

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD  
MARCH 18, 2019

**WORK SESSION**

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on March 18, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem Bill Broadaway  
Councilmember Antonio Williams  
Councilmember Mark Stevens  
Councilmember David Ham  
Councilmember Gene Aycock  
Ron Lawrence, Attorney  
Randy Guthrie, Interim City Manager  
Melissa Capps, City Clerk  
LaToya Henry, Public Information Officer  
Octavius Murphy, Assistant to the City Manager  
Jennifer Collins, Planning Director  
Mike West, Chief West  
Scott Williams, IT Director  
Felicia Brown, Interim P&R Director  
Mike Wagner, Deputy Public Works Director – Utilities  
Rick Fletcher, Public Works Director  
Joe Dixon, Fire Chief  
Allen Anderson, Chief Building Inspector  
Bernadette Dove, HR Director  
Shycole Simpson-Carter, Community Relations Director  
Catherine Gwynn, Finance Director  
Marty Anderson, City Engineer  
Stephanie Slusser, Interim Paramount Theatre Director  
Ken Conners, News Director-Curtis Media Group East  
Mitch Brigulio, Davenport & Company, LLC.  
Keyon Carter, Citizen  
Lonnie Casey, Citizen  
Bobby Mathis, Citizen  
Della Mathis, Citizen  
Kimberly Rhodes, Citizen  
Carl Martin, Citizen  
Shirley Edwards, Citizen  
Yvonnia Moore, Citizen  
Rochelle Moore, News Argus Reporter (arrived at 5:11 p.m.)  
Sylvia Barnes, Citizen (arrived at 5:27 p.m.)

Absent: Councilmember Bevan Foster

**Call to Order.** The meeting was called to order by Mayor Allen at 5:00 p.m. Mayor Allen shared Councilmember Foster sent an email and shared he would not be able to attend as he had an emergency to come up and is out of town.

**Adoption of the Agenda.** Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Ham and unanimously carried, Council adopted the agenda.

**Davenport Presentation – Herman Park Center Financing.** Ms. Catherine Gwynn introduced Mr. Mitch Brigulio with Davenport & Company. Mr. Brigulio reviewed information regarding the installment financing contract and summary of bids for Herman Park Center. He shared the following information:

- Davenport, on behalf of the City of Goldsboro, distributed a Request for Proposals for a Direct Bank Loan evidenced by an Installment Financing Contract to finance the following projects:

<u>Project</u>	<u>Cost</u>
1. Herman Park Center	\$11,000,000
2. Streetscape Project (City Match)	600,000
Total Project Cost	\$11,600,000

- The RFP was distributed to over 50 National, Regional and local lending institutions. Bidders were asked to provide interest rate proposals for 15 and 20 year amortization options.
- After the initial distribution, Davenport reached out to the potential bidders to assess their interest in the financing and address any questions they had.
- Through the process, 6 bids were secured from the following institutions:
  - BB&T
  - Capital One
  - PNC
  - Raymond James
  - Sterling National Bank
  - Zions Bank

Mr. Brigulio provided a summary of the rates received and provided a comparison of estimated debt service for 15-year options versus 20-year options.

Mr. Brigulio provided the following recommendations:

- Based upon our review of the proposals, related analyses, and discussions with city staff and bond counsel, Davenport recommends that the city move forward with the Raymond James 15-year proposal.
- Of the direct bank loan proposals received, the Raymond James 15-year proposal provides the lowest all-in debt service and the lowest interest rate fixed for the term of the loan. The interest rate is currently locked-in through a closing on or before April 11<sup>th</sup>.
- Additionally, Raymond James provides flexibility to prepay the loan in whole or in part on or after October 1, 2029 on any business day at par.

Mr. Brigulio also provided the following financing schedule:

<u>Date</u>	<u>Task</u>
March 18 <sup>th</sup> 7:00 pm	City Council Meeting <ul style="list-style-type: none"> <li>• City Council considers holding a public hearing</li> <li>• City Council considers selecting a winning bidder</li> <li>• City Council considers adopting a Preliminary Findings Resolution</li> <li>• City Council considers adopting a final resolution</li> </ul>
April 2 <sup>nd</sup>	LGC considers approving the financing
On or before April 11 <sup>th</sup>	Close on Financing

Council thanked Mr. Brigulio for his presentation.

**Parks and Recreation Advisory Board Discussion.** Mayor Allen stated we left one vacancy for a representative from District 1. At this time we have not received any applications from District 1. Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Aycock and unanimously approved Council agreed to appoint Mr. Larry Gerard to the Parks and Recreation Advisory Board. Upon motion of Councilmember

Aycock, seconded by Councilmember Stevens and unanimously carried, Council appointed Ms. Jasmine Stevens to the Parks and Recreation Advisory Board for the student vacancy.

Upon motion of Councilmember Aycock, seconded by Councilmember Williams and unanimously carried, Council amended Item W. Advisory Board and Commission Appointments adding the appointment of Mr. Larry Gerard and Ms. Jasmine Stevens to the Parks and Recreation Advisory Board.

**Summer Youth Employment Discussion.** Mr. Guthrie shared he and the Mayor met with Councilmember Williams and a group of citizens to discuss the Summer Youth Program and some recommendations they had about the program. Staff meet with our partners of the program which is the community college, Goldsboro Housing Authority and NC Works to get feedback on their recommendations. Mr. Guthrie stated we did include that information in the updates to Council last week and Mayor Allen asked that this be included on the agenda for Council's discussion. Mr. Guthrie stated he has asked that Ms. Simpson-Carter provide a synopsis of the program.

Councilmember Williams left the room at 5:18 p.m.

Ms. Simpson-Carter provided a handout on the feedback that was provided, a copy is on file in the Clerk's Office. Ms. Simpson-Carter also provided a final report regarding the FY18 Summer Youth Employment Initiative Program.

Ms. Simpson-Carter shared information with Council regarding the number of applications received to date.

Mayor Pro Tem Broadaway asked if staff could provide applications to the Boys & Girls Club. Ms. Simpson-Carter stated she would drop some off to the Boys & Girls Club. The number of available slots and sustainability was also discussed.

Councilmember Williams returned at 5:41 p.m.

**Disclosure Forms Discussion.** Councilmember Stevens shared a concern regarding including family members or young children on the disclosures forms. He stated he would like to discuss an amendment to the forms. Mayor Allen stated there are laws now in place regarding ethics and some of us serve on state boards and are required to file statements. Mayor Allen asked if that statement could serve in lieu of filling out an additional form. Council asked the attorney to look at updating and duplication of forms. Attorney Lawrence stated he could take a look at the ordinance and bring back recommendations based on what other municipalities do.

**Incubator Program.** Councilmember Stevens shared information regarding an Incubator Program and Mr. David Perry who is helping jumpstart the program. Councilmember Stevens stated he would like for Council to consider reaching out to Mr. Perry and seeing how the City can help.

**Consent Agenda Review.** Each item on the Consent Agenda was reviewed. Additional discussion included the following:

**Item J. CU-1-19 EPark, LLC – Place of Entertainment w/ABC Permits).** Councilmember Williams asked what the distance requirement was for churches and Ms. Collins replied 200 ft. and it meets the distance requirement. Councilmember Williams stated there are enough bars downtown, he would like to see more things for the youth.

**Item P. Audit Services for Fiscal Year Ending June 30, 2018.** Mayor Pro Tem Broadaway asked if we periodically change auditors. Ms. Catherine Gwynn stated yes sir, and to your point Ms. Scott and I have been discussing an RFP for auditors.

**Item Q. Virginia Street Storm Sewer Improvements Formal Bid No. 2018-008.** Mayor Allen asked what our plan was. Mr. Marty Anderson discussed potential

options including purchasing the properties. Mr. Guthrie stated we are evaluating a couple of different options and we will come back to Council with a recommendation.

Councilmember Williams asked the attorney if rejecting bids negatively impacted the city. Attorney Lawrence stated it does not.

Councilmember Williams left the room at 6:16 p.m.

Councilmember Williams returned at 6:20 p.m.

**Closed Session Held.** Upon motion of Councilmember Aycock, seconded by Councilmember Ham and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

### **CITY COUNCIL MEETING**

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on March 18, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem Bill Broadaway  
Councilmember Antonio Williams  
Councilmember Mark Stevens  
Councilmember David Ham  
Councilmember Gene Aycock

Absent: Councilmember Bevan Foster

The meeting was called to order by Mayor Allen at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church Ministries provided the invocation. The Pledge to the Flag followed.

**Approval of Minutes.** Councilmember Aycock made a motion to approve the Minutes of the Work Session and Regular Meeting of February 4, 2019 as submitted. Councilmember Stevens seconded the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Stevens, Aycock and Ham voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen stated the motion carried 5:1.

**Workforce Development Day Proclamation.** Mayor Allen proclaimed March 20, 2019 as “WORKFORCE DEVELOPMENT DAY” in the City of Goldsboro and urge all City of Goldsboro businesses to attend the Career Fair and to encourage local middle school students to focus on their future.

Mayor Allen presented a copy of the Proclamation to representatives of the Wayne County Chamber of Commerce.

**A Proclamation on the Importance of the All-Girl Space Offered by Girl Scouts.** Mayor Allen applauded the Girl Scout Movement and North Carolina Coastal Pines for providing girls with a safe, inclusive, all-girl space where they can hone their skills and develop leadership abilities, and declared the 11th -15th of March 2019 to be “Girl Scout Week” in the City of Goldsboro.

Mayor Allen presented a copy of the Proclamation to the Girl Scouts – North Carolina Coastal Pines.

**CU-3-19 Michael Garrett – Subject property located on the North side of E. Ash Street between Durant Street and Ridgewood Drive (Place of Entertainment w/out ABC). Public Hearing Held.** Applicant requests a Conditional Use Permit to allow the operation of an indoor competitive axe and hatchet-throwing facility within the Ash Street Shopping Center located at 2305 E. Ash Street.

The property is zoned SC (Shopping Center). Places of entertainment without ABC permits are a permitted only after the issuance of a Conditional Use Permit approved by City Council.

Frontage (Tenant Space): 98 ft.  
Depth: 38 ft.  
Area: 3724 sq. ft.

As previously stated, the applicant intends to operate an indoor competitive axe and hatchet-throwing facility within an existing commercial strip center.

The submitted site plan indicates six (6) hatchet throwing lanes, a lounge and seating area, office space, a storage area and restrooms including one handicap accessible bathroom.

Days/hours of Operation: Monday-Sunday: TBD

Employees: 1-2

The site is served by three existing over-sized driveway cuts off E. Ash Street and Ridgewood Drive. Sufficient parking exist to serve customers of the Shopping Center.

Mayor Allen opened the public hearing, no one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council meeting on April 1, 2019.

**Z-5-19 Allsbrook Gardens – East side of Cuyler Best Road between Chafin Road and Oxford Boulevard (R-16 Residential to R-6 CD Residential - Conditional District). Public Hearing Held.** The applicant requests a change of zone from R-16 Residential to R-6 Residential Conditional District to limit the use of the property to 80 apartment units with related amenities.

The applicant has requested a waiver of the site plan requirement at time of rezoning. If the rezoning is approved, full development plans would have to be approved prior to issuance of any building permits.

Frontage: 860 ft. (Cuyler Best Road)  
200 ft. (North Park Drive)  
Depth: 399 ft. (approximately)  
Area: 5.5 Acres

Surrounding Zoning: North: R-9 Residential  
South: Highway Business  
East: R-12 Residential  
West: O-R Office Residential

The property is currently vacant.

As indicated previously, the requested R-6 Conditional District is requested to limit the use of the property to 80 apartment units and related amenities. Development plan approval would be required separately.

The City's Land Use Plan recommends that the property be developed for Medium Density Residential (MDR). This request would not be compatible with the City's Comprehensive Land Use Plan.

City water is available to serve the subject property at this time however; a site plan is required to determine if an existing sanitary sewer outfall line that extends near this property can serve the property. A portion of the property is located within a special flood hazard area.

Mayor Allen opened the public hearing and the following people spoke:

1. Joyce Duncan spoke in opposition of the request.
2. Ilene Henderson spoke in opposition of the request.
3. Jack Berry spoke in opposition of the request.
4. Lola Delbridge spoke in opposition of the request.
5. William Latham spoke in opposition of the request.
6. David Rouse spoke in opposition of the request.
7. Melody Parrish spoke in opposition of the request.

A petition opposing the rezoning request was handed in and is on file in the Clerk's office. No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on April 1, 2019.

**CU-4-19 Scott and Christopher Wood – Subject property located on the North side of E. Ash Street between N. James Street and N. Center Street. Public Hearing Held.** Applicants are requesting a Conditional Use Permit to allow the operation of an auto oriented use limited to a motorcycle service, repair and performance shop.

The property is zoned CBD (Central Business District). Auto-oriented uses are a permitted use within this district only after the issuance of a Conditional Use Permit approved by City Council.

Frontage (Tenant Space): 132.70 ft.  
Depth: 161.14 ft.  
Area: 21,398 sq. ft. or 0.49 acres

As previously stated, the applicants intend to operate a motorcycle service, repair and performance shop.

According to the City's Unified Development Ordinance, auto-oriented uses are permitted in the Central Business District if located outside the area bounded by the south side of Ash Street, the east side of George Street, the north side of Chestnut Street and the west side of William Street. The subject property is located outside of this area.

The submitted site plan indicates a retail sales area and showroom, an office space, a parts supply and workshop space, storage areas for bikes awaiting service and repair and restrooms.

Days/hours of Operation: Monday-Saturday: 9am-6pm  
Employees: 3-4

The site is served by two existing driveway cuts off W. Ash Street. Sufficient parking is available for patrons of the business.

The buildings and lot existed prior to the adoption of City's Unified Development Code. Due to existing site conditions, the applicants are asking for a modification of the City's building setback and landscape requirements.

Since the property is located in the Historic District, any exterior improvements proposed for the facility will require a Certificate of Appropriateness before building permits can be issued.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council meeting on April 1, 2019.

**Z-3-19 Woodmac, LLC – East side of North Berkeley Boulevard between Holly Road and E. New Hope Road. Public Hearing Held.** The applicant requests the rezoning from R-16 (Residential) to General Business Conditional District (GBCD). On February 4, 2019, City Council approved a request by the applicant to rezone property directly southwest and adjacent to the subject property to General Business Conditional District (GBCD). However, at the time of rezoning, subject property was not for sale. Now, the owner of subject property has agreed to sell the property to the applicant for future development purposes.

In conjunction with this request, the applicant is requesting a waiver of the site plan requirement. If the rezoning is approved, the new owner/developer will be required to have the site plan approved by City Council before future development of the property.

Frontage: 100 ft. (N. Berkeley Blvd.)  
Area: 17,249 sq. ft., or 0.39 acres  
Zoning: R-16 (Residential)

Surrounding Zoning: North: R-16 (Residential); O&I-1 (Office and Institutional);  
South: General Business Conditional District (GBCD); R-16 (Residential);  
East: Residential-16 (Residential); and  
West: General Business Conditional District (GBCD); R-16 (Residential)

The property is currently occupied by a single-family dwelling.

As previously stated, the applicant is requesting a zoning change from R-16 (Residential) to General Business Conditional District (GBCD).

Currently, there are no plans for development of the property. The applicant believes the marketability of the property would be enhanced if it is rezoned to General Business Conditional District (GBCD). As previously noted, separate site plan review and approval by City Council is required before development of the property.

The City's Comprehensive Land Use Plan recommends Medium Density residential development for the property.

City water and sewer are available to serve the property. Subject area is not located in a Special Flood Hazard Area.

Mayor Allen opened the public hearing, no one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on April 1, 2019.

**Z-4-19 MC Morgan & Associates – South side of Central Heights Road between N. Oak Forest Drive and Thoroughfare Road (R-12 Residential and R-16 Residential to R-12 CD Residential - Conditional District). Public Hearing Held.** The applicant requests a change of zone from R-12 Residential and R-16 Residential to R-12 Residential Conditional District limiting the use to an 84-unit apartment community.

Frontage: 182 ft. (Central Heights Road)  
Depth: 1,239 ft. (approximately)  
Area: 12.0 Acres

Surrounding Zoning: North: R-16 Residential RM-NC  
South: R-16 Residential  
East: R-9 Residential  
West: R-16 Residential and R-12 Residential RM-NC

The property is currently vacant.

The applicant proposes to construct an 84-unit apartment community.

The City's Land Use Plan recommends that the property be developed for Medium Density Residential (MDR). This request would not be compatible with the City's Comprehensive Land Use Plan.

The submitted preliminary site plan indicates four newly-constructed three-story apartment buildings containing a total of 84 units. In addition, a community building is also being proposed on site.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. Thirty of the 84 total units will be 3-bedroom units, 41 units will be 2-bedroom units and the remaining 13 units will be 1-bedroom units. A total of 183 parking spaces are required and 183 spaces have been shown on the preliminary site plan.

Access to the site will be directly from Central Heights Road. Interconnectivity has not been shown, as property adjacent to the proposed apartment community is single-family residences. The applicant is requesting a modification of the interconnectivity requirement.

City sidewalks are required along frontage of the proposed development. Frontage along Central Heights Road is approximately 182 linear feet. The applicant will need to install sidewalks or pay the sidewalk fee in the amount of \$3,276 in lieu of installation of the sidewalks.

City water and sewer are available to serve the subject property. Portions of the property are located within a special flood hazard area. City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Central Heights Road. A Type B 15' landscape buffer is required along all property lines and vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Dumpsters have been shown on the site plan and staff will work with the applicant to ensure the dumpsters are appropriately screened from off-site views and not located within the required 15' landscape buffer.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and vinyl siding. Roofing materials will be asphalt shingles. Staff will ensure all multi-family development design standards are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

Mayor Allen opened the public hearing and the following person spoke:

James Hinnant spoke in opposition of the request.

No one else spoke and the public hearing was closed.



No action necessary. The Planning Commission will have a recommendation for the Council's meeting on April 1, 2019.

**Unified Development Ordinance Amendments. Public Hearing Held.** The City Council adopted the Unified Development Ordinance on April 4, 2005, which replaced existing land development regulations for the City of Goldsboro and its extraterritorial jurisdiction.

Since that time, the UDO has been amended, over the years, to address a number of minor text corrections and major changes as directed by the Council.

Currently, a number of proposed changes for consideration are "Minor Text Amendments" to Sections within the UDO under Article 5.0 Zoning as follows:

- Section 5.2 General Setback, Height and Area Standards;
- Section 5.3 General Use District Dimensional Tables/Standards;
- Section 5.4 Table of Permitted Uses;
- Section 5.9 Noise Overlay District;
- Section 5.10 Accident Potential Zone; and
- Section 9.0 Definitions.

Proposed changes are to reflect the recommendations from the 2011 Seymour Johnson AFB Air Installation Compatible Use Zone (AICUZ) report.

A Notice of Public Hearing listing all the Sections of the UDO under consideration for amendment was advertised for two consecutive weeks in the newspaper and posted on the City's website for review.

Minor changes, which are included for possible amendment include:

1. Amending Section 5.2 General Setback, Height and Area Standards by rewriting Subsection 5.2.7 Special Seymour Johnson Air Force Base and Goldsboro-Wayne Municipal Airport Height Regulations and Limitations;
2. Amending Section 5.3 General Use District Dimensional Tables/Standards by rewriting Subsection 5.3.5.1 Additional Standards;
3. Amending Section 5.4 Table of Permitted Uses by adding to Subsection 5.4.2 Criteria for Approving Unlisted Uses;
4. Amending Section 5.4 Table of Permitted Uses by adding a new Subsection 5.4.3 Permitted Uses within the Noise Overlay District or Accident Potential Zone;
5. Amending Section 5.9 Noise Overlay District by rewriting Subsections 5.9.1 Purpose and 5.9.2 Establishment;
6. Amending Section 5.9 Noise Overlay District by renaming Subsection 5.9.4 from "Permitted Uses" to "Land Use Compatibility and Noise Exposure and add table;
7. Amending Section 5.9 Noise Overlay District by adding new Subsections 5.9.4.1 Key to Land Use Compatibility Noise Exposure Table and 5.9.4.1.2 Notes to Land Use Compatibility Noise Exposure Table;
8. Amending Section 5.9 Noise Overlay District by rewriting Subsection 5.9.13 Replacement, Expansion and Reconstruction of Nonconforming Structures and Land Uses in the Noise Overlay District;
9. Amending Section 5.10 Accident Potential Zone by deleting in its entirety and rewriting and adding Land use Compatibility and Accident Potential Table to include Subsections 5.10.4.1 Key to Land Use Compatibility

Accident Potential Table and 5.10.4.2 Notes to Land Use Compatibility Accident Potential Table; and

10. Amending Section 9.0 Definitions by rewriting Subsection 9.2 Definitions as it relates to the Definition for Agricultural Use.

Staff has reviewed the proposed changes with Seymour Johnson AFB Deputy Base Engineer and SJAFB recommends approval of proposed amendments.

Mayor Allen opened the public hearing and the following people spoke:

1. SR Foss shared concerns regarding property values.
2. Robert Agular shared concerns regarding property his sister owns in this area. He also stated they are not sure what they can and cannot do with the property.

Mayor Allen suggested he contact the Planning Department.

3. Bill Schroeder stated the jet noise is the sound of freedom. He also inquired about the former Wilbur's property.
4. Alice and Bobby Hinnant shared concerns regarding their property and property values. They also had questions about what they could or could not do on their property.
5. Ingrid Quick shared the noise has not bothered her and her husband's business. She stated she did not want the city to do anything that would encourage the base to build somewhere else.
6. Kenneth Bartlett shared concerns regarding concerns regarding drainage issues on farmland and imposing rules on farmers.
7. Mitchell Miles shared concerns regarding their property and property values.
8. Walker Cox asked that the City consider buying properties out due to restrictions placed on the properties.
9. Carl Bizzell shared concerns regarding the property his mother owns in this area and the taxes they pay each year as he is disabled.

Councilmember Stevens suggested he contact the tax department.

10. Cornelius Mack had a couple of questions regarding the decibel count. Ms. Collins clarified the decibel count. Mr. Mack also asked the city to look at paving Sheridan Forest.

No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on April 1, 2019.

#### **Planning Commission Excused.**

**Public Hearing to Consider the Financing of the Construction of the Herman Park Recreation Center and Streetscape Improvements Project. Public Hearing Held. Resolutions and Ordinance Adopted.** At the December 17, 2018 meeting, the City Council authorized the award of a design-build contract with T.A. Loving Company for the Herman Park Center for \$735,950. At the same meeting, the Council further adopted a reimbursement resolution and a budget amendment for Phase I costs of \$735,950.

Financial Advisors, Davenport & Company, will present the findings of the request for proposals (RFP) for the financing of the Herman Park Center project and Streetscape Improvements at the Council Work Session.

A public hearing will be conducted at the 7:00 p.m. meeting to seek public comment on the proposed \$11,750,000 project financing. On Friday, March 8, 2019, a notice was published in the Goldsboro News Argus as required by North Carolina General Statute. The preliminary estimate for the Herman Park Center is approximately \$10,969,986 and a portion of the Streetscape Improvements City match is estimated at approximately \$600,000. Costs of issuance are estimated at \$137,000.

After said public hearing, staff is requesting Council consider adopting the attached Findings Resolution authorizing the Finance Director to file an application with the Local Government Commission for the financing of these two projects.

After consideration of the Findings Resolution (above), staff is requesting consideration of the Approval Resolution authorizing the Mayor and City officials to enter into a financing agreement and execute a deed of trust and other required documents with Raymond James for a principal amount not to exceed \$11,750,000 for a fixed rate of 3.00% with level principal at a 15 year term. The City's financial advisors have been working with the representative from the Raymond James on the documentation and requirements connected with the financing. The installment financing agreement will comply in all respects with Section 160A-20 and Chapter 159 of Article 8 of the General Statutes of North Carolina and the guidelines of the Local Government Commission of North Carolina for all the financings and refinancing.

Finally, in accordance with G.S. 159-13.2, staff requests Council approve the creation of a Capital Project Budget Ordinance so that the project may commence and that sufficient expenditure appropriations can be made which shall be funded with revenue from debt issuance.

Mayor Allen opened the public hearing and the following person spoke:

Anthony Goodson, Jr. with Goldsboro Housing Authority spoke in favor for the construction of Herman Park Recreation Center.

Councilmember Williams stated initially when we were talking about Herman Park Center, we had some constituents concerned about us having three gyms. This facility was supposed to be for three gyms and not two gyms. It is kind of impossible to have AAU basketball with two gyms. That's the only way I would want to support this project, if we had the three gyms. We really do not have the resources to this project; the money we spend will affect the citizens for years. I think if we are going to do this we should have the three gyms.

No one else spoke and the public hearing was closed.

Mayor Pro Tem Broadway made a motion to:

1. Adopt the following Findings Resolution authorizing the Finance Director to file an application with the North Carolina Local Government Commission for the construction of the Herman Park Recreation Center and the Streetscape Improvements Projects.
2. Adopt the following Approval Resolution authorizing the Mayor, City Manager, City Clerk and Finance Director to enter into the installment financing contract with Raymond James in the amount not to exceed \$11,750,000 subject to finalization of the funding documents and approval of the Local Government Commission.
3. Adopt the following Capital Projects Fund Ordinance in the amount of \$11,750,000.

The motion was seconded by Councilmember Ham. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Stevens, Ham and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen stated the motion passed with a 5:1 vote.

RESOLUTION NO. 2019-11 “RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF AN INSTALLMENT FINANCING AGREEMENT AUTHORIZED BY NORTH CAROLINA GENERAL STATUTES §160A-20 AND MAKING CERTAIN FINDINGS REQUIRED BY NORTH CAROLINA GENERAL STATUTES §159-151”

RESOLUTION NO. 2019-12 “RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING CONTRACT TO FINANCE THE HERMAN PARK CENTER AND THE CENTER STREET STREETScape PROJECT”

ORDINANCE NO. 2019-10 “AN ORDINANCE ESTABLISHING THE CAPITAL PROJECTS FUND FOR THE HERMAN PARK RECREATION CENTER AND THE STREETScape IMPROVEMENT CITY MATCH PROJECTS”

Mayor Allen stated Councilmember Williams I think you know this, we are looking at trying to get some grant monies such as Golden Leaf or public facilities funding from the hurricane, we are talking about adding a third gym, generator and bathroom facilities so that we could use it as an emergency shelter also. A third gym adds another \$2 million.

Councilmember Williams stated when we built the Multi-Sports complex, no one wanted to add an AAU basketball facility. As far as the Golden Leaf, I do not believe that will happen.

**Public Comment Period.** Mayor Allen opened the public comment period. The following people spoke:

1. Tyrone Wagner shared information with Council regarding Triple D. Dance Studio.
2. Carl Martin shared a handout with Council regarding the Boards and Commissions Ordinance and the GWTA TAB Committee, a copy of the handout is on file in the Clerk’s Office.
3. Lonnie Casey shared concerns regarding the condition of ditch tiles along Slocumb Street to Weaver Drive.
4. Kahlil Williams shared concerns regarding the drainage in West Haven and those fining people for parking on the grass.

Councilmember Williams shared they have looked at the flooding issues and not much we can do as the creek is not the City’s.

Mayor Allen shared there is a blue line ditch that runs down the property and it is restricted to what we can do. Mayor Allen suggested he speak with the Resident Council regarding parking fines.

5. DR Holliday shared concerns regarding litter.
6. Carl Bizzell shared concerns regarding the emergency shelters during the hurricane.

Councilmember Williams apologized on behalf of the City.

No one else spoke and the Public Comment Period was closed.

**Consent Agenda - Approved as Recommended.** Interim City Manager, Randy Guthrie, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items E, F, G, H, I, J and K be approved as recommended by the Interim City Manager and staff. The motion was seconded by Councilmember Ham and a roll call vote resulted in Mayor Allen, Mayor Pro Tem Broadway and Councilmembers Stevens, Ham and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended with a 5:1 vote. The items on the Consent Agenda were as follows:

**CU-1-19 EPark LLC – (Place of Entertainment w/ABC Permits) The property is located on the south side of W. Walnut Street between James Street and Center Street. Approved.** The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (Cocktail Bar).

Frontage: 22 ft.  
Depth: 50 ft.  
Area: 1,100 sq. ft., or 0.02 acres  
Zoning: Central Business District (CBD)

The applicant has proposed to up-fit an existing 1,100 sq. ft. single-story and brick-veneer structure for the operation of a bar specializing in “hand-crafted” cocktail drinks.

Since the site is located within the Historic District, any exterior improvements to the building will be required to receive a Certificate of Appropriateness from the Historic District Commission.

The applicant’s floor plan indicates a bar area to include chairs and tables to accommodate no more than 30 occupants and two handicap accessible bathrooms.

The Unified Development Ordinance specifies that required parking standards would not apply in the Central Business District within an area bounded by the south side of Ash Street, the east side George Street, the north side of Chestnut Street and the west side of William Street. Since the subject site is located within this area, no off-street parking is required.

Hours of Operation: Thursday-Saturday  
4:00 p. m. – Midnight

No. of Employees: 1

Dumpster proposed at rear of establishment.

At the public hearing held on February 18, 2019, no one appeared to speak for or against this request.

The Planning Commission, at their meeting held on February 25, 2019, recommended approval of the Conditional Use Permit and submitted site plan.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow a place of entertainment with ABC permits (Cocktail Bar); and
2. Approve the submitted site plan. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

**Z-1-19 Villas at Adair Place – South side of Keller Way Drive and North of Adair Drive (Shopping Center to R-6 CD Residential - Conditional District).**  
**Ordinance Adopted.** The applicant requests a change of zone from SC Shopping Center to R-6 Residential Conditional District limiting the use to a 72-unit apartment community.

This property is located behind Goshen Medical and adjacent to Lot 3 which was rezoned to R-6 Residential in April 2016 to allow 72 apartment units known as Adair Place Apartments.

Frontage: 385 ft. (Keller Way Drive)  
Depth: 765 ft. (approximately)  
Area: 6.85 Acres

Surrounding Zoning: North: Shopping Center  
South: Shopping Center  
East: Shopping Center  
West: R-6 Residential

The subject property is known as Lot 4 within the Adair, LLC Subdivision that was approved by City Council on May 3, 2010 and satellite annexed to the City effective November 30, 2009.

The property is currently vacant.

The applicant proposes to construct a 72-unit apartment community.

The City's Land Use Plan recommends that the property be developed for Mixed Use I. Mixed Use I land use category allows for a mixture of zoning districts such as O-R, O&I-1, O&I-2, and NB. This request would not be compatible with the City's Comprehensive Land Use Plan.

The submitted preliminary site plan indicates three newly-constructed three-story apartment buildings containing a total of 72 units. In addition, a community building is also being proposed on site.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. Thirty-six of the 72 total units will be 3-bedroom units and the other 36 units will be 2-bedroom units. A total of 162 parking spaces are required and 156 spaces have been shown on the preliminary site plan. Staff will work with the applicant to ensure an additional 6 spaces are provided to meet parking requirements.

Access to the site will be directly from Keller Way Drive, which is being constructed as part of Adair Place Apartments just west of the project site. Interconnectivity is proposed along the western property line and the applicant is requesting a modification of the interconnectivity requirement along the eastern property line.

City sidewalks are required along frontage of the proposed development. Frontage along Keller Way Drive is approximately 385 linear feet. The applicant will need to install sidewalks or pay the sidewalk fee in the amount of \$6,930 in lieu of installation of the sidewalks.

The subject property would be served water through Fork Township Sanitary District. Sanitary sewer service will be provided by Fork Township but treated by the City of Goldsboro. City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Keller Way Drive. A Type A 10' landscape buffer is required along the east, west and southern property lines and vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Dumpsters have been shown on the site plan and staff will work with the applicant to ensure the dumpsters are appropriately screened from off-site views.

Building elevations have not been submitted at this time however, applicant has indicated building elevations will be similar to building design approved for Adair Place Apartments. Staff will ensure all multi-family development design standards are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

At the public hearing held on February 18, 2019, the Attorney for the applicant spoke in favor of the request. There were no persons in opposition to the request.

The Planning Commission, at their meeting held on February 25, 2019, recommended approval of the zoning change and development plans.

Staff recommended Council accept the recommendation of the Planning Commission and adopt the following entitled ordinance changing the zoning for the property from Shopping Center (SC) to Residential 6 (R-6) Conditional District (R-6 CD). The rezoning to Residential 6 (R-6) Conditional District even though it is not consistent with the City's adopted Comprehensive Lane Use Plan, the proposed residential site would be appropriate and reasonable in conjunction with the mixed use development nearby. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

ORDINANCE NO. 2019-11 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

**Z-2-19 Adair Gardens – South side of Keller Way Drive and North of Adair Drive (Shopping Center to R-6 CD Residential - Conditional District). Ordinance Adopted.** The applicant requests a change of zone from SC Shopping Center to R-6 Residential Conditional District limiting the use for 48 one-story residential cottage community.

This property is located behind Goshen Medical and adjacent to Lot 4 which is currently requesting to be rezoned to R-6 Residential Conditional District for a 72-unit apartment community.

Frontage: 220 ft. (Keller Way Drive)  
Depth: 750 ft. (approximately)  
Area: 6.0 Acres

Surrounding Zoning: North: Shopping Center  
South: Wayne County jurisdiction  
East: Shopping Center  
West: R-6 Residential Conditional District request (currently SC)

The subject property is known as a portion of Lot 9 within the Adair, LLC Subdivision that was approved by City Council on May 3, 2010 and satellite annexed to the City effective November 30, 2009.

The property is currently vacant.

The applicant proposes to construct 48 one-story residential cottages and a community building.

The City's Land Use Plan recommends that the property be developed for Mixed Use I. Mixed Use I land use category allows for a mixture of zoning districts such as O-R, O&I-1, O&I-2, and NB. This request would not be compatible with the City's Comprehensive Land Use Plan.

The submitted preliminary site plan indicates nine newly-constructed residential buildings containing a total of 48 one-story residential cottages. In addition, a community building is also being proposed on site.

Parking for the site requires two spaces per unit. A total of 96 parking spaces are required and 54 spaces have been shown on the preliminary site plan. Applicant is requesting a modification of 42 parking spaces as the proposed project is limited to individuals 55 years and older. Should the use change the applicant will be required to provide additional parking or seek a modification from City Council if necessary.

Access to the site will be directly from Keller Way Drive, which is being constructed as part of Adair Place Apartments (Lot 3) just west of the project site. Interconnectivity is not being proposed. The applicant is requesting a modification of the interconnectivity requirement along the eastern and western property line.

City sidewalks are required along frontage of the proposed development. Frontage along Keller Way Drive is approximately 220 linear feet. The applicant will need to install sidewalks or pay the sidewalk fee in the amount of \$3,960 in lieu of installation of the sidewalks.

The subject property would be served water through Fork Township Sanitary District. Sanitary sewer service will be provided by Fork Township but treated by the City of Goldsboro. City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Keller Way Drive. A Type A 10' landscape buffer is required along the western property line and a Type C 20' landscape buffer along the eastern property line. Property along the southern property line is adjacent to Wayne County jurisdiction and is zoned Heavy Industrial. A Type D 50' landscape buffer is required and the applicant is requesting a modification from 50' to 20' due to adjacent property being used for agricultural related purposes. In addition, vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Dumpsters have been shown on the site plan and staff will work with the applicant to ensure the dumpsters are appropriately screened from off-site views.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and vinyl siding. Roofing materials will be asphalt shingles. Staff will ensure all multi-family development design standards are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

At the public hearing held on February 18, 2019, the Attorney for the applicant spoke in favor of the request. There were no persons in opposition to the request.

The Planning Commission, at their meeting held on February 25, 2019, recommended approval of the zoning change and development plans.

Staff recommended Council accept the recommendation of the Planning Commission and adopt the following entitled ordinance changing the zoning for the property from Shopping Center (SC) to Residential 6 (R-6) Conditional District (R-6 CD). The rezoning to Residential 6 (R-6) Conditional District even though it is not consistent with the City's adopted Comprehensive Land Use Plan, the proposed residential site would be appropriate and reasonable in conjunction with the mixed use development nearby. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

**ORDINANCE NO. 2019-12 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"**



**S-4-10 Adair Place (Revision of Preliminary Subdivision Plat). Approved.**

The property is located on the south side of U. S. Highway 70 West between NC 581 and Millbrook Village Drive.

A preliminary subdivision plat containing eight lots was approved on May 3, 2010. The Council also approved a revision of the eight lot preliminary plat on September 7, 2010 and a revision of the eight lot preliminary plat on October 2, 2017 to increase the lots to nine.

Frontage: 1,180 ft. (approx.)  
Depth: 1,536 ft. (average)  
Area: 48.42 Acres  
Total Lots: 9  
Zoning: Shopping Center and R-6 Residential

The property was satellite annexed to the City effective November 30, 2009.

The approved revised preliminary plat indicates nine lots with two points of ingress and egress from U.S. Highway 70 West. Due to recent rezoning requests from Shopping Center to R-6 Residential, the applicant is requesting a revision of the Preliminary Subdivision Plat to indicate an increase in lots.

Frontage: 1,180 ft. (approx.)  
Depth: 1,536 ft. (average)  
Area: 46.36 Acres  
Total Lots: 14  
Zoning: Shopping Center and R-6 Residential

Lot 1 – 5.283 acres (Goshen Medical)  
Lot 2 – 1.800 acres  
Lot 3 – 7.000 acres (80-unit apartments zoned R-6)  
Lot 4 – 6.850 acres (proposed R-6 CD for 72-unit apartments)  
Lot 5 – 1.736 acres (Davita Dialysis)  
Lot 6 – 2.06 acres  
Lot 7 – 1.48 acres  
Lot 8 – 1.46 acres  
Lot 9 – 1.32 acres  
Lot 10 – 1.41 acres  
Lot 11 – 1.70 acres  
Lot 12 – 6.000 acres (proposed R-6 CD for 48-unit one-story cottage community)  
Lot 13 – 1.69 acres  
Lot 14 – 1.82 acres

All interior streets are shown as “conceptual” as their location may slightly change based on final plans for the lots within the subdivision. The developer has obtained approval for entrance driveways through NCDOT and the City of Goldsboro.

Stormwater calculations for the site are being reviewed by the City’s Engineering Department for compliance with the City’s Stormwater Management requirements.

The Planning Commission, at their meeting held on February 25, 2019, recommended approval of the revision to the Preliminary Subdivision Plat.

Staff recommended Council accept the recommendation of the Planning Commission and approve the submitted Preliminary Subdivision Plat. Consent Agenda Approval.  
Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

**Intergovernmental Support Agreement (IGSA) with Seymour Johnson Air Force Base (SJAFB) – Contract FA480919CA004. Resolution Adopted.** The City of Goldsboro (City) and SJAFB staff have been working together to determine what, if any, services the City could provide the Air Force and be beneficial to all parties. Initial

discussions encouraged further research into the possibility of providing commercial refuse and recycle collection services.

Based on preliminary research performed by SJAFB Engineering staff and our Public Works Department, it appears to be beneficial for both the City and the Air Force to enter into an IGSA for refuse and recycling collection services for Seymour Johnson AFB.

The proposed contract (FA480919CA004) will include all services as outlined in the Performance Work Statement (PWS) and be in effect for ten-years. The contract and PWS are attached for your reference.

It is recommended City Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to enter into an IGSA with SJAFB to provide commercial refuse and recycling collection services. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

RESOLUTION NO. 2019-13 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN AN INTERGOVERNMENTAL SUPPORT AGREEMENT TO PROVIDE COMMERCIAL REFUSE & RECYCLE SERVICE FOR SEYMOUR JOHNSON AIR FORCE BASE”

**Reimbursement Resolution – Installment Financing of Garbage Trucks and Dumpsters for Seymour Johnson Air Force Base Commercial Refuse Contract, and Operating Budget Amendment Ordinance – Garbage Trucks. Resolution Adopted. Ordinance Adopted.** At the February 4, 2019 meeting, Council discussed the ongoing contract negotiations with Seymour Johnson Air Force Base for the performance of the Main Base refuse and recycling collections services beginning July 1, 2019. The discussion included a detail of costs (labor, operational and capital equipment) to be included in the Intergovernmental Support Agreement.

At this time, the Base wishes to execute the contract. Mr. Rick Fletcher, Public Works Director, has requested that the purchase order for the equipment be issued to allow for the manufacture lead time which is approximately 3 months. The equipment will be purchased based on State Contract pricing. The cost of the equipment and interest costs are included in the calculated contract fee with the Base.

<u>Description</u>	<u>Estimate Per Rick Fletcher</u>
Front Loader	\$ 268,450.00
Rear Loader	\$ 102,211.05
Roll-Off Truck with Grapple	\$ 216,374.87
Issuance Costs	\$ 15,000.00
<b>Total</b>	<b>\$ 602,035.92</b>

We have requested our Financial Advisors, Davenport & Company, to issue a request for proposal (RFP) for the financing of the \$602,035.92 purchase cost. We will bring a resolution before Council once the bids are received and tabulated. In order to comply with Section 1.150-2 of the U.S. Treasury Regulations, it is requested that Council adopt the attached Reimbursement Resolution declaring our intent to use the financing proceeds to reimburse for the cost of rolling stock and the cost of issuance.

Further, Council is asked to adopt the attached operating budget amendment to authorize the appropriation of expenditures related to this agreement which will be funded with revenue from debt issuance in the same amount.

It is recommended that Council:

- 1) Authorize the Finance Director to move forward with the purchase of the garbage trucks and dumpsters.

- 2) Adopt the following entitled resolution declaring the City Council’s intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the garbage trucks.
- 3) Adopt the following entitled budget ordinance amending the FY 2018-19 budget for the purchase of the garbage trucks. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

RESOLUTION NO. 2019-14 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF DEBT FOR VEHICLES AND EQUIPMENT”

ORDINANCE NO. 2019-13 “AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET FOR THE CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR”

**Audit Services for Fiscal Year Ending June 30, 2018 – Amended. Approved.**

The General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. The Audit examines, by fund, all categories of the City’s revenues and expenditures. It also illustrates revenues and expenditures by reporting the amounts on the original budget plus the final budget compared to the amounts that were actually received and spent throughout the Fiscal Year.

The City requested an extension on its June 30, 2018 audit with the LGC and amended its contract to reflect this time extension to February 28, 2019. The extension was due to Carr, Riggs & Ingram undergoing an extensive process to enhance the audit quality to better service the City. This process includes more specialized guidance within the Single Audit area, compliance with federal and state laws and updating the City’s statements with the new GASB auditing standards. Also, the auditors had some delays with audit service deliveries due to Hurricane Florence.

It is recommended Council amend the contract for the auditing services for the Fiscal Year ending June 30, 2018 to Carr, Riggs and Ingram, LLC. for its completion date of February 28, 2019. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

**2018 Virginia Street Storm Sewer Improvements Formal Bid No. 2018-008 - Rejection of All Bids. Bids Rejected.** Three (3) sealed bids were received for the 2018 Virginia Street Storm Sewer Improvements Project on Tuesday, February 12, 2019, as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Vortex Drainage Systems Durham, NC	\$398,580.00
North American Pipeline Marietta, GA	\$413,775.00
Trader Construction Company New Bern, NC	\$545,639.00

Staff has reviewed the bids for this project and checked for accuracy. Due to insufficient funding in the 2017-18 Budget, staff recommends rejection of all bids.

Staff recommended the City Council reject all bids submitted on February 12, 2019 for the 2018 Virginia Street Storm Sewer Improvement. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

**Reject Bids for Stoney Creek Greenway Construction and Stoney Creek Parkway-Elm Street Greenway Construction. Bids Rejected.** City of Goldsboro Parks and Recreation was awarded a GoWayneGo Grant and a Recreational Trails

Program Grant – each required a City match. The GoWayneGo Grant funding is to complete the paving of the greenway in Stoney Creek Park (combined cash amount is \$40,000). The Recreational Trails Program Grant funding is to pave the Stoney Creek Greenway-Elm Street (combined cash amount is \$103,400). City of Goldsboro Parks and Recreation requested informal bids for the installation of these greenways from January 22nd through February 21, 2019. The scope of the project included:

- Paving greenway in Stoney Creek Park from intersection of Walnut Street to Elm Street (rock base already in place)
- Paving greenway along Stoney Creek Parkway-Elm Street (rock base would need to be added before paving)
- Two cost options were requested – paving a 10’ greenway and paving an 8’ greenway; along with an alternate for the construction company to provide the rock base for Stoney Creek Parkway-Elm Street

At 2 pm on February 21, 2019, the informal bids submitted by Carolina Earth Movers, Inc.; Fred Smith Company; and Hines Sitework, Inc. were opened in the Large Conference Room of City Hall Annex. Parks and Recreation staff reviewed each bid proposal. Carolina Earth Movers, Inc. had the low bid for paving an 8’ greenway at \$260,067.70. Fred Smith Company had the low bid for paving an 8’ greenway when you include Alternate A at \$297,232.00.

After reviewing the bid proposals, Parks and Recreation Staff are recommending to reject the bids and bid this project as two projects instead of one.

Staff recommended Council reject the bids and bid the project as two projects. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

**Wings of Wayne-Military Appreciation Festival– Temporary Street Closing and Lot Use Request. Approved.** An application was received from the Goldsboro Elks, requesting permission to use the lot at 207 S. Center Street and to close the street for the Wings of Wayne-Military Appreciation Festival on May 25, 2019. The request is from 2:00 p.m. to 9:00 p.m.

The event is scheduled to be held at the empty lot at 207 S. Center Street with street closings from Chestnut to Spruce Streets. The Police, Fire, Public Works Department and Downtown offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works Department and Downtown offices are to be involved in the logistical aspects of this event.

It is recommended City Council grant street closings on Center Street from Chestnut to Spruce Streets on Saturday, May 25, 2019 from 2:00 p.m. to 9:00 p.m. and allow the Goldsboro Elks to use the empty lot at 207 S. Center Street in order that Wings of Wayne-Military Appreciation Festival may take place, subject to the above conditions. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

**41st Annual Greater Goldsboro Road Run—Temporary Street Closing. Approved.** A letter was received from the Scott Edwards, requesting permission for the Sunrise Kiwanis Club to hold their 41st Annual Greater Goldsboro Road Run on April 13, 2019 from 7:00 a.m. to 11:30 a.m.

The race is scheduled to begin and end on Center Street and runs through the downtown area of Spruce, Walnut, Jefferson, Pine, Chestnut and Mulberry Streets. The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

The Sunrise Kiwanis have been notified that due to Streetscape construction, there is a possibility the route may have to be adjusted.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It is recommended City Council grant street closings on Center, Spruce, Walnut, Pine, Jefferson, Chestnut and Mulberry Streets on April 13, 2019 from 7:00 a.m. to 11:30 a.m. in order that the 41st Annual Greater Goldsboro Road Run event may take place, subject to the above conditions. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

**Resolution – Rural Housing Recovery Infrastructure Grant. Resolution Adopted.** The City of Goldsboro applied for a grant on February 22, 2019 for funding by North Carolina Department of Commerce through the Rural Economic Development Division for the Rural Housing Recovery Infrastructure Grant in the amount of \$350,000.

The Rural Housing Recovery Infrastructure Grant Application submitted will be a public-private partnership between the City of Goldsboro and Adair Place Apartments to consist of infrastructure improvements to construct street extension of Keller Way (aka Keenway Drive) (a public street). In addition, to construction of street extension of the roadway per City of Goldsboro standards, storm drainage, curbs, gutters, sidewalks, parking lots, ABC stone and paving. The project will added to the affordable housing stock three newly constructed three-story apartment buildings containing 72 units including a community building. Thirty-six of the 72 total units will be three-bedroom units with the other 36 units to be 12 one-bedroom units and 24 two-bedroom units. Location of the project is 200, 202, 204 & 206 Keller Way, Goldsboro NC.

As part of the application process for the Rural Housing Recovery Infrastructure Grant, the City of Goldsboro must adopt a resolution in support of the application submission to North Carolina Department of Commerce for rural housing recovery infrastructure funds to address critical housing shortages caused by recent hurricanes. No matching funds are required of the City of Goldsboro in conjunction with the Rural Housing Recovery Infrastructure Grant.

Staff recommended Council adopt the following entitled Resolution:

1. Approving the support of the application submission to North Carolina Department of Commerce for rural housing recovery infrastructure funds to address critical housing shortages caused by recent hurricanes.
2. Authorize the Mayor and City Clerk to accept and sign a contract with North Carolina Department of Commerce through the Rural Economic Development Division for the Rural Housing Recovery Infrastructure Grant in the amount of \$350,000 if the City is awarded. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

RESOLUTION NO. 2019-15 “RESOLUTION SUPPORTING AN APPLICATION TO THE NORTH CAROLINA DEPARTMENT OF COMMERCE FOR RURAL HOUSING RECOVERY INFRASTRUCTURE FUNDS TO ADDRESS CRITICAL HOUSING SHORTAGES CAUSED BY RECENT HURRICANES”

**Municipal Records Retention and Disposition Schedule. Resolution Adopted.** The North Carolina Department of Cultural Resources, Division of Archives and Records provides a comprehensive records disposition plan which ensures

compliance with General Statutes 121 and 132. The current records retention schedule was adopted on September 10, 2012 with amendments adopted in 2016.

General Statute 121-5(b) states that no person may destroy, sell, loan or otherwise dispose of any public record without the consent of the Department of Cultural Resources effective October 1, 1994. Without a retention program, public records can accumulate; causing the need for additional storage space and valuable documents can be mistakenly discarded.

The North Carolina Department of Cultural Resources, Division of Archives and Records has released a universal update covering General Records. This update to the schedule went into effect on March 1, 2019 by the North Carolina Department of Cultural Resources, Division of Archives and Records.

Approve the following entitled Resolution adopting the Municipal Records Retention and Disposition Schedule as stipulated in the North Carolina Department of Cultural Resources, Division of Archives and Records. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

RESOLUTION NO. 2019-16 “A RESOLUTION ADOPTING THE 2019 MUNICIPAL RECORDS RETENTION AND DISPOSITION SCHEDULE”

**Advisory Board and Commission Appointments. Resolutions Adopted.**

There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on February 18, 2019, to review vacancies and applications received to fill the current vacancies.

During tonight’s Work Session, a motion was made by Councilmember Aycock, seconded by Councilmember Williams and unanimously carried, to add the appointment of Mr. Larry Gerard and Ms. Jasmine Stevens to the Parks and Recreation Advisory Board.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved or resigned.

Staff recommended Council adopt the attached Resolutions:

1. Appointing members to various Advisory Boards and Commissions in the City of Goldsboro.
2. Commending those individuals whose terms have expired, who have moved or resigned. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

RESOLUTION NO.2019-17 “RESOLUTION APPOINTING MEMBERS AND ADJUSTING TERMS TO ADVISORY BOARDS AND COMMISSIONS”

RESOLUTION NO. 2019-18 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON VARIOUS ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION”

**Monthly Reports. Accepted as Information.** The various departmental reports for February, 2019 were submitted for the Council’s approval. It was recommended that

Council accept the reports as information. Consent Agenda Approval. Aycock/Ham (5 Ayes/1 Nay – Foster Absent)

**End of Consent Agenda.**

**City Manager's Report.** No report.

**Mayor and Councilmembers' Reports and Recommendations.** Mayor Allen read the following Resolution and Proclamations.

**Resolution Expressing Appreciation for Services Rendered by Curtis Vick as an Employee of the City of Goldsboro for More Than 30 Years. Resolution Adopted.** Curtis Vick retired on March 1, 2019 as a Utility Maintenance Mechanic with the Public Works Department of the City of Goldsboro with more than 30 years of service. Curtis began his career on March 16, 1988 as a Laborer I with the Public Works Department. On July 28, 1989, Curtis' position was reclassified as a Laborer II with the Public Works Department. On January 1, 2016, Curtis' position was again reclassified as a Utility Maintenance Mechanic with the Public Works Department where he has served until his retirement. Curtis has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Curtis Vick their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro express our deep appreciation and gratitude for the dedicated service rendered during Curtis' tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Aycock and unanimously carried, Council adopted a Resolution Expressing Appreciation for Services Rendered by Curtis Vick as an Employee of the City of Goldsboro for More Than 30 Years.

RESOLUTION NO. 2019-10 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY CURTIS VICK AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 30 YEARS"

**Child Abuse Prevention Month Proclamation.** Mayor Allen proclaimed April as Child Abuse Prevention Month and called upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

**Month of the Military Child Proclamation.** Mayor Allen proclaimed April as the Month of the Military Child in the City of Goldsboro and encouraged all residents to recognize the contributions of our military families and to celebrate the spirit of military children across our district and nation.

Councilmember Williams stated no comment.

Councilmember Stevens shared he and Taj Pollack had some differences but have come together, talked about things and honor each other. Councilmember Stevens stated we are going to spend \$11 million on the new Herman Park Center, it is needed but I will continue to push the agenda and start addressing the drug epidemic, battered women and child abuse.

Mayor Pro Broadaway stated no comment.

Councilmember Ham stated no comment.

Councilmember Aycock thanked everyone for coming out tonight.

Mayor Allen congratulated the recent winners of the Main Street Awards and recognized Representative Smith.

There being no further business, the meeting adjourned at 9:00 p.m.

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Chuck Allen  
Mayor

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Melissa Capps, MMC /NCCMC  
City Clerk