

Commission on Community Relations and Development
November 8, 2022
6:00 pm
Meeting Minutes

I. Call to Order

Chair Terri Bradley called the meeting to order at 6:00 pm and asked for a volunteer to do the Invocation. Liaison Felecia Williams shared that, at the request of the Chair for the agenda to be followed as outlined in the City's General Rules of Order, the agenda has been updated and the Invocation removed. Liaison inquired if members wanted to keep the invocation as part of the agenda and all agreed. Member Marcus Lewis offered the invocation.

II. Roll Call (Members Present)

Terri Bradley	Edna Battle
Washea Lancaster	Marcus Lewis
Stephen McFarland	Amber Tyler
Roderick White	Tara Humphries
Denise Todd	

III. Adoption of Agenda

Chair Terri Bradley asked for a motion to adopt the agenda. Member Edna Battle offered the motion and Member Amber Tyler seconded. All were in favor and the agenda was adopted.

IV. Approval of meeting minutes (October 11, 2022)

Chair Terri Bradley asked for a motion to approve the October 11, 2022 meeting minutes. Member Amber Tyler offered the motion and Member Edna Battle seconded. All were in favor and the meeting minutes were approved.

V. Action and Discussion Items

A. Subcommittee Meetings (start up and structure)

Chair Terri Bradley shared that subcommittees will begin meeting early next year and that each subcommittee will need a chair and vice-chair. Discussion followed about the structure of the subcommittee meeting and regular meeting: if the subcommittees should meet the first hour and regular CCRD meeting the second hour. Further discussion resulted in the following: rethink subcommittees, not enough members for subcommittees. The discussion

ended with a vote to table subcommittees and continue focusing on the work of the CCRD. Member Marcus Lewis made the motion and Member Stephen McFarland seconded. All were in favor and the motion passed.

B. Membership, Attendance & Upcoming appointment(s)

Liaison shared that Member Tara Humphries' term will expire on December 31, 2022, and that she is not eligible for reappointment at this time. Liaison also discussed attendance and inquired of Member Ahmad Pittman's membership. After discussion, members moved to recommend termination of membership for Mr. Pittman. Member Marcus Lewis offered the motion and Vice-Chair Washea Lancaster seconded. All were in favor and the motion carried.

Liaison informed that two members were eligible for reappointment: Chretien Dumond and Edna Battle. Liaison shared that both members will accept reappointment. Member Tara Humphries offered the motion to reappoint Members Chretien Dumond and Edna Battle and Member Stephen McFarland seconded. All were in favor and the motion passed.

Liaison shared the current Boards & Commissions applicants with members for appointment consideration for the seat of Member Tara Humphries. After discussion on the need for the CCRD to be diverse, members settled on recommending Applicant Oravan Sewthaisong to fill the vacant seat. Vice-Chair Washea Lancaster offered the motion and Member Stephen McFarland seconded. All were in favor and the motion passed.

C. Speaker(s) at future meetings

Members discussed the following as possible speakers at future meetings: Yolanda Winstead (State of N.C.- Affordable Housing), Scott Satterfield (Wayne County Chamber of Commerce), Human Relations Commission (State of N.C.), Ken Derksen (Wayne County Public Schools), and Councilwoman Brandi Matthews (Homelessness).

D. November 21st Council Presentation

Chair Terri Bradley discussed that she would like for members to present, along with her and Vice-Chair. Liaison asked members if they were comfortable presenting and shared that the City Clerk asked for Chairs and Vice-Chairs of the Boards and Commissions to present. After further discussion, members agreed that the Chair and Vice-Chair should present.

E. December Meeting Location (Holiday Lunch)

Liaison and members discussed different restaurant options for the December meeting. Liaison agreed to send a survey out to members to conclude which restaurant the December meeting will be held at. Member Stephen McFarland asked if the City would pay for the meals. Liaison agreed to ask and will follow up.

VI. Reports

- A. Chair/Vice-Chair Report: Chair Terri Bradley shared that she was excited about 2023 and encouraged members to send information they would like shared on the CCRD Facebook page to Liaison. Vice-Chair Washea Lancaster shared of an upcoming event at the Literary Center on November 17th, a Resiliency Fair, and shared that the event is free and encouraged members to spread the word.
- B. HOME-ARP: Liaison shared that a public hearing will be held at the Nov. 21st Council meeting.
- C. Subcommittees: Liaison inquired about scheduling subcommittees. After discussion, Liaison recommended splitting the CCRD meeting with 1 hour being regular CCRD business and the 2nd hour being the 2 subcommittees meeting separately. All were in favor.

VII. Old Business

- A. Christmas Parade: Liaison shared that the application for the Christmas Parade is due November 14th, but she needs clarity on if members will walk or drive a vehicle/float. She shared that there is a \$35 fee for vehicles. Chair Terri Bradley offered to drive her SUV and allow members to ride inside and/or the back of the vehicle. Other members agreed to walk alongside the vehicle. Liaison offered to make 2 signs for the vehicle and Chair Terri Bradley offered to make 2 additional signs. Member and Liaison put monies together and raised the \$35 fee. Liaison agreed to complete the parade application and submit it to the Wayne County Chamber of Commerce.

VIII. New Business

- A. FY23 Community Development HUD Timeline

Liaison shared a timeline developed for FY2023 HUD programming and shared how and when the CCRD would be involved.

VIII. Information Items

- A. CCRD Members

Member Edna Battle shared that November 13-19, 2022, is American Education Week.

Member Stephen McFarland reminded all of election day and encouraged all to vote.

Member Roderick White shared that the Kappa Alpha Psi fraternity is doing a mentoring program for 6th-12th graders.

Member Tara Humphries shared that WCC is holding their Veterans celebration at 10:00 am on Veterans Day.

X. Adjournment

Chair Terri Bradley asked for a motion to adjourn. Before adjourning, Vice-Chair Washea Lancaster inquired about MLK. Members discussed and shared ideas for an event: brunch vs. lunch, location, costs, etc. Liaison shared that she met and discussed MLK with City Manager and his recommendation was to include a request for funding to Council as part of the CCRD's annual report. Liaison and members discussed a budget amount of \$5,000 as an appropriate request to City Council. Discussion about ticket sales and the amount followed.

Member Edna Battle offered the motion and Member Stephen McFarland seconded. All were in favor. The meeting was adjourned at 8:07 pm.

***Minutes taken and prepared by Liaison Felecia Williams, MS/QP**