

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
OCTOBER 2, 2017

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on October 2, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Laura Getz, Deputy City Clerk
Randy Guthrie, Assistant City Manager
Mike Wagner, Public Works Deputy Director-Utilities
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jennifer Collins, Assistant Planning Director
Rick Fletcher, Public Works Director
Felicia Brown, Assistant Parks and Recreation Director
Scott Williams, IT Director
Shycole Simpson-Carter, Community Relations Director
Mike West, Police Chief
Marty Anderson, City Engineer
Bobby Mathis, Citizen
Della Mathis, Citizen
Amy Bauer, Citizen
Jay Bauer, Citizen
Regina Lesnau, Citizen
Sussie Sutton, Citizen
Donovan Sherrod, Citizen
Barabara Sherrod, Citizen
Paul Sherrod, Citizen
Jody Dean, Golf Director
Milas Kelly
Gretchen Reed, Citizen
Earl Ijames, NC History Museum Curator
Dr. Malcom Beech, 135th USCT Reenactor
Ken Conners, Goldsboro Daily News
Yvonnia Moore, Citizen (arrived at 5:30)
Rochelle Moore, Goldsboro News-Argus (arrived at 5:07)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of Agenda. Councilmember Ham made a motion to adopt the agenda the motion was seconded by Councilmember Williams and unanimously carried.

Rate and Cart Plan Discussion

Milas Kelly and Jody Dean with the Goldsboro Municipal Golf Course shared information with Council concerning a new membership plan that was reviewed by staff to include a new inclusive rate that will include yearly membership, cart fee, range plan and handicap fee. The proposed rates are: \$1,700.00 individual, \$2,400.00 husband & wife (similar to Wedgewood Municipal in Wilson).

Living History Weekend Discussion

Amy and Jay Bauer made a presentation concerning the 135th USCT and the Living History Weekend coming up April 6-8, 2018. She shared there are several people in the audience that are the decedents of the soldiers. The Bauer's shared a slide show presentation and a handout (copy on file in the Clerks Office) that contains the history of the "lost troop" that was formed in Goldsboro on March 27, 1865. The presentation also contains a list of the soldiers from North Carolina and information about the history of the 135th US Colored Troop. The Bauer's requested \$4,500 from the city to assist with the Living History Event.

Councilmember Williams discussed the possibility of a monument to the 135th USCT with the Bauer's. The Bauer's stated the monument is still in the planning stage.

Mayor Allen thanked the Bauer's for their work with the project and stated we need to be behind this and make it the best we can to memorialize the soldiers.

Amending the Historic District Guidelines

Jennifer Collins discussed amending the Historic District Guidelines.

- At the request of the Board of Adjustment Chairman, staff would like to begin discussions with City Council and Historic District Commission amendment of guidelines.
- Begin looking at Section 3.0 – Guidelines for Historic Building Rehabilitation.
- Relaxing guidelines for buildings/structures, which are considered non-contributing or have no significance within the Historic District to allow appropriate material identified within the guidelines to be used on exterior walls and/or facades.
- Currently guidelines require original materials for exterior walls to be maintained for building rehabilitation.
- Staff will research other Historic Districts and contact State Historic Preservation Office for guidance.
- If Staff is given permission to proceed with discussion...we will start discussions with the Historic District Commission and bring back a recommendation regarding amendments for City Council approval.

Ms. Collins explained the recommendations to Council concerning the guidelines. Mr. Stevens shared the differences between significant contributing structures versus non-contributing structures. Mr. Stevens shared the request of the Chairman of the Board of Adjustment to let the discussion come back to the Historic District Commission if Council would like to consider the revisions. Council agreed to enable staff to work with the Historic District Commission to see what guidelines they come up with and return to Council with recommendations. Council continued discussions concerning current guidelines and the impacts of changes on the district as a whole.

Enhanced Community Involvement Plan

Chief Mike West shared a presentation regarding the Enhanced Community Involvement Plan.

Citizens Review Board (CRB)

The function of a Citizens Review Board is to serve as an independent civilian oversight agency to review complaints of misconduct against police officers and to review internal investigations done by the police agency. The board may recommend disciplinary actions, if findings show that misconduct occurred, or may recommend additional training or changes in policy where warranted. The board is composed entirely of civilian volunteers whose purpose is to make objective determinations on the merits of every case and respect the rights of both officers and complainants.

The General Assembly of North Carolina, House Bill 165, gives the authority to Citizens Review Boards to investigate or review allegations of certain police misconduct and make findings and decisions on disciplinary action.

Among the various forms of citizen review of police misconduct, the most common include the following:

- **Citizens Review Board:** a panel of citizens handles every aspect of the citizen complaint continuum.
- **Police review/citizen oversight:** the police department handles every aspect of the complaint continuum, but citizens review those actions/determinations.

- **Police review/citizen-police appeal board:** the police department handles every aspect of the complaint continuum, but the complainant may appeal the outcome to a board comprised of officers and citizens.
- **Independent citizen auditor:** the police department handles every aspect of the complaint continuum, but a citizen serves as an auditor to review the process for effectiveness and accuracy, making recommendations to improve the process as necessary.

Citizens Review Boards are usually organized under the authority of the City Manager's Office and the members are appointed or chosen by the city manager or mayor and approved by the City Council. Citizens Review Boards typically have a minimum of six (6) members with each member serving a minimum of two (2) years on the board.

It is recommended that board members complete a Citizens Police Academy. In addition, each member participates in a police ride-along program and a comprehensive training program. This program will include, but not be limited to, the following topics:

- Citizens Review Board Rules of Procedures
- Investigative Stops
- Arrest, Search and Seizure
- Use of Force/Deadly Force Continuum
- Review of City Ordinances
- Internal Affairs Investigation Protocol
- Media Policies and Relationships
- Police/Community Relations Perspectives
- History and Philosophy of Law Enforcement and Police Ethics
- Cultural Sensitivity

The most common citizens review is the Police review/citizen appeal board. This board would hear appeals of complaints submitted by residents concerning misconduct by Goldsboro police officers. The Goldsboro Police Department Internal Affairs will initially investigate these complaints. If a complainant is not satisfied with the outcome of the investigation, he or she may file a request for a hearing with the board.

The board's mandate will be to determine if the investigation was conducted in an appropriate manner, specifically, whether the Police Department abused its discretion in the conduct of the investigation. The board will examine the written evidence submitted by the complainant and the police department to determine whether a hearing should be held. The board will only hold a hearing if that evidence persuades the board that a hearing should be held. The board's findings are submitted to the city manager for his action.

Another highly effective way to establish both individual and departmental accountability is by collecting, maintaining, and analyzing all complaint data (Internal Affairs Guidelines, 2008). CALEA Accreditation Standard No. 52.1.5 requires that agencies make annual statistical summaries of all records of law enforcement investigations available to the public and all departmental employees.

Although Chief West fully supports a Citizens Review Board to review complaints of police misconduct, he would ask the Council to allow the Police Department time to rewrite their Internal Affairs policy to meet the CALEA accreditation standard and to make those statistics available to the public and departmental employees.

Police Activity League (PAL)

The Police Department is currently sponsoring and coaching two (2) activities through Goldsboro Parks and Recreation. Corporal Fleming and Officer Toms are coaching a flag football team and Captain Rabun and Officer Campbell are coaching a soccer team. The cost to the department will be \$710.00 with \$490.00 going to P&R and \$220.00 going to the parents who have already paid the sign-up fee.

As the department continues to build the PAL program and sponsors more activities, an emphasis will be placed on getting at-risk youth from within the City to participate. This can be accomplished by advertising the PAL program in our housing communities, local schools, community events and officers' activity engaging the youth within the city.

De-escalation Training

Forty-five Officers have received this training. In 2018, Mandatory In-Service Training will include De-escalation Training.

Scott Stevens shared that staff would support any Town Hall meetings that Councilmembers would like to hold.

Dirt Streets Update

Marty Anderson shared information with Council concerning dirt streets in the city.

FY 2016-2017 Total Dirt Street Miles = 4.87

Total miles of dirt streets recommended for surfacing:

- High Priority = 0.72 miles
- Medium Priority = 0.37 miles
- Low Priority = 2.40 miles

Total miles of dirt streets recommended for closing = 1.38 miles

FY 2017-2018 Total Dirt Street Miles = 3.51

Total miles of dirt streets under construction for surfacing = 0.46 miles (high priority)

Total miles of dirt streets closed or will be closed in FY2017-2018 = 0.90 miles

Total miles of dirt streets not closed due to land locking, opposition, etc... = 0.48 miles

FY 2018-2019 Total Dirt Street Miles = 3.51 remaining

Total miles of dirt streets remaining to be surfaced:

- High Priority = 0.26 miles
- Medium Priority = 0.37 miles
- Low Priority = 2.40 miles

Total miles of dirt streets to be closed = 0 miles

Total miles of dirt streets unable to be closed = 0.48 miles

Mr. Anderson shared there was \$270,000 budgeted toward paving dirt streets and the bids came in around \$450,000 with construction cost. He shared they made up the difference with street bonds and the general fund. Mr. Anderson shared he would come back to an upcoming meeting to gather Council's recommendations of streets to pave next from the list provided. Council also discussed the current resurfacing project. Councilmember Williams shared concerns about paving streets in all districts. Scott Stevens explained the list distributed to Council and discussed funding of the streets.

2018 Summer Youth Employment Program Discussion

Councilmember Williams shared information about the Summer Youth Employment Program for 2018. He shared suggestions about next year's program to include starting the application process sooner and that beginning in March, the youth can begin applying. He also shared a suggestion to make the application available online so that the youth can see the requirements and check their application status. He also shared concerns from his constituents about youth not being notified and about youth from low-income families not being selected for jobs. Councilmember Williams shared he would like to see a checklist in place that has proof of family income. He also shared there were other areas in the city that students could be placed to include the Arts Council, schools, financial services, travel and tourism, information technology and public relations. He also asked if we have applied for federal funding. Council discussed the employment program and shared we need to have everything ready by the retreat to include the budget and how many students we can assist. Councilmember Stevens also shared information on grants. Councilmember Williams also shared that other cities asked companies to invest money to pay the students or give the city the money to pay their salaries. Councilmember Ham asked Shycole Simpson-Carter if there was an after action report prepared. Ms. Simpson-Carter shared it was not complete. Councilmember Ham shared

we would want to incorporate that report into next year's planning. Mayor Pro Tem Foster shared a suggestion about reaching out to the students that weren't selected last summer and give them the skills they need. Mayor Allen suggested that we research if there are soft skills training at the high school or community college that can assist the students. Councilmember Williams also suggested working with the county commissioners as well. Scott Stevens shared the 60 students we managed this summer worked very well. He shared that when you send kids out to the job sites you have to vet the job sites to make sure the students are being taken care of.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item H. Sale of Real Property, Tax ID #3518-79-3598, North Oak Forest Road as recorded in the Wayne County Registry. Kaye Scott, Finance Director shared information about the property for sale located on North Oak Forest Road. Council discussed the sale of the property. Councilmember Ham mentioned that Council approved a condition at the last meeting that the church is not allowed to sell the property for five years. Mr. Womble will research the legality of the condition, and if it is legal, will add the condition to the deed. Mr. Stevens recommended that Council amend the recommendation to include the five-year reversion clause. Councilmember Ham made a motion to recommend that the church not sell the property for five years upon closing, Councilmember Stevens seconded the motion. Mayor Allen, Councilmember Stevens, Councilmember Broadaway, Councilmember Ham and Councilmember Aycock voted in favor of amending the agenda item to add the five-year reversion clause with Mayor Pro Tem Foster and Councilmember Williams voting against approving the amended agenda item. The motion passed 5:2.

Item J. Reimbursement Resolution and Authorized Positions for Stormwater. Kaye Scott shared information about the Reimbursement Resolution and Authorized Positions for Stormwater. Rick Fletcher explained a previous question from Council concerning cost comparisons between hiring out the stormwater work versus doing the work in-house. Mayor Allen shared concerns regarding the size of the excavator. Council also discussed issues with ditches and streams in the city.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on October 2, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Bishop Alton A. Smith with St. Mark Church of Christ, Disciples of Christ provided the invocation. The Pledge to the Flag followed.

Presentations

Living History Weekend Presentation (135th USCT)-Amy and Jay Bauer made a presentation concerning the 135th USCT and the Living History Weekend coming up April 6-8, 2018. Mr. Earl Ijames, Curator with the NC Museum of History shared comments concerning the 135th USCT and comments about the Living History Weekend.

Mr. Dr. Malcom Beech also shared information about the role that North Carolina residents played in the Civil War with the US Colored Troops.

Mayor Allen shared he wanted to thank the Bauer's and the committee for bringing this to our community. He shared the Bauer's have spent thousands of their own dollars and hundreds of hours going to archives and cemeteries trying to do what they have done. He stated it is a huge opportunity to memorialize these soldiers and what they have done for our country and he appreciates them all for what they have done.

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. 100 Fold Mentor Program –Mark Colebrook and Bobby Harvey shared information concerning their mentoring program and requested \$5,000 from the City of Goldsboro to hire more mentors.
Mayor Allen stated he appreciates what they are doing and would take their request under advisement and get back to them.
2. Yvonnia Moore, part owner of the Ice Storm shared concerns over the guidelines from the Historic District and shared concerns about a recent Goldsboro News Argus article.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items B, C, D, E, F, G, H, I, J, K, L, M, and N be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Stevens and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

S-4-10 Adair Place (Revision of Preliminary Subdivision Plat). Approved. The property is located on the south side of U.S. Highway 70 West between NC 581 and Millbrook Village Drive.

A preliminary subdivision plat containing eight lots was approved on May 3, 2010. The Council also approved a revision of the eight lot preliminary plat on September 7, 2010.

Approval included a modification of the sidewalk or fee in lieu of sidewalk installation along US 70 West.

Frontage: 1,180 ft. (approx.)

Depth: 1,536 ft. (average)

Area: 50.551 Acres

Total Lots: 8

Zoning: Shopping Center

The property was satellite annexed to the City effective November 30, 2009.

The approved preliminary plat indicated two points of ingress and egress from U. S. Highway 70 West. Both entrance drives will contain 60 ft. right-of-ways with a 41 ft. wide paved surface. NCDOT will require that improvements be made to allow for crossover traffic on US 70 West at both driveway locations.

Access provided by the easternmost driveway which runs along the eastern property line will be named "Prestonwood Drive" and will be shared with the adjacent owner to the

east (NCDOT). The width of Prestonwood Drive will vary from 31 ft. to 48 ft. depending upon whether turn lanes are provided at intersections.

The westernmost driveway, to be named “Adair Drive” will bisect the property and end at the southern property line with a temporary turn-around. Prestonwood Drive will extend along the eastern and southern property lines and intersect with Adair Drive at the temporary turn-around. Access to a proposed residential development at the rear would be provided from a roundabout near the southern property line.

All interior streets were shown as “conceptual” as their location may slightly change based on final plans for the lots within the subdivision. The developer has obtained approval for entrance driveways through NCDOT and the City of Goldsboro.

The plans show an extensive internal network of sidewalks throughout the development and, in some instances, those sidewalks are to be located on both sides of the proposed streets.

On April 4, 2016 the City Council approved a change of zone request from Shopping Center to R-6 Residential. The rezoning was to allow the applicant to construct eighty apartment units on property located behind Goshen Medical Center within the Adair, LLC Subdivision.

Frontage: 1,180 ft. (approx.)

Depth: 1,536 ft. (average)

Area: 48.42 Acres

Total Lots: 9

Zoning: Shopping Center and R-6 Residential

Lot 1- 5.283 acres

Lot 2 -1.800 acres

Lot 3 – 7.005 acres (proposed (80) apartments units)

Lot 4 – 7.150 acres

Lot 5 – 1.73 acres

Lot 6 – 2.28 acres

Lot 7 – 1.81 acres

Lot 8 – 1.79 acres

Lot 9 – 12.90 acres

Stormwater calculations for the site are being reviewed by the City’s Engineering Department for compliance with the City’s Stormwater Management requirements.

The Planning Commission, at their meeting held on September 25, 2017, recommended approval of the revised preliminary subdivision plat.

Staff recommends that Council accept the recommendation of the Planning Commission and approve the revised preliminary subdivision plat for Adair Place. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

Z-9-17 William T. Hayes-Southeast corner of Mull Smith Lane and Double D Lane (R-20A Residential to RM-9 Residential). Ordinance Adopted. Applicant requests a zoning change from R-20A to RM-9 which would allow for the placement of one manufactured (mobile) home on an individual lot.

Frontage: 280 ft. on Mull Smith Lane
203.79 ft. on Double D Lane

Area: 49,828 sq. ft. or 1.14 acres
Surrounding Zoning: North: R-20A Residential

South: RM-9 and R-20A Residential
East: R-20A Residential
West: R-20A Residential

The property had most recently been occupied by one manufactured home which was destroyed by fire. Since the unit was not replaced within a six-month period, rezoning of the lot will be necessary in order to allow replacement at this time.

Adjacent and surrounding properties primarily consist of single-wide manufactured homes located on private lots. There are two lots to the south of the subject property which were rezoned to RM-9 Residential in 2001.

Comprehensive Plan: The City's adopted Land Use Plan designates this property for low-density residential development.

Engineering Comments: City water and sewer are not available to serve the subject property. The property is not located in a Special Flood Hazard Area.

The RM-9 zoning district will require the manufactured home to comply with City and State regulations. Manufactured homes are required to have the appearance of a site-built, single family dwelling unit permanently located on its lot with a pitched roof, masonry underpinning, parallel to the front property line and in good condition with no signs of rust.

Properties in the area are served by undedicated, private dirt paths through easements. As a result, the subject lot does not have frontage on an improved public street. The applicant has requested a modification of the requirement that all lots front on an improved street in order to allow placement of the mobile home.

At the public hearing held on September 18, 2017, no one appeared to speak either for or against the request.

At their meeting held on September 25, 2017, the Planning Commission recommended approval of the zoning change with a modification of the improved street frontage requirement.

Staff recommends Council accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the property from R-20A Residential to RM-9 Residential with a modification of the City's requirement that all lots front on an improved street. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

ORDINANCE NO. 2017-47 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

CU-15-17 Lee Eatmon–West side of Millers Chapel Road between US 70 East and Wilson Street. Approved. Applicant requests a Conditional Use Permit to allow the operation of an automobile repair shop within the Airport Business zoning district.

The property is zoned Airport Business and is located within the Accident Potential Zone-1 and 75-79 decibel Noise Overlay District for Seymour Johnson Air Force Base.

Area: 20,000 sq. ft. or 0.46 acres
Frontage: 60 ft.
Depth: 200 ft.
Zone: Airport Business (AB)

Existing Use: Previously, the property operated as an automobile repair shop. It has been more than six months since the facility was last operated and, therefore, a Conditional Use Permit will now be required.

Engineering: City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan shows that the property contains an existing 1,965 sq. ft. single-story metal building.

Hours of Operation: Monday-Friday
(8:00 a.m. to 5:00 p.m.)
No. of Employees: 1

Applicant's floor plan consists of two working bays, an office, storage areas and restrooms.

A private 60 ft. wide paved road serves as an access easement extending from Miller's Chapel Road 631.19 ft. to the site.

There is sufficient parking to provide for employees as well as well as customers.

The applicant has indicated that there will be no outside storage on the site and, therefore, no screening of the premises will be required.

Existing vegetation surrounds the proposed site and this will satisfy the City's landscape requirements.

According to Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report, the subject property falls within the 75-79 day-night average sound level (DNL) noise zone. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is received.

In addition, the subject property is located within the APZ-1. The occupancy of the property would be limited to twelve (12) people. The density is considered compatible because the calculated FAR (Floor/Area Ratio) is less than the maximum FAR of 0.11 as required by the AICUZ report.

At the public hearing held on September 18, 2017, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting on September 25, 2017, recommended approval of the Conditional Use Permit and site plan detailing the operation as submitted.

Staff recommends Council accept the recommendation of the Planning Commission and:

1. Approve the Conditional Use Permit to allow the operation of an automobile repair shop within the Airport Business zoning district; and
2. Approve the submitted development plans detailing the operation. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

Setting Public Hearing: Contiguous Annexation Request –AAA Mini-Storage (Paul Williams Property) 2.928 Acres. Public Hearing Scheduled. The City Council, at their meeting on September 18, 2017, requested that the City Clerk examine the subject annexation petition for sufficiency. The City Clerk has completed the examination and has determined that the petition is sufficient. Sufficiency indicates that property is described accurately within 1:10,000 feet and that all property owners have signed the petition.

Pursuant to G. S. 160A-58.2, the Council shall fix a date for public hearing on the annexation if the petition is considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule October 16, 2017 as the date for the public hearing. A report prepared by the Department of Planning and Community Development, in conjunction with other City departments, will be submitted to the Council on that date.

Staff recommends Council schedule a public hearing for the proposed annexation of the AAA Mini-Storage Property for October 16, 2017. Consent Agenda Approval. Aycok/Stevens (7 Ayes)

Formal Bid Request #2017-001 – Disaster Debris Clearance and Removal Services. Resolution Adopted. The City of Goldsboro decided to procure debris removal clearing and removal assistance bids in case of hurricanes, tornadoes or any other event which could result in Federal Disaster Declaration for the City. With the debris contractor already under contract, this will better serve response time for residents and meet strict reporting requirements from state and federal agencies.

The vegetative debris removal contract includes clearing, removing, grinding, loading and hauling for streets and roads within the City Limits of Goldsboro along with public properties owned by the City. Also, the removal of trees and stumps associated with a storm event. The City opened bids on August 29, 2017 from five (5) responsive bidders. The bids were reviewed by the Public Works Department, checked for accuracy and dependability and found to be in order. The low bid from Southern Disaster Recovery is being recommended. A bid tabulation is attached for information.

Staff recommends Council accept the low bid from Southern Disaster Recovery and adopt the attached resolution authorizing the City Manager and City Clerk to sign the contract. Consent Agenda Approval. Aycok/Stevens (7 Ayes)

RESOLUTION NO. 2017-65 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DEBRIS CLEARANCE AND REMOVAL SERVICES CONTRACT”

Formal Bid Request #2017-004 – Multi-Sports Complex Synthetic Turf Installation. Resolution Adopted. On Monday, August 18, 2017 in accordance with the provisions of the N.C. General Statutes, sealed bids were publicly opened for the installation of two (2) synthetic turf fields at the Multi-Sports Complex.

The City received three (3) bids for this project. A bid tabulation sheet is attached for Council’s information.

Sprinturf, LLC submitted the low bid for the turf installation for a total cost of \$935,165. This bid includes the installation of two (2) synthetic fields minus hydrochill cooling costs.

The bid was reviewed by the Parks and Recreation staff, checked for accuracy and found to be in order. Funding is available for this project through Recreation Bond proceeds.

Staff recommends Council adopt the attached resolution authorizing the Mayor and City Clerk to enter into a contract with Sprinturf, LLC in the amount of \$935,165 for the Multi-Sports Complex Synthetic Turf Installation. Consent Agenda Approval. Aycok/Stevens (7 Ayes)

RESOLUTION NO. 2017-66 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CONTRACT WITH SPRINTURF, LLC”

Sale of Real Property, Tax ID #3518-79-3598, North Oak Forest Road as recorded in the Wayne County Registry. Offer Accepted. On September 18, 2017, Southern District Convocation of the United Holy Church of America, Inc. offered to pay the City of Goldsboro the sum of \$85,000 for the property at North Oak Forest Road. They made a bid deposit of \$4,250.

The City of Goldsboro and County of Wayne acquired this property in May 2017. At the October 3, 2017 meeting, the County Commissioners will discuss conveying their share of this property to the City of Goldsboro with the stipulation that the City and County share equally the expenses.

Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. The tax value for both properties is \$135,000. An advertisement appeared in the Goldsboro News-Argus on September 22, 2017. The ten (10) day upset bid period expired on October 1, 2017, with no counter-offers received after this bid.

The buyer will pay the attorney fees associated with transferring the deed. The City and County's portion from the sale of these properties would be \$42,500 each minus expenses.

Staff recommends Council accept the offer from Southern District Convocation of the United Holy Church of America, Inc. in the amount of \$85,000 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro and County of Wayne. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

Resolution for the Design of the Restroom and Concession Building - Multi-Sports Complex. Resolution Adopted. The City of Goldsboro and the U.S. Air Force signed a lease for the construction of a 62-acre multi-sports complex. The construction of the fields has begun and it is time for the design of the restroom and concession building for this site.

Daniels and Daniels has submitted a design-build agreement, which includes design of a 4,800-foot restroom and concession building. The facility will be constructed with brick veneer to match the new Meadowlane School. The cost for the design under this agreement shall be \$35,000 and should be completed within 90 days. Once design and final estimated construction costs are determined, an additional agreement will be required.

Since the installment financing was finalized this year, funding is available for this contract.

Staff recommends Council adopt the attached resolution authorizing the Mayor and City Clerk to enter into a design-build contract with Daniels and Daniels for the design of the restroom and concession building at the Multi-Sports Complex in the amount of \$35,000. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2017-67 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CONTRACT WITH DANIELS AND DANIELS"

Reimbursement Resolution and Authorized Positions for Stormwater. Resolution Adopted. The Stormwater Utility Fund was created in order to give the stormwater management program a stable and dedicated source of revenue. The revenue generated will be used for construction, equipment, vehicles, cleaning, repairing, and capital improvements projects related to stormwater.

In order to concentrate on the City's stormwater infrastructure protective maintenance, Council discussed purchasing equipment and authorizing two (2) additional positions in this division. When the FY 2017-18 budget was adopted in June, Council reaffirmed the 463 full-time positions outlined in the budget. So that the City's budget document lists all of the full-time positions with the appropriate pay grades, I am recommending that the following positions be authorized in the FY 2017-18 budget.

Position	Grade	Pay Range
(2) Stormwater Maintenance & Equipment Operator	69	\$31,054 - \$49,066

The following is a listing of the equipment requested for the Stormwater Division with all pricing through State and NJPA contracts:

1. JetVac with two root cutters \$430,070.00

	and camera	
2.	Excavator with 24" Bucket, 60" Ditch Cleaning Bucket, Dual Lock Tilt Coupler and Flail Mower	\$126,097.00
3.	Skid-Steer Mulcher Attachment	<u>\$ 20,534.00</u>
	Total	\$576,701.00

Staff would like to increase the upcoming installment financing of vehicles and equipment by adding this equipment to the listing. Since this installment financing will not be finalized until February 2018, it is necessary that the attached reimbursement resolution be adopted declaring our intent to use those funds for repayment to the City. All loan payments for this equipment will be funded through the Stormwater Fund.

Staff recommends Council authorize the two (2) Stormwater Maintenance and Equipment Operator positions within the FY 2017-18 budget, allocates budget contingency from the Stormwater Division \$43,000 to cover salaries and fringes for the new stormwater positions and adopts the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the stormwater equipment. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2017-68 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES AND EQUIPMENT"

Utility Software Upgrade. Resolution Adopted. In May 1998, the City of Goldsboro implemented the Banner CIS Utility Software. This software was developed to process and report all the uploading and downloading for the meter readings, lockbox, over-the-counter collections, and the utility and miscellaneous bill print.

In 2010, the City updated its utility software to its current version at a cost of \$270,000. Staff has had several conversations with the City's current software vendor regarding quoting and scheduling the next upgrade conversion. The estimated quote came in excess of \$200,000.

Staff decided to look at other solutions and options that would be suitable for the City's utility and billing needs. In addition, staff felt that this was the perfect time to update the City's software in conjunction with its new metering infrastructure.

It is recommended that the City change its utility software and customer service portal to QS1. Since 1978, QS1 has provided high-quality utility solutions to the public sectors with software that provides comprehensive management of water and sewer utilities. The initial cost of the software, data conversion and training is \$77,143. The annual support cost is \$11,202, which includes all required upgrades. The City will realize a savings of \$30,000 on annual support costs.

Funds are available to cover the cost for the initial software cost and first annual support payment.

Staff recommends Council adopt the attached resolution authorizing the City Manager and Finance Director to enter into an agreement with QS1 for Utility Software services. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2017-69 "RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO SIGN A CONTRACT WITH QS1"

Amendment to the Water Sales Agreements Between the City of Goldsboro and Southeastern Wayne Sanitary District, Belfast-Patetown Sanitary District, Eastern Wayne Sanitary District, and Fork Township Sanitary District. Resolutions Adopted. The Goldsboro City Council approved water sales agreements with Southeastern Wayne Sanitary District on September 8, 2009, Belfast-Patetown

Sanitary District on September 8, 2009, and Eastern Wayne Water District on November 3, 2009 to begin in 2017, and Fork Township Sanitary District on August 20, 2012 to begin in 2018.

Original minimum water sales agreements are estimated to be \$200,641 for 2017, \$444,935 for 2018, and \$870,525 for 2019 - \$1,516,101 minimum through 2019.

Each Sanitary District has requested an amendment to their water sales agreement. The amendments are to purchase less water in their initial agreement year and to increase minimum purchase volumes in subsequent years. The amendments: Strike Paragraph VI.C. in each agreement and replace with “Southeastern Wayne Sanitary District agrees to purchase not less than 300,000 gallons per day from the City beginning no later than December 1, 2017 and extending through December 31, 2019.” “Belfast-Patetown Sanitary District agrees to purchase not less than 200,000 gallons per day from the City beginning no later than December 1, 2017 and extending through December 31, 2019.” “Eastern Wayne Sanitary District agrees to purchase not less than 500,000 gallons per day from the City beginning no later than December 1, 2017 and extending through December 31, 2019.” and “Fork Township Sanitary District to purchase not less than 200,000 gallons per day from the City beginning no later than December 1, 2018 and extending through December 31, 2019.”

Amended minimum water sales agreements are estimated to be:

Year	Original	Amendments
2017	\$200,641	\$63,600
2018	\$444,935	\$786,520
2019	\$870,525	\$928,560

Total Minimum through 2019
 \$1,516,101
 \$1,778,680

The above-mentioned amendments add a total minimum value of \$262,579 through 2019.

Staff recommends Council approve the attached Resolutions authorizing the Mayor and City Clerk to execute the Amendment Agreement between the City of Goldsboro and Southeastern Wayne Sanitary District, the City of Goldsboro and Belfast-Patetown Wayne Sanitary District, the City of Goldsboro and Eastern Wayne Water District, and the City of Goldsboro and Fork Township Sanitary District. These Resolutions will be in effect as of October 2, 2017. Consent Agenda Approval. Aycok/Stevens (7 Ayes)

RESOLUTION NO. 2017-70 “RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO WATER SALES AGREEMENT DATED SEPTEMBER 8, 2009 BETWEEN THE CITY OF GOLDSBORO AND SOUTHEASTERN WAYNE SANITARY DISTRICT”

RESOLUTION NO. 2017-71 “RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO WATER SALES AGREEMENT DATED SEPTEMBER 8, 2009 BETWEEN THE CITY OF GOLDSBORO AND BELFAST-PATETOWN SANITARY DISTRICT”

RESOLUTION NO. 2017-72 “RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO WATER SALES AGREEMENT DATED NOVEMBER 3, 2008 BETWEEN THE CITY OF GOLDSBORO AND EASTERN WAYNE SANITARY DISTRICT”

RESOLUTION NO. 2017-73 “RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO WATER SALES AGREEMENT DATED AUGUST 20, 2012 BETWEEN THE CITY OF GOLDSBORO AND FORK TOWNSHIP SANITARY DISTRICT”

Federal Property Forfeiture Program State Controlled Substance Tax Remittance. Ordinance Adopted. The United States Department of Justice

administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$7,167.27 of forfeited money can be reimbursed to the City for:

08/28/17-CATS ID#16-DEA-625030;AFD-EQS-UPLD-FY17 \$ 7,167.27

Substance Tax Remittance” funds totaling \$2,017.73 for:

06/19/17	#45PR0000673217	\$ 554.75
07/17/17	#45PR0000674644	\$ 298.19
08/16/17	#45PR0000676987	\$ 1,003.44
09/15/17	#45PR0000679062	\$ 161.35

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommends Council adopt the attached ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$9,185.00. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

ORDINANCE NO. 2017-48 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2017-2018 FISCAL YEAR”

Downtown Lights Up! Street Closing Request. Request Approved. Downtown Lights Up! Is an annual holiday event held downtown to celebrate the “flipping of the switch” - officially beginning the holiday season. All the decorative lights, including those along Center Street, the traffic circle Magnolia tree, and the Water Tower are turned on simultaneously. Before conducting this ceremony of lights, our Mayor, Santa, the Grinch and children ride a horse-drawn trolley down to City Hall to welcome guests. We’re even trucking in tons of snow to set the tone for a very festive downtown holiday season.

The Downtown Goldsboro Development Corporation completes the evening by hosting an array of free activities, including: holiday entertainment, horse drawn trolley rides, Santa Claus, face painting, and providing warm beverages and treats. It is a wonderful time of the year for people to experience the warm atmosphere and festive activities downtown has to offer. The event takes place on the front steps of City Hall which will provide a natural backdrop for the Mayor when he speaks to the crowd wishing them a happy holiday season. The NC Symphony performs at 8 p.m. at the Paramount Theatre that same evening to continue the holiday celebration. Each year our crowd gets larger and we believe this year to be no different with an expected 2000 in attendance.

Due to the logistics of the horse drawn trolley, this event has always been promoted as a street fair. The DGDC is requesting that the 200 block of North Center Street be closed from 2:00 p.m. to 8:00 p.m. to keep our guests safe. Four spaces in the John Street Parking Lot will also be blocked for the showing of an outdoor movie.

All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways.

As with all DGDC downtown events, effected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments and Public Works are to be involved in the logistical aspects of the Event.

Staff recommends Council grant the requested temporary closing of the 200 block of North Center Street between Mulberry and Ash Street on Tuesday, November 21, 2017 from 2:00 p.m. to 8:00 p.m. to be used for activities associated with Downtown Lights Up!, subject to the above conditions. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

End of Consent Agenda.

City Manager's Report. No report.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Aycock had no comment.

Councilmember Ham had no comment.

Councilmember Foster had no comment.

Councilmember Stevens shared he wanted to send his condolences to the victims' families in Las Vegas.

Councilmember Broadaway had no comment.

Councilmember Williams shared he wanted to send his condolences to the families that lost loved ones in the shooting. He also thanked Brandi Matthews for putting up a blessing box on the corner of George and Fussell Streets. He also wanted to apologize for Ms. Moore not being able to be heard. He stated we have to address the hate issues here and we need to come together and be heard.

Mayor Allen had no comment.

There being no further business, the meeting adjourned at 7:30 p.m.

Chuck Allen
Mayor

Laura Getz, CMC
Deputy City Clerk