

**RESIDENTIAL
BUILDING PERMIT APPLICATION**

Application No.: _____ Date Submitted: _____

Date Permit Issued: _____ Permit No: _____

Permit Fee: _____ Tax Parcel No: _____

Correct Street Address: _____

STOP! READ ALL THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION. IF YOU HAVE QUESTIONS, CONTACT THE CITY INSPECTIONS DIVISION AT 919-580-4346.

All of the attached information is required in order to obtain a building permit from the City of Goldsboro. Please fill in all blank spaces. Place an "X" in all appropriate boxes or "n/a" in all spaces which do not apply. The application will not be processed with blank spaces or if any information is not legible. Please print!

Along with the application form, a plot plan for the property, drawn to scale, septic tank approval slip (if City sewer is not available) and a complete set of drawings containing the below indicated information (as detailed within the North Carolina General Statutes) must be submitted in order to process the building permit application.

G. S. 87-3.2 Drawings and Specifications. Requirements: One (1) copy of drawings and specifications, drawn to scale with sufficient clarity and detail to indicate the nature and character of the work, shall accompany the application for a permit. Such drawings and specifications shall contain information, in the form of notes or otherwise, as to the technical properties of the materials, where such properties are essential to show compliance with the technical codes. Such information shall be specific. The technical codes shall not be cited as a whole or in part, nor shall the term "legal" or its equivalent be used as a substitute for specific information. All information, drawings, specifications and accompanying data shall bear the name and signature of the person responsible for the design. Examples of drawing are enclosed within this application package.

G. S. 87-3.2 Drawings and Specifications, Additional Data: The Inspections Department may require details, computations, stress diagrams, professional certification and other data necessary to describe the construction or installation of a system.

RESIDENTIAL BUILDING PERMIT APPLICATION

Applicant's Name: _____ **Phone:** _____

Address: _____

Property Owner: _____ **Phone:** _____

Address: _____

Project Address:

Subdivision: _____

Project Contact: _____ **Phone:** _____

Briefly describe intended work:

Utilities Available: City Water _____ Private Well _____
City Sewer _____ *Septic Tank _____

***Health Department Permit No. if new septic tank:** _____

Property Use: Single-Family _____ Duplex _____
Townhouse _____ Condominium _____
Office, Commercial, Industrial, Institutional _____

Proposed Project: Addition _____ *Renovation _____
Storage _____ Garage _____

***Explain or describe:** _____

Building Area: Total Square Footage: _____
Total No. of Stories: _____
Square Footage Per Floor: _____

Type of Construction: Wood Frame: _____ Block: _____ Brick: _____

Roof: Shingle: _____ Built-Up: _____ Metal: _____ Foam: _____ Rubber: _____

Insulation R-Values: Roof: _____ Floor: _____ Walls: _____

Project Location: **Downtown Fire District:** _____
 Historic District: _____
 100-Year Food Zone: _____
 Watershed Protection Area: _____

Electrical Contractor: _____ **Cost:** _____
Address: _____ **Phone:** _____

Plumbing Contractor: _____ **Cost:** _____
Address: _____ **Phone:** _____

Mechanical Contractor: _____ **Cost:** _____
Address: _____ **Phone:** _____

Insulation Contractor: _____ **Cost:** _____
Address: _____ **Phone:** _____

General Contractor: _____ **Cost:** _____
Address: _____ **Phone:** _____
Email Address: _____

***GAS PERMIT IS SEPERATE**

TOTAL COST OF PROJECT: \$ _____

I hereby certify that all information in this application is true and correct and all work will comply with North Carolina State Building Codes and all other applicable State and local laws, ordinances and regulations. The Inspections Division will be notified, in writing, of any changes in the approved plans and specifications for the above detailed project.

Owner or Agent: _____ **Date:** _____

Building Inspector: _____ **Date:** _____

OFFICE USE ONLY:

Planning and Community Development Department Comments: _____

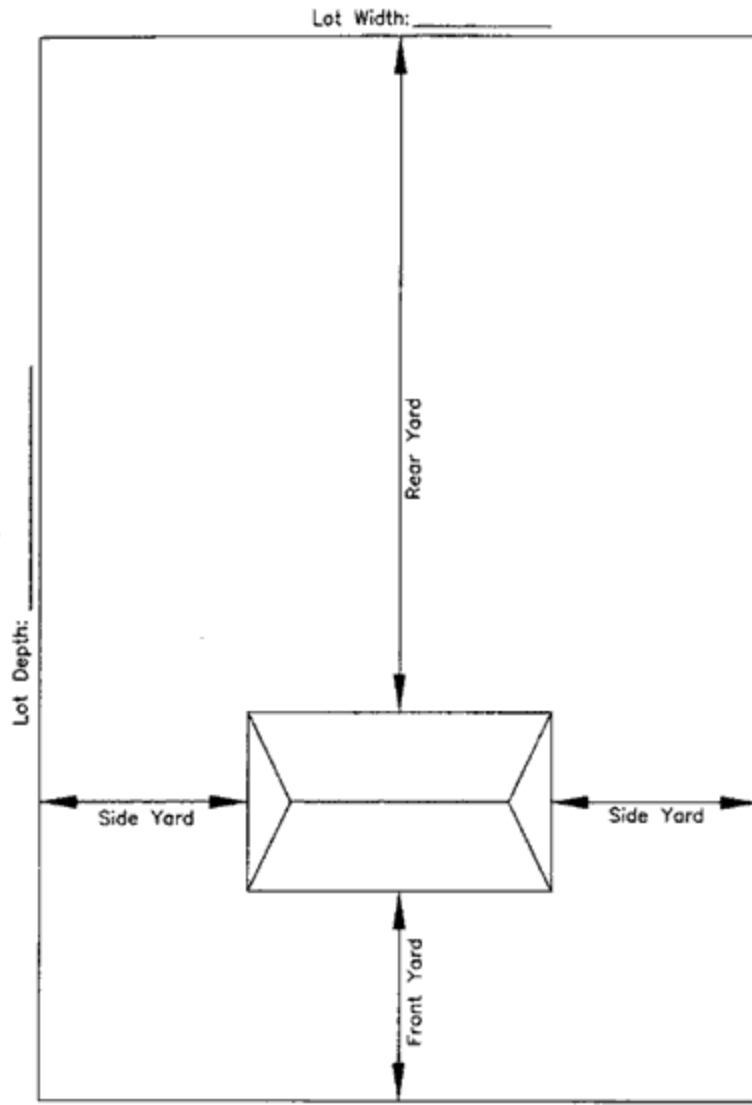
Signature: _____

Date: _____

Engineering Department Comments: _____

Signature: _____

Date: _____



Application Number: _____

Address: _____



City of Goldsboro

Inspections Department
P.O. Drawer A
Goldsboro, N. C. 27533

TO ALL APPLICANTS:

Effective immediately, a backflow prevention assembly shall be required for all facilities identified by the City of Goldsboro as having a potential for backflow into the City's public water supply system. This includes all residential and commercial projects. This action is taken in accordance with the Federal Safe Drinking Water Act Amendments of 1986 and with the State of North Carolina and City of Goldsboro Cross Connection Control "Water Regulations" Chapter 51-06 of the Code of Ordinance No. 2004-89.

A Reduced Pressure Principle Assembly, an Air Gap, a Double Check Valve Assembly, a Reduced Pressure Principle-Detector Backflow Preventive Assembly or a Double Check-Detector Backflow Prevention Assembly shall be installed and maintained on the water service to or within the premises affected contained herein this building permit application.

Before installation, the applicant shall submit to the City of Goldsboro Inspections Department plans and specifications to determine the degree of hazard and the degree of protection needed to protect the public potable water system. Once approved, the assembly shall be installed and tested by a certified backflow prevention assembly tester. (A list of certified testers can be obtained from the City of Goldsboro Inspections Department.) After the assembly has passed the required test, the applicant shall retain from the tester a copy of the **North Carolina Backflow Preventer Test and Maintenance Report** to be submitted to the inspection department in order to establish water service and occupancy for the facility.

PLEASE NOTE: A CERTIFICATE OF OCCUPANCY SHALL NOT BE ISSUED WITHOUT THIS REQUIRED DOCUMENTATION SHOWING COMPLIANCE WITH ALL FEDERAL, STATE AND LOCAL REGULATIONS!

Plumbing Inspector/Fire Inspector
City of Goldsboro

Signature of Applicant

Date

SITE WORK REQUIREMENTS
Commercial or Residential
Effective Immediately – July 20, 2007

Prior to any construction work being done, silt fencing must be placed in a manner as to protect the City Storm Water System. This protection must be kept in good working condition for the duration of the construction.

If you plan to start site work before the building permit is issued, you must obtain a site work permit. The cost of a commercial site work permit is \$200 and the cost of a residential site work permit is \$100. An inspection of the silt fencing is required prior to site work continuing. If you intend to start the site work after you obtain the building permit, you will not be required to obtain a separate permit; however, an inspection of the silt fencing is required prior to site work continuing.

Please note that this site work requirement is for residential as well as commercial construction.

Anyone who does not adhere to the above requirements will be issued a “Stop Work Order” until such time as the problem is corrected.

Revised July 1, 2008