



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
DECEMBER 18, 2017

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. ADOPTION OF THE AGENDA**
- II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - OLD BUSINESS**
 - a. Modify City Charter to Change Voting Structure (City Attorney)
 - b. City Attorney Discussion (Mayor) *Attachment Included
 - c. Stormwater Declining Block Fee Structure Discussion (Public Works) *Attachment Included
 - NEW BUSINESS**
 - d. 2018 Summer Youth Employment Update (Community Relations) *Attachment Included
 - e. Mayor's Quote (Mayor)
- III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Bishop Anthony Slater, Tehilah Church Ministries)
Pledge to the Flag
- IV. ROLL CALL**
- V. APPROVAL OF MINUTES (*Motion/Second)**
 - A.1 Minutes of the Work Session and Regular Meeting of September 5, 2017
 - A.2 Minutes of the Work Session and Regular Meeting of October 16, 2017
- VI. PRESENTATIONS**
 - B. Resolution Expressing Appreciation For Services Rendered By James P. Rowe Jr.
As An Employee Of The City Of Goldsboro For More Than 37 Years
- VII. PUBLIC HEARINGS**
 - C. Z-11-17 Caudill, Cooke and Warrick Properties – East side of North Berkeley Boulevard
between Fallin Boulevard and Northwood Drive

PLANNING COMMISSION EXCUSED
- VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
 - Request to Speak: Handley Acres Neighborhood Representative
- IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - D. Sale of Surplus Real Property, Tax ID #3600-00-4091, 826 N. Center Street, as recorded in the Wayne County Registry (Finance)
 - E. Authorization of Public Information Officer Position (Finance)
 - F. Establishing the Capital Projects Fund Ordinance and Budget Amendment – Phase 4 Sewer Collection Rehab Project (Finance)
 - G. Resolution Authorizing AMI Change Order (Finance)
 - H. City Personnel Policy Revision (Human Resources)
 - I. Departmental Monthly Reports
- X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
- XI. CITY MANAGER'S REPORT**
- XII. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XIII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
 - J. Resolution Expressing Appreciation For Services Rendered By Russell E. Sweet As An Employee Of The City Of Goldsboro For More Than 16 Years

XIV. CLOSED SESSION

XV. ADJOURN

**CONTRACT FOR
MUNICIPAL LEGAL SERVICES FOR THE
CITY OF GOLDSBORO, NORTH CAROLINA**

The Parties to this Contract for Municipal Legal Services are RONALD T. LAWRENCE, II, of the law firm of Everett, Womble & Lawrence, LLP, 203 N. William St., Goldsboro, North Carolina 27530 ("Lawrence") and the City of Goldsboro, P. O. Drawer A, Goldsboro, North Carolina 27533 ("the City"). Lawrence and the City are referred to collectively herein as "the Parties."

WHEREAS, the City, by and through its City Council, desires to contract with Lawrence to perform the services of a City Attorney serving as the attorney representing the City of Goldsboro; and

WHEREAS, Lawrence desires to contract with the City to provide services as a City Attorney serving as the City's attorney; and

NOW THEREFORE, for the mutual covenants and considerations described herein, the parties agree as follows:

1. ROLE OF LAWRENCE AND SCOPE OF WORK: Lawrence agrees to provide legal services to the City as the City Attorney serving as the primary attorney representing the City in various legal matters as is needed.
2. FEES AND EXPENSES FOR MATTERS WITHIN THE SCOPE OF WORK: The City agrees to pay Lawrence for his services, and for the services of any other lawyer in Lawrence's law firm, at an hourly rate of One Hundred Fifty Dollars (\$150.00) per hour, plus reasonable expenses associated with such services; and the City agrees to pay Lawrence, for services rendered by his legal assistants and/or paralegals at an hourly rate of Sixty Dollars (\$60.00) per hour. Further, the City agrees, and Lawrence accepts, that the hourly rate for all legal services, and other support staff, attorney, legal assistant, and/or paralegal services shall increase upon the automatic renewal of this contract biennially (i.e. every 2 years) at the rate of Five percent (5%).
3. DESIGNATED CITY ATTORNEY: Lawrence shall be designated as "City Attorney" for the City for the purposes of representing the City in any/all legal and other matters as requested by the City and its Council and shall have primary responsibility to the City under this Contract. Lawrence may utilize the resources in his law firm in said representation, including but not limited to other attorneys, legal assistants, office staff and/or paralegals.
4. BILLING AND COMPENSATION: Lawrence shall submit monthly invoices to the City for matters included in this Contract. Monthly invoices for work performed under this contract shall include a brief description of the work performed, the length of time it took to perform the work to the nearest tenth of an hour, the date that the work was performed, the fee for the work, and an itemized list of expenses associated with the work. All invoices shall be submitted by Lawrence as soon as possible after the end of each calendar month and are due and payable by the City within thirty (30) days of receipt by the City.

5. TERM: Subject to the terms of Paragraph 6, below, this Contract shall remain in full force and effect beginning January 1, 2018 and continuing through December 31, 2018, but automatically renewing on an annual basis on January 1 of that following year unless either party gives notice to the other of their intent to terminate this contract consistent with the provisions herein below regarding notice and any other provisions relating to termination.
6. TERMINATION: Either of the Parties may terminate this contract for any reason or for no reason by giving ninety (90) days written notice to the other party. Upon termination by either party, the City agrees to pay to Lawrence all fees and expenses for services performed prior to the date of termination. Nothing herein shall be interpreted to contravene that Lawrence is serving as City Attorney at the pleasure of the City Council.
7. CONFLICTS: Lawrence agrees not to undertake representation of any person or entity in a manner adverse to the City's legal interests during the term of the contract. Further, Lawrence agrees that, to the best of their actual knowledge, Lawrence, nor anyone in his firm who will be working on specific matters related to representation of the City, has personal, business, or financial interests or relationships which would cause a reasonable individual with knowledge of the relevant facts to question the integrity or impartiality of those who are or will be acting as legal advisors and representatives of the City. Lawrence agrees to evaluate on an on-going basis whether, in their professional judgment, a conflict may become apparent or imminent. In the event that Lawrence believes a conflict may develop, Lawrence will immediately communicate with the City, by and through its Mayor and/or City Manager, about the perceived potential conflict.
8. INDEPENDENT CONTRACTORS: Lawrence shall be an independent contractor to the City, and shall not be an employee. This Contract does not create any partnership, joint venture, or relationship other than an independent contractor relationship. Lawrence, nor his partners, or Counsel attorneys, agents, or employees shall be deemed to be an employee of the City for any purpose whatsoever, and Lawrence shall not be eligible to participate in any benefit program provided by the City for its employees. Lawrence shall be exclusively responsible for the payment of his own respective taxes, withholding payments, penalties, fees, fringe benefits, contributions to insurance and pension or other deferred compensation plans, including but not limited to worker's compensation and Social Security obligations, professional fees or dues.
9. ASSIGNMENT: Lawrence shall not assign or transfer his interest in this Contract.
10. APPLICATION OF LAWS: This Contract shall be interpreted, construed, and governed according to the laws of the State of North Carolina.
11. DISPUTE RESOLUTION: Any controversy, dispute, or disagreement arising out of or relating to this Contract, or any breach thereof, shall, unless otherwise agreed to by the parties, be settled by confidential, informal, binding arbitration with an arbitrator mutually acceptable to the Parties. Each party shall bear its own attorneys' fees and costs for such dispute resolution.
12. NOTICE: All notices required to be sent under this Contract shall be in writing and given by First Class U.S. Mail or Personal Delivery address:

To Lawrence: Ronald T. Lawrence, II
Everett, Womble & Lawrence, LLP, Attorneys at Law
203 N. William St.
Goldsboro, NC 27530

To the City: Mayor
City of Goldsboro
P. O. Drawer A
Goldsboro, NC 27533

Each Party shall have the continuing obligation to advise the other parties of any change of address.

13. AGREEMENT: This written authorization embodies the entire agreement between the Parties, and there are no other agreements, oral or written, with reference to this Contract. In case any one or more of the provisions contained in the Contract shall be held unenforceable, the remaining provisions contained herein shall not be impaired thereby.
14. AMENDMENTS: No change or modification to this Contract shall be valid unless made in writing and signed by both Parties.
15. EFFECTIVE DATE: The effective date of this Agreement is January 1, 2018.

SIGNED AND AGREED TO on behalf of the City of Goldsboro, by and through the undersigned Mayor as approved by the City Council, on this the _____ day of _____, 2017.

City of Goldsboro

By:

Chuck Allen, Mayor

SIGNED AND AGREED TO on the _____ day of _____, 2017.

Ronald T. Lawrence, II

Stormwater Utility Commercial Cost Projections - Declining Block Comparisons

Owners Name 1	Total Acres	ERUs	Mthly Revenue (No Blocks)	Scenario 1: \$4.50/\$3.00/\$2.00/\$1.00		Scenario 2: \$4.50/\$3.75/\$3.00/\$2.50	
				Monthly Revenue	Monthly Loss	Monthly Revenue	Monthly Loss
WAYNE COMMUNITY COLLEGE	22.83	331	\$ 1,489.50	\$ 671.00	\$ 818.50	\$1,022.50	\$467.00
SAM'S REAL ESTATE BUSINESS TRUST <i>Sams Club</i>	13.79	200	\$ 900.00	\$ 540.00	\$ 360.00	\$695.00	\$205.00
KORNEGAY INVESTMENT PROPERTIES LLC	13.43	195	\$ 877.50	\$ 535.00	\$ 342.50	\$682.50	\$195.00
EX-CELL HOME FASHIONS INC	13.27	193	\$ 868.50	\$ 533.00	\$ 335.50	\$677.50	\$191.00
THE THREE J'S INC	13.21	192	\$ 864.00	\$ 532.00	\$ 332.00	\$675.00	\$189.00
KORNEGAY JIMMY	12.94	188	\$ 846.00	\$ 528.00	\$ 318.00	\$665.00	\$181.00
LANE FARMS INC	12.61	183	\$ 823.50	\$ 523.00	\$ 300.50	\$652.50	\$171.00
RCG-GOLDSBORO LLC	12.47	181	\$ 814.50	\$ 521.00	\$ 293.50	\$647.50	\$167.00
FALLIN PROPERTIES/LOWES LLC	12.31	179	\$ 805.50	\$ 519.00	\$ 286.50	\$642.50	\$163.00
GC GOLDSBORO LLC & BL GOLDSBORO LLC	11.66	169	\$ 760.50	\$ 509.00	\$ 251.50	\$617.50	\$143.00
FRANKLIN BAKING CO	11.56	168	\$ 756.00	\$ 508.00	\$ 248.00	\$615.00	\$141.00
LITTLE RIVER ASSOCIATES 2006 LLC	11.51	167	\$ 751.50	\$ 507.00	\$ 244.50	\$612.50	\$139.00
SOUTHCO ASSOCIATES LLC	11.19	163	\$ 733.50	\$ 503.00	\$ 230.50	\$602.50	\$131.00
BERKELEY REALTY ASSOCIATES LLC <i>Berkley Mall</i>	10.80	157	\$ 706.50	\$ 497.00	\$ 209.50	\$587.50	\$119.00
KRG GOLDSBORO MEMORIAL LLC	10.12	147	\$ 661.50	\$ 484.00	\$ 177.50	\$561.00	\$100.50
APV NORTH AMERICA INC	9.92	144	\$ 648.00	\$ 478.00	\$ 170.00	\$552.00	\$96.00
SCOUTS LLC	9.59	139	\$ 625.50	\$ 468.00	\$ 157.50	\$537.00	\$88.50
CH FAITH FWB CHURCH OF GOLDS N C INC	8.59	125	\$ 562.50	\$ 440.00	\$ 122.50	\$495.00	\$67.50
RAJDC HOLDINGS INC	8.13	118	\$ 531.00	\$ 426.00	\$ 105.00	\$474.00	\$57.00
GOLDSBORO APARTMENTS INVESTORS LLC	8.00	116	\$ 522.00	\$ 422.00	\$ 100.00	\$468.00	\$54.00
AAR MANUFACTURING INC	7.58	110	\$ 495.00	\$ 410.00	\$ 85.00	\$450.00	\$45.00
COUNTY OF WAYNE	7.48	109	\$ 490.50	\$ 408.00	\$ 82.50	\$447.00	\$43.50
WAYNE COUNTY BOARD OF EDUCATION	7.49	109	\$ 490.50	\$ 408.00	\$ 82.50	\$447.00	\$43.50
BERKELEY PLACE APARTMENTS LLC ETAL	7.26	105	\$ 472.50	\$ 400.00	\$ 72.50	\$435.00	\$37.50
COUNTY OF WAYNE	7.17	104	\$ 468.00	\$ 398.00	\$ 70.00	\$432.00	\$36.00
LIMETREE PROPERTIES L P #01-1236 <i>Walmart</i>	7.06	103	\$ 463.50	\$ 396.00	\$ 67.50	\$429.00	\$34.50
KS ASSOCIATES LLC	6.95	101	\$ 454.50	\$ 392.00	\$ 62.50	\$423.00	\$31.50
NCTP 3300 REAL ESTATE INVESTMENT CO LLC	6.96	101	\$ 454.50	\$ 392.00	\$ 62.50	\$423.00	\$31.50
TARGET CORPORATION	6.84	99	\$ 445.50	\$ 387.00	\$ 58.50	\$416.25	\$29.25
701 PATETOWN LLC	6.40	93	\$ 418.50	\$ 369.00	\$ 49.50	\$393.75	\$24.75
PDNC LLC	6.39	93	\$ 418.50	\$ 369.00	\$ 49.50	\$393.75	\$24.75
AMSDOLL STORAGE VENTURES XLVIII LLC	6.15	89	\$ 400.50	\$ 357.00	\$ 43.50	\$378.75	\$21.75
GOLDSBORO WAREHOUSING LLC	6.11	89	\$ 400.50	\$ 357.00	\$ 43.50	\$378.75	\$21.75
LOVING T A & CO	6.09	88	\$ 396.00	\$ 354.00	\$ 42.00	\$375.00	\$21.00
SWR PROPERTIES LLC	6.07	88	\$ 396.00	\$ 354.00	\$ 42.00	\$375.00	\$21.00
COOPER-STANDARD AUTOMOTIVE INC	5.82	85	\$ 382.50	\$ 345.00	\$ 37.50	\$363.75	\$18.75
COUNTY OF WAYNE	5.82	85	\$ 382.50	\$ 345.00	\$ 37.50	\$363.75	\$18.75
NORTH BERKELEY DEVELOPMENT ASSC LLC	5.80	84	\$ 378.00	\$ 342.00	\$ 36.00	\$360.00	\$18.00
WAYNE COUNTY DEVELOPMENT ALLIANCE INC	5.70	83	\$ 373.50	\$ 339.00	\$ 34.50	\$356.25	\$17.25
CASE FARMS LLC	5.68	82	\$ 369.00	\$ 336.00	\$ 33.00	\$352.50	\$16.50
EBJ LAND HOLDINGS LLC	5.56	81	\$ 364.50	\$ 333.00	\$ 31.50	\$348.75	\$15.75
LSREF3 BRAVO (RALEIGH) LLC	5.53	80	\$ 360.00	\$ 330.00	\$ 30.00	\$345.00	\$15.00
WAYNE DEVELOPMENT CORP	5.49	80	\$ 360.00	\$ 330.00	\$ 30.00	\$345.00	\$15.00
THE THREE J'S INC	5.44	79	\$ 355.50	\$ 327.00	\$ 28.50	\$341.25	\$14.25
UNITED ENTERTAINMENT CORP <i>Movie Theater</i>	5.44	79	\$ 355.50	\$ 327.00	\$ 28.50	\$341.25	\$14.25
WINBORO REALTY ASSOCIATES LLC	5.36	78	\$ 351.00	\$ 324.00	\$ 27.00	\$337.50	\$13.50
AMSDOLL STORAGE VENTURES XLVIII LLC	5.24	76	\$ 342.00	\$ 318.00	\$ 24.00	\$330.00	\$12.00
GOLDSBORO APARTMENTS LLC	5.16	75	\$ 337.50	\$ 315.00	\$ 22.50	\$326.25	\$11.25
COUNTY OF WAYNE	5.04	73	\$ 328.50	\$ 309.00	\$ 19.50	\$318.75	\$9.75
HAZEYRAY SHORES LLC	5.03	73	\$ 328.50	\$ 309.00	\$ 19.50	\$318.75	\$9.75
NEW HOPE PLAZA LLC	5.06	73	\$ 328.50	\$ 309.00	\$ 19.50	\$318.75	\$9.75
WAYNE COUNTY BOARD OF EDUCATION	5.03	73	\$ 328.50	\$ 309.00	\$ 19.50	\$318.75	\$9.75
KIRKWOOD LLC	4.95	72	\$ 324.00	\$ 306.00	\$ 18.00	\$315.00	\$9.00

Owners Name 1	Total Acres	ERUs	Mthly Revenue (No Blocks)	Scenario 1: \$4.50/\$3.00/\$2.00/\$1.00 Monthly Revenue Monthly Loss		Scenario 2: \$4.50/\$3.75/\$3.00/\$2.50 Monthly Revenue Monthly Loss	
THORNTON FAMILY PROPERTIES LLC	4.94	72	\$ 324.00	\$ 306.00	\$ 18.00	\$315.00	\$9.00
DANIEL G KAMIN GOLDSBORO ENTERPRISE	4.90	71	\$ 319.50	\$ 303.00	\$ 16.50	\$311.25	\$8.25
BERKELEY CORNER LLC	4.90	71	\$ 319.50	\$ 303.00	\$ 16.50	\$311.25	\$8.25
CAR DAR NC GOLD LLC	4.85	70	\$ 315.00	\$ 300.00	\$ 15.00	\$307.50	\$7.50
PRICE D M FAMILY LMTD PARTNERS HIP	4.82	70	\$ 315.00	\$ 300.00	\$ 15.00	\$307.50	\$7.50
GRUMA CORPORATION	4.66	68	\$ 306.00	\$ 294.00	\$ 12.00	\$300.00	\$6.00
BAP PARTNERS LLC	4.60	67	\$ 301.50	\$ 291.00	\$ 10.50	\$296.25	\$5.25
CH TRS FIRST PENTECOSTAL HOLINSS CH	4.58	67	\$ 301.50	\$ 291.00	\$ 10.50	\$296.25	\$5.25
RIDGEWOOD INC	4.51	66	\$ 297.00	\$ 288.00	\$ 9.00	\$292.50	\$4.50
PLANTERS TOBACCO WHSE OF GOLDSBORO	4.46	65	\$ 292.50	\$ 285.00	\$ 7.50	\$288.75	\$3.75
STATE OF NORTH CAROLINA	4.41	64	\$ 288.00	\$ 282.00	\$ 6.00	\$285.00	\$3.00
HOUSING AUTHORITY OF THE CITY OF GOLDSBORO	4.35	63	\$ 283.50	\$ 279.00	\$ 4.50	\$281.25	\$2.25
RYDER TRUCK RENTAL INC 0558	4.30	62	\$ 279.00	\$ 276.00	\$ 3.00	\$277.50	\$1.50
105 E HOLLY STREET LLC	4.20	61	\$ 274.50	\$ 273.00	\$ 1.50	\$273.75	\$0.75
FAMILY Y THE <i>ymca</i>	4.17	61	\$ 274.50	\$ 273.00	\$ 1.50	\$273.75	\$0.75
HENRY DOUGLAS W & W LORI	4.23	61	\$ 274.50	\$ 273.00	\$ 1.50	\$273.75	\$0.75
TEXTILEASE CORPORATION	4.20	61	\$ 274.50	\$ 273.00	\$ 1.50	\$273.75	\$0.75
WAYNE CHRISTIAN SCHOOL	4.20	61	\$ 274.50	\$ 273.00	\$ 1.50	\$273.75	\$0.75
WTKL LLC <i>Western 91221in</i>	4.21	61	\$ 274.50	\$ 273.00	\$ 1.50	\$273.75	\$0.75
DAVIS SHELTON & SHARON DAVIS	4.16	60	\$ 270.00	\$ 270.00	\$ -	\$270.00	\$0.00
FURNITURE FAIR OF GOLDSBORO IN	4.11	60	\$ 270.00	\$ 270.00	\$ -	\$270.00	\$0.00
GATEWAY RE, LLC	4.04	59	\$ 265.50	\$ 265.50	\$ -	\$265.50	\$0.00
GENERAL ELECTRIC COMPANY	3.94	57	\$ 256.50	\$ 256.50	\$ -	\$256.50	\$0.00
AMPLE STORAGE GOLDSBORO LLC	3.87	56	\$ 252.00	\$ 252.00	\$ -	\$252.00	\$0.00
CH FIRST ASSEMBLY OF GOD INC	3.83	56	\$ 252.00	\$ 252.00	\$ -	\$252.00	\$0.00
DARDEN CHARLES TRUSTEE TRUSTEE <i>Sunburst Foods</i>	3.86	56	\$ 252.00	\$ 252.00	\$ -	\$252.00	\$0.00
CH UNITED IN CHRIST CHURCH OF GOLDSBORO INC	3.79	55	\$ 247.50	\$ 247.50	\$ -	\$247.50	\$0.00
DEWEY DEVELOPMENT INC	3.71	54	\$ 243.00	\$ 243.00	\$ -	\$243.00	\$0.00
WOODARD INVESTMENTS LLC	3.66	53	\$ 238.50	\$ 238.50	\$ -	\$238.50	\$0.00
PEPSI BOTTLING VENTURES LLC	3.57	52	\$ 234.00	\$ 234.00	\$ -	\$234.00	\$0.00
CH ADAMSVILLE BAPTIST CHURCH INC	3.54	51	\$ 229.50	\$ 229.50	\$ -	\$229.50	\$0.00
STATE OF NORTH CAROLINA	3.49	51	\$ 229.50	\$ 229.50	\$ -	\$229.50	\$0.00
WAYNE COUNTY BOARD OF EDUCATION	3.54	51	\$ 229.50	\$ 229.50	\$ -	\$229.50	\$0.00
AVI INVESTMENTS LLC	3.46	50	\$ 225.00	\$ 225.00	\$ -	\$225.00	\$0.00
GIMCO RP ACQUISITION LLC	3.40	49	\$ 220.50	\$ 220.50	\$ -	\$220.50	\$0.00
WAYNE COUNTRY DAY SCHOOL INC	3.27	47	\$ 211.50	\$ 211.50	\$ -	\$211.50	\$0.00
PMO LLC <i>Builders Discount</i>	3.15	46	\$ 207.00	\$ 207.00	\$ -	\$207.00	\$0.00
MCCALL-WESTBROOK LLC	3.07	45	\$ 202.50	\$ 202.50	\$ -	\$202.50	\$0.00
BAP PARTNERS LLC	3.03	44	\$ 198.00	\$ 198.00	\$ -	\$198.00	\$0.00
COBB DISTRIBUTING CO INC	2.95	43	\$ 193.50	\$ 193.50	\$ -	\$193.50	\$0.00
NORTH CAROLINA NATURAL GAS CORP	2.86	42	\$ 189.00	\$ 189.00	\$ -	\$189.00	\$0.00
PAGE DISTRIBUTING CO INC & BOB AND	2.81	41	\$ 184.50	\$ 184.50	\$ -	\$184.50	\$0.00
EASTERN CAROLINA REGIONAL HOUSING AUTHORIT	2.76	40	\$ 180.00	\$ 180.00	\$ -	\$180.00	\$0.00
GOLDSBORO LLC	2.66	39	\$ 175.50	\$ 175.50	\$ -	\$175.50	\$0.00
LOCHSTONE LP	2.65	39	\$ 175.50	\$ 175.50	\$ -	\$175.50	\$0.00
WAYNE HEALTH INVESTORS LLC	2.62	38	\$ 171.00	\$ 171.00	\$ -	\$171.00	\$0.00
JEFFREYS WHSE INC	2.53	37	\$ 166.50	\$ 166.50	\$ -	\$166.50	\$0.00
CH CATHOLIC BISHOP AT RALEIGH	2.44	35	\$ 157.50	\$ 157.50	\$ -	\$157.50	\$0.00
WAYNE COUNTY BOARD OF EDUCATION	2.43	35	\$ 157.50	\$ 157.50	\$ -	\$157.50	\$0.00
COLLEENA PROPERTIES LLC	2.32	34	\$ 153.00	\$ 153.00	\$ -	\$153.00	\$0.00
RALCAR CORP	2.27	33	\$ 148.50	\$ 148.50	\$ -	\$148.50	\$0.00
WOOTEN OIL AND FUEL COMPANY	2.29	33	\$ 148.50	\$ 148.50	\$ -	\$148.50	\$0.00
COUNTY OF WAYNE	2.20	32	\$ 144.00	\$ 144.00	\$ -	\$144.00	\$0.00
DANIELS FURNITURE & APPLIANCE INC	2.11	31	\$ 139.50	\$ 139.50	\$ -	\$139.50	\$0.00
DELMUS BRIDGERS FAMILY LP <i>Delmus Hardware</i>	2.08	30	\$ 135.00	\$ 135.00	\$ -	\$135.00	\$0.00

Owners Name 1	Total Acres	ERUs	Mthly Revenue (No Blocks)	Scenario 1: \$4.50/\$3.00/\$2.00/\$1.00 Monthly Revenue Monthly Loss		Scenario 2: \$4.50/\$3.75/\$3.00/\$2.50 Monthly Revenue Monthly Loss	
WAYNE COUNTY	2.04	30	\$ 135.00	\$ 135.00	\$ -	\$135.00	\$0.00
COUNTY OF WAYNE	1.99	29	\$ 130.50	\$ 130.50	\$ -	\$130.50	\$0.00
WAYNE MEDICAL CENTER PROPERTY	1.92	28	\$ 126.00	\$ 126.00	\$ -	\$126.00	\$0.00
SEYMOUR JOHNSON FEDERAL CREDIT UNION	1.89	27	\$ 121.50	\$ 121.50	\$ -	\$121.50	\$0.00
EAST COAST FEDERAL SAVINGS BANK	1.81	26	\$ 117.00	\$ 117.00	\$ -	\$117.00	\$0.00
WAYNE COUNTY BOARD OF EDUCATION	1.79	26	\$ 117.00	\$ 117.00	\$ -	\$117.00	\$0.00
EDWARDS TRUCK SERVICE	1.71	25	\$ 112.50	\$ 112.50	\$ -	\$112.50	\$0.00
GRIFFIN STEEL & SUPPLY LLC	1.66	24	\$ 108.00	\$ 108.00	\$ -	\$108.00	\$0.00
GOLDSBORO HOUSING AUTHORITY	1.55	23	\$ 103.50	\$ 103.50	\$ -	\$103.50	\$0.00
FURNITURE FAIR OF GOLDSBORO IN <i>Furniture fair</i>	1.54	22	\$ 99.00	\$ 99.00	\$ -	\$99.00	\$0.00
STATE EMPLOYEES CREDIT UNION	1.41	21	\$ 94.50	\$ 94.50	\$ -	\$94.50	\$0.00
ISTAR BOWLING CENTER II LP <i>Boulevard lanes</i>	1.40	20	\$ 90.00	\$ 90.00	\$ -	\$90.00	\$0.00
CIRCLE K STORES INC	1.29	19	\$ 85.50	\$ 85.50	\$ -	\$85.50	\$0.00
STATE EMPLOYEES CREDIT UNION	1.24	18	\$ 81.00	\$ 81.00	\$ -	\$81.00	\$0.00
UNITED STATES POST OFFICE	1.22	18	\$ 81.00	\$ 81.00	\$ -	\$81.00	\$0.00
CH GRACE BAPTIST CHURCH	1.18	17	\$ 76.50	\$ 76.50	\$ -	\$76.50	\$0.00
GOLDSBORO BUILDERS SUPPLY CO INC	1.07	16	\$ 72.00	\$ 72.00	\$ -	\$72.00	\$0.00
WTKL LLC (WESTERN SIZZLIN)	1.13	16	\$ 72.00	\$ 72.00	\$ -	\$72.00	\$0.00
MCDONALDS REAL ESTATE COMPANY <i>McDonalds</i>	1.06	15	\$ 67.50	\$ 67.50	\$ -	\$67.50	\$0.00
CIRCLE K STORES INC	1.06	15	\$ 67.50	\$ 67.50	\$ -	\$67.50	\$0.00
DULWORTH & RIVES INC (RITE AID)	1.04	15	\$ 67.50	\$ 67.50	\$ -	\$67.50	\$0.00
HOME HEALTH & HOSPICE CARE INC	0.98	14	\$ 63.00	\$ 63.00	\$ -	\$63.00	\$0.00
THE LITTLE BANK INC	0.94	14	\$ 63.00	\$ 63.00	\$ -	\$63.00	\$0.00
COOK OUT-GOLDSBORO INC <i>Cookout</i>	0.80	12	\$ 54.00	\$ 54.00	\$ -	\$54.00	\$0.00
AUTOZONE DEVELOPMENT LLC	0.67	10	\$ 45.00	\$ 45.00	\$ -	\$45.00	\$0.00
CHICK-FIL-A INC <i>Chick-Fil-A</i>	0.60	9	\$ 40.50	\$ 40.50	\$ -	\$40.50	\$0.00
O'REILLY AUTOMOTIVE INC	0.65	9	\$ 40.50	\$ 40.50	\$ -	\$40.50	\$0.00
SCRUBBLES LLC	0.65	9	\$ 40.50	\$ 40.50	\$ -	\$40.50	\$0.00
GRIFFIN RUBY S	0.57	8	\$ 36.00	\$ 36.00	\$ -	\$36.00	\$0.00
WAFFLE HOUSE INC	0.56	8	\$ 36.00	\$ 36.00	\$ -	\$36.00	\$0.00
GOLDSBORO HOUSING AUTHORITY	0.48	7	\$ 31.50	\$ 31.50	\$ -	\$31.50	\$0.00
GOLDSBORO HOUSING AUTHORITY	0.47	7	\$ 31.50	\$ 31.50	\$ -	\$31.50	\$0.00
FIRST CAROLINA POSTAL CREDIT UNION	0.42	6	\$ 27.00	\$ 27.00	\$ -	\$27.00	\$0.00
GOLDSBORO SUBWAY GROUP LLC	0.37	5	\$ 22.50	\$ 22.50	\$ -	\$22.50	\$0.00
WOOTEN OIL AND FUEL COMPANY	0.33	5	\$ 22.50	\$ 22.50	\$ -	\$22.50	\$0.00
ELKS CLUB	0.25	4	\$ 18.00	\$ 18.00	\$ -	\$18.00	\$0.00
ONE HOUR CLEANERS OF WILSON INC	0.19	3	\$ 13.50	\$ 13.50	\$ -	\$13.50	\$0.00
EAST COAST FEDERAL SAVINGS BANK (BB&T)	0.15	2	\$ 9.00	\$ 9.00	\$ -	\$9.00	\$0.00
DOWNTOWN GOLDSBORO DEVELOPMENT CORP	0.04	1	\$ 4.50	\$ 4.50	\$ -	\$4.50	\$0.00
DRS. PERRINE & WILEY PA	0.06	1	\$ 4.50	\$ 4.50	\$ -	\$4.50	\$0.00
HERITAGE DANCE FOUNDATION	0.09	1	\$ 4.50	\$ 4.50	\$ -	\$4.50	\$0.00
WAYNE PHARMACY INC	0.05	1	\$ 4.50	\$ 4.50	\$ -	\$4.50	\$0.00

Total Acres 1,553.87
Total ERU's 22,562.13
Total Monthly Revenue \$101,524.50

\$101,525

\$94,558

\$6,967

\$97,667

\$3,858

Monthly Loss
Annual Loss

\$6,967
\$83,598

Monthly Loss
Annual Loss

\$3,858
\$46,290

Monthly Revenue
Annual Revenue

\$94,558
\$1,134,696

Monthly Revenue
Annual Revenue

\$97,667
\$1,172,004

Number of Properties with 1 - 10 ERU's: 854
Number of Properties with 10 - 20 ERU's: 320
Number of Properties with 20 - 40 ERU's: 152
Number of Properties with 40 - 60 ERU's: 62
Number of Properties with Over 60 ERU's: 72

City of Goldsboro

2018 Summer Youth Employment Initiative Application

Instructions: Please read the information below prior to completing the application. Additional FAQs may be found on the City of Goldsboro's website.

SALARY: Varies depending on job placement

APPLICATION OPENING DATE: January 9, 2018

APPLICATION CLOSING DATE: February 9, 2018

JOB DESCRIPTION: The City of Goldsboro Summer Youth Employment Initiative will offer a minimum of 47 jobs this summer. There are various office, light labor and recreation support positions available. Participants will work approximately 20 or more hours per week depending on placement. They will also participate in weekly trainings.

DUTIES AND RESPONSIBILITIES: Duties may include office work, light labor, and recreation assistance. Some assignments may take place outdoors.

Eligibility Requirements - To be eligible for employment, you must:

- Age 14-18 currently enrolled in-school youth; generally, one participate within a household for this program.
- Age 16-24 high school dropouts; will receive additional consideration and requirements for potential employed through Wayne Community College's Workforce Innovation and Opportunity Act (WIOA) program.
- Live within the Goldsboro city limits.
- Be available to work six weeks between (June 11, 2018 to August 17, 2018).
- Attend only one of the two scheduled mandatory orientations either on **January 9, 2018 or on January 11, 2018** in the Moffatt Auditorium, Wayne Learning Center at Wayne Community College from 6:00PM-8:00PM. The address is 3000 Wayne Memorial Drive, Goldsboro, NC 27534. **Must stay the entire time.**
- In order to qualify, annual net household income must be lower than incomes provided per number of members within your household.

2018 Summer Youth Employment Initiative – Income Limits

Number of People in the Household	1	2	3	4	5	6	7	8
Income Levels	\$28,350	\$32,400	\$36,450	\$40,500	\$43,750	\$47,000	\$50,250	\$53,500

Necessary Documentation

- A copy of the first two pages of your 2017 Federal Tax form or proof of income;
- A copy of your photo identification or birth certificate



2018 Summer Youth Employment Initiative Application

General Information

Youth Applicant Full Name:			
----------------------------	--	--	--

Last

First

M.I.

Address:	
----------	--

Full Street Address

--	--	--

City

State

Zip Code

Youth Applicant Contact Information:		
--------------------------------------	--	--

Home Phone

Cell Phone

--

Youth Applicant's Direct Email

	/	/	<i>If selected for employment, please be prepared to supply during pre-hire.</i>	
--	---	---	--	--

Age

Date of Birth

Social Security No.

Driver License Number

<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
--	---	--	--

Are you in School

If you are not in School, are you a High School dropout

Middle or High School Attending (if none, put N/A)

Most Recent Grade Completed

Parent/Guardian Full Name:			
----------------------------	--	--	--

Last

First

M.I.

--	--	--

Parent/Guardian Direct Email

Parent/Guardian Home Phone

Parent/Guardian Cell Phone

Parent/Guardian Full Name:			
----------------------------	--	--	--

Last

First

M.I.

--	--	--

Parent/Guardian Direct Email

Parent/Guardian Home Phone

Parent/Guardian Cell Phone

Address:	
----------	--

Full Street Address

--	--	--

City

State

Zip Code

Supplemental Questions

1. What are your career plans?

2. Why do you want to participate in the Summer Youth Employment Initiative Program this summer?

3. What skills do you have? (Select all that apply.)

- ☐ Microsoft Word ☐ Microsoft Outlook ☐ Microsoft Excel ☐ Data Entry
☐ Microsoft PowerPoint ☐ Microsoft Access ☐ Copier ☐ Fax ☐ Media
☐ IT/Networking Skills ☐ Other Computer Skills ☐ Customer Service Skills
☐ Painting ☐ Landscaping ☐ Street Cleaning ☐ Grounds Keeping
☐ Other Labor Skills ☐ Cleaning ☐ Social Media ☐ Other(s): _____

4. Potential Employer Information

Please let us know your top 3 choices for placement in the Summer Youth Employment Program.

	Choice 1	Choice 2	Choice 3
Retail			
Parks & Rec. - Summer camp			
Childcare			
Food service			
General government			
Medical			
Clerical			
Maintenance			
Other/please list			

5. List any clubs, hobbies, sports teams, or interests.

6. To help us find a suitable placement for you, we need to know how you will be getting to and from your assignment. (Please select all that apply).

☐ I will drive. ☐ A family member will drive me.

☐ Public transportation (GATEWAY) ☐ Walk or Bike ☐ Other _____

7. Track preferred: ☐ Track #1 (June 11th- July 20th)
☐ Track #2 (July 9th- August 17th)
☐ Either

8. Have you participated in the City of Goldsboro Summer Youth Employment Initiative Program before: ☐ Yes ☐ No **If yes**, please provide the dates: _____

9. Please list any current or past paid or unpaid employment in the boxes below (**Please feel free to provide one additional sheet to show more employment information**).

Company: _____

Address: _____

Phone: _____

Position: _____

Hours worked per week: _____ Supervisor: _____

Dates: (mm/dd/yyyy): ____/____/____ to (mm/dd/yyyy): ____/____/____

Supervisor: _____

Reason for leaving: _____

Responsibilities: _____

10. Please list at least two persons who are not related to you and have knowledge of your qualifications and fitness for the job in the box on the next page. (For example: teacher, coach, & mentor to name a few)

Name: _____

Address: _____

Phone: _____ Email: _____

Name: _____

Address: _____

Phone: _____ Email: _____

Reasonable Accommodations: Duties may include office work, light labor and recreation assistance. Some assignments take place outdoors, and some involve activities such as landscaping, cleanup, athletic field preparation, painting and maintenance. The City of Goldsboro and Sponsoring Partners will consider reasonable accommodation if you have allergies, impairments, or other conditions that could affect your job performance. If offered a position, you will be asked about any allergies, impairments, or other conditions that could affect your assignments. The City of Goldsboro and Sponsoring Partners are equal opportunity employers.

Statement of Completion & Permission: I confirm by my signature below, or by pressing the online submission button, that the information included in this application is true and correct to the best of my knowledge. I understand that purposefully providing misleading information is grounds for immediate termination or denial of a youth employment opportunity. I certify that as the parent or legal guardian, my child (with my assistance) has completed this application in its entirety and has my permission to participate in the City of Goldsboro's Summer Youth Employment Initiative program inclusive of: (Note: If you are the age of 18 or older, you may check and sign each permission for yourself.)

☐Yes ☐No I give permission for my child to go on field trips. I release the City of Goldsboro and sponsoring partners of the program from liability in case of accident during activities related to any City of Goldsboro's Summer Youth Employment Initiative program that my child participates in.

☐Yes ☐No I give permission to the City of Goldsboro Summer Youth Employment Initiative program to seek medical services for my child in case of an accident or medical emergency.

☐Yes ☐No I give permission to the City of Goldsboro Summer Youth Employment Initiative Program to photograph or video my child and use his/her image in publications/media outlets to promote the City of Goldsboro Summer Youth Employment Initiative program.

☐Yes ☐No I give permission for my child to use the internet while participating in City of Goldsboro Summer Youth Employment Initiative programs and activities.

Signature of Applicant

Date

Parent/Guardian if applicant under age 18

Date

For Official Use Only: (Please do not write below this area)

Date Application Received: ____/____/____

Application Completed: ☐ Yes ☐ No

Applicant's Notification Date: ____/____/____

Designated Track: ☐ Track 1 ☐ Track 2

Staff Signature: _____

Job Placement: _____

Funding Sponsor: ☐ WCC ☐ HACG ☐ City of Goldsboro ☐ Other: _____

CITY OF GOLDSBORO
SUMMER YOUTH EMPLOYMENT INITIATIVE PROGRAM
Worksite Agreement – Program Summer 2018

This Agreement is made between (service provider name) _____ and (worksite agency name) _____ a ☐ government, ☐ public, or ☐ private organization and funded under the City of Goldsboro Summer Youth Employment Initiative Program. Under this Agreement, participants will be provided work experience, which is meaningful for both the participants and the agency. Where possible, work experience will be consistent with each participant's capabilities and interests. Work experience should aid in the development of skills and work habits, which will assist the participant in obtaining unsubsidized employment in the future.

This Agreement provides the following assurances:

- 1) There will be enough meaningful work experience to keep participants fully occupied during working hours;
- 2) Work will be conducted in a safe and sanitary work environment;
- 3) There will be adequate full-time supervision of each participant by qualified supervisors;
- 4) There will be adequate accountability for participant time and attendance;
- 5) There will be sufficient equipment and/or materials provided to carry out assignments;
- 6) This agreement will be maintained at the worksite and available for review by city, service delivery agent and program operator monitors;
- 7) All rules and regulations governing the City of Goldsboro Summer Youth Employment Initiative program will be upheld;
- 8) All activities will be in compliance with current child labor laws.

WORK ACTIVITIES:

A job description must be attached to this Agreement. The job description must include:

- 1) A list of duties and responsibilities
- 2) The number of participants on the scheduled work plan
- 3) The days and hours to be worked
- 4) A listing of rainy-day activities if inclement weather changes work activities
- 5) Any special tools or equipment to be used to carry out duties
- 6) Any physical requirements

MONITORING:

It is understood that the City of Goldsboro and/or one of the Sponsoring Partners of the program may monitor the worksite. City of Goldsboro and/or Sponsoring Partners will monitor worksite based on a planned schedule at least once a week during the term of this agreement. The worksite supervisor will maintain current and accurate time and attendance records as well as a list of current worksite activities and will cooperate fully to provide monitors and other program staff with worksite information as required in a timely fashion.

COUNSELING:

It is understood that each participant will receive a one-on-one counseling as needed but no less than 15 minutes each week. Additional counseling will occur through weekly training and excursion opportunities. The worksite supervisor will cooperate fully to assure that each participant receives the required amount of counseling.

SUPERVISION:

No more than five (5) participants to every one supervisor will be maintained. All worksite supervisors must be experienced in the work to be performed and in working with youth. Worksite supervisors will encourage good working habits, positive attitudes about work and will encourage youth to return to or continue school.

It is the responsibilities of the City of Goldsboro and/or Sponsoring Partners to orient each worksite supervisor to City of Goldsboro Summer Youth Employment Initiative program, assure his/her attendance at a supervisor orientation prior to the placement of participants at the worksite and to provide the supervisor with appropriate written materials necessary to perform his/her duties, including a copy of this Agreement and child labor laws (if applicable).

TIME ATTENDANCE AND COMPENSATION:

Accurate time and attendance records will be kept by the supervisor on each participant and will reflect the time actually worked by the participant. **PARTICIPANTS WILL NOT BE PAID FOR ABSENCES, UNWORKED HOURS {THIS INCLUDED LUNCH ON OR OFF PREMISES} OR RECREATIONAL ACTIVITY. UNDER NO CIRCUMSTANCES SHOULD ANY PARTICIPANT WORK OVER 20 HOURS IN A WEEK.** Using time sheets provided by the City of Goldsboro and/or Sponsoring Partners, participants shall sign in when reporting to work each day and sign out at the completion of the specified number of hours each day as described in this Agreement. No one else will be allowed to sign a participant in or out. Time and attendance records will be signed at the end of each week by the participant and the supervisor, whose signature will certify its accuracy.

- If the number of participants or activities of the worksite change, the worksite agency agrees to notify (City of Goldsboro or Sponsoring Partner name) _____ immediately so that this agreement may be modified.

SIGNATURES:

- 1) City of Goldsboro Summer Youth Employment Initiative Program Authorized Representative

Print Name

Signature

Authorized Representative Name and Address:

Authorized Agency Name

Email Address

*Telephone
Number*

Physical Street Address

City, State, Zip

- 2) Authorized Worksite Representative (i.e., Executive Director, Manager, Dept. Head, or Principal)

Print Name

Signature

Name of Worksite and Address:

Worksite

Email Address

*Telephone
Number*

Physical Street Address

City, State, Zip

Print Name of Worksite Supervisor #1

Signature

Print Name of Worksite Supervisor #2 (If Applicable)

Signature

Term:

This Agreement will take effect on _____ and terminate no later than _____.

CITY OF GOLDSBORO
SUMMER YOUTH EMPLOYMENT INITIATIVE PROGRAM
Worksite Job Description – Program Summer 2018

Worksite

Email Address

*Telephone
Number*

Worksite Address for this Job Description

City, State, Zip

Print Name of Worksite Supervisor #1

Print Name of Worksite Supervisor #2 (If Applicable)

IMPORTANT NOTICE: For each position/job title requested a job description must be completed. All participants will be trained in the duties listed below and also provided employment skills training.

POSITION/JOB TITLE: _____

SKILLS REQUIRED (Be Specific): _____

PRIMARY RESPONSIBILITIES: _____

DUTIES AND RESPONSIBILITIES (List each task or specific area of responsibility. Please make sure to list any physical requirements that may be necessary.): (Use additional sheet if necessary.)

1. _____
2. _____
3. _____
4. _____
5. _____

RAINY DAY ACTIVITIES (For outdoor work activities that require change due to inclement weather):

1. _____
2. _____
3. _____
4. _____
5. _____

WORK SCHEDULE: (Program Summer 2018 – No more than 16 hours of assigned duties for a worksite for Monday, Tuesday, Thursday, and Friday between the hours of 8:00 am – 5:00 pm). Each week Wednesdays will be designated for training or trip for the program. _____

Number of youth requested for this position:

Minimum _____

Maximum _____

Age Requirement for this position: (Ages 14-18)

Minimum _____

Maximum _____

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
SEPTEMBER 5, 2017

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on September 5, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock
Jim Womble, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Jimmy Rowe, Planning Director
Jennifer Collins, Assistant Planning Director
Kaye Scott, Finance Director
Rick Fletcher, Public Works Director
Mike West, Police Chief
Mike Wagner, Deputy Public Works Director - Utilities
Bernadette Carter-Dove, HR Director
Gary Whaley, Fire Chief
Brad Hinnant, Server Database Administrator
Julie Metz, DGDC Director
Elizabeth Rutland, Business and Property Development Specialist
Scott Barnard, P&R Director
Felicia Brown, Assistant P&R Director
Allen Anderson, Chief Building Inspector
Marty Anderson, City Engineer
Byron Ash, Goldsboro Municipal Golf Course Committee
Rochelle Moore, Goldsboro News-Argus (arrived at 5:07 p.m.)
Ken Conners, News Director-Curtis Media Group East
Carl Martin, Citizen
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Shirley Edwards, Citizens
Tommy Jarrett, Attorney (arrived at 5:30 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. The invocation was provided by Chief Whaley.

Adoption of the Agenda. Upon motion of Councilmember Aycock, seconded by Councilmember Stevens and unanimously carried, Council adopted the agenda.

Goldsboro Municipal Golf Course Committee Report. Mr. Scott Barnard, Parks and Recreation Director, introduced Mr. Byron Ash, Vice-Chairman of the Municipal Golf Course Committee. Mr. Ash provided the following information:

- Final Numbers for Past Year
 - Past Year Budget - \$551,732
 - Funds Spent - \$601,124
 - Funds Collected - \$516,872
 - Delta - \$84,252

- Return of Investment – 86%
- On-going Projects
 - Cart Path Renovation (Complete)
 - Bunker Restoration (Awaiting FEMA \$)
 - Memorial Pavers
 - Promoting Golf to Our Youth (Summer Long Youth Programs)
- Fiscal Oversight of New Year Budget
 - Committee will review monthly expenditures
 - Continue to find ways to cut where possible
 - Jan-Jul '17 Report from CFO shows GMGC ahead in fiscal responsibility (revenue higher than expenditures)
- Summary
 - Golf Course Advisory Committee is dedicated to:
 - Keeping the GMGC Open
 - Finding ways to eliminate unnecessary expenditures
 - Providing a quality place for people of all ages, colors, income levels to enjoy the game of golf

Council discussed membership and the point of sales software.

Assistance to Firefighters Grant Program Application. Chief Whaley stated the primary goal of the Assistance to Firefighters Grant is to enhance the safety of the public and firefighters with respect to fire-related hazards by providing direct financial assistance to eligible fire departments, nonaffiliated Emergency Medical Services organizations, and State Fire Training Academies. This funding is for critically needed resources to equip and train emergency personnel to recognized standards, enhance operations efficiencies, foster interoperability and support community resilience. Chief Whaley shared the department would like to apply for the grant to replace current air packs that are aging out. Chief Whaley asked Council to consider granting permission for the department to pay a grant writer \$750 to write the grant requesting assistance in replacing the air packs. Council discussed and agreed staff could proceed with applying for the grant.

Former W.A. Foster Discussion. Mr. Octavius Murphy presented the following options to City Council:

Option 1: Demolition and Asbestos Abatement	\$ 59,500
Option 2: Full Abatement with Partial Demo	\$137,777
Option 3: Full Abatement with No Demo	\$210,397
Option 4: Partial Abatement with Partial Demo	\$105,777
(leaves asbestos in roof flashing)	
Option 5: Partial Abatement with No Demo	\$178,397
(leaves asbestos in roof flashing)	

Activity	Option 1	Option2	Option3	Option 4	Option 5
Base Cost	\$59,500	\$74,500	\$63,500	\$62,500	\$51,500
Reconstruction of Art			\$64,835		\$64,835
Repair Gym, Game Room, Foyer and Roof		\$32,250	\$32,250	\$32,250	\$32,250
Replace Roof- Art Room			\$6,785		\$6,785
New HVAC System - Art Room			\$12,000		\$12,000
Replace Flooring in Game Room		\$11,027	\$11,027	\$11,027	\$11,027
Repair Roof Flashing (estimate)		\$20,000	\$20,000		
Total Cost	\$59,500	\$137,777	\$210,397	\$105,777	\$178,397

Council discussed the options. Councilmember Stevens made a motion to go with Option 5, Mayor Pro Tem Foster seconded the motion. Mayor Allen, Mayor Pro Tem Foster, Councilmember Williams, Broadaway, Stevens, and Ham voted in favor of the motion. Councilmember Aycock voted against the motion. Mayor Allen stated the vote passed with a 6:1 vote.

Herman Park Center Discussion. Mr. Scott Barnard shared the following information:

Herman Park Center Design Team

- City of Goldsboro Reps.
- H&H Architecture
- Benesch Landscape Architects
- Lynchmykins Structural Engineers
- Entech Engineering

Background

- A feasibility study concluded that the existing building could not meet the space, flexibility, and programmatic needs of the public.
- HH Architecture provided six floor plan options for the community to vote on.
- The final two plans were adjusted based on public input and put out to vote again by the Goldsboro Parks and Recreation department.
- Based on feedback, HH Architecture designed a preliminary floor plan for the new Herman Park Center.
- The new building will be 67,170 square feet with two-stories.

Building Program

- Double Gym
- Third Gym
- Fitness Room
- Youth and Adult Rooms
- Special Populations Room
- Locker Rooms and Showers
- Multipurpose Rooms
- Art Rooms
- Warming Kitchen
- Outdoor Spaces
- Three Wall Racquet Ball Court
- Grilling Patio
- Shuffle Board & Cornhole
- Basketball Court

Budget Options

- Option 1
WA Foster Model – One gym 24,285 SF
Est. Costs \$6,000,000
Est. Debt Service (structured) \$540,000
Est. Debt Service (level)
Equivalent Property Tax Impact (structured) per Davenport 1.5
Equivalent Property Tax Impact (level) per Davenport 3
- Option 2
WA Foster Model – Two gyms 32,825 SF
Est. Costs \$8,000,000
Est. Debt Service (structured) \$720,000
Estimated Debt Service (level) \$853,000
Equivalent Property Tax Impact (structured) per Davenport 2
Equivalent Property Tax Impact (level) per Davenport 4
- Option 3
Herman Park Model – Two gyms 58,630 SF
Est. Costs \$14,900,000
Est. Debt Service (structured) \$1,350,000
Estimated Debt Service (level) \$1,589,000
Equivalent Property Tax Impact (structured) per Davenport 4
Equivalent Property Tax Impact (level) per Davenport 7
- Option 4

Herman Park Model – Three gyms 67,170 SF
Est. Costs \$16,900,000
Est. Debt Service (structured) \$1,500,000
Estimated Debt Service (level) \$1,803,000
Equivalent Property Tax Impact (structured) per Davenport 5
Equivalent Property Tax Impact (level) per Davenport 8

Mr. Stevens stated we did meet with a portion of the Council committee and got back with some version of Option 2. We have said from the beginning it would require a one to two cent property tax increase, I would still it may require that. Mr. Stevens reviewed retiring debt service and discussed revenues.

Council discussed options. Additional discussion included a walking track, possible use of the second gym as an emergency shelter. Mayor Allen asked Council to think about it over the next two weeks. Council will revisit at an upcoming meeting.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following.

Item E. Adoption of Supplement to the Code of Ordinances of Goldsboro, North Carolina. Mayor Pro Tem Foster made a motion to remove Item E. Adoption of Supplement to the Code of Ordinances of Goldsboro, North Carolina from the agenda. Councilmember Williams seconded the motion. Mayor Pro Tem Foster and Councilmember Williams voted in favor of the motion. Mayor Allen, Councilmembers Broadaway, Stevens, Ham and Aycock voted against the motion. Mayor Allen stated the motion failed with a 2:5 vote.

There being no further business, the work session adjourned at 6:12 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on September 5, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Bishop Anthony Slater with Tehillah Church Ministries provided the invocation. The Pledge to the Flag followed.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. George Williams shared information regarding an appreciation event for law enforcement which will be held on November 9th at the Goldsboro Event Center from 4:30 – 7:00 p.m. He invited Council to the event.
2. Susan Williams spoke on the art pieces downtown and suggested a Native American art piece. She also asked if she could legally carry a stun gun.
3. Ismail Qandeel spoke in favor of allowing his store, which is located in the former Bob's Supermarket, of staying open longer.

4. Janice Gains spoke in favor of Mr. Qandeel's store staying open later. She also shared concerns regarding other stores in the area.

Councilmember Williams stated pertaining to other businesses that have had violence, we are noticing and we are addressing those issues.

5. Percy Royall shared he owns a barber shop downtown. He expressed concerns regarding the two hour parking for downtown. He stated he does not agree with restricting parking for two hours and he does not want parking meters.
6. A lady who did not share her name spoke in favor of letting Mr. Qandeel's store hours being extended.
7. A another lady who did not share her name also spoke in favor of letting Mr. Qandeel's store hours being extended.
8. April Melrose who owns a boutique downtown spoke in favor of limiting parking to two hours downtown.
9. Kathy Cornelison spoke on downtown parking, parking available on side streets and merchants educating their customers on parking.
10. Shirley Edwards spoke on parking downtown, when you move them off Center Street, they will come on to the side streets. There needs to be some dialogue. If you run them from one, they will move and crowd somewhere else. We need to begin to communicate better.
11. Alton Davis stated he lives at the Waynesborough House and has gotten two parking tickets. If you are going to have 2 hour parking, you need to issue handicap stickers for those who live in Waynesborough House.
12. Charles Wright shared information regarding the Essential Single-Family Rehabilitation Loan Pool – Disaster Recovery (ESFRLP-DR) Program. He shared concerns regarding the number of people who have applied for the program.

No one else spoke and the public comment period was closed.

Resolution Expressing Appreciation For Services Rendered by John A. Morton as an Employee of the City of Goldsboro For More Than 30 Years.

Resolution Adopted. John Morton retired on September 1, 2017 as a Fire Marshal with the Goldsboro Fire Department of the City of Goldsboro with more than 30 years of service. John began his career on July 8, 1987 as a Laborer I with the Public Works Department. On January 8, 1990, John was promoted to Water Meter Reader with the Public Works Department. On October 15, 1990, John was promoted to Firefighter with the Goldsboro Fire Department. On April 2, 1997, John was promoted to Fire Engineer with the Goldsboro Fire Department. On November 18, 1998, John was promoted to Fire Captain with the Goldsboro Fire Department. On January 16, 2008, John's position was reclassified to Fire Inspector with the Goldsboro Fire Department. On March 31, 2014, John was promoted to Fire Marshal with the Goldsboro Fire Department where he has served until his retirement. John has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, employees and the citizens of the City of Goldsboro, of expressing to John Morton their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to John our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer John our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Resolution.

Mayor Allen presented Mr. Morton with a framed copy of the Resolution.

Chief Whaley stated losing John will leave a big hole to fill. He was dedicated and helped protect our people. He has volunteered at the Red Cross and with Safe Kids. John did an outstanding job.

Mr. John Morton stated he would like to thank the city and Council for their support. It was a pleasure to work with Chief Whaley and Allen Anderson. We are all working on the same team. You are very privileged to have the personnel you have. Thank you.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Broadaway moved the items on the Consent Agenda, Items B, C, D, E, F, G, H, I, J and K be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Stevens. A roll call vote resulted in the following members voting in the affirmative Mayor Allen, Councilmember Broadaway, Councilmember Stevens, Councilmember Ham and Councilmember Aycock. Mayor Pro Tem Foster and Councilmember Williams voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended with a 5:2 vote. The items on the Consent Agenda were as follows:

US Dept. of Justice: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program: Local Solicitation. Resolution Adopted. The Goldsboro Police Department has been notified that federal grant funds are available from 2017 Edward Byrne Memorial Justice Assistance Grant (JAG). This is the same grant that we applied for in 2016 to purchase equipment to improve the department's ability to document citizen and officer interactions.

The total amount of the grant is \$44,985.00. As in 2016, the grant requires that the application be filed on behalf of both the Goldsboro Police Department and the Wayne County Sheriff's Office. Each agency would receive \$22,492.50.

The grant requires that a Memorandum of Understanding (MOU) is submitted with the application indicating the agreement between both agencies on the amount each agency would receive and how the grant will be administered. In addition, the MOU and grant application are required to be distributed to the City Council for review only, no fewer than 30 days prior to the application submission, or before the grant will be awarded.

The Goldsboro Police Department has agreed to purchase patrol rifles to improve officer safety by having the ability to confront heavy-duty firepower situations that cannot be accomplished through the use of traditional side-arms and the Wayne County Sheriff's Office has agreed to purchase Conduct Electrical Weapons (tasers) as replacements for previously purchased tasers that have reached their lifespan and are no longer supported by current technology for maintenance.

Staff recommended Council adopt the following entitled Resolution supporting the Police Department applying for this grant. Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

RESOLUTION NO. 2017-54 "A RESOLUTION SUPPORTING THE 2017 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT APPLICATION"

United Way of Wayne County – 27th Annual Taste of Wayne Event – Temporary Street Closing Request. Approved. The United Way of Wayne County is requesting permission to close a portion of certain City streets beginning at 7:00 a.m.

until 4:00 p.m. on Saturday, October 14, 2017 to hold their annual Taste of Wayne fundraiser with a rain date of Sunday, October 15, 2017.

The street closing request is for the 200 block of North Center Street (between Ash and Mulberry Streets), both north and southbound lanes.

Organizers are requesting the street be closed beginning at 7:00 a.m. on Saturday, October 14th to allow for setup of the event. The event itself begins at 12:00 a.m. on Saturday, October 14th and will run through 3:00 p.m. One additional hour of closure will allow them time to tear down and clear the street.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

Staff recommended Council grant the street closings for the 200 block of North Center Street from 7:00 a.m. until 4:00 p.m. on Saturday, October 14th for the United Way of Wayne County's Annual Taste of Wayne event, subject to the above conditions. Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

CDBG-DR Disaster Recovery Grant Resolution – Hurricane Matthew.

Resolution Adopted. The NC Division of Emergency Management and the NC Department of Commerce have made Community Development Block Grant-Disaster Recovery (CDBG-DR) Grant Funds under Federal Public Law 117-223/254 available to impacted counties for Hurricane Matthew recovery activities.

Wayne County has prepared an application to submit to the NC Division of Emergency Management for 2017 CDBG-DR Funds in the amount of \$25,414,784 for community development programs and activities, including housing and public facility improvements.

The NC Division of Emergency Management requires that each municipality desiring to participate in the CDBG-DR Project adopt the project activities to be implemented in the County.

If CDBG-DR Funds are received, the City will undertake hurricane recovery activities with the primary objective of benefiting low to moderate persons in accordance with goals established by the NC Department of Commerce in the "State of North Carolina CDBG-DR Action Plan" dated April 21, 2017.

The City will enter into a Sub-Grantee Agreement with Wayne County for the administration of \$9,407,966 in CDBG-DR funds for hurricane recovery activities within the City's jurisdiction.

It is recommended Council adopt the following entitled Resolution endorsing and participating with the County in its application to the CDBG-DR disaster recovery program. Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

RESOLUTION NO. 2017-55 “RESOLUTION SUPPORTING THE FILING OF AN APPLICATION FOR 2017 COMMUNITY DEVELOPMENT BLOCK GRANT-DISASTER RECOVERY FUNDS BY WAYNE COUNTY”

Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina. Ordinance Adopted. In 1990, an agreement was reached between the North Carolina League of Municipalities and the City of Goldsboro to engage American Legal

Publishing Company to revise the Code of Ordinances of Goldsboro. The revised Code was published in 1995.

The agreement stated that American Legal Publishing Company would prepare supplements for incorporation of new Ordinances to the City Code of Ordinances on a recurring basis. In compliance with this agreement, the City has received the S-40 Supplement. This Supplement contains all Ordinances of a general nature enacted since S-39 Code of Ordinances dated December 5, 2016.

Staff recommended Council adopt the following entitled Ordinance enacting and adopting the 2017 S-40 Supplement to the Code of Ordinances of the City of Goldsboro. Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

ORDINANCE NO. 2017-44 “AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA (S-40)”

CU-11-17 Southern Current – North of Old Smithfield Road between Gin Road and NC 581 South. Approved. Applicant requests a Conditional Use Permit to allow the development and operation of a solar farm facility.

The property is zoned R-20A Residential. Solar farm operations are a permitted use within this district only after the issuance of a Conditional Use Permit approved by City Council.

Area: 1,001,880 sq. ft. or 23 acres
Frontage: Approx. 1650 ft.

A small portion of the property is located within Wayne County’s jurisdiction, however, that portion is not included within the proposed solar farm development plans.

The property is currently vacant farmland.

The City’s Comprehensive Land Use Plan designates this property for Medium-Density Residential Development.

City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan indicates a private 20 ft. wide gated access and gravel drive extending from Old Smithfield Road 1,700 ft. north to a 3-point turn around located at the rear of the site. This drive will provide access to the eastern half of the solar farm.

Another 20 ft. wide gravel drive is shown adjacent to the facility access point. This drive is part of a shared access easement to an existing cell tower located at the rear of the property. It will extend approximately 450 ft. north, 600 ft. west and 450 ft. north to a 3-point turn around. This drive will provide access to the western half of the solar farm.

The solar panels will be installed within an area to be surrounded by a 6 ft. high chain-link with barbed wire security fence.

A Type C, 20 ft. wide landscape buffer has been proposed surrounding the entire solar farm just outside a six-ft. tall chain link fence which will be slatted for additional screening.

An adjacent 50 ft. wide underground utility easement runs through a portion of the proposed solar development. Panels are not to encroach within this easement.

At the public hearing held on July 17, 2017, four people spoke in opposition to the Conditional Use Permit. A representative of the applicant spoke in favor.

The applicant has requested that this matter be deferred in order to allow them to hold a workshop/meeting with the adjacent owners who opposed the request.

On August 7, 2017, the Council deferred action on this request.

The applicant has held two workshops in order to address concerns raised at the public hearing.

The Planning Commission, at their meeting on August 28, 2017, recommended approval of the Conditional Use Permit and submitted site and landscape plans detailing the development.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Approve the Conditional Use Permit to allow the operation of a solar farm facility; and
2. Approve the submitted site and landscape plan detailing the operation. Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

CU-13-17 Eli Wuest – West side of North John Street between East Ash Street and East Mulberry Street. Approved. The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (wine bar and restaurant).

Frontage: 25 ft.

Depth: 105 ft.

Area: 2,625 sq. ft., or 0.06 acres

Zoning: Central Business District

There is an existing two-story building on the site which is to be renovated for the proposed business.

Hours and Days of Operation:

11:00 a. m. to 12:00 Midnight (Monday through Thursday)

11:00 a. m. to 1:00 a. m. (Friday and Saturday)

11:00 a. m. to 9:00 p. m. (Sunday)

The actual hours may change slightly depending upon the business but should not exceed those listed.

The applicant intends to provide food for most of the time the wine bar is open and plans to have lunch available. Depending upon demand, the kitchen may close at 10:00 p. m. some evenings.

The submitted floor plan indicates that both floors of the building are to be utilized. The downstairs will have tables, restrooms, kitchen, mechanical room, a bar and wine cellars. The upstairs will have a restroom, tables, bar and raised stage for occasional small-scale musical acts up to two times per week. The applicant indicates that he envisions the operation to have a “speakeasy” atmosphere.

At the public hearing held on August 21, 2017, the applicant spoke in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting held on August 28, 2017, recommended approval of the Conditional Use Permit and site/floor plan detailing the operation.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (wine bar and restaurant); and
2. Approve the submitted site and floor plans detailing the operation.
Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

Site and Landscape Plan- AAA Mini Storage (Addition of self-storage, mini-storage facility). Approved. The property is located on the north side of Industry Court between Patetown Road and William Street.

Area: 127,543 sq. ft. or 2.92 acres

Zoning: I-2 General Industry

The site is located to the rear of an existing mini-storage facility owned by the applicant. Construction of additional storage capacity and climate-controlled facilities is proposed.

The subject site is currently located outside the corporate city limits. The applicant will be required to petition for annexation before a Certificate of Occupancy can be issued.

The submitted site plan indicates a proposed 9,000 sq. ft. mini-storage building to be located behind seven existing mini-storage buildings.

Hours of Operation: 24 hours/7 days a week

Number of Employees: 1

Two existing 35 ft. wide paved driveways are provided for both ingress and egress from Industry Court.

A 25 ft. wide gravel driveway aisle is shown surrounding the new proposed storage building. A modification of the City's requirement that all vehicular traffic surface areas be paved has been requested. The existing mini-storage operation contains graveled driveway aisles.

A total of eight parking spaces have been provided which will meet the City's requirement of one space per employee plus 3 customer spaces.

Sidewalks and Pedestrian Access: According to the City's Pedestrian Plan Map, sidewalks will not be required along either Patetown Road or Industry Court.

Street trees, buffer yards and vehicular surface buffers are required for the proposed site but are not shown on the submitted site plan. The developer feels that required landscaping would create a safety and security concern for customers of his business. A modification of the landscaping requirements has been requested. There is an existing wooded area near the rear of the site which is adjacent to Builders Discount Center on the east.

A 6 ft. tall chain-link security fence has been proposed surrounding the perimeter of the new development as an extension of the existing 6 ft. tall chain-link fence on the original site.

Applicant has submitted a lighting plan for the new development which will have to be approved by staff. Light poles on the property will be mounted to a height no greater than 25 ft.

A small portion of the property at the rear of the site is located within a 100-year flood hazard area. No development is proposed within that area.

At their meeting held on August 28, 2017, the Planning Commission recommended approval of the site and landscape plans with a modification of the paving requirement to allow the applicant to continue the use of graveled drive aisles. They did not approve the requested modification of the landscape requirements.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan with a modification of the paving requirement as requested. Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

Site and Landscape Plan- Realo Drugs (Pharmacy). Approved. The property is located on the northeast corner of East New Hope Road and Central Heights Road.

Area: 74,052 sq. ft. or 1.7 acres

Zoning: General Business

The site was previously operated as a convenience store and gas station.

The submitted site plan indicates an existing 3,000 sq. ft. building to be renovated for use as a pharmacy.

Hours of Operation: 9 a.m.-6 p.m. (Mon.-Fri.)
9 a.m.-2p.m. (Saturday)
Closed (Sunday)

Number of Employees: 5

One existing 50 ft. wide paved driveway is shown extending from Central Heights Road and another 50 ft. wide paved driveway is shown extending from East New Hope Road. Applicant has received approval for a new 16 ft. wide “entrance only” paved driveway from NCDOT since drive-thru and pick up services are being provided for customers of the business.

Twelve parking spaces are required and shown to be provided for the site. Four spaces are shown as required stacking for the drive-thru.

The City’s Pedestrian Plan Map will require the installation of sidewalks along Central Heights Road. The developer will be required to either install sidewalks or pay a fee in lieu of installation in the amount of \$3,580.

A Type A, 10 ft. wide landscape buffer is required along the southeastern property line. Applicant has proposed a six ft. opaque privacy fence for approximately 80 ft. from East New Hope Road since there is not enough room for required plantings between the existing parking lot and the property line.

A Type C, 20 ft. wide landscape buffer is required along the northeastern property line adjacent to residential property. Applicant has proposed a modification of the required buffer yard for approximately 50 ft. from Central Heights Road since there is not enough room for required plantings between the existing parking lot and the property line.

Street trees are shown on the submitted site plan along Central Heights Road and East New Hope Road. Applicant will install additional trees and shrubs within the grassed area at the intersection of the two streets.

If a commercial dumpster is utilized, the corral will be required to be constructed and screened according to City standards.

The following modifications are requested:

1. Modification of a Type A landscape buffer approximately eighty feet from East New Hope Road.
2. Modification of a Type C landscape buffer approximately 50 ft. from Central Heights Road.

At their meeting held on August 28, 2017, the Planning Commission recommended approval of the site and landscape plans with the requested landscape buffer modifications.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan for Realo Drugs with the following modifications:

1. Modification of a Type A landscape buffer approximately eighty feet from East New Hope Road.
2. Modification of a Type C landscape buffer approximately 50 ft. from Central Heights Road. Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

Street Closings - 1. Holly Street – From Claiborne St. to Terminus; 2. Beech Street – From Claiborne St. to Terminus; 3. Palm Street – From Claiborne St. to Terminus. Ordinance Adopted. On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

The referenced street sections were included within that list and none are improved or open.

Each street section has been identified on the map indicating the length and right-of-way width of each.

The petitioned street closings have been forwarded to the Fire, Police, Engineering and Public Works Departments for their review. No objections have been received.

If the street is closed, ownership of each right-of-way would be split equally between the adjoining property owners.

At the public hearing held on August 21, 2017, two people appeared to question the effect the street closings would have on their adjacent property.

The Planning Commission, at their meeting on August 28, 2017, recommended approval of the street closings.

Staff recommended Council accept the recommendation of the Planning Commission and adopt the following entitled Ordinance officially closing portions of Holly, Beech and Palm Streets. Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

ORDINANCE NO. 2017-45 “AN ORDINANCE ORDERING THE CLOSING OF PORTIONS OF CERTAIN STREETS WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA”

Donation of Right-of-way for Fallin Boulevard Extension. Accepted. The realignment of Central Heights Road at Berkeley Boulevard is a funded transportation highway project with right-of-way currently in progress and construction scheduled for FY 2019. This project will align Central Heights Road with Royall Avenue at Berkeley Boulevard.

The project will include the extension of Fallin Boulevard at Berkeley Boulevard to Central Heights Road. The existing 80 ft. right-of-way for Fallin Boulevard has been dedicated and the plat was recorded in 2004. NCDOT has not finalized design plans at this time but anticipates following the alignment as recorded in 2004 for the extension of Fallin Boulevard.

Ms. Sue Fallin is the owner of the six parcels which will front on the extension of Fallin Boulevard once the project is complete.

A Memorandum of Option has been prepared which gives and grants the right and option for the right-of-way of Fallin Boulevard to be donated to the City of Goldsboro in the event the alignment of the existing right-of-way shifts or construction easements are necessary once final plans have been prepared by NCDOT.

NCDOT has indicated 80 ft. is the recommended right-of-way needed for construction of the extension. The 80 ft. of right-of-way would allow for future sidewalks as well as proper utility and easements.

Staff recommended Council accept the Memorandum of Option which gives and grants the right and option for the right-of-way of Fallin Boulevard to be donated to the City of Goldsboro as described in the Option. Consent Agenda Approval. Broadaway/Stevens (5 Ayes; 2 Nays)

End of Consent Agenda.

Center Street Parking. Denied. Center Street serves as the main thoroughfare into downtown by function and design. Since its redesign, the corridor's attraction has grown and there has been an increase in commercial businesses and consumers.

Beginning in 2015, the City hired VHB, a parking and traffic consulting firm, to examine current downtown parking conditions and provide recommendations to address current and forecasted parking issues, if realized. This plan, the Goldsboro Parking & Traffic Analysis, was adopted on August 15, 2016 by the Goldsboro City Council after numerous public input opportunities, including stakeholder meetings and public surveys and meetings.

At the time of the VHB study, Center Street was noted to have current supply challenges in meeting demands at peak times. During meetings between the consultants and the study's steering committee it was noted that this problem could be resolved, at least in part, by managing the supply with time-restricted parking to eliminate issues where persons park their vehicle within this corridor for lengthy periods.

On July 27, 2017, the Downtown Merchants' Association, a group of downtown business owners, submitted a letter to the Mayor and City Council requesting action to mitigate Center Street's parking issues specifically requesting time-limited parking on Center Street from Ash Street to Chestnut Street from 8 am to 5 pm.

The Traffic & Parking Analysis recommended strategies to address parking issues within four categories: Educational, Encouragement, Enforcement, and Evaluations. A time-limited, free parking strategy would be consistent with the recommendations of the study, addressing Educational, Encouragement and Enforcement strategies.

Given the desire to create a strong downtown economic climate and support our growing downtown business environment, the City's downtown development staff is in support of the Downtown Merchants' Association request.

It was recommended Council adopt an ordinance amending Chapter 75: Parking Schedules of the Code of Ordinances that:

1. Rescinds all past parking policies and regulations pertaining to Center Street, and
2. Adopts a time-limited parking strategy for Center Street from Ash Street to Chestnut Street, Monday through Friday, from 8:00 am to 5:00 pm.

Ms. Metz stated based on comments from Mayor Pro Tem Foster, she went back to the merchant's association to see if it would matter if it was 2 hours or 3 hours, they did not have strong opinions either way. Ms. Metz stated they would like to change their recommendation if Council proceeds from 2 hours to 3 hours. Council discussed. Councilmember Williams and Mayor Pro Tem Foster expressed concerns with time limited parking, parking meters, and enforcement of time-limited parking.

Upon motion of Councilmember Williams, seconded by Mayor Pro Tem Foster and

unanimously carried Council denied the request at this time to amend Chapter 75: Parking Schedules of the Code of Ordinances.

CU-17-16 Ismail Qandeel – Northwest corner of South Slocumb Street and Harrell Street. Approved. The applicant requests amendment of a previously-issued Conditional Use Permit to allow the operation of a convenience store within the Neighborhood Business zoning district by increasing the hours of operation.

Frontage: 146 ft.

Depth: 225 ft.

Area: 32,850 sq. ft., or 0.75 acres

Zoning: Neighborhood Business

The property was formerly operated as Bob's Supermarket.

On January 17, 2017, Council approved a Conditional Use Permit to allow the operation of a convenience store within the Neighborhood Business district.

The adopted Order specified a number of stipulations which were included as conditions for approval as follows:

1. All existing signage at the subject location shall be repaired in a sightly manner in accordance with the City's Sign Ordinance;
2. Existing 20 parking spaces on the site shall be striped appropriately and bumper stops will be installed if necessary;
3. The structure on the site shall meet all State of North Carolina Building Code requirements prior to any business being conducted at this location.
4. Loitering at the subject location will not be permitted or tolerated and it shall be incumbent upon the owner or operator of the business to insure that loitering does not take place at any time on the site.
5. The owner or operator of the business at the subject location will be required to police the premises daily to insure that the site, including the area of the adjacent street rights-of-way, are free of trash and litter.
6. The hours of operation for the convenience store shall be limited to 6:00 a. m. to 9:00 p. m.
7. The owner or operator of the business shall make a diligent effort to work with the City staff to install landscaping on the site where appropriate.
8. Upon complaint regarding this operation, the Council may schedule a public hearing to determine what additional conditions, if any, may be needed to protect the public health, safety and welfare.
9. After public hearing and upon determination that any of the above stipulations have not been upheld, the City Council may modify, suspend or revoke the Conditional Use Permit for the operation of a convenience store within the Neighborhood Business zoning district.

The applicant contends that he has been operating the convenience store for more than six months while meeting the previous stipulations. He has now requested that the hours of operation for the site be extended to 6:00 a. m. to 11:00 p. m.

At the public hearing held on August 21, 2017, one person appeared to speak in favor of the request. Councilmember Foster expressed his opposition.

The Planning Commission, at their meeting held on August 28, 2017, recommended approval of the request.

Staff recommended Council accept the recommendation of the Planning Commission and adopt an Order approving the amendment to the Conditional Use Permit by allowing an extension of the hours of operation for the convenience store to 11:00 p. m.

Mayor Pro Tem Foster stated he does not support extending the store hours and shared his concerns.

Councilmember Broadaway stated let's compromise. Councilmember Broadaway made a motion to amend the Conditional Use Permit by allowing an extension of the hours of operation for the convenience store to 10:00 p.m. The motion was seconded by Councilmember Aycock. Mayor Allen, Councilmembers Broadaway, Stevens, Ham and Aycock voted in favor of the motion. Mayor Pro Tem Foster and Councilmember Williams voted against the motion. Mayor Allen stated the motion passed with a 5:2 vote.

Mayor Allen stated I have been to Mr. Sam's store since he moved and he has done a better job and I ask that you do not let up.

Deletion of Extraterritorial Jurisdiction – Properties accessed from Bryan Boulevard. Ordinance Adopted. The subject property is located west of US 117 South and includes a total of 78 lots containing 845.81 acres.

The City's extraterritorial jurisdiction arcs around the area and includes lots utilized for Busco Beach, a four-unit recreational camping area, a private cemetery, small corner portions of three privately-owned residential lots as well as vacant or wooded land. More than half of the vacant or wooded lots are owned by the City of Goldsboro or Wayne County.

Exclusion of the subject lots would result in the City's ETJ boundary following the eastern bank of the Neuse River.

In accordance with General Statutes, properties within the extraterritorial jurisdiction are subject to City zoning, subdivision and building code regulations. The City is unable to enforce its ordinances relative to nuisances within its extraterritorial jurisdiction and maintains no police powers within that area.

A Notice of Public Hearing was prepared and advertised in the newspaper for two weeks. All owners and adjacent owners were notified of the hearing by mail and the property was posted indicating that a public hearing was to be held.

At the public hearing held on August 21, 2017, one person appeared to express her concerns about enforcement of ordinances and laws pertaining to a portion of the property which is occupied by Busco Beach.

The Planning Commission, at their meeting held on August 28, 2017, recommended approval of the deletion of the subject properties from the City's extraterritorial jurisdiction.

Councilmember Aycock made a motion to accept the recommendation of the Planning Commission and adopt an Ordinance deleting properties accessed from Bryan Boulevard from the City's Extraterritorial Jurisdiction. Councilmember Ham seconded the motion. Mayor Allen, Councilmembers Broadaway, Stevens, Ham and Aycock voted in favor of the motion. Mayor Pro Tem Foster and Councilmember Williams voted against the motion. Mayor Allen stated the motion passed with a 5:2 vote.

City Manager's Report. Mr. Stevens encouraged everyone to come out to Beak Week. There are a number of activities but the main event is Saturday, September 9th beginning at 10:00 a.m.

City Attorney's Report. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Proclamation:

Proclamation – Constitution Week. Mayor Allen proclaimed the week of September 17 through 23 as "CONSTITUTION WEEK" in Goldsboro, North Carolina and ask our citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Councilmember Aycock stated no comment.

Councilmember Ham stated no comment.

Mayor Pro Tem Foster stated no comment.

Councilmember Stevens thanked everyone who is showing support and love to Texas.

Mayor Pro Tem Foster expressed condolences to the Gerald Family and Ms. Kaye Scott.

Councilmember Broadaway expressed condolences to the family of Mike Farfour. He also encouraged everyone to be prepared for the storm.

Councilmember Williams expressed condolences to the Gerald Family and Ms. Kaye Scott. He also thanked Mr. Charles Wright for his information. He stated we do care about the citizens and we do want you all to get what you deserve. Councilmember Williams encouraged citizens to contact Community Relations for assistance or questions regarding disaster recovery funds.

Mayor Allen stated many of us attended Ms. Gerald's 100th Birthday, it was a great event. He expressed condolences to the Gerald Family and Ms. Kaye Scott. Mayor Allen stated we all have been through on a smaller scale of what Houston experienced, let's keep them in our thoughts and prayers. Mayor Allen also encouraged everyone to come out and support Beak Week. He also encouraged citizens to contact Community Relations or himself regarding disaster recovery funds.

There being no further business, the meeting adjourned at 8:12 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
OCTOBER 16, 2017

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on October 16, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock
Jim Womble, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Laura Getz, Deputy City Clerk
Randy Guthrie, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Jimmy Rowe, Planning Director
Jennifer Collins, Assistant Planning Director
Kaye Scott, Finance Director
Rick Fletcher, Public Works Director
Bernadette Carter-Dove, HR Director
Elizabeth Rutland, Business and Property Development Specialist
Julie Metz, DGDC Director
Scott Barnard, P&R Director
Felicia Brown, Assistant P&R Director
Allen Anderson, Chief Building Inspector
Sherry Archibald, Paramount Theatre Director
Shycole Simpson-Carter, Community Relations Director
Marty Anderson, City Engineer
Brad Hinnant, Server Database Administrator
Fred Fontana, GWTA Director
Gary Whaley, Fire Chief (arrived at 5:09 p.m.)
Ken Conners, News Director-Curtis Media Group East
Chip Crumpler, Wayne County Planning Director
David Harris, Harris & Associates
Shirley Edwards, Citizen
Rochelle Moore, Goldsboro News-Argus (arrived at 5:04 p.m.)
Carl Martin, Citizen (arrived at 5:12 p.m.)
Lonnie Casey, Citizen (arrived at 5:19 p.m.)
Justin Minshew, Attorney (arrived at 5:47 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. The invocation was provided by Councilmember Broadaway.

Adoption of the Agenda. Councilmember Ham made a motion to adopt the agenda. The motion was seconded by Councilmember Stevens. Mayor Allen, Councilmembers Broadaway, Stevens, Ham and Aycock voted in favor of the motion. Mayor Pro Tem Foster and Councilmember Williams voted against the motion. Mayor Allen stated the motion passed with a 5:2 vote.

GWTA Veterans Promotion Information. Mr. Fred Fontana shared veterans and active-duty military can ride buses free November 6th through November 11th. Just show a military ID or DD-214 with photo prior to boarding and enjoy the ride.

Councilmember Broadway asked if there was a bus stop at Elm and the Main Gate. Mr. Fontana replied there is a bus stop on Berkeley in front of the bowling alley.

Parade and Special Events Discussion. Ms. Laura Getz reviewed the following:
Special Events/Parades/Street Closing Discussion

- Staff has updated the permit application process for Special Events, Parades and Street Closings to make the process easier for those wishing to hold an event.

Previous Application

- The old application was not concise and if the citizen wanted to hold a parade, special event or street closing there was no clear direction as to which form to use. Previous forms are listed below:
 - Downtown Street Closing
 - Policy Regarding The Use Of City-owned Property for Special Events
 - Goldsboro Police Department Parade/Permit Application
- 30 days for staff and/or Council review
- Applicant was required to get signatures from 4 other departments.
- Applicant was required to get signatures from local merchants.
- Applicant was required to leave a deposit of \$50.00.

New Application

- Allows citizens to have one form to fill out for any event.
- Streamlines the process of filling out the form with easy to follow questions and requirements (still requests 30 days' notice).
- The form can also be picked up at the Downtown Goldsboro office.
- Types of Special Events include but are not limited to the following:
 - Run/Walk
 - Festival
 - Street Closings to include events at one of the Downtown roundabouts or fountain
 - Parade
 - Use of City Property (other than Parks)

Comparing Other NC Cities/Counties

- Wayne County
 - Permit issued by the Planning Department
 - Applications submitted no later than 30 days prior to event
- New Bern
 - Permit issued by the City Manager or his designee
 - Event applications submitted no later than 60 days prior to event
- Wake Forest
 - Town Manger authorizes closures
 - Applications submitted no later than 45 days prior to event

Pickets

- Picket applications are still being handled by the Goldsboro Police Department and can be accessed at their website or by calling Robin Wheeler or Major Dean at the Police Department.
- Pickets are described in the City of Goldsboro's Code of Ordinances §98.81.
- The current ordinance for Pickets states the following:
 - No picketing shall be conducted on the public ways of this city and no person shall participate in the same unless notice of intent to picket has been given to the Chief of Police or his designated representative at least 72 hours prior to time of picket. After review, the Chief of Police or his representative shall issue a picket receipt no later than 24 hours prior the event.

Parade Ordinance

- Staff would like to bring the Updated Parade and Special Event Ordinance back to Council for approval.
- The major changes to the ordinance include the following:

- Changing the definition of a parade to remove any references to pickets.
- Changing the process to be handled by the City Manager or his designated representative instead of the Chief of Police, which will clear the police department of the duties of parades and place all requests for parades and special events with the City Manager or his designated representative which will be the DGDC Office.
- Benefits of DGDC handling applications:
 - Allows citizens better access to staff
 - DGDC is already aware of other community events
- Clarifies the procedure for obtaining a permit to include verbiage that an application should be obtained 30 days prior to the event versus shall be. Also, adding the City Manager has the authority to reduce this time period where possible.

Questions

1. Does Council want to continue approving street closing/parade applications or just be made aware of them?
2. Add email notification versus signatures for downtown property owners/merchants.
3. Continue to require a deposit/cleaning fee?

Mayor Pro Tem Foster and Councilmember Williams expressed concerns with changing the process to go through the City Manager. Mayor Pro Tem Foster requested staff contact additional municipalities to see how others handle the process.

Council agreed staff could proceed with emailing notification to downtown property owners and businesses and charge a \$50 refundable fee. Staff to bring this item back for additional discussion at a future work session.

Say I Do Downtown. Ms. Julie Metz stated Downtown staff has been working through an idea with City Management and Travel & Tourism staff. The idea is based on two premises – we now have something to market downtown that we can capitalize on and we need to enhance our economic development strategy to build reasons for people to open and sustain businesses, support our community’s assets and increase tourism. Economic Development Strategy: create a cultural arts, entertainment and urban lifestyle center. A couple of months ago, we asked the public to send us their favorite photos of them enjoying or experiencing downtown in new ways. We had an overwhelming response of over 230 pictures submit. Many of them were of brides or couples. Some were of them actually getting married downtown and using our public features as their photo props.

Ms. Metz shared the following information:

- 2016 Average Wedding Expenditure in Goldsboro = \$21,600
- 2016 Average Wedding Expenditure in NC = \$24,000
- Learning how to appeal to brides requires marketers to understand millennials, they make up the majority of marrying couples.
- They want real experiences.
- It’s not as much about location as you might think: unique, simple, romantic, traditional fun and casual.
- Promote authenticity
- Couples are showing their unique style by choosing unexpected places to wed,”
- “Historic buildings/home make up 14 percent in 2014, compared with only 12 percent in 2009,
- About 40 percent are looking for unusual venues that better reflect their personality.

Requirements and Limitations

Availability:

- Saturdays and Sundays Only
- Online Calendar to Show Availability. Dates for known annual events would be blocked.

- Only one wedding per day is available. First secured first reserved.
- Payment must be received to secure reservation.
- Reservations must be made at least 30 days prior

Time Limitations:

- 2 hours maximum permitted for set up.
- 1 hour maximum permitted for ceremony.
- 1 hour maximum permitted for breakdown of street obstacles to allow for street opening.
- 30 minutes beyond 1 hour break down for complete removal of all items on public right-of-way.

Furnishings, Decorations and Amenities

Permitted Items:

- Chairs & Tables
- Any furnishings that do not require to be anchored down.
- Tents, but upon prior request and only in certain areas. Must submit details of tent size, desired location and anchoring system prior to date for approval. Tents of certain sizes require certain fire protection.
- Music, we need to be notified to prearrange a block on the music system downtown.

Non-Permitted Items/Activities:

- Tents on the street or in paver/brick areas that require anchoring.
- No standing or setups in the landscaped areas or flower beds.
- No digging.
- No commercial stages. Platforms are permitted with prior approval based on dimensions.
- Only available outlets can be used. No unplugging items to allow for additional power sources.
- No substances are allowed in the fountain.

Guarantees & Expectations:

- The City cannot guarantee circumstances as they relate to: noise, such as emergency vehicle, jet, citizen vehicular or pedestrian noise/sounds and weather.
- The City nor its staff will serve as a personal wedding planner or are expected to provide any additional services other than the use of the public space.

Walnut and Center Street

- Highlights: a) Allows the Fountain to serve as the back drop.
b) Easier and more seating space due to less obstacles
- Logistics: a) Block W. Walnut Street right after JC Penny Parking Lot 2 hours prior to ceremony.
b) Seating for guests would be set up in Walnut Street and where Center Street traverses with Walnut.
c) Would block access through roundabout from E. Walnut side around 2 hours prior but be able to leave access to N. Center St.
d) Would need to block southbound lane at the 100 block of N. Center Street, allows eastbound travelers from W. Mulberry Street to travel around roundabout.

Center Street

- Highlights: a) Allows the Fountain to serve as backdrop.
b) Looks down at streetscape southbound.
c) Some obstacles for seating if a lot of seating is needed due to median.
- Logistics: a) Would need to block both northbound and southbound block of 100 N. Center Street.
b) Block Southbound about two hours prior to set up. Need to block ability to go around circle during set up coming from E. Walnut. Then move this block to where shown during ceremony.

City Hall

- Highlights: a) Easier to block, less traffic and allows more options for seating
b) Historic City Hall serves as backdrop.
- Logistics: a) Contain all “rental space” from west median edge to City Hall steps.
b) Need to block northbound side of 200 N. Center Street about 2 hours prior to set up.

Proposed Cost for Rental:

Based on the following, we propose a fee of \$700 for rental with a refundable \$250 deposit. Refunded if area is left as it was before setup.

City’s Potential Costs:

- 1 person prep area prior to event, including litter, weeding, etc.: \$25/hour at 6 hours = \$150
- 2 person prep street closures prior to event: \$25/hour at 2 hours = \$100
- 3 person patrol event at street closure locations: \$25/hour at 4.5 hours = \$336

Ms. Metz stated if Council is ok, staff would hold a mock wedding to see how it goes, create marketing materials and a local vendor list.

Council discussed. Mayor Pro Tem Foster stated he was baffled, the Merchants Association wanted 2 hour parking and now the roads are going to be closed for 4 hours. Councilmember Williams stated he has spoken with some merchants who are concerned with closing the street.

Councilmember Broadaway made a motion to try “Say I Do Downtown” for one year. The motion was seconded by Councilmember Stevens.

Additional discussion continued. Councilmember Ham stated he felt the street closures would be minimal. Ms. Metz reviewed where sections would be blocked.

Mayor Allen called for a vote on the motion. Mayor Allen, Councilmembers Broadaway, Stevens, Ham and Aycock voted in favor of the motion. Mayor Pro Tem Foster and Councilmember Williams voted against the motion. The Mayor stated the motion passed with a 5:2 vote.

Sidewalk Replacement Request. Mr. Stevens stated he had a recent request for sidewalk replacement by a business that is doing a renovation downtown. Often times when a business is doing renovations, they would like the sidewalk replaced. We have brought some to you to replace that were unsafe. We have allowed downtown businesses as a part of their renovation to replace a section of sidewalk that was in really bad shape on John Street. We have allowed a number of things, but this particular case, I do not believe it makes sense to replace it just because it is old. We have a lot of sidewalks in need of repair, just to allow because someone is renovating to be the primary reason, it does not make sense to me. What I wanted to discuss with you is, do we want to have something that is cost sharing with a business owner; from a staff perspective where a sidewalk is just old, it is not unsafe, and we share in the cost, they pay half and we pay half subject to funding ability and replacing sections of sidewalks that make sense.

Council discussed and asked staff to bring it back to the next meeting.

Multi-Sports Equipment Discussion. Mr. Scott Barnard stated during the FY 2017-18 Budget Discussion, some concerns were raised about the equipment for the multi-sports complex. Although City Council adopted the budget, staff was asked to bring these items back for additional discussion. Based on a recent meeting to discuss the necessity of these items, I have provided the original list of items approved along with a revised recommendation. In addition, while this equipment was listed as multi-sports complex, some of it will be primarily used at the multi-sports complex and some of it will be used throughout our parks. I have indicated this usage as well. My hope would be to gain approval of the City Council to move forward with the procurement of this equipment in the near future.

Multi-Sports Complex Equipment Approved in Parks & Recreation FY 2017-18 Budget Request

Description	Estimated Cost	Recommend Purchase	Comments/Usage
Field Rake	\$14,000	Yes	For use throughout Parks and Recreation
Utility Club Cart	\$10,600	Yes	Primarily for use at multi-sports complex
Heavy Duty Mower-Reel- 7 gang	\$78,889	Yes	Primarily for use at multi-sports complex
Crew Cab Pickup Truck	\$28,500	Yes	Additional vehicle to move equipment and staff. For use throughout Parks and Recreation
1 Ton Pickup Truck	\$47,500	Yes	Replacement of dump truck. For use throughout Parks and Recreation
Riding Mower – rotary	\$33,347	No	Primarily for use at multi-sports complex
Reel Mower – 5 gang	\$57,411	No	Primarily for use at multi-sports complex

Mayor Pro Tem Foster expressed concerns over the money adding up for this project. Mayor Allen shared the money was budgeted in this fiscal year’s budget. Council consensus was staff could proceed with the purchase of the equipment.

Rate and Cart Plan Discussion. Mr. Scott Barnard shared the following information with Council regarding fee structures:

Wedgewood
Memberships

Monthly County Pass Cart NOT Included	\$65.00
Monthly Non-County Pass Cart NOT Included	\$70.00
Individual Annual Plan Includes cart and green fee	\$1,300.00
Husband & Wife Annual Plan Includes cart and green fee	\$2,000.00

Mr. Barnard provided the following suggested rate in comparison to the current rate.
Suggested Golf Rate including cart
\$1700 individual and \$2400 family
Current Rate (individual and family)
204x4=\$ 816

If members play more than one round per week (52/year) they are saving money.

FYI: Wilson has 8 members currently with cart.

Mr. Barnard staff recommends trying the suggested rate structure for one year and track data or track data for a year and discuss again at a later date.

Councilmember Broadaway made a motion to try the suggested rate including cart for one year. The motion was seconded by Councilmember Ham. Mayor Allen, Councilmembers Broadaway, Stevens, Ham and Aycock voted in favor of the motion. Mayor Pro Tem Foster and Councilmember Williams voted against the motion. The Mayor stated the motion passed with a 5:2 vote.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item G. Street Closing – Herman Place. Mr. Jimmy Rowe reviewed the street closing request and presented the following two options:

1. Accept the recommendation of the Planning Commission and deny the street closing request; or
2. Adopt an Ordinance closing Herman Place and reserving a 30 ft. wide access easement over the right-of-way to allow for vehicular ingress and egress.

Upon motion of Councilmember Ham, seconded by Councilmember Broadway and unanimously carried Council selected the option of adopting an ordinance closing Herman Place and reserving a 30 ft. wide access easement over the right-of-way to allow for vehicular ingress and egress.

Item K. Third Annual Thriller Night – Street Closing Request. Mayor Pro Tem Foster stated the application was not filed 30 days in advance, if there is a rule in place that it be submitted 30 days in advance, we should do our job, and follow the rules. Ms. Rutland shared the office has been short on staffing.

Item L. Community Affairs Commission Appointments. Upon motion of Councilmember Williams, seconded by Councilmember Stevens and unanimously carried, Council removed Item L. Community Affairs Commission Appointments from the agenda.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Councilmember Williams and unanimously carried, Council convened into Closed Session to discuss an economic development matter.

Council came out of Closed Session.

There being no further business, the work session adjourned at 6:18 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on October 16, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
 Mayor Pro Tem Bevan Foster
 Councilmember Antonio Williams
 Councilmember Bill Broadway
 Councilmember Mark Stevens
 Councilmember David Ham
 Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Marvin Alexander with New Spirit Church Ministries provided the invocation. The Pledge to the Flag followed.

Approval of Minutes. Upon motion of Councilmember Aycock, seconded by Councilmember Broadway and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of June 26, 2017 as submitted.

Resolution Expressing Appreciation For Services Rendered By Jason Singleton as an Employee of The City Of Goldsboro For More Than 18 Years.
Resolution Adopted. Jason Singleton retires on November 1, 2017 as a Fire Captain with the Goldsboro Fire Department of the City of Goldsboro with more than 18 years of service. Jason began his career on January 20, 1999 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro. On February 10, 2006, Jason was promoted to Fire Engineer with the Goldsboro Fire Department. On October 31, 2012, Jason was promoted to Fire Captain with the Goldsboro Fire Department where he has served until his retirement. Jason has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the

City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Jason Singleton their deep appreciation and gratitude for the service rendered by him to the City over the years. We express our deep appreciation and gratitude for the dedicated service rendered during Jason's tenure with the City of Goldsboro. We offer Jason our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Councilmember Aycock and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2017-74 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JASON SINGLETON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 18 YEARS"

Chief Whaley stated Jason has done an outstanding job. He was on the front line, has been a good mentor and a great leader. We are going to miss him. Mayor Allen presented a framed copy of the Resolution to Mr. Jason Singleton.

Golden STAR Award Recipients. Ms. Bernadette Carter-Dove, Human Resources Director shared the STAR award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen and Ms. Carter-Dove, Human Resource Director presented an award to the following employees for going above and beyond:

- David Royster with the Public Works Department
- Donald Stokes with the Public Works Department

CU-16-17 Michael Scales–Southwest corner of North William Street and Beech Street. Public Hearing Held. Applicant requests a Conditional Use Permit to allow the operation of a used car lot.

The property is zoned General Business. The sale of used vehicles is a permitted use within this district only after the issuance of a Conditional Use Permit approved by City Council.

Area: 14,644 sq. ft. or .34 acres
Frontage: 112 ft. (N. William St.)
150 ft. (Beech St.)
Zone: General Business

The property was formerly operated as a used car lot and, most recently as Reborn Auto Body and Repair.

The submitted site plan indicates one existing 870 sq. ft. building proposed for use as a sales office located at the front of the lot.

Another existing 1,500 sq. ft., three-bay garage located at the rear of the lot is proposed for washing and detailing automobiles.

A six ft. high opaque security fence separates the sales office from the garage.

The site is accessed by one over-sized curb along N. William Street. Two additional curb cuts are provided along Beech Street, one of which provides access to the rear of the facility.

Parking:

Display Spaces: Up to 15

Customer Spaces: 5

Employee Spaces: 2

No loading space will be required since all vehicles will be driven to the site.

Hours of Operation: 9:00 a. m. to 5:00 p. m.
(Monday-Saturday)

No. of Employees: 1

Refuse Collection: Provided by roll-out containers.

Due to existing concrete and asphalt which covers the entire property, the applicant is asking for a modification of the City's landscape requirements.

In addition, half of the parking lot along N. William Street is owned by NCDOT as a public right of way. According to the City's Unified Development Code, no portion of the public right of way can be used to satisfy off-street parking and circulation requirements. A modification will be necessary.

City water and sewer are available to the site. The site is not located in a flood hazard area.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council meeting on November 6, 2017.

Continued Public Hearing-Deletion of ETJ: 1. Pate Property 2. Mills Property. Public Hearing Held. Both properties are located east of North Cottonwood Drive and do not have frontage on a street. They are both currently vacant farmland.

Pate Property: Of the overall 14-acre parcel owned by Morris and Charlene Pate, approximately 5.85 acres are located within the City's Extraterritorial Jurisdiction. The tract is zoned R-16 Residential. The remainder of the property (8.15 acres) would be subject to the requirements of Wayne County.

Mills Property: Of the overall 44.76-acre parcel owned by Nancy and William Mills, approximately 16.88 acres are located within the City's Extraterritorial Jurisdiction. That tract is zoned R-16 Residential. The remainder of the property (27.88 acres) would be subject to the requirements of Wayne County.

The owners of both properties have been approached about development of a solar facility and were told that any construction within that area in the City's ETJ would be subject to the City's requirements as they relate to all dimensional and performance standards.

As a result, the current owners have requested that the City relinquish their jurisdiction on the portion of each property within the Extraterritorial Jurisdiction in order to allow the entire site to be developed under one set of regulations.

A Notice of Public Hearing was prepared and advertised in the newspaper for two weeks. All adjacent property owners were notified of the hearing by mail and the property was posted indicating that a public hearing was to be held.

Upon request of a representative for the applicants, the City Council, at the public hearing held on August 21, 2017, continued the public hearing on this matter to October 16, 2017 due to unforeseen conflicts.

Mayor Allen opened the public hearing and the following person spoke:

1. Herman Crumpler stated he lives across from this property and feels there are some important things that need to be considered. The drainage of this land will go through Goldsboro. You will stagnate two housing developments. It is close to the hospital, to close to the interstate. It is too valuable to the City of Goldsboro without asking questions.
2. Nancy Mills stated she owns some of the acreage being considered here. She spoke in favor of removing the property from the ETJ. She stated she feels it will benefit her and her heirs only being subjected to the rules and regulations of one local government.
3. Morris Pate stated the property has been in his family's possession for some years. He stated he is in support of the property being removed from the ETJ.
4. Lathan Grimms stated he is here on behalf of the solar company, Strata Solar. If there are any questions, he is happy to answer them. They have applied for a permit with Duke Energy to do a solar farm. Strata Solar, a North Carolina Company, has a number of solar farms in Wayne County and will conduct the solar farm in a very responsible way. We are will to discuss in addition to the vegetative requirements of the County and opaque fence if the neighbors would like.

No one else spoke and the public hearing was closed. No action necessary. Planning Commission will have a recommendation for the Council's meeting on November 6, 2017.

Planning Commission Excused.

Contiguous Annexation Request – AAA Mini-Storage (Paul Williams Property) 2.928 Acres. Public Hearing Held. Ordinance Adopted. The City Council, at their meeting on October 2, 2017, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting.

Pursuant to G. S. 160A-31, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G. S. 160A-31, it has the authority to adopt an annexation ordinance.

In a report prepared by the Department of Planning and Community Development, in conjunction with other departments, concerning the subject annexation area. All City services can be provided to the property.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Councilmember Aycock, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Ordinance annexing AAA Mini-Storage property effective October 31, 2017.

ORDINANCE NO. 2017-49 "AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Pastor Marvin Alexander shared information regarding the Mephibosheth Project Inc. The mission is to help those that may have a crippled perception of how they see themselves get back into their intended place of purpose and productivity. Focus points include reentry support, social skills development, goal setting, problem solving skills training, parenting skills training, etc. Pastor Alexander provided an informational booklet (a copy is on file in the clerk's office).

Pastor Alexander introduced Mr. Hinnant provided information on the Local Reentry Council. The mission of the Local Reentry Council is to coordinate resources in the community with best efforts to provide assistance for formerly incarcerated individuals, those under supervision and their families that will facilitate a better transition from incarceration back into society. He also provided an information booklet (a copy is on file in the clerk's office).

2. Tessa Brannon shared information regarding a non-profit, Second Chance Haiti. Second Chance has been operating as a non-profit for the last two years. We seek to provide a second chance to the children of Haiti, specifically in two orphanages we support. She shared she would like to have a fundraiser downtown for Second Chance Haiti and would like to partner with the City of Goldsboro.

Mayor Allen suggested Ms. Brannon contact Parks and Recreation or the Clerk's Office.

Councilmember Williams stated we admire what you do.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item L. Community Affairs Commission Appointments was deferred. Councilmember Ham moved the items on the Consent Agenda, Items G, H, I, J, K and M be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Stevens and a roll call vote resulted in Mayor Allen, Councilmembers Broadaway, Stevens, Ham and Aycock voting in favor of the motion. Mayor Pro Tem Foster and Councilmember Williams voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended with a 5:2 vote. The items on the Consent Agenda were as follows:

Street Closing – Herman Place. Ordinance Adopted. On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

The street section has been identified on the attached map and has an approximate length of 300 ft. and a right-of-way width of 50 ft.

The petitioned street closing has been forwarded to the Fire, Police, Engineering and Public Works Departments for their review. No objections have been received.

If the street is closed, ownership of the right-of-way would be split equally between the adjoining property owners and a utility easement would be retained over the entire closed right-of-way for maintenance of an 8-inch sanitary sewer line.

At the public hearing held on September 18, 2017, the owner of Wayne Roofing appeared to speak in opposition to the request and indicated that this would be the only access to the business.

The Planning Commission, on September 25, 2017, recommended denial of the request which would essentially landlock property owned by Wayne Roofing.

North Carolina General Statutes 160A-299(f) allows a city to reserve a right, title and interest in any improvements or easements within a street that is closed. Staff recommends that the Herman Place right-of-way be closed and that a 30 ft. wide access easement be retained in order to allow vehicular ingress and egress.

Staff recommended Council adopt the following entitled Ordinance closing Herman Place and reserving a 30 ft. wide access easement over the right-of-way to allow for vehicular ingress and egress. Consent Agenda Approval. Ham/Stevens (5 Ayes, 2 Nay)

ORDINANCE NO. 2017-50 “AN ORDINANCE ORDERING THE CLOSING OF A CERTAIN STREET WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA”

Resolution Authorizing the Execution of Lease Agreement Associated with the Multi-Sports Lighting. Resolution Adopted. The City of Goldsboro and the U.S. Air Force signed a lease for the construction of a 62-acre multi-sports complex. This complex will include eight (8) multi-use sports fields adjacent to Seymour Johnson Air Force base. The City would like to install sports lighting on three (3) of these fields.

Musco Finance, LLC has quoted a lease option that would allow the City to install Light-Structure Green Lighting Fixtures on three (3) fields. The City’s cost would be \$520,000 and would include all fixtures, steel poles, pre-cast concrete bases with integrated grounding, pole length wire harnesses and electrical components enclosures.

The City would be required to pay \$21,000 when ordered and \$499,000 would be financed. The City’s Finance Department has been working with Musco Finance on a lease agreement for funding for this purchase. The have submitted a proposal citing a 3.5% interest rate over a 5-year term.

It was recommended Council adopt the following entitled Resolution authorizing the City Manager and Finance Director to sign a contract with Musco Finance, LLC for the installment financing of the lighting at the Multi-Sports Complex in the amount of \$499,000. Consent Agenda Approval. Ham/Stevens (5 Ayes, 2 Nay)

RESOLUTION NO. 2017-76 “RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO SIGN A CONTRACT WITH MUSCO FINANCE, LLC”

Traffic Control Matters. Ordinance Adopted. The Traffic Advisory Commission received a request to investigate the feasibility of creating a parking space in front of 121 N. Center Street and a loading zone in front of the Waynesborough House on South Center Street.

The Traffic Advisory Commission discussed and evaluated the request and recommend the addition of a parking space and loading zone on Center Street, as shown on the attached map.

It was recommended Council adopt the following entitled Ordinances establishing a loading and unloading zone on South Center Street and creating a parking space on North Center Street. Consent Agenda Approval. Ham/Stevens (5 Ayes, 2 Nay)

ORDINANCE NO. 2017-51 “AN ORDINANCE AMENDING CHAPTER 72 ENTITLED "STOPPING, STANDING, AND PARKING" OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO”

ORDINANCE NO. 2017-52 “AN ORDINANCE AMENDING CHAPTER 75: PARKING SCHEDULES OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Veterans Day Parade and Celebration – Street Closing Request. Approved.

A request was received from the Wayne County Veterans and Patriots Coalition requesting permission to close a portion of certain City streets on Saturday, November 11, 2017 from 9:00 a.m. to 1:00 p.m. in order to hold a Veterans Day Parade and Celebration.

The street closing request is as follows: Parade Route: Begin on S. Center at Spruce Street, continue northbound on Center Street and make the turn around on Ash Street and travel southbound on Center Street to Walnut Street for a right turn to go westbound, then a left on James Street to go southbound and then finally a left on Spruce Street to go eastbound where it ends.

Staging Areas: South Center Street from Pine Street to Spruce Street; Pine Street from James Street to Center Street.

Additional Closures recommended by the Police Department to manage traffic flow: Center Street from Spruce to Ash; traffic circle at Center and Ash Streets; Mulberry Street from James Street to Center Street; James Street from Mulberry to Pine; Pine Street from James Street to Center Street.

Line up for the parade will be on South Center Street beginning at 9:00 a.m. and the parade will begin at 11:00 a.m. The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It was recommended the City Council grant street closings on Center, Ash, Mulberry, Walnut, Spruce, and Chestnut Streets on November 11, 2017 from 9:00 a.m. to 1:00 p.m. in order that the Veterans Day Parade and Celebration may take place, subject to the above conditions. Consent Agenda Approval. Ham/Stevens (5 Ayes, 2 Nay)

Third Annual Thriller Night – Street Closing Request. Approved. A request was received from the Downtown Goldsboro Merchants Association requesting permission to close a portion of certain City streets on October 27, 2017 from 3:00 p.m. to 9:00 p.m. in order to hold the Third Annual Thriller Night.

The street closing request is as follows: The Downtown Goldsboro Merchants Association has requested the closing of the 200 block of North Center Street between Ash and Mulberry Streets and the City Hall parking lot. A rain date has been scheduled for October 28, 2017.

The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request. Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.

3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It was recommended the City Council grant a street closing at the 200 block of North Center Street between Ash and Mulberry Street on October 27, 2017 from 3:00 p.m. to 9:00 p.m. in order that the Third Annual Thriller Night may take place, subject to the above conditions. Consent Agenda Approval. Ham/Stevens (5 Ayes, 2 Nay)

Monthly Reports. Accepted as Information. The various departmental reports for the month of September 2017 were submitted for the Council's approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Ham/Stevens (5 Ayes; 2 Nays)

End of Consent Agenda.

City Manager's Report. Mr. Stevens shared we have two of our Department Heads retiring soon. Mr. Jimmy Rowe, Planning Director, is retiring December 31st with almost 38 years of service. Chief Whaley is retiring December 1st with 35 years of service.

City Attorney's Report. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Resolution:

Resolution Expressing Appreciation for Services Rendered By Brandon Davis as an Employee of the City of Goldsboro for More Than 9 Years. Resolution Adopted. Brandon Davis retires on November 1, 2017 as a Fire Captain with the Goldsboro Fire Department of the City of Goldsboro with more than 9 years of service. Brandon began his career on October 8, 2008 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro. On February 20, 2013, Brandon was promoted to Fire Engineer with the Goldsboro Fire Department. On January 1, 2017, Brandon was promoted to Fire Captain with the Goldsboro Fire Department where he has served until his retirement. Brandon has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Brandon Davis their deep appreciation and gratitude for the service rendered by him to the City over the years. We express our deep appreciation and gratitude for the dedicated service rendered during Brandon's tenure with the City of Goldsboro. We offer Brandon our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Councilmember Aycock and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2017-75 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY BRANDON DAVIS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 9 YEARS"

Mayor Allen read the following Proclamation:

Proclamation- Safety First On Halloween Proclamation. Mayor Allen proclaimed "SAFETY FIRST ON HALLOWEEN" and encouraged all citizens of Goldsboro promote and observe the following safety guidelines:

- Parents are asked to supervise the Halloween Trick or Treat activities of their children and to insure that Trick or Treat activities are limited to children under the age of 16 years.
- Trick or Treat hours will be observed from 6:00 p.m. until 8:00 p.m. on Tuesday, October 31, 2017.
- Trick or Treat activities should be confined to the youngster's own neighborhood.
- Residents who wish to participate in Trick or Treat are asked to leave a porch light, or other outdoor light, on during these hours.
- Parents are asked to explain to children that homes with no outdoor light are not participating in Trick or Treat and that these homes should be passed up during these activities.

These guidelines are set forth in the hope that all citizens of Goldsboro will enjoy a happy, safe, and orderly Halloween.

Councilmember Williams stated last year this time we had a hurricane, it devastated our city and our county. A year later we still have people trying to get through this storm. Let's keep them in our prayers. Councilmember Williams shared he sits on the GWTA Board and provided an update. He stated he has noticed a major concern with the lack of bus shelters. The board discussed this need and unanimously approved a shelter on Elm Street in front of Dillard Academy and one on Wayne Memorial Drive. If there is anyone that needs a shelter in the city and you think it will help our seniors or people who may not have transportation, please let us know, call GWTA. Councilmember Williams stated we had a great time at Dillard Academy on October 4th, walk and ride to school day. I joined staff and students from Dillard Academy and I enjoyed walking and talking with the kids. I learned about Tiger pride. They are having a fundraiser for a playground, if you would like to help contact Dillard Academy. Councilmember Williams stated he would like to provide a shout out to Freedom, he does a lot of things with the kids in our area and Councilmember Foster assists him. Thank you Councilmember Foster. Councilmember Williams provided a summary of the work session.

Mayor Allen shared veterans and active-duty military can ride GWTA buses for free Monday, November 6th through Saturday, November 11th.

Councilmember Broadaway stated no comment.

Councilmember Stevens stated no comment.

Mayor Pro Tem Foster stated no comment.

Councilmember Ham stated no comment.

Councilmember Aycock stated no comment.

There being no further business, the meeting adjourned at 7:51 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk



City of Goldsboro

H.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2017-85

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JAMES P. ROWE JR. AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 37 YEARS

WHEREAS, James (Jimmy) Rowe retires on January 1, 2018 as the Planning Director with the Planning Department of the City of Goldsboro with more than 37 years of service; and

WHEREAS, Jimmy began his career on February 20, 1980 as a Planning Technician II with the Planning Department; and

WHEREAS, on October 24, 1984, Jimmy was promoted to Planning Technician III with the Planning Department; and

WHEREAS, on July 3, 1985, Jimmy was promoted to Zoning Administrator with the Planning Department; and

WHEREAS, on April 8, 1998, Jimmy was promoted to Assistant Planning Director with the Planning Department; and

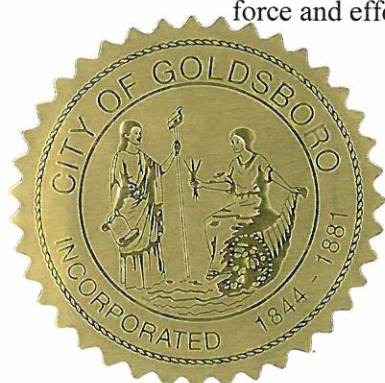
WHEREAS, on September 4, 2013, Jimmy was promoted to Planning Director with the Planning Department where he has served until his retirement; and

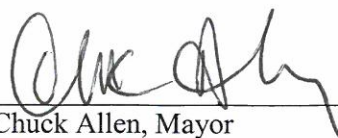
WHEREAS, Jimmy has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Jimmy Rowe their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Jimmy Rowe our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Jimmy our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of December, 2017.




Chuck Allen, Mayor

RESOLUTION NO. 2017-85

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY JAMES P. ROWE JR.
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 37 YEARS**

WHEREAS, James (Jimmy) Rowe retires on January 1, 2018 as the Planning Director with the Planning Department of the City of Goldsboro with more than 37 years of service; and

WHEREAS, Jimmy began his career on February 20, 1980 as a Planning Technician II with the Planning Department; and

WHEREAS, on October 24, 1984, Jimmy was promoted to Planning Technician III with the Planning Department; and

WHEREAS, on July 3, 1985, Jimmy was promoted to Zoning Administrator with the Planning Department; and

WHEREAS, on April 8, 1998, Jimmy was promoted to Assistant Planning Director with the Planning Department; and

WHEREAS, on September 4, 2013, Jimmy was promoted to Planning Director with the Planning Department where he has served until his retirement; and

WHEREAS, Jimmy has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Jimmy Rowe their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Jimmy Rowe our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Jimmy our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of December, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

DECEMBER 18, 2017 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-11-17 Caudill, Cooke and Warrick Properties – East side of North Berkeley Boulevard between Fallin Boulevard and Northwood Drive

BACKGROUND: The applicant requests a zoning change from Office and Institutional-1 to Shopping Center Conditional District with site plan approval required prior to development.

Frontage: 581.02 ft.
Depth: 420 ft. (average)
Area: 4.0 Acres

Surrounding Zoning: North: Office & Institutional-1
South: R-9 and R-16 Residential
East: R-9, R-12, R-16 Residential
West: R-16 Residential

Existing Use: The property is currently vacant woodland.

Proposed Use: A Conditional District designation has been requested which, if approved, would allow commercial uses subject to development plan approval by the Planning Commission and City Council.

Comprehensive Plan Recommendation: The City's adopted Land Use Plan designates the front portion of the property for Office and Institutional uses. The rear of the property is designated for Medium-Density Residential development.

DISCUSSION: Engineering Comments: City water and sanitary sewer lines are available to serve the subject property.

The properties can be accessed through Warrick Circle and Caudill Avenue. It is doubtful that NCDOT would approve any curb cut or access from North Berkeley Boulevard.

Shopping Center zoning exists just south of Hill Drive Circle (Berkeley Commons) and on either side of Fallon Boulevard to the south which is currently not developed.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on January 8, 2018.

Date: 12/12/2017



Planning Director

Date: _____

City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m.** on **Monday, December 18, 2017.**

Z-11-17 Caudill, Cooke and Warrick Properties – East side of North Berkeley Boulevard
between Fallin Boulevard and Northwood Drive

The Wayne County Tax Identification Nos. are 3509-06-4416, 1681, 3598, 2667, 5439, 3733, 5795, 5849, 4863, 2456, and 1514. The property has a total frontage of 581.02 ft., an average depth of approximately 420 ft. and a total area of approximately 4.0 acres. The present zoning classification is Office and Institutional-1. The proposed zoning classification is Shopping Center Conditional District with site plan approval required prior to development.

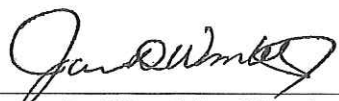
The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.



Laura Getz, Deputy City Clerk

PUBLISH: November 30, 2017
 December 7, 2017

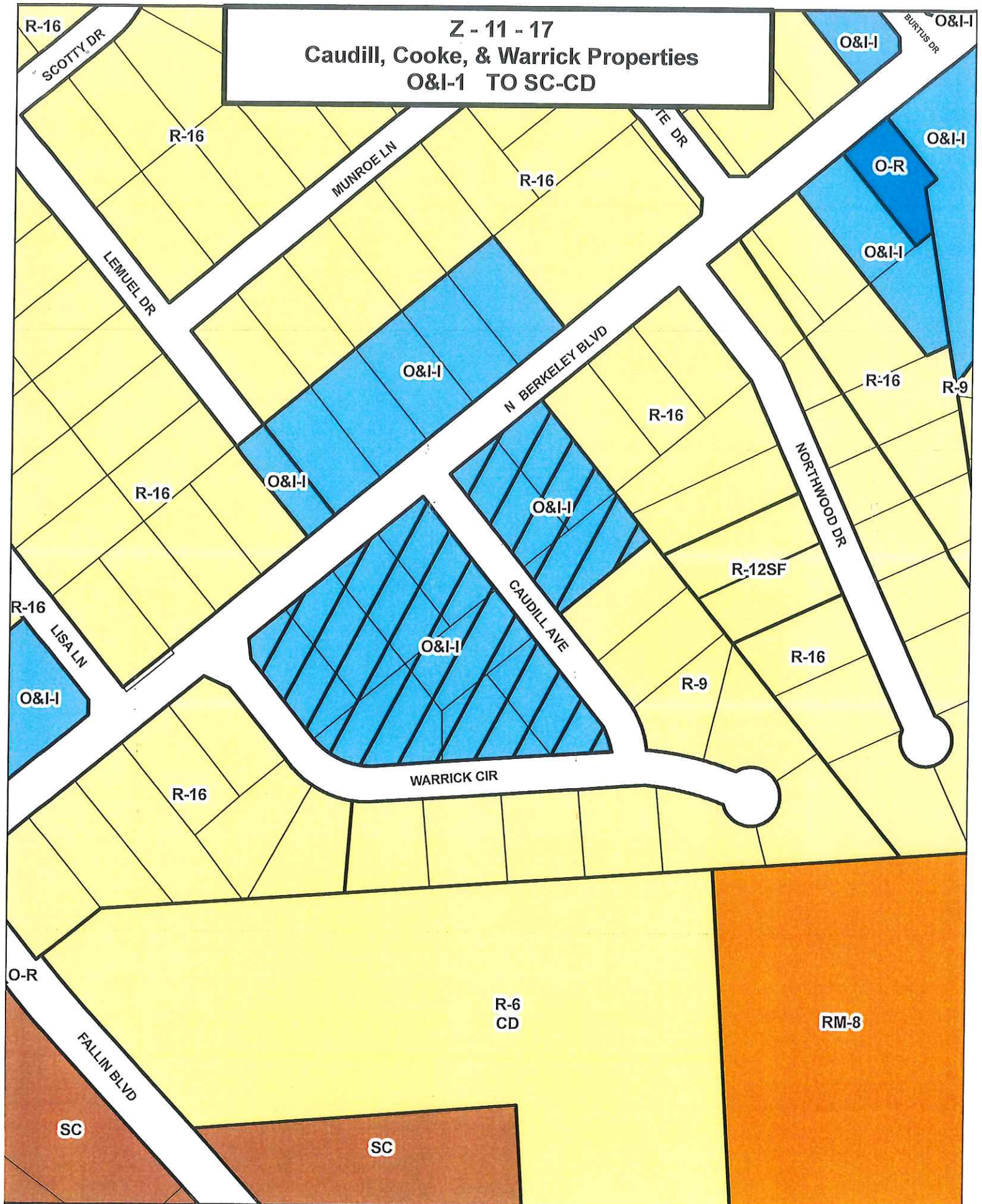


James D. Womble, City Attorney

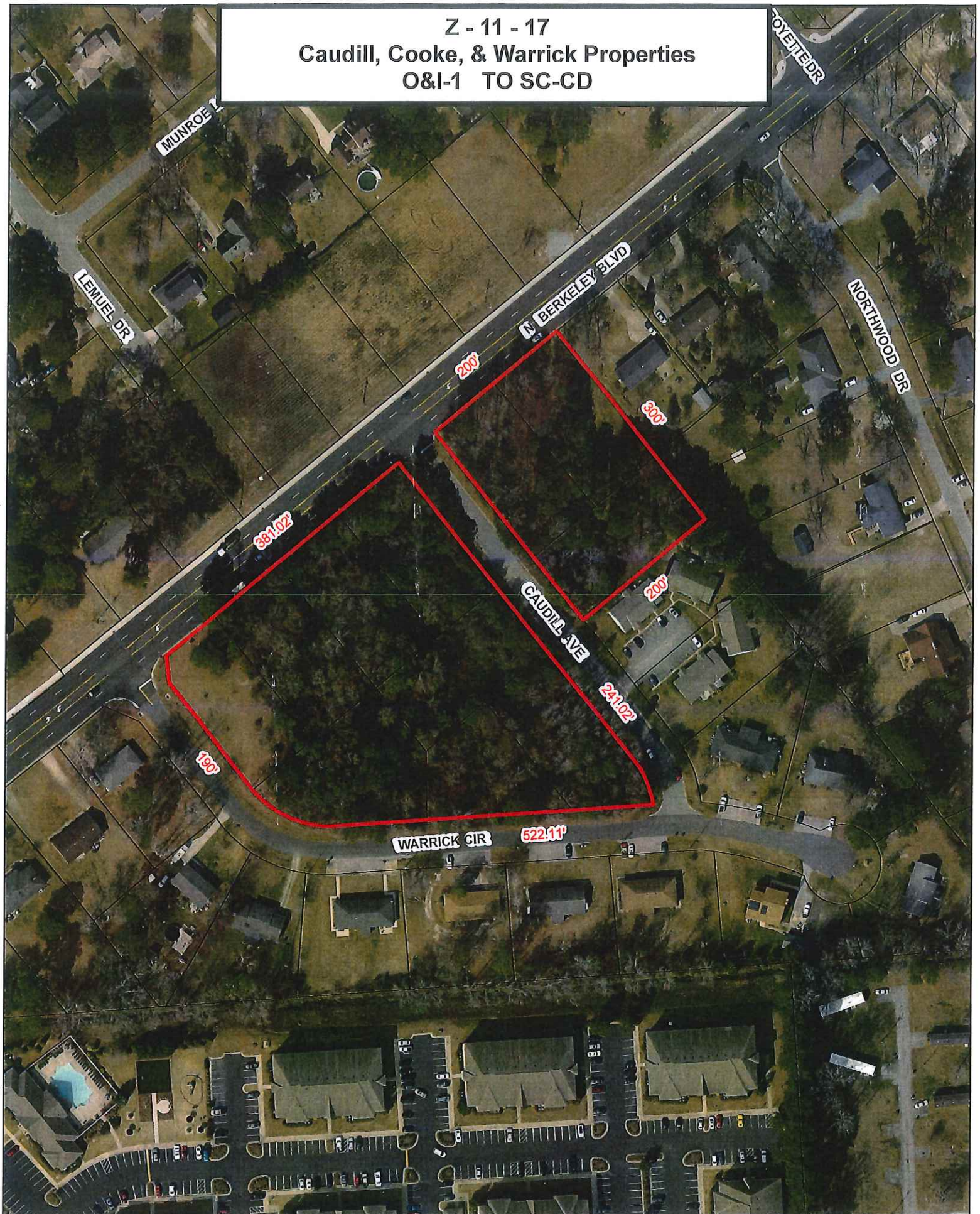
Z - 11 - 17
Caudill, Cooke, & Warrick Properties
O&I-1 TO SC-CD



Z - 11 - 17
Caudill, Cooke, & Warrick Properties
O&I-1 TO SC-CD



Z - 11 - 17
Caudill, Cooke, & Warrick Properties
O&I-1 TO SC-CD



CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 18, 2017 COUNCIL MEETING

SUBJECT: Sale of Surplus Real Property, Tax ID #3600-00-4091, 826 N. Center Street, as recorded in the Wayne County Registry.

BACKGROUND: In November 2017, the City of Goldsboro received an offer from Mount Carmel Free Will Baptist Church for said property. Mount Carmel Free Will Baptist Church as the adjoining property owner has offered to pay the City the sum of \$1.00 to acquire this property.

The City of Goldsboro and the County of Wayne acquired this property in May 2017 through foreclosure. At the November 21, 2017 County Commissioners' meeting, the Commissioners declared the substandard property as surplus and authorized the sale. The property's tax value is listed as \$2,140.

DISCUSSION: Per the General Assembly of North Carolina, Session Law 2004-94, allows the sale of substandard surplus real property owned alone by the City or jointly owned by the City and by Wayne County by offering it to the adjoining property owners for \$1.00.

RECOMMENDATION: By motion, accept the offer from Mount Carmel Free Will Baptist Church in the amount of \$1.00 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

826 N. CENTER STREET
PIN # 3600-00-4091



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 18, 2017 COUNCIL MEETING**

SUBJECT: AUTHORIZATION OF PUBLIC INFORMATION OFFICER POSITION

BACKGROUND: When the FY 2017-18 budget was adopted in June, Council reaffirmed the full-time positions outlined in the budget document. There were 456 full-time positions authorized. At the October 2, 2017 meeting, Council authorized two (2) Stormwater Maintenance & Equipment Operator positions, which brings the total to 458 full-time positions.

DISCUSSION: At the December 4, 2017 meeting, Council discussed adding a full-time Public Information Officer position to focus on the City's social media presence. This position would be authorized within the City Manager's Division. So that the City's budget document lists all of the full-time positions with the appropriate pay grades, I am recommending that the following position be authorized in the FY 2017-18 budget.

<u>Position</u>	<u>Grade</u>	<u>Pay Range</u>
Public Information Officer	77	\$45,881-72,493

Current salary allocations should be sufficient funding for this position and benefits.

RECOMMENDATION: By motion, authorize the Public Information Officer position within the FY 2017-2018 budget.

DATE: _____
Kaye Scott, Finance Director

DATE: _____
Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 18, 2017 COUNCIL MEETING

SUBJECT: Establishing the Capital Projects Fund Ordinance and Budget Amendment – Phase 4 Sewer Collection Rehab Project

BACKGROUND: The City of Goldsboro determined that it is necessary and in the best public interest to undertake a wastewater collection system rehabilitation project. The City Council was awarded a State Revolving Loan in the amount of \$6,268,382 for this rehabilitation project from the North Carolina Department of Environment and Natural Resources.

DISCUSSION: In June 2017, we received notification from the North Carolina Department of Environment and Natural Resources that financing was being offered to the City of Goldsboro in the amount of not to exceed \$6,268,382 with \$500,000 in principal forgiveness at a zero interest rate. The City has signed the offer and acceptance for this State Revolving Loan.

Since this project has been approved by the North Carolina Water Infrastructure Environmental Quality in the amount of \$6,268,382, the Capital Projects Ordinance should be adopted to represent the balances of expenditures and revenues for this project.

RECOMMENDATION: It is recommended that Council adopt the attached Capital Projects Fund Ordinance in the amount of \$6,268,382.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

ORDINANCE NO. 2017-

AN ORDINANCE ESTABLISHING THE PHASE 4 SEWER COLLECTION
REHABILITATION CAPITAL PROJECTS FUNDS

WHEREAS, the City of Goldsboro has received approval for the State Revolving Loan in the amount of \$6,268,382; and

WHEREAS, the Capital Projects Fund Ordinances must be established to allow for the expenditure of these funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Sewer Improvements Capital Project Ordinance be recognized by:

1. Establishing the anticipated revenues of the Sewer Improvements Capital Projects Fund as follows:

State Revolving Loan	\$6,268,382
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2. Establishing the anticipated expenditure line item for the Sewer Improvements Capital Projects Fund as follows:

Construction	\$6,268,382
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3. This Ordinance shall be in full force and effect from and after this _____ day of _____, 2017.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 18, 2017 - COUNCIL MEETING

SUBJECT: RESOLUTION AUTHORIZING AMI CHANGE ORDER

BACKGROUND: The City of Goldsboro awarded its new Water Utility Advanced Metering Infrastructure project to Ferguson/Sensus. Ferguson started the commercial meter installation in September with plans to start residential installation the first part of January 2018.

DISCUSSION: When Ferguson started the commercial installation, several of the 1" and 1 ½" meters had been installed using the MX1 boxes, which is the size meter box that is usually installed for residential ¾" meters. Since Ferguson will dig up the existing boxes during their installation, it is feasible to replace the boxes at that time. In addition, we observed that the meter lids downtown need to have the antenna recessed so that it would maintain a flat surface on the sidewalks.

Ferguson has estimated the additional MX5 larger meter boxes required were 200 and 20 lids for Downtown. The total cost of this change order is \$41,200.

Contingency funding is sufficient for this change order with the City's AMI loan proceeds.

RECOMMENDATION: It is recommended that the attached Resolution be adopted authorizing the City Manager and Finance Director to sign the change order to purchase the additional meter boxes and lids with Ferguson/Sensus for the Water Utility Advanced Metering Infrastructure Project.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

RESOLUTION NO. 2017-

RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE
DIRECTOR TO SIGN CHANGE ORDER FOR WATER UTILITY ADVANCED
METERING INFRASTRUCTURE PROJECT

WHEREAS, the City of Goldsboro entered into a contract with Ferguson/Sensus for the water utility metering infrastructure project; and

WHEREAS, a change order is required for additional meter boxes and lids; and

WHEREAS, Ferguson/Sensus bid price for this change order is \$41,200.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and Finance Director are hereby authorized to sign the change order with Ferguson/Sensus.
2. This Resolution shall be in full force and effect from and after this the ____ day of _____ 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 18, 2017

SUBJECT: City Personnel Policy Revision

BACKGROUND: The City Personnel Policy was last revised on April 4, 2016 to update several sections since the Policy was first approved July 12, 2007.

DISCUSSION: The Human Resources staff reviewed the Personnel Policy and identified **Article VII, Section 2 – Holidays**, which is being recommended for revision. After careful review, revisions were shared with the management team for comment and discussion. The recommended revisions will change the number of days observed at Christmas from two to three, resulting in an increase of observed holidays from a total of 11 to 12 days. In addition, the recommended revision will designate Friday as the day of the week to be observed when the holiday falls on a Saturday.

These revisions correspond to the holiday schedule of NC State Government and Wayne County Government.

The effected Article and Section is attached for your review. The recommended revisions will be made to the Personnel Policy upon approval of the attached document.

RECOMMENDATION: It is recommended that the City Council, by motion, approve **Article VII, Section 2 – Holidays**, of the Personnel Policy as recommended. The revisions shall become effective December 18, 2017.

DATE: _____

Bernadette Dove, Human Resources Director

DATE: _____

Scott A. Stevens, City Manager

Section 2. Holidays

The following 12 holidays have been designated for observance. The schedule of actual dates is issued on a calendar year basis.

Holiday	Number of Days
New Year's Day	1
Martin Luther King, Jr.'s Birthday	1
Good Friday	1
Memorial Day	1
Independence Day	1
Labor Day	1
Veterans Day	1
Thanksgiving	2
Christmas	3

When a holiday falls on a Saturday, the previous Friday shall be observed. When a holiday falls on a Sunday, the following Monday shall be observed.

In order to receive a paid holiday, an employee must be on paid status before and after the holiday.

Section 2. Holidays

The following days, and other such days as the Board of Council may designate, are holidays with full pay for employees of the City.

New Years Day	Independence
Day Martin Luther King Jr.'s Birthday	Labor Day
Easter Friday	Thanksgiving Thursday & Friday
Memorial Day	
Veterans Day	
Christmas Day	

When a holiday falls on a Saturday or a Sunday, Monday shall be observed as a holiday except for Christmas.

When Christmas:

Falls on

Sunday
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday

Work Days Off

Friday and Monday
Monday and Tuesday
Monday, Tuesday, and Wednesday
Tuesday, Wednesday, and Thursday
Wednesday, Thursday, and Friday
Thursday and Friday
Friday and Monday

In order to receive a paid holiday, an employee must be on paid status before and after the holiday.

Departmental Monthly Reports November 2017

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – NOVEMBER 2017

Prepared by: *Pamela C. Leake*

The Human Resources Department posted nine vacancies this month and processed 135 applications. 87 notices were sent to applicants not selected for an interview and 14 notices were sent to applicants who were interviewed but not selected for hire. We welcomed eight (8) new hires this month: One (1) full-time (**Felecia Williams – Community Relations Specialist, Community Relations**) and seven part-time/seasonal employees: **Julian Carlisle, Victor Franklin, and Herman Worthington – Solid Waste Technician (Public Works – Solid Waste temporary employees; Ryan Hood – Recreation Aide (Parks and Recreation); Lamekia Jarman - Specialized Program Assistant II (Parks and Recreation); Wilbert Reid – Custodian (Parks and Recreation); and Da-Vionta Staton – Specialized Program Assistant I (Parks and Recreation)**. There were two retirements: **Gary Whaley - Fire Chief** and **Brandon Davis - Fire Captain** and two resignations: (**Ignacio Casas – Snack Bar Attendant, Golf Course** and **Philp Cousins – Building Attendant, Goldsboro Event Center**). **Total employment: 535** (450 full time and 85 part-time).

Pierce Insurance returned for employee enrollments for supplemental insurance. Greg Owens, director of Strategic Partnerships and Collaborations in New York, facilitated Cultural Diversity and Sensitivity Training on November 14 and 15. Total attendance was 315. The annual service awards will be held December 14 at the Paramount Theatre.

The safety coordinator attended the monthly board meeting with Eastern Carolina Safety School Board. They are preparing for the annual safety conference in June 2018. The safety coordinator and senior human resources analyst attended Active Shooter Preparedness training at Seymour Johnson on November 29. The Safety Accident Review Committee meet on November 22 and reviewed three cases: one vehicle accident and two personal injuries. Recommendations were sent to the City Manager for final review. The safety manual is still under review for updates and revisions. A sample revised Confined Space Policy was emailed to affected department heads/supervisors to provide feedback and recommendations compared to the current policy. Site investigation took place at the compost facility after a personal injury. Other activities during the month: participated in LocalGovU online classes; developed Bicycle Safety Policy (per request of assistant city manager); registered and attended Walking Working Surface webinar (NCDOL), and performed monthly inspections of portable fire extinguishers. Musgraves personnel was contacted to coordinate Chainsaw Safety classes for Public Works employees. Training dates/times are pending.

This month's health beat was **Complementary Medicine**, taught by Nurse Mark Blizzard. 70 employees attended the sessions. Dr. Matthew Wilder of Chiropractic Advantage conducted an informational session at City Hall Annex on November 13. He discussed whole body cryotherapy and photobiomodulation therapy. These therapies are used to treat health issues, such as arthritis, gout, and diabetes. Nine employees attended the session. 19 flu shots were administered this month and there were 59 clinic visits. The Annual Fall Step Challenge is still underway. Winners will be announced at the Employee Service Awards.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 8 tested; 2 breathalyzers – All negative	Non-DOT: 1 tested – negative
DOT: None tested	DOT: None tested

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135		253
New Hires*	12	6	1	7	2	3	3	10	3	3	1		4
Separations*	3	0	2	2	3	5	2	2	3	3	2		2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1		1
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2		1

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	337	235	534	291	184	186	475	302	253	236	180	212	285
New Hires*	2	5	3	2	5	3	0	5	4	5	2	3	4
Separations*	3	3	9	2	3	2	1	5	9	4	2	8	5
Vehicle Accidents	5	1	8	5	4	3	2	1	1	2	1	2	3
Workers Compensation	8	3	1	6	5	3	6	8	8	1	4	3	5

**Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.*

- Due to lack of a quorum, the scheduled Community Affairs Commission meeting for Tuesday, November 14, 2017 was canceled. The next scheduled meeting is Tuesday, January 9, 2018 at 6:00 p.m.
- Community Relations received five (5) housing complaints and no consumer complaint. The alleged violations by citizens under the Minimum Housing/Landlord Tenant Laws included: one (1) improper eviction process, two (2) plumbing and/or inadequate sanitation, one (1) bed bug infestation, and one (1) structural hazards. All complaints were submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- The Community Relations Department bidded out eleven (11) very-low and low-income homeowners' properties for urgent repair work to prevent displacement for issues that pose an imminent threat to their life and/or safety. On November 29th, the following bids were received for the City's Urgent Repair Program (URP16) granted by North Carolina Housing Finance Agency, slated to commence the second week of December:

2016 URP PROJECT ADDRESSES	COST ESTIMATE	FIFTEEN 15% BID WINDOW		AWE-HOME REPAIR AMT (\$)	DUDLEY CONSTRUCTION AMT (\$)
1. 401 Linwood Avenue	\$8,000	\$6,800	\$9,200	\$11,600	\$13,100
2. 1208 Beech Street	3,900	3,315	4,485	5,000	5,100
3. 307 N. Carolina Street	7,200	6,120	8,280	8,500	8,500
4. 415 Murray Street	8,000	6,800	9,200	10,265	11,300
5. 903 Pitman Street	7,200	6,120	8,280	10,270	9,200
6. 407 S. Johnson Street	7,700	6,545	8,855	11,300	10,000
7. 400 S. Andrew Avenue	5,400	4,590	6,210	7,940	5,150
8. 700 Luther Drive	8,000	6,800	9,200	9,200	10,225
9. 707 Luther Drive	8,000	6,800	9,200	13,050	13,800
10. 3910 Central Heights Road	5,100	4,335	5,865	7,900	10,300
11. 128 County Road	5,100	4,335	5,865	7,680	6,500
Totals	\$73,600			\$101,030	\$103,175
Total from Submitted Bids				Six (6) \$57,015	Five (5) \$39,350

- The Goldsboro Mayor's Youth Council (GYC) met on Tuesday, November 1st and 15th both dates at 7:00 pm. On November 10th -12th, eleven (11) GYC members and chaperone attended the State Mini Grant Leadership Conference hosted by Rocky Mount Area Youth Council. In conjunction with Greenwood Middle School BETA and SGA Clubs, the Goldsboro Mayor's Youth Council facilitated a Thanksgiving Holiday Food Drive. Together they collected around 300 items to assemble 19 bags full of Thanksgiving meal items and more.

2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5		3
Consumer	2	0	3	1	0	0	0	0	1	0	0		1
2016 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	3	1	2	6	2	5	1	3	1			8	3
Consumer	1	3	1	1	1	0	2	0	1			0	1

During October-November 2016, the Community Relations Department assisted and/or coordinated Hurricane Matthew Relief Efforts throughout the City's impacted areas. The Department received and responded to over 100 calls or visits from citizens and/or local businesses related to Hurricane Matthew. The concerns were referred to the appropriate City departments and external (volunteer, local, state, and/or federal agencies). Due to the fact these concerns were raised from an unforeseen natural occurrence, the Department will not input a tally for October and November in the table above.



Monthly Report- November 2017

Prepared by: Sherry Archibald, Director

- November brought the Wayne County Chamber sponsored event, Dancing Stars of Wayne County, the Foundation hosted East Carolina University Dance, Miss Goldsboro returned to the stage and Stage Struck returned for their fall production of High School Musical.
- David Howell rented the theatre for a gospel concert and the NC Symphony performed the Holiday Pops concert.
- Staff attended the state supported showcasing conference in Durham, ArtsMarket. The Director attended the Booking Meeting following the conference.
- Sponsored by a grant from SouthArts, staff met with marketing consultant, Lois Welk.
- Staff decorated the theatre in preparation for the holiday season.
- Paramount staff participated in the following meetings, presentations or training: Downtown Merchant Association; Dance Touring Initiative Conference Call; Chamber's Junior Leadership Council, DGDC Promotions Committee, Diversity Training,
- Expenses - November \$54,422.61 Labor -\$20,976.34 /Operational - \$ 33,446.27
Revenue - November \$17,422.88 Rentals -\$3,573.75 /Tickets \$13,481.13 /Concessions \$368.00

	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732	\$18,825	\$39,124	\$23,925	\$31,356	\$44,428	\$54,422		\$34,116	\$375,285
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670	\$5,648	\$6,097	\$18,040	\$3,454	\$21,841	\$17,422		\$13,335	\$146,687
	Jan-16	Feb-16	Mar16	April16	May16	June16	July16	Aug16	Sept16	Oct16	Nov16	Dec16	Average 2016	Total
Exp	\$34,171	\$37,659	\$41,473	\$34,905	\$38,813	\$25,365	\$29,583	\$80,132	\$36,103	\$40,743	\$50,158	\$28,811	\$39,826	\$477,916
Rev	\$31,903	\$18,707	\$18,782	\$12,978	\$17,857	\$10,878	\$56,041	\$4,698	\$6,407	\$11,466	\$3,878	\$37,579	\$19,264	\$231,174



- The Goldsboro Event Center was rented or used for 8 uses in November: One weddings, one golf tournament, one high school reunion, four meetings and one banquets. Five of the eight uses were non-revenue producing.
- Staff began tracking inquiries. November brought 52 rental inquiries and 11 facility tours.
- Staff walked through facility with City's Safety Coordinator to discuss any safety concerns.
- GEC Manager, Anthony Smith resigned with a two-week notice.
- Staff participated in Diversity training.
- Expenses -November \$9,840.02 Labor - \$6,243.25 /Operational - \$ 3,596.77
Revenues- November \$13,174.92 Rentals -\$ 11,031.79/Concessions - \$2,143.13

	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882	\$9,201	\$12,472	\$8,056	\$9,183	\$17,808	\$9,840		\$14,020	\$154,223
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356	\$5,077	\$9,924	\$8,073	\$6,221	\$5,052	\$13,174		\$7,971	\$87,691
	Jan-16	Feb-16	Mar16	April16	May16	June16	July16	Aug16	Sept16	Oct16	Nov16	Dec16	Average 2016	Total
Exp	\$	\$	\$	\$12,819	\$13,453	\$5,715	\$15,565	\$7,442	\$14,575	\$5,024	\$9,160	\$10,653	\$10,489	\$94,406
Rev	\$	\$	\$	\$ 8,690	\$10,589	\$5,352	\$6,876	\$9,417	\$6,513	\$7,868	\$7,005	\$12,073	\$8,264	\$74,383

*March 2017 expenses reflect improvements to HVAC system *October 2017 expense reflects utility bill paid twice

Goldsboro Inspections Department

Monthly Report – Nov 2017

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of November totaled \$2,366,682. There were no permits issued for new residential single family dwellings in November.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,016,399.

All permit fees collected for the month totaled \$24,503. Of the permit fees collected for the month \$2,580 was collected in technology fees. Plan review fees collected during the month totaled \$1,100. Business Registration fees collected \$940.

The Inspectors did a total of 568 inspections for the month. During the month of November six (6) business inspections were completed. A total of 246 permits were issued for the month. Fifty-two (52) plan reviews were completed for November. We now have a total of 155 residential structures in the Minimum Housing Process and 19 commercial structures in the Demolition by Neglect Process.

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9	\$3	\$3	\$7	\$23	\$3	\$2		\$9
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m	\$1m	\$451	\$0	\$1m	\$2m	\$0		\$851
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2	\$2	\$1	\$8	\$10	\$4	\$1		\$4
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35	\$46	\$42	\$50	\$51	\$43	\$25		\$39
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568		652
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246		325
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52		58
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155		184

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$3	\$7	\$7	\$3	\$2	\$3	\$4	\$6	\$2	\$25	\$3	\$7	\$6
Residential (thousands)	\$740	\$380	\$430	\$240	\$748	\$558	\$1m	\$1m	\$260	\$79	\$191	\$440	\$506
Miscellaneous**(millions)	\$2	\$3	\$3	\$3	\$3	\$1	\$3	\$2	\$1	\$3	\$4	\$2	\$3
Permit Fees (thousands)	\$38	\$54	\$61	\$38	\$50	\$30	\$43	\$46	\$36	\$33	\$48	\$26	\$42
Inspections (total)	544	519	550	463	551	614	509	621	593	565	1107	908	629
Permits Issued (total)	268	266	293	237	327	329	332	351	252	1241	644	493	419
Plan Reviews Completed	50	44	83	52	93	47	58	74	54	43	54	40	58
Minimum Housing in Process	242	214	212	220	251	251	249	251	255	255	255	255	243

November 2017

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff worked on a plan to market downtown as a wedding destination, Say I Do to Downtown. Staff held mock weddings at each of the three selected locations to take pictures for advertising purposes on Sunday, November 19th and recruited volunteers to assist.
- Staff continued to work through TIGER VIII developments.
- Staff worked to develop Historic Preservation, Part 1 Certifications of Eligibility applications for six properties.
- Staff attended Strategic Planning meetings with City representatives.
- Julie worked on staff evaluations.
- Staff worked with City and County representatives to address an economic development project to affect six historic properties.
- Staff worked to facilitate local advocacy for the continuation of the federal historic preservation tax credits.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, WGBR, 107.9, digital billboards and News-Argus for upcoming city and DGDC events and filmed WGTN and WRAL segments.
- Staff attended a photo shoot for the Wayne Woman Magazine on November 7th.
- Staff attended the Merchants Association Meeting on November 7th.
- Staff attended the United Wayne Marketing Meeting on November 8th.
- Staff attended a Social Media Discussion on November 9th.
- Staff attended the Travel and Tourism Board Meeting on November 22nd.
- Staff attended Diversity Training on November 14th and 15th.
- Staff rented Cornerstone Commons for one event.
- Staff fielded calls concerning the Veterans' and Christmas Parade.
- Staff attended the following Ribbon Cuttings during the month: Tobacco and Hops - November 11th, Kinetic Minds - November 17th, Southern Rebel Boutique - November 21st, and Lil Elite Boutique - November 21st
- Staff attended a Neighborhood Meeting on November 20th.
- Downtown Lights Up!: Several thousand attended, November 21 from 5 to 8pm.
- Staff promoted Shop Small Saturday which was November 25th.
- Staff attended a meeting with Mountains to Sea Trail Conference representatives to try and secure their 2019-20 Conference in Goldsboro on November 28th.
- Staff and the Arts Council Staff met with property owners about potential new murals.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings; DGDC Board (11/15), DGDC Executive Committee (11/14), DGDC Promotions Committee (11/14), DGDC EV Committee (11/14), DGDC Design Committee (11/14).
- Staff rented the DGDC Board Room for one event.
- Staff facilitated and attended the Topsy Turkey Ball, a DGDC event for the public on November 22nd.

Upcoming Events/Activities Staff is Developing or Assisting With:

- Trolley Rides: Dec 5, Dec 12, Dec 19 (City funded event/DGDC volunteers)
- Selfie with the Elfie: Where in Downtown is Jolly McJingle? : December 1st – 23rd (City event)
- Shop the Block: December 1-2 (City event)
- Goldsboro Christmas Parade: December 2nd (Chamber event)
- Santa Stumble: December 15th, 8pm-12am (DGDC event)

Businesses Opening/Properties Purchased:

- Southern Rebel Boutique – 102 E. Walnut Street
- Lil Elite Boutique – inside Elite Fashions at 131 W. Walnut Street
- Fat Cat Music and Sound – 112 E. Mulberry Street – Coming soon
- Artistic Dance Academy – 228 N. Center Street – Coming soon
- Bread of Heaven – 120 E. Mulberry Street – Coming soon
- Downtown Pharmacy – 151 N. Center Street – Coming Soon

Other Activities or Projects that Occurred:

- Julie attended the NCDDA Board Retreat on November 1st and 2nd.
- Elizabeth presented to the Optimist club on November 7th.
- Elizabeth spoke on a panel at the University of Mount Olive about art as an economic indicator on November 14th.
- Julie presented at and attended the National League of Cities Summit in Charlotte on November 15th - 18th.
- Elizabeth presented on behalf of DGDC at the November 21st SJAFB Newcomer's Briefing.
- Staff met with the Arts Council, Travel and Tourism, Paramount and the Museum to discuss ideas.
- Staff met with 12 potential new property owners and/or new business interests.
- Staff met with and visited 37 current business owners during the month.
- During the month, staff received 150 visitors, 515 phone calls in, 165 phone calls out, 3,100 emails in, 1,546 emails out, 113 hours (approximately) of visits/meetings with businesses/property owners.

Information Technology

Monthly Report – November 2017

Prepared by: Tyler Mooring

- Created and launched a new and updated website for the Goldsboro Event Center.
- Fire Department went live with the new Computer Aided Dispatch System, Spillman. Setup for viewing of calls over our fiber from the main station to the sub-stations. This allows all stations to see what calls are being sent.
- The Police Department completed six days of Spillman training to prepare for implementation of the software. Assisted with the setup of devices and connections to ensure training went well.
- Installed wireless network equipment at the Water Reclamation Facility. This will provide better telephone and Internet coverage for staff at the facility.
- Assisted GWTA in specification for replacement computers and other equipment. Placed orders for the new equipment. We will coordinate the installations once the equipment arrives.
- Installed a demo unit for an in-car camera and body camera system to evaluate it for future use.
- Setup a demo unit for the Fire Department to evaluate as a possible replacement for their older devices.
- Replaced a video camera in the City Hall Addition.
- Migrated the Compost Plant to our fiber network for telephone and Internet access.
- Worked with the architects for the Police Evidence Expansion to ensure cables are placed in the proper locations and vendor vs City provided equipment is properly defined for the bid process.

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	492	427	530	357	349	410	367	538	403	520	461		439
Tickets Closed	483	448	492	344	326	401	356	543	409	470	427		427

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	296	383	306	355	351	444	419	455	406	470	497	457	403
Tickets Closed	319	354	266	375	322	437	432	458	374	456	403	475	389

Monthly Highlights

D&C: Responded to 22 after hour's calls--totalled 39 hrs; handed out 45 backflow notices and conducted 7 backflow tests for private businesses.

Streets & Storms: Continued to haul concrete from PW compound for free to local landfill: total to date 124 loads at 16.5 tons/load--**saving \$164,500 in tipping fees**; hauled 65 dump truck loads (~ 975 Tons) of dirt from sports complex in lieu of paying contractor; coordinated w/P&R to start work on Greenway extension behind Wayne Memorial Hospital; repaired and replaced sidewalk in four locations; repaired six cave-ins and reshaped/cleared ditches on Glennhaven Drive.

Bldg. Maint.: Multiple misc. items supporting various City initiatives/functions; coordinated ALL lights up requirements and installation of Christmas decorations. Removed/replaced 2-Large 15 ft ceiling fans at Compost Facility in-house--saved \$5K

Departments		2017												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1		20.9
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3		11.3
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39		28.5
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9		47.0
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40		39.5
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34		35.5
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183		149.4
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25		62.5
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290		324.4
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55	\$ 58	\$ 50	\$ 68	\$ 58	\$ 60	\$ 54		56.0
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.8	0.9	0.8		0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5		95.8
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.9	0.8	1.0		0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5		4.7
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13		14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41		54.4
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160		128.8
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36		14.0
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72		120.0
2016														
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	6.0	16.3	5.8	14.2	4.0	7.4	27.7	39.3	29.2	11.1	28.1	16.1
	Lines Camera'd (1000-ft)	4.2	16.7	5.6	3.2	3.4	2.5	0.0	1.0	4.6	7.3	10.7	7.6	5.6
	Water Repairs	28	19	26	21	21	44	21	30	16	10	43	27	25.5
	Sewer Repairs	5	4	10	4	4	3	5	6	5	4	34	52	11.3
	Hydrants Replaced/Fixed	22	8	18	37	8	42	29	23	15	4	12	18	19.7
	Meter Install/Changed	66	67	71	43	52	33	51	58	25	20	34	38	46.5
Bldg Maint.	Radio, Electrical, Bldg	149	142	52	100	183	119	138	213	206	103	115	138	138.2
	Sign Repairs	39	56	74	74	61	67	72	70	61	53	65	66	63.2
Garage	Total Work Orders	337	273	288	301	371	304	353	362	296	368	227	307	315.6
	Total Fuel Cost (x1000)	\$ 58	\$ 49	\$ 53	\$ 51	\$ 55	\$ 48	\$ 57	\$ 62	\$ 45	\$ 66	\$ 38	\$ 48	52.5
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.0	0.8	0.9	0.8	0.9	0.9	0.8	1	1.1	0.9
	Recyclables (tons)	101	96	99	77	104	104	95	89	93	80	109	95	95.2
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	1.6	0.8	1.0	1.0	0.9	0.8	0.8	0.7	1	1.2	0.9
Cemetery Funerals		7	6	6	8	6	10	7	7	6	3	4	10	6.7
Streets & Stormwater	Utility Cut Repairs	0	8	16	0	21	25	6	19	2	9	11	1	9.8
	Pot Hole Repairs	100	111	52	151	58	97	30	37	19	31	36	74	66.3
	Streets Swept (miles)	93.3	125	129	83.4	174	193	126	193	93	143	139	102	132.9
	ROW Mowing (ac)	0	0	9	27.0	44.0	63.0	55.0	38.5	24.0	8.0	0	0	22.4
	City-Owned Lots Mowing	0	0	2	160	122	124	166	156	274	65	95	0	97.0

Public Utilities Department Monthly Report- November 2017

Report prepared by: Michael Wagner

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for November were 6.49 MGD. All of the city's 26 pump stations are operating well with ongoing repairs due to Hurricane Matthew.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. Water sales began December 1, 2017 with three Wayne Water Districts.

Compost Facility

Eighty-six cubic yards of compost/mulch was sold in November 2017. The Compost Facility has one Rotomix truck operational for hauling and mixing biosolids and the trommel screen is out of service due to motor failure.


Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024		5.119
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49		8.60
CY Compost	54	546	845	1484	923	836	496	394	538	564	86		615

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2016 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	4.491	4.592	4.682	4.712	4.933	5.174	5.067	5.155	5.135	5.104	4.845	5.188	4.923
Sewer**	12.99	16.24	10.37	8.01	9.07	6.98	7.32	6.62	8.34	14.81	8.80	8.34	9.82
CY Compost	482	88	610	496	1,234	510	626	572	404	134	308	154	468.2

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

		Finance Department Monthly Report - November 2017			
Prepared by: <i>Kaye Scott, Finance Director</i>					
FY 2017-18					
GENERAL FUND					
		Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues		FY '16-17	FY '17-18	FY '17-18	Collected
Tax Revenues		\$ 5,828,560	\$ 16,338,000	\$ 3,358,321	20.56%
License & Permits		150,365	365,400	170,960	46.79%
Revenue Other Agencies		6,647,072	18,196,342	9,907,454	54.45%
Charges for Services		2,143,098	4,629,630	1,867,322	40.33%
Capital Returns		214,863	304,200	61,463	20.20%
Miscellaneous Revenues		127,817	1,148,000	91,035	7.93%
FB Withdrawal/PO Appropriation			6,496,214		
Total		\$ 15,111,775	\$ 47,477,786	\$ 15,456,555	32.56%
		Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures		FY '16-17	FY '17-18	FY '17-18	Collected
Mayor/Council		\$ 135,796	\$ 400,856	\$ 177,985	44.40%
City Manager		287,321	1,104,555	342,533	31.01%
Human Resources Management		262,325	598,519	266,684	44.56%
Community Relations		55,572	137,539	82,509	59.99%
Paramount Theater		236,727	464,980	193,258	41.56%
Goldsboro Event Center		50,868	146,961	57,361	39.03%
Inspections		321,855	926,411	419,036	45.23%
Downtown Development		195,762	375,304	144,770	38.57%
Information Technology		778,984	1,191,485	521,906	43.80%
Public Works - Adm.		223,240	444,715	160,033	35.99%
Garage		914,935	2,161,402	901,378	41.70%
Garage Credits		(564,802)	(1,650,000)	(460,944)	27.94%
Building & Traffic Maint.		266,057	539,164	254,653	47.23%
Cemetery		147,365	336,786	138,344	41.08%
Finance		424,051	1,313,583	446,864	34.02%
Office Supplies Credits		(3,192)	(9,000)	(3,233)	35.92%
Planning & Redevelopment		723,837	1,376,216	503,112	36.56%
Postage Credits		(8,707)	(30,000)	(8,850)	29.50%
Streets & Storms - General		774,655	1,916,144	771,335	40.25%
Streets & Storms - Utilities		281,750	529,200	236,568	44.70%
Street Paving		217,125	75,000	0	0.00%
Solid Waste		1,262,292	2,886,473	1,302,599	45.13%
Engineering		363,160	974,627	416,229	42.71%
Fire Department		2,526,246	7,602,315	2,708,857	35.63%
Police Department		3,617,899	9,978,337	4,025,721	40.34%
Special Expense Fees		2,494,119	8,959,600	5,790,333	64.63%
Parks & Recreation		1,488,208	4,025,165	1,480,092	36.77%
Golf Course		310,594	701,449	301,193	42.94%
Total		\$ 17,784,042	\$ 47,477,786	\$ 21,170,326	44.59%

UTILITY FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Charges for Services		\$ 6,388,993	\$ 15,640,500	\$ 6,365,779	40.70%
	Capital Returns		10,246	21,193	13,051	61.58%
	Miscellaneous Revenues		103,070	913,000	1,084,290	118.76%
	FB Withdrawal/PO Appropriation			\$ 7,814,638	\$ -	0.00%
	Total		\$ 6,502,309	\$ 24,389,331	\$ 7,463,120	30.60%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Collected
	Distribution & Collections		\$ 1,166,634	\$ 3,548,176	\$ 1,197,300	33.74%
	Water Treatment Plant		1,884,413	4,771,976	1,804,563	37.82%
	Water Reclamation Plant		2,330,987	7,521,742	2,133,541	28.36%
	UF - Capital		288,736	7,588,119	2,103,866	27.73%
	Compost Facility		233,873	959,318	427,438	44.56%
	Total		\$ 5,904,643	\$ 24,389,331	\$ 7,666,708	31.43%
DOWNTOWN DISTRICT FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Tax Revenues		\$ 13,361	\$ 71,236	\$ 13,723	19.26%
	Capital Revenue		73	90	159	176.67%
	FB Withdrawal/PO Appropriation			11,323		
	Total		13,434	82,649	13,882	16.80%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Downtown District		\$ 20,327	\$ 82,649	\$ 10,684	12.93%
	Total		\$ 20,327	\$ 82,649	\$ 10,684	12.93%
OCCUPANCY TAX FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '15-16	FY '16-17	FY '16-17	Collected
	Occupancy Tax/Civic Center		\$ 282,672	\$ 675,000	\$ 288,923	42.80%
	Occupancy Tax/Travel & Tourism		70,668	165,000	72,231	43.78%
	County of Wayne Occupancy Tax		22,586	165,000	90,494	
	Capital Returns/Misc./Property Sale		\$ 1,542	\$ 42,052	\$ 5,407	0.00%
	FB Withdrawal/PO Appropriation		\$ -	\$ 745,691		
	Total		\$ 377,468	\$ 1,792,743	\$ 457,055	25.49%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '15-16	FY '16-17	FY '16-17	Collected
	Civic Center		\$ 181,474	\$ 1,462,643	\$ 803,067	54.91%
	Travel & Tourism		90,562	330,100	163,103	49.41%
	Total		\$ 272,036	\$ 1,792,743	\$ 966,170	53.89%

STORMWATER FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Stormwater Fee		\$ -	\$ 1,073,672	\$ 191,741	17.86%
	FB Withdrawal/PO Appropriation					
	Total		-	1,073,672	191,741	17.86%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Stormwater Division		\$ -	\$ 1,073,672	\$ 101,644	9.47%
	Total		\$ -	\$ 1,073,672	\$ 101,644	9.47%

PLANNING DEPARTMENT

MONTHLY REPORT – NOVEMBER, 2017

Prepared by: Sally Johnson

General Tasks

During the month of November, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Work has continued on having case files scanned into the City's system. Code enforcement staff mailed out 6 violation notices during the month of November. The City received 31 hours of Community Service work. Code Enforcement is now issuing \$25.00 **parking violation tickets** within the downtown area or upon notification elsewhere in the City. During the month of November, 6 tickets were issued. A total of 8 tickets were paid in November which totaled \$200. Staff, along with IT, will be working towards having unpaid tickets linked to DMV in order to require payment prior to issuance of a yearly license.

Parked in Wrong Direction	4
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	1
Other (Bus Loading Zone, Crosswalk, Sidewalk)	1

2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	5Dec	Total	Average
Planning Commission Cases	7	6	4	5	8	0	6	8	5	7	8		64	6
Historic District Comm. Cases	0/1	1/3	0/2	0/0	0/4	2/1	1/4	1/3	2/4	3/2	3/2		13/25	1/2
Code Enforcement														
Grass Cutting	0	0	0	35/ \$2,010	70/ \$4,075	77/ \$5,030	91/ \$5,080	61/ \$3,445	68/ \$3,970	43/ \$2500	20/ \$1135		465/ \$27,215	42/ \$2474
Junk Vehicles Tagged/Towed	37/7	18/4	0/7	0/3	24/0	18/6	0/8	0/4	0/7	0/3	32/6		129/55	12/5
Illegal Signs Removed	76	57	65	24	18	119	160	62	24	59	173		837	76
Bags of Litter Picked Up	73	516	758	749	322	435	411	262	321	362	253		4,462	405

2016

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	5	2	6	6	5	4	9	6	4	0	4	4	55	5.0
Historic District Comm. Cases	0/1	1/1	2/0	1/0	2/0	0/0	0/0	1/2	0/1	0/0	3/0	0/1	10/6	.8/5
Code Enforcement														
Grass Cutting	8/ \$375	0/\$0	0/\$0	26/ \$1,320	72/ \$3,830	97/ \$5,135	63/ \$3,750	102/ \$5,750	62/ \$3505	24/ \$1,135	13/ \$685	0/\$0	467/ \$25,485	39/ \$2,124
Junk Vehicles Tagged/Towed	0/6	8/0	18/2	35/4	24/6	20/0	8/0	18/3	28/6	20/6	30/1	0	209/ 34	17/3
Illegal Signs Removed	48	124	60	14	40	60	42	6	8	22	130	39	593	50



ENGINEERING DEPARTMENT MONTHLY REPORT – NOVEMBER 2017

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- Project is complete;
- Staff processing CWMTF documents for final reimbursement and project closeout.

Stoney Creek Stream Enhancement – Phase II

- City Engineer is preparing CWMTF cost report, payment request, and required documentation for project reimbursement;

Stoney Creek Greenway

- Staff is currently working through the Preliminary Engineering portion of this project;
- Construction is anticipated to be complete at the end of 2018.

Phase IV Sewer Collection Rehabilitation

- Smoke and dye testing is complete;
- CWMTF approved the Engineering Report and the Environmental Information Document;
- McKim & Creed is working on design plans and contract documents;
- Start of construction anticipated Summer 2018.

Center/Holly Street Water Tank Painting

- Start of construction has been updated to early Spring of next year due to Christmas lighting.

2017 Street Paving Project

- This project includes street paving improvements for Humphrey Street and Dakota Street;
- Construction for Humphrey Street is 90% complete and 75% for Dakota Street.

Hurricane Matthew Storm Damage Repair

- Construction is complete.

2017-2018 Bituminous Concrete Street Resurfacing Project

- Construction is approximately 70% complete.

Union Station

- Staff completed plans and specifications for Union Station roof repair with a scheduled bid opening of January 16, 2018.

SJAFB Sewer Outfall Improvements

- Staff is preparing design plans and bid documents to replace the sewer line from SJAFB to the Stoney Creek Sewer Outfall;
- Staff is coordinating with SJAFB staff to install a flow meter to estimate amount of bypass pumping required;
- Anticipated bid advertisement is February/March 2018.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPS have been constructed to date;
- All BMP inspections have been completed through the month November 2017.

Goldsboro Fire Department

Monthly Report – November 2017

Report Prepared By: James Farfour JF/CL

Fire Prevention and Outreach

- November 4th – Public Education – Generation Church
- November 9th – Public Education – Wages – Chestnut Street Head Start/Early Head Start
- November 15th – Public Education – Meadow Lane Elementary School
- November 18th – Truck Display – Community Fun Day at W. A. Foster Center
- November 29th – Public Education – Wages – Bryan Sutton Child Development Center
Head Start/Early Head Start

Working Structure Fires

- 11/9 – 1104 Sunburst Dr.
- 11/14 – 1109 Eleventh Dr.
- 11/26 – 201 W. Lockhaven Dr.
- 11/29 – 102 A St.

Working Vehicle Fires

- 11/6 – 906 Fairview Cir.
- 11/10 – 2308 N. William St.
- 11/26 – 1700 Hawthorne St.
- 11/28 – 795 INST

<u>2017</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	268	227	226	206	212	194	204	177	210	218	192	0	212
Structure Fires:	3	4	6	2	2	3	4	4	0	4	4		3
EMS Calls:	112	100	99	84	71	69	70	65	86	88	52		81
Vehicle Accidents:	33	35	40	35	38	37	29	27	34	43	38		35
Fire Alarms:	53	35	38	36	43	43	55	42	43	36	36		42
Other:	67	53	43	49	58	42	46	39	47	47	62		50
Training Hours:	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939		2268
Safety Car Seat Checks:	6	16	10	8	12	11	5	13	53	6	2		13
Inspections:	31	57	53	56	113	120	99	113	70	51	63		75
<u>2016</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	192	218	216	230	243	229	238	242	247	317	231	219	235
Structure Fires:	5	5	3	8	9	6	3	5	3	2	4	6	5
EMS Calls:	74	68	94	90	81	88	87	80	71	92	87	73	82
Vehicle Accidents:	24	55	45	41	39	36	39	35	51	46	42	44	41
Fire Alarms:	37	30	33	46	60	37	49	52	57	72	35	36	45
Other:	52	60	41	45	54	62	60	70	65	105	61	60	61
Training Hours:	2148	2077	2210	2081	1688	1798	1535	1498	1829	971.5	1426	941.5	1683
Safety Car Seat Checks:	4	1	5	8	3	11	2	16	28	0	11	3	8
Inspections:	45	90	89	87	100	106	96	84	82	37	59	37	76

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department Monthly Report -November 2017

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for November 2017 were 218 compared to 210 for October 2017.

Property with an estimated value of \$269,573 was reported stolen while property with an estimated value of \$131,118 was recovered.

Officers arrested 141 people and 230 citations were issued during the month. There were 50 drug -related charges.

There were 1 report(s) of assault on an officer.

Revenue collected for November, 2017 included:

Police Reports	\$166.00
Fingerprints	\$40.00

UCR COMPARISON & TREND															
	2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE															
Homicide		1	0	0	0	4	0	0	0	0	2	3		10	0.9
Rape(&attempts)		0	0	0	0	0	1	0	0	0	0	0		1	0.1
Robbery		8	6	9	2	3	10	5	10	2	7	7		69	6.3
Aggravated Assault		17	23	25	12	18	13	9	20	21	21	20		199	18.1
Simple Assault		24	29	35	38	31	29	48	46	42	24	23		369	33.5
Breaking & Entering		24	25	29	45	35	23	34	18	34	23	42		332	30.2
Larceny		145	104	126	105	135	122	140	142	122	131	113		1385	125.9
Motor Vehicle Theft		7	1	9	3	4	9	7	8	0	2	8		58	5.3
Arson		0	0	0	0	0	0	0	0	0	0	1		1	0.1
TOTALS		226	188	233	205	230	207	243	244	221	210	217		2424	220.4
	2016	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE															
Homicide		1	1	0	0	1	1	4	0	0	1	2	0	11	0.9
Rape(&attempts)		0	0	1	1	0	0	1	0	0	0	0	0	3	0.3
Robbery		11	5	4	8	7	9	4	8	5	7	5	11	84	7.0
Aggravated Assault		19	20	33	22	16	40	15	22	15	54	17	34	307	25.6
Simple Assault		48	32	32	41	25	40	43	21	38	36	28	27	411	34.3
Breaking & Entering		63	38	56	36	41	29	36	29	24	47	47	37	483	40.3
Larceny		132	111	89	127	126	111	143	124	80	141	132	117	1433	119.4
Motor Vehicle Theft		8	8	7	3	11	11	10	11	6	10	6	12	103	8.6
Arson		0	0	1	1	0	1	0	1	0	0	0	1	5	0.4
TOTALS		282	215	223	239	227	242	256	216	168	296	237	239	2840	236.7

MONTHLY REPORT – November 2017

Parks & Rec hosted its 5th annual Beaver Moon Bike Ride at Stoney Creek Park on November 4th. Participants came from as far as Greenville & Raleigh- We thank Mike Fryt for his hard work on the MTN bike trail.

[illegible]

Travel & Tourism Department
Monthly Report – November 2017
Prepared by: Ashlin Glatthar

- 30 inquiries were fulfilled for the month of November by the TTO.
- Total hotel revenue generated in October was \$1,663,019, which is down 25% over last year's earnings due to the exceptional hotel needs generated from Hurricane Matthew. November earnings report not released at this time.
- For the month, TTO Facebook page has had 107 new page likes. Posts have reached over 106,000 people with an audience that is 65% non-local and 35% local. Instagram page has 10 new followers. Twitter page has gained 5 new followers. Radio advertisements' impressions exceeded 8,000 for regional listeners.
- The TTO has sold 31 "I Heart Jet Noise" T-shirts to date.
- Ashlin continues to participate in the Strategic Planning team meetings for the City of Goldsboro to craft the goals, objectives, and initiatives. She worked with IT and team members to put together a promotional video of the plan. The team is planning an activity for staff to choose a name for the strategic plan, which will be used for branding and marketing.
- Ashlin worked with Cumberland County to corroborate facts surrounding the controversial Lantern Fest event. She worked with the city's legal team to produce a press release in response to the misinformation publicized by the Lantern Fest company.
- TTO attended the Arts Market Conference with The Paramount Theater that took place in Durham, NC November 5-8. It's purpose was to network and help secure quality performing acts for the theater, as well as other potential events for the city.
- On November 14th, TTO was informed that the TTO's bid to host the 2019-2020 Mountains-to-Sea Trail Gathering of Friends was selected as a finalist. Ashlin worked with Arts Council, DGDC, Paramount Theater, and Parks & Rec to prepare for the site visit in December.
- Ashlin & Amber met with the Igoe Ad Agency on November 21st to capture more b-roll footage for fall, scheduled drone footage with IT department to film fall foliage at the Cliffs State Park, and filmed a "Home for the Holidays" video to be launched mid-December.
- The GTC & TDA, two tourism boards for TTO, held a special monthly meeting on November 9th to vote on Maxwell Center Marketing Plan, Chairperson Term, and Board Member Involvement. The funds for the Maxwell Center marketing plan were approved, and Ashlin has been coordinating advertisement placement for the various channels in the plan.
- Ashlin continues to work with IT and Jim Hinnant to capture b-roll video footage of sporting events to use for a sport tourism video.
- Ashlin met with Tom Bradshaw with the Three Eagles Beer Fest on November 29th to discuss how Tourism can assist marketing their event to a larger audience for May 2018. Ashlin continues to work with Amy Bauer on the advertisement/promotion of the 135th USCT Living History Weekend in April 2018.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268								\$359,154	\$71,831
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	75,368	68,577	64,312	64,218	\$844,303	\$70,359
2015-16	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804	\$76,708	\$51,604	\$40,667	\$53,901	74,014	64,909	66,722	\$712,498	\$59,375



City of Goldsboro

H.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2017-86

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY RUSSELL E. SWEET AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 16 YEARS

WHEREAS, Russell Sweet retires on January 1, 2018 as a Utility Systems Operator with the Public Works Department of the City of Goldsboro with more than 16 years of service; and

WHEREAS, Russell began his career on February 28, 2001 as a Laborer I with the Public Works Department; and

WHEREAS, on September 13, 2003, Russell was promoted to Laborer II with the Public Works Department; and

WHEREAS, on December 2, 2009, Russell was promoted to Utility System Operator with the Public Works Department where he has served until his retirement.

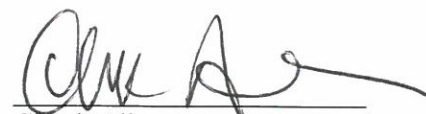
WHEREAS, Russell has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Russell Sweet their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Russell Sweet our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Russell our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of December, 2017.




Chuck Allen, Mayor

RESOLUTION NO. 2017-86

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FOR SERVICES RENDERED BY RUSSELL E. SWEET
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
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Approved as to Form Only:

Reviewed by:

City Attorney

City Manager