

# MEMBERSHIP ROSTER

## TCC – Technical Coordinating Committee

a.	Planning Director, City of Goldsboro	James Rowe
b.	MPO Coordinator, City of Goldsboro	Jennifer Collins
c.	City Engineer, City of Goldsboro	Marty Anderson
d.	Manager, City of Goldsboro	Scott Stevens
e.	Wayne County Manager	Lee Smith
f.	Wayne County Planning Director	Connie Price
g.	Representative, Village of Walnut Creek	Lou Cooke
h.	Representative, Town of Pikeville	Connie Witherspoon
i.	Goldsboro/Wayne County Public Transportation Authority	Bruce Gates
j.	Wayne Executive Jetport	Chadwick Coker
k.	Representative, Wayne County Development Alliance	Mike Haney
l.	Representative, Wayne County Chamber	Donnie Barnes
m.	Goldsboro Urban Area Coordinator, NCDOT	Nora McCann
n.	Division 4 Engineer, NCDOT	Tim Little
o.	District 3 Engineer	Chris Pendergraph
p.	<u>Non-Voting Members</u>	
	Federal Highway Administration	Jill Stark
	Seymour Johnson AFB	Dennis Goodson
	Transportation Planner, Eastern Carolina Rural Planning Organization	Rob Will
	NCDOT Civil Rights Division	Sharon Lipscomb
	Public Transportation Division	Tamra Shaw

Other local, State or Federal agencies impacting transportation in the planning area at the invitation of the TCC.

# BY-LAWS

## GOLDSBORO URBAN AREA METROPOLITAN PLANNING ORGANIZATION TECHNICAL COORDINATING COMMITTEE (TCC)

### Article I – Name of Committee

The name of this organization shall be the Goldsboro Urban Area Metropolitan Planning Organization Technical Coordinating Committee, hereinafter referred to as the “TCC”.

### Article II – Authorization

The authorization for establishment of the Goldsboro Urban Area MPO and the accompanying Committees is set forth in Section 134, Title 23 of the United States Code which was enacted by Congress in 1962 for all urban areas having populations greater than 50,000.

### Article III – Objectives

As outlined in the Amended Memorandum of Understanding dated September 14, 2006, the purpose of the TCC shall be:

1. To provide general review, guidance and coordination of the transportation planning process;
2. To make recommendations to respective agencies and the TAC regarding necessary actions relating to the continuing transportation planning process.
3. To develop, review and recommend for approval the Planning Work Program, Transportation Improvement Program, Metropolitan Area Boundary, revisions to the Long Range Transportation Plan, planning citizen participation and documentation reports of the MPO.

### Article IV – Membership

In accordance with the adopted Memorandum of Understanding, the TCC shall include technical representatives from all local and State governmental agencies directly related to and concerned with the transportation planning process for the planning area. The following are designated as voting members on the TCC.

1. Director of Planning and Community Development, City of Goldsboro;
2. MPO Coordinator and/or Senior Transportation Planner, City of Goldsboro;
3. City Engineer, Goldsboro Engineering Department;
4. Manager, City of Goldsboro
5. Manager, County of Wayne
6. Director of Planning, County of Wayne
7. Representative from the Village of Walnut Creek;
8. Representative from the Town of Pikeville;

9. Representative from Seymour Johnson Air Force Base;
10. Representative from Goldsboro/Wayne County Public Transportation Authority;
11. Representative from Wayne Executive Jetport;
12. Representative from the Wayne County Development Alliance, Inc.;
13. Representative from the Wayne County Chamber of Commerce;
14. Goldsboro Urban Area Coordinator, Transportation Planning Branch, NCDOT
15. Division 4 Engineer and/or Division Project Engineer, NCDOT Division of Highways;
16. District 3 (Division 4) Engineer and/or Assistant District Engineer, NCDOT;
17. Representative from the Public Transportation Division, NCDOT

The TCC shall also include the following representatives who shall serve as non voting members.

1. Representative from the Federal Highway Administration (FHWA), North Carolina Division, Planning and Program Development Engineer;
2. Transportation Planner, Eastern Carolina Rural Planning Organization;
3. Other local, State or Federal agencies impacting transportation in the planning area at the invitation of the TCC.

## Article V – Officers

### Section 1. Officers Defined:

The officers of the TCC shall consist of a Chairperson and a Vice-Chairperson elected by the members of the Committee.

### Section 2. Duties:

The Chairperson shall be responsible for calling and presiding at meetings and appointing committees. In the absence of the Chairperson, the Vice-Chairperson shall preside and carry out all other duties of the Chairperson.

### Section 3. Elections:

Officers for the TCC shall be elected every two years from the appointed members at the first meeting of the calendar year, as the first agenda item, after which the newly-elected Chairperson and Vice-Chairperson shall take office.

Nominations for Chairperson and Vice-Chairperson may be made from the floor, provided that the nominator has approval from the nominee. Upon motion and second that nominations be closed, the current Chairperson will then call for a vote on the nominees. The successful candidate will need to receive a majority of the votes cast.

## Article V – Meetings

Notices for all meetings of the TCC shall be disseminated in accordance with the adopted Public Participation Policy dated January 5, 2006.

### Section 1. Regular Meetings:

Meetings of the TCC shall be held on the same date as those established and scheduled for the Transportation Advisory Committee (TAC).

### Section 2. Special Meetings:

Special meetings may be called by the Chairperson or at the request of a majority of the members.

Section 3. Quorums:

A quorum is required for the transaction of all business, including conducting meetings, participation in deliberations, or voting upon or otherwise transacting the public business. A quorum consists of fifty-one percent (51%) of the voting members of the TCC.

Section 4. Attendance:

If a TCC member does not attend two (2) consecutive scheduled meetings of the TCC, the member will be considered inactive. Following the designation as inactive, if the member or his or her alternate is not in attendance at a subsequent TCC meeting, he or she will not be counted for quorum purposes. The member will be automatically reinstated and counted for quorum purposes by attending a TCC meeting.

Section 5. Agenda:

The agenda is the list of consideration for discussion at a meeting. Items on the agenda originate as a carryover from previous TCC meetings or are placed on the agenda prior to its distribution by any member of the TCC, by request from any jurisdiction party to the Memorandum of Understanding or by request of the Chairperson of the TCC. Additional items may be placed on the regular agenda following discussion of the last item on the agenda at the request of any voting or non-voting member of the TCC.

Section 6. Voting Procedures:

The Chairperson and any member may call for a vote on any issue, provided that it is seconded and within the purposes set forth in Article III. The Chairperson is permitted to vote but any persons serving in strictly an advisory capacity and those designated as non-voting member are not permitted to vote. Abstentions are not included in the tally of the vote.

**Article VII – Amendments to By-Laws**

Amendments to the By-Laws of the TCC shall require the affirmative vote of at least fifty-one percent (51%) of the committee membership provided, however, that written notice of the proposed amendment has been sent to each TCC member at least one week prior to the meeting at which the amendment is to be considered and provided the amendment does not conflict with the intent of the most current Memorandum of Understanding governing the transportation planning process. Written, absentee votes will be permitted on the issue of amendments to these By-Laws. The Memorandum of Understanding shall carry precedence over the By-Laws of the TCC in the event of any conflict.

**Adoption**

These By-Laws were adopted at a regularly scheduled meeting of the Goldsboro Urban Area Technical Coordinating Committee held on the 20<sup>th</sup> day of

August, 20 12.

  
Chairperson

  
Vice-Chairperson