

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD  
MAY 7, 2018

**WORK SESSION**

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on May 7, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem David Ham  
Councilmember Antonio Williams  
Councilmember Bill Broadaway  
Councilmember Mark Stevens  
Councilmember Bevan Foster  
Councilmember Gene Aycock  
Ron Lawrence, Attorney  
Scott Stevens, City Manager  
Melissa Corser, City Clerk  
Randy Guthrie, Assistant City Manager  
Octavius Murphy, Assistant to the City Manager  
Jennifer Collins, Interim Planning Director  
Kaye Scott, Finance Director  
Rick Fletcher, Public Works Director  
Chad Edge, Public Works Deputy Director – Operations  
Mike West, Police Chief  
Mike Wagner, Public Works Deputy Director – Utilities  
Bernadette Carter-Dove, HR Director  
Scott Barnard, P&R Director  
Felicia Brown, Assistant P&R Director  
Scott Williams, IT Director  
Shycole Simpson-Carter, Community Relations Director  
Julie Metz, DGDC Director  
Marty Anderson, City Engineer  
Ashlin Glatthar, Travel & Tourism Director  
Rochelle Moore, Goldsboro News-Argus (arrived at 5:09 p.m.)  
Ken Conners, News Director-Curtis Media Group East  
Jeff Loperfido, Attorney with Southern Coalition for Social Justice  
Lonnie Casey, Citizen  
Bobby Mathis, Citizen  
Della Mathis, Citizen  
Shirley Edwards, Citizen  
Sylvia Barnes, Citizen  
Eli Chestnut, Citizen  
Michael Carraway, Citizen  
Yvonnia Moore, Citizen  
Jamal Yaseen, Citizen  
Eli Evans, Citizen  
Alison Platt, Citizen (arrived at 5:05 p.m.)  
Ravonda Jacobs, Citizen (arrived at 5:09 p.m.)

**Call to Order.** The meeting was called to order by Mayor Allen at 5:00 p.m.

**Adoption of the Agenda.** Mayor Allen requested Work Session Item c. Summer Feeding Program Presentation be removed, as the speaker was unable to attend today. Mayor Pro Tem Ham stated he would like an update on Councilmember Williams' residency.

Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council adopted the agenda with the removal of Work Session Item c. Summer Feeding Program Presentation and addition of an update on Councilmember Williams' residency.

**Cemetery Rate Discussion.** Mr. Chad Edge shared the following information:

Cemetery Rate Comparisons

- City of Goldsboro rates tend to be lower but trend the average rate
- Only 2 local municipalities have separate grave plot rates for non-residents
- Mt Olive and Kinston grave plot rates varied based on cemetery location (old vs new sections)
- Wilson grave plot rates widely varied due to type of monuments allowed and adult vs infant.
- Wilson charges more for Sunday burials and does not allow burials on Holidays
- Rocky Mount only local municipality to charge more for Holidays

Services Provided	<u>Goldsboro</u>		<u>Mt.Olive</u>		<u>Wilson</u>		<u>Kinston</u>		<u>Rocky Mount</u>		<u>Greenville</u>	
	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident
Single Full grave plot	\$750	\$1,500	\$ 800- \$ 900		\$540-1250		\$625- \$935		\$900		\$550	\$750
Burial- Adult Weekday	\$900		\$1,000		\$1,100		\$625		\$750	\$1,000	\$450	
Burial- Youth Weekday	\$700		\$1,000		\$1,100		\$625		\$750	\$1,000	\$450	
Burial- Infant Weekday	\$500		\$500		\$500		\$325		\$400	\$575	\$450	
Cremation Service Weekday	\$300		\$300		\$550		\$240		\$400	\$575	\$150	
Burial- Adult Weekend/ Holiday	\$1,100		\$1,000		\$1300-1500/ No Holidays		\$900		\$1100/ \$1300	\$1350/ \$1550	\$480	
Burial- Youth Weekend/ Holiday	\$900		\$1,000		\$1300-1500/ No Holidays		\$900		\$1100/ \$1300	\$1350/ \$1550	\$480	
Burial- Infant Weekend/ Holiday	\$700		\$500		\$600/ No Holidays		\$525		\$750/ \$950	\$875/ \$1075	\$480	
Cremation Service Weekend/ Holiday	\$500		\$300		\$650/ No Holidays		\$355		\$750/ \$950	\$875/ \$1075	\$180	
Disinterment (Adult/Youth)	\$700		\$700									
Disinterment (Infant)	\$400		\$400									
Foundation for Monument	\$50		\$50									
After- Hour Surcharge	\$50 per hour						\$ 40- \$ 150		\$100- \$150			

Council discussed cemeteries and lack of lots available in Elmwood Cemetery. Council agreed to have further discussion on cemetery expansion during the budget.

**Stormwater Billing Update.** Mr. Rick Fletcher provided an update on stormwater billing. Commercial billing began on May 1<sup>st</sup>.

Mayor Allen recognized Eli Chestnut, a college graduate interested in politics.

**Update on Residency of Councilmember Williams.** Mr. Ron Lawrence stated Councilmember Williams’ attorney, Mr. Loperfido provided me with an affidavit today, and a copy was provided to Council. In the affidavit, Councilmember Williams provided an area where he says he has been residing with relatives; still has not revealed an address. It does convey the intent to live at 143 N. Center Street when that property is available to be moved into.

Mayor Pro Tem Ham asked what that means in terms of his status. Mr. Lawrence stated pursuant to the general statute 128-6, what it essentially says once you are sworn into office, you are deemed to hold that office until some judicial proceeding shows you are no longer qualified to hold the office. So at this point since there has been no sort of proceeding that has made a determination, Councilmember Williams is legally holding office pursuant to that statute, there is no issue with Councilmember Williams vote.

Mayor Allen stated it is my belief, Ron correct me if I am wrong, this is really not a matter for us at this point, this is a matter for the Board of Elections or some other

governmental authority. I think we have done all we should do or are supposed to do by law.

Mr. Lawrence stated the only other option is the city could pursue an amotion, that is something the city council has to sort of institute. The other option as you stated is the Board of Elections.

Mayor Pro Tem Ham asked if he felt Councilmember Williams met NC general statute 160A-59.

Mr. Lawrence stated at the time he was elected, he lived at 304 Wilmington Avenue that was in the district. There was the anonymous letter that stated he no longer lived in the district, but until it is determined otherwise, judicially, I think the city otherwise does not have any other exposure. The concern I had in the beginning was would his vote count and would the city have potential liability with a 4:3 vote; because a tie vote fails. But relying on 128-6, he is lawfully holding office until determined otherwise.

Mayor Pro Tem Ham stated for the record, he alleges he lives in the district but we do not know where in the district, is that correct.

Mr. Lawrence stated yes, if you read the affidavit, it does not give a specific address.

**Flood Damage Prevention Ordinance – Freeboard Discussion.** Mr. Marty Anderson provided the following information:

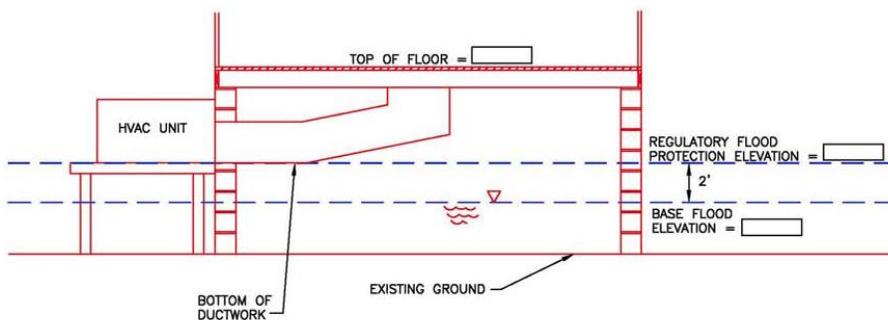
City of Goldsboro Flood Damage Prevention Ordinance Revision

- May 17, 1982 – Adopted original flood damage prevention ordinance #1982-21
- December 2, 1985– Amended flood damage prevention ordinance #1985-59
- March 16, 1987 - Amended flood damage prevention ordinance #1987-18
- August 5, 1991 – Amended flood damage prevention ordinance #1991-50
- September 11, 1995 - Amended flood damage prevention ordinance #1995-61
- July 17, 2000 - Amended flood damage prevention ordinance #2000-65 (2-foot freeboard initially introduced)
- October 24, 2005 - Amended flood damage prevention ordinance #2005-94

Definition of Freeboard

Freeboard is a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed. Freeboard is not required by NFIP standards, but communities are encouraged to adopt at least a one-foot freeboard to account for the one-foot rise built into the concept of designating a floodway and the encroachment requirements where floodways have not been designated. Freeboard results in significantly lower flood insurance rates due to lower flood risk.

Freeboard Illustration



**REFERENCE LEVEL** IS THE TOP OF THE LOWEST FLOOR OR BOTTOM OF THE LOWEST ATTENDANT UTILITY INCLUDING DUCTWORK, WHICHEVER IS LOWER.

**REGULATORY FLOOD PROTECTION ELEVATION** IS THE BASE FLOOD ELEVATION (BFE) PLUS TWO (2) FEET.

HEATING, VENTILATING, AND COOLING (HVAC) EQUIPMENT INCLUDING THE BOTTOM OF DUCTWORK MUST BE ELEVATED AT LEAST TWO (2) FEET ABOVE THE BASE FLOOD ELEVATION (BFE).

### Various Jurisdictions Freeboard Requirement

- Johnston County – 2 feet
- Smithfield – 2 feet
- Wilson – 2.5 feet
- Wayne County – 2 feet
- Mount Olive – 2 feet
- Lenoir County – 2 feet
- Kinston – 2 feet if bfe available, 4 feet above grade if no bfe available

### Goldsboro Flood Insurance Policies

- Number of Policies – 464
- Average Cost - \$1304
- Discounts vary depending on Class
- Currently Goldsboro is at a Class 8

Mr. Anderson noted if Goldsboro goes from 2 feet freeboard to 1 foot, it would result in Goldsboro being a Class 9 and a 5% increase in flood insurance premiums would result.

### Hurricane Matthew High Water Elevations

#### Stephens Court

- Hurricane Matthew High Water Elevation = 79.14  
(500-yr BFE ~ 78.2)
- Flood Source = Stoney Creek  
(Flash Flooding + Neuse Back Water)
- 2005 Base Flood Elevation = 77.1 (Effective)
- 2018 Base Flood Elevation = 76.0 (Preliminary)
- Date Developed = 1982 (1-foot freeboard)

### Hurricane Matthew High Water Elevations

#### Winslow Place, Littleton Place, John Street & Winslow Circle

- Hurricane Matthew High Water Elevation = 72.15
- Flood Source = Big Ditch (Neuse Back Water)
- 2005 Base Flood Elevation = 74.0 (Effective)
- 2018 Base Flood Elevation = 74.5 (Preliminary)
- Date Developed = 1970-1972 (No ordinance)
- Date Developed = 2005 (2-foot freeboard)

### Hurricane Matthew High Water Elevations

#### 403 South Alabama Avenue

- Hurricane Matthew High Water Elevation = 75.75 (Interpolated)
- Flood Source = Big Ditch  
(Neuse Back Water)
- 2005 Base Flood Elevation = 74.5 (Effective)
- 2018 Base Flood Elevation = 75.5 (Preliminary)
- Date Developed = 1981 (No ordinance)

### Other Considerations

- Flooding above the Finished floor elevation is usually the difference between substantial damage and not substantial damage
- Substantial damage requires a structure to be brought into compliance of the current flood regulations
- Value of damaged structures (reduction in tax base)
- Temporary housing costs
- Relocation costs (\$15K to \$20k)
- Contents cost (\$40k-\$50k, some items Irreplaceable)
- Structures within a sfha have a 26% chance of flooding over a 30-year mortgage life
- HUD has proposed a 2-foot freeboard for non-critical structures and 3-foot freeboard for critical structures that are funded with hud funds

- Nfip Flood insurance rates are not static, they will go up
- Private flood insurance rates are about 3-4 times the cost of NFIP rates
- There is some discussion in congress to privatize nfip flood insurance.

Recommendations

- Keep the 2-foot freeboard as a factor of safety for future flood events
- Adopt the revised ordinance, flood insurance study and maps on May 21, 2018 and make effective June 20, 2018

Council discussed flood elevations, costs, and commercial flood proofing with staff.

**Budget Layout Overview.** Ms. Kaye Scott shared the following information:

City Manager’s Budget Message

1. Introduction
2. Highlights of Recommended Budget (Tax Rates/Fees/Positions)
3. Budget Overview by Fund
4. Tax Rate
5. Utility Rates
6. Stormwater Fee
7. Use of Fund Balance
8. Debt Service
9. Position Changes and reclassifications
10. Employee Benefits
11. Health Insurance
12. Retirement Rate and 401K
13. Revenues
14. Capital Outlay/Vehicles
15. Agency Requests
16. Street Resurfacing
17. Budget Summary by Fund
18. Conclusion

Brief highlights of the recommended budget include:

Item	Change	Notes
Tax Rate	No	Current rate is 65 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current occupancy tax is 5 percent for city and 1 percent for county.
Solid Waste Fee	No	No fee increase.
Utility Rates & Fees	No	No water or sewer increases recommended.
Stormwater Fee	Yes	No fee increase, but billing based on impervious area began in May 2018.
New Debt Supported by General Fund	Yes	Financing for new equipment (\$819,234)
Business Registration Fee	No	\$20 annually for businesses operating within the City of Goldsboro
Vehicle Licensing Tax	No	\$10 per vehicle residing within the City limits
Number of Positions Authorized/Funded	463	463 positions recommended for FY 2018-19.
New Positions Authorized/Funded	4 FT	Senior Planner (Planning); Stormwater Maint. Tech. (Stormwater); Biosolid Operator/Driver (Compost Division); and Comm. & Creative Svc Manager starting in January 2019 (Travel & Tourism)
Health Insurance Changes	Yes	The City joined NC State Health Plan in January 2016. A 3% increase from \$498 to \$514 per month in the employee rate is anticipated in January 2019.
Employee Pay Increases	Yes	1% COLA (\$256,734) effective July 2018 and 1% Merit (\$130,270) effective January 2019.
Employee 401(k) Contribution	Yes	5% for sworn law enforcement 3% increasing to 4% beginning January 2019 for all non-sworn City employees (\$82,067)

Attachments Included as Part of Budget Message

1. Attachment I: Summary of Consultant Fees, Training & Travel
2. Attachment II: Summary of Line Item Changes for operational costs of \$20,000 or more listed by department
3. Attachment III: Capital Outlay/Vehicle Items

Council’s Budget Notebook Layout

1. All notebooks will be tabbed by fund and departments.
  - General Fund
  - Utility Fund
  - Stormwater Fund
  - Municipal Service District Fund

- Occupancy Tax Fund
- 2. Revenues will be the first tab in each fund followed by the departments within that fund.
  - General Fund Revenues
  - General Fund Departments
    - Departmental/Division Department Overview including their goals/major objectives & Budget Issues
    - Department's line item requests and revisions
    - Department's line item budget worksheet with previous year's actual expenditures

Budget Calendar FY 2018-19

April 16-19	Meeting with all Departments to review budget requests
April 20 – May 11	Preparation of budget document for Council
May 11	Submit Budget to City Council and copy filed with City Clerk
May 11	File copy of recommended budget in office and copy for media Publish statement that recommended budget has been presented to City Council and that copy on file in Clerk's Office
May 21	Hold public hearing on recommended budget
May 14 and 21	Council's proposed budget work session meetings and opportunity for Agencies to speak
June 4	Formally adopt budget

**Consent Agenda Review.** Each item on the Consent Agenda was reviewed. Additional discussion included the following:

**Item E. Contract Award for Design-Build Services for the Construction of Center Street Streetscape Phase III Project (Formal Bid #2018-001).**

Councilmember Williams asked what was the value TA Loving brought versus the other companies, my issue is I have consistently seen the water fountain being worked on. Just want to be sure it does not cost more in the long run.

Ms. Metz shared information regarding the review team, score sheets, scoring and scope change.

**Item G. Authorize Crowdriff Services.** Mayor Allen asked if staff had spoken with the County as he would like to see the City and County work together holistically on promoting travel and tourism for the city and county. Councilmember Foster expressed concerns regarding costs.

Councilmember Williams expressed concerns that minority businesses were not represented on travel and tourism's website or social media.

Upon motion of Councilmember Foster, seconded by Councilmember Aycock and unanimously carried, Council removed Item G. Authorize Crowdriff Services from the Consent Agenda.

**Closed Session Held.** Upon motion of Councilmember Aycock, seconded by Councilmember Broadaway and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

## CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on May 7, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem David Ham  
Councilmember Antonio Williams  
Councilmember Bill Broadaway  
Councilmember Mark Stevens  
Councilmember Bevan Foster  
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Chaplain Kenya Thomas with SJAFB Chapel provided the invocation. Boy Scout Daquan Rowe led the Pledge to the Flag.

**Approval of the Minutes.** Upon motion of Councilmember Williams, seconded by Councilmember Stevens and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of March 19, 2018 as submitted.

**Mental Health Month Proclamation.** Mayor Allen proclaimed May 2018 as “Mental Health Month” in Goldsboro, North Carolina and called upon all citizens, government agencies, public and private institutions, businesses and schools in Goldsboro to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Mayor Allen presented a copy of the Proclamation to Ms. Emily Peacock.

**Military Appreciation Month Proclamation.** Mayor Allen proclaimed May 2018 as “Military Appreciation Month” and officially recognized the many sacrifices made by our veterans, service members, wounded warriors, their families and their survivors, as well as the vast network of organizations that serve these heroes across the state.

Mayor Allen presented a copy of the Proclamation to Mr. Doug McGrath.

**Public Comment Period.** Mayor Allen opened the public comment period and the following people spoke:

1. Shirley Edwards spoke on poverty, areas that must be addressed, responsibility, education and employment.
2. Susan Williams shared concerns regarding safety outside of Waynesborough House.
3. Ravonda Jacobs shared she is from District 1. She spoke on issues surrounding the Councilmember for District 1, conditions in District 1 and poverty.
4. Ryan Shepard shared concerns regarding the condition of North End Park and asked repairs and or improvements be made to park equipment.
5. Azurah Faison shared concerns regarding young men playing paintball instead of looking for a job opportunity or getting an education.

Mayor Allen shared his reasoning for allowing the use of his personal building space for paintball.

Councilmember Foster stated there were several shootings over the weekend, paintball is not going to stop it.

6. Trevon also shared concerns regarding the use of paintball and bb guns in the community. He shared his sister is afraid to walk to school.

Mayor Allen stated he is providing a controlled environment for the use of paintball and does not condone the use of paintball guns outside of a controlled environment.

No one else spoke and the public comment period was closed.

**Consent Agenda - Approved as Recommended.** City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Scott Stevens reminded Council Item G. Authorizing Crowdriff Services was removed from the Consent Agenda and placed under Items Requiring Individual Action during the Council’s Work Session. Councilmember Aycock moved the items on the Consent Agenda, Items D, E, F, H, I, J, and K be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

**Cost-Sharing Agreement between the City of Goldsboro and Herritage, LLC – Wayne Memorial Drive Sanitary Sewer Line. Approved.** Herritage, LLC is the owner of lands on the northwest side of Wayne Memorial Drive at Tommy’s Road. A portion of the subject property is the proposed location for Bojangles Restaurant.

The proposed public sewer system extension for the above-referenced location projects to serve the proposed restaurant and future development, currently classified as open space, at the intersection of Wayne Memorial Drive and Tommy’s Road. To meet its current sanitary sewer line requirements, Herritage seeks to install an 8-inch sewer line extension to connect the proposed Bojangles.

In consideration of future development, the City proposes the installation of a 15-inch sewer line extension. Herritage will share in the cost of installing the 15-inch sewer line extension at a future date when NCDOT has acquired all necessary easements and right-of-way.

Herritage and the City wish to enter into an Agreement to set forth their respective rights, privileges and obligations with respect to sharing the cost for installation of the 8-inch and 15-inch sewer line extensions.

Cost-Sharing Estimates:

Estimate for 15-inch sewer line materials and installation - City of Goldsboro Cost	\$98,200
Estimate of 8-inch sewer line materials and installation - Herritage, LLC Cost	\$56,000
Herritage, LLC share of cost for 15-inch sewer line extension	\$42,200

The agreement further sets forth the basis for five (5) annual installments by Herritage, LLC beginning on January 10, 2019 of \$8,440 for a total amount of \$42,200 for the purpose of sharing the cost of the future 15-inch sewer line extension.

Staff recommended Council authorize the Mayor to enter into a Cost-Sharing Agreement between the City of Goldsboro and Herritage, LLC to provide for the current and future sanitary line requirements for property on Wayne Memorial Drive near Tommy’s Road. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

**Contract Award for Design-Build Services for the Construction of Center Street Streetscape Phase III Project (Formal Bid #2018-001). Resolutions Adopted.** The City of Goldsboro was awarded a 2016 TIGER VIII grant to fund multiple projects, including the next and last phase of the Center Street Streetscape, Cornerstone Commons, Wayfinding Signage Fabrication and Installation and the Construction of a GWTA Concourse. Per recommendations by USDOT and the Federal Transit Administration (FTA), the Cornerstone Commons project has been embedded into the Center Street project and is thus now combined and considered one project, titled Center Street Streetscape Project Phase III.

The City received Pre Award Authority notice by USDOT/FTA on January 9, 2018 permitting us to move forward with the revised Center Street Streetscape project and the Wayfinding Signage project. USDOT and FTA recommended utilization of a Design-Build approach for the Center Street Streetscape project for multiple reasons regarding efficiencies, participation interests and budgeting benefits.

An RFQ for Design-Build Services was released January 16, 2018 with a due date of February 16, 2018. The City received three responses to the RFQ. The interested Design-Build teams included:

1. Stimmel/BAR Construction/Stitch/Sage Design/Engineered Concepts/CES
2. Daniels & Daniels/WithersRavenel/Oakley Collier Architects
3. TA Loving/The Wooten Company/Rivers & Allison Platt/HH Architecture

A selection committee of city staff reviewed the submittals per an evaluation form and opted to invite all three teams to interview. The City staff selection committee evaluated each of the teams during the interviews via an individual form and then, afterwards, discussed their scores to create a form that calculated each and provided an average final score for each value. The team to receive the highest total score was the team led by TA Loving Construction Company.

Upon negotiations with the team regarding fees, budget, schedule and scope of services, a proposal and contract have been completed and City staff are prepared to move forward.

We plan to develop this project contractually in two phases: design and construction. Phase 1 Scope consists of:

<u>Services</u>	<u>Cost</u>
Architectural & Engineering Services (Design)	\$420,000
Preconstruction Services	39,375
Subsurface Exploration	<u>18,000</u>
Total Cost:	\$477,375

This is an eligible cost and use of TIGER grant funds. It is not planned to expend any of these funds prior to the 2018-19 Fiscal Year. The City's General Fund FY 2018-19 Recommended Budget does include this funding for these services and that Council agree to appropriate those funds in the upcoming budget.

Since the TIGER grant funds will not be finalized until later in 2018, it is necessary that the attached reimbursement be adopted declaring our intent to use those funds for repayment to the City.

Upon approval to proceed with the design-build team led by TA Loving Construction Company, followed by the execution of the contract, work to begin designing the project and developing construction plan will commence in early June.

Staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute contracts in the amount of \$477,375.00 with the TA Loving Company for the Center Street Streetscape Phase III Project to begin Phase I, Design Services, of the two-phased project and adopt the following entitled Resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the TIGER grant funds for the architectural and engineering services for the Center

Street Streetscape Phase III Project. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-21 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CONTRACT WITH T.A. LOVING CONSTRUCTION COMPANY”

RESOLUTION NO. 2018-22 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE TIGER GRANT FUNDING FOR THE CENTER STREET STREETScape PROJECT”

**Contract for Janitorial Cleaning Services - Public Works Complex.**

**Resolution Adopted.** The City of Goldsboro has received proposals to perform janitorial cleaning services at the Public Works Department Complex located on Clingman Street.

The current cleaning contract has been in effect since 2009 with no formal adjustments to the scope of work or increase in pricing. Modifications to the building and the addition of a modular trailer required that the scope of work and pricing to be updated and the contract rebid.

Staff recommended that TJ’s Cleaning Service be approved to perform the Janitorial Cleaning Contract at a cost of \$21,375.00. The contract is for one year, beginning July 1, 2018, with the option for the City to extend the contract for up to two additional one-year periods. Funding for this contract was requested in the FY 2018-2019 budget.

It is recommended Council adopt the following entitled resolution authorizing the City Manager and Finance Director to enter into the agreement with TJ’s Cleaning Service for the amount of \$21,375. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-23 “RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO SIGN JANITORIAL CLEANING CONTRACT FOR THE PUBLIC WORKS DEPARTMENT OF THE CITY OF GOLDSBORO”

**Wings of Wayne-Military Appreciation Festival– Temporary Street Closing and Lot Use Request. Approved.** An application was received from the Goldsboro Elks, requesting permission to use the lot at 207 S. Center Street and to close the street for the Wings of Wayne-Military Appreciation Festival on May 26, 2018. The request is from 7:00 a.m. to 8:00 p.m.

The event is scheduled to be held at the empty lot at 207 S. Center Street with street closings from Chestnut to Spruce Streets. The Police, Fire, Public Works Department and Downtown offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works Department and Downtown offices are to be involved in the logistical aspects of this event.

It is recommended the City Council grant street closings on Center Street from Chestnut to Spruce Streets on Saturday, May 26, 2018 from 7:00 a.m. to 8:00 p.m. and allow the Goldsboro Elks to use the empty lot at 207 S. Center Street in order that Wings of Wayne-Military Appreciation Festival may take place, subject to the above conditions. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

**Agreement between the City of Goldsboro and the North Carolina Department of Transportation for Construction of Sidewalks. Resolution Adopted.** The North Carolina Department of Transportation has plans to make certain street and highway constructions and improvements within the City under Project U-2714 which is the widening of US 117 (William Street) from US-70 to US-70 Bypass. The existing 2 lane facility will be improved to a 4-lane, median divided roadway with a 17'6" grass median, 4 signalized intersections and construction of sidewalks.

At the request of the City and in accordance with the NCDOT's Pedestrian Policy Guidelines, NCDOT shall include provisions in its construction contract for the construction of sidewalk betterment on or along both sides of US117 Business from the beginning of the project US 70 (southern terminus) to Fedelon Trail.

NCDOT is responsible for preparation of plans, environmental permits, acquiring of right-of-way and construction of the sidewalks. The City is responsible for any relocation and adjustment of City-owned utilities in conflict with the project and upon completion of the project, the City will assume all maintenance responsibilities for the sidewalk betterments.

The City shall participate in the Betterment costs of the project at a cost share of 30% and the NCDOT shall participate in 70% of the actual cost of the sidewalk betterments. The estimated cost of the sidewalk is \$117,440 and the estimated cost to the City is \$35,232.

Sidewalk: 3,670 SY @ \$32.00 SY  
Cost Share: 30%  
Total Cost: \$35, 232

Upon completion of the Project, NCDOT will invoice the City for their share of the actual costs of the Betterments. The project let date is estimated for FY 2019 with a completion date in FY 2021. Funds will be appropriated during FY 2021.

Staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute an Agreement with the North Carolina Department of Transportation for construction of sidewalks within the City under Project U-2714 which is the widening of US 117 (William Street) from US-70 to US-70 Bypass. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-24 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF SIDEWALKS WITHIN THE CITY UNDER PROJECT U-2714 WIDENING OF US 117 ALTERNATE FROM US 70 TO SR 1306 (FEDELON TRAIL)"

**Z-5-18 Fortina Alcalá-Hernández – Northeast corner of Tommy's Road and Clara Monte Drive. Ordinance Adopted.** The applicant requests a zoning change from R-20A Residential to RM-9 Residential Manufactured Home.

Frontage: 145 ft.  
Depth: 497 ft. (approx.)  
Area: 0.88 acres

Surrounding Zoning: North: R-16 Residential  
South: R-20A and RM-9 Manufactured Home  
East: R-16 Residential  
West: R-16 Residential

The property is currently vacant.

The requested RM-9 Residential zone would permit the placement of one manufactured (mobile) home on the property.

The City's adopted Land Use Plan recommends Low-Density Residential development for the subject property. The request to RM-9 would be consistent with the Plan.

City water and sewer lines are not available to serve the subject property.

Property to the east of the subject site was rezoned from R-20A to RM-9 on January 23, 1995.

The RM-9 zoning district would require masonry underpinning, pitched roof and horizontal siding. It will be required to have working windows and no rust and have the appearance of a site-built home.

At the public hearing held on April 16, 2018, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting held on April 30, 2018, recommended approval of the zoning change.

It was recommended accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing the zoning for the property from R-20A Residential to RM-9 Residential Manufactured Home. The request would be consistent with the City's adopted Comprehensive Land Use Plan which recommends low-density residential development for the property. Consent Agenda Approval.

Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2018-23 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

**Site and Landscape Plan – Dollar Store Conversion (Jamal Yaseen).**

**Approved.** The property is located on the west side of South Slocumb Street between Olivia Lane and Wilmington Avenue.

In April of 2012, the building and lot was approved for use as a mixed occupancy facility operating as a church, beauty salon and a restaurant within three separate tenant spaces.

In August of 2015, the building was approved for use as a church with a fellowship hall, classroom, kitchen and office space as accessory uses. The church never opened for operation. A number of modifications were required in order to accommodate the church use.

Frontage: 100.16 ft. (Slocumb Street)  
Frontage: 169.83 ft. (Olivia Lane)  
Frontage: 122.11 ft. (Wilmington Avenue)  
Area: 16,394 sq. ft. or 0.38 acres  
Zoning: Neighborhood Business

Recently, the facility changed ownership and the new owner proposes to use the front portion of the existing facility as a dollar store. Retail sales consisting of small non-durable goods such as clothes, household supplies, sundries, etc. are a permitted use in the Neighborhood Business zoning district. The applicant has stated that there will be no alcohol sales.

No use has been proposed for the remainder of the building and will utilize it as storage associated with the proposed store.

The submitted floor plan shows three aisles consisting of dedicated shelving space for sales display, an area for storage, an office and restrooms for customers of the facility.

Hours of Operation: 10:00 a. m. to 10:00 p. m.; (Monday-Sunday).

Employees: 2

The existing building was constructed prior to adoption of the City's Unified Development Ordinance. As such, the building setbacks do not comply with current requirements of the Neighborhood Business zoning district. The following setback modifications were previously granted.

1. Front yard setback along Olivia Lane from 20 ft. to zero (0) ft.;
2. Rear yard setback from 25 ft. to 4.5 ft. (adjacent to residentially developed property); and
3. Side yard setback from 15 ft. to 0 ft. along the southern property line facing Wilmington Ave. for approximately 40 feet.

The site has two 24 ft. access driveways from South Slocumb Street and Olivia Lane. No change in access is proposed.

Existing landscaping consists of two maple trees serving as street trees and nine Glossy Abelias serving as a vehicular surface buffer along South Slocumb Street.

Existing site conditions limit the planting of required street trees along Wilmington Avenue and Olivia Lane. A modification is requested to waive the street tree requirement for those two street frontages. Staff will work with applicant to ensure existing plantings are sufficient for the site.

One parking space is required per 250 sq. ft. of gross floor area. Based on a store area of 1450 sq. ft., a total of six parking spaces are required. A total of 30 spaces have been provided. Existing parking lot will require rework and re-striping before a Certificate of Occupancy can be issued for the facility.

If additional area within the building is proposed to be utilized, the applicant will be required to submit amended plans for approval by the Planning Commission and City Council.

The following modifications have been requested in conjunction with the site and landscape plans:

1. Modification from the required front setback of 20 ft. along Olivia Lane to 0 ft.;
2. Modification from the required rear setback of 25 ft. to 4.5 ft. where the property is adjacent to residentially zoned property;
3. Modification of the side yard setback from 15 ft. to 0 ft. along the southern property line facing Wilmington Ave. for approximately 40 feet; and
4. Modification of the street tree requirement along Olivia Lane and Wilmington Avenue.

The Planning Commission, at their meeting held on April 30, 2018, recommended approval of the site and landscape plan with the listed modifications.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan for the proposed use conversion with the following modifications.

1. Modification from the required front setback of 20 ft. along Olivia Lane to 0 ft.;
2. Modification from the required rear setback of 25 ft. to 4.5 ft. where the property is adjacent to residentially zoned property;

3. Modification of the side yard setback from 15 ft. to 0 ft. along the southern property line facing Wilmington Ave. for approximately 40 feet; and
4. Modification of the street tree requirement along Olivia Lane and Wilmington Avenue. Consent Agenda Approval. Aycock/Broadway (7 Ayes)

**End of Consent Agenda.**

**Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive. Denied.** The applicant requests a rezoning to allow the addition of a car wash operation as an allowable use within the General Business Conditional District zone.

On March 6, 2017, Council approved a rezoning for the subject property, along with two additional adjacent lots to the north, from O&I-1 and R-16 to General Business Conditional District. At that time, the use for the property allowed for the construction of a “multi-tenant commercial center” with separate approval required for development plans.

Conceptual plans were displayed at time of rezoning which included a multi-tenant commercial building on three lots with access from both Berkeley Boulevard and Langston Drive. Only the two southern lots are now included within this request.

Frontage: 200 ft. (Berkeley Boulevard)  
185 ft. (Langston Drive)  
Area: 0.85 acres

Surrounding Zoning: North: Shopping Center  
South: R-16 Residential  
East: GBCD and O&I-1 CD  
West: O&I-1 CD

Both lots are occupied by existing houses.

As indicated, the applicant requests the addition of a car wash as an allowable use for the property.

The City’s adopted Land Use Plan designates this property for commercial development.

The submitted site plan indicates a proposed 3,500 sq. ft. building placed parallel to Berkeley Boulevard with full driveway access from Langston Drive. An exit-only driveway is proposed along Berkeley Boulevard and will require approval from NCDOT. Driveway permits must be obtained prior to construction.

Hours of operation are being proposed at Monday thru Sunday 8:00 a. m. to 8:00 p. m. with four employees expected to be associated with the proposed car wash. Vehicles will not be permitted to enter the property after the closing time of 8:00 p. m.

Water and sewer lines are available to serve the property from Langston Drive and the property is not located within a special flood hazard area. Grading and drainage plans are under review and are subject to staff approval prior to issuance of a building permit.

The proposed one-bay automated car wash requires a total of 1 space per 2 employees, plus an area capable of stacking six vehicles measured from the main entrance. The site plan shows 6 parking spaces along with 19 spaces dedicated as vacuuming stations. Adequate stacking of cars is available as vehicles will access the site from Langston Drive and travel west along the rear of the property to funnel into two travel lanes before accessing the one bay car wash. The applicant is requesting a modification of the interconnectivity requirement due to proposed traffic circulation for the site.

The submitted landscape plan indicates a 10 ft. Type A buffer along the northern property line and will contain combinations of Oaks, Cherries, Privet and Hollies.

A 20 ft. Type C buffer is required along the eastern property line adjacent to residentially-developed property. A 6 ft. wood privacy fence is being proposed along with supplemental landscaping to allow the reduction of the opaque buffer by 50%. The landscaping will consist of combination of Oaks, Cherries, Privet and Hollies.

An 8 ft. wide street yard is proposed along Berkeley Boulevard and Langston Drive. Street Trees and Vehicular Surface Buffer Shrubs will be installed along Langston Drive and street trees along Berkeley Boulevard.

Vehicular Surface Area plantings will include Eastern Redbuds and Dwarf Yaupon Hollies. These plants are shown interspersed as interior plantings within end aisles.

Five ft. sidewalks have been shown along Berkeley Boulevard and Langston Drive. Staff is working with the applicant to ensure interior sidewalks are provided where necessary.

The proposed dumpster location will be screened as required by the Unified Development Ordinance with gates for proper access to dumpster. The applicant is requesting a modification for the dumpster to be located within the Type A 10 ft. wide landscape buffer.

A lighting plan has been submitted for review and meets the requirements of the Unified Development Ordinance.

Proposed building elevations have been submitted. The exterior of the structure will consist of glass panels and a combination of split-face masonry block and stacked stone.

At the public hearing held on March 19, 2018, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on March 26, 2018, recommended approval of the rezoning to allow an amendment to permit the addition of a car wash operation as an allowable use within the General Business Conditional District zone and the submitted development plans with the following modifications:

1. Modification of interconnectivity; and
2. Modification to allow the dumpster to be located within the Type A landscape buffer.

On April 2 and 16, 2018 Council deferred action on the request.

Upon motion of Councilmember Aycock seconded by Councilmember Foster and unanimously carried, Council denied the applicant's request for a rezoning to allow the addition of a car wash operation as an allowable use within the General Business Conditional District zone.

**Authorization of Crowdriff Services. Deferred.** CrowdRiff is a Visual Marketing Platform used by over 250 municipalities to discover, organize, acquire rights to and publish the most engaging visual content across every marketing channel, at scale. This creates incredible efficiency for organizations with strong emphasis on marketing and allows them to spend time driving results with visuals, rather than just finding them. CrowdRiff funnels user-generated content (pictures and images) into a portal built for the city that will include with three sublicenses for Tourism, Parks & Rec, and Downtown Goldsboro. The benefits of CrowdRiff also include a 20-30% increase of followers on social media pages, 30% decrease in bounce-rate on city websites, a way to engage with citizens and visitors via social media, build strategic marketing campaigns with advanced analytics that show 4x more engagement than previous posts, 35% increase in conversion driving traffic to city websites, and CrowdRiff offers unlimited storage space to upload, save, and organize existing and new content. CrowdRiff services will optimize the efforts of the City and their departments with powerful visual content, organize existing

and new imagery and improve the City's presence and representation across digital platforms.

Deliverables include the proposal by CrowdRiff outlining the scope of the services and benefits included in the one (1) year contract. The total cost of the service is \$21,000.00. The total amount is due upon signing the contract on or before May 8, 2018.

Mayor Pro Tem Ham made a motion to disapprove.

Councilmember Aycock stated he would like to make an amendment to the motion to defer until a budget work session. Mayor Pro Tem Ham agreed.

Councilmember Aycock made a motion to defer until a budget work session. Councilmember Stevens seconded the motion. Mayor Allen, Mayor Pro Tem Ham Councilmembers Williams, Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated motion passed 6:1.

**City Manager's Report.** Mr. Stevens stated we opened the Bryan Multi-Sports Complex, hosted a tournament with more than 60 teams. The comments we have received were very, very complimentary on the facility and our staff. I would like to thank staff and Wayne United for getting it off to a great start. We have had little league practice there at least two times, very good comments coming out. It is working for kids in the community to use and out of town people support and pay for it.

**Mayor and Councilmembers' Reports and Recommendations.** Mayor Allen read the following Proclamations:

**Peace Officers' Memorial Day Proclamation.** Mayor Allen called on all citizens of the City of Goldsboro and upon all patriotic, civic and educational organizations to observe the week of May 13-19, 2018 as Police Week with appropriate ceremonies and observances in which everyone may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their community and, in doing so have established themselves an enviable and enduring reputation for preserving the rights and security of all citizens. I further call upon all citizens to observe May 15, 2018 as "Peace Officers' Memorial Day" in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty and let us recognize and pay respect to the survivors of our fallen heroes.

**Municipal Clerks Week Proclamation.** Mayor Allen proclaimed the week of May 6-12, 2018, as "Municipal Clerks Week" and further extended appreciation to City Clerk Melissa Corser, Deputy City Clerk Laura Getz and all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

**Coats and Ties Off Proclamation.** Mayor Allen proclaimed reason above custom and urge all Goldsboro citizens to doff their coats and ties for the duration of the summer effective May 1, 2018 until September 30, 2018.

Councilmember Williams stated since I was a youth I have always cared for the less fortunate, I didn't have much but I gladly shared what I had. I have always tried to defend others who were defenseless. He shared a story from his youth where he was jumped by teenage boys at the age of 16. He stated throughout my life I have experienced trials and injustices. I consistently fight for families, seniors and or youth. When I decided to run for this seat, the people spoke. They said we need a new set of eyes. They said we are tired of business as usual. I have brought up the tough issues, I have called out wrongdoing. I have not sold out. Since I have been a city councilman and fighting the injustices within the Council I am being jumped. Councilmember Williams stated it is malice, harassment and slander. District 1 let's continue to stand

against business as usual. Thank you for your letters of support. Continue to speak up for what's right.

Councilmember Broadway stated no comment.

Councilmember Stevens stated Councilmember Williams spoke well and I believe he is owed due process. Councilmember Stevens stated he and Ms. Shirley did not always see eye to eye but as I come to further know her, we come to agree. He spoke on poverty and the need for a strategic plan or master plan to assist with addressing issues such as poverty, gang relations, social and financial economics. Councilmember Stevens encouraged and stressed the importance of everyone working together.

Councilmember Aycock shared members of the Military Affairs Commission had the opportunity to visit Mountain Home the other F-15 squadron to share ideas. They will be visiting us in October. He stated it was a whirlwind tour and I gained a greater appreciation of the military.

Councilmember Foster stated he has attended several poverty meetings, it's a point now that it is the same old thing were you just talk and talk. It is nice to have presentations. Talk is cheap. When it comes down to funding there is no funding for the districts that need the money the most. I'm quite upset that we would consider spending \$10,000 for marketing instead on programming for kids or poverty. We have to do a better job guys. It's nice to talk about something but that is nothing. We have to put some funding together, put something together and some action has to happen soon.

Mayor Pro Tem Ham stated no comment.

There being no further business, the meeting adjourned at 8:00p.m.

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Chuck Allen  
Mayor

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Melissa Corser, MMC/NCCMC  
City Clerk