter used to filter City email accounts.
- Setup League Scheduling software for Parks and Recreation.

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	492	427	530	357	349	410	367	538	403	520	461	401	439
Tickets Closed	483	448	492	344	326	401	356	543	409	470	427	380	427

[illegible]

## Monthly Highlights

**D&C:** Responded to 16 after hours calls for a total of 22.5 hours. Tested 3 public backflows for \$225.00 dollars.

**Streets & Storms:** Assisted Engineering, Parks & Rec, Traffic, and IT with various infrastructure projects. Removed trees at intersection of Mulberry St and Best St. and at 521 Leslie Street. Removed trees roots and repaired asphalt near intersection of Denmark St and Spruce St. Conducted ditch maintenance along Olivia Drive, Benton Street. Conducted Vegetation Management along Cola Dr. and unnamed street located off Millers Chapel Rd. Constructed Sidewalk along Mulberry St., Elm St, Kornegay St, and intersection of Leslie St. and Park Ave.

**Bldg. Maintenance:** Responded to 167 building maintenance items plus 36 misc. items assisting other departments such as installing new mini split system at WRF

**Sign shop:** Updated over 50 locations identified in 311 GIS and made 30 custom parking signs for Goldsboro PD.

Departments		2018												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0										4.8
	Lines Camera'd (1000-ft)	5.1	3.3	4.6										4.3
	Water Repairs	87	25	25										45.7
	Sewer Repairs	4	14	9										9.0
	Hydrants Replaced/Fixed	3	32	38										24.3
	Meter Install/Changed	25	32	28										28.3
Bldg Maint.	Radio, Electrical, Bldg	225	195	167										195.7
	Sign Repairs	43	72	51										55.3
Garage	Total Work Orders	360	341	322										341.0
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55										52.3
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8										0.8
	Recyclables (tons)	102	107	82										96.8
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8										0.7
Cemetery Funerals		8	9	6										7.7
Streets & Stormwater	Utility Cut Repairs	0	14	10										8.0
	Pot Hole Repairs	45	82	50										59.0
	Streets Swept (miles)	82.5	229	171										160.9
	ROW Mowing (ac)	0	0	3										1.0
	City-Owned Lots Mowing	0	0	0										0.0
2017														
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1	12.8	20.3
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3	6.5	10.9
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39	29	28.6
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9	5	43.5
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40	8	36.8
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34	18	34.1
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183	117	146.7
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25	28	59.6
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290	260	319.0
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55	\$ 58	\$ 50	\$ 68	\$ 58	\$ 60	\$ 54	\$ 41	54.8
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.81	0.9	0.8	0.8	0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5	111	97.0
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.87	0.81	1.04	1.16	0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5	5	4.8
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13	15	14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41	10	50.7
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160	132	129.1
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36	0	12.9
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72	0	110.0

## Public Utilities Department Monthly Report- March 2018

Report prepared by: Michael Wagner

### Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for March were 9.97 MGD. The Equalization Basins #3, #4, & #5 Enhancement Study has begun, and is expected to take approximately four (4) months. All of the city's 26 pump stations are operating well with ongoing repairs due to Hurricane Matthew.

### Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

### Compost Facility

Six hundred and eighty-six cubic yards of compost/mulch was sold in March 2018. The Compost Facility is running smoothly.

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.**

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262										6.373
Sewer**	7.66	10.45	9.97										9.36
CY Compost	395	876	686										652

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024	5.500	5.151
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49	7.24	8.49
CY Compost	54	546	845	1484	923	836	496	394	538	564	86	104	572

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD



## Finance Department Monthly Report - March 2018

Prepared by: *Kaye Scott, Finance Director*

**FY 2017-18**

### GENERAL FUND

		Actual to Date	Adjusted Budget	Actual to Date	YTD %
		FY '16-17	FY '17-18	FY '17-18	Collected
<b>Revenues</b>					
Tax Revenues		\$ 15,029,116	\$ 16,338,000	\$ 15,081,381	92.31%
License & Permits		239,018	365,400	264,960	72.51%
Revenue Other Agencies		12,579,808	18,196,342	17,517,592	96.27%
Charges for Services		3,707,824	4,629,630	3,426,221	74.01%
Capital Returns		273,368	304,200	191,160	62.84%
Miscellaneous Revenues		480,101	1,148,000	223,363	19.46%
FB Withdrawal/PO Appropriation			6,813,723		
Total		\$ 32,309,235	\$ 47,795,295	\$ 36,704,677	76.80%
		Actual to Date	Adjusted Budget	Actual to Date	YTD %
		FY '16-17	FY '17-18	FY '17-18	Collected
<b>Departmental Expenditures</b>					
Mayor/Council		\$ 232,366	\$ 400,856	\$ 284,313	70.93%
City Manager		605,873	1,372,448	602,034	43.87%
Human Resources Management		424,963	598,519	451,949	75.51%
Community Relations		84,695	137,539	132,067	96.02%
Paramount Theater		371,217	464,980	331,904	71.38%
Goldsboro Event Center		125,677	146,961	98,188	66.81%
Inspections		666,980	926,411	725,920	78.36%
Downtown Development		313,427	375,304	245,616	65.44%
Information Technology		1,191,846	1,191,485	918,993	77.13%
Public Works - Adm.		327,372	444,715	302,294	67.97%
Garage		1,651,034	2,161,402	1,573,166	72.78%
Garage Credits		(946,117)	(1,650,000)	(824,034)	49.94%
Building & Traffic Maint.		440,730	539,164	436,796	81.01%
Cemetery		239,532	336,786	238,445	70.80%
Finance		969,700	1,313,583	1,009,343	76.84%
Office Supplies Credits		(4,820)	(9,000)	(4,828)	53.64%
Planning & Redevelopment		1,197,044	1,376,216	798,285	58.01%
Postage Credits		(13,499)	(30,000)	(12,702)	42.34%
Streets & Storms - General		1,330,008	1,909,101	1,216,082	63.70%
Streets & Storms - Utilities		582,412	529,200	412,030	77.86%
Street Paving		217,125	82,044	82,044	100.00%
Solid Waste		2,146,861	2,886,473	2,240,165	77.61%
Engineering		758,442	974,627	731,201	75.02%
Fire Department		4,573,033	7,602,315	6,120,289	80.51%
Police Department		6,707,744	9,998,337	7,016,140	70.17%
Special Expense Fees		3,875,741	8,959,600	6,771,787	75.58%
Parks & Recreation		2,330,042	4,054,780	2,524,542	62.26%
Golf Course		471,175	701,449	510,258	72.74%
Total		\$ 30,870,603	\$ 47,795,295	\$ 34,932,287	73.09%



<b>UTILITY FUND</b>						
			<b>Actual to Date</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>			<b>FY '16-17</b>	<b>FY '17-18</b>	<b>FY '17-18</b>	<b>Collected</b>
	Charges for Services		\$ 11,565,564	\$ 15,640,500	\$ 11,810,247	75.51%
	Capital Returns		26,989	21,193	25,879	122.11%
	Miscellaneous Revenues		355,419	930,080	2,364,977	254.28%
	FB Withdrawal/PO Appropriation			\$ 7,922,638	\$ -	0.00%
	Total		\$ 11,947,972	\$ 24,514,411	\$ 14,201,103	57.93%
			<b>Actual to Date</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Departmental Expenditures</b>			<b>FY '16-17</b>	<b>FY '17-18</b>	<b>FY '17-18</b>	<b>Collected</b>
	Distribution & Collections		\$ 2,142,174	\$ 3,548,176	\$ 2,692,975	75.90%
	Water Treatment Plant		3,174,334	4,771,976	2,767,755	58.00%
	Water Reclamation Plant		3,569,123	7,629,742	3,417,213	44.79%
	UF - Capital		462,031	7,605,199	3,297,112	43.35%
	Compost Facility		386,119	959,318	645,334	67.27%
	Total		\$ 9,733,781	\$ 24,514,411	\$ 12,820,389	52.30%
<b>DOWNTOWN DISTRICT FUND</b>						
			<b>Actual to Date</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>			<b>FY '16-17</b>	<b>FY '17-18</b>	<b>FY '17-18</b>	<b>Collected</b>
	Tax Revenues		\$ 66,760	\$ 71,236	\$ 64,407	90.41%
	Capital Revenue		129	90	339	376.67%
	FB Withdrawal/PO Appropriation			11,323		
	Total		66,889	82,649	64,746	78.34%
			<b>Actual to Date</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Departmental Expenditures</b>			<b>FY '16-17</b>	<b>FY '17-18</b>	<b>FY '17-18</b>	<b>Spent</b>
	Downtown District		\$ 43,641	\$ 82,649	\$ 19,776	23.93%
	Total		\$ 43,641	\$ 82,649	\$ 19,776	23.93%
<b>OCCUPANCY TAX FUND</b>						
			<b>Actual to Date</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>			<b>FY '15-16</b>	<b>FY '16-17</b>	<b>FY '16-17</b>	<b>Collected</b>
	Occupancy Tax/Civic Center		\$ 512,637	\$ 675,000	\$ 454,987	67.41%
	Occupancy Tax/Travel & Tourism		128,166	165,000	115,834	70.20%
	County of Wayne Occupancy Tax		57,639	165,000	160,830	
	Capital Returns/Misc./Property Sale		\$ 3,671	\$ 42,052	\$ 6,970	0.00%
	FB Withdrawal/PO Appropriation		\$ -	\$ 745,691		
	Total		\$ 702,113	\$ 1,792,743	\$ 738,621	41.20%
			<b>Actual to Date</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Departmental Expenditures</b>			<b>FY '15-16</b>	<b>FY '16-17</b>	<b>FY '16-17</b>	<b>Collected</b>
	Civic Center		\$ 717,100	\$ 1,462,643	\$ 1,151,218	78.71%
	Travel & Tourism		178,968	330,100	290,887	88.12%
	Total		\$ 896,068	\$ 1,792,743	\$ 1,442,105	80.44%

<b>STORMWATER FUND</b>						
			<b>Actual to Date</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>			<b>FY '16-17</b>	<b>FY '17-18</b>	<b>FY '17-18</b>	<b>Collected</b>
	Stormwater Fee		\$ -	\$ 1,073,672	\$ 426,295	39.70%
	FB Withdrawal/PO Appropriation					
	Total		-	1,073,672	426,295	39.70%
			<b>Actual to Date</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Departmental Expenditures</b>			<b>FY '16-17</b>	<b>FY '17-18</b>	<b>FY '17-18</b>	<b>Spent</b>
	Stormwater Division		\$ -	\$ 1,073,672	\$ 418,020	38.93%
	Total		\$ -	\$ 1,073,672	\$ 418,020	38.93%

Prepared by: Sally Johnson

During the month of March, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Work has continued on having case files scanned into the City's system. The City received 8 hours of Community Service work. Code Enforcement is now issuing \$25.00 **parking violation tickets** within the downtown area or upon notification elsewhere in the City. During the month of March, four tickets were issued. Four tickets were paid in March.

Parked in Wrong Direction	3
Parked in Proximity to Fire Hydrant	
Parked in a Prohibited Area (No Parking Zone)	1
Other (Bus Loading Zone, Crosswalk, Sidewalk)	

[illegible][illegible]

**ENGINEERING DEPARTMENT  
MONTHLY REPORT – MARCH 2018**

**Prepared by:** Guy M. Anderson, P. E.

**Stoney Creek Stream Enhancement – Phase II**

- City Engineer prepared CWMTF cost report, payment request, and required documentation for project reimbursement;
- CWMTF paid final reimbursement of \$294,965 for this enhancement project on March 13, 2018.

**Stoney Creek Greenway**

- Staff is awaiting right of way certification form from NC Department of Transportation.

**Phase IV Sewer Collection Rehabilitation**

- Start of construction anticipated Summer 2018.

**Center/Holly Street Water Tank Painting**

- Bid opening was conducted February 9, 2018;
- Bids received were over budgeted amount due to lead paint issue;
- Staff evaluating whether to re-advertise for bids with a detailed lead paint evaluation.

**SJAFB Sewer Outfall Improvements**

- Staff is preparing design plans and bid documents to replace the sewer line from SJAFB to the Stoney Creek Sewer Outfall;
- Staff is monitoring the SJAFB flow meter to estimate amount of bypass pumping required;
- Anticipated bid advertisement is late May 2018.

**Glenwood Trail Storm Drain Replacement Project**

- Field survey work is complete for the ditch extending along the rear of 108 South Glenwood Trail to 220 South Glenwood Trail;
- Design phase is near completion with anticipated advertising date in April 2018;
- A \$285,000 Golden Leaf Foundation Grant provides funding.

**2018 Street Improvement Project**

- Field survey work is complete and the design phase is in progress for this paving project pertaining to Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is 50% complete.

**Best Management Practices (BMPs) Inspections**

- Approximately 300 BMPs have been approved and 254 BMPS have been constructed to date;
- All BMP inspections have been completed through the month March 2018.

# Goldsboro Fire Department

## Monthly Report – March 2018

Report Prepared By: James Farfour JF/CL

### Fire Prevention and Outreach

- January 8<sup>th</sup> – March 5<sup>th</sup>: EMT Recertification Class. All personnel are required to obtain 28 hours a year.
- March 5<sup>th</sup> – Station Tour – Station 1 – Boy Scouts
- March 7<sup>th</sup> – Public Education – Maxwell Regional Agricultural & Convention Center – Middle School Career Fair
- March 9<sup>th</sup> – Station Tour – Station 5 – Guardian Angels Learning Center
- March 10<sup>th</sup> – Public Education – Daniels Memorial United Methodist Church
- March 21<sup>st</sup> – Public Education – Meadow Lane Elementary School
- March 21<sup>st</sup> – Station Tour – Station 1
- March 23<sup>rd</sup> – Public Education – WAGES
- March 28<sup>th</sup> – Station Tour – Station 1 – WAGES

### Working Structure Fires

- 3/11 – 907 S Best St.
- 3/31 – 402 Benton St. Apt C

### Working Vehicle Fires

- 3/2 – 100 Mollie Dr.
- 3/14 – 706 S George St.

<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
<b>Total Incidents:</b>	234	165	196										198
<b>Structure Fires:</b>	3	6	2										4
<b>EMS Calls:</b>	63	52	63										59
<b>Vehicle Accidents:</b>	49	22	39										37
<b>Fire Alarms:</b>	49	34	44										42
<b>Other:</b>	70	51	48										56
<b>Training Hours:</b>	2683	2871	2149										2567
<b>Safety Car Seat Checks:</b>	2	10	10										7
<b>Inspections:</b>	52	67	68										62
<u>2017</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
<b>Total Incidents:</b>	268	227	226	206	212	194	204	177	210	218	192	204	212
<b>Structure Fires:</b>	3	4	6	2	2	3	4	4	0	4	4	7	4
<b>EMS Calls:</b>	112	100	99	84	71	69	70	65	86	88	52	79	81
<b>Vehicle Accidents:</b>	33	35	40	35	38	37	29	27	34	43	38	40	36
<b>Fire Alarms:</b>	53	35	38	36	43	43	55	42	43	36	36	32	41
<b>Other:</b>	67	53	43	49	58	42	46	39	47	47	62	46	50
<b>Training Hours:</b>	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939	1286	2186
<b>Safety Car Seat Checks:</b>	6	16	10	8	12	11	5	13	53	6	2	6	12
<b>Inspections:</b>	31	57	53	56	113	120	99	113	70	51	63	37	72

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

# Goldsboro Police Department

## Monthly Report -March 2018

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for March 2018 were 251 compared to 233 for February 2018.

Property with an estimated value of \$100,781 was reported stolen while property with an estimated value of \$31,721 was recovered.

Officers arrested 171 people and 312 citations were issued during the month. There were 84 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for March, 2018 included:

Police Reports	\$301.00
Fingerprints	\$70.00
Special Events	\$125.00

UCR COMPARISON & TREND														
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0										0	0.0
Rape(&attempts)	2	1	0										3	0.3
Robbery	1	10	7										18	1.5
Aggravated Assault	6	12	11										29	2.4
Simple Assault	34	29	55										118	9.8
Breaking & Entering	40	27	23										90	7.5
Larceny	129	115	126										370	30.8
Motor Vehicle Theft	7	4	7										18	1.5
Arson	0	2	0										2	0.2
Fraud	46	33	22										101	8.4
TOTALS	265	233	251										749	62.4
2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	1	0	0	0	4	0	0	0	0	2	3	1	11	0.9
Rape(&attempts)	0	0	0	0	0	1	0	0	0	0	0	0	1	0.1
Robbery	8	6	9	2	3	10	5	10	2	7	7	12	81	6.8
Aggravated Assault	17	23	25	12	18	13	9	20	21	21	20	14	213	17.8
Simple Assault	24	29	35	38	31	29	48	46	42	24	23	18	387	32.3
Breaking & Entering	24	25	29	45	35	23	34	18	34	23	42	43	375	31.3
Larceny	145	104	126	105	135	122	140	142	122	131	113	141	1526	127.2
Motor Vehicle Theft	7	1	9	3	4	9	7	8	0	2	8	7	65	5.4
Arson	0	0	0	0	0	0	0	0	0	0	1	2	3	0.3
Fraud	36	30	37										103	5.5
TOTALS	262	218	270	205	230	207	243	244	221	210	217	238	2765	221.8





## MONTHLY REPORT – March 2018

Prepared by: *W. Scott Barnard* SB/FLB/PM

WA Foster was the site for the Jerry Johnson Basketball Classic on March 24<sup>th</sup> in which 200 people attended. Parks and Rec also hosted the annual Easter egg hunt this year in partnership with Bethel Church. This turned out to be a great partnership as our event drew +2,000 people to Herman Park to hunt 15,000 eggs. In addition, Herman Park Staff implemented a new Toddler Tumbling program that has created excitement in the community.

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**Travel & Tourism Department**  
**Monthly Report – March 2018**  
*Prepared by: Ashlin Glatthar*

- ♣ 102 inquiries were fulfilled for the month of March by the TTO, 68 incoming phone calls, and 53 visitors to the office.
- ♣ Total hotel revenue generated in February was \$1,341,625, which is down -22% YOY. March earnings not released yet.
- ♣ For the month, TTO Facebook page has had 120 new page likes. Posts have reached over 70,000 people with an audience that is 60% non-local and 40% local. Instagram page has 40 new followers. Twitter page has gained 1 new follower. Radio advertisements' impressions exceeded 5,500 for regional listeners.
- ♣ On March 1-3, Ashlin attended the events of grand opening of the Maxwell Center, inviting videographers from the ad agency to capture b-roll to use for future promotional tools.
- ♣ TTO attended the annual state tourism conference, Visit NC 365, in Winston-Salem March 3-5 to learn about marketing coop programs through the state office, continuing education session, and networking opps with other tourism offices and suppliers.
- ♣ Ashlin continues to work with the Strategic Planning Committee to develop the objectives and initiatives of the plan.
- ♣ Ashlin met with City and County Managers on several occasions in March to discuss a hotel study for the Maxwell Center.
- ♣ TTO coordinated a meeting with City Manager, Mayor, Downtown, and Parks & Rec about the digital content sourcing company called Crowd Riff, which uses new technology to source and store user-generated pictures from hashtags and geolocation technology embedded in social media platforms. Instead of the City telling people what all Goldsboro has to offer them, it provides a way for people to tell our story for us, debunking the perception there's not a lot to do in Goldsboro.
- ♣ Ashlin has held conference calls with the NCYSA office in preparation for the Kepner Cup April 28-29, and she visited the NCYSA office in Greensboro on March 22 to meet their leadership and build relationships.
- ♣ Ashlin met with her ad agency to discuss strategy and media plan for the FY 2018-19 budget. Ashlin submitted the proposed department budget on time March 16<sup>th</sup>.
- ♣ TTO initiated weekly Kepner Cup meetings at Herman Park to pass on the hosting responsibilities to Tyler Ham and his Parks & Rec team. The city met with Wayne United Soccer Club on March 14<sup>th</sup> to ensure we work together to provide a positive experience for visiting teams.
- ♣ TTO attended the NC Poultry Festival planning meeting on March 17<sup>th</sup> to discuss creating a non-prof status for the festival to protect the event and grow it. The plan to roll out the non profit for the 2019 year. The committee approved the national country music artist, Jerrod Niemman, to headline the festival. He has millions of social media followers that could draw a larger crowd to the festival.
- ♣ Ashlin attended the Mountains-to-Sea Trail Conference in Elkin March 22-24 to learn about the conference and trail developments in hopes to craft a competitive bid in the next RFP process.
- ♣ TTO, City Manager, and County Manager received approval and funding to authorize the Hotel Market Study with HVS. TTO will begin working closely with firm to conduct the study.

**Occupancy Tax Collections YTD**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
<b>2017-18</b>	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	60,726	\$43,748	\$51,800	\$53,393				<b>\$568,821</b>	<b>\$63,203</b>
<b>2016-17</b>	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	75,368	68,577	64,312	64,218	<b>\$844,303</b>	<b>\$70,359</b>
<b>2015-16</b>	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804	\$76,708	\$51,604	\$40,667	\$53,901	74,014	64,909	66,722	<b>\$712,498</b>	<b>\$59,375</b>

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
APRIL 16, 2018 COUNCIL MEETING

**SUBJECT:** Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive

**BACKGROUND:** The applicant requests a rezoning to allow the addition of a car wash operation as an allowable use within the General Business Conditional District zone.

On March 6, 2017, Council approved a rezoning for the subject property, along with two additional adjacent lots to the north, from O&I-1 and R-16 to General Business Conditional District. At that time, the use for the property allowed for the construction of a “multi-tenant commercial center” with separate approval required for development plans.

Conceptual plans were displayed at time of rezoning which included a multi-tenant commercial building on three lots with access from both Berkeley Boulevard and Langston Drive. Only the two southern lots are now included within this request.

Frontage: 200 ft. (Berkeley Boulevard)  
              185 ft. (Langston Drive)  
Area: 0.85 acres

Surrounding Zoning: North: Shopping Center  
                              South: R-16 Residential  
                              East: GBCD and O&I-1 CD  
                              West: O&I-1 CD

Existing Use: Both lots are occupied by existing houses.

Proposed Use: As indicated, the applicant requests the addition of a car wash as an allowable use for the property.

Land Use Plan Recommendation: The City's adopted Land Use Plan designates this property for commercial development.

**DISCUSSION:**

The submitted site plan indicates a proposed 3,500 sq. ft. building placed parallel to Berkeley Boulevard with full driveway access from Langston Drive. An exit-only driveway is proposed along Berkeley Boulevard and will require approval from NCDOT. Driveway permits must be obtained prior to construction.

Hours of operation are being proposed at Monday thru Sunday 8:00 a. m. to 8:00 p. m. with four employees expected to be associated with the proposed car wash. Vehicles will not be permitted to enter the property after the closing time of 8:00 p. m.

Water and sewer lines are available to serve the property from Langston Drive and the property is not located within a special flood hazard area. Grading and drainage plans are under review and are subject to staff approval prior to issuance of a building permit.

The proposed one-bay automated car wash requires a total of 1 space per 2 employees, plus an area capable of stacking six vehicles measured from the main entrance. The site plan shows 6 parking spaces along with 19 spaces dedicated as vacuuming stations. Adequate stacking of cars is available as vehicles will access the site from Langston Drive and travel west along the rear of the property to funnel into two travel lanes before accessing the one bay car wash. The applicant is requesting a modification of the interconnectivity requirement due to proposed traffic circulation for the site.

The submitted landscape plan indicates a 10 ft. Type A buffer along the northern property line and will contain combinations of Oaks, Cherries, Privet and Hollies.



A 20 ft. Type C buffer is required along the eastern property line adjacent to residentially-developed property. A 6 ft. wood privacy fence is being proposed along with supplemental landscaping to allow the reduction of the opaque buffer by 50%. The landscaping will consist of combination of Oaks, Cherries, Privet and Hollies.

An 8 ft. wide street yard is proposed along Berkeley Boulevard and Langston Drive. Street Trees and Vehicular Surface Buffer Shrubs will be installed along Langston Drive and street trees along Berkeley Boulevard.

Vehicular Surface Area plantings will include Eastern Redbuds and Dwarf Yaupon Hollies. These plants are shown interspersed as interior plantings within end aisles.

Five ft. sidewalks have been shown along Berkeley Boulevard and Langston Drive. Staff is working with the applicant to ensure interior sidewalks are provided where necessary.

The proposed dumpster location will be screened as required by the Unified Development Ordinance with gates for proper access to dumpster. The applicant is requesting a modification for the dumpster to be located within the Type A 10 ft. wide landscape buffer.

A lighting plan has been submitted for review and meets the requirements of the Unified Development Ordinance.

Proposed building elevations have been submitted. The exterior of the structure will consist of glass panels and a combination of split-face masonry block and stacked stone.

At the public hearing held on March 19, 2018, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on March 26, 2018, recommended approval of the rezoning to allow an amendment to permit the addition of a car wash operation as an allowable use within the General Business Conditional

District zone and the submitted development plans with the following modifications:

1. Modification of interconnectivity; and
2. Modification to allow the dumpster to be located within the Type A landscape buffer.

On April 2, 2018 Council deferred action on the request.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Ordinance rezoning the property from General Business Conditional District to General Business Conditional District to permit a car wash operation as an allowable use within the General Business Conditional District zone.

The request would be consistent with the adopted Comprehensive Land Use Plan which designates the subject property for commercial development.

2. Approve the submitted site, landscape and building elevation plans with the following modifications:
  - a. Modification of interconnectivity; and
  - b. Modification to allow the dumpster to be located within the Type A landscape buffer.

Date: 4/10/18

  
Interim Planning Director

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager







**Z - 3 - 18**  
**BERKELEY REALTY HOLDINGS**  
**GB CD TO GB CD**  
**CAR WASH**

