

Commission on Community Relations and Development
September 13, 2022
6:00 pm
Meeting Minutes

I. Call to Order

Chair Terri Bradley called the meeting to order at 6:00 pm and asked for a volunteer to do the Invocation.

II. Invocation

Marcus Lewis

III. Roll Call (Members Present)

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| Terri Bradley | Chretien Dumond |
| Washea Lancaster | Marcus Lewis |
| Denise Todd | Amber Tyler |
| Roderick White | |

Guest: Matthew Whittle

IV. Adoption of Agenda

- Chair Terri Bradley asked for a motion to adopt the agenda. Member Roderick White offered the motion and Member Washea Lancaster seconded. All were in favor and the agenda was adopted.

V. Old Business

A. Approval of meeting minutes (August 9, 2022)

Chair Terri Bradley asked for a motion to approve the August 9, 2022 meeting minutes. Member Washea Lancaster offered the motion and Member Chretien Dumond seconded. All were in favor and the meeting minutes were approved.

VI. New Business

A. HOME-ARP Consultant Presentation
Presentation by Washington Business Dynamics

Consultants provided a presentation, sharing the following:

1. HOME-ARP Overview

2. Project Timeline
3. Allocation Plan Process
4. Data Collection to include agencies contacted
5. Public Participation/

The presentation was followed by a Q&A session.

B. Affordable Housing Commission Follow-up Discussion

Chair Terri Bradley discussed that she shared coffee with Matt Whittle and would like to work with him. Matt Whittle shared that he would still like to address Council for an ad hoc subcommittee and for Council to task the development of an Affordable Housing Plan. Further discussion ensued that CCRD Chair would present to City Council to ask if they would like for the CCRD to stand up an ad hoc subcommittee.

The group discussed a proposed outline for the presentation to Council:

- Introduce the CCRD
- Spell out the CCRD's goals
- Share CCRD's position on the Affordable Housing subcommittee
- Who would serve on it

Additionally, a special call meeting was discussed to prepare for the Oct. 3rd presentation. The CCRD collectively agreed to a virtual meeting for next Tuesday, Sept. 20th. Member Amber Tyler offered the motion to hold the special meeting and Member Washea Lancaster seconded. Majority were in favor and the motion was approved.

C. Subcommittees Discussion

Liaison Felecia Williams shared that the City Clerk has made some revisions to the current General Rules and Ordinance for Boards and Commission, which includes clarity on subcommittees, and will take to City Council for approval. Once approved, subcommittees can begin meeting.

D. Attendance Discussion

Liaison Felecia Williams shared that the City Clerk has made some revisions to the current General Rules and Ordinance for Boards and Commission, which includes clarity on attendance, and will take to City Council for approval. Once approved, only sickness or injury will be considered excused absences.

E. Upcoming Events

Liaison shared that the City Manager would like for the CCRD to hold another Suicide Prevention Awareness Vigil. Collectively, the group agreed to begin planning for the Sept. 30th event and discussed the program and designated who would reach out to participants.

Member Chretien Dumond shared that he would reach out to Mrs. Kim Head who was the guest speaker at last year's event. He further shared that she is holding a walk on Oct. 22nd and that it would be good for the CCRD to support. Planning for 2023 MLK was also discussed.

VII. Liaison's Report

A. FY21 Annual CAPER

Liaison Felecia Williams shared that the draft of the annual CAPER has been made available to the public for 15 days and it also open for written comments. The final draft is due to HUD by Sept. 28th. She also shared the amount of CDBG and HOME funds that were spent for FY2021 and what projects were funded.

B. Membership Update

Liaison shared that she has notified Member Tara Humphries that her membership term will expire in December. Liaison shared that this would create a vacancy on the CCRD.

VIII. Action Items (Requiring Vote)

There were no additional action items.

VIII. Announcements & Adjournment

There were no announcements. Chair Terri Bradley asked for a motion to adjourn the meeting. Member Roderick White offered the motion. Member Marcus Lewis seconded. All were in favor and the motion carried. Chair adjourned the meeting at 7:42 pm.

***Minutes taken and prepared by Liaison Felecia Williams, MS/QP**