

**Commission on Community Relations and Development
December 13, 2022
6:00 pm
Meeting Minutes**

I. Call to Order

Chair Terri Bradley called the meeting to order at 6:00 pm and offered to do the invocation.

II. Invocation

Chair Terri Bradley

III. Roll Call (Members Present)

Terri Bradley Edna Battle
Washea Lancaster Marcus Lewis
Chretien Dumond Amber Tyler
Roderick White
*Asst. City Manager Matthew Livingston

IV. Adoption of Agenda

Chair Terri Bradley asked for a motion to adopt the agenda. Member Edna Battle offered the motion and Member Amber Tyler seconded. All were in favor and the agenda was adopted.

V. Approval of meeting minutes (November 8, 2022)

Chair Terri Bradley asked for a motion to approve the November 8, 2022 meeting minutes. Member Amber Tyler offered the motion and Member Marcus Lewis seconded. All were in favor and the meeting minutes were approved.

VI. Action and Discussion Items

A. 2022 year-end & 2023 new year message from Chair & Vice-Chair

Chair Terri Bradley encouraged members to empower themselves and to support each other. Vice-Chair Washea Lancaster encouraged members to bring ideas and thoughts to the City.

B. Upcoming appointment(s)

Liaison shared that members Chretien Dumond and Edna Battle were reappointed and applicants Oravan Sewthaisong and David Elliott were appointed to fill the two vacant seats.

C. MLK 2023

Liaison shared that there is not enough time to prepare for an in-person 2023 event and that the City Manager has advised to hold another virtual event. Liaison shared her idea of having the IT Department put together a compilation video of past years' events to air on MLK Day. After discussion, Member Roderick White motioned to do a virtual MLK event and Member Marcus Lewis seconded. The motion was approved.

D. A Look Ahead to 2023

1. **Affordable Housing/Strategic Plan:** Chair Terri Bradley shared hopes of building a framework focused on affordable housing and that subject matter experts are needed.
2. **Town Halls/Information sessions:** Vice-Chair Washea Lancaster and members discussed holding town halls to inform the public and get feedback, holding a town hall every other month in each district, marketing town halls for success, and tasking the town halls to a subcommittee.
3. **Organization Partnerships/Collaborations:** Member Chretien Dumond shared that the Arts Council has expressed an interest in partnering. Goldsboro Housing Authority was also mentioned as a potential partner.

VII. Reports

A. Chair/Vice-Chair Report: No reports.

B. Liaison:

1. **HUD Monitoring (CDBG FY19 & FY20):** Liaison shared that HUD conducted a monitoring back in August. As a result of the monitoring, the City learned ways to improve in documentation of eligibility when funding agencies.
2. **Community Relations November 2022 Report:** Liaison shared the department's monthly report for November.
3. **CCRD agendas/meeting minutes on website:** Liaison shared that the CCRD's meeting agendas and meeting minutes are now made available on the City's website. Liaison also inquired if the CCRD would like to have an insert put into the upcoming City newsletter. After discussion, members agreed to have an MLK insert put into the newsletter.

VIII. Information Items

A. CCRD Members:

- Member Edna Battle shared that she wants to be a part of the MLK planning for 2024. Chair Terri Bradley suggested forming the subcommittee, recommending Member Edna Battle to chair the subcommittee. Member Amber Tyler offered a motion and Vice-Chair Washea Lancaster seconded. The motion was approved.

- Member Roderick White encouraged members to look around the city and notice the blighted areas and think about what can be done. He also reminded of the Kappa Alpha Psi fraternity's mentoring program, and further discussed the need to revitalize the south side of the city. He also discussed workforce housing and new developments in the area.
- Member Marcus Lewis encouraged members to pay attention to what's going on in the community.
- Vice-Chair Washea Lancaster shared that she is made aware of several housing issues (i.e., mold, etc.) from citizens and suggested this be a town hall topic.

VIII. Adjournment

Chair Terri Bradley asked for a motion to adjourn. Member Chretien Dumond offered the motion and Member Amber Tyler seconded. The meeting was adjourned at 8:03 pm.

***Minutes taken and prepared by Liaison Felecia Williams, MS/QP**