# BUSINESS INSPECTION REQUEST
AND
# ZONING COMPLIANCE CERTIFICATE

**Please be advised that, prior to requesting a business inspection, the Planning Department is required to insure that the property is zoned appropriately for the proposed use and that all requirements relative to parking, landscaping, setbacks, etc. are met, if applicable. In the case of a change of use, it may be necessary for the new business to meet regulations which were not previously applicable such as landscaping, parking or other performance standards.**

**The cost for a business inspection is $75.00 (effective July 1, 2008). Upon request, an appointment will be set up for the Inspections Department to examine your site for Building Code compliance. If you (or your representative) do not show up for the inspection, you forfeit the inspection cost. A written report of applicable requirements will be prepared and available within three to four working days after inspection.**

**Location of Business Inspection Request:** _____

Applicant Name: _____ Phone: _____

Applicant's Mailing Address: _____

Is the proposed business a change of use? _____ Previous use: _____

Describe in detail the business you propose to operate: _____

_____

Hours/Days of Operation: _____ No. of Employees:_____

No. of Marked Parking Spaces available to serve the proposed business: _____

Area of Building or Unit: _____ Method of Refuse Disposal: Dumpster/Rollout Cart _____
(Do you have a contract with a waste provider? _____

**The below-signed certifies that the information provided above is accurate. If the property is occupied prior to all requirements either listed above or on the Inspections Report being completed and approved by the City, utilities to this location may be disconnected or zoning penalties may be imposed. I understand that no Business License will be issued until all work, as required by the City of Goldsboro, has been completed.**

_____ _____ _____ _____
**Signature of Property Owner** **Date** **Signature of Applicant** **Date**

**OFFICE USE ONLY**

Current Zoning: _____ Is proposed use permitted? _____

Parking Required: _____ Parking Available: _____

Site Plan/Floor Plan/Landscaping Required? _____

Additional Requirements or Notes: _____

_____

Date and Time of Inspection: Reviewed by:

_____ _____ _____
Inspections Department (919) 580-4385 Date

Inspectors should arrive:

_____ _____ _____
Planning Department (919) 580-4335 Date

**THESE SIGNATURES ARE NOT APPROVAL TO OCCUPY THE FACILITY.**

Revised 10/2/14