



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
MARCH 19, 2018



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206
OLD BUSINESS

- a. 2018 Street Resurfacing List (Engineering)
- b. Rehab Development Project Update (Downtown Goldsboro)
- c. Councilmember Request:
 - Shotspotter update and data (Police)

NEW BUSINESS

- d. NCDOT Project U-2714 Water and Sewer Lines Relocations (Engineering)
- e. Parks and Recreation Administrative Office Space (Parks and Recreation)
- f. Golf Cart Lease Discussion (Parks and Recreation)

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Bishop Anthony Slater, Tehillah Church Ministries)
Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

- A. Minutes of the Work Session and Regular Meeting of February 5, 2018

VI. PRESENTATIONS

- B. Golden STAR Award Recipient (Human Resources)

VII. PUBLIC HEARINGS

- C. Z-2-18 MC Morgan & Associates – West side of Cuyler Best Road between Glenda's Drive and Oxford Boulevard (Planning)
- D. Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive (Planning)
- E. Z-4-18 E Park, LLC – South side of Graves Drive between Malloy Street and Berkeley Boulevard (Planning)
- F. Street Closings (Planning)
 1. Hemlock Street – From Ellis Street to Terminus
 2. Marion Street – From William Street to Terminus
 3. Odell Street – From Annabelle Street to Terminus

PLANNING COMMISSION EXCUSED

- G. Designation of Properties as “Historic Landmarks” (Planning)

VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

- Request to Speak: Delta Sigma Theta Sorority

IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- H. Sale of Real Property, Tax ID #3509-23-2855, 807 Nile Street as recorded in the Wayne County Registry (Finance)
- I. Audit Services for Fiscal Year Ending June 30, 2017 – Amended (Finance)
- J. Repainting of Center/Holly Street Water Storage Tank FB No. 2018-001- Rejection of All Bids (Engineering)
- K. Ordinance Amendment – “Business Regulations” (Police)
- L. Ordinance Amendment – “Alcoholic Beverage Permits” (Police)

- M. Dillard/Goldsboro Alumni & Friends, Inc. Homecoming Celebration Parade – Temporary Street Closing Request (Police)
- N. Funding and Authorization for Market and Feasibility Study (Tourism)
- O. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

- P. CU-1-18 SWR Properties, LLC - North side of Patetown Road between Industry Court and North William Street (Planning)

XI. CITY MANAGER’S REPORT

XII. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS

- Q. Resolution Expressing Appreciation for Services Rendered By Linwood Battle as an Employee of the City of Goldsboro for More Than 30 Years

XIII. CLOSED SESSION

XIV. ADJOURN

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
FEBRUARY 5, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on February 5, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Bevan Foster
Ron Lawrence, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Interim Planning Director
Kaye Scott, Finance Director
Rick Fletcher, Public Works Director
Bernadette Carter-Dove, HR Director
Mike Wagner, Deputy Public Works Director - Utilities
Scott Williams, IT Director
James Farfour, Interim Fire Chief
Julie Metz, DGDC Director
Shycole Simpson-Carter, Community Relations Director
Sherry Archibald, Paramount Theatre and GEC Director
Scott Barnard, P&R Director
Felicia Brown, Assistant P&R Director
Rochelle Moore, Goldsboro News-Argus
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Taj Pollack, Citizen (arrived at 5:30 p.m.)

Absent: Councilmember Mark Stevens
Councilmember Gene Aycock

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Broadaway and unanimously carried, Council removed Item E. Contract Award for Union Station Roof Replacement from the Consent Agenda and deferred action to a later meeting date. Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Broadaway and unanimously carried, Council adopted the agenda.

Information Technology Lease Update. Mr. Scott Williams reviewed the following information:

MDTs (Police and Fire Department Laptops)

- Last update was in FY 12-13, Spring 2013.
- Systems are out of warranty and having issues.
- Parts are more difficult to acquire and repairs are technically difficult.
- New software systems require more memory and processing power.

CF-33 Specifications

- Tablet Options
- Core i5 6300U / 2.4 GHz
- Win 10 Pro 64-bit License
- 8 GB RAM
- 256 GB SSD

- 12" touchscreen 2160 x 1440 (Full HD Plus)
- HD Graphics 520
- Wi-Fi; Bluetooth; 4G
- Touch screen and backlit keyboard

Cost of MDTs

- Reviewed Panasonic and Geetac devices.
- Panasonic Toughbook 33 meets needs of the department.
- State Bid price as configured is currently \$3,967.00 and will fit in our existing vehicle mounts.
- Geetac pricing is very similar to that of the Panasonic at \$3,977.00 which included necessary hardware to mount the new device.

Network

<i>Site #</i>	<i>Location</i>	<i>Cost</i>
Site 01	City Hall Addition (1st Floor)	\$21,335.00
Site 02	City Hall (1st Floor)	\$10,372.00
Site 03	GPD/GFD Station 1	\$15,988.00
Site 04	Paramount	\$8,267.00
Site 05	DGDC	\$7,104.00
Site 06	Herman Park Center	\$9,803.00
Site 07	Goldsboro Event Center/Golf	\$11,343.00
Site 08	Golf Maintenance Building	\$5,869.00
Site 09	Dixie Trail Pump Station	\$1,620.00
Site 10	Compost Plant	\$8,976.00
Site 11	Water Reclamation Facility	\$6,522.00
Site 12	Public Works - Main	\$11,619.00
Site 13	Public Works - Warehouse	\$2,118.00
Site 14	Peacock Park Maintenance Building	\$4,525.00
Site 15	WA Foster Recreation Center	\$11,272.00
Site 16	Water Plant (1st Floor)	\$6,814.00
Site 17	Water Plant (2nd Floor)	\$7,500.00
Site 18	Water Plant (River)	\$1,550.00
Site 19	GFD Station 2	\$6,451.00
Site 20	GFD Station 3	\$6,451.00
Site 21	GFD Station 4	\$6,451.00
Site 22	GFD Station 5	\$6,451.00
Site 23	Willodale Cemetary	\$4,367.00
Site 24	Travel & Tourism	\$7,356.00
Site 25-26	City Hall Addition - Server Room & DR Site	\$158,402.00
Site 27	County Connection	\$1,260.00
TOTAL		\$349,786.00

Hardware to Enhance the City’s Network

1. 90 MDT Laptops for the Police and Fire Vehicles	\$ 360,000
2. Storage for City Network	60,000
3. 2 Servers to Host Virtual Environment	10,000
4. 40 Network Upgrades for all City Facilities	350,000
5. Phone System Upgrade	30,000
6. 20 UPS units for all wiring closets within City	6,000
7. 2 Large Format Plotters/Printers for Bldg. Maint.	18,000
8. Upgrade Security Systems for City Facilities	<u>16,000</u>
Total	\$ 850,000

Lease #1

FY 17-18; Payment FY 18-19

90 MDT Laptops for the Police and Fire Vehicles	\$360,000.00
Storage for City Network	\$ 60,000.00
2 Servers to Host Virtual Environment	\$ 10,000.00
Phone System Upgrade	\$ 30,000.00
2 Large Format Plotters/Printers for Bldg. Maint.	<u>\$ 18,000.00</u>
Total (Approximately \$98,000 per year for five years)	\$478,000.00

Lease #2

FY 18-19; Payment FY 19-20

40 Network Upgrades for all City Facilities	\$350,000.00
20 UPS units for all wiring closets within City	\$ 6,000.00
Upgrade Security Systems for City Facilities	<u>\$ 16,000.00</u>
Total (Approximately \$76,000 per year for five years)	\$372,000.00

Council discussed. Ms. Scott will bring back a Resolution for Council’s consideration.

Job Description Follow-up. Ms. Bernadette Carter-Dove shared job descriptions have been reviewed and minor revisions have been made as follows:

- Title: Education and Experience
Changed: Desirable Education and Experience *to* Minimum Education and Experience
Added: Equivalent combination of education and experience (where needed)
- Revised content in the following vacant job descriptions:
 - Development Services Director
 - Public Information Officer
 - Assistant Cemetery Supervisor
 - Box Office Attendant *to* Patron and Administrative Services Assistant
 - Marketing Special Event and Facilities Leader *to* Marketing Special Events Supervisor
- Reformatted descriptions for easier reading.

Ms. Carter-Dove shared the job descriptions are in good shape. Per the recommendation of the department head, individual job descriptions may be revised as the essential job functions and/or required skill set changes. The last Pay and Classification Study was completed in 2013, and implemented in 2014. The cost of this study was approximately \$30,000. It would be reasonable to update this study within 5-7 years of previous implementation date. At this point, I do not find it necessary to contract with a consultant to update job descriptions without doing a full Pay and Classification Study. Therefore, I recommend we go out for bid for a new Pay and Classification study in approximately 12 -14 months and allocate funding for such in the 2019-20 fiscal year budget. Ms. Carter-Dove also shared a handout that listed revisions made to the management teams’ job descriptions.

Boards and Commissions Discussion. Ms. Melissa Corser stated this is just staff checking in to see if Council has had time to review the proposed changes to the ordinance. Councilmember Foster requested additional time to review and expressed concerns with changing an ordinance that is currently not followed. Councilmember Foster also expressed concerns with changes to his code book.

Mayor Allen asked Council to send any comments they have regarding the proposed ordinance to the Ms. Corser.

Second Quarter Financial Update. Ms. Kaye Scott presented the following information:

General Fund – Collections
(Comparison to 1st Six Months 2016-17)

	<i>FY 2017-18</i>	<i>FY 2016-17</i>	<i>Difference</i>
1 Taxes	\$ 6,689,018	\$ 7,652,440	\$ (963,422)
2 Permits	186,827	166,557	20,270
3 Utility Franchise	1,384,957	1,415,128	(30,171)
4 Refuse	1,559,296	1,572,618	(13,322)
5 Golf Course	266,175	216,402	49,773
6 Paramount	74,248	66,226	8,022
7 Investment Earnings	16,799	9,231	7,568
8 Recreation Fees	55,813	51,641	4,172
** Sales Tax	4,431,377	4,025,886	405,491

**Sales Tax: (Collections received July – September but accrued (90 days) to previous FY for 12 full months of sale tax revenues)

General Fund Collections
July – December 2017

		<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
1	Taxes	16,338,000	6,689,018	40.94%
2	Licenses & Permits	365,400	186,827	51.13%
3	Revenues Other Agencies			
4	**Local Option Tax	8,587,792	4,431,377	51.60%
5	Utility Franchies Tax	2,850,800	1,384,957	48.58%
6	ABC Revenues	230,000	41,369	17.99%
7	Beer & Wine Taxes	168,670	-	0.00%
8	Powell Bill	953,056	477,316	50.08%
9	Service Fees from UF	2,623,531	1,311,766	50.00%
10	Grants/Other Revenues	2,488,308	3,833,640	154.07%
11	Total	34,605,557	11,480,425	33.18%

General Fund Collections
July – December 2017

		<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
11	Charges for Services			
12	Refuse Services	3,250,000	1,559,296	47.98%
13	Cable TV	257,630	124,071	48.16%
14	Paramount Theater	170,000	74,248	43.68%
15	Recreation Fees	127,400	55,813	43.81%
16	Golf Course Fees	553,800	266,175	48.06%
17	Event Center	92,000	50,650	55.05%
18	Other Misc. Revenues	178,800	133,012	74.39%
19	Total	4,629,630	2,263,265	48.89%
20	Capital Returns & Misc. Revenues			
21	Investment Earnings	19,000	16,799	88.42%
22	Street/Storm Drain. Assessm	200	25	12.50%
23	Other Misc. Revenues	1,188,000	193,880	16.32%
24	Total	1,207,200	210,704	17.45%

General Fund Revenue Totals \$40,981,572 \$20,830,239 50.83%

Stormwater Fund Collections
2nd Qtr. - July – December 2017

		<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
1	Stormwater Fee	1,073,672	245,708	22.88%

Stormwater Fund Totals \$ 1,073,672 \$ 245,708 22.88%

Utility Fund – Collections
(Comparison to 1st Six Months 2016-17)

		<i>FY 2017-18</i>	<i>FY 2016-17</i>	<i>Difference</i>
1	Current Water	\$ 2,882,370	\$ 2,840,962	\$ 41,408
2	Current Sewer	3,672,550	3,716,639	(44,089)
3	Late Payment Fees	175,152	157,809	17,343
4	Tap Fees	13,525	21,025	(7,500)
5	Compost Fees	22,058	26,728	(4,670)
7	Investment Earnings	15,616	8,561	7,055

Utility Fund Collections
July – December 2017

		<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
1	Charges for Services			
2	Current Water Charges	5,850,000	2,882,370	49.27%
3	UF - SJAFB	1,270,000	800,793	63.05%
4	Current Sewer Charges	7,900,000	3,672,550	46.49%
5	Late Payment/Svc. Fees	338,500	177,120	52.32%
6	Applied Deposits	205,000	90,756	44.27%
7	Reconnections Fees	12,000	6,062	50.52%
8	Water/Sewer Taps	30,000	13,525	45.08%
9	Compost Revenues	35,000	22,058	63.02%
10	Total	15,640,500	7,665,234	49.01%
11	Capital Returns & Misc. Revenues			
12	Investment Earnings	13,293	15,616	117.48%
13	Capital Project Transfer	200,000		0.00%
14	Other Misc. Revenues	720,900	1,670,660	231.75%
15	Total	934,193	1,686,276	180.51%

Utility Fund Revenue Totals \$16,574,693 \$9,351,510 56.4%

DGDC & Occupancy Tax Collections
(Comparison to 1st Six Months 2016-17)

		<i>FY 2017-18</i>	<i>FY 2016-17</i>	<i>Difference</i>
	<u>DGDC</u>			
1	Taxes	19,029	24,832	(5,803)
2	Investment Earnings	199	87	112
	<u>Occupancy Tax</u>			
3	Tax Collections	520,162	463,589	56,573
4	Investment Earnings/ Misc. Revenues	5,751	1,856	3,895

DGDC & Occupancy Tax Collections
July – December 2017

		<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
	<u>DGDC</u>			
1	Taxes	71,236	19,029	26.71%
2	Investment Earnings	90	199	221.11%
3	Total	71,326	19,228	26.96%
	<u>Occupancy Tax</u>			
4	Occupancy Tax - Civic Ctr.	675,000	337,504	50.00%
5	Occupancy Tax - T & T	165,000	84,376	51.14%
6	County of Wayne Occp Tx	165,000	98,282	59.56%
7	Invest. Earnings/Misc.	42,052	5,751	13.68%
8	Total	1,047,052	525,913	50.23%

Actual Collections
(Comparison to 1st Six Months 2016-17)

		<i>FY 2017-18</i>	<i>FY 2016-17</i>	<i>Difference</i>
1	General Fund	20,830,239	18,833,805	1,996,434
2	Utility Fund	9,351,510	7,574,100	1,777,410
3	Downtown Development	19,228	24,919	(5,691)
4	Occupancy Tax	525,913	465,445	60,468
				-
5	Stormwater Fund	245,708	-	245,708

Actual Expenditures
Comparison with Adjusted Budget

		<i>FY 2017-18</i>	<i>FY 2016-17</i>
1 General Fund	\$	23,794,301	\$ 20,667,696
		50.12%	46.72%
2 Utility Fund	\$	8,729,327	\$ 6,691,079
		35.79%	36.23%
3 Downtown Development	\$	12,816	\$ 39,729
		15.51%	36.84%
4 Occupancy Tax	\$	1,009,255	\$ 317,694
		56.30%	22.18%
5 Stormwater Fund	\$	187,184	\$ -
		14.85%	0.00%

General Fund Salaries/Fringes
Attrition and Health Insurance Savings
July - December 2017

		Budget	Actual	Savings
1 Salary/Fringes	\$	375,000	\$ 444,457	\$ 69,457
2 Health Insurance	\$	50,000	\$ 60,033	\$ 10,033

Note: Departmental Vacancies (General/Other) 19/5
Opt Out City’s Insurance Coverage (General/Other) 19/5

Fund Balance
Adopted Budget Appropriations
FY 2017-18

- 1. General Fund None
- 2. Utility Fund None
- 3. DGDC None
- 4. Occupancy Tax Fund None

Fund Balance
Council Appropriations
FY 2017-18

General Fund		\$135,000
a. Humphrey/Dakota St. Paving	\$75,000	
b. YMCA Donation	\$35,000	
c. USCT Donation	\$ 5,000	
d. Police REACT Team	\$20,000	
Utility Fund		\$ 16,029
DGDC		None
Occupancy Tax Fund		\$600,000
a. SJAFB Fitness Center Construction		

Bond Ratings Update
Standard & Poor's Ratings Services and Moody’s has assigned the following ratings to Goldsboro:

Standard and Poor’s Rating Services:AA-
Moody’s Investors Services Aa2

Councilmember Broadway asked when we would be going back for a rating. Ms. Scott replied this summer.

Atlantic Coast Pipeline Discussion. Ms. Jennifer Collins shared the following information:

- The Atlantic Coast Pipeline
 - Providing Access to Plentiful Natural Gas
- Bridging Supply and Demand
- Why Build the Atlantic Coast Pipeline?
- Safety & the Environment
- Pipeline Construction & Operation
- Partners for Success
 - Dominion
 - Duke Energy
 - Piedmont Natural Gas
 - Southern Gas Company

Council discussed. Mayor Pro Tem Ham made a motion to support the Atlantic Coast Pipeline. The motion was seconded by Councilmember Broadaway. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, and Broadaway voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 4:1.

Council Retreat Topics. Mr. Scott Stevens shared the following retreat topics:

- New Positions
- Boards and Commissions
- Street Resurfacing Phase II
- Financial Forecasting
- Herman Park Center
- Paramount Theatre Operation Costs
- Strategic Plan

Councilmember Williams asked Mr. Stevens to add environmental service salaries, additional mechanic position, Summer in the Zone and gym in District 1 to the list of topics. Councilmember Foster asked Mr. Stevens to add internships to the list of topics.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

Closed Session Held. Upon motion of Councilmember Broadaway, seconded by Councilmember Williams and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of closed session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on January 22, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Bevan Foster

Absent: Councilmember Mark Stevens
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Stanley Kelly with Fellowship Baptist Church provided the invocation. The Pledge to the Flag followed.

Approval of the Minutes. Councilmember Williams made a motion to approve the Minutes of the Work Session and Regular Meeting of December 4, 2017 as submitted. The motion was seconded by Councilmember Broadaway. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams and Broadaway voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 4:1.

Bridge Mural – Ms. Ravonda Jacobs, The Village. Ms. Ravonda Jacobs with The Village shared information regarding a bridge mural they would like to do. She shared information regarding the following:

- Who is The Village?
- Purpose of the mural
- What is a mural?
- Why a mural?
- Examples of murals
- The Power of “Right Words”
- Words to be used on the mural
- Why this location
- Vision for the community
- What can you do to help
- Who will be responsible

Mayor Allen stated let’s be sure everyone knows what bridge, it’s the bridge at George Street and A Street. Mayor Allen stated I believe you said you have talked with DOT and they have given you permission. Ms. Jacobs stated yes. Mayor Allen asked when they planned to start and Ms. Jacobs stated Memorial Day weekend. Mayor Allen stated we appreciate all you do and appreciate those supporting you.

Upon motion of Councilmember Foster, seconded by Councilmember Williams and unanimously carried, Council approved the mural.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. D.R. Halliday stated if he was a member of Council, he would find a place to put her on the payroll for the City of Goldsboro.
2. Peggy Howell, a member of the Arts Council of Wayne County invited Council to participate in the following events for Black History Month:
 - On Monday, February 19th, the Arts Council of Wayne County will officially begin its Black History Month celebration with a reception at noon in the Main Gallery. The exhibit entitled, African Americans in Times of War, was curated by ACWC Board Member, Peggie Howell, and features memoirs and artifacts from local families. The exhibit will be on display from February 19th – 28th, and is FREE and open to the public.
 - On Friday, February 23rd, at 5:00p.m., the ACWC will honor local Community Leaders, followed by a Community Drum Circle from 6:00 p.m. – 7:30 p.m. led by drum master, Joel Burks. The evening will culminate in a jazz concert by professional recording artist, Rochelle Rice at 8:00 p.m. The public is invited to attend all of these events free of charge.
 - On Saturday, February 24th, there will be a food tasting and Cultural Learning Stations in the Main Gallery from noon – 7:00 p.m., followed by a free concert starring AFRICA UNPLUGGED, a high energy, jazz ensemble from the Durham area.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item E. Contract Award on Union Station Roof Replacement, Bid No. 2017-06 was removed from the Consent Agenda during the work session and deferred to a later date. Councilmember Williams moved the items on the Consent Agenda, Items C, D, F, G, H, I and J be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Bids for Reconstruction of Former W.A. Foster Center. Ordinance Adopted. On December 29, 2017, in accordance with the provisions of the N.C. General Statutes, sealed bids were opened for the reconstruction of the former W. A. Foster Center. The bids came in significantly higher than the original estimate. The staff revised the bid package, which changed the specifications to vinyl and VCT flooring in several of the rooms and isolated the membrane roofing to the back portion of the building.

On January 26, 2018, the City opened the rebids. A bid tabulation sheet is available for Council's information.

The W.A. Foster Recreation Center Committee met and discussed options to support the funding available for this project. The Committee agreed to remove room numbers 4, 5, 14 and 15 (which are storage closets) from the project. This changes the low bid from \$128,038 to \$118,390. The committee also asked that staff make some improvements to the kitchen, which will be presented at a later date.

Staff recommends that Council accept the low bid from Billy Brock Construction, Inc. minus rooms #4, 5, 14 and 15 in the amount of \$118,390.

The City has available current funding of \$88,775.00 for this project. Additional funding in the amount of \$29,615 will be necessary for this contract.

Staff recommended Council:

1. Council accept the low bid from Billy Brock Construction, Inc. in the amount of \$118,390 for the renovations to the former W.A. Foster Center.
2. Council adopt the following entitled budget ordinance decreasing the unassigned fund balance from the General Fund in the amount of \$29,615. Consent Agenda Approval. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

ORDINANCE NO. 2018-4 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL YEAR"

Bid Award Addendum for Ordinance No. 2017-5 and Ordinance No. 2017-29 to Pearson Pump for Westbrook Pump Station – Hurricane Matthew Final Repair Projects and Mitigation. Ordinance Adopted. Bids were awarded January 24, 2017 per Ordinance No. 2017-5 for final repairs and April 17, 2017 per Ordinance No. 2017-29 for mitigation of the Westbrook Pump Station following Hurricane Matthew to Pearson Pump of Goldsboro, NC.

Pearson Pump of Goldsboro, NC is eighty percent complete with repairs to the Westbrook Pump Station. The #5 influent plug valve needs to be replaced due to failure from the rocks that bypassed the influent barscreen during Hurricane Matthew. The pump station wet well will have to be pumped down and the valve replaced to isolate the pump

and finish the repairs. The estimate to furnish and install the influent plug valve for the Westbrook Pump Station #5 Pump is \$17,080.00.

The final repair and mitigation costs totaling \$132,140 were previously approved by the Goldsboro City Council on February 6, 2017 with Ordinance No. 2017-5 and April 17, 2017 with Ordinance No. 2017-29.

Staff recommended that Council:

1. Authorize the Deputy Public Works Director to contract with Pearson Pump for the final repairs associated with the damages caused by Hurricane Matthew to Westbrook Pump Station in the amount of \$17,080.
2. Adopt the following entitled ordinance to reflect an increase in Utility Fund revenues and an increase in the operating expenditures of the Utility Fund's Capital Project Division's budget by a total of \$17,080. Consent Agenda Approval. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

ORDINANCE NO. 2018-5 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL YEAR”

Site and Landscape Plan Reapproval- J. M. Fields Apartments. Approved.

The property is located on the northeast corner of Olivia Lane and Poplar Street.

Frontage: 252.15 ft. (Olivia Lane)
64.82 ft. (Poplar Street)
Area: 1.15 acres
Zoning: R-6 Residential

Originally, development plans for a six-unit apartment complex were approved by the City Council on March 1, 2010 with the following modifications.

1. Side yard setback from 20 ft. to 10 ft. for that portion of the property line immediately adjacent to the building at the rear;
2. Reduction of buffer adjacent to residentially zoned or developed property from 20 ft. wide to 15 ft. wide;
3. Modification to allow a solid 6 ft. tall wooden privacy fence to serve as the buffer to the rear of the building

The complex will provide short-term (up to two years) transitional housing for persons referred through the Salvation Army or Eastpointe. While two bedrooms are provided in the units, one of those bedrooms will be utilized for office space for the tenants.

On February 3, 2014, City Council reapproved development plans since improvements to the site did not begin within a year of the approval date in 2010.

At the time of initial approval, sidewalks were not required for existing developments.

The developer began work on the project and has almost completed the work on the interior of the units. Exterior work is currently underway.

On August 1, 2016, development plans were again reapproved with the previously-approved modifications and also the following new modifications.

1. Modification of required parking spaces from 12 spaces (2 per unit) to 8 spaces;
2. Waiver of paving requirement for 18 months;

3. Modification to allow improvements (storage buildings and HVAC units) within the rear yard buffer area.

The owner had also requested a modification of the sidewalk installation and fee in lieu requirement due to prohibitive costs associated with this task. Anticipated fee in lieu payment for sidewalks at this location are approximately \$4,000.

The Council, at the time of last reapproval, however, specifically did not approve the sidewalk modification and the applicant was informed that either sidewalks would have to be installed along both street frontages or a payment in lieu would be required. They also stipulated that a note would be included on the site plan that the units will be single-occupancy to insure that adequate parking is provided for the property.

At this time, the applicant wishes to move forward and complete the development and has requested that the Council reconsider the sidewalk or fee in lieu modification. The developer contends that there are no other sidewalks on the north side of Olivia Lane or on either side of Poplar Street. There are existing sidewalks on the south side of Olivia Lane.

Since reapproval, the Council has required sidewalks along roadways as shown within the Pedestrian Plan of the Comprehensive Transportation Plan. Neither Olivia Lane nor Poplar Street are recommended for sidewalk locations.

In addition, the developer wishes to install a 4 ft. tall picket fence at the rear of the development rather than a six ft. tall wooden privacy fence. The property to the rear is now vacant since the dwelling on the lot was recently demolished. The developer contends that the picket fence would afford privacy to the residents but would not reduce security.

No further changes have been proposed.

Street trees and a Vehicular Surface Buffer have been proposed which will meet the City's UDO requirements.

The Planning Commission, at their meeting held on January 29, 2018, recommended reapproval of the plans with the sidewalk modification and a modification to a 4 ft. tall picket fence at the rear of the building.

Staff recommended Council accept the recommendation of the Planning Commission and reapprove the site and landscape plans with the following modifications.

1. Modification of sidewalks and payment of fee in lieu;
2. Modification to allow installation of a 4 ft. tall picket fence at the rear of the development rather than a 6 ft. tall privacy fence. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

Site and Landscape Plans – Gene Taylor Property. Approved. The property is located on the southeast corner of North John Street and East Oak Street.

Frontage:	158 ft. on North John Street 141 Ft. on East Oak Street
Area:	27,947.5 sq. ft., or 0.64 Acres
Zoning:	General Business

There is an existing two-unit building at the corner of John and Oak Streets which was occupied in the past by a hobby shop and Hudson Insurance Agency.

The remainder of the property is vacant and contains two asphalt parking areas—one small area behind the building with access to Oak Street and one larger area with access to John Street.

The developer wishes to redevelop the lot for commercial rental.

The existing asphalt lots will be restriped to provide a total of 20 parking spaces. Eighteen of those spaces will be located in the larger area fronting on John Street and two handicapped spaces will be provided behind the building with access from Oak Street. Based on one parking space required per 300 sq. ft. of floor area, a total of 16 parking spaces would be required for the site.

The existing building on the lot is actually located within both street rights-of-way and modifications of the front and side yard setbacks for this building will be required.

Three street trees are proposed along the John Street frontage. No space is available for street trees along Oak Street.

The developer proposes placement of a 6 ft. tall privacy fence along the rear property lines adjacent to residentially-developed property in lieu of plant material. Type A (5 ft. wide) buffers are proposed to the rear of the parking area and along a portion of the southern property line.

The developer has requested the following modifications:

1. Modification of required plant material inside the 6 ft. privacy fence;
2. Modification of Type A (5 ft. wide) buffer along a portion of the southern property line where there is existing asphalt; and
3. Modifications of front yard setbacks on John and Oak Streets to allow the existing building to remain.

The Planning Commission, at their meeting held on January 29, 2018, recommended approval of the plans with the requested modifications.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans as submitted with the following modifications.

1. Modification of required plant material inside the 6 ft. privacy fence;
2. Modification of Type A (5 ft. wide) buffer along a portion of the southern property line where there is existing asphalt; and
3. Modifications of front yard setbacks on John and Oak Streets to allow the existing building to remain. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

Site and Landscape Plans – Medical Office Building. Approved. The subject property is located on the east side of Hospital Road between Medical Office Place and New Hope Road.

Frontage: 225 ft. (Hospital Road)
Depth: 396 ft. (approx.)
Lot Area: 1.75 Acres
Zoning: Office & Institutional-1

The subject property is known as Lot 11 of Hospital Medical Office Place Subdivision. The site is currently vacant.

The submitted site plan indicates a proposed one-story building containing 9,800 sq. ft. of gross floor area. The proposed structure will be used as a medical office.

Hours of operation:	6:00 a.m. to 7:00 p.m. Monday – Friday
No. of Employees:	2 Doctors 20 Employees
Required Parking:	32 spaces (6 spaces per doctor and 1 space per employee)
Parking Shown:	36 parking spaces 4 handicapped accessible spaces 40 total parking spaces
Refuse collection:	Dumpster

Access to the property will be provided with a new curb cut along Hospital Road. Proper driveway permits will be required. A modification of the interconnectivity requirement is being requested by the applicant.

A bio-retention pond has been proposed to address stormwater management and is properly screened from the public right-of-way.

The proposed dumpster location will be screened with a 6-ft. chain link fence with vinyl slats with an opaque gate. HVAC units will be screened from public view in accordance with the requirements of the Unified Development Ordinance.

The submitted landscape plan shows six (6) Red Maples to be installed along Hospital Road to serve as street trees.

Vehicular Surface Buffer is shown within the parking area and Class A buffers are shown along the sides and rear of the property. All landscaping will be installed in accordance with the requirements of the Unified Development Ordinance. Plantings will consist of a combination of Oaks, Hollies, Redbuds, Crape Myrtles, Abelias, Loropetalums and Nandinas.

Interior sidewalks have been provided to access the building and the developer is installing 5 ft. concrete sidewalks along Hospital Road.

Building elevations have been submitted and the building is constructed of painted split face CMU block with EFIS parapet and insulated glass storefront system.

At their meeting held on January 29, 2018, the Planning Commission recommended approval of the plans with the requested modification of interconnectivity.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for the proposed Medical Office Building with a modification of interconnectivity. Consent Agenda Approval. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

Z-1-18 Timothy Haithcock – West side of Glenwood Trail between East Ash Street and Elm Street. Ordinance Adopted. The applicant requests a zoning change from Office-Residence to R-6 Residential Conditional District to allow the development of two duplex apartment buildings. Development plans (site and landscape plans) are submitted for approval separately.

Frontage: 209 ft.
Depth: 102.95 ft. (approx.)
Area: 0.47 acres

Surrounding Zoning: North: Neighborhood and
General Business
South: R-9 Residential
East: R-9 Residential and Neighborhood Bus.
West: General Business and R-9 Residential

The property is currently vacant.

The applicant proposes construction of two duplex apartment units. Development plans have been submitted for approval with the zoning change to R-6 Conditional District.

The adopted Land Use Plan designates this property for Multi-Use which would permit a mix of light commercial, office and residential uses to serve a localized area.

City water and sanitary sewer is available to the subject property.

Zoning for the property was changed from R-6 Residential to Office-Residence in 1980.

Submitted site and landscape plans detail the development to include two one-story structures containing 1,949 sq. ft. each. Each structure would contain two 2-bedroom units containing 956 sq. ft. and 993 sq. ft.

A parking lot between the two buildings will contain a total of eight parking spaces (2 per unit) with concrete walkways leading from the parking area to the individual units. Concrete wheel stops will be placed within each space.

Six Fantasy Maple trees are proposed along the Glenwood Trail frontage. Additional plant material will be installed as 5-ft. wide buffers along the northern, southern and western property lines. These buffers will contain Flowering Cherry trees and combinations of Arborvitae, Loropetalum and Carissa Holly shrubs.

With the use of the six ft. tall privacy fence, planted buffers may be reduced by half. The applicant has requested modifications of the buffer widths in several areas which abut either residential or commercial properties from 15 or 20 ft. to the 5 ft. wide Type A buffer shown within the fenced area.

The height of the proposed fence within the front yard setback will have to be reduced to 3 ft., 6 in. in order to allow for sight distance.

Five-ft. wide concrete sidewalks are shown along the Glenwood Trail frontage.

Submitted elevation plans indicate brick front walls with the remaining sides containing horizontal siding.

At the public hearing held on January 22, 2018, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on January 29, 2018, recommended approval of the zoning change and the submitted development plans with a modification of the buffer widths as requested.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt the following entitled Ordinance changing the zoning for the property from Office-Residence to R-6 Residential Conditional District.

The zoning change would comply with the recommendations of the adopted Comprehensive Land Use Plan which designates Mixed Use for the property.

2. Approve submitted site, landscape and building elevation plans detailing the development of two duplex apartment units with a modification of the buffer requirements inside the proposed privacy fence from 15 or 20 ft. in width to 5 ft. in width. Consent Agenda Approval. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

ORDINANCE NO. 2018 - 6 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”

Setting Public Hearing – Street Closings. 1. Hemlock Street – From Ellis Street to Terminus; 2. Marion Street – From William Street to Terminus; 3. Odell Street – From Annabelle Street to Terminus. Resolution Adopted. On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

The referenced street sections were included within that list. Each street section has been identified on the maps indicating the length and right-of-way width of each.

The petitioned street closings have been forwarded to the Fire, Police, Engineering and Public Works Departments for their review.

If the street is closed, ownership of each right-of-way would be split equally between the adjoining property owners.

The Resolution would schedule public hearings on these street closings for March 19, 2018. The Resolution would be advertised in the newspaper for four consecutive weeks, each street section would be posted and all abutting property owners would be notified of the public hearings by certified mail.

Staff recommended Council adopt the following entitled Resolution scheduling public hearings on the closing of the above referenced street sections for March 19, 2018. Consent Agenda Approval. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

RESOLUTION NO. 2018 - 1 “RESOLUTION AS TO THE INTENT OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO TO CLOSE CERTAIN DEDICATED STREET SECTIONS WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA”

End of Consent Agenda.

City Manager’s Report. No report.

City Attorney’s Report. No report.

Mayor and Councilmembers’ Reports and Recommendations.

Councilmember Foster stated no comment.

Mayor Pro Tem Ham stated no comment.

Councilmember Williams asked everyone to remember Black History Month and stated it is important to learn about our history.

Councilmember Broadaway shared the Wings Over Wayne Air Show won a state award. I think that is an indicator of the relationship between the city and the base; something we are very proud of.

Mayor Allen echoed the comments of Councilmember Williams. He stated the city is posting history facts every day and admittedly I’m learning more every day. On February 15th we are holding the Interfaith Breakfast at the Event Center, contact Community Relations for your ticket.

There being no further business, the meeting adjourned at 7:28 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 19, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-2-18 MC Morgan & Associates – West side of Cuyler Best
Road between Glenda's Drive and Oxford Boulevard

BACKGROUND: The applicant requests a zoning change from Office and
Institutional-1 to R-6 Residential Conditional District to
limit the use of the property to 80 apartment units.

The applicant has requested a waiver of the site plan
requirement at time of rezoning. If the rezoning is approved,
full development plans would have to be approved prior to
issuance of any building permits.

Frontage: 300 ft.

Depth: 900 ft.

Area: 6.2 Acres

Surrounding Zoning: North: Office & Institutional-1
South: Office & Institutional-1
East: Office & Institutional-1
West: R-9 Residential

Existing Use: The property is currently vacant farmland.

DISCUSSION: Proposed Use: As indicated previously, the requested R-6
Conditional District is requested to limit the use of the
property to 80 apartment units. Development plan approval
would be required separately.

Land Use Plan Recommendation: The City's adopted Plan
designates the property for Office and Institutional uses.

Engineering Comments: City water and sewer lines are not
available to the subject property at this time.

Development plans for Cuyler Springs (an elderly apartment complex) was approved for property approximately 1,000 ft. to the south at the corner of Oxford Boulevard.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on April 2, 2018.

Date: 03/12/18


Interim Planning Director

Date: _____

City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m.** on **Monday, March 19, 2018.**

Z-2-18 MC Morgan & Associates – West side of Cuyler Best Road between Glenda's Drive and Oxford Boulevard

The Wayne County Tax Identification No. is 3610-61-6566 (Part). The property has a frontage of 300 ft., a depth of 900 ft. and an area of approximately 6.2 acres. The present zoning classification is Office and Institutional-1. The proposed zoning classification is R-6 Residential Conditional District to limit the use of the property to 80 apartment units. Development plans would be approved separately prior to any permit issuance.

Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive

The Wayne County Tax Identification Nos. are 3519-53-7434 and 8429. The property has a frontage of 200 ft. on Berkeley Boulevard, a frontage of 185 ft. on Langston Drive and a total area of approximately 0.85 acres. The present zoning classification is General Business Conditional District to allow construction of a multi-tenant commercial center. The proposed zoning classification is General Business Conditional District to add a car wash as an allowable use. Development plans would be approved separately prior to any permit issuance.

Z-4-18 E Park, LLC – South side of Langston Drive between Malloy Street and Berkeley Boulevard

The Wayne County Tax Identification No. is 3519-31-6570. The property has a frontage of 100 ft., a depth of 200 ft. and a total area of approximately 0.46 acres. The present zoning classification is Shopping Center. The proposed zoning classification is General Business.

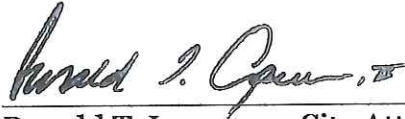
The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.



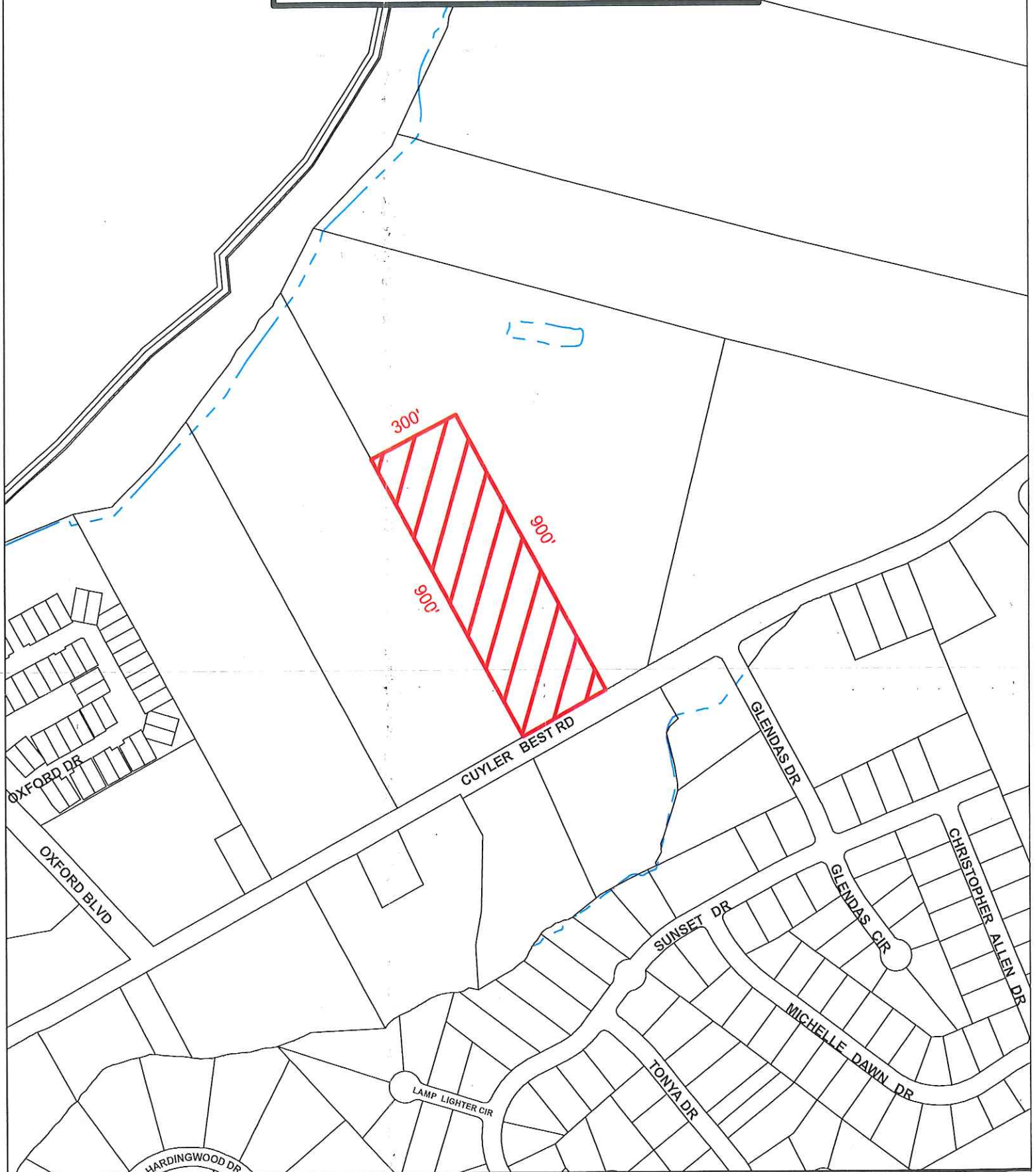
Melissa Corser, City Clerk

PUBLISH: March 1, 2018
March 8, 2018

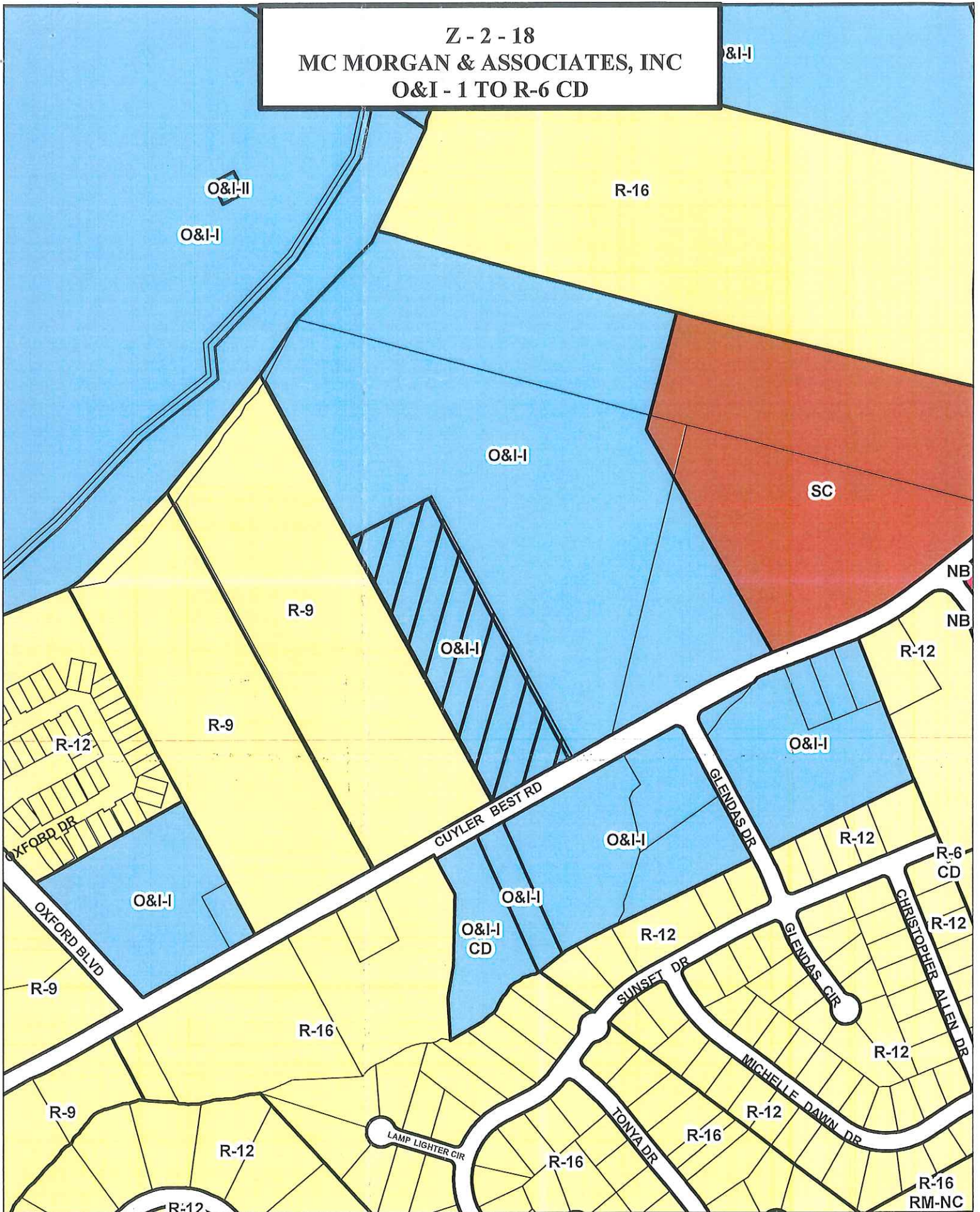


Ronald T. Lawrence, City Attorney

Z - 2 - 18
MC MORGAN & ASSOCIATES, INC
O&I - 1 TO R-6 CD



Z - 2 - 18
MC MORGAN & ASSOCIATES, INC
O&I - 1 TO R-6 CD



Z - 2 - 18
MC MORGAN & ASSOCIATES, INC
O&I - 1 TO R-6 CD



CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 19, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-3-18 Berkeley Realty Holdings – Northeast corner of
Berkeley Boulevard and Langston Drive

BACKGROUND: The applicant requests a rezoning to allow the addition of a car wash operation as an allowable use within the General Business Conditional District zone.

On March 6, 2017, Council approved a rezoning for the subject property, along with two additional adjacent lots to the north, from O&I-1 and R-16 to General Business Conditional District. At that time, the use for the property allowed for the construction of a “multi-tenant commercial center” with separate approval required for development plans.

Conceptual plans were displayed at time of rezoning which included a multi-tenant commercial building on three lots with access from both Berkeley Boulevard and Langston Drive. Only the two southern lots are now included within this request.

Frontage: 200 ft. (Berkeley Boulevard)
185 ft. (Langston Drive)

Area: 0.85 acres

Surrounding Zoning: North: Shopping Center
South: R-16 Residential
East: GBCD and O&I-1 CD
West: O&I-1 CD

Existing Use: Both lots are occupied by existing houses.

Proposed Use: As indicated, the applicant requests the addition of a car wash as an allowable use for the property.

Land Use Plan Recommendation: The City's adopted Land Use Plan designates this property for commercial development.

DISCUSSION:

The submitted site plan indicates a proposed 3,500 sq. ft. building placed parallel to Berkeley Boulevard with full driveway access from Langston Drive. An exit-only driveway is proposed along Berkeley Boulevard and will require approval from NCDOT. Driveway permits must be obtained prior to construction.

Hours of operation are being proposed at Monday thru Sunday 8:00am to 8:00pm with 4 employees expected to be associated with the proposed car wash.

Water and sewer lines are available to serve the property from Langston Drive and the property is not located within a special flood hazard area. Grading and drainage plans are under review and are subject to staff approval prior to issuance of a building permit.

The proposed one-bay automated car wash requires a total of 1 space per 2 employees, plus an area capable of stacking 2 cars per bay. The site plan shows 6 parking spaces along with 19 spaces dedicated as vacuuming stations. Adequate stacking of cars is available as vehicles will access the site from Langston Drive and travel west along the rear of the property to funnel into two travel lanes before accessing the one bay car wash. The applicant is requesting a modification of the interconnectivity requirement due to proposed traffic circulation for the site.

The submitted landscape plan indicates a 10 ft. Type A buffer along the northern property line and will contain combinations of Oaks, Cherries, Privet and Hollies.

A 20 ft. Type C buffer is required along the eastern property line adjacent to residentially-developed property. A 6 ft. wood privacy fence is being proposed along with supplemental landscaping to allow the reduction of the opaque buffer by 50%. The landscaping will consist of combination of Oaks, Cherries, Privet and Hollies.

An 8 ft. wide street yard is proposed along Berkeley Boulevard and Langston Drive. Street Trees and Vehicular Surface Buffer Shrubs will be installed along Langston Drive and street trees along Berkeley Boulevard.

Vehicular Surface Area plantings will include Eastern Redbuds and Dwarf Yaupon Hollies. These plants are shown interspersed as interior plantings within end aisles.

Five ft. sidewalks have been shown along Berkeley Boulevard and Langston Drive. Staff is working with the applicant to ensure interior sidewalks are provided where necessary.

The proposed dumpster location will be screened as required by the Unified Development Ordinance with gates for proper access to dumpster. The applicant is requesting a modification for the dumpster to be located within the Type A 10 ft. wide landscape buffer.

A lighting plan has been submitted for review and meets the requirements of the Unified Development Ordinance.

Proposed Building Elevations have been submitted. The exterior of the structure will consist of glass panels and a combination of split-face masonry block and stacked stone.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on April 2, 2018.

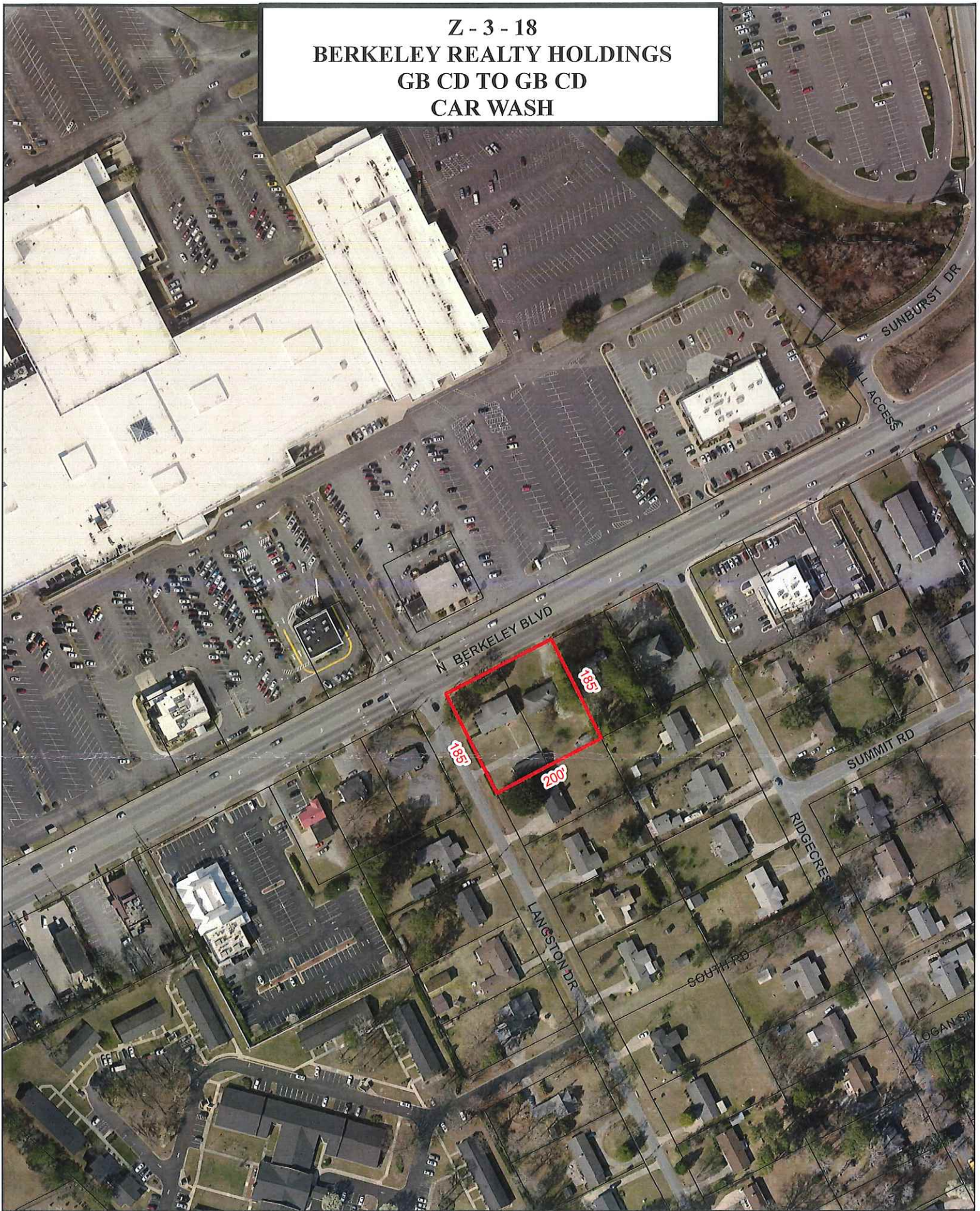
Date: 03/12/18


Interim Planning Director

Date: _____

City Manager

Z - 3 - 18
BERKELEY REALTY HOLDINGS
GB CD TO GB CD
CAR WASH



Z - 3 - 18
BERKELEY REALTY HOLDINGS
GB CD TO GB CD
CAR WASH



Z - 3 - 18
BERKELEY REALTY HOLDINGS
GB CD TO GB CD
CAR WASH

Commercial

SUNBURST DR

MALL ACCESS

N BERKELEY BLVD

Commercial

SUMMIT RD

Commercial

Commercial

RIDGECREST DR

Commercial

Commercial

LANGSTON DR

SOUTH RD

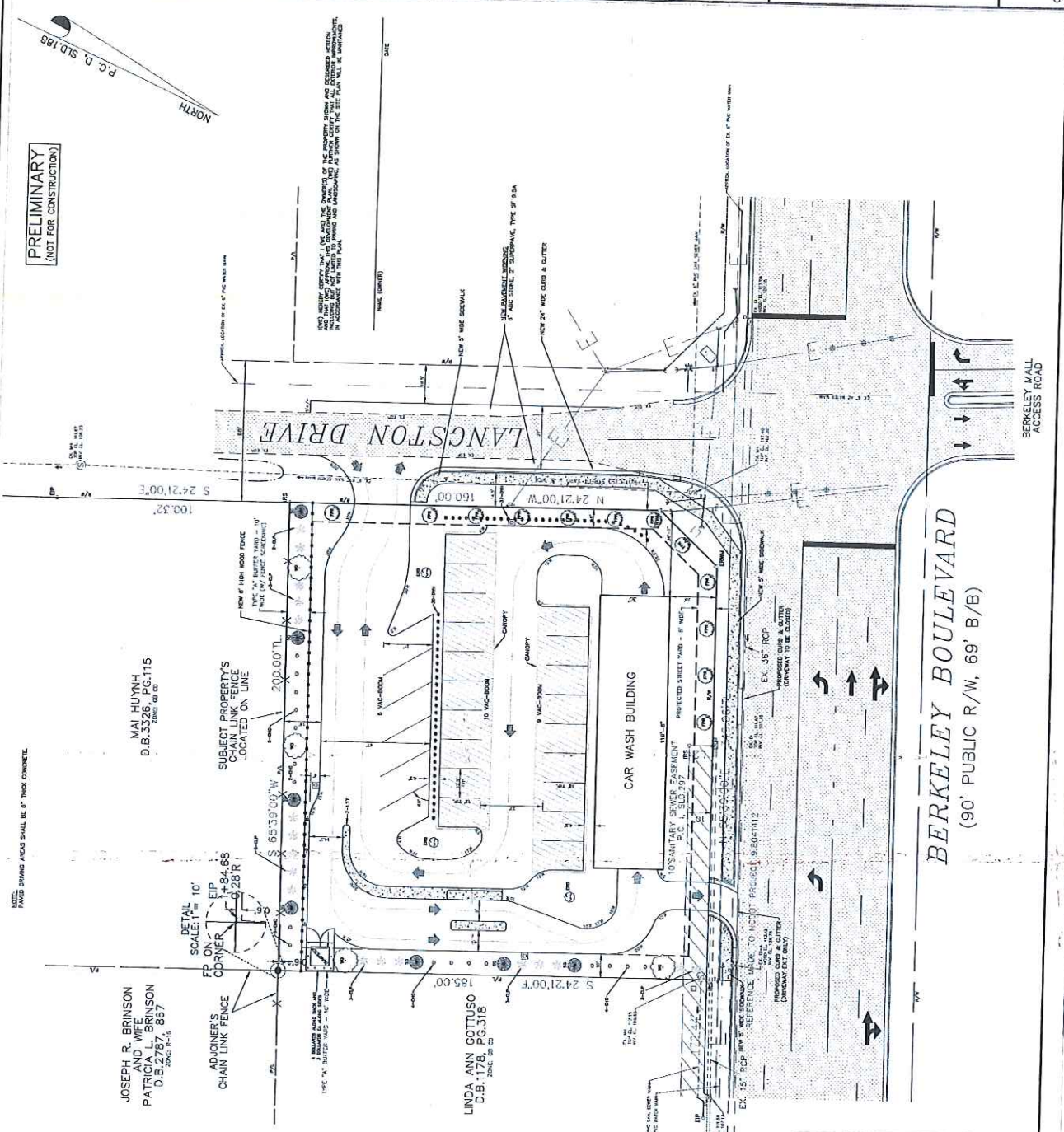
LOGAN ST

HDR

Commercial

Commercial

Commercial

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CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 19, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-4-18 E Park, LLC – South side of Graves Drive between
Malloy Street and Berkeley Boulevard

BACKGROUND: The applicant requests a zoning change from Shopping
Center to General Business.

Frontage: 100 ft.

Depth: 200 ft.

Area: 0.46 Acres

Surrounding Zoning: North: General Business

South: General Business CD

East: General Business

West: General Business

Existing Use: The property is currently vacant.

Proposed Use: A Conditional District has not been
requested, therefore, no use for the property has to be
specified. The General Business zoning district would permit
a wide variety of commercial uses.

DISCUSSION: On March 5, 2018, Council approved a site plan for adjacent
property to the east (former Century Uniforms) for a catering
operation.

The developer requests the zoning change in order to allow
for more marketability in attracting an investor. Depending
on the use proposed and whether all UDO requirements can
be met, review and approval of development plans for the
site may be required.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on April 2, 2018.

Date: 03/12/18


Interim Planning Director

Date: _____

City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at 7:00 p. m. on **Monday, March 19, 2018.**

Z-2-18 MC Morgan & Associates – West side of Cuyler Best Road between Glenda's Drive and Oxford Boulevard

The Wayne County Tax Identification No. is 3610-61-6566 (Part). The property has a frontage of 300 ft., a depth of 900 ft. and an area of approximately 6.2 acres. The present zoning classification is Office and Institutional-1. The proposed zoning classification is R-6 Residential Conditional District to limit the use of the property to 80 apartment units. Development plans would be approved separately prior to any permit issuance.

Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive

The Wayne County Tax Identification Nos. are 3519-53-7434 and 8429. The property has a frontage of 200 ft. on Berkeley Boulevard, a frontage of 185 ft. on Langston Drive and a total area of approximately 0.85 acres. The present zoning classification is General Business Conditional District to allow construction of a multi-tenant commercial center. The proposed zoning classification is General Business Conditional District to add a car wash as an allowable use. Development plans would be approved separately prior to any permit issuance.

Z-4-18 E Park, LLC – South side of Langston Drive between Malloy Street and Berkeley Boulevard

The Wayne County Tax Identification No. is 3519-31-6570. The property has a frontage of 100 ft., a depth of 200 ft. and a total area of approximately 0.46 acres. The present zoning classification is Shopping Center. The proposed zoning classification is General Business.

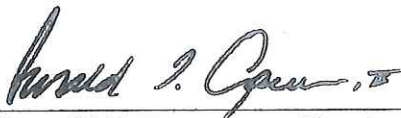
The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.



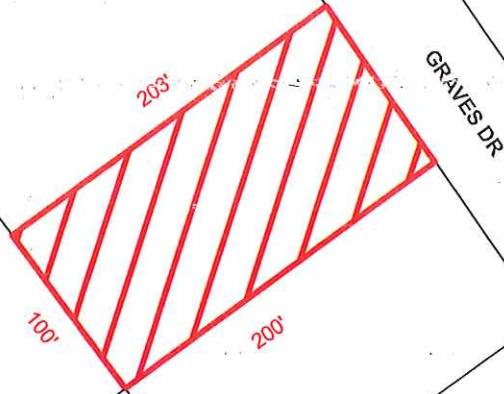
Melissa Corser, City Clerk

PUBLISH: March 1, 2018
March 8, 2018



Ronald T. Lawrence, City Attorney

Z - 4 - 18
EPARK, LLC
SC TO GB



GB

R-6

Z - 4 - 18
EPARK, LLC
SC TO GB

SC

GB

GB

GRAVES DR

SC

GB

GB
CD

SC

CAROL ST

SC

R-16

BARROW CT

R-16

GB

GB

100 50 0 100 Feet

Existing Zoning



Z - 4 - 18
EPARK, LLC
SC TO GB



CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 19, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Street Closings

1. Hemlock Street – From Ellis Street to Terminus
2. Marion Street – From William Street to Terminus
3. Odell Street – From Annabelle Street to Terminus

BACKGROUND: On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

The referenced street section has been identified on the attached maps indicating the length and right-of-way width of each.

DISCUSSION: The petitioned street closings have been forwarded to the Fire, Police, Engineering and Public Works Departments for their review. No objections to any of the closings have been submitted.

The Engineering Department has indicated that utility easements should be retained over those sections of Marion Street and Hemlock Street if those rights-of-way are closed.

If the street sections are closed, ownership of each right-of-way would be split equally between the adjoining property owners.

A Resolution of Intent was advertised in the newspaper for four consecutive weeks, each street section was posted on both ends and all adjacent property owners were notified of the public hearings by certified mail.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on April 2, 2018.

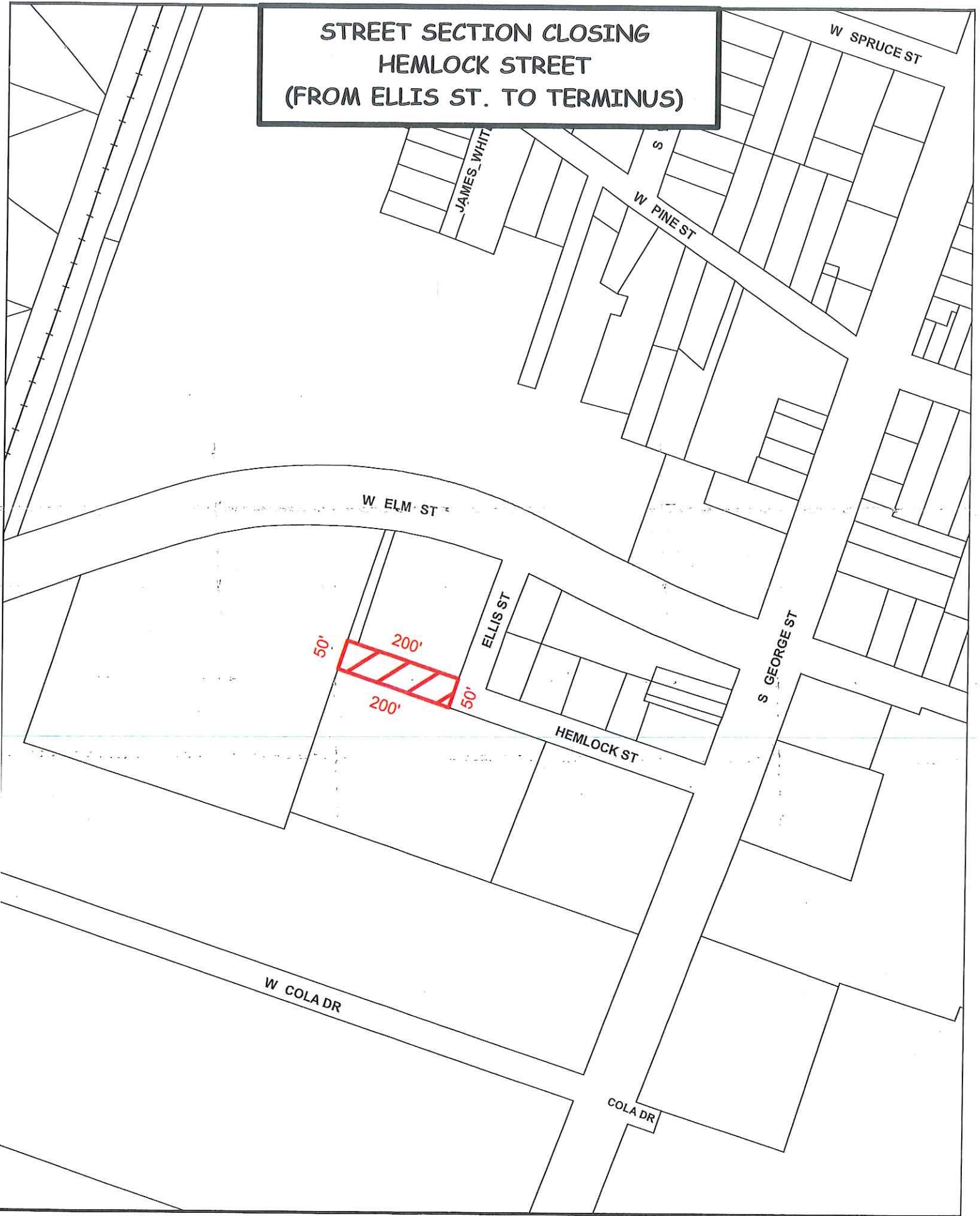
Date: 03/12/18


Interim Planning Director

Date: _____

City Manager

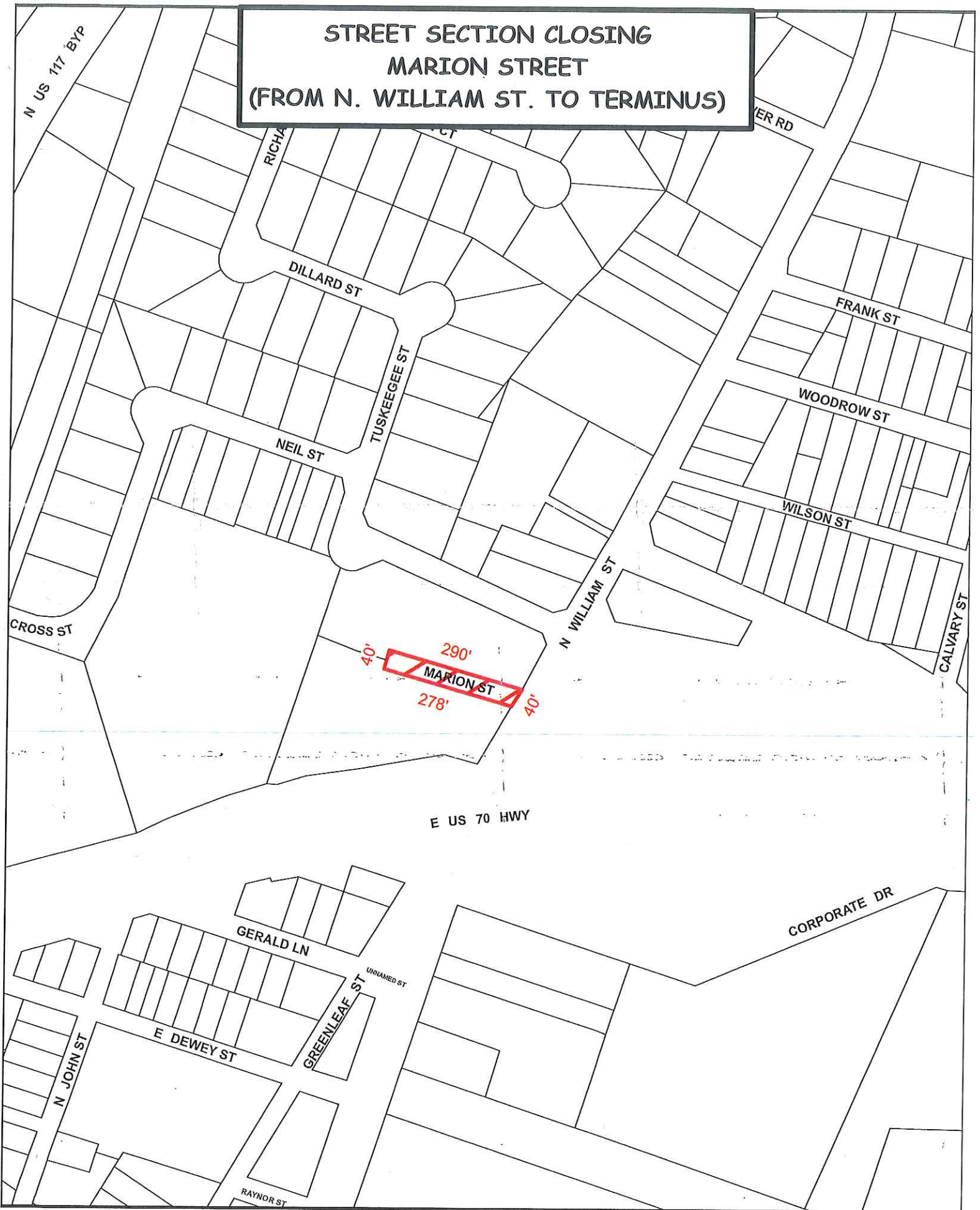
STREET SECTION CLOSING
HEMLOCK STREET
(FROM ELLIS ST. TO TERMINUS)



STREET SECTION CLOSING
HEMLOCK STREET
(FROM ELLIS ST. TO TERMINUS)



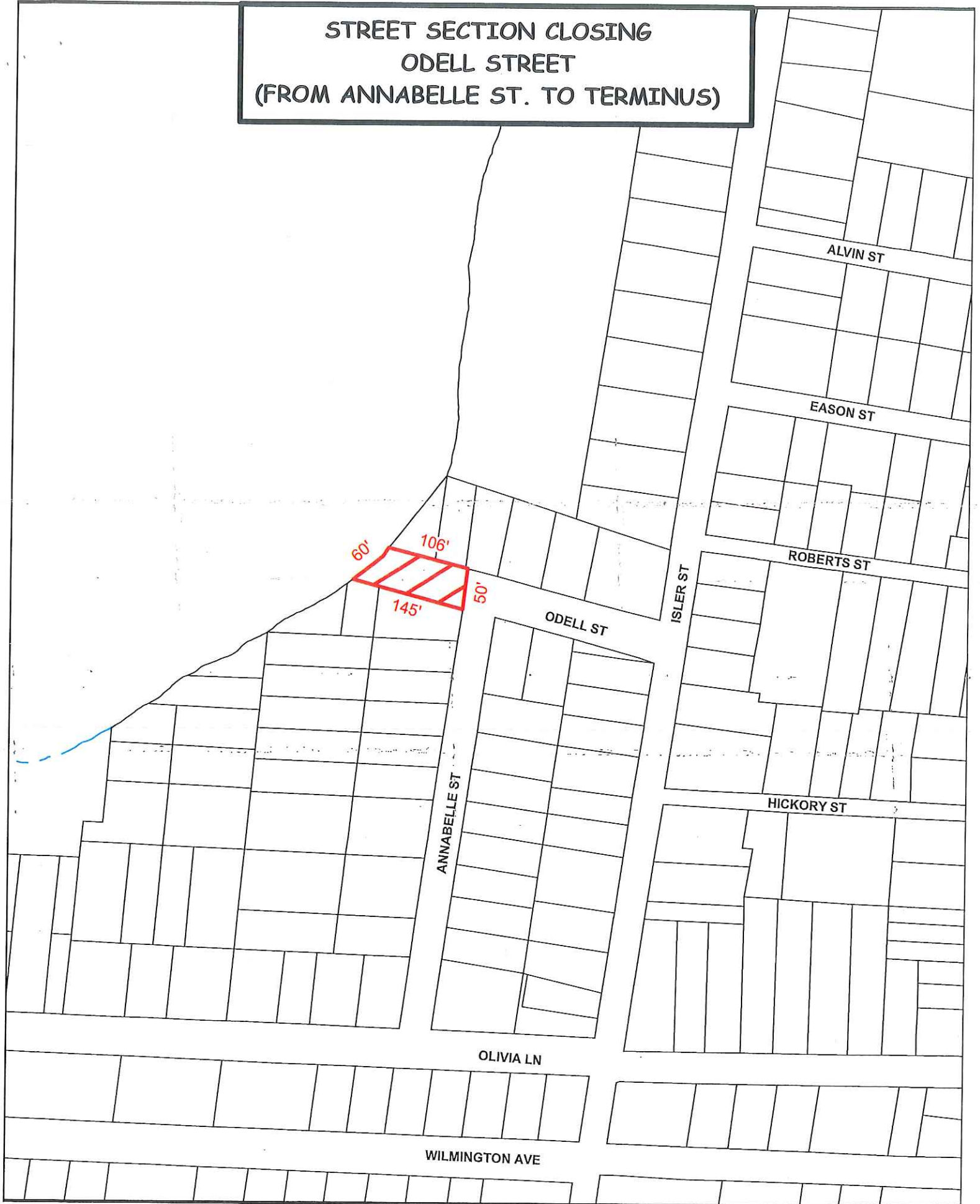
**STREET SECTION CLOSING
MARION STREET
(FROM N. WILLIAM ST. TO TERMINUS)**



STREET SECTION CLOSING
MARION STREET
(FROM N. WILLIAM ST. TO TERMINUS)



STREET SECTION CLOSING
ODELL STREET
(FROM ANNABELLE ST. TO TERMINUS)



STREET SECTION CLOSING
ODELL STREET
(FROM ANNABELLE ST. TO TERMINUS)



CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 19, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Designation of Properties as "Historic Landmarks"

BACKGROUND: The City of Goldsboro's Historic District was certified by the National Park Service in 1985. Certification indicates that the district essentially meets National Register criteria and that locally designated historic landmarks may be eligible for federal or state historic preservation tax credits.

There are only two other such certified local districts in North Carolina including the Blount Street Historic District in Raleigh and Decatur-Hunter Historic District in Madison.

Landmark designation means the City recognizes a property as an important historic resource worthy of preservation.

The City's UDO includes procedures that must be followed in order to allow for the designation or establishment of Historic Landmarks as follows:

1. As a guide for the identification and evaluation of landmarks, the Commission shall, at the earliest possible time, consistent with the resources available to it, undertake an inventory of properties of historical, architectural, prehistorical and cultural significance within the planning jurisdiction of the City of Goldsboro.
2. An investigation and report describing the significance of the buildings, structures, features, sites or surroundings proposed for acquisition or landmark designation shall be prepared and approved by the Commission.
3. The State Historic Preservation Officer (SHPO) or designee shall make an analysis of and recommendations concerning the report and proposed landmark designation. All comments will be provided in writing and within thirty days of receiving the report. If such comments are not received within thirty days, the Commission and City Council shall be relieved of responsibility to consider such comments.
4. The Commission and the City Council shall hold a joint public hearing (or separate public hearings) on the proposed landmark ordinance in accordance with the procedures in Section 3.3 (Legislative Hearing Procedures).

5. The ordinance shall describe each property proposed for designation, the name or names of owners and those elements of the property that are integral to its historical, architectural or cultural significance.
6. For each building, structure, site or object proposed for designation, the ordinance shall require a waiting period, set forth in this Section, to be observed prior to its designation.
7. The City Council may adopt the ordinance as proposed, adopt the ordinance with amendments or reject the ordinance.
8. Upon adoption of the ordinance, the owner or owners of each landmark shall be sent written notification of such designation, insofar as reasonable diligence permits.
9. One copy of the ordinance and all amendments thereto shall be filed by the Commission in the office of the Register of Deeds of Wayne County. Each designated landmark shall be indexed according to the name of the owner(s) of the property in the grantee and grantor indexes in the register of deeds office. The Commission shall pay a reasonable fee for filing and indexing. A second copy of the ordinance and all amendments thereto shall be kept on file in the office of the City Clerk and be made available for public inspection at any reasonable time. A third copy of the ordinance and all amendments thereto shall be given to the City's Chief Inspector.
10. The fact that a building, structure, site, area or object has been designated a landmark shall be clearly indicated on all tax maps maintained by the County or City for such period as the designation remains in effect.
11. Upon the adoption of the landmarks ordinance or any amendment thereto, it shall be the duty of the Commission to give notice thereof to the Tax Supervisor of Wayne County. The designation and any recorded restrictions upon the property limiting its use for preservation purposes shall be considered by the tax supervisor in appraising it for tax purposes.

Downtown Goldsboro staff has been working with a developer interested in rehabilitating six historic buildings that are currently vacant and in need of significant improvement. The properties are:

1. 200 East Walnut Street
2. 204 East Walnut Street
3. 206 East Walnut Street
4. 106 South John Street
5. 139 West Walnut Street
6. 135 West Walnut Street

On November 20, 2017, the City Council authorized the Mayor to sign agreements detailing plans for identifying incentives to allow

the project to move forward. Included were certain expectations and assurances that are to be met regarding the performance of the developer. The anticipated investment by the developer will be approximately \$11 million and the project is anticipated to be completed by April, 2020.

As part of the rehabilitation package, the developer proposes to utilize Federal Historic Preservation Tax Credits. As indicated previously, locally designated historic landmarks may apply for and be eligible to receive these tax credits.

Staff, in consultation with the State Historic Preservation Office (SHPO), has assembled documentation for each property which can be utilized when determining whether or not a site should be designated as a Historic Landmark and has followed the enumerated procedures shown above.

At time of initial establishment of the Historic District structures were designated as either Contributing or Significant or Non-Contributing. Based on National Register standards, 71% of the structures within the District were deemed “contributing” or “significant” Only 29% of the structures were listed as “Non-Contributing”.

Contributing or Significant structures are those which:

- a. Are associated with events that have made a significant contribution to local, state or national history; or
- b. Are associated with the lives of significant persons; or
- c. Display distinct characteristics of a type, period or method construction; or
- d. Collectively represent a significant and distinguishable entity whose components may lack individual significance.

Non-Contributing structures are those which:

- a. Were constructed within the past 50 years and which lack exceptional historical or architectural significance as defined above for contributing structures; or
- b. Were constructed more than 50 years ago, but which lack historical or architectural significance as defined above for contributing structures; or
- c. Have lost any original architectural significance due to alterations; or
- d. Have lost any original historical or architectural significance as a result of being moved to a site which is incompatible with the structure.

200 East Walnut Street (National Bank of Goldsboro)

The former BB&T Building, which was constructed c. 1905, is a richly ornamented two-story masonry Neoclassical Revival-style building with a pedimented roof, denticulated cornice, round-arched windows on the second story and smooth-faced rusticated piers embellished with cartouches. It is deemed a **Significant Structure** within the Historic District and is included within *An Architectural Inventory, Goldsboro, NC* which indicates that, "Classic details mark this two-story buff brick building that was the National Bank of Goldsboro until Branch Banking and Trust took possession in the 1930's. Three bays wide and five bays long, the first floor entrance has been altered as have the west façade windows on this example of a 1900 Classical Revival commercial type building."

Originally constructed as the National Bank of Goldsboro, it was later purchased by BB&T, one of the first banks in the State of North Carolina to form branches. Alpheus P. Branch, Sr. was the founder of BB&T and was from nearby Wilson, NC. The building was renovated in 1958 to include a walk-up window.

One of the earliest four banks in Goldsboro, the National Bank's president was George A. Norwood, father of Charles S. Norwood, Sr., a noted historian of Wayne County.

The County of Wayne occupied this building for their Services on Aging program from 1985 to 2012. Currently owned by the City of Goldsboro.

According to SHPO, despite infilling of the first-story window openings on the John Street façade and partial infilling of the main entrance, the site has the requisite special significance for local landmark designation.

204 East Walnut Street (Adjacent on the east to National Bank of Goldsboro)

The property is a late-nineteenth century, two-story, masonry, commercial building with a decorative brick cornice and segmental-arched four-over-one double-hung sash windows at the upper story. The original triangular parapet was either removed or destroyed by Hurricane Hazel in 1954.

The structure was deemed a **Significant Structure** within the Historic District and is included within *An Architectural Inventory, Goldsboro, NC* which indicates that the building was constructed in 1912. It has a running brick pattern with details over the second floor wood windows. The first floor storefront was altered by 1960.

Sanborn maps and an additional photograph reveal that this location was utilized as Goldsboro's first firehouse until 1901. Since then the building has served a variety of purposes including a combination grocery store and beer bottling plant, a sewing machine plant and, as shown in a found advertisement, was the location of "Goldsboro's First exclusive Music and Sports Store." The building was most recently utilized as office space by the County of Wayne until it was abandoned in 2016.

206 East Walnut Street (Williams Paint and Supply Company)

This location is a late-nineteenth century, two-story, masonry, commercial building with a decorative brick cornice, Carrera glass tile transom above the recessed first-story entrance and segmental-arched four-over-four double-hung sash windows at the upper story. The structure was deemed a **Significant Structure** within the Historic District and is included within *An Architectural Inventory, Goldsboro, NC* which indicates that the two-story brick commercial structure displays decorative brickwork at the second floor and cornice line. The Carrera glass tile transom still exists.

An 1885 Sanborn map indicates the property as a saloon but by the 1891 Sanborn Map, the property is shown as a jewelry and gentleman's store. By 1924 the property was occupied by Williams Paint and Supply Company and, most recently, was utilized for offices by the County of Wayne before its abandonment in the late 2000's. It is currently owned by the City of Goldsboro.

While not particularly unique, this building is a good example of the simple architectural commercial displays of the late 1800's.

106 South John Street (Adjacent on the south to National Bank of Goldsboro)

The two-story buff colored brick structure with a concrete beltcourse, sills and brick details has proven to be an enigma when investigating its origins. Renovated in the 1950-60's in order to mimic the scale and style of the adjoining bank building it is considered a **Non-Contributing Structure** within the Historic District.

Sanborn Maps in both 1885 and 1891 indicate a freestanding residence at this location. The 1924 Sanborn Map indicates a structure utilizing the current footprint as a bus station and waiting room. It appears that through extensive transformations the building was connected to the adjoining National Bank and attempted to mimic its scale and style.

As far back as can be traced, the property was originally owned by Captain J. B. Edgerton. Many of his properties and/or buildings are considered historically significant. His personal residence was originally just south on John Street beside First Baptist Church in the location of their current fellowship hall.

While the current building appears unremarkable, the site may contain archaeological resources associated with nineteenth century businesses. During rehabilitation, care will need to be taken to avoid inadvertent damage or destruction of those resources during any ground disturbing activities.

Unfortunately, staff was unable to locate any photographs of the original building.

139 West Walnut Street (Wachovia Bank Building)

The property is considered a **Significant Structure** and is included within An Architectural Inventory, Goldsboro, NC which indicates the following:

"At ten stories, the tallest structure in Goldsboro, the Wachovia Bank Building was constructed in 1922. It was built for the Wayne National Bank, which merged with Wachovia in 1955. The first two floors were constructed of stone; the third through tenth floors are of brick. A stone beltcourse marks the separation between the ninth and tenth floors. In the standard commercial style with classical details, the building has bold two-story arched windows on the first floor that are its strongest visual accent."

The building is 8 bays wide on the west façade (James Street) and 3 bays wide on the south façade (Walnut Street). Topped by bracketed molding in a feather pattern, the arched windows have been filled in with cinder blocks. No other material changes have been made to the building.

The property is considered significant for two reasons—the architect who designed the building as well as the family history involved in opening and operating the bank.

The original structure on the property served as the Bank of New Hanover, a branch of the Wilmington Bank of the same name. E. B. Borden, one of Wayne County's most prominent early citizens founded the bank and was president from its beginning until his death at which time he was succeeded by his son, F. K. Borden, Sr. The first original structure was completely destroyed by fire in November, 1884. Upon changing the name to Wayne National Bank, the early structure was razed and the current building constructed in 1922.

Being commissioned by local bankers, noted English Architect, Alfred Charles Bossom (1881-1965) designed the plans for the Wayne National Bank. The structure is one of only five buildings in North Carolina designed by Bossom.

A publication entitled "Postcards of Old Wayne County, NC" by Sarah Manning Pope and Emily Newman Weil and published by the Wayne County Historical Association in 1995 includes a photograph of the building and states that: *"The building was designed by Alfred C. Bossom of England who was widely known in the United States as a leading bank architect. It is believed that Goldsboro may have the only bank by Bossom still standing in North Carolina."*

According to History of Wayne County, North Carolina, "E. B. Borden, one of Wayne County's most prominent early citizens founded the first bank in Goldsboro which was originally the Bank of New Hanover, a branch of the Wilmington Bank of the same name in 1870. The original New Hanover Bank building was two stories high with a dome-shaped ceiling. The name was changed to Wayne National Bank and the original building was razed and the current building constructed in 1922. Mr. Borden was president of the bank from its beginning until his death when he was succeeded by his son, F. K. Borden, Sr. The Depression forced the bank into receivership on December 27, 1931. Later, the Wayne National Bank merged with Wachovia."

135 West Walnut Street (Wachovia Bank Building Annex)

The structure is designated as a **Contributing Structure** within the Goldsboro Historic District. Included within *An Architectural Inventory, Goldsboro, NC*, the author states that the current structure (which was covered over with buff-colored brick) is a good example of infill. It is likely that the original stone detail was destroyed by Hurricane Hazel in the late 1950's and a more modern update was ultimately fashioned.

This two-story building was originally constructed of stone and specifically designed as an architecturally matching annex to the adjacent Wayne National Bank at 139 West Walnut Street which was constructed in 1922. Earliest found photograph shows the building with a matching belt course and a stone balustrade at the roofline. This photograph, most likely ca. 1940's after the adjacent bank was forced into receivership in 1931, shows the unit being used as a portion of "Charles Stores Co." The bottom floor is covered by the store's one-piece awning.

While this structure does not have the provenance of the adjacent Wayne National Bank Building, it is certainly significant in that it was utilized by the Bank founded by E. B. Borden, one of Wayne County's most prominent early citizens. Originally it contained historic details to mimic the adjacent structure which was designed by Alfred C. Bossom of England.

Although the updated façade is not the most architecturally significant or ornate, it does support the rhythm of the time in which it was updated.

Prior to the public hearing, a Notice was published in the newspaper for two successive weeks in accordance with State law. All owners of properties within 100 ft. of each subject site were notified of the upcoming public hearing by mail. In addition, each site was posted with a sign indicating that a public hearing was scheduled.

The Historic District Commission, on March 13, 2018, held a public hearing and recommended designation of all six properties as Historic Landmarks.

RECOMMENDATION: After the public hearing, adopt an Ordinance designating the above referenced properties as Historic Landmarks.

Date: 03/12/18


Interim Planning Director

Date: _____

City Manager

ORDINANCE NO. 2018 –

AN ORDINANCE DESIGNATING CERTAIN PROPERTIES AS
LOCAL HISTORIC LANDMARKS
PURSUANT TO CHAPTER 153
OF THE CITY OF GOLDSBORO UNIFIED DEVELOPMENT ORDINANCE

WHEREAS, North Carolina General Statutes Part 3C, Chapter 160A, authorizes the creation of a Historic District Commission for the City of Goldsboro; and

WHEREAS, the Goldsboro City Council recognizes the need for preservation of certain sites and buildings located within the Goldsboro Historic District as certified by the National Park Service in 1985; and

WHEREAS, the City's Unified Development Ordinance identifies procedures for the designation or establishment of local Historic Landmarks; and

WHEREAS, six properties located within the Goldsboro Historic District were identified as potential local Historic Landmarks; and

WHEREAS, the City staff, in conjunction with the North Carolina Department of Natural and Cultural Resources, State Historic Preservation Office (SHPO) have reviewed extensive information regarding each location and prepared a summary for review by both the Historic District Commission and the Goldsboro City Council; and

WHEREAS, a public hearing was held on March 19, 2018 to allow for public comment as it relates to those six sites identified for designation as local Historic Landmarks in accordance with the procedures prescribed in State law and Section 153 of the City's UDO; and

WHEREAS, having received a recommendation from the Goldsboro Historic District Commission for approval of local Historic Landmark designation for the six listed sites, the City Council hereby concurs and makes appropriate Findings as it relates to the local Historic Landmark for each site.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The properties described above by addresses and PINs be and are hereby designated and declared Goldsboro Historic Landmarks as detailed below:

- A. 139 West Walnut Street [PIN 2599865018] (Former Wachovia Bank)
Current Owner: Pacific Holding Company (Weil Family)
Area of Lot: 4,830 sq. ft. [approx.]
Area in Building: 44,980 sq. ft. [approx. based on 10 stories]
Elements Identified in Determining Landmark Status: Architect of building was Alfred Charles Bossom; Founder of the Bank was E. B. Borden; Building constructed in 1922; Tallest structure in Goldsboro; Designated as a "Significant Structure" in Historic District Inventory;
- B. 135 West Walnut Street [PIN 2599865047] (Former Wachovia Bank Annex)
Current Owner: Pacific Holding Company (Weil Family)
Area of Lot: 2,242.5 sq. ft. [approx.]

Area in Building: 3,510 sq. ft. [approx. based on 2 stories]

Elements Identified in Determining Landmark Status:

Designated as a "Contributing Structure" in the Historic District Inventory; Original design features have been covered (1960's) however, its location adjacent to the Wachovia Bank and use as its annex shares the bank's significance in the context of the block and the use by the Founder, E. B. Borden.

C. 200 East Walnut Street (PIN 2599954529) (Former National Bank of Goldsboro)

Current Owner: City of Goldsboro

Area of Lot: 3,096 sq. ft. [approx.]

Area in Building: 6,192.18 sq. ft. [approx. based on 2 stories]

Elements Identified in Determining Landmark Status:

Designated as a "Significant Structure" in the Historic District Inventory; Originally constructed as the National Bank of Goldsboro Branch Banking and Trust took possession in the 1930's. Although the original windows have been filled in, the style of the structure is 1900 Neo-Classical Revival and contains a pedimented roof, denticulated cornice, arched windows and cartouche embellishments. Original National Bank President was George A Norwood, father of Charles S. Norwood, Sr., noted County Historian.

D. 204 East Walnut Street (PIN 2599954529)

Current Owner: City of Goldsboro

Area of Lot: 3,857.25 sq. ft. [approx.]

Area in Building: 7,714.5 sq. ft. [approx. based on 2 stories]

Elements Identified in Determining Landmark Status:

Designated as a "Significant Structure" in the Historic District Inventory; Constructed in 1912, the building has a decorative brick cornice and segmental-arched four-over-one double-hung sash windows in the upper story. The location has served a variety of purposes and, in the 1950's served as "Goldsboro's First Exclusive Music and Sports Store".

E. 206 East Walnut Street (PIN 2599954529) (Former Williams Paint and Supply Company)

Current Owner: City of Goldsboro

Area of Lot: 2,180 sq. ft. [approx.]

Area in Building: 4,360 sq. ft. [approx. based on 2 stories]

Elements Identified in Determining Landmark Status:

Designated as a "Significant Structure" in the Historic District Inventory; Building contains decorative brickwork at the second floor and cornice line. A Carrera glass tile transom above the first story entrance still exists. Sanborn maps indicate that the location was originally a saloon. Later is was utilized as a jewelry and gentleman's store. Occupied by Williams Paint and Supply Company as of 1924. The building shows the simple architectural commercial displays utilized in the 1800's.

F. 106 South John Street (PIN 2599954529)

Current Owner: City of Goldsboro

Area of Lot: 3,580 sq. ft. [approx.]

Area in Building: 7,160 sq. ft. [approx. based on 2 stories]

Elements Identified in Determining Landmark Status:

Building footprint in 1924 shows the location as a bus station and waiting room. Footprint of building has not changed since then. Original owner was Captain J. B. Edgerton. Original architecture was extensively renovated in the 1950's or 1960's to match the adjoining National Bank building and was ultimately connected to it.

and;

2. All changes proposed to exterior design elements on each structure shall be reviewed by the Goldsboro Historic District Commission for determination as to compliance with their adopted Guidelines; and

3. No building or structure at each property may be demolished unless and until approval is received by the Historic District Commission. If so approved, this Ordinance may be automatically repealed in whole or in part.

4. The current owner(s) of each property shall be sent written notification of such Historic Landmark designation; and

5. A copy of this Ordinance shall be:

- a. Filed and recorded in the office of the Register of Deeds of Wayne County;
- b. Filed and available for public inspection in the office of the Goldsboro City Clerk;
- c. Presented to the City's Chief Inspector;
- d. Presented to the Tax Supervisor of Wayne County for consideration in appraising the properties for tax purposes and designating said Historic Landmark status on all maps as considered appropriate;

6. The City of Goldsboro is authorized to have erected an appropriate sign, if desired, on each site herein described setting forth the fact that said site has been designated a Historic Landmark by action of the Goldsboro Historic District Commission and City Council. Any such signage will be designed in accordance with the adopted Guidelines of the Historic District and shall receive a Certificate of Appropriateness.

7. This Ordinance shall be in full force and effect from and after its adoption this the _____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 19, 2018 COUNCIL MEETING

SUBJECT: Sale of Real Property, Tax ID #3509-23-2855, 807 Nile Street as recorded in the Wayne County Registry.

BACKGROUND: On February 16, 2018, John Butler offered to pay the City of Goldsboro the sum of \$13,625 for 807 Nile Street and made a bid deposit of \$681.25.

The City of Goldsboro and County of Wayne acquired this property in June 2017. At the March 6, 2018 meeting, the County Commissioners agreed to convey their share of this property to the City of Goldsboro with the stipulation that the City and County share equally the expenses.

DISCUSSION: Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. The property's tax value for both properties is \$27,250. An advertisement appeared in the Goldsboro News-Argus on February 22, 2018. The ten (10) day upset bid period expired on March 5, 2018, with no counter-offers received after this bid.

The buyer will pay the attorney fees associated with transferring the deed. The City and County's portion from the sale of these properties would be \$6,812.50 each minus expenses.

RECOMMENDATION: By motion, accept the offer from John Butler in the amount of \$13,625 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro and County of Wayne.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

WAYNE COUNTY /
CITY OF GOLDSBORO
PIN 3509-23-2855



CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 19, 2018 COUNCIL MEETING

SUBJECT: Audit Services for Fiscal Year Ending June 30, 2017 - Amended

BACKGROUND: The General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. The Audit examines, by fund, all categories of the City's revenues and expenditures. It also illustrates revenues and expenditures by reporting the amounts on the original budget plus the final budget compared to the amounts that were actually received and spent throughout the Fiscal Year.

DISCUSSION: The City requested an extension on its June 30, 2017 audit with the LGC and amended its contract to reflect this time extension to March 10, 2018. The extension was due to Carr, Riggs & Ingram undergoing an extensive process to enhance the audit quality to better service the City. This process includes more specialized guidance within the Single Audit area, compliance with federal and state laws and updating the City's statements with the new GASB auditing standards. This event is believed to be a one-time occurrence.

RECOMMENDATION: It is recommended that the Council, by motion, amend the contract for the auditing services for the Fiscal Year ending June 30, 2017 to Carr, Riggs and Ingram, LLC. for its completion date of March 10, 2018.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 19, 2018 COUNCIL MEETING

SUBJECT: Repainting of Center/Holly Street Water Storage Tank
FB No. 2018-001 – Rejection of All Bids

BACKGROUND: Three (3) sealed bids were received for the Center/Holly Street Water Tank Project on Friday, February 9, 2018, as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Utility Service Co., Inc. Perry, GA	\$1,035,000.00
Olympic Enterprises, Inc. Hubert, NC	\$1,046,500.00
D & M Painting Corp. Washington, PA	\$1,268,000.00

DISCUSSION: Staff has reviewed the bids for this project and checked for accuracy. Due to the possibility of lead content in the existing paint and higher than estimated cost for this project staff recommends rejecting all bids and initiating additional testing for evidence and location of lead content. Staff will re-bid the repainting project based on test results.

RECOMMENDATION: By motion, the City Council rejects all bids submitted on February 9, 2018 for Repainting of Center/Holly Street Water Storage Tank due to higher than estimated cost and the need for additional testing for lead content.

Date: 6 Mar 18


Guy M. Anderson, P. E., City Engineer

Date: _____

Scott A. Stevens, City Manager

CITY OF GOLDSBORO
AGNEDA MEMORANDUM
MARCH 19, 2018
COUNCIL MEETING

SUBJECT: Ordinance Amendment – “Business Regulations”

BACKGROUND: City of Goldsboro Code of Ordinances Title XI Chapter 114. Vehicles for Hire. contains regulations regarding vehicles hired for transportation.

Several sections have out-of-date procedures regarding the role of the Police Department in regards to certifying and inspecting vehicles for hire.

Section 114.02 Police Department to Enforce Provisions. outlines the authority of the Police Department to enforce the provisions of the Chapter; the State Bureau of Investigation requires the City ordinance to explicitly reference North Carolina General Statute 160A-304 which outlines provisions for the regulation of taxis when a criminal records check is required on applicants (Section 114.38).

Section 114.37 Examination of Applicant; Current State Motor Vehicle Operators Chauffeur’s Permit Required. lists requirements for the applicant to pass a city knowledge test and show proof of a current chauffer’s permit issued by the state; however, the city knowledge test is no longer required and the state no longer issues chauffer’s permits.

Section 114.38 Police Investigation of Applicant. authorizes the Police Department to conduct an investigation of each applicant. In accordance with North Carolina General Statute 160A-304, in order for the Goldsboro Police Department to run a criminal history records check on applicants seeking a taxicab driver license, a local ordinance is required authorizing the Police Department to conduct such checks, including an authorization to use Federal Bureau of Investigation (FBI) records for this purpose and that applicants requiring a criminal history records check must be fingerprinted.

Section 114.39 Consideration of Application. Outlines considerations for the approval or rejection of applications; however, does not specify disqualifying criteria, as outlined in North Carolina General Statute 160A-304.

Section 114.67 Manifests. outlines the requirement of the taxicab company to submit a monthly report with the Police Department. The above procedures are no longer required.

Section 114.68 Holder’s Records and Reports. (B) requires the taxicab driver to submit an annual report to the City Council through the Police Department, which is no longer a requirement. North Carolina General Statute 160A-304 requires the holder of a franchise to submit a quarterly report to City Council with the average number of taxis in operation during the preceding quarter.

DISCUSSION: Based on the above, staff feels it necessary to update the language of the City Ordinance to reflect the current requirements regarding vehicles for hire and the role of the Police Department in such matters.

The attached amendment would provide current Police Department services in regards to the "Business Regulations".

RECOMMENDATION: It is recommended that Council, by motion accept the staff's recommendation and adopt the amendment changing the "Business Regulations" as indicated above.

Date: _____

Chief of Police

Date: _____

City Manager

ORDINANCE NO. 2018 -

AN ORDINANCE AMENDING CHAPTER 114 ENTITLED "VEHICLES FOR HIRE" OF
THE CODE OF ORDINANCES OF THE
CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, the City of Goldsboro Code of Ordinances Title XI: Business Regulations contains rules regarding businesses within the City; and

WHEREAS, Chapter 114 entitled "Vehicles for Hire" contains regulations regarding vehicles hired for transportation; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that Chapter 114 of Business Regulations is hereby amended by changing the following Sections.

1. Amend Sec. 114.02 Police Department to Enforce Provisions. by deleting the section and rewriting as follows:

~~The Police Department is given the authority and is instructed to watch and observe the conduct of holders and drivers operating under the provisions of this chapter. Upon discovering a violation of the provisions of this chapter, the Police Department shall report the same to the Chief of Police who will order or take appropriate action.~~

The Police Department is given the authority and is instructed to watch and observe the conduct of holders and drivers operating under the provisions of this chapter and in accordance with North Carolina General Statute 160A-304. Upon discovering a violation of the provisions of this chapter, the Police Department shall report the same to the Chief of Police who will order or take appropriate action.

2. Amend Sec. 114.37 Examination of Applicant; Current State Motor Vehicle Operators Chauffeur's Permit Required. by deleting the section of ordinance.

~~Before any application is finally passed upon by the Police Department, the applicant shall be required to pass a satisfactory examination as to his knowledge of the city, its traffic regulations and his general understanding of the laws regulating the operation of such vehicles. In addition the applicant must demonstrate that he has a current motor vehicle chauffeur's permit issued by the state.~~

3. Amend Sec. 114.38 Police Investigation of Applicant. by deleting the section and rewriting as follows:

~~The Police Department shall conduct an investigation of each applicant for a taxicab driver's license and a report of such investigation and a copy of the traffic and criminal record of the applicant, if any, shall be attached to the application for review and consideration by the Chief of Police.~~

The Police Department shall conduct an investigation of each applicant for a taxicab driver's license. The Police Department is authorized to run a criminal history records check on

applicants seeking a taxicab driver license and the use Federal Bureau of Investigation (FBI) records are authorized for this purpose. Applicants requiring a criminal history records check must be fingerprinted and pay the required fee. A report of such investigation and a copy of the traffic and criminal record of the applicant, if any, shall be attached to the application for review and consideration by the Chief of Police.

4. Amend Sec. 114.39 Consideration of Application. by deleting the section and rewriting as follows:

~~The Police Department with the concurrence of the Chief of Police shall upon consideration of the application and the reports and certificate required to be attached thereto shall approve or reject the application. If the application is rejected, the applicant may request a personal appearance before the City Council to offer evidence why his application should be reconsidered.~~

The Police Department with the concurrence of the Chief of Police shall upon consideration of the application and the reports and certificate required to be attached thereto shall approve or reject the application. If the application is rejected, the applicant may request a personal appearance before the City Council to offer evidence why his application should be reconsidered.

The following factors shall be deemed sufficient grounds for refusing to issue a permit or for revoking a permit already issued:

- (A) Conviction of a felony against this State, or conviction of any offense against another state which would have been a felony if committed in this State;
- (B) Violation of any federal or State law relating to the use, possession, or sale of alcoholic beverages or narcotic or barbiturate drugs;
- (C) Addiction to or habitual use of alcoholic beverages or narcotic or barbiturate drugs;
- (D) Violation of any federal or State law relating to prostitution;
- (E) Noncitizenship in the United States;
- (F) Habitual violation of traffic laws or ordinances
- (G) Conviction of any crime(s) that require(d) the person to register with a sex offender registry.

5. Amend Sec. 114.67 Manifests. by deleting and rewriting as follows:

~~Every driver shall maintain a daily manifest upon which shall be recorded all trips made each day, showing time and place of origin and destination of each trip and amount of fare and all such completed manifests shall be returned to the owner by the driver at the conclusion of his tour of duty. The forms for each manifest shall be furnished to the driver by the owner and shall be of a character approved by the Police Department. Every holder of a certificate of public convenience and necessity shall retain and preserve all drivers' manifests in a safe and orderly fashion for at least one year following the year for which the manifests were completed, and upon request such daily manifests shall be available to the Police Department. At the conclusion of each month, a monthly report shall be completed by each holder of a certification upon a form provided by the Police Department. This form shall request data such as the number of trips made during the month, miles driven, gasoline consumed, the number of in-city versus out-city calls, the number of accidents both chargeable and nonchargeable, the nature of any major problems encountered during the month and such other information as may be deemed desirable by the Police Department.~~

Every driver shall maintain a daily manifest upon which shall be recorded all trips made each day, showing time and place of origin and destination of each trip and amount of fare and all such completed manifests shall be returned to the owner by the driver at the conclusion of his tour of duty. The forms for each manifest shall be furnished to the driver by the owner and shall be of a character approved by the Police Department. Every holder of a certificate of public convenience and necessity shall retain and preserve all drivers' manifests in a safe and orderly fashion for at least one year following the year for which the manifests were completed, and upon request such daily manifests shall be available to the Police Department.

6. Amend Sec. 114.68 Holder's Records and Reports. (B). by deleting and rewriting as follows:

~~(B) In addition to the monthly reports to be submitted to the Police Department, every holder shall summarize his yearly operations and submit an annual report of receipts, expenses, and statistics of operation to the City Council in accordance with a uniform system prescribed by the City Council. Such annual reports shall be forwarded to the police department to be distributed to the City Council no later than the Wednesday preceding the first Monday of February of the year following the calendar year for which such reports are prepared.~~

The holder of a franchise shall submit a quarterly report to City Council, through the Police Department, detailing the average number of taxis in operation during the preceding quarter.

BE IT FURTHER ORDAINED that this Ordinance shall be in effect from and after its adoption this the _____ day of _____ 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGNEDA MEMORANDUM
MARCH 19, 2018
COUNCIL MEETING

SUBJECT: Ordinance Amendment – “Alcoholic Beverage Permits”

BACKGROUND: City of Goldsboro Code of Ordinances Title XI Chapter 115. Alcoholic Beverage Permits. contains regulations regarding the issuing of permits for the sale of alcoholic beverages.

In order for the Goldsboro Police Department to run a criminal history records check on applicants seeking an ABC permit, the North Carolina State Bureau of Investigation requires a local ordinance authorizing the Police Department to conduct such checks.

The North Carolina State Bureau of Investigation specifies that the ordinance shall include a clearly defined purpose of the ordinance.

DISCUSSION: Based on the above, staff feels it necessary to update the language of the City Ordinance to reflect the current requirements regarding alcoholic beverage permits and the role of the Police Department in such matters.

The attached amendment would provide current Police Department services in regards to the “Business Regulations”.

RECOMMENDATION: It is recommended that Council, by motion accept the staff’s recommendation and adopt the amendment changing the “Business Regulations” as indicated above.

Date: _____

Chief of Police

Date: _____

City Manager

ORDINANCE NO. 2018 -

AN ORDINANCE AMENDING CHAPTER 115 ENTITLED "ALCOHOLIC BEVERAGE PERMITS" OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, the City of Goldsboro Code of Ordinances Title XI: Business Regulations contains rules regarding businesses within the City; and

WHEREAS, Chapter 115 entitled " Alcoholic Beverage Permits " contains regulations contains regulations regarding the issuing of permits for the sale of alcoholic beverages; and

WHEREAS, North Carolina General Statute § 18B-904(f) provides that the governing body of a city may designate an official of the City, by name or position, to make recommendations to the State Alcoholic Beverage Control (ABC) Commission on behalf of the City concerning the suitability of a person or of a location for an ABC permit when the proposed location is within the City; and

WHEREAS, the Chief of Police, or his designee with the rank of Police Sergeant or above, is designated as the official authorized to make recommendations on behalf of the governing body, the Goldsboro City Council, concerning the suitability of a person or of a location for an ABC permit with the City of Goldsboro jurisdiction pursuant to North Carolina General Statute § 18B-904(f); and

WHEREAS, in order to make said recommendations, the Goldsboro Police Department desires State access to the State Bureau of Investigation/Division of Criminal Investigation Criminal History Record Information to obtain criminal history information on all persons applying for ABC permits for proposed locations within the City of Goldsboro; and

WHEREAS, the Goldsboro Police Department will obtain said criminal history information on each applicant based on identification information regarding the applicant contained in the notice of permit application received from the State ABC Commission; and

WHEREAS, is said criminal history information reveals that an applicant has been convicted of any felony, a misdemeanor involving drugs or alcohol, or any offense in violation of Article 26 of Chapter 14 of the North Carolina General Statutes, the Goldsboro Police Department will file a written objection to the issuance of the permit; and

WHEREAS, the State ABC Commission is the government agency responsible for the issuance of all ABC permits.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that Chapter 115 of Business Regulations is hereby amended by changing the following Sections.

1. Amend Sec. 115.01 Authority To Conduct Criminal Background Checks. by deleting the title and rewriting as follows:

~~115.01 Authority To Conduct Criminal Background Checks.~~

115.01 Police Authority Regarding Criminal History Information for Applicants for Alcoholic Beverage Control (ABC) Permits.

2. Amend Sec. 115.01 Authority To Conduct Criminal Background Checks. (A) by deleting and rewriting as follows:

~~(A) Upon receipt of the name of a prospective ABC permit applicant, the Department of Planning and Community Development shall forward to the Police Department the applicant's name, address, race, age, sex, social security number, driver's license number, and proposed job title.~~

(A) Upon receipt of the name of a prospective ABC permit applicant, the Planning Department shall forward the application to the Police Department, including the applicant's name, address, race, age, sex, social security number, driver's license number, and proposed job title.

3. Amend Sec. 115.01 Authority To Conduct Criminal Background Checks. (B) by deleting and rewriting as follows:

~~(B) The Police Department shall conduct a criminal background check on the applicant with the city through the Department of Criminal Investigation Network, and conduct such other investigations as are necessary to determine the prior criminal record, if any, of the applicant, and forward such information to the Planning and Community Development Department. The city will not recommend the approval of any ABC permit to any person who has been convicted of a felony or a misdemeanor involving drugs. The information received by the Planning and Community Development Department shall be subject to the confidentiality provisions of G. S. § 160A-168(c).~~

(B) Authorization. The Goldsboro Police department shall be authorized to seek state access to State Bureau of Investigation/Division of Criminal Investigation Criminal History Record Information to obtain criminal history information on all persons applying for ABC permits for proposed locations within the City of Goldsboro.

The Police Department shall conduct such other investigations as are necessary to determine the prior criminal record, if any, of the applicant, and forward such information to the Planning Department. The city will not recommend the approval of any ABC permit to any person who has been convicted of a felony or a misdemeanor involving drugs. The information received by the Planning Department shall be subject to the confidentiality provisions of G. S. § 160A-168(c).

4. Add Sec. 115.01 Authority To Conduct Criminal Background Checks. (C) by writing as follows:

(C) Conflicts. All ordinances in conflict herewith are hereby repealed.

5. Add Sec. 115.01 Authority To Conduct Criminal Background Checks. (D) by writing as follows:

(D) Severability. Should any provision of this ordinance be declared invalid or unconstitutional by any court of any competent jurisdiction, such declaration shall not affect the validity of the ordinance as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

6. Add Sec. 115.01 Authority To Conduct Criminal Background Checks. (E) by writing as follows:

(E) This ordinance shall take effect and be in force from and after the date of its adoption.

BE IT FURTHER ORDAINED that this Ordinance shall be in effect from and after its adoption this the _____ day of _____ 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 19, 2018 COUNCIL MEETING

- SUBJECT: Dillard/Goldsboro Alumni & Friends, Inc. Homecoming Celebration Parade – Temporary Street Closing Request
- BACKGROUND: The Dillard Alumni Group is requesting permission to close a portion of certain City streets on Saturday, May 26, 2018 from 8:00 a.m. to 1:30 p.m. in order to hold their annual parade, which will begin at 10:00 a.m.
- DISCUSSION: The street closing request is as follows:
- Parade Route: Northbound lanes of Center beginning at Spruce Street north to Walnut Street, east on Walnut Street to John Street, north on John Street to Mulberry Street, west on Mulberry Street to Center Street, north on Center St to Ash St, west on Ash Street in the traffic circle, south on Center Street back to Spruce Street.
- Staging areas: Center Street from Elm to Spruce Streets and Pine Street from John to James Streets.
- Additional closures recommended by the Police Department to manage traffic flow: James Street at Ash Street, James Street at Mulberry Street, James Street at Walnut Street, James Street at Chestnut Street, James Street at Spruce Street, and James Street at Pine Street. John Street at Ash Street, Mulberry Street at 204 East Mulberry Street, Walnut Street at Ormond Avenue, Chestnut Street at Ormond Avenue, John Street at Spruce Street, and John Street at Pine Street. Elm Street at Center Street.
- The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.
- Staff recommends approval of this request subject to the following conditions:
1. All intersections remain open for Police Department traffic control.
 2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
 3. All activities, changes in plans, etc. will be coordinated with the Police Department.
 4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant street closings on Center, Walnut, John, Mulberry, James, Chestnut, Spruce and Pine Streets on May 26, 2018 from 8:00 a.m. to 1:30 p.m. in order that the Annual Dillard/Goldsboro Alumni parade may take place, subject to the above conditions.

DATE: _____

Mike West, Police Chief

DATE: _____

Scott A. Stevens, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

XX Parade Run/Walk Festival Street Closure Other (explain):

Event Name: Dillard Goldsboro Alumni & Friends, Inc.

Event Date: May 26, 2018

Event Website: dgafinc.org Inclement Weather/Rain Date(s): NA

Description of Event (Please briefly describe the event.)

Annual Homecoming parade on Center Street. Event will also utilize the lot at the
Corner of Spruce Street and Center Street behind the tavern. Participants will
gather at Spruce Street & Center Street

Requested Event Location: Downtown Goldsboro

Event Start Time/End Time: 9:00am-1:00pm Parade start at 10:00am

Set-Up: Date & Time (start/end): May 26, 2018 between the hours of 7:00am-8:00am

Dismantle (Completion): Date & Time (start/end): May 26, 2017 at 2:00pm

Estimated Daily Attendance: 250+

Will this event require street closures? ☒ Yes No Closure Times 8:00am-1:30pm

If yes, please list the streets that you are requesting to be closed: North on Center; from Spruce to Ash
South Center back to Spruce Street

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Dillard Goldsboro Alumni & Friends, Inc.

Are you a non-profit? ☒ Yes ☐ No If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Liz B. Williams Title: Treasurer

Address: 294 East Hightower Trail City: Social Circle State: GA Zip: 30025

Cell Phone: 404-520-0674 Email: lizbwms2438@yahoo.com

Day of Event Contact:

Name: Liz B. Williams Phone: (404) 520-0674

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: Corner of Spruce and Center

For Run/Walk/Parades - STARTING POINT: Northbound Lane Center

For Run/Walk/Parades - ENDING POINT: Southbound Lane Center

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

See Attached

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

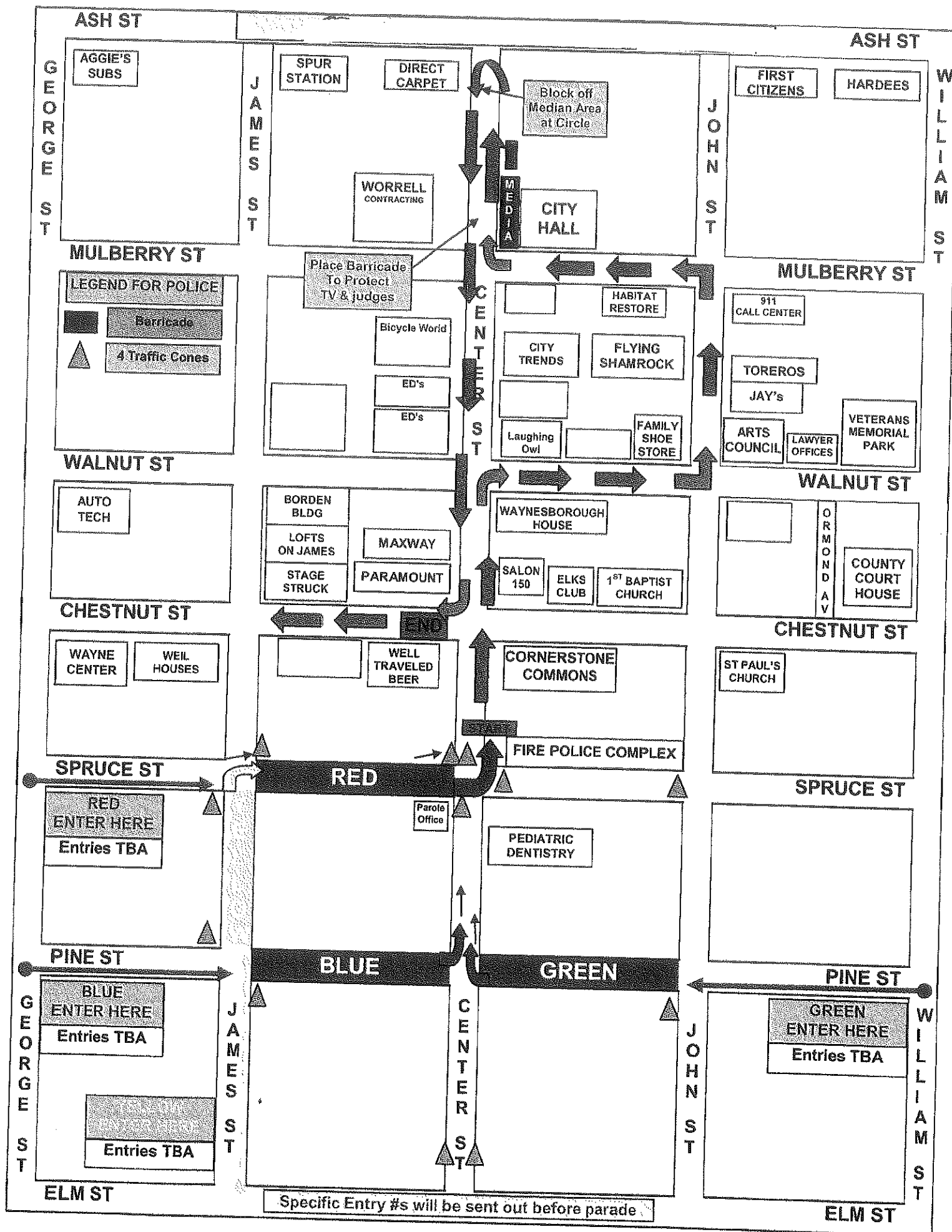
One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? **XX Portable Toilets** ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)



V. Event Details: Please answer the following questions regarding your event.

Yes ☒ No Does the event involve the sale of food?

Yes ☒ No Does the event involve the sale of alcohol?

If "YES" has the health department been notified?

☐ For events with food, a letter from the health department must be submitted 30 days prior to the event.

o Health Department: (919) 731-1000

☐ The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.

o NC ABC Commission: (919) 779-0700

Yes ☒ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

> Amplification? ☐ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

Yes ☒ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

☐ Approximate Number of tents: _____

☐ Approximate Sizes: _____

> Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ City of Goldsboro Inspections Department (919) 580-4385

Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

Yes ☒ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

Yes ☒ No Will **fees be charged to vendors** to participate in this event?

If "YES", please provide the schedule of fees: _____

☒ Yes No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Department of Transportation.*

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Any available parking spaces downtown

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: _____

Date: _____

Organization: _____

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

Goldsboro Police Department Representative

Downtown Goldsboro Representative



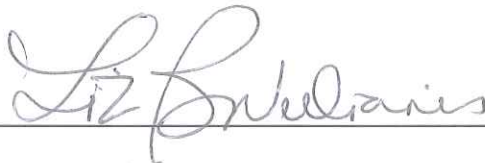
Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Dillard Goldsboro from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 8th day of February, 2018.

A handwritten signature in cursive script, appearing to read "Liz Binkley", written over a horizontal line.

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/8/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PARADIGM INSURANCE & ASSOC INC 272388 P:(919) 736-9595 F:(919) 735-7237 1700 E ASH STREET SUITE 100 GOLDSBORO NC 27530	CONTACT NAME: PHONE (A/C, No, Ext): (919) 736-9595 FAX (A/C, No): (919) 735-7237	
	E-MAIL ADDRESS:	
INSURED DILLARD GOLDSBORO ALUMNI AND FRIENDS INC PO BOX 1051 GOLDSBORO NC 27533	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hartford Casualty Ins Co NAIC# 29424	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR BVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY			22 SBA IE3273	09/05/2017	09/05/2018	EACH OCCURRENCE	\$2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$500,000
	<input checked="" type="checkbox"/> General Liab						MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$4,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMPIOP AGG	\$4,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC							\$
	OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> AUTOS ONLY							\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations.

CERTIFICATE HOLDER**CANCELLATION**

CITY OF GOLDSBORO
COMMUNITY POLICE SERVICES
204 S CENTER ST
GOLDSBORO, NC 27530

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2018 COUNCIL MEETING

SUBJECT: Funding and Authorization for Market and Feasibility Study

BACKGROUND: In an effort to fulfill the City's agreement to secure a hotel on the reserved acres adjacent to the Maxwell Center, the City, County, and Wayne County Tourism Development Authority are seeking the specialized services of HVS, an internationally recognized leader in hospitality consulting and research, to conduct a market and feasibility study to determine the market's ability to support a hotel. The study will include a demand analysis for the Maxwell Center, forecasting occupancy and average daily rates, projected income and expense, meeting planner survey study, recommendation of hotel facilities, and a feasibility analysis for potential investors that compares potential cash flows to an assumed range of development costs.

Deliverables will include the proposal by HVS outlining the objectives and scope of the assignment, estimate of timeline, schedule of professional fees, and retainer agreement. The total cost of the study is \$32,000.00. The Wayne County Tourism Development Authority will fund \$12,800 of these fees. The remaining balance of the cost will be shared 50/50 between the City and County at \$9,600 each.

RECOMMENDATION: By motion:

1. Adopt the attached resolution authorize the City Manager and City Clerk to enter into a contract with HVS for the Market and Feasibility Study for a Proposed Hotel and Maxwell Center Analysis.
2. Adopt the attached budget ordinance appropriating \$9,600 from the unassigned fund balance of the General Fund.

Date: _____

Director of Travel & Tourism

Date: _____

City Manager

RESOLUTION NO. 2018-

RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO
SIGN A CONTRACT WITH HVS

WHEREAS, the City of Goldsboro and County of Wayne wishes to enter into a contract with HVS for a market and feasibility study for a hotel next to the Maxwell Center; and

WHEREAS, HVS is an authorized and experienced consultant for this type of work; and

WHEREAS, HVS retainer fee for this marketing and feasibility study is \$32,000 with the City's share being \$9,600.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and City Clerk are hereby authorized to sign a contract with HVS.
2. This Resolution shall be in full force and effect from and after this the ____ day of _____ 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR

WHEREAS, the City of Goldsboro and County of Wayne wishes to enter into a contract with HVS for a market and feasibility study for a hotel adjacent to the Maxwell Center; and

WHEREAS, HVS has been selected to perform this study at a cost of \$32,000; and

WHEREAS, the City's share of the fee with HVS is \$9,600; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$9,600 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2017-18 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$9,600.
2. Increasing the line item entitled "Consultant Fees" (11-1012-1991) in the City Manager's budget of the General Fund in the amount of \$9,600.
3. This Ordinance shall be in full force and effect from and after the _____ day of _____ 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

Departmental Monthly Reports February 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – FEBRUARY 2018

Prepared by: Pamela C. Leake

The Human Resources Department posted 20 job vacancies and processed 247 applications. 235 notices were sent to applicants not selected for an interview and 21 notices were sent to applicants interviewed but not selected for hire. We welcomed four new hires in February: two full-time employees – **Kassandra Dukes (Police Officer)** and **Roger Peeden (Equipment Operator – Public Works)** and two part-time – **Crystal Jensen (Patron/Administrative Services Assistant, Paramount)** and **Teisha Rich (Recreation Aide, Parks and Recreation)**. There were six resignations: three full-time - **Matthew Marino (Police Officer)**, **Joshua Pomeroy (Park Technician, Parks and Recreation)**, and **John Washington (Police Officer)**, and three part-time – **John Bergman (Custodian, Paramount)**; **Rebecca Flores (Box Office Attendant, Paramount)**, and **Charlotte Williams (Building Attendant, Paramount)**. There was one retirement: **Don Collins (Fire Captain, Fire Department)**. Human Resources Staff is preparing for the Fire Chief's assessment in March. Staff also attended job fairs at NC State and Fayetteville State University on February 16, 21, and 28. **Total employment: 547** (457 full time and 90 part-time).

The Wellness Committee will launch a Wellness Campaign this year and will focus on healthy habits at work. The idea is to make it as convenient as possible for employees to keep moving while at work. The committee will meet in March to discuss this initiative. The target date for the Annual Health and Wellness Fair is October 4, 2018. The new benefits booklet is still under revision.

The Safety Coordinator attended the NCALGESO Semi-Annual Conference on February 1-2 and the Eastern Safety and Health School Committee meeting on February 26. Monthly fire inspections were conducted, and surveillance video signs were placed at the W.A. Foster Center. An accident investigation took place at the Wastewater Facility, and online training for Active Shooter training was completed for LocalGovU. The Safety Awards applications were completed and submitted to the Department of Labor. The Safety Review Committee did not meet this month. Requests were sent to department heads to recommend new members for the current year. Active shooter training was held February 28 at the Wastewater Plant and Water Treatment Plant.

This month's health beat was **Hearing Conservation**. 160 employees participated. 25 employees attended CPR Training. There were 58 clinic visits this month.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 8 tested; 2 breathalyzers – All negative	Non-DOT: 0 tested
DOT: 4 tested; 2 breathalyzers – All negative	DOT: 0 tested

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247											256
New Hires*	9	2											6
Separations*	3	3											3
Vehicle Accidents	3	0											2
Workers Compensation	2	0											1
2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135	104	241
New Hires*	12	6	1	7	2	3	3	10	3	3	1	6	5
Separations*	3	0	2	2	3	5	2	2	3	3	2	3	2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1	3	2
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2	2	1

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

- Due to lack of a quorum, the scheduled Community Affairs Commission meeting for Tuesday, February 13, 2018 was canceled. The next scheduled meeting is Tuesday, April 10, 2018 at 6:00pm under the newly combined Commission of Community Relations and Development Commission.
- Community Relations received five (5) housing complaints and two (2) consumer complaints. The alleged violations by citizens under the Minimum Housing/Landlord Tenant Laws included: two (2) alleged improper eviction notices; one (1) complaint against landlord for inadequate sewage/plumbing of rental properties, two (2) structural and electrical issues of rental properties; and two (2) consumer complaints related to lack of food and employment. All complaints were submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- Dissemination of the City of Goldsboro 2018 Summer Youth Employment Initiative Program launched mid December 2017. The process for recruiting SYEI Applications for youth employment and worksite designation officially opened January 9, 2018 until February 9, 2018. Three Mandatory Information Sessions were held at WCC (January 9th, 11th, and 30th) for the upcoming program year. The number of youth that attended one of the three Mandatory Information Sessions was 130.

Based on HR Department's NEOGOV database, the number of hits or views of the Summer Youth Employment job posting on the City's Job Opportunities Page from Jan. 9th – Feb. 9th was 961. Since, December 18th over 80 paper applications have been picked up from the Department. The number of views on the Department's webpage since the mid December 2017 release of the SYEI program information until February 9th has been 1,253. It should be noted that last fiscal cycle during the same timeframe the number of views to the Department's webpage was 506 this is a 40% increase. The program has received 74 applications (16 online and 58 paper).

The Department anticipates going before City Council on March 5th to present the first Data Report for the SYEI program. To request relaxing the income requirement for eligibility with LMI youth given high priority still and to reopen the application period for an additional three weeks.

- The Department facilitated the City, County, and SJAFB's Annual Interfaith Breakfast on Thursday, February 15, 2018 at the Goldsboro Event Center. The theme for the Interfaith Breakfast was, "Where Do We Go from Here – Growing Goldsboro/Wayne County Together". Over 100 guest attended the event. The three speakers were Apostle Edwin Von Newsome, Impact Church Goldsboro; Pastor John Howard, The First Pentecostal Holiness Church; and Dr. Qasim Sidiqui Mohammad Iman, Islamic Center of Goldsboro each delivered a five-minute speech on the theme.
- The Goldsboro Mayor's Youth Council (GYC) met on Wednesday, February 7th and Wednesday February 21st at 7:00pm each day. On Wednesday, February 14th, GYC members went to Eagle Pointe Assisting Living Facility to share Valentines with the senior residents. On Saturday, February 24th, GYC members volunteered at First Christian Church for the Last Saturday Supper. They made sandwiches and distributed supper to the homeless. GYC members on February 28th Co-sponsored Dillard Middle School's Performing Arts – "A Dinner and a Show" black history event at the Goldsboro Event Center. Over 90 guest attended the event to watch the students perform.

2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5											5
Consumer	1	2											2
2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5	7	4
Consumer	2	0	3	1	0	0	0	0	1	0	0	0	1



Monthly Report- February 2018

Prepared by: Sherry Archibald, Director

- The Paramount was booked every day in February.
- The Paramount celebrated its 10-year anniversary with a successful Gala.
- The Carolina Gaming Summit hosted gamers with the Paramount as their main location.
- The Paramount hosted a Meet Me Downtown event. Center Stage Theatre performed The Crucible and StageStruck set-in and began rehearsals for The Little Mermaid.
- Staff are finalizing the upcoming series and the Outreach/Programming Committee met to discuss.
- Paramount staff participated in the following meetings, presentations or training: Dance Touring Initiative Conference Call, Chamber's Junior Leadership Council, Interfaith Breakfast, United Way Board meeting, Maxwell Center Ribbon Cutting.
- Expenses -February \$25,012.43 Labor -\$19,539.44/Operational - \$ 5,472.99
Revenue -February \$7,471.49 Rentals -\$6,959.50/Tickets \$321.84/Concession\$190.15

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$32,968	\$25,012											\$28,990	\$57,988
Rev	\$16,549	\$7,471											\$12,010.	\$24,020
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732	\$18,825	\$39,124	\$23,925	\$31,356	\$44,428	\$54,422	\$32,621	\$33,992	\$407,906
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670	\$5,648	\$6,097	\$18,040	\$3,454	\$21,841	\$17,422	\$24,984	\$14,305	\$171,671



- The Goldsboro Event Center was utilized for eight uses in February including the Community Relations Interfaith Breakfast, Goldsboro Police Department's Explorer Awards Banquet, the Mayor's Youth Council Dinner, two golf course meetings, P&R's Daddy/Daughter Dance and two private parties. Six of the eight events were internal use; therefore, non-income producing.
- With the support of Public Works, GEC staff is addressing several facility improvement and maintenance issues.
- Thanks to City's IT Department, the sound has been improved in the ballroom.
- GEC Manager, Ben Farlow is providing daily tours for drop-in guests and contacting future renters with an introduction and confirmation of rental details.
- Staff participated in two Wedding Expos representing the GEC, Downtown's Say I Do and the Paramount Theatre.
- Expenses-February \$7,310.02 Labor -\$4,297.39/Operational - \$3,012.63
Revenues-February \$5,556.48 Rentals -\$4,403.25/Concessions - \$1,153.23

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$5,379	\$7,310											\$6,344	\$12,689
Rev	\$2,890	\$5,556											\$4,223	\$8,446
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882	\$9,201	\$12,472	\$8,056	\$9,183	\$17,808	\$9,840	\$14,042	\$14,022	\$168,265
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356	\$5,077	\$9,924	\$8,073	\$6,221	\$5,052	\$13,174	\$7,788	\$7,956	\$95,479

*March 2017 expenses reflect improvements to HVAC system *October 2017 expense reflects utility bill paid twice

Goldsboro Inspections Department

Monthly Report – Feb 2018

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of February totaled \$12,537,325. Four (4) of these permits were new residential single-family dwellings at a valuation of \$518,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$2,374,898.

All permit fees collected for the month totaled \$32,587. Of the permit fees collected for the month, \$3,120 was collected in technology fees. Plan review fees collected during the month totaled \$1,800. Business Registration fees collected \$490.

The Inspectors did a total of 539 inspections for the month. During the month of February eight (8) business inspections were completed. A total of 263 permits were issued for the month. Forty-one (41) plan reviews were completed for February. We now have a total of 163 residential structures in the Minimum Housing Process and 19 commercial structures in the Demolition by Neglect Process.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13											\$12
Residential (thousands)	\$848	\$518											\$683
Miscellaneous**(millions)	\$2	\$2											\$2
Permit Fees (thousands)	\$31	\$33											\$32
Inspections (total)	524	539											532
Permits Issued (total)	258	263											261
Plan Reviews Completed	75	41											58
Minimum Housing in Process	163	163											163

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9	\$3	\$3	\$7	\$23	\$3	\$2	\$2	\$9
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m	\$1m	\$451	\$0	\$1m	\$2m	\$0	\$39	\$784
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2	\$2	\$1	\$8	\$10	\$4	\$1	\$1	\$4
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35	\$46	\$42	\$50	\$51	\$43	\$25	\$23	\$38
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568	431	634
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246	197	315
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52	44	57
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155	155	181

February 2018

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff created advertisements for Say I Do to Downtown (www.sayidotodowntown.com), a campaign to market downtown as a wedding destination.
- Staff continued to work through TIGER VIII developments. During the month, RFQ responses to the Design-Build Services for Center Street Streetscape Phase III were due February 16; staff reviewed the submittals on February 22 and have interviews scheduled for March 9 and March 12. Staff also began working on development of an RFP for the Wayfinding Signage Fabrication & Installation project expected to be released mid-March.
- Staff worked to secure bids for the Union Station Roof Replacement Project and developed contracts for the engineer and with NCDOT. Staff is taking the lead in assuring this project's completion with other various city and NCDOT departments.
- Staff attended Strategic Planning meetings with City representatives and prepared various projects related to this effort.
- Staff worked with the National Main Street Center and the One Main Financial Company to discuss ideas and logistics for implementation of the grant they are providing downtown Goldsboro. Staff prepared two RFQs to solicit artists for the two projects: one exterior building wall mural and six crosswalk murals. RFQs are live now.
- Staff worked to prepare the budget requests for the 2018-2019 fiscal year.
- Staff worked to prepare a presentation for the NC Main Street Conference scheduled for March 13 in Clayton titled: Lighter, Cheaper, Quicker – Small Scale Design Projects that Can Change Your Downtown.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, WGBR, 107.9, digital billboards and News-Argus for upcoming city and DGDC events and filmed WGTN and WRAL segments.
- Staff attended the Merchants Association Meeting on February 6th.
- Staff attended a YMCA Board Meeting on February 6th.
- Staff attended the Base/Community Council Meeting on February 8th.
- Staff attended a "Have a Heart" meeting with the Chamber on February 9th.
- Staff attended a Wedding Expo on February 10th.
- Staff attended a Street Closure/Event Meeting regarding Greater Goldsboro Road Race on February 14th.
- Staff presented to the Leadership Wayne group on February 15th.
- Staff attended a NC Poultry Festival Meeting on February 15th.
- Staff assisted the Paramount with event prep for the Anniversary Gala on February 16th.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings; DGDC Board (2/21), DGDC Executive Committee (2/14), DGDC Promotions Committee (2/13), DGDC EV Committee (2/13), DGDC Design Committee (2/13).
- DGDC/Downtown Annual Sponsorship Campaign: Began January 2018. An effort to raise \$80,000 to fund Center Street Jams and other DGDC Board downtown events and activities for the year. Staff attended meetings on February 13th and 23rd.
- Staff attended "Meet Me Downtown" on February 1st at the Paramount Theatre.
- Staff attended a breakfast social organized by the DGDC Board on February 28th.

Upcoming Events/Activities:

- Shamrock Shuffle: March 16th (DGDC Event)

Businesses Opening/Properties Purchased:

- Artistic Dance Academy – 228 N. Center Street – Coming soon
- Downtown Pharmacy/Mulberry Marketplace/The Mulberry Apartments – 151 N. Center Street – Opening in April
- CrossFit Bohica/Bear Fox Studio – 109 E. Ash Street – Coming Soon

Other Activities or Projects that Occurred:

- Julie presented at the Chamber's Government Affairs Committee Meeting on February 21st.
- Staff met with the Arts Council, Travel and Tourism, Paramount and the Museum to discuss ideas.
- Staff met with 8 potential new property owners and/or new business interests.
- Staff met with and visited 25 current business owners during the month.
- During the month, staff received 105 visitors, 480 phone calls in, 145 phone calls out, 2,960 emails in, 1,580 emails out, 103 hours (approximately) of visits/meetings with businesses/property owners.

Information Technology

Monthly Report – February 2018

Prepared by: Tyler Mooring

- Upgraded and installed new computers, monitors, and UPS systems at GWTA. Setup QuickBooks and started planning for server and financial software upgrades.
- Implemented a gang validation feature in the software SPEDE which allows police officers to verify a suspect's gang affiliation.
- Took aerial photos of the Maxwell Center with the drone to show completed building from different angles and promote the site.
- Filmed and photographed a large meter replacement at Wayne UNC Health Care. Recorded aerial video and photographs using our drone. Video and photographs will be used to give the public insight into the meter replacement process going on around town.
- Set up accounts on social media platforms for the Goldsboro Youth Council. This will allow the Goldsboro Youth Council to be recognized throughout the community and will highlight the positive things they do in Goldsboro.
- Replaced link balancer for main server room. This was a warranty claim.
- Reviewed plans for the Goldsboro Event Center sound system.
- Worked with a local vendor to build a solution using the existing infrastructure and additional equipment, including wireless microphones, to improve the quality of sound at the facility.
- Installed the Redzone storage vault for the robots used to inspect pipes. The device was returned under a warranty claim and has been repaired and is functioning as expected.
- Repaired HVAC controls in City Hall
- Installed additional network drops for the Water Reclamation Facility to accommodate additional phones. Also, installed cables for wireless and IP cameras.
- Updated Beak Week sites to the NC Poultry Festival.

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	578	535											
Tickets Closed	504	544											

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	492	427	530	357	349	410	367	538	403	520	461	401	439
Tickets Closed	483	448	492	344	326	401	356	543	409	470	427	380	427

Monthly Highlights

D&C: Responded to 26 after hours calls for a total of 50.75 hours. Tested 12 public backflows for \$915.00 dollars.

Streets & Storms: Continued HWY 70 fence removal project. Graded 15 dirt streets. Replaced damaged fence on Wayne Memorial Dr. with 80 feet of metal railing. Supported Maxwell Center grand opening with site clean up. Completed brick sidewalk at GEC supporting fundraiser. Assisted Parks & Rec with hauling 100 tons of crush and run to Mena Weil Park and 12 loads of rock to Berkley and Stoney Creek Parks.

Bldg. Maintenance: Responded to 195 building maintenance items plus 57 misc. items assisting other departments such as Streets and Storms with limb removal, moved box's of old records for Finance to be shredded and install new lighting for Travel and Tourism at all three welcome sign locations. **Sign shop:** over 70 sign repairs, replaced and newly erected within city as well as assisting Bldg. Maint in running new audio at GEC.

Departments		2018												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9											5.2
	Lines Camera'd (1000-ft)	5.1	3.3											4.2
	Water Repairs	87	25											56.0
	Sewer Repairs	4	14											9.0
	Hydrants Replaced/Fixed	3	32											17.5
	Meter Install/Changed	25	32											28.5
Bldg Maint.	Radio, Electrical, Bldg	225	195											210.0
	Sign Repairs	43	72											57.5
Garage	Total Work Orders	360	341											350.5
	Total Fuel Cost (x1000)	\$ 55	\$ 47											51.0
Solid Waste	Refuse (x1000 tons)	0.9	0.8											0.8
	Recyclables (tons)	102	107											104.5
	Leaf-n-Limbs (x1000 tons)	0.5	0.7											0.6
Cemetery Funerals		8	9											8.5
Streets & Stormwater	Utility Cut Repairs	0	14											7.0
	Pot Hole Repairs	45	82											63.5
	Streets Swept (miles)	82.5	229											155.8
	ROW Mowing (ac)	0	0											0.0
	City-Owned Lots Mowing	0	0											0.0
2017														
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1	12.8	20.3
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3	6.5	10.9
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39	29	28.6
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9	5	43.5
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40	8	36.8
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34	18	34.1
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183	117	146.7
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25	28	59.6
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290	260	319.0
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55	\$ 58	\$ 50	\$ 68	\$ 58	\$ 60	\$ 54	\$ 41	54.8
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.81	0.9	0.8	0.8	0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5	111	97.0
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.87	0.81	1.04	1.16	0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5	5	4.8
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13	15	14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41	10	50.7
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160	132	129.1
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36	0	12.9
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72	0	110.0

Public Utilities Department Monthly Report- February 2018

Report prepared by: Michael Wagner

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for February were 10.45 MGD. Westbrook Pump Station lost the Variable Frequency Drive on the # 3 pump and still has ongoing repairs due to Hurricane Matthew. The cities additional 25 pump stations are operating well.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

Compost Facility

Eight hundred and seventy-six cubic yards of compost/mulch was sold in February 2018.


Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232											6.428
Sewer**	7.66	10.45											9.06
CY Compost	395	876											631

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024	5.500	5.151
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49	7.24	8.49
CY Compost	54	546	845	1484	923	836	496	394	538	564	86	104	572

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

		Finance Department Monthly Report - February 2018			
Prepared by: <i>Kaye Scott, Finance Director</i>					
FY 2017-18					
GENERAL FUND					
		Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues		FY '16-17	FY '17-18	FY '17-18	Collected
Tax Revenues		\$ 14,645,092	\$ 16,338,000	\$ 14,680,729	89.86%
License & Permits		213,677	365,400	237,593	65.02%
Revenue Other Agencies		10,676,089	18,196,342	15,600,659	85.74%
Charges for Services		3,248,125	4,629,630	2,967,256	64.09%
Capital Returns		265,760	304,200	183,374	60.28%
Miscellaneous Revenues		474,447	1,148,000	214,482	18.68%
FB Withdrawal/PO Appropriation			6,804,123		
Total		\$ 29,523,189	\$ 47,785,695	\$ 33,884,093	70.91%
		Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures		FY '16-17	FY '17-18	FY '17-18	Collected
Mayor/Council		\$ 181,357	\$ 400,856	\$ 258,637	64.52%
City Manager		466,834	1,362,848	522,232	38.32%
Human Resources Management		393,163	598,519	399,089	66.68%
Community Relations		76,198	137,539	116,554	84.74%
Paramount Theater		328,762	464,980	283,860	61.05%
Goldsboro Event Center		75,583	146,961	84,093	57.22%
Inspections		598,309	926,411	608,008	65.63%
Downtown Development		267,966	375,304	215,179	57.33%
Information Technology		960,257	1,191,485	747,603	62.75%
Public Works - Adm.		298,706	444,715	257,286	57.85%
Garage		1,444,321	2,161,402	1,388,757	64.25%
Garage Credits		(850,538)	(1,650,000)	(737,653)	44.71%
Building & Traffic Maint.		385,557	539,164	394,127	73.10%
Cemetery		207,797	336,786	205,971	61.16%
Finance		867,385	1,313,583	884,261	67.32%
Office Supplies Credits		(4,369)	(9,000)	(4,373)	48.59%
Planning & Redevelopment		1,073,990	1,376,216	722,437	52.49%
Postage Credits		(13,499)	(30,000)	(12,702)	42.34%
Streets & Storms - General		1,148,163	1,909,101	1,091,352	57.17%
Streets & Storms - Utilities		544,149	529,200	330,435	62.44%
Street Paving		217,125	82,044	82,044	100.00%
Solid Waste		1,896,111	2,886,473	1,949,840	67.55%
Engineering		657,496	974,627	617,102	63.32%
Fire Department		3,948,123	7,602,315	5,477,800	72.05%
Police Department		5,760,234	9,998,337	6,095,680	60.97%
Special Expense Fees		3,445,856	8,959,600	6,807,431	75.98%
Parks & Recreation		2,061,921	4,054,780	2,189,592	54.00%
Golf Course		449,916	701,449	460,713	65.68%
Total		\$ 26,886,875	\$ 47,785,695	\$ 31,435,355	65.78%

UTILITY FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Charges for Services		\$ 10,159,675	\$ 15,640,500	\$ 10,406,269	66.53%
	Capital Returns		25,609	21,193	22,326	105.35%
	Miscellaneous Revenues		158,899	913,000	1,740,172	190.60%
	FB Withdrawal/PO Appropriation			\$ 7,831,718	\$ -	0.00%
	Total		\$ 10,344,183	\$ 24,406,411	\$ 12,168,767	49.86%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Collected
	Distribution & Collections		\$ 1,880,400	\$ 3,548,176	\$ 2,447,024	68.97%
	Water Treatment Plant		2,842,524	4,771,976	2,599,220	54.47%
	Water Reclamation Plant		3,294,898	7,521,742	3,146,720	41.83%
	UF - Capital		390,355	7,605,199	2,682,603	35.27%
	Compost Facility		327,717	959,318	555,372	57.89%
	Total		\$ 8,735,894	\$ 24,406,411	\$ 11,430,939	46.84%
DOWNTOWN DISTRICT FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Tax Revenues		\$ 58,360	\$ 71,236	\$ 62,214	87.34%
	Capital Revenue		114	90	284	315.56%
	FB Withdrawal/PO Appropriation			11,323		
	Total		58,474	82,649	62,498	75.62%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Downtown District		\$ 42,584	\$ 82,649	\$ 17,805	21.54%
	Total		\$ 42,584	\$ 82,649	\$ 17,805	21.54%
OCCUPANCY TAX FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '15-16	FY '16-17	FY '16-17	Collected
	Occupancy Tax/Civic Center		\$ 452,348	\$ 675,000	\$ 413,943	61.32%
	Occupancy Tax/Travel & Tourism		113,087	165,000	103,486	62.72%
	County of Wayne Occupancy Tax		47,329	165,000	139,184	
	Capital Returns/Misc./Property Sale		\$ 3,451	\$ 42,052	\$ 6,651	0.00%
	FB Withdrawal/PO Appropriation		\$ -	\$ 745,691		
	Total		\$ 616,215	\$ 1,792,743	\$ 663,264	37.00%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '15-16	FY '16-17	FY '16-17	Collected
	Civic Center		\$ 585,398	\$ 1,462,643	\$ 908,093	62.09%
	Travel & Tourism		154,420	330,100	244,175	73.97%
	Total		\$ 739,818	\$ 1,792,743	\$ 1,152,268	64.27%

STORMWATER FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Stormwater Fee		\$ -	\$ 1,073,672	\$ 364,063	33.91%
	FB Withdrawal/PO Appropriation					
	Total		-	1,073,672	364,063	33.91%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Stormwater Division		\$ -	\$ 1,073,672	\$ 360,775	33.60%
	Total		\$ -	\$ 1,073,672	\$ 360,775	33.60%

Prepared by: Sally Johnson

During the month of February, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Work has continued on having case files scanned into the City's system. The City received 16 hours of Community Service work. Code Enforcement is now issuing \$25.00 **parking violation tickets** within the downtown area or upon notification elsewhere in the City. During the month of February, 12 tickets were issued. Five tickets were paid in February. Staff, along with IT, will be working towards having unpaid tickets linked to DMV in order to require payment prior to issuance of a yearly license.

Parked in Wrong Direction	9
Parked in Proximity to Fire Hydrant	
Parked in a Prohibited Area (No Parking Zone)	1
Other (Bus Loading Zone, Crosswalk, Sidewalk)	2

[illegible][illegible]

**ENGINEERING DEPARTMENT
MONTHLY REPORT – FEBRUARY 2018**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Stream Enhancement – Phase II

- City Engineer prepared CWMTF cost report, payment request, and required documentation for project reimbursement;

Stoney Creek Greenway

- Staff is currently working through the Preliminary Engineering portion of this project;
- Construction is anticipated to be complete at the end of 2018.

Phase IV Sewer Collection Rehabilitation

- Start of construction anticipated Summer 2018.

Center/Holly Street Water Tank Painting

- Bid opening was conducted February 9, 2018;
- Bids received were over budgeted amount due to lead paint issue;
- Staff evaluating whether to re-advertise for bids with a detailed lead paint evaluation.

2017-2018 Bituminous Concrete Street Resurfacing Project

- Construction is complete.

SJAFB Sewer Outfall Improvements

- Staff is preparing design plans and bid documents to replace the sewer line from SJAFB to the Stoney Creek Sewer Outfall;
- Staff is monitoring the SJAFB flow meter to estimate amount of bypass pumping required;
- Anticipated bid advertisement is March/April 2018.

Glenwood Trail Storm Drain Replacement Project

- Field survey work is 80% complete for the ditch extending along the rear of 108 South Glenwood Trail to 220 South Glenwood Trail;
- A \$285,000 Golden Leaf Foundation Grant provides funding.

2018 Street Improvement Project

- Field survey work is complete and the design phase is in progress for this paving project pertaining to Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street.

Best Management Practices (BMPs) Inspections

- Approximately 300 BMPs have been approved and 254 BMPS have been constructed to date;
- All BMP inspections have been completed through the month February 2018.

Goldsboro Fire Department

Monthly Report – February 2018

Report Prepared By: James Farfour JF/CL

Fire Prevention and Outreach

- January 8th – March 5th: EMT Recertification Class. All personnel are required to obtain 28 hours a year.
- February 1st – Public Education – Faith Christian Academy
- February 7th – Station Tour – Station 5 – Little Warriors Child Care Center

Working Structure Fires

- 2/4 – 106 N Alabama Ave.
- 2/4 – 550 W New Hope Rd. A2
- 2/14 – 204 W Grantham St.
- 2/20 – 215 N Virginia St.
- 2/23 – 416 Murray St.
- 2/26 – 3610 Central Heights Rd.

Working Vehicle Fires

- 2/4 – W Ash St. & S US 117 Byp.
- 2/7 – Vann St. & S US 117 Byp.
- 2/26 – N Berkeley Blvd. & Langston Dr.

<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165											200
Structure Fires:	3	6											5
EMS Calls:	63	52											58
Vehicle Accidents:	49	22											36
Fire Alarms:	49	34											42
Other:	70	51											61
Training Hours:	2683	2871											2777
Safety Car Seat Checks:	2	10											6
Inspections:	52	67											60
<u>2017</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	268	227	226	206	212	194	204	177	210	218	192	204	212
Structure Fires:	3	4	6	2	2	3	4	4	0	4	4	7	4
EMS Calls:	112	100	99	84	71	69	70	65	86	88	52	79	81
Vehicle Accidents:	33	35	40	35	38	37	29	27	34	43	38	40	36
Fire Alarms:	53	35	38	36	43	43	55	42	43	36	36	32	41
Other:	67	53	43	49	58	42	46	39	47	47	62	46	50
Training Hours:	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939	1286	2186
Safety Car Seat Checks:	6	16	10	8	12	11	5	13	53	6	2	6	12
Inspections:	31	57	53	56	113	120	99	113	70	51	63	37	72

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department Monthly Report -February 2018

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for February 2018 were 233 compared to 265 for January 2018.

Property with an estimated value of \$90,472 was reported stolen while property with an estimated value of \$33,639 was recovered.

Officers arrested 188 people and 272 citations were issued during the month. There were 39 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for February, 2018 included:

Police Reports	\$478.00
Fingerprints	\$130.00

UCR COMPARISON & TREND															
	2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE															
Homicide		0	0											0	0.0
Rape(&attempts)		2	1											3	0.3
Robbery		1	10											11	0.9
Aggravated Assault		6	12											18	1.5
Simple Assault		34	29											63	5.3
Breaking & Entering		40	27											67	5.6
Larceny		129	115											244	20.3
Motor Vehicle Theft		7	4											11	0.9
Arson		0	2											2	0.2
Fraud		46	33											79	6.6
TOTALS		265	233											498	41.5
	2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE															
Homicide		1	0	0	0	4	0	0	0	0	2	3	1	11	0.9
Rape(&attempts)		0	0	0	0	0	1	0	0	0	0	0	0	1	0.1
Robbery		8	6	9	2	3	10	5	10	2	7	7	12	81	6.8
Aggravated Assault		17	23	25	12	18	13	9	20	21	21	20	14	213	17.8
Simple Assault		24	29	35	38	31	29	48	46	42	24	23	18	387	32.3
Breaking & Entering		24	25	29	45	35	23	34	18	34	23	42	43	375	31.3
Larceny		145	104	126	105	135	122	140	142	122	131	113	141	1526	127.2
Motor Vehicle Theft		7	1	9	3	4	9	7	8	0	2	8	7	65	5.4
Arson		0	0	0	0	0	0	0	0	0	0	1	2	3	0.3
Fraud		36	30											66	5.5
TOTALS		262	218	233	205	230	207	243	244	221	210	217	238	2728	221.8

Prepared by: *W. Scott Barnard* SB/FLB/PM[illegible][illegible]



Travel & Tourism Department
Monthly Report – February 2018
Prepared by: Ashlin Glatthar

- ♣ 115 inquiries were fulfilled for the month of February by the TTO, 123 incoming phone calls, and 47 visitors to the office.
- ♣ Total hotel revenue generated in January was \$1,153,455, which is down -33.5% YOY. Feb. earnings not released yet.
- ♣ For the month, TTO Facebook page has had 19 new page likes. Posts have reached over 30,000 people with an audience that is 60% non-local and 40% local. Instagram page has 6 new followers. Twitter page has gained 8 new followers. Radio advertisements' impressions exceeded 5,500 for regional listeners.
- ♣ On February 2, Ashlin met with Duffy Healy along with Erin from the Downtown Development office about putting together a "look book" that residents, visitors, and potential investors can enjoy.
- ♣ Ashlin continues to work with the Strategic Planning Committee to develop the objectives and initiatives of the plan.
- ♣ Ashlin presented to Three Eagles Rotary Club and Sunrise Kiwanis Club about the TTO's mission and vision.
- ♣ Ashlin held two conference calls with a content sourcing company called Crowd Riff, which uses innovative software to source and store pictures from hashtags and geolocation technology embedded in social media platforms. It provides a way to see how people are experiencing Goldsboro-Wayne County's finest dining, attractions, and amenities, and then link those photos to our website, use them to project onto walls at events or visitor's centers, and all city departments can use it to source content for their postings and printed promotional materials. It's an expensive subscription, but one the city would benefit from immensely.
- ♣ Patty Graham with Wayne United met with Ashlin to discuss Taste of Wayne. Ashlin discussed idea to grow TOW to be the kickoff event to ENC Restaurant week. Ashlin called the producers of Raleigh Restaurant Week to pick their brain and discuss possible partnership.
- ♣ Ashlin continues to work with NC Poultry Festival in growing the event for 2018 and creating a non-prof organization for it.
- ♣ TTO attended the Base Community Council Meeting held on SJAFB on Feb. 8th.
- ♣ On February 6th, Ashlin hosted WITN for a media interview with the 135th USCT project. The same afternoon, she met with Rochelle Moore of the News Argus for an interview about the Maxwell Center and impacts on hotel market.
- ♣ On Feb 19th, Ashlin met with the Three Eagles Beer Festival planners to discuss marketing plans and VIP experiences.
- ♣ Ashlin coordinated a site tour with the NCFC to see the new sports complex about hosting two fall tournaments that would bring in 130-150 teams to our region.
- ♣ Assisting the Downtown Development office, Ashlin met with the One Main financial and MainStreet reps for a tour and event planning meeting on Feb. 27th.
- ♣ Ashlin continues to work with City, County and Mayor's office to decide on next steps for securing hotel for Maxwell Center.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	60,726	\$43,748	\$51,800					\$463,736	\$64,442
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	75,368	68,577	64,312	64,218	\$844,303	\$70,359
2015-16	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804	\$76,708	\$51,604	\$40,667	\$53,901	74,014	64,909	66,722	\$712,498	\$59,375

CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 19, 2018 COUNCIL MEETING

SUBJECT: CU-1-18 SWR Properties, LLC - North side of Patetown Road
between Industry Court and North William Street

BACKGROUND: Applicant requests a Conditional Use Permit to allow the
construction and operation of a concrete business.

Frontage: 730.75 ft. (Patetown Road)
750.83 ft. (Industry Court)

Area: 11.9 acres

Zone: I-2 General Industry

A concrete business is permitted within the I-2 zoning
district after the issuance of a Conditional Use Permit
approved by City Council.

The site was formerly occupied by Americal Corporation and
was purchased by the applicant in 2004.

DISCUSSION: The site is occupied by a 52,000 sq. ft. masonry block, brick
and metal commercial building divided into individual
tenant spaces for lease. Uses within the building include a
restaurant, nail spa, electrical supply and hardware
company.

The applicant now proposes to locate a concrete plant
directly behind the main commercial building.

Number of employees: 11

Hours of Operation: 7:30 a.m. - 5:30 p.m.
(Monday-Saturday)

Access: While there is existing access to the site through two
curb cuts on Patetown Road, the applicant proposes that the
main access to the concrete business will be provided
through a 20 ft. wide gated asphalt driveway to the site off
Industry Court.

Parking: Parking is based on 1 space per 2 employees and 1
space for each vehicle stored on site. Sufficient paved
parking exists at the rear of the building for employees of the

concrete business as well as the 3 vehicles that are anticipated to be stored on the site.

Site is subject to stormwater and drainage regulations as required by the City Engineering Department.

The submitted site plan shows a proposed 14 ft. by 14 ft. office building located adjacent to a 62.94 ft. tall concrete silo, belt conveyor and batch hopper for transporting aggregates for cement production.

According to the City's Unified Development Code, any structure exceeding 50 ft. in height in a non-residential district shall be setback from the adjoining property lines a minimum distance of 150% of the structure's height. Based on the height of the concrete silo (62.94 ft.) a minimum setback of 94.5 ft. from each property line is required. The site plan has been revised to reflect this distance.

An existing 6 ft. tall chain-link fence with barbed wire encloses the site. Applicant will install privacy slats within the existing fence to meet this requirement.

Street trees are shown along both Patetown Road and Industry Court. Additional landscaping is shown along the western property line and Industry Court.

The City's UDO requires that a concrete plant may not be located less than 1,000 ft. from residentially zoned or developed property. Residentially-zoned property exists immediately to the southeast across Patetown Road, as well as to the north and west. A modification of the 1,000 ft. requirement will be necessary.

At the public hearing held on February 19, 2018, no one spoke either for or against the request.

At their meeting held on February 26, 2018, the Planning Commission recommended approval of the request with the distance modification from residential property.

Council, at their meeting on March 5, 2018, deferred action on this matter.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a concrete business; and
2. Approve the submitted plans detailing the operation with a modification of the distance requirement from residentially zoned or developed property and subject to approval of stormwater and drainage plans by the City's Engineering Department.

Date: 03/12/18

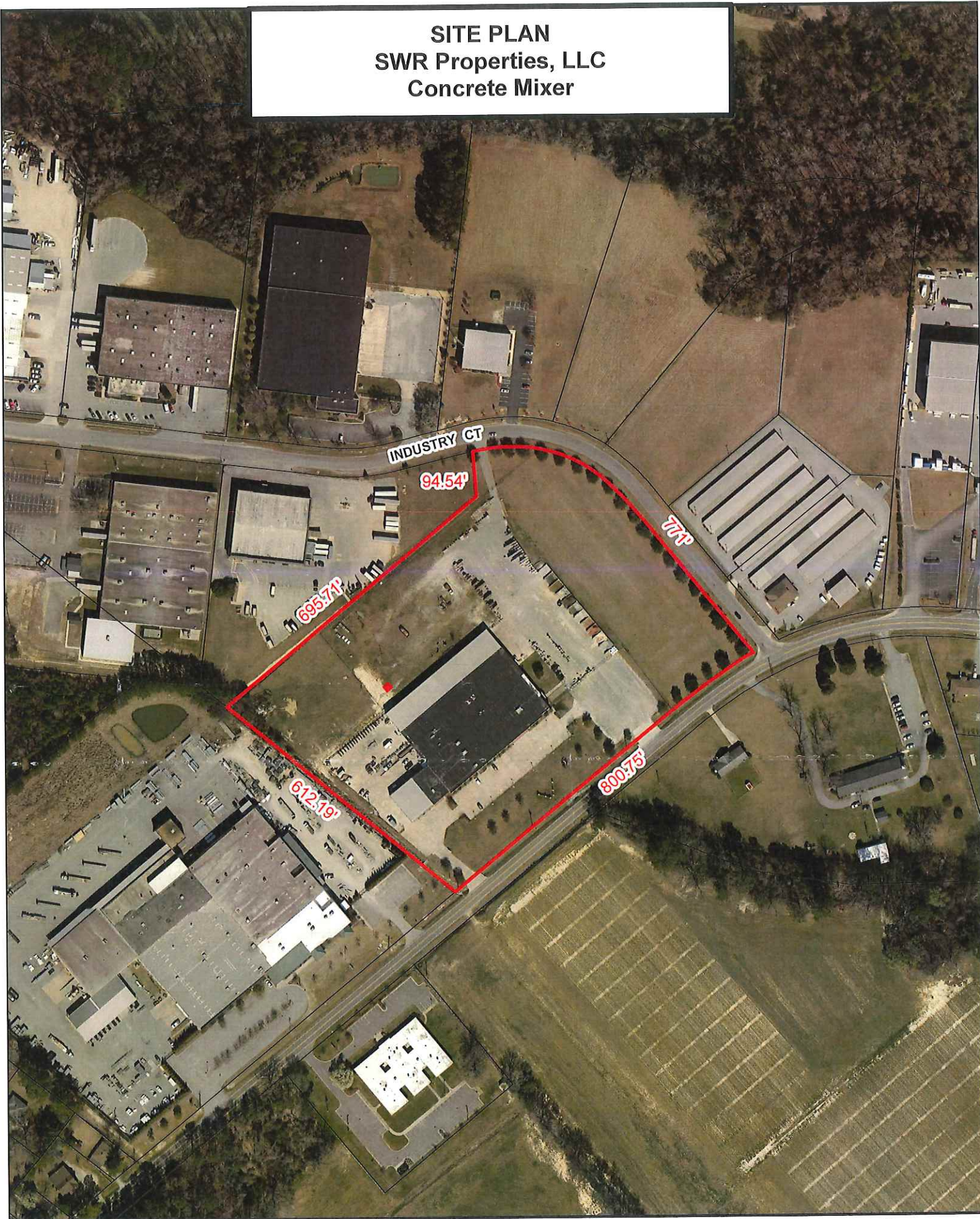

Interim Planning Director

Date: _____

City Manager

ssj

SITE PLAN
SWR Properties, LLC
Concrete Mixer



SITE PLAN
SWR Properties, LLC
Concrete Mixer



CITY OF GOLDSBORO
ORDER APPROVING A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on February 19, 2018 to consider Conditional Use Permit application number:

CU-1-18 SWR Properties, LLC – North side of Patetown Road between
Industry Court and North William Street

to allow the operation of a **concrete plant**, makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 5.5 Supplemental Use Regulations (Community Sensitive Heavy Industrial Uses) as follows:

1. The entire area of the site shall be enclosed by a six-ft. high opaque fence set back one hundred feet from any public right-of-way or residentially developed or zoned property and/or 50 ft. from any other adjacent property.

Applicant will install slats within the existing 6 ft. tall chain-link fence.

2. The yard area between the fence and the property line, not used for parking, shall be planted with grass and have landscaping composed of large trees spaced not more than 40 ft. apart and not less than one row of shrubs thirty inches in height, spaced so that they will form a continuous visual screen six ft. in height within three growing seasons.

Applicant indicates street trees along both Patetown Road and Industry Court as well as additional landscaping along the western property line and Industry Court.

3. No loading or unloading of materials shall occur outside of the fenced area.
4. A statement shall be submitted with the plans indicating whether any manufacturing or processing operation will create smoke, offensive odor, dust, noise, fumes or vibrations beyond the lot lines of the proposed use. If one or more of such conditions exist, the developer shall explain what measures will be taken to mitigate such conditions to acceptable levels.

Applicant has submitted the required statement.

5. The use shall be located a minimum of 1,000 ft. from any residentially developed or zoned property. The 1,000 ft. separation distance shall be measured in a straight line from property line to property line, with no consideration as to intervening structures, roads or landforms.

The subject property is immediately adjacent to residentially zoned property to the south and west. Conditional Use Approval includes a modification of that requirement.

Upon motion made by Councilmember _____ and seconded by Councilmember _____, the Council accepted the recommendation of the Planning Commission and approved the applicant's request for a Conditional Use Permit to allow the development and operation of a concrete plant.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT have **BEEN** satisfied, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT be **APPROVED**.

Thus ordered this _____ day of _____, 2018.

Chuck Allen, Mayor

Ronald T. Lawrence, City Attorney



City of Goldsboro

J.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-7

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY LINWOOD BATTLE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 30 YEARS

WHEREAS, Linwood Battle retires on April 1, 2018 as an Equipment Operator II with the Sanitation Division with the Public Works Department of the City of Goldsboro with more than 30 years of service; and

WHEREAS, Linwood began his career on March 2, 1988 as a Laborer I with the Public Works Department; and

WHEREAS, on October 19, 1988, Linwood was promoted to Utilities Maintenance Worker I with the Public Works Department; and

WHEREAS, on February 1, 1989, Linwood was promoted to Equipment Operator II with the Public Works Department where he has served until his retirement; and;


WHEREAS, Linwood has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Linwood Battle their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Linwood's tenure with the City of Goldsboro.
2. We offer Linwood our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 19th day of March, 2018.





Chuck Allen, Mayor

RESOLUTION NO. 2018-7

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY LINWOOD BATTLE
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 30 YEARS**

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3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 19th day of March, 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager